

**ATTENTION**

**IN-PERSON AUDIENCES AT CITY COUNCIL MEETINGS HAVE BEEN SUSPENDED UNTIL FURTHER NOTICE**

**The meetings will continue to be live streamed on the city's Facebook page (<https://www.facebook.com/COB118Arizona/>). You do not have to have a Facebook account to view the meeting.**

**The public can submit comments that will be read at the dais by a staff member to [publiccomment@bisbeeaz.gov](mailto:publiccomment@bisbeeaz.gov).**

**AGENDA**

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, MAY 19, 2020 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY \_\_\_\_\_ AT \_\_\_\_\_.

**ROLL CALL**

**COUNCIL**

Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore  
Councilmember Joni Giacomino, Ward II  
Councilmember Bill Higgins, Ward I  
Mayor David M. Smith  
Councilmember Leslie Johns, Ward I  
Councilmember Joan Hansen, Ward II  
Councilmember Anna Cline, Ward III

**STAFF**

Theresa Coleman, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Joelle Landers, Personnel Director  
Jesus Haro, Public Works Director  
Albert Echave, Police Chief  
George Castillo, Fire Chief

**CITY ATTORNEY**

James Ledbetter

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

**CALL TO THE PUBLIC**

“During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the City’s business or any matter over which the council has control (oral presentations shall not be repetitious and shall be confined to 3 minutes’ maximum duration.)” Ordinance O-91-29.

**THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:**

**GENERAL BUSINESS:**

1. **ACCOUNTS PAYABLE:** Subject to availability of funds
2. **Approval of the Consent Agenda**
  - A. **Approval of the Minutes of the Regular Session of Mayor and Council held on April 21, 2020 at 7:00 pm.**  
Ashlee Coronado, City Clerk
  - B. **Approval of the Minutes of the Special Session of Mayor and Council held on April 27, 2020 at 5:30 pm.**  
Ashlee Coronado, City Clerk
  - C. **Approval of the Minutes of the Special Session of Mayor and Council held on April 28, 2020 at 5:30 pm.**  
Ashlee Coronado, City Clerk
  - D. **Approval of the Minutes of the Special Session of Mayor and Council held on April 29, 2020 at 5:30 pm.**  
Ashlee Coronado, City Clerk
  - E. **Approval of the Minutes of the Regular Session of Mayor and Council held on May 5, 2020 at 7:00 pm.**  
Ashlee Coronado, City Clerk

**OLD BUSINESS**

3. **Discussion and Possible Approval of Ordinance O-20-08, Accepting the Transfer of Real Property from the Dycus Family Trust Located at 416 N Street, Bisbee.**  
Theresa Coleman, City Manager

**NEW BUSINESS**

4. **Discussion and Possible Approval of the FY21 Blue Cross/Blue Shield Insurance and Delta Dental Insurance renewal agreements.**  
Joelle Landers, Personnel Director
5. **Discussion and Possible Approval for service to install and repair City Hall Air Conditioners.**  
Jesus Haro, Public Works Director

6. Discussion, Direction and Possible Approval to Demolish the Structure at 118 Arizona Street.  
Jesus Haro, Public Works Director
7. Discussion and Possible Approval of the Notice of Intent to adopt Ordinance O-20-09; Amending Article 16.2 Queen Mine Regulations and Fees and providing for repeal and severability.  
Theresa Coleman, City Manager
8. Discussion and Possible Approval of Resolution R-20-16; Amending Queen Mine Section of the City Fee Schedule.  
Theresa Coleman, City Manager
9. Discussion and Possible Approval of the Notice of Intent to adopt Ordinance O-20-10; Amending Article 4.5.1 Rates, and Establishing Article 4.5.2, Ambulance Subscriptions and providing for repeal and severability.  
Theresa Coleman, City Manager
10. Possible Approval of a motion to go into Executive Session for the purpose of discussion and consultation with City Attorney to provide legal guidance on pending matters.

*Per ARS § 38-431.03(a)(3)(7), the City Council may vote to go into executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body and for Discussion or consultation with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.*

Theresa Coleman, City Manager

11. City Manager's Report:
  - Other Current events (No Discussion)

**COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS:** (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

**ADJOURNMENT:**

**Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.**

**Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.**

**Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 915 S. Tovreaville Road, Bisbee.**

**Pursuant to A.R.S. § 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.**

#1

Report Criteria:

Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>GENERAL FUND</b>							
<b>10-1020100 GASOLINE INVENTORY</b>							
3551	SENERGY PETROLEUM	635758	STREETS FUEL/UNLEADED	05/11/2020	4,187.65	.00	
<b>10-1020200 DIESEL INVENTORY</b>							
3551	SENERGY PETROLEUM	635758	STREETS FUEL/DIESEL	05/11/2020	1,402.04	.00	
<b>10-2020802 DEFERRED COMPENSATION PAYABLE</b>							
1823	NATIONWIDE RETIREMENT SO	20-0502	DEFERRED COMP	05/02/2020	6,664.25	6,664.25	05/08/2020
<b>10-2020818 UNION DUES PAYABLE</b>							
3877	AZ COPS	20-0502	UNION DUE-POLICE	05/02/2020	195.00	195.00	05/06/2020
1147	BISBEE FIREFIGHTERS LOCAL	20-0502	UNION DUES-FIRE	05/02/2020	337.50	337.50	05/06/2020
<b>10-2021006 PREPAID LEGAL SVCS PAYABLE</b>							
5909	LEGAL SHIELD	20-0502	LEGAL-BFD-MAY 20	05/02/2020	160.45	160.45	05/07/2020
<b>10-2024000 PAYROLL GARNISHMENTS PAYABLE</b>							
6902	GURSTEL LAW FIRM, P.C.	20-0505	GARNISHMENT- CV2017-0023	05/05/2020	204.84	204.84	05/06/2020
3271	SUPPORT PAYMENT CLEARING	20-0502	SUPPORT CLEARING	05/02/2020	1,988.65	1,988.65	05/06/2020
Total:					15,140.38	9,550.69	
<b>FINANCE DEPARTMENT</b>							
<b>10-52-11800 STATE UNEMPLOYMENT</b>							
1807	AZ DES-UNEMPLOYMENT TAX	20-0427	AZ ACCT NO 2040840/2020/Q1	04/27/2020	3,120.00	3,120.00	05/08/2020
<b>10-52-34000 CONTRACT SERVICES</b>							
6954	ARIZONA WATER COMPANY	20-0430	WATER REPORTS-APRIL 2020	04/30/2020	125.00	.00	
<b>10-52-41600 OFFICE SUPPLIES</b>							
6340	OFFICE DEPOT	477735763001	FOLDERS	04/17/2020	59.13	.00	
6340	OFFICE DEPOT	485557404001	INK CARTRIDGE	04/30/2020	36.79	.00	
<b>10-52-43500 POSTAGE &amp; METER TAPES</b>							
1829	POSTMASTER - BISBEE MAIN O	20-0504	MAIL S&G	05/04/2020	645.24	645.24	05/05/2020
Total FINANCE DEPARTMENT:					3,986.16	3,765.24	
<b>CITY CLERK</b>							
<b>10-53-46000 OPERATIONAL EXPENSES</b>							
7083	GRANICUS	119540	PEAK AGENDA MANAGEMENT	12/06/2019	3,501.30	.00	
Total CITY CLERK:					3,501.30	.00	
<b>COMMUNITY DEVELOPMENT</b>							
<b>10-54-22550 SEWER &amp; GARBAGE - SHELTER</b>							
1225	BISBEE PUBLIC WORKS	19	TOVREAVILLE RD-ANIMAL SHE	05/01/2020	57.20	57.20	05/06/2020
<b>10-54-34000 CONTRACT SERVICES</b>							
6199	COCHISE COUNTY COMMUNIT	20-0407	HISTORIC GUIDLINES REVISIO	04/07/2020	337.50	.00	
<b>10-54-41500 OFFICE SUPPLIES</b>							
6340	OFFICE DEPOT	482001327001	FILE, ACRDN HVDYTY, LGL, A	04/24/2020	14.52	.00	
<b>10-54-46542 ANIMAL SHELTER EXPENSES</b>							
5349	GRASP HEATING & COOLING , I	961	SERVICE COOLING UNIT	05/11/2020	158.50	.00	
6172	MMPC	56538	PEST CONTROL-AS	05/07/2020	50.00	.00	
Total COMMUNITY DEVELOPMENT:					617.72	57.20	
<b>ADMINISTRATION &amp; GENERAL GOV'T</b>							
<b>10-55-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	19	915 S TOVREAVILLE RD-CITY H	05/01/2020	401.97	401.97	05/06/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-55-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472017090402	915 Tovreaville Rd.- City Hall	05/07/2020	64.23	64.23	05/07/2020
<b>10-55-24000 PHONES</b>							
1791	CENTURY LINK QCC	1490551157	Long Distant / #72745186	04/23/2020	55.47	55.47	05/07/2020
<b>10-55-34000 CONTRACT SERVICES</b>							
5710	XEROX CORPORATION	10215765	BASE CHARGE & USAGE/CH	05/01/2020	405.40	.00	
<b>10-55-41500 OFFICE SUPPLIES</b>							
6340	OFFICE DEPOT	482751487001	ENVELOPES, POST IT NOTE PA	03/20/2020	30.50	30.50	05/06/2020
6340	OFFICE DEPOT	482000797001	PAPER	04/23/2020	195.87	.00	
6340	OFFICE DEPOT	485557404001	TAPE, CORRECTION WITEOUT	04/30/2020	14.72	.00	
<b>10-55-45300 CUSTODIAL SUPPLIES</b>							
7060	CINTAS	4049245171	JANITORIAL SUPPLIES	04/29/2020	53.74	.00	
7060	CINTAS	4049972622	JANITORIAL SUPPLIES	05/06/2020	56.75	.00	
<b>10-55-46000 OPERATIONAL EXPENSES</b>							
1659	ACE HARDWARE	29889	PEDESTAL FAN	04/29/2020	24.21	.00	
1659	ACE HARDWARE	29927	LUBE LOCK EASE, KEY	05/04/2020	15.40	.00	
6340	OFFICE DEPOT	485557300001	PORTABLE USB POWERED	04/30/2020	29.29	.00	
<b>Total ADMINISTRATION &amp; GENERAL GOVT:</b>					<b>1,347.55</b>	<b>552.17</b>	
<b>PERSONNEL</b>							
<b>10-56-12500 RECRUITMENT/EMPLOYEE TESTING</b>							
6500	IPMA-HR	INV-53480-N9	PRE-EMPLOYMENT EXAMS	03/06/2020	338.00	.00	
<b>10-56-42050 NON CAP ADMIN EQUIP/FURN</b>							
6340	OFFICE DEPOT	477732762001	SCANNER	04/20/2020	542.99	.00	
<b>Total PERSONNEL:</b>					<b>880.99</b>	<b>.00</b>	
<b>LEGAL SERVICES</b>							
<b>10-57-31100 PROFESSIONAL FEES - LEGAL</b>							
8964	THE LEDBETTER LAW FIRM, PL	101	LEGAL SERVICES	05/15/2020	10,000.00	10,000.00	05/01/2020
<b>Total LEGAL SERVICES:</b>					<b>10,000.00</b>	<b>10,000.00</b>	
<b>INFORMATION SYSTEMS</b>							
<b>10-59-13500 SUBSCRIPTIONS &amp; DUES</b>							
6343	EXECUTECH	146282	EXCHANGE CLOUD FILE, EXCH	04/30/2020	654.24	.00	
<b>10-59-31000 PROFESSIONAL FEES</b>							
6343	EXECUTECH	EXEC-51338	IT SERVICE AGREEMENT	05/01/2020	4,080.19	.00	
<b>Total INFORMATION SYSTEMS:</b>					<b>4,744.43</b>	<b>.00</b>	
<b>POLICE DEPARTMENT</b>							
<b>10-62-12300 UNIFORMS &amp; CLOTHING</b>							
6479	FX TACTICAL	I1-10014297	UNIFORMS/MORENO	04/27/2020	166.30	.00	
6479	FX TACTICAL	I1-10014336	UNIFORMS/MORENO	05/05/2020	174.39	.00	
<b>10-62-12500 RECRUITMENT/EMPLOYEE TESTING</b>							
6516	TRANSUNION RISK AND ALTER	50120	PERSON SEARCH DATA	05/01/2020	54.80	.00	
<b>10-62-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	19	35 HWY 92-POLICE	05/01/2020	153.56	153.56	05/06/2020
<b>10-62-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472015946302	192 W. HWY 92 - Police #472-015	05/07/2020	91.36	91.36	05/07/2020
<b>10-62-34000 CONTRACT SERVICES</b>							
7072	CINTAS FIRE 836525	OF34524037	EXTINGUISHER SERVICES	04/16/2020	1,023.20	.00	
6172	MMPC	56289	PEST CONTROL-BPD	05/04/2020	40.00	.00	
5658	RICOH USA INC	103564448	COPIER RENT & MAINT/BPD	04/17/2020	188.13	.00	
1489	RICOH USA, INC	5059298939	COPIER MAINT AGRMNT	04/06/2020	77.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-62-34100 DOC WORKERS</b>							
3163	AZ STATE PRISON CMLPX-DOU	D08122020040	MILEAGE/BPD	04/16/2020	15.14	.00	
<b>10-62-45300 CUSTODIAL SUPPLIES</b>							
7080	CINTAS	4048143755	JANITORIAL SUPPLIES	04/15/2020	134.83	.00	
7080	CINTAS	4048704205	JANITORIAL SUPPLIES	04/22/2020	75.26	.00	
7080	CINTAS	4049245161	JANITORIAL SUPPLIES	04/29/2020	88.96	.00	
7060	CINTAS	4049972604	JANITORIAL SUPPLIES	05/06/2020	88.96	.00	
<b>10-62-46000 OPERATIONAL EXPENSES</b>							
7079	THE BISBEE TOUR CO.	11	LODGING-VICTIM	01/08/2020	97.59	97.59	05/06/2020
<b>10-62-46624 MOVING, TOWING, STORAGE EXP</b>							
1129	BARNETT'S OXYGEN & TOWIN	16463	TOWING SVC/BPD	04/03/2020	95.00	.00	
1129	BARNETT'S OXYGEN & TOWIN	16464	TOWING SVC/BPD	04/03/2020	95.00	.00	
1129	BARNETT'S OXYGEN & TOWIN	16465	TOWING SVC/BPD	04/05/2020	118.75	.00	
1129	BARNETT'S OXYGEN & TOWIN	16468	TOWING SVC/BPD	04/09/2020	118.75	.00	
1129	BARNETT'S OXYGEN & TOWIN	16476	TOWING SVC/BPD	04/25/2020	95.00	.00	
1129	BARNETT'S OXYGEN & TOWIN	16477	TOWING SVC/BPD	04/26/2020	95.00	.00	
<b>10-62-50100 BLDG REPAIR &amp; MAINT</b>							
1659	ACE HARDWARE	28853	HEAT SHRINK, FASTENERS	01/13/2020	16.46	.00	
1659	ACE HARDWARE	29884	FILTER	04/29/2020	32.58	.00	
<b>10-62-61000 VEHICLE PARTS &amp; LABOR</b>							
6536	BISBEE NAPA AUTO PARTS	219552	SHOCKS, OIL FILTER, AIR FILTE	03/18/2020	253.54	.00	
6536	BISBEE NAPA AUTO PARTS	221025	OIL FILTER, OIL	04/08/2020	47.73	.00	
6536	BISBEE NAPA AUTO PARTS	221121	SHOCKS	04/09/2020	183.73	.00	
6536	BISBEE NAPA AUTO PARTS	221361	WIPER BLADES, CREDIT	04/11/2020	59	.00	
6536	BISBEE NAPA AUTO PARTS	221978	HEADLIGHT BULB	04/21/2020	13.61	.00	
Total POLICE DEPARTMENT:					3,635.72	342.51	
<b>FIRE DEPARTMENT</b>							
<b>10-64-12300 UNIFORMS &amp; CLOTHING</b>							
7082	AYON, CODY	20-0424	UNIFORM/AYON	04/24/2020	424.82	.00	
7082	AYON, CODY	20-0427	UNIFORM/AYON	04/27/2020	51.76	.00	
7081	MARTINEZ, EMILIO	20-0411	UNIFORM/MARTINEZ	04/11/2020	95.31	.00	
7081	MARTINEZ, EMILIO	20-0411	UNIFORM/MARTINEZ	04/11/2020	64.84	.00	
8022	WICKED LIMITZ GRAPHICS	50947	UNIFORM CLOTHING/AYON	05/08/2020	102.65	.00	
<b>10-64-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	19	645 TOMBSTONE CYN-STATION	05/01/2020	110.99	110.99	05/06/2020
1225	BISBEE PUBLIC WORKS	19	192 HWY 92-FIRE STATION #1	05/01/2020	110.99	110.99	05/06/2020
<b>10-64-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472017056702	192 Highway 92 - Fire #1-472-01	05/07/2020	184.51	184.51	05/07/2020
<b>10-64-24001 INTERNET ACCESS FEES</b>							
4059	SPARKLIGHT	20-0523/FS1-1	Internet Svc-Fire Station 1	05/07/2020	78.99	78.99	05/07/2020
<b>10-64-34000 CONTRACT SERVICES</b>							
1129	BARNETT'S OXYGEN & TOWIN	2008	OXYGEN & TANK RENTAL	04/30/2020	37.70	.00	
6172	MMPC	56201	PEST CONTROL-STA#1	05/01/2020	30.00	.00	
6172	MMPC	56246	PEST CONTROL-STA#2	05/01/2020	30.00	.00	
5710	XEROX CORPORATION	10215762	BASE CHARGE & USAGE/BFD	05/01/2020	210.14	.00	
<b>10-64-34010 AMBULANCE BILLING SERVICES</b>							
7071	AMB	0096805-IN	AMBULANCE BILLING-APRIL 20	04/30/2020	1,041.36	.00	
<b>10-64-45300 CUSTODIAL SUPPLIES</b>							
1659	ACE HARDWARE	29949	WIPES, AIR FRESHENER	05/06/2020	6.78	.00	
1659	ACE HARDWARE	29996	FABULOSO	05/10/2020	7.44	.00	
7080	CINTAS	4048704189	JANITORIAL SUPPLIES	04/22/2020	44.69	.00	
7080	CINTAS	4049245080	JANITORIAL SUPPLIES	04/29/2020	61.14	.00	
<b>10-64-46000 OPERATIONAL EXPENSES</b>							
1659	ACE HARDWARE	29882	KEY RING PULL-A-PART	04/29/2020	9.20	.00	
1659	ACE HARDWARE	29955	CABLE TIES, SPEAKER WIRE, C	05/06/2020	64.76	.00	
1659	ACE HARDWARE	29987	SPLIT KEY RING, GRAPHITE, K	05/08/2020	23.39	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1862	B&D LUMBER & HARDWARE	175300	MOTOR OIL	04/28/2020	2.77	.00	
<b>10-64-46641 MEDICAL SUPPLIES</b>							
1129	BARNETT'S OXYGEN & TOWIN	2007	OXYGEN & TANK RENTAL	04/30/2020	32.99	.00	
1321	BOUND TREE MEDICAL, LLC	83803137	MEDICAL SUPPLIES/BFD	04/24/2020	112.42	.00	
1321	BOUND TREE MEDICAL, LLC	83804700	MEDICAL SUPPLIES/BFD	04/27/2020	4.89	.00	
1321	BOUND TREE MEDICAL, LLC	83610003	MEDICAL SUPPLIES/BFD	04/30/2020	141.27	.00	
1321	BOUND TREE MEDICAL, LLC	83610004	MEDICAL SUPPLIES/BFD	04/30/2020	157.77	.00	
<b>10-64-50100 BLDG REPAIR &amp; MAINT</b>							
1859	ACE HARDWARE	29872	EVAP COOL CLEANER, PIPE TH	04/28/2020	6.97	.00	
1859	ACE HARDWARE	29949	ENTRY LEVER	05/06/2020	29.80	.00	
<b>10-64-55000 EQUIPMENT REPAIR &amp; MAINT</b>							
6536	BISBEE NAPA AUTO PARTS	222828	BAR CHAIN OIL	05/01/2020	28.32	.00	
<b>10-64-61000 VEHICLE PARTS &amp; LABOR</b>							
6536	BISBEE NAPA AUTO PARTS	221500	GASKET	04/14/2020	8.76	.00	
6536	BISBEE NAPA AUTO PARTS	222541	OIL, BRAKE CLNR, OIL FILTER	04/28/2020	37.09	.00	
6536	BISBEE NAPA AUTO PARTS	223024	WIPER BLADES	05/04/2020	32.29	.00	
6536	BISBEE NAPA AUTO PARTS	223079	AIR FILTERS, OIL FILTER, OIL, F	05/05/2020	69.25	.00	
6536	BISBEE NAPA AUTO PARTS	223576	BATTERY	05/11/2020	358.69	.00	
1854	W R RYAN - FIRESTONE	T18144	TIRE, VALVE, BALANCE	05/04/2020	99.48	.00	
<b>Total FIRE DEPARTMENT:</b>					<b>3,914.02</b>	<b>485.48</b>	
<b>CITY MAGISTRATE</b>							
<b>10-68-34000 CONTRACT SERVICES</b>							
4807	JANUS POPPE	33	MAGISTRATE CONTRACT SERV	05/01/2020	500.00	500.00	05/01/2020
4807	JANUS POPPE	34	MAGISTRATE CONTRACT SERV	05/15/2020	500.00	500.00	05/06/2020
<b>Total CITY MAGISTRATE:</b>					<b>1,000.00</b>	<b>1,000.00</b>	
<b>CEMETERY</b>							
<b>10-70-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	19	DOUGLAS ST-CEMETARY	05/01/2020	57.20	57.20	05/06/2020
<b>Total CEMETERY:</b>					<b>57.20</b>	<b>57.20</b>	
<b>BUILDING &amp; MAINTENANCE</b>							
<b>10-74-34000 CONTRACT SERVICES</b>							
4415	CULLIGAN OF TUCSON	112X42482901	DRINKING WATER/PO	01/31/2020	5.98	.00	
4415	CULLIGAN OF TUCSON	112X42975807	DRINKING WATER/PO	02/29/2020	5.98	.00	
4415	CULLIGAN OF TUCSON	112X43483009	DRINKING WATER/PO	04/30/2020	5.98	.00	
6172	MMPC	56287	PEST CONTROL-CH	05/04/2020	110.00	.00	
<b>Total BUILDING &amp; MAINTENANCE:</b>					<b>127.94</b>	<b>.00</b>	
<b>PUBLIC WORKS ADMINISTRATION</b>							
<b>10-75-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	19	404 BISBEE RD-PUBLIC WORK	05/01/2020	87.43	87.43	05/06/2020
<b>10-75-34000 CONTRACT SERVICES</b>							
5710	XEROX CORPORATION	10215764	BASE CHARGE & USAGE/PW	05/01/2020	93.71	.00	
<b>10-75-41500 OFFICE SUPPLIES</b>							
6340	OFFICE DEPOT	480169849001	BALLPEN, INK CART, PAPER, M	04/21/2020	233.40	.00	
<b>10-75-45300 CUSTODIAL SUPPLIES</b>							
7080	CINTAS	4049245171	JANITORIAL SUPPLIES	04/29/2020	26.89	.00	
7080	CINTAS	4049972622	JANITORIAL SUPPLIES	05/08/2020	28.38	.00	
<b>Total PUBLIC WORKS ADMINISTRATION:</b>					<b>469.81</b>	<b>87.43</b>	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>GARAGE</b>							
<b>10-77-22560 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	19	TOVREAVILLE RD-GARAGE	05/01/2020	99.77	99.77	05/06/2020
<b>10-77-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472100101800	4 Tovreaville Rd. 50% Garage	05/07/2020	147.10	147.10	05/07/2020
<b>10-77-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4049245101	UNIFORMS-GAR	04/29/2020	66.65	.00	
7060	CINTAS	4049972642	JANITORIAL SUPPLIES & UNIFO	05/06/2020	31.44	.00	
7060	CINTAS	9085486218	CREDIT-GAR	04/10/2020	31.51-	.00	
7080	CINTAS	9085757766	CREDIT-GAR	04/14/2020	31.51-	.00	
7060	CINTAS	9087569655	WATERBREAK COOLER-GAR	05/01/2020	48.87	.00	
6172	MMPC	56218	PEST CONTROL-GAR	05/01/2020	50.00	.00	
6448	UNIFIRST CORPORATION	3101011678	UNIFORMS/GAR	02/12/2020	29.92	.00	
<b>Total GARAGE:</b>					<b>410.73</b>	<b>246.87</b>	
<b>PARKS</b>							
<b>10-80-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	19	VISTA PARK	05/01/2020	57.20	57.20	05/06/2020
1225	BISBEE PUBLIC WORKS	19	TOMBSTONE CYN-GARFIELD P	05/01/2020	20.40	20.40	05/06/2020
1225	BISBEE PUBLIC WORKS	19	5 COPPER PLAZA-PARK MAIN S	05/01/2020	68.00	68.00	05/06/2020
1225	BISBEE PUBLIC WORKS	19	1 QUALITY HILL-POOL	05/01/2020	68.00	68.00	05/06/2020
<b>10-80-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4049245101	UNIFORMS-PARKS	04/29/2020	22.62	.00	
7060	CINTAS	4049972642	UNIFORMS-PARKS	05/06/2020	18.92	.00	
1893	LAL ENTERPRISES, INC	28362	PORTA POTS	04/30/2020	36.75	.00	
6448	UNIFIRST CORPORATION	3101011679	UNIFORMS/PARKS	02/12/2020	24.59	.00	
<b>10-80-46802 LANDSCAPING MATERIALS</b>							
1862	B&D LUMBER & HARDWARE	175525	DUAL THREAD AERATOR, STD	05/08/2020	4.26	.00	
<b>Total PARKS:</b>					<b>320.74</b>	<b>213.60</b>	
<b>LIBRARY</b>							
<b>10-83-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	19	6 MAIN ST-LIBRARY	05/01/2020	110.99	110.99	05/06/2020
<b>10-83-34000 CONTRACT SERVICES</b>							
7072	CINTAS FIRE 636525	OF34041166	FIRE EXTINGUISHER REPLACE	04/16/2020	180.00	.00	
5954	IRONHAWK ELEVATOR, LLC	202005052	MONTHLY MAINT/MAY 20	05/05/2020	113.30	.00	
1499	RICOH USA, INC	5059503327	COPIER MAINT AGRMNT	05/01/2020	41.79	.00	
<b>10-83-46000 OPERATIONAL EXPENSES</b>							
6536	BISBEE NAPA AUTO PARTS	221461	NITRILE GLOVES	04/14/2020	24.09	.00	
<b>10-83-50100 BLDG REPAIR &amp; MAINT</b>							
5349	GRASP HEATING & COOLING , I	955	SWAMP COOLER MAINTENANC	05/06/2020	156.00	.00	
1989	SIERRA VISTA BUILDERS SUPP	73720	T-TOPS	04/01/2020	21.22	.00	
1989	SIERRA VISTA BUILDERS SUPP	74007	18 BUCKETS APOC 230, POLE	04/07/2020	1,723.91	.00	
<b>Total LIBRARY:</b>					<b>2,371.30</b>	<b>110.99</b>	
<b>SENIOR CITIZENS CENTER</b>							
<b>10-85-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	19	COLLINS RD-SENIOR CENTER	05/01/2020	68.00	68.00	05/06/2020
<b>10-85-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4048704192	JANITORIAL SUPPLIES	04/22/2020	38.05	.00	
7060	CINTAS	4049245174	JANITORIAL SUPPLIES	04/29/2020	38.05	.00	
7072	CINTAS FIRE 636525	OF34041264	LABOR, PRE-ENG REPAIR, PAR	04/30/2020	784.73	.00	
<b>10-85-34085 COORDINATOR CONTRIBUTIONS</b>							
3188	BISBEE SENIOR ASSOCIATION	96	MONTHLY CONTRIBUTION	05/01/2020	616.63	616.63	05/01/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-85-50100 BLDG REPAIR &amp; MAINT</b>							
5349	GRASP HEATING & COOLING , I	980	SRVC A/C UNIT	05/11/2020	171.00	.00	
Total SENIOR CITIZENS CENTER:					1,716.46	684.83	
Total GENERAL FUND:					54,242.45	27,154.01	
<b>TRANSIENT ROOM TAX FUND EXPENDITURES</b>							
<b>20-40-34000 CONTRACT SERVICES</b>							
2577	BISBEE MINING & HISTORICAL	5	SHARED EMPLOYEE-BRENDA	05/01/2020	1,306.17	1,306.17	05/01/2020
6971	DOG CAT MOUSE MEDIA	102	DISCOVER BISBEE MARKETIN	05/02/2020	2,916.66	2,916.66	05/04/2020
Total FUND EXPENDITURES:					4,222.83	4,222.83	
Total TRANSIENT ROOM TAX:					4,222.83	4,222.83	
<b>STREETS FUND EXPENDITURES</b>							
<b>21-40-21000 ELECTRIC</b>							
1097	AZ PUBLIC SERVICE (2 of 3)	1032111000-05	Az Street St Lights #1032111000	05/07/2020	4,645.36	4,645.36	05/07/2020
<b>21-40-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472100101800	25% Streets	05/07/2020	73.55	73.55	05/07/2020
<b>21-40-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4049245101	UNIFORMS-STREETS	04/29/2020	52.78	.00	
7060	CINTAS	4049972642	UNIFORMS-STREETS	05/06/2020	49.08	.00	
<b>21-40-37100 INSURANCE CLAIMS &amp; DEDUCTIBLES</b>							
1139	AZ MUNICIPAL RISK RTNTN PO	1017	INSURANCE CLAIM/DOUGLAS	05/01/2020	197.38	.00	
<b>21-40-42050 NON CAP ADMIN EQUIP/FURN</b>							
1862	B&D LUMBER & HARDWARE	175328	ROOF SPADE	04/30/2020	54.60	.00	
<b>21-40-45100 DISPOSABLE EQUIP &amp; TOOLS</b>							
1862	B&D LUMBER & HARDWARE	175404	4" HAND FILE	05/04/2020	10.72	.00	
<b>21-40-46000 OPERATIONAL EXPENSES</b>							
1862	B&D LUMBER & HARDWARE	175439	PADLOCK	05/05/2020	21.91	.00	
<b>21-40-46210 STREET REPAIR MAT - SALES TAX</b>							
4223	KE & G DEVELOPMENT	797	ASPHALT	04/29/2020	19,752.95	.00	
4223	KE & G DEVELOPMENT	807	ASPHALT	04/29/2020	18,488.93	.00	
4223	KE & G DEVELOPMENT	809	ASPHALT	04/30/2020	19,538.12	.00	
<b>21-40-61000 VEHICLE PARTS &amp; LABOR</b>							
6536	BISBEE NAPA AUTO PARTS	223236	BATTERY	05/06/2020	117.71	.00	
6536	BISBEE NAPA AUTO PARTS	223237	BATTERY	05/06/2020	117.71	.00	
Total FUND EXPENDITURES:					63,120.80	4,718.91	
Total STREETS:					63,120.80	4,718.91	
<b>AIRPORT FUND FUND EXPENDITURES</b>							
<b>50-40-21000 ELECTRIC</b>							
1097	AZ PUBLIC SERVICE (2 of 3)	9662440000-0	Bisbee Junction Hill - Airport #96	05/07/2020	125.87	125.87	05/07/2020
<b>50-40-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	19	AIRPORT RD-AIRPORT	05/01/2020	22.43	22.43	05/06/2020
<b>50-40-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472016093602	Bisbee JcT - Airport Rd #472-016	05/07/2020	33.96	33.96	05/07/2020
<b>50-40-42050 NON CAP ADMIN EQUIP/FURN</b>							
1862	B&D LUMBER & HARDWARE	175334	MULTI-TESTER, CENTER CUT P	04/30/2020	74.32	.00	
<b>50-40-46000 OPERATIONAL EXPENSES</b>							
1862	B&D LUMBER & HARDWARE	175335	BATTERIES	04/30/2020	3.21	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1862	B&D LUMBER & HARDWARE	175556	TIRE GAUGE	05/11/2020	2.62	.00	
4922	FERGUSON ENTERPRISES #10	390849	FLOAT VALVE	04/30/2020	71.21	.00	
4191	GRAINGER	9522997015	PRESSURE SWITCH	05/05/2020	49.79	.00	
<b>50-40-50100 BLDG REPAIR &amp; MAINT</b>							
1659	ACE HARDWARE	29957	PLYWOOD	05/06/2020	285.11	.00	
1862	B&D LUMBER & HARDWARE	175393	MED CAP CONNECTOR, PRIME	05/04/2020	460.46	.00	
1862	B&D LUMBER & HARDWARE	175405	OSB	05/04/2020	144.20	.00	
1862	B&D LUMBER & HARDWARE	175406	OSB, PLYWOOD	05/04/2020	122.21	.00	
1862	B&D LUMBER & HARDWARE	175432	PP EXTERIOR, PLASTIC TRAY	05/05/2020	84.79	.00	
1862	B&D LUMBER & HARDWARE	175442	SPO, JOIST TICO NAILS	05/05/2020	108.68	.00	
1862	B&D LUMBER & HARDWARE	175465	GUN SINKER, LUMBER, NAILS	05/06/2020	472.04	.00	
1862	B&D LUMBER & HARDWARE	175499	PLASTIC BOX, FURRING STRIP	05/07/2020	23.47	.00	
1862	B&D LUMBER & HARDWARE	175500	FURRING STRIPS	05/07/2020	4.06	.00	
1862	B&D LUMBER & HARDWARE	175507	PLASTIC CAP NAIL	05/07/2020	23.40	.00	
<b>50-40-91000 CAPITAL EXPENDITURES</b>							
7036	ABC SUPPLY CO-MBA 742	92139336	TAMKO HERIT AR MTN SLATE,	05/05/2020	4,541.94	.00	
<b>Total FUND EXPENDITURES:</b>					<b>6,633.77</b>	<b>182.26</b>	
<b>Total AIRPORT FUND:</b>					<b>6,633.77</b>	<b>182.26</b>	
<b>SEWER FUND</b>							
<b>54-1019900 CLEARING ACCT--SEWER/TRASH A/R</b>							
7080	JKH PROPERTIES	20-0430	OVERPAYMENT FOR 103.62225	04/30/2020	77.50	.00	
5108	JOAN WERNER	20-0512	REFUND FOR ACCOUNT 2.6216	05/12/2020	70.46	.00	
<b>Total :</b>					<b>147.96</b>	<b>.00</b>	
<b>FUND EXPENDITURES</b>							
<b>54-40-21000 ELECTRIC</b>							
1097	AZ PUBLIC SERVICE (2 of 3)	1002920000-0	940 W. Purdy Ln San Jose WW -#	05/07/2020	5,980.33	5,980.33	05/07/2020
<b>54-40-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4049872642	UNIFORMS-WW	05/08/2020	51.46	.00	
6881	OPERATIONS MANAGEMENT IN	D3165600-02-0	JACOBS CONTRACT-JUNE-20	05/07/2020	62,050.90	.00	
6923	PAID IN FULL	3226-033120	AGENCY COMMISSION DUE	04/01/2020	2,162.37	2,162.37	05/06/2020
<b>54-40-42050 NON CAP ADMIN EQUIP/FURN</b>							
1862	B&D LUMBER & HARDWARE	175342	MARKING WAND	04/30/2020	27.30	.00	
1862	B&D LUMBER & HARDWARE	175555	SHOVEL, TROWEL	05/11/2020	26.81	.00	
<b>54-40-45100 DISPOSABLE EQUIP &amp; TOOLS</b>							
1659	ACE HARDWARE	29923	HOLE SAW ARBOR, HOLE SAW	05/04/2020	44.51	.00	
1659	ACE HARDWARE	29954	BIT DRILL PERCUS, DUCT TAPE	05/06/2020	25.13	.00	
1862	B&D LUMBER & HARDWARE	175355	COUPLING, NOZZLE	04/30/2020	11.03	.00	
<b>54-40-45200 SAFETY EQUIP &amp; SUPPLIES</b>							
1862	B&D LUMBER & HARDWARE	175356	BACK SUPPORT	04/30/2020	16.57	.00	
<b>54-40-46000 OPERATIONAL EXPENSES</b>							
1659	ACE HARDWARE	29888	TRENCHING SPADE, PLASTIC B	04/29/2020	50.57	.00	
1659	ACE HARDWARE	29906	PLASTIC BUCKET, TERRY TOW	04/30/2020	21.83	.00	
1659	ACE HARDWARE	29908	MARK PAINT	04/30/2020	5.12	.00	
1659	ACE HARDWARE	29939	INVISIBLE GLASS, COMBAT SY	05/05/2020	43.73	.00	
1862	B&D LUMBER & HARDWARE	175329	PREMIX CONCRETE, KWIK MIX	04/30/2020	44.72	.00	
1862	B&D LUMBER & HARDWARE	175350	CONCRETE	04/30/2020	26.83	.00	
1862	B&D LUMBER & HARDWARE	175398	PREMIX CONCRETE, KWIK MIX	05/04/2020	54.09	.00	
1862	B&D LUMBER & HARDWARE	175402	THERMLUBE ADMIXTURE, SIKA	05/04/2020	36.64	.00	
1862	B&D LUMBER & HARDWARE	175422	BORIC ACID, SPIDER & SCORPI	05/05/2020	22.88	.00	
1862	B&D LUMBER & HARDWARE	175474	EPOXY TIE ADHESIVE	05/06/2020	23.40	.00	
1862	B&D LUMBER & HARDWARE	175494	BUTT SPLICE, ELEC TAPE	05/07/2020	4.36	.00	
1862	B&D LUMBER & HARDWARE	175551	ANT & ROACH KILLER, ANT BL	05/11/2020	46.57	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1862	B&D LUMBER & HARDWARE	175555	MORTAR, CONCRETE, NITRILE	05/11/2020	56.87	.00	
6536	BISBEE NAPA AUTO PARTS	223573	DEGREASER	05/11/2020	27.74	.00	
1241	COCHISE COUNTY RECORDER	20-0507	LIEN RELEASE-14 @ \$15.00	05/07/2020	210.00	210.00	05/07/2020
1241	COCHISE COUNTY RECORDER	20-0507	LIEN RELEASE-1 @ \$15.00	05/07/2020	15.00	15.00	05/07/2020
6735	CONKLIN ELECTRICAL, ETC, LL	20-0512	INSTALLATION OF A QT POD FU	05/12/2020	15,200.00	15,200.00	05/13/2020
<b>54-40-46543 MANHOLE, PIPE &amp; FITTINGS</b>							
1862	B&D LUMBER & HARDWARE	175314	CLEANOUT TEE, MPT PLUG, AB	04/29/2020	32.04	.00	
1862	B&D LUMBER & HARDWARE	175433	ELBOW, COUPLING, NIPPLE	05/05/2020	29.34	.00	
<b>54-40-55010 EQUIPMENT RENTAL</b>							
6013	UNITED RENTALS (NORTH AME	180405228-00	MINI EXCAVATOR & BUCKET	05/04/2020	893.87	.00	
<b>54-40-55200 NON CAP EQUIP PURCHASES</b>							
1659	ACE HARDWARE	29971	SCREWDRIVER SET, HEX KEY	05/07/2020	40.04	.00	
1862	B&D LUMBER & HARDWARE	175474	POOL TROWEL	05/06/2020	20.97	.00	
6536	BISBEE NAPA AUTO PARTS	223202	C CLAMPS	05/08/2020	21.44	.00	
<b>54-40-61000 VEHICLE PARTS &amp; LABOR</b>							
6536	BISBEE NAPA AUTO PARTS	223578	FUEL CAP, OCTANE BOOSTER,	05/11/2020	155.57	.00	
<b>Total FUND EXPENDITURES:</b>					<b>87,480.03</b>	<b>23,567.70</b>	
<b>Total SEWER FUND:</b>					<b>87,627.99</b>	<b>23,567.70</b>	
<b>SANITATION FUND</b>							
<b>FUND EXPENDITURES</b>							
<b>56-40-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472100101800	25% Sanatation	05/07/2020	73.55	73.55	05/07/2020
<b>56-40-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4049245101	UNIFORMS-SANITATION	04/29/2020	41.10	.00	
7060	CINTAS	4049245101	UNIFORMS-WW	04/29/2020	32.96	.00	
7060	CINTAS	4049972642	UNIFORMS-SANITATION	05/06/2020	39.25	.00	
6448	UNIFIRST CORPORATION	3101011680	UNIFORMS/SAN	02/12/2020	80.41	.00	
<b>56-40-46561 COUNTY TIPPING FEE</b>							
3181	COCHISE COUNTY TREASURE	28109	MUNICIPAL WASTE/HOUSEHOL	04/30/2020	20,520.88	.00	
<b>56-40-46562 RECYCLING PROGRAM</b>							
7060	CINTAS	4049245101	UNIFORMS-RECYCLE	04/29/2020	13.71	.00	
7060	CINTAS	4049245101	UNIFORMS-RECYCLE	04/29/2020	47.63	.00	
7060	CINTAS	4049972642	UNIFORMS-RECYCLE	05/06/2020	10.01	.00	
7060	CINTAS	4049972642	UNIFORMS-RECYCLE	05/06/2020	45.78	.00	
2412	COPPER QUEEN PUBLISHING	21587	RECYCLING VOUCHERS/500	05/05/2020	20.46	.00	
1893	LAL ENTERPRISES, INC	28363	PORTA POTS	04/30/2020	73.50	.00	
<b>56-40-61000 VEHICLE PARTS &amp; LABOR</b>							
6536	BISBEE NAPA AUTO PARTS	223318	V BELT	05/07/2020	25.91	.00	
<b>56-40-62002 TIRES</b>							
1854	W R RYAN - FIRESTONE	T18043	TIRES	04/24/2020	275.57	.00	
<b>Total FUND EXPENDITURES:</b>					<b>21,300.72</b>	<b>73.55</b>	
<b>Total SANITATION FUND:</b>					<b>21,300.72</b>	<b>73.55</b>	
<b>QUEEN MINE FUND</b>							
<b>FUND EXPENDITURES</b>							
<b>59-40-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	19	478 N DART RD-QUEEN MINE	05/01/2020	401.97	401.97	05/06/2020
<b>59-40-37000 PROPERTY, CASUALTY, LIABILITY</b>							
5888	NFP PROPERTY & CASUALTY S	20-0504	ANNUAL PACKAGE PREMIUM	05/04/2020	25,386.17	25,386.17	05/06/2020
<b>59-40-45100 DISPOSABLE EQUIP &amp; TOOLS</b>							
1659	ACE HARDWARE	29788	CHAINSAW BLADE	04/22/2020	20.48	.00	
<b>59-40-55100 REPAIR &amp; MAINT - OTHER</b>							
1659	ACE HARDWARE	29788	WATERGUARD	04/22/2020	26.07	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1659	ACE HARDWARE	29839	LUMBER	04/26/2020	107.09	.00	
1659	ACE HARDWARE	29858	WALL SWITCH KNOB	04/27/2020	2.78	.00	
1659	ACE HARDWARE	29922	OIL, WEDGE, GLOVES	05/03/2020	37.48	.00	
1862	B&D LUMBER & HARDWARE	175301	NAILS	04/29/2020	100.82	.00	
<b>Total FUND EXPENDITURES:</b>					<b>26,082.86</b>	<b>25,788.14</b>	
<b>Total QUEEN MINE FUND:</b>					<b>26,082.86</b>	<b>25,788.14</b>	
<b>BISBEE BUS FUND</b>							
<b>FUND EXPENDITURES</b>							
<b>96-40-41606 CONTRACTOR OPERATING EXPENSES</b>							
6391	CITY OF DOUGLAS	20200417620	BUS OPERATING SERVICES/MA	04/28/2020	20,998.25	.00	
<b>96-40-41607 CITY OPERATING EXPENSE</b>							
5710	XEROX CORPORATION	10215764	BASE CHARGE & USAGE/BUS	05/01/2020	31.23	.00	
<b>Total FUND EXPENDITURES:</b>					<b>21,029.48</b>	<b>.00</b>	
<b>Total BISBEE BUS FUND:</b>					<b>21,029.48</b>	<b>.00</b>	
<b>Grand Totals:</b>					<b>284,260.90</b>	<b>85,707.40</b>	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

City Recorder: \_\_\_\_\_

**Report Criteria:**

Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: **May 19, 2020**

Regular     Special

**DATE ACTION SUBMITTED:** May 14, 2020

**REGULAR**                       **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**     **ORDINANCE**     **FORMAL ACTION**     **OTHER**

**SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON APRIL 21, 2020 AT 7:00 PM**

**FROM:**            **Ashlee Coronado, City Clerk**

**RECOMMENDATION:**            **Approve Minutes**

**PROPOSED MOTION:**            **I move to approve the Minutes of the Regular Session of Mayor and Council held on April 21, 2020 at 7:00 PM**

**DISCUSSION:**

**FISCAL IMPACT:**            **N/A**

**DEPARTMENT LINE ITEM ACCOUNT:**            **N/A**

**BALANCE IN LINE ITEM IF APPROVED:**            **N/A**

**Prepared by:** *Ashlee Coronado*  
**Ashlee Coronado**  
**City Clerk**

**Reviewed by:** *Theresa Coleman*  
**Theresa Coleman**  
**City Manager**

**This meeting was closed to the public due to Covid19**

## **MINUTES**

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, APRIL 21, 2020 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:00 PM.

### **ROLL CALL**

#### **COUNCIL**

Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore

Councilmember Joni Giacomino, Ward II           Excused

Councilmember Bill Higgins, Ward I

Mayor David M. Smith

Councilmember Leslie Johns, Ward I

Councilmember Joan Hansen, Ward II

Councilmember Anna Cline, Ward III

#### **STAFF**

Theresa Coleman, City Manager

Ashlee Coronado, City Clerk

Joelle Landers, Personnel Director

#### **CITY ATTORNEY**

James Ledbetter

INVOCATION: Mayor Smith asked for a moment of silence to reflect on the ongoing situation in our City, County, State and World.

### **PLEDGE OF ALLEGIANCE**

#### **MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:**

- Mayor Smith informed the Council that the new stimulus bill passed today excludes our town and others from being reimbursed for the extra expenses in relation to the Covid 19 situation. He explained that he along with other Mayors would be continuing to lobby for this.
- Mayor Smith gave an update on Covid 19 numbers. He said right now we were still listed as having no cases in the 85603 ZIP Code. He said to act like it was here in Bisbee and please take the proper precautions.

CALL TO THE PUBLIC - Public Comments were submitted by email and read aloud by Joelle Landers due to social distancing requirements.

- Meggen Connolley encouraged Council to reopen the farmers market. She also said that it was in the city's best interest to develop a food resiliency plan. She also requested that Council eliminate fees that the farmers market has to pay to the City. She suggested that the Council look into the possibility of contracting a professional grant writer to assist in grant writing on an as-needed basis.
- Fred Miller urged Council to vote against putting the 1% TPT raise onto the ballot. He explained that there was not enough information on this item to move it forward. He requested that this wait until the budget talks.

- Jackie Watkins, encouraged Council to pass the right-of-way use permit for the Bisbee Farmers Market at the Vista Park. She said that the Covid 19 risk to residents was no greater or less than shopping at any business that was still open to the public.
- William Crow, commented on the agreement for Airport Operations Manager and Maintenance Services. He encouraged Council to consider requiring training for anyone designated as an Airport Operations Manager.
- Jeff Harris, spoke on item number 14. He said that all Mayor and Council had to do to avoid such litigation would have been to timely comply with their duty to hear and consider the appeal submitted by Pulling and Harris.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Cline moved to approve accounts payable in the amount of \$275,173.34.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on March 17, 2020 at 7:00 pm.

Ashlee Coronado, City Clerk

MOTION: Councilmember Pawlik moved to approve the consent agenda items 2A

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

OLD BUSINESS

NEW BUSINESS

3. Public Hearing and Discussion and Possible Approval of Resolution R-20-10; Regarding the Community Development Block Grant Set-Aside Funds for Fiscal Year 2019-2020 to Select a Project and Submit Application.

Theresa Coleman, City Manager

Mayor Smith opened the public hearing. He asked Ms. Coronado if she had received any communication in favor or in opposition of this item.

Ms. Coronado responded, No.

Mayor Smith closed the public hearing.

Ms. Coleman explained that Keith Dennis from SEAGO had been assisting the city with the colonias set-aside funds for you specifically in the Tintown neighborhood. This was an existing Colonia within the City of Bisbee. She said that Phase 3 of the Storm Water Project was already engineered, ready to go and could be applied for right away.

MOTION: Councilmember Hansen moved to approve Resolution R-20-10 and select the project Tintown Phase 3 to be submitted for the Community Development Block Grant Set-Aside funds FY 2019 – 2020.  
SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

- 4. Discussion and Possible Approval of Resolution R-20-07; Designating the Saginaw Neighborhood as a Colonia.

Theresa Coleman, City Manager

Ms. Coleman explained that we were seeing many advantages to having Colonia neighborhoods and having access to funds that have been set aside for them. These funds were available to the four counties served by SEAGO. We would be able to use this program to do improvements in other neighborhoods. Ms. Coleman also addressed the next resolution for Zacatecas Canyon. If approved these applications would be submitted to the state tomorrow.

MOTION: Councilmember Johns moved to approve Resolution R-20-07; Designating the Saginaw Neighborhood as a Colonia.  
SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

- 5. Discussion and Possible Approval of Resolution R-20-08; Designating the Zacatecas Canyon as a Colonia.

Theresa Coleman, City Manager

MOTION: Councilmember Hansen moved to approve Resolution R-20-08; Designating the Zacatecas Canyon as a Colonia.  
SECOND: Councilmember Johns

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

- 6. Discussion and Possible Approval of a Park, Facility, and Right-of-Way Use Permit for the Bisbee Farmers Market for the use of Lower Vista Every Saturday from May 1, 2020 through December 26, 2020 from 7:00AM to 2:00PM; this includes set-up and breakdown.

Theresa Coleman, City Manager

Ms. Coleman explained that it was the time of year to renew this permit and Ms. Smith had given consideration to the current health and safety situation in our City. Ms. Coleman said that she made a few suggestions such as a maximum of 24 patrons at a time, and a separate entrance and exit.

Mayor Smith explained that one of the reasons for shutting the park down was there was no control of ingress or egress. People could come from everywhere. This agreement would help greatly. He requested that an additional clause be added due to issues that had come up in the past. He requested that Council require a clause that no animals will be sold or given away at the Farmers Market unless by a recognized rescue society and the animal must be spayed or neutered.

Councilmember Hansen asked if someone would be monitoring the entrance and exit.

Mayor Smith responded yes that there would be volunteers who would monitor.

Councilmember Pawlik requested clarification on the date the farmers market would be allowed to open. Would it be May 2<sup>nd</sup>?

Mayor Smith responded that was the intent assuming that we reach the peak of this virus.

MOTION: Councilmember Pawlik moved to approve the park facility and right of way use permit for the Bisbee Farmers Market for the use of lower Vista every Saturday from May 1, 2020 through December 26, 2020 from 7 AM to 2 PM this includes set up and breakdown this is pursuant to the agreement with Laura Smith and the added clause that no animals will be sold or given away at the Farmers Market unless by a recognized rescue society and the animal must be spayed or neutered.

SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

- 7. Discussion and Possible Approval of Resolution R-20-09; Approving Application for and Possible Administration of Grants Written by Volunteer Grant Writers.  
Theresa Coleman, City Manager

Ms. Coleman explained that for about a year now there was a resolution in place that allowed volunteer grant writers to write grants for the City, but it was more specific to grant writers for Old Bisbee Firewise. This takes that basic premise but expands it to other needs that the City has.

Councilmember Cline thanked Ms. Coleman for this resolution. This is what they requested during the last meeting.

MOTION: I move to approve Resolution R-20-09; approving application for and possible administration of grants written by volunteer Grant writers.

SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

8. Discussion and Possible Approval of Resolution R-20-05; Submitting to the Electors at the General Election of November 3, 2020, a Proposition to make permanent the Transaction Privilege Tax levied by the voters in 2014 dedicated to Streets and Infrastructure.  
Theresa Coleman, City Manager

Ms. Coleman explained that this was part of the request from the last meeting to divide up the two concepts regarding sales tax. This would make permanent the 1% that would otherwise expire in 2023.

Mayor Smith asked if this would still be earmarked for streets and infrastructure.

Ms. Coleman responded that it would not change the purpose for which the voters implemented the tax.

Councilmember Hansen requested clarification on whether these funds would be available to fix streets along with infrastructure that impacts the streets.

Mayor Smith said that was correct.

Councilmember Cline asked why we were doing this now if it did not sunset until 2023. She said that the bed tax would be included on this ballot, and given the fact the situation everyone was in right now we may not even have the chance to continue this tax. She was concerned that all people would see was tax after tax.

Ms. Coleman responded that Councilmember Cline was correct we did have time.

Mayor Smith said unfortunately the time was rather poor with everything going on. We really needed to make sure that this gets done in the future.

Councilmember Pawlik said that this was a very popular tax. He said that unfortunately the timing was bad especially because we would be requesting an additional 1% to cover critical needs. He said after Tombstone Canyon was paved this will become an even more popular tax and have a better chance of being re-established by the voters. He did object to making this tax permanent. He requested that it have a sunset to be able to reevaluate it in the future.

MOTION: Councilmember Hansen moved to delay Resolution R-20-05 until a later date.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

9. Discussion and Possible Approval of Resolution R-20-14, Submitting to the Electors at the General Election of November 3, 2020, A Proposition to Permanently Increase the Transaction Privilege Tax by an Additional One Percent (1%) Dedicated to Essential Services.  
Theresa Coleman, City Manager

Ms. Coleman said that the financial impact on this would be \$240,000 because this would go into effect in March. This was a small portion of what was being proposed in the budget at this time. She said that this could also be discussed during the budget sessions.

Mayor Smith said that this item had a timing issue if it was going to be included on the ballot. This needed to be decided on by June.

Councilmember Cline said that she would like to wait until after budget discussions to have a clearer picture. She also requested that it be more specific than essential services. The majority of Council agreed.

MOTION: Councilmember Hansen moved to delay resolution R-20-14 to a later date after budget discussions.

SECOND: Councilmember Pawlik

MOTION PASSED: UNANIMOUSLY

10. Discussion and Possible Approval of an Agreement for Airport Operations Manager and Maintenance Services.

Theresa Coleman, City Manager

Ms. Coleman explained that the agreement with Mr. Teran had expired and it was good timing to re-evaluate the situation at the airport. It had been discovered that the property required a lot of maintenance. Matt Gurney who is the Operations Manager expressed interest in occupying the property and providing the services that were provided by Mr. Teran.

Mayor Smith asked if any of the job duties would fall within the area that was brought up by Mr. Crow in the comments. He said that this was more of a property manager. Perhaps we didn't want to call him something that may have liability with it.

Ms. Coleman asked if Airport Property Manager would be better. She requested that Council make that part of a motion and we could make that correction.

Councilmember Cline questioned Mr. Gurney's experience in relation to Mr. Crow's comments. She said that if the description was changed it would be okay. Ms. Cline then asked if this was opened up to other city employees. There would be a lot of employees that could benefit from this.

Ms. Coleman said that the initial discussion was with the Police Chief to provide housing for new officers and firefighters, but given the condition of the house at the time it was not habitable.

Councilmember Pawlik asked Mr. Ledbetter for purposes of income tax reporting how would this in-kind agreement be handled or was this something that needed to be considered.

Mr. Ledbetter said that from the City's perspective no, but that would be Mr. Gurney's individual decision that he should be making.

MOTION: Councilmember Pawlik moved to approve the agreement for Airport Property Manager and Maintenance Services.

SECOND: Councilmember Hansen

MOTION PASSED: AYES: 5 NAYS: 1

11. Discussion and Possible Direction to staff to schedule a Work Session for Easements.

Theresa Coleman, City Manager

Ms. Coleman explained that this was a carryover from when our meetings were open to the public. We had a couple of requests regarding easements on the agenda and Council requested a work session before a determination or decision was made. There were folks still interested in obtaining portions of easements. A work session was still appropriate. She requested Council's input.

Mayor Smith said that this was something that was necessary but to be calendared a few months from now. It was important to have the public in attendance.

12. Discussion and Possible Direction to staff to mitigate Sewer Cost and to possibly eliminate late fees and interest on all accounts during the stay at home order.

Theresa Coleman, City Manager

Ms. Coleman said that we had received calls primarily from business owners who were not currently operating but still receiving city bills. The rate study was based on 5000 gallons of usage but it did not break out what portion of the rate covered the infrastructure or what portion covered usage. She explained she completed some research of cities that do charge per thousand gallons and they were charging three dollars per thousand gallons. Our rate was based on 5000-gallon usage which would be a \$15 credit to anyone that was not currently using water. She said we would not be able to eliminate the charge completely. Another mechanism that was used in the past was no charge for interest and late fees. This will allow folks time to get through the disaster.

Councilmember Cline said that she was glad we were doing this, but wished it could be more.

Councilmember Hansen asked if this was either or, or could we do both. She felt we could do both.

Mayor Smith discussed how this would be handled with staff. Mayor Smith also discussed that this would be for those months that were affected and not for the habitually past due people that owe thousands of dollars in penalties and interest. He also requested that this included a timeframe to catch up. Mayor Smith requested that it be brought back with these items clarified.

- 13. Possible Approval of a Motion to go into Executive Session for the Purpose of Discussion and Consultation with City Attorney to provide legal Guidance on pending matters.

*Per ARS § 38-431.03(a)(4)(7) , the City Council may vote to go into executive session for discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation and for Discussion or consultation with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property*

David Smith, Mayor

MOTION: Councilmember Higgins moved that the Mayor and Council go into Executive Session pursuant to ARS § 38-431.01(a)(4)(7) for the Purpose of Discussion and Consultation with City Attorney to provide legal Guidance on pending matters and real property.

SECOND: Councilmember Pawlik

MOTION PASSED: UNANIMOUSLY

MOTION: Councilmember Pawlik moved to come out of Executive Session.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

- 14. Update on the Harris Litigation to include defense costs due from the City.

James Ledbetter, City Attorney

Mr. Ledbetter explained that one of the pending cases involving the City of Bisbee relief was being sought that was not your standard general liability relief. This was being brought against the City of Bisbee with respect to an underlying contractual challenge. He explained that this had been assigned to Southwest Risk. He explained that the invoice in the packet was funds that were due to Southwest Risk, also because this was an equitable relief claim that type of claim was not covered at 100% by our policy. Mr. Ledbetter explained the percentages that the City of Bisbee would be billed for. The status of this case was in appeal status. He went on to explain that the City would in fact receive another bill on this.

- 15. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-20-06, Authorizing the Acquisition or Exercise of Interest in Real Property Located within the City of Bisbee.

Theresa Coleman, City Manager

Ms. Coleman explained that the city had sewer and garbage liens on several properties within the city. In some cases, there were two or three liens because bills had gone unpaid for quite some time. She said that she would like to start pursuing an avenue by which we either foreclose on the liens we have or work with the other lienholders to acquire an interest in the property many of which were vacant. She would then come to the Council with an Ordinance to take ownership of the real property. That property would then be used as affordable housing initiatives within the City.

MOTION: Councilmember Johns moved to approve the Notice of Intent to adopt Ordinance O-20-06, authorizing the acquisition or exercise of interest in real property located within the City of Bisbee.

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

16. Discussion and Possible Approval of Notice of Intent to Adopt Ordinance O-20-07, Authorizing the Acquisition of Real Property Located within the City of Bisbee.

Theresa Coleman, City Manager

Ms. Coleman explained that she had been working with the Chief of Police and had discussions with the Fire Chief regarding housing for newly hired firefighters and police officers. Affordable rentals was a bit of a challenge. They were currently looking for real estate that may be suitable for housing them. One piece of property was located at 121 Ft. Huachuca Lane. This property was currently available and up for auction. She requested approval to pursue the acquisition of that property.

MOTION: Councilmember Pawlik moved to approve the Notice of Intent to adopt Ordinance O-20-07, Authorizing the Acquisition of Real Property Located at 121 Ft. Huachuca Lane.

SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

17. City Manager's Report:

- Draft Budget- Ms. Coleman said that Council had their draft budgets and had already been receiving comments and questions. She encouraged Council to send any questions they had before the budget sessions.
- Grade Plan- Ms. Coleman said that when she interviewed for this position the pay structure was discussed. She explained how they came up with the plan. She said that Employee Council had approved this plan. She explained how pay disparity was being addressed.
- MOU with Fire Department - Ms. Coleman said that the MOU in place was quite dated. Ms. Coleman and Ms. Landers had met with representatives from the Fire Department Union and this was the results. She said this would be coming back as an agenda item.
- Other Current events (No Discussion) - Ms. Coleman also informed Council that the Police Department had gone to a company called Pro Force where they would be able to do an exchange of current service weapons for new ones. She said with this exchange there would be no cost to the City.

**COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS:** (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

**ADJOURNMENT:**

**MOTION:** Councilmember Higgins moved to adjourn the meeting.

**SECOND:** Councilmember Pawlik

**MOTION PASSED: UNANIMOUSLY**

**ADJOURNMENT: 9:02 PM**

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David M. Smith, Mayor



**REQUEST FOR MAYOR & COUNCIL ACTION**  
**Session of: May 19, 2020**

Regular     Special

**DATE ACTION SUBMITTED:** May 11, 2020

REGULAR                       CONSENT

**TYPE OF ACTION:**

RESOLUTION     ORDINANCE     FORMAL ACTION     OTHER

**SUBJECT: APPROVAL OF THE MINUTES OF THE SPECIAL SESSION OF MAYOR AND COUNCIL HELD ON APRIL 27, 2020 AT 5:30 PM**

**FROM:**            Ashlee Coronado, City Clerk

**RECOMMENDATION:**            Approve Minutes

**PROPOSED MOTION:**            I move to approve the Minutes of the Special Session of Mayor and Council held on April 27, 2020 at 5:30 PM

**DISCUSSION:**

**FISCAL IMPACT:**            N/A

**DEPARTMENT LINE ITEM ACCOUNT:**            N/A

**BALANCE IN LINE ITEM IF APPROVED:**            N/A

Prepared by:   
Ashlee Coronado  
City Clerk

Reviewed by:   
Theresa Coleman  
City Manager

**This meeting was closed to the public due to Covid19**

**MINUTES  
MONDAY, APRIL 27, 2020**

MINUTES OF THE SPECIAL SESSIONS OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, HELD FROM MONDAY, APRIL 27, 2020 THROUGH WEDNESDAY, APRIL 29, 2020 STARTING AT 5:30 PM EACH NIGHT, AT THE CITY OF BISBEE COUNCIL CHAMBERS, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 5:33 PM.

**ROLL CALL**

**COUNCIL**

Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore  
Councilmember Joni Giacomino, Ward II  
Councilmember Bill Higgins, Ward I  
Mayor David M. Smith  
Councilmember Leslie Johns, Ward I  
Councilmember Joan Hansen, Ward II  
Councilmember Anna Cline, Ward III

**STAFF**

Theresa Coleman, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Joelle Landers, Personnel Director  
Albert Echave, Police Chief  
George Castillo, Fire Chief

**CITY ATTORNEY**

THE FOLLOWING ITEM WAS DISCUSSED AND/OR CONSIDERED AT THESE MEETINGS:

- Presentation and Discussion of the Proposed Tentative Budget for Fiscal Year 2020-2021 and Possible Direction to Staff for changes to be made prior to Formal Approval.  
Theresa Coleman, City Manager  
Keri Bagley, Finance Director

Mayor Smith said that it was within the City Manager's job description to present the Council with a balanced budget. One of the most important jobs of the Council was to go through the budget and then pass that budget.

Ms. Coleman indicated that there were a few questions ahead of time they were as follows:

- City Sales Tax: increased by \$230,000 which would be a portion of a potential new 1% sales tax, which was included in the budget figure.

Mayor Smith said that the public comment given before and/or during the meeting would be discussed at that time in the budget.

- Donna Pulling, Bisbee resident commented on revenue; sales tax, shared revenue, ambulance fees and earned interest.

Ms. Coleman, Ms. Bagley and the Fire Chief addressed Ms. Pulling concerns and questions that came from the Council.

Mayor and Council discussed and had questions regarding General Fund Revenue. Ms. Coleman and Ms. Bagley welcomed the Councils discussion, suggestions and answered their questions.

- Ken Budge, Bisbee resident asked if we were basing revenue on a “Yes” vote on the 1% increase Sales Tax.

Mayor and Council continued to discuss the General Fund Revenue and ask questions. Ms. Coleman and Ms. Bagley answered their questions.

Ms. Bagley and Ms. Coleman presented and discussed with the Council the General Fund Expenditures and Revenues to include the following:

- Mayor and Council
- Donna Pulling, Bisbee resident asked that Mayor and Council decline their salaries for a total of \$19,200 savings, to eliminate the \$3,000 for Education and Training and not to renew their membership for the League of Cities \$7,165.
  - Councilmember Pawlik wanted to ask the Attorney about the Council being furloughed as a cost saving measure.
  - Councilmember Anna Cline asked if the Fireworks line item could be increased by \$1,500.00.
  - Councilmember Giacomino asked if the \$1,500.00 for Fireworks could be taken from Parks & Recreation budget.
- City Manager
- Finance
- City Clerk: Review for Clerk- budget for increase even if not used.
- Community Development: Part-time position would assist the Building Inspector / Fire Inspector.
- Administration and General Government
- Personnel
- Legal Services
- Water Systems
- Information Systems
- Police Department: Wages reflect \$1.00 raise per hour for Officers as well as Dispatcher.
- Fire Department: Increase in wages attributed to when minimum wage went up. An Increase in wages for the department was requested, but not given.
  - Councilmember Cline and Giacomino would like it to be looked into getting an ambulance and/or newer vehicles for the Fire Department.

Mayor and Council discussed and had questions regarding the proposed draft budget presented. They answered and discussed the public comments submitted during the meeting. Ms. Coleman, Ms. Bagley and Department Heads welcomed the Councils and public’s comments, discussion, suggestions and answered questions throughout the presentation.

**MOTION:** Councilmember Higgins moved to go into recess.

**SECOND:** Councilmember Johns

**MOTION PASSED: UNANIMOUSLY**

**ADJOURNMENT: 7:27pm**

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David M. Smith, Mayor



**REQUEST FOR MAYOR & COUNCIL ACTION**  
**Session of: May 19, 2020**

Regular     Special

<b>DATE ACTION SUBMITTED:</b> <u>May 11, 2020</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
<b>TYPE OF ACTION:</b>	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
<b>SUBJECT: APPROVAL OF THE MINUTES OF THE SPECIAL SESSION OF MAYOR AND COUNCIL HELD ON APRIL 28, 2020 AT 5:30 PM</b>	

**FROM:** Ashlee Coronado, City Clerk

**RECOMMENDATION:** Approve Minutes

**PROPOSED MOTION:** I move to approve the Minutes of the Special Session of Mayor and Council held on April 28, 2020 at 5:30 PM

**DISCUSSION:**

**FISCAL IMPACT:** N/A

**DEPARTMENT LINE ITEM ACCOUNT:** N/A

**BALANCE IN LINE ITEM IF APPROVED:** N/A

**Prepared by:** Ashlee Coronado  
Ashlee Coronado  
City Clerk

**Reviewed by:** Theresa Coleman  
Theresa Coleman  
City Manager

**This meeting was closed to the public due to Covid19.**

**MINUTES**

**TUESDAY, APRIL 28, 2020**

AGENDA OF THE SPECIAL SESSIONS OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, HELD FROM MONDAY, APRIL 27, 2020 THROUGH WEDNESDAY, APRIL 29, 2020 STARTING AT 5:30 PM EACH NIGHT, AT THE CITY OF BISBEE COUNCIL CHAMBERS, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 5:33 PM.

**ROLL CALL**

**COUNCIL**

Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore  
Councilmember Joni Giacomino, Ward II  
Councilmember Bill Higgins, Ward I  
Mayor David M. Smith  
Councilmember Leslie Johns, Ward I  
Councilmember Joan Hansen, Ward II  
Councilmember Anna Cline, Ward III

**STAFF**

Theresa Coleman, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Jesus Haro, Public Works Director  
Doug Graeme, Queen Mine Manager  
Joe Ward, Building Official  
Jason Macoviak, Library Manager

**CITY ATTORNEY**

**MOTION:** Councilmember Higgins moved to come out of recess.

**SECOND:** Councilmember Pawlik

**MOTION PASSED: UNANIMOUSLY**

**THE FOLLOWING ITEM WAS DISCUSSED AND/OR CONSIDERED AT THESE MEETINGS:**

1. Presentation and Discussion of the Proposed Tentative Budget for Fiscal Year 2020-2021 and Possible Direction to Staff for changes to be made prior to Formal Approval.  
Theresa Coleman, City Manager  
Keri Bagley, Finance Director

Mayor Smith said that they would begin with answering a question from last night's meeting.

-The Attorney's opinion was that the Mayor does not have the authority to furlough the Council.

Councilmember Pawlik revisited the GF Internal Services. He said that it was a large sum of money in the General Fund Budget. Councilmember Pawlik was requesting that staff look at these figures again and if possible reduce the amount to what would be appropriate.

Ms. Coleman and Ms. Bagley continued to present and discuss the draft budget with the Council;

- City Magistrate: A new agreement was in the works with the County and it would not include any additional fees for the Justice of the Peace.
- Cemetery: This budget does not include any money to repair the building at the cemetery it will be revisited at another time to either sell or repair it.
- Building Maintenance
- Public Works Administration
- Public Works Garage
- Building Inspector
- Parks

Councilmember Cline asked if \$1,500.00 could be moved from the Parks budget line item 10-80-46801 Rec. Programs/Special Events to the Fireworks line in the Mayor & Council budget. Council had no issue with moving the money and directed staff to do so.

- Swimming Pool

Councilmember Johns spoke regarding the pool deck being in need of repair; if the pool doesn't open this year could that money be set aside to fix the pool deck. Ms. Bagley said that the salary for the pool could be reallocated, but not the donations.

- Copper Queen Library
- Senior Center: The agreement that ended a long time ago needs to be revisited, so that all the parties involved are clear regarding what a new agreement would entail.
- Donna Pulling, Bisbee resident requested that the money for the Coordinator Contributions that was at zero be funded because it was a vital facility to the community.
- Contingency
- Government Grants: Tintown Project which was approved at the last Council meeting.
- Public Safety- Fire Grants

Councilmember Giacomino explained how important it was to have a grant writer on staff.

- Transportation Grants
- Transient Room Tax: DogCatMouse Media, PT Visitor Center Office Assistant and a shared employee with the Mining Museum.
- Streets

The Council skipped ahead to Queen Mine so that the Manager would not have to attend tomorrow's Budget meeting.

- Queen Mine

Councilmember Cline said that Mr. Graeme did a wonderful job with the Queen Mine and wanted to thank him for all he does.

Mayor and Council discussed and had questions regarding the proposed draft budget presented. Ms. Coleman, Ms. Bagley and Department Heads welcomed the Councils comments, discussion, suggestions and answered questions throughout the presentation.

MOTION: Councilmember Higgins moved to go into recess.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 7:09 pm

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David M. Smith, Mayor



**REQUEST FOR MAYOR & COUNCIL ACTION**  
**Session of: May 19, 2020**

Regular     Special

**DATE ACTION SUBMITTED:** May 11, 2020

REGULAR                       CONSENT

**TYPE OF ACTION:**

RESOLUTION             ORDINANCE             FORMAL ACTION             OTHER

**SUBJECT: APPROVAL OF THE MINUTES OF THE SPECIAL SESSION OF MAYOR AND COUNCIL HELD ON APRIL 29, 2020 AT 5:30 PM**

**FROM:**            Ashlee Coronado, City Clerk

**RECOMMENDATION:**            Approve Minutes

**PROPOSED MOTION:**            I move to approve the Minutes of the Special Session of Mayor and Council held on April 29, 2020 at 5:30 PM

**DISCUSSION:**

**FISCAL IMPACT:**            N/A

**DEPARTMENT LINE ITEM ACCOUNT:**            N/A

**BALANCE IN LINE ITEM IF APPROVED:**            N/A

**Prepared by:** Ashlee Coronado  
Ashlee Coronado  
City Clerk

**Reviewed by:** Theresa Coleman  
Theresa Coleman  
City Manager

**This meeting was closed to the public due to Covid19.**

**MNUTES**

**WEDNESDAY, APRIL 29, 2020**

**AGENDA OF THE SPECIAL SESSIONS OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, HELD FROM MONDAY, APRIL 27, 2020 THROUGH WEDNESDAY, APRIL 29, 2020 STARTING AT 5:30 PM EACH NIGHT, AT THE CITY OF BISBEE COUNCIL CHAMBERS, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.**

**THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 5:33 PM.**

**ROLL CALL**

**COUNCIL**

Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore  
Councilmember Joni Giacomino, Ward II  
Councilmember Bill Higgins, Ward I  
Mayor David M. Smith  
Councilmember Leslie Johns, Ward I  
Councilmember Joan Hansen, Ward II  
Councilmember Anna Cline, Ward III

**STAFF**

Theresa Coleman, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Jesus Haro, Public Works Director

**CITY ATTORNEY**

**MOTION:** Councilmember Higgins moved to come out of recess.

**SECOND:** Councilmember Hansen

**MOTION PASSED: UNANIMOUSLY**

**THE FOLLOWING ITEM WAS DISCUSSED AND/OR CONSIDERED AT THESE MEETINGS:**

1. Presentation and Discussion of the Proposed Tentative Budget for Fiscal Year 2020-2021 and Possible Direction to Staff for changes to be made prior to Formal Approval.  
Theresa Coleman, City Manager  
Keri Bagley, Finance Director

**Ms. Coleman and Ms. Bagley continued to present and discuss the draft budget with the Council;**

- Rico Funds
- Bisbee Arts Commission
- Miscellaneous Donations
- Airport
- Police Special Revenues and Grants
- Wastewater

- Sanitation
- Public Works Grants
- Miscellaneous Grants
- Debt Service Fund
- Debt Service-Wastewater Treatment Plant
- Youth Fund
- Bisbee Bus Fund
- Capital Improvements Fund

Mayor Smith asked if the Council had any questions regarding the budget.

Councilmember Cline asked that they would go back to the Fire Department budget, she questioned the Education & Training line item which was only \$10,000. She said that it should be increased by \$2,000 because \$12,000 was what it would cost to send someone to paramedic school. She would like to see \$2,000 be added into that line item.

Councilmember Giacomino asked about the custodial expenses. Ms. Coleman explained how this was budgeted for and that an adjustment was made regarding the cost for the next fiscal year.

- Claire Chaffee, Bisbee resident commented that Councilmember Cline had given erroneous information and was too invested in the Fire Department and not looking outside the box.

Councilmember Hansen asked what the contingency if the one percent sales tax did not go through. Ms. Coleman said that adjustments would have to be made.

Mayor and Council discussed and had questions regarding the proposed draft budget. Ms. Coleman, Ms. Bagley and Department Heads welcomed the Council's comments, discussion, suggestions and answered questions throughout the presentation.

**MOTION:** Councilmember Higgins moved to adjourn the meeting.

**SECOND:** Councilmember Pawlik

**MOTION PASSED: UNANIMOUSLY**

**ADJOURNMENT:** 6:36pm

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David M. Smith, Mayor



**REQUEST FOR MAYOR & COUNCIL ACTION**  
**Session of: May 19, 2020**

Regular    Special

DATE ACTION SUBMITTED: <u>May 14, 2020</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON MAY 5, 2020 AT 7:00 PM	

**FROM:**        Ashlee Coronado, City Clerk

**RECOMMENDATION:**        Approve Minutes

**PROPOSED MOTION:**        I move to approve the Minutes of the Regular Session of Mayor and Council held on May 5, 2020 at 7:00 PM

**DISCUSSION:**

**FISCAL IMPACT:**        N/A

**DEPARTMENT LINE ITEM ACCOUNT:**        N/A

**BALANCE IN LINE ITEM IF APPROVED:**        N/A

Prepared by: Ashlee Coronado  
Ashlee Coronado  
City Clerk

Reviewed by: Theresa Coleman  
Theresa Coleman  
City Manager

**This meeting was closed to the public due to Covid 19.**

## **MINUTES**

**MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, MAY 5, 2020 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.**

**THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:00PM.**

### **ROLL CALL**

#### **COUNCIL**

Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore

Councilmember Joni Giacomino, Ward II

Councilmember Bill Higgins, Ward I

Mayor David M. Smith

Councilmember Leslie Johns, Ward I

Councilmember Joan Hansen, Ward II

Councilmember Anna Cline, Ward III

#### **STAFF**

Theresa Coleman, City Manager

Ashlee Coronado, City Clerk

Keri Bagley, Finance Director

Joelle Landers, Personnel Director

Jesus Haro, Public Works Director

#### **CITY ATTORNEY**

James Ledbetter

**INVOCATION:** Mayor Smith asked for a moment of silence.

### **PLEDGE OF ALLEGIANCE**

### **MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:**

- Mayor Smith explained that the governor had required certain aspects of the state to be opened up. We were complying with that. What this meant was, effective today some retail establishments were open for retail pick up and take out of goods. He said that Friday they would be open if they followed social distancing. He went on to explain that on Monday restaurants would be allowed to open following social distancing and a reduced clientele. At this time, we did not know what that reduced number was. He went on to say that Saturday the Farmers Market would be open.

### **CALL TO THE PUBLIC**

- Fred Miller commented on the draft budget. He gave four recommendations. The first was regarding transferring \$16,000 to advertising budget of the transient room tax. He gave two separate sources for that increase. His second suggestion was that the revenue for the proposed 1% sales tax increase should be removed. He said that this was based on an assumption that this would pass by the voters. His third suggestion was regarding the ambulance revenue; the number was unknown because we do not know how giving up Tucson runs would affect the city. His fourth suggestion was that the Ambulance Subscription revenue seemed wildly optimistic.

- Claire Chafee, said that she noticed Councilmember Cline wished to address comments made at the last meeting. Ms. Chafee explained that this was regarding the comments she made on the Bisbee Senior Center and why we pay their bills. She encouraged Council to put their time and energy into figuring out how to fund the Senior Center.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Cline moved to approve accounts payable in the amount of \$327,888.77.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on April 7, 2020 at 7:00 pm.

Ashlee Coronado, City Clerk

MOTION: Councilmember Cline moved to approve the consent agenda items 2A

SECOND: Mayor Smith

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

OLD BUSINESS

3. Discussion and Possible Approval of Ordinance O-20-06, Authorizing the Acquisition or Exercise of Interest in Real Property Located within the City of Bisbee.

Theresa Coleman, City Manager

Ms. Coleman said that this was in relation to liens that the City currently had on properties. Some of the liens end up being released through judgments, foreclosures or tax certificates. This would be a way for us to act before any of our liens were removed.

Councilmember Giacomino asked how people who have liens were notified.

Ms. Coleman responded that they receive a letter before the lien was filed with the County Recorder's Office.

MOTION: Councilmember Pawlik moved to approve Ordinance O-20-06, Authorizing the Acquisition or Exercise of Interest in Real Property Located within the City of Bisbee.

SECOND: Councilmember Higgins

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

4. Discussion and Possible Approval of Ordinance O-20-07, Authorizing the Acquisition of Real Property Located within the City of Bisbee.

Theresa Coleman, City Manager

Councilmember Giacomino asked if this was going to be used for affordable housing and how would that be determined. Would it be done on a sliding scale or an application?

Ms. Coleman responded that it would be somebody that could afford the payment. This was not the only housing initiative that was being currently considered. Also, they would have to qualify.

Mayor Smith said that the City would not be managing affordable housing. We were simply the conduit to get land and property to those that do. We would be using their sliding scales and their current criteria to make those decisions.

Councilmember Giacomino asked where those places were.

Ms. Coleman responded that we were currently working with Compass Affordable Housing out of Tucson.

MOTION: Councilmember Hansen moved to approve Ordinance O-20-07, Authorizing the Acquisition of Real Property Located within the City of Bisbee.

SECOND: Councilmember Higgins

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

5. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-20-08, Accepting the Transfer of Real Property from the Dycus Family Trust Located at 416 N. Street, Bisbee.

Theresa Coleman, City Manager

Ms. Coleman explained that this property had already come before Council and was approved. A Special Warranty Deed was sent to the Dycus Family Trust and they requested that they sign a quitclaim deed instead. So that was why this coming back to Council.

MOTION: Councilmember Hansen moved to approve the Notice of Intent to Adopt Ordinance O-20-08, Accepting the Transfer of Real Property from the Dycus Family Trust Located at 416 N. Street, Bisbee.

SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

## NEW BUSINESS

6. Discussion and Possible Approval to Award a Contract to Provide and Install an Aviation Fuel Management System.

Jesus Haro, Public Works Director

Mr. Haro said that a request for sealed proposals was published and we only received one response from Conklin Electric. This would be an upgrade to our existing system with the same manufacturer.

MOTION: Councilmember Higgins moved to award the contract to provide and install an Aviation Fuel Management System to Conklin Electric.

SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

7. Update and Discussion of Arizona Department of Environmental Quality (ADEQ) Inspection of the City of Bisbee Wastewater Collection System.

Jesus Haro, Public Works Director

Mr. Haro gave an update on the inspection that happened on April 21, 2020. He explained that before the inspection ADEQ had reported to the City that there would be two potential deficiencies. Both deficiencies were adequately addressed in the final result of the inspection and that there were no deficiencies noted during the course of the inspection.

8. Update and Discussion of Submitted Sealed Proposals for the Demolition of Old City Hall.

Jesus Haro, Public Works Director

Mr. Haro explained that a request for sealed proposals to demolish, remove, and dispose of the remaining portions of the old City Hall was published back in March. He said that seven proposals were received and they ranged between \$48,000 and \$163,000. These were the base bids for demolition only. He explained that there were three separate alternates to this bid depending on how the material would be disposed of. He said at this point he just wanted to bring the information to Council.

9. Discussion and Possible Approval of the Updated Memorandum of Understanding (MOU) between the Bisbee Fire Fighters Association Local 2146, PFFA-IAFF and the City of Bisbee, effective July 2, 2020.

Theresa Coleman, City Manager

Joelle Landers, Personnel Director

Councilmember Cline said that since her son was the president of the Fire Union and negotiated this MOU she would be recusing herself from this discussion.

Ms. Coleman said that one of the very first items of interest that came to her attention was a desire to have a current MOU with the firefighters Association. It took a little time to get there but we did. She said that the union made significant concessions in their MOU. She also said that one significant change was how their overtime was calculated. Instead of it being calculated on 212 hours it would be calculated on 106 hours. That will allow the firefighters an opportunity to use their PTO in a week in which they would sacrifice the fewest overtime hours which was part of their structured pay. This was a way to acknowledge that they were actually losing PTO or having it fall off because they were not using it in order to preserve their structured overtime.

Councilmember Giacomino asked what the significant concessions were.

Ms. Coleman responded that one was in consideration of the five hours of on-call pay. They asked that we add a reference that if an employee was not able to fulfill their full 24-hour period then their on-call would be only two hours of pay. Ms. Coleman also pointed out additional changes that were made.

Councilmember Giacomino said when she thought of concessions it made her think of giving something up.

Ms. Coleman said that the union suggested that what was in the previous MOU was not appropriate given their current relationship with the City; rather than giving things up they cleaned up language that was necessary for their operation.

MOTION: Councilmember Higgins moved to approve the updated MOU between Bisbee Firefighters Local 2146 and the City of Bisbee effective July 1, 2020.

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0 1-Abstention by Councilmember Cline

10. Discussion and Possible Approval of Resolution R-20-13; Adopting the Tentative Budget for the City of Bisbee for FY20-21 as well as give notice of the time for Public Hearing to Taxpayers for the Adoption of the Budget.

Theresa Coleman, City Manager  
Keri Bagley, Finance Director

Ms. Coleman explained that this was the result of the hard work that had been done in the previous week. This was not the final budget, but if approved this would be the maximum budget.

Mayor Smith clarified that this was the bottom line but between now and the final adoption items within the budget could be changed between funds, but the bottom line would remain the same.

Ms. Coleman pointed out that the \$50,000 travel advertising was a combination of what was in the Visitor Center and what was in the Queen Mine Tour budget for advertising. This in no way cut the available advertising budget it just put part of it into an enterprise fund and part into the sales tax.

Mayor Smith wanted to discuss the Senior Center situation. He met with the Director of the Senior Center who brought all of their financials, with the \$7500 a year that he was being paid by the City they were still losing \$2000 a year. He requested that we fund the Senior Center as we had in the past. It was a very important part of the community.

Ms. Coleman said that the agreement with the Bisbee Senior Association was executed in 1991. It was quite an old document. There were some terms within the document that were no longer applicable. We would be bringing a new agreement memorandum of understanding with the Bisbee Senior Association. Council discussed the terms of the old agreement.

Councilmember Cline said that just for clarification she did not see that they had lots of money. When it came up in the budget a member had contacted her and asked about the utilities and if they were being paid by the City. This member said that there was money in the account to pay utilities. Nothing else was said.

Mayor Smith asked Ms. Bagley what the best way to go about funding this was.

Ms. Bagley responded that we could increase the bottom line increasing the fund balance.

Mayor Smith asked that we go ahead and do that unless Council had any objections.

Councilmember Giacomino said that she still had concerns on the city sales tax. What happens if this was not passed. What happens to the numbers in the budget?

Ms. Coleman responded that there were services the City would have to stop providing.

Ms. Giacomino requested more information on revenue numbers. She was concerned that some numbers were a little high.

MOTION: Councilmember Higgins moved to approve Resolution R-20-13 adopting the tentative budget for Fiscal Year 2020-2021 and give notice of the public hearing on June 2, 2020.

SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

11. Discussion and Possible Approval to waive late fees, suspend service disconnections and possible credits for decreased usage for accounts during the stay at home order.

Theresa Coleman, City Manager

Ms. Coleman said that what we were proposing that we suspend service disconnections for nonpayment for residential and business customers. This would last through at least May 31, 2020. This could be revisited after that date. She went on to say that we encourage customers who have questions or who may be facing potential hardships to contact our customer service departments by telephone or email. She said that we offer several payment options and can assist customers with payment arrangements if needed. Ms. Coleman said that this would include a credit of three dollars per 1000 gallons of water usage for commercial customers with proof that there has been a decrease of usage through at least May 31, 2020.

Councilmember Giacomino asked what sort of proof was needed.

Ms. Coleman responded that a bill from last year during this period would work.

Mayor Smith said that his only concern was that the suspension of disconnections that were already in the pipeline having nothing to do with the Covid 19 situation. These people had already been warned and failed to honor their agreements. He did not want to give them a get out of jail free card on this.

Ms. Coleman responded that the get out of jail free card was coming from Arizona Water Company because they would not be disconnecting anyone at this time. We were tied to their timeframe.

Councilmember Giacomino asked if we should be helping everyone.

Mr. Ledbetter said that it was a gubernatorial mandate that there would not be water shutoffs.

MOTION: Councilmember Johns moved to approve waived late fees, suspend service disconnections and possible credits for decreased usage for accounts during the stay at home order.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

12. Discussion and Possible Approval of Resolution R-20-15; Appointing Theresa Coleman, City Manager as the Designated Applicant Agent for the Arizona Division of Emergency Management.  
Theresa Coleman, City Manager

Ms. Coleman said that this updated the contact information with the State.

MOTION: Councilmember Pawlik moved to approve Resolution R-20-15; Appointing Theresa Coleman, City Manager as the Designated Applicant Agent for the Arizona Division of Emergency Management.  
SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

13. Discussion and Possible Approval of Resolution R-20-11: Designating Keri Bagley as the Chief Fiscal Officer (CFO) for Fiscal Year 2020 for the purpose of submitting the City's Annual Expenditure Limitation Report to the Arizona Auditor General's Office.  
Keri Bagley, Finance Director

Ms. Bagley explained that every year after the auditor completes their reports she has to submit the Annual Expenditure Limitation Reports to the Auditor General. They require someone to be the designated CFO to submit the report. They came out with a uniform resolution that they wanted all cities to use. This would designate her as the CFO for the current year and the next item would designate her for the next fiscal year.

MOTION: Councilmember Hansen moved to approve Resolution R-20-11: Designating Keri Bagley as the Chief Fiscal Officer (CFO) for Fiscal Year 2020 for the purpose of submitting the City's Annual Expenditure Limitation Report to the Arizona Auditor General's Office.  
SECOND: Mayor Smith

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

14. Discussion and Possible Approval of Resolution R-20-12: Designating Keri Bagley as the Chief Fiscal Officer (CFO) for Fiscal Year 2021 for the purpose of submitting the City's Annual Expenditure Limitation Report to the Arizona Auditor General's Office.  
Keri Bagley, Finance Director

MOTION: Councilmember Hansen moved to approve Resolution R-20-12: Designating Keri Bagley as the Chief Fiscal Officer (CFO) for Fiscal Year 2021 for the purpose of submitting the City's Annual Expenditure Limitation Report to the Arizona Auditor General's Office.  
SECOND: Mayor Smith

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

- 15. Discussion and Possible Approval of Amendment #1 to the Professional Services Agreement between the City of Bisbee and Dog Cat Mouse Media, LLC for Marketing and Design Services.  
Theresa Coleman, City Manager

Ms. Coleman explained this would simply extend the terms and conditions in their current agreement for a year.

MOTION: Councilmember Higgins moved to approve Amendment #1 to the Professional Services Agreement between the City of Bisbee and Dog Cat Mouse Media, LLC for Marketing and Design Services.  
SECOND: Mayor Smith

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

16. City Manager's Report:

- Other Current events (No Discussion) -Ms. Coleman said that we would be making an emergency purchase to provide air-conditioning for City Hall. The bids and recommendations would be brought to Council at the next meeting.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Cline said that at the last budget meeting Ms. Coronado was asked to read into the record comments from Claire Chaffee regarding erroneous information. Councilmember Cline said that she had asked about the education line in the fire department budget. She said that Chief Castillo indicated that they needed a couple more thousand dollars to send firefighters to school. She thought that was the end of it. She didn't know where the erroneous information may have come from so she was unsure what Ms. Chaffee was talking about.

ADJOURNMENT:

MOTION: Councilmember Higgins moved to adjourn the meeting.

SECOND: Councilmember Pawlik

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 8:08 PM

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David M. Smith, Mayor



**REQUEST FOR MAYOR & COUNCIL ACTION**

**Session of: May 19, 2020**

Regular    Special

<b>DATE ACTION SUBMITTED:</b> <u>May 6, 2020</u>	
<b>REGULAR</b> <input checked="" type="checkbox"/>	<b>CONSENT</b> <input type="checkbox"/>
<b>TYPE OF ACTION:</b>	
<b>RESOLUTION</b> <input type="checkbox"/>	<b>ORDINANCE</b> <input type="checkbox"/>
<b>FORMAL ACTION</b> <input checked="" type="checkbox"/>	<b>OTHER</b> <input type="checkbox"/>
<b>SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE O-20-08, ACCEPTING THE TRANSFER OF REAL PROPERTY FROM THE DYCUS FAMILY TRUST LOCATED AT 416 N STREET, BISBEE.</b>	

**FROM:** Theresa Coleman, City Manager

**RECOMMENDATION:** Approve Ordinance O-20-08

**PROPOSED MOTION:** I move that we approve Ordinance O-20-08, Accepting the transfer of real property from the Dycus Family located at 416 N Street, Bisbee.

**DISCUSSION:**

This came before Council back in February. The Dycus Family has requested that the transfer be made using a Quit Claim Deed not a Special Warranty Deed which requires a new Ordinance.

Robert Dycus for the Dycus Family Trust wishes to transfer ownership of the property at 416 N Street (parcel number 103-68-093) to the City of Bisbee.

The City of Bisbee could acquire the real property for the purpose of community development activity. The costs to the City of Bisbee upon acquisition will be approximately \$1,583.87 in the past due property tax, the forgiveness of a lien in the amount of \$22,608.85 and the cost of demolition of the existing structure.

**FISCAL IMPACT:** \$29,192.72

**DEPARTMENT LINE ITEM ACCOUNT:** Multiple Impacts

**BALANCE IN LINE ITEM IF APPROVED:** N/A

**Prepared by:** Ashlee Coronado  
Ashlee Coronado  
City Clerk

**Reviewed by:** Theresa Coleman  
Theresa Coleman  
City Manager

**ORDINANCE O-20-08**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE,  
COUNTY OF COCHISE, STATE OF ARIZONA, AUTHORIZING THE ACCEPTANCE  
OF A TRANSFER OF REAL PROPERTY FROM THE DYCUS FAMILY TRUST TO  
THE CITY OF BISBEE**

**WHEREAS**, the City is authorized to acquire property, or interests in such property, as its best interests may require by ordinance, pursuant to Sections 1.03(b) and 7.05 (h) of the Bisbee City Charter; and

**WHEREAS**, the Dycus Family Trust have offered to convey to the City of Bisbee a parcel of real property owned by the trust, to be used for the purpose of community development activity; and

**WHEREAS**, this property, located at 416 N Street Bisbee, AZ, may prove to be useful for community development activity in the future; and

**WHEREAS**, it is in the best interests of the City of Bisbee and its citizens to accept this property as offered; and

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE  
CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS FOLLOWS:**

That an execution of transfer by Quit Claim Deed for the property described therein is hereby approved and the City Clerk is authorized to record such deed with the Cochise County Recorder on behalf of the City of Bisbee.

**PASSED, APPROVED AND ADOPTED** by the Mayor and Council of the City of Bisbee on this 19<sup>th</sup> day of May, 2020.

**APPROVED:**

\_\_\_\_\_  
David Smith, Mayor

**ATTEST:**

\_\_\_\_\_  
Ashlee Coronado, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
James Ledbetter, City Attorney



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of:            **May 19, 2020**           

Regular     Special

<b>DATE ACTION SUBMITTED:</b> <u>  May 11, 2020  </u>	
<b>REGULAR</b> <input checked="" type="checkbox"/>	<b>CONSENT</b> <input type="checkbox"/>
<b>TYPE OF ACTION:</b>	
<b>RESOLUTION</b> <input type="checkbox"/>	<b>ORDINANCE</b> <input type="checkbox"/>
<b>FORMAL ACTION</b> <input checked="" type="checkbox"/>	<b>OTHER</b> <input type="checkbox"/>
<b>SUBJECT:</b> <b>FY21 Blue Cross/Blue Shield Health insurance and Delta Dental insurance renewal agreements.</b>	

**FROM:**            **Joelle Landers, Personnel Director**

**RECOMMENDATION:**            **Approval**

**PROPOSED MOTION:**            **I move to approve the FY21 Blue Cross/Blue Shield Health insurance and Delta Dental insurance renewal agreements.**

**DISCUSSION:**

**FY21 Rate Proposal from Blue Cross/Blue Shield** was initially proposed a 15.7% renewal rate. The rate was successfully renegotiated to 5%. The 5% increase was anticipated and included in the FY21 budget along with the additional 25% supplemental coverage for the Base (Core) family plans.

- Base (Core) Plan:
  - Specialist Office Visit Co-Pay increases from \$45 to \$50.
  - Emergency Room Co-Pay increases from \$300 to \$350.
- Buy Up Plan:
  - Specialist Office Visit Co-Pay remains at \$45.
  - Emergency Room Co-Pay increases from \$300 to \$350.
- Base Plan and Buy Up Plan:
  - Deductible, Coinsurance and Maximum Out-of-Pocket remains the same.
  - Lab, X-Ray and Diagnostics with a freestanding facility will be \$25 copay rather than 10% after deductible.
  - Retail Prescription Drugs in the Tier 2, 3 and 4 categories have increased from \$45, \$75 and \$130 to \$55, \$85 and \$150, respectively.
  - Mail Order Prescription Drugs in the Tier 2, 3 and 4 categories have increased from \$90, \$150 and \$260 to \$110, \$170 and \$300, respectively.
  - Most employees have prescriptions in the Tier 1 category and will not be affected. Tier 2: 9 members will have an increase copayment from \$45 to \$55, Tier 3: 2 members will have an increase copayment from \$75 to \$85 and Tier 4: No members in this category at the time of inquiry.

**FY21 Renewal Rate proposal from Delta Dental** is an increase of 3%. This benefit is a 100% employer paid, provided at no expense to the employee. The 3% increase was anticipated and included in the FY21 Budget.

**FISCAL IMPACT:**            **N/A**

**DEPARTMENT LINE ITEM ACCOUNT:**            **Various**

**BALANCE IN LINE ITEM IF APPROVED:**            **Various**

Prepared by: Joelle Landers

Reviewed by: Mark Coleman



January 21, 2020

Becky Lopez  
CBIZ - Gordon, Zucarelli & Handley  
1765 E. Skyline Drive  
Tucson, AZ 85718

Re DELTA DENTAL RENEWAL - City of Bisbee - GROUP #2603  
Contract Term: July 1, 2020 - June 30, 2021

Dear Becky:

Delta Dental of Arizona has been privileged to provide dental benefits to the employees of the City of Bisbee since 1996, under the above referenced group number. We propose to renew the above noted plan for the upcoming contract year under the same terms and conditions now in effect.

Our Underwriting Department has completed their review to determine the adequacy of the existing billing rates. Based on this review, there will be a change to the current rates for the next contract year period. The current and renewal 2-tier rates are as follows:

	Current	Renewal
Employee:	\$21.84	\$22.50
Employee + Family:	\$59.60	\$61.39

Alternative Pool Option: If group elects to move from Experience rating to Pool rating, there will be no change to the current rates and renewal rates will be guaranteed for 24 months: July 1, 2020 - June 30, 2022. As a result of this change, monthly reporting would be discontinued.

	Current	Renewal
Employee:	\$21.84	\$21.84
Employee + Family:	\$59.60	\$59.60

Thank you for your continued support of Delta Dental of Arizona. For your convenience, please sign and date below and return by May 31, 2020. Also, should you have any questions or have interest in reviewing plan design alternatives, please do not hesitate to call me at (602) 588-3969 / [kkoons@deltadentalaz.com](mailto:kkoons@deltadentalaz.com).

Sincerely,

Kristi Koons  
Account Executive

KK/ll

Authorized Signer

Current Experience Rated Renewal \_\_\_\_\_

Date

Alternative Pool Rated Renewal \_\_\_\_\_



AMENDMENT #16 TO CONTRACT  
DELTA DENTAL OF ARIZONA, GROUP # 2603

Contract # 2603 dated April 1, 1996, between Delta Dental of Arizona and City of Bisbee, is hereby amended, effective July 1, 2020, as follows:

The premium rates as noted in **Appendix B, Summary of Contractual Components**, are revised as follows:

Current rates are:

Employee Only	\$21.84
Employee and Family	\$59.60

Rates for the period of July 1, 2020 through June 30, 2021 will be:

Employee Only	\$22.50
Employee and Family	\$61.39

**AUTHORIZED SIGNATURES**

City of Bisbee

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Delta Dental of Arizona

By:   
R. Allan Allford

Title: President/CEO

Date: May 13, 2020



An Independent Licensee of the Blue Cross Blue Shield Association

## Intent to Renew Rate Proposal

### Renew with Current Plans

**Legal Company Name: CITY OF BISBEE**

**Name of Group Health Plan: CITY OF BISBEE GROUP HEALTH PLAN**

Group Number: 037849

Group HQ: Arizona

CSM: Karla Wilson - P

Policy Period: 7/1/2020 - 6/30/2021

Group Inc: Arizona

CSM Phone #: 520-745-7302

Group Rating Area: Cochise

AHP Eligible: 78

Broker: CBIZ BENEFITS & INSURANCE SVS INC

Health Enrolling: 70

**Current Plans and Rates**

Health Plans	Monthly Premium Rates (\$'s)					
	Employee Only	Employee +Spouse	Employee +Child	Employee +Child(ren)	Family	Total Premium
PPO \$1,000/\$25/\$45 (90%/50%) - Statewide	\$469.32	\$1,032.50	\$891.71	\$891.71	\$1,501.82	\$28,487.73
PPO \$500/\$25/\$45 (90%/50%) - Statewide	\$527.54	\$1,160.59	\$1,002.33	\$1,002.33	\$1,688.13	\$14,349.10
					<b>Total Health Premium:</b>	<b>\$42,836.83</b>

**Renewal Plans and Rates**

Please check the plan(s) below that you elect to offer upon renewal. Employers may offer any four plans to their employees.

You may elect to renew your current plans if no changes have been made causing loss of grandfathered status. You also have the option of selecting from the new ACA compliant plans on the following page. If you elect to choose from the new ACA compliant options you cannot renew any of your current grandfathered benefits.

Health Plans	Monthly Premium Rates (\$'s)					
	Employee Only	Employee +Spouse	Employee +Child	Employee +Child(ren)	Family	Total Premium
<input checked="" type="checkbox"/> Renew plan below PPO \$1,000/\$25/\$50 (90%/50%) - Statewide	\$494.95	\$1,088.89	\$940.41	\$940.41	\$1,583.84	\$30,043.51
<input type="checkbox"/> Cancel plan below						
<input checked="" type="checkbox"/> Renew plan below PPO \$500/\$25/\$45 (90%/50%) - Statewide	\$549.06	\$1,207.93	\$1,043.21	\$1,043.21	\$1,756.99	\$14,934.42
					<b>Total Health Premium:</b>	<b>\$44,977.93</b>

**Waiting Period Verification:** The Affordable Care Act prohibits waiting periods in excess of 90 days. By signing below you represent that you do not impose a waiting period which is longer than 90 days and that you have made all necessary changes to bring all waiting periods for your plan into compliance with the ACA requirements. You agree to promptly advise BCBSAZ of any change which may impact the accuracy of this representation. You agree to provide BCBSAZ with timely and accurate information regarding enrollee effective dates and shall ensure such effective dates comply with applicable laws.

Please cancel all coverage with BCBSAZ Effective 7/1/2020

The benefit and rates available must change if you are a small employer for purposes of the Affordable Care Act (ACA) or Arizona law. The rates and benefits in this proposal are not intended for Employers considered small under the ACA or Arizona law and do not meet requirements necessary for that market.

Once completed and signed, the Intent to Renew (including Group Size Questions and Caveats) shall become part of Employer's Group Master Contract with BCBSAZ. Employer represents and warrants that all information included in the Intent to Renew is complete and accurate. Rates are based upon the information contained in the Renewal Information Page.

Authorized Signature

Please Print

Date

**IMPORTANT NOTICE: BCBSAZ has made benefit modifications effective 4/1/2020. Please see Benefit Change Sheet.**

\* Employers selecting Consumer-Directed Healthcare (CDH) Account Administration (including integration), for account types: HSA, HRA, FSA, DCFSA & LFPFSA, hereby direct BCBSAZ to collect the administration fees and forward the CDH vendor's portion to the CDH vendor, along with the required personal health information. BCBSAZ will retain any difference as reasonable compensation for services provided. BCBSAZ is not responsible for any reconciliation, recoupment or adjustments to payments received and forwarded on behalf of Employer. Employer agrees to pay for charges for CDH administration services. For HSA and HRAs, these charges apply to all employees enrolled in a health plan the group has paired with a CDH account. For FSAs, these charges apply to any employee for whom an FSA election has been sent to BCBSAZ by the employer.

# Medical Plans Current - Blue Cross Blue Shield

MEDICAL		BlueCross BlueShield of AZ - Current			
		Base Plan BluePreferred 1,000 90/50		Buy-Up Plan BluePreferred 500 90/50	
Description of Coverage		In Network	Out of Network	In Network	Out of Network
<b>Deductible (Individual ♦ Family)</b>		\$1,000 ♦ \$2,000	\$2,000 ♦ \$4,000	\$500 ♦ \$1,000	\$1,000 ♦ \$2,000
<b>Coinurance</b>		90% ♦ 10%	50% ♦ 50%	90% ♦ 10%	50% ♦ 50%
<b>Maximum Out-of-Pocket (Individual ♦ Family)</b>		\$4,000 ♦ \$8,000	\$8,000 ♦ \$16,000	\$3,500 ♦ \$7,000	\$7,000 ♦ \$10,000
<b>Includes Deductible</b>		Yes	Yes	Yes	Yes
<b>Includes Copayments - Medical &amp; Prescription</b>		Yes	Yes	Yes	Yes
<b>Provider Network</b>		Statewide		Statewide	
<b>Preventive Services</b>		In Network Benefits		In Network Benefits	
The physician determines whether a service is considered preventive		100% Covered		100% Covered	
<b>Primary Care Office Visit ♦ Non Preventive</b>		\$25		\$25	
<b>Specialist Office Visit ♦ Non Preventive</b>		\$45		\$45	
<b>Lab ♦ X-Ray ♦ Diagnostics</b>					
Freestanding Facility		10% after deductible		10% after deductible	
Outpatient Hospital		10% after deductible		10% after deductible	
<b>Lab ♦ X-Ray ♦ Major Diagnostics</b>					
CT, PET, MRI, MRA & Nuclear Medicine					
Freestanding Facility		10% after deductible		10% after deductible	
Outpatient Hospital		10% after deductible		10% after deductible	
<b>Inpatient Hospitalization</b>		10% after deductible		10% after deductible	
<b>Outpatient Surgery Services</b>					
Freestanding Surgical Center		10% after deductible		10% after deductible	
Hospital Based Surgical Center		10% after deductible		10% after deductible	
<b>Emergency Room</b>		\$300		\$300	
<b>Urgent Care</b>		\$60		\$60	
<b>Pediatric Dental ♦ Vision</b>		N/A		N/A	
<b>Prescription Drugs</b>					
Pharmacy Deductible		N/A		N/A	
Included in Out of Pocket Maximum		Yes		Yes	
Retail		\$15 ♦ \$45 ♦ \$75 ♦ \$130		\$15 ♦ \$45 ♦ \$75 ♦ \$130	
Specialty		\$60 ♦ \$110 ♦ \$160 ♦ \$210		\$60 ♦ \$110 ♦ \$160 ♦ \$210	
Mail Order		\$30 ♦ \$90 ♦ \$150 ♦ \$260		\$30 ♦ \$90 ♦ \$150 ♦ \$260	
<b>Rates</b>		Base	Buy-Up		
<b>Employee Only</b>		36	18	\$469.32	\$527.54
<b>Employee Plus Spouse</b>		2	1	\$1,032.50	\$1,160.59
<b>Employee Plus Child(ren)</b>		9	2	\$891.71	\$1,002.33
<b>Employee Plus Family</b>		1	1	\$1,501.82	\$1,688.13
<b>Estimated Monthly Premium</b>		48	22	\$28,488	\$14,349
<b>Estimated Annual Premium</b>		70		\$341,853	\$172,189
<b>Annual Premium Change</b>				N/A	N/A
<b>Annual Cost Change</b>				N/A	N/A
<b>Combined Annual Premiums</b>				N/A	N/A

REFERENCE #1 - CURRENT PLAN FOR FY20

# Medical Plans Revised Renewal - Blue Cross Blue Shield

MEDICAL			BlueCross BlueShield of AZ - Revised Renewal			
			Base Plan BluePreferred 1,000 90/50		Buy Up Plan BluePreferred 500 90/50	
Description of Coverage			In Network	Out of Network	In Network	Out of Network
Deductible (Individual ♦ Family)			\$1,000 ♦ \$2,000	\$2,000 ♦ \$4,000	\$500 ♦ \$1,000	\$1,000 ♦ \$2,000
Coinsurance			90% ♦ 10%	50% ♦ 50%	90% ♦ 10%	50% ♦ 50%
Maximum Out-of-Pocket (Individual ♦ Family)			\$4,000 ♦ \$8,000	\$8,000 ♦ \$16,000	\$3,500 ♦ \$7,000	\$7,000 ♦ \$10,000
Includes Deductible			Yes	Yes	Yes	Yes
Includes Copayments - Medical & Prescription			Yes	Yes	Yes	Yes
Metal Level			N/A		N/A	
Provider Network			Statewide		Statewide	
Preventive Services			In Network Benefits		In Network Benefits	
The physician determines whether a service is considered preventive			100% Covered		100% Covered	
Primary Care Office Visit ♦ Non Preventive			\$25		\$25	
Specialist Office Visit ♦ Non Preventive			\$50		\$45	
Lab ♦ X-Ray ♦ Diagnostics						
Freestanding Facility			\$25		\$25	
Outpatient Hospital			10% after deductible		10% after deductible	
Lab ♦ X-Ray ♦ Major Diagnostics						
CT, PET, MRI, MRA & Nuclear Medicine						
Freestanding Facility			10% after deductible		10% after deductible	
Outpatient Hospital			10% after deductible		10% after deductible	
Inpatient Hospitalization			10% after deductible		10% after deductible	
Outpatient Surgery Services						
Freestanding Surgical Center			10% after deductible		10% after deductible	
Hospital Based Surgical Center			10% after deductible		10% after deductible	
Emergency Room			\$350		\$350	
Urgent Care			\$60		\$60	
Pediatric Dental ♦ Vision			N/A		N/A	
Prescription Drugs						
Pharmacy Deductible			N/A		N/A	
Included in Out of Pocket Maximum			Yes		Yes	
Retail			\$15 ♦ \$55 ♦ \$85 ♦ \$150		\$15 ♦ \$55 ♦ \$85 ♦ \$150	
Specialty			\$60 ♦ \$110 ♦ \$160 ♦ \$210		\$60 ♦ \$110 ♦ \$160 ♦ \$210	
Mail Order			\$30 ♦ \$110 ♦ \$170 ♦ \$300		\$30 ♦ \$110 ♦ \$170 ♦ \$300	
Rates			Base	Buy Up		
Employee Only			36	18	\$494.95	\$549.06
Employee Plus Spouse			2	1	\$1,088.89	\$1,207.93
Employee Plus Child(ren)			9	2	\$940.41	\$1,043.21
Employee Plus Family			1	1	\$1,583.84	\$1,756.99
Estimated Monthly Premium			48	22	\$30,044	\$14,934
Estimated Annual Premium			70		\$360,522	\$179,213
Annual Premium Change					\$18,669	\$7,021
Annual Percent Change					5.5%	4.1%
Combined Annual Premium					\$379,191	\$186,234
Combined Annual Premium Change					\$25,693	\$10,000
Combined Annual Percent Change					5.0%	4.1%

REFERENCE #2 - FY21 PROPOSED PLAN WITH 5% INCREASE

\$10,000 Wellness Funds Included



**REQUEST FOR MAYOR & COUNCIL ACTION**

**Session of: April 19, 2020**

Regular    Special

<b>DATE ACTION SUBMITTED:</b> <u>5/11/2020</u>			
<b>REGULAR</b> <input checked="" type="checkbox"/>	<b>CONSENT</b> <input type="checkbox"/>		
<b>TYPE OF ACTION:</b>			
<b>RESOLUTION</b> <input type="checkbox"/>	<b>ORDINANCE</b> <input type="checkbox"/>	<b>FORMAL ACTION</b> <input checked="" type="checkbox"/>	<b>OTHER</b> <input type="checkbox"/>
<b>SUBJECT: DISCUSSION AND POSSIBLE APPROVAL FOR SERVICE TO INSTALL AND REPAIR CITY HALL AIR CONDITIONERS</b>			

**FROM:**        **Jesus Haro, Public Works Director**

**RECOMMENDATION:**        **Approve the payment for services to install the air conditioning units for City Hall.**

**PROPOSED MOTION:**        **I move to approve the payment for services to G.R.A.S.P. Heating and Cooling Inc. for installing air conditioning units for City Hall**

**DISCUSSION:** Three proposals for installing three air conditioning units for City Hall were obtained. G.R.A.S.P. Heating and Cooling Inc. provided the lowest costing proposal in the amount of \$7,547.23. This proposal includes manufacturing necessary ducting. Due increasing temperature, G.R.A.S.P. Heating and Cooling Inc. was informed to proceed with the service on an emergency purchase.

**FISCAL IMPACT:**        **\$7,547.23**

**DEPARTMENT LINE ITEM ACCOUNT:**        **10-74-50100**

**BALANCE IN LINE ITEM IF APPROVED:**        **(\$22,875.88)**

**Prepared by:** 

**Reviewed by:** 



# GRASP HEATING & COOLING Inc



"Serving You since 1973" ROC 199788

1541 N. Pan American Ave, Douglas AZ 85607

\*(520) 364-7870

\*graspheating@gmail.com

Date: 05/01/2020

Customer Name: Bisbee City Hall

Phone: (520) 432-6004

Attn: Mathew Gurney

Address: 915 S. Tovreaville Rd. Bisbee, AZ 85603

Scope of Work: Install Gas Package Unit on the Roof York 4-Ton 14 Seer 80,000 BTU's on the southside provided by customer

- ❖ Manufacture and install supply air metal duct work drops from existing ducts to new unit includes metal flashing.
- ❖ Manufacture and install return air metal ductwork from unit to inside of the building with 1" liner insulation includes roof metal flashing.
- ❖ Install existing package unit York 4-ton 14 seer.
- ❖ Provide and install new gas line from existing on the roof to package unit with new valve and gas flex.
- ❖ Provide and install power line from box to unit includes emt pipe.
- ❖ Install digital wi-fi programmable thermostat includes communication cable.
- ❖ Provide and install drain line from unit to edge of roof.
- ❖ Startup and balance air flow.
- ❖ Features include environmentally friendly R-410 refrigerant.
- ❖ Includes 1-year craftsmanship.
- ❖ Job will be completed as per HVAC rules and regulations.



Note: Before starting the job, we need to cut the ceiling sheetrock to make access into the attic and check the exact location of the main ductwork.

Total Investment .....\$3,833.42

(70% Deposit Payment is required and balance at completion of job)

(70%: \$2,683.39)

Grand Total.....\$7,547.23

Thank you for your consideration,

Mario Gonzalez and Rubén Romo

We propose hereby to furnish material and labor — complete in accordance with above specifications, for the sum of:

\_\_\_\_\_ dollars (\$\_\_\_\_\_).

Payment to be made as follows:

All material is guaranteed as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from the above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature \_\_\_\_\_

Note: This proposal may be withdrawn by us if not accepted within \_\_\_\_\_ days.

Acceptance of Proposal — The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

A signed proposal must be received by our office before any work will begin.

Date of Acceptance .....

Date of Acceptance \_\_\_\_\_

Signature \_\_\_\_\_



REQUEST FOR MAYOR & COUNCIL ACTION  
Session of: May 19, 2020

Regular     Special

DATE ACTION SUBMITTED: <u>May 12, 2020</u>	
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT:    DISCUSSION, DIRECTION AND POSSIBLE APPROVAL TO DEMOLISH THE STRUCTURE AT 118 ARIZONA STREET	

FROM:            Jesus Haro, Public Works Director

RECOMMENDATION:            At Council's Discretion

PROPOSED MOTION:            At Council's Discretion

**DISCUSSION:**

At the last regular session Mayor and Council were presented with the bid amounts we received(attached). This is Council's opportunity to discuss how they would like to move forward with the structure at 118 Arizona Street.

FISCAL IMPACT:            N/A

DEPARTMENT LINE ITEM ACCOUNT:            N/A

BALANCE IN LINE ITEM IF APPROVED:            N/A

Prepared by: Ashlee Coronado  
Ashlee Coronado  
City Clerk

Reviewed by: Theresa Coleman  
Theresa Coleman  
City Manager



6. Catclaw Contractors  
10519 E. Tanque Verde Road  
Tucson, AZ 85749

Base: \$75,450  
Alt 1: \$28,600  
Alt 2: \$66,400  
Alt 3: \$98,560

7. Diversified Building & Development  
2160 E. Fry Blvd. Suite C-5, PMB 280  
Sierra Vista, AZ 85635

Base: \$163,058.53  
Alt 1: \$56,946.24  
Alt 2: \$ NO Bid  
Alt 3: \$41,910.12

  
\_\_\_\_\_  
**Ashlee Coronado**  
City Clerk

  
\_\_\_\_\_  
**Jesus Haro**  
Public Works Director



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: **May 19, 2020**

Regular    Special

**DATE ACTION SUBMITTED:** May 12, 2020

**REGULAR**                       **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**             **ORDINANCE**             **FORMAL ACTION**             **OTHER**

**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE NOTICE OF INTENT TO ADOPT ORDINANCE O-20-09; AMENDING ARTICLE 16.2 QUEEN MINE REGULATIONS AND FEES AND PROVIDING FOR REPEAL AND SEVERABILITY**

**FROM:**            **Theresa Coleman, City Manager**

**RECOMMENDATION:**            **Approve Consent Agreement**

**PROPOSED MOTION:**            **I move to approve the Notice of Intent to adopt Ordinance O-20-09; Amending Article 16.2 Regulations and Fees and Providing for Repeal and Severability**

**DISCUSSION:**

This Ordinance will remove the listed fees within this section of the City Code. These fees are now listed within the City Fee Schedule.

**FISCAL IMPACT:**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

**Prepared by:** Ashlee Coronado  
**Ashlee Coronado**  
**City Clerk**

**Reviewed by:** Theresa Coleman  
**Theresa Coleman**  
**City Manager**

**NOTICE OF INTENT  
ORDINANCE O-20-09**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE,  
COUNTY OF COCHISE, STATE OF ARIZONA, AMENDING ARTICLE 16.2  
REGULATIONS AND FEES AND PROVIDING FOR REPEAL AND SEVERABILITY**

**WHEREAS**, the Admission Fees are located in the City Code of Bisbee, Chapter 16, Article 16.2 of Queen Mine, Admission Fees; and

**WHEREAS**, the City of Bisbee has decided to place all fees, fines application fees etc. into a fee scheduled for ease of use; and

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS FOLLOWS:**

**Section 1.** Article 16.2.1 Admission Fees is amended to read as follows:

[Deleted] = Deleted Language

[ \_\_ ] = New Language

**ARTICLE 16.2 REGULATIONS AND FEES**

(O-20-09, O-05-23; O-02-18; O-97-21; O-92-30; O-92-05; O-91-09; O-90-21)

**16.2.1 Admission Fees**

A. The City Council may establish, from time to time by Resolution the fees for Queen Mine Underground Tour.

A. Individuals

- ~~1. Queen Mine Underground Tour~~
  - ~~a. Adults (16 years of age and over) \_\_\_\_\_ \$12.00~~
  - ~~b. Youth (4 years to 15 years of age) \_\_\_\_\_ \$ 5.00~~
  - ~~c. Joint Enhanced Adult Ticket with  
Bisbee Mining & Historical Museum \_\_\_\_\_ \$16.00~~
- ~~2. Surface Tour~~
  - ~~All persons (under three years of age free) \_\_\_\_\_ \$10.00~~

B. Group Tours

~~Group rates shall be established for groups of ten (10) or more people making reservations at least seven (7) calendar days in advance as follows:~~

- ~~1. Queen Mine Underground Tour~~
  - ~~a. Adults (16 years of age and over) \_\_\_\_\_ \$10.00~~
  - ~~b. Youth (4 years to 15 years of age) \_\_\_\_\_ \$ 5.00~~
  - ~~c. School Group Tours (20 or more youth from schools) \_\_\_\_\_ \$ 4.00~~
  - ~~d. Joint Enhanced Adult Ticket with Bisbee  
Mining & Historical Museum \_\_\_\_\_ \$13.00~~
- ~~2. Surface Tour~~
  - ~~All persons (under three years of age free) \_\_\_\_\_ \$ 8.00~~

~~C. City Residents~~

~~All Bisbee City residents, accompanied by three (3) or more paying guests shall be admitted free to the underground mine tour.~~

~~D. City Employee Rates~~

~~City employees shall be charged 50% of the regular rates.~~

~~E. Other Rates~~

B. The City Manager may, under special circumstances, set group rates. These rates may be based on additional service to the group or other special conditions. The Queen Mine Manager, with the City Manager's approval, will set the rental rates for the window cases.

**Section 2.** All Ordinances, parts of Ordinances, Resolutions or parts of Resolutions in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed.

**Section 3.** If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of any court or competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

**PASSED, APPROVED AND ADOPTED** by the Mayor and Council of the City of Bisbee, Arizona this \_\_\_\_ day of May, 2020.

**APPROVED:**

\_\_\_\_\_  
David M. Smith, Mayor

ATTEST:

APPROVED AS TO FORM:

\_\_\_\_\_  
Ashlee Coronado, City Clerk

\_\_\_\_\_  
James Ledbetter, City Attorney



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: **May 19, 2020**

Regular     Special

<b>DATE ACTION SUBMITTED:</b> <u>May 12, 2020</u>	
<b>REGULAR</b> <input checked="" type="checkbox"/>	<b>CONSENT</b> <input type="checkbox"/>
<b>TYPE OF ACTION:</b>	
<b>RESOLUTION</b> <input type="checkbox"/>	<b>ORDINANCE</b> <input type="checkbox"/>
<b>FORMAL ACTION</b> <input checked="" type="checkbox"/>	<b>OTHER</b> <input type="checkbox"/>
<b>SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION R-20-16, AMENDING QUEEN MINE SECTION OF THE CITY FEE SCHEDULE</b>	

**FROM:**        **Theresa Coleman, City Manager**

**RECOMMENDATION:**        **Approve Consent Agreement**

**PROPOSED MOTION:**        **I move to approve Resolution R-20-16, Amending the Queen Mine section of the City Fee Schedule**

**DISCUSSION:**

This Resolution will update the Mine Tour Admissions age range.

**FISCAL IMPACT:**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

**Prepared by:** Ashlee Coronado  
**Ashlee Coronado**  
**City Clerk**

**Reviewed by:** Theresa Coleman  
**Theresa Coleman**  
**City Manager**

**RESOLUTION R-20-16**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE,  
COUNTY OF COCHISE, STATE OF ARIZONA, AMENDING THE QUEEN MINE  
SECTION OF THE CITY FEE SCHEDULE**

**WHEREAS**, the City adopted a Fee Schedule on April 14, 2020 for the purpose of setting forth the comprehensive fees assessed and collected by the City for a range of applications, permits, licenses, services and activities; and

**WHEREAS**, the Fee Schedule sets forth the cost of all services provided to the citizens and businesses of the City of Bisbee, Arizona; and

**WHEREAS**, the City Council of the City of Bisbee considers it reasonable to amend said Fee Schedule periodically by Resolution to reflect the costs of providing services; and

**NOW THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Bisbee amend the City Fee Schedule as follows:

<b>Queen Mine</b>	<b>FEES</b>
<b>Mine Tour Admissions</b>	
Individuals	
Adults ( <del>16</del> <b>13</b> years of age and over)	\$14 (including tax)
Youth ( <del>4 years to 15 years of age</del> <b>6 years to 12 years of age</b> )	\$6.50 (including tax)
Group Tours (10 or more with reservations)	
Adults ( <del>16</del> <b>13</b> years of age and over)	\$12 (including tax)
Youth ( <del>4 years to 15 years of age</del> <b>6 years to 12 years of age</b> )	\$5.50 (including tax)
School Group Tours (10 or more youth from schools)	\$5.50 (including tax)
Bisbee School District Schools	Free
Resident/Employee Rates	
City Residents accompanied by 3 or more paying guests	Free
City Employee Rates	Free + 6 Free Passes Per Year
City Residents by themselves	\$6.50 (including tax)

**PASSED, ADOPTED AND APPROVED** by the City of Bisbee this \_\_\_\_\_ day of May, 2020.

**APPROVED:**

\_\_\_\_\_  
David M. Smith, Mayor

**ATTEST:**

\_\_\_\_\_  
Ashlee Coronado, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
James Ledbetter, City Attorney



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: **May 19, 2020**

Regular     Special

**DATE ACTION SUBMITTED:** May 12, 2020

**REGULAR**                       **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**               **ORDINANCE**               **FORMAL ACTION**               **OTHER**

**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE NOTICE OF INTENT TO ADOPT ORDINANCE O-20-10, AMENDING ARTICLE 4.5.1 RATES, AND ESTABLISHING ARTICLE 4.5.2, AMBULANCE SUBSCRIPTIONS AND PROVIDING FOR REPEAL AND SEVERABILITY**

**FROM:**            **Theresa Coleman, City Manager**

**RECOMMENDATION:**            **Approve Consent Agreement**

**PROPOSED MOTION:**            **I move to approve the Notice of Intent to adopt Ordinance O-20-10, Amending Article 4.5.1 Rates, and Establishing Article 4.5.2, Ambulance Subscriptions and providing for repeal and severability**

**DISCUSSION:**

This Ordinance will remove the fees listed within article 4.5.1 of the City Code. These fees are now listed within the City Fee Schedule. This Ordinance also establishes the Ambulance Subscriptions.

**FISCAL IMPACT:**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

**Prepared by:** Ashlee Coronado  
**Ashlee Coronado**  
**City Clerk**

**Reviewed by:** Theresa Coleman  
**Theresa Coleman**  
**City Manager**

**NOTICE OF INTENT  
ORDINANCE O-20-10**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE,  
COUNTY OF COCHISE, STATE OF ARIZONA, AMENDING ARTICLE 4.5.1 RATES  
AND ESTABLISHING ARTICLE 4.5.2, AMBULANCE SUBSCRIPTIONS AND  
PROVIDING FOR REPEAL AND SEVERABILITY**

**WHEREAS**, the City of Bisbee has decided to place all fees, fines application fees etc. into a fee scheduled for ease of use; and

**WHEREAS**,

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS FOLLOWS:**

**Section 1.** Article 4.5.1 Rates is amended to read as follows:

[Deleted] = Deleted Language

[ \_\_\_ ] = New Language

**4.5.1 Rates**

~~The rates for ambulance services provided by the City of Bisbee shall be as follows:~~

<del>ALS Base Rate</del>	<del>\$947.87</del>
<del>BLS Base Rate</del>	<del>\$947.87</del>
<del>Mileage Charge (Patient loaded miles)</del>	<del>\$16.73 per mile</del>
<del>Standby/Waiting Charge</del>	<del>\$236.96 per hour after first 15 minutes</del>
<del>Disposable Medical Supplies</del>	<del>Pursuant to A.R.S. § 36-2239(D)</del>
	<del>Charges Allowed</del>
<del>Subscription Rate</del>	<del>None</del>

A. The City Council may establish, from time to time by Resolution the fees for Ambulance Services.

**4.5.2 Ambulance Subscriptions**

The annual ambulance subscription shall be paid by all households in the City of Bisbee and will cover the difference between the rates for ambulance service, as authorized by the State, and the portion covered by medical insurance providers. Households outside of the City limits and within the City of Bisbee ambulance service area may participate in the subscription program. The ambulance subscription shall be negotiated, from time to time, by the City Council to offset the uncollectable portion of the annual ambulance services billed.

**Section 2.** All Ordinances, parts of Ordinances, Resolutions or parts of Resolutions in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed.

**Section 3.** If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of any court or competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

**PASSED, APPROVED AND ADOPTED** by the Mayor and Council of the City of Bisbee,  
Arizona this \_\_\_\_\_ day of May, 2020.

**APPROVED:**

\_\_\_\_\_  
David M. Smith, Mayor

**ATTEST:**

\_\_\_\_\_  
Ashlee Coronado, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
James Ledbetter, City Attorney



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: May 19, 2020

Regular     Special

DATE ACTION SUBMITTED: May 13, 2020

REGULAR                       CONSENT

**TYPE OF ACTION:**

RESOLUTION                       ORDINANCE                       FORMAL ACTION                       OTHER

**SUBJECT: POSSIBLE APPROVAL OF A MOTION TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION AND CONSULTATION WITH CITY ATTORNEY TO PROVIDE LEGAL GUIDANCE ON PENDING MATTERS.**

*Per ARS § 38-431.03(a)(3)(7), the City Council may vote to go into executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body and for Discussion or consultation with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.*

**FROM: James Ledbetter, City Attorney**

**RECOMMENDATION: Approve Motion**

**PROPOSED MOTION: I move that we enter into executive session for the purpose of discussion and consultation with City Attorney to provide legal guidance on pending matters, per ARS § 38-431.03(a)(3)(7)**

**DISCUSSION:**

A public body may go into Executive Session as per Arizona Revised Statute § 38- 431.03 A(3)(7) the City Council may vote to go into executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body and for Discussion or consultation with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

**FISCAL IMPACT:**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

Prepared by: Ashlee Coronado  
Ashlee Coronado  
City Clerk

Reviewed by: Theresa Coleman  
Theresa Coleman  
City Manager