

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, MAY 3, 2022, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL

Councilmember Juanetta Hill, Ward III
Councilmember Joni Giacomino, Ward II
Councilmember Frank Davis, Ward I
Mayor Ken Budge
Councilmember Leslie Johns, Ward I
Councilmember Mel Sowid, Ward II
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

Stephen J. Pauken, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Matthew Gurney, Public Works Director
Logan Dodd, Operations Manager
Doug Taylor, City Planner
Albert Echave, Police Chief
Jim Richardson, Acting Fire Chief

CITY ATTORNEY

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Letter Carriers' Stamp Out Hunger Food Drive Day Proclamation

CALL TO THE PUBLIC

"During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the City's business or any matter over which the council has control (oral presentations shall not be repetitious and shall be confined to 3 minutes' maximum duration.)" Ordinance O-91-29. Comments on matters on the agenda are to be made at the time the Council considers the item. The Council may not discuss or take legal action on a matter raised during the call to the public. Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be placed on a future agenda if the matter is not already on the agenda. Arizona Revised Statute ("A.R.S.") § 38-431.01(H).

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds
2. Approval of the Consent Agenda
 - A. Approval of the Minutes of the Regular Session of Mayor and Council held on April 5, 2022.

Ashlee Coronado, City Clerk
 - B. Approval of a Park, Facility and Right-of-Way Use Permit for BRATS for the use of Main Street from the Iron Man to the Post Office, Saturday, October 22, 2022, from 4:00pm to 4:45pm.

Ashlee Coronado, City Clerk
 - C. Approval of an Application for Extension of Premises/Patio Permit submitted by Electric Brewing for and event to be held at 1326 W. Highway 92 #7, on Saturday May 7, 2022; Joseph Charles Frederickson, Applicant.

Ashlee Coronado, City Clerk
 - D. Approval of an Application for Extension of Premises/Patio Permit submitted by Electric Brewing for and event to be held at 1326 W. Highway 92 #7, on Saturday May 14, 2022; Joseph Charles Frederickson, Applicant.

Ashlee Coronado, City Clerk
 - E. Approval of an Application for Extension of Premises/Patio Permit submitted by Electric Brewing for and event to be held at 1326 W. Highway 92 #7, on Saturday May 21, 2022; Joseph Charles Frederickson, Applicant.

Ashlee Coronado, City Clerk
 - F. Approval of an Application for Extension of Premises/Patio Permit submitted by Electric Brewing for and event to be held at 1326 W. Highway 92 #7, on Saturday May 28, 2022; Joseph Charles Frederickson, Applicant.

Ashlee Coronado, City Clerk

OLD BUSINESS

3. Discussion and Possible Approval of Ordinance O-22-08; Authorizing the sale and transfer of city property located primarily south of and across the right of way from 125 Star Avenue; a vacant parcel described as the north half of APN 103-60-249, Lots 19 and 20.

Doug Taylor, City Planner

NEW BUSINESS

4. Discussion and Possible Approval of a Public Auction for the Transfer of Certain City Property Located primarily south of Commerce Street and east of the City Parking Lot on Main Street; an unaddressed, vacant parcel described as APN 103-62-435, and the Establishment of a Minimum Bid Price.

Doug Taylor, City Planner
5. Public Auction of Designated Surplus Property Located primarily south of Commerce Street and east of the City Parking lot on Main Street; an unaddressed, vacant parcel described as APN 103-62-435.

Doug Taylor, City Planner

6. Discussion and Possible Approval to allow Community Development to purchase a used 2000 GMC Savana white open air 14 passenger tour bus using funds from ARPA / Transient Room Tax in the amount of \$27,000 from Trolley Brokers LLC.
 Doug Taylor, City Planner

7. Discussion and Possible Approval of Resolution R-22-08: Adopting the Tentative Budget for the City of Bisbee for FY 22-23 as well as give notice of the time for public hearing to taxpayers for adoption of the budget.
 Stephen Pauken, City Manager

8. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-22-09, Accepting the Transfer of Real Property from Southeast Arizona Renovations LLC, Located at 601 W Melody Lane, Bisbee.
 Stephen Pauken, City Manager

9. Discussion and Possible Approval to go out to bid for On Call Engineering Services to include, but not limited to Structural, Mechanical, Environmental, Highway and Civil.
 Matthew Gurney, Public Works Director

10. Discussion and Possible Approval to purchase a Landa Pressure Washer in the amount of \$7,462.00 to be used by all Public Works Departments.
 Matthew Gurney, Public Works Director

11. Discussion and Possible Approval of updates to the Job Descriptions for the Copper Queen Mine Tour.
 Joelle Landers, Personnel Director

12. Discussion and Possible Approval of the Fiscal Year 2023 Blue Cross/Blue Shield Health Insurance, Delta Dental Insurance, and ancillary lines renewal agreements.
 Joelle Landers, Personnel Director

13. Discussion and Possible Approval of a Motion to go into Executive Session for the following matter:
 1. An executive session pursuant to A.R.S. § 38-431.03(a)(4) discussion or consultation with the attorney of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation on the Eleanor Vaughn matter

Per ARS § 38-431.03(A4), the City Council may vote to go into executive session for Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

14. City Manager's Report:
 - Other Current events (No Discussion)

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

ADJOURNMENT:

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically

#1

Report Criteria:

Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
10-1020100 GASOLINE INVENTORY							
3551	SENERGY PETROLEUM	SEN-294766	STREETS FUEL/UNLEADED	03/30/2022	5,816.22	.00	
3551	SENERGY PETROLEUM	SEN-302133	STREETS FUEL/UNLEADED	04/12/2022	4,129.63	.00	
10-1020200 DIESEL INVENTORY							
3551	SENERGY PETROLEUM	SEN-294766	STREETS FUEL/DIESEL	03/30/2022	4,106.83	.00	
3551	SENERGY PETROLEUM	SEN-302133	STREETS FUEL/DIESEL	04/12/2022	1,739.07	.00	
10-34-10880 PARKS USE PERMIT							
3003	ROTO-ROOTER	94413	PORTABLE TOILET FEES/EVEN	03/19/2022	150.00	.00	
Total :					15,941.75	.00	
MAYOR & COUNCIL							
10-50-41500 OFFICE SUPPLIES							
6340	OFFICE DEPOT	235186115001	PAPER	04/14/2022	17.07	.00	
10-50-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	22-0407	ZOOM.US	04/07/2022	224.93	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	NAME PLATE/COUNCIL	04/07/2022	43.50	.00	
Total MAYOR & COUNCIL:					285.50	.00	
CITY MANAGER							
10-51-24000 PHONES							
6050	VERIZON	9904104984	City Manager	04/13/2022	50.93	50.93	04/25/2022
Total CITY MANAGER:					50.93	50.93	
FINANCE DEPARTMENT							
10-52-34000 CONTRACT SERVICES							
2462	CASELLE INCORPORATION	116525	CREATING UTILITY BILL FOR P	04/14/2022	700.00	.00	
1181	PEREGRINE CORP.	470859	UTILITY BILLING	04/07/2022	1,166.05	.00	
10-52-41500 OFFICE SUPPLIES							
6340	OFFICE DEPOT	235186115001	INK CARTRRIDGE	04/14/2022	37.36	.00	
6340	OFFICE DEPOT	236338905001	CREDIT	04/01/2022	38.21-	.00	
Total FINANCE DEPARTMENT:					1,865.20	.00	
CITY CLERK							
10-53-24000 PHONES							
6050	VERIZON	9904104984	City Clerk	04/13/2022	36.38	36.38	04/25/2022
10-53-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	22-0407	STAPLE REMOVER	04/07/2022	10.95	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	LABEL MAKER	04/07/2022	13.58	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	INK CARTRIDGE	04/07/2022	234.30	.00	
10-53-42040 ADVERTISING							
1153	BISBEE OBSERVER	10382	PUBLIC NOTICE/O-22-05	04/21/2022	120.99	.00	
Total CITY CLERK:					416.20	36.38	
COMMUNITY DEVELOPMENT							
10-54-21000 ELECTRIC - SHELTER							
1097	AZ PUBLIC SERVICE (2 of 3)	1587010000-0	938 Tovreaville Rd Kennel #15870	04/25/2022	121.00	121.00	04/25/2022

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-54-22000 WATER - SHELTER							
1106	ARIZONA WATER COMPANY	03117020951-0	Tovreaville/Pound - #0311702095	04/25/2022	61.20	61.20	04/25/2022
10-54-24000 PHONES							
6050	VERIZON	9904104984	City Planner	04/13/2022	31.36	31.36	04/25/2022
10-54-24001 INTERNET FEES - SHELTER							
4059	SPARKLIGHT	22-0423/AS	Internet Svc-Animal Shelter	04/25/2022	90.94	90.94	04/25/2022
10-54-46542 ANIMAL SHELTER EXPENSES							
3163	AZ STATE PRISON CMLPX-DOU	D08150320220	DOC LABOR CREW/AS	04/06/2022	64.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08150320220	MILEAGE/ANIMAL SHELTER	04/07/2022	50.42	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08151320220	DOC LABOR CREW/AS	03/30/2022	80.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08151320220	MILEAGE/ANIMAL SHELTER	03/30/2022	56.35	.00	
6544	FRIENDS OF BISBEE ANIMAL S	22-0428	May2022 Payment	04/25/2022	5,500.00	5,500.00	04/25/2022
6172	MMPC	94103	PEST CONTROL-AS	03/04/2022	50.00	.00	
Total COMMUNITY DEVELOPMENT:					6,105.27	5,804.50	
ADMINISTRATION & GENERAL GOV'T							
10-55-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	1097842562-0	Tovreaville Rd #1097842562	04/25/2022	18.98	18.98	04/25/2022
1097	AZ PUBLIC SERVICE (2 of 3)	4059328029-0	76 Erie St. - #4059328029	04/20/2022	355.68	355.68	04/20/2022
1097	AZ PUBLIC SERVICE (2 of 3)	7290017491-0	2118 Newell St. Naco #72900174	04/25/2022	110.98	110.98	04/25/2022
1097	AZ PUBLIC SERVICE (2 of 3)	7844595365-0	915 Torvreaville Rd. Ste 2	04/20/2022	58.59	58.59	04/20/2022
10-55-22000 WATER							
1106	ARIZONA WATER COMPANY	03109049403-	76 Erie St./Lowell Plaza #031090	04/25/2022	32.79	32.79	04/25/2022
1106	ARIZONA WATER COMPANY	03117020303-0	Juvenile Detent Home- Chambers	04/25/2022	196.60	196.60	04/25/2022
10-55-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	910002390297	76 Erie St.-#910002390297	04/25/2022	90.01	90.01	04/25/2022
10-55-24000 PHONES							
6943	CORPORATE PAYMENT SYSTE	22-0407	BROADVOICE	04/07/2022	639.43	.00	
10-55-24001 INTERNET ACCESS							
4059	SPARKLIGHT	22-0430/COUN	Internet Svc-915 Tovreaville Rd.-1	04/25/2022	163.43	163.43	04/25/2022
10-55-37100 INSURANCE CLAIMS & DEDUCTIBLES							
1139	AZ MUNICIPAL RISK RTNTN PO	1349	DEDUCTIBLE ON BUDGE	03/28/2022	5,000.00	.00	
10-55-43500 POSTAGE							
6943	CORPORATE PAYMENT SYSTE	22-0407	STAMPS	04/07/2022	58.51	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	POSTAGE	04/07/2022	250.00	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	POSTAGE	04/07/2022	250.00	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	STAMPS.COM	04/07/2022	27.39	.00	
10-55-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	22-0407	STRATEGIC PLANNING	04/07/2022	62.92	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	BISBEE COFFEE	04/07/2022	307.68	.00	
1530	FLUIDSECURE	3565	ANNUAL RENEWAL LINK COVE	03/31/2022	924.00	.00	
1530	FLUIDSECURE	3565	ANNUAL RENEWAL HUB PEDES	03/31/2022	400.00	.00	
Total ADMINISTRATION & GENERAL GOV'T:					8,946.99	1,027.06	
PERSONNEL							
10-56-12500 RECRUITMENT/EMPLOYEE TESTING							
6943	CORPORATE PAYMENT SYSTE	22-0407	LINKEDIN-ACCOUNTANT	04/07/2022	203.79	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	SV HERALD-GENERAL RECRUI	04/07/2022	161.02	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	INDEED-ACCOUNTANT	04/07/2022	60.30	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	INDEED-ACCOUNTANT	04/07/2022	219.79	.00	
10-56-24000 PHONES							
6050	VERIZON	9904104984	HR	04/13/2022	36.35	36.35	04/25/2022
Total PERSONNEL:					681.25	36.35	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
LEGAL SERVICES							
10-57-34000 CONTRACT SERVICES							
1211	GUST ROSENFELD	390220	General Legal Services	04/11/2022	14,040.00	.00	
1211	GUST ROSENFELD	390221	BOVEE CLAIM	04/11/2022	260.00	.00	
Total LEGAL SERVICES:					14,300.00	.00	
WATER SYSTEMS							
10-58-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	6224970000-0	Douglas RD Pump - #622497000	04/20/2022	39.93	39.93	04/20/2022
Total WATER SYSTEMS:					39.93	39.93	
INFORMATION SYSTEMS							
10-59-31000 PROFESSIONAL FEES							
6343	EXECUTECH	EXEC-114906	IT SERVICE AGREEMENT	04/01/2022	3,928.00	.00	
6343	EXECUTECH	EXEC-116113	ACRONICS CLOUD STORAGE/B	03/31/2022	904.00	.00	
10-59-55200 NON CAP EQUIP PURCHASES							
6943	CORPORATE PAYMENT SYSTE	22-0407	MONITOR	04/07/2022	142.47	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	DESKTOP COMPUTER	04/07/2022	101.91	.00	
Total INFORMATION SYSTEMS:					5,076.38	.00	
POLICE DEPARTMENT							
10-62-12300 UNIFORMS & CLOTHING							
6479	FX TACTICAL	11-10021364	UNIFORMS/MORENO	04/01/2022	211.94	.00	
1178	SNYDER, DAVID	22-0318	REIMBURSE-UNIFORM	03/18/2022	63.73	.00	
10-62-12500 RECRUITMENT/EMPLOYEE TESTING							
6943	CORPORATE PAYMENT SYSTE	22-0407	INDEED-POLICE	04/07/2022	195.57	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	POSTER MY WALL-POLICE	04/07/2022	2.99	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	BACKGROUND CHECK	04/07/2022	74.10	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	INDEED-POLICE	04/07/2022	204.01	.00	
10-62-13500 SUBSCRIPTIONS & MEMBERSHIPS							
6943	CORPORATE PAYMENT SYSTE	22-0407	EVIDENCE MEMBERSHIP DUES	04/07/2022	50.00	.00	
10-62-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	0546921000-0	1 W HWY 92 Police #054692100	04/25/2022	588.73	588.73	04/25/2022
1097	AZ PUBLIC SERVICE (2 of 3)	0625720000-0	938 BTovreaville Rd Impound Lot	04/28/2022	62.34	62.34	04/25/2022
1097	AZ PUBLIC SERVICE (2 of 3)	8692621000-0	129 Tank Hill D - #8692621000	04/20/2022	121.88	121.88	04/20/2022
10-62-22000 WATER							
1106	ARIZONA WATER COMPANY	03109045754-	35 HWY 92 T/CIR #03109045754	04/20/2022	69.10	69.10	04/20/2022
10-62-24000 PHONES							
6050	VERIZON	9904104984	Police	04/13/2022	454.66	454.66	04/25/2022
6050	VERIZON	9904104984	Animal Control	04/13/2022	112.74	112.74	04/25/2022
10-62-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	22-0423/BPD	Internet Svc-Police Department	04/25/2022	130.00	130.00	04/25/2022
6050	VERIZON	9904104984	Police Air Cards	04/13/2022	80.02	80.02	04/25/2022
6050	VERIZON	9904115070	Police Air Cards	04/13/2022	481.74	481.74	04/25/2022
10-62-34000 CONTRACT SERVICES							
1110	ENTERPRISE FM TRUST	FBN4444495	Vehicle Lease-23H66W	04/05/2022	973.22	973.22	04/20/2022
1110	ENTERPRISE FM TRUST	FBN4444495	Vehicle Lease-23H66S	04/05/2022	989.90	989.90	04/20/2022
1110	ENTERPRISE FM TRUST	FBN4444495	Vehicle Lease-23H673	04/05/2022	975.79	975.79	04/20/2022
1110	ENTERPRISE FM TRUST	FBN4444495	Vehicle Lease-23H672	04/05/2022	975.79	975.79	04/20/2022
1110	ENTERPRISE FM TRUST	FBN4444495	Vehicle Lease-23H66X	04/05/2022	980.44	980.44	04/20/2022
6172	MMPC	95858	PEST CONTROL-BPD	04/04/2022	40.00	.00	
1499	RICOH USA, INC	36141875	LATE CHARGE	02/01/2022	8.31	.00	
1499	RICOH USA, INC	36337430	COPIER MAINT AGRMNT/BPD	03/11/2022	156.55	.00	
1499	RICOH USA, INC	36420839	LATE CHARGE	03/29/2022	8.31	.00	
1499	RICOH USA, INC	36485693	COPIER MAINT AGRMNT/BPD	04/15/2022	156.55	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1499	RICOH USA, INC	5064271432	COPIER MAINT AGRMNT/BPD	04/01/2022	48.35	.00	
10-62-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLPX-DOU	D08322022032	DOC LABOR CREW/BPD	04/06/2022	24.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08322022032	MILEAGE/BPD	04/07/2022	29.37	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08432022031	DOC LABOR CREW/BPD	03/30/2022	24.00	.00	
10-62-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	22-0407	OFFICE SUPPLIES	04/07/2022	115.44	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	OFFICE SUPPLIES	04/07/2022	1.95	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	OFFICE SUPPLIES	04/07/2022	72.32	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	OFFICE SUPPLIES	04/07/2022	108.50	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	OFFICE SUPPLIES	04/07/2022	61.14	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	OFFICE SUPPLIES	04/07/2022	39.40	.00	
10-62-43500 POSTAGE							
6943	CORPORATE PAYMENT SYSTE	22-0407	STAMPS.COM	04/07/2022	19.72	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	STAMPS	04/07/2022	13.45	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	STAMPS	04/07/2022	4.49	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	STAMPS	04/07/2022	12.65	.00	
10-62-45300 CUSTODIAL SUPPLIES							
4672	WAXIE SANITARY SUPPLY	80804811	JANITORIAL SUPPLIES	04/07/2022	264.11	.00	
4672	WAXIE SANITARY SUPPLY	80821966	JANITORIAL SUPPLIES	04/14/2022	57.87	.00	
10-62-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	22-0407	BLOOD KITS	04/07/2022	104.00	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	WATER	04/07/2022	17.18	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	DUPLICATE KEYS	04/07/2022	10.81	.00	
10-62-46623 CITY AUCTION EXPENSES							
1862	B&D LUMBER & HARDWARE	188853	REPAIR AND INSTALL STIHL PA	12/27/2021	102.00	.00	
10-62-46624 MOVING, TOWING, STORAGE EXP							
7000	BARNETT'S TOWING, LLC	456146	TOWING SERVICE	04/01/2022	210.00	.00	
7000	BARNETT'S TOWING, LLC	456148	TOWING SERVICE	04/02/2022	210.00	.00	
7000	BARNETT'S TOWING, LLC	456162	TOWING SERVICE	04/07/2022	183.75	.00	
7000	BARNETT'S TOWING, LLC	456187	TOWING SERVICE	04/01/2022	210.00	.00	
7000	BARNETT'S TOWING, LLC	456198	TOWING SERVICE	04/13/2022	315.00	.00	
7000	BARNETT'S TOWING, LLC	456205	TOWING SERVICE	04/04/2022	236.25	.00	
7000	BARNETT'S TOWING, LLC	456219	TOWING SERVICE	04/07/2022	210.00	.00	
7000	BARNETT'S TOWING, LLC	456229	TOWING SERVICE	04/13/2022	288.75	.00	
7000	BARNETT'S TOWING, LLC	456456	TOWING SERVICE	04/17/2022	183.75	.00	
10-62-46626 ANIMAL CONTROL EXPENSE							
1226	JP COOKE COMPANY	721671	DOG TAGS/LICENSE RECEIPT	04/07/2022	32.10	.00	
1520	LAW ENFORCEMENT SYSTEMS	216286	DOOR HANGERS	04/06/2022	85.00	.00	
10-62-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	35424	EXHAUST FAN	04/19/2022	20.48	.00	
1862	B&D LUMBER & HARDWARE	190679	KEYS	03/31/2022	6.93	.00	
1862	B&D LUMBER & HARDWARE	190781	KEYS	04/05/2022	2.18	.00	
10-62-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO PARTS	274641	HEATER HOSE, HOSE CONNEC	02/08/2022	18.01	.00	
6536	BISBEE NAPA AUTO PARTS	275989	OIL, OIL FILTER	02/24/2022	59.47	.00	
6536	BISBEE NAPA AUTO PARTS	279794	OIL, OIL FILTER, AIR FILTER	04/08/2022	56.63	.00	
10-62-62002 TIRES							
1854	W R RYAN - FIRESTONE	T24256	TIRES	03/11/2022	265.79	.00	
1854	W R RYAN - FIRESTONE	T24364	RIMS	03/23/2022	274.00	.00	
1854	W R RYAN - FIRESTONE	T24394	TIRES	03/25/2022	416.29	.00	
1854	W R RYAN - FIRESTONE	T24453	TIRES	03/31/2022	265.79	.00	
10-62-62003 GASOLINE							
5084	WEX BANK	80316092	FUEL/PD/BNASH	04/23/2022	83.37	83.37	04/27/2022
Total POLICE DEPARTMENT:					12,932.70	7,079.72	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
FIRE DEPARTMENT							
10-64-12300 UNIFORMS & CLOTHING							
6436	GALLS, LLC	20813004	UNIFORMS/CAMPILLO	03/31/2022	388.04	.00	
1833	UNITED FIRE	753928	UNIFORM/LEON	04/13/2022	453.85	.00	
10-64-12400 TURNOUT GEAR							
7058	MUNICIPAL EMERGENCY SERV	IN1698443	LEATHER FRONTS	04/07/2022	224.48	.00	
10-64-12500 RECRUITMENT/EMPLOYMENT TESTING							
6943	CORPORATE PAYMENT SYSTE	22-0407	CVS-FIRE RECRUIT	04/07/2022	5.37	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	INDEED-FIRE	04/07/2022	136.37	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	STAPLES-FIRE BANNER	04/07/2022	74.50	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	WALGREENS-FIRE RECRUIT	04/07/2022	35.66	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	INDEED-FIRE	04/07/2022	213.63	.00	
10-64-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	9079721000-0	192 Hwy 92 Hwy Fire Station #90	04/25/2022	463.57	463.57	04/25/2022
10-64-22000 WATER							
1106	ARIZONA WATER COMPANY	03117013803-0	192 HWY 92/Fire #1 - #03117013	04/25/2022	48.95	48.95	04/25/2022
10-64-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	910001916351	645 Tombstone Cyn - Fire #2- 910	04/20/2022	118.07	118.07	04/20/2022
10-64-24000 PHONES							
6050	VERIZON	9904104984	Fire	04/13/2022	171.68	171.68	04/25/2022
10-64-24001 INTERNET ACCESS FEES							
6050	VERIZON	9904104984	Fire Dept Air Card	04/13/2022	80.02	80.02	04/25/2022
10-64-40067 WILDLAND FIRE SVCS EXPENSE							
5633	L. N. CURTIS & SONS	INV586047	MCLEOD TOOL/WILDLAND	04/12/2022	138.86	.00	
10-64-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	22-0407	OFFICE SUPPLY	04/07/2022	81.98	.00	
10-64-43500 POSTAGE							
6943	CORPORATE PAYMENT SYSTE	22-0407	SHIPPING	04/07/2022	18.14	.00	
10-64-46000 OPERATIONAL EXPENSES							
6712	GOLDEN WEST INDUSTRIAL SU	2113248	GLOW IN THE DARK TAPE, LED	04/04/2022	455.06	.00	
10-64-46641 MEDICAL SUPPLIES							
1321	BOUND TREE MEDICAL, LLC	84477215	MEDICAL SUPPLIES/BFD	04/07/2022	8.92	.00	
1321	BOUND TREE MEDICAL, LLC	84480946	MEDICAL SUPPLIES/BFD	04/11/2022	1,097.71	.00	
10-64-47000 PERMITS & LICENSES							
5389	AZ DEPT OF HEALTH SERVICE	22-0418	AMB REGISTRATION & INSPEC	04/18/2022	250.00	250.00	04/18/2022
Total FIRE DEPARTMENT:					<u>4,464.86</u>	<u>1,132.29</u>	
CITY MAGISTRATE							
10-68-34000 CONTRACT SERVICES							
4607	JANUS POPPE	22-0428	May 2022 Magistrate Services	04/25/2022	1,250.00	1,250.00	04/25/2022
Total CITY MAGISTRATE:					<u>1,250.00</u>	<u>1,250.00</u>	
BUILDING & MAINTENANCE							
10-74-34000 CONTRACT SERVICES							
4415	CULLIGAN OF TUCSON	112X49758808	DRINKING WATER/PO	03/31/2022	25.17	.00	
6172	MMPC	95835	PEST CONTROL-CH	04/04/2022	110.00	.00	
10-74-45300 CUSTODIAL SUPPLIES							
7060	CINTAS	4115617848	JANITORIAL SUPPLIES	04/06/2022	18.98	.00	
7060	CINTAS	4116303897	JANITORIAL SUPPLIES	04/13/2022	15.67	.00	
7060	CINTAS	4117107366	JANITORIAL SUPPLIES	04/20/2022	16.51	.00	
5965	ULINE	146874088	TRASH LINERS	03/28/2022	88.95	.00	
10-74-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	22-0407	MINI DISPLAY PORT TO HDMI C	04/07/2022	52.50	.00	
10-74-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	35335	FASTENERS	04/05/2022	9.31	.00	
1659	ACE HARDWARE	35349	WD40	04/07/2022	8.37	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4926	AMAZON	886678939739	DOOR MATS	03/19/2022	59.92	.00	
1862	B&D LUMBER & HARDWARE	190762	SPIKES	04/05/2022	1.87	.00	
Total BUILDING & MAINTENANCE:					407.25	.00	
PUBLIC WORKS ADMINISTRATION							
10-75-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	2518290000-0	404 Bisbee Rd - #2518290000	04/20/2022	42.15	42.15	04/20/2022
10-75-22000 WATER							
1106	ARIZONA WATER COMPANY	03112030003-0	404 Bisbee Rd - PW 0311203000	04/25/2022	25.84	25.84	04/25/2022
10-75-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	910002556920	404 Bisbee Rd.- #910002556920	04/25/2022	37.98	37.98	04/25/2022
10-75-24000 PHONES							
8050	VERIZON	9904104984	PW	04/13/2022	97.28	97.28	04/25/2022
10-75-34000 CONTRACT SERVICES							
1110	ENTERPRISE FM TRUST	FBN4444495	Vehicle Lease-23L79J	04/05/2022	105.90	105.90	04/20/2022
1110	ENTERPRISE FM TRUST	FBN4444495	Vehicle Lease-23L7B3	04/05/2022	105.91	105.91	04/20/2022
5710	XEROX CORPORATION	15906344	BASE CHARGE & USAGE/PW	04/01/2022	93.51	.00	
10-75-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	22-0407	20W USB-C POWER ADAPTER	04/07/2022	41.64	.00	
10-75-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	35366	FASTENERS	04/11/2022	37.40	.00	
Total PUBLIC WORKS ADMINISTRATION:					587.61	415.06	
GARAGE							
10-77-13400 EDUCATION & TRAINING							
1188	AUTOMOTIVE TRAINING AUTH	165997	FORD HYBRID COURSE	04/11/2022	458.00	.00	
10-77-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	6690180000-0	Tovreaville Rd Warehouse - 50%	04/25/2022	145.27	145.27	04/25/2022
10-77-24000 PHONES							
8050	VERIZON	9904104984	City Garage	04/13/2022	72.70	72.70	04/25/2022
10-77-34000 CONTRACT SERVICES							
7060	CINTAS	4114928027	UNIFORMS-GARAGE	03/30/2022	29.19	.00	
7060	CINTAS	4115617819	UNIFORMS-GARAGE	04/06/2022	27.88	.00	
7060	CINTAS	4116303942	UNIFORMS-GARAGE	04/13/2022	27.88	.00	
7060	CINTAS	4117107485	UNIFORMS-GARAGE	04/20/2022	74.24	.00	
7060	CINTAS	4117107485	UNIFORMS-GARAGE	04/20/2022	29.25	.00	
7060	CINTAS	9171426860	WATERBREAK COOLER-AGREE	04/01/2022	48.87	.00	
1110	ENTERPRISE FM TRUST	FBN4444495	Vehicle Lease-23L79J	04/05/2022	211.82	211.82	04/20/2022
6172	MMPC	94101	PEST CONTROL-GAR	03/04/2022	50.00	.00	
6172	MMPC	95763	PEST CONTROL-GAR	04/01/2022	50.00	.00	
10-77-45300 CUSTODIAL SUPPLIES							
7060	CINTAS	4114928082	JANITORIAL SUPPLIES	03/30/2022	25.92	.00	
7060	CINTAS	4115617864	JANITORIAL SUPPLIES	04/06/2022	25.92	.00	
7060	CINTAS	4116303920	JANITORIAL SUPPLIES	04/13/2022	25.92	.00	
7060	CINTAS	4117107520	JANITORIAL SUPPLIES	04/20/2022	27.32	.00	
10-77-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO PARTS	279500	BRAKE CLEANER	04/05/2022	24.38	.00	
6536	BISBEE NAPA AUTO PARTS	279527	HARM BAL INSTLLR SET	04/05/2022	125.37	.00	
6536	BISBEE NAPA AUTO PARTS	279648	CONNECTOR CLIPS	04/06/2022	11.09	.00	
10-77-62007 OTHER FLUIDS & LUBRICANTS							
3551	SENERGY PETROLEUM	SEN-301151	STREETS -MEGAFLOW AW 68	04/07/2022	1,423.09	.00	
Total GARAGE:					2,914.11	429.79	
BUILDING INSPECTOR							

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-79-24000 PHONES							
6050	VERIZON	9904104984	Bldg Inspector	04/13/2022	18.81	18.81	04/25/2022
10-79-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	22-0407	MEMORY CARDS	04/07/2022	19.24	.00	
Total BUILDING INSPECTOR:					38.05	18.81	
PARKS							
10-80-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	0655901000-0	E Vista Park - #0655901000	04/20/2022	39.53	39.53	04/20/2022
1097	AZ PUBLIC SERVICE (2 of 3)	3984490000-0	Main St Park - #3984490000	04/20/2022	81.64	81.64	04/20/2022
1097	AZ PUBLIC SERVICE (2 of 3)	6333950000-0	Goar Park - #6333950000	04/20/2022	46.41	46.41	04/20/2022
1097	AZ PUBLIC SERVICE (2 of 3)	6621361000-0	E Vista Court - #6621361000	04/20/2022	41.71	41.71	04/20/2022
1097	AZ PUBLIC SERVICE (2 of 3)	6730341000-0	Brewery Gulch C Park #67303410	04/20/2022	39.78	39.78	04/20/2022
1097	AZ PUBLIC SERVICE (2 of 3)	9158520000-0	Vista Park - #9158520000	04/20/2022	37.31	37.31	04/20/2022
10-80-22000 WATER							
1106	ARIZONA WATER COMPANY	03106053651-	Grassy Park- Restrooms 0310605	04/20/2022	195.35	195.35	04/20/2022
1106	ARIZONA WATER COMPANY	03106058001-	City Park Brewery - Parks 031060	04/20/2022	76.45	76.45	04/20/2022
1106	ARIZONA WATER COMPANY	03109012304-	Goar Park - #03109012304	04/25/2022	68.01	68.01	04/25/2022
1106	ARIZONA WATER COMPANY	03109045722-	Traffic Circle #03109045722	04/25/2022	63.99	63.99	04/25/2022
1106	ARIZONA WATER COMPANY	03109069151-	Saginaw Park - Parks # 03109069	04/25/2022	25.47	25.47	04/25/2022
1106	ARIZONA WATER COMPANY	03112037563-0	Mule Mtn Gdn - Parks 031120375	04/25/2022	25.47	25.47	04/25/2022
1106	ARIZONA WATER COMPANY	03112038121-0	Vista Park - Parks 03112038121	04/25/2022	71.32	71.32	04/25/2022
1106	ARIZONA WATER COMPANY	03112039072-0	W Vista & Hoatson - Parks 03112	04/25/2022	451.07	451.07	04/25/2022
1106	ARIZONA WATER COMPANY	03112040621-0	Lower E Vista & Tener Bthrm 0311	04/25/2022	69.38	69.38	04/25/2022
1106	ARIZONA WATER COMPANY	03112040651-0	Lower Vista Park - Parks 031120	04/25/2022	71.32	71.32	04/25/2022
1106	ARIZONA WATER COMPANY	03112047073-0	Az St & Cole Ave Irrigation - 0311	04/25/2022	25.47	25.47	04/25/2022
1106	ARIZONA WATER COMPANY	03112085601-0	Paul Park Warren - Parks 031120	04/25/2022	63.99	63.99	04/25/2022
1106	ARIZONA WATER COMPANY	03117017901-0	Tin Town Park/Parks - #03117017	04/25/2022	25.47	25.47	04/25/2022
1106	ARIZONA WATER COMPANY	03117047651-0	Galena/Parks - #03117047651	04/25/2022	25.47	25.47	04/25/2022
10-80-24000 PHONES							
6050	VERIZON	9904104984	Parks	04/13/2022	109.98	109.98	04/25/2022
10-80-34000 CONTRACT SERVICES							
7060	CINTAS	4114927991	UNIFORMS-PARKS	03/30/2022	24.36	.00	
7060	CINTAS	4115617855	UNIFORMS-PARKS	04/06/2022	23.71	.00	
7060	CINTAS	4116303943	UNIFORMS-PARKS	04/13/2022	23.71	.00	
7060	CINTAS	4117107428	UNIFORMS-PARKS	04/20/2022	24.94	.00	
1893	LAL ENTERPRISES, INC	61335	PORTA POTS/GARFIELD PARK	03/31/2022	124.75	.00	
10-80-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLX-DOU	D08189620220	DOC LABOR CREW/PKS	04/06/2022	200.00	.00	
3163	AZ STATE PRISON CMLX-DOU	D08189620220	MILEAGE/PARKS	04/07/2022	279.02	.00	
3163	AZ STATE PRISON CMLX-DOU	D08190720220	DOC LABOR CREW/PKS	03/30/2022	205.00	.00	
3163	AZ STATE PRISON CMLX-DOU	D08190720220	MILEAGE/PARKS	03/30/2022	275.01	.00	
10-80-42060 INVENTORIED TOOLS							
1862	B&D LUMBER & HARDWARE	190768	SLEDGE	04/05/2022	61.44	.00	
10-80-45300 CUSTODIAL SUPPLIES							
7060	CINTAS	4110813742CR	CREDIT	02/16/2022	48.60-	.00	
10-80-46000 OPERATIONAL EXPENSES							
4922	FERGUSON ENTERPRISES #10	9615405	PVC TEE, PVC COUP, PVC ELL,	04/05/2022	106.00	.00	
4922	FERGUSON ENTERPRISES #10	9615405-1	4 PVC TEE	04/11/2022	30.14	.00	
10-80-46802 LANDSCAPING MATERIALS							
1659	ACE HARDWARE	35316	SOIL COND, SPIKE TREE, MUL	04/04/2022	72.34	.00	
1659	ACE HARDWARE	35327	BOARDWALK STAKES	04/05/2022	14.88	.00	
1659	ACE HARDWARE	35328	INSECT CNTRLTREE	04/05/2022	18.62	.00	
1659	ACE HARDWARE	35333	BOARDWALK STAKES	04/05/2022	7.44	.00	
1659	ACE HARDWARE	35353	POTTING SOIL, PEAT MOSS, NA	04/08/2022	80.03	.00	
1862	B&D LUMBER & HARDWARE	190578	LAWN FAUCET	03/28/2022	5.71	.00	
1862	B&D LUMBER & HARDWARE	190584	LAWN FAUCET, CREDIT	03/28/2022	10.66	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1862	B&D LUMBER & HARDWARE	190864	PVC PIPE, PVC CEMENT, TEE P	04/09/2022	51.42	.00	
1862	B&D LUMBER & HARDWARE	190869	PVC ELBOW	04/09/2022	2.21	.00	
1862	B&D LUMBER & HARDWARE	190870	PVC COUPLING	04/09/2022	2.72	.00	
10-80-61000 REPAIRS & MAINT - VEHICLES							
6536	BISBEE NAPA AUTO PARTS	279696	OIL FILTER, AIR FILTER, TIE RO	04/07/2022	527.58	.00	
6536	BISBEE NAPA AUTO PARTS	280193	OIL FILTER, AIR FILTER	04/13/2022	17.36	.00	
Total PARKS:					3,795.04	1,654.59	
SWIMMING POOL							
10-81-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	2409211000-03	Quality Hill - Pool #2409211000	04/20/2022	127.18	127.18	04/20/2022
10-81-22000 WATER							
1106	ARIZONA WATER COMPANY	03106006471-	Swimming Pool - 03106006471	04/20/2022	424.63	424.63	04/20/2022
10-81-42060 INVENTORIED TOOLS							
1659	ACE HARDWARE	35341	FINISH TROWL, ANCHORING C	04/06/2022	21.40	.00	
10-81-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	35325	TORCH KIT	04/05/2022	63.34	.00	
1862	B&D LUMBER & HARDWARE	190901	WETSET CEMENT, PVC ELBOW,	04/11/2022	41.43	.00	
4922	FERGUSON ENTERPRISES #10	9584270	PVC UNION VITON, GALV MI90	03/23/2022	205.29	.00	
4922	FERGUSON ENTERPRISES #10	9584270-1	4 PVC UNION VITON, 4 GALV MI	03/30/2022	509.86	.00	
Total SWIMMING POOL:					1,393.13	551.81	
LIBRARY							
10-83-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	3331410000-0	6 MAIN St Library - Library -#3331	04/20/2022	429.83	429.83	04/20/2022
10-83-22000 WATER							
1106	ARIZONA WATER COMPANY	03106016751-	Library - Lib 03106016751	04/20/2022	69.49	69.49	04/20/2022
10-83-24001 INTERNET ACCESS							
4059	SPARKLIGHT	22-0323/LIB	Internet Svc-Library- pay only 10	04/25/2022	20.96	20.96	04/25/2022
10-83-34000 CONTRACT SERVICES							
1519	FARONICS	213907	DEEP FREEZE COMPUTER	03/21/2022	1,197.00	1,197.00	04/25/2022
1499	RICOH USA, INC	36469178	COPIER MAINT AGRMNT/LIB	04/15/2022	101.28	.00	
5710	XEROX CORPORATION	15906343	BASE CHARGE & USAGE/LIB	04/01/2022	53.33	.00	
10-83-41500 OFFICE SUPPLIES							
4926	AMAZON	434388463974	LIBRARY SUPPLIES	02/21/2022	72.47	.00	
4926	AMAZON	445467734679	LIBRARY SUPPLIES	04/08/2022	42.89	.00	
10-83-43500 POSTAGE							
6943	CORPORATE PAYMENT SYSTE	22-0407	POSTAGE	04/07/2022	2.54	.00	
10-83-46831 BOOKS							
4926	AMAZON	439974968735	BOOKS	03/14/2022	61.69	.00	
4926	AMAZON	446343389867	BOOKS	03/22/2022	70.34	.00	
4926	AMAZON	454868759489	BOOKS	04/08/2022	61.94	.00	
4926	AMAZON	455799466348	BOOKS	04/09/2022	15.05	.00	
4926	AMAZON	458788544349	BOOKS	03/10/2022	57.20	.00	
4926	AMAZON	474869987347	BOOKS	03/17/2022	18.32	.00	
4926	AMAZON	494657557954	BOOKS	03/14/2022	43.48	.00	
4926	AMAZON	549948865549	BOOKS	03/19/2022	91.51	.00	
4926	AMAZON	567383778757	BOOKS	04/06/2022	102.57	.00	
4926	AMAZON	685479536985	BOOKS	03/21/2022	24.95	.00	
4926	AMAZON	685637498475	BOOKS	04/07/2022	49.98	.00	
4926	AMAZON	766357899998	BOOKS	03/21/2022	37.60	.00	
4926	AMAZON	776749556638	BOOKS	04/09/2022	37.99	.00	
4926	AMAZON	779483359398	BOOKS	03/21/2022	25.19	.00	
4926	AMAZON	797797988963	BOOKS	03/09/2022	123.95	.00	
4926	AMAZON	883658648464	BOOKS	03/26/2022	17.97	.00	
4926	AMAZON	945938439554	BOOKS	03/16/2022	221.21	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
4926	AMAZON	968995689546	BOOKS	03/10/2022	15.50	.00	
4926	AMAZON	975935979855	BOOKS	03/09/2022	18.20	.00	
10-83-46832 AUDIO VISUAL MATERIAL							
4926	AMAZON	436889989697	DVD'S	03/28/2022	27.14	.00	
4926	AMAZON	449688599874	DVD'S	03/28/2022	19.99	.00	
4926	AMAZON	467897376346	DVD'S	03/16/2022	54.97	.00	
4926	AMAZON	544534654855	DVD'S	03/16/2022	14.99	.00	
4926	AMAZON	669378933984	DVD'S	03/29/2022	17.99	.00	
4926	AMAZON	795337764854	DVD'S	03/28/2022	19.99	.00	
4926	AMAZON	799688586796	DVD'S	03/21/2022	15.49	.00	
4926	AMAZON	967795438994	DVD'S	03/28/2022	56.32	.00	
10-83-46833 CHILDRENS MATERIALS							
4926	AMAZON	439377995689	CHILDREN'S MATERIAL	03/16/2022	85.16	.00	
4926	AMAZON	443576694955	CHILDREN'S MATERIAL	03/14/2022	87.42	.00	
4926	AMAZON	444964754979	CHILDREN'S MATERIAL	03/27/2022	13.92	.00	
4926	AMAZON	469659849479	CHILDREN'S MATERIAL	03/31/2022	20.95	.00	
4926	AMAZON	658359986875	CHILDREN'S MATERIAL	03/16/2022	36.05	.00	
4926	AMAZON	746949669789	CHILDREN'S MATERIAL	03/23/2022	69.70	.00	
4926	AMAZON	754344597777	CHILDREN'S MATERIAL	04/02/2022	45.89	.00	
4926	AMAZON	756544437484	CHILDREN'S MATERIAL	03/15/2022	16.27	.00	
Total LIBRARY:					3,686.67	1,717.28	
SENIOR CITIZENS CENTER							
10-85-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	8339841000-0	300 Collins Rd. #8339841000	04/25/2022	298.47	298.47	04/25/2022
10-85-22000 WATER							
1106	ARIZONA WATER COMPANY	03117021951-0	Collins Rd - S Cntr - #0311702195	04/25/2022	70.96	70.96	04/25/2022
10-85-23000 GAS							
1189	AMERIGAS-7671	3135075321	PROPANE GAS	04/07/2022	1,068.62	.00	
10-85-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	22-0423/SC	Internet Svc- Senior Center	04/25/2022	70.00	70.00	04/25/2022
10-85-34000 CONTRACT SERVICES							
6172	MMPC	95843	PEST CONTROL-SC	04/04/2022	50.00	.00	
10-85-34085 COORDINATOR CONTRIBUTIONS							
3188	BISBEE SENIOR ASSOCIATION	120	Monthly Invoice May 2022	04/25/2022	616.63	616.63	04/25/2022
Total SENIOR CITIZENS CENTER:					2,174.68	1,056.06	
Total GENERAL FUND:					87,353.50	22,300.56	
TRANSIENT ROOM TAX							
FUND EXPENDITURES							
20-40-24001 INTERNET ACCESS							
4059	SPARKLIGHT	22-0323/VC	Internet Svc-Vistor Center	04/20/2022	170.93	170.93	04/20/2022
20-40-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	22-0407	OFFICE SUPPLIES	04/07/2022	53.46	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	OFFICE SUPPLIES	04/07/2022	60.91	.00	
20-40-42040 ADVERTISING							
6943	CORPORATE PAYMENT SYSTE	22-0407	WIX.COM SOCIAL MEDIA APP	04/07/2022	5.25	.00	
20-40-42050 NON CAP ADMIN EQUIP/FURN							
6943	CORPORATE PAYMENT SYSTE	22-0407	PRINTER	04/07/2022	131.40	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	DISPLAY RACK	04/07/2022	280.10	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	MONITOR	04/07/2022	142.47	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	PHONE	04/07/2022	43.79	.00	
20-40-43500 POSTAGE							
6943	CORPORATE PAYMENT SYSTE	22-0407	USPS-VISITOR CENTER	04/07/2022	52.69	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	USPS-VISITOR CENTER	04/07/2022	81.39	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total FUND EXPENDITURES:					1,022.39	170.93	
Total TRANSIENT ROOM TAX:					1,022.39	170.93	
STREETS							
FUND EXPENDITURES							
21-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	4470670000-0	60 Brewery Gulch Sp 3 - #447067	04/20/2022	36.06	36.06	04/20/2022
1097	AZ PUBLIC SERVICE (2 of 3)	4877951000-0	Hwy 92 DD #4877951000	04/25/2022	12.83	12.83	04/25/2022
1097	AZ PUBLIC SERVICE (2 of 3)	5254161000-0	951 Naco Hwy #5254161000	04/25/2022	99.40	99.40	04/25/2022
1097	AZ PUBLIC SERVICE (2 of 3)	5847770000-0	60 Brewery Gulch Sp 2 - #584777	04/20/2022	44.88	44.88	04/20/2022
1097	AZ PUBLIC SERVICE (2 of 3)	6690180000-0	25% Streets	04/25/2022	76.63	76.63	04/25/2022
1097	AZ PUBLIC SERVICE (2 of 3)	7700160000-0	60 Brewery Gulch Sp 4 - #770016	04/20/2022	36.06	36.06	04/20/2022
1097	AZ PUBLIC SERVICE (2 of 3)	8186260000-0	170 Hwy 92 - #690982286	04/25/2022	108.81	108.81	04/25/2022
1097	AZ PUBLIC SERVICE (2 of 3)	8583641000-0	60 Brewery Gulch Sp 1 - #858364	04/20/2022	52.59	52.59	04/20/2022
21-40-24000 PHONES							
6050	VERIZON	9904104984	Streets	04/13/2022	205.88	205.88	04/25/2022
21-40-34000 CONTRACT SERVICES							
7060	CINTAS	4114928067	UNIFORMS-STREETS	03/30/2022	55.71	.00	
7060	CINTAS	4115617868	UNIFORMS-STREETS	04/06/2022	53.26	.00	
7060	CINTAS	4116303929	UNIFORMS-STREETS	04/13/2022	53.26	.00	
7060	CINTAS	4117107605	UNIFORMS-STREETS	04/20/2022	55.92	.00	
1110	ENTERPRISE FM TRUST	FBN4444495	Vehicle Lease-23L79J	04/05/2022	211.82	211.82	04/20/2022
21-40-34100 DOC WORKERS							
3163	AZ STATE PRISON Cmplx-DOU	D08296020220	DOC LABOR CREW/STR	04/06/2022	225.00	.00	
3163	AZ STATE PRISON Cmplx-DOU	D08296020220	MILEAGE/STREETS	04/07/2022	216.27	.00	
3163	AZ STATE PRISON Cmplx-DOU	D08298620220	DOC LABOR CREW/STR	03/30/2022	155.00	.00	
3163	AZ STATE PRISON Cmplx-DOU	D08298620220	MILEAGE/STREETS	03/30/2022	147.74	.00	
21-40-42060 INVENTORIED TOOLS							
1659	ACE HARDWARE	35392	FOLDING SAW, DOUBLE EDGE	04/14/2022	80.08	.00	
1659	ACE HARDWARE	35394	SCREWDRIVER SET	04/14/2022	32.60	.00	
1862	B&D LUMBER & HARDWARE	190608	UTILITY KNIVES	03/29/2022	26.12	.00	
1862	B&D LUMBER & HARDWARE	190770	HAMMER BIT, CAULK GUN	04/05/2022	45.40	.00	
1862	B&D LUMBER & HARDWARE	190956	LEVEL	04/13/2022	87.78	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	COMPACTOR WALK BEHIND TA	04/07/2022	1,448.95	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	800' ROTARY LASER KIT	04/07/2022	593.19	.00	
21-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	35284	FASTENERS, REBAR, SCREW,	03/30/2022	47.12	.00	
1659	ACE HARDWARE	35288	SPRAYER	03/31/2022	3.72	.00	
1659	ACE HARDWARE	35324	SPRAY PAINT, CLEANER DRAIN	04/05/2022	40.03	.00	
1659	ACE HARDWARE	35393	HITCH PIN, CLEVIS SLIP HOOK	04/14/2022	12.08	.00	
1862	B&D LUMBER & HARDWARE	189785	PREMIX CONCRETE, MASKING	02/22/2022	15.33	.00	
1862	B&D LUMBER & HARDWARE	190633	PLASTIC PAILS	03/30/2022	40.64	.00	
1862	B&D LUMBER & HARDWARE	190770	FHP CONCR SR, TIE ADHESIVE,	04/05/2022	445.63	.00	
1862	B&D LUMBER & HARDWARE	190958	PP EXTERIOR	04/13/2022	11.69	.00	
21-40-46210 STREET REPAIR MAT - SALES TAX							
1185	ACCELERATED CONSTRUCTIO	2022-02	EXCAVATION, CONCRETE, LAB	04/05/2022	64,308.00	.00	
4223	KE & G DEVELOPMENT	21-258	ASPHALT	03/21/2022	4,441.50	.00	
4466	WESTERN EMULSIONS, INC	14-494983	FOG SEAL	03/29/2022	5,198.53	.00	
21-40-55000 EQUIPMENT REPAIR & MAINT							
1862	B&D LUMBER & HARDWARE	190822	ALM 20A TAMP GFCI OUTLET	04/06/2022	28.49	.00	
21-40-55100 REPAIR & MAINT - OTHER							
1862	B&D LUMBER & HARDWARE	190952	EXPANSION JOINT, MASONRY	04/13/2022	87.55	.00	
2383	MADDUX & SON'S INC.	83983	CONCRETE	04/11/2022	1,350.27	.00	
21-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO PARTS	279394	WELDING CABLE, BATTERY CA	04/04/2022	446.64	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
21-40-62002 TIRES							
1854	W R RYAN - FIRESTONE	T24352	TIRE	03/22/2022	138.38	.00	
Total FUND EXPENDITURES:					80,776.84	884.96	
Total STREETS:					80,776.84	884.96	
HOUSING INITIATIVE							
45-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	6862894183-0	105 E. Street Saginaw #6862894	04/20/2022	12.95	12.95	04/20/2022
45-40-22000 WATER							
1106	ARIZONA WATER COMPANY	03109076209-	105 E St./ Saginaw #0310907620	04/25/2022	26.47	26.47	04/25/2022
1106	ARIZONA WATER COMPANY	03109107103-	1 Cochise Row #03109107103	04/25/2022	25.73	25.73	04/25/2022
1106	ARIZONA WATER COMPANY	03112065857-0	300 Campbell St. #03112065857	04/25/2022	26.22	26.22	04/25/2022
45-40-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	910002900658	300 Campbell St. #910002900658	04/25/2022	47.11	47.11	04/25/2022
Total :					138.48	138.48	
Total HOUSING INITIATIVE:					138.48	138.48	
MISC. DONATIONS							
FUND EXPENDITURES							
48-40-22515 LIBRARY- SPEC BEQUEST EXPENSE							
4926	AMAZON	593887793574	CHILDREN BOOKS	03/10/2022	69.86	.00	
4926	AMAZON	657487687469	CHILDREN'S ART SUPPLIES	03/10/2022	25.93	.00	
4926	AMAZON	698797837983	CHILDREN'S ART SUPPLIES	03/12/2022	11.99	.00	
4926	AMAZON	963968955875	CHILDREN'S ART SUPPLIES	03/28/2022	4.99	.00	
4926	AMAZON	984365499643	CHILDREN'S ART SUPPLIES	03/12/2022	16.97	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	DECAL	04/07/2022	211.20	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	GRAPHIC DESIGN WORK	04/07/2022	275.00	.00	
Total FUND EXPENDITURES:					615.94	.00	
Total MISC. DONATIONS:					615.94	.00	
AIRPORT FUND							
FUND EXPENDITURES							
50-40-22000 WATER							
1584	NACO WATER COMPANY LLC	090016500-04-	Airport Water	04/20/2022	37.14	37.14	04/20/2022
50-40-34000 CONTRACT SERVICES							
6172	MMPC	94148	PEST CONTROL-AIRPORT	03/04/2022	50.00	.00	
6172	MMPC	95752	PEST CONTROL-AIRPORT	04/01/2022	50.00	.00	
Total FUND EXPENDITURES:					137.14	37.14	
Total AIRPORT FUND:					137.14	37.14	
SEWER FUND							
54-1019900 CLEARING ACCT--SEWER/TRASH A/R							
1184	GERALDINE LYNCH	22-0418	REFUND FOR ACCOUNT 102.05	04/18/2022	5.94	.00	
Total :					5.94	.00	
FUND EXPENDITURES							

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
54-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	0516740000-0	42 Warren Cut Off Rd. Swr Bldg B	04/20/2022	870.94	870.94	04/20/2022
1097	AZ PUBLIC SERVICE (2 of 3)	2478030000-0	302 Teran St. #2478030000	03/28/2022	45.77	.00	
1097	AZ PUBLIC SERVICE (2 of 3)	2954210000-0	42 Warren Cut Off Rd. Swr Bldg A	04/20/2022	55.21	55.21	04/20/2022
54-40-22000 WATER							
1106	ARIZONA WATER COMPANY	03109050451-	6 W. HWY 80	04/20/2022	25.47	25.47	04/20/2022
1106	ARIZONA WATER COMPANY	03109081151-0	Highway 80-Sewer Pond - Acct #	04/20/2022	65.46	65.46	04/20/2022
1106	ARIZONA WATER COMPANY	03117016701-0	320 Teran #03117016701	04/25/2022	25.47	25.47	04/25/2022
54-40-24000 PHONES							
6050	VERIZON	9904104984	Sewer	04/13/2022	154.95	154.95	04/25/2022
6050	VERIZON	9904104984	Sewer On Call	04/13/2022	18.81	18.81	04/25/2022
54-40-34000 CONTRACT SERVICES							
7060	CINTAS	4114928065	UNIFORMS-WW	03/30/2022	34.44	.00	
7060	CINTAS	4115617860	UNIFORMS-WW	04/06/2022	32.64	.00	
7060	CINTAS	4116303959	UNIFORMS-WW	04/13/2022	32.64	.00	
7060	CINTAS	4117107567	UNIFORMS-WW	04/20/2022	34.34	.00	
1110	ENTERPRISE FM TRUST	FBN4444495	Vehicle Lease-23L7B3	04/05/2022	211.82	211.82	04/20/2022
6881	OPERATIONS MANAGEMENT IN	D3165600-04-0	JACOBS CONTRACT-MAY-22	04/07/2022	67,127.50	.00	
54-40-42060 INVENTORIED TOOLS							
6943	CORPORATE PAYMENT SYSTE	22-0407	GRINDER KIT	04/07/2022	344.68	.00	
54-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	35379	SHOCK GRANULE, BATTERIES	04/12/2022	36.31	.00	
1862	B&D LUMBER & HARDWARE	190604	CABLE TIES	03/28/2022	14.23	.00	
1862	B&D LUMBER & HARDWARE	190613	NO HUB COUPLING	03/29/2022	3.97	.00	
1862	B&D LUMBER & HARDWARE	190989	PLASTIC PAIL	04/14/2022	28.45	.00	
8536	BISBEE NAPA AUTO PARTS	280240	DETAIL CLOTH, CAR WASH	04/13/2022	12.75	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	AIPORT AF LICENSE	04/07/2022	292.16	.00	
1337	EADS CONSTRUCTION	9123	DECORATIVE ROCK	04/14/2022	143.22	.00	
4922	FERGUSON ENTERPRISES #10	SC400573	SERVICE CHARGE	03/31/2022	15.82	.00	
4445	UPS	22-0427	DELIVER FEE	04/27/2022	34.12	34.12	04/27/2022
54-40-55005 EQUIP REPAIR&MAINT-COLLECTIONS							
4922	FERGUSON ENTERPRISES #10	9567075	AUGER/100FT INNER CORE CA	03/23/2022	500.01	.00	
Total FUND EXPENDITURES:					70,161.18	1,462.25	
Total SEWER FUND:					70,167.12	1,462.25	
SANITATION FUND							
FUND EXPENDITURES							
56-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	6690180000-0	25% Sanitation	04/25/2022	76.63	76.63	04/25/2022
56-40-24000 PHONES							
6050	VERIZON	9904104984	Sanitation	04/13/2022	195.00	195.00	04/25/2022
6050	VERIZON	9904104984	Recycle	04/13/2022	139.17	139.17	04/25/2022
56-40-34000 CONTRACT SERVICES							
7060	CINTAS	4114928094	UNIFORMS-SANITATION	03/30/2022	45.32	.00	
7060	CINTAS	4115617810	UNIFORMS-SANITATION	04/06/2022	43.52	.00	
7060	CINTAS	4116303965	UNIFORMS-SANITATION	04/13/2022	43.52	.00	
7060	CINTAS	4117107481	UNIFORMS-SANITATION	04/20/2022	39.49	.00	
5392	COCHISE COUNTY FLEET MAIN	BISBEE 22-08	FLEET CHARGES-MAR 22/SAN	04/14/2022	229.95	.00	
1110	ENTERPRISE FM TRUST	FBN4444495	Vehicle Lease-23L7B3	04/05/2022	211.81	211.81	04/20/2022
56-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	35252	FASTENERS	03/25/2022	17.49	.00	
1659	ACE HARDWARE	35254	CREDIT	03/25/2022	6.04	.00	
56-40-46561 COUNTY TIPPING FEE							
3181	COCHISE COUNTY TREASURE	28200	MUNICIPAL SANITATION/HOUS	03/31/2022	18,569.96	.00	
56-40-46562 RECYCLING PROGRAM							
5957	BARNETT'S PROPANE, LLC	1474-44	PROPANE	03/09/2022	175.58	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6536	BISBEE NAPA AUTO PARTS	279510	BRAKE MASTER CYLINDER, BR	04/05/2022	330.97	.00	
7060	CINTAS	4114928045	UNIFORMS-RECYCLING	03/30/2022	8.07	.00	
7060	CINTAS	4114928102	UNIFORMS-RECYCLING	03/30/2022	43.96	.00	
7060	CINTAS	4115617788	UNIFORMS-RECYCLING	04/06/2022	8.07	.00	
7060	CINTAS	4115617801	UNIFORMS-RECYCLING	04/06/2022	43.96	.00	
7060	CINTAS	4116303848	UNIFORMS-RECYCLING	04/13/2022	8.07	.00	
7060	CINTAS	4116303962	UNIFORMS-RECYCLING	04/13/2022	43.96	.00	
7060	CINTAS	4117107416	UNIFORMS-RECYCLING	04/20/2022	8.44	.00	
7060	CINTAS	4117107541	UNIFORMS-RECYCLING	04/20/2022	46.12	.00	
1893	LAL ENTERPRISES, INC	61335	PORTA POTS/RECYCLING-TRA	03/31/2022	74.75	.00	
56-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO PARTS	278751	HYD HOSE FITTINGS	03/28/2022	91.56	.00	
Total FUND EXPENDITURES:					20,489.33	622.61	
Total SANITATION FUND:					20,489.33	622.61	
QUEEN MINE FUND							
FUND EXPENDITURES							
59-40-12500 RECRUITMENT/EMPLOYEE TESTING							
6943	CORPORATE PAYMENT SYSTE	22-0407	BACKGROUND CHECK	04/07/2022	8.11	.00	
59-40-13400 EDUCATION & TRAINING							
6943	CORPORATE PAYMENT SYSTE	22-0407	UNBOUND DOC/TRAINING	04/07/2022	89.20	.00	
59-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	8295240000-0	HWY 80 Tour - QM - #829524000	04/20/2022	646.05	646.05	04/20/2022
59-40-22000 WATER							
1106	ARIZONA WATER COMPANY	03109024701-	Queen Mine - #03109024701	04/25/2022	102.14	102.14	04/25/2022
59-40-24000 PHONES							
6050	VERIZON	9904104984	Queen Mine	04/13/2022	50.93	50.93	04/25/2022
59-40-24001 INTERNET ACCESS FEE							
4059	SPARKLIGHT	22-0423/QM	Internet Svc-Queen Mine	04/25/2022	80.99	80.99	04/25/2022
59-40-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLX-DOU	D08312022003	DOC LABOR CREW/QM	04/06/2022	80.00	.00	
59-40-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	22-0407	BAGS, LABELS, NEWSPRINT PA	04/07/2022	725.71	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	JEWELRY DISPLAY TAGS	04/07/2022	33.84	.00	
6399	WIST OFFICE PRODUCTS	2225933	TONER	04/15/2022	31.79	.00	
59-40-45200 SAFETY EQUIP & SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	22-0407	MINING HEADLAMPS	04/07/2022	546.37	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	HARD HATS	04/07/2022	799.30	.00	
59-40-46591 MERCHANDISE							
1581	AUTHENTIC CARDS	19371	MAGNETS	04/07/2022	118.56	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	BOTTLED WATER	04/07/2022	53.18	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	COPPER EARRINGS	04/07/2022	510.00	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	SUNCATCHER, METAL BUTTER	04/07/2022	158.24	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	ENERGY CRYSTALS	04/07/2022	68.28	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	MINERALS	04/07/2022	1,000.00	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	COPPER BARS	04/07/2022	1,310.00	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	MINERALS	04/07/2022	860.00	.00	
59-40-55000 EQUIPMENT REPAIR & MAINT							
6943	CORPORATE PAYMENT SYSTE	22-0407	GARDEN SPRAYER, ABRASIVE	04/07/2022	103.70	.00	
59-40-55100 REPAIR & MAINT - OTHER							
1659	ACE HARDWARE	35331	CUT OFF WHEEL, FILE, LITTER	04/05/2022	42.77	.00	
1659	ACE HARDWARE	35344	OIL, PUMP BASKET, FIRST AID	04/07/2022	48.03	.00	
1659	ACE HARDWARE	35345	VALVE	04/07/2022	9.31	.00	
1659	ACE HARDWARE	35386	FASTENERS, REBAR, SCREW,	04/13/2022	168.21	.00	
1659	ACE HARDWARE	35399	WOOD TREATMENT	04/14/2022	27.01	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	GLUE	04/07/2022	32.37	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6943	CORPORATE PAYMENT SYSTE	22-0407	ELECTRODE HOLDER	04/07/2022	186.96	.00	
Total FUND EXPENDITURES:					7,891.05	880.11	
Total QUEEN MINE FUND:					7,891.05	880.11	

MISC. GRANTS

FUND EXPENDITURES

78-40-23016 FY21 ARPA Allotment-Library

6943	CORPORATE PAYMENT SYSTE	22-0407	G-SUITE SUBSCRIPTION	04/07/2022	22.83	.00	
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78-40-23114 LSTA-ANNEX PATIO

4926	AMAZON	448474487766	STEAM TOYS	03/30/2022	55.99	.00	
4926	AMAZON	688779958639	LSTA ANNEX PATIO	03/31/2022	62.11	.00	
4926	AMAZON	845659845547	LSTA ANNEX PATIO	03/30/2022	42.99	.00	
4926	AMAZON	899767895376	LSTA ANNEX PATIO	03/30/2022	67.34	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	READING TENTS	04/07/2022	657.53	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	LSTA PATIO GRANT	04/07/2022	219.19	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	LSTA PATIO GRANT	04/07/2022	158.91	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	LSTA PATIO GRANT	04/07/2022	82.15	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	LSTA PATIO GRANT	04/07/2022	160.73	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	LSTA PATIO GRANT	04/07/2022	169.83	.00	
6943	CORPORATE PAYMENT SYSTE	22-0407	LSTA PATIO GRANT	04/07/2022	219.15	.00	

78-40-23117 CQ LIBRARY VERANDA PROJECT

1659	ACE HARDWARE	35417	PAINT	04/18/2022	115.47	.00	
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78-40-23118 LIBRARY STORY WALK GRANT

1157	PANNIER	166202-1	SAN JOSE-STORY WALK SIGNA	04/11/2022	1,761.34	.00	
1157	PANNIER	166202-2	GARFIELD-STORY WALK SIGNA	04/11/2022	1,761.34	.00	
1157	PANNIER	166202-3	VISTA PARK-STORY WALK SIGN	04/11/2022	1,761.34	.00	

Total FUND EXPENDITURES: 7,318.24 .00

Total MISC. GRANTS: 7,318.24 .00

BISBEE BUS FUND

FUND EXPENDITURES

96-40-41606 CONTRACTOR OPERATING EXPENSES

6391	CITY OF DOUGLAS	20220406710	BUS OPERATING SERVICES/AP	04/06/2022	17,439.25	.00	
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96-40-41607 CITY OPERATING EXPENSE

6536	BISBEE NAPA AUTO PARTS	279509	NFR 12 OZ CAN	04/05/2022	148.49	.00	
6536	BISBEE NAPA AUTO PARTS	279811	OIL, OIL FILTER	04/08/2022	65.32	.00	
6536	BISBEE NAPA AUTO PARTS	280055	BLADES, OIL FILTER, OIL	04/12/2022	101.34	.00	
6536	BISBEE NAPA AUTO PARTS	280056	AIR FILTER	04/12/2022	11.58	.00	
6536	BISBEE NAPA AUTO PARTS	280079	SILENT GUARD REA	04/12/2022	38.80	.00	
6536	BISBEE NAPA AUTO PARTS	280800	SPARK PLUGS	04/20/2022	8.59	.00	
1370	DANIEL ABITIA	8891-30	BUS DETAIL DISINFECT & SANI	04/18/2022	225.00	.00	
1370	DANIEL ABITIA	8891-31	BUS DETAIL DISINFECT & SANI	04/18/2022	225.00	.00	
1370	DANIEL ABITIA	8891-32	BUS DETAIL DISINFECT & SANI	04/20/2022	225.00	.00	
1370	DANIEL ABITIA	8891-33	BUS DETAIL DISINFECT & SANI	04/20/2022	225.00	.00	
5948	VALDEZ, LORENA	22-0414	REIMBURSE-MEAL	04/14/2022	21.00	.00	
5948	VALDEZ, LORENA	22-0414	REIMBURSE-MILEAGE	04/14/2022	129.92	.00	
6050	VERIZON	9904115070	Bisbee Bus	04/13/2022	54.28	54.28	04/25/2022
1854	W R RYAN - FIRESTONE	T24177	TIRES	03/02/2022	850.57	.00	
1854	W R RYAN - FIRESTONE	T24243	TIRES	03/10/2022	850.57	.00	
1854	W R RYAN - FIRESTONE	T24272	TIRES	03/14/2022	283.52	.00	
1854	W R RYAN - FIRESTONE	T24335	TIRES	03/21/2022	567.05	.00	
5710	XEROX CORPORATION	15906344	BASE CHARGE & USAGE/BUS	04/01/2022	31.17	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total FUND EXPENDITURES:					21,501.45	54.28	
Total BISBEE BUS FUND:					21,501.45	54.28	
Grand Totals:					297,411.48	26,551.32	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

- Invoices with totals above \$0.00 included.
- Paid and unpaid invoices included.



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: May 3, 2022

Regular Special

DATE ACTION SUBMITTED: <u>April 27, 2022</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON APRIL 5, 2022, AT 7:00 PM	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on April 5, 2022, at 7:00 PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:
Ashlee Coronado
City Clerk

Reviewed by:
Stephen Pauken
City Manager

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, APRIL 5, 2022, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:00PM.

ROLL CALL

COUNCIL

Councilmember Juanetta Hill, Ward III
Councilmember Joni Giacomino, Ward II
Councilmember Frank Davis, Ward I
Mayor Ken Budge
Councilmember Leslie Johns, Ward I
Councilmember Mel Sowid, Ward II
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

Stephen J. Pauken, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director

CITY ATTORNEY

Joseph Estes

INVOCATION: Mayor Budge asked for a moment of silence to think about what's going on in Ukraine.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Budge read the Fair Housing Proclamation

CALL TO THE PUBLIC

- John Everhart, Bisbee resident spoke on the brush and fire danger problems going on in the City. He spoke on the issues he faced with writing insurance policies in town. He requested assistance from the City and the public to deal with the brush issues.
- Lisa Braderman, Bisbee resident also spoke on the fire danger issues and brush issues within the City. She again asked for assistance in dealing with this issue.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Cline moved to approve accounts payable in the amount of \$331,288.71.

SECOND: Mayor Budge

Council asked questions about accounts payable, and staff responded to each question.

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 7 NAYS-0

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on March 1, 2022.
Ashlee Coronado, City Clerk
- B. Approval of the Minutes of the Special Session of Mayor and Council held on March 15, 2022.
Ashlee Coronado, City Clerk
- C. Approval of the Minutes of the Regular Session of Mayor and Council held on March 15, 2022.
Ashlee Coronado, City Clerk
- D. Approval of the Appointment of Councilmember Frank Davis to be the Ex-Officio Member of the Design Review Board.
Ken Budge, Mayor
- E. Approval of the Appointment of David Cobb to the Planning and Zoning Commission.
Ashlee Coronado, City Clerk
- F. Approval of Resignation of Denise Whisman from the Police/ Fire Advisory Committee.
Ashlee Coronado, City Clerk
- G. Approval of a Park, Facility and Right-of-Way Use Permit for the Easterseals Blake Foundation Blues in Bisbee for the use of Parking Spaces (Ruppe Avenue Closed from West Vista to East Vista) Saturday, September 17, 2022, from 12:00pm (Noon) to 10:00pm.
Ashlee Coronado, City Clerk
- H. Approval of an Application for Extension of Premises/Patio Permit submitted by Electric Brewing for and event to be held at 1326 W. Highway 92 #7, on Sunday May 1, 2022; Joseph Charles Frederickson, Applicant.
Ashlee Coronado, City Clerk
- I. Approval of an Application for Extension of Premises/Patio Permit submitted by Electric Brewing for and event to be held at 1326 W. Highway 92 #7, on Sunday May 8, 2022; Joseph Charles Frederickson, Applicant.
Ashlee Coronado, City Clerk
- J. Approval of an Application for Extension of Premises/Patio Permit submitted by Electric Brewing for and event to be held at 1326 W. Highway 92 #7, on Sunday May 15, 2022; Joseph Charles Frederickson, Applicant.
Ashlee Coronado, City Clerk

- K. Approval of an Application for Extension of Premises/Patio Permit submitted by Electric Brewing for and event to be held at 1326 W. Highway 92 #7, on Sunday May 22, 2022; Joseph Charles Frederickson, Applicant.
Ashlee Coronado, City Clerk
- L. Approval of an Application for Extension of Premises/Patio Permit submitted by Electric Brewing for and event to be held at 1326 W. Highway 92 #7, on Sunday May 29, 2022; Joseph Charles Frederickson, Applicant.
Ashlee Coronado, City Clerk
- M. Approval of a Special Event Liquor License Application submitted by Healthy Bisbee Inc. for an Event to be held at Club Kilimanjaro, 33 Subway Street on Friday, April 22, 2022, from 7:00pm to Midnight, Adele Chernow, Applicant.
Ashlee Coronado, City Clerk

MOTION: Councilmember Davis moved to approve Consent Agenda Items A through M.
SECOND: Councilmember Johns

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.
NAYS: 0
MOTION PASSED: AYES- 7 NAYS-0

OLD BUSINESS

- 3. Declare prior action as void and redo the Public Auction of Designated Surplus Property Located adjacent to 348 Williams Avenue, a vacant parcel described as a portion of APN 103-60-265C.
Doug Taylor, City Planner

Mr. Taylor explained that the notice contained the incorrect parcel and in order to correct the error, this was bring brought back to Council tonight.

Mayor and Council discussed the process for auctioning city property along with how the prices for auctions are calculated.

MOTION: Mayor Budge moved to declare the prior action as void.
SECOND: Councilmember Davis

ROLL CALL VOTE

AYES: Councilmember Hill, Davis, Johns, Sowid, Cline and Mayor Budge.
NAYS: Councilmember Giacomino
MOTION PASSED: AYES- 6 NAYS-1

Mayor Budge opened the Public Auction with a minimum bid price of \$6,000.

Mayor Budge asked if we had any written bids.

Ms. Coronado said no, but Mr. James Terry had joined via Zoom.

Mr. Terry said that he would not grant any type of easement across his property.

He did not bid.

There were no bids for this sale.

NEW BUSINESS

4. Formal Apology to Ms. Bovee regarding Settlement Agreement.
Joseph Estes, City Attorney

Mr. Pauken gave an apology to Ms. Bovee for the actions that had occurred in relation to the Settlement Agreement.

5. Discussion and Possible Approval to allow the Queen Mine Tour Manager to purchase a lot of four used Mancha Locomotives in the amount of \$42,500.
Doug Graeme, Queen Mine Tour Manager

Mr. Graeme explained that he had located four used locomotives and these would be used to replace parts on the existing locomotives. This price included shipping.

MOTION : Councilmember Cline moved to approve the purchase of used Mancha locomotives from Savona Equipment LTD for the total amount of \$42,500.00

SECOND: Mayor Budge

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 7 NAYS-0

6. Discussion and Possible Approval of the recommendation from the Bisbee Arts Commission to City Council to fund a grant application from the Copper Queen Library in the amount of \$500.00, from the Bisbee Arts Commission Fund.
Leslie Johns, Council Liaison Bisbee Arts Commission

Councilmember Johns explained that the Arts Commission unanimously approved the grant application from the Copper Queen Library in the amount of \$500.00 for the stained glass windows.

MOTION: Councilmember Johns moved to approve the funding of the grant application from the Copper Queen Library in the amount of \$500.00 from the Bisbee Arts Commission Fund.

SECOND: Councilmember Cline

MOTION APPROVED: Unanimously

7. Discussion and Possible Approval of a Rental Agreement for the Bisbee Arts Commission to rent the building at 16 Erie Street owned by David Rose for their Exhibition of Final Local Art that will be in conjunction with their Bisbee Festival of the Arts Event; this exhibition will be for a period of five weeks beginning Thursday, October 20, 2022, through Sunday, November 27, 2022; his includes set-up and breakdown.
Leslie Johns, Council Liaison Bisbee Arts Commission

Councilmember Johns explained that the Arts Commission was requesting approval of the rental agreement for the building at 16 Erie Street for an art exhibition.

MOTION: Mayor Budge moved to approve the Rental Agreement for the Bisbee Arts Commission to rent the building at 16 Erie Street owned by David Rose for their Exhibition of Final Local Art that will be in conjunction with their Bisbee Festival of the Arts Event; this exhibition will be for a period of five weeks

beginning Thursday, October 20, 2022, through Sunday, November 27, 2022; this includes set-up and breakdown.

SECOND: Councilmember Johns

MOTION APPROVED: Unanimously

8. Discussion and Possible Approval to allow the Bisbee Arts Commission to request the use of school property from the Bisbee Unified School District#2; Lowell Junior High School Located at 100 Douglas Road for the use of their parking lot for the Bisbee Arts Commission; Festival of the Arts Event.

Leslie Johns, Council Liaison Bisbee Arts Commission

Councilmember Johns said that the Arts Commission was seeking permission to request the use of Bisbee Unified School District property at Lowell School for parking during the Festival of the Arts event.

MOTION: Councilmember Johns moved to allow the Bisbee Arts Commission to request the use of school property from the Bisbee Unified School District#2; Lowell Junior High School Located at 100 Douglas Road for the use of their parking lot for the Bisbee Arts Commission; Festival of the Arts Event.

SECOND: Councilmember Sowid

MOTION APPROVED: Unanimously

9. Discussion and Possible Approval for the Bisbee Arts Commission to pay STAMBACK Septic Service for rental of Portable Units to be used at their Festival of the Arts Event.

Leslie Johns, Council Liaison Bisbee Arts Commission

MOTION: Councilmember Johns moved to approve the Bisbee Arts Commission to pay STAMBACK Septic Service for rental of Portable Units to be used at their Festival of the Arts Event.

SECOND: Councilmember Davis

MOTION APPROVED: Unanimously

10. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-22-04; Authorizing the Sale and Transfer of City Property Located Adjacent to and West of 104D and 144 Locklin Avenue and the Existing Access Road to 140 and 142 Locklin Avenue.

Doug Taylor, City Planner

Mr. Taylor explained that this property had been held up due to Covid. The auction was held on March 15, 2022 and Mayor and Council had voted to accept the bid in the amount of \$16,700.

MOTION: Mayor Budge moved to approve the Notice of Intent to Adopt Ordinance O-22-04; Authorizing the Sale and Transfer of City Property Located Adjacent to and West of 104D and 144 Locklin Avenue and the Existing Access Road to 140 and 142 Locklin Avenue.

SECOND: Councilmember Davis

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 7 NAYS-0

11. Discussion and Possible Approval to purchase asphalt from KE& G in an amount not to exceed \$272,000.

Matthew Gurney, Public Works Director

Mr. Gurney explained that there was a correction in the purchase price, it had increased to \$310,000. It had increased by \$10.00 per ton.

MOTION: Mayor Budge moved to approve the purchase of asphalt from KE&G in an amount not to exceed \$310,000.

SECOND: Councilmember Davis

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 7 NAYS-0

12. Discussion and Possible Approval to authorize City Manager Stephen Pauken to sign the release for property damage at 229A Tombstone Canyon paid by Travelers Personal Insurance Company in the amount of \$84,395.

Matthew Gurney, Public Works Director

Mr. Gurney explained that a wall had fallen that borders the drainage ditch. The property owner's insurance has agreed to pay for the replacement of the wall.

MOTION: Councilmember Davis moved to approve the authorization of City Manager Stephen Pauken to sign the release for property damage at 229A Tombstone Canyon paid by Travelers Personal Insurance Company in the amount of \$84,395.

SECOND: Councilmember Giacomino

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 7 NAYS-0

13. Discussion and Possible Approval of the Request for Proposal for a replacement wall at 229A Tombstone Canyon.

Matthew Gurney, Public Works Director

Mr. Gurney said that he was requesting to go out to bid for the replacement of the retaining wall at 229A Tombstone Canyon.

MOTION: Councilmember Davis moved to approve the Request for Proposal for a replacement wall at 229A Tombstone Canyon.

SECOND: Councilmember Sowid

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 7 NAYS-0

14. Discussion and Possible Approval to accept the donation from Bisbee Vogue Inc. of a shade structure and installation at Higgins Park.

Matthew Gurney, Public Works Director

Mr. Gurney explained that Bisbee Vogue was requesting the approval of a donation of a shade structure that would go over the outdoor fitness park at Higgins Park. This donation included installation.

MOTION: Councilmember Davis moved to accept the donation from Bisbee Vogue Inc. of a shade structure and installation at Higgins Park.

SECOND: Councilmember Cline

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 7 NAYS-0

15. Discussion and Possible Approval for a grant agreement between the State of Arizona and the City of Bisbee for Pavement Preservation at the Bisbee Municipal Airport.

Matthew Gurney, Public Works Director

Mr. Gurney explained that this agreement was to share in the cost of pavement for the Airport. This would cover the runway pavement. We had a 10% match on this project of \$32,000. Our portion of funds was coming from ARPA funds.

MOTION: Councilmember Cline moved to approve the grant agreement between the State of Arizona and the City of Bisbee for Pavement Preservation at the Bisbee Municipal Airport.

SECOND: Councilmember Davis

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 7 NAYS-0

16. Discussion and Possible Approval to allow Bisbee Police Department to purchase an All Band Console radio equipment in the amount of \$8,520.48.

Albert Echave, Police Chief

Chief Echave explained that this was the final part of the radio project. He discussed the issues with the current set up and said that this purchase would increase and better the radio communications.

Mr. Pauken said that this was being purchased out of ARPA funds.

MOTION: Councilmember Cline moved to allow the Bisbee Police Department to purchase an All Band Console radio equipment in the amount of \$8,520.48.

SECOND: Councilmember Johns

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 7 NAYS-0

17. Discussion and Possible Approval of update to the Job Descriptions for the Fire and Police Departments.

Joelle Landers, Personnel Director

Ms. Landers explained that before them tonight were updated job descriptions for the Police and Fire Department. The Civil Service recommended moving the job descriptions forward along with the starting rate of pay. All employees are at or above the starting rate so there would be no fiscal impact at this time.

Councilmember Giacomino said that she had a concern over the base pay for Fire employees. She said that if they had an emergency or were sick, they would not be receiving those hours. If those hours were taken away for whatever reason that would take them down to a minimal wage. She said it didn't seem fair that for them to earn those wages it required more time away from their families.

Mr. Pauken said this item was to approve job descriptions. The wage discussion could take place during budget discussions.

Ms. Landers explained in 2019 the Fire Department met with Ms. Coleman to confer on the MOU, it was requested that instead of firefighters only being eligible for their overtime once every four weeks, that they be eligible every two weeks. This was something they requested and helped them.

MOTION: Councilmember Davis moved to approve the updates to the Job Descriptions for the Fire Department and Police Department.

SECOND: Councilmember Sowid

ROLL CALL VOTE

AYES: Councilmember Hill, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: Councilmember Giacomino

MOTION PASSED: AYES- 6 NAYS- 1

- 18. Discussion and Possible Approval of the Notice of Intent to adopt Ordinance O-22-06; Accepting the transfer of real property from Southeast Arizona Renovations LLC, located at 105 E Street, Bisbee.
Stephen Pauken, City Manager

Mr. Pauken explained this property was purchased by Southeast Arizona Renovations who has bought several properties and donated them to the City. This home should be finished within three or four weeks and will go into the inventory of the City's workforce housing program.

MOTION: Councilmember Davis moved to approve the Notice of Intent to adopt Ordinance O-22-06; Accepting the transfer of real property from Southeast Arizona Renovations LLC, located at 105 E Street, Bisbee.

SECOND: Councilmember Sowid

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 7 NAYS-0

- 19. Discussion and Possible Approval of Ordinance O-22-05; Authorizing the Sale and Transfer of City Property Located Adjacent to Ok Street Pursuant to the Request of Jennifer and Wilton Deets.
Doug Taylor, City Planner

Mr. Taylor explained the applicants were applying for 1,285 square feet of City property. This property had a shed on it, and the property turned out to be City owned property. This portion of land has historically been used by the property owners. He said that this went before the Planning and Zoning commission and was approved.

Mayor and Council discussed the process of how the parcels are valued.

MOTION: Councilmember Davis moved to approve Ordinance O-22-05; Authorizing the Sale and Transfer of City Property located adjacent to Ok Street pursuant to the request of Jennifer and Wilton Deets.

SECOND: Councilmember Johns

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 7 NAYS-0

20. Discussion and Possible Approval Resolution R-22-07; a Resolution of the Mayor and Council supporting No Mow May.

Joni Giacomino, Councilmember Ward II

Councilmember Giacomino explained No Mow May and read the Resolution into record. She encouraged the City of Bisbee, and its residents participate. This was not a proposal to allow everything to go crazy with Bermuda grass. She said this was to encourage native plants and flowers for pollinators.

Councilmember Davis echoed Councilmember Giacomino.

MOTION: Councilmember Giacomino moved to approve Resolution R-22-07; a Resolution of the Mayor and Council supporting No Mow May.

SECOND: Councilmember Cline

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 7 NAYS-0

21. City Manager's Report:

- Other Current events (No Discussion)- Mr. Pauken gave an update on the use of ARPA funds. He explained everything that was being requested to be spent would come before Council for approval.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

MOTION: Councilmember Davis moved to adjourn the meeting.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 9:07 PM

Ken Budge, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 3, 2022

Regular Special

DATE ACTION SUBMITTED: April 27, 2022

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **APPROVAL OF A PARK, FACILITY AND RIGHT-OF-WAY USE PERMIT FOR BRATS FOR THE USE OF MAIN STREET FROM THE IRON MAN TO THE POST OFFICE SATURDAY, OCTOBER 22, 2022, FROM 4:00PM TO 4:45PM**

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approval of the Permit

PROPOSED MOTION: I move that we approve the Park, Facility and Right-of-Way Use Permit for BRATS for the Use of Main Street from the Iron Man to the Post Office Saturday, October 22, 2022, from 4:00pm to 4:45pm.

DISCUSSION:

Barry Smith / BRATS submitted a Park, Facility and Right-of-Way Use Permit for the use of Main Street from the Iron Man to the Post Office Saturday, October 22, 2022, from 4:00pm to 4:45pm.

Staff has reviewed the Permit and recommends approval.

The \$50.00 refundable deposit is required.

FISCAL IMPACT: \$74.56

DEPARTMENT LINE-ITEM ACCOUNT: 10-34-10880

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by: Nina Williams for
Ashlee Coronado,
City Clerk

RECEIVED

APR 12 2022

City Clerk's Office
City of Bisbee



Public Works / Park & Recreations Department
76 Erie Street – P.O. Box 4601 – Bisbee, AZ 85603-4601
(520) 432-6002 LValdez@BisbeeAZ.gov

PERMIT NO: 04-22

**City of Bisbee Park, Facility and Right-of-Way Use Permit
Special Event License Application**

This application must be returned to the Public Works Department no less than 45 days before the scheduled event. Application will NOT be considered without required paperwork.

APPLICANT INFORMATION:

Date: 4/9/2022

Name and Title (If Applicable): Barry Smith

Organization Name (If Applicable): BRATS (Bisbee Rolling Arts Tansport Society)

Applicant or Organization Mailing Address: 3502 E Manso St. Phoenix 85044

Phone: 480-226-3759 Contact Name and Phone # during event: Barry Smith 480-226-3759

Email Address: Barrys686@gmail.com

Insurance: Events held on City Property are required to include a certificate of insurance of one million dollars (\$1,000,000) minimum for high risk functions and appropriate endorsements naming the City of Bisbee as additional insured. Applicant's policy is primary.

EVENT INFORMATION:

Event Name: BRATS

Expected Attendance: 200

Event Date(s): 10/22/22

Start Time: 4:00

End Time: 4:45

Event Location and Address: Main street from Iron Man to Post Office

Will you be serving food? Yes / No If yes, a copy of the Cochise County Health Department Certificate MUST accompany this application otherwise this permit will not be accepted

Description of Event and Activities (If more space is needed attach a separate sheet):

Bisbee BRATS is an art car parade that has been happening for over 10 years. It runs from the Iron Man to the post office.

SERVICES REQUESTED FROM THE CITY OF BISBEE:

General Electricity Access (City, Lower Vista & Grassy Parks Only) Actual Cost will be calculated by Public Works

Band Shell (City Park) Actual Cost will be calculated by Public Works

Generators are PERMITTED... All Jumping Castles must have insurance and generators

Beer Permit (Non-Commercial permits only) \$25.00

Police: Escorts, Security, Road Closures, Redirecting of Traffic: \$40.00 per day per vehicle+ Employee OT Rate and ERE's

PARK, FACILITY AND SPECIAL EVENT FEES

(ORDINANCE: O-20-04, APRIL 7, 2020)

<input type="checkbox"/>	SPECIAL EVENT PROMOTER (PER-DAY)	\$39.56
<input type="checkbox"/>	SPECIAL EVENT VENDOR (PER-DAY)	\$6.00
<input type="checkbox"/>	POLICE OFFICER/ PERSONNEL/ POLICE UNIT	\$40.00 per-day, per vehicle + employee OT rate and ERE's
<input checked="" type="checkbox"/>	PERMIT FEE NON- COMMERCIAL	\$35.00
<input type="checkbox"/>	PERMIT FEE COMMERCIAL	\$65.00
<input type="checkbox"/>	REFUNDABLE DEPOSIT	\$50.00
<input type="checkbox"/>	BEER PERMIT NON-COMMERCIAL ONLY	\$25.00
<input type="checkbox"/>	WATER ACCESS - PARKS	\$25.00
<input type="checkbox"/>	ELECTRICITY ACCESS - PARKS	ACTUAL COST (PUBLIC WORKS DEPARMENT WILL CALCULATE THE COST)
<input type="checkbox"/>	ELECTRICITY ACCESS - BANDSHELL (CITY PARK)	ACTUAL COST (PUBLIC WORKS DEPARMENT WILL CALCULATE THE COST)
<input type="checkbox"/>	PARKS - PUBLIC WORKS PERSONNEL	\$25.00/HR. PER PERSON
<input type="checkbox"/>	DUMPSTER 1 DAY	\$150.00 EACH
<input type="checkbox"/>	DUMPSTER PICK UP AFTER HOURS	\$125.00 EACH
<input type="checkbox"/>	DUMPSTER PICK UP- HOLIDAY & WEEKENDS	\$125.00 EACH
<input type="checkbox"/>	TRASH CART RENTAL	\$26.00 EACH
<input type="checkbox"/>	"NO PARKING" SIGNS	\$1.50 PER SIGN
<input type="checkbox"/>	VENDOR FEES	\$6.00
<input type="checkbox"/>	OPERATIONS PLAN	\$100 MINIMUM (PERSONNEL HOURS INCLUDING ERE'S)

ART CAR PARADE

**SATURDAY, OCTOBER 22, 2022
4:00 PM - SHARP**

**BISBEE ROLLING ARTS
TRANSPORT SOCIETY
(B.R.A.T.S.)**



Parade of Art and Silliness:

The festive art cars will roll down Main St. from the Iron Man to the Post Office. After the Parade the cars will be on display on Subway.

Come one, come all, for a Great time.

acting on the organization's behalf, and is duly authorized to execute this Agreement and Acknowledgement on the organization's behalf. Applicant further certifies that he/she has read and understands all the terms of this Agreement and Acknowledgement, agrees that the Applicant shall be bound by its terms and conditions, and is of lawful age and legally competent to sign this Agreement and Acknowledgement. The City's issuance of a special event permit shall constitute a written agreement or contract between the City and Applicant for purposes of insurance requirements. Applicant agrees to the payment of all non-refundable and refundable fees specified in this document unless otherwise authorized by the Public Works Department. Applicant further acknowledges that depending upon the nature and location of the Applicant's special event, additional permits may be required. The City reserves the right to withhold clean/damage deposits depending on the condition of the facility when the permit expires.

PERMIT HOLDER INITIALS _____ DATE: _____

FOR CITY USE ONLY

Police Department Approval Yes No Initials _____ Date _____
Remarks _____

Public Works Approval Yes No Initials _____ Date _____
Remarks _____

Fire Department Approval Yes No Initials _____ Date _____
Remarks _____

COUNCIL ACTION: Approve Deny Mayor's Signature _____ Date _____

With conditions as noted:



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

04/11/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER EVERHART INSURANCE Ltd llc 402 BISBEE RD BISBEE,AZ. 85603	CONTACT NAME: JOHN EVERHART PHONE (A/C, No, Ext): 520-432-6704 E-MAIL ADDRESS: angelshands1@hotmail.com	FAX (A/C, No): 520-432-6783
	INSURER(S) AFFORDING COVERAGE INSURER A : PHILADELPHIA INSURANCE COMPANIES	
INSURED BARRY SMITH DBA/ BRATS PARADE 3503 E MANSO ST PHOEMIX,AZ. 85044	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:	A		EV88159	10/22/2022	10/23/2022	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ 3,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COMP/OP AGG \$ 3,000,000 \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED \$ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below		Y/N N/A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

AN ART TRANSPORT PARADE ON MAIN STREET, BISBEE, AZ. CITY OF BISBEE IS AN ADDITIONAL INSURED TO THE LIMITS OF THE POLICY FOR THIS EVENT.

CERTIFICATE HOLDER**CANCELLATION**

CITY OF BISBEE 72 ERIE ST BISBEE, AZ. 85603	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
---	---

BRATS CAR PARADE
FEES

OCTOBER 22, 2022

Permit Fee:	\$ 35.00
Special Event License	<u>\$ 39.56</u>
TOTAL	\$ 74.56
Refundable Deposit:	\$ 50.00



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 3, 2022

Regular Special

DATE ACTION SUBMITTED: April 26, 2022

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **APPROVAL OF AN APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY ELECTRIC BREWING FOR AN EVENT TO BE HELD AT 1326 W. HIGHWAY 92 #7, BISBEE, ARIZONA ON SATURDAY, MAY 7, 2022; JOSEPH CHARLES FREDRICKSON, APPLICANT**

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve the Extension of Premises/Patio Permit

PROPOSED MOTION: I move that we approve the application for an Extension of Premises/Patio Permit Submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Saturday, May 7, 2022.

DISCUSSION:

Mr. Fredrickson has requested approval of an application for an Extension of Premises/Patio Permit for Electric Brewing for an event to be held at 1326 W. Highway 92 #7, Bisbee, AZ on Saturday, May 7, 2022.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Nina Williams
Nina Williams
Deputy City Clerk

Reviewed by: Ashlee Coronado for
Ashlee Coronado
City Clerk



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLLC USE ONLY	
CSR:	
Log #:	

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
****Notice: Allow 30-45 days to process permanent change of premises****

Permanent change of area of service. **A non-refundable \$50. Fee will apply.** Specific purpose for change:

Extending into parking lot for a party

Temporary change (**No Fee**) for date(s) of: 5/7/22 through 5/7/22 list specific purpose for change:

1. Licensee's Name: Joseph Charles Fredrickson License#: 003020011936

	<small>Last</small>	<small>First</small>	<small>Middle</small>	
2. Mailing address:	<u>1326 w Highway 92</u>	<u>#8</u>	<u>Bisbee</u>	<u>Arizona 85603</u>
	<small>Street</small>		<small>City</small>	<small>State</small> <small>Zip Code</small>

3. Business Name: Electric Brewing LC

4. Business Address:	<u>1326 w Highway 92</u>	<u>#8</u>	<u>Bisbee</u>	<u>Arizona</u>	<u>85603</u>
	<small>Street</small>		<small>City</small>	<small>State</small>	<small>Zip Code</small>

5. Email Address: joe@electricbrewing.com

6. Business Phone Number: 5202270035 Contact Phone Number: 5202270035

7. Is extension of premises/patio complete?
 If no, what is your estimated completion date? yes / ___ / ___

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violation s in the extended area? Employees will be watching the area. A tape line will be separating the area from the rest of the parking lot.

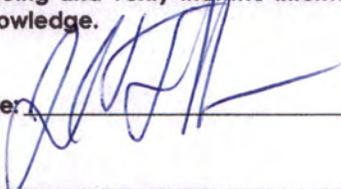
12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premises along with the new extended area outlined in black marker or ink, **if the extended area is not outlined and marked "extension" we cannot accept the application.**

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premises. List specific reasons for exemption:

The event will take place on a ~~Sunday when all other businesses in the complex will be closed~~. Most of the parking lot Saturday will remain open for parking. The Parking area will be between the party and the highway, over 60 yards away.

Approval Disapproval by DLLC: _____ Date: ___/___/___

I, (Print Full Name) Joseph Charles Fredrickson, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: 

GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

Approval

Disapproval

Authorized Signature

Title

Agency

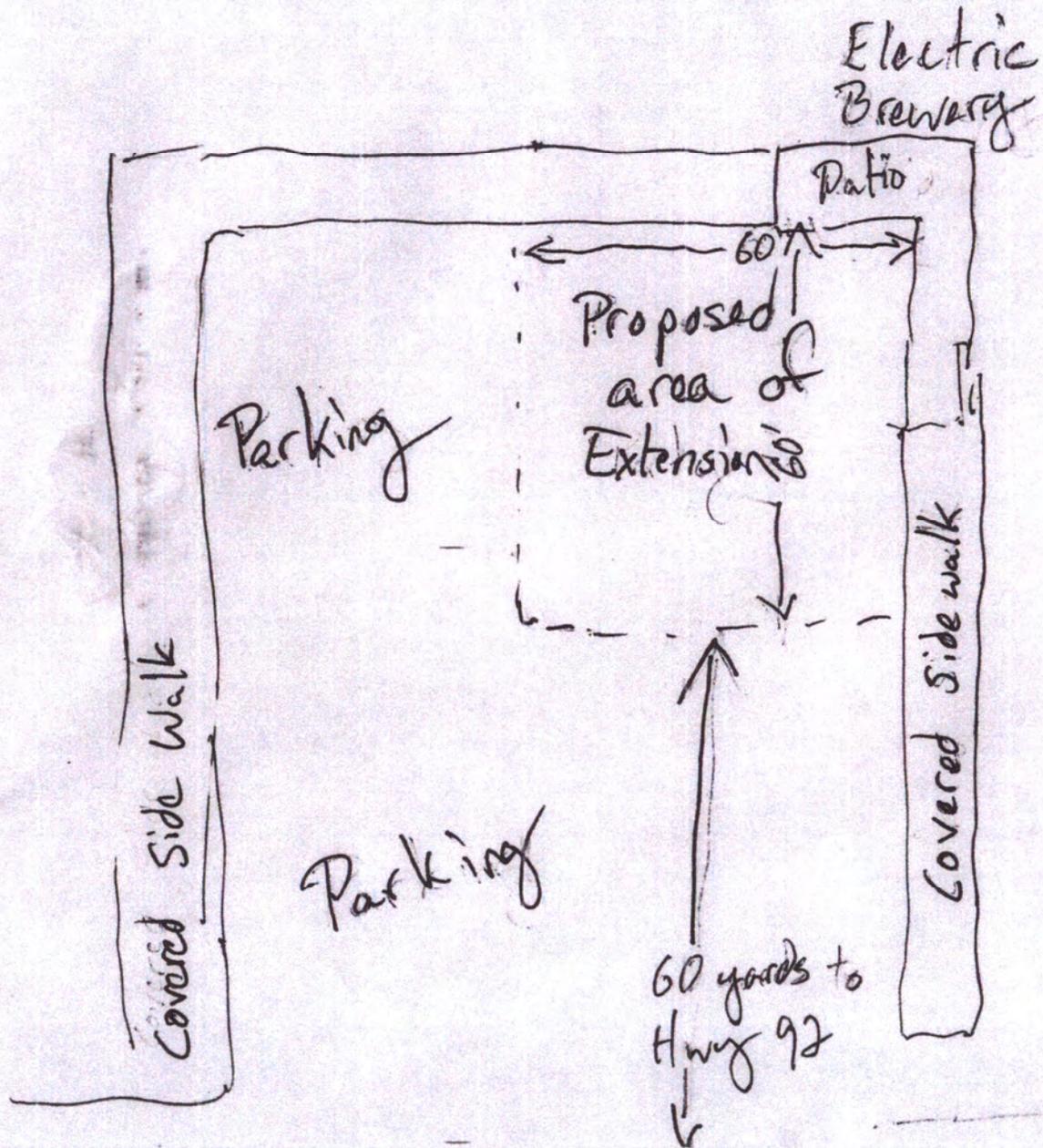
Date

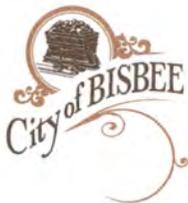
DLLC USE ONLY

Investigation Recommendation: Approval Disapproval by: _____ Date: ___/___/___

Director Signature required for Disapprovals: _____ Date: ___/___/___

Not to scale





REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 3, 2022

Regular Special

DATE ACTION SUBMITTED: April 26, 2022

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF AN APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY ELECTRIC BREWING FOR AN EVENT TO BE HELD AT 1326 W. HIGHWAY 92 #7, BISBEE, ARIZONA ON SATURDAY, MAY 14, 2022; JOSEPH CHARLES FREDRICKSON, APPLICANT

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve the Extension of Premises/Patio Permit

PROPOSED MOTION: I move that we approve the application for an Extension of Premises/Patio Permit Submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Saturday, May 14, 2022.

DISCUSSION:

Mr. Fredrickson has requested approval of an application for an Extension of Premises/Patio Permit for Electric Brewing for an event to be held at 1326 W. Highway 92 #7, Bisbee, AZ on Saturday, May 14, 2022.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Nina Williams
Nina Williams
Deputy City Clerk

Reviewed by: Nina Williams for
Ashlee Coronado
City Clerk



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLLC USE ONLY

CSR:
Log #:

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
****Notice: Allow 30-45 days to process permanent change of premises****

Permanent change of area of service. **A non-refundable \$50. Fee will apply.** Specific purpose for change:

Temporary change (**No Fee**) for date(s) of: 5/14/22 through 5/14/22 list specific purpose for change:

Extending into parking lot for party

1. Licensee's Name: Fredrickson Natalie Crockett License # 03020011936

Last First Middle

2. Mailing address: 1326 W Hwy 92 Ste 8 Bisbee AZ 85603

Street City State Zip Code

3. Business Name: Electric Brewing LC

4. Business Address: 1326 W Hwy 92 Ste 8 Bisbee AZ 85603

Street City State Zip Code

5. Email Address: natalie@electricbrewing.com

6. Business Phone Number: (520) 456-8000 Contact Phone Number: (520) 456-7830

7. Is extension of premises/patio complete?
 If no, what is your estimated completion date? yes / /

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

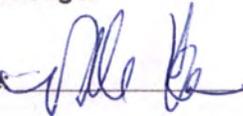
11. What security precautions will be taken to prevent liquor violations in the extended area? Employees
Watching area. A tape line will separate area from remaining parking area.

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premises along with the new extended area outlined in black marker or ink, **if the extended area is not outlined and marked "extension" we cannot accept the application.**

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premises. List specific reasons for exemption:

Approval Disapproval by **DLLC**: _____ Date: ____/____/____

I, (Print Full Name) Natalie Crockett Fredrickson hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: 

GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

Approval Disapproval

Authorized Signature Title Agency Date

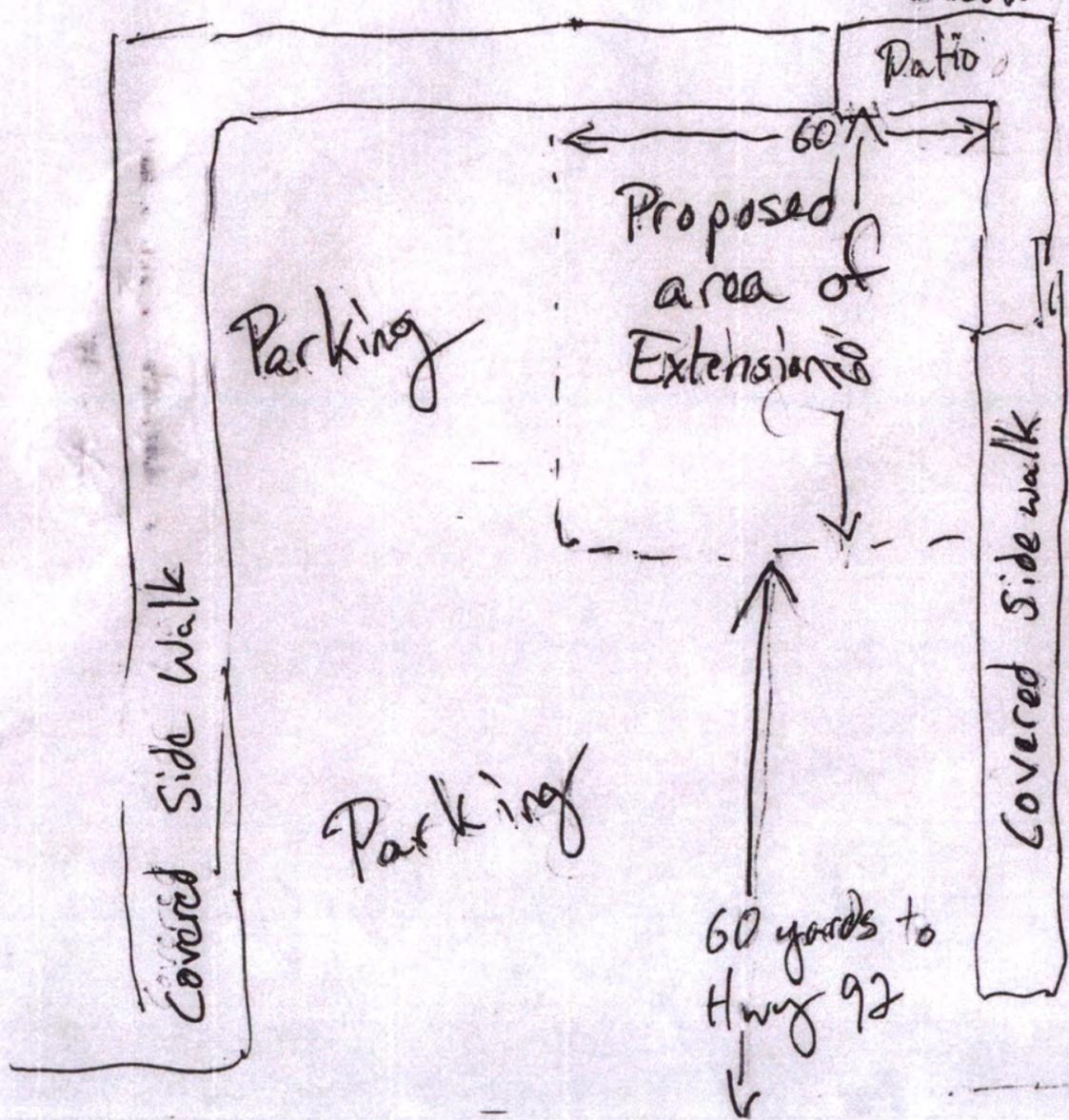
DLLC USE ONLY

Investigation Recommendation: Approval Disapproval by: _____ Date: ____/____/____

Director Signature required for Disapprovals: _____ Date: ____/____/____

Not to scale

Electric
Brewery



Ratio

60'

Proposed
area of
Extension

Parking

Covered Side Walk

Parking

Covered Side Walk

60 yards to
Hwy 92



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 3, 2022

Regular Special

DATE ACTION SUBMITTED: April 26, 2022

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF AN APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY ELECTRIC BREWING FOR AN EVENT TO BE HELD AT 1326 W. HIGHWAY 92 #7, BISBEE, ARIZONA ON SATURDAY, MAY 21, 2022; JOSEPH CHARLES FREDRICKSON, APPLICANT

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve the Extension of Premises/Patio Permit

PROPOSED MOTION: I move that we approve the application for an Extension of Premises/Patio Permit Submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Saturday, May 21, 2022.

DISCUSSION:

Mr. Fredrickson has requested approval of an application for an Extension of Premises/Patio Permit for Electric Brewing for an event to be held at 1326 W. Highway 92 #7, Bisbee, AZ on Saturday, May 21, 2022.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Nina Williams
Nina Williams
Deputy City Clerk

Reviewed by: Nina Williams for
Ashlee Coronado
City Clerk



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLLC USE ONLY

CSR:
Log #:

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
****Notice: Allow 30-45 days to process permanent change of premises****

Permanent change of area of service. **A non-refundable \$50. Fee will apply.** Specific purpose for change:
Extending into parking lot for a party

Temporary change (**No Fee**) for date(s) of: 5/21/22 through 5/21/22 list specific purpose for change:

1. Licensee's Name: Joseph Charles Fredrickson License#: 003020011936

2. Mailing address: 1326 w Highway 92 #8 Bisbee Arizona 85603
Last First Middle Street City State Zip Code

3. Business Name: Electric Brewing LC

4. Business Address: 1326 w Highway 92 #8 Bisbee Arizona 85603
Street City State Zip Code

5. Email Address: joe@electricbrewing.com

6. Business Phone Number: 5202270035 Contact Phone Number: 5202270035

7. Is extension of premises/patio complete?
 If no, what is your estimated completion date? yes / ___ / ___

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violations in the extended area? Employees will be watching the area. A tape line will be separating the area from the rest of the parking lot.

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premises along with the new extended area outlined in black marker or ink, **if the extended area is not outlined and marked "extension" we cannot accept the application.**

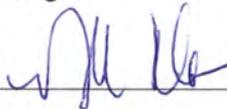
Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premises. List specific reasons for exemption:

The event will take place on a ~~Sunday when all other businesses in the complex will be closed~~. Most of the parking lot Saturday will remain open for parking. The Parking area will be between the party and the highway, over 60 yards away.

Approval Disapproval by DLLC: _____ Date: ___/___/___

Joseph Charles Fredrickson

I, (Print Full Name) Joseph Charles Fredrickson, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: 

GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

Approval Disapproval

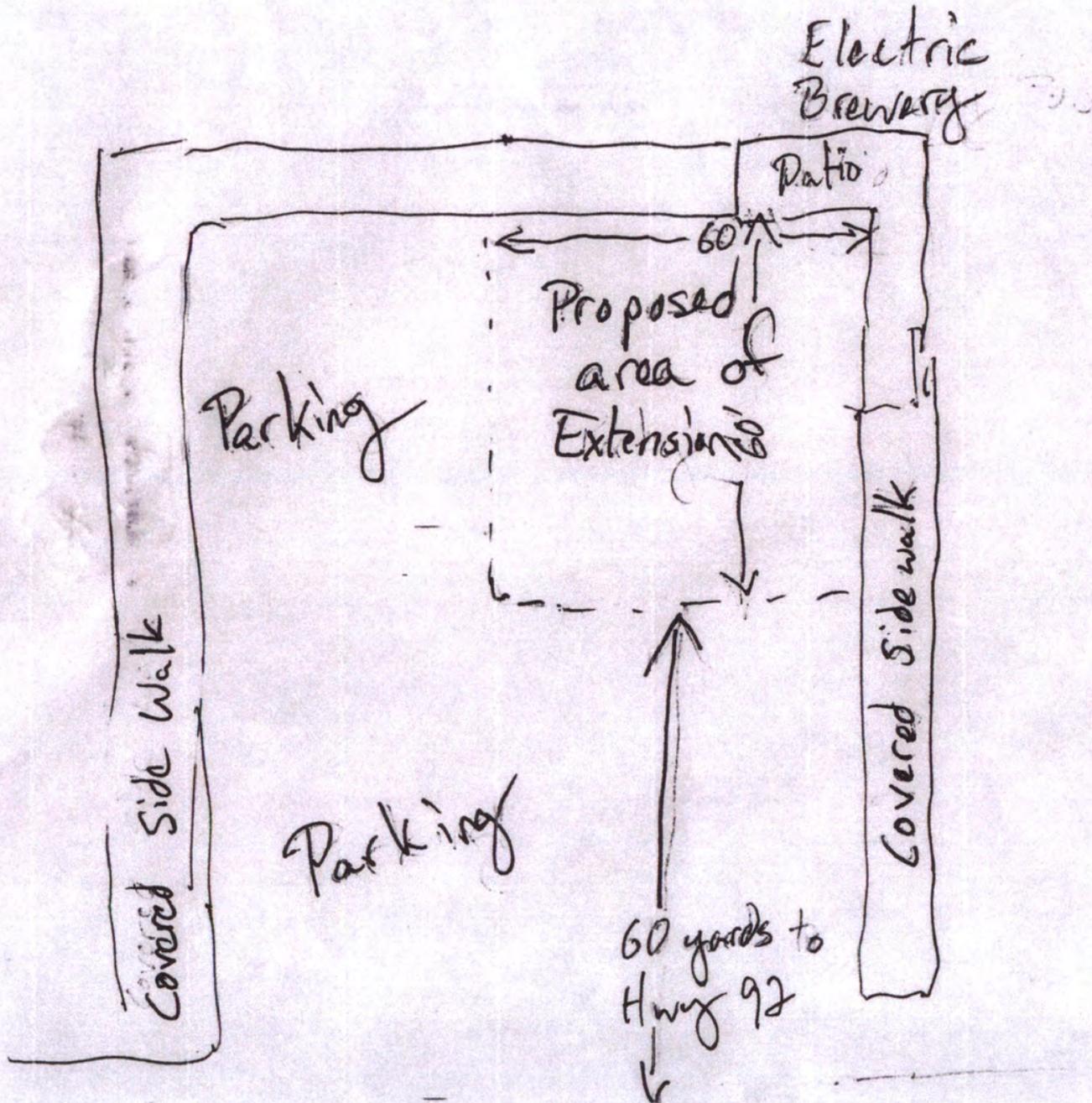
Authorized Signature Title Agency Date

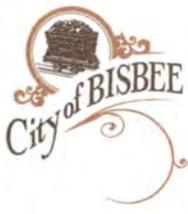
DLLC USE ONLY

Investigation Recommendation: Approval Disapproval by: _____ Date: ___/___/___

Director Signature required for Disapprovals: _____ Date: ___/___/___

Not to scale





REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 3, 2022

Regular Special

DATE ACTION SUBMITTED: April 26, 2022

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **APPROVAL OF AN APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY ELECTRIC BREWING FOR AN EVENT TO BE HELD AT 1326 W. HIGHWAY 92 #7, BISBEE, ARIZONA ON SATURDAY, MAY 28, 2022; JOSEPH CHARLES FREDRICKSON, APPLICANT**

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve the Extension of Premises/Patio Permit

PROPOSED MOTION: I move that we approve the application for an Extension of Premises/Patio Permit Submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Saturday, May 28, 2022.

DISCUSSION:

Mr. Fredrickson has requested approval of an application for an Extension of Premises/Patio Permit for Electric Brewing for an event to be held at 1326 W. Highway 92 #7, Bisbee, AZ on Saturday, May 28, 2022.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: *Nina Williams*
Nina Williams
Deputy City Clerk

Reviewed by: *Nina Williams for*
Ashlee Coronado
City Clerk



Arizona Department of Liquor Licenses and Control
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 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLLC USE ONLY

CSR:
Log #:

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
****Notice: Allow 30-45 days to process permanent change of premises****

Permanent change of area of service. **A non-refundable \$50. Fee will apply.** Specific purpose for change:

Temporary change (**No Fee**) for date(s) of: 5/28/22 through 5/28/22 list specific purpose for change:

Extending ~~part~~ into parking lot for a party

1. Licensee's Name: Fredrickson Natalie Crockett License # 003020011936
Last First Middle

2. Mailing address: 1326 W Hwy 92 Ste B Bisbee AZ 85603
Street City State Zip Code

3. Business Name: Electric Brewing LC

4. Business Address: same as above
Street City State Zip Code

5. Email Address: natalie@electricbrewing.com

6. Business Phone Number: (520)800-4210 Contact Phone Number: (520)456-7830

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? ___/___/___

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

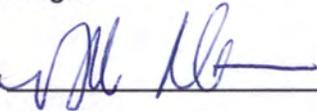
11. What security precautions will be taken to prevent liquor violations in the extended area? Employees
will be watching area. A tape line will separate area from remaining parking lot.

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premises along with the new extended area outlined in black marker or ink, **if the extended area is not outlined and marked "extension" we cannot accept the application.**

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premises. List specific reasons for exemption:

Approval Disapproval by DLLC: _____ Date: ____/____/____

I, (Print Full Name) Natalie Crockett Fredrickson hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: 

GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

Approval Disapproval

Authorized Signature

Title

Agency

Date

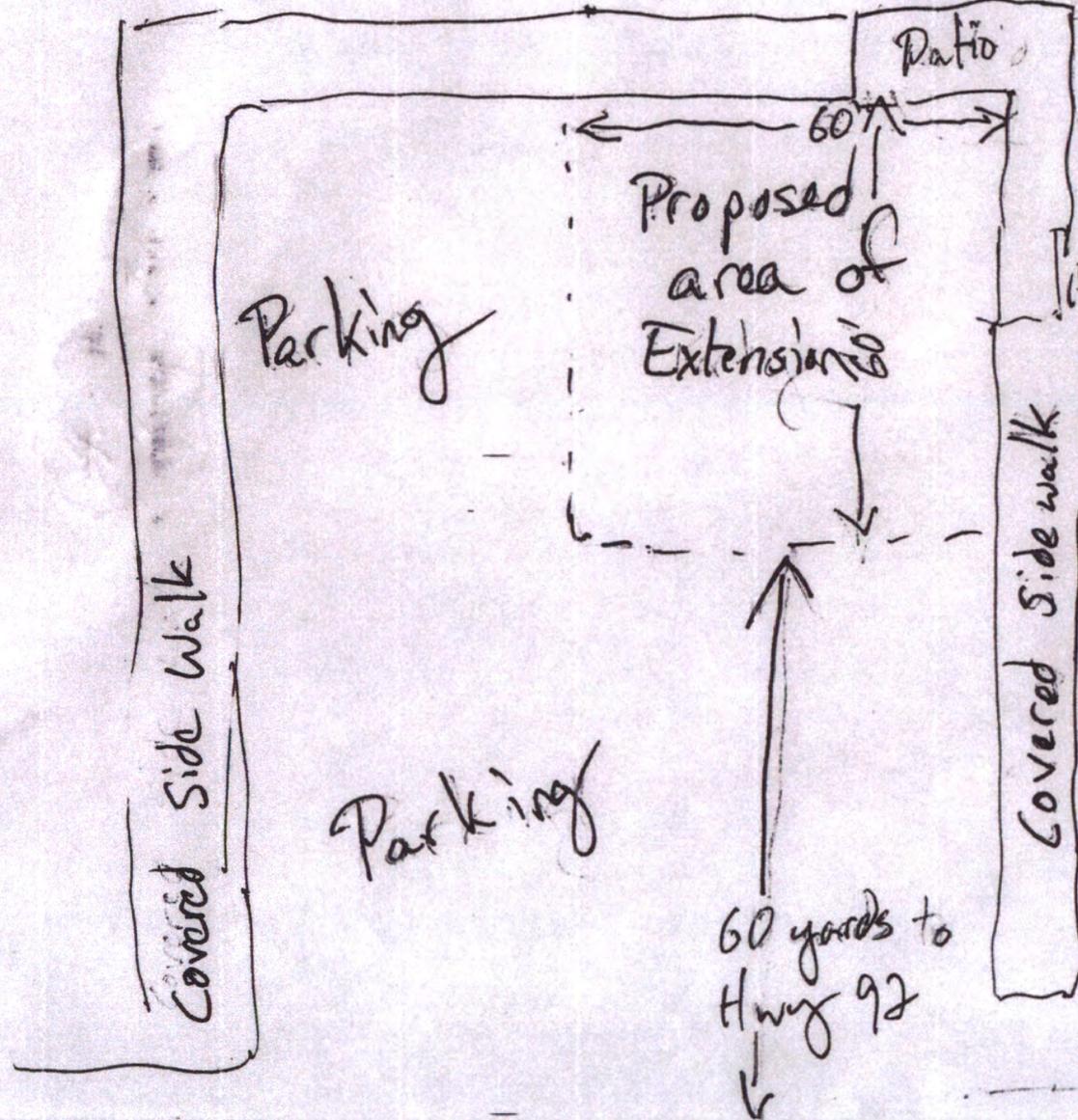
DLLC USE ONLY

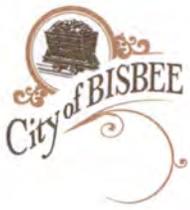
Investigation Recommendation: Approval Disapproval by: _____ Date: ____/____/____

Director Signature required for Disapprovals: _____ Date: ____/____/____

Not to scale

Electric
Brewery





REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 3, 2022

Regular Special

DATE ACTION SUBMITTED: April 14, 2022

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE O-22-08, AUTHORIZING THE SALE AND TRANSFER OF CITY PROPERTY LOCATED PRIMARILY SOUTH OF ACROSS THE RIGHT-OF-WAY FROM 125 STAR AVENUE; IT IS A VACANT PARCEL DESCRIBED AS THE NORTH HALF APN 103-60-249, LOTS 19 AND 20.**

FROM: Doug Taylor, City Planner

RECOMMENDATION: Approve Ordinance O-22-08

PROPOSED MOTION: I move that we approve Ordinance O-22-08, authorizing the sale and transfer of City property located primarily south of across the right-of-way from 125 Star Avenue; it is a vacant parcel described as the north half APN 103-60-249, lots 19 and 20.

DISCUSSION:

A public Auction was held on March 15, 2022, and Mayor and Council unanimously voted to accept the bid from Mr. & Mrs. Burkert in the amount of \$18,000.00.

Approval of the Ordinance will approve the transfer of that property to Mr. & Mrs. Burkert.

FISCAL IMPACT: \$18,000.00

DEPARTMENT LINE-ITEM ACCOUNT: 99-30-50999

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: *Nina Williams*
Nina Williams,
Deputy City Clerk

Reviewed by: *Stephen J. Pauken*
Stephen J. Pauken,
City Manager

ORDINANCE O-22-08

AUTHORIZING THE SALE AND TRANSFER OF CERTAIN SURPLUS CITY PROPERTY, BEING APPROXIMATELY 5,789 SQUARE FEET LOCATED PRIMARILY SOUTH OF ACROSS THE RIGHT-OF-WAY FROM 125 STAR AVENUE; IT IS A VACANT PARCEL DESCRIBED AS THE NORTH HALF APN 103-60-249, LOTS 19 AND 20

WHEREAS, pursuant to section 1.03 of the Charter of the City of Bisbee, the City has the authority to sell such City property as its interests may require; and

WHEREAS, pursuant to Article 2.6.9 of the City Code, the transfer and conveyance of the subject property has been properly noticed, and has been the subject of a public auction; and

WHEREAS, the Council, by majority vote, determined that it would be in the best interest of the City of Bisbee to sell the City's interests in parcel 103-60-249 lots 19 and 20, which is in the vicinity of Star Avenue and is more particularly described in the attached Exhibit "A"; and

WHEREAS, the City, on March 15, 2022, publicly offered this property for sale to the highest bidder, and received an offer that equals the minimum bid amount established for this property and has approved the sale of this property; and

WHEREAS, pursuant to the City Charter, the sale of transfer of City property must be done by ordinance, and this action is in the best interests of the citizens of the City of Bisbee,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, as follows:

The sale of that certain property more particularly described in the attached Exhibit "A", to Rod and Amy Burkert for the sum of eighteen thousand dollars (\$18,000.00) to be paid prior to the closing of this transaction, is hereby authorized, and approved. The Mayor is further authorized to execute a Quit Claim Deed on behalf of the City for the transfer of this property and all additional documents that may be necessary for the completion of this transaction.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee
on this _____ day of _____, 2022.

APPROVED:

Ken Budge, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joseph Estes, City Attorney

I, ASHLEE CORONADO, CITY CLERK, DO HEREBY CERTIFY THAT A TRUE AND
CORRECT COPY OF ORDINANCE NO. O-22-08, ADOPTED BY THE MAYOR AND
COUNCIL OF THE CITY OF BISBEE ON THE _____ DAY OF _____ 2022,
WAS POSTED IN THREE PLACES ON THE _____ DAY OF _____ 2022.

Ashlee Coronado, City Clerk

Exhibit A
Legal Description

A parcel of land situate in Section 8, Township 23 South, Range 24 East, Gila & Salt River Meridian, Cochise County, Arizona, more particularly described as follows:

All of Lots 19 and 20 of Block 5 of the Pritchard-Williams Addition to the City of Bisbee, Arizona.

Said plat being recorded in Book 001, Page 154, Plat Records of Cochise County.

Subject to any easements, written or unwritten, recorded or unrecorded.

Subject to an preexisting claims to mineral rights.

Containing 5,789 square feet, more or less.



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: May 3, 2022

Regular Special

DATE ACTION SUBMITTED: April 25, 2022

REGULAR **CONSENT**

TYPE OF ACTION:

RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: **Discussion and Possible Approval of a Public Auction for the Transfer of Certain City Property Located primarily south of Commerce Street and east of the City Parking Lot on Main Street; an unaddressed, vacant parcel described as APN 103-62-435, and the Establishment of a Minimum Bid Price.**

FROM: **Doug Taylor, City Planner**

RECOMMENDATION: **Approve public auction for the transfer of the designated surplus property and set a minimum bid price**

PROPOSED MOTION: **I move that we authorize a public auction for the transfer of the designated surplus City property primarily south of Commerce Street and east of the City Parking Lot on Main Street; an unaddressed, vacant parcel described as APN 103-62-435, also set a minimum bid price of \$7,002.98 for this property.**

DISCUSSION:

Mr. Balas is requesting the Transfer of City Property located primarily south of Commerce Street and east of the City Parking Lot on Main Street; an unaddressed, vacant parcel described as APN 103-62-435. This property consists of approximately 731 Square feet of property 0.02 of an acre.

Pursuant to Section 2.6.9 of the City Code, the Mayor and Council are required to authorize this process to proceed and to establish a minimum bid price for this property to be applied in a public auction. The sum of \$7,002.98 may be reasonable price for this property.

The Planning and Zoning Commission held a public hearing On April 21, 2022 and approved recommending this proposed sale to our Mayor and City Council.

FISCAL IMPACT: **+ \$7,002.98**

DEPARTMENT LINE-ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: *Nina Williams*
Nina Williams,
Deputy City Clerk

Reviewed by: *Stephen J. Pauken*
Stephen J. Pauken,
City Manager

PAID
5301275

3-10-2022



APPLICATION FOR THE TRANSFER OF CITY PROPERTY or RIGHTS OF WAY

COMMUNITY DEVELOPMENT
PLANNING & ZONING

- 1. Applicant's name: John A. Balas, III
- 2. Mailing address: Post Box 724 Bisbee AZ 85603
- 3. Phone# 520 366-7614 Cell Phone 520 366-7614
- 4. Email Address bagoly08@yahoo.com
- 5. Property address: Unaddressed parcel between 52 Main and Commerce Street
- 6. Parcel number: 103-62-435

7. Please describe the reason for this request and the relationship of the subject property to any property currently owned by the applicant:

This parcel abuts my current deeded parking space for 52B Main St.

My aquisition of 103-62-435 would augment that current parking space.

Applicant's signature: Date 3/10/2022

Administrative fee: ~~\$350.00~~ plus any additional profession:

City of Bisbee
76 Erie St.
Bisbee AZ 85603-4601 (520) 432-6000
Receipt No: 5.301275 Mar 10, 2022

Contact the Planning and Zoning Department at 432-6015

APP TRANSFER OF CITY PROPERTY/BALAS, JOH	
Previous Balance:	.00
MISCELLANEOUS PYMNTS	
MISCELLANEOUS / JOHN A. BALAS, III - PARCEL	350.00
#103-62-435 - TO AUGMENT CURRENT PARKING SPACE	
10-32-10400 BUILDING/SIGN PERMITS	
Total:	350.00
CHECK/MONEY ORDER	
Check No: 1067	350.00
Total Applied:	350.00
Change Tendered:	.00



Main Street

SUBWAY

Parcel 103-62-435

COMMERCIAL

PARCEL INQUIRY



Tax Summary

TAX SUMMARY

TAX YEAR DUE

PAYMENT HISTORY

APPLIED INT/FEES

Current Owner Name & Mailing Address

BISBEE CITY OF
PO BOX 4601
BISBEE, AZ 85603

[Main Menu](#)

[Contact Us](#)

[Help](#)

Legal Description

SUR TO DEPTH OF 40' OF THAT POR OF COPPER PRINCE #285 BY
M&B BEG N87DEG 33MIN E460.46' FROM NE COR OF CLAIM #457
THN S70DEG 33MIN W30.09' N15DEG 56DEG W21.53' N70DEG
13MIN E26.84' N76DEG 58MIN E7.59' S17DEG 45MIN E14.23'
S18DEG 53MIN W8.38' TO POB SEC9-23-24 .0168AC M/L



FEE # 040102748
 OFFICIAL RECORDS
 COCHISE COUNTY
 DATE 01/27/04 HOUR 4

When recorded, mail to:

Name: City of Bisbee

Address: 118 Arizona Street

City/State/Zip Code: Bisbee, AZ 85603

REQUEST OF
 PIONEER TITLE AGENCY
 CHRISTINE RHODES-RECORDER
 FEE : 10.00 PAGES : 1

Space above this line for Recorder's use

910254103
 111-1134 (AK3)

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That I, **BILL THOMAS**, an unmarried man, dba "The Bisbee Grand", the undersigned grantor, for the consideration of Ten Dollars (\$10.00), and other valuable considerations, do hereby convey, to **THE CITY OF BISBEE**, all right, title and interest to and in that certain parcel of Real Property situated in Cochise County, State of Arizona, and described as follows:

The surface, to a depth of 40.00 feet, of a portion of the COPPER PRINCE LODE MINING CLAIM, in the Warren Mining District, being shown on Mineral Survey No. 285, on file in the Bureau of Land Management, as granted by patent recorded in Book 26, Deeds of Mines, page 301, records of Cochise County, Arizona, more particularly described as follows:

BEGINNING at a point whence the Northeast corner of said claim, Tag No. 457 bears North 87 degrees 33' 11" East, 460.46 feet;
 thence South 70° 33' 59" West, 30.09 feet;
 thence North 15° 56' 57" West, 21.53 feet;
 thence North 70° 13' 51" East, 26.84 feet;
 thence North 76° 58' 01" East, 7.59 feet;
 thence South 17° 45' 37" East, 14.23 feet;
 thence South 18° 53' 59" West, 8.38 feet to the POINT OF BEGINNING

And I do warrant the title against all persons whomsoever, subject only to these encumbrances or liens of Record, or as above set forth, if any.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 16th day of December, 2003.

BILL THOMAS
 Print name of Grantor

[Signature]
 Signature of Grantor

State of Arizona,)
) ss.
 County of Cochise)

ACKNOWLEDGMENT

On this 16th day of December, 2003, before me, the undersigned Notary Public, personally appeared Bill Thomas known to me to be the individual who executed the foregoing instrument and acknowledged the same to be his free act and deed.

My Commission Expires: *May 4, 2007*

040102748

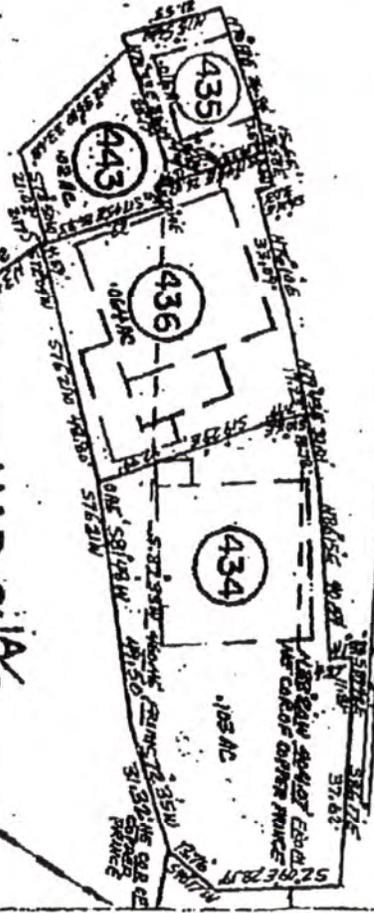
[Signature]
 NOTARY PUBLIC
 OFFICIAL SEAL
 ELGA ACUNA
 NOTARY PUBLIC - State of Arizona
 COCHISE COUNTY
 My Comm. Expires May 4, 2007

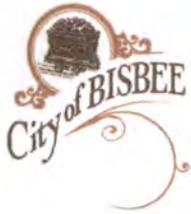
COPPER PRINCE
PAT. MINE
SUR. # 285

CITY OF BISBEE LEASE
Parking Area

MAP 61/15

MAP 62 4/12





MAILED
3-17-2022
Published 3-31-2022

Applicant: Balas

**PUBLIC HEARING
PLANNING AND ZONING COMMISSION
THURSDAY, APRIL 21, 2022 AFTER 5:30PM**

The City of Bisbee's Planning and Zoning Commission will be holding a public hearing on **Thursday, April 21, 2022 after 5:30PM** via the Zoom Meeting Platform.

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/89320265869?pwd=a1ZHY1F0eTFOM1dMa1E3eHFFa1lIZz09>

MEETING ID: 893 2026 5869

PASSCODE: 784299

ONE TAP MOBILE

+16699006833,,89320265869#,,,,*784299# US

FIND YOUR LOCAL NUMBER: <https://us02web.zoom.us/u/kdCsq5oXO>

The Planning and Zoning Commission will consider an application for the Transfer of City Owned Property; a vacant parcel described as APN 103-62-435, located primarily south of the Commerce Street and east of the City Parking Lot on Main Street. The property is zoned R-1. The Planning and Zoning Commission is required to review this application and make a recommendation to the Mayor and Council regarding the appropriateness of this request for the Transfer of City Property.

In the event that our Planning and Zoning Commission approves recommending this Transfer of City Property to the Mayor & Council, the City Council would consider approving this transfer on Tuesday, May 3, 2022 after 7:00PM in the City of Bisbee Council Chambers located at 915 S. Tovreaville Road Bisbee, Arizona.

For additional information please contact Doug Taylor, City of Bisbee Planner: City Hall 76 Erie Street Bisbee, Arizona, e-mail dtaylor@bisbeeaz.gov or by calling (520) 335-5693.

Ashlee Coronado, City Clerk

If any person needs any type of accommodations for any type of disabilities, please contact Doug Taylor at (520)-335-5693 at least 72 hours in advance.

The APN for public hearing is 103-62-435 (731 Square Feet / 0.02 Acre).

Staff is recommending that the 731 square foot property have the minimum bid of \$7002.98, which is \$9.58 a square foot price.

Attached is the County Tax Bill Estimator which estimates the primary value at \$20,580 for this APN.

- PARCEL INQUIRY ▲
- ☰ TAX SUMMARY
- ☰ TAX YEAR DUE
- ☰ PAYMENT HISTORY
- ☰ APPLIED INT/FEES
- ☰ VALUATIONS
- ☰ OWNER HISTORY
- ☰ SPLIT HISTORY
- ☰ UPDATE ADDRESS
- ☰ TAX BILL ESTIMATOR
- ☰ VIEW PARCEL MAP
- PAYMENTS ▲
- ▣ PAYMENT OPTIONS
- ▣ PAY ONLINE
- REPORTS ▲
- 🖨 TAX BILL/PMT COUPON
- 🖨 PAYMENT RECEIPT
- 🖨 TAX RECEIPT
- 🖨 TAX STATEMENT

Tax Bill Estimator

2022 Information (Estimate)

2021 Information (Current)

Primary Value (LPV):

LPV Exempt Amount:

Secondary Value (FCV):

FCV Exempt Amount:

Area Code:

LPV Rate:

FCV Rate:

Legal Class:

LPV Ratio: 0.1500

FCV Ratio: 0.1500

Special District Assessments:

State Aid Reduction (1):

Primary Value (LPV):

LPV Exempt Amount: 3,087

Secondary Value (FCV): 28,000

LPV Exempt Amount: 4,200

Area Code: 0250

LPV Rate: 12.6974

FCV Rate: 1.2186

Legal Class: 02R

LPV Ratio: 0.1500

FCV Ratio: 0.1500

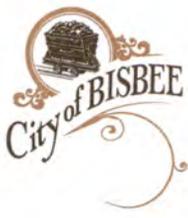
Special District Assessments: \$0.00

State Aid Reduction (1): \$0.00

2022 Tax Estimate: \$0.00 *

2021 Tax Amount: \$0.00

\$0.00 Decrease



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: May 3, 2022

Regular Special

DATE ACTION SUBMITTED: <u>April 25, 2022</u>	
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: Public Auction of Designated Surplus Property Located primarily south of Commerce Street and east of the City Parking Lot on Main Street; an unaddressed, vacant parcel described as APN 103-62-435	

FROM: Doug Taylor, City Planner

RECOMMENDATION: Conduct Public Auction

PROPOSED MOTION: Depending upon results of the auction, a possible motion would be, "I move that we accept the bid from _____ (the highest bidder) in the amount or value of \$ _____."

DISCUSSION: This public auction process was initiated by Mr. John Balas and concerns City-owned property located primarily south of Commerce Street and east of the City Parking Lot on Main Street; an unaddressed, vacant parcel described as APN 103-62-435
The process would be as follows:

1. Announce that this is the time and place set for the public auction of the designated surplus property located a primarily south of Commerce Street and east of the City Parking Lot on Main Street; an unaddressed, vacant parcel described as APN 103-62-435, and the minimum bid is \$7,002.98 or equivalent value.
2. Receive bids.
3. Move to accept the most favorable bid that meets the minimum bid requirements.

(The formal transfer of the property will require a separate ordinance and deed.)

FISCAL IMPACT: Unknown

DEPARTMENT LINE ITEM ACCOUNT: Capital Improvements Fund

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: *Nina Williams*
Nina Williams,
Deputy City Clerk

Reviewed by: *Stephen J. Pauken*
Stephen J. Pauken,
City Manager

PAID

5301275
3-10-2022



APPLICATION FOR THE TRANSFER OF CITY PROPERTY or RIGHTS OF WAY

COMMUNITY DEVELOPMENT
PLANNING & ZONING

- 1. Applicant's name: John A. Balas, III
- 2. Mailing address: Post Box 724 Bisbee AZ 85603
- 3. Phone# 520 366-7614 Cell Phone 520 366-7614
- 4. Email Address bagoly08@yahoo.com
- 5. Property address: Unaddressed parcel between 52 Main and Commerce Street
- 6. Parcel number: 103-62-435

7. Please describe the reason for this request and the relationship of the subject property to any property currently owned by the applicant:

This parcel abuts my current deeded parking space for 52B Main St.
My aquisition of 103-62-435 would augment that current parking space.

Applicant's signature:

Date 3/10/2022

Administrative fee: ~~\$350.00~~ plus any additional profession:

City of Bisbee
76 Erie St.
Bisbee AZ 85603-4601 (520) 432-6000
Receipt No: 5.301275 Mar 10, 2022

Contact the Planning and Zoning Department at 432-6015

APP TRANSFER OF CITY PROPERTY/BALAS, JOH

Previous Balance:	.00
MISCELLANEOUS PYMNTS	
MISCELLANEOUS / JOHN A. BALAS, III - PARCEL #103-62-435 - TO AUGMENT CURRENT PARKING SPACE 10-32-10400 BUILDING/SIGN PERMITS	350.00
Total:	350.00
CHECK/MONEY ORDER	
Check No: 1067	350.00
Total Applied:	350.00
Change Tendered:	.00

Updated 12-2020



PARCEL INQUIRY ▲

Tax Summary

TAX SUMMARY

- ☒ TAX YEAR DUE
- ☒ PAYMENT HISTORY
- ☒ APPLIED INT/FEES

Current Owner Name & Mailing Address

BISBEE CITY OF
 PO BOX 4601
 BISBEE, AZ 85603

[Main Menu](#)

[Contact Us](#)

[Help](#)

Legal Description

SUR TO DEPTH OF 40' OF THAT POR OF COPPER PRINCE #285 BY
 M&B BEG N87DEG 33MIN E460.46' FROM NE COR OF CLAIM #457
 THN S70DEG 33MIN W30.09' N15DEG 56DEG W21.53' N70DEG
 13MIN E26.84' N76DEG 58MIN E7.59' S17DEG 45MIN E14.23'
 S18DEG 53MIN W8.38' TO POB SEC9-23-24 .0168AC M/L



FEE # 040102748
 OFFICIAL RECORDS
 COCHISE COUNTY
 DATE 01/27/04 HOUR 4

When recorded, mail to:

Name: City of Bisbee
 Address: 118 Arizona Street
 City/State/Zip Code: Bisbee, AZ 85603

REQUEST OF
 PIONEER TITLE AGENCY
 CHRISTINE RHODES-RECORDER
 FEE : 10.00 PAGES : 1

Space above this line for Recorder's use

910254ADE
 111-1134 (AK3)

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS:

That I, **BILL THOMAS**, an unmarried man, dba "The Bisbee Grand", the undersigned grantor, for the consideration of Ten Dollars (\$10.00), and other valuable considerations, do hereby convey, to **THE CITY OF BISBEE**, all right, title and interest to and in that certain parcel of Real Property situated in Cochise County, State of Arizona, and described as follows:

The surface, to a depth of 40 00 feet, of a portion of the COPPER PRINCE LODE MINING CLAIM, in the Warren Mining District, being shown on Mineral Survey No. 285, on file in the Bureau of Land Management, as granted by patent recorded in Book 26, Deeds of Mines, page 301, records of Cochise County, Arizona, more particularly described as follows:

BEGINNING at a point whence the Northeast corner of said claim, Tag No. 457 bears North 87 degrees 33' 11" East, 460.46 feet;
 thence South 70° 33' 59" West, 30.09 feet;
 thence North 13° 56' 57" West, 21.53 feet;
 thence North 70° 13' 51" East, 26.84 feet;
 thence North 76° 58' 01" East, 7.59 feet;
 thence South 17° 45' 37" East, 14.23 feet;
 thence South 18° 53' 59" West, 8.38 feet to the POINT OF BEGINNING

And I do warrant the title against all persons whomsoever, subject only to those encumbrances or liens of Record, or as above set forth, if any.

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 16th day of December, 2003.

BILL THOMAS
 Print name of Grantor

[Signature]
 Signature of Grantor

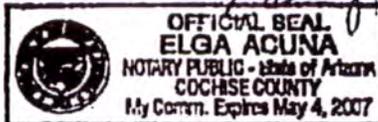
State of Arizona,)
 County of Cochise) ss.

ACKNOWLEDGMENT

On this 16th day of December, 2003, before me, the undersigned Notary Public, personally appeared Bill Thomas known to me to be the individual who executed the foregoing instrument and acknowledged the same to be his free act and deed.

My Commission Expires: May 4, 2007

040102748



[Signature]
 NOTARY PUBLIC



MAILED
3-17-2022
Published 3-31-2022

Applicant: Balas

**PUBLIC HEARING
PLANNING AND ZONING COMMISSION
THURSDAY, APRIL 21, 2022 AFTER 5:30PM**

The City of Bisbee's Planning and Zoning Commission will be holding a public hearing on **Thursday, April 21, 2022 after 5:30PM** via the Zoom Meeting Platform.

JOIN ZOOM MEETING

<https://us02web.zoom.us/j/89320265869?pwd=a1ZHY1F0eTFOM1dMa1E3eHFFa1lIZz09>

MEETING ID: 893 2026 5869

PASSCODE: 784299

ONE TAP MOBILE

+16699006833,,89320265869#,,,,*784299# US

FIND YOUR LOCAL NUMBER: <https://us02web.zoom.us/u/kdCsq5oXO>

The Planning and Zoning Commission will consider an application for the Transfer of City Owned Property; a vacant parcel described as APN 103-62-435, located primarily south of the Commerce Street and east of the City Parking Lot on Main Street. The property is zoned R-1. The Planning and Zoning Commission is required to review this application and make a recommendation to the Mayor and Council regarding the appropriateness of this request for the Transfer of City Property.

In the event that our Planning and Zoning Commission approves recommending this Transfer of City Property to the Mayor & Council, the City Council would consider approving this transfer on Tuesday, May 3, 2022 after 7:00PM in the City of Bisbee Council Chambers located at 915 S. Tovreaville Road Bisbee, Arizona.

For additional information please contact Doug Taylor, City of Bisbee Planner: City Hall 76 Erie Street Bisbee, Arizona, e-mail dtaylor@bisbeeaz.gov or by calling (520) 335-5693.

Ashlee Coronado, City Clerk

***If any person needs any type of accommodations for any type of disabilities,
please contact Doug Taylor at (520)-335-5693 at least 72 hours in advance.***

The APN for public hearing is 103-62-435 (731 Square Feet / 0.02 Acre).

Staff is recommending that the 731 square foot property have the minimum bid of \$7002.98, which is \$9.58 a square foot price.

Attached is the County Tax Bill Estimator which estimates the primary value at \$20,580 for this APN.

PARCEL INQUIRY ▲

- ☰ TAX SUMMARY
- ☰ TAX YEAR DUE
- ☰ PAYMENT HISTORY
- ☰ APPLIED INT/FEES
- ☰ VALUATIONS
- ☰ OWNER HISTORY
- ☰ SPLIT HISTORY
- ☰ UPDATE ADDRESS

☰ TAX BILL ESTIMATOR

☰ VIEW PARCEL MAP

PAYMENTS ▲

- ☰ PAYMENT OPTIONS
- ☰ PAY ONLINE

REPORTS ▲

- 📄 TAX BILL/PMT COUPON
- 📄 PAYMENT RECEIPT
- 📄 TAX RECEIPT
- 📄 TAX STATEMENT

Tax Bill Estimator

2022 Information (Estimate)

Primary Value (LPV):

LPV Exempt Amount:

Secondary Value (FCV):

FCV Exempt Amount:

Area Code: ▼

LPV Rate:

FCV Rate:

Legal Class: ▼

LPV Ratio: 0.1500

FCV Ratio: 0.1500

Special District Assessments:

State Aid Reduction (1):

2022 Tax Estimate: \$0.00 *

\$0.00 Decrease

2021 Information (Current)

Primary Value (LPV):

LPV Exempt Amount: 3,087

Secondary Value (FCV): 28,000

LPV Exempt Amount: 4,200

Area Code: 0250

LPV Rate: 12.6974

FCV Rate: 1.2186

Legal Class: 02R

LPV Ratio: 0.1500

FCV Ratio: 0.1500

Special District Assessments: \$0.00

State Aid Reduction (1): \$0.00

2021 Tax Amount: \$0.00

Equipment ID:	658
Manufacturer:	Thomas Bus Corporation
Year:	2000
Transmission:	GMC Automatic
Engine:	6.5 liter turbo diesel
Chassis	GMC P-30
Passenger Capacity	14
Mileage	120,000
Driver A/C	Yes
Rear A/C	No
Heat	No
Body Style	Open
Wheelchair Lift	Yes
Seating Arrangement	Perimeter
Tire Condition	Good
Location	North Carolina
Price	\$22,000

Comments: This unit has comfortable, vinyl-covered perimeter seats. There is a curbside Braun wheelchair lift that is fully operational, plus a rear emergency exit door. The entrance door is hand operated. Aluminum-framed roof with heavy-duty canvas top. A sound body and strong mechanically, ready for use. It was regularly maintained and has a clear title.



**2000 GMC Savana Tour Bus -
Equipment ID: 658**



**2000 GMC Savana Tour Bus -
Equipment ID: 658**



**2000 GMC Savana Tour Bus -
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**2000 GMC Savana Tour Bus -
Equipment ID: 658**



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 3, 2022

Regular Special

DATE ACTION SUBMITTED: April 27, 2022

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION R-22-08:
ADOPTING THE TENTATIVE BUDGET FOR THE CITY OF BISBEE FOR FY 22-23 AS WELL AS GIVE NOTICE OF THE TIME FOR PUBLIC HEARING TO TAXPAYERS FOR ADOPTION OF THE BUDGET.**

FROM: Stephen Pauken, City Manager

RECOMMENDATION: Approve Resolution R-22-08

PROPOSED MOTION: I move to approve Resolution R-22-08 Adopting the tentative budget for Fiscal Year 2022-2023.

DISCUSSION: The laws of the State of Arizona require the adoption of a tentative budget by City Council for the period beginning July 1, 2022 and ending June 30, 2023. During special sessions in April, City Manager Stephen Pauken submitted an estimate of spending for FY22-23. This estimate includes a total General Fund Budget of \$10,276,249, and a total City-wide budget of \$68,771,446. The Mayor and Council discussed the proposed budget resulting in the tentative budget for FY22-23. Approval of R-22-08 adopts the tentative budget for Fiscal Year 2022-2023. Notice is also given of the public hearing of citizens to be held on June 7th, 2022 at 7:00 p.m. on the FY22-23 budget.

FISCAL IMPACT: To be determined

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Keri Bagley
Keri Bagley,
Finance Director

Reviewed by: Stephen Pauken
Stephen Pauken,
City Manager

RESOLUTION R-22-08

A RESOLUTION OF THE MAYOR AND COUNCIL, CITY OF BISBEE, COCHISE COUNTY, STATE OF ARIZONA, ADOPTING THE ESTIMATES OF THE AMOUNTS REQUIRED FOR THE PUBLIC EXPENSES FOR THE CITY OF BISBEE FOR THE FISCAL YEAR 2022-2023, ADOPTING A TENTATIVE BUDGET SETTING FORTH THE RECEIPTS, EXPENDITURES AND THE AMOUNTS PROPOSED TO BE RAISED BY DIRECT PROPERTY TAXATION FOR THE VARIOUS PURPOSES AND GIVING NOTICE OF THE TIME FOR A HEARING TO TAXPAYERS FOR ADOPTION OF THE BUDGET.

WHEREAS, pursuant to the laws of the State of Arizona, the City Council must adopt a tentative budget and prepare an estimate of expenses and revenues for the period beginning July 1, 2022, and ending June 30, 2023;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council, City of Bisbee, County of Cochise, State of Arizona as follows:

That the statements and schedules contained in a certain public document attached hereto and known as "The City of Bisbee Tentative Budget for Fiscal Year 2022-2023 are hereby adopted as the tentative budget for Fiscal Year 2022-2023 for the City of Bisbee. This Tentative Budget includes the annual estimate of the revenues and expenses of the City.

That the City Manager is hereby authorized and directed to publish in the manner prescribed by law a summary of the estimates of revenues and expenditures contained in the tentative budget, together with a notice that the Bisbee City Council will meet for the purpose of the public hearing concerning the Fiscal Year 2022-2023 Budget on the 7th day of June 2022 at the hour of 7:00 PM at the City of Bisbee Council Chambers, 915 Tovreaville Rd, Bisbee.

PASSED, ADOPTED AND APPROVED by the Mayor and Council of the City of Bisbee, this ____ day of May 2022.

APPROVED:

Ken Budge, Mayor

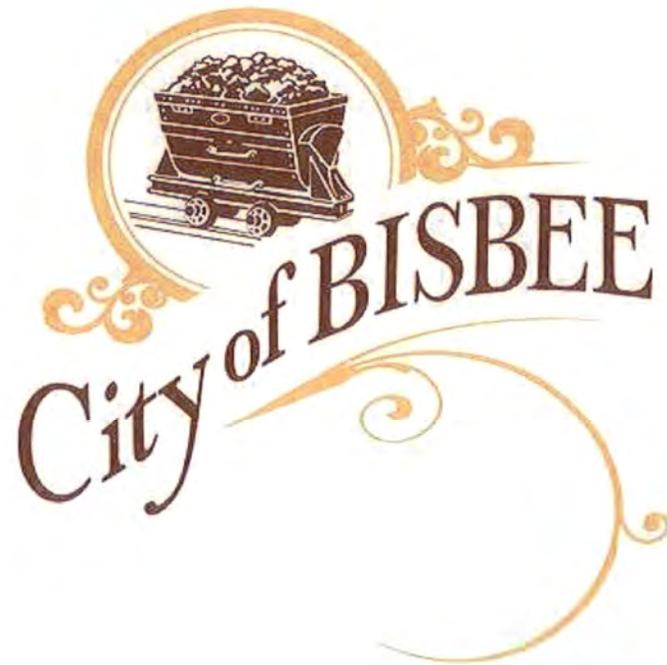
ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joe Estes, City Attorney

TENTATIVE
BUDGET
FISCAL YEAR 2023



July 1, 2022 – June 30, 2023

Presented May 3rd, 2022

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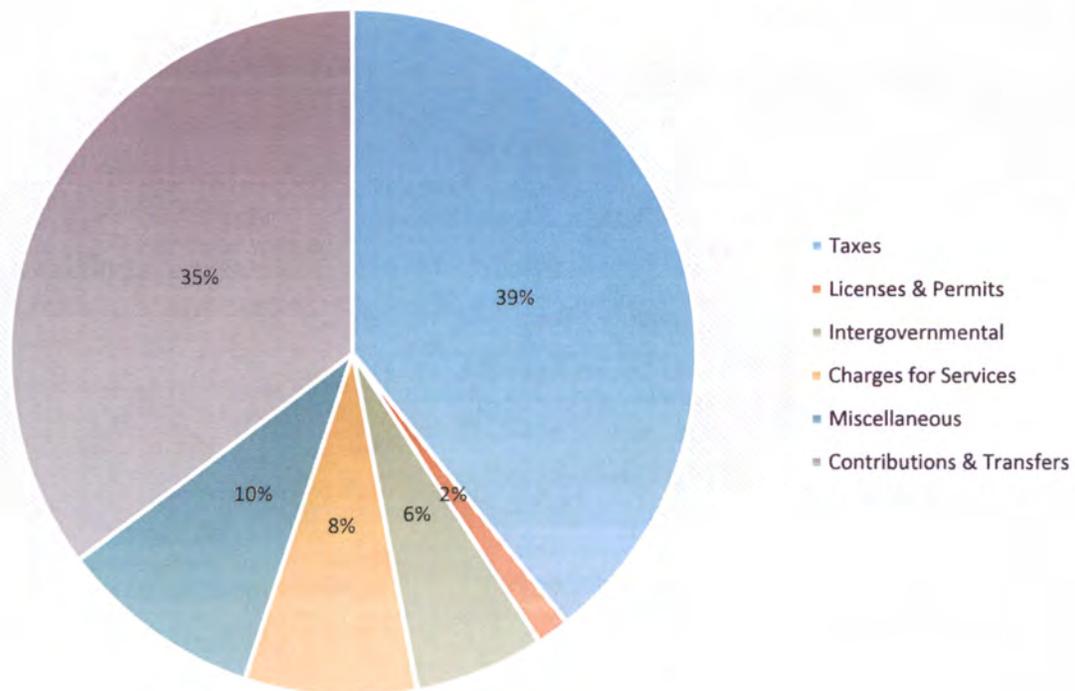
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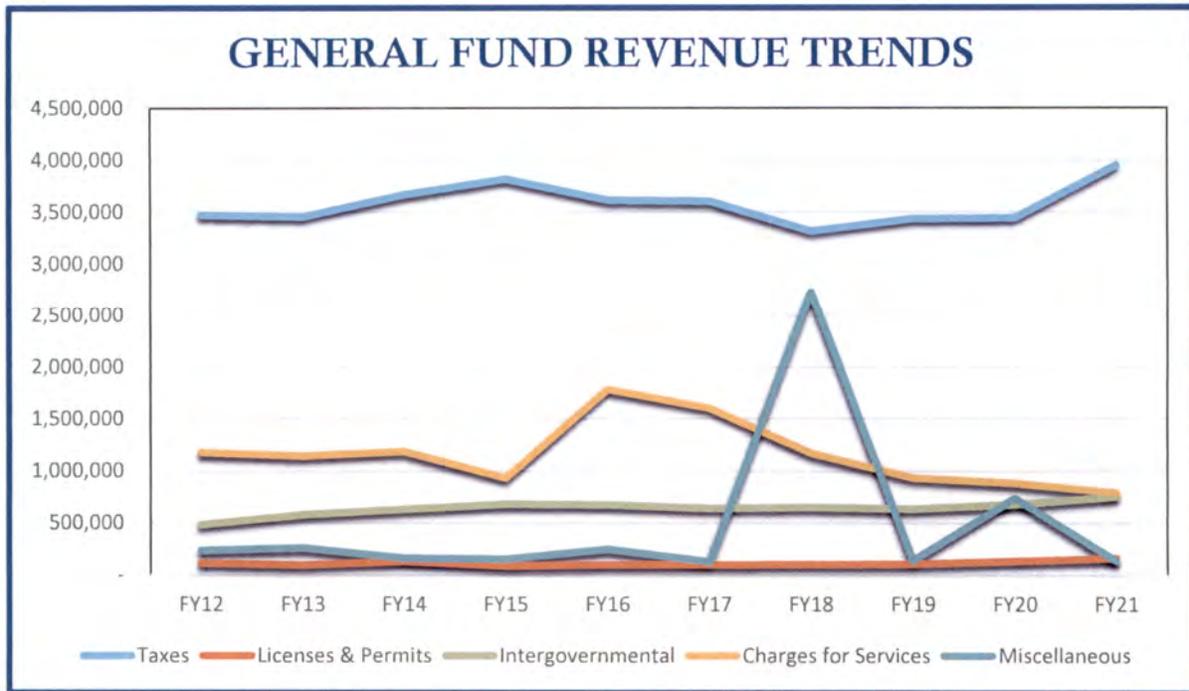
GENERAL FUND

The General Fund consists of all the departments that are primarily supported through tax revenues and provide services for the benefit of City Residents such as Public Safety, the Library, City Parks, and the Public Pool. Additional income of the general fund comes from licenses & permits, charges for services, miscellaneous other income, and contributions and transfers. Transfers is an allocation of the costs of general services departments (City Manager, Finance, City Clerk, Admin & General Government, Personnel, Legal, Information Systems, Building Maintenance, and Garage) to all departments that benefit from these services. Costs are allocated based on a percentage of each department or fund's total expenses in relation to the City's total expenses of all departments and funds.

This year's budget shows a significant change in the "Contributions & Transfers" percentage over FY21-22. This is caused by a transfer out of the \$2,000,000 reserved for City Hall. These funds will be transferred to the Capital Improvement Fund, for the City Hall building project.

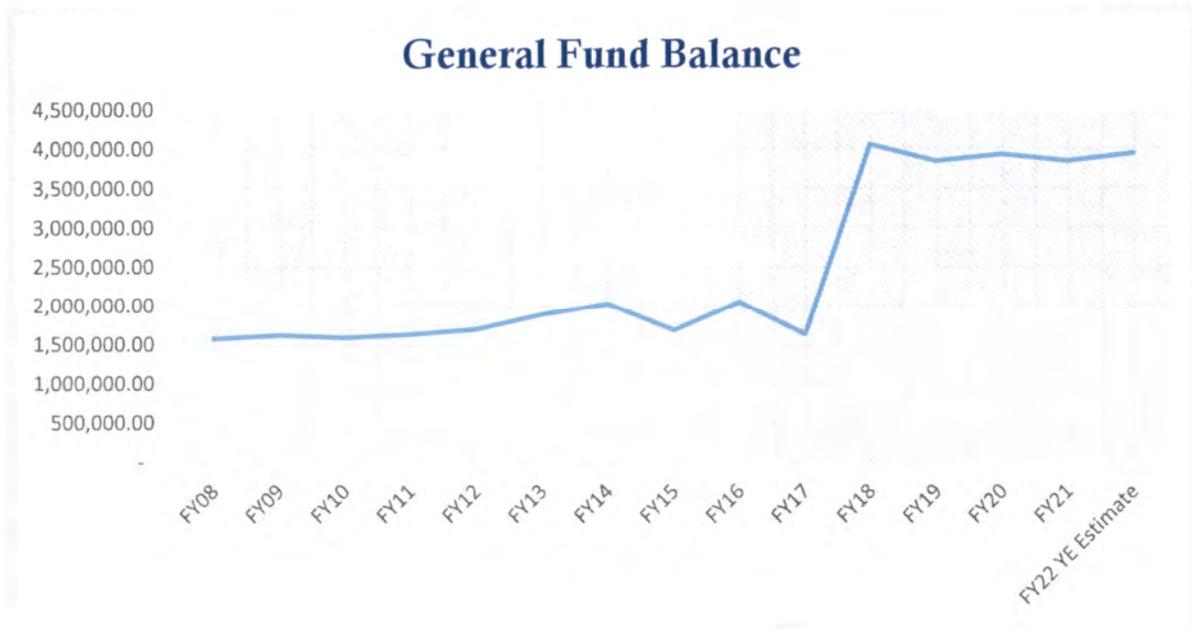
GENERAL FUND REVENUE



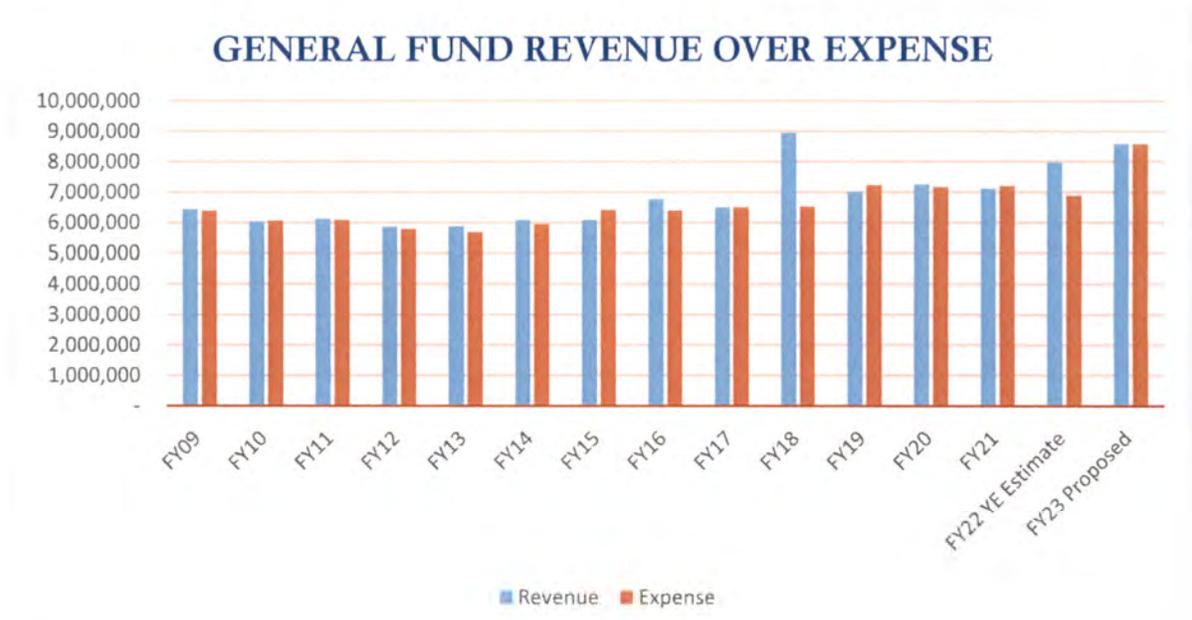


Ideally revenue would be increasing over time to keep up with increasing operational costs. As seen in this graph some revenue sources are flat, some decreasing and some trending upwards:

- The Sales Tax revenue has been increasing since FY18 with a \$500,000 increase from FY20 to FY21.
- Charges for Services has been trending downwards since FY16. Most of the revenue decrease was caused by the reduction in ambulance transports.
- Intergovernmental revenue is the Urban Revenue Sharing or Income Tax allocated to municipalities throughout Arizona. This revenue was flat over many years but lately has seen a steady incline.
- Miscellaneous Income is revenue that does not fit into the other categories. This stays fairly level but out of ordinary revenue accounts for the revenue spikes. The Increase from FY17 – FY18 was Insurance Proceeds from City Hall Fire. The FY20 increase was CARES Act Funding. No COVID relief was received in FY21.
- Licenses and Permits revenue is steady although trending upwards since FY20.

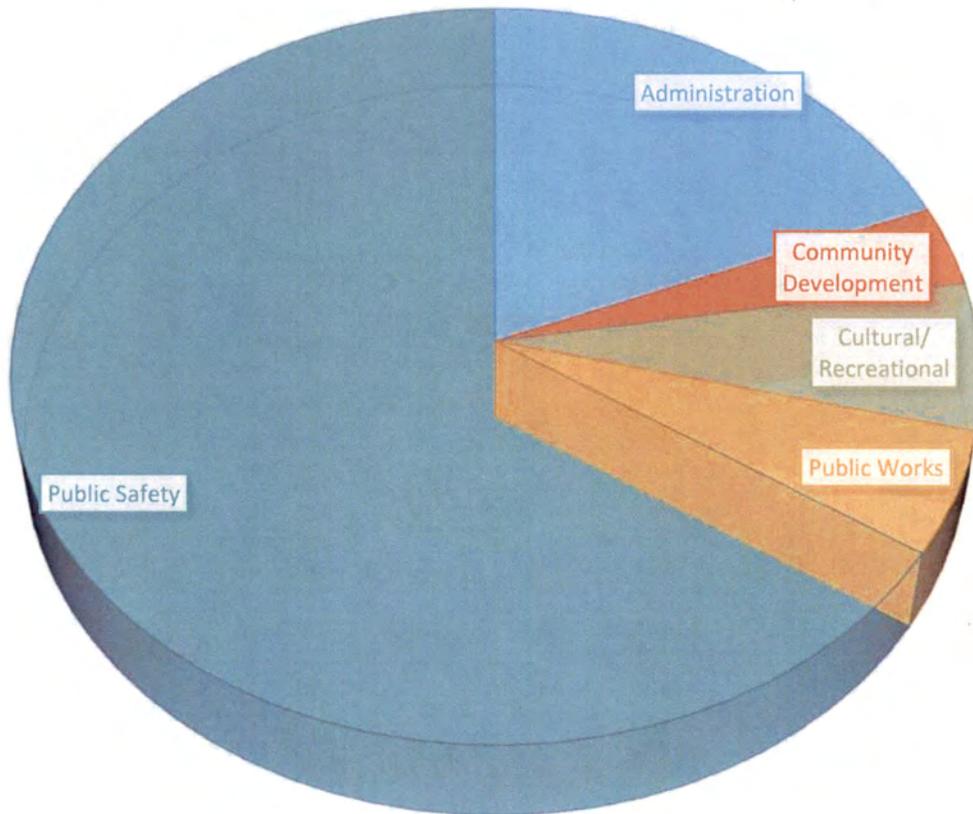


The spike in the General Fund Balance is insurance proceeds which are still available for use in “Committed Fund Balance – City Hall”. The plan is to use these excess funds over the next fiscal year to rebuild City Hall. A comfortable fund balance is around \$1.5 million.

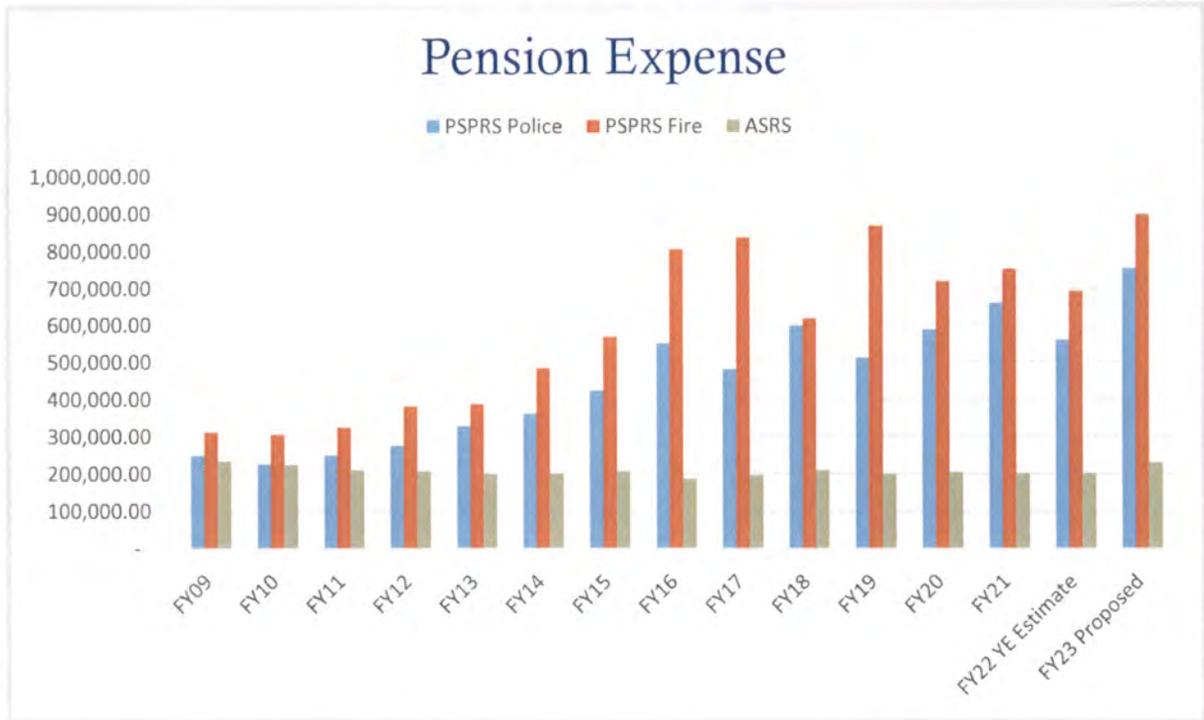


General Fund revenue and expenses are closely matched most fiscal years. FY22 is estimated to end the year with a surplus because of the ARPA grant which has not been fully expended at this time.

GENERAL FUND EXPENDITURES BY SERVICE TYPE



Above is a breakdown of General Fund Expenditures by Service Type. As shown here Public Safety expense accounts for 65% of the General Fund's cost. About 35% of this can be attributed to the Public Safety Retirement System (PSPRS) expense.



The drop in the FY22 year-end estimate of PSPRS expense is not due to a decrease in PSPRS contribution rates but to an unplanned decrease in staffing in both police and fire, which are both currently short staffed. The FY23 Proposed amount accounts for full staffing at an increased contribution rate. Contribution rates for PSPRS increase every year due to the large unfunded liability. The PSPRS expense has increased over \$1 million in the past 15 years to \$1.6 million annually and it is estimated that by the end of the payoff period, at the same staffing level, the PSPRS expenses will have increased an additional \$1 million to a \$2.6 million annual expense. An increase to General Fund revenue at this same rate is not anticipated. Without some type of action this expense will eventually deplete the General Fund balance unless services are cut.

FY22-23 TENTATIVE BUDGET

GENERAL FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
TAXES						
10-31-10000	CITY SALES TAX	1,550,399	1,876,753	1,750,000	1,419,596	2,055,000
10-31-20200	STATE SALES TAX	538,176	619,858	613,495	480,536	704,653
10-31-24000	VEHICLE LICENSE TAX	278,285	329,959	314,778	232,653	326,288
10-31-24500	PROPERTY TAX	1,072,422	1,121,124	1,199,712	837,491	1,233,947
	TOTAL TAXES:	3,439,281	3,947,694	3,877,985	2,970,276	4,319,888
LICENSES & PERMITS						
10-32-10400	BUILDING/SIGN PERMITS	73,737	94,438	70,000	77,730	100,000
10-32-10401	CODE VIOLATION FINES	5,647	10,118	6,000	4,407	5,000
10-32-10402	COMMUNITY DVLPMENT FILING FEES	75	0	0	0	0
10-32-10403	HOT WORK PERMIT	75	575	500	75	500
10-32-10404	BURN PERMIT	0	0	0	50	150
10-32-10600	BUSINESS LICENSES	46,591	54,049	50,000	57,884	53,000
10-32-10640	LIQUOR LICENSES	250	550	2,000	500	1,000
10-32-10650	SPECIAL EVENT LICENSES	3,887	(3,198)	2,000	1,924	2,000
10-32-10800	DOG LICENSE FEES/IMPOUND FEES	329	920	400	495	400
	TOTAL LICENSES & PERMITS:	130,591	157,452	130,900	143,064	162,050
INTERGOVERNMENTAL						
10-33-20100	URBAN REVENUE SHARING	673,599	746,725	681,737	492,359	950,182
	TOTAL INTERGOVERNMENTAL:	673,599	746,725	681,737	492,359	950,182
CHARGES FOR SERVICES						
10-34-10100	PLANNING/ZONING APPLICATIONS	5,109	9,578	6,000	6,303	7,600
10-34-10120	PLAN EXAMINATION FEE	5,720	22,916	10,000	21,498	25,000
10-34-10300	LIBRARY FEES	4,538	361	5,000	1,345	3,000
10-34-10400	FIRE INSPECTION-INITIAL	0	0	0	100	300
10-34-10401	FIRE INSPECTION-RENEWAL/ANNUAL	0	0	0	825	2,100
10-34-10501	CEMETERY PLOT FEES	5,790	10,670	6,000	6,530	9,000
10-34-10510	CEMETERY MAINTENANCE FEES	2,900	4,300	2,500	3,000	4,000
10-34-10700	PUBLIC COPY FEES	420	888	500	819	500
10-34-10702	CITY CLERK CLERICAL FEES	0	0	500	0	250
10-34-10862	VEHICLE IMPOUND FEES	12,265	13,602	12,000	15,718	20,000
10-34-10870	TOWING FEES	5,161	10,880	6,000	9,168	12,000
10-34-10880	PARKS USE PERMIT	9,609	1,284	5,000	5,325	9,000
10-34-10881	PARK PERMIT - UTILITY USE	595	300	0	0	0
10-34-11500	FRANCHISE FEES	200,049	188,452	200,000	88,415	200,000
10-34-15500	POOL ADMISSIONS	4,784	5,413	5,000	4,818	5,000
10-34-15560	ELECTION FEES	0	125	0	0	0
10-34-40066	AMBULANCE FEES	611,841	512,845	635,480	403,579	530,000
10-34-40067	WILDLAND FIRE SERVICES	0	0	15,000	2,722	15,000
10-34-40068	FIRE INSPECTION FEES	0	0	10,000	0	0
10-34-40069	FD OUT OF CITY SERVICES	9,002	4,309	5,000	983	5,000
10-34-40071	NEW CONSTRUC. PLAN REVIEW-FIRE	0	0	0	350	300
10-34-40072	CONST. PERMITS/PLAN REV. FIRE	0	0	0	650	825
	TOTAL CHARGES FOR SERVICES:	877,783	785,922	923,980	572,147	848,875
FINES & FORFEITURES						
10-35-10502	MUNICIPAL COURT FINES	0	141	0	60	100
	TOTAL FINES & FORFEITURES:	0	141	0	60	100

FY22-23 TENTATIVE BUDGET

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
MISCELLANEOUS						
10-36-10551	REFUNDS/ADJUSTMENTS	90	0	0	0	0
10-36-11062	SERVICE REIMB - POLICE DEPT	0	0	500	1,001	1,000
10-36-11063	POLICE VEHICLE USE FEES	525	210	500	1,920	1,000
10-36-11064	SERVICE REIMB - FIRE DEPT	385	0	3,000	0	1,000
10-36-11087	INSURANCE REIMBURSEMENTS	4,757	38,217	5,000	3,250	5,000
10-36-11090	DEMA REIMBURSEMENT	0	0	0	0	0
10-36-11091	AZ CARES ACT	599,865	0	625,000	0	0
10-36-11092	DHHS GRANT-AMBULANCE PROGRAM	10,933	0	0	0	0
10-36-11093	ARPA FY22 DISTRIBUTION	0	0	0	577,340	0
10-36-11100	L.L.E.A.C. REVENUE FROM COUNTY	0	0	0	0	0
10-36-11600	OVER/SHORT	(22)	0	0	1	0
10-36-12064	POLICE & FIRE STUDY GUIDES	0	60	0	40	0
10-36-13039	RICO AUCTION REIMBURSMENTS	0	0	0	0	0
10-36-13500	RENTAL INCOME	58,405	58,405	58,000	38,937	58,000
10-36-13597	CITY AUCTION FUNDS	24,647	2,138	15,000	0	15,000
10-36-14062	POLICE SMART & SAFE AZ FUND	0	12,284	0	10,324	30,000
10-36-14064	FIRE SMART & SAFE AZ FUND	0	13,859	0	18,353	30,000
10-36-21000	INTEREST EARNED	27,806	4,381	4,000	3,624	4,000
10-36-50000	UNASSIGNED REVENUES	5,000	0	0	0	0
10-36-54000	SEWER LINE WARRANTY-ROYALTY	704	699	700	1,010	1,000
	TOTAL MISCELLANEOUS:	733,095	130,253	711,700	655,799	146,000
CONTRIBUTIONS & TRANSFERS						
10-38-40000	DONATIONS - MISC	1,921	125	500	100	100
10-38-40088	DONATIONS - POLICE DEPT	2,650	1,100	0	0	1,000
10-38-40089	DONATIONS - POOL	500	1,000	500	0	1,000
10-38-40090	DONATIONS - FIRE DEPT	2,000	0	1,000	0	1,000
10-38-40091	DONATIONS - LIBRARY	7,037	2,690	5,000	2,025	5,000
10-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	5,290	0	0	0
10-38-51000	USE OF RESERVES	0	0	382,895	0	372,506
10-38-51002	FUND BALANCE-CITY HALL	0	0	0	0	2,000,000
10-38-99998	GF INTERNAL SERVICES	1,310,791	1,325,901	1,459,749	1,094,814	1,468,548
10-38-99999	OTHER REVENUE & TRANSFERS	0	8,321	0	600	0
	TOTAL CONTRIBUTIONS & TRANSFERS:	1,324,899	1,344,427	1,849,644	1,097,539	3,849,154
	TOTAL GENERAL FUND REVENUE:	7,179,249	7,112,615	8,175,946	5,931,245	10,276,249

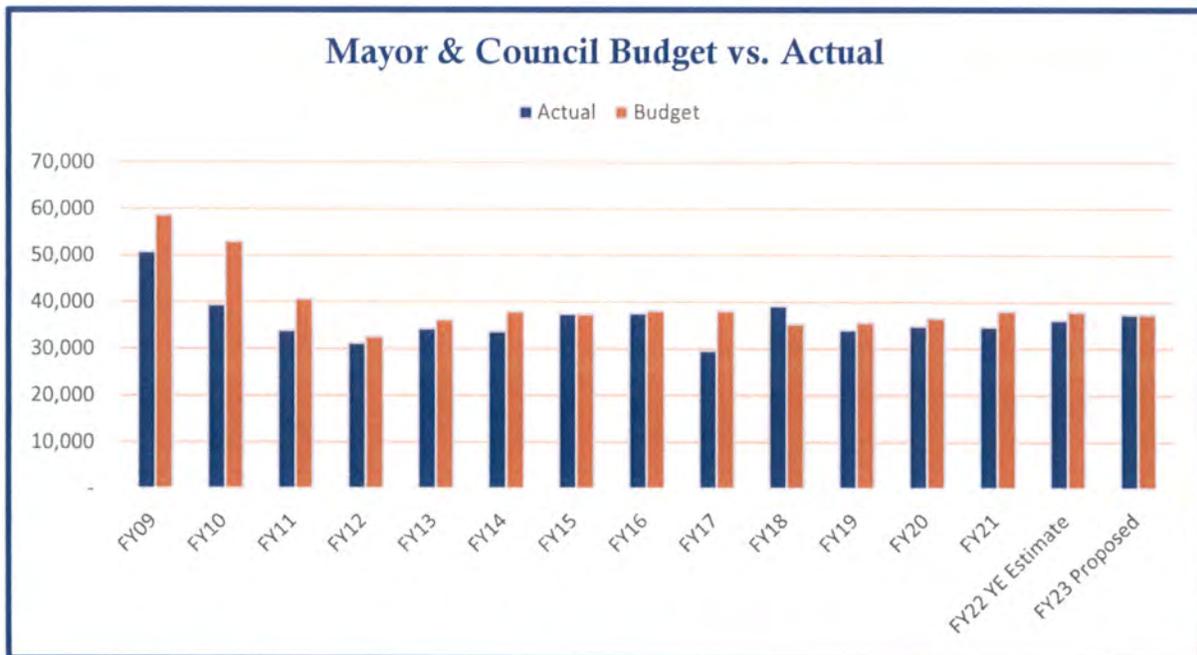
MAYOR & COUNCIL

The Mayor and Council, acting as the legislative body, enact local legislation, adopt budgets, determine policies, and appoint the City Manager and other officers deemed necessary for the orderly government and administration of the affairs of the City.

Current Mayor and Council:

- Mayor Ken Budge
- Ward I Council Member Leslie Johns
- Ward I Council Member Frank Davis
- Ward II Council Member Melhem Sowid
- Ward II Council Member Joni Giacomino
- Ward III Council Member Anna Cline
- Ward III Council Member Juanetta Hill

Council Sessions are held on the 1st and 3rd Tuesday of each month, with Special Sessions and Work Sessions held on an “as needed” basis.



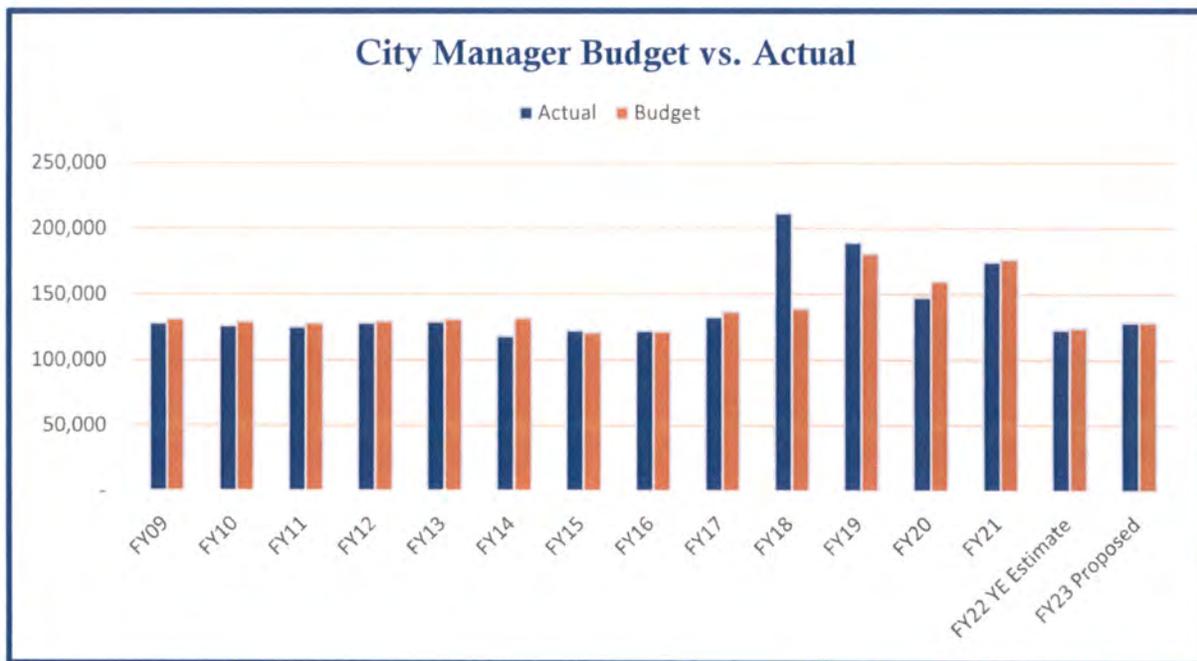
FY22-23 TENTATIVE BUDGET

MAYOR & COUNCIL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-50-11000	SALARIES - GENERAL	19,200	19,200	19,200	14,400	19,200
10-50-11100	F.I.C.A.	1,190	1,190	1,190	893	1,190
10-50-11200	MEDICARE	278	278	278	209	278
10-50-11700	WORKERS COMPENSATION	67	52	46	35	46
	MAYOR & COUNCIL PERSONNEL EXPENSE:	20,736	20,721	20,714	15,536	20,714
10-50-13100	BUSINESS TRAVEL	167	726	500	296	500
10-50-13400	EDUCATION & TRAINING	798	1,500	3,000	1,162	3,000
10-50-13500	SUBSCRIPTIONS & DUES	7,156	6,090	7,174	7,174	7,008
10-50-41500	OFFICE SUPPLIES	62	64	150	76	150
10-50-43000	FOURTH OF JULY FIREWORKS	5,000	5,000	5,000	0	6,000
10-50-43500	POSTAGE	0	0	50	1	50
10-50-46000	OPERATIONAL EXPENSES	964	622	1,400	1,594	1,000
10-50-99998	GF INTERNAL SERVICES	3,491	3,549	3,871	2,907	3,746
	TOTAL MAYOR & COUNCIL EXPENSE:	38,374	38,273	41,859	28,745	42,168

CITY MANAGER

The City of Bisbee operates under a Council-Manager form of government. The Mayor and Council appoint the City Manager. The City Manager is responsible for the day-to-day operations of all city government functions under policy direction from the Mayor and City Council. The Mayor and Council, acting as the legislative body, determine City policy. The City Manager proposes new policies and implements and administers policies adopted by the City Council. The City Manager is also responsible for the administration of the City operating budget once approved by the Mayor and Council. In addition to the Charter responsibilities, the City Manager serves the community and the region by participating with various agencies and groups.



FY22-23 TENTATIVE BUDGET

CITY MANAGER

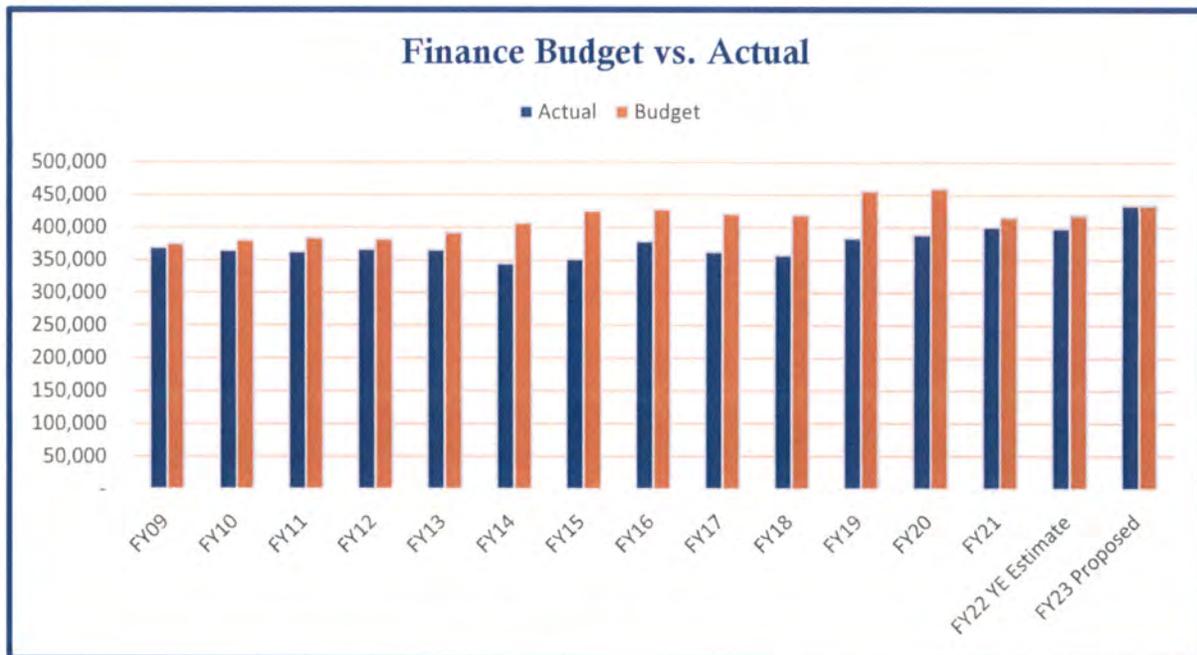
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-51-11000	SALARIES - GENERAL	103,265	138,701	96,005	73,693	100,000
10-51-11100	F.I.C.A.	6,443	8,672	5,952	4,604	6,200
10-51-11200	MEDICARE	1,507	2,028	1,392	1,077	1,450
10-51-11300	A.S.R.S.	12,488	10,942	0	0	0
10-51-11301	A.S.R.S. - ALT CONTRIBUTION	0	1,901	9,812	7,091	9,680
10-51-11500	MEDICAL INSURANCE	5,657	5,969	0	0	0
10-51-11501	STANDARD DISABILITY INSURANCE	269	336	269	202	269
10-51-11505	DEFERRED COMP	(68)	1,019	811	560	840
10-51-11510	DENTAL INSURANCE	440	270	737	675	737
10-51-11600	LIFE INSURANCE	116	146	126	55	82
10-51-11700	WORKERS COMPENSATION	359	372	230	177	240
10-51-11800	STATE UNEMPLOYMENT	0	0	0	0	0
	CITY MANAGER PERSONNEL EXPENSE:	130,476	170,357	115,334	88,133	119,498
10-51-13100	BUSINESS TRAVEL	1,710	1,011	2,100	986	2,000
10-51-13400	EDUCATION & TRAINING	65	522	1,250	525	1,250
10-51-13500	SUBSCRIPTIONS & DUES	223	1,129	1,400	1,007	1,400
10-51-24000	PHONES	668	840	900	459	700
10-51-31000	PROFESSIONAL FEES	6,484	0	0	0	0
10-51-41500	OFFICE SUPPLIES	34	9	200	66	200
10-51-42030	BOOKS & REFERENCE MATERIALS	0	17	100	0	0
10-51-42050	NON CAP ADMIN EQUIP/FURN	0	528	0	0	500
10-51-43500	POSTAGE	32	6	50	0	50
10-51-46000	OPERATIONAL EXPENSES	7,806	47	3,000	0	3,000
10-51-99998	GF INTERNAL SERVICES	15,260	14,112	12,669	9,504	12,874
	TOTAL CITY MANAGER EXPENSE:	162,759	188,578	137,003	100,679	141,472

FINANCE

The Finance Department provides fiscal oversight, payroll, accounts receivable, accounts payable, bookkeeping, and internal audit services for the City. Adherence to procurement and other City policies, compliance with state statutes as applicable, ensuring accurate recording of all transactions and completing all fiscal year-end close out activities to obtain a clean audit is a priority of the department. The department also plays a vital role working with the City Manager on the preparation, implementation, and oversight of the Annual Budget. The department provides utility billing and collection services for the Sanitation and Wastewater Funds with staff dedicated to monitoring and collecting delinquent sewer and garbage accounts. Other duties include business license processing, ambulance payment processing and assisting with grant management.

Finance consists of five employees:

- Finance Director
- Accountant/Collections
- Accountant/Payroll
- Accounts Receivable Clerk
- Accounts Payable Clerk



FY22-23 TENTATIVE BUDGET

FINANCE

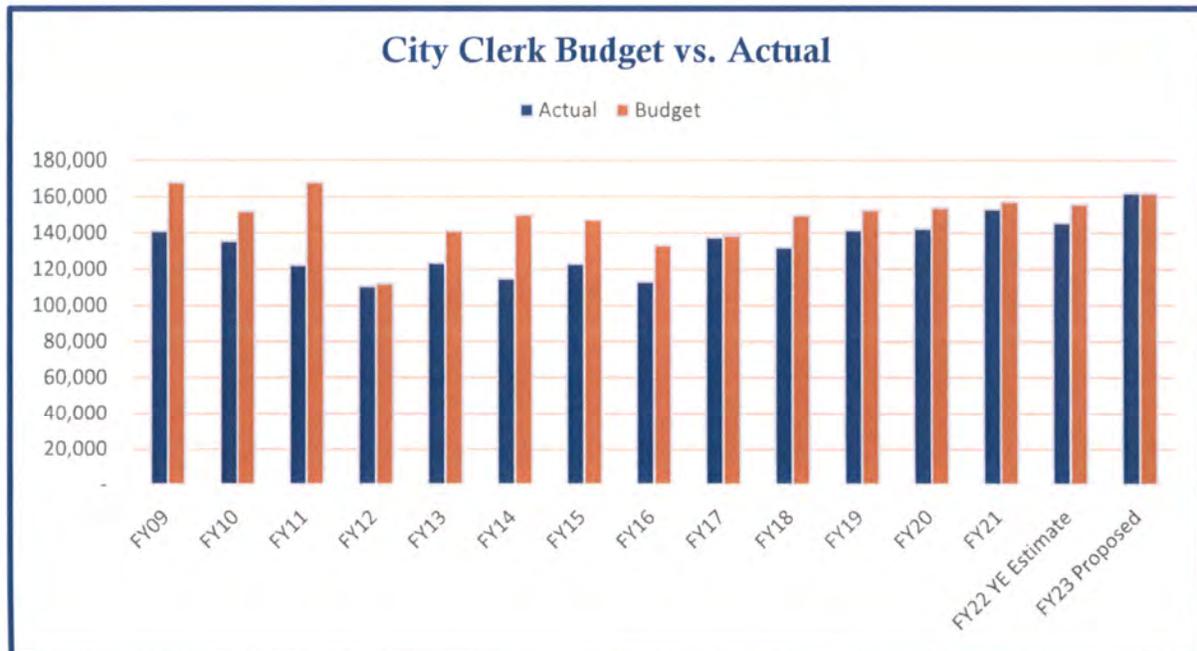
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-52-11000	SALARIES - GENERAL	207,304	224,013	229,894	165,709	234,052
10-52-11001	OVERTIME - GENERAL	0	97	0	0	0
10-52-11100	F.I.C.A.	12,735	13,845	14,253	10,254	14,511
10-52-11200	MEDICARE	2,978	3,238	3,333	2,398	3,394
10-52-11300	A.S.R.S.	22,305	23,856	24,658	17,896	24,560
10-52-11301	A.S.R.S. - ALT CONTRIBUTION	2,352	2,984	3,189	2,198	3,121
10-52-11500	MEDICAL INSURANCE	14,375	11,938	12,588	8,392	26,940
10-52-11501	STANDARD DISABILITY INSURANCE	1,017	1,069	1,069	902	1,220
10-52-11502	MEDICAL INS DEPENDENT SUPPL.	94	1,140	1,200	804	1,100
10-52-11505	DEFERRED COMP	4,287	4,069	4,057	2,800	4,200
10-52-11510	DENTAL INSURANCE	3,024	3,217	3,217	2,144	3,217
10-52-11600	LIFE INSURANCE	504	567	567	371	567
10-52-11700	WORKERS COMPENSATION	721	605	552	398	562
10-52-11800	STATE UNEMPLOYMENT	6,000	120	0	0	0
	FINANCE PERSONNEL EXPENSE:	277,697	290,758	298,577	214,266	317,444
10-52-13100	BUSINESS TRAVEL	0	0	1,000	0	1,000
10-52-13400	EDUCATION & TRAINING	0	420	1,000	0	1,000
10-52-13500	SUBSCRIPTIONS & DUES	170	170	200	0	200
10-52-31200	AUDITING & ACCOUNTING	34,000	38,500	38,500	36,000	39,500
10-52-34000	CONTRACT SERVICES	32,163	29,744	35,000	29,291	43,000
10-52-41500	OFFICE SUPPLIES	2,344	2,269	2,300	2,189	3,300
10-52-42000	ADMIN SPECIAL SUPPLIES	1,107	1,868	1,500	35	0
10-52-42030	BOOKS & REFERENCE MATERIALS	1,424	750	750	750	750
10-52-42040	ADVERTISING	2,988	3,774	3,500	0	3,800
10-52-42050	NON CAP ADMIN EQUIP/FURN	2,316	989	1,000	80	1,000
10-52-43100	FEES- FUND MANAGEMENT	14,089	8,947	11,000	8,296	11,500
10-52-43110	CREDIT CARD FEES	7,740	11,867	12,000	10,374	14,000
10-52-43120	OTHER FEES	1,261	285	350	263	150
10-52-43500	POSTAGE & METER TAPES	11,055	10,689	12,000	7,347	3,000
10-52-46000	OPERATIONAL EXPENSES	664	38	300	98	300
10-52-99998	GF INTERNAL SERVICES	44,030	38,733	42,690	32,022	44,044
	TOTAL FINANCE EXPENSE:	433,048	439,801	461,667	341,011	483,988

CITY CLERK

The City Clerk’s Office is responsible to the Mayor and Council, serves as the repository for all City records and correspondence, and maintains and monitors the recordkeeping and filing of City documents. The Clerk’s Office maintains, updates and monitors the Laser Fiche Documents Imaging System which allows for public and City staff access. City Clerk staff provides administrative support for twenty-one (21) Boards and Commissions of the City, and administers support to Council, City staff and the public. In addition to the responsibilities indicated above, other duties consist of preparing and processing correspondence, advertisements, bid proposals, public notices, Agenda Packets and back up material for meetings, Action Agendas and Minutes. Other services provided by the City Clerk’s Office include website management, processing telephone calls and daily mail, administering the oath of office, scheduling meetings for staff, and ensuring video equipment and recording system for meetings are operational. The City Clerk serves as Chief Election Officer for the City of Bisbee and is responsible for managing the City of Bisbee elections.

The City Clerk Department consists of two employees:

- City Clerk
- Deputy City Clerk



FY22-23 TENTATIVE BUDGET

CITY CLERK

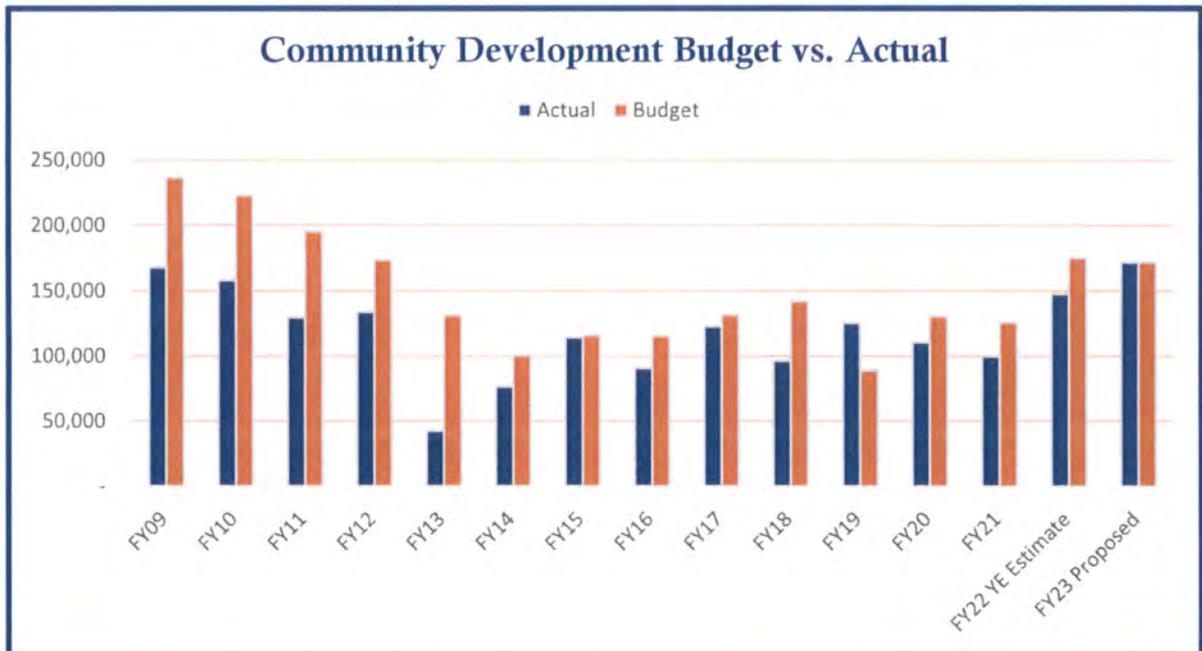
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-53-11000	SALARIES - GENERAL	99,696	102,661	104,312	76,197	106,977
10-53-11001	OVERTIME - GENERAL	0	0	0	0	0
10-53-11100	F.I.C.A.	6,198	6,434	6,467	4,765	6,633
10-53-11200	MEDICARE	1,450	1,505	1,513	1,114	1,551
10-53-11300	A.S.R.S.	12,024	12,565	12,945	9,456	13,019
10-53-11500	MEDICAL INSURANCE	5,629	5,969	6,294	4,196	6,735
10-53-11501	STANDARD DISABILITY INSURANCE	393	393	393	391	508
10-53-11505	DEFERRED COMP	1,623	1,628	1,623	1,120	1,680
10-53-11510	DENTAL INSURANCE	748	737	737	491	737
10-53-11600	LIFE INSURANCE	252	252	252	168	252
10-53-11700	WORKERS COMPENSATION	347	277	250	183	257
	CITY CLERK PERSONNEL EXPENSE:	128,360	132,420	134,786	98,081	138,349
10-53-13100	BUSINESS TRAVEL	115	309	1,500	706	1,500
10-53-13400	EDUCATION & TRAINING	50	400	1,200	450	1,200
10-53-13500	SUBSCRIPTIONS & DUES	605	110	500	480	500
10-53-24000	PHONES	456	440	560	332	500
10-53-34000	CONTRACT SERVICES	1,281	5,028	6,000	1,281	1,300
10-53-41500	OFFICE SUPPLIES	1,080	930	1,000	493	1,000
10-53-42040	ADVERTISING	3,415	1,202	3,000	2,366	3,500
10-53-42050	NON CAP ADMIN EQUIP/FURN	455	361	1,000	0	1,000
10-53-43500	POSTAGE	189	119	200	399	400
10-53-46000	OPERATIONAL EXPENSES	6,300	137	250	595	300
10-53-46531	ELECTION EXPENSE	280	11,919	6,000	0	15,000
10-53-99998	GF INTERNAL SERVICES	15,173	14,661	15,895	11,925	16,474
	TOTAL CITY CLERK EXPENSES:	157,760	168,036	171,891	117,108	181,023

COMMUNITY DEVELOPMENT

The Community Development Department originally existed to provide the community with services that enhanced the quality of life and improved economic opportunities. Through budget cuts this department was scaled back and had no employees for several years. Grant management duties, traditionally handled by this department, are now managed by the various city departments related to the grant, with the assistance of finance.

In FY21-22 a full-time planner was budgeted to this department and hired shortly after the new fiscal year began. This person's duties include planning and zoning, design review board, managing the Workforce Housing Program and other general planning related duties.

This department is also used to record the costs of the Animal Shelter whose operation is contracted to the Friends of the Bisbee Animal Shelter.



FY22-23 TENTATIVE BUDGET

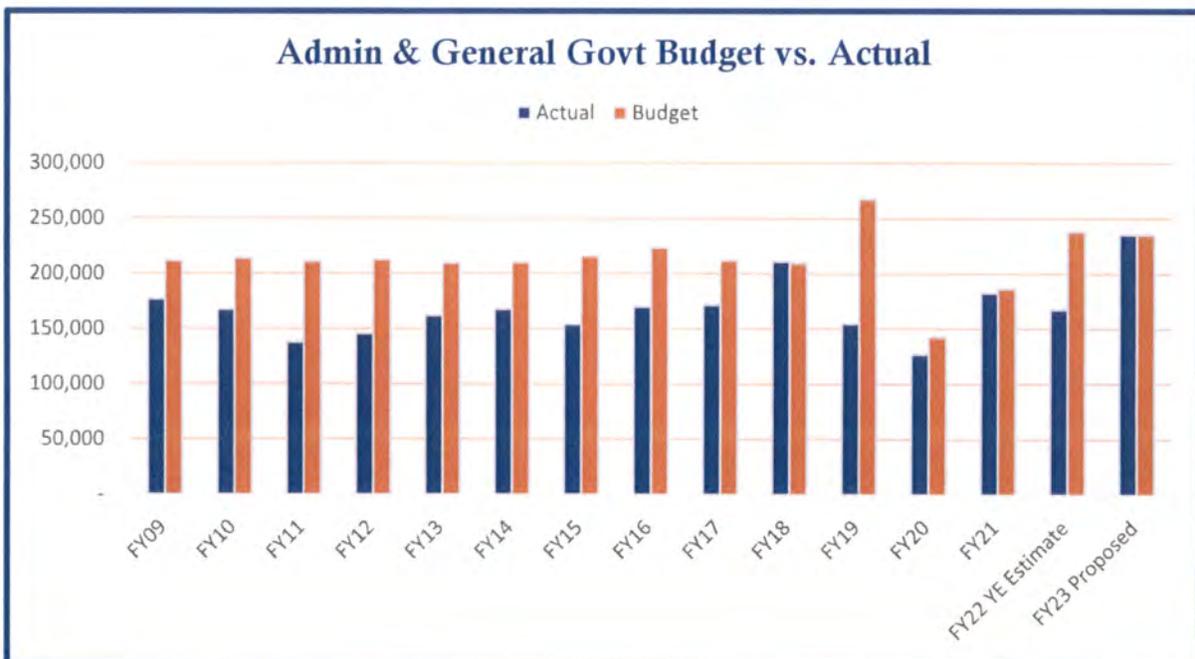
COMMUNITY DEVELOPMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-54-11000	SALARIES - GENERAL	0	0	49,920	27,352	56,040
10-54-11001	OVERTIME - GENERAL	0	0	0	2,032	2,400
10-54-11100	F.I.C.A.	0	0	3,095	1,666	3,623
10-54-11200	MEDICARE	0	0	724	390	847
10-54-11300	A.S.R.S.	0	0	6,195	3,647	7,112
10-54-11500	MEDICAL INSURANCE	0	0	6,294	3,147	6,735
10-54-11501	STANDARD DISABILITY INSURANCE	0	0	269	157	269
10-54-11502	MEDICAL INS. DEPENDENT SUPPL.	0	0	0	839	1,000
10-54-11505	DEFERRED COMP	0	0	811	420	840
10-54-11510	DENTAL INSURANCE	0	0	737	368	737
10-54-11600	LIFE INSURANCE	0	0	126	39	82
10-54-11700	WORKERS COMPENSATION	0	0	120	69	140
10-54-11800	STATE UNEMPLOYMENT	0	0	0	0	0
	COMM. DEVELOPMENT PERSONNEL EXPENSE:	0	0	68,291	40,126	79,825
10-54-12500	RECRUITMENT/EMPLOYEE TESTING	0	0	0	250	0
10-54-13400	EDUCATION & TRAINING	0	0	0	0	0
10-54-21000	ELECTRIC - SHELTER	2,176	2,022	2,500	1,759	2,400
10-54-22000	WATER - SHELTER	1,155	854	1,200	703	1,100
10-54-22550	SEWER & GARBAGE - SHELTER	686	780	1,100	585	780
10-54-24000	PHONES-SHELTER	444	514	500	588	900
10-54-24001	INTERNET FEES - SHELTER	984	1,067	1,300	836	1,200
10-54-31000	PROFESSIONAL FEES	3,700	4,800	0	0	0
10-54-34000	CONTRACT SERVICES	16,012	6,000	7,000	6,600	7,000
10-54-41500	OFFICE SUPPLIES	133	461	0	514	500
10-54-42020	PRINTING & REPRODUCTION	0	0	250	0	0
10-54-42040	ADVERTISING	104	801	250	757	800
10-54-42050	NON CAP ADMIN EQUIP/FURN	0	0	0	0	0
10-54-43500	POSTAGE	1,322	1,242	1,500	1,540	2,200
10-54-46000	OPERATIONAL EXPENSES	(46)	955	1,300	1,928	1,300
10-54-46541	ECONOMIC DEVELOPMENT	0	4,700	0	330	0
10-54-46542	ANIMAL SHELTER EXPENSES	81,551	71,028	85,000	55,749	75,000
10-54-50100	BLDG REPAIR & MAINT-SHELTER	2,378	4,568	5,000	1,148	0
10-54-99998	GF INTERNAL SERVICES	12,645	11,726	17,850	13,392	17,320
	TOTAL COMM. DEVELOPMENT EXPENSE:	123,244	111,518	193,041	126,805	190,325

ADMINISTRATION & GENERAL GOVERNMENT

The Administration and General Government department accounts for the general operating expenses for City Hall such as utilities, telephone, and copier maintenance fees, as well as government-wide expenses such as liability insurance, postage, and special supplies. This fund also includes transfers to other departments as needed, such as the Bisbee Bus to supplement the City's required match contribution and to the Airport to cover operational expenses exceeding revenue. Since this department is used to record the expense of transferring funds out of the General Fund to other Funds the \$2 million to transfer the City Hall reserves will be recorded here. This large amount is not shown on this graph for consistency.

One full-time administrative assistant is budgeted to this department in FY23. This person's duties will include assisting the City Manager, City Clerk, Fire Marshal, Fire Inspector, and other departments as needed.



FY22-23 TENTATIVE BUDGET

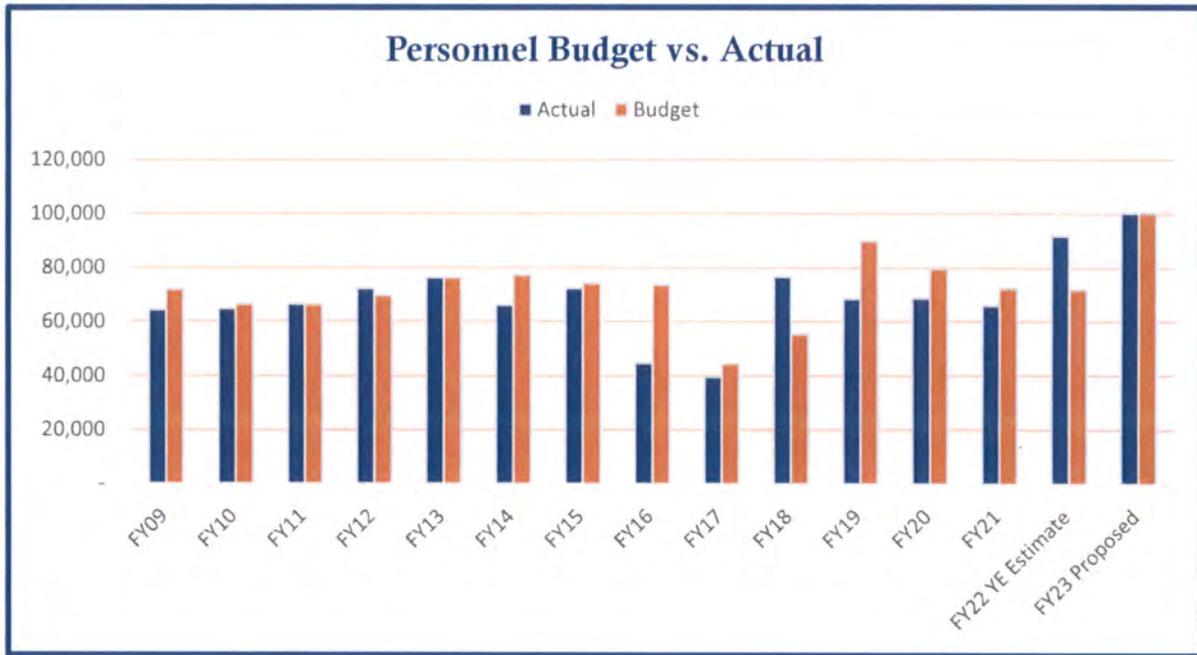
ADMINISTRATION & GENERAL GOVERNMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-55-11000	SALARIES - GENERAL	0	0	0	0	31,200
10-55-11050	SALARIES - PART TIME	2,138	0	0	0	0
10-55-11100	F.I.C.A.	133	0	0	0	1,934
10-55-11200	MEDICARE	31	0	0	0	452
10-55-11300	A.S.R.S.	223	0	0	0	3,797
10-55-11500	MEDICAL INSURANCE	0	0	0	0	6,735
10-55-11501	STANDARD DISABILITY INSURANCE	0	0	0	0	239
10-55-11505	DEFERRED COMPENSATION	0	0	0	0	840
10-55-11510	DENTAL INSURANCE	0	0	0	0	737
10-55-11600	LIFE INSURANCE	0	0	0	0	126
10-55-11700	WORKERS COMPENSATION	113	0	0	0	75
	ADMIN & GEN GOVT PERSONNEL EXPENSE:	2,637	0	0	0	46,135
10-55-13500	SUBSCRIPTIONS & MEMBERSHIPS	530	0	1,000	155	500
10-55-21000	ELECTRIC	6,367	7,538	9,540	6,087	9,000
10-55-22000	WATER	1,587	145	1,800	4,396	1,800
10-55-22550	SEWER AND GARBAGE SERV.	4,824	4,917	4,900	4,064	4,900
10-55-23000	GAS	1,469	1,736	2,500	1,458	2,500
10-55-24000	PHONES	11,070	10,800	8,000	7,601	9,000
10-55-24001	INTERNET ACCESS	0	0	0	1,309	4,700
10-55-24110	RENT/LEASE	946	3,932	24,000	931	950
10-55-31000	PROFESSIONAL FEES	2,965	2,965	2,800	2,965	2,800
10-55-34000	CONTRACT SERVICES	5,660	4,974	5,000	3,585	5,000
10-55-37000	PROPERTY, CASUALTY, LIABILITY	104,087	91,870	64,000	68,128	100,000
10-55-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	0	5,000	14,900	5,000
10-55-41500	OFFICE SUPPLIES	2,308	1,370	2,000	1,097	2,000
10-55-42050	NON CAP ADMIN EQUIP/FURN	321	415	500	13	500
10-55-43500	POSTAGE	639	334	500	1,554	700
10-55-44000	HEALTH REIMBURSEMENT	211	0	0	0	0
10-55-45300	CUSTODIAL SUPPLIES	494	0	0	0	0
10-55-46000	OPERATIONAL EXPENSES	(18,986)	1,730	2,000	3,206	3,000
10-55-99050	TRANSFER TO AIRPORT	15,000	0	70,000	0	43,204
10-55-99053	TRANSFER TO SPEC POLICE GRANTS	2,711	0	0	0	0
10-55-99079	TRANSFER TO ARPA FUND	0	0	0	0	0
10-55-99085	TRANSFER TO DEBT SERVICE	0	0	0	0	5,200
10-55-99096	TRANSFER TO BISBEE BUS	30,000	38,914	35,050	0	43,213
10-55-99099	TRANSFER TO CAPITAL PROJECTS	0	0	0	0	2,000,000
10-55-99990	TRANSFER-GRANT MATCH	0	13,238	0	0	0
10-55-99998	GF INTERNAL SERVICES	24,708	13,642	24,310	18,234	19,871
	TOTAL ADMIN & GEN GOVT EXPENSE:	199,548	198,521	262,900	139,682	2,263,838

PERSONNEL

The Personnel Department, reporting to the City Manager, is responsible for administration of benefits and all personnel actions throughout the employment lifecycle. The Personnel Department ensures the City complies with employment related State and Federal laws, the City Charter, City Code, and the City Personnel Rules and Regulations. The Personnel Director serves as the Staff Liaison to the Civil Service Commission, the Employee Council, the Police and Fire Advisory Council, and the Public Safety Personnel Retirement System.

This department consists of one Personnel Director.



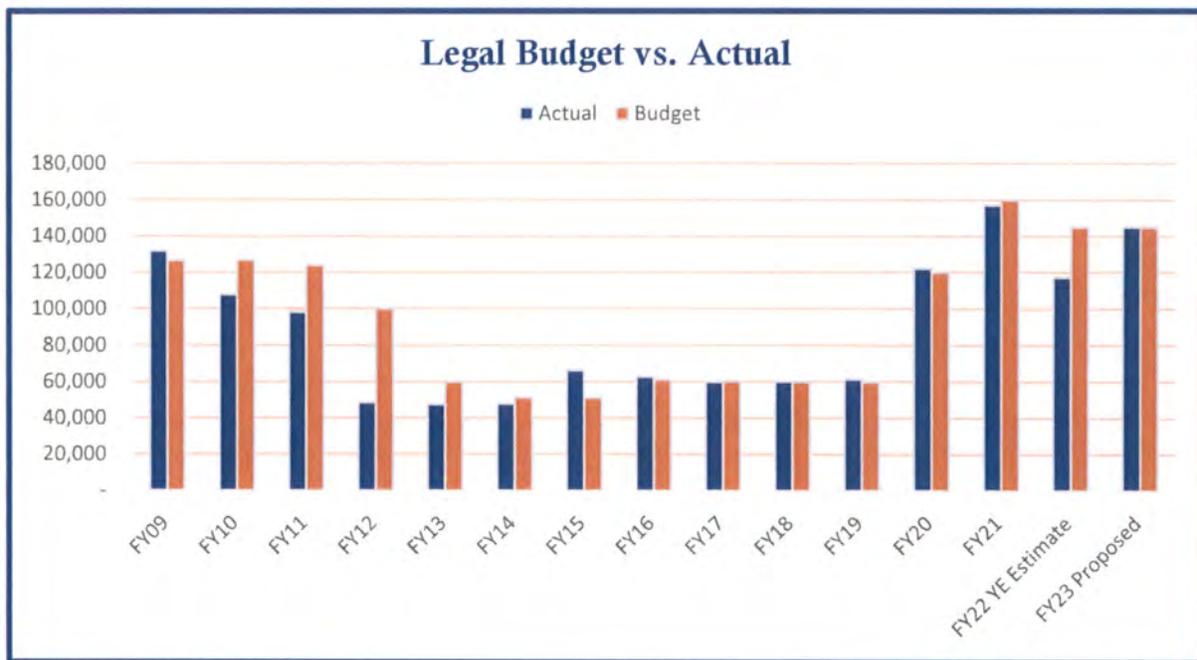
FY22-23 TENTATIVE BUDGET

PERSONNEL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-56-11000	SALARIES - GENERAL	52,500	52,200	52,000	38,000	54,069
10-56-11001	OVERTIME	0	0	0	0	0
10-56-11100	F.I.C.A.	3,190	3,198	3,224	2,391	3,352
10-56-11200	MEDICARE	746	748	754	559	784
10-56-11300	A.S.R.S.	6,362	6,389	6,453	4,716	6,580
10-56-11500	MEDICAL INSURANCE	0	0	0	0	0
10-56-11501	STANDARD DISABILITY INSURANCE	292	269	269	202	269
10-56-11505	DEFERRED COMP	811	814	811	560	840
10-56-11510	DENTAL INSURANCE	61	737	737	491	737
10-56-11600	LIFE INSURANCE	126	126	126	84	126
10-56-11700	WORKERS COMPENSATION	183	141	125	91	130
	PERSONNEL EXPENSE:	64,271	64,622	64,499	47,094	66,887
10-56-12500	RECRUITMENT/EMPLOYEE TESTING	1,648	75	2,600	1,577	2,000
10-56-13100	BUSINESS TRAVEL	259	0	250	208	250
10-56-13400	EDUCATION & TRAINING	0	41	2,000	1,765	500
10-56-13500	SUBSCRIPTIONS & DUES	0	0	250	0	100
10-56-24000	PHONES	473	438	500	327	500
10-56-34000	CONTRACT SERVICES	0	0	0	14,600	30,000
10-56-41500	OFFICE SUPPLIES	483	88	200	131	200
10-56-42000	ADMIN SPECIAL SUPPLIES	0	0	0	60	0
10-56-42020	PRINTING & REPRODUCTION	247	3	100	2,354	100
10-56-42030	BOOKS & REFERENCE MATERIALS	0	15	100	0	100
10-56-42040	ADVERTISING	3	203	100	58	100
10-56-42050	NON CAP ADMIN EQUIP/FURN	991	186	200	15	200
10-56-43500	POSTAGE	42	61	50	13	50
10-56-46000	OPERATIONAL EXPENSES	283	249	1,000	253	500
10-56-99998	GF INTERNAL SERVICES	7,598	6,748	7,321	5,490	10,160
	TOTAL PERSONNEL EXPENSE:	76,298	72,729	79,170	73,945	111,647

LEGAL SERVICES

The Mayor and City Council currently contracts for legal service with the Gust Rosenfeld Law Firm to provide legal counsel to the City Council and the City staff, pursue actions to enforce the City Code and legal obligations as requested by City Officials, represent the City in lawsuits, and work with designated outside counsel. The law firm assists in reviewing contracts, drafting ordinances and finalizing resolutions for consideration by City Council, and provides staff support for various boards and commissions.



FY22-23 TENTATIVE BUDGET

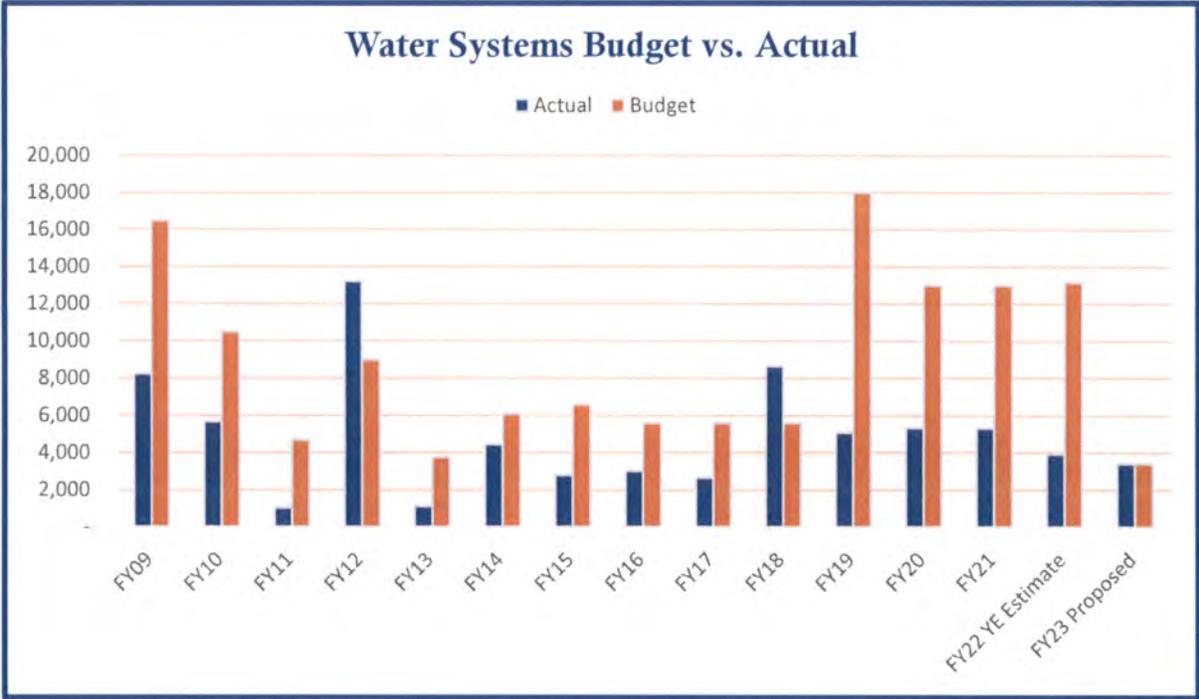
LEGAL SERVICES

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-57-31100	PROFESSIONAL FEES - LEGAL	11,633	19,666	20,000	(2,450)	20,000
10-57-34000	CONTRACT SERVICES	110,000	137,239	125,000	78,382	125,000
10-57-46000	OPERATIONAL EXPENSES	550	0	0	0	0
10-57-99998	GF INTERNAL SERVICES	11,448	11,182	14,774	11,079	14,516
TOTAL LEGAL SERVICES EXPENSE:		133,631	168,088	159,774	87,011	159,516

WATER SYSTEMS

This department is better known as the Old Bisbee Fire Suppression System. It consists of a large reservoir which gravity feeds water to the distribution and fire hydrant system in Old Bisbee and a pump house that feeds water to the reservoir from a well located in the Mule Gulch Channel. Upper Tombstone/West Boulevard are served by separate pumps which boost the pressure to assure ample firefighting water supply and pressure. Maintenance of this system is handled by Public Works. Expenditures of this department include expenses attendant to the system, and do not include personnel costs.

The City in conjunction with Arizona Water Company currently has a DEMA grant to fund the engineering required to replace the current system of reservoirs with instead water supplied by Arizona Water Company's water system. A second grant to fund building this system is currently in the final stages of possible approval by DEMA. If this grant is awarded and once the system is complete, this department would no longer be needed.



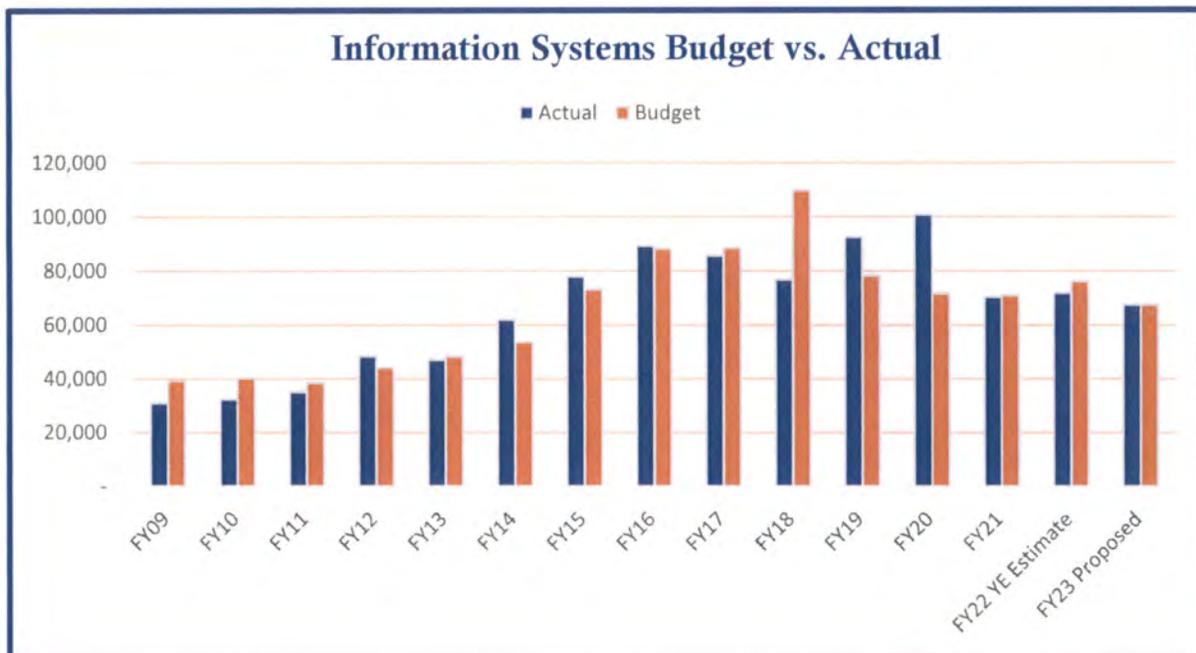
FY22-23 TENTATIVE BUDGET

WATER SYSTEMS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-58-21000	ELECTRIC	3,507	3,577	3,180	3,168	3,421
10-58-46000	OPERATIONAL EXPENSES	0	1,731	0	54	0
10-58-55000	EQUIPMENT REPAIR & MAINT	1,833	27	10,000	0	0
10-58-99998	GF INTERNAL SERVICES	1,717	1,211	1,343	1,008	342
TOTAL WATER SYSTEMS EXPENSE:		7,057	6,546	14,523	4,230	3,763

INFORMATION SYSTEMS

The Information Systems Department funds the purchase, maintenance, email, website hosting and consulting services for City-wide computer systems. The department does not fund any employees but provides for the services of consultants for City- wide computer systems. The department does not fund department specific hardware or software; those costs are recorded in each department's expense.



FY22-23 TENTATIVE BUDGET

INFORMATION SYSTEMS

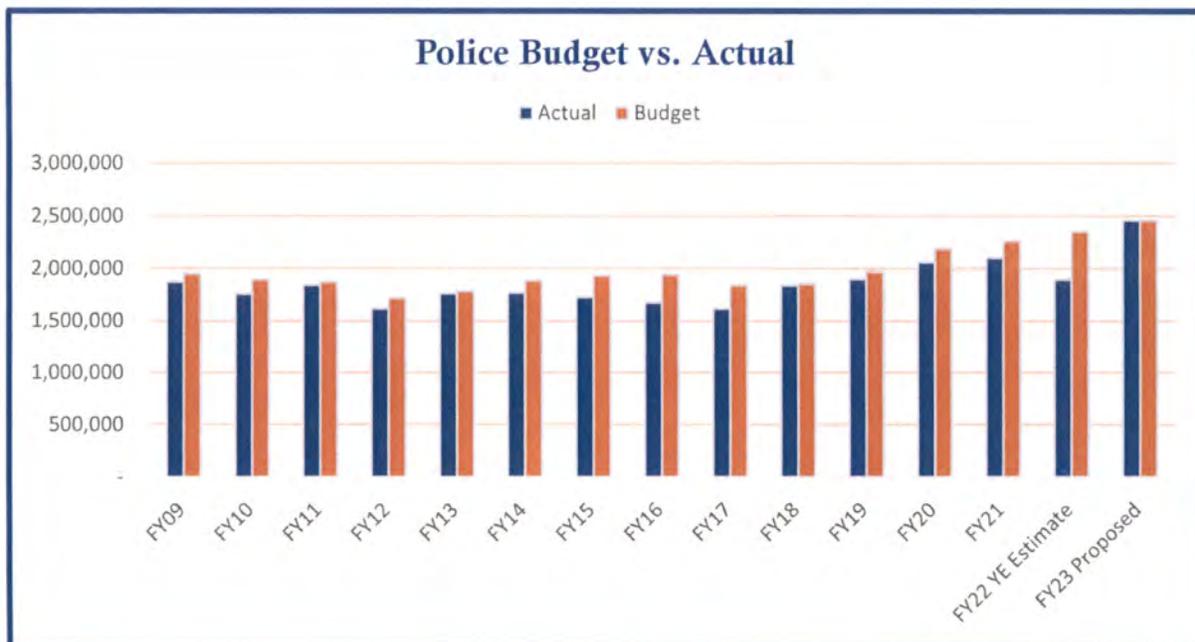
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-59-13500	SUBSCRIPTIONS & DUES	(5,000)	9,082	12,000	5,743	6,000
10-59-24001	INTERNET ACCESS	2,565	2,643	2,650	2,059	0
10-59-31000	PROFESSIONAL FEES	90,978	47,145	50,000	42,188	55,000
10-59-34000	CONTRACT SERVICES	10,911	8,278	8,000	302	3,000
10-59-36000	MAINTENANCE & SUPPORT AGREEMENTS	0	0	0	0	0
10-59-46000	OPERATIONAL EXPENSES	601	2,826	1,500	1,328	1,500
10-59-55200	NON CAP EQUIP PURCHASES	762	327	2,000	138	2,000
10-59-99998	GF INTERNAL SERVICES	6,830	6,616	7,759	5,823	6,758
TOTAL INFORMATION SYSTEMS EXPENSE:		107,648	76,918	83,909	57,581	74,258

POLICE DEPARTMENT

The Bisbee Police Department serves and protects persons and property in the City of Bisbee. The department enforces City Ordinances, State and Federal laws, maintains the peace and order, protects life and property, and assists citizens in urgent situations. Bisbee Police Department officers and civilian employees carry out this mission diligently and courteously and take pride in their service. Under the Intergovernmental Agreements with Cochise County, Arizona DPS, D.E.A., U.S. Border Patrol, and surrounding Fire Districts, the department aids with service calls, maintains records of incidents, and provides reports to City, County, State, Federal jurisdictions, and courts.

The Police Department consists of 24 employees, 3 police volunteers, and the Arizona Rangers:

- 1 Police Chief
- 3 Police Sergeants
- 11 Police Officers (5 vacant)
- 2 Police Officer-Reserve (2 vacant)
- 2 Communications Officers (1 FT/1 PT)
- 1 PT Animal Control Officer
- 2 FT Records Clerks (1- vacant)
- 2 FT Administrative Assistants



FY22-23 TENTATIVE BUDGET

POLICE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-62-11000	SALARIES - GENERAL	739,425	839,165	859,206	535,692	730,418
10-62-11001	OVERTIME - GENERAL	102,650	81,453	96,210	66,914	91,680
10-62-11050	SALARIES - PART TIME	80,988	47,328	65,441	28,464	31,060
10-62-11100	F.I.C.A.	56,449	58,046	63,293	38,243	52,208
10-62-11200	MEDICARE	13,202	13,576	14,802	8,944	12,210
10-62-11300	A.S.R.S.	11,873	15,507	16,536	11,197	12,698
10-62-11301	A.S.R.S - ALT CONTRIBUTION	7,171	7,923	8,094	6,276	8,029
10-62-11400	A.P.S.P.R.S.	585,797	658,919	706,596	412,203	770,053
10-62-11500	MEDICAL INSURANCE	96,417	99,110	119,591	59,795	114,493
10-62-11501	STANDARD DISABILITY INSURANCE	6,874	7,053	7,715	4,804	6,874
10-62-11502	MEDICAL INS DEPENDENT SUPPL.	794	9,112	10,000	5,070	10,000
10-62-11505	DEFERRED COMP	14,469	16,029	17,040	9,800	15,120
10-62-11510	DENTAL INSURANCE	9,229	10,279	11,000	5,046	8,790
10-62-11600	LIFE INSURANCE	2,258	2,482	2,646	1,407	2,268
10-62-11700	WORKERS COMPENSATION	46,957	37,926	39,210	21,849	33,448
10-62-11800	STATE UNEMPLOYMENT	0	0	0	0	0
	POLICE PERSONNEL EXPENSE:	1,774,553	1,903,906	2,037,380	1,215,703	1,899,349

FY22-23 TENTATIVE BUDGET

POLICE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-62-12300	UNIFORMS & CLOTHING	15,553	14,975	17,000	10,038	17,000
10-62-12500	RECRUITMENT/EMPLOYEE TESTING	1,426	2,231	1,500	1,113	1,500
10-62-12600	VACCINES	0	(40)	0	0	0
10-62-12700	CANCER INS POLICY	650	700	700	650	700
10-62-13100	BUSINESS TRAVEL	2,882	3,480	4,000	2,989	4,000
10-62-13400	EDUCATION & TRAINING	18,549	4,572	12,000	2,761	12,000
10-62-13500	SUBSCRIPTIONS & MEMBERSHIPS	1,799	966	1,425	325	1,425
10-62-21000	ELECTRIC	10,009	10,588	14,840	8,483	12,500
10-62-22000	WATER	919	997	1,000	510	1,000
10-62-22550	SEWER AND GARBAGE SERV.	1,843	1,890	1,800	1,417	1,800
10-62-23000	GAS	1,225	1,721	1,500	2,596	3,000
10-62-24000	PHONES	11,501	12,261	16,000	7,901	13,000
10-62-24001	INTERNET ACCESS FEES	10,274	11,619	12,000	8,267	12,000
10-62-34000	CONTRACT SERVICES	25,961	64,854	105,000	49,832	185,523
10-62-34100	DOC WORKERS	964	0	1,500	550	1,500
10-62-36000	MAINTENANCE & SUPPORT AGREEMNTS	6,075	0	0	6,361	0
10-62-41500	OFFICE SUPPLIES	4,763	3,341	4,000	1,703	4,000
10-62-42020	PRINTING/REPRODUCTION	(3)	0	0	0	0
10-62-42030	BOOKS & REFERENCE MATERIALS	491	378	400	404	425
10-62-42050	NON CAP ADMIN EQUIP/FURN	16,167	4,567	2,000	0	2,000
10-62-42060	INVENTORIED TOOLS	0	261	0	112	200
10-62-43500	POSTAGE	538	1,301	1,000	357	1,000
10-62-45100	DISPOSABLE EQUIP & TOOLS	748	500	1,000	0	1,000
10-62-45200	SAFETY EQUIP & SUPPLIES	4,776	3,937	2,000	0	2,000
10-62-45300	CUSTODIAL SUPPLIES	3,559	3,092	2,500	1,140	2,500
10-62-46000	OPERATIONAL EXPENSES	9,299	2,615	24,000	2,229	15,000
10-62-46621	AMMUNITION	1,793	2,520	3,000	1,519	3,000
10-62-46622	RICO AUCTION EXPENSES	0	0	3,000	0	0
10-62-46623	CITY AUCTION EXPENSES	1,619	79	1,500	(124)	1,500
10-62-46624	MOVING, TOWING, STORAGE EXP	10,088	16,325	15,000	11,782	20,000
10-62-46626	ANIMAL CONTROL EXPENSE	4,331	0	1,000	0	1,000
10-62-50100	BLDG REPAIR & MAINT	5,558	3,636	0	74	0
10-62-55000	EQUIPMENT REPAIR & MAINT	1,935	1,154	5,000	1,728	5,000
10-62-55200	NON CAP EQUIP PURCHASES	852	11,574	3,000	0	3,000
10-62-61000	VEHICLE PARTS & LABOR	37,389	16,648	18,000	6,485	13,000
10-62-62002	TIRES	0	6,529	5,000	3,315	5,000
10-62-62003	GASOLINE	26,414	40,538	30,500	29,833	35,500
10-62-62004	DIESEL	174	0	0	0	0
10-62-91000	CAPITAL EXPENDITURES	44,296	0	5,000	0	65,000
10-62-99998	GF INTERNAL SERVICES	208,735	210,211	239,907	179,928	234,908
TOTAL POLICE EXPENSE:		2,267,706	2,363,923	2,594,452	1,559,981	2,581,330

FIRE DEPARTMENT

The Fire Department is headed by the Fire Chief, who reports to the City Manager. The Fire Department has five basic functional responsibilities:

Fire Suppression: includes residential, automobile, and urban/wildland interface fires. Bisbee Fire Department practices fast attack firefighting to minimize the risk to life, property, and the environment.

Emergency Medical Services: are provided twenty-four hours a day by advanced life support personnel. Requests for medical aid constitute the majority of calls answered by the Fire Department. Fire Department paramedics and EMT's respond to most medical calls within three minutes.

Fire Prevention: is responsible for hazard abatement enforcement, approval of building plans, public education, environmental protection, and fire safety inspections. The small number of structure fires fought annually in the City is an indication of the prevention bureau's efficacy.

Training: of the Fire Department personnel is conducted in accordance with county, state, and federal standards. Firefighters, EMT's and paramedics receive updates on advances in technology, and participate in continuing education. To control costs, training is conducted in-house whenever possible.

Transfers: inter-facility transfer of patients to the hospital in Sierra Vista and other Cochise County area hospitals.

The costs of operating the department are supplemented by 911 transports as well as in County inter-facility transfers, and out-of-city limits emergency calls billed to customers' insurance providers. Additional revenue is generated from wildland assignments through State and Federal resources, through Fire Marshal inspection fees, and Banning Creek fire subscriptions

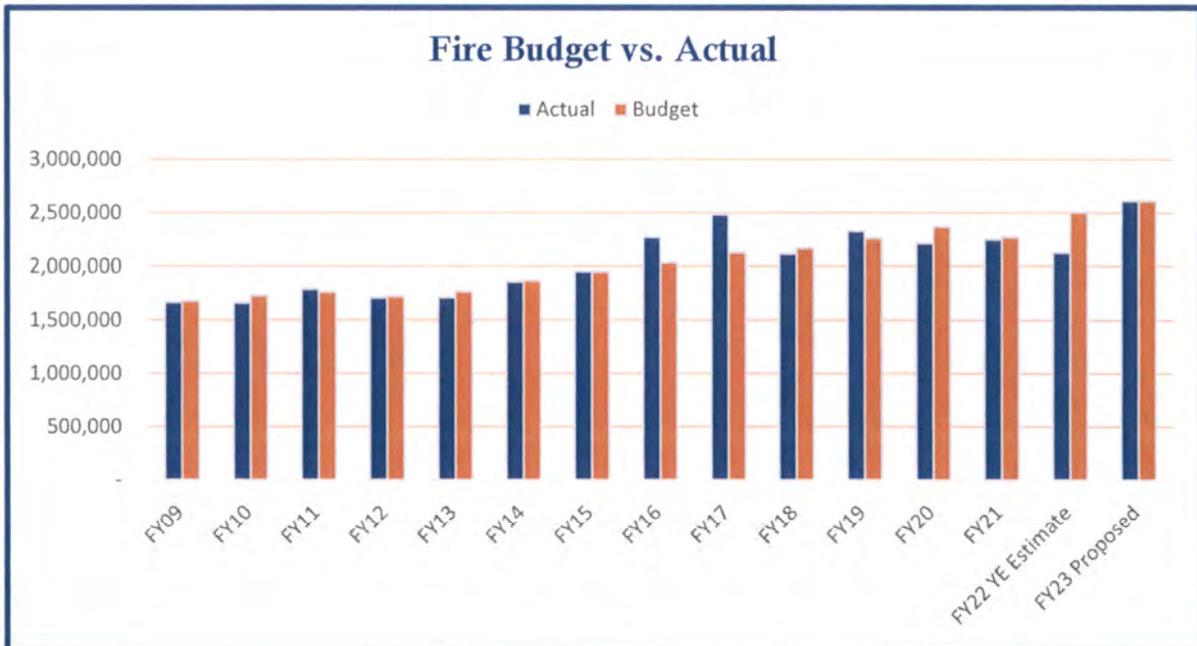
Fiscal Year 2022-2023 Budget Highlights

The Fire Department is seeking various grant funding for vehicles and equipment. A description of those grant opportunities can be found in Fund 17 – Public Safety Fire Grants on page 60.

Last fiscal year the Fire Department was able to purchase an LP-15 cardiac monitor that is in service currently and an additional monitor has been ordered. These cardiac monitors were funded with ARPA funds.

The Fire Department currently has 17 full-time employees:

- 1 Acting Fire Chief/Fire Marshal
- 2 Fire Captains/Paramedics
- 1 Fire Captain/EMT
- 2 Fire Lieutenants/EMTs
- 1 Fire Firefighter/Paramedic
- 9 Firefighters/EMTs
- 4 Temporary part-time paramedics
- 4 Current Vacancies, FF/EMT & FF/Paramedics



FY22-23 TENTATIVE BUDGET

FIRE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-64-11000	SALARIES - GENERAL	831,868	831,656	889,418	616,076	851,792
10-64-11001	OVERTIME - GENERAL	143,143	175,880	155,838	134,558	191,762
10-64-11100	F.I.C.A.	34	69	0	363	0
10-64-11200	MEDICARE	14,010	14,319	15,156	10,738	14,857
10-64-11400	A.P.S.P.R.S.	717,188	750,675	804,087	513,302	933,592
10-64-11500	MEDICAL INSURANCE	105,002	107,349	125,885	76,931	127,963
10-64-11501	STANDARD DISABILITY INSURANCE	7,167	8,063	8,325	6,451	8,404
10-64-11502	MEDICAL INS DEPENDENT SUPPL.	576	5,812	6,000	6,014	10,000
10-64-11505	DEFERRED COMP	14,671	16,062	17,040	10,360	15,960
10-64-11510	DENTAL INSURANCE	9,333	8,562	8,937	5,735	9,797
10-64-11600	LIFE INSURANCE	2,405	2,505	2,646	1,565	2,394
10-64-11700	WORKERS COMPENSATION	47,343	46,718	49,650	33,853	48,671
	FIRE PERSONNEL EXPENSE:	1,892,738	1,967,670	2,082,982	1,415,946	2,215,192

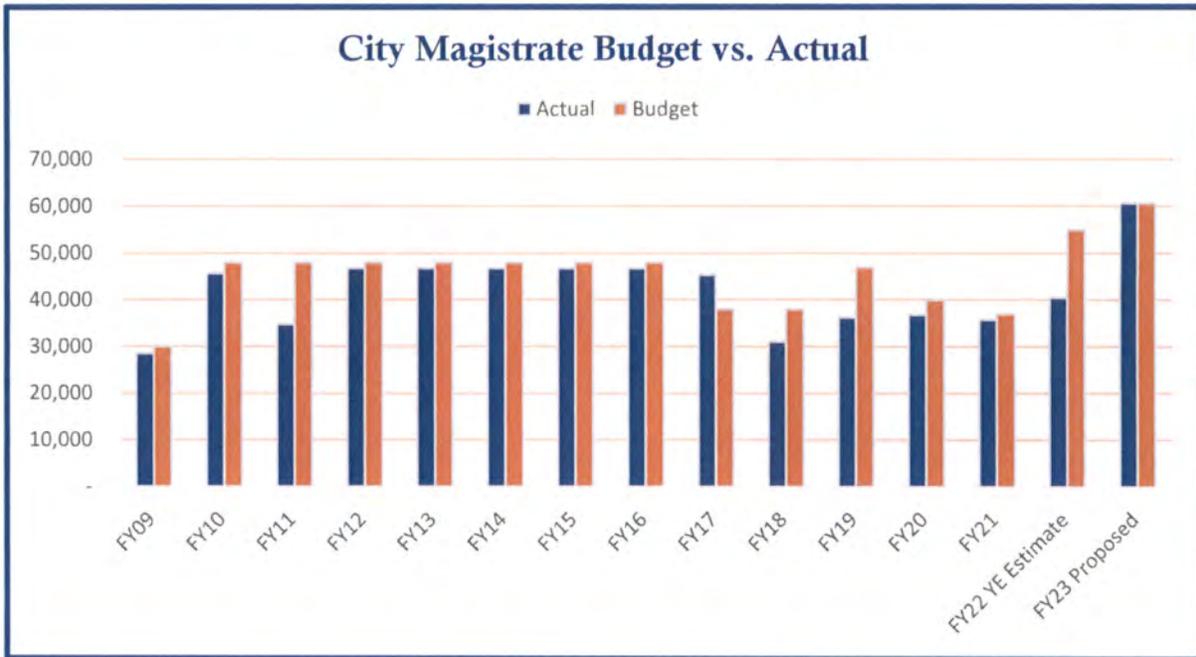
FY22-23 TENTATIVE BUDGET

FIRE DEPARTMENT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-64-12300	UNIFORMS & CLOTHING	15,121	8,302	15,750	6,699	15,750
10-64-12301	UNIFORMS - PART-TIME EMPLOYEES	0	0	0	0	1,500
10-64-12400	TURNOUT GEAR	0	15,723	10,000	3,742	12,500
10-64-12500	RECRUITMENT/EMPLOYMENT TESTING	767	2,862	1,000	780	1,000
10-64-12600	VACCINES	0	0	0	0	0
10-64-12700	CANCER INS POLICY	1,000	1,000	1,000	1,050	1,100
10-64-13100	BUSINESS TRAVEL	2,400	0	1,500	1,454	1,500
10-64-13400	EDUCATION & TRAINING	9,858	8,457	7,500	(32)	10,000
10-64-13500	SUBSCRIPTIONS & DUES	100	50	100	100	100
10-64-21000	ELECTRIC	6,335	7,775	10,600	6,773	10,600
10-64-22000	WATER	1,057	1,257	1,500	655	1,500
10-64-22550	SEWER AND GARBAGE SERV.	2,664	2,850	2,700	2,138	2,700
10-64-23000	GAS	4,041	3,760	3,500	3,135	3,500
10-64-24000	PHONES	6,303	5,104	5,400	3,248	5,400
10-64-24001	INTERNET ACCESS FEES	842	2,387	2,400	1,752	2,400
10-64-34000	CONTRACT SERVICES	7,367	8,620	10,000	4,972	10,000
10-64-34010	AMBULANCE BILLING SERVICES	17,820	16,165	20,000	13,363	20,000
10-64-40067	WILDLAND FIRE SVCS EXPENSE	0	0	15,000	0	15,000
10-64-40069	OUT OF CITY SERVICES	0	0	5,000	0	5,000
10-64-41500	OFFICE SUPPLIES	472	692	500	226	500
10-64-42030	BOOKS & REFERENCE MATERIALS	334	0	200	0	200
10-64-42040	ADVERTISING	0	0	0	0	0
10-64-42050	NON CAP ADMIN EQUIP/FURN	4,706	2,635	5,000	780	5,000
10-64-42060	INVENTORIED TOOLS	1,055	954	1,000	263	0
10-64-43500	POSTAGE	225	52	50	256	200
10-64-45100	DISPOSABLE EQUIP & TOOLS	2,047	1,048	5,000	408	3,000
10-64-45300	CUSTODIAL SUPPLIES	3,908	4,716	3,500	2,546	3,500
10-64-46000	OPERATIONAL EXPENSES	19,165	12,907	28,750	6,283	20,000
10-64-46100	FIRE REPLACEMENT EXPENSE	399	0	500	0	500
10-64-46641	MEDICAL SUPPLIES	41,357	44,876	40,000	26,366	40,000
10-64-47000	PERMITS & LICENSES	1,000	1,000	1,000	550	1,000
10-64-50100	BLDG REPAIR & MAINT	2,451	1,822	0	88	0
10-64-55000	EQUIPMENT REPAIR & MAINT	3,058	5,103	10,000	991	10,000
10-64-55200	NON CAP EQUIP PURCHASES	3,496	3,370	2,000	153	2,000
10-64-61000	VEHICLE PARTS & LABOR	32,481	41,283	45,000	28,956	45,000
10-64-62003	GASOLINE	13,180	24,321	40,000	16,825	20,000
10-64-62004	DIESEL	15,701	431	0	8,520	20,000
10-64-91000	CAPITAL EXPENDITURES	21,094	56,500	80,000	1,300	50,000
10-64-99015	TRANSFER TO GF CAPITAL RESERVE	75,000	0	0	0	0
10-64-99017	TRANSFER GRANT MATCH	6,067	0	50,000	0	20,000
10-64-99998	GF INTERNAL SERVICES	222,917	211,453	255,447	191,583	255,854
TOTAL FIRE EXPENSE:		2,438,524	2,465,145	2,763,879	1,751,869	2,831,496

CITY MAGISTRATE

The City Magistrate's Office was combined with the Justice Court in 2006. This budget provides funds for the Magistrate Judge retained by contract along with administrative services provided by the County. An analysis of court costs was made by the county in FY21 resulting in a higher magistrate cost for FY22-23.



FY22-23 TENTATIVE BUDGET

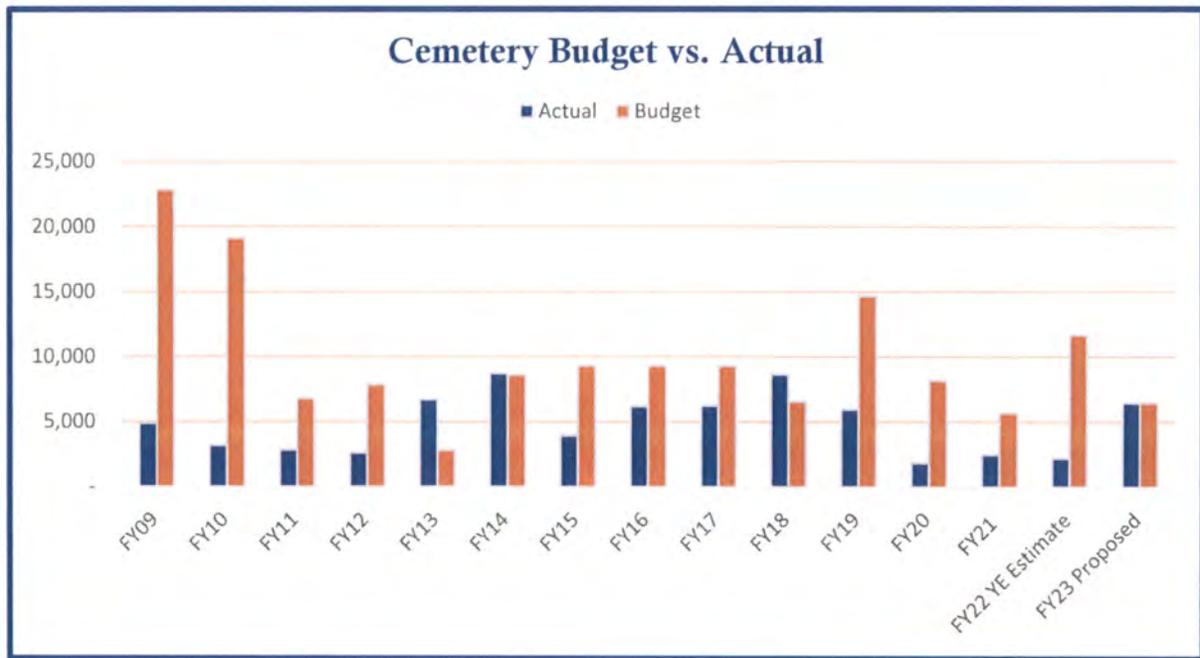
CITY MAGISTRATE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-68-34000	CONTRACT SERVICES	36,761	35,760	55,000	51,084	60,658
10-68-99998	GF INTERNAL SERVICES	3,816	3,168	5,604	4,203	6,073
TOTAL CITY MAGISTRATE EXPENSE:		40,577	38,928	60,604	55,287	66,731

CEMETERY

The Cemetery is the final resting place of generations of Bisbee residents, including many community pioneers. The Public Works administrative staff processes the sale of burial plots and records information such as the name, date of death, age, and location of those lain to rest. There are no employees dedicated exclusively to work on the cemetery, various Public Works Departments maintain the Cemetery grounds and inters remains/cremains at the cemetery.

The Evergreen Cemetery Committee advises the Mayor and Council on the repairs and other needs of the cemetery.



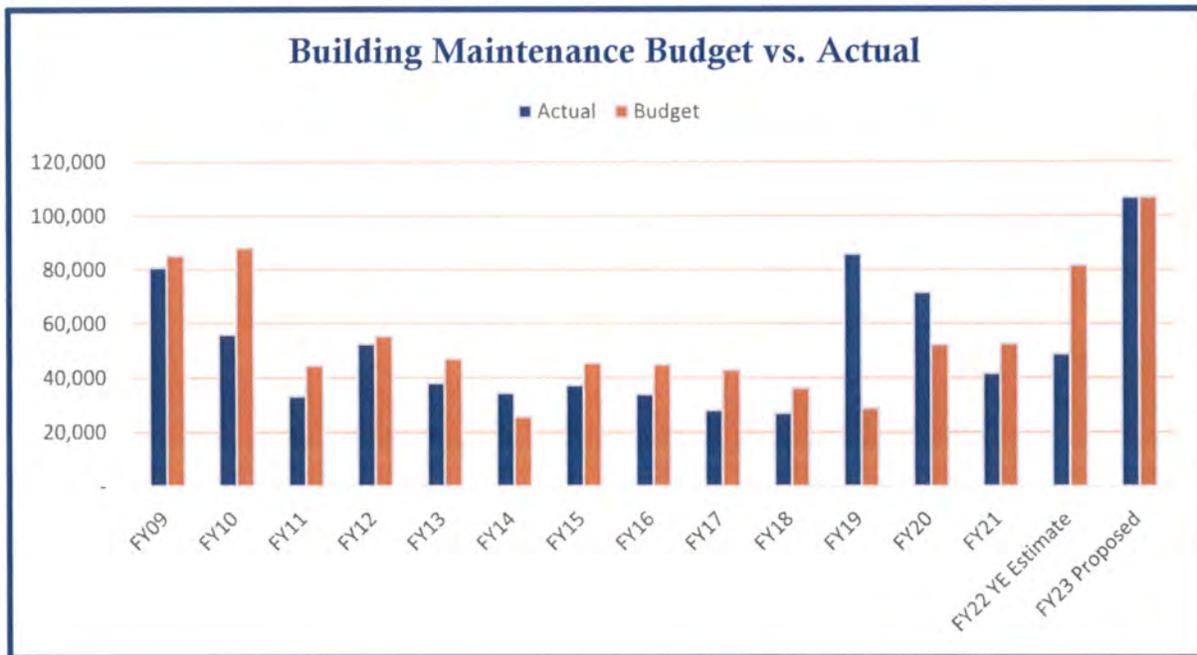
FY22-23 TENTATIVE BUDGET

CEMETERY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-70-22000	WATER	0	0	0	0	0
10-70-22550	SEWER AND GARBAGE SERV.	629	780	700	585	780
10-70-34100	DOC WORKERS	0	0	4,000	0	3,000
10-70-43500	POSTAGE	2	6	0	0	0
10-70-45100	DISPOSABLE EQUIP & TOOLS	0	64	500	0	200
10-70-45200	SAFETY EQUIP & SUPPLIES	0	0	5,000	0	0
10-70-46000	OPERATIONAL EXPENSES	1,214	1,634	1,500	1,218	1,200
10-70-91000	CAPITAL EXPENDITURES	0	0	0	0	0
10-70-99998	GF INTERNAL SERVICES	924	530	1,192	882	649
TOTAL CEMETERY EXPENSE:		2,769	3,013	12,892	2,684	5,829

BUILDING MAINTENANCE

Building Maintenance is performed by various Public Works Staff depending on department workloads. These staff members carry out general maintenance and repair of City buildings and furnishings. Building Maintenance currently has one part-time person that performs janitorial services. All the individual building maintenance budgets of the various departments were combined into the Building Repair and Maintenance account line in this department.



FY22-23 TENTATIVE BUDGET

BUILDING MAINTENANCE

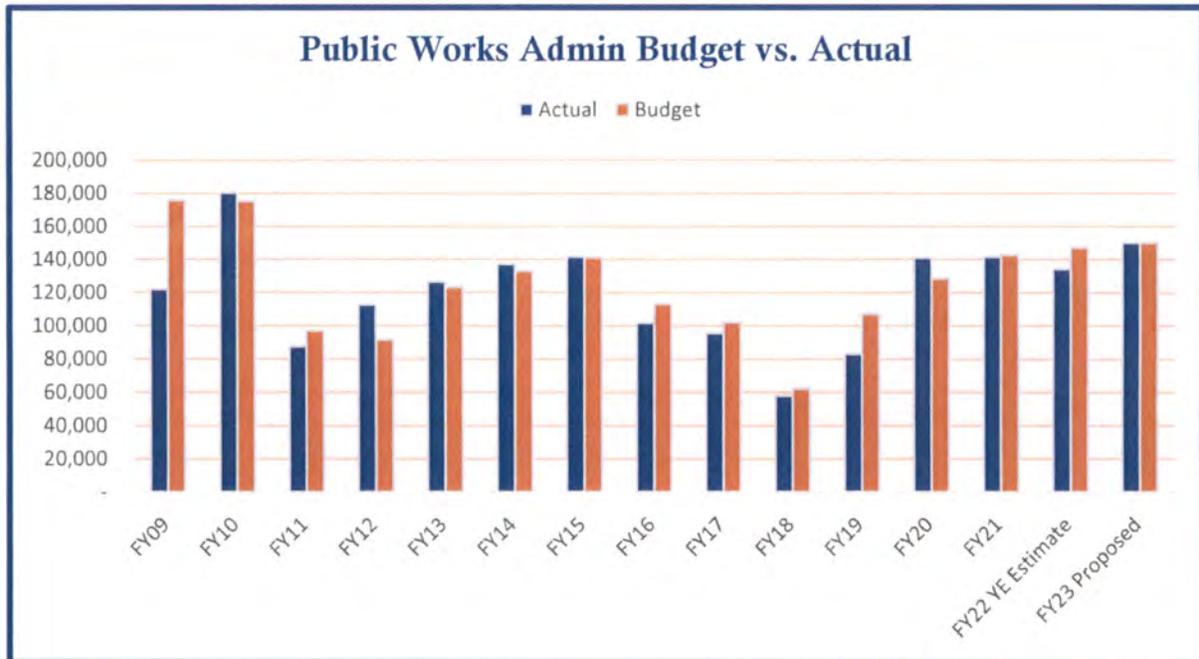
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-74-11000	SALARIES - GENERAL	340	(255)	0	0	0
10-74-11050	SALARIES - PART TIME	0	9,665	8,840	6,673	17,238
10-74-11100	F.I.C.A.	24	580	548	414	1,069
10-74-11200	MEDICARE	6	136	128	97	250
10-74-11300	A.S.R.S	0	0	0	0	0
10-74-11301	A.S.R.S - ALT CONTRIBUTION	41	955	903	682	1,669
10-74-11500	MEDICAL INSURANCE	0	0	0	0	0
10-74-11501	STANDARD DISABILITY INSURANCE	0	0	0	0	0
10-74-11505	DEFERRED COMP	0	0	0	0	0
10-74-11510	DENTAL INSURANCE	0	0	0	0	0
10-74-11600	LIFE INSURANCE	0	0	0	0	0
10-74-11700	WORKERS COMPENSATION	18	382	320	242	624
BUILDING & MAINTENANCE PERSONNEL EXPENSE:		429	11,462	10,739	8,106	20,850
10-74-13100	BUSINESS TRAVEL	492	0	0	0	0
10-74-13400	EDUCATION & TRAINING	0	0	0	0	0
10-74-24000	PHONES	0	0	0	0	0
10-74-34000	CONTRACT SERVICES	2,297	2,704	1,300	1,642	2,500
10-74-41500	OFFICE SUPPLIES	0	0	0	3	0
10-74-42050	NON CAP ADMIN EQUIP/FURNITURE	239	0	500	0	500
10-74-42060	INVENTORIED TOOLS	0	191	2,000	0	2,000
10-74-45100	DISPOSABLE EQUIP & TOOLS	1,230	0	1,000	0	1,000
10-74-45200	SAFETY EQUIP & SUPPLIES	0	60	500	0	500
10-74-45300	CUSTODIAL SUPPLIES	(1,588)	(490)	2,000	1,052	2,000
10-74-46000	OPERATIONAL EXPENSES	2,068	199	4,000	177	2,000
10-74-50100	BLDG REPAIR & MAINT	65,252	3,407	55,000	21,590	45,000
10-74-50101	ERIE ST. REPAIRS	0	19,822	0	167	0
10-74-50102	HILLCREST EXPENSE	0	4,293	0	2,116	0
10-74-55000	EQUIPMENT REPAIR & MAINT	540	0	1,000	0	1,000
10-74-61000	VEHICLE PARTS & LABOR	0	0	1,000	0	1,000
10-74-62003	GASOLINE	664	0	2,600	0	1,500
10-74-91000	CAPITAL EXPENDITURES	0	0	0	0	0
10-74-99998	GF INTERNAL SERVICES	5,457	4,899	8,318	6,237	7,994
TOTAL BUILDING & MAINTENANCE EXPENSE:		77,081	46,548	89,957	41,091	87,844

PUBLIC WORKS ADMINISTRATION

Public Works Administration processes all administrative paperwork for departments under the Public Works Director. These departments include Water Systems, Cemetery, Building Maintenance, Garage, Parks, Swimming Pool, Senior Center, Streets, Airport, Wastewater, Sanitation, and Bisbee Bus. Part of the personnel costs of this department are allocated to public works departments outside of the General Fund, including Streets, Wastewater, and Sanitation.

The Public Works Administration consists of four employees:

- 1 Public Works Director
- 1 Public Works Operations Manager
- 2 Administrative Assistants



FY22-23 TENTATIVE BUDGET

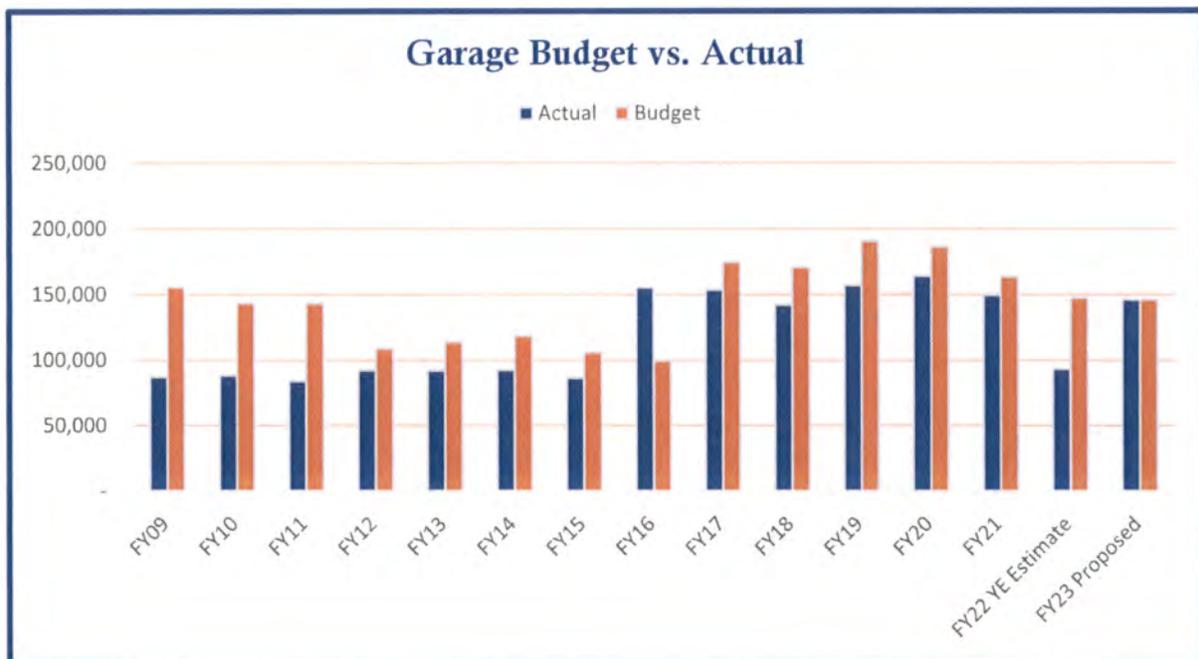
PUBLIC WORKS ADMINISTRATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-75-11000	SALARIES - GENERAL	81,904	81,013	81,166	57,577	83,192
10-75-11001	OVERTIME - GENERAL	488	17	500	156	500
10-75-11100	F.I.C.A.	5,007	5,061	5,063	3,173	5,189
10-75-11200	MEDICARE	1,171	1,184	1,184	742	1,214
10-75-11300	A.S.R.S.	10,513	10,947	10,135	7,004	10,185
10-75-11500	MEDICAL INSURANCE	14,099	11,640	12,274	7,842	12,796
10-75-11501	STANDARD DISABILITY INSURANCE	696	368	368	671	415
10-75-11502	MEDICAL INS DEPENDENT SUPPL.	345	2,469	3,000	1,947	2,400
10-75-11505	DEFERRED COMP	1,760	1,587	1,582	1,047	1,596
10-75-11510	DENTAL INSURANCE	1,422	1,110	1,437	700	1,073
10-75-11600	LIFE INSURANCE	267	246	246	157	239
10-75-11700	WORKERS COMPENSATION	298	240	196	138	201
PUBLIC WORKS ADMIN PERSONNEL EXPENSE:		117,970	115,882	117,151	81,153	119,000
10-75-12500	RECRUITMENT/EMPLOYEE TESTING	13	0	0	8	0
10-75-13100	BUSINESS TRAVEL	1,815	0	1,200	0	1,200
10-75-13200	SUBSCRIPTIONS & DUES	244	5,390	250	0	200
10-75-13400	EDUCATION & TRAINING	1,903	0	2,500	705	6,000
10-75-21000	ELECTRIC	3,232	1,700	600	507	1,000
10-75-22000	WATER	314	323	500	235	378
10-75-22550	SEWER AND GARBAGE SERV.	1,049	1,142	1,050	857	1,080
10-75-23000	GAS	443	452	500	369	500
10-75-24000	PHONES	960	1,227	1,250	876	1,146
10-75-34000	CONTRACT SERVICES	2,546	3,486	10,200	7,926	10,200
10-75-41500	OFFICE SUPPLIES	2,086	1,348	2,500	2,103	3,000
10-75-42020	PRINTING & REPRODUCTION	37	0	50	0	50
10-75-42040	ADVERTISING	725	0	1,000	425	1,000
10-75-42050	NON CAP ADMIN EQUIP/FURN	1,903	1,550	2,500	0	2,500
10-75-42060	INVENTORIED TOOLS	0	203	200	0	100
10-75-43500	POSTAGE	43	76	200	50	100
10-75-45100	DISPOSABLE EQUIP & TOOLS	405	0	0	0	0
10-75-45200	SAFETY EQUIP & SUPPLIES	0	(3,106)	0	6,030	0
10-75-45300	CUSTODIAL SUPPLIES	2,178	7,653	2,000	74	500
10-75-46000	OPERATIONAL EXPENSES	2,105	1,574	2,000	2,566	2,000
10-75-50100	BLDG REPAIR & MAINT	0	1,996	0	0	0
10-75-61000	VEHICLE PARTS & LABOR	406	208	0	19	150
10-75-62003	GASOLINE	682	1,629	1,500	1,837	1,270
10-75-99998	GF INTERNAL SERVICES	16,583	13,305	14,993	11,241	15,155
TOTAL PUBLIC WORKS ADMIN EXPENSE:		157,642	156,038	162,144	116,980	166,529

PUBLIC WORKS GARAGE

The City of Bisbee operates a garage for the purpose of maintaining its fleet of motorized vehicles and equipment. This includes automobiles, garbage trucks, street sweepers, power vacuum truck, excavators, mowers, motor graders, street paving equipment, city buses, and police and fire vehicles. The City utilizes an intergovernmental agreement (IGA) with the City of Sierra Vista for major mechanical work on the vehicles and equipment.

The Public Works Garage consists of two mechanics.



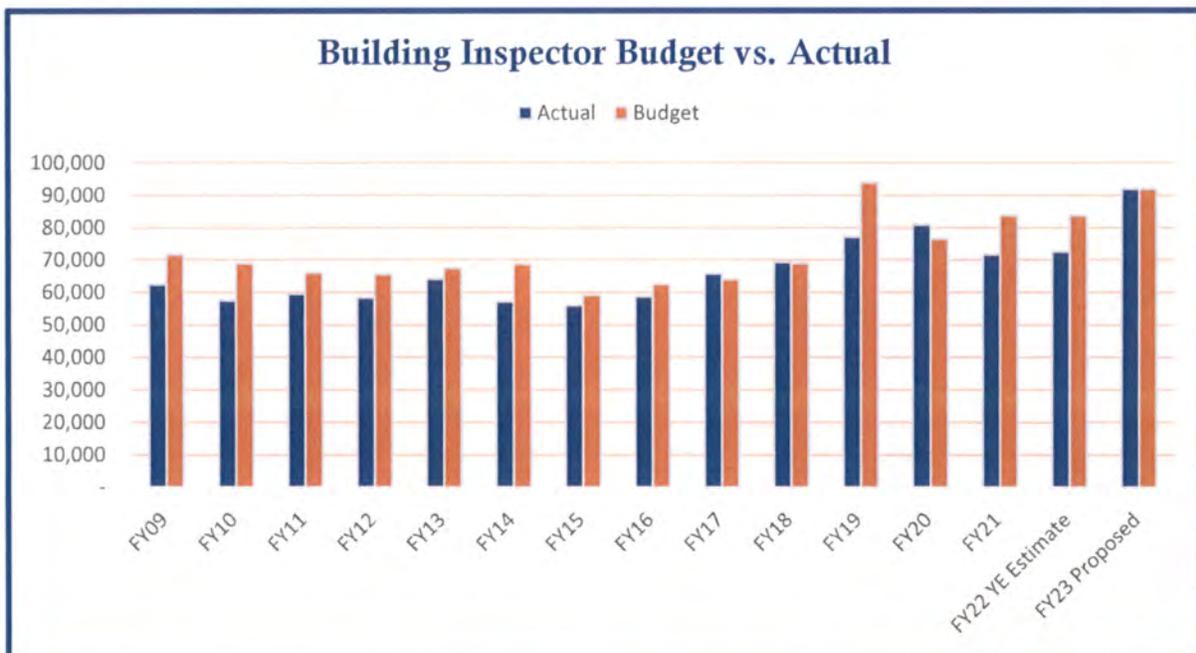
FY22-23 TENTATIVE BUDGET

PUBLIC WORKS GARAGE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-77-11000	SALARIES - GENERAL	92,452	62,155	73,216	30,772	70,824
10-77-11001	OVERTIME - GENERAL	655	82	2,000	1,544	2,000
10-77-11100	F.I.C.A.	5,526	3,793	4,663	2,056	4,515
10-77-11200	MEDICARE	1,292	887	1,091	481	1,056
10-77-11300	A.S.R.S.	11,370	7,447	9,334	4,010	8,863
10-77-11500	MEDICAL INSURANCE	12,652	8,444	12,588	4,917	13,470
10-77-11501	STANDARD DISABILITY INSURANCE	470	313	470	186	415
10-77-11502	MEDICAL INS DEPENDENT SUPPL.	132	658	0	0	0
10-77-11505	DEFERRED COMP	1,623	1,152	1,623	656	1,680
10-77-11510	DENTAL INSURANCE	1,011	577	1,007	211	540
10-77-11600	LIFE INSURANCE	252	179	252	98	252
10-77-11700	WORKERS COMPENSATION	3,759	1,975	2,099	887	2,032
	GARAGE PERSONNEL EXPENSE:	131,193	87,661	108,343	45,820	105,647
10-77-12300	UNIFORMS & CLOTHING	390	145	300	89	300
10-77-12500	RECRUITMENT/EMPLOYEE TESTING	0	0	0	8	0
10-77-13100	BUSINESS TRAVEL	0	0	1,000	0	500
10-77-13400	EDUCATION & TRAINING	162	0	1,500	0	3,000
10-77-21000	ELECTRIC	2,137	2,196	2,500	1,315	2,278
10-77-22550	SEWER AND GARBAGE SERV.	1,197	1,244	1,200	933	1,200
10-77-23000	GAS	1,603	1,676	1,700	1,924	1,500
10-77-24000	PHONES	2,640	2,671	1,000	2,034	2,100
10-77-24001	INTERNET ACCESS	0	855	1,200	71	1,000
10-77-34000	CONTRACT SERVICES	6,232	5,090	7,120	4,234	6,000
10-77-41500	OFFICE SUPPLIES	0	0	100	0	0
10-77-42050	NON CAP ADMIN EQUIP/FURN	2,653	2,985	2,000	153	1,500
10-77-42060	INVENTORIED TOOLS	3,322	3,565	2,000	1,549	2,000
10-77-45100	DISPOSABLE EQUIP & TOOLS	534	141	1,000	38	250
10-77-45200	SAFETY EQUIP & SUPPLIES	0	381	1,000	255	500
10-77-45300	CUSTODIAL SUPPLIES	651	2,278	1,000	966	1,500
10-77-46000	OPERATIONAL EXPENSES	1,106	1,052	1,500	2,022	1,500
10-77-50100	BLDG REPAIR & MAINT	960	1,820	0	37	0
10-77-55000	EQUIPMENT REPAIR & MAINT	386	2,302	2,500	1,160	1,500
10-77-55200	NON CAP EQUIP PURCHASES	2,043	2,651	500	0	2,000
10-77-61000	VEHICLE PARTS & LABOR	1,543	3,362	2,500	509	2,000
10-77-62003	GASOLINE	0	22,391	250	253	200
10-77-62004	DIESEL	0	0	0	4	0
10-77-62007	OTHER FLUIDS & LUBRICANTS	5,334	5,170	5,000	1,911	5,000
10-77-91000	CAPITAL EXPENDITURES	0	0	2,000	0	4,000
10-77-99998	GF INTERNAL SERVICES	18,529	17,857	15,000	11,250	14,330
	TOTAL GARAGE EXPENSE:	182,615	167,494	162,213	76,537	159,805

BUILDING INSPECTOR

The Building Inspection and Code Enforcement Officer issues building permits, performs plan reviews, conducts inspections, and responds to concerns regarding Building, Zoning, and City Code violations. The Building Inspection/Code Enforcement Officer endeavors to assure compliance with the City's various codes and thereby improve and protect the health and safety of Bisbee residents. In addition, the inspector acts as support staff to the Planning and Zoning Commission and the Board of Adjustment. The Building Inspector is also a member of the site planning committee which reviews site plans for certain developments in the City, performs inspections for business licenses, and assists with the development of the GIS system, zoning maps, and zoning code changes.



FY22-23 TENTATIVE BUDGET

BUILDING INSPECTOR

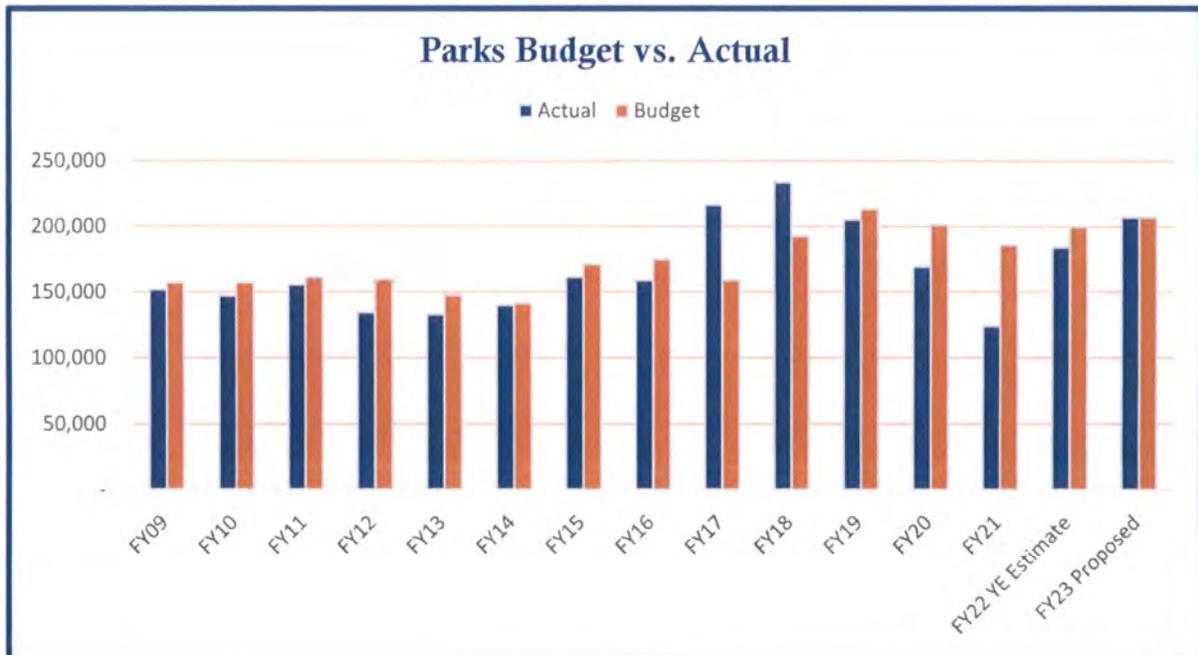
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-79-11000	SALARIES - GENERAL	51,332	49,802	52,000	38,222	60,833
10-79-11001	OVERTIME - GENERAL	752	736	1,790	872	1,900
10-79-11100	F.I.C.A.	3,252	3,184	3,137	2,430	3,889
10-79-11200	MEDICARE	761	745	734	568	910
10-79-11300	A.S.R.S.	6,437	6,185	5,981	4,852	7,635
10-79-11500	MEDICAL INSURANCE	5,629	5,969	6,294	4,196	8,149
10-79-11501	STANDARD DISABILITY INSURANCE	269	269	269	202	326
10-79-11505	DEFERRED COMP	1,285	814	811	560	1,016
10-79-11510	DENTAL INSURANCE	273	270	270	180	425
10-79-11600	LIFE INSURANCE	126	126	129	84	152
10-79-11700	WORKERS COMPENSATION	1,315	991	941	679	1,098
	BUILDING INSPECTOR PERSONNEL EXPENSE:	71,430	69,091	72,356	52,845	86,333
10-79-12300	UNIFORMS & CLOTHING	0	0	500	0	0
10-79-13100	BUSINESS TRAVEL	0	0	500	0	0
10-79-13400	EDUCATION & TRAINING	159	0	1,000	0	0
10-79-13500	SUBSCRIPTIONS & MEMBERSHIPS	0	0	100	0	0
10-79-24000	PHONES	234	249	300	152	300
10-79-24001	INTERNET	400	0	0	20	0
10-79-31000	PROFESSIONAL FEES	0	0	1,000	0	1,000
10-79-34000	CONTRACT SERVICES	7,485	233	4,000	0	2,000
10-79-41500	OFFICE SUPPLIES	126	312	200	119	200
10-79-42030	BOOKS & REFERENCE MATERIALS	109	0	350	142	350
10-79-42050	NON CAP ADMIN EQUIP/FURN	76	595	500	577	250
10-79-42060	INVENTORIED TOOLS	0	14	50	0	50
10-79-43500	POSTAGE	145	143	200	101	200
10-79-45100	DISPOSABLE EQUIP & TOOLS	58	0	100	0	50
10-79-46000	OPERATIONAL EXPENSES	36	58	200	143	250
10-79-61000	VEHICLE PARTS & LABOR	62	54	1,500	43	1,000
10-79-62003	GASOLINE	542	1,013	1,000	1,109	1,000
10-79-99998	GF INTERNAL SERVICES	7,543	7,811	8,544	6,408	9,354
	TOTAL BUILDING INSPECTOR EXPENSE:	88,405	79,573	92,400	61,658	102,337

PARKS

The Parks department includes parks maintenance, special events, and recreation programs. There is an established Parks and Recreation Committee to advise and make recommendations to the City Council regarding various park and recreation functions. Community volunteers can assist with the maintenance and planting at City parks through the Adopt-a-Park program. The City maintains 12 developed parks that total 5.85 acres for recreational use. Vista Park is the largest at 2.63 acres while the others are significantly smaller. City events play a large role in activities for the residents and visitors which include the Fourth of July Events, Festival of Lights, and Movies in the Park. City sponsored events include the Copper Classic Car Show, Brewery Gulch Daze, Bisbee Blues Festival, Boys and Girls Club Halloween Bash, and Bisbee Bloomers Garden Tour, among other events.

The Parks department consists of three employees:

- 2 Groundskeepers, Full-Time
- 1 Groundskeeper, Part-Time



FY22-23 TENTATIVE BUDGET

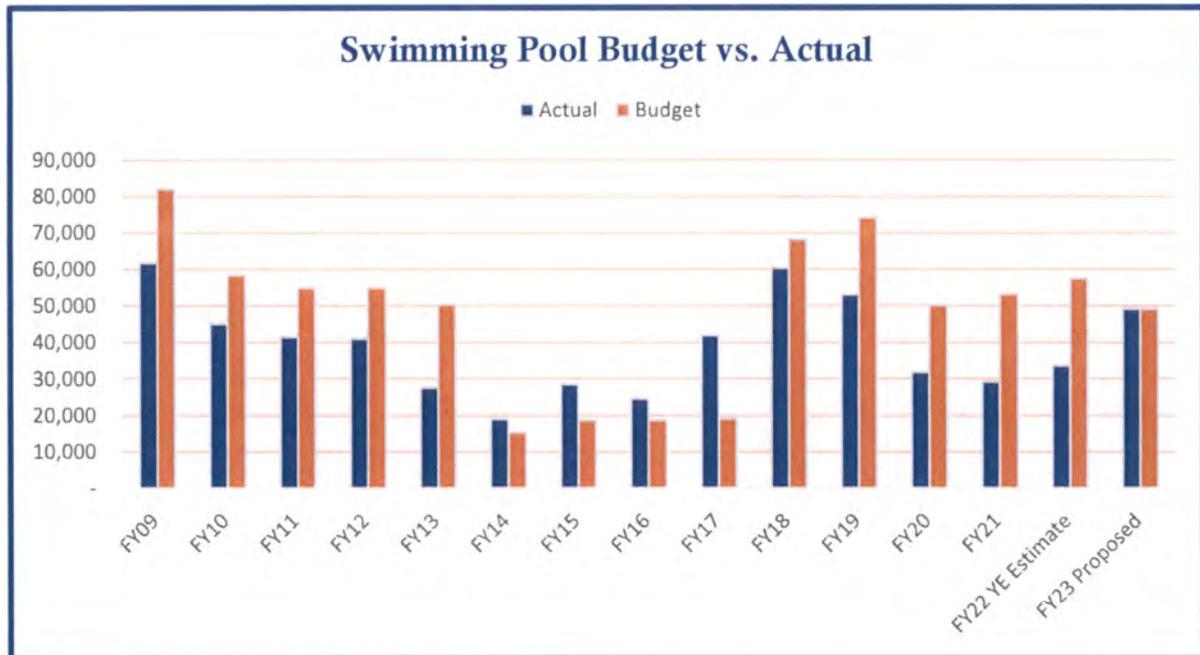
PARKS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-80-11000	SALARIES - GENERAL	55,460	48,648	56,628	44,940	65,261
10-80-11001	OVERTIME - GENERAL	1,431	1,140	1,500	5,226	1,500
10-80-11050	SALARIES - PART TIME	7,127	0	12,476	8,789	13,304
10-80-11100	F.I.C.A.	4,076	3,172	4,377	3,642	4,964
10-80-11200	MEDICARE	953	742	1,024	852	1,161
10-80-11300	A.S.R.S.	5,821	6,071	7,214	6,049	8,125
10-80-11500	MEDICAL INSURANCE	11,756	10,918	12,588	8,059	13,470
10-80-11501	STANDARD DISABILITY INSURANCE	281	299	328	292	377
10-80-11505	DEFERRED COMP	1,691	1,490	1,623	1,076	1,623
10-80-11510	DENTAL INSURANCE	1,011	884	1,007	346	540
10-80-11600	LIFE INSURANCE	252	231	252	161	252
10-80-11700	WORKERS COMPENSATION	2,873	1,721	2,189	1,705	2,482
10-80-11800	STATE UNEMPLOYMENT	467	0	0	0	0
	PARKS PERSONNEL EXPENSE:	93,200	75,317	101,206	81,137	113,059
10-80-12300	UNIFORMS & CLOTHING	133	0	300	80	450
10-80-13100	BUSINESS TRAVEL	386	106	500	0	500
10-80-13400	EDUCATION & TRAINING	550	0	1,500	0	1,500
10-80-13500	SUBSCRIPTIONS & MEMBERSHIPS	0	0	0	0	0
10-80-21000	ELECTRIC	3,665	3,261	4,240	2,845	3,722
10-80-22000	WATER	20,920	20,133	25,000	13,036	22,000
10-80-22550	SEWER AND GARBAGE SERV.	2,563	2,936	2,565	2,202	2,688
10-80-24000	PHONES	996	1,055	1,200	826	1,050
10-80-34000	CONTRACT SERVICES	3,015	1,942	11,300	2,539	5,000
10-80-34100	DOC WORKERS	8,743	0	10,000	6,032	10,000
10-80-42060	INVENTORIED TOOLS	76	718	1,300	2,981	1,500
10-80-43500	POSTAGE	8	33	0	2	0
10-80-45100	DISPOSABLE EQUIP & TOOLS	1,740	74	700	232	400
10-80-45200	SAFETY EQUIP & SUPPLIES	1,900	705	1,100	1,403	1,500
10-80-45300	CUSTODIAL SUPPLIES	3,103	2,412	3,500	1,660	2,000
10-80-46000	OPERATIONAL EXPENSES	9,340	4,170	9,750	7,609	9,000
10-80-46801	REC PROGRAMS/SPECIAL EVENTS	1,788	445	3,500	876	4,000
10-80-46802	LANDSCAPING MATERIALS	2,504	2,284	6,000	1,521	3,000
10-80-50100	BLDG REPAIR & MAINT	0	519	0	210	300
10-80-50110	BLDG REPAIR & MAINT-VANDALISM	0	960	1,500	319	1,000
10-80-55000	EQUIPMENT REPAIR & MAINT	1,070	719	1,200	382	1,000
10-80-55100	REPAIR & MAINT - OTHER	322	0	475	0	100
10-80-55200	NON CAP EQUIP PURCHASES	2,586	578	1,250	2,949	3,000
10-80-61000	REPAIRS & MAINT - VEHICLES	1,354	2,447	2,000	1,267	1,500
10-80-62003	GASOLINE	5,973	3,496	6,500	2,976	3,500
10-80-62004	DIESEL	0	0	0	0	0
10-80-91000	CAPITAL EXPENDITURES	3,526	0	3,500	0	0
10-80-99998	GF INTERNAL SERVICES	21,028	17,319	20,030	15,021	19,709
	TOTAL PARKS EXPENSE:	190,488	141,629	220,116	148,106	211,478

SWIMMING POOL

The Bisbee Municipal Swimming Pool is a long-standing feature of Bisbee recreation. The City of Bisbee was awarded a grant for \$47,000 from Arizona State Parks in 1967 to build the pool for the youth of Bisbee. Total project cost was \$95,000 and was completed in 1969. It included a large pool with a diving board, a baby pool, and a building for changing rooms. Since then, a Ramada with picnic tables was added, the original diving board was removed, and the changing rooms have been restructured. Major repairs have been made to bring the pool into compliance with the ADA. A large donation was made in Fiscal Year 2017 to repair the baby pool, improvements were made to the grounds, and new furniture was purchased for around the pool. In FY22 the pool deck was repaired with the assistance of the ARPA grant. The pool typically opens Memorial Day weekend and closes when school resumes; however, with the help of donations and warm weather conditions the pool season may be extended

The Pool is budgeted for ten part-time seasonal lifeguard positions.



FY22-23 TENTATIVE BUDGET

SWIMMING POOL

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-81-11000	SALARIES - GENERAL	(171)	655	0	13,975	0
10-81-11001	OVERTIME - GENERAL	0	0	0	0	0
10-81-11050	SALARIES - PART TIME	15,188	5,996	27,643	0	26,240
10-81-11100	F.I.C.A.	929	427	1,714	866	1,627
10-81-11200	MEDICARE	217	100	401	203	380
10-81-11700	WORKERS COMPENSATION	807	246	1,001	506	950
	POOL PERSONNEL EXPENSE:	16,971	7,425	30,759	15,550	29,197
10-81-12300	UNIFORMS & CLOTHING	0	182	1,000	0	500
10-81-12500	RECRUITMENT/EMPLOYEE TESTING	0	0	0	48	100
10-81-13100	BUISINESS TRAVEL	0	0	0	0	0
10-81-13400	EDUCATION & TRAINING	464	817	1,500	0	1,000
10-81-21000	ELECTRIC	3,676	3,642	8,000	3,553	4,000
10-81-22000	WATER	5,330	7,712	6,000	1,679	6,500
10-81-24000	PHONES	730	311	300	0	300
10-81-34000	CONTRACT SERVICES	597	0	0	79	100
10-81-42040	ADVERTISING	0	0	200	0	150
10-81-42060	INVENTORIED TOOLS	0	306	0	15	50
10-81-45100	DISPOSABLE EQUIP & TOOLS	0	0	500	0	50
10-81-45300	CUSTODIAL SUPPLIES	0	133	500	39	100
10-81-46000	OPERATIONAL EXPENSES	3,204	8,725	4,500	4,049	4,500
10-81-47000	PERMITS & LICENSES	250	0	300	0	0
10-81-50100	BLDG REPAIR & MAINT	384	0	0	0	0
10-81-55000	EQUIPMENT REPAIR & MAINT	292	0	1,500	0	1,000
10-81-55200	NON CAP EQUIP PURCHASES	0	0	2,500	0	1,500
10-81-99998	GF INTERNAL SERVICES	8,044	4,960	5,865	4,401	4,920
	TOTAL POOL EXPENSE:	39,942	34,212	63,424	29,412	53,967

COPPER QUEEN LIBRARY

The Copper Queen Library, Arizona's oldest continuously operating public library, is owned and operated by the City. It was established in 1882 and has served the residents of Bisbee from its current location at 6 Main Street in the Downtown Historic District since 1907.

The mission of the Copper Queen Library is to:

- Build Community
- Inspire Curiosity
- Share Ideas
- Bridge Gaps
- Embrace Knowledge
- Enrich Lives

2022 marks the Copper Queen Library's 140th year of service to the community of Bisbee. This milestone will be celebrated throughout the year, with special events, including the dedication of the Annex's Childhood Literacy/STEAM Patio and our stained-glass art installation, created by local artist Nicole Piper. This past year, the Copper Queen Library continued its COVID-response, while reopening our doors to the public. New partnerships have extended and strengthened our reach throughout the community and new grant opportunities have enabled the CQL to offer even more programs and services.

Also, this year, the Copper Queen Library was honored among 30 finalists for the 2022 National Medal for Museum and Library Service. We are the only institution in Arizona to be selected as a finalist for this award, which is the nation's highest honor given to museums and libraries that demonstrate excellence in service to their communities. Winners of the award will be named in June 2022.

Highlights from last fiscal year to the present include:

Freeport Grant: The CQL was awarded \$70,000 from Freeport-McMoRan to upgrade the library's balconies. New lighting, ADA ramps, and railings are among the improvements.

Legacy Foundation of Southeast Arizona Grant: The CQL was awarded \$14,000 to install 3 permanent StoryWalks in Bisbee.

Patio Grants: The CQL was awarded \$25,000 from the Arizona Community Foundation to construct our Preschool Literacy/STEAM Patio and \$15,000 from the Arizona State Library to furnish the patio.

The CQ Library Annex reopened its doors to offer preschool programs to area families. The Tool Library also opened at the Annex, and construction on our Childhood Literacy/STEAM Patio began.

Library ARPA funds were used to extend the CQL's Internet Hotspot Lending Program. Funds were also used to expand outdoor programming at the Annex, as well as fund our Bicycle Repair Station, also located at the Annex.

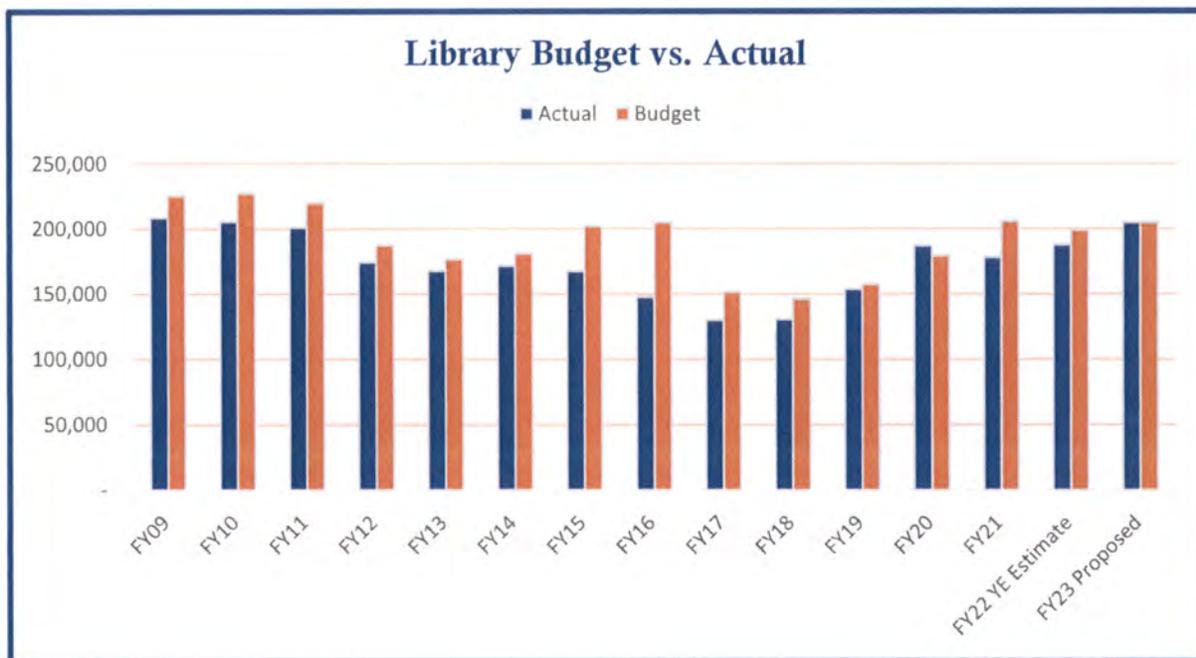
Our first year participating in the federal E-Rate program allowed the library to increase its internet speed and save over \$5,000 on our internet bill.

Plans for this fiscal year include:

- Securing more grants to fund major building repairs.
- Completion of the Patio Project at the CQ Library Annex
- Completion of Balcony upgrades
- Completion of WiFi upgrade.

The Library consists of five employees:

- 1 Full-time Library Manager
- 1 Full-time Program Coordinator
- 1 Part-time Early Literacy Coordinator (24 hours/week)
- 2 Part-time Library Assistants (19.5 hours/week & 10 hours/week)



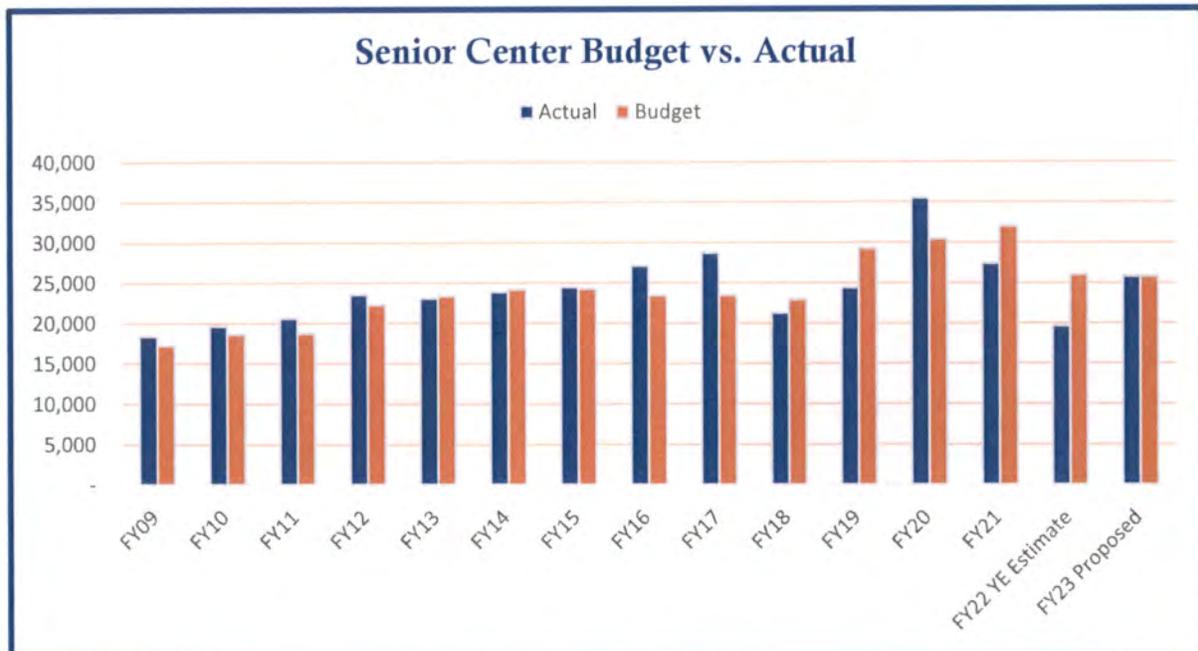
FY22-23 TENTATIVE BUDGET

COPPER QUEEN LIBRARY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-83-11000	SALARIES - GENERAL	73,944	75,720	82,264	60,052	84,344
10-83-11001	OVERTIME - GENERAL	0	0	0	0	0
10-83-11050	SALARIES - PART TIME	27,913	27,037	34,432	26,085	36,749
10-83-11100	F.I.C.A.	6,389	6,449	7,235	5,387	7,508
10-83-11200	MEDICARE	1,494	1,508	1,692	1,260	1,756
10-83-11300	A.S.R.S.	8,822	9,341	12,102	8,708	12,288
10-83-11301	A.S.R.S - ALT CONTRIBUTION	222	0	0	0	0
10-83-11500	MEDICAL INSURANCE	11,258	11,938	12,588	8,392	13,470
10-83-11501	STANDARD DISABILITY INSURANCE	424	424	424	364	508
10-83-11505	DEFERRED COMP	1,623	1,628	1,623	1,120	1,680
10-83-11510	DENTAL INSURANCE	1,011	1,007	1,007	671	1,007
10-83-11600	LIFE INSURANCE	252	252	252	168	252
10-83-11700	WORKERS COMPENSATION	991	317	1,530	348	1,541
	LIBRARY PERSONNEL EXPENSE:	134,343	135,619	155,149	112,556	161,103
10-83-11990	VISITOR CTR SALARY REIMB	0	0	(7,200)	0	0
10-83-12500	RECRUITMENT/EMPLOYEE TESTING	32	0	0	88	0
10-83-13100	BUSINESS TRAVEL	1,332	0	2,500	0	2,500
10-83-13400	EDUCATION & TRAINING	340	0	1,000	324	1,000
10-83-13500	SUBSCRIPTIONS & MEMBERSHIPS	84	1,480	0	0	0
10-83-21000	ELECTRIC	5,445	4,413	9,000	3,707	6,000
10-83-22000	WATER	1,045	896	1,500	578	1,500
10-83-22550	SEWER AND GARBAGE SERV.	1,332	1,425	1,325	1,068	1,325
10-83-24000	PHONES	2,313	2,486	3,000	1,675	2,500
10-83-24001	INTERNET ACCESS	1,519	1,757	1,900	665	1,000
10-83-34000	CONTRACT SERVICES	7,314	9,092	8,500	4,087	8,500
10-83-41500	OFFICE SUPPLIES	3,080	2,752	2,500	1,428	2,500
10-83-42040	ADVERTISING	359	(21)	360	230	360
10-83-42050	NON CAP ADMIN EQUIP/FURN	1,283	390	1,200	0	500
10-83-43500	POSTAGE	1,762	1,892	1,500	1,838	2,000
10-83-45300	CUSTODIAL SUPPLIES	1,396	429	1,000	1,042	1,000
10-83-46000	OPERATIONAL EXPENSES	1,154	518	750	570	750
10-83-46831	BOOKS	6,709	6,482	7,000	4,427	7,000
10-83-46832	AUDIO VISUAL MATERIAL	1,426	1,943	1,750	1,377	2,000
10-83-46833	CHILDRENS MATERIALS	1,354	1,668	1,750	841	2,000
10-83-46834	PERIODICALS	1,639	2,032	2,000	1,779	2,500
10-83-46835	ELECTRONIC MEDIA	0	0	0	177	0
10-83-47000	PERMITS & LICENSES	0	0	2,000	818	1,000
10-83-50100	BLDG REPAIR & MAINT	11,792	3,853	0	278	0
10-83-55000	EQUIPMENT REPAIR & MAINT	0	189	500	0	500
10-83-55200	NON CAP EQUIP PURCHASES	143	0	200	0	200
10-83-99998	GF INTERNAL SERVICES	17,128	19,183	20,295	15,219	20,797
	TOTAL LIBRARY EXPENSE:	204,325	198,479	219,479	154,772	228,535

SENIOR CENTER

The Bisbee Senior Center provides activities and programming for the City's senior population. The Senior Center also provides space for Southeastern Arizona Governments Organization (SEAGO) Area Agency on Aging. This Building and grounds are maintained by Public Works. Additionally, the City of Bisbee pays a contribution towards the Senior Center Coordinator's salary along with paying all the building's utilities, phone, and internet service.



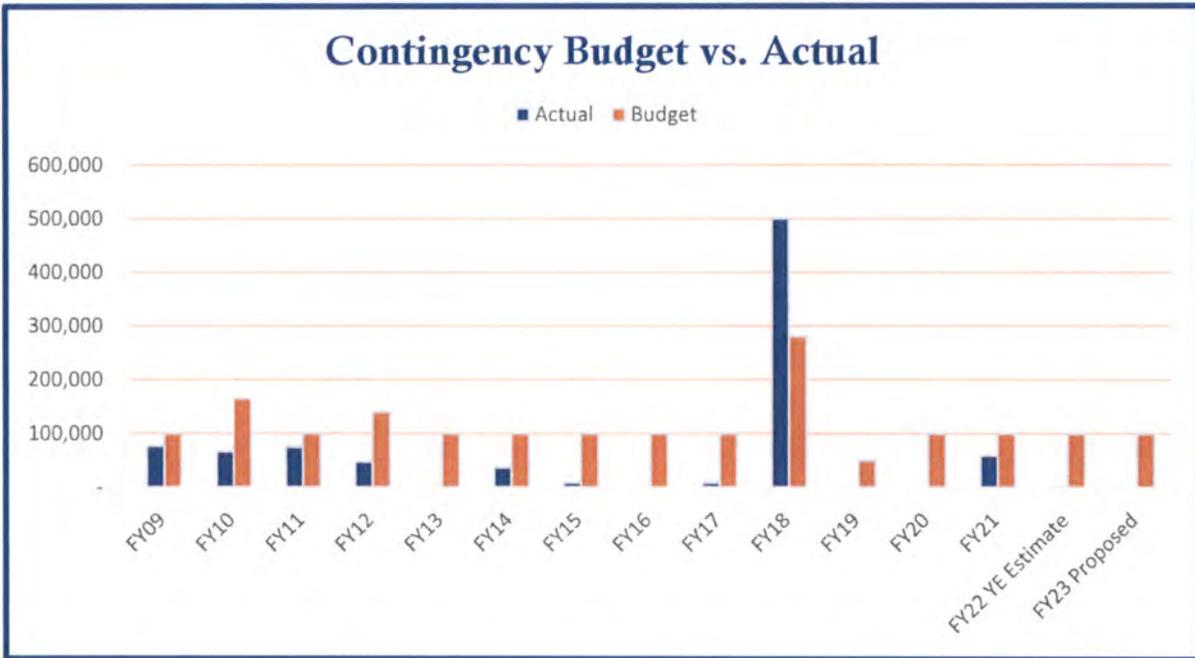
FY22-23 TENTATIVE BUDGET

SENIOR CENTER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-85-21000	ELECTRIC	5,008	5,847	6,890	3,471	5,915
10-85-22000	WATER	1,072	1,181	1,000	680	1,084
10-85-22550	SEWER AND GARBAGE SERV.	816	909	900	682	909
10-85-23000	GAS	8,979	6,798	6,500	2,072	7,400
10-85-24000	PHONES	913	868	960	634	340
10-85-24001	INTERNET ACCESS FEES	755	840	750	630	840
10-85-34000	CONTRACT SERVICES	2,566	300	500	300	900
10-85-34085	COORDINATOR CONTRIBUTIONS	7,400	7,400	7,500	6,166	7,400
10-85-34100	DOC WORKERS	977	0	0	218	1,000
10-85-45100	DISPOSABLE EQUIP & TOOLS	63	7	0	0	0
10-85-45300	CUSTODIAL SUPPLIES	1,144	1,055	1,000	0	0
10-85-50100	BLDG REPAIR & MAINT	5,851	2,189	0	0	0
10-85-99998	GF INTERNAL SERVICES	2,905	2,289	2,649	1,989	2,582
TOTAL SENIOR CENTER EXPENSE:		38,448	29,682	28,649	16,842	28,370

CONTINGENCY

The Contingency account provides a place to budget for opportunities, unexpected expenses, and emergencies.



FY22-23 TENTATIVE BUDGET

CONTINGENCY

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
10-99-30100	CONTINGENCY EXPENSES	0	0	0	0	0
10-99-99100	UNASSIGNED EXPENSES	0	5,025	100,000	3,900	100,000
	TOTAL CONTINGENCY EXPENSE:	0	5,025	100,000	3,900	100,000
TOTAL GENERAL FUND REVENUES		7,179,249	7,112,615	8,175,946	5,931,245	10,276,249
TOTAL GENERAL FUND EXPENSES		7,167,886	7,198,693	8,175,946	5,095,916	10,276,249
TOTAL GENERAL FUND REVENUES OVER EXPENSES		11,363	(86,078)	0	835,329	0

GOVERNMENT GRANTS

The Government Grants Fund accounts for federal grants such as Community Development Block Grants (CDBG). CDBG funds are federal entitlement dollars that are awarded to cities and towns in every state. Funds are for various community development programs such as repairing or creating infrastructure. Most recently the City has used CDBG funds for the Tintown Streets Improvement Project. The final phase of this project was completed in FY22. Rural communities receive their share in an allocation from the State. Bisbee's CDBG funds are managed by SEAGO.

More recently recorded here is a \$275,000 DEMA grant that was awarded to the City for an engineering study to replace the Old Bisbee Fire Suppression Systems. Engineering for this project is in the final stages and a grant to replace the system is currently being evaluated by DEMA. The total amount of this grant is approximately \$50,500,000 with \$35,325,000 provided by FEMA and \$15,140,000 provided by Arizona Water Company. The City will be paid \$225,000 to manage the grant. This project has a completion date of October 2024. Not knowing when this grant will be awarded or when work will begin, one-half of the cost of this project has been budgeted to FY23 in anticipation of the award.

Other grants have been or will be applied for and are recorded here in the event they are awarded in FY23 including a grant for a solar power system at the new City Hall, grant to repair the channel bridges, and grant to repair Commerce Street.

FY22-23 TENTATIVE BUDGET

GOVERNMENT GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
11-30-22522	TINTOWN PAVING & IMPR PHASE 1	0	0	0	0	0
11-30-22523	TINTOWN PAVING & IMPR PHASE 2	254,958	0	0	0	0
11-30-22524	TINTOWN PAVING & IMPR PHASE 3	0	223,173	400,000	210,271	0
11-30-22800	DEMA-FIRE SUPPRESSION SYSTEM	0	100,564	273,000	(40,903)	273,000
11-30-22801	DEMA-FIRE SUPPRESSION PHASE 2	0	0	0	0	25,250,000
11-30-22509	CITY HALL SOLAR SYSTEM	0	0	0	0	250,000
11-30-22512	BRIDGES GRANT	0	0	0	0	5,000,000
11-30-22513	COMMERCE ST GRANT	0	0	0	0	5,000,000
TOTAL GOVERNMENT GRANTS REVENUE:		254,958	323,737	673,000	169,368	35,773,000
11-40-22520	BAKERVILLE IV	0	8,319	0	0	0
11-40-22522	TINTOWN PAVING & IMPR PHASE 1	0	0	0	0	0
11-40-22523	TINTOWN PAVING & IMPR PHASE 2	254,958	0	0	0	0
11-40-22524	TINTOWN PAVING & IMPR PHASE 3	0	35,379	400,000	407,151	0
11-40-22800	DEMA-FIRE SUPPRESSION SYSTEM	0	74,814	273,000	74,919	273,000
11-40-22801	DEMA-FIRE SUPPRESSION PHASE 2	0	0	0	0	25,250,000
11-30-22509	CITY HALL SOLAR SYSTEM	0	0	0	0	250,000
11-30-22512	BRIDGES GRANT	0	0	0	0	5,000,000
11-30-22513	COMMERCE ST GRANT	0	0	0	0	5,000,000
TOTAL GOVERNMENT GRANTS EXPENSE:		254,958	118,512	673,000	482,069	35,773,000

PUBLIC SAFETY FIRE GRANTS

The Public Safety – Fire Grants Fund is used to account for public safety grants awarded to the Fire Department. Each year FEMA awards grants to eligible communities for the purchase of vehicles and equipment to enhance homeland security. In the past this funding has enabled the City to purchase a fire engine and an ambulance. More recently the Fire Department was awarded a \$365,000 grant to replace the Fire Department’s Self-Contained Breathing Apparatus (SCBA) equipment.

The Fire Department is currently seeking a FEMA grant for a Pumper/Tender fire truck in the amount of \$350,000 to help with firefighting and rescue operations on the City’s historic buildings, and commercial and residential properties. A micro grant through FEMA in the amount of \$52,000 was also requested to purchase firefighting hose and wildland PPE.

Additionally, the Fire Department is seeking grant funding through the Governor’s Highway Safety Grant (GOHS) in the amount of \$422,000. This grant would fund an ambulance equipped with an electric gurney and mechanical chest compression device, a rescue truck with extrication equipment, and vehicle and portable radios. The fire department is also applying for miscellaneous small grants and would like to request funding for station upgrades and repairs and to replace aging staff vehicles.

FY22-23 TENTATIVE BUDGET

PUBLIC SAFETY FIRE GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
17-30-22503	OTHER GRANTS	0	0	0	0	50,000
17-30-22506	FEMA EQUIPMENT GRANT	359,295	0	500,000	0	350,000
17-30-22507	100 CLUB FIRE GRANT-VESTS	3,585	11	0	0	0
17-30-22508	FM GLOBAL GRANT	0	2,275	0	0	0
17-30-22510	GOVERNOR'S HWY SAFETY GRANT	0	0	0	0	422,000
17-30-22511	FEMA MICRO GRANT	0	0	0	0	52,000
17-38-99964	TRANSFER FROM GF-GRANT MATCH	6,067	0	50,000	0	20,000
TOTAL PUBLIC SAFETY GRANTS REVENUE:		368,947	2,286	550,000	0	894,000
17-40-22503	OTHER GRANTS	0	0	0	0	50,000
17-40-22506	FEMA EQUIPMENT GRANT	365,362	0	550,000	0	370,000
17-40-22507	100 CLUB FIRE GRANT-VESTS	3,585	0	0	0	0
17-40-22508	FM GLOBAL GRANT	0	1,978	0	0	0
17-40-22510	GOVERNOR'S HWY SAFETY GRANT	0	0	0	0	422,000
17-40-22511	FEMA MICRO GRANT	0	0	0	0	52,000
TOTAL PUBLIC SAFETY GRANTS EXPENSE:		368,947	1,978	550,000	0	894,000

TRANSPORTATION GRANTS

The Transportation Grants fund includes funding from ADOT for runway repaving which would require a \$33,000 grant match.

FY22-23 TENTATIVE BUDGET

TRANSPORTATION GRANTS

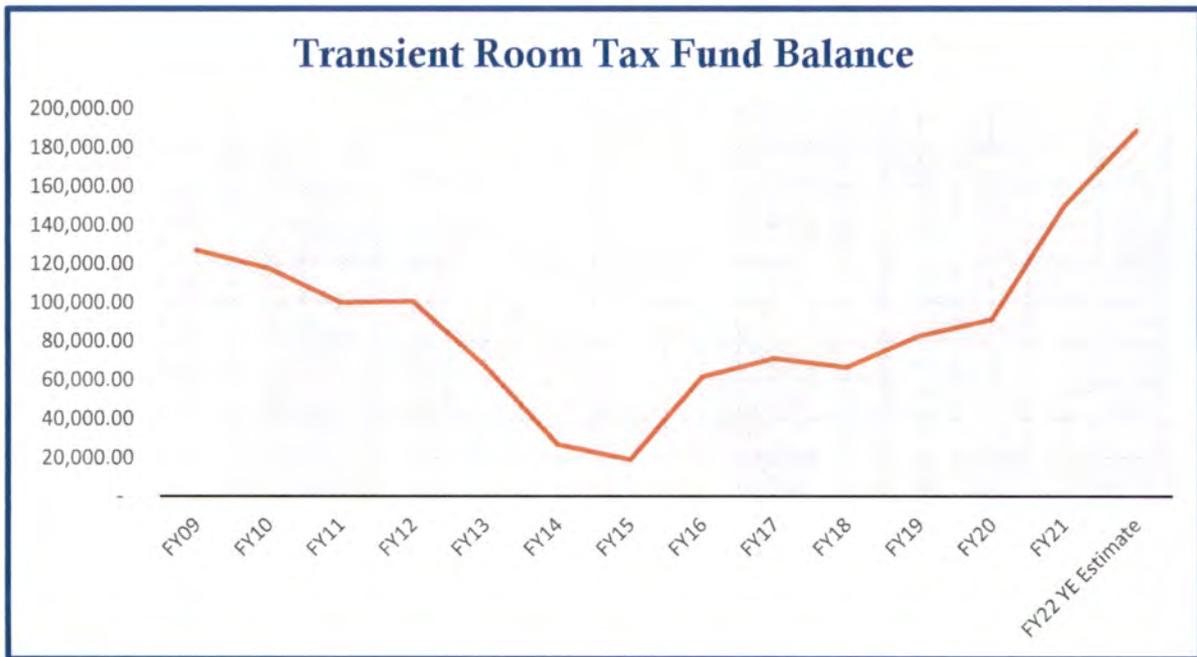
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
18-30-22507	FAA-CARES ACT GRANT	20,000	0	0	0	0
18-30-22510	ADOT GRANT	0	0	297,000	0	297,000
18-30-22519	FAA-AIRPORT ENTITLEMENT GRANT	0	0	285,000	0	0
18-38-99921	TRANSFER FROM STREETS	0	0	0	0	0
18-38-99950	TRANSFER FROM AIRPORT	0	0	45,000	0	33,000
TOTAL TRANSPORTATION GRANTS REVENUE:		20,000	0	627,000	0	330,000
18-40-22507	FAA-CARES ACT GRANT	20,000	0	0	0	0
18-40-22510	ADOT GRANT	0	0	330,000	0	330,000
18-40-22519	FAA-AIRPORT ENTITLEMENT GRANT	0	0	297,000	0	0
TOTALTRANSPORTATION GRANTS EXPENSE:		20,000	0	627,000	0	330,000

TRANSIENT ROOM TAX

The Transient Room Tax (aka Bed Tax) is the primary revenue source used to promote tourism in the City of Bisbee. This tax supports an official Arizona Office of Tourism designated Visitor Center. The Visitor Center provides information about area attractions, recreational opportunities, and hospitality amenities. As required by the Arizona Office of Tourism, the center also provides a variety of printed literature.

The City currently contracts for marketing services including securing and administering Arizona Office of Tourism Co-operative Marketing Grants; City of Bisbee and Queen Mine Tour ad placements; marketing efforts including press releases; website; social media management; coordinating familiarization tours for film producers and travel writers; and participating in trade shows. The marketing firm is also responsible for maintaining the official tourism website www.discoverbisbee.com, the Discover Bisbee Facebook, Instagram, and Twitter accounts.

The Visitor Center has budgeted one full-time Visitor Center Manager and one Part-time Visitor Center employee. Use of the marketing firm will be phased out at the end of the contract and the Visitor Center Manager will take on those duties.



FY22-23 TENTATIVE BUDGET

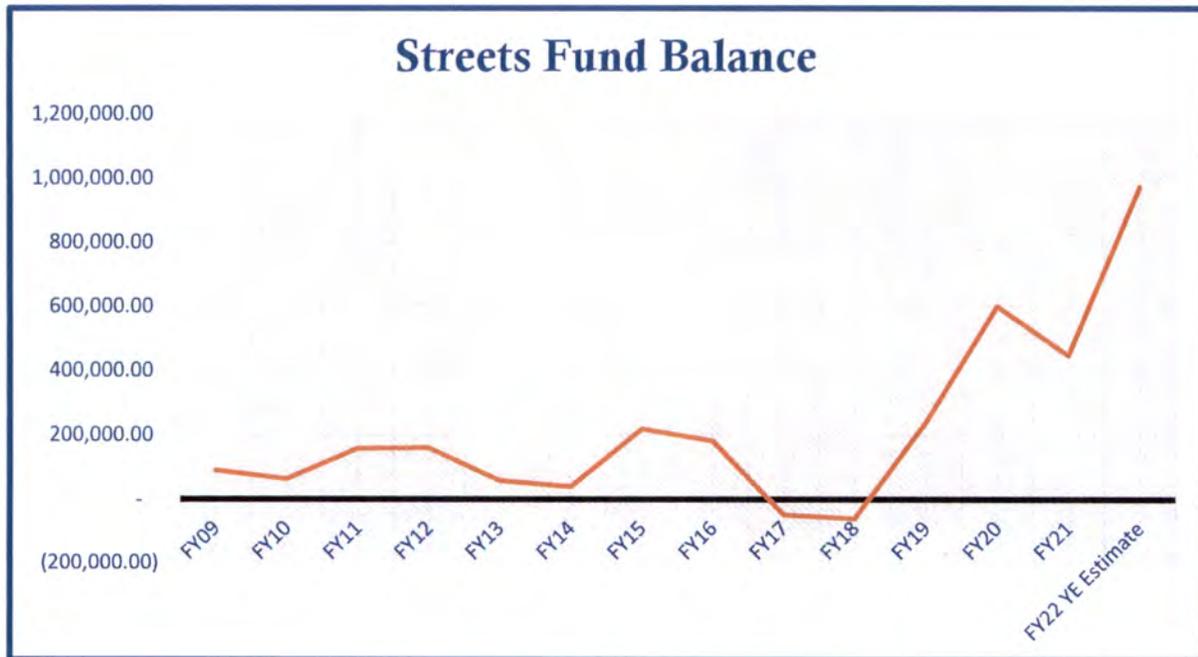
TRANSIENT ROOM TAX

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
20-31-10020	5% BED TAX	98,880	146,833	165,000	209,427	230,000
20-38-40000	DONATIONS/MISC	1,000	0	0	0	0
20-38-51000	USE OF FUND BALANCE	0	0	10,829	0	0
20-38-99059	TRANSFER FROM QM	0	0	0	0	0
TOTAL TRANSIENT ROOM TAX REVENUE:		99,880	146,833	175,829	209,427	230,000
20-40-11000	SALARIES - GENERAL	390	(456)	37,185	0	36,400
20-40-11001	OVERTIME - GENERAL	0	0	0	0	0
20-40-11050	SALARIES - PART TIME	8,791	456	0	2,212	14,196
20-40-11100	F.I.C.A.	570	0	2,305	137	3,137
20-40-11200	MEDICARE	133	0	539	32	734
20-40-11300	A.S.R.S.	0	0	4,615	0	4,430
20-40-11500	MEDICAL INSURANCE	0	0	6,294	0	6,735
20-40-11501	STANDARD DISABILITY INSURANCE	0	0	269	0	218
20-40-11505	DEFERRED COMP	0	0	811	0	840
20-40-11510	DENTAL INSURANCE	0	0	737	0	737
20-40-11600	LIFE INSURANCE	0	0	126	0	126
20-40-11700	WORKERS COMPENSATION	54	0	89	5	121
TRANSIENT ROOM TAX PERSONNEL EXPENSE:		9,938	0	52,970	2,387	67,674
20-40-12500	RECRUITMENT/EMPLOYEE TESTING	0	0	0	8	100
20-40-13100	BUSINESS TRAVEL	172	0	4,000	0	4,000
20-40-13400	EDUCATION & TRAINING	0	0	500	0	500
20-40-13500	SUBSCRIPTIONS & MEMBERSHIPS	684	222	1,100	459	1,100
20-40-21000	ELECTRIC	0	0	0	0	900
20-40-22000	WATER	0	0	0	0	600
20-40-22550	SEWER & GARBAGE SERV.	0	0	0	0	1,086
20-40-23000	GAS	0	0	0	0	360
20-40-24000	PHONES	2,147	1,263	3,000	367	3,000
20-40-24001	INTERNET	0	0	0	1,019	2,000
20-40-24110	RENT/LEASE	0	0	0	0	12,000
20-40-31000	PROFESSIONAL FEES	1,000	0	1,000	1,600	2,000
20-40-34000	CONTRACT SERVICES	45,212	40,106	40,000	31,112	14,100
20-40-41500	OFFICE SUPPLIES	0	0	500	307	500
20-40-42020	PRINTING & REPRODUCTION	1,911	0	3,000	270	3,000
20-40-42040	ADVERTISING	15,675	35,225	50,000	47,634	73,869
20-40-42050	NON CAP ADMIN EQUIP/FURN	0	36	1,000	1,061	1,000
20-40-43500	POSTAGE	184	18	500	19	500
20-40-45300	CUSTODIAL SUPPLIES	0	0	0	0	600
20-40-46000	OPERATIONAL EXPENSES	180	0	2,000	3,790	2,000
20-40-95000	RESERVE ACCUMULATION	0	0	0	0	0
20-40-99099	TRANSFERS TO CAPITAL PROJECTS	0	0	0	0	20,000
20-40-99998	GF INTERNAL SERVICES	14,362	11,507	16,259	12,195	19,111
TOTAL TRANSIENT ROOM TAX EXPENSE:		91,464	88,377	175,829	102,229	230,000

STREETS

The Streets Fund provides for the operation and maintenance of streets, alleys, sidewalks, stairs, drainage channels, retaining walls, right of ways, and street lighting throughout the City. Currently the main source of funding for the Streets Fund is the 1% sales tax adopted December 16th, 2014 and sunsetting March 1st, 2023. The purpose of this tax is for the maintenance, repair, replacement and improvement of the 42 miles of City streets and related infrastructure. The other major source of funding for the Streets Fund is the Highway User Revenue Fund (HURF). HURF funds are designated by the state to be used for all costs related to street maintenance and repair. Aside from road paving and repair work performed by the Streets Department employees, other responsibilities include repairing, replacing, or installing traffic and pedestrian signage, controlling vegetation which may impede vehicular or pedestrian traffic or the visibility of signs or markers, preparation and clean-up of all events conducted in the City, and open/close of cemetery plots. Since the City discourages the use of herbicides, the vegetation must be cleared manually on roadside, public walkways and drainage ways in the City.

The Streets Department consists of four full-time equipment operators.



FY22-23 TENTATIVE BUDGET

STREETS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
21-31-20000	H.U.R.F. GAS TAX	650,191	498,817	470,644	368,823	514,833
21-36-10000	1% Sales Tax Increase	777,454	903,782	800,000	697,876	750,000
21-36-10500	CEMETERY OPEN/CLOSE FEES	4,800	7,545	3,000	4,050	5,000
21-36-11060	STREET PAVEMENT CUT FEES	14,702	24,930	5,000	6,996	15,000
21-36-11070	RIGHT OF WAY PERMITS	0	300	0	4,440	6,000
21-36-11100	STREETS EQUIPMENT RENTAL	0	0	0	0	0
21-36-21000	INTEREST INCOME (LGIP)	10	1	10	0	5
21-38-51000	USE OF FUND BALANCE	0	0	471,662	0	700,000
TOTAL STREETS REVENUE:		1,447,156	1,435,375	1,750,316	1,082,185	1,990,838
21-40-11000	SALARIES - GENERAL	172,039	168,253	173,348	124,203	182,495
21-40-11001	OVERTIME - GENERAL	4,297	2,113	4,000	2,233	4,000
21-40-11050	SALARIES - PART TIME	3,669	0	0	0	18,720
21-40-11100	F.I.C.A.	11,003	10,334	10,996	7,601	12,723
21-40-11200	MEDICARE	2,573	2,417	2,572	1,778	2,976
21-40-11300	A.S.R.S.	21,597	20,549	22,009	15,696	24,975
21-40-11301	A.S.R.S - ALT CONTRIBUTION	0	0	0	0	0
21-40-11500	MEDICAL INSURANCE	27,364	27,159	28,639	18,909	30,980
21-40-11501	STANDARD DISABILITY INSURANCE	1,001	983	983	658	1,028
21-40-11502	MEDICAL INS DEPENDENT SUPPL.	1	363	400	1,292	1,600
21-40-11505	DEFERRED COMP	3,919	3,703	3,692	2,524	3,864
21-40-11510	DENTAL INSURANCE	2,159	1,968	1,952	1,887	2,899
21-40-11600	LIFE INSURANCE	557	573	573	379	580
21-40-11700	WORKERS COMPENSATION	18,491	13,617	12,727	9,044	13,241
STREETS PERSONNEL EXPENSE:		268,671	252,031	261,891	186,203	300,081

FY22-23 TENTATIVE BUDGET

STREETS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
21-40-12300	UNIFORMS & CLOTHING	1,083	1,200	1,200	29	1,200
21-40-12500	RECRUITMENT/EMPLOYEE TESTING	72	0	0	333	500
21-40-13100	BUSINESS TRAVEL	90	0	2,000	53	2,000
21-40-13400	EDUCATION & TRAINING	3,400	0	4,000	1,675	5,000
21-40-21000	ELECTRIC	86,238	99,974	100,000	59,724	95,404
21-40-23000	GAS	801	820	700	865	800
21-40-24000	PHONES	2,523	2,456	3,000	1,911	3,000
21-40-24001	INTERNET	455	40	0	0	0
21-40-31000	PROFESSIONAL FEES	0	0	0	0	0
21-40-34000	CONTRACT SERVICES	8,781	25,967	16,000	5,163	16,900
21-40-34100	DOC WORKERS	5,938	0	6,500	4,808	6,500
21-40-37000	PROPERTY, CASUALTY, LIABILITY	39,351	40,266	29,000	30,870	36,000
21-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	1,232	0	1,000	0	1,000
21-40-42040	ADVERTISING	0	444	0	0	0
21-40-42050	NON CAP ADMIN EQUIP/FURN	2,614	0	2,000	0	2,000
21-40-42060	INVENTORIED TOOLS	0	2,741	3,000	3,470	4,500
21-40-45100	DISPOSABLE EQUIP & TOOLS	5,613	1,102	2,000	664	2,000
21-40-45200	SAFETY EQUIP & SUPPLIES	995	757	1,500	1,188	1,500
21-40-45300	CUSTODIAL SUPPLIES	310	430	350	131	200
21-40-46000	OPERATIONAL EXPENSES	21,962	19,069	45,000	16,787	40,000
21-40-46210	STREET REPAIR MAT - SALES TAX	414,772	831,040	1,000,000	37,149	825,161
21-40-46211	STREET REPAIR MATERIAL	32,429	202	45,000	5,277	40,000
21-40-55000	EQUIPMENT REPAIR & MAINT	13,895	2,727	2,000	795	1,500
21-40-55010	EQUIPMENT RENTAL	3,771	2,010	4,000	0	4,000
21-40-55100	REPAIR & MAINT - OTHER	16,818	796	4,000	0	4,000
21-40-55200	NON CAP EQUIP PURCHASES	9,892	3,824	8,000	1,720	6,000
21-40-61000	VEHICLE PARTS & LABOR	10,136	9,469	12,000	11,797	12,000
21-40-62002	TIRES	7,894	7,653	5,000	871	5,000
21-40-62003	GASOLINE	2,712	10,109	6,000	9,690	5,000
21-40-62004	DIESEL	3,110	346	5,500	4,167	3,000
21-40-62007	OTHER FLUIDS & LUBRICANTS	1,459	0	0	0	0
21-40-91000	CAPITAL EXPENDITURES	77,003	4,997	18,000	0	353,744
21-40-99018	TRANS TO TRANSPORTATION GRANT	0	0	0	0	0
21-40-99085	TRANSFERS TO DEBT SERVICE	0	13,349	0	0	22,200
21-40-99099	TRANSFERS TO CAPITAL PROJECTS	0	0	0	0	20,540
21-40-99998	GF INTERNAL SERVICES	105,444	190,015	161,675	121,257	170,108
TOTAL STREETS EXPENSE:		1,149,464	1,523,832	1,750,316	506,597	1,990,838

RICO FUND

RICO funds are authorized by the Federal Government under the Racketeer Influenced and Corrupt Organization Act. Revenues come from the seizure of assets used in the commission of crimes when the Bisbee Police Department is involved in the investigations.

These monies are maintained by the Cochise County Attorney's Office and are transferred to the City of Bisbee after the proper paperwork is submitted to the Cochise County Attorney for approval of the expenditures. Monies are used during the year for a variety of items which enhance and/or aid in Police duties and obligations. Items such as training, tires, computers, emergency equipment, donations to youth activities, etc. are acceptable uses of these monies.

FY22-23 TENTATIVE BUDGET

RICO FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
39-33-13597	RICO AUCTION FUNDS (COUNTY)	0	0	100,000	0	100,000
39-33-22506	COUNTY REIMBURSEMENTS - RICO	0	0	15,000	0	15,000
39-34-10862	VEHICLE IMPOUND FEES	0	0	1,000	0	1,000
TOTAL RICO REVENUES:		0	0	116,000	0	116,000
39-40-13597	RICO AUCTION EXPENSE (COUNTY)	0	0	100,000	0	100,000
39-40-50006	RICO - AUTHORIZED EXPENDITURES	0	0	16,000	345	16,000
TOTAL RICO EXPENSES:		0	0	116,000	345	116,000

BISBEE ARTS COMMISSION

The Bisbee Arts Commission (BAC) promotes the arts and artists in Bisbee, both within and outside the community. Use of the BAC funds are approved by City Council. Funds for the BAC are raised through various events throughout the year such as the Art Auction and currently the Community Involved Giving (CIG) Art Vending Machine.

In FY23 the BAC plans to host a Festival of the Arts with assistance from ARPA funds.

FY22-23 TENTATIVE BUDGET

BISBEE ARTS COMMISSION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
42-34-40500	OTHER PROGRAM REVENUE	0	200	1,200	50	1,000
42-34-40520	ART AUCTION	0	2,201	12,000	50	100
42-34-40530	CIG ART VENDING MACHINE REV.	9,030	10,180	10,000	12,615	15,000
42-34-40540	BISBEE FESTIVAL OF THE ARTS	0	0	0	0	5,000
42-38-40541	ARPA GRANT	0	0	0	0	15,000
42-38-51000	USE OF FUND BALANCE	0	0	0	0	12,280
TOTAL BISBEE ARTS COMMISSION REVENUE:		9,030	12,581	23,200	12,715	48,380
42-40-10530	GRANTS	4,471	2,500	7,000	1,900	5,000
42-40-42040	ADVERTISING	0	156	500	0	150
42-40-42060	BISBEE FESTIVAL OF THE ARTS	0	0	0	2,486	35,000
42-40-43500	POSTAGE	0	1	30	0	30
42-40-46000	OPERATIONAL EXP	5,049	6,260	3,000	7,661	8,000
42-40-55000	EQUIPMENT REPAIR & MAINT	0	0	250	0	200
42-40-95000	RESERVE ACCUMULATION	0	0	12,420	0	0
TOTAL BISBEE ARTS COMMISSION EXPENSE:		9,520	8,918	23,200	12,047	48,380

Housing Initiative

The Housing Initiative Fund accounts for the expenses and revenues of homes purchased, rehabilitated, and sold for the Bisbee Workforce Housing Initiative. This program has the dual-purpose of rehabilitating vacant/dilapidated homes within the City and providing affordable housing to essential workers such as public safety, education, health care, and government workers. The vision is to attract and retain these workers throughout their careers, thereby creating a more resilient community. The program was kick started with a donation from the Women and Children's Hope Foundation. Homes are acquired and donated to the program by Southeast Arizona Renovations, LLC and rehabilitated by volunteers with Step Up Bisbee/Naco.

FY22-23 TENTATIVE BUDGET

HOUSING INITIATIVE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
45-35-10000	HOUSING SALES	0	0	200,000	94,637	300,000
45-38-10000	DONATIONS	30,969	96,479	0	0	0
45-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	0	0	62,011	0
TOTAL HOUSING INITIATIVE REVENUE:		30,969	96,479	200,000	156,648	300,000
45-40-21000	ELECTRIC	0	212	0	102	0
45-40-22000	WATER	0	325	0	283	0
45-40-22550	SEWER AND GARBAGE SERV.	0	1,394	0	655	0
45-40-23000	GAS	0	362	0	418	0
45-40-46000	OPERATIONAL EXPENSES	8,824	2,131	200,000	80,896	250,000
45-40-50100	BLDG REPAIR & MAINT	0	64	0	0	0
45-40-89000	DEPRECIATION EXPENSE	0	0	0	0	0
45-40-91000	CAPITAL EXPENDITURES	0	0	0	0	0
45-40-95000	RESERVE ACCUMULATION	0	0	0	0	50,000
TOTAL HOUSINT INITIATIVE EXPENSE:		8,824	4,489	200,000	82,353	300,000

MISCELLANEOUS DONATIONS

The Miscellaneous Donations fund was established to manage and account for the receipt and disbursement of donations and contributions made to the City for specific purposes. All revenues and expenses in this fund are segregated by purpose with each account title designating the purpose. For example, "Secret Santa Donations-Library" is for the purpose of replacing lost books so patrons may have their library borrowing privileges reinstated.

FY22-23 TENTATIVE BUDGET

MISCELLANEOUS DONATIONS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
48-38-22500	MISC DONATIONS	0	0	1,000,000	0	1,000,000
48-38-22506	FIREWORKS	200	0	5,000	0	5,000
48-38-22507	PARKS AND REC MISC DONATIONS	0	100	0	150	150
48-38-22509	CEMETERY DONATIONS	0	0	0	5,200	5,200
48-38-22515	LIBRARY DONATIONS SPEC BEQUEST	350	1,900	1,000	4,900	1,000
48-38-22516	MOVIES IN THE PARK/EQUIPMENT	0	0	2,000	0	2,000
48-38-22517	HOLIDAY LIGHTS	1,000	0	0	0	0
48-38-22518	FIRE DEPARTMENT DONATIONS	550	0	1,000	0	0
48-38-22519	LIBRARY/CHILDRENS PROGRAMMING	0	0	500	0	500
48-38-22520	FESTIVAL OF LIGHTS DONATIONS	600	0	1,000	0	0
48-38-22521	SECRET SANTA DONATIONS-LIBRARY	2,230	949	2,500	40	2,500
48-38-22522	CHILDREN'S LITERACY PROGRAM	0	0	500	0	500
48-38-28100	SWIMMING POOL DONATIONS	485	0	2,000	0	0
TOTAL DONATION REVENUE:		5,415	2,949	1,015,500	10,290	1,016,850
48-40-22500	MISC DONATION EXP	450	0	1,000,000	0	1,000,000
48-40-22506	FIREWORKS EXP	0	0	5,000	0	5,000
48-40-22507	PARKS AND REC MISC DONATIONS	0	0	0	0	150
48-40-22509	CEMETERY DONATIONS	0	0	0	1,778	5,200
48-40-22515	LIBRARY-SPEC BEQUEST EXPENSE	5,440	10,590	1,000	1,748	1,000
48-40-22516	MOVIES IN THE PARK/EQUIPMENT	498	0	2,000	759	2,000
48-40-22517	FESTIVAL OF LIGHTS	2,425	0	1,000	0	0
48-40-22518	FIRE DEPARTMENT DONATIONS	871	0	1,000	0	0
48-40-22519	LIBRARY/CHILDRENS PROGRAMMING	0	0	500	0	500
48-40-22521	SECRET SANTA DONATIONS-LIBRARY	2,201	928	2,500	0	2,500
48-40-22522	CHILDREN'S LITERACY PROGRAM	0	0	500	0	500
48-40-28100	SWIMMING POOL DONATION EXP	0	0	2,000	0	0
TOTAL DONATION EXPENSE:		11,885	11,518	1,015,500	4,285	1,016,850

AIRPORT

The City of Bisbee owns and operates the Bisbee Municipal Airport. The Airport Advisory Committee meets on a regular basis as an advisory group for the operation and planning of the Airport. Revenue to operate the Airport is generated through airport fuel sales, hangar rentals, and airport access fees. The Airport is not generally able to cover all its operational costs with fees and is supplemented by the General Fund. Large maintenance and improvement projects are funded through grants and recorded in the Transportation Grants Fund.



FY22-23 TENTATIVE BUDGET

AIRPORT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
50-34-12500	GAS REVENUE	24,563	24,477	25,000	25,330	24,680
50-36-13500	RENTS	10,918	11,024	10,000	8,720	10,648
50-36-13501	BISBEE AIRPARK-ACCESS FEES	40	1,456	830	0	200
50-36-13509	AIRPORT PROPERTY LEASE	0	1,137	0	0	0
50-38-51000	USE OF FUND BALANCE	0	0	5,913	0	0
50-38-99010	TRANSFERS FROM GENERAL FUND	15,000	0	70,000	0	43,204
TOTAL AIRPORT REVENUE:		50,521	38,094	111,743	34,050	78,732
50-40-21000	ELECTRIC	3,127	3,279	3,710	1,931	2,500
50-40-22000	WATER	1,042	469	2,000	334	1,000
50-40-22550	SEWER AND GARBAGE SERV.	269	302	350	226	320
50-40-23000	GAS	794	905	1,200	686	1,000
50-40-24000	PHONES	830	692	850	328	750
50-40-34000	CONTRACT SERVICES	0	570	850	411	750
50-40-37000	PROPERTY, CASUALTY, LIABILITY	0	7,320	3,600	0	3,600
50-40-41500	OFFICE SUPPLIES	0	0	0	0	0
50-40-42040	ADVERTISING	0	0	0	0	0
50-40-42050	NON CAP ADMIN EQUIP/FURN	74	0	150	90	150
50-40-42060	INVENTORIED TOOLS	212	569	500	0	250
50-40-43110	CREDIT CARD FEES	855	272	1,500	0	0
50-40-45100	DISPOSABLE EQUIP & TOOLS	94	39	250	0	150
50-40-45200	SAFETY EQUP & SUPPLIES	109	0	500	0	300
50-40-45300	CUSTODIAL	2,872	301	250	0	150
50-40-46000	OPERATIONAL EXPENSES	0	3,859	4,000	14,103	8,000
50-40-46501	FUEL FOR RESALE	20,924	5,225	10,000	0	20,000
50-40-50100	BLDG REPAIR & MAINT	6,379	3,577	0	0	2,000
50-40-55000	EQUIPMENT REPAIR & MAINT	0	0	500	0	250
50-40-61000	VEHICLE PARTS & LABOR	0	221	0	0	0
50-40-62003	GASOLINE	0	150	1,200	0	400
50-40-91000	CAPITAL EXPENDITURES	5,358	0	25,000	0	0
50-40-99010	TRANSFER TO GENERAL FUND	0	0	0	0	0
50-40-99018	AIRPORT GRANT MATCH	0	0	45,000	0	33,000
50-40-99099	TRANSFERS TO CAPITAL PROJECTS	0	0	0	0	0
50-40-99998	GF INTERNAL SERVICES	2,950	3,094	10,333	7,749	4,162
TOTAL AIRPORT EXPENSE:		45,889	30,844	111,743	25,858	78,732

POLICE SPECIAL REVENUES AND GRANTS

The Police Special Revenues and Grants Fund accounts for all grant revenues received and expended for law enforcement activities outside of the General Fund and the RICO Fund. This fund also receives and expends monies from the Federal Asset Forfeitures program in which the City is a participant.

FY22-23 TENTATIVE BUDGET

POLICE SPECIAL REVENUES & GRANTS

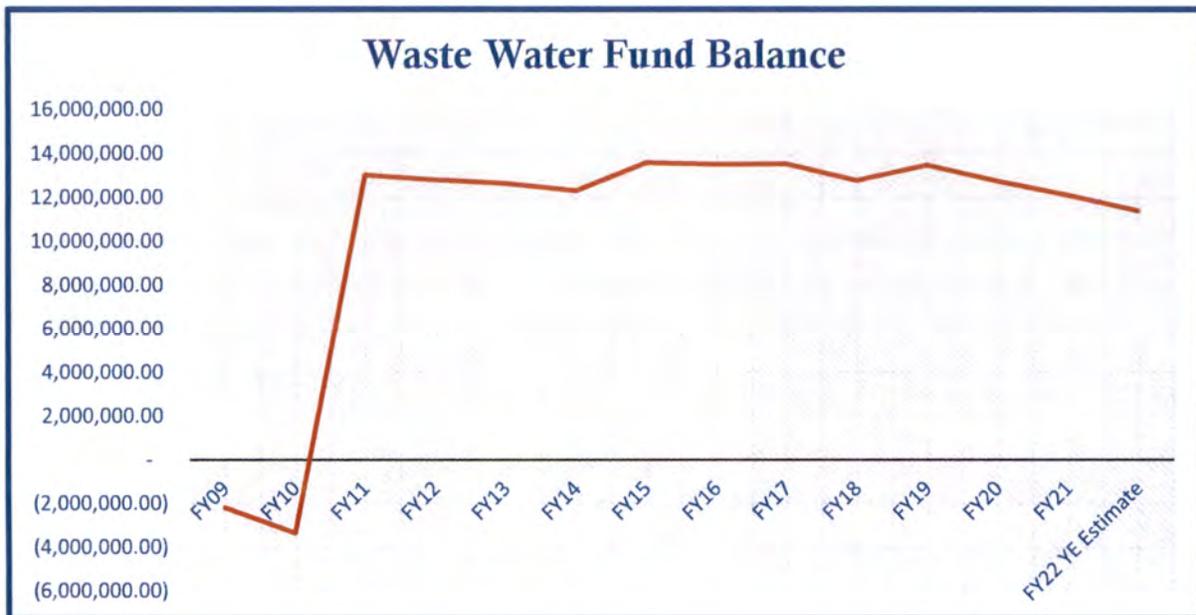
ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
53-30-30002	GRANTS MISC - POLICE	0	0	300,000	0	0
53-30-30003	HOMELAND SECURITY GRANTS	0	0	250,000	0	250,000
53-30-30006	100 CLUB GRANT	20,000	0	0	0	0
53-30-30007	PD SAFETY EQUIPMENT GRANT	0	0	0	20,000	0
53-30-30008	GOVERNOR'S HWY SAFETY GRANT	0	0	0	56,542	0
53-30-35000	COMMUNICATIONS SYSTEM	127,393	195,607	150,000	(200,000)	0
53-35-31000	DEPT. OF JUSTICE (VESTS)	2,711	0	1,500	(2,711)	1,500
53-36-11050	SERVICE REIMBURSEMENT-DHL	0	0	0	0	0
53-38-99910	TRANSFER FROM GEN FUND	2,711	0	0	0	0
TOTAL POLICE SPECIAL REV. & GRANTS REVENUE:		152,815	195,607	701,500	(126,169)	251,500
53-40-11050	SERVICE REIMBURSEMENT	0	0	0	0	0
53-40-11090	REIMBURSED ERE's - DHLS	0	0	0	0	0
53-40-30002	GRANTS MISC - POLICE	0	0	300,000	3,871	0
53-40-30003	HOMELAND SECURITY GRANTS	0	0	250,000	0	250,000
53-40-30007	PD SAFETY EQUIPMENT GRANT	0	0	0	18,193	0
53-40-30006	100 CLUB GRANT	20,000	0	0	0	0
53-40-30008	GOVERNOR'S HWY SAFETY GRANT	0	0	0	54,208	0
53-40-31000	DEPT. OF JUSTICE (VESTS)	5,423	0	1,500	1,629	1,500
53-40-35000	EXPENDITURES - FED ASSET FORFT	0	0	0	0	0
53-40-35005	COMMUNICATIONS SYSTEM	127,393	195,607	150,000	352	0
53-40-99901	TRANSFERS TO GENERAL FUND	0	0	0	0	0
TOTAL POLICE SPECIAL REV. & GRANTS EXPENSE:		152,815	195,607	701,500	78,254	251,500

WASTEWATER

The Wastewater Fund provides collection and treatment of all wastewater produced in the City of Bisbee. In addition to maintaining the collection system which consists of thousands of feet of sewer mains, Wastewater staff are responsible for making Blue Stake requests. The Wastewater Treatment Plant is currently operated by Operations Management International (Jacobs) at a cost of \$805,530 per year. Jacobs assumes all costs to operate and makes most repairs to the plant except for the electric bill and maintenance of the solar grid. The City continues to maintain the collection system which includes the pumps and infrastructure throughout the City that carries the wastewater to the treatment plant.

The Wastewater Fund is supported mainly by user fees. These fees cover the operational costs of the department with a small amount of surplus. However, this surplus does not cover the \$1.3 million annual depreciation expense on the Wastewater plant and equipment. As the value of the assets depreciate over time the Wastewater fund balance decreases as show in the graph below.

The Wastewater Department currently consists of three Wastewater Collection Systems Operators. This budget includes the addition of a fourth Wastewater Collection Systems Operator.



FY22-23 TENTATIVE BUDGET

WASTEWATER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
54-30-22511	TINTOWN DRAINAGE PLAN/DESIGN	0	0	0	0	0
54-31-10000	CITY SALES TAX	388,727	451,891	400,000	348,938	413,500
54-36-21000	INTEREST/PENALTIES EARNED	44,243	34,130	40,000	32,103	40,000
54-36-30000	SHUTOFF VALVES & FEES	0	1,825	0	1,025	0
54-36-50000	MISCELLANEOUS REVENUE	12,046	0	1,000	1,408	2,000
54-36-51000	APS SOLAR REIMBURSEMENT - WWTP	28,075	42,414	30,000	27,667	33,500
54-36-53000	TOMBSTONE WW ASSIST CONTRACT	0	0	0	0	0
54-37-10550	USER FEES	2,051,332	2,027,224	2,032,000	1,520,152	2,037,000
54-37-10551	SERVICE CHARGE/PENALTY	17,923	19,070	15,000	13,669	17,330
54-37-10552	HOOK-UP FEES	4,075	4,000	2,000	4,000	4,000
54-37-10553	NEW ACCOUNT FEE	1,300	1,100	1,000	700	1,000
54-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	0	0	0	0
54-38-51000	USE OF FUND BALANCE	0	0	830,300	0	1,038,118
TOTAL WASTE WATER REVENUE:		2,547,721	2,581,653	3,351,300	1,949,662	3,586,448
54-40-11000	SALARIES - GENERAL	132,979	136,515	136,708	101,823	176,480
54-40-11001	OVERTIME - GENERAL	31,883	19,564	15,000	12,041	16,500
54-40-11050	SALARIES - PART TIME	0	0	0	0	0
54-40-11100	F.I.C.A.	10,056	9,258	9,406	6,854	11,965
54-40-11200	MEDICARE	2,352	2,165	2,200	1,603	2,798
54-40-11300	A.S.R.S.	21,607	18,726	18,827	13,969	23,486
54-40-11302	A.S.R.S. PENSION EXPENSE	(34,353)	0	0	0	0
54-40-11500	MEDICAL INSURANCE	16,361	21,787	22,974	15,132	31,654
54-40-11501	STANDARD DISABILITY INSURANCE	354	759	759	470	981
54-40-11502	MEDICAL INS DEPENDENT SUPPL.	96	1,657	2,000	1,400	2,000
54-40-11505	DEFERRED COMP	2,874	2,970	2,962	2,020	3,948
54-40-11510	DENTAL INSURANCE	1,892	2,642	2,689	1,740	3,416
54-40-11600	LIFE INSURANCE	443	460	460	303	592
54-40-11700	WORKERS COMPENSATION	6,100	4,436	4,023	2,917	5,309
54-40-11800	STATE UNEMPLOYMENT	0	727	0	0	0
WASTE WATER PERSONNEL EXPENSE:		192,643	221,666	218,008	160,271	279,129

FY22-23 TENTATIVE BUDGET

WASTEWATER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
54-40-12300	UNIFORMS & CLOTHING	497	300	600	268	600
54-40-12500	RECRUITMENT/EMPLOYEE TESTING	0	0	200	131	200
54-40-13100	BUSINESS TRAVEL	390	244	1,000	200	1,000
54-40-13400	EDUCATION & TRAINING	427	0	2,500	994	3,000
54-40-13500	SUBSCRIPTIONS & DUES	0	299	800	299	1,000
54-40-21000	ELECTRIC	83,717	67,558	81,620	52,216	77,600
54-40-22000	WATER	2,683	2,063	4,000	952	2,000
54-40-24000	PHONES	1,966	2,454	4,200	1,866	3,000
54-40-24001	INTERNET ACCESS FEE	455	80	0	19	0
54-40-31000	PROFESSIONAL FEES	0	0	5,000	0	5,000
54-40-34000	CONTRACT SERVICES	859,519	765,392	786,000	671,699	769,205
54-40-34010	CONTRACT SERVICES-COLLECTIONS	0	25,617	10,000	1,386	59,850
54-40-34100	DOC WORKERS	0	0	0	0	0
54-40-37000	PROPERTY, CASUALTY, LIABILITY	59,220	60,609	43,000	45,773	54,300
54-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	0	5,000	0	5,000
54-40-41500	OFFICE SUPPLIES	0	0	200	0	200
54-40-42020	PRINTING & REPRODUCTION	0	0	200	0	200
54-40-42030	BOOKS & REFERENCE MATERIALS	0	0	500	0	500
54-40-42050	NON CAP ADMIN EQUIP/FURN	1,125	442	1,000	0	1,000
54-40-42060	INVENTORIED TOOLS	6	2,144	1,000	3,178	3,000
54-40-43100	FEES- FUND MANAGEMENT	0	0	0	0	0
54-40-43120	OTHER FEES	(323)	867	800	786	800
54-40-43200	DEBT REFUNDING EXPENSE	0	0	0	0	0
54-40-43300	INTEREST EXPENSE	26,931	0	26,930	0	26,930
54-40-43500	POSTAGE	0	167	150	45	100
54-40-45100	DISPOSABLE EQUIP & TOOLS	3,917	569	3,500	358	2,000
54-40-45200	SAFETY EQUIP & SUPPLIES	394	3,348	3,000	1,358	3,000
54-40-45300	CUSTODIAL SUPPLIES	324	1,217	800	497	1,000
54-40-46000	OPERATIONAL EXPENSES	19,663	13,488	15,000	(639)	18,000
54-40-46541	CHEMICALS	214	834	2,000	945	2,500
54-40-46542	LAB SUPPLIES & TESTING	0	0	0	(598)	0
54-40-46543	MANHOLE, PIPE & FITTINGS	20,242	16,874	20,000	13,435	20,000
54-40-46544	SLUDGE REMOVAL	0	0	0	0	0
54-40-47000	PERMITS & LICENSES	11,866	13,972	18,000	6,000	15,000
54-40-47500	BAD DEBT	2,115	20,760	30,000	0	30,000
54-40-50100	BLDG REPAIR & MAINT	242	193	0	0	0
54-40-55000	EQUIPMENT REPAIR & MAINT	1,290	128,821	130,000	104,357	130,000
54-40-55005	EQUIP REPAIR&MAINT-COLLECTIONS	1,874	20,078	10,000	912	15,000
54-40-55006	PUMP REPAIR & REPLACEMENT	0	7,310	20,000	2,939	20,000
54-40-55010	EQUIPMENT RENTAL	4,265	2,935	5,000	0	5,000
54-40-55100	REPAIR & MAINT - OTHER	4,140	65	5,000	0	4,000
54-40-55200	NON CAP EQUIP PURCHASES	4,282	3,532	5,000	0	6,000
54-40-61000	VEHICLE PARTS & LABOR	6,964	4,765	7,000	2,969	6,000
54-40-62002	TIRES	91	1,161	1,500	319	1,500
54-40-62003	GASOLINE	2,836	7,826	5,000	11,063	3,500
54-40-62004	DIESEL	911	425	3,000	1,218	2,000
54-40-62007	OTHER FLUIDS & LUBRICANTS	0	0	0	0	0
54-40-81000	PRINCIPAL PMTS, LEASE PURCHAS	24,039	32,425	36,000	34,942	43,400
54-40-81500	INTEREST PMTS, LEASE PURCHASE	6,866	9,937	7,000	7,420	5,800

FY22-23 TENTATIVE BUDGET

WASTEWATER

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
54-40-89000	DEPRECIATION EXPENSE	1,256,012	1,278,082	1,250,000	0	1,280,000
54-40-91000	CAPITAL EXPENDITURES	(0)	0	0	0	4,500
54-40-98000	PRINCIPAL PAYMENT - OFFSET	(333,200)	(356,087)	(370,000)	0	(350,000)
54-40-99085	TRANSFERS TO DEBT SERVICE	0	(30,905)	0	0	0
54-40-99086	TRANSFER TO DEBT SERVICE WWP	622,745	619,650	625,023	468,765	625,035
54-40-99090	TRFS TO RESERVES - DSR	16,120	(16,120)	16,120	12,087	16,120
54-40-99099	TRANSFERS TO CAPITAL PROJECTS	0	0	0	0	63,800
54-40-99157	TRANSFER TO P.W. GRANTS	0	31,532	0	0	0
54-40-99998	GF INTERNAL SERVICES	335,442	285,647	310,649	232,983	319,679
TOTAL WASTE WATER EXPENSE:		3,242,912	3,252,236	3,351,300	1,841,414	3,586,448

SANITATION

The Sanitation Fund is responsible for collecting all solid waste in the City and for collecting, processing, and selling recyclable materials. A downturn in the recyclables market has seen a decrease in the revenues from the sale of recyclables. A fee increase was adopted to cover the costs of providing recycling. Fiscal Year 22-23 budget includes lease payments for three sanitation trucks, to replace decommissioned trucks.

The Sanitation Fund consists of nine employees:

- 5 Sanitation Drivers, 4 Full-time/1 Part-time
- 4 Recycle Coordinators, 3 Full-time/1 Part-time



FY22-23 TENTATIVE BUDGET

SANITATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
56-36-11400	RECYCLING REVENUE	2,304	1,725	1,000	2,919	2,000
56-36-11500	RECYCLING ANNUAL PASS	2,437	4,468	6,000	3,656	5,000
56-36-21000	INTEREST/PENALTIES EARNED	0	0	0	0	0
56-37-10550	USER FEES	931,808	978,715	980,000	735,228	976,000
56-37-10551	USERS FEES - RECYCLING	44,675	234,077	230,000	176,723	230,000
56-37-10553	SPECIAL PICK-UP FEES	917	1,495	2,000	615	1,471
56-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	10,990	0	0	0
TOTAL SANITATION REVENUE:		982,141	1,231,469	1,219,000	919,142	1,214,471
56-40-11000	SALARIES - GENERAL	257,468	266,903	271,456	203,501	277,208
56-40-11001	OVERTIME - GENERAL	3,160	6,083	5,000	5,243	9,000
56-40-11050	SALARIES - PART TIME	29,845	14,543	25,578	19,232	26,607
56-40-11100	F.I.C.A.	17,916	17,616	18,726	13,971	19,395
56-40-11200	MEDICARE	4,190	4,120	4,379	3,267	4,536
56-40-11300	A.S.R.S.	31,040	32,969	34,308	25,456	34,832
56-40-11302	A.S.R.S. PENSION EXPENSE	(7,276)	0	0	0	0
56-40-11500	MEDICAL INSURANCE	43,265	40,887	49,410	29,588	45,797
56-40-11501	STANDARD DISABILITY INSURANCE	1,337	1,471	1,471	1,115	1,605
56-40-11502	MEDICAL INS DEPENDENT SUPPL.	2	776	1,000	1,174	1,100
56-40-11505	DEFERRED COMP	6,231	6,389	6,370	4,509	6,552
56-40-11510	DENTAL INSURANCE	3,253	3,576	3,916	2,512	4,006
56-40-11600	LIFE INSURANCE	896	989	989	676	983
56-40-11700	WORKERS COMPENSATION	22,509	16,985	17,368	11,965	16,852
SANITATION PERSONNEL EXPENSE:		413,837	413,305	439,971	322,208	448,473

FY22-23 TENTATIVE BUDGET

SANITATION

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
56-40-12300	UNIFORMS & CLOTHING	781	435	900	0	1,350
56-40-12500	RECRUITMENT/EMPLOYEE TESTING	0	150	200	815	200
56-40-13100	BUSINESS TRAVEL	87	0	500	0	500
56-40-13400	EDUCATION & TRAINING	592	0	500	0	500
56-40-21000	ELECTRIC	1,069	1,098	1,590	658	1,252
56-40-23000	GAS	801	820	700	865	750
56-40-24000	PHONES	4,242	1,746	4,500	2,277	3,500
56-40-24001	INTERNET	624	80	0	214	0
56-40-34000	CONTRACT SERVICES	4,119	5,369	6,000	4,639	5,200
56-40-34100	DOC WORKERS	1,449	0	1,500	0	0
56-40-37000	PROPERTY, CASUALTY, LIABILITY	23,816	26,863	18,000	24,232	23,000
56-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	0	0	0	0
56-40-42040	ADVERTISING	0	0	0	0	0
56-40-42060	INVENTORIED TOOLS	41	1,450	1,000	120	500
56-40-43500	POSTAGE	19	30	0	13	2,000
56-40-45100	DISPOSABLE EQUIP & TOOLS	9	373	500	0	250
56-40-45200	SAFETY EQUIP & SUPPLIES	602	513	2,000	1,223	1,000
56-40-45300	CUSTODIAL SUPPLIES	954	283	1,000	129	400
56-40-46000	OPERATIONAL EXPENSES	2,547	49,480	7,000	18,218	7,000
56-40-46561	COUNTY TIPPING FEE	236,524	238,769	220,000	159,534	220,000
56-40-46562	RECYCLING PROGRAM	22,303	19,283	17,000	16,861	19,500
56-40-47500	BAD DEBT	48,515	17,009	45,000	0	37,000
56-40-50100	BLDG REPAIR & MAINT	0	0	0	0	0
56-40-55000	EQUIPMENT REPAIR & MAINT	0	3,205	1,500	0	1,500
56-40-55200	NON CAP EQUIP PURCHASES	8,601	9,869	65,000	0	40,000
56-40-61000	VEHICLE PARTS & LABOR	18,808	16,967	30,000	1,898	22,000
56-40-62002	TIRES	7,756	8,096	10,000	1,537	8,600
56-40-62003	GASOLINE	1,852	10,187	5,000	9,959	4,000
56-40-62004	DIESEL	19,105	3,574	30,000	14,870	20,000
56-40-81000	PRINCIPAL PAYMENTS	0	260,446	125,500	0	97,220
56-40-81500	INTEREST PAYMENTS	0	3,990	10,400	0	20,900
56-40-89000	DEPRECIATION EXPENSE	18,017	34,387	20,000	0	65,000
56-40-91000	CAPITAL EXPENDITURES	0	0	46,000	37,092	40,000
56-40-95000	RESERVE ACCUMULATION	0	0	22,408	0	100,546
56-40-98000	PRINCIPAL PAYMENT OFFSET	0	(260,446)	(27,500)	0	(97,220)
56-40-99099	TRANSFERS TO CAPITAL PROJECTS	0	0	0	0	20,000
56-40-99998	GF INTERNAL SERVICES	82,830	102,392	112,831	84,627	99,550
TOTAL SANITATION EXPENSE:		919,898	969,723	1,219,000	701,987	1,214,471

Public Works Grants

The Public Works Grants Fund is used to account for grants related to Public Works, outside of General Fund departments, more specifically related to the sewer system. A grant to replace the Old Bisbee Sewer Laterals has been in the works for several years but has never been realized. A grant for the engineering portion of this project in the amount of \$500,000 is being requested at this time. An additional \$500,000 grant is being sought to upgrade the Bisbee effluent to an A+ rating.

FY22-23 TENTATIVE BUDGET

PUBLIC WORKS GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
57-30-22557	OB SEWER LATERALS-ENGINEERING	0	0	0	0	500,000
57-30-22558	BISBEE EFFLUENT UPGRADE TO A+	0	0	0	0	500,000
TOTAL WASTEWATER GRANT REVENUE:		0	0	0	0	1,000,000

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
57-40-22557	OB SEWER LATERALS-ENGINEERING	0	0	0	0	500,000
57-40-22558	BISBEE EFFLUENT UPGRADE TO A+	0	0	0	0	500,000
TOTAL WASTEWATER GRANT REVENUE:		0	0	0	0	1,000,000

QUEEN MINE

The Queen Mine Tour is an enterprise fund which means it operates like a business and is self-supporting without need of assistance from the General Fund. Revenue generated is used to maintain, improve, and expand the program. Funded by the sale of tour tickets and gift shop sales, the Queen Mine entertains over 50,000 visitors a year from all 50 states and from around the world.

The Queen Mine Tour currently consists of 14 employees:

- 1 Full-time Mine Tour Operations Manager
- 1 Full-time Admin Assistant
- 1 Full-time Mine Maintenance Mechanic
- 1 Part-time Gift Shop Attendant
- 1 Full-Time Train Attendant
- 2 Part-time Train Attendants
- 7 Part-time Tour Guides



FY22-23 TENTATIVE BUDGET

QUEEN MINE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
59-31-25000	TAX CREDITS TAKEN	372	3,702	400	547	400
59-34-15001	MERCHANDISE SALES	268,678	378,341	300,000	422,724	420,000
59-34-15010	MAIL ORDER SALES	516	0	0	0	0
59-34-17500	MINE TOURS	359,285	339,346	350,000	472,568	410,000
59-36-11600	OVER/SHORT	(0)	(2)	0	121	0
59-36-15003	VENDING MACHINE SALES	(722)	0	0	0	0
59-38-51000	USE OF FUND BALANCE	0	0	449,161	0	508,639
TOTAL QUEEN MINE REVENUE:		628,129	721,386	1,099,561	895,959	1,339,039
59-40-11000	SALARIES - GENERAL	171,603	140,066	197,124	107,783	152,734
59-40-11001	OVERTIME - GENERAL	1,279	1,080	1,000	536	1,000
59-40-11050	SALARIES - PART TIME	82,854	88,223	167,825	85,633	151,058
59-40-11100	F.I.C.A.	15,812	14,027	22,689	11,790	16,901
59-40-11200	MEDICARE	3,698	3,281	5,416	2,757	4,527
59-40-11300	A.S.R.S.	22,345	20,147	45,414	17,785	30,617
59-40-11301	A.S.R.S - ALT CONTRIBUTION	1,317	76	0	0	0
59-40-11302	A.S.R.S. PENSION EXPENSE	(17,542)	0	0	0	0
59-40-11500	MEDICAL INSURANCE	29,308	24,371	37,765	16,785	26,940
59-40-11501	STANDARD DISABILITY INSURANCE	1,002	889	1,207	622	833
59-40-11502	MEDICAL INS DEPENDENT SUPPL.	132	1,587	2,000	1,119	1,500
59-40-11505	DEFERRED COMP	3,990	3,391	4,869	2,240	3,360
59-40-11510	DENTAL INSURANCE	2,709	2,097	3,487	1,653	2,480
59-40-11600	LIFE INSURANCE	620	525	756	336	504
59-40-11700	WORKERS COMPENSATION	14,253	10,366	14,838	7,817	12,392
59-40-11800	STATE UNEMPLOYMENT	0	3,120	0	923	0
QUEEN MINE PERSONNEL:		333,377	313,245	504,390	257,777	404,846

FY22-23 TENTATIVE BUDGET

QUEEN MINE

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
59-40-12300	UNIFORMS & CLOTHING	71	385	0	647	900
59-40-12500	RECRUITMENT/EMPLOYEE TESTING	683	125	0	107	200
59-40-13100	BUSINESS TRAVEL	1,769	831	2,000	1,572	2,200
59-40-13400	EDUCATION & TRAINING	0	0	1,000	461	1,200
59-40-21000	ELECTRIC	10,297	8,680	13,780	5,541	13,000
59-40-22000	WATER	1,119	959	1,800	689	1,800
59-40-22550	SEWER AND GARBAGE SERV.	4,824	4,917	4,900	3,688	4,900
59-40-23000	GAS/WOOD	1,166	0	2,000	2,652	2,000
59-40-24000	PHONES	2,214	2,424	2,300	1,776	2,300
59-40-24001	INTERNET ACCESS FEE	865	948	870	715	870
59-40-24110	RENTS/LEASES	0	10	1,200	10	1,200
59-40-31000	PROFESSIONAL FEES	0	1,695	1,695	0	1,695
59-40-34000	CONTRACT SERVICES	1,562	873	1,600	576	1,600
59-40-34100	DOC WORKERS	2,210	0	3,700	1,611	3,700
59-40-36000	MAINTENANCE & SUPPORT AGREEMNTS	0	0	800	0	800
59-40-37000	PROPERTY, CASUALTY, LIABILITY	28,859	25,401	36,000	0	36,000
59-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	0	500	0	500
59-40-41000	DISPOSABLE EQUIPMENT/TOOLS	0	0	0	0	0
59-40-41500	OFFICE SUPPLIES	3,002	2,786	3,000	4,183	4,400
59-40-42020	PRINTING & REPRODUCTION	35	0	1,000	0	1,200
59-40-42040	ADVERTISING	12,186	2,357	25,000	1,438	25,000
59-40-42050	NON CAP ADMIN EQUIP/FURN	3,863	0	1,000	804	3,500
59-40-42060	INVENTORIED TOOLS	0	222	1,000	1,982	2,500
59-40-43110	CREDIT CARD FEES	17,619	20,112	20,000	23,957	26,000
59-40-43500	POSTAGE	393	66	200	0	200
59-40-45100	DISPOSABLE EQUIP & TOOLS	963	87	1,200	108	1,200
59-40-45200	SAFETY EQUP & SUPPLIES	5,026	910	6,000	5,712	6,000
59-40-45300	CUSTODIAL SUPPLIES	1,469	3,560	3,000	2,345	3,700
59-40-46000	OPERATIONAL EXPENSES	3,345	1,337	3,000	93	3,000
59-40-46030	CONCESSION SUPPLIES	3,319	0	0	0	0
59-40-46591	MERCHANDISE	115,499	162,094	160,000	200,609	220,000
59-40-55000	EQUIPMENT REPAIR & MAINT	10,061	3,878	10,000	5,985	11,000
59-40-55100	REPAIR & MAINT - OTHER	4,792	2,429	25,000	15,574	25,000
59-40-61000	VEHICLE PARTS & LABOR	29	32	1,000	214	1,000
59-40-62003	GASOLINE	364	338	800	1,016	1,200
59-40-62004	DIESEL	0	0	150	0	200
59-40-63000	USE OF EMERGENCY RESERVES	0	0	150,000	0	250,000
59-40-89000	DEPRECIATION EXPENSE	7,859	0	8,000	0	0
59-40-91000	CAPITAL EXPENDITURES	0	0	0	0	135,000
59-40-99099	TRANSFERS TO CAPITAL PROJECTS	0	0	0	0	21,720
59-40-99998	GF INTERNAL SERVICES	93,254	98,081	101,676	76,257	117,508
TOTAL QUEEN MINE EXPENSES:		672,092	658,778	1,099,561	618,097	1,339,039

MISCELLANEOUS GRANTS

This budget reflects grants not accounted for elsewhere in the budget. It is currently being used to account for various Library Grants and the Bisbee Bikeways program.

FY22-23 TENTATIVE BUDGET

MISCELLANEOUS GRANTS

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
78-30-23008	LIBRARY LSTA GRANT, FED THRU AZ	0	4,000	40,000	0	0
78-30-23011	LIBRARY - BAC GRANT	0	0	500	0	500
78-30-23012	FREEPORT SANJOSE LIBRARY ANNEX	0	0	40,000	0	0
78-30-23013	LSTA SANJOSE LIBRARY ANNEX	0	4,000	40,000	0	0
78-30-23014	LIBRARY GRANT-SHPO	0	20,000	0	0	0
78-30-23016	FY21 ARPA ALLOTMENT-LIBRARY	0	2,165	0	15,451	0
78-30-23112	LIBRARY GRANTS	0	0	250,000	0	250,000
78-30-23113	SCIENCE CENTER GRANT	20,669	3,856	0	0	0
78-30-23114	LSTA-ANNEX PATIO	0	0	0	15,180	0
78-30-23116	WATER HARVESTING GRANT-ANNEX	0	0	0	2,000	0
78-30-23117	CQ LIBRARY VERANDA PROJECT	0	0	0	70,000	0
78-30-23118	LIBRARY STORYWALK GRANT	0	0	0	14,000	0
78-30-23203	BISBEE BIKEWAYS GRANT	0	50,000	0	(50,000)	0
78-30-22304	BISBEE BIKEWAYS PHASE II	0	0	0	0	5,500,000
78-30-79000	MISCELLANEOUS GRANTS	0	0	250,000	0	250,000
78-38-99966	TRANSFERS FROM GEN FUND	0	13,238	0	0	0
TOTAL MISCELLANEOUS GRANTS REVENUE:		20,669	97,260	620,500	66,631	6,000,500
78-40-23008	LIBRARY LSTA GRANT, FED THRU AZ	(2,827)	3,703	40,000	183	0
78-40-23011	LIBRARY - BAC GRANT	0	0	500	0	500
78-40-23012	FREEPORT SANJOSE LIBRARY ANNEX	14,195	2,667	40,000	0	0
78-40-23013	LSTA SANJOSE LIBRARY ANNEX	9,187	3,224	40,000	0	0
78-40-23014	LIBRARY GRANT-SHPO	0	33,238	0	0	0
78-40-23016	FY21 ARPA ALLOTMENT-LIBRARY	0	2,165	0	15,737	0
78-40-23112	LIBRARY GRANTS	0	0	250,000	0	250,000
78-40-23113	SCIENCE CENTER GRANT	20,143	3,856	0	0	0
78-40-23114	LSTA-ANNEX PATIO	0	0	0	9,244	0
78-40-23117	CQ LIBRARY VERANDA PROJECT	0	0	0	17,075	0
78-40-23118	LIBRARY STORY WALK GRANT	0	0	0	5,284	0
78-40-23203	BISBEE BIKEWAYS GRANT	0	50,000	0	0	0
78-40-23204	BISBEE BIKEWAYS PHASE II	0	0	0	0	5,500,000
78-40-79000	MISCELLANEOUS GRANTS	0	0	250,000	0	250,000
TOTAL MISCELLANEOUS GRANTS EXPENSE:		40,698	98,853	620,500	47,523	6,000,500

AMERICAN RESCUE PLAN ACT (ARPA) FUND

This fund was setup in FY22 to account for the \$872,500 received from the ARPA Grant to more clearly track and record how these funds are being spent for transparency and for Federal reporting purposes. As funds from this grant are expended the revenue is moved from the General Fund into the ARPA fund. At the end of FY22 any remaining ARPA balance will be moved into this fund to make the balance available for spending.

In FY23 an additional \$872,500 will be received. Exact uses of these funds have not been determined at this time. The City has until December 31st, 2026 to spend all funding.

FY22-23 TENTATIVE BUDGET

AMERICAN RESCUE PLAN ACT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
79-30-10000	ARPA ALLOTMENT FY22	0	0	0	295,183	0
79-30-20000	ARPA ALLOTMENT FY23	0	0	0	0	872,524
79-38-99010	TRANSFER FROM GENERAL FUND	0	0	0	0	0
TOTAL ARPA REVENUE:		0	0	0	295,183	872,524
79-40-10000	CQCH GRANT	0	0	0	31,352	0
79-40-10001	FIRE DEPT. LIFEPAK DEFIB	0	0	0	40,246	0
79-40-10002	BISBEE RESTORATION MUSEUM	0	0	0	13,200	0
79-40-10003	VFW POST 836 GRANT	0	0	0	4,600	0
79-40-10004	COMM. MONTESSORI SCHOOL	0	0	0	5,700	0
79-40-10005	THE BISBEE WOMAN'S CLUB GRANT	0	0	0	4,830	0
79-40-10006	CENTRAL SCHOOL PROJECT GRANT	0	0	0	4,830	0
79-40-10007	BISBEE SENIOR ASSOC. GRANT	0	0	0	2,685	0
79-40-10008	COALITION FOR THE HOMELESS	0	0	0	8,714	0
79-40-10009	BISBEE SCIENCE CENTER GRANT	0	0	0	8,114	0
79-40-10010	HEALTHY BISBEE INC. GRANT	0	0	0	3,142	0
79-40-10011	BISBEE PRIDE, INC. GRANT	0	0	0	3,417	0
79-40-10012	BISBEE VOGUE, INC. GRANT	0	0	0	1,583	0
79-40-10013	FRIENDS OF BISBEE ANIMAL SHELTER	0	0	0	7,667	0
79-40-10024	KIWANIS CLUB OF BISBEE GRANT	0	0	0	4,830	0
79-40-10025	ST. VINCENT DE PAUL BISBEE	0	0	0	1,000	0
79-40-10026	THE BISBEE BLOOMERS GRANT	0	0	0	4,000	0
79-40-10027	BISBEE COMMUNITY CHORUS	0	0	0	2,400	0
79-40-10028	BISBEE ROTARY CLUB GRANT	0	0	0	3,000	0
79-40-10029	BHS ATHLETES FUND ORG. GRANT	0	0	0	4,800	0
79-40-10030	BISBEE COMMUNITY Y, INC. GRANT	0	0	0	11,056	0
79-40-10031	MINING & HISTORICAL MUSEUM	0	0	0	5,350	0
79-40-10032	BISBEE HOLISTIC WELLNESS CTR.	0	0	0	1,857	0
78-40-10033	AEDS FOR CITY BUILDINGS	0	0	0	8,850	0
79-40-10034	POOL DECK	0	0	0	37,710	0
79-10-10035	CITY HALL DEMOLITION	0	0	0	70,250	0
79-10-20001	FY23 ARPA EXPENSES	0	0	0	0	872,524
TOTAL ARPA EXPENSE:		0	0	0	295,183	872,524

DEBT SERVICE FUND

This fund accounts for the accumulation of resources and payment of debt related to the General Fund and Streets Fund. Currently the only debt accounted for in this fund is a \$13,400 annual lease payment for Caterpillar Equipment.

FY22-23 TENTATIVE BUDGET

DEBT SERVICE FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
85-38-99010	TRANSFER FROM GFUND ADMIN/GEN	0	0	0	0	5,200
85-38-99021	TRANSFERS FROM STREETS FUND	0	13,349	0	0	25,400
85-38-99054	TRANSFER FROM WASTE WATER	0	(30,905)	0	0	0
TOTAL DEBT SERVICE REVENUE:		0	(17,556)	0	0	30,600
85-70-81000	PRINCIPAL PMTS, LEASE PURCHAS	0	11,136	0	11,469	29,050
85-70-81500	INTEREST PMTS, LEASE PURCHASE	0	2,213	0	1,880	1,550
TOTAL DEBT SERVICE EXPENSE:		0	13,349	0	13,349	30,600

DEBT SERVICE WASTEWATER TREATMENT PLANT

This fund accounts for the accumulation of resources and payment of debt related to the Wastewater Treatment Plant and includes the annual debt payments to WIFA for the Solar Loan and US Bank for the Wastewater Treatment Plant Debt Restructure.

FY22-23 TENTATIVE BUDGET

DEBT SERVICE FUND - WASTE WATER TREATMENT PLANT

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
86-36-21000	INTEREST INCOME	4,183	56	70	30	50
86-38-99000	TRANSFERS IN - DEBT SERVICE	622,745	619,650	625,023	468,765	625,035
86-38-99010	TRF IN--DEBT SERVICE RESERVES	16,120	(16,120)	16,120	12,087	16,120
TOTAL DEBT SVC FUND - WWTP REVENUE:		643,048	603,586	641,213	480,882	641,205
86-40-98010	RESERVE ACCUMULATION	0	0	16,190	0	16,172
86-80-81000	PRINCIPAL PAYMENTS	309,161	323,662	335,208	335,208	347,800
86-80-81500	INTEREST PAYMENTS	307,894	295,988	289,815	141,820	277,233
TOTAL DEBT SVC FUND - WWTP EXPENSE:		617,056	619,650	641,213	477,028	641,205

YOUTH FUND

The Youth Fund was established as a permanent fund with \$103,000 in proceeds from the sale of properties known as the Old Police Station and Old Fire Station. The fund must maintain the principal of \$103,000. The interest income and fund balances from previous year's activity that exceeds the \$103,000 may be budgeted for expenditures consistent with the purposes of this fund.

This fund has approximately \$32,000 available to spend on projects designated by the Youth Council. No money has been spent from this fund in several years.

FY22-23 TENTATIVE BUDGET

YOUTH FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
89-36-21000	INTEREST INCOME	2,114	158	1,500	65	1,500
89-36-50010	FUND RAISING PROCEEDS	0	0	1,000	0	1,000
89-36-99925	USE OF FUND BALANCE	0	0	7,500	0	7,500
TOTAL YOUTH FUND REVENUE:		2,114	158	10,000	65	10,000
89-40-50000	AUTHORIZED EXPENDITURES	0	0	2,000	0	2,000
89-40-90000	CAPITAL EXPENDITURES	0	0	8,000	0	8,000
TOTAL YOUTH FUND EXPENSE:		0	0	10,000	0	10,000

BISBEE BUS FUND

The Bisbee Bus operations are funded through the Arizona Department of Transportation's (ADOT) 5311 program, a SEAGO AAA grant, and bus fares. The costs of the bus program are not 100% reimbursable by ADOT or SEAGO, General Funds are utilized for grant match to cover this revenue shortfall.

The day-to-day operations of the Bisbee Bus are contracted through the City of Douglas which provides drivers, safety training, and oversight of operations, ridership, marketing, and administration. The Bisbee Bus runs a fixed route deviated service Monday through Friday 6:00 a.m. to 6:20 p.m. and Saturdays from 9:00 a.m. to 3:35 p.m. This service is provided year-round except for holidays. The route includes Old Bisbee, Warren, Saginaw, Tintown, San Jose, and Naco. On weekdays, the bus makes 10 round trips per day and runs an early morning commuter route. Saturdays the bus makes 4 round trips. Cost to ride the bus is \$1.00 for adults, \$0.50 for seniors, and \$0.25 for students. Assistance is available for seniors and disabled riders to obtain reduced fare passes.

FY22-23 TENTATIVE BUDGET

BISBEE BUS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
96-30-50000	ADOT GRANT	0	102,058	0	0	0
96-30-50045	SEAGO TRANSPORTATION	28,000	26,933	28,000	11,472	30,000
96-30-50050	BUS LOCAL SHARE	9,327	0	14,000	9,578	14,000
96-30-50060	FEDERAL SHARE	210,997	275,180	210,000	141,071	269,837
96-30-50999	OTHER REVENUE	0	0	80,000	0	0
96-36-11087	INSURANCE REIMBURSEMENTS	0	0	0	0	0
96-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	0	0	0	0
96-38-99010	TRANSFERS FROM GEN FUND	30,000	38,914	35,050	0	43,213
TOTAL BISBEE BUS FUND REVENUE:		278,324	443,085	367,050	162,121	357,050
96-40-11000	SALARIES - GENERAL	0	0	0	0	0
96-40-11050	SALARIES - PART TIME	0	0	0	0	0
96-40-11990	COMBINED ERE	0	0	0	0	0
BISBEE BUS FUND PERSONNEL EXPENSE:		0	0	0	0	0
96-40-37000	PROPERTY, CASUALTY, LIABILITY	0	10,824	5,000	5,323	5,000
96-40-41505	ADMIN MISC EXPENSES	320	31	2,000	67	2,000
96-40-41606	CONTRACTOR OPERATING EXPENSES	218,114	181,144	215,000	156,953	215,000
96-40-41607	CITY OPERATING EXPENSE	21,912	10,027	25,000	13,453	25,000
96-40-43500	POSTAGE	9	1	50	35	50
96-40-52500	PROPERTY, CASUALTY, LIABILITY	5,124	0	0	0	0
96-40-62000	FUEL & LUBRICANTS	21,759	20,151	30,000	21,927	30,000
96-40-70000	DE MINIMUS INDIRECT COSTS	0	0	10,000	0	0
96-40-91000	CAPITAL EXPENDITURES	10,206	102,058	80,000	11,535	80,000
96-40-99010	TRANSFER TO GENERAL FUND	0	0	0	0	0
TOTAL BISBEE BUS FUND EXPENSE:		277,444	324,235	367,050	209,292	357,050

CAPITAL IMPROVEMENTS FUND

The Capital Improvements Fund was established by City Council to receive monies from the sale of City assets, principally land owned by the City and determined to be surplus property. By ordinance, the proceeds from the sale of City assets are required to be placed in the Capital Improvements Fund. The Capital Improvements Fund is used to account for the financial resources to be used for the acquisition or construction of major capital facilities. Sources of funding may also include transfers from the General Fund, Special Revenue Funds, Enterprise Funds, or grant funding, along with the use of reserves where appropriate.

The \$2,000,000 from insurance reimbursement from the City Hall fire is included in this department's budgeted revenue and expense for FY22-23 along with a portion of the current fund balance, expected proceeds from the sale of the Hillcrest, and transfers in from Enterprise Funds. These combined revenues are to cover the cost of the new City Hall.

FY22-23 TENTATIVE BUDGET

CAPITAL IMPROVEMENTS FUND

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	2019-20 ACTUAL	2020-21 ACTUAL	2021-22 BUDGET	MAR 2022 YTD ACTUAL	2022-23 PROPOSED
99-30-50999	MISC. INCOME	6,000	600	0	34,400	0
99-36-50013	SALE OF HILLCREST	0	0	0	0	600,000
99-38-51000	USE OF RESERVES	0	0	2,150,000	0	668,000
99-38-99010	TRANSFERS FROM GENERAL FUND	0	0	0	0	2,000,000
99-38-99020	TRANSFERS FROM VISITOR CENTER	0	0	0	0	20,000
99-38-99021	TRANSFERS FROM STREETS	0	0	0	0	20,540
99-38-99054	TRANSFERS FROM WASTE WATER	0	0	0	0	63,800
99-38-99056	TRANSFERS FROM SANITATION	0	0	0	0	20,000
99-38-99059	TRANSFERS FROM QUEEN MINE	0	0	0	0	21,720
TOTAL CAPITAL IMPROVEMENT FUND REVENUE:		6,000	600	2,150,000	34,400	3,414,060
99-40-05409	CITY HALL BUILDING	0	0	2,000,000	33,117	3,414,060
99-40-05410	AFFORDABLE HOUSING	0	0	0	0	0
99-40-05411	SENIOR CENTER REPAIRS	0	0	150,000	0	0
TOTAL CAPITAL IMPROVEMENT FUND EXPENSE:		0	0	2,150,000	33,117	3,414,060
TOTAL REVENUE ALL FUNDS:		14,676,118	14,931,717	22,751,658	11,831,973	68,771,446
TOTAL EXPENSES ALL FUNDS:		15,022,928	15,115,104	22,751,658	10,249,408	68,771,446
TOTAL REVENUE OVER EXPENSES ALL FUNDS:		(346,810)	(183,387)	0	1,582,565	0



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: **May 3, 2022**

Regular Special

DATE ACTION SUBMITTED: April 28, 2022

REGULAR **CONSENT**

TYPE OF ACTION:

RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE NOTICE OF INTENT TO ADOPT ORDINANCE O-22-09, ACCEPTING THE TRANSFER OF REAL PROPERTY FROM SOUTHEAST ARIZONA RENOVATIONS LLC, LOCATED AT 601 MELODY LANE, LOTS 1 THROUGH 56, SIERRA COBRE ESTATES

FROM: Stephen Pauken, City Manager

RECOMMENDATION: Approve the Ordinance O-22-09

PROPOSED MOTION: I move that we approve the Notice of Intent to adopt Ordinance O-22-09, Accepting the transfer of real property from Southeast Arizona Renovations LLC, located at 601 Melody Lane, Lots 1 through 56 Sierra Cobre Estates.

DISCUSSION:

Southeast Arizona Renovations, LLC wishes to transfer ownership of the properties located at 601 Melody Lane or lots 1 through 56, Sierra Cobre Estates, to the City of Bisbee.

The City of Bisbee could acquire the real property for the purpose of community development activity.

FISCAL IMPACT: STBD

DEPARTMENT LINE ITEM ACCOUNT: Multiple Impacts

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: *Ashlee Coronado* for
Ashlee Coronado
City Clerk

Reviewed by: *Stephen Pauken*
Stephen Pauken
City Manager

**NOTICE OF INTENT
ORDINANCE O-22-09**

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AUTHORIZING THE ACCEPTANCE OF A TRANSFER OF REAL PROPERTY LOCATED AT 601 MELODY LANE, BSIBEE, FROM SOUTHEAST ARIZONA RENOVATIONS LLC TO THE CITY OF BISBEE

WHEREAS, the City is authorized to acquire property, or interests in such property, as its best interests may require by ordinance, pursuant to Sections 1.03(b) and 7.05 (h) of the Bisbee City Charter; and

WHEREAS, Southeast Arizona Renovations, LLC has offered to convey to the City of Bisbee a parcel of real property owned by Southeast Arizona Renovations, LLC to be used for the purpose of community development activity; and

WHEREAS, this property within the City of Bisbee, AZ, may prove to be useful community development activity in the future; and

WHEREAS, it is in the best interests of the City of Bisbee and its citizens to accept this property as offered; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS FOLLOWS:

That an execution of transfer by Special Warranty Deed for the property described therein is hereby approved and the City Clerk is authorized to record such deed with the Cochise County Recorder on behalf of the City of Bisbee.

Parcel 102-30-120 THROUGH 102-30-176

The surface to a depth of 100.00 feet immediately beneath the surface of the following described property:

Lots 1 through 56, inclusive, and Tract A, SIERRA COBRE ESTATES, according to the plat of record in Book 15 of Maps, page 72, records of Cochise County, Arizona.

EXCEPT all minerals, including oil and gas, as reserved in instrument recorded in Docket 292, page 355, records of Cochise County, Arizona.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this _____ day of _____, 2022.

APPROVED:

Ken Budge, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joseph D. Estes, City Attorney
Gust Rosenfeld, P.L.C.



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 3rd, 2022

Regular Special

DATE ACTION SUBMITTED: <u>April 26th, 2022</u>			
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>		
TYPE OF ACTION:			
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>	FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: Discussion and possible approval to go out to bid for on call Engineering services to include, but not limited to Structural, Mechanical, Environmental, Highway, Civil.			

FROM: Matthew Gurney, Public Works Director

RECOMMENDATION: Recommend Approval

PROPOSED MOTION: I move to approve to go out to bid for on call Engineering services to include, but not limited to Structural, Mechanical, Environmental, Highway, Civil.

DISCUSSION

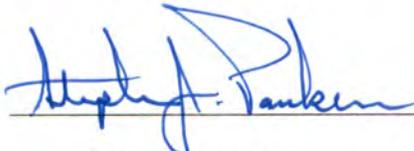
The Public Works Department requests approval to go out to bid for on call Engineering services to include, but not limited to Structural, Mechanical, Environmental, Highway, Civil.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: 
Matthew Gurney

Reviewed by: 
Stephen Pauken



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 3rd, 2022

Regular Special

DATE ACTION SUBMITTED: <u>April 26th, 2022</u>	
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: Discussion and possible approval to purchase a Landa Pressure Washer in the amount of \$7,462 to be used by all Public Works Departments	

FROM: Matthew Gurney, Public Works Director

RECOMMENDATION: Recommend Approval

PROPOSED MOTION: I move to approve the purchase of a Landa Pressure Washer in the amount of \$7,462.00

DISCUSSION

The Public works department has had the last pressure washer for at least 15 years, and it has been repaired multiple times. It is no longer worth repairing. The Landa Pressure washers have been great for what Public Works needs to clean our fleet of vehicles, garbage trucks and vehicle parts. This unit would be used by all departments of Public Works.

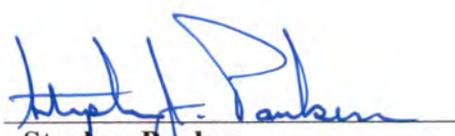
FISCAL IMPACT: \$7,462.25

DEPARTMENT LINE ITEM ACCOUNT:	Streets 21-40-55200 - \$2,487.42
	Sanitation 56-40-55200 - \$2,487.42
	Collections 54-40-55200 - \$2,487.42

BALANCE IN LINE ITEM IF APPROVED:	Streets 21-40-55200 - \$3,792.34
	Sanitation 56-40-55200 - \$62,512.58
	Collections 54-40-55200 - \$2,512.58

Prepared by: 

 Matthew Gurney
 Public Works Director

Reviewed by: 

 Stephen Pauken
 City Manager

BOYD

EQUIPMENT CENTER

TODD MCGEE
3625 SOUTH COUNTRY CLUB
TUCSON, ARIZONA 85713-6207
(520) 792-2244 + (520) 792-3755 FAX
todd@boydco.com

City of Bisbee

4-26-2022

Quote Valid 30 Days

PROPOSAL FOR LANDA EQUIPMENT PACKAGE

MHC4-35224E- BELT DRIVE

PRESSURE WASHER SPECIFICATIONS:

Discharge	3.8 GPM
Pressure	3500 PSI
Gas Engine	14 HP Vanguard 13HP Electric Start
Burner	Diesel Fuel (10 Gallon Tank)
Pump RPM	1725

Unit Dimensions 52" L x 29" W x 45" H – 600 LBS

DRIVES/PUMPS:

Direct drive system with heavy duty pump, with frame stand to prevent pump tension. Ceramic plunger, oil bath crankcase type with forged brass head. Pump bypass loop shall be equipped with 140 degree thermal relief valve.

UNLOADER VALVE:

Each pump shall be equipped with adjustable flow actuated unloader valve suitable for single gun operation rated for 4500 psi and 4.2 gpm. This is to prevent trapped spike pressure in hose and gun.

FRAME:

Unit shall be surrounded/protected by a frame assembly. Power platform cushioned by 10 vibration isolators to minimize frame stress. Components to be located for service/inspection accessibility. All painted material will be painted with an epoxy powder coating.

CONTROLS/GAUGES

Unit shall have chassis with the following:

- . Lexan operating instructions and safety information in English and Spanish, attached by a high strength adhesive.
- . Magnetic motor control with overload protection
- . All controls on machine are to be located in a NEMA 4X enclosure on the machine to protect from moisture.

BURNER:

Coil is made with 180' of ½" Schedule 80 pipe. Cold rolled to ensure quality. Burner is heavy duty fuel efficient Beckett Burner

HOSES:

Hoses are R1 3/8" with a pressure rating of 4000 psi. Hose built with Tuffskin wrap to handle severe conditions and the most durable life expectancy.

SAFETY FEATURES:

Landa equipment is designed with safety in mind. The equipment is equipped with a rupture disk, thermal pump protector, flow switch, and unloader valve to ensure the safety of the equipment and longevity as well.

PRICE MHC4-35224E-Belt:

\$9,950.00

Customer Discount – Municipality

-\$2,487.75

PRICE MHC4-35224E-Belt:

***Does Not include tax, 6.1% if Applicable**

\$7,462.25*

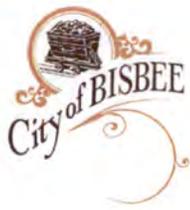
PAYMENT TERMS –

Net 30 with PO

WARRANTY:

7 Year Crank Case Pump, Lifetime Brass Manifold, 5 year Coil, 1 year parts & Labor, full replacement parts warranty.





REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 3, 2022

DATE ACTION SUBMITTED: April 26, 2022

REGULAR **CONSENT**

TYPE OF ACTION:
RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: Discussion and possible approval of updates to the Job Descriptions for the Copper Queen Mine Tour.

FROM: Joelle Landers, Personnel Director

RECOMMENDATION: Approval

PROPOSED MOTION: I move to approve the updates to the Job Descriptions for the Copper Queen Mine Tour.

DISCUSSION:

All City of Bisbee job descriptions were reviewed, and proposed updates are being presented to Mayor and Council. This evening we are discussing the Copper Queen Mine Tour.

The Job Description updates as well as the additionally requested back up documentation was presented to the Civil Service Commission at a Special Session meeting on Wednesday, March 23, 2022. The CSC recommended moving forward with the job description updates including the starting rates of pay as listed for the Copper Queen Mine Tour. The recommendations were unanimous with one member abstaining.

Positions in the Copper Queen Mine Tour are currently at or above the starting salary start for their respective update except for 2 employees. The fiscal impact for the 2 employees for FY23 is attached.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Joelle Landers

Reviewed by: Stephen J. Danker

POSITION TITLE	JOB CODE	FLSA	CLASSIFICA	SALARY RANGE (Start)	SALARY RANGE (End)	HOURLY RANGE (Start)	HOURLY RANGE (End)	PROPOSED START RATE	PROPOSED PAY RANGE - START	PROPOSED PAY RANGE - HIGH	BISBEE CURRENT	MKT. ANALYSIS AVERAGE	Market Source (N/A AZ League Salary Survey)
Manager, Mine Operations	2130	Exempt	Non-Classifi	\$ 33,007.00	\$ 49,510.00	\$ 15.87	\$ 23.80	\$ 25.00	\$ 52,000.00	\$ 68,503.00	\$ 57,054	\$56,000 - \$78,000	Nat'l. Rec. & Park Assoc.
Mine Maintenance Mechanic	2150	Non-Exempt	Classified	\$ 24,542.00	\$ 36,813.00	\$ 11.80	\$ 17.70	\$ 15.00	\$ 31,200.00	\$ 43,471.00			
Gift Shop Attendant	2160	Non-Exempt	Classified	\$ 21,163.00	\$ 31,744.00	\$ 10.17	\$ 15.26	\$ 15.00	\$ 31,200.00	\$ 41,781.00			
Mine Tour Guide	2170	Non-Exempt	Classified	\$ 21,163.00	\$ 31,744.00	\$ 10.17	\$ 15.26	\$ 15.00	\$ 31,200.00	\$ 41,781.00			
Mine Tour Train Attendant	2180	Non-Exempt	Classified	\$ 8.77	\$ 13.16	\$ 8.77	\$ 13.16	\$ 15.00	\$ 31,200.00	\$ 41,781.00			
Mine Maintenance Apprentice	2140	Non-Exempt	Classified	\$ 20,647.00	\$ 30,970.00	\$ 9.93	\$ 14.89	\$ 15.00	\$ 31,200.00	\$ 41,523.00			

DEPARTMENT	HOURLY RATE	STATUS			Salary	ERE's	
Public Works	\$ 14.00	R	\$ 15.00	\$ 1.00	\$ 2,080.00	\$ 495.00	\$ 2,575.00
Public Works	\$ 14.00	R	\$ 15.00	\$ 1.00	\$ 2,080.00	\$ 495.00	\$ 2,575.00
							\$ 5,150.00
							Fiscal Impact



Job Description

TITLE:	Manager, Mine Operations	JOB CODE:	2130
DEPARTMENT:	Community Development	FLSA:	Exempt
SALARY RANGE:	<u>\$52,000 – 68,500 (FULL TIME)</u> <u>\$33,007 – \$49,510</u>	CLASSIFICATION:	Classified
PREPARED:	October 2004	UPDATED:	<u>March 2010</u> <u>April 2022</u>

Summary: Under general direction, plans, organizes and schedules the operations and staff of the Queen Mine Tour; trains staff to conduct safe and interesting tours; supervises maintenance of the mine facilities and equipment; ensures the safety of the tour operations and patrons.

ESSENTIAL FUNCTIONS: As defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills, and other characteristics. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

Representative Job Duties: *The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Plans, organizes and supervises employees conducting tours and maintaining the facilities; schedules staff to meet established priorities and staffing needs; performs employee evaluations; conducts interviews; recommends promotions, disciplinary actions and terminations; provides employee training and maintains various personnel records.
- Checks the mine and tour area for safety on a daily basis; reviews inspection reports prepared by staff; makes visual check of track; inspects motor, batteries and mancars for safe operation; inspects and repairs mine lamps; corrects any unsafe conditions immediately.
- Provides monthly safety training to staff; ensures full understanding of safety procedures and appropriate safety precautions; observes and assists with the safety instructions to visitors, including lamps, jackets and belts.
- Provides training and direction to tour guides to ensure that the tour is interesting to patrons; observes tour guides and provides additional information as required; conducts tours as needed.
- Plans, prioritizes and inspects preventive maintenance on the Queen Mine Tour facilities and associated equipment; evaluates the status of equipment and facilities, and schedules major repairs on and replacements of key equipment.
- Prepares annual budget for the mine tours; monitors expenses to meet budget targets.
- Orders merchandise, supplies and equipment for the tour gift shop; determines price and oversees operation of the shop; prepares daily reports of revenue from the gift shop and the tour; prepares payroll timesheets.
- Oversees Department of Corrections inmates assigned to building and mine maintenance work; schedules tour guides to appropriate maintenance tasks.
- Ensures that equipment and facilities are properly maintained and kept in proper and safe working condition; ensures that all assigned personnel understand and observe all safety rules and regulations.

Job Description

Manager, Mine Operations

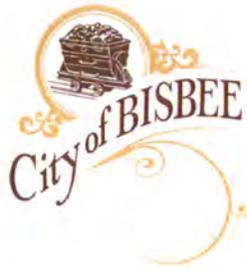
Equipment and Tools Utilized:

- Equipment utilized includes computerized and standard office equipment.

Reasonable accommodations will be made for those able to perform the essential functions of the job with or without accommodation.

Approved by Mayor and Council on ~~May 18, 2010~~

City of Bisbee is an equal employment opportunity employer.



Job Description

TITLE:	Mine Maintenance Mechanic	JOB CODE:	2150
DEPARTMENT:	Community Development	FLSA:	Non-Exempt
SALARY RANGE:	\$31,200 – 43,200 (FULL TIME)	CLASSIFICATION:	Classified
	Minimum Wage (PART TIME)		
<u>SALARY START</u>	\$24,542—\$36,813		
PREPARED:	October 2004	UPDATED:	April 2022 March 2010

Summary: Under general supervision, maintains the facilities and equipment at the Queen Mine; performs routine preventive and major repairs on the tour trains; repairs and renovates the internal and external tour areas to ensure the safety of occupants and visitors.

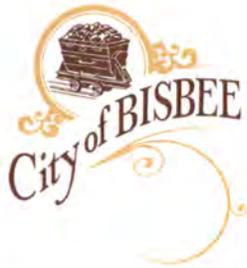
ESSENTIAL FUNCTIONS: *As defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills, and other characteristics. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.*

Representative Job Duties: *The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Plans, prioritizes and completes preventive maintenance on the Queen Mine Tour facilities and associated equipment; evaluates the status of equipment and facilities, and schedules major repairs on and replacements of key equipment.
- Provides instruction and work direction to Department of Corrections inmates assigned to building and mine maintenance work; provides work direction to tour guides available for maintenance tasks.
- Ensures that tools and equipment are properly maintained and kept in proper and safe working condition; ensures that all assigned personnel understand and observe all safety rules and regulations.
- Inspects the Queen Mine and associated facilities and equipment; inspects the tour trains to determine the most cost-effective means of maintenance, repair or replacement.
- Conducts daily safety inspections of the facilities and equipment; removes unsafe equipment from service and closes any unsafe areas within the mine; notifies management of all safety concerns.
- Plans, oversees and conducts the maintenance of the interior mine structure; identifies the need for and schedules timber replacements; bars down loose rock in tunnels; and repairs and replaces unsafe tour train components and rail track sections.
- Conducts Mine Tours.
- Opens and closes mine tour facilities as needed.
- Performs other related duties as assigned.

Required Knowledge and Skills:

- Moderate degree of knowledge of City policies and procedures or equivalent knowledge of and experience in understanding and applying similar policies and procedures of another employer.
- High degree of knowledge of equipment, materials and methods used in the maintenance repair of



Job Description

TITLE:	Mine Maintenance Apprentice	JOB CODE:	2140
DEPARTMENT:	Community Development	FLSA:	Non-Exempt
SALARY RANGE:	\$31,200 – 43,200 (FULL TIME)	CLASSIFICATION:	Classified
	Minimum Wage (PART TIME)		
SALARY START	\$20,647 – \$30,970		
PREPARED:	July 2012	UPDATED:	August 2012 April 2022

Summary: Under close supervision, assists in maintaining the facilities and equipment at the Queen Mine; aids in performing routine preventive and major repairs on the tour trains; repairs and renovates the internal and external tour areas to ensure the safety of occupants and visitors.

ESSENTIAL FUNCTIONS: As defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills, and other characteristics. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

Representative Job Duties: *The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Provides assistance with plans, prioritizing and completing preventive maintenance on the Queen Mine Tour facilities and associated equipment; evaluating the status of equipment and facilities, and scheduling major repairs on and replacements of key equipment.
- Provides instruction and work direction to Department of Corrections inmates assigned to building and mine maintenance work; provides work direction to tour guides available for maintenance tasks.
- Ensures that tools and equipment are properly maintained and kept in proper and safe working condition; ensures that all assigned personnel understand and observe all safety rules and regulations.
- Provides assistance with inspecting the Queen Mine and associated facilities and equipment; inspects the tour trains to determine the most cost-effective means of maintenance, repair or replacement.
- Provides assistance with daily safety inspections of the facilities and equipment; removes unsafe equipment from service and closes any unsafe areas within the mine; notifies management of all safety concerns.
- Provides assistance with plans, overseeing and conducting the maintenance of the interior mine structure; identifying the need for and schedules timber replacements; bars down loose rock in tunnels; and repairs and replaces unsafe tour train components and rail track sections.
- Conducts Mine Tours.
- Opens and closes mine tour facilities as needed.
- Performs other related duties as assigned.

Required Knowledge and Skills:



Job Description

TITLE:	Gift Shop Attendant	JOB CODE:	2160
DEPARTMENT:	Community Development	FLSA:	Non-Exempt
SALARY RANGE:	\$31,200 – 43,200 (FULL TIME)	CLASSIFICATION:	Classified
	Minimum Wage (PART TIME)		
SALARY START	\$21,163 – \$31,744		
PREPARED:	January 2008	UPDATED:	April 2022 March 2010

Summary: Under close supervision, operates the Queen Mine Tour gift shop and online store operations selling souvenir items and mineral specimens. Responsible for restocking, ordering merchandise and maintaining inventory, creating window displays, maintaining a neat and clean shop, packaging online sales. Maintains the Queen Mine Tour website and operating the online store. Greets customers by telephone and in person, directs calls, counts the cash drawer and reconciliation of monies.

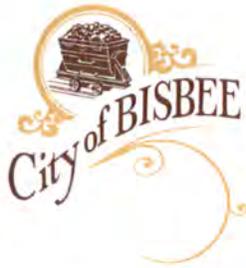
ESSENTIAL FUNCTIONS: As defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills, and other characteristics. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

Representative Job Duties: *The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Greets and assists customers with purchasing souvenir items and mineral specimens.
- Maintains the Queen Mine Tour website to include adding merchandise to the online store.
- Maintains inventory and orders merchandise for sale in the gift shop and the online store.
- Creates merchandise displays.
- Packs and mails online sales.
- Responsible for ensuring gift shop is neat, clean and stocked.
- Answers the telephone and directs calls.
- Performs a variety of computer data entry functions and reviews information for accuracy.
- Responds to and refers inquiries and complaints, and provides information, when appropriate.
- Oversees Department of Corrections inmates as required.
- Performs other related duties as assigned.

Required Knowledge and Skills:

- Basic knowledge of website maintenance or ability to acquire this knowledge.
- Strong skills in basic math.
- Mid level customer service skills.
- Entry level skill in developing and maintaining good working relationships.
- Entry level skill in English composition, grammar, spelling and punctuation.



Job Description

TITLE:	Mine Tour Guide	JOB CODE:	2170
DEPARTMENT:	Community Development	FLSA:	Non-Exempt
SALARY RANGE:	\$31,200 – 43,200 (FULL TIME) Minimum Wage (PART TIME)	CLASSIFICATION:	Classified
<u>SALARY START:</u>	\$21,163 – \$31,744		
PREPARED:	October 2004	UPDATED:	April 2022 March 2010

Summary: Under general supervision, conducts guided tours of the underground Queen Mine and surface van tours of the historic Bisbee area; observes and maintains the safety of visitors on the tour; assists in performing routine maintenance on the mine facilities and equipment.

ESSENTIAL FUNCTIONS: As defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills, and other characteristics. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

Representative Job Duties: *The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Provides visitors with safety and other instructions, mine lamps and slickers prior to seating them in a small train operated by a battery-powered motor.
- Operates the train while narrating a history of the Queen Mine operations and responding to visitor questions.
- Ensures that visitors stay in designated areas and observe all safety rules and guidelines.
- Describes the basic facts on copper ore extraction and processing.
- Instructs and assists guests with the safe removal of the lamps and batteries at the conclusion of the tour; continues to answer questions.
- Rotates between conducting the train and the van tours.
- Performs a variety of housekeeping and maintenance tasks when not conducting tours; assists the Mine Maintenance Mechanic in making repairs to the building and in the mine.
- Inspects, cleans, and readies vehicles; inspects mine and tour route, and reports any unsafe conditions.
- Assists in outfitting and removing lights, batteries, belts, and slickers for the tourists and setting up for next tour group; assists in the concession and shop areas.
- Oversees Department of Corrections inmates as required.
- Performs other related duties as assigned.

Required Knowledge and Skills:

- Basic knowledge of City policies and procedures or equivalent knowledge of and experience in understanding and applying similar policies and procedures of another employer.
- Basic knowledge of local mining operations and history.



Job Description

TITLE:	Mine Tour Train Attendant	JOB CODE:	2180
DEPARTMENT:	Community Development	FLSA:	Non-Exempt
SALARY RANGE:	\$31,200 – 43,200 (FULL TIME) Minimum Wage (PART TIME)	CLASSIFICATION:	Classified
<u>SALARY START:</u>	\$8.77—\$13.16 / hour		
PREPARED:	January 2012	UPDATED:	April 2022

Summary: Under general supervision, accompanies guided tours of the underground Queen Mine; observes and assists in maintaining the safety of visitors on the tour.

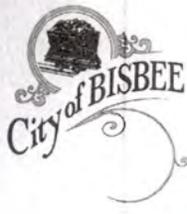
ESSENTIAL FUNCTIONS: As defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge, skills, and other characteristics. This list is ILLUSTRATIVE ONLY and is not a comprehensive listing of all functions and tasks performed by incumbents of this class.

Representative Job Duties: *The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Provides visitors with safety and other instructions, mine lamps and slickers prior to assisting them with getting them seated in a small train operated by a battery-powered motor.
- Operates the train and assists the Mine Tour Guide in ensuring that visitors stay in designated areas and observe all safety rules and guidelines.
- Assists in outfitting and removing lights, batteries, belts, and slickers for the tourists and setting up for next tour group
- Instructs and assists guests with the safe removal of the lamps and batteries at the conclusion of the tour.
- Collects mine tags and counts visitors at end of tour to insure that everyone is out of the mine.
- Performs a variety of housekeeping and maintenance tasks when not conducting tours; Cleans, and readies trains; inspects mine and tour route, and reports any unsafe conditions.
- Oversees Department of Corrections inmates as required.
- Performs other related duties as assigned.

Required Knowledge and Skills:

- Basic knowledge of City policies and procedures or equivalent knowledge of and experience in understanding and applying similar policies and procedures of another employer or ability to obtain.
- Basic knowledge of local mining operations and history or ability to obtain.
- Basic knowledge of underground and surface mining operations, including copper ore processing or ability to obtain.
- Basic knowledge of the history of Bisbee or ability to obtain.



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 3, 2022

Regular Special

DATE ACTION SUBMITTED: <u>May 11, 2020</u>	
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/> FORMAL ACTION <input checked="" type="checkbox"/> OTHER <input type="checkbox"/>
SUBJECT: FY23 Blue Cross/Blue Shield Health insurance, Delta Dental insurance and ancillary lines renewal agreements.	

FROM: **Joelle Landers, Personnel Director**

RECOMMENDATION: **Approval**

PROPOSED MOTION: **I move to approve the FY23 Blue Cross/Blue Shield Health insurance, Delta Dental insurance and ancillary lines renewal agreements.**

DISCUSSION:

FY23 Rate Proposal:

- **Blue Cross/Blue Shield** was initially proposed a 13% renewal rate. The rate was successfully renegotiated to 7%. An 8% increase was anticipated and included in the FY23 budget along with the additional 25% supplemental coverage for the Base (Core) family plans.
- **Blue Cross/Blue Shield** offered \$10,000 in wellness funds for FY23.
- **Delta Dental** issued rate pass.
- **VSP Vision** issued a 3.7% increase for 2 years.
- **Mutual of Omaha** Life/AD&D and Voluntary Life issued a rate pass.
- **Mutual of Omaha** STD and LTD issued a rate pass.
- **Alliance Work Partners** (EAP) in the middle of a two-year rate guarantee.

FISCAL IMPACT: **N/A**

DEPARTMENT LINE ITEM ACCOUNT: **Various**

BALANCE IN LINE ITEM IF APPROVED: **Various**

Prepared by:

Joelle Landers

Reviewed by:

Steph. Parker



Medical Plans – Executive Summary

- **Blue Cross Blue Shield**
- Initial renewal received was an overall 13.1% increase with the out of network, out of pocket maximum increasing on the buy-up plan from \$10,000 to \$14,000. CBIZ requested a reduction of half of the increase to avoid going out to market. BCBS revised the rates to an overall increase of 7%
- City of Bisbee has 65 subscribers and 103 members, last year was 67 subscribers and 98 members. Underwritten in the 51+ pooled market with BCBS.
- The current MLR is 96.81%
- City of Bisbee has 5 large claims totaling \$365,949. Largest claims making the biggest impact:
 - Chemo @ 185k
 - Rheumatoid Arthritis @ 72k
- **Summary of Key Renewal Pricing Components:**
 - Annual Pool Change due to Medical and Rx Trend 10.28%
 - Demographic Changes 5.12%
 - Health Risk Adjustment -3.42%
 - Plan Factor Changes 1.06%
 - PPACA Fees 0.00%

Medical Plans Current & Revised Renewal – Blue Cross Blue Shield



MEDICAL	BlueCross BlueShield of AZ - Current				BlueCross BlueShield of AZ - Revised Renewal				
	Base Plan		Buy Up Plan		Base Plan		Buy Up Plan		
	BluePreferred 1,000 90/50		BluePreferred 500 90/50		BluePreferred 1,000 90/50		BluePreferred 500 90/50		
Description of Coverage	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network	
Deductible (Individual ♦ Family)	\$1,000 ♦ \$2,000	\$2,000 ♦ \$4,000	\$500 ♦ \$1,000	\$1,000 ♦ \$2,000	\$1,000 ♦ \$2,000	\$2,000 ♦ \$4,000	\$500 ♦ \$1,000	\$1,000 ♦ \$2,000	
Coinsurance	90% ♦ 10%	50% ♦ 50%	90% ♦ 10%	50% ♦ 50%	90% ♦ 10%	50% ♦ 50%	90% ♦ 10%	50% ♦ 50%	
Maximum Out-of-Pocket (Individual ♦ Family)	\$4,000 ♦ \$8,000	\$8,000 ♦ \$16,000	\$3,500 ♦ \$7,000	\$7,000 ♦ \$10,000	\$4,000 ♦ \$8,000	\$8,000 ♦ \$16,000	\$3,500 ♦ \$7,000	\$7,000 ♦ \$14,000	
Includes Deductible	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Includes Copayments - Medical & Prescription	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	
Provider Network	Statewide		Statewide		Statewide		Statewide		
	In Network Benefits		In Network Benefits		In Network Benefits		In Network Benefits		
Preventive Services The physician determines whether a service is considered preventive	100% Covered		100% Covered		100% Covered		100% Covered		
Primary Care Office Visit ♦ Non Preventive	\$25		\$25		\$25		\$25		
Specialist Office Visit ♦ Non Preventive	\$50		\$45		\$50		\$45		
Telehealth	100% Covered		100% Covered		100% Covered		100% Covered		
Lab ♦ X-Ray ♦ Diagnostics									
Freestanding Facility	10% after deductible		10% after deductible		10% after deductible		10% after deductible		
Outpatient Hospital	10% after deductible		10% after deductible		10% after deductible		10% after deductible		
Lab ♦ X-Ray ♦ Major Diagnostics									
CT, PET, MRI, MRA & Nuclear Medicine									
Freestanding Facility	10% after deductible		10% after deductible		10% after deductible		10% after deductible		
Outpatient Hospital	10% after deductible		10% after deductible		10% after deductible		10% after deductible		
Inpatient Hospitalization	10% after deductible		10% after deductible		10% after deductible		10% after deductible		
Outpatient Surgery Services									
Freestanding Surgical Center	10% after deductible		10% after deductible		10% after deductible		10% after deductible		
Hospital Based Surgical Center	10% after deductible		10% after deductible		10% after deductible		10% after deductible		
Emergency Room	\$350		\$350		\$350		\$350		
Urgent Care	\$60		\$60		\$60		\$60		
Prescription Drugs									
Pharmacy Deductible	N/A		N/A		N/A		N/A		
Included in Out of Pocket Maximum	Yes		Yes		Yes		Yes		
Retail	\$15 ♦ \$55 ♦ \$85 ♦ \$150		\$15 ♦ \$55 ♦ \$85 ♦ \$150		\$15 ♦ \$55 ♦ \$85 ♦ \$150		\$15 ♦ \$55 ♦ \$85 ♦ \$150		
Specialty	\$60 ♦ \$110 ♦ \$160 ♦ \$210		\$60 ♦ \$110 ♦ \$160 ♦ \$210		\$60 ♦ \$110 ♦ \$160 ♦ \$210		\$60 ♦ \$110 ♦ \$160 ♦ \$210		
Mail Order	\$30 ♦ \$110 ♦ \$170 ♦ \$300		\$30 ♦ \$110 ♦ \$170 ♦ \$300		\$30 ♦ \$110 ♦ \$170 ♦ \$300		\$30 ♦ \$110 ♦ \$170 ♦ \$300		
Rates	Base	Buy-Up			<i>\$10,000 in wellness funds included</i>				
Employee Only	34	13	\$524.52		\$582.17		\$561.17		\$623.15
Employee Plus Spouse	5	1	\$1,153.94		\$1,280.77		\$1,234.57		\$1,370.93
Employee Plus Child(ren)	7	0	\$996.59		\$1,106.12		\$1,066.22		\$1,183.99
Employee Plus Family	5	0	\$1,678.46		\$1,862.94		\$1,795.74		\$1,994.08
Estimated Monthly Premium	51	14	\$38,972		\$8,849		\$41,695		\$9,472
Estimated Annual Premium	65		\$467,662		\$106,188		\$500,338		\$113,663
Annual Premium Change			N/A		N/A		\$32,677		\$7,475
Annual Percent Change			N/A		N/A		7.0%		7.0%
Combined Annual Premium			\$573,849				\$614,001		
Combined Annual Premium Change			N/A				\$40,152		
Combined Annual Percent Change			N/A				7.0%		

2022 Ancillary Lines Renewals



DENTAL

- Delta Dental issued a rate pass for one year until 7/1/2023



VISION

- VSP issued an increase of 3.7% for two years until 7/1/2024, and provided an alternate renewal option by increasing the frames allowance to \$150 from \$130 for an increase of 7.7% with the same rate guarantee period as the renewal



LIFE / AD&D AND VOLUNTARY LIFE

- Mutual of Omaha issued a rate pass for one year for one year until 7/1/2023



LONG-TERM DISABILITY & SHORT TERM DISABILITY

- Mutual of Omaha issued a rate pass for one year until 7/1/2023



EAP

- In the middle of a two-year rate guarantee with Alliance Work Partners until 7/1/2023



Vision Current & Renewal & Alt. Renewal Option - VSP

VISION	VSP		VSP		VSP	
	Current		Renewal		Alternate Renewal Option	
Description of Coverage	In Network	Out of Network	In Network	Out of Network	In Network	Out of Network
Vision Exam	\$20	\$35 allowance	\$20	\$35 allowance	\$20	\$35 allowance
Vision Exam Frequency	Once every 12 months		Once every 12 months		Once every 12 months	
Lenses Coverage						
Single Vision Lenses	100% covered	\$25 allowance	100% covered	\$25 allowance	100% covered	\$25 allowance
Bifocal Lenses	100% covered	\$40 allowance	100% covered	\$40 allowance	100% covered	\$40 allowance
Trifocal Lenses	100% covered	\$55 allowance	100% covered	\$55 allowance	100% covered	\$55 allowance
Lenticular Lenses	100% covered	\$80 allowance	100% covered	\$80 allowance	100% covered	\$80 allowance
Lenses & Contacts Frequency	Once every 12 months		Once every 12 months		Once every 12 months	
Frames Coverage	\$130 allowance	\$45 allowance	\$130 allowance	\$45 allowance	\$150 allowance	\$45 allowance
Frames Frequency	Once every 24 months		Once every 24 months		Once every 24 months	
Contact Lens Coverage <i>(In lieu of eyeglasses)</i>						
Medically Necessary	\$120 allowance	\$210 allowance	\$120 allowance	\$210 allowance	\$120 allowance	\$210 allowance
Elective	\$130 allowance	\$105 allowance	\$130 allowance	\$105 allowance	\$130 allowance	\$105 allowance
Rate Guarantee	2 years until 7/1/2022		2 years until 7/1/2024		2 years until 7/1/2024	
Rates						
Employee Only	29	\$13.69	\$14.19	\$14.75		
Employee Plus Spouse						
Employee Plus Child(ren)						
Employee Plus Family	20	\$29.43	\$30.51	\$31.71		
Estimated Monthly Premium	49	\$986	\$1,022	\$1,062		
Estimated Annual Premium		\$11,827	\$12,261	\$12,743		
Annual Premium Change			\$433	\$916		
Percent Change			3.7%	7.7%		



Life/Voluntary Life and AD&D - Current & Renewal

LIFE	Mutual of Omaha
	Current & Renewal
Basic Life	\$50,000
Rate Guarantee	1 year until 7/1/2023
Rates per \$1,000	
Covered Lives	72
Rate	\$0.21
Volume	\$3,497,500
Estimated Monthly Premium	\$734
Estimated Annual Premium	\$8,814

Supplemental Life/AD&D	Mutual of Omaha
Benefit Level	Current & Renewal
Employee	\$10,000 increments up to 5x salary or \$500,000
Guarantee Issue	\$100,000
Spouse	\$5,000 increments up to 50% of employee's benefit up to a \$125,000 maximum
Guarantee Issue	50% of employee's benefit up to \$50,000
Children	\$1,000 increments up to \$10,000 maximum per child
Minimum Participation	25%
Rate Guarantee	1 year until 7/1/2023
Monthly Rates per \$1,000	Employee, Spouse & Child AD&D: \$0.04 per \$1,000
Ages	
<20	\$0.11
20-24	\$0.11
25-29	\$0.11
30-34	\$0.12
35-39	\$0.14
40-44	\$0.21
45-49	\$0.32
50-54	\$0.40
55-59	\$0.76
60-64	\$1.11
65-69	\$2.91
70-74	\$5.19
75-79	\$8.56
80+	\$17.34
Dependent	\$0.16 per \$1,000
<i>22 EE & spouses & 5 children enrolled; For a monthly total of \$544.74</i>	



Short Term & Long Term Disability - Current & Renewal

SHORT TERM DISABILITY	Mutual of Omaha
	Current & Renewal
Duration of Benefit	25 weeks
Benefit Percentage	70%
Maximum Weekly Benefit	\$575
Elimination Period	
Accident	7 days
Sickness	7 days
Rate Guarantee	1 year until 7/1/2023
Rates per \$10 of Covered Weekly Benefit	
Covered Lives	72
Rate	\$0.39
Volume	\$33,822
Estimated Monthly Premium	\$1,319
Estimated Annual Premium	\$15,829

LONG TERM DISABILITY	Mutual of Omaha
	Current & Renewal
Elimination Period	180 days
Benefit Percentage	67%
Minimum Monthly Benefit	\$100
Maximum Monthly Benefit	\$2,500
Mental/Nervous Benefit	24 months
Survivor Benefit	3 months
Pre-Existing Condition Limitation	3 months
Rate Guarantee	1 year until 7/1/2023
Rates per \$100 of Covered Monthly Payroll	
Covered Lives	28
Rate	\$0.49
Volume	\$80,740
Estimated Monthly Premium	\$396
Estimated Annual Premium	\$4,748

Employee Assistance Program (EAP) Current - Alliance Work Partners



Employee Assistance Program (EAP)	Alliance Work Partners	
Description of Coverage	In Network	
Telephonic Clinical Counseling	Unlimited	
Face-to-Face Clinical Counseling	Up to 6 sessions per issue	
Online Services	Included	
Work/Life Services Legal Consultations Financial Consultations Dependent Care Assistance ID Theft Assistance	Included	
Employer Services Critical Incident Stress Mgmt (CISM) Training/Workshops/Brown Bags	Up to 5 hours per event, unlimited events Onsite additional fee	
Reporting	Included	
Rate Guarantee	2 years until 7/1/2023	
	6 Visits; including WorkLife Standard, HelpNet, LawAccess & SafeRide	
Rate – PEPM	EE's	\$1.84
Monthly Premium	100	\$184
Annual Premium	Paid Monthly	\$2,208
* Counseling rates for public employees subject to AZ State law ARS 38-673 will be invoiced separately at the rate of: \$200 per hour		



An Independent Licensee of the Blue Cross Blue Shield Association

CITY OF BISBEE Company Health Insurance Renewal, BCBSAZ Policy #037849

Dear Valued Customer,

Blue Cross® Blue Shield® of Arizona (BCBSAZ) appreciates your business. As a name you know and trust, we look forward to continuing to be your trusted healthcare partner. In an effort to provide better service and greater convenience, BCBSAZ has simplified the renewal process.

Your rate action will be 7.00%

If you would like to renew your health coverage simply complete, sign and return the following:

Complete one (1) of the health plan selection pages listed below:

⇒ Intent to Renew Rate Proposal, Benefit Selection with signature (Adding or Changing current benefits)

If you would like to add or renew Life/AD&D, complete and return the Life/AD&D proposal page along with your health plan selections.

You may email or fax the signed documents to smgrp@azblue.com or 602-864-5800.

Founded in 1939, BCBSAZ serves 1.5 million individuals in Arizona. We are focused on providing the best value and service to our members and a true partnership with our clients.

The Value of Blue® – We offer innovative ways to save you more, including:

Dental:

* There is a variety of BlueDental options available with single rates averaging about \$1 per day.

* Dental insurance is important because it provides a holistic view of an employee's general health and wellness and brings an increased value to your overall employee benefit package.

As a business owner, you have an office full of issues to deal with every day. BCBSAZ knows managing your health plan shouldn't be one of them.

If you have any questions, are interested in additional services, or want to look at alternate plans, please contact your broker or our small group renewal team.

Small Group Renewals

Fax: 602-864-5800

smgrp@azblue.com

Post Office Box 13466 • Phoenix, AZ 85002-3466
8220 N. 23rd Avenue • Phoenix, AZ 85021-4872 • (602) 864-4400 • www.azblue.com



An Independent Licensee of the Blue Cross Blue Shield Association

Intent to Renew Rate Proposal

Renew with Current Plans

Legal Company Name: CITY OF BISBEE

Name of Group Health Plan: CITY OF BISBEE GROUP HEALTH PLAN

Group Number: 037849

Group HQ: Arizona

CSM: Karla Wilson - P

Policy Period: 7/1/2022 - 6/30/2023

Group Inc: Arizona

CSM Phone #: 520-745-7302

Group Rating Area: Cochise

Mayo: No

AHP Eligible: 73

Broker: CBIZ BENEFITS & INSURANCE SVS INC

Health Enrolling: 65

Current Plans and Rates

Health Plans	Monthly Premium Rates (\$'s)					
	Employee Only	Employee +Spouse	Employee +Child	Employee +Child(ren)	Family	Total Premium
PPO \$1,000/\$25/\$50 (90%/50%) - Statewide	\$524.52	\$1,153.94	\$996.59	\$996.59	\$1,678.46	\$38,971.81
PPO \$500/\$25/\$45 (90%/50%) - Statewide	\$582.17	\$1,280.77	\$1,106.12	\$1,106.12	\$1,862.94	\$8,848.98
					Total Health Premium:	\$47,820.79

Renewal Plans and Rates

Please check the plan(s) below that you elect to offer upon renewal. Employers may offer any seven plans to their employees.

You may elect to renew your current plans if no changes have been made causing loss of grandfathered status. You also have the option of selecting from the new ACA compliant plans on the following page. If you elect to choose from the new ACA compliant options you cannot renew any of your current grandfathered benefits.

Health Plans	Monthly Premium Rates (\$'s)					
	Employee Only	Employee +Spouse	Employee +Child	Employee +Child(ren)	Family	Total Premium
<input type="checkbox"/> Renew plan below PPO \$1,000/\$25/\$50 (90%/50%) - Statewide	\$561.17	\$1,234.57	\$1,066.22	\$1,066.22	\$1,795.74	\$41,694.87
<input type="checkbox"/> Cancel plan below						
<input type="checkbox"/> Renew plan below PPO \$500/\$25/\$45 (90%/50%) - Statewide	\$623.15	\$1,370.93	\$1,183.99	\$1,183.99	\$1,994.08	\$9,471.88
<input type="checkbox"/> Cancel plan below						
					Total Health Premium:	\$51,166.75

Waiting Period Verification: The Affordable Care Act prohibits waiting periods in excess of 90 days. By signing below you represent that you do not impose a waiting period which is longer than 90 days and that you have made all necessary changes to bring all waiting periods for your plan into compliance with the ACA requirements. You agree to promptly advise BCBSAZ of any change which may impact the accuracy of this representation. You agree to provide BCBSAZ with timely and accurate information regarding enrollee effective dates and shall ensure such effective dates comply with applicable laws.

Please cancel all coverage with BCBSAZ Effective 7/1/2022

The benefit and rates available must change if you are a small employer for purposes of the Affordable Care Act (ACA) or Arizona law. The rates and benefits in this proposal are not intended for Employers considered small under the ACA or Arizona law and do not meet requirements necessary for that market.

Once completed and signed, the Intent to Renew (including Group Size Questions and Caveats) shall become part of Employer's Group Master Contract with BCBSAZ. Employer represents and warrants that all information included in the Intent to Renew is complete and accurate. Rates are based upon the information contained in the Renewal Information Page.

Authorized Signature

Please Print

Date

IMPORTANT NOTICE: BCBSAZ has made benefit modifications effective 4/1/2022. Please see Benefit Change Sheet.

Due to existing banking restrictions, BCBSAZ is unable to offer integrated consumer driven health plan accounts (HSA, HRA, FSA, DCFSA, LPFSA) to employers in the cannabis industry at this time.

* Employers selecting Consumer-Directed Healthcare (CDH) Account Administration (including integration), for account types; HSA, HRA, FSA, DCFSA & LPFSA, hereby direct BCBSAZ to collect the administration fees and forward the CDH vendor's portion to the CDH vendor, along with the required personal health information. BCBSAZ will retain any difference as reasonable compensation for services provided. BCBSAZ is not responsible for any reconciliation, recoupment or adjustments to payments received and forwarded on behalf of Employer. Employer agrees to pay for charges for CDH administration services. For HSA and HRAs, these charges apply to all employees enrolled in a health plan the group has paired with a CDH account. For FSAs, those charges apply to any employee for whom an FSA election has been sent to BCBSAZ by the employer.



Participation Confirmation

An Independent Licensee of the Blue Cross Blue Shield Association

Legal Company Name: CITY OF BISBEE

Name of Group Health Plan: CITY OF BISBEE GROUP HEALTH PLAN

Group Number: 037849

Group HQ: Arizona

CSM: Karla Wilson - P

Policy Period: 7/1/2022 - 6/30/2023

Group Inc: Arizona

CSM Phone #: 520-745-7302

Group Rating Area: Cochise

Mayo: No

Broker: CBIZ BENEFITS & INSURANCE SVS INC

Summary of Employees

1. Total number of employees _____

2. Employees not eligible for coverage (list employees in one category only):

Medical

a. Part-time or temporary employees _____

b. Employees in waiting period _____

c. Employees that are not eligible due to job classification (please explain) _____

d. Total ineligible employees (add lines 2a, 2b, 2c) _____

3. Total employees eligible for group coverage (subtract line 2d from line 1) _____

4. Employees waiving BCBSAZ coverage due to having other qualifying coverage (i.e., Medicare, Champus, AHCCCS, Indian Health Services, and/or spouse and/or parent plan(s)) _____

5. Employees eligible for BCBSAZ coverage (subtract line 4 from line 3) _____

6. Total employees enrolled in BCBSAZ coverage _____

7. Participation % (divide line 6 by line 5) _____

On behalf of CITY OF BISBEE, I certify by signature that all information provided on this form being submitted is true to the best of my knowledge and belief, and I understand that BCBSAZ will rely on this information in determining eligibility (and eligibility of each enrolled participant) for group coverage.

Company Authorized Officer/Owner/Partner

Title

Date



Intent to Renew Rate Proposal

An Independent Licensee of the Blue Cross Blue Shield Association

Legal Company Name: CITY OF BISBEE

Name of Group Health Plan: CITY OF BISBEE GROUP HEALTH PLAN

Group Number: 037849	Group HQ: Arizona	CSM: Karla Wilson - P
Policy Period: 7/1/2022 - 6/30/2023	Group Inc: Arizona	CSM Phone #: 520-745-7302
Group Rating Area: Cochise	Mayo: No	AHP Eligible: 73
Broker: CBIZ BENEFITS & INSURANCE SVS INC		Health Enrolling: 65

	EE Only	EE+Sp	EE+Ch	EE+Ch(ren)	Family	Total
Total Contracts:	47	6	3	4	5	65
Total Members:	47	12	6	14	24	103

Monthly Premium Rates (\$'s)

EE Only	EE+Sp	EE+Ch	EE+Ch(ren)	Family	Total Premium
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Employers may offer any seven plans to their employees.

For HMO plans: Members must have a designated PCP, and will need a referral to visit most Specialists. Please ask BCBSAZ or your broker to learn more about the HMO plans.

Bundling discounts are available. Please contact your CSM for more information.

Waiting Period Verification: The Affordable Care Act prohibits waiting periods in excess of 90 days. By signing below you represent that you do not impose a waiting period which is longer than 90 days and that you have made all necessary changes to bring all waiting periods for your plan into compliance with the ACA requirements. You agree to promptly advise BCBSAZ of any change which may impact the accuracy of this representation. You agree to provide BCBSAZ with timely and accurate information regarding enrollee effective dates and shall ensure such effective dates comply with applicable laws.

The benefit and rates available must change if you are a small employer for purposes of the Affordable Care Act (ACA) or Arizona law. The rates and benefits in this proposal are not intended for Employers considered small under the ACA or Arizona law and do not meet requirements necessary for that market.

THESE ARE PROPOSED RATES. Rates are subject to change based upon actual enrollment, employer contribution rates, employee participation, final and complete census information, coverage effective date, or review of medical information. Insurance brokers have no authority to bind coverage, guarantee rates or assign effective dates. BCBSAZ reserves the right to retroactively adjust final rates if information received after the effective date of coverage indicates that the enrollment information is inaccurate or a material misrepresentation was made in any of the enrollment material. BCBSAZ rates are proprietary and should not be shared with any other broker, agent or individual.

I want to add Consumer Directed Healthcare (CDH) account(s) and/or BlueDental.

The Employer certifies by signature below the employer/group contributes at least 50% of premium for employee-only coverage or at least 25% of premium for employee-plus dependent coverage.

Health Plans Plan Description	Add CDH account(s)*					Add BlueDental
	HSA	HRA	FSA	DCFSA	LPFSA	
Plan 1 _____	_____	_____	_____	_____	_____	Plan 1 _____
Plan 2 _____	_____	_____	_____	_____	_____	Plan 2 _____
Plan 3 _____	_____	_____	_____	_____	_____	Ortho _____
Plan 4 _____	_____	_____	_____	_____	_____	
Plan 5 _____	_____	_____	_____	_____	_____	
Plan 6 _____	_____	_____	_____	_____	_____	
Plan 7 _____	_____	_____	_____	_____	_____	

I want to add ShareCare My Participation Reward for employees.

I want to add ShareCare My Participation Reward for employees and spouses.

Please cancel all coverage with BCBSAZ effective 7/1/2022.

Once completed and signed, the Intent to Renew (including Group Size Questions and Caveats) shall become part of Employer's Group Master Contract with BCBSAZ. Employer represents and warrants that all information included in the Intent to Renew is complete and accurate. Rates are based upon the information contained in the Renewal Information Page.

Authorized Signature

Please Print

Date

IMPORTANT NOTICE: BCBSAZ has made benefit modifications effective 4/1/2022. Please see Benefit Change Sheet.

Due to existing banking restrictions, BCBSAZ is unable to offer integrated consumer driven health plan accounts (HSA, HRA, FSA, DCFSA, LPFSA) to employers in the cannabis industry at this time.

* Employers selecting Consumer-Directed Healthcare (CDH) Account Administration (including integration), for account types; HSA, HRA, FSA, DCFSA & LPFSA, hereby direct BCBSAZ to collect the administration fees and forward the CDH vendor's portion to the CDH vendor, along with the required personal health information. BCBSAZ will retain any difference as reasonable compensation for services provided. BCBSAZ is not responsible for any reconciliation, recoupment or adjustments to payments received and forwarded on behalf of Employer. Employer agrees to pay for charges for CDH administration services. For HSA and HRAs, these charges apply to all employees enrolled in a health plan the group has paired with a CDH account. For FSAs, those charges apply to any employee for whom an FSA election has been sent to BCBSAZ by the employer.

Legal Company Name: CITY OF BISBEE

Name of Group Health Plan: CITY OF BISBEE GROUP HEALTH PLAN

Group Number: 037849

Group HQ: Arizona

CSM: Karla Wilson - P

Policy Period: 7/1/2022 - 6/30/2023

Group Inc: Arizona

CSM Phone #: 520-745-7302

Group Rating Area: Cochise

Mayo: No

AHP Eligible: 73

Broker: CBIZ BENEFITS & INSURANCE SVS INC

Health Enrolling: 65

Employer Guidelines:

- The following ACA related fees have been considered in the quoted rates: PCORI fee.
- If you do not have at least 1 common law employee enrolling on your group health plan please contact your BCBSAZ Client Service Manager.
- BCBSAZ reserves the right to re-rate retroactive to the first day of any billing month in which the contribution changes.

Employer Participation/Contribution Guidelines and Other Requirements:

- Where the employer does not contribute 100% of the premium cost, BCBSAZ may adjust rates if at least 70% of all eligible employees do not participate.
- Where the employer contributes 100% of the premium cost, BCBSAZ may adjust rates unless 100% of the eligible employees participate.
- Where the employer contributes less than 50% of the premium cost, BCBSAZ may adjust rates.
- Rates assume Blue Cross Blue Shield of Arizona is the sole carrier.
- If a group qualifies for a specialty bundling discount and has both medical and specialty products at renewal, the medical rates will include the specialty discount.
- Health rates include 5.00% Commissions.
- Dental Rates include 10.00% Commissions.
- Renewal Rates assume all benefit options remain the same, if available.
- If any information on this Form is inaccurate, please provide the correct information on this Form.
- In the event of a discrepancy between the caveat page and the contract, the contract prevails.
- BCBSAZ reserves the right to re-evaluate and change the rates if CITY OF BISBEE adds or deletes a benefit eligible class that will have BCBSAZ medical coverage.
- BCBSAZ coverage is not available in all 50 states. BCBSAZ does not cover any employee who resides in a state whose state laws do not contain clear and express authority for BCBSAZ to issue coverage.
- Quote is based on group's headquarters in Arizona.
- BCBSAZ reserves the right to adjust the rates if the government imposes a new tax or fee on insurers or requires coverage of additional benefits.
- BCBSAZ does not require any affiliation period.
- BCBSAZ will create the Uniform Summaries of Coverage (SBC) for coverage provided by BCBSAZ. BCBSAZ will not create SBCs for any coverage the Group provides through a third-party or for health reimbursement arrangements, flexible spending accounts or health savings accounts provided by the Group. Unless directed by the Group, BCBSAZ will provide SBCs to Subscribers, as required by PPACA, except that the Group is solely responsible for delivering SBCs in accordance with PPACA: (i) to Subscribers during open enrollment; (ii) to newly eligible individuals; and (iii) to special enrollees.
- Notwithstanding any provision of A.R.S. section 12-341.01, in any action to enforce the terms of this Agreement, the successful party, defined as the net winner considering all claims and counterclaims actually adjudicated, shall be entitled to an award of its reasonable attorneys' fees and costs. The award of reasonable attorney fees shall be made to mitigate the burden of the expense of litigation to establish a just claim or a just defense. It need not equal or relate to the attorney fees actually paid or contracted, but the award may not exceed the amount paid or agreed to be paid. In a judicial action, any award of fees shall be made by the court and not by a jury.

Regarding Providers:

- The doctors, hospitals, and other providers in a BCBSAZ network are subject to change.

Compensation:

- To view compensation BCBSAZ may receive if you purchase certain third-party products, visit azblue.com/compensation

Additional Caveats

- A Wellness fund of \$10,000 for the 2022 policy year has been included in the premium rate. Any portion of the Fund not used during the referenced policy period will be retained by BCBSAZ and applied to Group's Fund for the subsequent policy year. Upon termination of the Group Master Contract, BCBSAZ will pay any unused portion of the Fund to Group.

Benefit Plan Changes



BluePreferred PPO

The following changes will apply on renewal dates on or after April 1, 2022:

COST SHARE

Cost-share amounts for the BluePreferred PPO 100% plans shown below are for covered services by providers in the plan's network.

BluePreferred PPO 100% Plan Name	Out-of-Pocket Maximum	
	2021	2022
	Individual/Family	Individual/Family
BluePreferred PPO \$250	\$1,250 / \$2,500	\$1,500 / \$3,000
BluePreferred PPO \$500	\$1,500 / \$3,000	\$1,750 / \$3,500
BluePreferred PPO \$1,000	\$2,000 / \$4,000	\$2,250 / \$4,500
BluePreferred PPO \$1,500	\$2,500 / \$5,000	\$2,750 / \$5,500
BluePreferred PPO \$2,000	\$3,000 / \$6,000	\$3,250 / \$6,500
BluePreferred PPO \$2,500	\$3,500 / \$7,000	\$3,750 / \$7,500
BluePreferred PPO \$3,000	\$4,000 / \$8,000	\$4,250 / \$8,500
BluePreferred PPO \$4,000	\$5,000 / \$10,000	\$5,250 / \$10,500
BluePreferred PPO \$5,000	\$6,000 / \$12,000	\$6,250 / \$12,500

BluePreferred PPO 100% Plan Name	Deductible		Out-of-Pocket Maximum	
	2021	2022	2021	2022
	Individual/Family	Individual/Family	Individual/Family	Individual/Family
BluePreferred PPO \$7,900	\$7,900 / \$15,800	\$8,300 / \$16,600	\$7,900 / \$15,800	\$8,300 / \$16,600

RETAIL PHARMACY

Members may continue to obtain up to a 90-day supply of covered maintenance medications at a network retail pharmacy (keep in mind that not all medications are available for more than a 30- or 60-day supply). Currently, for prescription drugs at copay, members who receive a 61- to 90-day supply of maintenance medication pay three times the applicable copay for a 30-day supply. Upon renewal, members will pay two and a half times the applicable copay for a 30-day supply for a 61- to 90-day supply of maintenance medication.

PREVENTIVE SERVICES

Federal law often requires changes to the list of preventive services and medications covered under this benefit plan. Information on covered preventive services will be in the Preventive Services section of the benefit plan booklet (your Base Benefit Book).

Note that covered preventive services may change at any time. If you have questions about your plan's covered preventive services, you can download your Base Benefit Book from your MyBlueSM account at azblue.com/myblue:

- Log in to your MyBlueSM account
- Click "Plan Benefits"
- Under "Benefit Documents," look for the file called "Benefit Book [PDF]"

For information about preventive drugs covered under this benefit plan, visit azblue.com/pharmacy.



Delta Dental of Arizona
Dental Renewal Rates for City of Bisbee #2603
Effective July 1, 2022

Rates - Fully Insured		
Fee per subscriber per month	Current Rate(s) July 1, 2021 through June 30, 2022	Renewal Rate(s) July 1, 2022 through June 30, 2023
Subscriber only	\$22.50	\$22.50
Subscriber with one or more dependents	\$61.39	\$61.39
Overall Percent Change	0.00%	

Delta Dental considers remittance of payment as acceptance of the contract and will begin administering benefits accordingly.

Rating Requirements
Minimum client contributions: 100% for subscriber.
Participation requirements: 100%

Rating Assumptions
Rates include all applicable claims taxes. The rates are valid for the effective date noted above and are guaranteed for the period shown above.
Fee includes broker commission, if applicable.
A directory of participating dentists is available online at www.deltadentalaz.com/find
Group will provide each Subscriber with copies of the Certificate, the applicable Summary(ies) of Benefits, the Appeals Packet (if applicable), and all privacy notices and other notices from Delta Dental as may be required by any applicable federal or state law, at such intervals as may be required by law.
The plan specifications are subject to exclusions and limitations. Refer to the Summary of Benefits for more information.



Delta Dental of Arizona
5656 W. Talavi Blvd.
Glendale, Arizona 85306

An Arizona dental and optometric service corporation

Fully Insured Group Dental Contract For City of Bisbee

This renewal Contract ("Contract") is entered into by and between City of Bisbee (the "Group") and Arizona Dental Insurance Service, Inc. dba Delta Dental of Arizona ("Delta Dental"). This is a legally binding contract between the Group and Delta Dental, replacing any previous Declarations, Section I, with the balance of such Contract continued as if fully set forth herein.

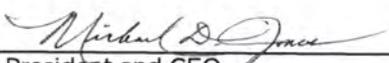
SECTION I - DECLARATIONS

The Benefits afforded are only with respect to such benefits as are indicated in this Contract, including the Summary of Benefits. Delta Dental's liability is limited to the Benefits stated herein; subject to all the terms of this Contract having reference thereto. This Declarations Section and the Summary of Benefits supersedes any contrary provision of the subsequent sections of this Contract.

- A. **Effective Date:** July 1, 2022
- B. **First Renewal Date:** July 1, 2023
- C. **Client Number:** 2603-10001000, 19901000
- D. **Rate(s):**
Subscriber only - \$22.50 per month per Subscriber
Subscriber with one or more dependents - \$61.39 per month per Subscriber
- E. **Rate Guarantee(s):** This contract has a one year rate guarantee.
- F. **Minimum Participation Requirement:** These rates are contingent upon the enrollment of a minimum of 100% of the eligible members of the defined group and their eligible dependents.
- G. **Group Contribution:** The Group pays the full cost of this plan for Subscribers. The Subscriber pays the additional cost of dependent coverage.

DELTA DENTAL OF ARIZONA

GROUP

BY: 
President and CEO

BY: _____
(Authorized Signature)

(Title)

DATE: February 1, 2022

DATE: _____

2. The Enrollee fails to comply with the eligibility requirements of this Contract; or
3. The Enrollee commits fraud or misrepresentation in the submission of any claim.

An Enrollee whose eligibility is terminated may not continue group coverage under this Contract, except as required by the continuation coverage provisions of the Consolidated Omnibus Budget Reconciliation Act of 1985, or comparable, non-preempted state law, including Arizona Revised Statutes (“ARS”) Section 20-2330 (“COBRA”). If the Enrollee qualifies for Arizona conversion coverage, Delta Dental also may offer coverage under an individual direct payment policy to an Enrollee whose eligibility is terminated.

E. Loss of Eligibility During Treatment

1. If an Enrollee loses eligibility while receiving dental treatment, only Covered Services received while that person was eligible under the Contract will be payable.
2. Certain services begun before the loss of eligibility may be covered if they are completed within a 30 day period measured from the date of termination. In those cases, Delta Dental evaluates those services in progress to determine what portion may be paid by Delta Dental.

F. Continuation Coverage - COBRA

The other provisions of this Contract notwithstanding, eligibility for Benefits will continue for a person who is required to be provided with and elects continuation coverage pursuant to COBRA or other applicable law, including Arizona Mini-COBRA, provided:

1. Continuation coverage is required to be provided under COBRA, the person elects COBRA coverage and the Group notifies Delta Dental that the person is eligible for Benefits under COBRA. Not all employers are subject to the continuation coverage requirements contained in COBRA. For those that are not, this Section III.F. does not apply. Group should consult with its legal counsel to determine how and when the law applies.
2. Continuation coverage shall only be in effect up to the first day of the month after the person notifies the Group that he or she no longer wants coverage from Delta Dental, the date a COBRA premium payment was due and was not remitted by the end of the COBRA Grace Period, or until the end of that person's continuation coverage period, whichever occurs first.
3. Further, if the Group fails to make payments required by this Contract, continuation coverage shall only remain in effect until the last day of the month for which payment has been made to Delta Dental by the Group; provided, however, that any payment for COBRA continuation coverage received during a period that is 30 days following the date the COBRA premium payment was due (the "COBRA Grace Period") will provide continuation coverage from the due date. A person's coverage may be retroactively reinstated for the 60-day COBRA "election" period if the Group pays the applicable rate for the period within the 45-day period following the date of the COBRA election. Delta Dental may, at its sole option and without notice, continue coverage, if legally required.
4. Continuation coverage will not continue beyond the termination of this Contract.
5. The person who is receiving continuation coverage is responsible for the costs of any services provided after he or she is no longer eligible for continuation coverage under this Section III.F.
6. Group shall be solely responsible for identifying Enrollees entitled to COBRA continuation coverage. Group shall provide all required notices, collect all necessary payments, and otherwise administer all facets of its COBRA program. In the event that Group continues to provide eligibility information to Delta Dental for an Enrollee during the COBRA election period, as opposed to terminating coverage and then retroactively reinstating the Enrollee upon the Enrollee's election of COBRA coverage, Group shall be liable for any Benefits paid or Rates due during that period if the Enrollee ultimately does not elect COBRA coverage.
7. The monthly Rate that must be paid on behalf of any person who is provided coverage under this Section III.F. will be based on the COBRA continuation coverage rates in effect during that month.
8. A person who continues coverage will be considered to be an Enrollee under this Contract and the dental care certificate as long as coverage is provided under this Section III.F.
9. Delta Dental does not assume any of the obligations assigned by COBRA to the Group or any employer (including the obligation to notify potential beneficiaries of their rights or options under COBRA), and the Group agrees that it will perform those obligations in full.

Hold status will result in the denial of any claims submitted for Group's Enrollees during this period and resubmission will be required for denied claims upon resolution of the hold.

5. Delta Dental may, at its sole option, send notification to the Group of an adjustment in Rates, Benefits, Coinsurance, or copayments to correct potential adverse group experience resulting from the following:
 - a. Information provided upon enrollment proves to be in error; or
 - b. Terms and provisions of the Contract are materially violated; or
 - c. Initial size or composition of the group changes by 10% or more unless otherwise set forth in the Declarations Section of this Contract; or
 - d. Monthly invoices are not paid as billed.

Delta Dental will provide the Group written notice 45 days prior to implementing any adjustment. If the Group refuses to accept this adjustment, Delta Dental may, in its sole discretion, terminate this Contract.

6. To pay all premiums in accordance with this Section V.B, irrespective of any Enrollee contributions or COBRA payments. Delta Dental shall not be responsible for collecting Enrollees' contributions or COBRA payments.
7. To enroll as Enrollees with Delta Dental all eligible employees, retirees or members of the Group, including that employee's, retiree's or member's Dependents, who enroll for Benefits during the enrollment periods set forth in the Certificate. Group shall not enroll any employees, retirees or members of the Group, or any such person's Dependents, at any time other than during the enrollment periods set forth in the Certificate. Group shall provide to Delta Dental, in a format requested by Delta Dental, an initial enrollment file prior to the initial Effective Date of this Agreement.
8. To provide Delta Dental with all eligibility data needed to process claims under this Contract. Eligibility data shall be provided in a timely manner, which in the case of electronic eligibility files shall in no event be less than monthly, and in the format requested by Delta Dental. Delta Dental will not accept additions, terminations, and/or retroactive eligibility updates more than 2 months after the date of an Enrollee's change in eligibility. Notwithstanding the foregoing, if the Group requests that an Enrollee's eligibility be terminated retroactively and a claim was incurred for that Enrollee or any Dependent of the Enrollee after the requested termination date, eligibility for that Enrollee and the Dependents of the Enrollee will continue at the expense of the Group until the end of the month in which the claim was incurred. In no event will any Rate adjustments for time periods greater than 60 days be made for retroactive terminations, and no credits will be issued for any month in which claims were incurred.
9. To permit Delta Dental, by its auditors or other authorized representatives, on reasonable advance written notice, to inspect the Group's records to verify the accuracy of the eligibility data submitted to Delta Dental. In the event of a discrepancy, Group agrees to reconcile any errors in payment with Delta Dental.
10. To pay any premium tax deficiencies assessed against Delta Dental with respect to the Group's coverage under this Contract, whether such deficiencies are assessed during the term of this Contract or following its termination. If federal or state law impacting premium rates is implemented or amended during the term of this Contract, Delta Dental may adjust (retroactively or prospectively) the premiums in effect accordingly.
11. To distribute to each Subscriber the Certificate, the applicable Summary(ies) of Benefits, the Appeals Packet (if applicable), and all privacy notices and other notices from Delta Dental as may be required by any applicable federal or state law, at such intervals as may be required by law from time to time. Notice given to Group is considered to be notice to the Enrollee. Notice to the Group is considered to be notice to all subsidiaries and sublocations of the Group. Group agrees to indemnify Delta Dental against any penalties resulting from Group's failure to deliver notices required by law.
12. To notify Enrollees of Arizona conversion coverage in this Plan and outlined in the Certificate, if applicable.
13. To notify Enrollees when this Contract terminates that their coverage has ended, however, coverage will terminate even if such notice is not given by Group.
14. That this Contract is not a plan document for purposes of ERISA, that the Certificate is not a summary plan description, and that Delta Dental is not the plan administrator. The Group is the plan administrator, if applicable for purposes of COBRA and ERISA (or comparable provisions of other state and federal laws) and that it will provide all COBRA administrative services to its Enrollees as described in the Certificate and this Contract.
15. That Group authorizes Delta Dental to use Group's intellectual property when instructed by Group to use for Delta Dental's fulfillment of obligations under this Contract such as placing Group logo on identification cards and similar use when requested by Group.

Enrollee unless the Enrollee assigns the benefits payable to the Nonparticipating Dentist, in which case Delta Dental will pay the Nonparticipating Dentist directly on behalf of the Enrollee. No other Benefits may be assigned or transferred.

- F. **Claim Submission.** Delta Dental will make no payment for services or supplies if a claim for such has not been received by Delta Dental within 90 days after termination of care for which benefits are payable, and in no event, later than 1 year following the date the services or supplies were furnished. Claims submitted outside of these time periods will be denied.
- G. **Right to Review Published Materials.** Group agrees not to publish or distribute any materials containing the logo, trademark, or business mark of Delta Dental, or containing a change in the benefits to be administered under this Contract, until Delta Dental reviews and, with respect to the use of Delta Dental's logo, trademark, or business mark, approves the materials. This provision does not apply to materials that Delta Dental has provided to Group for distribution.
- H. **Legal Action.** Unless otherwise prohibited by applicable state or federal law, no action or legal claim arising out of or related to this Contract shall be brought against Delta Dental unless Group, or the Enrollee, has first provided Delta Dental with at least 60 days advance written notice of such claim. Notwithstanding the foregoing, in any event, no action shall be brought by either Party or an Enrollee more than 3 years after the legal claim first arose, or after expiration of the applicable statute of limitations, whichever is shorter.
- I. **Indemnification.**
1. Group agrees to indemnify and hold harmless Delta Dental, its affiliates, directors, officers, and employees from and against any and all losses, claims, damages, liabilities, costs, and expenses (including reasonable attorneys' fees and expenses related to the defense of any claims) resulting from or arising out of: (i) a breach of this Contract by Group, its officers, directors, employees, agents or Enrollees; or (ii) any negligent or willful act or omission by Group, its officers, directors, employees, agents or Enrollees.
 2. Delta Dental agrees to indemnify and hold harmless Group, its affiliates, directors, officers, and employees from and against any and all losses, claims, damages, liabilities, costs, and expenses (including reasonable attorneys' fees and expenses related to the defense of any claims) resulting from or arising out of: (i) a breach of this Contract by Delta Dental, its officers, directors, employees or agents; or (ii) any negligent or willful act or omission by Delta Dental, its officers, directors, employees or agents.
 3. A Party seeking indemnification shall (i) promptly notify the indemnifying Party in writing of the claim, suit or proceeding for which indemnification is sought; (ii) permit the indemnifying Party to control the defense or settlement of the claim, suit or proceeding; (iii) reasonably cooperate with the indemnifying Party (at the indemnifying Party's expense); and (iv) have the right to provide for its separate defense at its own expense. In no event, shall the indemnifying Party settle a claim, suit or proceeding without first obtaining the written consent of the other Party. Any release obtained as a result of settlement must contain a release of all claims against the non-indemnifying Party as well as its officers, directors, and employees.
- J. **Dispute Resolution.** Delta Dental will establish procedures for resolving all questions raised by a Dentist, a Group, or an Enrollee in regard to claims for Benefits allowed or denied under the terms of this Contract. These procedures will be used both for the initial determination of those questions and for the resolution of appeals made on the basis of those initial determinations. To the extent the benefit plan sponsored by the Group is governed by the Employee Retirement Income Security Act of 1974, as amended ("ERISA"), the procedures established for determining the Benefits to which an Enrollee is entitled will, at a minimum, comply with the requirements set forth in ERISA Section 503 as applicable to a limited scope dental benefit plan, and the regulations thereunder, for providing a "full and fair review" of all benefit claims. The claims procedures will be set forth in detail in the Certificate that is to be distributed to Enrollees and that describes the Benefits under this Contract. All determinations made according to this procedure will be final and binding on the Dentist, the Group, and the Enrollee; provided, however, that the Enrollee may exercise his or her legal rights after this determination as described in the Claims Appeal Procedure contained in the Certificate.
- K. **Severability.** If any provision of this Contract is in violation of the laws of the State in which this Contract was issued, that provision shall be deemed to be void, but the invalidation of that provision will not otherwise impair or affect the rest of the Contract. When any provision in this Contract is in conflict with such laws, the rights, duties and obligations of Delta Dental, the Group and all Enrollees shall be governed by such laws.
- L. **Compliance with Applicable Law.** This Contract is subject to change if, in the future, federal and state laws and regulations require Delta Dental or the Group to comply with such laws and regulations. Should any such change to this Contract be necessary by law, the Group will receive written notice from Delta Dental informing the Group of the reasons for any change to the Contract and the process by which the Group will receive an amended Contract.
- M. **Additional Services.** Delta Dental may from time to time provide additional services or coverage by rider or other notice. Delta Dental may withdraw those services or coverage at any time after giving notice.
- N. **Notices.** Any notice required or permitted to be given by this Contract will be considered given if in writing and personally delivered, or if in writing and deposited in the United States mail with postage prepaid, addressed to the

SECTION VII - Coordination of Benefits

All Benefits under this Contract shall be subject to the Coordination of Benefits provision set forth in the Certificate. If any services covered under this Contract are also provided under any other Group dental coverage, Delta Dental will pay no more than the total cost of such dental services than is required by the Enrollee's Summary of Benefits. This practice is consistent with state and/or federal law and industry standards (including the National Association of Insurance Commissioners Group Coordination of Benefits Model Regulation). Upon request, the Group will assist Delta Dental in obtaining information necessary to coordinate and avoid duplication of benefits.

SECTION VIII - Term and Termination

This Contract shall remain in full force and effect for the initial term commencing on the Effective Date and continuing until the First Renewal Date, as specified in the Declarations Section. Thereafter, the Contract may be renewed for subsequent terms as specified in the Declarations Section or in a renewal letter, unless Group or Delta Dental provides written notice of its intent not to renew at least 45 days prior to the expiration of the then current term. Delta Dental shall have the option of terminating this Contract if:

- A. The Group fails to make a required payment before expiration of the Grace Period specified; or
- B. Delta Dental cancels pursuant to Section V.B. of this Contract; or
- C. The size of the group changes by 10% or more, or the composition of the group materially changes from the time of initial application, and Delta Dental elects not to exercise its rating rights as set forth in Section V.B.; or
- D. The Group permits Enrollees and/or Dependents to enroll in this Plan outside of the Open Enrollment Period and/or the Special Enrollment Periods set forth in the Certificate; or
- E. The Group has otherwise materially breached this Contract; or
- F. At the end of the contract period for any reason.

Unless otherwise stated in the Declarations Section of this Contract, the Group may terminate this Contract without cause by providing Delta Dental with 45 days prior written notice.

Upon termination of this Contract, the Group is liable to Delta Dental for any Rate that was then due and unpaid. In the event this Contract terminates mid-month, Group shall be liable to Delta Dental for all premiums due and owing through the end of the month in which termination occurs.

SECTION IX - Confidentiality and Disclosure

- A. The Parties acknowledge that in the course of performing under this Contract each Party may be provided with or given access to information, in oral, recorded or written form, that is proprietary and confidential to the other Party (collectively referred to as the "Confidential Information"). Such Confidential Information includes, but is not limited to: information regarding the other Party's management, business, organizational structure, policies, procedures, business relationships, intellectual property, copyrights, patents, trademarks, software, data, databases, system designs, specifications, documentation, code, architecture, structure, algorithms, techniques, processes, protocols, product materials, notes, slides, ideas, Maximum Approved Fees, Allowed Amounts, preferred provider reports, actuarial formulas, providers' personal information, and financial terms of this Contract.
- B. Confidential Information shall not include any information that:
 - a. Is already known to the Party at the time of the disclosure (as evidenced by written documentation existing at that time);
 - b. Is generally available to the public or becomes publicly known through no wrongful act of a Party; or
 - c. Is received by a Party from a third-party who had a legal right to provide it (as evidenced by written documentation existing at that time).
- C. The Parties each will make all reasonable, necessary and appropriate efforts to safeguard each other's Confidential Information. Each Party will safeguard the other's Confidential Information to the same extent that it safeguards information relating to its own business, which in no event will be less than the safeguards that a reasonably prudent business would exercise under similar circumstances.
- D. Each Party agrees not to use, distribute or exploit each other's Confidential Information, in whole or in part, for its own benefit or that of any third party and will not disclose such Confidential Information to any other person or entity without each other's prior written consent. A Party shall be responsible for any breach of this Contract by its employees, authorized subcontractors, agents or representatives.



**Delta Dental PPO plus Premier™
Summary of Benefits
for Group# 2603-10001000, 19901000
City of Bisbee**

This Summary of Benefits should be read along with your Certificate. Your Certificate provides additional information about your Group's dental plan administered by Delta Dental, including information about plan exclusions and limitations. If a statement in this Summary conflicts with a statement in the Certificate, the statement in this Summary applies to you and you should ignore the conflicting statement in the Certificate. The percentages below are applied to your Group's dental plan allowance for each service and it may vary due to the dentist's network participation.*

Group - City of Bisbee

Benefit Year - January 1 through December 31

Deductible - \$50 Deductible per person total per Benefit Year limited to a maximum Deductible of \$150 per family per Benefit Year. The Deductible does not apply to oral exams, preventive services, X-rays, periodontal maintenance, and orthodontic services.

Benefit Maximum Payment - \$1,000 per person total per Benefit Year on all services, except oral exams, preventive services, X-rays, periodontal maintenance, and orthodontic services. \$1,000 per person total per lifetime on orthodontic services.

Child Age Limit - To age 26

Student Age Limit - To age 26

Covered Services -

	Delta Dental PPO™ Dentist Plan Pays	Delta Dental Premier* Dentist Plan Pays	Nonparticipating Dentist Plan Pays*
Diagnostic & Preventive			
Diagnostic and Preventive Services - exams, cleanings, fluoride, and space maintainers	100%	100%	100%
Radiographs - X-rays	100%	100%	100%
Periodontal Maintenance - cleanings following periodontal therapy	100%	100%	100%
Basic Services			
Emergency Palliative Treatment - to temporarily relieve pain	80%	80%	80%
Sealants - to prevent decay of permanent teeth	80%	80%	80%
Minor Restorative Services - fillings	80%	80%	80%
Endodontic Services - root canals	80%	80%	80%
Periodontic Services - to treat gum disease	80%	80%	80%
Oral Surgery Services - extractions and dental surgery	80%	80%	80%
Other Basic Services - misc. services	80%	80%	80%
Major Services			
Crown Repair - to individual crowns	50%	50%	50%
Major Restorative Services - crowns	50%	50%	50%
Relines and Repairs - to bridges and dentures	50%	50%	50%
Prosthetic Services - bridges, implants, and dentures	50%	50%	50%
Orthodontic Services			
Orthodontic Services - braces	50%	50%	50%

Coverage ends at the end of the month that the Subscriber and/or Dependent is no longer eligible.

Customer Service Toll-Free Number: 800.352.6132 (TTY users call 711)

www.deltadentalaz.com

July 1, 2022



March 1, 2022

BROKER COPY

JOELLE LANDERS
CITY OF BISBEE
76 ERIE ST
BISBEE, AZ 85603-1025

DEAR JOELLE LANDERS:

Thank you for choosing VSP® Vision Care — and for your continued business. Putting your employees first and guaranteeing their satisfaction is easy, when we have partners like you.

As the only national not-for-profit vision company, we're committed to giving your employees:

- **Lowest employee out-of-pocket costs** — employees' #1 priority in a vision plan.
- **Exclusive Member Extras**, offers you won't find anywhere else — only VSP members can save more than \$2,500 on vision, hearing, medical, and lifestyle services.
- **World class service** — the highest customer satisfaction in the industry, 15 years in a row.

Your VSP plan automatically renews on **July 1, 2022** and **no action is required** to continue to receive consumers' #1 choice in vision care.

Group Name/Number: CITY OF BISBEE / 12137640
Renewal Period: July 1, 2022 - June 30, 2024
Current Plan Frequency: 12 / 12 / 24
Current Copay: \$20 Total
Current Allowance: \$130.00 Retail Frame / \$130.00 Elective Contact Lenses
Current Rates: \$13.69 / 29.43
Renewal Rates: \$14.19 / 30.51

Rates include all applicable taxes and health assessment fees known as of the date of your renewal.

Enhanced Offering

Have you considered **upgrading your Plan Frequency** or **increasing your Retail Frame Allowance** to maximize the lowest out-of-pocket for your employees? We recommend these enhancements when you renew your current plan to deliver greater value:

Plan Frequency: 12 / 12 / 24
Copay: \$20 Total
Allowance: \$150.00 Retail Frame / \$130.00 Elective Contact Lenses
Renewal Rates: \$14.75 / 31.71

Updating your plan is simple! Give me a call to enhance your benefits or to lower your premium and keep delivering the lowest out-of-pocket costs.

Thank you,

Brittany Snodgrass (800) 216-6248

cc: BECKY LOPEZ
CBIZ BENEFITS & INSURANCE
1765 E SKYLINE DR
TUCSON, AZ 85718-1162

Central Team



Renewal Information and Exhibits

Prepared For:

City of Bisbee

Group ID: G000AD7V

Renewal Effective Date: July 1, 2022



CITY OF BISBEE

LIFE

Rate Guarantee Period - July 1, 2022 to July 1, 2023

Additional Value Added Services Included - Employee Assistance Program (EAP), Travel Assistance/Identity Theft Assistance

Life

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$734.48	\$734.48	\$0.00

Class Description

All Eligible Police and Fire Employees

All Other Eligible Employees

Employee Rate Basis - per \$1,000

Lives	Volume	Current Rate	Renewal Rate
72	\$3,497,500	\$0.210	\$0.210

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$75.32	\$75.32	\$0.00

Class Description

All Eligible Police and Fire Employees

All Other Eligible Employees

Employee & Spouse Rate Basis - per \$1,000

Lives	Volume	Current Rate	Renewal Rate
22	\$1,768,000	\$0.04	\$0.04

Child(ren) Rate Basis - per \$1,000

Lives	Volume	Current Rate	Renewal Rate
5	\$115,000	\$0.04	\$0.04



CITY OF BISBEE

LONG-TERM DISABILITY

Rate Guarantee Period - July 1, 2022 to July 1, 2023

LTD

Current Monthly Premium	Renewal Monthly Premium	Renewal Monthly Premium Change
\$395.63	\$395.63	\$0.00

Class Description

All Eligible Police and Fire Employees

Employee Rate Basis - per \$100 of Monthly Covered Payroll

Lives	Volume	Current Rate	Renewal Rate
28	\$80,740	\$0.490	\$0.490



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: May 3, 2022

Regular Special

DATE ACTION SUBMITTED: April 27, 2022

REGULAR **CONSENT**

TYPE OF ACTION:
RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: POSSIBLE APPROVAL OF A MOTION TO GO INTO EXECUTIVE SESSION FOR THE FOLLOWING MATTER:

- 1. AN EXECUTIVE SESSION PURSUANT TO A.R.S. § 38-431.03(A)(4) DISCUSSION OR CONSULTATION WITH THE ATTORNEY OF THE PUBLIC BODY IN ORDER TO CONSIDER ITS POSITION AND INSTRUCT ITS ATTORNEYS REGARDING THE PUBLIC BODY'S POSITION REGARDING CONTRACTS THAT ARE THE SUBJECT OF NEGOTIATIONS, IN PENDING OR CONTEMPLATED LITIGATION OR IN SETTLEMENT DISCUSSIONS CONDUCTED IN ORDER TO AVOID OR RESOLVE LITIGATION ON THE ELEANOR VAUGHN MATTER

Per ARS § 38-431.03(A4), the City Council may vote to go into executive session for Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

FROM: Joseph Estes, City Attorney
RECOMMENDATION: Approve Motion
PROPOSED MOTION: I move that we enter into executive session for the purpose of discussion and consultation with City Attorney to provide legal guidance on pending matters, per ARS § 38-431.03(A4)

DISCUSSION:

A public body may go into Executive Session as per Arizona Revised Statute § 38- 431.03 (A4) for the purpose of Discussions or consultations with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
 Ashlee Coronado
 City Clerk

Reviewed by: Stephen Pauken
 Stephen Pauken
 City Manager