

AMENDED AGENDA

AMENDED AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, JUNE 21, 2022, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL

Councilmember Juanetta Hill, Ward III
Councilmember Joni Giacomino, Ward II
Councilmember Frank Davis, Ward I
Mayor Ken Budge
Councilmember Leslie Johns, Ward I
Councilmember Mel Sowid, Ward II
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

Stephen J. Pauken, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Matthew Gurney, Public Works Director
Logan Dodd, Operations Manager
Albert Echave, Police Chief
Jim Richardson, Acting Fire Chief

CITY ATTORNEY

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Retirement awards
- Life saving awards

CALL TO THE PUBLIC

"During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the City's business or any matter over which the council has control (oral presentations shall not be repetitious and shall be confined to 3 minutes' maximum duration.)" Ordinance O-91-29. Comments on matters on the agenda are to be made at the time the Council considers the item. The Council may not discuss or take legal action on a matter raised during the call to the public. Council's response is limited to responding to criticism, asking staff to review a matter commented upon, or asking that a matter be placed on a future agenda if the matter is not already on the agenda. Arizona Revised Statute ("A.R.S.") § 38-431.01(H).

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on June 7, 2022.

Ashlee Coronado, City Clerk

- B. Approval of a Park, Facility, and Right-of-Way Use Permit for the use of Brewery Gulch for the 4th of July Mucking and Drilling Contests on Monday, July 4, 2022 from 12:00am to 3:00pm.

Ashlee Coronado, City Clerk

- C. Approval of a Park, Facility, and Right-of-Way Use Permit for the use of Vista Park for three water slides, one obstacle course and vendors for the July 4th festivities from 10:00am to 8:00pm.

Ashlee Coronado, City Clerk

- D. Approval of an Application for an Extension of Premises/ Patio Permit submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Sunday, July 10, 2022; Natalie Fredrickson, Applicant.

Ashlee Coronado, City Clerk

- E. Approval of an Application for an Extension of Premises/ Patio Permit submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Sunday, July 17, 2022; Natalie Fredrickson, Applicant.

Ashlee Coronado, City Clerk

- F. Approval of an Application for an Extension of Premises/ Patio Permit submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Sunday, July 24, 2022; Natalie Fredrickson, Applicant.

Ashlee Coronado, City Clerk

- G. Approval of an Application for an Extension of Premises/ Patio Permit submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Sunday, July 31, 2022; Natalie Fredrickson, Applicant.

Ashlee Coronado, City Clerk

OLD BUSINESS

NEW BUSINESS

- 3. Discussion and Possible Approval of an updated Library Collection Development Policy to include a section on Controversial Materials and Reconsideration procedures.

Jason Macoviak, Library Manager

- 4. Discussion and Possible Approval of Resolution R-22-12; a Resolution of the Mayor and Council, City of Bisbee, County of Cochise, State of Arizona, fixing, levying, and assessing the amount to be raised by the City of Bisbee from property taxation and fixing and determining the property tax rate for the 2022-2023 fiscal year and providing for severability.

Keri Bagley, Finance Director

5. Discussion and Possible Approval of a PSPRS Pension Funding Policy.
Keri Bagley, Finance Director
6. Discussion and Possible Approval of a Contract for Publishing Services/Official Newspaper of Record with the Bisbee Observer.
Ashlee Coronado, City Clerk
7. Discussion and Possible Approval of a Request for Proposal for the purchase of 10' Dump Trailer for the Parks Department.
Matthew Gurney, Public Works Director
8. Discussion and Possible Approval to have Means Building LLC complete specialty restoration of historic adobe structure work on the Camp Naco Hospital building. Work to be done under City Code 3.5.8 (C).
Matthew Gurney, Public Works Director
9. Discussion and Possible Approval of a Service Agreement and Implementation with HR Performance Solutions.
Joelle Landers, Personnel Director
10. **Discussion and Possible Approval to hire Arizona Pump Resources LLC to clean and document findings in the WAS vault #1.**
Matthew Gurney, Public Works Director
11. **Rejecting all bids received on June 1, 2022, for construction of a City Hall.**
Stephen J. Pauken, City Manager
12. City Manager's Report:
 - Other Current events (No Discussion)

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

ADJOURNMENT:

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically

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Report Criteria:

Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
10-1020100 GASOLINE INVENTORY							
3551	SENERGY PETROLEUM	SEN-335237	UNLEADED FUEL	06/09/2022	7,943.98	.00	
10-1020200 DIESEL INVENTORY							
3551	SENERGY PETROLEUM	SEN-335237	DIESEL FUEL	06/09/2022	4,056.90	.00	
10-2020802 DEFERRED COMPENSATION PAYABLE							
1623	NATIONWIDE RETIREMENT SO	22-0514	EE&ER Fire Department 56173 C	05/14/2022	1,947.41	.00	
1623	NATIONWIDE RETIREMENT SO	22-0514	EE&ER City of Bisbee Contributio	05/14/2022	6,546.07	.00	
1623	NATIONWIDE RETIREMENT SO	22-0528	EE&ER Fire Department 56173 C	05/28/2022	1,766.63	1,766.63	06/08/2022
1623	NATIONWIDE RETIREMENT SO	22-0528	EE&ER City of Bisbee Contributio	05/28/2022	6,546.07	6,546.07	06/08/2022
10-2020818 UNION DUES PAYABLE							
3677	AZ COPS	PPE06112022	Police union dues for PPE 06-11-2	06/11/2022	180.00	.00	
1147	BISBEE FIREFIGHTERS LOCAL	PPE 6-11-2022	Union dues for fire department PP	06/11/2022	270.00	.00	
10-2021002 ADDITIONAL LIFE INSUR PAYABLE							
5455	MUTUAL OF OMAHA	1363945985	Employer Pd. Life Ins.	05/16/2022	720.83	720.83	06/07/2022
5455	MUTUAL OF OMAHA	1363945985	Voluntary Life & AD&D	05/16/2022	500.79	500.79	06/07/2022
10-2021006 PREPAID LEGAL SVCS PAYABLE							
5909	LEGAL SHIELD	LEGAL-BFD-M	LegalShield Premiums Fire Dept	05/15/2022	52.85	52.85	06/07/2022
5909	LEGAL SHIELD	LEGAL-City-JU	LegalShield Premiums City June	06/05/2022	374.80	374.80	06/07/2022
10-2024000 PAYROLL GARNISHMENTS PAYABLE							
3271	SUPPORT PAYMENT CLEARING	22-0616	Child Support Payments for PPE	06/16/2022	854.72	.00	
Total :					31,761.05	9,961.97	
MAYOR & COUNCIL							
10-50-43000 FOURTH OF JULY FIREWORKS							
1376	FIREWORKS PRODUCTIONS	2655	FIREWORKS DISPLAY	05/27/2022	2,900.00	2,900.00	06/13/2022
1207	THE PARTNERS GROUP	22-0602	LIABILITY INSURANCE FOR 4TH	06/02/2022	3,096.00	3,096.00	06/06/2022
Total MAYOR & COUNCIL:					5,996.00	5,996.00	
CITY MANAGER							
10-51-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - City Manager	05/16/2022	22.43	22.43	06/07/2022
Total CITY MANAGER:					22.43	22.43	
FINANCE DEPARTMENT							
10-52-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - Finance	05/16/2022	79.26	79.26	06/07/2022
10-52-34000 CONTRACT SERVICES							
6954	ARIZONA WATER COMPANY	22-0608	WATER REPORTS-MAY 2022	06/08/2022	125.00	.00	
2462	CASELLE INCORPORATION	117754	7/1/22-6/30/23 ANNUAL SUPPOR	06/01/2022	13,304.00	13,304.00	06/13/2022
1181	PEREGRINE CORP.	477877	UTILITY CARD BILLS	06/06/2022	1,164.19	.00	
10-52-41500 OFFICE SUPPLIES							
6340	ODP BUSINESS SOLUTIONS, LL	245660587001	INK CARTRIDGE	05/27/2022	63.87	.00	
6340	ODP BUSINESS SOLUTIONS, LL	245661020001	INK CARTRIDGE	05/27/2022	116.90	.00	
6340	ODP BUSINESS SOLUTIONS, LL	246404647001	HOLDER COPY	05/24/2022	8.84	.00	
6340	ODP BUSINESS SOLUTIONS, LL	246404647001	HANGING FOLDERS X2 LETTE	05/24/2022	32.64	.00	
6340	ODP BUSINESS SOLUTIONS, LL	246404647001	NOTE POST-IT POP UP	05/24/2022	4.91	.00	
6340	ODP BUSINESS SOLUTIONS, LL	246404647001	TRAY DESK WIRE LEGAL	05/24/2022	6.77	.00	
6340	ODP BUSINESS SOLUTIONS, LL	246674994001	STAMP, INKED "VOID" RED	05/24/2022	6.85	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-52-42040 ADVERTISING							
1153	BISBEE OBSERVER	10507	IT TAXACTION	06/02/2022	282.56	.00	
Total FINANCE DEPARTMENT:					15,195.79	13,383.26	
CITY CLERK							
10-53-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - City Clerk	05/16/2022	42.36	42.36	06/07/2022
10-53-41500 OFFICE SUPPLIES							
6340	ODP BUSINESS SOLUTIONS, LL	246404647001	SHARPIE GEL BLUE	05/24/2022	12.57	.00	
10-53-42040 ADVERTISING							
1153	BISBEE OBSERVER	10508	5/26, 6/2/2022 O-22-09	06/02/2022	66.84	.00	
Total CITY CLERK:					121.77	42.36	
COMMUNITY DEVELOPMENT							
10-54-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - Community Development	05/16/2022	22.43	22.43	06/07/2022
10-54-22550 SEWER & GARBAGE - SHELTER							
1225	BISBEE PUBLIC WORKS	45	TOVREAVILLE RD-ANIMAL SHE	06/01/2022	64.97	64.97	06/13/2022
10-54-42040 ADVERTISING							
1153	BISBEE OBSERVER	10505	PUBLIC AUCTION 75C OK STRE	06/02/2022	53.82	.00	
10-54-46542 ANIMAL SHELTER EXPENSES							
3163	AZ STATE PRISON CMLPX-DOU	D08144320220	INMATE LABOR	06/01/2022	80.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08144320220	INMATE MILEAGE	06/01/2022	60.80	.00	
Total COMMUNITY DEVELOPMENT:					282.02	87.40	
ADMINISTRATION & GENERAL GOV'T							
10-55-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	7844595365-0	915 Torvreville Rd. Ste 2	06/08/2022	145.32	145.32	06/13/2022
10-55-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	45	76 ERIE ST-CITY HALL	06/01/2022	409.74	409.74	06/13/2022
1225	BISBEE PUBLIC WORKS	45	TOVREAVILLE RD-CHAMBERS	06/01/2022	53.71	53.71	06/13/2022
10-55-34000 CONTRACT SERVICES							
6172	MMPC	99719	PEST CONTROL	06/03/2022	50.00	.00	
5710	XEROX CORPORATION	16357935	MAY 2022 COPY CHARGES	06/01/2022	546.41	.00	
10-55-41500 OFFICE SUPPLIES							
6340	ODP BUSINESS SOLUTIONS, LL	246404647001	HIGHLIGHTER YELLOW	05/24/2022	7.19	.00	
6340	ODP BUSINESS SOLUTIONS, LL	246404647001	CLIP PAPER 10PK	05/24/2022	15.50	.00	
6340	ODP BUSINESS SOLUTIONS, LL	246404647001	CLIP PAPER 10PK	05/24/2022	2.90	.00	
6340	ODP BUSINESS SOLUTIONS, LL	246404647001	PEN SHARPIE	05/24/2022	12.72	.00	
6340	ODP BUSINESS SOLUTIONS, LL	246404647001	PAPER COPY X2	05/24/2022	71.52	.00	
6340	ODP BUSINESS SOLUTIONS, LL	246404647001	TAPE TRANS	05/24/2022	18.88	.00	
Total ADMINISTRATION & GENERAL GOV'T:					1,333.89	608.77	
PERSONNEL							
10-56-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - Personnel	05/16/2022	22.43	22.43	06/07/2022
10-56-12500 RECRUITMENT/EMPLOYEE TESTING							
1072	WORKER'S ASSISTANCE PROG	INV00083557	MAY EMPLOYEES COVERED	05/26/2022	174.80	.00	
10-56-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	22-0506-1	FOCAL RACK	06/14/2022	1.00	1.00	06/14/2022
Total PERSONNEL:					198.23	23.43	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
LEGAL SERVICES							
10-57-34000 CONTRACT SERVICES							
1211	GUST ROSENFELD	394197	General Legal Services	06/08/2022	8,086.00	.00	
Total LEGAL SERVICES:					8,086.00	.00	
WATER SYSTEMS							
10-58-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	7117441000-05	Tombstone Cyn Pump #71174410	06/08/2022	1,053.11	1,053.11	06/13/2022
Total WATER SYSTEMS:					1,053.11	1,053.11	
INFORMATION SYSTEMS							
10-59-24001 INTERNET ACCESS							
4059	SPARKLIGHT	22-0523/CH-1	Internet Svc- City Hall /76 Erie St-	05/27/2022	258.43	258.43	06/06/2022
10-59-31000 PROFESSIONAL FEES							
6343	EXECUTECH	EXEC-118923	IT SERVICES AGREEMENT	06/01/2022	3,928.00	.00	
6343	EXECUTECH	EXEC-120453	AZURE SUBSCRIPTION 5/1-5/31	05/31/2022	807.87	.00	
Total INFORMATION SYSTEMS:					4,994.30	258.43	
POLICE DEPARTMENT							
10-62-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - Police Officers (Sworn)	05/16/2022	445.63	445.63	06/07/2022
5455	MUTUAL OF OMAHA	1363945985	STD/LTD - Police (Non-Sworn)	05/16/2022	75.87	75.87	06/07/2022
10-62-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	45	35 HWY 92-POLICE	06/01/2022	157.48	157.48	06/13/2022
10-62-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	22-0506-1	FORMS SWIFT	06/14/2022	35.00	35.00	06/14/2022
Total POLICE DEPARTMENT:					713.98	713.98	
FIRE DEPARTMENT							
10-64-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD/LTD - Fire	05/16/2022	572.61	572.61	06/07/2022
10-64-12300 UNIFORMS & CLOTHING							
1833	UNITED FIRE	758812	UNIFORM ALLOWANCE FOR NI	05/18/2022	222.46	.00	
10-64-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	4361690000-0	645 Tombstone Cyn Sta 2 - #4361	06/07/2022	389.73	389.73	06/13/2022
10-64-22000 WATER							
1106	ARIZONA WATER COMPANY	03102028351-	Bisbee Fire Station 2 - #031-02-0	05/09/2022	36.10	36.10	06/13/2022
10-64-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	45	192 HWY 92-FIRE STATION #1	06/01/2022	118.76	118.76	06/13/2022
1225	BISBEE PUBLIC WORKS	45	645 TOMBSTONE CYN-STATION	06/01/2022	118.76	118.76	06/13/2022
10-64-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	22-0623-1/FS1	Internet Svc-Fire Station 1-10126	06/01/2022	80.99	80.99	06/06/2022
10-64-34000 CONTRACT SERVICES							
5710	XEROX CORPORATION	16357936	MAY COPY MACHINE CHARGE	06/01/2022	130.35	.00	
10-64-34010 AMBULANCE BILLING SERVICES							
7071	AMB	0106951-IN	MAY COMISSION	05/31/2022	1,392.12	.00	
10-64-40067 WILDLAND FIRE SVCS EXPENSE							
1210	BIDON, MICHAEL	22-0530	REIMBURSEMENT FOR THE PU	05/30/2022	28.97	.00	
10-64-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	35788	UTILITY TOTE BOX	06/03/2022	67.05	.00	
1659	ACE HARDWARE	35792	SLIP JOINT NUT	06/04/2022	2.78	.00	
1659	ACE HARDWARE	35824	BLACK COOLER FOR MEDS	06/09/2022	38.35	.00	
1659	ACE HARDWARE	35829	COOLER PUMP, PAD, CLEANIN	06/09/2022	137.84	.00	
1659	ACE HARDWARE	35830	DRILL BIT SET	06/09/2022	32.60	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-64-46641 MEDICAL SUPPLIES							
1321	BOUND TREE MEDICAL, LLC	84532236	MEDICAL SUPPLIES	05/20/2022	903.30	.00	
1321	BOUND TREE MEDICAL, LLC	84533854	MEDICAL SUPPLIES	05/23/2022	151.18	.00	
1085	LINDE GAS & EQUIPMENT INC.	10613480	OXYGEN TANK REFILL	05/26/2022	166.54	.00	
10-64-55000 EQUIPMENT REPAIR & MAINT							
6687	IFC RADIOS AND SAFETY	22173	BK RADIO REPAIR FOR BRUSH	06/01/2022	350.77	.00	
10-64-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO PARTS	281318	PREMIX ENGINE FUEL	04/26/2022	94.79	.00	
6536	BISBEE NAPA AUTO PARTS	283566	AIR FILTER	05/24/2022	10.83	.00	
6536	BISBEE NAPA AUTO PARTS	284814	OILFILTER, BRAKE CLEANER	06/09/2022	12.78	.00	
1532	CITY OF SIERRA VISTA	4104	FLEET MAINTENANCE ON TEN	05/26/2022	276.00	.00	
1532	CITY OF SIERRA VISTA	4106	FLEET MAINTENANCE ON ENGI	05/26/2022	1,101.00	.00	
1854	W R RYAN - FIRESTONE	T25021	TIRE REPAIR	06/07/2022	33.77	.00	
Total FIRE DEPARTMENT:					6,470.43	1,316.95	
CEMETERY							
10-70-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	45	DOUGLAS ST-CEMETARY	06/01/2022	64.97	64.97	06/13/2022
Total CEMETERY:					64.97	64.97	
BUILDING & MAINTENANCE							
10-74-34000 CONTRACT SERVICES							
4415	CULLIGAN OF TUCSON	112X50242700	B/M-POST OFFICE-DRINKING W	05/31/2022	44.89	.00	
10-74-45300 CUSTODIAL SUPPLIES							
7060	CINTAS	4121296324	JANITORIAL SUPPLIES	06/01/2022	3.61	.00	
4191	GRAINGER	9337103684	CITY HALL/PAPER TOWEL SHE	06/07/2022	108.88	.00	
10-74-50100 BLDG REPAIR & MAINT							
4922	FERGUSON ENTERPRISES #10	9744123	B/M-SENIOR CENTER/WHTR. A	05/31/2022	800.62	.00	
Total BUILDING & MAINTENANCE:					958.00	.00	
PUBLIC WORKS ADMINISTRATION							
10-75-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - PW Admin.	05/16/2022	79.24	79.24	06/07/2022
10-75-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	45	404 BISBEE RD-PUBLIC WORK	06/01/2022	95.20	95.20	06/13/2022
10-75-34000 CONTRACT SERVICES							
5710	XEROX CORPORATION	16357934	BASE CHARGE & USAGE/BFD	06/01/2022	95.35	.00	
10-75-45300 CUSTODIAL SUPPLIES							
7060	CINTAS	4121774714	JANITORIAL SUPPLIES	06/08/2022	.00	.00	
Total PUBLIC WORKS ADMINISTRATION:					269.79	174.44	
GARAGE							
10-77-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - PW Garage	05/16/2022	20.26	20.26	06/07/2022
10-77-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	45	TOVREAVILLE RD-GARAGE	06/01/2022	103.69	103.69	06/13/2022
10-77-34000 CONTRACT SERVICES							
7060	CINTAS	4121296279	UNIFORMS	06/01/2022	29.25	.00	
7060	CINTAS	4121774813	UNIFORMS	06/08/2022	29.25	.00	
7060	CINTAS	9179037502	WATERBREAK COOLER AGREE	06/01/2022	48.87	.00	
10-77-45300 CUSTODIAL SUPPLIES							
7060	CINTAS	4121296287	JANITORIAL SUPPLIES	06/01/2022	7.24	.00	
7060	CINTAS	4121774803	JANITORIAL SUPPLIES	06/08/2022	7.24	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-77-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO PARTS	284760	AIR FILTER	06/08/2022	30.01	.00	
6536	BISBEE NAPA AUTO PARTS	284812	AIR FILTER	06/08/2022	30.01	.00	
Total GARAGE:					245.80	123.95	
BUILDING INSPECTOR							
10-79-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - Bldg Inspector	05/16/2022	22.43	22.43	06/07/2022
Total BUILDING INSPECTOR:					22.43	22.43	
PARKS							
10-80-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - Parks	05/16/2022	32.76	32.76	06/07/2022
10-80-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	45	1 QUALITY HILL-POOL	06/01/2022	75.77	75.77	06/13/2022
1225	BISBEE PUBLIC WORKS	45	5 COPPER PLAZA-PARK MAIN S	06/01/2022	75.77	75.77	06/13/2022
1225	BISBEE PUBLIC WORKS	45	VISTA PARK	06/01/2022	64.97	64.97	06/13/2022
1225	BISBEE PUBLIC WORKS	45	TOMBSTONE CYN-GARFIELD P	06/01/2022	28.17	28.17	06/13/2022
10-80-34000 CONTRACT SERVICES							
7060	CINTAS	4121296258	UNIFORMS	06/01/2022	24.94	.00	
7060	CINTAS	4121774822	UNIFORMS	06/08/2022	16.24	.00	
1893	LAL ENTERPRISES, INC	61533	GARFIELD PARK	05/31/2022	124.75	.00	
10-80-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLPX-DOU	D08179820220	INMATE LABOR	06/01/2022	150.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08179820220	INMATE MILEAGE	06/01/2022	238.97	.00	
10-80-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	35813	KILLER FIREANT GRAN. FIRE A	06/08/2022	20.53	.00	
2412	COPPER QUEEN PUBLISHING	22223	500 NO PARKING SIGNS	05/11/2022	561.87	.00	
10-80-46801 REC PROGRAMS/SPECIAL EVENTS							
1208	MAYRA MORENO	7	JUMPING CASTLES (4) 4TH OF	06/07/2022	930.00	930.00	06/08/2022
10-80-61000 REPAIRS & MAINT - VEHICLES							
1854	W R RYAN - FIRESTONE	T24510	FRONT END ALIGMENT 04 GMC	04/07/2022	89.95	.00	
1854	W R RYAN - FIRESTONE	T24570	TIRES	04/14/2022	319.03	.00	
Total PARKS:					2,753.72	1,207.44	
SWIMMING POOL							
10-81-12300 UNIFORMS & CLOTHING							
7158	BRUNO, MARCIA	22-0525	REIMBURSEMENT-POSHMARK/	05/25/2022	18.28	.00	
7158	BRUNO, MARCIA	22-0525	REIMBURSEMENT-POSHMARK/	05/25/2022	25.09	.00	
7158	BRUNO, MARCIA	22-0529	REIMBURSEMENT-FANNY PAC	05/29/2022	5.97	.00	
10-81-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	35752	ROPE DERBY BL/WH, LIQUID C	06/01/2022	26.98	.00	
1659	ACE HARDWARE	35763	ACID MURIATIC 1 GAL SINGLE	06/02/2022	39.36	.00	
1659	ACE HARDWARE	35786	1ST AID KIT 25 PERSON	06/03/2022	20.48	.00	
1659	ACE HARDWARE	35799	CHLORINE LIQUID	06/06/2022	16.75	.00	
1862	B&D LUMBER & HARDWARE	192166	FG E&E TNB/KIDDIE POOL TAR	06/01/2022	68.26	.00	
4922	FERGUSON ENTERPRISES #10	9744128	POOL-CCY COMP ADA HET W/S	05/31/2022	180.38	.00	
1203	FLORES, DANIEL	22-0601	REIMBURSEMENT-KIDDIE POO	06/01/2022	32.33	.00	
4577	LESLIE'S POOL SUPPLY, INC	00649-01-0528	JUMBO TABS 3", FRESH N CLE	05/26/2022	452.45	.00	
4577	LESLIE'S POOL SUPPLY, INC	00649-01-0531	INSTANT POOL WATER COND 1	06/01/2022	91.97	.00	
4577	LESLIE'S POOL SUPPLY, INC	00649-01-0534	ACID 2x1 (NO DEP), CHLOR 2x1	06/06/2022	318.69	.00	
4577	LESLIE'S POOL SUPPLY, INC	00649-01-0537	ULTRA BRIGHT ADV QT	06/13/2022	213.85	.00	
4577	LESLIE'S POOL SUPPLY, INC	00649-01-0537	OX 40# FRESH N CLEAR, JUMB	06/13/2022	481.34	.00	
4577	LESLIE'S POOL SUPPLY, INC	WPR9000645-	50# BROMINE HYDRIA CLEAR	05/19/2022	483.80	.00	
6340	ODP BUSINESS SOLUTIONS, LL	245601135001	DEPOSIT BAGS	05/18/2022	91.58	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total SWIMMING POOL:					2,567.56	.00	
LIBRARY							
10-83-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - Library	05/16/2022	39.90	39.90	06/07/2022
10-83-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	45	6 MAIN ST-LIBRARY	06/01/2022	118.76	118.76	06/13/2022
10-83-34000 CONTRACT SERVICES							
5954	IRONHAWK ELEVATOR, LLC	202206162	ELEVATOR MAINTENANCE JUN	06/01/2022	116.70	.00	
1499	RICOH USA, INC	5064772933	COPIER CHARGES	06/01/2022	34.24	.00	
5710	XEROX CORPORATION	016357933	PUBLIC COPIER LEASE	06/01/2022	55.38	.00	
10-83-46832 AUDIO VISUAL MATERIAL							
4926	AMAZON	962614CR-2	PAYMENT ON CREDIT TAKEN IN	01/10/2022	96.00	.00	
Total LIBRARY:					460.98	158.66	
SENIOR CITIZENS CENTER							
10-85-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	45	COLLINS RD-SENIOR CENTER	06/01/2022	75.77	75.77	06/13/2022
10-85-34000 CONTRACT SERVICES							
6172	MMPC	99801	PEST CONTROL	06/06/2022	50.00	.00	
Total SENIOR CITIZENS CENTER:					125.77	75.77	
Total GENERAL FUND:					83,698.02	35,295.75	
TRANSIENT ROOM TAX							
FUND EXPENDITURES							
20-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - Visitor Center	05/16/2022	18.56	18.56	06/07/2022
20-40-13400 EDUCATION & TRAINING							
1214	MEETINGS & CONCIERGES SO	22-0608	GOVERNOR'S CONFERENCE O	06/08/2022	375.00	.00	
20-40-42040 ADVERTISING							
6971	DOG CAT MOUSE MEDIA	347	DISCOVER BISBEE MARKETIN	06/01/2022	3,166.67	3,166.67	06/06/2022
20-40-46000 OPERATIONAL EXPENSES							
3434	CENTERLINE SUPPLY, INC.	ORD0060893	REFLECTIVE VISITOR CENTER	06/02/2022	123.80	.00	
1213	HIGH DESERT SIGN COMPANY	2751	VISITOR CENTER SIGN FOR OU	06/03/2022	893.13	.00	
Total FUND EXPENDITURES:					4,577.16	3,185.23	
Total TRANSIENT ROOM TAX:					4,577.16	3,165.23	
STREETS							
FUND EXPENDITURES							
21-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - Streets	05/16/2022	73.10	73.10	06/07/2022
21-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	1032111000-05	Az Street St Lights #1032111000	05/27/2022	4,930.78	4,930.78	06/06/2022
21-40-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	910002351879	25% Streets	05/24/2022	28.58	28.58	06/08/2022
21-40-34000 CONTRACT SERVICES							
5957	BARNETT'S PROPANE, LLC	2961.10	PROPANE 14.1 GAL	05/18/2022	57.14	.00	
5957	BARNETT'S PROPANE, LLC	2961-24	PROPANE 16 GAL	05/25/2022	64.83	.00	
7060	CINTAS	4121296320	UNIFORMS	06/01/2022	55.92	.00	
7060	CINTAS	4121296337	UNIFORMS	06/01/2022	21.24	.00	
7060	CINTAS	4121774793	UNIFORMS	06/08/2022	21.24	.00	
7060	CINTAS	4121774799	UNIFORMS	06/08/2022	55.92	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
21-40-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLPX-DOU	D08283320220	INMATE LABOR	06/01/2022	170.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08283320220	INMATE MILEAGE	06/01/2022	203.37	.00	
21-40-42060 INVENTORIED TOOLS							
1862	B&D LUMBER & HARDWARE	192428	TAPE MEASURE, WIDE TAPE M	06/13/2022	37.04	.00	
21-40-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HARDWARE	191643	ABS CLEANOUT TEE, ABS STR	05/11/2022	474.23	.00	
1862	B&D LUMBER & HARDWARE	192149	14" DIA BLADE	06/01/2022	173.21	.00	
1862	B&D LUMBER & HARDWARE	192180	DIA BLADE	06/02/2022	173.21	.00	
21-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	35696	HEX BUSHING	05/23/2022	8.90	.00	
5957	BARNETT'S PROPANE, LLC	2961-10	FINANCE CHARGE	05/18/2022	2.70	.00	
3434	CENTERLINE SUPPLY, INC.	ORD0060891	CROSSWALK/ACCESS REPLAC	06/03/2022	2,552.65	.00	
21-40-46210 STREET REPAIR MAT - SALES TAX							
1185	ACCELERATED CONSTRUCTIO	2022-03	PAVE/OVERLAY OF PREPARED	04/28/2022	45,129.31	45,129.31	06/08/2022
4223	KE & G DEVELOPMENT	21-364	1%-ASPHALT 147.12 TONS	05/23/2022	19,075.58	.00	
4223	KE & G DEVELOPMENT	21-367	1%-ASPHALT 243.17 TONS	05/31/2022	31,529.42	.00	
4223	KE & G DEVELOPMENT	21-384	1%-ASPHALT 238.42 TONS	06/02/2022	30,913.54	.00	
4223	KE & G DEVELOPMENT	21-401	1%-ASPHALT 185.83 TONS,MAG	05/31/2022	26,245.78	.00	
21-40-55010 EQUIPMENT RENTAL							
1936	EMPIRE SOUTHWEST, LLC	EMRA0031958	SSL-XPS-PC COLD PLANER-PC	05/25/2022	3,478.40	.00	
21-40-55100 REPAIR & MAINT - OTHER							
1659	ACE HARDWARE	35840	SENIOR CENTER STRIPING PA	06/09/2022	47.26	.00	
1659	ACE HARDWARE	35859	PRO EXTPOLE ALMGLS, PAINT	06/13/2022	46.51	.00	
1862	B&D LUMBER & HARDWARE	192426	HELIX PAINT MIXER, MIXING C	06/13/2022	62.04	.00	
1862	B&D LUMBER & HARDWARE	192441	5 GAL PLASTIC PAIL, EASY OFF	06/13/2022	22.97	.00	
21-40-55200 NON CAP EQUIP PURCHASES							
2934	BOYD EQUIPMENT CENTER, IN	54063	PRESSURE WASHER REPAIR	05/31/2022	2,639.15	.00	
21-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO PARTS	284485	DUMP TRUCK/FRONT LEFT CAL	06/06/2022	612.81	.00	
1532	CITY OF SIERRA VISTA	4102	DUMP TRUCK 4980/LABOR, PA	05/26/2022	2,300.73	.00	
Total FUND EXPENDITURES:					171,207.56	50,161.77	
Total STREETS:					171,207.56	50,161.77	
BISBEE ARTS COMMISSION							
FUND EXPENDITURES							
42-40-42060 BISBEE FESTIVAL OF THE ARTS							
1111	ALIECE ZIQERELLI	22-0607	GRAPHIC ARTIST FOR FESTIVA	06/07/2022	100.00	.00	
Total FUND EXPENDITURES:					100.00	.00	
Total BISBEE ARTS COMMISSION:					100.00	.00	
HOUSING INITIATIVE							
45-40-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	45	300 CAMPBELL ST.	06/01/2022	8.20-	8.20-	06/13/2022
1225	BISBEE PUBLIC WORKS	45	105 E. STREET SAGINAW	06/01/2022	61.60	61.60	06/13/2022
1225	BISBEE PUBLIC WORKS	45	103 D STREET SAGINAW	06/01/2022	61.60	61.60	06/13/2022
1225	BISBEE PUBLIC WORKS	45	416 N STREET SAGINAW	06/01/2022	.00	.00	
Total :					115.00	115.00	
Total HOUSING INITIATIVE:					115.00	115.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
AIRPORT FUND							
FUND EXPENDITURES							
50-40-22000 WATER							
1584	NACO WATER COMPANY LLC	090016500-06-	Airport Water	06/10/2022	37.14	37.14	06/13/2022
50-40-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	45	AIRPORT RD-AIRPORT	06/01/2022	25.13	25.13	06/13/2022
50-40-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	910001898040	Bisbee JcT - Airport Rd #9100018	05/09/2022	48.16	48.16	06/06/2022
50-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	35735	LIGHTING/BULB LED PAR38 BW	05/27/2022	32.86	.00	
Total FUND EXPENDITURES:					143.29	110.43	
Total AIRPORT FUND:					143.29	110.43	

SEWER FUND

54-1019900 CLEARING ACCT--SEWER/TRASH A/R							
6797	BISBEE REALTY	22-0602	REFUND FOR ACCT 103.622700	06/02/2022	241.20	.00	
1212	GREGORY SHADE	22-0607	REFUND FOR ACCOUNT # 101.	06/07/2022	46.38	.00	
1215	OK REALTY	22-0602	REFUND TO ACCOUNT 103.631	06/22/2022	85.57	.00	
1216	PIONEER TITLE	22-0608	REFUND ACCOUNT 102.200228.	06/08/2022	5.50	.00	
1217	SHIRLEY ZULKA	22-0608	REFUND ACCOUNT 102.31227.0	06/08/2022	3.00	.00	
Total :					381.65	.00	

FUND EXPENDITURES

54-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - Waste Water	05/16/2022	52.28	52.28	06/07/2022
54-40-34000 CONTRACT SERVICES							
7060	CINTAS	4121296350	UNIFORMS	06/01/2022	34.34	.00	
7060	CINTAS	4121774844	UNIFORMS	06/08/2022	34.34	.00	
6881	OPERATIONS MANAGEMENT IN	D3165600-04-0	OPERATIONS, MAINTENANCE,	06/01/2022	67,127.50	.00	
54-40-45100 DISPOSABLE EQUIP & TOOLS							
1090	USA BLUEBOOK	77239-948804	CUTTERS (T109 SPIRAL, T430 P	04/18/2022	51.93	.00	
54-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	35744	SUPLY LN, COPWTRCN	05/31/2022	.00	.00	
1659	ACE HARDWARE	35747	COPWTRCN	05/31/2022	17.69	.00	
1659	ACE HARDWARE	35796	MARK PAINT IC SB FLR GRN	06/06/2022	7.44	.00	
6891	ARIZONA CERTIFIED TESTING,	11232	BACKFLOW TESTING/TOVREAV	06/01/2022	130.00	.00	
1862	B&D LUMBER & HARDWARE	192198	MINERAL OIL, APW WHITE MAR	06/02/2022	116.90	.00	
1862	B&D LUMBER & HARDWARE	192293	WET PATCH RF CMNT, CRADLE	06/07/2022	29.08	.00	
1862	B&D LUMBER & HARDWARE	192367	65' FISH TAPE	06/09/2022	47.12	.00	
54-40-46543 MANHOLE, PIPE & FITTINGS							
1507	AMERICAN HIGHWAY PRODUC	31268	26" DIA x 2" RISE - 1 1/4" LID	05/23/2022	2,714.50	.00	
54-40-55200 NON CAP EQUIP PURCHASES							
2934	BOYD EQUIPMENT CENTER, IN	54063	PRESSURE WASHER REPAIR	05/31/2022	2,639.15	.00	
54-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO PARTS	284707	VEH #287/OIL & OIL FILTER, NO	06/08/2022	72.91	.00	
54-40-62002 TIRES							
1854	W R RYAN - FIRESTONE	T24511	TIRES	04/07/2022	359.78	.00	
Total FUND EXPENDITURES:					73,434.96	52.28	
Total SEWER FUND:					73,818.61	52.28	

SANITATION FUND

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
FUND EXPENDITURES							
56-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - Sanitation	05/16/2022	118.16	118.16	06/07/2022
56-40-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	910002351879	25% Sanatation	05/24/2022	28.58	28.58	06/08/2022
56-40-34000 CONTRACT SERVICES							
7060	CINTAS	4121296261	UNIFORMS	06/01/2022	39.49	.00	
7060	CINTAS	4121774825	UNIFORMS	06/08/2022	39.49	.00	
56-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	35743	PIPE COPPER. ELBOW STREET	05/31/2022	47.79	.00	
7000	BARNETT'S TOWING, LLC	456585	2020 AUTOCAR ACX WHITE/HE	05/25/2022	1,147.25	.00	
56-40-46561 COUNTY TIPPING FEE							
3181	COCHISE COUNTY TREASURE	28386	MUNICIPAL/HOUSEHOLD	05/31/2022	15,896.36	.00	
56-40-46562 RECYCLING PROGRAM							
6536	BISBEE NAPA AUTO PARTS	284813	FLATBED/AIR & OIL FILTER, OIL	06/09/2022	58.96	.00	
7060	CINTAS	4121296331	UNIFORMS	06/01/2022	32.88	.00	
7060	CINTAS	4121774842	UNIFORMS	06/08/2022	32.88	.00	
1893	LAL ENTERPRISES, INC	61533	TRANSFER STATION	05/31/2022	74.75	.00	
56-40-55000 EQUIPMENT REPAIR & MAINT							
6005	ARNOLD MACH CO	SS5608	HY H50CT/OIL FILTER, AIR FILT	05/19/2022	213.34	.00	
56-40-55200 NON CAP EQUIP PURCHASES							
2934	BOYD EQUIPMENT CENTER, IN	54063	PRESSURE WASHER REPAIR	05/31/2022	2,639.15	.00	
56-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO PARTS	284093	NON CHLOR BRAKLEE	06/01/2022	6.55	.00	
56-40-62002 TIRES							
1854	W R RYAN - FIRESTONE	T24493	TIRES/REPAIR GARBAGE TRUC	04/05/2022	232.40	.00	
1854	W R RYAN - FIRESTONE	T24545	TIRES/REPAIR HEIL TRUCK	04/12/2022	1,425.56	.00	
1854	W R RYAN - FIRESTONE	T24741	TIRES, REPAIRS/GARBAGE TR	05/03/2022	470.39	.00	
1854	W R RYAN - FIRESTONE	T24821	TIRES, REPAIRS/GARBAGE TR	05/11/2022	1,345.28	.00	
Total FUND EXPENDITURES:					23,849.26	146.74	
Total SANITATION FUND:					23,849.26	146.74	
QUEEN MINE FUND							
FUND EXPENDITURES							
59-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	1363945985	STD - Queen Mine	05/16/2022	69.39	69.39	06/07/2022
59-40-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	45	478 N DART RD-QUEEN MINE	06/01/2022	409.74	409.74	06/13/2022
59-40-34100 DOC WORKERS							
3163	AZ STATE PRISON Cmplx-DOU	D08622022052	INMATE LABOR	06/01/2022	80.00	.00	
3163	AZ STATE PRISON Cmplx-DOU	D08622022052	INMATE MILEAGE	06/01/2022	70.31	.00	
59-40-41500 OFFICE SUPPLIES							
6399	WIST OFFICE PRODUCTS	2240943	TONER	06/01/2022	57.33	.00	
6399	WIST OFFICE PRODUCTS	2241052	TAPE & PACKING TAPE	06/01/2022	22.53	.00	
6399	WIST OFFICE PRODUCTS	2241744	PENS	06/03/2022	9.74	.00	
59-40-42040 ADVERTISING							
1213	HIGH DESERT SIGN COMPANY	2661	ADVERTISING	04/15/2022	1,286.90	.00	
59-40-45200 SAFETY EQUP & SUPPLIES							
1659	ACE HARDWARE	35742	FIRST AID KIT	05/31/2022	37.76	.00	
59-40-55000 EQUIPMENT REPAIR & MAINT							
6536	BISBEE NAPA AUTO PARTS	283759	OIL 10W30	05/26/2022	13.55	.00	
59-40-55100 REPAIR & MAINT - OTHER							
1659	ACE HARDWARE	35361	TIMBER 2x12-8'	04/10/2022	219.11	.00	
1659	ACE HARDWARE	35723	DISTILLED WATER/ROD WELD/	05/26/2022	36.94	.00	
1659	ACE HARDWARE	35726	COOLER PUMP & MOLDED PU	05/26/2022	22.90	.00	
1659	ACE HARDWARE	35742	WINDOW AIR COND	05/31/2022	179.99	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1659	ACE HARDWARE	35771	ROD REBAR	06/02/2022	37.22	.00	
1659	ACE HARDWARE	35803	METALIC SPRAY PAINT, NAILS,	06/06/2022	34.03	.00	
1659	ACE HARDWARE	35822	INSECT SPRAY	06/08/2022	16.76	.00	
1659	ACE HARDWARE	35838	ROD	06/09/2022	37.22	.00	
1659	ACE HARDWARE	35856	FASTENERS, GREAT STUFF, H	06/13/2022	60.54	.00	
Total FUND EXPENDITURES:					2,701.96	479.13	
Total QUEEN MINE FUND:					2,701.96	479.13	
MISC. GRANTS							
FUND EXPENDITURES							
78-40-23117 CQ LIBRARY VERANDA PROJECT							
7022	DALE MILLER	22-0531	PAINTING OF THE LIBRARY EN	05/31/2022	600.00	600.00	06/13/2022
6147	OLD BISBEE ENTERPRISES, LL	1153	40% REMAINING OF CONTRAC	06/01/2022	4,560.00	4,560.00	06/06/2022
Total FUND EXPENDITURES:					5,160.00	5,160.00	
Total MISC. GRANTS:					5,160.00	5,160.00	
BISBEE BUS FUND							
FUND EXPENDITURES							
96-40-41505 ADMIN MISC EXPENSES							
5710	XEROX CORPORATION	16357934	BUSDF-25% CHARGE OF TOTA	06/01/2022	31.78	.00	
96-40-41606 CONTRACTOR OPERATING EXPENSES							
6391	CITY OF DOUGLAS	20220603718	BUS CONTRAC JUNE 2022	06/03/2022	17,439.25	.00	
96-40-41607 CITY OPERATING EXPENSE							
6536	BISBEE NAPA AUTO PARTS	284171	LIFT INTERLOCK, BUS 402, WO	06/01/2022	286.22	.00	
6536	BISBEE NAPA AUTO PARTS	284483	VOLTAGE REGULATOR, BUS 40	06/06/2022	47.36	.00	
6536	BISBEE NAPA AUTO PARTS	284594	A/C PRESSURE CYCLING, WIR	06/07/2022	104.64	.00	
6340	ODP BUSINESS SOLUTIONS, LL	245599271001	BAG, DEPOSIT 9"x12" CLEAR	05/18/2022	91.58	.00	
Total FUND EXPENDITURES:					18,000.83	.00	
Total BISBEE BUS FUND:					18,000.83	.00	
Grand Totals:					383,369.69	94,706.33	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: June 21, 2022

Regular Special

DATE ACTION SUBMITTED: May 19, 2022

REGULAR **CONSENT**

TYPE OF ACTION:

RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON JUNE 7, 2022, AT 7:00 PM

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on June 7, 2022, at 7:00 PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Nina Williams
Nina Williams
Deputy City Clerk

Reviewed by: Ashlee Coronado
Ashlee Coronado
City Clerk

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, JUNE 7, 2022, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:01PM.

ROLL CALL

COUNCIL

Councilmember Juanetta Hill, Ward III
Councilmember Joni Giacomino, Ward II 7:05pm
Councilmember Frank Davis, Ward I
Mayor Ken Budge
Councilmember Leslie Johns, Ward I Excused
Councilmember Mel Sowid, Ward II Excused
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

Stephen J. Pauken, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Matthew Gurney, Public Works Director
Albert Echave, Police Chief
Jim Richardson, Acting Fire Chief

CITY ATTORNEY

Joseph Estes

INVOCATION: Mayor Budge asked for a moment of silence to think about the recent gun violence across the States.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

- Nolan Gouget, Bisbee resident spoke about a Cop Watch he runs in Bisbee. He then spoke about the recent incident in Uvalde. He spoke on the response time and compared it to Bisbee.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Cline moved to approve accounts payable in the amount of \$456,743.52.

SECOND: Councilmember Davis

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on May 17, 2022.

Ashlee Coronado, City Clerk

- B. Approval of the Resignation of Donna Pulling from the Transit Advisory Committee.

Ashlee Coronado, City Clerk

- C. Approval of a Park, Facility, and Right-of-Way Use Permit for the Boys and Girls Club of Bisbee for the use of Arizona Street (between Briggs Avenue and Ruppe Street) for the Cars & Bikes on Arizona Street Show to be held on Saturday, September 3, 2022, from 6:00am to 5:00pm.

Ashlee Coronado, City Clerk

- D. Approval of a Park, Facility, and Right-of-Way Use Permit for the use of several streets for the Coaster Race Trial Run on July 2nd, Pre-Sets July 3rd and the Race on July 4, 2022.

Ashlee Coronado, City Clerk

- E. Approval of a Park, Facility and Right-of-Way Use Permit for the Bisbee Rotary Club for the use of Cole Avenue, Bisbee Road and Arizona Street for the Annual 4th of July Parade on Monday, July 4, 2022, from 9:00am to 1:00pm.

Ashlee Coronado, City Clerk

- F. Approval of a Special Event Liquor License Application submitted by Bisbee Pride, Inc. for an Event to be held on Howell Avenue, Friday, June 17, 2022, from 6:00pm to 12:00am (midnight).

Ashlee Coronado, City Clerk

- G. Approval of a Special Event Liquor License Application submitted by Bisbee Pride, Inc. for an Event to be held outside of the Convention Center, on Friday, June 17, 2022, and Saturday, June 18, 2022, from 6:00pm to 12:00am (midnight) each day.

Ashlee Coronado, City Clerk

- H. Approval of an Application for an Extension of Premises/ Patio Permit submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Sunday, June 12, 2022; Joseph Charles Fredrickson, Applicant.

Ashlee Coronado, City Clerk

- I. Approval of an Application for an Extension of Premises/ Patio Permit submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Sunday, June 19, 2022; Joseph Charles Fredrickson, Applicant.

Ashlee Coronado, City Clerk

- J. Approval of an Application for an Extension of Premises/ Patio Permit submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Sunday, June 26, 2022; Joseph Charles Fredrickson, Applicant.

Ashlee Coronado, City Clerk

- K. Approval of a Liquor License Application for the Bisbee Royale located at 94 Main Street, Bisbee, Arizona; Michael David Page, Applicant.
Ashlee Coronado, City Clerk

Councilmember Cline asked to pull items 2H-J

MOTION: Mayor Budge moved to approve the Consent Agenda items A-G & K

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

Items 2H-J:

Councilmember Cline said she had gone by the location over the weekend and did not hear excessive noise as noted in the complaint they received.

Mayor Budge said he visited the location and did some measurements. He then discussed the Code regulations for noise. He said the business should direct all equipment back towards their building. He said he wanted to make that a stipulation on these permits. He also asked that the City Manager and Police monitor the situation. He was willing to approve these permits, but this was becoming a permanent part of their business.

MOTION: Mayor Budge moved to approve Consent Agenda items 2H-J, with the stipulation that the applicant turn the speakers to face the venue instead of towards the street and that they follow City Code 10.1.8F.

SECOND: Councilmember Giacomino

MOTION PASSED: UNANIMOUSLY

OLD BUSINESS

NEW BUSINESS

- 3. Discussion and Possible Approval to go into the Board of Appeals for the Building Code with a Public Hearing to render a decision on the appeal filed by Deborah Hall and Paul Till, property owner of 118 Tombstone Canyon and Discussion and Possible Approval to come out of the Board of Appeals for the Building Code.

Joe Ward, Building Inspector / Code Enforcement

MOTION: Councilmember Davis moved to go into the Board of Appeals for the Building Code with a Public Hearing to render a decision on the appeal filed by Deborah Hall and Paul Till, property owner of 118 Tombstone Canyon.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

Mayor Budge went over the order of the hearing.

Paul Till, appellant said the wall replacement was necessary and an emergency. They had rocks falling into their home. He apologized for not going about it the right way.

Michael Neil said there were two retaining walls built with boulders with cement holding them up. He thought he was repairing and replacing the wall better than the previous owner had done. He explained the process he went through to include pouring a footer. He explained that Joe Ward had stopped by to see what we had been doing, and we were not told to stop the work. Mr. Neil said that Joe told them if it was more than four feet a building permit along with a structural engineer would be needed. He said knowing that he cut the forms down to four feet from the footer. He also had an engineer from Benson who wrote a letter

saying everything was done correctly. He said that this was very necessary because of the rocks. Mr. Neil submitted photos to the Board and explained each one.

Mr. Ward, Building Inspector said retaining walls were measured from the bottom of the footer to the top of the wall, not from the top of the footer. Mr. Ward provided examples. He explained that he had examined the forms in detail before knocking on the door. He spoke to the owners and left with the understanding that they would be obtaining a building permit and engineering inspection. He said that the engineer that was used was not a structural engineer. Mr. Ward said he was not impressed with the reinforcements. He explained that the owner intends to extend the wall with gabions.

Mr. Neil said the wall was falling. He said that Mr. Ward said that it had to be four feet, so he cut the forms down as requested.

Mr. Till said it was an emergency, there were no options. They had to protect the property.

Mayor and Council discussed the possible remedies.

Mayor Budge discussed the forms being left in place after the concrete was poured. Mr. Ward confirmed that forms should have been removed.

Mr. Pauken said that no one in this room was totally qualified to render a determination on what needed to be done. He recommended that the appellant procure the services of a structural engineer to look at the sight and make a determination if the wall was up to code or not.

MOTION: Mayor Budge moved that the appellant come back to the board with more information and a stamped approval from a Structural Engineer in 6 weeks' time.

SECOND: Councilmember Davis

MOTION PASSED: UNANIMOUSLY

MOTION: Councilmember Davis moved to come out of the Board of Appeals for the Building Code.

SECOND: Mayor Budge

MOTION PASSED: UNANIMOUSLY

4. Public Hearing on Truth in Taxation and Public Hearing and Discussion of the FY 2022-23 Proposed Budget for the City of Bisbee.

Keri Bagley, Finance Director

Mayor Budge opened the Public Hearing

- Mayor Budge asked if there were members in the public that wish to speak in support of this item.
- Mayor Budge asked if there were members in the public that wish to speak in opposition of this item
- Mayor Budge asked the City Clerk if there were any written communications filed with the Clerk's Office. Ms. Coronado indicated there were not.

Mayor Budge closed the Public Hearing.

5. Discussion and Possible Approval of Resolution R-22-11: Adopting the Final Budget for FY 2022-23 for the city of Bisbee; Adopting the Alternative Expenditure Limitation for FY 2022-23.

Stephen J. Pauken, City Manager

Mr. Pauken explained the final budget amount for FY 2022-23 was \$68,771,446. He explained the amounts budgeted in various funds along with the amounts accounted for in possible grants.

MOTION: Councilmember Davis moved to approve Resolution R-22-11 adopting the final budget and the alternative expenditure limit for fiscal year 2022-23.

SECOND: Mayor Budge

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

6. Discussion and Possible Action to return to in-person meetings for all Boards, Committees and Commissions.

Ken Budge, Mayor

Mayor Budge requested all Boards, Committees and Commissions start to meet in person from here on out. He said that hybrid meeting will no longer be held.

7. Discussion and Possible Approval of an Intergovernmental Agreement with Cochise County for Election Supplies and Services.

Ashlee Coronado, City Clerk

Mrs. Coronado explained this IGA with Cochise County for Election Supplies and Services would provide ballot programing and mailing. It also provided the vote centers that were available on election day.

MOTION: Councilmember Davis moved to approve the IGA with Cochise County for Election Supplies and Services.

SECOND: Councilmember Cline

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

8. Discussion and Possible Approval of a Memorandum of Understanding between the City of Bisbee and Bisbee Vogue Inc., for the Coordination and Implementation of Recreational Activities at Higgins Hill Park.

Steve Pauken, City Manager

Mr. Pauken explained this MOU had come out of a discussion with Bisbee Vogue. This would provide programmed activity at Higgins Park, mainly at the pickleball courts and exercise equipment. The programs that Vogue wants to sponsor would be funded by Vogue, but the employees would be employed by the City. They would be part time seasonal employees. This was a one-year agreement. Vogue has committed \$6,000 to the program for this year.

MOTION: Councilmember Cline moved to approve the Memorandum of Understanding between the City of Bisbee and Bisbee Vogue Inc., for the Coordination and Implementation of Recreational Activities at Higgins Hill Park.

SECOND: Mayor Budge

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

- 9. Discussion and Possible Approval to accept the donation of 4 tents (1-40’x20’ and 3- 20’x20’) from Bisbee Vogue, Inc.

Matthew Gurney, Public Works Director

Mr. Gurney explained Bisbee Vogue has requested to donate these 4 large tents to the City of Bisbee. They would be available for events.

Councilmember Cline thanked Bisbee Vogue for this generous donation.

MOTION: Mayor Budge moved to accept the donation of 4 tents from Bisbee Vogue, Inc.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

- 10. Discussion and Possible Approval to award the RFP for the wall replacement at 229 A Tombstone Canyon to Lithic Construction Inc.

Matthew Gurney, Public Works Director

Mr. Gurney explained Lithic Construction was the low bidder on this project and staff was requesting approval to award this project to them.

MOTION: Councilmember Davis moved to award the RFP for the wall replacement at 229 A Tombstone Canyon to Lithic Construction Inc.

SECOND: Councilmember Cline

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

- 11. Discussion and Possible Approval to award the RFP to replace the Senior Center Roof to Landmark Metal Builders.

Matthew Gurney, Public Works Director

Mr. Gurney explained this was a request to award a contract to Landmark Metal Builders to replace the roof at the Senior Center. The entire roof would be replaced. This was being paid for out of ARPA Funds.

MOTION: Councilmember Hill moved to award the RFP to replace the Senior Center Roof to Landmark Metal Builders.

SECOND: Councilmember Giacomino

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

- 12. Discussion and Possible Approval of a Contract with Fireworks Productions of Arizona for the 4th of July Fireworks.

Jim Richardson, Acting Fire Chief

Chief Richardson said they were seeking approval to purchase Fireworks for the 4th of July show. This year the insurance was not included in the price of the fireworks. He said that the Fire Union would be purchasing an additional \$5,000 in fireworks as well.

Mr. Pauken reminded the public the dangers of setting off fireworks. He asked that the public leave that up to the professionals.

MOTION: Councilmember Giacomino moved to approve the contract with Fireworks Productions of Arizona for the 4th of July Fireworks.

SECOND: Councilmember Cline

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

13. City Manager's Report:

- Update on City Hall project- Mr. Pauken said we had received 3 bids all of which came in excess of what we felt was a reasonable budget for the building. We have gone back to the low bidder to make sure that the prices quoted were in line with the bid document. We were awaiting some revised numbers.
- Update on the sale of the Hillcrest building- Mr. Pauken explained the prospective buyer of the building did not receive their tax credits. They could still receive them in the next round during the fall.
- Other Current events (No Discussion)- Mr. Pauken gave an analysis of the numbers after the bond issue for PSPRS. He said that the remaining balance in unfunded liability was \$747,000. We had anticipated that amount be around a million dollars.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

MOTION: Councilmember Davis moved to adjourn the meeting.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 8:37 PM

Ken Budge, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: June 21, 2022

Regular Special

DATE ACTION SUBMITTED: June 13, 2022

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF THE PARK, FACILITY AND RIGHT OF WAY USE PERMIT FOR THE USE OF BREWERY GULCH FOR THE 4TH OF JULY MUCKING AND DRILLING CONTESTS ON MONDAY, JULY 4, 2022 FROM 12:00AM TO 3:00PM

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Recommend Approval.

PROPOSED MOTION: I move to approve the Park, Facility and Right of Way Use Permit for the Use of Brewery Gulch for the 4th of July Mucking and Drilling Contests on Monday, July 4, 2022 from 12:00AM to 3:00PM

DISCUSSION:

Domonic Moots (Nico), event organizer, has submitted a Park, Facility, and Right of Way Use Permit for the use of Brewery Gulch for the annual hard rock drilling contest at 12:00 a.m. to 3:00 p.m. on July 4, 2022. It is requested that officers be available to assist with the removal of vehicles as in years past. Flyers will be posted in advance to inform every one of the street closure. Brewery Avenue from City Park to Howell Avenue will be blocked during the event. The Brewery Gulch Parking Lot will be closed from 7:00 a.m. to 7:00 p.m. to allow time for setup and breakdown. Traffic will be directed through Review Alley and Taylor Street during this event. Porta Pots will be placed in the area. The City will also assist as in years past with setting the rock and mucking material, obtaining and delivering large bleachers and small bleachers, setting up "no parking" signs, and removal of rock and mucking material of the following day.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Stephen Pauken
Stephen Pauken
City Manager



Public Works / Park & Recreations Department
 76 Erie Street – P.O. Box 4601 – Bisbee, AZ 85603-4601
 (520) 432-6002 LValdez@BisbeeAZ.gov

PERMIT NO: 30-22

**City of Bisbee Park, Facility and Right-of-Way Use Permit
 Special Event License Application**

This application must be returned to the Public Works Department no less than 45 days before the scheduled event. Application will NOT be considered without required paperwork.

APPLICANT INFORMATION:

Date: 6-6-2022

Name and Title (If Applicable): Dominic Moots (Nico)

Organization Name (If Applicable):

Applicant or Organization Mailing Address: 302 E. Vista, Bisbee, AZ 85603

Phone: 520-508-0037 Contact Name and Phone # during event: Nico

Email Address: hvuternico30@gmail.com

Insurance: Events held on City Property are required to include a certificate of insurance of one million dollars (\$1,000,000) minimum for high risk functions and appropriate endorsements naming the City of Bisbee as additional insured. Applicant's policy is primary.

EVENT INFORMATION:

Event Name: Hard Rock Drilling & Mucking Event
 Event Date(s): 7/4/22
 Expected Attendance: 25-30 participants / 3000 Spectators
 Start Time: 12:00 AM
 End Time: 3:00 pm
 Event Location and Address: Brewery Gulch

Will you be serving food? Yes / No If yes, a copy of the Cochise County Health Department Certificate **MUST** accompany this application otherwise this permit will not be accepted

Description of Event and Activities (If more space is needed attach a separate sheet):
 Hard Rock Drilling & Mucking Event
 Request waiver of fees.

SERVICES REQUESTED FROM THE CITY OF BISBEE:

General Electricity Access (City, Lower Vista & Grassy Parks Only) Actual Cost will be calculated by Public Works

Band Shell (City Park) Actual Cost will be calculated by Public Works

Generators are PERMITTED... All Jumping Castles must have insurance and generators

Beer Permit (Non-Commercial permits only) \$25.00

Police: Escorts, Security, Road Closures, Redirecting of Traffic: \$40.00 per day per vehicle+ Employee OT Rate and ERE's

acting on the organization's behalf, and is duly authorized to execute this Agreement and Acknowledgement on the organization's behalf. Applicant further certifies that he/she has read and understands all the terms of this Agreement and Acknowledgement, agrees that the Applicant shall be bound by its terms and conditions, and is of lawful age and legally competent to sign this Agreement and Acknowledgement. The City's issuance of a special event permit shall constitute a written agreement or contract between the City and Applicant for purposes of insurance requirements. Applicant agrees to the payment of all non-refundable and refundable fees specified in this document unless otherwise authorized by the Public Works Department. Applicant further acknowledges that depending upon the nature and location of the Applicant's special event, additional permits may be required. The City reserves the right to withhold clean/damage deposits depending on the condition of the facility when the permit expires.

PERMIT HOLDER INITIALS [Signature] DATE: 06-01-22

FOR CITY USE ONLY

Police Department Approval Yes No Initials _____ Date _____
Remarks _____

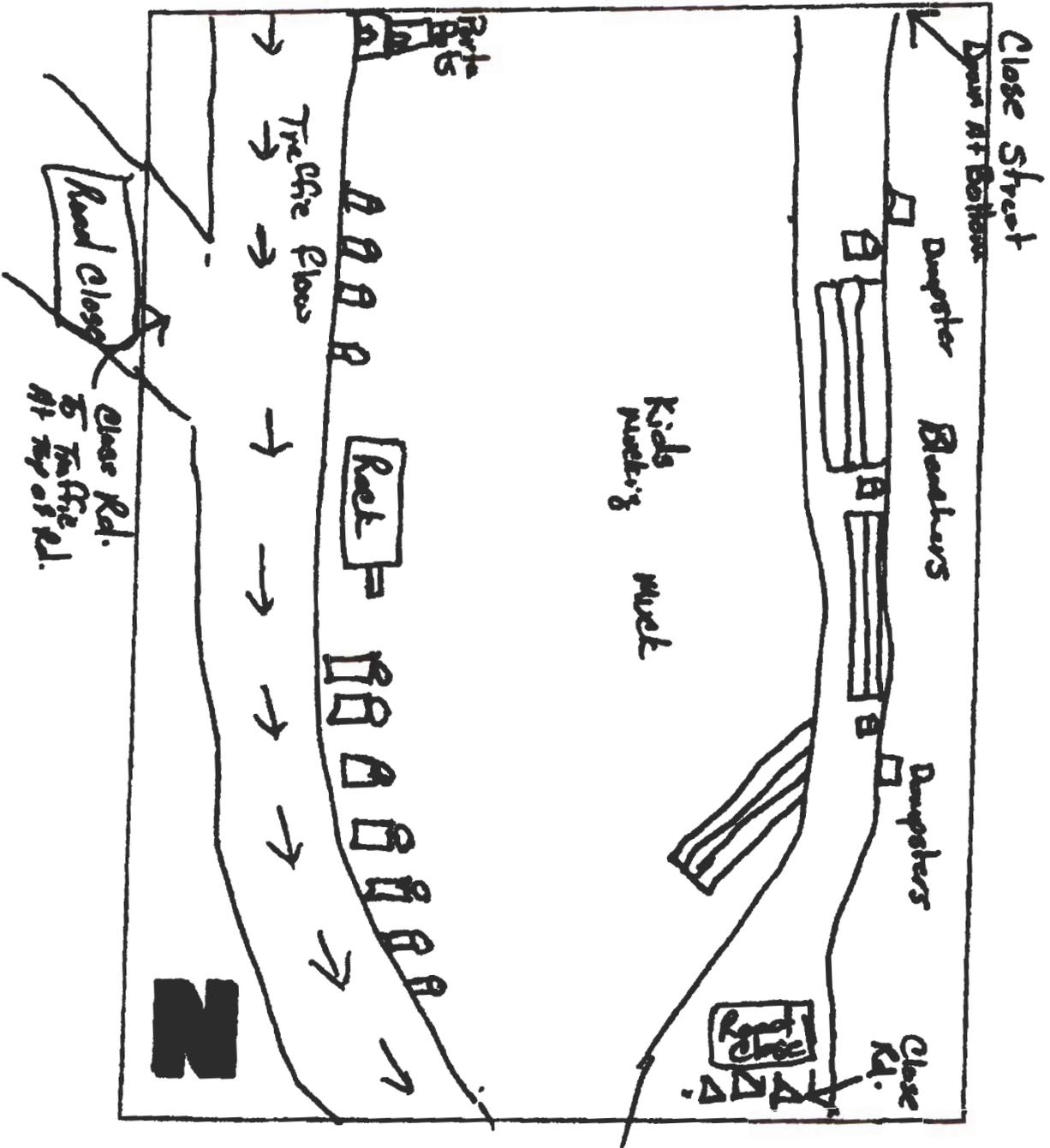
Public Works Approval Yes No Initials _____ Date _____
Remarks _____

Fire Department Approval Yes No Initials _____ Date _____
Remarks _____

COUNCIL ACTION: Approve Deny Mayor's Signature _____ Date _____

With conditions as noted:

Brewery Cakes July 4, 2021



Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
 NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.

SPECIAL EVENT LICENSED PERMITS DIAGRAM
 (This diagram must be completed with the application)

PARK, FACILITY AND SPECIAL EVENT FEES

(ORDINANCE: O-20-04, APRIL 7, 2020)

<input checked="" type="checkbox"/>	SPECIAL EVENT PROMOTER (PER-DAY)	\$39.56
<input type="checkbox"/>	SPECIAL EVENT VENDOR (PER-DAY)	\$6.00
<input type="checkbox"/>	POLICE OFFICER/ PERSONNEL/ POLICE UNIT	\$40.00 per-day, per vehicle + employee OT rate and ERE's
<input type="checkbox"/>	PERMIT FEE NON-COMMERCIAL	\$35.00
<input checked="" type="checkbox"/>	PERMIT FEE COMMERCIAL	\$65.00
<input checked="" type="checkbox"/>	REFUNDABLE DEPOSIT	\$50.00
<input type="checkbox"/>	BEER PERMIT NON-COMMERCIAL ONLY	\$25.00
<input type="checkbox"/>	WATER ACCESS - PARKS	\$25.00
<input type="checkbox"/>	ELECTRICITY ACCESS - PARKS	ACTUAL COST (PUBLIC WORKS DEPARTMENT WILL CALCULATE THE COST)
<input type="checkbox"/>	ELECTRICITY ACCESS - BANDSHELL (CITY PARK)	ACTUAL COST (PUBLIC WORKS DEPARTMENT WILL CALCULATE THE COST)
<input checked="" type="checkbox"/>	PARKS - PUBLIC WORKS PERSONNEL	\$25.00/HR. PER PERSON
<input checked="" type="checkbox"/>	DUMPSTER 1 DAY	\$150.00 EACH
<input type="checkbox"/>	DUMPSTER PICK UP AFTER HOURS	\$125.00 EACH
<input type="checkbox"/>	DUMPSTER PICK UP- HOLIDAY & WEEKENDS	\$125.00 EACH
<input checked="" type="checkbox"/>	TRASH CART RENTAL	\$26.00 EACH
<input type="checkbox"/>	"NO PARKING" SIGNS	\$1.50 PER SIGN
<input type="checkbox"/>	VENDOR FEES	\$6.00
<input type="checkbox"/>	OPERATIONS PLAN	\$100 MINIMUM (PERSONNEL HOURS INCLUDING ERE'S)



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
06/13/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Dunn Insurance, LLC P.O. Box 2525 Sierra Vista AZ 85636	CONTACT NAME: Kim Dunn PHONE (A/C, No, Ext): 520-458-1944 FAX (A/C, No): 520-458-2701 E-MAIL ADDRESS: kimdunnins@qwestoffice.net <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <th style="width: 80%;">INSURER(S) AFFORDING COVERAGE</th> <th style="width: 20%;">NAIC #</th> </tr> <tr> <td>INSURER A : Cap Specialty</td> <td></td> </tr> <tr> <td>INSURER B :</td> <td></td> </tr> <tr> <td>INSURER C :</td> <td></td> </tr> <tr> <td>INSURER D :</td> <td></td> </tr> <tr> <td>INSURER E :</td> <td></td> </tr> <tr> <td>INSURER F :</td> <td></td> </tr> </table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Cap Specialty		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Cap Specialty															
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															
INSURED Bisbee's Annual Hard Rock Drilling & Mucking 101 Cooper St Bisbee AZ 85603															

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL	SOBRI	INSR	WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	GENERAL LIABILITY					EB-0123-070422-01	07/04/2022	07/04/2022	EACH OCCURRENCE	\$ 1,000,000
	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY								DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 300,000
	<input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR								MED EXP (Any one person)	\$ 5,000
									PERSONAL & ADV INJURY	\$ 1,000,00
									GENERAL AGGREGATE	\$ 2,000,000
									PRODUCTS - COMP/OP AGG	\$ 2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:									
	<input checked="" type="checkbox"/> POLICY	<input type="checkbox"/> PRO. JECT	<input type="checkbox"/> LOC							
	AUTOMOBILE LIABILITY								COMBINED SINGLE LIMIT (Ea accident)	\$
	<input type="checkbox"/> ANY AUTO								BODILY INJURY (Per person)	\$
	<input type="checkbox"/> ALL OWNED AUTOS								BODILY INJURY (Per accident)	\$
	<input type="checkbox"/> HIRED AUTOS								PROPERTY DAMAGE (Per accident)	\$
										\$
	UMBRELLA LIAB								EACH OCCURRENCE	\$
	<input type="checkbox"/> EXCESS LIAB								AGGREGATE	\$
										\$
										\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY								<input type="checkbox"/> WC STATU TORY LIMITS	<input type="checkbox"/> OTH- ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)				Y / N				E.L. EACH ACCIDENT	\$
	If yes, describe under DESCRIPTION OF OPERATIONS below				N / A				E.L. DISEASE - EA EMPLOYEE	\$
									E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)
 Drilling & Mucking event located at 15 Brewery Ave. Bisbee. AZ 85603

 The City of Bisbee is an additional insured

CERTIFICATE HOLDER City of Bisbee 118 Arizona St. Bisbee AZ 85603	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	--



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: 6/21/22

Regular Special

DATE ACTION SUBMITTED: 06/13/2022

REGULAR CONSENT

TYPE OF ACTION:
 RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: Discussion and possible approval of the Park, Facility, and Right of Way Permit for the Use of Vista Park for three water slides, one obstacle course and vendors for the July 4th festivities from 10:00 a.m. to 8:00 p.m.

FROM: Matthew Gurney, Public Works Director

RECOMMENDATION: Recommend approval.

PROPOSED MOTION: I move to approve the Park, Facility, and Right of Way Permit for the Use of Vista Park for three water slides, one obstacle course and vendors for the July 4th festivities with set up and take down from 8:30 a.m. to 8:00 p.m.

DISCUSSION

Matthew Gurney, Public Works Director and Lorena Valdez, Administrative Assistant, as Event Coordinator have requested permission to use Vista Park for three water slides and one obstacle course from 10:00 a.m. to 6:00 p.m. Events Coordinator is requesting Vista Park from 8:30 a.m. to 8:00 p.m. for sufficient time for setup and take down.

The City of Bisbee Public Works Department is requesting the use of Lower Vista Park for vendor set up Monday, July 4, 2022, from 8:00 a.m. to 8:00 p.m. for the 4th of July Celebration. Vendor spaces (12' x 12') will be marked and reserved by Public Works. The attached form will be completed for this purpose only and vendors will be charged \$35.00 for a 12' x 12' space

This is a City Sponsored. Waiver of fees is requested.

FISCAL IMPACT:

DEPARTMENT LINE-ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: 
Matthew Gurney
Public Works Director

Reviewed by: 
Stephen J. Pauken
City Manager



Public Works / Park & Recreations Department
 76 Erie Street – P.O. Box 4601 – Bisbee, AZ 85603-4601
 (520) 432-6002 LValdez@BisbeeAZ.gov

PERMIT NO: **31-22**

**City of Bisbee Park, Facility and Right-of-Way Use Permit
 Special Event License Application**

This application must be returned to the Public Works Department no less than 45 days before the scheduled event. Application will NOT be considered without required paperwork.

APPLICANT INFORMATION:

Date: **6/14/22**

Name and Title (If Applicable): **Matthew Gurney**

Organization Name (If Applicable): **City of Bisbee**

Applicant or Organization Mailing Address: **76 Erie St., Bisbee, AZ 85603**

Phone: **520-346-1099** Contact Name and Phone # during event: **Lorena Valdez; 520-366-4297**

Email Address: **mgurney@bisbeeaz.gov**

Insurance: Events held on City Property are required to include a certificate of insurance of one million dollars (\$1,000,000) minimum for high risk functions and appropriate endorsements naming the City of Bisbee as additional insured. Applicant's policy is primary.

EVENT INFORMATION:

Event Name: July 4th Water Slides & Vendors	Expected Attendance: 300
Event Date(s): 7/4/22	Start Time: 8:00 a.m. End Time: 8:00 p.m.
Event Location and Address: Vista Park	
Will you be serving food? Yes <input type="checkbox"/> / No <input checked="" type="checkbox"/> If yes, a copy of the Cochise County Health Department Certificate MUST accompany this application otherwise this permit will not be accepted	
Description of Event and Activities (If more space is needed attach a separate sheet): See attached.	

SERVICES REQUESTED FROM THE CITY OF BISBEE:

General Electricity Access (City, Lower Vista & Grassy Parks Only) Actual Cost will be calculated by Public Works

Band Shell (City Park) Actual Cost will be calculated by Public Works

Generators are PERMITTED... All Jumping Castles must have insurance and generators

Beer Permit (Non-Commercial permits only) \$25.00

Police: Escorts, Security, Road Closures, Redirecting of Traffic: \$40.00 per day per vehicle+ Employee OT Rate and ERE's

acting on the organization's behalf, and is duly authorized to execute this Agreement and Acknowledgement on the organization's behalf. Applicant further certifies that he/she has read and understands all the terms of this Agreement and Acknowledgement, agrees that the Applicant shall be bound by its terms and conditions, and is of lawful age and legally competent to sign this Agreement and Acknowledgement. The City's issuance of a special event permit shall constitute a written agreement or contract between the City and Applicant for purposes of insurance requirements. Applicant agrees to the payment of all non-refundable and refundable fees specified in this document unless otherwise authorized by the Public Works Department. Applicant further acknowledges that depending upon the nature and location of the Applicant's special event, additional permits may be required. The City reserves the right to withhold clean/damage deposits depending on the condition of the facility when the permit expires.

PERMIT HOLDER INITIALS MG DATE: 6/14/22

FOR CITY USE ONLY

Police Department Approval Yes No Initials _____ Date _____
Remarks _____

Public Works Approval Yes No Initials _____ Date _____
Remarks _____

Fire Department Approval Yes No Initials _____ Date _____
Remarks _____

COUNCIL ACTION: Approve Deny Mayor's Signature _____ Date _____

With conditions as noted:



NOTE:

SHOW DIMENSIONS, SERVING AREAS, AND LABEL TYPE OF ENCLOSURE AND SECURITY POSITIONS.

SHOW NEAREST CROSS STREETS, HIGHWAY, OR ROAD IF LOCATION DOESN'T HAVE AN ADDRESS.

PARK, FACILITY AND SPECIAL EVENT FEES

(ORDINANCE: O-20-04, APRIL 7, 2020)

<input checked="" type="checkbox"/>	SPECIAL EVENT PROMOTER (PER-DAY)	\$39.56
<input type="checkbox"/>	SPECIAL EVENT VENDOR (PER-DAY)	\$6.00
<input type="checkbox"/>	POLICE OFFICER/ PERSONNEL/ POLICE UNIT	\$40.00 per-day, per vehicle + employee OT rate and ERE's
<input checked="" type="checkbox"/>	PERMIT FEE NON- COMMERCIAL	\$35.00
<input type="checkbox"/>	PERMIT FEE COMMERCIAL	\$65.00
<input checked="" type="checkbox"/>	REFUNDABLE DEPOSIT	\$50.00
<input type="checkbox"/>	BEER PERMIT NON-COMMERCIAL ONLY	\$25.00
<input type="checkbox"/>	WATER ACCESS - PARKS	\$25.00
<input checked="" type="checkbox"/>	ELECTRICITY ACCESS - PARKS	ACTUAL COST (PUBLIC WORKS DEPARMENT WILL CALCULATE THE COST)
<input type="checkbox"/>	ELECTRICITY ACCESS - BANDSHELL (CITY PARK)	ACTUAL COST (PUBLIC WORKS DEPARMENT WILL CALCULATE THE COST)
<input checked="" type="checkbox"/>	PARKS - PUBLIC WORKS PERSONNEL	\$25.00/HR. PER PERSON
<input type="checkbox"/>	DUMPSTER 1 DAY	\$150.00 EACH
<input type="checkbox"/>	DUMPSTER PICK UP AFTER HOURS	\$125.00 EACH
<input type="checkbox"/>	DUMPSTER PICK UP- HOLIDAY & WEEKENDS	\$125.00 EACH
<input type="checkbox"/>	TRASH CART RENTAL	\$26.00 EACH
<input type="checkbox"/>	"NO PARKING" SIGNS	\$1.50 PER SIGN
<input type="checkbox"/>	VENDOR FEES	\$6.00
<input type="checkbox"/>	OPERATIONS PLAN	\$100 MINIMUM (PERSONNEL HOURS INCLUDING ERE'S)

Matthew Gurney, Public Works Director and Lorena Valdez, Administrative Assistant, as Event Coordinator have requested permission to use Vista Park for three water slides and one obstacle course from 10:00 a.m. to 6:00 p.m. Events Coordinator is requesting Vista Park from 8:30 a.m. to 8:00 p.m. for sufficient time for setup and take down.

The City of Bisbee Public Works Department is requesting the use of Lower Vista Park for vendor set up Monday, July 4, 2022, from 8:00 a.m. to 8:00 p.m. for the 4th of July Celebration. Vendor spaces (12' x 12') will be marked and reserved by Public Works. The attached form will be completed for this purpose only and vendors will be charged \$35.00 for a 12' x 12' space

This is a City Sponsored. Waiver of fees is requested.



4TH OF JULY VENDOR APPLICATION

Name of Vendor or Organization: _____

Mailing address: _____

Contact Name & Phone# _____

Email address: _____

Return with a check or money order for the total amount due to Public Works, 76 Erie St., Bisbee, AZ 85603 or email to lvaldez@bisbeeaz.gov .

Space size needed:

◇ Informational booth (no sales or service) - \$5

◇ Smaller than 10 X 10 - \$20

◇ 10 X 10 (canopy size) - \$25 or Food Trucks

◇ Larger than 10 X 10- \$35

What does your business provide? ◇ Service ◇ Sale of items (no confetti poppers allowed)

Explain _____

Vista Park only: Anticipated set-up time: _____ Anticipated breakdown time: _____

Electricity needed? ◇ yes ◇ no

If yes, include an additional \$25.

Please Read:

THIS IS ONLY AN APPLICATION. FILLING OUT THIS APPLICATION DOES NOT GUARANTEE ACCEPTANCE. You will be notified of acceptance within 3 days from when application is received. We will not process your fees until you have been accepted. We will contact you prior to processing your payment. Vendors are responsible for obtaining all necessary permits, licenses, etc. from all governmental agencies having jurisdiction over its activities. Failure to do so will result in vendor's inability to participate in the event and space fee will not be refunded. For questions about required licenses, permits, etc. contact Arizona Department of Revenue, 602-255-3381, Cochise County Health Department, 520-432-9400, or other appropriate agencies.

Vendors shall indemnify, defend and hold harmless the City of Bisbee from any and all liabilities that arise from their activities conducted at the event and shall submit to the City not later than three business days prior to the event a Certificate of Insurance showing general commercial liability coverage in an aggregate amount of not less than \$250,000 for non-food vendors and \$500,000 for food vendors. The City of Bisbee shall be named as an additional insured on all such Certificates of Insurance.

The 4th of July Vista Park festivities will be held from 9:00 a.m. to 10:00 p.m. on Monday, July 4th. Vendor space will be available in Vista Park in Warren in the south courtyard area ONLY beginning at 8 a.m. Staff will not be at each park until these times so please do not set up earlier. Vendor spaces will be designated; smaller spaces without a canopy will be placed underneath the trees, if available. All vendors are required to bring their own materials, canopies, tables, etc. Clean up will take place at 8:00pm at Vista Park. Each vendor is required to clean their area and remove all belongings from the park at this time. You are welcome to leave earlier in the day or set up later in the day if you wish. If you plan to set-up later than 8:00 am, please let us know so that a staff member is available to place you. Vendors are not allowed to drive in the park at any time. This poses a hazard to park users and damages our park. For questions, please contact Lorena Valdez at 432-6002. Thank you for your participation. The community and the staff at the City of Bisbee greatly appreciate it. The deadline for applications is Wednesday, June 29, 2022. No refunds will be given after June 30, 2022.

I have read and accept the above rules: _____

APPROVED _____ DISAPPROVED _____

Public Works Director, City of Bisbee



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: June 21, 2022

Regular Special

DATE ACTION SUBMITTED: June 14, 2022

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF AN APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY ELECTRIC BREWING FOR AN EVENT TO BE HELD AT 1326 W. HIGHWAY 92 #7, BISBEE, ARIZONA ON SUNDAY, JULY 10, 2022; NATALIE FREDRICKSON, APPLICANT

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve the Extension of Premises/Patio Permit

PROPOSED MOTION: I move that we approve the application for an Extension of Premises/Patio Permit Submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Sunday, July 10, 2022.

DISCUSSION:

Ms. Fredrickson has requested approval of an application for an Extension of Premises/Patio Permit for Electric Brewing for an event to be held at 1326 W. Highway 92 #7, Bisbee, AZ on Sunday, July 12, 2022.

The event will take place on a Sunday when all other businesses are closed. Most of the parking lot will remain open. The Parking area is between the party and the highway; more then 60 yards away.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: *Nina Williams*
Nina Williams
Deputy City Clerk

Reviewed by: *Ashlee Coronado*
Ashlee Coronado
City Clerk



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLLC USE ONLY

CSR:
Log #:

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR

****Notice: Allow 30-45 days to process permanent change of premises****

Permanent change of area of service. **A non-refundable \$50. Fee will apply.** Specific purpose for change:

Temporary change (**No Fee**) for date(s) of: 7/10/22 through 7/10/22 specific purpose for change:

1. Licensee's Name: Fredrickson Natalie C License #: _____
Last First Middle

2. Mailing address: 1326 W Hwy 92 Ste 8 BISBEE AZ 85603
Street City State Zip Code

3. Business Name: Electric Brewing LC

4. Business Address: 1326 W Hwy 92 Ste 8 BISBEE AZ 85603
Street City State Zip Code

5. Email Address: natalie@electricbrewing.com

6. Business Phone Number: (520) 800-4210 Contact Phone Number: (520) 456-7830

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? / /

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violations in the extended area? A tape barrier and employees will police the area.

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premises along with the new extended area outlined in black marker or ink, if the extended area is not outlined and marked "extension" we cannot accept the application.

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premises. List specific reasons for exemption:

The event will take place on a Sunday when all other businesses are closed. Most of the parking lot will remain open.

The parking area is between the party and the highway; more than 60
 Approval Disapproval by DLLC: _____ Date: ____/____/____

yards away.

I, (Print Full Name) Natalie C. Fredrickson hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: Natalie C. Fredrickson

GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

Approval Disapproval

Authorized Signature

Title

Agency

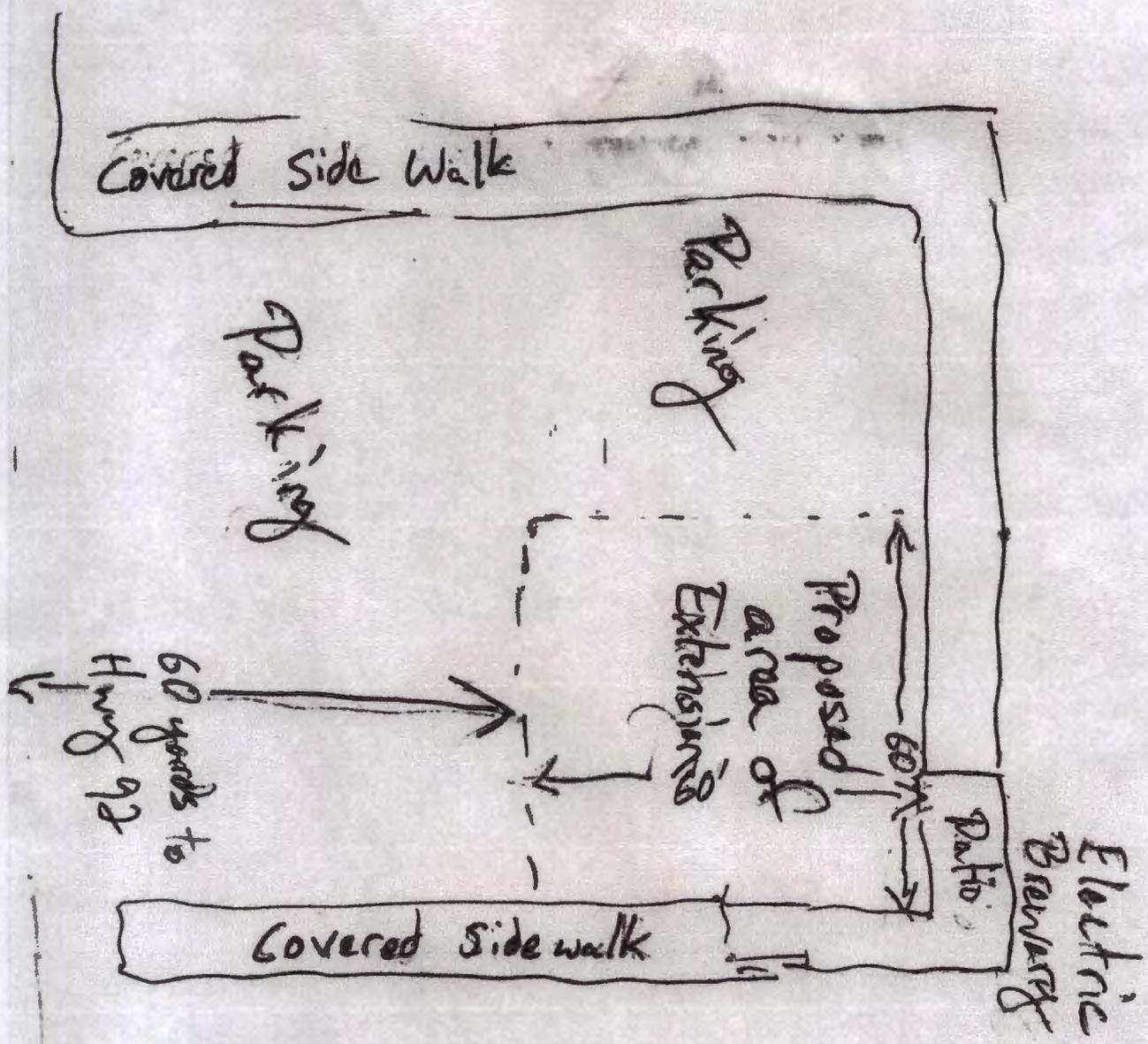
Date

DLLC USE ONLY

Investigation Recommendation: Approval Disapproval by: _____ Date: ____/____/____

Director Signature required for Disapprovals: _____ Date: ____/____/____

Not to scale





REQUEST FOR MAYOR & COUNCIL ACTION
Session of: June 21, 2022

Regular Special

DATE ACTION SUBMITTED: June 14, 2022

REGULAR **CONSENT**

TYPE OF ACTION:
RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: APPROVAL OF AN APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY ELECTRIC BREWING FOR AN EVENT TO BE HELD AT 1326 W. HIGHWAY 92 #7, BISBEE, ARIZONA ON SUNDAY, JULY 17, 2022; NATALIE FREDRICKSON, APPLICANT

FROM: **Nina Williams, Deputy City Clerk**

RECOMMENDATION: **Approve the Extension of Premises/Patio Permit**

PROPOSED MOTION: **I move that we approve the application for an Extension of Premises/Patio Permit Submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Sunday, July 17, 2022.**

DISCUSSION:

Ms. Fredrickson has requested approval of an application for an Extension of Premises/Patio Permit for Electric Brewing for an event to be held at 1326 W. Highway 92 #7, Bisbee, AZ on Sunday, July 17, 2022.

The event will take place on a Sunday when all other businesses are closed. Most of the parking lot will remain open. The Parking area is between the party and the highway; more then 60 yards away.

FISCAL IMPACT: **N/A**

DEPARTMENT LINE-ITEM ACCOUNT: **N/A**

BALANCE IN LINE ITEM IF APPROVED: **N/A**

Prepared by: *Nina Williams*
Nina Williams
Deputy City Clerk

Reviewed by: *Ashlee Coronado*
Ashlee Coronado
City Clerk



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLIC USE ONLY

CSR:
Log #:

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
****Notice: Allow 30-45 days to process permanent change of premises****

Permanent change of area of service. A non-refundable \$50. Fee will apply. Specific purpose for change:

Temporary change (No Fee) for date(s) of: 7/17/22 through 7/17/22 list specific purpose for change:

1. Licensee's Name: Fredrickson Natalie C License#: _____
Last First Middle

2. Mailing address: 1326 W Hwy 92 Ste 8 BISBEE AZ 85603
Street City State Zip Code

3. Business Name: Electric Brewing LC

4. Business Address: 1326 W Hwy 92 Ste 8 BISBEE AZ 85603
Street City State Zip Code

5. Email Address: natalie@electricbrewing.com

6. Business Phone Number: (520) 800-4210 Contact Phone Number: (520) 456-7830

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? ___/___/___

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violations in the extended area? A tape barrier and employees will police the area.

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premises along with the new extended area outlined in black marker or ink, if the extended area is not outlined and marked "extension" we cannot accept the application.

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premises. List specific reasons for exemption:

The event will take place on a Sunday when all other businesses are closed. Most of the parking lot will remain open.

The parking area is between the party and the highway; more than 60

Approval Disapproval by DLLC: _____

Date: _____

Norwalk.

I, (Print Full Name) Natalie C. Fredrickson hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: Natalie C. Fredrickson

GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

Approval

Disapproval

Authorized Signature

Title

Agency

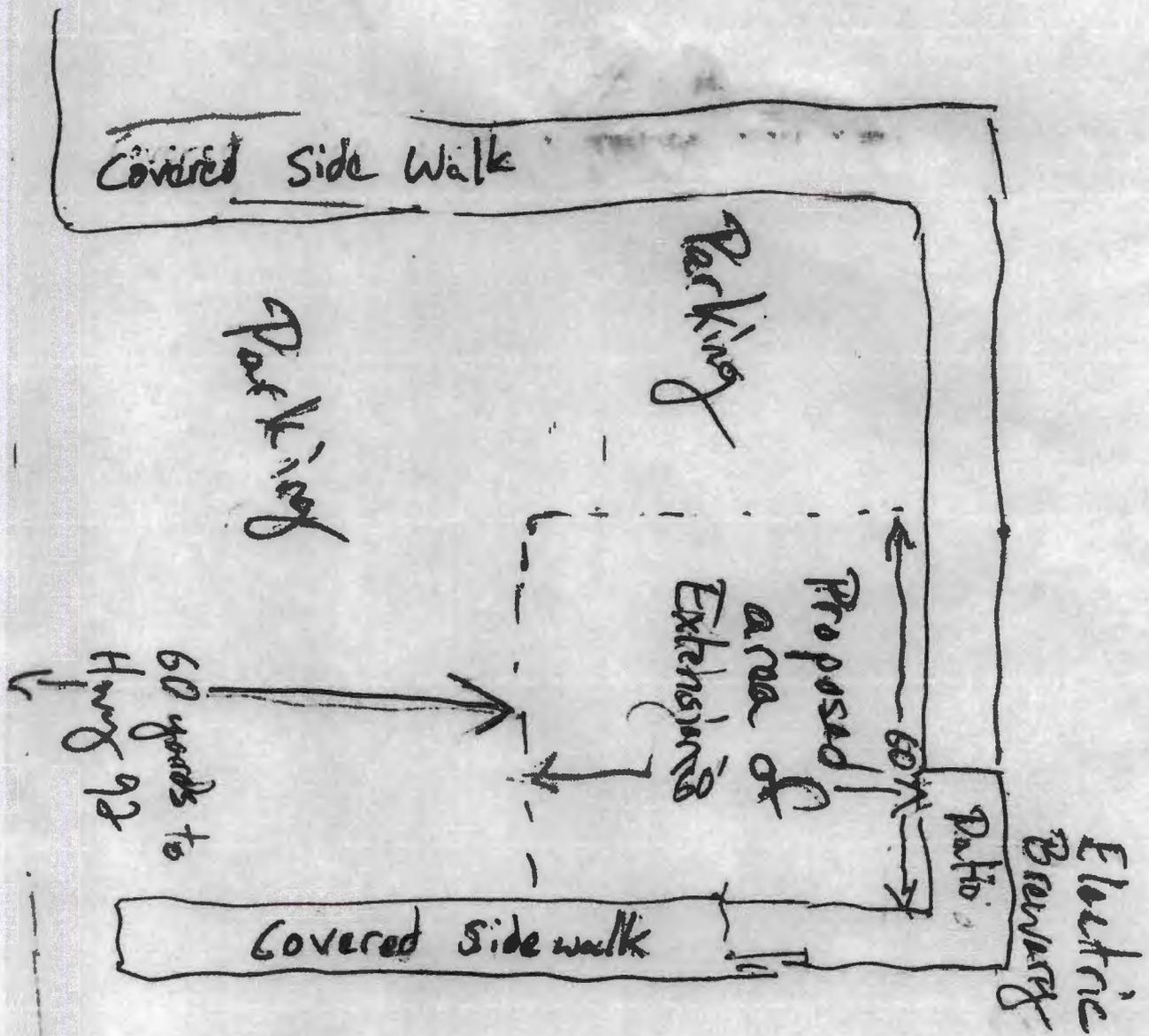
Date

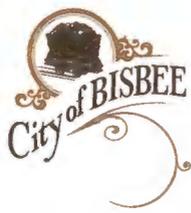
DLLC USE ONLY

Investigation Recommendation: Approval Disapproval by: _____ Date: ____/____/____

Director Signature required for Disapprovals: _____ Date: ____/____/____

Not to scale





REQUEST FOR MAYOR & COUNCIL ACTION

Session of: June 21, 2022

Regular Special

DATE ACTION SUBMITTED: June 14, 2022

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF AN APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY ELECTRIC BREWING FOR AN EVENT TO BE HELD AT 1326 W. HIGHWAY 92 #7, BISBEE, ARIZONA ON SUNDAY, JULY 24, 2022; NATALIE FREDRICKSON, APPLICANT

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve the Extension of Premises/Patio Permit

PROPOSED MOTION: I move that we approve the application for an Extension of Premises/Patio Permit Submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Sunday, July 24, 2022.

DISCUSSION:

Ms. Fredrickson has requested approval of an application for an Extension of Premises/Patio Permit for Electric Brewing for an event to be held at 1326 W. Highway 92 #7, Bisbee, AZ on Sunday, July 24, 2022.

The event will take place on a Sunday when all other businesses are closed. Most of the parking lot will remain open. The Parking area is between the party and the highway; more then 60 yards away.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: *Nina Williams*
Nina Williams
Deputy City Clerk

Reviewed by: *Ashlee Coronado*
Ashlee Coronado
City Clerk



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLIC USE ONLY

CSR:
Log #:

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
****Notice: Allow 30-45 days to process permanent change of premises****

Permanent change of area of service. A non-refundable \$50. Fee will apply. Specific purpose for change:

Temporary change (No Fee) for date(s) of: 7/24/22 through 7/24/22 list specific purpose for change:

1. Licensee's Name: Fredrickson Natalie C License #: _____
Last First Middle

2. Mailing address: 1326 W Hwy 92 Ste 8 BISBEE AZ 85603
Street City State Zip Code

3. Business Name: Electric Brewing LC

4. Business Address: 1326 W Hwy 92 Ste 8 BISBEE AZ 85603
Street City State Zip Code

5. Email Address: natalie@electricbrewing.com

6. Business Phone Number: (520) 800-4210 Contact Phone Number: (520) 456-7830

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? / /

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violations in the extended area? A tape barrier and employees will police the area.

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premises along with the new extended area outlined in black marker or ink, if the extended area is not outlined and marked "extension" we cannot accept the application.

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premises. List specific reasons for exemption:

The event will take place on a Sunday when all other businesses are closed. Most of the parking lot will remain open.

The parking area is between the party and the highway; more than 60

Approval Disapproval by DLLC: _____

Date: ____/____/____

Noradaway.

I, (Print Full Name) Natalie C. Fredrickson hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: Natalie C. Fredrickson

GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

Approval

Disapproval

Authorized Signature

Title

Agency

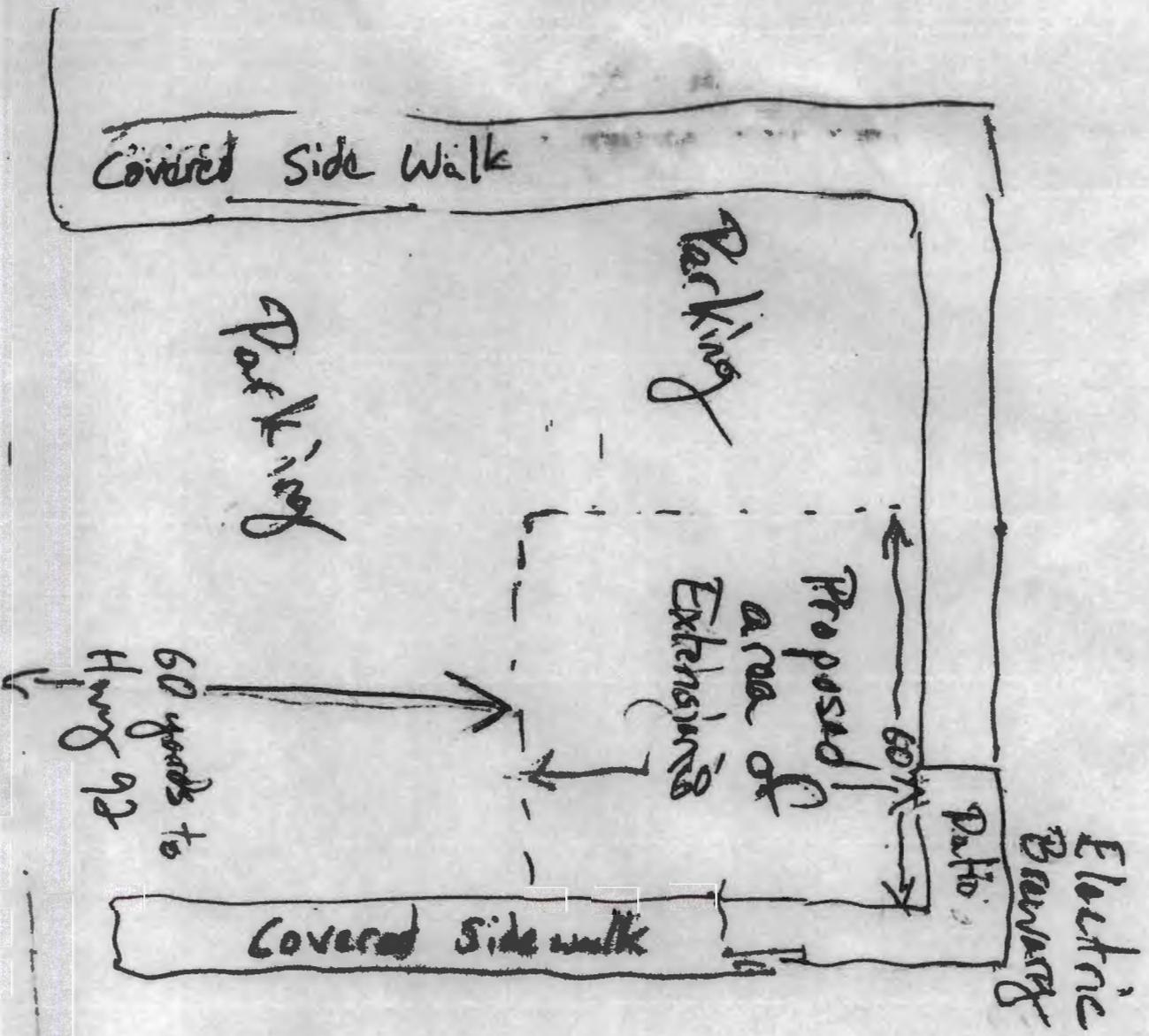
Date

DLLC USE ONLY

Investigation Recommendation: Approval Disapproval by: _____ Date: ____/____/____

Director Signature required for Disapprovals: _____ Date: ____/____/____

Not to scale



Covered Side Walk

Parking

Parking

Proposed area of Extension

60 ft

Path

Electric Brewery

Covered Side Walk

60 yards to Hwy 92



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: June 21, 2022

Regular Special

DATE ACTION SUBMITTED: June 14, 2022

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: APPROVAL OF AN APPLICATION FOR AN EXTENSION OF PREMISES/PATIO PERMIT SUBMITTED BY ELECTRIC BREWING FOR AN EVENT TO BE HELD AT 1326 W. HIGHWAY 92 #7, BISBEE, ARIZONA ON SUNDAY, JULY 31, 2022; NATALIE FREDRICKSON, APPLICANT

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve the Extension of Premises/Patio Permit

PROPOSED MOTION: I move that we approve the application for an Extension of Premises/Patio Permit Submitted by Electric Brewing for an Event to be held at 1326 W. Highway 92 #7, Bisbee, Arizona on Sunday, July 31, 2022.

DISCUSSION:

Ms. Fredrickson has requested approval of an application for an Extension of Premises/Patio Permit for Electric Brewing for an event to be held at 1326 W. Highway 92 #7, Bisbee, AZ on Sunday, July 31, 2022.

The event will take place on a Sunday when all other businesses are closed. Most of the parking lot will remain open. The Parking area is between the party and the highway; more then 60 yards away.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: *Nina Williams*
Nina Williams
Deputy City Clerk

Reviewed by: *Ashlee Coronado*
Ashlee Coronado
City Clerk



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

DLIC USE ONLY

CSR:
Log #:

APPLICATION FOR EXTENSION OF PREMISES/PATIO PERMIT

OBTAIN APPROVAL FROM LOCAL GOVERNING BOARD BEFORE SUBMITTING TO THE DEPARTMENT OF LIQUOR
****Notice: Allow 30-45 days to process permanent change of premises****

Permanent change of area of service. A non-refundable \$50. Fee will apply. Specific purpose for change:

Temporary change (No Fee) for date(s) of: 7/31/22 through 7/31/22 list specific purpose for change:

1. Licensee's Name: Fredrickson Natalie C License#: _____
Last First Middle

2. Mailing address: 1326 W Hwy 92 Ste 8 BISBEE AZ 85603
Street City State Zip Code

3. Business Name: Electric Brewing LC

4. Business Address: 1326 W Hwy 92 Ste 8 BISBEE AZ 85603
Street City State Zip Code

5. Email Address: natalie@electricbrewing.com

6. Business Phone Number: (520) 800-4210 Contact Phone Number: (520) 456-7830

7. Is extension of premises/patio complete?
 N/A Yes No If no, what is your estimated completion date? ___/___/___

8. Do you understand Arizona Liquor Laws and Regulations?
 Yes No

9. Does this extension bring your premises within 300 feet of a church or school?
 Yes No

10. Have you received approved Liquor Law Training?
 Yes No

11. What security precautions will be taken to prevent liquor violations in the extended area? A tape barrier and employees will police the area.

12. **IMPORTANT:** Attach the revised floor plan, clearly depicting your licensed premises along with the new extended area outlined in black marker or ink. **if the extended area is not outlined and marked "extension" we cannot accept the application.**

Barrier Exemption: an exception to the requirement of barriers surrounding a patio/outdoor serving area may be requested. Barrier exemptions are granted based on public safety, pedestrian traffic, and other factors unique to a licensed premises. List specific reasons for exemption:

The event will take place on a Sunday when all other businesses are closed. Most of the parking lot will remain open.

The parking area is between the party and the highway; more than 60
 Approval Disapproval by DLLC: _____ Date: ____/____/____

Norwalk.

I, (Print Full Name) Natalie C. Fredrickson hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: Natalie C. Fredrickson

GOVERNING BOARD

After completion, and **BEFORE submitting to the Department of Liquor**, please take this application to your local Board of Supervisors, City Council or Designate for their recommendation. This recommendation is not binding on the Department of Liquor.

Approval Disapproval

Authorized Signature

Title

Agency

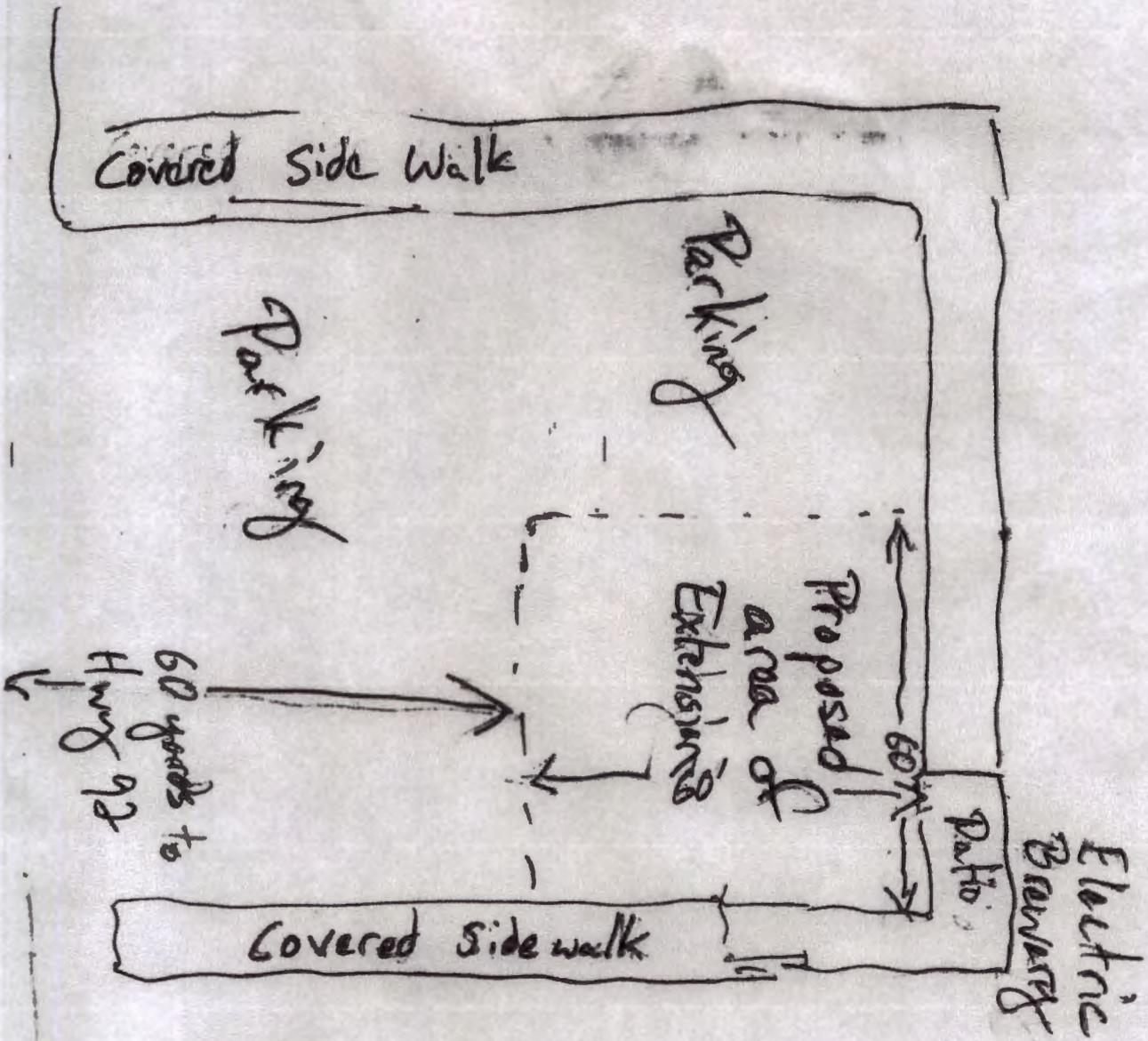
Date

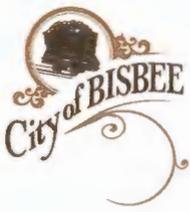
DLLC USE ONLY

Investigation Recommendation: Approval Disapproval by: _____ Date: ____/____/____

Director Signature required for Disapprovals: _____ Date: ____/____/____

Not to scale





REQUEST FOR MAYOR & COUNCIL ACTION

Session of: **June 21, 2022**

Regular Special

DATE ACTION SUBMITTED:	<u>6/13/22</u>
REGULAR	<input checked="" type="checkbox"/>
CONSENT	<input type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION	<input type="checkbox"/>
ORDINANCE	<input type="checkbox"/>
FORMAL ACTION	<input type="checkbox"/>
OTHER	<input type="checkbox"/>
SUBJECT:	Discussion and possible approval of an updated Library Collection Development Policy to include a section on controversial materials and reconsideration procedures.

FROM: Jason Macoviak, Library Manager

RECOMMENDATION: Approval

PROPOSED MOTION: I move to approve the updated Library Collection Development Policy to include a section on controversial materials and reconsideration materials.

DISCUSSION

The Library Advisory Board and the Copper Queen Library have updated the library's collection development policy to include a section describing controversial materials and another section outlining a reconsideration process that would be used in case of a patron's complaint relating to materials held at the CQL and CQ Library Annex. The updated policy also includes the American Library Association's Library Bill of Rights, which expresses the rights of library users to intellectual freedom.

FISCAL IMPACT: \$ N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Qua Williams for
Jason Macoviak
Library Manager

Reviewed by: Stephen Paulsen
Stephen Paulsen
City Manager

Copper Queen Library

6 Main Street | PO BOX 1857 | Bisbee, AZ 85603
520-432-4232 | www.copperqueenlibrary.com



COLLECTION DEVELOPMENT POLICY

Mission Statement

The Copper Queen Library provides Bisbee residents of all ages with opportunities to achieve self-directed, personal growth and development; find, evaluate and use information in a variety of formats; and better understand the various cultures represented in Bisbee.

Purpose of Policy

The Collection Development Policy outlines the philosophies that create and shape the Copper Queen Library's unique collection, the practices that maintain it over time and the guidelines that help the collection respond to community needs. The policy ensures that over time, the [Copper Queen Library](#)CQL's collection will remain on course, reflecting the needs of Bisbee's community, while creating unique experiences of meaning and inspiration for the individual customer.

The Copper Queen Library follows the public tradition set forth in the American Library Association's library Bill of Rights (Attachment A).

Philosophy

The Copper Queen Library collects materials, in a variety of popular formats, which support its function as an information source of the Bisbee area. It also serves the popular and recreational needs of the general public, and reflects the racial, ethnic and cultural diversity of the community.

Customer use is the most powerful influence on the Library collection. Circulation, customer requests and hold levels are closely monitored, triggering the purchase of new items. In addition to customer demand, selections are made to provide depth and diversity of viewpoints to the existing collection.

Inherent in the collection development philosophy is an appreciation for each customer of the Copper Queen Library. The Library provides materials to support each individual's journey, and does not place a value on one customer's needs or preferences over another's. The Library upholds the right of the individual to access information, even though the content may be controversial, unorthodox or unacceptable to others.

Materials for children and teenagers are intended to broaden their vision, support recreational reading, encourage and facilitate reading skills, supplement their educational needs and stimulate and widen their interests. The reading and viewing activity of children is ultimately the responsibility of parents, who guide and oversee their own children's development. The Copper Queen Library does not intrude on that relationship.

Selection Criteria

The following general criteria is used to select materials for the collection:

- Relevance to interests and needs of the community
- Extent of publicity, critical review and current or anticipated demand
- Current or historical significance of the author or subject
- Local significance of the author or subject
- Relevance to the existing collection's strengths and weaknesses
- Reputation and qualifications of the author, publisher or producer, with preference generally given to titles vetted in the editing and publishing industry
- Suitability of format to Library circulation and use
- Date of publication
- Price, availability and Library materials budget

Patron Recommendations

Customers may request items the Library does not own. Each request is reviewed for inclusion in the collection or for loan through Interlibrary Loan. Staff determine the best method for delivery of materials using the selection criteria.

Collection Management

The Library's collection is a living, changing entity. As items are added, others are reviewed for their ongoing value and sometimes withdrawn from the collection. Care is taken to retain or replace items that have enduring value to the community. Decisions are influenced by patterns of use, the capacity of the library and the holdings of other libraries within Cochise County.

The Copper Queen Library disposes of materials that have been withdrawn according to the criteria for weeding and withdrawal outlined below. The Friends of the Copper Queen Library may sell materials that are withdrawn from the collection or donated to the Library and designated by the Library for resale.

Criteria for Weeding and Withdrawal

The [Copper Queen Library continually withdraws items from the collection, basing its decision on a number of factors.](#) The following criteria are used in selecting materials for withdrawal (weeding):

- Damage or poor condition
- Number of copies in the collection
- Relevance to the needs and interests of the community
- Current demand and frequency of use
- Accuracy and timeliness
- Local interest
- Availability elsewhere, including other libraries in Cochise County and online

Gifts

The Copper Queen Library accepts donations of books and other materials. The Library retains the authority to accept or reject gifts. Library staff make all decisions as to the use, housing and final disposition of donations. Materials that are not added to the collection may be sold in the Friends' Bookstore. The Library does not evaluate or appraise gift materials for tax purposes.

Controversial Materials

Because the library strives to present a wide variety of viewpoints, some library materials may be offensive to individual library users or groups. The Copper Queen Library does not promote or endorse any particular view or belief represented in its collection. Instead, it provides a variety of resources so that an individual may freely examine issues and make their own decisions.

The choice of library materials by a user is an individual matter. Responsibility for the selection of reading and viewing material for children and adolescents rests with their parents or legal guardians, who must sign the application of a minor for a library card. While a person may reject materials for him or herself and his or her children, they may not restrict access to the materials by others.

Reconsideration Procedure

The Copper Queen Library recognizes the right of individuals to question library materials in the ~~CQL's~~ CQL's collection. The procedures outlined in this section will be followed for complaints relating to materials held at the Copper Queen Library and Copper Queen Library Annex.

A library customer questioning a title held at the Copper Queen Library or at the Copper Queen Library Annex ~~is~~ is encouraged to contact the Library Manager to discuss their concerns. If the customer wishes to formally state his or her opinion and receive a written response, they may submit a Request for Reconsideration of Library Materials form (attachment B), which is available at the Copper Queen Library and in the Document Center on the ~~CQL's~~ Copper Queen Library's website (copperqueenlibrary.com). Completed Request for Reconsideration forms should be returned to the Library Manager.

Upon receiving a Request for Reconsideration, the Library Manager will have the Library Advisory Board evaluate the material in question. The Library Advisory Board will consider the complaint in the light of the customer's request and the Copper Queen Library's Collection Development Policy.

Evaluators will submit their recommendations to the Library Manager, who will make a decision concerning the material. The Library Manager will notify the customer of the decision in writing. If the individual is not satisfied with the decision, he or she may appeal to the City of Bisbee.

Library Bill of Rights (Attachment A)

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries which make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

VII. All people, regardless of origin, age, background, or views, possess a right to privacy and confidentiality in their library use. Libraries should advocate for, educate about, and protect people's privacy, safeguarding all library use data, including personally identifiable information.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; January 29, 2019.

Inclusion of "age" reaffirmed January 23, 1996.

Copper Queen Library

Request for Reconsideration of Library Materials

(Attachment B)

The Copper Queen Library welcomes the opinions of its customers concerning items in its collection.

The policy on selecting materials has been attached for your review.

To help us understand your concerns, please answer each question as completely as possible.

A written response will be sent to you.

Your name _____ Date _____

Address _____ ZIP _____

Library Card # _____

Material on which you are commenting: Book Movie Music Other _____

Title _____

Author / Artist _____

1. What brought this item to your attention? _____

2. Have you read the book (or reviewed the material) in its entirety? Yes No

3. Why would you like this material to be reconsidered? Please be specific about your concerns or objections, including page numbers or specific passages. Use the back of this form if necessary.

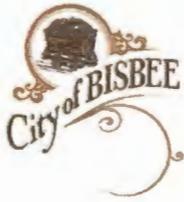
4. What action do you recommend the library take on this material?

5. What items would you recommend in place of or in addition to the title in question?

Date _____ Signature _____

Please return this form to :

Library Manager
Copper Queen Library
PO BOX 1857
Bisbee, AZ 85603



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: June 21, 2022

Regular Special

DATE ACTION SUBMITTED: <u>June 13, 2022</u>	
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input checked="" type="checkbox"/>	ORDINANCE <input type="checkbox"/> FORMAL ACTION <input type="checkbox"/> OTHER <input type="checkbox"/>
SUBJECT: Discussion and possible approval of Resolution R-22-12: a resolution of the mayor and city council, city of Bisbee, county of Cochise, state of Arizona, fixing, levying and assessing the amount to be raised by the city of Bisbee from property taxation and fixing and determining the property tax rate for the 2022-2023 fiscal year and providing for severability.	

FROM: **Keri Bagley, Finance Director**

RECOMMENDATION: **Approve the primary property tax rate.**

PROPOSED MOTION: **I move to approve Resolution R-22-12 fixing, levying and assessing the amount to be raised by the City of Bisbee from property taxation and fixing and determining the property tax rate for the 2022-23 fiscal year in the amount of \$3.0613 per \$100 of assessed valuation and providing for severability.**

Discussion:

A.R.S. § 42-17151 states that the governing body shall levy and assess the amount to be raised from primary property taxation on or before the third Monday in August each year. Staff is recommending adoption of a tax rate in the amount of \$3.0613 per one hundred dollars (\$100) of assessed value, the maximum tax rate allowable. This will add an additional \$23,983 in revenue to the General Fund to help offset rising General Fund expenses. This increase represents an additional \$6.00 in property taxes for a property assessed at \$100,000.

FISCAL IMPACT: **\$1,233,947 revenue**

DEPARTMENT LINE ITEM ACCOUNT: **10-31-24500**

BALANCE IN LINE ITEM IF APPROVED: **\$1,233,947**

Prepared by: *Keri Bagley*
Keri Bagley
Finance Director

Reviewed by: *Stephen Paulsen*
Stephen Paulsen
City Manager

RESOLUTION R-22-12

A RESOLUTION OF THE MAYOR AND CITY COUNCIL, CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, FIXING, LEVYING AND ASSESSING THE AMOUNT TO BE RAISED BY THE CITY OF BISBEE FROM PROPERTY TAXATION AND FIXING AND DETERMINING THE PROPERTY TAX RATE FOR THE 2022-2023 FISCAL YEAR AND PROVIDING FOR SEVERABILITY.

WHEREAS, pursuant to A.R.S. § 42-17151, the City of Bisbee is required to fix, levy and assess the amount to be raised from property taxation and to fix and determine the property tax rate on or before the third Monday of August of each year; and

WHEREAS, the amount to be raised from property taxation and the property tax rate, as indicated below, are consistent with the amounts previously approved in connection with the prior approval of the City budget for this fiscal year, for the purposes appearing in that budget, and do not exceed the maximum amounts allowed by Arizona law; and

WHEREAS, the City Charter of the City of Bisbee, Section 7.05(a) authorizes the levy and assessment of the amount to be raised by primary and secondary taxation to be done by resolution; and

WHEREAS, the collection of these property taxes is necessary for the City to have the funds that are necessary to provide police, fire and other essential governmental services, as necessary to protect the lives, health, safety and the property of this community; and

WHEREAS, the County of Cochise is the assessing and collecting authority for the City of Bisbee and the City Clerk is hereby directed to transmit a certified copy of this resolution to the Assessor and to the Board of Supervisors of the County of Cochise, as necessary, and to the Property Tax Oversight Commission, upon approval of this Resolution,

NOW THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Bisbee as follows;

Section 1: The City of Bisbee hereby fixes, levies and assesses the amount to be raised from primary property taxation for Fiscal Year 2022-2023 in the total amount of One Million, Two Hundred Thirty-Three Thousand, Nine Hundred and Forty-Seven dollars (\$1,233,947). This is the designated amount to be levied from primary property taxes as appearing in the previously approved budget for Fiscal Year 2022-2023, for the purposes designated in that budget, as adopted by the City of Bisbee.

Section 2: The City of Bisbee hereby fixes and determines the primary property tax rate for this purpose at the rate of \$3.0613 on each hundred dollars of taxable property, as shown by the finally equalized valuations of property, less exemptions, that appear on the

RESOLUTION R-22-12

tax rolls for this fiscal year, and that when extended on those valuations will produce, in the aggregate, the entire amount to be raised by direct property taxation for this fiscal year by the City of Bisbee.

Section 3: These property taxes shall be collected in the manner required by Arizona law. No failure by the county officials of the County of Cochise, State of Arizona, to properly return the delinquent list and no irregularity of any kind in any preceding shall invalidate such proceeding or invalidate any title conveyed by any tax deed; nor shall any failure or neglect of any officer or officers to perform any of the duties assigned to him or to them on the day or within the time specified invalidate the assessment and levy of the taxes or of the judgment or sale by which the collection of the same may be enforced or in any manner affect the lien of the City of Bisbee upon such property for collection of taxes or the foreclosure thereof.

Section 4: If any section, subsection, sentence, clause, phrase, or portion of this resolution or any part hereof is, for any reason, held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions hereof.

PASSED, APPROVED AND ADOPTED by the Mayor and City Council of the City of Bisbee, Arizona this 21st day of June, 2022.

Ken Budge, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joseph Estes, City Attorney



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: June 21st 2022

Regular Special

DATE ACTION SUBMITTED: <u>June 13th 2022</u>			
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>		
TYPE OF ACTION:			
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>	FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF PSPRS PENSION FUNDING POLICY			

FROM: Keri Bagley, Finance Director

RECOMMENDATION: Approve PSPRS Pension Funding Policy

PROPOSED MOTION: I move to approve the PSPRS Pension Funding Policy.

DISCUSSION: During the 2018 Legislative Session the State passed House Bill 2097. This bill requires every governing body with a plan under the Public Safety Retirement System (PSPRS) to adopt a Pension Funding Policy no later than July 1, 2019 and annually by July 1 thereafter. Funding objectives that must be addressed are described in HB2097. This House Bill in part requires every governing body to formally accept the amount of assets, liabilities, and current funding ratio in the latest PSPRS actuarial valuation reports. Those amount are reflected on page 2 of the attached. The latest actuarial reports were published at the end of fiscal year 2021. The city’s assets, liabilities and equity have changed greatly since that publication.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Keri Bagley
Keri Bagley,
Finance Director

Reviewed by: Stephen Paulken
Stephen Paulken,
City Manager

City of Bisbee

Public Safety Personnel Retirement System

Pension Funding Policy – FY22/23

The intent of this policy is to clearly communicate the Council's pension funding objectives and its commitment to our employees and the sound financial management of the City and to comply with statutory requirements of Laws 2018, Chapter 112.

Several terms are used throughout this policy:

Unfunded Actuarial Accrued Liability (UAAL) – Is the difference between trust assets and the estimated future cost of pensions earned by employees. This UAAL results from actual results (interest earnings, member mortality, disability rates, etc.) being different from the assumptions used in previous actuarial valuations.

Annual Required Contribution (ARC) – Is the annual amount required to pay into the pension funds, as determined through annual actuarial valuations. It is comprised of two primary components: normal pension cost – which is the estimated cost of pension benefits earned by employees in the current year; and amortization of UAAL – which is the cost needed to cover the unfunded portion of pensions earned by employees in previous years. The UAAL is collected over a period of time referred to as the amortization period. The ARC is a percentage of the current payroll.

Funded Ratio – Is a ratio of fund assets to actuarial accrued liability. The higher the ratio the better funded the pension is with 100% being fully funded.

Intergenerational equity – Ensures that no generation is burdened by substantially more or less pension costs than past or future generations.

The City's police and fire employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS).

Public Safety Personnel Retirement System (PSPRS)

PSPRS is administered as an agent multiple-employer pension plan. An agent multiple-employer plan has two main functions: 1) to commingle assets of all plans under its administration, thus achieving economy of scale for more cost efficient investments, and invest those assets for the benefit of all members under its administration and 2) serve as the statewide uniform administrator for the distribution of benefits.

Under an agent multiple-employer plan each agency participating in the plan has an individual trust fund reflecting that agencies' assets and liabilities. Under this plan all contributions are deposited to and distributions are made from that fund's assets, each fund

has its own funded ratio and contribution rate, and each fund has a unique annual actuarial valuation. The City of Bisbee has two trust funds, one for police employees and one for fire employees.

Council formally accepts the assets, liabilities, and current funding ratio of the City’s PSPRS trust funds from the June 30, 2021 actuarial valuation, which are detailed below.

Trust Fund	Assets	Accrued Liability	Unfunded Actuarial Accrued Liability	Funded Ratio
Bisbee Police	1,104,335	11,198,285	10,093,950	9.9%
Bisbee Fire	541,175	11,944,717	11,403,542	4.5%
City of Bisbee Totals	1,645,510	23,143,002	21,497,492	7.1%

PSPRS Funding Goal

Pensions that are less than fully funded place the cost of service provided in earlier periods (amortization of UAAL) on the current taxpayers. Fully funded pension plans are the best way to achieve taxpayer and member intergenerational equity. Most funds in PSPRS are significantly underfunded and falling well short of the goal of intergenerational equity.

The Council’s PSPRS funding ratio goal is 97% funded by June 30, 2022, 100% (fully funded) by June 30, 2024 and to remain fully funded going forward.

Council established this goal for the following reasons:

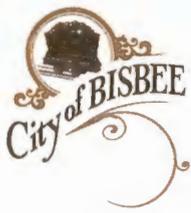
- The PSPRS trust funds represent only the City of Bisbee’s liability
- The fluctuating cost of an UAAL causes strain on the City’s budget, affecting the City’s ability to provide services
- A fully funded pension is the best way to achieve taxpayer and member intergenerational equity
- The council passed resolution F-17-07 on June 6th of 2017 requesting an increase to the amortization period from 20 years to 30 years beginning June 30th, 2017. This request for an extended amortization period was approved by the PSPRS Board. This request was made because the minimum annual payments became too much of a strain on the City’s budget, but the extended period comes with a higher interest payment over the long term.

Council has taken the following actions to achieve this goal:

- Issued \$21,650,000 in pension obligation debt on 6/2/2022 of which \$20,750,000 was deposited into the PSPRS plan towards the current unfunded obligation.

Council will take the following steps going forward:

- Make additional payments towards the remaining approximately \$750,000 unfunded obligation over FY22 – FY24. This will be funded with surplus revenue over expenditures expected at the end of fiscal years 2022 and 2023 along with an additional sales tax. The City currently has a 1% sales tax allocated to the Streets Fund that sunsets March 2023. An extension of the 1% city sales tax will go to the voters in November 2022. Pending voter approval this 1% tax will be split 50/50 between the Streets Fund and General Fund with the General Fund share going towards the remaining unfunded liability if needed.
- Establish a contingency reserve fund to assist with future unfunded pension obligations should the unfunded obligation grow due to variance from actuarial estimates. This will be funded by the General Fund's share of the 1% sales tax.
- Maintain ARC payment from operating revenues – Council is committed to maintaining the full ARC payment from operating funds going forward.



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: June 21, 2022

Regular Special

DATE ACTION SUBMITTED: June 14, 2022

REGULAR **CONSENT**

TYPE OF ACTION:
RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A CONTRACT FOR PUBLISHING SERVICES/ OFFICIAL NEWSPAPER OF RECORD WITH THE BISBEE OBSERVER

FROM: **Nina Williams, Deputy City Clerk**

RECOMMENDATION: **Approve Contract**

PROPOSED MOTION: **I move to approve the contract for Publishing Services/ Official Newspaper of Record with the Bisbee Observer.**

DISCUSSION:

The city recently requested sealed bids for the Publishing Services / Official Newspaper of Record for the period of July 1, 2022, through June 30, 2023. There was one (1) bid received from the Bisbee Observer.

The newspaper shall publish notices in accordance with the specifications of Section 4 of the attached agreement for the price of \$4.65 per column inch per publication an increase of fifteen cents from last year.

The newspaper shall publish notices or documents for the City, provided material for publication is received at the Newspaper’s business office on Tuesday before Noon for publication on Thursday.

FISCAL IMPACT: **To Be Determined**

DEPARTMENT LINE-ITEM ACCOUNT: **To Be Determined**

BALANCE IN LINE ITEM IF APPROVED: **To Be Determined**

Prepared by: *Nina Williams*
Nina Williams,
Deputy City Clerk

Reviewed by: *Ashlee Coronado*
Ashlee Coronado,
City Clerk

**CONTRACT FOR SERVICES
CITY OF BISBEE**

**PUBLISHING SERVICES TO SERVE AS
OFFICIAL NEWSPAPER OF RECORD**

THIS CONTRACT is made this _____ day of June, 2022, by and between the City of Bisbee (hereinafter “the City”) and The Bisbee Observer, LLC (hereinafter “the Contractor”).

WHEREAS the City is in need of certain services, as more particularly specified in the Notice of Solicitation designated as the “Official Newspaper” and as incorporated herein by reference; and

WHEREAS the Contractor has offered to perform the proposed work in accordance with the terms of this Contract;

NOW, THEREFORE, in consideration of the promises and covenants stated herein, **IT IS HEREBY AGREED THAT:**

1. The Contractor promises and agrees to perform the work and to provide the services as described in the “Notice of Solicitation” and the “Specifications, Scope of Work or Requirements,” each of which is incorporated herein by reference. This work shall be provided in a good and competent manner, and to the satisfaction of the City, or its designees. This work shall also be performed in a manner that is consistent with the “Standard Terms and Conditions, City of Bisbee Contract,” which are incorporated into this Contract by reference, and any special terms and conditions which may be attached to this Contract.
2. The Contractor further agrees to provide all of the services required by this Contract in a complete and acceptable form, as is customarily provided according to professional standards applicable to completion of this type of service work.
3. This Contract shall remain in effect for a period from **July 1, 2022**, through **June 30, 2023**.
4. The City will compensate the Contractor for its performance, and the Contractor agrees to accept as complete payment for such full performance, a sum not to exceed **\$4.65 per column inch per publication**. The City shall have the right to reject all, or any work or work product submitted under this Agreement which does not meet the required specifications. In the event of any such rejection, the Contractor agrees to promptly remedy any and all deficiencies. No compensation shall be due for any rejected work until such deficiencies have been corrected and corrected at the Contractor’s sole cost.
5. Payment shall be made by the City to the Contractor on the basis of invoices detailing the work included within each billing period. The Contractor’s billing period shall be on a monthly basis.
6. All notices, invoices and payment shall be made in writing and may be given by personal delivery or by mail. The names and addresses of the designated recipients for such notices, invoices and payments are as follows:

TO CONTRACTOR:

Laura Swan, Publisher
The Bisbee Observer
#10 Copper Queen Plaza
PO Box 510
Bisbee, AZ 85603

TO CITY:

City of Bisbee
City Clerk Office
76 Erie Street
Bisbee, AZ 85603

IN WITNESS WHEREOF, the duly authorized representatives of the parties have executed this Contractor as indicated below:

APPROVED:
CITY OF BISBEE

APPROVED:
CONTRACTOR

By _____
Stephen J. Pauken, City Manager

By _____
Name: Laura M. Swan
Title: Publisher
Address: #10 Copper Queen Plaza
PO Box 510
Bisbee, AZ 85603

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joseph D. Estes, City Attorney
Gust Rosenfeld, P.L.C

CITY OF BISBEE

**NOTICE OF SOLICITATION
UNIFORM INSTRUCTIONS FOR PROPOSALS**

**PUBLISHING SERVICES TO SERVE AS THE
OFFICIAL NEWSPAPER OF RECORD**

1. Introduction

The City of Bisbee is seeking sealed bids, proposals or statements of qualifications (hereinafter collectively referred to as “proposals”) in the manner specified herein from qualified contractors capable of providing the following goods and services for Publishing Services.

2. SCHEDULE OF EVENTS

Submittal Due Date: Monday, June 13, 2022 at 4:00 PM (Arizona, MST)

Submittal Location:
City of Bisbee
City Clerk Office
76 Erie Street
Bisbee, AZ 85603

3. Nature of the Purchase

The specifications and descriptions of the work and materials required are described in the attached “Specifications, Scope of Work or Requirements” that accompanies this Notice.

4. Preparation of Proposal

4.1 It is the responsibility of the Contractor to examine the entire solicitation and to seek clarification of any requirement that may not be clear. This solicitation includes the City of Bisbee’s “Standard Terms and Conditions” and any “Special Terms and Conditions” for this Contract, both of which will be incorporated into any Contract between the City and the Contractor.

4.2 The City will not reimburse any costs incurred in developing, presenting or providing this proposal. All materials and documents submitted in response become the property of the City and will not be returned.

4.3 A proposal that is submitted to the City becomes a public record. If the Contractor believes that any information included in a proposal should remain confidential, the Contractor must specifically identify that information and its reasons. In the event of any public request for this information, the City will provide the Contractor with notice of this request and a reasonable opportunity to obtain a court order, at the

Contractor's sole expense, protecting this information from release prior to making it available.

4.4 The specifications stated in this solicitation are the minimum level required. All proposals submitted must be for products or services that meet or exceed the minimum level of all such specifications.

4.5 If brand names or specific products are identified in the specifications, the Contractor may propose substantially equivalent alternatives. For any such proposal, the Contractor must submit technical literature or detailed production information sufficient to allow the City to evaluate the nature of the proposed product.

4.6 Prices shall be submitted on a per unit basis, by line item, when applicable. The prices offered should not include applicable state and local taxes. The City will reimburse the Contractor for applicable transaction or sales taxes, provided that they are separately identified in any invoice. The Contractor will be responsible for the payment of all applicable taxes.

4.7 Any exceptions that are included with the proposal shall be submitted in a clearly identified separate statement by which the Contractor specifically identifies the precise terms to which any exception is made and describes any alternative offer, if applicable. Any exception that is not clearly identified will be without force and effect. An attached preprinted form of contract or the Contractor's standard terms will not be considered to be a specific statement of exception.

5. Submission of the Proposal

5.1 Sealed proposals must be in the actual possession of the City Clerk on or prior to the exact time and date indicated in the Schedule of Events. Late proposals will not be considered.

5.2 Sealed proposals must be submitted in a sealed envelope or container with the following information clearly indicated on the outside:

- a. Name of the Solicitation, as indicated by the City.
- b. Name and address of the Contractor

5.3 A proposal shall be submitted in writing, by a paper document that is printed, typed or in ink. Proposals submitted directly to the City by electronic means, by facsimile, electronic mail, or otherwise, shall not be accepted. Any substitute for any document forms provided with this Notice must be legible and must contain the same information requested by any such form.

5.4 A proposal may be withdrawn upon the submission of written, signed request submitted by the Contractor prior to the due date and time. A proposal may not be amended or withdrawn after the due date and time.

6. Award of the Contract

6.1 The City reserves the right to waive any immaterial defect or informality in a proposal; to reject any or all submittals or portions thereof; to reissue this Notice; and to award this Contract on a partial basis, if in the best interests of the City.

6.2 Unless otherwise stated, this Contract will be awarded to the lowest responsive, responsible bidder who has demonstrated the ability to perform as required.

6.3 Factors that will be considered in making this award include technical capability of the Contractor, performance history, demonstrated availability of the necessary people and equipment, price and timeliness of the performance.

7. Certification

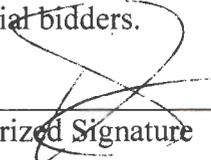
7.1 By signing and submitting this Offer, the Contractor certifies that this submission did not involve any collusion or other anti-competitive practice; that the Contractor will not discriminate against any employee, applicant, or customer in violation of applicable state and federal law; and that the Contractor has not given, offered to give and will not give any economic opportunity, future employment, gift, loan, gratuity, trip, favor or discount to any City employee or official in connection with this Proposal.

7.2 The Contractor further certifies that the individual signing this Proposal has the authority to make a binding legal commitment on behalf of the Contractor to perform and deliver everything that is required in connection with this Proposal. Unless otherwise stated in the Contract Documents, the Offer shall be effective for a period of thirty (30) days.

OFFER

TO THE CITY OF BISBEE:

The undersigned hereby offers and agrees to furnish the materials and/ or services requested in compliance with all of the terms, conditions, specifications, and other descriptions of the work associated with this proposal. The Contractor certifies that he or she has read, understands and will fully and faithfully comply with this Contract, its attachments and any referenced documents. The Contractor also certifies that the prices offered were independently developed without consultation with any of the other bides or potential bidders.



Authorized Signature 6/6/2022

Date

Printed Name and Title Laura Swan / Publisher

Company Name The Bisbee Observer

Address PO Box 510 / #10 Copper Queen Plaza

City, State and Zip Code Bisbee, AZ 85203

Telephone Number(s) 520 432-7254 or 520 227-3462

Company's Fax Number /

Email Address Thebisbeeobserver@gmail.com

**ACCEPTANCE OF OFFER
NOTICE OF AWARD**

The Offer is hereby accepted by the City of Bisbee. This document shall also constitute notice of award of this Contract to the Contractor.

The Contractor is now bound to sell the materials or services identified in this Notice of Solicitation, subject to all terms, conditions, specifications, amendments, and other associated documents and the Offer.

This Contract shall henceforth be referred to as Contract **Publishing Services / Official Newspaper of Record**. The Contractor has been cautioned not to commence any billable work or to provide any materials or services under this Contract until the Contractor receives a formal notice to proceed from the City of Bisbee.

City of Bisbee

By _____

Date: _____

Its: _____

SPECIFICATIONS, SCOPE OF WORK OR REQUIREMENTS

1. Newspaper represents that it is a newspaper as defined by A.R.S. Section 39-201 (A) and that it currently does and shall comply in the future with all laws and rules regarding the publication of materials for a municipality within the State of Arizona during the term of this Agreement. The Newspaper further affirms that it is a publisher of a newspaper within the City of Bisbee.
2. Newspaper's official affidavit of compliance with certain statutes of the State of Arizona, including A.R.S. § 39-201, is attached as Exhibit "A" and by reference made a part of this Agreement.
3. Newspaper's non-collusion affidavit is attached as Exhibit "B" and by reference made a part of this Agreement. The provisions of A.R.S. § 38-511 regarding conflicts of interest are hereby incorporated by reference.
4. Newspaper shall publish notices or documents at times and as requested by the City per the following specifications:
 - A. Publications to be set in 6-point type size with spacing providing at least 11 printed lines per inch.
 - B. Publications to be set one column (12(11.9) picas) wide unless multiple column typesetting is authorized by the City. When multiple column typesetting is authorized, spacing between shall be 1 pica.
 - C. Publications including indentation and blank lines to be set by the City. No additional spacing or white space shall be used.
5. Newspaper shall publish notices in accordance with the specifications of Section 4 of this Agreement for the price of \$4.65 per column inch per publication.
6. In the event that Newspaper publishes a notice or document which contains an error not reflected in the material provided by City for publication, Newspaper shall republish a corrected notice upon the request of and at no charge to the City. Newspaper shall also be responsible for any incidental or consequential damages as the result of its publishing errors.
7. Newspaper shall publish notices or documents for the City, provided material for publication is received at the Newspaper's business office or Tuesday before NOON (AM or PM) for publication on Thursday. In the event the City has a publication exceeding 5 pages of material in typed, single-spaced 8 ½ "X 11" page format, Newspaper will be given 24 hours' additional time for each 5 pages of such material, Saturdays and Sundays excluded.

8. Newspaper shall provide, at no cost to the City, as part of this Agreement, a subscription for the period beginning July 1, 2022 through June 30, 2023 be mailed or delivered to the City Clerk, City of Bisbee, 76 Erie Street, Bisbee, AZ 85603. The Newspaper shall also provide, at no additional costs, proof of publication, in conformance with A.R.S. § 39-205, for all notices, or classes of notices, requested by the City.
9. City hereby designates *The Bisbee Citizen* as its Official Newspaper for the Fiscal Year 2022-20223, for the period from July 1, 2022 through June 30, 2023.
10. In the event City requires publications or notices which do not fall within the specifications of Section 4 of this Agreement, it shall specify the form, size and spacing of such publication.
11. This is a non-exclusive contract for printing of notices to the public. The City hereby reserves the right to contract for the publication of notices in other newspapers and periodicals; in addition, any required use of the City's Official Newspaper, as the City may deem to be appropriate.

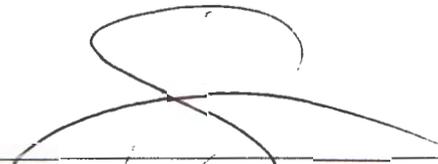
EXHIBIT "A"

AFFIDAVIT

STATE OF ARIZONA)
)SS
COUNTY OF COCHISE)

The undersigned, being first duly sworn, does depose and state that he/she is the fully authorized and acting representative of the The Bisbee Observer, a newspaper of general circulation printed in English within the City of Bisbee, Arizona, as required by A.R.S. § 39-204; and that such newspaper complies with the provisions of A.R.S. §§ 39-201 and 39-203.

Further affiant sayth not.



Personally and as an Authorized
Representative of the Newspaper
Listed Above

Subscribed and sworn before me this 6th day of June, 2022.



Notary Public

My commission expires: 06.14.2023



The Bisbee Observer

#10 Copper Queen Plaza • PO Box 510 • Bisbee Arizona 85603
Phone: 520-432-7254 Fax: 520-432-4192 E-mail: bisbeeobserver@cableone.net

The Bisbee Observer serves an area of more than 10,000 residents in the communities of Bisbee, Douglas, Naco, McNeal, Double Adobe, and Palominas/Hereford, Sierra Vista in Southern Arizona.

The Bisbee Observer is a community newspaper and has been published since April of 1985.

The Bisbee Observer is the official newspaper of record for the City of Bisbee.

THE BISBEE OBSERVER is a paid publication and is published every Thursday,
by The Bisbee Observer LLC
and is circulated through news stands, and second class postage paid in Bisbee, AZ.

DEADLINES:

Display Ads -- Noon Tuesdays
Classified Ads -- Noon Tuesdays
Preprinted inserts -- Noon Tuesdays
Legal Notices -- Noon Tuesdays

MECHANICAL REQUIREMENTS:

Large Tabloid size newspaper
Columns per page -- 5
Width of page -- 10.25"
Depth of page -- 15.4"
1 column -- 1.95"
2 column -- 4.025"
3 column -- 6.1"
4 column -- 8.175"
5 column -- 10.25"

INSERTS:

\$100 for 1500 8.5 x11 single sheet insert Tab
Prints -\$5 additional for every 4 pages
3.5% city sales tax will be charged in addition to rate.

LEGAL ADVERTISING:

Legal advertising rate: \$6.00 pci. Legals are printed in 6 point helvetica. Legal notice sales tax -- 6.1%.

DISPLAY ADVERTISING RATES:

(All advertising excludes tax and agency discounts, all display and classified advertising is charged 3.5% city sales tax.) and is the responsibility of the representative placing the ad.)

Net rate \$7.00 pci

Non profit advertising \$6.50 pci

60 inches with in 3 months \$6.25 pci

300 inches or more a year \$6.00 pci

*For long term rates please contact Laura Swan
The Bisbee Observer is a black and white
publication, we do not offer color.*

CLASSIFIED AD RATES:

Classified ads are 20 words for \$4 and 10¢ a word thereafter. Tear sheets are provided for classified ads at the rate of \$3 per tear sheet.
Classified Display ads -- \$6.75 pci.

DIRECTORY ADS:

Business, service, and professional directory ads are \$10 per week, minimum 8 weeks required.

TERMS AND CONDITIONS:

All invoices are due upon receipt. Any invoice over 30 is subject to a finance charge of 3.5% monthly. Visa and master card are accepted for payment. The Bisbee Observer reserves the right to refuse any advertisement.

If an error occurs in an ad, we will only deduct the price of the ad in the space where the error occurred.



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: June 21, 2022

Regular Special

DATE ACTION SUBMITTED: June 14, 2022

REGULAR **CONSENT**

TYPE OF ACTION:

RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: Discussion and possible approval of the Request for Proposal for the purchase of 10' dump trailer for the Parks Department.

FROM: Matthew Gurney, Public Works Director

RECOMMENDATION: Approve the Request of the Request for Proposal for the purchase of 10' dump trailer for the Parks Department.

PROPOSED MOTION: I move to approve of the Request for Proposal for the purchase of 10' dump trailer for the Parks Department.

DISCUSSION The Parks Department has been using their regular truck beds to transport trash, dirt, and rock around the city. This is not an efficient way of doing their work since they touch the product twice instead of once. When this department must haul larger items, they must schedule around the other departments to borrow a dump truck/trailer. Having this dump trailer will allow them to work safer and more efficiently. Working with this dump trailer will also help them conduct bigger jobs they previously have not been able to do on their own.

Trailer Specifications:

- 6'X10' Tandem Axle Dump Trailer
- Max Payload – 7000 lbs.
- 6'x14' Dump Tarp Kit
- Color – Black
- Weight – 2990 lbs.
- GVWR – 9990 lbs.
- Hitch Type – Bumper Pull

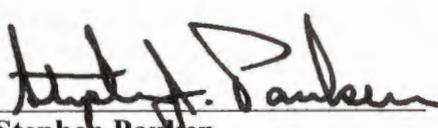
FISCAL IMPACT: < \$12,000

DEPARTMENT LINE-ITEM ACCOUNT: 79-40-10038

BALANCE IN LINE ITEM IF APPROVED: \$554,939.85

Prepared by: 

Matthew Gurney
Public Works Director

Reviewed by: 

Stephen Paulsen
City Manager



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: June 21, 2022

Regular Special

DATE ACTION SUBMITTED: <u>June 14, 2022</u>	
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: Discussion and possible approval to have Means Building LLC complete specialty restoration of historic adobe structures work on the Camp Naco Hospital building. Work to be sole sourced under City Code 3.5.8(C).	

FROM: Matthew Gurney, Public Works Director

RECOMMENDATION: Approve to have Means Building LLC complete specialty restoration of historic adobe structures work on the Camp Naco Hospital building. Work to be sole sourced under City Code 3.5.8(C).

PROPOSED MOTION: I move to approve to have Means Building LLC complete specialty restoration of historic adobe structures work on the Camp Naco Hospital building. Work to be sole sourced under City Code 3.5.8(C).

DISCUSSION The Hospital building at Camp Naco has two failed historic hand-built trusses, associated rafter, and ceiling joist. The contractor is specialized in historic adobe structures and is sole sourced witch this would be supported under City Code 3.5.8(C).

FISCAL IMPACT: \$10,400

DEPARTMENT LINE-ITEM ACCOUNT: 79-40-10039

BALANCE IN LINE ITEM IF APPROVED: Remaining ARPA funds are \$560,869.85

Prepared by: 
Matthew Gurney
Public Works Director

Reviewed by: 
Stephen Pauken
City Manager

Means Building LLC – dba Means Design & Building

AZ 85704 AZ ROC 311597 KBI Commercial General Contractor

Eric@CaminoEscuela.com

520-358-2998

Proposal Camp Naco: Hospital Roof Structure

6/14/2022

Attention: Bisbee City Manager or person authorized to accept this agreement.

Means Building LLC proposes to perform the following work on the Hospital building at Camp Naco:

1. Project scope: Stabilize two failed historic hand-built trusses, associated rafters and ceiling joists located in the west 30 feet of the hospital building.
 - The floor will be reinforced to accept the weight of shoring and imposed roof.
 - Shores will be installed to support the trusses and roof loads.
 - The broken trusses will minimally lifted but not returned to plane. This is to relieve the present stress without adding additional stress to the adjacent roof structure.
 - Broken members that are a falling hazard will be removed or secured.
 - The contractor may, at his convenience and determination, use epoxy and the attachment of additional modern wood members to the existing to preserve historic roof members.
 - Ceiling material attached to the damaged area of the trusses will be removed and disposed of in the county landfill.
 - Excess shoring material not needed after the intervention will removed from the site.
 - Examine, but not repair the remaining trusses to determine if there are deficiencies that are an immediate risk to the integrity of the building.
2. The undersigned, having been familiarized with the existing conditions of the Camp Naco Hospital, as well as the 2017 Camp Naco - Strategic Preservation Plan, hereby proposes to furnish all supervision, technical personnel, labor, material, machinery, tools, equipment, fixtures, transportation, and other services, and to perform and complete the work delineated above for the sum of \$ 10,400 (Ten Thousand Four Hundred Dollars), this sum constituting the Base Bid.
3. Note: No architectural services are expected to be required or included in the present scope. Analysis, research, design, working drawings, and engineering for future work, if desired, should be contracted and paid under a separate agreement. There is no moisture protection included.
4. The owner should be aware that there is the possibility of hidden conditions, partially due to the existing ceiling covering that conceals the condition of adjacent roof structure. These areas do not appear to be overly deformed. The contractor will examine the remaining trusses and

report the apparent condition to the owner's representative. As the work progresses it is possible that conditions will be discovered that are not within the scope of the contract. The contractor may produce a Request for Information to the owner's representative. The request will describe the condition with adequate detail so that the owner may observe the condition and review the contractor's solution to mitigate it. The contractor may request a contract modification for scope, time, and cost. The owner can agree to proceed or reject the terms of the change.

5. Bidder hereby certifies that this proposal is genuine, and it has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of free competitive bidding in connection with this proposal.
6. This proposal is valid for 60 days. However, the monsoon rainy season is arriving and moisture will weaken the roof further. The work will be scheduled based on the contractor's work schedule at the time of acceptance. In light of the risks, the contractor has made his staff available for this work immediately, if started within the next week.
7. The work will be completed within one month, but it is expected to take about a week to perform the work.
8. Means Building LLC is licensed, bonded, and insured in limits required by the City of Bisbee.
9. Payment will be after completion, within 30 days of submission of application for payment, consistent with City of Bisbee procurement procedures.

This proposal consists of this two page document.

Means Building LLC

By (Authorized Signature): _____ Title: _____ Date: _____
Eric Means Manager June 14, 2022

Business Address: 695 W Roller Coaster Rd Tucson, AZ 85704-3817
Telephone # (520)-358-2998
(AZ Contractor's License No.) AZ ROC 311597 KB1 Commercial General Contractor

Acceptance by legal representative or the owner

Signature _____ Date _____

Printed Name _____ Title _____



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: **June 21, 2022**

Regular Special

DATE ACTION SUBMITTED: June 14, 2022

REGULAR **CONSENT**

TYPE OF ACTION:
RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF SERVICE AGREEMENT AND IMPLEMENTATION WITH HR PERFORMANCE SOLUTIONS.

FROM: Joelle Landers, Personnel Director

RECOMMENDATION: Approve the Service Agreement

PROPOSED MOTION: I move to approve the Service Agreement and Implementation with HR Performance Solutions.

DISCUSSION:

HR Performance Solutions offers Performance Management and Integrated Learning solutions for use by Department Heads and full-time staff. The agreement is for 75 units (employees) which will cover the Department Heads and full-time staff for a total cost for 1 year of \$4,999.00. The cost includes implementation, optimization (coordinate with our current system Caselle) and training.

The Learning Center Course List of 500 courses has been reviewed and discussed amongst Department Heads and the consensus is that the course list is thorough and will meet the needs of many, if not all, departments.

A list of other municipalities using HR Performance Solutions has been included along with confirmation that the data remains with the City of Bisbee should the service be cancelled.

FISCAL IMPACT: \$4,999.00

DEPARTMENT LINE ITEM ACCOUNT: 10-56-34000 - Contract Services (FY23 – July 1, 2022)

BALANCE IN LINE ITEM IF APPROVED: <\$25,001.00>

Prepared by: Joelle Landers
Joelle Landers,
Personnel Director

Reviewed by: Stephen Pauken
Stephen Pauken,
City Manager

Integrated Learning & Performance Management



Prepared For:

Joelle Landers
City of Bisbee

June 8, 2022

Prepared By:

Rebecca Bernard
Prospective Account Manager
Rebecca.Bernard@hrperformancesolutions.net
734-793-4276



Congratulations on identifying your new Purpose-Driven Performance Management Software! Performance Pro can support the purpose of your employee check-ins, coaching, and evaluation process with user-friendly business tools that help eliminate task-heavy headaches, and provide the ability to automate, track and enhance overall employee performance.



Integrated Learning & Performance Management

Enhances employee development through automated competency-based course assignment and ongoing assessment of progress with:

- ✓ An integrated learning management system that includes a broad spectrum of content from the latest regulatory guidelines to enhanced job skills
- ✓ Plans to develop current and desired position competencies linked directly to identified learning activities
- ✓ Centralized tracking to monitor development progress and identify internal candidates for potential opportunities



Pay for Performance

Allows organizations to use monetary rewards to better motivate and engage employees towards goal achievement with:

- ✓ Automated merit-increase modeling
- ✓ Merit budget allocation



Feedback Facilitation

Supports and bridges the gap between annual reviews by providing timely, meaningful feedback and recognition with:

- ✓ Real-time feedback tools
- ✓ Multi-rater and 360 review
- ✓ Check-in reminders and notifications



Automation

Automates a current or newly designed performance management program with:

- ✓ Customized weightings, ratings, and competency definitions
- ✓ Multiple workflows for check-ins, evaluations, and employee development
- ✓ Single sign-on and integration with your HCM or payroll software



Goal Management & Alignment

Enables the ability to continuously track and align workplace performance goals directly to corporate strategies with:

- ✓ Ability to set and cascade goals
- ✓ Configurable goal library
- ✓ Goal repository and progress updates



The Learning Center

Congratulations on identifying your new Purpose-Driven Learning Management Software! The Learning Center (TLC) can support the purpose of your employee learning and development needs, including their regulatory and compliance training requirements. By combining an integrated learning management system with an extensive library of courses, TLC can maximize the training investment in your most important organizational resource, your employees!



Integrated Learning & Performance Management

Enhances employee development through automated competency-based course assignment and ongoing assessment of progress with:

- ✓ An integrated performance management system that drives the created competency-based learning activities
- ✓ Training plans to develop current and desired position competencies
- ✓ Centralized tracking to monitor, measure, and report on



Competency & Skills Enhancement

Accelerates and streamlines employee learning from onboarding to professional development with:

- ✓ Current and prospective position competency linked training
- ✓ Customizable learning paths that provide employees guidance as they progress in their careers
- ✓ Knowledge-retention tools to help employees keep the knowledge they gain



On Demand Content

Supports learning programs with integrated library content to keep skills current and compliant with:

- ✓ Thousands of industry standard courses and an integrated course authoring system
- ✓ Access to skill area content: Industry Specific, Business, HR, IT, Leadership, Management and Sales
- ✓ Varieties of learning formats: microlearning, interactive video, quizzes, and eLearning



Automation

Automate learning management to increase engagement and drive overall employee performance with:

- ✓ Notifications of due dates and enrollment status
- ✓ Assign training to individuals or user groups based on their roles
- ✓ Reporting capabilities to administrate, monitor and track learning plans and development

Performance Pro & The Learning Center Purchase Summary

Performance Pro and The Learning Center fees are based on organizational size and include virtual implementation and training. Your total purchase price for the first and subsequent years would be as follows:

Performance Pro and TLC Pro with Skillsoft	Units	Total
Performance Pro and TLC Licensing	75	Included
Access to over 500 pre-built courses and authoring tool		No Charge
Multi-Appraiser Module (360-Degree Evaluations)		No Charge
Single Sign-on		No Charge
Implementation, Training, and Optimization		No Charge
Phone, Chat, Email and Knowledge Base Support		No Charge
Annual Total		\$4,999.00

Additional License Annual Cost	\$66
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Implementation

Performance Pro: Implementation of your Performance Pro system takes place through a series of web-based live training sessions. The training sessions included are described on the last page of this agreement.

The Learning Center (TLC): Our qualified team of system experts will provide technical training as part of the implementation. Optional consulting is available to ensure that subject matter experts help develop training plans and professional training to drive employee development and engagement.

Optimization

A member of our Performance Pro Client Experience Team will be a dedicated resource for you to perform the following tasks:

- Schedule bi-annual meetings to:
 - Learn about your culture, initiatives, and challenges
 - Provide specific recommendations in Performance Pro to support your performance management culture
- Deliver refresher training to system administrators, managers and employees
- Where needed, work to establish a data sync with your HRIS/HCMS

License Fee and Annual Renewal

Performance Pro: HR Performance Solutions will provide ongoing Performance Pro access, hosting, data backups, phone support, system maintenance, and feature enhancements for an annual renewal fee. Please note that renewal pricing may change based on the price schedule in place at the time of renewal. You are under no obligation to continue the service. However, failure to pay the annual renewal will terminate this agreement and your license to use Performance Pro.

The Learning Center (TLC): From initial setup and ongoing maintenance to end-user care and administrative training — our knowledgeable, timely and responsive support comes standard with every TLC partnership. Please note that renewal pricing may change based on the price schedule in place at the time of renewal.



Licenses can be added at any time and will be billed separately from the annual renewal invoice. New licenses will be added to the renewal fee for subsequent term years. Please note that renewal pricing may change based on the price schedule in place at the time of renewal.

Miscellaneous Expenses

Any expenses beyond the above-mentioned deliverables will be billed separately. Travel expenses related to product implementation or consulting services are additional and will be billed separately. The client will be responsible for any travel costs incurred to accommodate a change to the scheduled engagement date, for which initial travel was already booked, or for costs incurred due to weather or other uncontrollable events.



Payment Terms

Full payment is due within 30 days of service activation. Upon signing this agreement and for as long as your account is active, you will receive licenses, access to live customer support during office hours, access to online support tools, online hosting service, and product upgrades. Prices quoted are good for 30 days. Interest of 1.5% per month will accrue on all delinquent balances. Any applicable taxes are the responsibility of the client. This is not an invoice.

About HR Performance Solutions

HR Performance Solutions supports innovative organizations with purpose-driven compensation, performance management, and learning management software. Our products are developed on the premise that successful organizations are built on the talent of effective employees. With over 2,000 clients, we combine our industry-leading software with industry-leading consultants to make a difference for HR professionals across the country, truly changing the way you do HR.

Client

HR Performance Solutions

A handwritten signature in black ink that reads 'Aaron Adams'. The signature is written in a cursive style and is positioned above a horizontal line.

By:
Company:
Date:

By: Aaron Adams
Senior Vice President
HR Performance Solutions

Please return the signed agreement and retain a copy for your records. We look forward to serving you.

Implementation, Training, and Optimization

Performance Pro Administrator Training	Administrative users attend two 2-hour sessions covering various features and functionality. This interactive training is conducted live through the use of webinar technology.
Performance Pro Manager Training	This single session of online training covers goal management, employee check-ins/coaching sessions, documentation, appraisals, and report generation. The session lasts 60-90 minutes and can be recorded upon request for future use.
Performance Pro Employee Training	This single session of online training covers employee check-ins, goal-tracking, documentation, and appraisals. The session lasts 30-60 minutes and can be recorded upon request for future use.
Performance Management Optimization	This ongoing service includes an audit of the performance management culture. It also includes virtual meetings with a Performance Pro subject matter expert to perform continued training and review talent management initiatives.

Note: If you wish, additional training sessions can be purchased through the implementation consultant or you may opt to use some of your optimization hours for this purpose.

Adobe	<ul style="list-style-type: none"> Adobe Captivate 8: Getting Started Basic Coding with Adobe Dreamweaver CC 2015 Adobe Edge Animate CC: Interactive Compositions Adobe Edge Animate CC: Working with Video and Audio Adobe Illustrator CC 2015 Fundamentals Adobe Photoshop CC 2015 Paths and Techniques 	Audience and Purpose in Business Writing	<ul style="list-style-type: none"> Audience and Purpose in Business Writing Clarity and Conciseness in Business Writing Editing and Proofreading Business Documents Buffer: Managing Social Media Activity
Analytics	<ul style="list-style-type: none"> Business Analysis Overview Business Analysis Analytical Techniques 	Compliance	<ul style="list-style-type: none"> HIPAA Privacy Essentials Americans with Disabilities Act: An Overview for Managers Ergonomics Impact: Computer Ergonomics Hazard Communication Impact: Health Hazards Hand and Power Tool Safety Impact: Electrical Tools Cold Stress Impact: Treatment Electrical Safety Impact: Basic Rules of Electricity Electrical Safety Impact: Common Injuries Electrical Safety Impact: Common Hazards Hazardous Material Handling and Storage Impact: Routine Maintenance Bloodborne Pathogens Impact: Controls That Reduce or Eliminate Bloodborne Pathogens Impact: Proper Use and Handling of PPE Bloodborne Pathogens Impact: Decontamination Procedures Bloodborne Pathogens Impact: Measures to Take For Skin or Eye
Azure	<ul style="list-style-type: none"> Azure Storage and the Azure Environment Azure Networking Azure Active Directory and Authentication Azure App Services 	Construction	<ul style="list-style-type: none"> Construction Safety Orientation Construction: Electrocution Construction: Struck By Construction: Caught-in or Caught-between Construction: Cranes Orientation
Cal/OSHA Workplace Health and Safety	<ul style="list-style-type: none"> Flaggers – Cal/OSHA Heat Illness Prevention for Supervisors – Cal/OSHA Bloodborne Pathogen Awareness 2.0 - Cal/OSHA Office Safety 2.0 - Cal/OSHA PPE: Personal Protective Equipment 2.0 - Cal/OSHA Electrical Safety 2.0 – Cal/OSHA Fall Prevention – Cal/OSHA Hearing Conservation 2.0 - Cal/OSHA 	Creative Thinking	<ul style="list-style-type: none"> Defining Alternative Solutions to a Problem Designing with Flexibility and Efficiency in Mind
Coaching	<ul style="list-style-type: none"> Coaching Techniques That Inspire Coachees to Action Keeping Your Coachee Committed and Accountable 	Customer Service	<ul style="list-style-type: none"> Interacting with Customers Controlling Conflict, Stress, and Time in a Customer Service Environment Dealing with Customer Service Incidents and Complaints Polishing Your Skills for Excellent Customer Service Rapport Building in Customer Service Providing On-site Customer Service Providing Telephone Customer Service Providing Effective Internal Customer Service Facing Confrontation in Customer Service
Collaboration	<ul style="list-style-type: none"> Encouraging Team Communication and Collaboration Being an Effective Team Member 	Dealing with Conflict	<ul style="list-style-type: none"> Difficult People: Why They Act That Way and How to Deal with Them Difficult People: Can't Change Them, so Change Yourself Difficult People: Strategies to Keep Everyone Working Together
Communication Skills	<ul style="list-style-type: none"> Writing Effective E-mails and Instant Messages Keeping Business Calls Professional Creating Well-constructed Sentences The Art and Science of Communication Making an Impact with Non-verbal Communication Trust Building through Effective Communication Choosing the Right Interpersonal Communication Method to Make Your Do We Have a Failure to Communicate? Communicating Effectively with Customers How to Manage Difficult Conversations Conquering the Challenges of Public Speaking Effective Team Communication Using Communication Strategies to Bridge Cultural Divides 	Delegation	<ul style="list-style-type: none"> Choosing and Preparing Your Delegate

Diversity	Getting What You Expect from Your Delegate Bridging the Diversity Gap Your Role in Workplace Diversity Understanding Unconscious Bias COMPLIANCE SHORT: Promoting Diversity and Avoiding Discrimination	Fire Safety Impact: Types of Fire Extinguishers Fire Safety Impact: How to Prevent Workplace Fires Fire Safety Impact: Responding to Fire Emergencies Fire Safety Impact: Characteristics of Handheld Extinguishers Fire Safety Impact: Using the Correct Extinguisher for the Material Fire Safety and Prevention 2.0 Portable Fire Extinguishers 2.0 Fire and Explosion Hazards (HAZWOPER)
Electrical Safety	Electrical Safety: Qualified Worker – Part 1 Electrical Safety 2.0 Electrostatic Discharge Safety	First Aid First Aid: Basic First Aid: CPR First Aid: Medical Emergencies First Aid: CPR (Compression-only)
Emergencies and Disasters	Emergencies and Disasters Impact: Components of an Emergency Action Emergencies and Disasters Impact: Bomb Threats Emergencies and Disasters Impact: Workplace Violence Emergency and Disaster Preparedness Emergency Response in the Workplace	Forklift Operation Forklift Safety Impact: Safe Operation and Work Practices Forklift Safety Awareness 2.0 Forklift Operation 1: Safety Inspection and Maintenance Forklift Operation 3: Load Handling Forklift Operation 2: Stability and Capacity Forklift Operation 4: Traveling and Maneuvering
Emotional Intelligence	Navigating Your Own Emotions Navigating Other People's Emotions Navigating the Workplace with Emotional Intelligence The Essentials for Anger Management	FreeMind FreeMind 1.0.1: Building a Mind Map FreeMind 1.0.1: Formatting a Mind Map
Environmental	Toxic Substances Control Act (TSCA) Biosafety Hazardous Waste Handling and Disposal	Global Safety Principles Global Safety Principles: Fire Safety and Prevention 2.0 Global Safety Principles: Back Safety and Injury Prevention 2.0 Global Safety Principles: Hearing Conservation 2.0 Global Safety Principles: Bloodborne Pathogen Awareness 2.0 Global Safety Principles: Compressed Gas Safety Global Safety Principles: Lockout/Tagout 2.0 Global Safety Principles: Hazardous Substances in the Workplace 2.0
Ethics, Integrity, & Trust	Acting with Diplomacy and Tact Navigating Challenging Situations with Diplomacy and Tact Developing Your Business Ethics The Building Blocks of Building Trust	Goal Setting Aligning Goals and Priorities to Manage Time Beating Procrastination by Boosting Your Creativity and Drive Avoid Procrastination by Getting Organized Instead
Federal Motor Carrier Safety	DOT: CSA Fundamentals DOT: Inspections DOT: Reasonable Suspicion (Drug and Alcohol Awareness) DOT: Air Brakes	Hazard Communication Hazard Communication Impact: Safety Data Sheets Hazard Communication: An Employee's Right to Understand 2.0
Feedback	Polishing Your Feedback Skills Gaining a Positive Perspective on Feedback	Hazardous Materials DOT 2: Packaging, Labeling, Marking, and Placarding Hazardous Materials and Spills in the Workplace Hazardous Material Handling and Storage Hazardous Materials: Shipping Lithium Batteries under DOT Exemptions Hazardous Materials: Infectious Materials Transportation by Ground
Finance Essentials	Vendors, Bills, Customers, and Income Basic Accounting Concepts for Non-financial Professionals Basic Budgeting for Non-financial Professionals Key Accounting Concepts and Principles	
Fire Safety	Fire Safety Impact: Characteristics of Fire	

HAZWOPER

Emergency Response and Spill Control (HAZWOPER)
 Regulatory Overview (HAZWOPER)
 Hazard Communication (HAZWOPER)
 Site Control (HAZWOPER)
 Site Safety and Health Plan Procedures (HAZWOPER)
 Toxicology (HAZWOPER)

Human Resources

Hitting the Recruitment Bull's-eye
 Applicant Screening: The First Step in Hiring the Best
 Ensuring Onboarding Success
 Planning an Effective Performance Appraisal
 Managing Your Company's Talent
 Resolving Workplace Conflict
 Access to Employee Medical and Exposure Records
 FMLA Leave and More: An Overview of Legally Protected Leave

Infectious Diseases

Infectious Disease Impact: An Overview of Infectious Diseases
 Infectious Disease Impact: MRSA and Meningococcal Disease
 Infectious Diseases
 Pandemics

IT

Automation and High Availability
 The Big Data Technology Wave
 Bitcoin Technology Fundamentals
 AWS Certified SysOps Administrator: Networking Services
 COMPLIANCE EXPERT: IT Security - Phishing
 Creating and Managing Diagrams In Visio 2016
 Defensive Coding for C#

Ladder Safety

Ladder Safety Impact: Safe Work Practices
 Ladder Safety Impact: Fixed Ladder Use, Capacity, and Safety
 Ladder Safety 2.0

Leadership

Building Innovation Cultures and Leaders
 Building a Leadership Development Plan
 Managing Motivation during Organizational Change
 Leading through Inspiration
 Gauging Your Leadership Performance
 Leading by Motivating
 Influencing through Positive Leadership
 Women in Leadership: Moving Beyond Gender Roles as a Leader
 Women in Leadership: Building Your Infrastructure for Leadership
 Building Personal Power through Influence

Listening

Become a Great Listener
 Listening Even When it's Difficult to Listen
 Using Active Listening in Workplace Situations

Lockout/Tagout

Lockout/Tagout Impact: Removing Devices
 Lockout/Tagout 2.0
 Lockout/Tagout for Authorized Persons 2.0

Management

Developing an Effective Business Case
 Aligning Unit Goals and Imperatives
 The Reality of Being a First-time Manager
 Creating a Plan for Performance Management
 Detecting and Dealing with Performance Problems
 Getting to the Root of a Problem
 Thinking Strategically as a Manager
 Preparing and Implementing a Business Plan
 Confronting Workplace Conflict

Managing Teams

Leading Your Team through Change
 Establishing Effective Virtual Teams
 Facing Challenges as a First-time Manager
 Effectively Directing and Delegating as a Manager
 Facing the Management Challenges of Difficult Behavior and Diverse
 Being a Fair and Caring Manager
 Being an Effective Manager When Times Are Tough
 Taking Your Team to the Next Level with Delegation
 Building the Foundation for an Effective Team
 Developing a Successful Team
 Handling Team Conflict
 Leading a Cross-functional Team
 Strategies for Building a Cohesive Team
 Establishing Team Goals and Responsibilities, and Using Feedback

Managing Yourself

Unleashing Personal and Team Creativity
 Developing a Plan to Further Your Career
 Managing Pressure and Stress to Optimize Your Performance
 Make the Time You Need: Get Organized
 Self-improvement for Lifelong Success
 Confronting Your Assumptions
 Redefining Yourself after Organizational Change
 Maximize Your Productivity by Managing Time and Tasks
 Reaching Goals Using Perseverance and Resilience
 Becoming an Accountable Professional

Becoming More Professional through Business Etiquette
Developing a Personal Accountability Framework

Microsoft Excel 2010

Verifying Excel 2010 Data and Formulas
PivotTables and PivotCharts in Excel 2010
PivotTable Filters, Calculations, and PowerPivot
Getting Started with Excel 2010
Using Basic Formulas in Excel 2010

Microsoft Excel 2013

Manipulating Data in Excel 2013
Data Search, Data Validation, and Macros in Excel 2013
Creating Workbooks, Worksheets, and Data in Excel 2013
Advanced Formulas and Functions in Excel 2013
Using PivotTables, PivotCharts, and Advanced Charts in Excel 2013

Microsoft Excel 2016

Microsoft Excel 2016 for Mac: Opening and Setting Up Excel
Microsoft Excel 2016 for Mac: Manipulating Data
Microsoft Excel 2016 for Mac: Finding, Sorting, and Filtering Data
Microsoft Excel 2016 for Mac: Working with Formulas
Microsoft Excel 2016 for Mac: PivotTables
Microsoft Excel 2016 for iPad: Using Workbooks
Microsoft Excel 2016 for iPad: Using Collaboration Tools
Microsoft Excel 2016 for iPhone: Using Workbooks
Microsoft Excel 2016 Essentials: Creating, Editing, and Saving Workbooks
Microsoft Excel 2016 Essentials: Formatting Data
Microsoft Excel 2016 Essentials: Data Presentation Strategies
Microsoft Excel 2016 Essentials: Formulas and Functions
Microsoft Excel 2016 Essentials: Charts, Tables, and Images

Microsoft OneNote

Getting to Know Microsoft OneNote 2016
Working with Microsoft OneNote 2016

Microsoft Outlook

Microsoft Outlook Mail for Web: Formatting Email
Microsoft Outlook 2016 for Mac: Using the Calendar Tools
Managing Conversations and E-mail in Outlook 2016
Using the Calendar to Schedule Appointments, Events, and Tasks in
Customizing and Managing Outlook 2016

Microsoft PowerPoint

Modifying and Formatting Slides in PowerPoint 2016
Animations and Media in PowerPoint 2013
Creating Photo Albums, Sections, Transitions, and Animations in
Using Slide Show Presentation Tools in PowerPoint 2016

Microsoft Project

Getting Started with Project 2016

Tracking, Managing, and Sharing Projects in Project 2016

Microsoft Sharepoint

Using and Configuring Search in SharePoint 2013

Microsoft Windows

Microsoft Windows 8: Accessing & Managing Files
Microsoft Windows 10 Mobile: Windows Mobile Devices
Microsoft Windows 10 Mobile: Microsoft Edge on Mobile Devices
Microsoft Windows 10 First Look: Interface and New Features

Microsoft Word

Advanced Formatting in Word 2013
Working with the Interface and Performing Basic Tasks in Word 2016
Headers, Footers, Page Numbering, and Layout in Word 2016
Performing Basic Tasks in Word 2013
Adding Lists and Objects in Word 2013
Formatting and Working with Text in Word 2010
Using Illustrations, Styles, and Themes in Word 2016

Networking and Building Relationship

Cultivating Relationships with Your Peers
Building Rapport with Your Boss

OSHA Recordkeeping

OSHA Recordkeeping Impact: Required Reporting
OSHA Recordkeeping Impact: Recordable Cases
OSHA Recordkeeping Impact: OSHA's Form 300
OSHA Recordkeeping Impact: Privacy Cases
OSHA 300 Recordkeeping

Personal Protective Equipment

Personal Protective Equipment Impact: Types of PPE
Personal Protective Equipment Impact: Limitations of PPE
Personal Protective Equipment Impact: Inspecting PPE
PPE: Eye and Face Protection
PPE: Personal Protective Equipment 2.0
PPE: Hand Protection
PPE: Head Protection
Personal Protective Equipment (HAZWOPER)

Positive Atmosphere

Positive Atmosphere: Establishing an Engaged Workforce
Positive Atmosphere: Establishing a Positive Work Environment
Positive Atmosphere: How Organizational Learning Drives Positive

Presentation Skills

Planning an Effective Presentation
Building Your Presentation

Privacy

Global Privacy and Information Security
Privacy and Information Security

Project Management

Ethics and Project Management
 Agile Principles and Methodologies
 Agile Project Planning
 Finding Your Bearings as a Project Manager
 Strategically Focused Project Management
 Lean Principles in Six Sigma Projects
 Identifying Six Sigma Projects
 Lean Tools and FMEA
 New Project Manager Essentials
 Fundamentals of Lean and Six Sigma and their Applications
 Six Sigma Team Facilitation and Leadership
 Lean Improvement Methods and Implementation Planning in Six Sigma

Sales

Prospecting: Panning for Sales Gold
 The Discovery Meeting: Starting Off on the Right Foot
 Turning Objection into Opportunity during a Sales Call

Security

CompTIA Security+ SY0-501: Incident Response, Forensics, and Disaster
 Active Shooter on Campus
 Active Shooter 2.0

Slips, Trips and Falls

Slips, Trips, and Falls Impact: Stairs
 Slips, Trips, and Falls Impact: Fall Prevention Techniques and Methods
 Slips, Trips, and Falls 2.0

Spanish

Protección contra caídas – Cal/OSHA / Fall Protection – Cal/OSHA
 Prevención de caídas / Fall Prevention
 Seguridad eléctrica 2.0 / Electrical Safety 2.0
 Seguridad en escaleras 2.0 / Ladder Safety 2.0
 Seguridad en la oficina 2.0 / Office Safety 2.0
 Materiales peligrosos en el lugar de trabajo / Hazardous Materials in the

Transportation - Safe Driving

Driving Safely, Driving Smarter
 Distracted Driving 2.0
 Defensive Driving: Truck Safety
 Defensive Driving 2.0
 Emergency Situations While Driving
 Collision Avoidance
 Flatbed Cargo Securement
 Accident Procedures Involving Large Vehicles
 Ergonomics and Injury Prevention for Commercial Vehicle Operators
 Defensive Driving Fundamentals – Canada / Defensive Driving

Welding

Welding Impact: PPE Requirements
 Welding, Cutting, and Brazing

Workplace Harassment Prevention

Workplace Harassment Prevention for Employees, Version 3.0
 Workplace Harassment Prevention for Managers – Version 3.0
 Workplace Harassment Prevention for Managers - Multi-State Edition,
 Preventing Harassment and Violence in the Canadian Workplace /
 Harassment Prevention for California Employees – Office 2
 Harassment Prevention for New York State & New York City Employees –
 Harassment Prevention for New York State & New York City Managers –
 Preventing Bullying and Violence

Workplace Health

Respiratory Protection 2.0
 Office Ergonomics
 Heat Stress Recognition and Prevention
 Computer Ergonomics
 Back Safety and Injury Prevention 2.0
 Hearing Conservation 2.0
 Cold Stress
 Industrial Ergonomics
 Hydrogen Sulfide
 Combustible Dust

Workplace Health and Safety

Investigating Arguments
 Incident Investigation and Reporting
 Globally Harmonized System of Classification and Labeling of Chemicals
 Introduction to OSHA
 Code of Conduct Awareness
 Promoting a Substance-free Workplace

Workplace Safety

Safety Principles Impact: Safety Awareness
 Safety Principles Impact: Accident Investigation
 Heat Stress Impact: Precautions and Safe Work Practices
 Laboratory Safety Impact: Preventing Fire and Burn Hazards
 Electric Pallet Jack Safety
 Housekeeping on the Job
 Machine Guarding 2.0
 Silica in General Industry
 Silica in Construction
 Fall Prevention
 Hand and Power Tool Safety
 Confined Spaces 2.0
 Office Safety 2.0
 Scaffolding Safety

Trenching and Excavation Safety
Aerial Work Platforms
Compressed Gas Safety
Workplace Safety Orientation 2.0
Confined Spaces in Construction 2.0
Safe Work Practices
Workplace Security Awareness
Bloodborne Pathogen Awareness 2.0
Radiation Safety
Hot Work Permits
Spill Prevention, Control, and Countermeasure Plan
Safety Data Sheets
Warehouse Safety
Behavior-based Safety for Supervisors
Scissor Lifts
Safety at Work: A Systematic Approach
Rigging Equipment and Inspection
Contractor Safety
Mobile Crane Operator Safety

Joelle Landers

From: Rebecca Bernard <Rebecca.Bernard@hrperformancesolutions.net>
Sent: Monday, June 13, 2022 9:52 AM
To: Joelle Landers
Subject: RE: Performance Pro/TLC: Collateral and Proposal (City of Bisbee)

Hello Joelle,

Thank you so much for your time today. I wanted to follow-up with an answer in writing regarding the question "What happens to the data should we decide to cancel our subscription?" As I mention in our conversation, we believe the data is yours and will work to get you a copy of the review processes either in excel or PDF format. We are a very client centric organization and our number one focus in that scenario would be maintaining our relationship and getting you everything you need.

Furthermore, I am connecting with the integration team, on the Caselle integration, and will let you know once I have more information and/or the confirmation.

In addition, here is a list of some of the other municipalities and public sectors we serve:

City of Friendswood
Sahuarita, Arizona
City of Rock Island
El Dorado County Sheriff's Office
City of Riverbank
The Housing Authority Of the City of Alexander City
City of Troy
California Professional Firefighters
Reno Tahoe Airport Authority
Washington City
City of Albany GA
City of Branson
City of Gillette
City of High Point
City of Carpinteria
Auburn Housing Authority
Minnesota DOR - Income Tax & Withholding Division
City of Troy
Acset
NYS Environmental Fac Corp (NYSEF)
Franklin County Engineers
City of Washington NC
City of Richmond Texas
City of Missouri City
Minnesota DOR - Collections Division
State of Utah - Unclaimed Property Division
City of Paducah
Franklin County Engineers

Clay County Tax Collector's Office
Washington Township
City of Commerce TX
City of Grand Island
Town of Prescott Valley
City of Commerce TX
City of Evanston
City of Aberdeen Maryland
City of Albany GA
City of Rock Island
City of Newport Rhode Island
US Probation & Pretrial Services - MD
Clay County Tax Collector's Office
City of St George
Murray City
Brigham City Corporation
City of Dacono
Council on Aging of southwestern Ohio
City of Newport Beach
City of Walla Walla
SVSWA - Salinas Valley Solid Waste Authority
Minnesota DOR - Special Taxes Division
City of Washougal
City of Highland Park IL
City of Palmetto
Meeker County
Sahuarita, Arizona
Columbia County Board of Commissioners
City of Agoura Hills

I look forward to hearing back from you next week and in the interim please reach out with any questions.

Warm regards,
Rebecca

From: Rebecca Bernard <Rebecca.Bernard@hrperformancesolutions.net>
Sent: Wednesday, June 8, 2022 4:39 PM
To: Joelle Landers <jlanders@bisbeeaz.gov>
Subject: Performance Pro/TLC: Collateral and Proposal (City of Bisbee)

Hello Joelle,

Thank you so much for your time today. Please find the collateral and proposal below for your consideration. I was able to get approval on the pricing we spoke about!

Proposal:

- [Performance Pro/TLC, 75 Employees, 4,999.00 Annually](#)

Collateral:

- [Performance Pro PowerPoint](#)
- [Performance Pro Battlecard](#)
- [The Learning Center PowerPoint](#)
- [The Learning Center Battlecard](#)
- [The Learning Center 500 Course Bundle](#)

In addition, I will send a calendar invite for a follow-up conversation on Monday. In the interim, please reach out with any questions.

Warm regards,
Rebecca

Rebecca Bernard | Prospect Account Manager
Toll Free: 1 (800) 940-7522 Ext. 276 | Direct: 734.793.4276
Rebecca.Bernard@HRPerformanceSolutions.net
www.HRPerformanceSolutions.net



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PURPOSE -DRIVEN SOLUTIONS FOR LEARNING MANAGEMENT

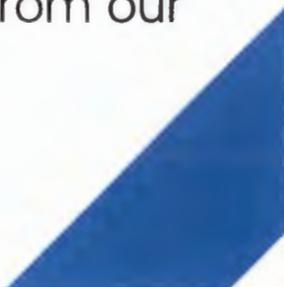


The Learning Center

One of the top reasons why employees exit an organization is due to feeling stagnant in their current position without opportunities for development or advancement. In an effort to retain top talent, organizations are turning toward creating and/or bolstering learning and training programs.

Top priorities of administering learning management are to increase the engagement of employees with learning content and easily assign and track required course completion.

The Learning Center provides a simple automated platform for distributing course assignments of company training, external trainings, or content from our vast library of over 500 courses.



DISCOVERY QUESTIONS & RESPONSES

DOES YOUR COMPANY HAVE ANY TRAINING PROCESSES?

What is the process for administering your training content? Do you have a classroom setting? Do you send employees off site for training and seminars? Are you developing power points and uploading them to shared drives? The process of tracking who content is administered to, progress on completion of content and coaching to improve the retention of the content is a labor-intensive manual process. The Learning Center provides a centralized tool that allows you to administer courses, track progress, create your own courses, include virtual meeting courses, include videos and streamline the process of training your employees. TLC also comes with an extensive library of course content over 500 courses from soft skills to compliance.

DO YOU HAVE LEARNING CONTENT OR COMPLIANCE THAT ALL EMPLOYEES MUST COMPLETE?

Many companies have new hire compliance requirements from sexual harassment to general HR compliance necessities that every employee must complete. TLC will automate the process of administering your new hire content. The integration with Performance Pro will even allow you to create a new hire appraisal process that automatically assigns to all new employees as they are brought into the system to completely automate the manual learning, compliance and policy content administration process.

DOES YOUR COMPANY HAVE A FOCUS ON PROFESSIONAL DEVELOPMENT?

The Harris Poll concluded that the number 2 reason employees leave their job is due to career development. A lack of being able to show a pathway forward, or continued development of an existing position, leaves employees feeling stagnant and stuck in their role. Companies are making the move toward development plans that outline the necessary competencies and goals that would ready someone for a new position or deepen their knowledge of their existing position. TLC allows you to incorporate learning course content with development. This will not only lay out the pathway forward for your employees but also support them along the path.

DOES YOUR DEVELOPMENT PLAN PROCESS INCLUDE LEARNING OR COMPLIANCE COURSES?

According to a recent Gallup survey, only 29% of employees are happy with the development opportunities in their career. TLC's integration with Performance Pro has preassigned learning courses to the library of competencies. Assign learning plans specific to a position with ease. Managers can select courses from the library to attach to development to new hire reviews or the formal evaluation process. Learning courses that are linked to career advancement are seen as far more valuable and increase the engagement of employees.

KEY FEATURE LIST

- Simple automation
- Progression & completion tracking
- Performance management integration
- 500 course library
- Current & prospective position competency training
- Customizable learning paths
- Ability to create courses with quizzes, exams and videos
- Upload files and link to external content sources
- Ability to track classroom and/or seminar attendance
- Employee development analytics
- Individual course performance analytics
- Compliance content
- Manager training content



ADDITIONAL BENEFITS

CUSTOMIZABLE LEARNING PATHS THAT GUIDE EMPLOYEES THROUGH THEIR CAREERS

Create learning content specific to the skills and competencies required for a position.



PERFORMANCE MANAGEMENT INTEGRATION

An integrated performance management system that drives competency-based learning activities and allows you to include learning content with any evaluation or performance evaluation process.



KNOWLEDGE AND RETENTION TOOLS TO HELP EMPLOYEES APPLY WHAT THEY LEARN OVER BOTH THE SHORT AND LONG TERM.



CONTINUING EDUCATION CLASSES

Includes Project Management Institute, National Association of State Boards of Accountancy, The Human Resources Certification Institute, Society for Human Resource Management, CompTIA, and the International Institute of Business Analysts



HR PERFORMANCE SOLUTIONS

PURPOSE -DRIVEN PERFORMANCE MANAGEMENT SOLUTIONS

A top initiative in HR is automating and increasing efficiencies. As a result, companies are in search of a simple meaningful performance management process. There is a growing need to incorporate best practices and industry trends in a scalable manner that does not disrupt the culture of the organization.

In 2020 economy competition for talent continues to be high. The need to provide consistent feedback and employee development is key in improving the employee experience and keeping employees engaged.

Companies focus on legal compliance and need documented performance improvement measures in place. Performance Pro helps organizations customize simplify and automate meaningful performance processes.



DISCOVERY QUESTIONS & RESPONSES

? HAVE YOU AUTOMATED YOUR PERFORMANCE MANAGEMENT PROCESS?

Many companies have a manual paper process that is cumbersome to keep track of where everyone is in the process of appraisal. Administering the appraisal can also be difficult for organizations with multiple locations or when management is not in the same location as employees. Shuffling paper is a time consuming non efficient process. Performance Pro can mirror your paper process, automate it and make any changes that you would like to make to the process. The system customizes to fit your process, you do not have to change your process to fit the application. Performance Pro includes a performance management consultant with implementation to provide guidance on best practices and industry trends. If you are looking to make changes or revamp your process our consultants and libraries of pre-built content in the system will make designing a process specific for your organization simple as well. The system is easy, the implementation is easy, so your company will have a simple meaningful process.

? DO YOU HAVE A WAY TO FACILITATE ONGOING FEEDBACK IN YOUR ORGANIZATION?

Performance pro has functionality that will facilitate on going feedback, checkins, 360's and the ability to have quarterly mid-year and annual appraisals. Employees and Managers will have more consistent feedback to increase employee engagement productivity and focus on key objectives and competencies.

? DO YOU SET AND TRACK GOALS IN YOUR ORGANIZATION?

Performance Pro comes with a customizable library of goals. Goals can be created by employees and approved by managers, managers can create goals and assign them to employees and admins can create goals and cascade them to different divisions, locations, departments and managers. Link goals to departmental or organizational strategies. Track the progress of goals, set reminders around goals. Performance pro's goal management is a robust tool that can increase employee sense of purpose by aligning their objectives with the strategies of the team or organization as a whole.

? DO YOU HAVE A PROCESS FOR EMPLOYEE DEVELOPMENT?

Only 21% of employees see opportunities for personal career growth at their organization. Top performing employees are often times career focused. In a very low unemployment market not having visibility into what your career can be within the organization can drive top performing employees to seek employment with a new company. Employees have an increasing need for access to training and development that can position them well for the future. Performance Pro gives you the ability to create development plans, link them to positions, track performance of annual evaluations vs development plan performance. Performance Pro also has integrated learning management that can be connected to development plans to support employees along the path to advancement or further development in their current role.





KEY FEATURE LIST

- CUSTOMIZATION AND SCALABILITY
 - EASY EASY EASY
- PERFORMANCE DATA AND ANALYTICS
 - EMAIL ALERTS
- GOAL MANAGEMENT/CASCADING
 - SIMPLE AUTOMATED WORKFLOWS
 - LANGUAGE/LEGAL CHECK





ADDITIONAL BENEFITS

- Employee Engagement
- Succession Planning Analytics
- Development Plans
- Career Plans
- Compensation Salary Administration
- Merit Increase Planning and Modeling





REQUEST FOR MAYOR & COUNCIL ACTION

Session of: June 21, 2022

Regular Special

DATE ACTION SUBMITTED: <u>June 20, 2022</u>	
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: Discussion and possible approval Approve to hire Arizona Pump Resources LLC to clean and document findings in the WAS vault #1.	

FROM: Matthew Gurney, Public Works Director

RECOMMENDATION: Approve to hire Arizona Pump Resources LLC to clean and document findings in the WAS vault #1.

PROPOSED MOTION: I move to approve to hire Arizona Pump Resources LLC to clean and document findings in the WAS vault #1.

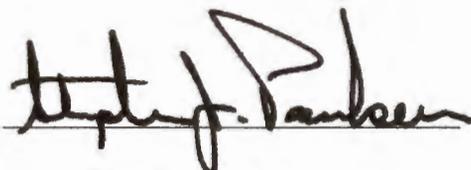
DISCUSSION The WAS vaults are located under the belt press and house the sludge to move up into the belt press. The vaults have never been inspected since construction in 2006 and it is imperative that it be done to avert a potential catastrophic structural failure. The inspection will give us the data we need to tell how bad of condition they are.

FISCAL IMPACT: \$36,917.60

DEPARTMENT LINE ITEM ACCOUNT: 54-40-34000

BALANCE IN LINE ITEM IF APPROVED: \$9,909.91

Prepared by: 
Matthew Gurney

Reviewed by: 
Stephen Pauken

ARIZONA PUMP RESOURCES LLC

QUOTE



Phone - (602)390-6785
 Email - gramirez@azpumpservices.com
 8308 S. 22nd Lane, Phoenix, AZ 85041

DATE	5/20/2022
QUOTE#	22-297
CUST#	
EXP.	

JOB NAME - WAS Vault #1 Cleanout and Inspection

CUSTOMER

Name -	Jacobs	Equipment ID -	WAS Vault #1
Location -	Bisbee WWTP	Asset ID -	
Address -	940 W. Purdy Ln.	Contact -	Ron Jacobsen
City, State -	Bisbee, AZ 85603	Phone -	520.508.3370
		Email -	ron.jacobsen@jacobs.com

SCOPE OF WORK

Scope of work is for the removal of all sediment and debris in the WAS vault #1. Work includes: Remove and transport sediment to onsite rolloff; Clean vault and inspect concrete condition, document; Provide field service report with our findings. Customer to have WAS vault emptied as much as possible prior to Arizona Pump Resources' arrival. All findings and recommendations will be documented and communicated to the customer. ***Confined Space Entry Required***

QTY	PARTS	UNIT	PRICE
1	Construction Supplies	1140	1,140.00
			-
			-
			-
			-
			-
			-
			-
			-

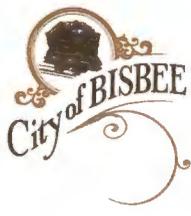
Shop Labor	-	Subtotal	\$	1,140.00
Field Labor	34,320.00	Tax	\$	102.60
Machining/Fabrication	-	Other		
Rental Equipment	1,355.00			
Other	-	Total	\$	36,917.60
Other	-			

**unless indicated, this quote does not include applicable tax or freight*

Prepared By - Gabrial Ramirez

Approved By - _____

Thank You For The Opportunity!



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: June 21, 2022

Regular Special

DATE ACTION SUBMITTED: June 20, 2022

REGULAR **CONSENT**

TYPE OF ACTION:

RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: **Rejecting all bids received on June 1, 2022, for construction of a City Hall.**

FROM: **Stephen J. Pauken, City Manager**

RECOMMENDATION: **Reject all bids received for the subject project and look into other methods for constructing a building of this type.**

PROPOSED MOTION: **I move to reject all bids received on June 1, 2022, for the construction of a City Hall Building, and direct staff to look into other types of procurement for a project of this type.**

DISCUSSION:

The City received three bids for the subject construction, and all three bids were substantially higher than the City’s budget for this project. Staff and the architect have been working for the last three weeks to value engineer the project with the lowest responsive bidder, but the cost is still higher than our budget.

FISCAL IMPACT: **TDB**

DEPARTMENT LINE-ITEM ACCOUNT: **TBD**

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: *Nina Williams*
Nina Williams
Deputy City Clerk

Reviewed by: *Stephen J. Pauken*
Stephen J. Pauken
City Manager