

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, DECEMBER 17, 2019 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL

Councilmember Louis Pawlik, Ward III
Councilmember Joni Giacomino, Ward II
Councilmember Bill Higgins, Ward I
Mayor David M. Smith
Councilmember Leslie Johns, Ward I
Councilmember Joan Hansen, Ward II
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

Theresa Coleman, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Jesus Haro, Public Works Director
Albert Echave, Police Chief
George Castillo, Fire Chief

CITY ATTORNEY

James Ledbetter

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

"During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the City's business or any matter over which the council has control (oral presentations shall not be repetitious and shall be confined to 3 minutes' maximum duration.)" Ordinance O-91-29.

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds
2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on November 19, 2019 at 7:00 pm.
Ashlee Coronado, City Clerk
- B. Approval of the Minutes of the Regular Session of Mayor and Council held on December 3, 2019 at 7:00 pm.
Ashlee Coronado, City Clerk
- C. Approval of the Appointment of Richard Duchene to the Transit Advisory Committee.
Ashlee Coronado, City Clerk
- D. Approval of the Appointment of Kathleen Sandoval to the Transit Advisory Committee.
Ashlee Coronado, City Clerk
- E. Approval of a Park, Facility, and Right-of-Way Use permit for the Chicken Committee Parade from the Iron Man to Brewery Gulch on Tuesday, December 31, 2019 from 11:30pm to 12:00am; Rachel Sky, applicant.
Ashlee Coronado, City Clerk
- F. Approval of a Liquor License Application for Old Bisbee Brewing Company and Distillery located at 200 Brewery Avenue, Bisbee; Victor Winquist, Applicant.
Ashlee Coronado, City Clerk

OLD BUSINESS

- 3. Discussion and Possible Approval of Ordinance O-19-09; Dissolving the iBisbee Committee.
David M. Smith, Council Liaison to the iBisbee Committee

NEW BUSINESS

- 4. Presentation by Dog Cat Mouse Media on the Tourism and Marketing Efforts.
Theresa Coleman, City Manager
- 5. Discussion and Possible Approval of an Amendment to the Agreement for the sale and purchase of Reclaimed Water between the City of Bisbee and Freeport-McMoRan.
Jesus Haro, Public Works Director
- 6. Discussion and Possible Approval of an Intergovernmental Agreement supporting Cochise County Tourism & Economic Council, an Economic Development Initiative.
Theresa Coleman, City Manager
- 7. Consideration and Direction to prepare an Agreement with Albert N. Hopper, Jr. Architect for Architectural and Engineering Services.
- 8. City Manager's Report:
 - Repurposing Solar Panels
 - Sewer Shutoff Notice
 - Visitor Center Realignment
 - Out to Bid for Ambulance Billing

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Cline would like to thank staff and wish everyone a safe & happy holiday.

ADJOURNMENT:

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 915 S. Tovreaville Road, Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

#1

Report Criteria:
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
10-1020100 GASOLINE INVENTORY							
3551	SENERGY PETROLEUM	590101	STREETS FUEL/UNLEADED	11/25/2019	4,867.78	.00	
10-1020200 DIESEL INVENTORY							
3551	SENERGY PETROLEUM	590101	STREETS FUEL/DIESEL	11/25/2019	3,208.32	.00	
10-2020203 DENTAL INSUR PAYABLE							
2233	DELTA DENTAL of ARIZONA	739192	DENTAL-DEC-2019	11/18/2019	3,013.28	3,013.28	12/04/2019
2233	DELTA DENTAL of ARIZONA	739192	COBRA-DEC-2019	11/18/2019	59.60	59.60	12/04/2019
10-2020800 AZ STATE RETIREMENT PAYABLE							
5502	AZ STATE RETIREMENT SYSTE	19-1210	LTD INTEREST	12/10/2019	.58	.00	
5502	AZ STATE RETIREMENT SYSTE	19-1210	RETIREMENT CONTRIBUTIONS	12/10/2019	1,857.08	.00	
5502	AZ STATE RETIREMENT SYSTE	19-1210	RETIREMENT INTEREST	12/10/2019	42.12	.00	
5502	AZ STATE RETIREMENT SYSTE	19-1210	LTD CONTRIBUTIONS	12/10/2019	26.10	.00	
5502	AZ STATE RETIREMENT SYSTE	19-1210	LATE FEE	12/10/2019	38.19	.00	
10-2020802 DEFERRED COMPENSATION PAYABLE							
1623	NATIONWIDE RETIREMENT SO	19-1102	Nationwide - Deferred Comp	11/02/2019	6,061.27	6,061.27	12/04/2019
1623	NATIONWIDE RETIREMENT SO	19-1130	Nationwide - Deferred Comp	12/04/2019	6,464.87	6,464.87	12/09/2019
10-2020818 UNION DUES PAYABLE							
3677	AZ COPS	19-1102-ADJ	UNION DUE-POLICE-ADJ	11/02/2019	30.00	30.00	12/04/2019
3677	AZ COPS	19-1130	Bisbee Police AZ Cops Union Due	12/04/2019	225.00	225.00	12/09/2019
1147	BISBEE FIREFIGHTERS LOCAL	19-1130	Bisbee Fire Fighters Union Dues	12/04/2019	405.00	405.00	12/09/2019
10-2021001 HEALTH INSURANCE PAYABLE							
6917	BLUE CROSS BLUE SHIELD OF	37849-12-19-A	INSURANCE PREMIUM-BUY UP-	11/26/2019	14,243.59	14,243.59	12/04/2019
6917	BLUE CROSS BLUE SHIELD OF	37849-12-19-A	INSURANCE PREMIUM-CORE-D	11/26/2019	29,379.44	29,379.44	12/04/2019
6917	BLUE CROSS BLUE SHIELD OF	37849-12-19-A	CREDIT	11/26/2019	1,407.96	1,407.96	12/04/2019
10-2021002 ADDITIONAL LIFE INSUR PAYABLE							
5455	MUTUAL OF OMAHA	001027879846	Employer Pd. Life Ins.	11/12/2019	792.75	792.75	12/04/2019
5455	MUTUAL OF OMAHA	001027879846	Voluntary Life & AD&D	11/12/2019	489.85	489.85	12/04/2019
10-2021005 AFLAC INSURANCE PAYABLE							
2111	AFLAC	410737	AFLAC-NOV 19	11/21/2019	1,843.08	1,843.08	12/04/2019
10-2021006 PREPAID LEGAL SVCS PAYABLE							
6982	CARBAJAL, CHARLES	19-1125	REFUND FOR LEGAL SHIELD D	11/25/2019	148.10	.00	
5909	LEGAL SHIELD	19-1116	LEGAL-November 19	11/16/2019	224.25	224.25	12/04/2019
5909	LEGAL SHIELD	19-1116 BFD	LEGAL-BFD-NOV-19	11/16/2019	77.70	77.70	12/04/2019
10-2021007 VISION CARE INSUR PAYABLE							
2344	VISION SERVICE PLAN	12137640-12-1	VISION CARE DEC 19	11/18/2019	1,092.60	1,092.60	12/04/2019
10-2021008 HEALTH INSURANCE-COBRA							
6917	BLUE CROSS BLUE SHIELD OF	37849-12-19-A	INSURANCE PREMIUM-COBRA-	11/26/2019	469.32	469.32	12/04/2019
10-2024000 PAYROLL GARNISHMENTS PAYABLE							
6902	GURSTEL LAW FIRM, P.C.	19-1130	GARNISHMENT- CV2017-0023	12/04/2019	330.60	330.60	12/09/2019
3271	SUPPORT PAYMENT CLEARING	19-1130	Support Payment Clearing House	12/04/2019	1,889.93	1,889.93	12/09/2019
10-34-40066 AMBULANCE FEES							
3402	MEDICARE PART B	25503750	REFUND	12/04/2019	877.15	.00	
10-36-13597 CITY AUCTION FUNDS							
7019	KRISTOPHER BRIAN MENDEZ	19-1211	REFUND-VEH AUCTION FEES	12/11/2019	130.17	130.17	12/11/2019
Total :					79,693.68	68,630.26	
MAYOR & COUNCIL							
10-50-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	19-1107	SNACKS-BI-NATIONAL DAY	11/07/2019	8.06	8.06	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	SUPPLIES-BI-NATIONAL DAY	11/07/2019	16.96	16.96	12/05/2019
1893	LAL ENTERPRISES, INC	27815	PORTA POTS	11/18/2019	70.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total MAYOR & COUNCIL:					95.02	25.02	
CITY MANAGER							
10-51-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - City Mgr.	11/12/2019	22.43	22.43	12/04/2019
10-51-13100 BUSINESS TRAVEL							
8970	COLEMAN, THERESA	19-1130	REIMBURSEMENT-MILEAGE	11/30/2019	92.34	.00	
Total CITY MANAGER:					114.77	22.43	
FINANCE DEPARTMENT							
10-52-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Finance	11/12/2019	89.09	89.09	12/04/2019
10-52-34000 CONTRACT SERVICES							
6954	ARIZONA WATER COMPANY	19-1202	WATER REPORTS-NOVEMBER	12/02/2019	125.00	.00	
10-52-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	19-1107	KEYBOARD COVER	11/07/2019	9.85	9.85	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	PRINTER DUPLEX MODULE AS	11/07/2019	86.66	86.66	12/05/2019
10-52-43500 POSTAGE & METER TAPES							
1829	POSTMASTER - BISBEE MAIN O	19-1203	MAIL S&G	12/03/2019	788.95	788.95	12/04/2019
10-52-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	19-1107	COB SHIRTS	11/07/2019	146.00	146.00	12/05/2019
Total FINANCE DEPARTMENT:					1,245.55	1,120.55	
CITY CLERK							
10-53-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - City Clerk	11/12/2019	32.76	32.76	12/04/2019
10-53-41500 OFFICE SUPPLIES							
6340	OFFICE DEPOT	406656612001	INK	11/22/2019	36.13	.00	
6340	OFFICE DEPOT	410503117-001	CREDIT	12/02/2019	36.13-	.00	
Total CITY CLERK:					32.76	32.76	
COMMUNITY DEVELOPMENT							
10-54-22550 SEWER & GARBAGE - SHELTER							
1225	BISBEE PUBLIC WORKS	14	TOVREAVILLE RD-ANIMAL SHE	12/01/2019	57.20	57.20	12/04/2019
10-54-46542 ANIMAL SHELTER EXPENSES							
3163	AZ STATE PRISON CMLPX-DOU	D08131201910	MILEAGE/ANIMAL SHELTER	12/02/2019	7.66	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08132201911	MILEAGE/ANIMAL SHELTER	12/02/2019	17.58	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08132201911	DOC LABOR CREW/WAS	12/03/2019	16.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08133201907	DOC LABOR CREW/WAS	07/09/2019	32.00	32.00	12/04/2019
6544	FRIENDS OF BISBEE ANIMAL S	19-1202	JAN-JUN 2020 CONTRACT FEE	12/02/2019	40,000.00	.00	
Total COMMUNITY DEVELOPMENT:					40,130.44	89.20	
ADMINISTRATION & GENERAL GOVT							
10-55-13500 SUBSCRIPTIONS & MEMBERSHIPS							
6943	CORPORATE PAYMENT SYSTE	19-1107	ANNUAL GOV SUBSCRIPTION	11/07/2019	400.00	400.00	12/05/2019
10-55-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	14	915 S TOVREAVILLE RD-CITY H	12/01/2019	401.97	401.97	12/04/2019
10-55-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472017090402	915 Tovreaville Rd.- City Hall	12/03/2019	210.26	210.26	12/04/2019
10-55-24000 TELEPHONE & FAX							
1791	CENTURY LINK QCC	1481155774	Long Distant / #72745186	11/23/2019	74.21	74.21	12/04/2019
10-55-34000 CONTRACT SERVICES							
4818	JCG TECHNOLOGIES INC	7213	JCG SUPPORT SVCS PKG REN	12/01/2019	486.23	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5710	XEROX CORPORATION	98845469	BASE CHARGE & USAGE/CH	12/01/2019	481.23	.00	
10-55-41500 OFFICE SUPPLIES							
6340	OFFICE DEPOT	402486788001	USB - 10 PK	11/13/2019	68.41	.00	
10-55-43500 POSTAGE							
6943	CORPORATE PAYMENT SYSTE	19-1107	POSTAGE	11/07/2019	250.00	250.00	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	POSTAGE	11/07/2019	62.35	62.35	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	STAMPS.COM FEE	11/07/2019	27.39	27.39	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	POSTAGE	11/07/2019	250.00	250.00	12/05/2019
Total ADMINISTRATION & GENERAL GOVT:					2,712.05	1,676.18	
PERSONNEL							
10-56-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	19-1107	CURTAIN RODS, CURTAIN PAN	11/07/2019	64.22	64.22	12/05/2019
Total PERSONNEL:					64.22	64.22	
LEGAL SERVICES							
10-57-31100 PROFESSIONAL FEES - LEGAL							
6984	THE LEDBETTER LAW FIRM, PL	19-1215	LEGAL SERVICES	12/09/2019	10,000.00	10,000.00	12/09/2019
Total LEGAL SERVICES:					10,000.00	10,000.00	
INFORMATION SYSTEMS							
10-59-24001 T1 LINE FOR INTERNET ACCESS							
4059	SPARKLIGHT	19-1223/CH	Internet Svc- City Hall /915 S. Tov	12/03/2019	221.35	221.35	12/04/2019
Total INFORMATION SYSTEMS:					221.35	221.35	
POLICE DEPARTMENT							
10-62-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Police Officers (Sworn)	11/12/2019	598.47	598.47	12/04/2019
5455	MUTUAL OF OMAHA	001027879846	STD/LTD - Police (Non-Sworn)	11/12/2019	57.65	57.65	12/04/2019
10-62-12300 UNIFORMS & CLOTHING							
6943	CORPORATE PAYMENT SYSTE	19-1107	UNIFORM-ECHAVE	11/07/2019	445.60	445.60	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	UNIFORM-ECHAVE	11/07/2019	42.93	42.93	12/05/2019
6479	FX TACTICAL	11-10012725	UNIFORMS/BRENNAN	11/12/2019	81.51	.00	
6479	FX TACTICAL	11-10012725	UNIFORMS/MORENO	11/12/2019	482.54	.00	
5821	PRINT & STITCH	390	UNIFORM/CARBAJAL	11/13/2019	318.50	.00	
10-62-12500 RECRUITMENT/EMPLOYEE TESTING							
6516	TRANSUNION RISK AND ALTER	120119	PERSON SEARCH DATA	12/01/2019	23.00	.00	
10-62-13100 BUSINESS TRAVEL							
6943	CORPORATE PAYMENT SYSTE	19-1107	CREDIT ADJUSTMENT	11/07/2019	2.00	2.00	12/05/2019
10-62-13500 SUBSCRIPTIONS & MEMBERSHIPS							
2954	NATIONAL ASSOCIATION OF	19-1003	MEMBERSHIP DUES/BPD	10/03/2019	60.00	.00	
10-62-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	14	35 HWY 92-POLICE	12/01/2019	153.56	153.56	12/04/2019
10-62-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472015946302	W. HWY 92 - Police #472-015946	12/03/2019	80.72	80.72	12/04/2019
10-62-34000 CONTRACT SERVICES							
6172	MMPC	50119	PEST CONTROL-BPD	11/26/2019	40.00	.00	
5658	RICOH USA INC	102964036	COPIER RENT & MAINT/BPD	11/15/2019	188.13	.00	
1499	RICOH USA, INC	5058022035	COPIER MAINT AGRMNT/BPD	11/06/2019	73.75	.00	
10-62-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLPX-DOU	D08129201910	MILEAGE/BPD	12/02/2019	9.42	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08130201910	MILEAGE/BPD	11/12/2019	16.29	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08130201911	DOC LABOR CREW/BPD	11/18/2019	32.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08130201911	MILEAGE/BPD	12/02/2019	18.41	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-62-41500 OFFICE SUPPLIES							
2412	COPPER QUEEN PUBLISHING	21381	POLICE ID	11/06/2019	16.37	.00	
2412	COPPER QUEEN PUBLISHING	21382	POLICE ID	11/06/2019	24.55	.00	
6943	CORPORATE PAYMENT SYSTE	19-1107	LED BULBS, BATTERIES	11/07/2019	49.35	49.35	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	LABEL MAKER, BATTERIES, TA	11/07/2019	30.86	30.86	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	MARKERS	11/07/2019	11.96	11.96	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	PUSH PINS, DVDS	11/07/2019	60.19	60.19	12/05/2019
1687	SIRCHIE	423286-IN	EVIDENCE SUPPLIES/BPD	11/07/2019	204.84	.00	
10-62-43500 POSTAGE							
6943	CORPORATE PAYMENT SYSTE	19-1107	SHIPPING CHARGES	11/07/2019	6.28	6.28	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	STAMPS	11/07/2019	16.53	16.53	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	STAMPS.COM	11/07/2019	25.00	25.00	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	STAMP MACHINE MAINT & SUP	11/07/2019	19.72	19.72	12/05/2019
10-62-46000 OPERATIONAL EXPENSES							
6478	APOCALYPSE ARMS	19-0812	FOX PEPPER SPRAY	08/12/2019	320.00	.00	
10-62-46623 CITY AUCTION EXPENSES							
1659	ACE HARDWARE	28403	PUR FILTERS	11/12/2019	32.58	.00	
6536	BISBEE AUTO PARTS	210976	BATTERY	11/18/2019	63.87	.00	
6536	BISBEE AUTO PARTS	211099	BATTERY	11/19/2019	63.87	.00	
6536	BISBEE AUTO PARTS	211145	BATTERY	09/18/2019	63.87	.00	
6536	BISBEE AUTO PARTS	211372	F PUMP	10/08/2019	255.36	.00	
1893	LAL ENTERPRISES, INC	27820	PORTA POTS/CITY AUCTION	11/25/2019	120.00	.00	
10-62-46624 MOVING, TOWING, STORAGE EXP							
1129	BARNETT'S OXYGEN & TOWIN	16344	TOWING SVC/BPD	11/22/2019	311.25	.00	
1129	BARNETT'S OXYGEN & TOWIN	16345	TOWING SVC/BPD	11/22/2019	95.00	.00	
1129	BARNETT'S OXYGEN & TOWIN	16346	TOWING SVC/BPD	11/23/2019	95.00	.00	
10-62-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	28425	BUCKET, BROOM, SHOVEL	11/14/2019	200.55	.00	
10-62-61000 VEHICLE PARTS & LABOR							
6536	BISBEE AUTO PARTS	211780	MOTOR MOUNT, OIL FILTER, OI	12/02/2019	143.07	.00	
5392	COCHISE COUNTY FLEET MAIN	BISBEEPDP 20-	FLEET CHARGES-OCT 19/BPD	11/20/2019	3,229.20	.00	
6943	CORPORATE PAYMENT SYSTE	19-1107	BATTERIES-GOLF CARTS-1033	11/07/2019	1,648.69	1,648.69	12/05/2019
5649	THOSE GUYS	19-1113	MIRROR	11/13/2019	136.60	.00	
1854	W R RYAN - FIRESTONE	T16178	TIRES	09/17/2019	436.22	.00	
10-62-91000 CAPITAL EXPENDITURES							
5392	COCHISE COUNTY FLEET MAIN	19-1205-01	2007 TAHOE VIN #7529	12/05/2019	3,274.00	3,274.00	12/11/2019
5392	COCHISE COUNTY FLEET MAIN	19-1205-02	2009 TAHOE VIN #9887	12/05/2019	4,144.00	4,144.00	12/11/2019
Total POLICE DEPARTMENT:					17,823.28	10,667.51	
FIRE DEPARTMENT							
10-64-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD/LTD - Fire	11/12/2019	557.84	557.84	12/04/2019
10-64-22000 WATER							
1106	AZ WATER COMPANY	03102028351-1	Bisbee Fire Station 1 - #031-02-0	12/09/2019	34.98	34.98	12/09/2019
10-64-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	14	192 HWY 92-FIRE STATION #1	12/01/2019	110.99	110.99	12/04/2019
1225	BISBEE PUBLIC WORKS	14	645 TOMBSTONE CYN-STATION	12/01/2019	110.99	110.99	12/04/2019
10-64-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472017056702	Highway 92 - Fire #472-0170567-	12/03/2019	150.03	150.03	12/04/2019
10-64-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	19-1223/FS1-1	Internet Svc-Fire Station 1	12/09/2019	68.49	68.49	12/09/2019
10-64-34000 CONTRACT SERVICES							
2427	ENTECH	PM-6183	PM CONTRACT SERVICES	11/27/2019	1,275.00	.00	
5710	XEROX CORPORATION	98845466	BASE CHARGE & USAGE/BFD	12/01/2019	202.98	.00	
10-64-45300 CUSTODIAL SUPPLIES							
1659	ACE HARDWARE	28519	FABULOSO, CASCADE	11/27/2019	39.08	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-84-46000 OPERATIONAL EXPENSES							
1859	ACE HARDWARE	28494	BATTERIES	11/25/2019	16.76	.00	
6943	CORPORATE PAYMENT SYSTE	19-1107	SNACKS-CHIEF'S MEETING	11/07/2019	72.88	72.88	12/05/2019
10-64-46641 MEDICAL SUPPLIES							
1129	BARNETT'S OXYGEN & TOWIN	1921	OXYGEN & TANK RENTAL	11/30/2019	154.65	.00	
10-64-50100 BLDG REPAIR & MAINT							
1859	ACE HARDWARE	28489	FILTER, METAL REPAIR TAPE	11/24/2019	45.62	.00	
10-64-55200 NON CAP EQUIP PURCHASES							
6943	CORPORATE PAYMENT SYSTE	19-1107	RUGGED BOOK GO KEYBOARD	11/07/2019	522.66	522.66	12/05/2019
10-84-61000 VEHICLE PARTS & LABOR							
1129	BARNETT'S OXYGEN & TOWIN	16402	TOWING SVC/BFD	11/29/2019	308.75	.00	
6536	BISBEE AUTO PARTS	211435	ATF PLUS 4	11/25/2019	14.66	.00	
6536	BISBEE AUTO PARTS	211855	HOSE CLAMP	12/02/2019	3.55	.00	
6536	BISBEE AUTO PARTS	211930	OIL FILTER, TRANS FILTER KIT,	12/03/2019	142.15	.00	
6536	BISBEE AUTO PARTS	211993	DRIVESHAFT SUPPORT W/BEA	12/04/2019	159.03	.00	
6536	BISBEE AUTO PARTS	212019	OIL FILTER, AIR FILTER	12/04/2019	57.52	.00	
6536	BISBEE AUTO PARTS	212047	TRANSMISSION FILTER KIT	12/04/2019	37.63	.00	
Total FIRE DEPARTMENT:					4,086.24	1,628.86	
CITY MAGISTRATE							
10-68-34000 CONTRACT SERVICES							
4607	JANUS POPPE	23	MAGISTRATE CONTRACT SERV	12/01/2019	500.00	500.00	12/04/2019
4607	JANUS POPPE	24	MAGISTRATE CONTRACT SERV	12/15/2019	500.00	500.00	12/11/2019
Total CITY MAGISTRATE:					1,000.00	1,000.00	
CEMETERY							
10-70-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	14	DOUGLAS ST-CEMETARY	12/01/2019	57.20	57.20	12/04/2019
Total CEMETERY:					57.20	57.20	
BUILDING & MAINTENANCE							
10-74-34000 CONTRACT SERVICES							
6172	MMPC	50110	PEST CONTROL-CH	11/26/2019	110.00	.00	
10-74-45300 CUSTODIAL SUPPLIES							
4872	WAXIE SANITARY SUPPLY	78744473	JANITORIAL SUPPLIES	12/05/2019	1,135.41	.00	
10-74-48000 OPERATIONAL EXPENSES							
1862	B&D LUMBER & HARDWARE	172412	POP UP HEAD	12/02/2019	2.43	.00	
Total BUILDING & MAINTENANCE:					1,247.84	.00	
PUBLIC WORKS ADMINISTRATION							
10-75-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - PW-Admin.	11/12/2019	48.63	48.63	12/04/2019
10-75-12500 RECRUITMENT/EMPLOYEE TESTING							
6516	TRANSUNION RISK AND ALTER	120119	PERSON SEARCH DATA	12/01/2019	31.80	.00	
10-75-13100 BUSINESS TRAVEL							
6943	CORPORATE PAYMENT SYSTE	19-1107	LODGING-RURAL TRANSPORT	11/07/2019	279.13	279.13	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	LODGING-RURAL TRANSPORT	11/07/2019	412.22	412.22	12/05/2019
10-75-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	14	404 BISBEE RD-PUBLIC WORK	12/01/2019	87.43	87.43	12/04/2019
10-75-34000 CONTRACT SERVICES							
5710	XEROX CORPORATION	98845488	BASE CHARGE & USAGE/PW	12/01/2019	93.21	.00	
10-75-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	19-1107	PLANNER INSERTS, ACCESSO	11/07/2019	87.75	87.75	12/05/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-75-48000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	28495	STAND PLATE, DAWN	11/25/2019	6.04	.00	
Total PUBLIC WORKS ADMINISTRATION:					1,046.21	915.16	
GARAGE							
10-77-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - PW Garage	11/12/2019	39.14	39.14	12/04/2019
10-77-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	14	TOVREAVILLE RD-GARAGE	12/01/2019	99.77	99.77	12/04/2019
10-77-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472100101800	4 Tovreaville Rd. 50% Garage	12/03/2019	112.53	112.53	12/04/2019
10-77-34000 CONTRACT SERVICES							
1129	BARNETT'S OXYGEN & TOWIN	1922	OXYGEN & TANK RENTAL	11/30/2019	37.70	.00	
4415	CULLIGAN OF TUCSON	112X41976101	DRINKING WATER/GARAGE	11/30/2019	209.80	.00	
6172	MMPC	50115	PEST CONTROL-GAR	11/28/2019	50.00	.00	
10-77-61000 VEHICLE PARTS & LABOR							
6538	BISBEE AUTO PARTS	212074	INSPECTION MIRROR	12/05/2019	79.03	.00	
10-77-62007 OTHER FLUIDS & LUBRICANTS							
3551	SENERGY PETROLEUM	593388	P66 FLEET EC CK-4 15W-40	12/05/2019	2,864.63	.00	
Total GARAGE:					3,492.60	251.44	
BUILDING INSPECTOR							
10-79-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Bldg Inspector	11/12/2019	22.43	22.43	12/04/2019
Total BUILDING INSPECTOR:					22.43	22.43	
PARKS							
10-80-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Parks	11/12/2019	28.39	28.39	12/04/2019
10-80-12300 UNIFORMS & CLOTHING							
3195	BESTWAY ELECTRIC MOTOR IN	80544	SWEATSHIRT, BOMBER JACKE	11/22/2019	184.00	.00	
10-80-22000 WATER							
1106	AZ WATER COMPANY	03102062101-	Garfield Park TC- Parks-#031-02-	12/09/2019	64.38	64.38	12/09/2019
10-80-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	14	VISTA PARK	12/01/2019	57.20	57.20	12/04/2019
1225	BISBEE PUBLIC WORKS	14	1 QUALITY HILL-POOL	12/01/2019	68.00	68.00	12/04/2019
1225	BISBEE PUBLIC WORKS	14	TOMBSTONE CYN-GARFIELD P	12/01/2019	20.40	20.40	12/04/2019
1225	BISBEE PUBLIC WORKS	14	5 COPPER PLAZA-PARK MAIN S	12/01/2019	68.00	68.00	12/04/2019
10-80-34000 CONTRACT SERVICES							
1893	LAL ENTERPRISES, INC	27833	PORTA POTS	11/30/2019	126.00	.00	
10-80-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLPX-DOU	D08122201911	MILEAGE/PARKS/B-M CHECKE	12/02/2019	20.32	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08132201910	MILEAGE/PARKS/B-M CHECKE	12/02/2019	10.40	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08132201910	MILEAGE/PARKS/SUPERVISED	12/02/2019	58.52	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08133201911	MILEAGE/PARKS/A-M/SUPERVI	12/02/2019	188.24	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08133201911	DOC LABOR CREW/PKS	12/03/2019	168.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08134201907	DOC LABOR CREW/PKS	07/09/2019	184.00	164.00	12/04/2019
10-80-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HARDWARE	172454	BAR, CHAIN LOOP	12/03/2019	48.62	.00	
10-80-45200 SAFETY EQUIP & SUPPLIES							
5788	MTS SAFETY PRODUCT, INC.	6622300	GLOVES, SWEATSHIRT, FREIG	11/27/2019	193.66	.00	
5788	MTS SAFETY PRODUCT, INC.	6622301	FLUOR STOCKING CAPS	12/03/2019	36.56	.00	
10-80-48000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	28499	STAND PLATE BRASS, BUNGEE	11/25/2019	52.60	.00	
1659	ACE HARDWARE	28506	CABLE TIES, HOLIDAY LIGHTS	11/28/2019	66.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1659	ACE HARDWARE	28522	DUCT TAPE, FOLDING STAND,	11/29/2019	155.50	.00	
1659	ACE HARDWARE	28535	TOWING STARTERKIT	12/02/2019	26.07	.00	
1862	B&D LUMBER & HARDWARE	172396	OUTLET ADAPTER, TRIPLE TAP,	11/27/2019	126.82	.00	
1862	B&D LUMBER & HARDWARE	172417	OIL, BALL	12/02/2019	18.18	.00	
1862	B&D LUMBER & HARDWARE	172441	BLADES, RAKE	12/03/2019	65.81	.00	
10-80-46801 REC PROGRAMS/SPECIAL EVENTS							
1153	BISBEE OBSERVER	2213	DISPLAY AD/FESTIVAL OF LIGH	11/25/2019	156.09	.00	
10-80-55100 REPAIR & MAINT - OTHER							
1862	B&D LUMBER & HARDWARE	172455	AIR FILTER, CLUTCH/CARB REP	12/03/2019	50.32	.00	
10-80-55200 NON CAP EQUIP PURCHASES							
1659	ACE HARDWARE	28547	CHAINSAW	12/03/2019	427.39	.00	
Total PARKS:					2,647.27	470.37	
LIBRARY							
10-83-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Library	11/12/2019	35.32	35.32	12/04/2019
10-83-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	14	6 MAIN ST-LIBRARY	12/01/2019	110.99	110.99	12/04/2019
10-83-34000 CONTRACT SERVICES							
5954	IRONHAWK ELEVATOR, LLC	201912245	MONTHLY MAINT/DEC 19	12/09/2019	113.30	.00	
1499	RICOH USA, INC	32658439	COPIER MAINT AGRMNT/LIB	11/15/2019	99.89	.00	
1499	RICOH USA, INC	5058195651	COPIER MAINT AGRMNT/LIB	12/01/2019	79.28	.00	
5710	XEROX CORPORATION	98845467	BASE CHARGE & USAGE/LIB	12/01/2019	54.82	.00	
10-83-41500 OFFICE SUPPLIES							
1842	DEMCO INCORPORATED	6727320	SUPPLIES/LIBRARY	11/21/2019	120.64	.00	
10-83-45300 CUSTODIAL SUPPLIES							
6904	MACOVIAK, JASON	19-1123	REIMBURSEMENT- JANITORIAL	11/23/2019	76.64	.00	
10-83-46000 OPERATIONAL EXPENSES							
6904	MACOVIAK, JASON	19-1126	REIMBURSEMENT- HOLIDAY LI	11/26/2019	35.06	.00	
6904	MACOVIAK, JASON	19-1126	REIMBURSEMENT- HOLIDAY LI	11/26/2019	14.23	.00	
10-83-46834 PERIODICALS							
1145	HERALD REVIEW MEDIA	19-1202	RENEWAL	12/02/2019	162.00	.00	
4413	THE SUN MAGAZINE	19-1120	MAGAZINE RENEWAL	11/20/2019	39.00	.00	
10-83-50100 BLDG REPAIR & MAINT							
6904	MACOVIAK, JASON	19-1126	REIMBURSEMENT- SHELVING P	11/26/2019	52.56	.00	
6904	MACOVIAK, JASON	19-1206	REIMBURSEMENT- SHELVING P	12/06/2019	128.14	.00	
Total LIBRARY:					1,121.67	146.31	
SENIOR CITIZENS CENTER							
10-85-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	14	COLLINS RD-SENIOR CENTER	12/01/2019	68.00	68.00	12/04/2019
10-85-34085 COORDINATOR CONTRIBUTIONS							
3188	BISBEE SENIOR ASSOCIATION	91	MONTHLY CONTRIBUTION	12/01/2019	616.63	616.63	12/04/2019
10-85-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLPX-DOU	D08130201910	MILEAGE/SENIOR CENTER	12/02/2019	10.40	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08131201911	MILEAGE/SENIOR CENTER	12/02/2019	20.32	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08131201911	DOC LABOR CREW/SC	12/03/2019	32.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08132201907	DOC LABOR CREW/SC	07/09/2019	12.00	12.00	12/04/2019
Total SENIOR CITIZENS CENTER:					759.35	696.63	
Total GENERAL FUND:					167,613.91	97,737.88	

PUBLIC SAFETY - FIRE GRANTS
GRANT EXP - PS - FIRE

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
17-40-22506 FEMA EQUIPMENT GRANT							
5633	L. N. CURTIS & SONS	INV337386	GPO FR SCBA	11/20/2019	14,431.26	.00	
Total GRANT EXP - PS - FIRE:					14,431.26	.00	
Total PUBLIC SAFETY - FIRE GRANTS:					14,431.26	.00	
TRANSIENT ROOM TAX							
FUND EXPENDITURES							
20-40-13100 BUSINESS TRAVEL							
5392	COCHISE COUNTY FLEET MAIN	CQM-20-02	POOL VEHICLE MILEAGE	11/20/2019	91.02	.00	
20-40-34000 CONTRACT SERVICES							
2577	BISBEE MINING & HISTORICAL	19-1201	SHARED EMPLOYEE	12/01/2019	1,077.57	1,077.57	12/04/2019
6971	DOG CAT MOUSE MEDIA	48	DISCOVER BISBEE MARKETIN	12/11/2019	2,916.66	.00	
20-40-42040 ADVERTISING							
6943	CORPORATE PAYMENT SYSTE	19-1107	WIX SOCIAL MEDIA APP	11/07/2019	4.95	4.95	12/05/2019
20-40-43500 POSTAGE							
6943	CORPORATE PAYMENT SYSTE	19-1107	USPS PO- VC PACKAGE	11/07/2019	14.35	14.35	12/05/2019
Total FUND EXPENDITURES:					4,104.55	1,096.87	
Total TRANSIENT ROOM TAX:					4,104.55	1,096.87	
STREETS							
FUND EXPENDITURES							
21-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Street	11/12/2019	91.51	91.51	12/04/2019
21-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	1032111000-11	Az Street St Lights #1032111000	12/03/2019	4,756.69	4,756.69	12/04/2019
21-40-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472100101800	25% Streets	12/03/2019	56.27	56.27	12/04/2019
21-40-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLPX-DOU	D08118201910	MILEAGE/STREETS/SUPERVIS	12/02/2019	75.21	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08117201911	MILEAGE/STREETS/SUPERVIS	12/02/2019	199.81	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08117201911	DOC LABOR CREW/STR	12/03/2019	132.00	.00	
21-40-45100 DISPOSABLE EQUIP & TOOLS							
1989	SIERRA VISTA BUILDERS SUPP	67507	HAND TAMPER, EDGER, TROW	11/18/2019	218.67	.00	
1989	SIERRA VISTA BUILDERS SUPP	67508	BROOM WACK EDGER, STEP T	11/18/2019	153.31	.00	
21-40-45200 SAFETY EQUIP & SUPPLIES							
5768	MTS SAFETY PRODUCT, INC.	6622300	GLOVES, SWEATSHIRT, FREIG	11/27/2019	103.16	.00	
5768	MTS SAFETY PRODUCT, INC.	6622301	FLUOR STOCKING CAPS	12/03/2019	36.55	.00	
21-40-46000 OPERATIONAL EXPENSES							
1859	ACE HARDWARE	28498	LAMPHOLDER, SOCKET ADAPT	11/25/2019	20.44	.00	
1862	B&D LUMBER & HARDWARE	172320	LAMPHOLDER/OUTLET ADAPT	11/25/2019	26.65	.00	
1862	B&D LUMBER & HARDWARE	172323	ENGINE OIL, AUTOCUT COVER	11/25/2019	152.30	.00	
1862	B&D LUMBER & HARDWARE	172381	ASPHALT PATCH	11/26/2019	73.31	.00	
1862	B&D LUMBER & HARDWARE	172453	MULTI ALUM RIVET	12/03/2019	7.11	.00	
1862	B&D LUMBER & HARDWARE	172456	CREDIT	12/03/2019	2.82	.00	
21-40-46210 STREET REPAIR MAT - SALES TAX							
1337	EADS CONSTRUCTION	7503	CONCRETE SAND	11/26/2019	222.81	.00	
21-40-62002 TIRES							
1854	W R RYAN - FIRESTONE	T16864	TIRES	12/04/2019	865.42	.00	
Total FUND EXPENDITURES:					7,188.40	4,904.47	
Total STREETS:					7,188.40	4,904.47	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
BISBEE ARTS COMMISSION							
FUND EXPENDITURES							
42-40-10630 GRANTS							
6692	CADO DAILY	19-1204	BAC-GRANT FUNDING CYCLE	12/04/2019	295.00	.00	
7021	FRANCIS J. KIMAN	19-1204	MANDALE HEALING OASIS IN T	12/04/2019	500.00	.00	
6605	KEN BOE	19-1204	GRANT FUNDING-BISBEE ARTS	12/04/2019	500.00	.00	
7020	TONETTE DEROCHE	19-1204	HEALING OASIS IN THE COURT	12/04/2019	500.00	.00	
Total FUND EXPENDITURES:					1,795.00	.00	
Total BISBEE ARTS COMMISSION :					1,795.00	.00	
MISC. DONATIONS							
FUND EXPENDITURES							
48-40-22516 Movies In the Park/Equipment							
6943	CORPORATE PAYMENT SYSTE	19-1107	HALLOWEEN BASH-SUPPLIES	11/07/2019	64.56	64.56	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	HALLOWEEN BASH SUPPLIES	11/07/2019	224.85	224.85	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	HALLOWEEN BASH-WATER	11/07/2019	18.11	18.11	12/05/2019
48-40-22517 FESTIVAL OF LIGHTS							
1862	B&D LUMBER & HARDWARE	172326	AWG WING CONNECTOR	11/25/2019	1.85	.00	
1862	B&D LUMBER & HARDWARE	172345	SPRAY PAINT	11/27/2019	13.15	.00	
6943	CORPORATE PAYMENT SYSTE	19-1107	PRIZES	11/07/2019	34.78	34.78	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	PRIZES	11/07/2019	98.21	98.21	12/05/2019
Total FUND EXPENDITURES:					455.51	440.51	
Total MISC. DONATIONS:					455.51	440.51	
AIRPORT FUND							
FUND EXPENDITURES							
50-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	9662440000-11	Bisbee Junction Hill - Airport #96	12/03/2019	193.89	193.89	12/04/2019
50-40-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	14	AIRPORT RD-AIRPORT	12/01/2019	22.43	22.43	12/04/2019
50-40-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472016093602	Bisbee JcT - Airport Rd #472-016	12/09/2019	84.30	84.30	12/09/2019
Total FUND EXPENDITURES:					300.62	300.62	
Total AIRPORT FUND:					300.62	300.62	
POLICE SPECIAL REVENUE& GRANTS							
FUND EXPENDITURES							
53-40-31000 DEPT. OF JUSTICE (VESTS)							
5567	DIAMONDBACK POLICE SUPPL	17375	BULLET PROOF VESTS	11/22/2019	2,705.39	.00	
53-40-35005 COMMUNICATIONS SYSTEM							
6943	CORPORATE PAYMENT SYSTE	19-1107	CABLE	11/07/2019	86.94	86.94	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	RADIO EQUIPMENT	11/07/2019	626.70	626.70	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	RADIO EQUIPMENT	11/07/2019	182.72	182.72	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	RADIO EQUIPMENT	11/07/2019	37.31	37.31	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	RADIO EQUIPMENT	11/07/2019	329.07	329.07	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	RADIO EQUIPMENT	11/07/2019	162.24	162.24	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	RADIO EQUIPMENT	11/07/2019	513.80	513.80	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	CREDIT	11/07/2019	261.98-	261.98-	12/05/2019
6854	LEAVITT COMMUNICATIONS	7068895	RADIO EQUIPMENT WARRANT	11/12/2019	2,806.32	.00	
Total FUND EXPENDITURES:					7,188.51	1,676.80	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total POLICE SPECIAL REVENUE& GRANTS:					7,188.51	1,676.80	
SEWER FUND							
54-1019900 CLEARING ACCT--SEWER/TRASH A/R							
7014	ORA BUCHANAN	19-1126	OVERPAID ONLINE ACCIDENTL	11/28/2019	398.41	398.41	12/04/2019
54-36-21000 INTEREST/PENALTIES EARNED							
6776	DEPARTMENT OF THE TREASU	19-1209	IRS PENALTY FOR EFTPS WITH	12/09/2019	505.09	505.09	12/09/2019
6776	DEPARTMENT OF THE TREASU	19-1209 3RD Q	3RD QRT FORM 941 MISSING S	12/09/2019	1,512.90	.00	
Total :					2,416.40	903.50	
FUND EXPENDITURES							
54-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Sewer	11/12/2019	36.63	36.63	12/04/2019
54-40-13100 BUSINESS TRAVEL							
1671	CORONADO, ANGELICA	19-1211	RMBST- MILEAGE	12/11/2019	42.74	.00	
54-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	1002920000-11	940 W. Purdy Ln San Jose WW #	12/03/2019	5,383.57	5,383.57	12/04/2019
54-40-34000 CONTRACT SERVICES							
6881	OPERATIONS MANAGEMENT IN	D3165600-02-0	JACOBS CONTRACT-JAN-19	12/04/2019	62,050.90	.00	
5710	XEROX CORPORATION	98710675	BASE CHARGE/WW	11/20/2019	164.15	.00	
54-40-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	28532	GRINDER, TAPE, SAWZAL BLAD	12/02/2019	131.85	.00	
1862	B&D LUMBER & HARDWARE	172457	SHOVEL	12/03/2019	24.38	.00	
54-40-45200 SAFETY EQUIP & SUPPLIES							
5768	MTS SAFETY PRODUCT, INC.	6622300	SWEATSHIRT, FREIGHT	11/27/2019	62.16	.00	
54-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	28501	TOWELS, CAULK, RESPIRATOR	11/25/2019	51.17	.00	
1659	ACE HARDWARE	28523	GLOVES	11/29/2019	13.96	.00	
1862	B&D LUMBER & HARDWARE	172331	GLOVES, ABS PIPE, GLASSES	11/25/2019	50.57	.00	
1862	B&D LUMBER & HARDWARE	172379	PAINT, PUTTY KNIFE	11/26/2019	23.68	.00	
1862	B&D LUMBER & HARDWARE	172405	OIL, ENGINE OIL	11/29/2019	51.02	.00	
1862	B&D LUMBER & HARDWARE	172442	GLOVES, COUPLING, SHOVEL,	12/03/2019	65.77	.00	
1862	B&D LUMBER & HARDWARE	172474	BROOM, RESPIRATOR, MARKIN	12/04/2019	50.56	.00	
1862	B&D LUMBER & HARDWARE	172481	GUN SMOOTH PLASTIC, LUMB	12/04/2019	46.44	.00	
1862	B&D LUMBER & HARDWARE	172486	BATTERY, CLR NT LT BULB	12/04/2019	18.60	.00	
6536	BISBEE AUTO PARTS	211788	GLOVES, NITRILE GLOVES	12/02/2019	28.47	.00	
54-40-46543 MANHOLE, PIPE & FITTINGS							
1659	ACE HARDWARE	28007	PEX PIPE, BIT SPEEDBOR, ADA	09/24/2019	526.44	.00	
1659	ACE HARDWARE	28509	BRUSH, SPRAYPAINT, ELBOW,	11/26/2019	43.86	.00	
1862	B&D LUMBER & HARDWARE	172337	ABS ELBOW, WYE, TEE, BUSIN	11/25/2019	93.62	.00	
1862	B&D LUMBER & HARDWARE	172429	PLUG, ADAPTER, DRIVER, ELB	12/02/2019	50.44	.00	
4922	FERGUSON ENTERPRISES #10	7724114-1	ABS DWV 45 ELL	11/18/2019	175.84	.00	
4922	FERGUSON ENTERPRISES #10	7738412	ABS CMNT, FEM ADAPTER, PLU	11/18/2019	894.63	.00	
4922	FERGUSON ENTERPRISES #10	7741396	PVC SWR SW WYE	11/19/2019	399.45	.00	
4922	FERGUSON ENTERPRISES #10	7754761	COUPLE, TEE PLUMBITE, ADAP	11/27/2019	490.35	.00	
54-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE AUTO PARTS	211994	TRANSFLU QT	12/04/2019	24.94	.00	
Total FUND EXPENDITURES:					70,995.99	5,420.20	
Total SEWER FUND:					73,412.39	6,323.70	
SANITATION FUND							
FUND EXPENDITURES							
56-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Sanitation	11/12/2019	92.66	92.66	12/04/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
56-40-12300 UNIFORMS & CLOTHING							
6279	RIVERA, SERGIO	19-1208	CDL PHYSICAL-REIMBURSEME	12/08/2019	75.00	.00	
58-40-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472100101800	25% Sanatation	12/03/2019	56.27	56.27	12/04/2019
56-40-34000 CONTRACT SERVICES							
3181	COCHISE COUNTY TREASURE	25661	MUNICIPAL WASTE/HOUSEHOL	11/30/2019	18,355.76	.00	
56-40-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLPX-DOU	D08133201910	MILEAGE/SANITATION	12/02/2019	10.40	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08134201911	MILEAGE/SANITATION	12/02/2019	20.32	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08134201911	DOC LABOR CREW/SAN	12/03/2019	56.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08135220190	DOC LABOR CREW/SAN	07/09/2019	52.00	52.00	12/04/2019
56-40-46562 RECYCLING PROGRAM							
3163	AZ STATE PRISON CMLPX-DOU	D08127201910	MILEAGE/RECYCLE	12/02/2019	10.40	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08128201911	MILEAGE/RECYCLE	12/02/2019	20.32	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08128201911	DOC LABOR CREW/REC	12/03/2019	56.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08129201907	DOC LABOR CREW/REC	07/09/2019	60.00	60.00	12/04/2019
1893	LAL ENTERPRISES, INC	27834	PORTA POTS/RECYCLING-TRA	11/30/2019	73.50	.00	
5768	MTS SAFETY PRODUCT, INC.	6822300	GLOVES, SWEATSHIRT, FREIG	11/27/2019	234.66	.00	
5768	MTS SAFETY PRODUCT, INC.	6822301	FLUOR STOCKING CAPS	12/03/2019	36.56	.00	
Total FUND EXPENDITURES:					19,209.85	260.93	
Total SANITATION FUND:					19,209.85	260.93	
QUEEN MINE FUND							
FUND EXPENDITURES							
59-40-11601 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Queen Mine	11/12/2019	84.66	84.66	12/04/2019
59-40-12500 RECRUITMENT/EMPLOYEE TESTING							
6943	CORPORATE PAYMENT SYSTE	19-1107	SV HERALD JOB POSTING	11/07/2019	178.10	178.10	12/05/2019
59-40-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	14	478 N DART RD-QUEEN MINE	12/01/2019	401.97	401.97	12/04/2019
59-40-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	19-1107	PRICE TAGS, POUCHES, BAGS	11/07/2019	803.71	803.71	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	RESERVATION BOOK	11/07/2019	93.16	93.16	12/05/2019
6399	WIST OFFICE PRODUCTS	1957415	PENS, FOLDERS, TONER, CLIP	12/08/2019	91.16	.00	
59-40-42050 NON CAP ADMIN EQUIP/FURN							
6943	CORPORATE PAYMENT SYSTE	19-1107	SIDE CHAIRS	11/07/2019	222.84	222.84	12/05/2019
59-40-43500 POSTAGE							
6943	CORPORATE PAYMENT SYSTE	19-1107	POSTAGE	11/07/2019	7.90	7.90	12/05/2019
59-40-45200 SAFETY EQUIP & SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	19-1107	HARD HAT CLIP MOUNT	11/07/2019	47.76	47.76	12/05/2019
59-40-46000 OPERATIONAL EXPENSES							
6970	COLEMAN, THERESA	19-1121ADJ	REIMBURSEMENT-HOSTING LU	11/21/2019	100.00-	100.00-	12/05/2019
59-40-46591 MERCHANDISE							
7016	AMBER LOTUS PUBLISHING	89086	DESERT DREAMS COLORING B	11/19/2019	66.43	.00	
6943	CORPORATE PAYMENT SYSTE	19-1107	ROCKS, MINERALS	11/07/2019	310.00	310.00	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	PYRAMIDS	11/07/2019	240.66	240.66	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	GOLD DIG OUT DISPLAY	11/07/2019	177.53	177.53	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	BUTTERFLY DECORATION	11/07/2019	56.31	56.31	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	T-SHIRTS, SWEATSHIRTS	11/07/2019	952.52	952.52	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	COPPER BARS, ROUND COINS	11/07/2019	282.77	282.77	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	MINERALS	11/07/2019	525.00	525.00	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	WALL PLAQUES, MOBILES, DIG	11/07/2019	891.67	891.67	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	TURTLES, CACTUS, DECORATI	11/07/2019	3,033.75	3,033.75	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	KEY CHAINS	11/07/2019	299.06	299.06	12/05/2019
3210	FREE GEOS LIBRARY	RS-415	MINE BOOKS-MERCHANDISE/Q	11/09/2019	280.00	.00	
1409	KEWEENAW GEM & GIFT, INC.	111119-0	COPPER SPLASH, COPPER SP	11/11/2019	2,015.72	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
7017	SUNSOUT, INC	191865	PUZZLES	11/20/2019	236.03	.00	
59-40-55000 EQUIPMENT REPAIR & MAINT							
6943	CORPORATE PAYMENT SYSTE	19-1107	BATTERIES	11/07/2019	4,937.24	4,937.24	12/05/2019
59-40-55100 REPAIR & MAINT - OTHER							
6943	CORPORATE PAYMENT SYSTE	19-1107	LUMBER	11/07/2019	656.27	656.27	12/05/2019
59-40-91000 CAPITAL EXPENDITURES							
7018	MELCHER BROTHERS, INC	19-1105	MINE CART WHEELS 1/2 PAYME	11/05/2019	32,805.00	.00	
Total FUND EXPENDITURES:					49,597.22	14,102.88	
Total QUEEN MINE FUND:					49,597.22	14,102.88	
MISC. GRANTS							
FUND EXPENDITURES							
78-40-23012 FREEPORT SANJOSE LIBRARY ANNEX							
6943	CORPORATE PAYMENT SYSTE	19-1107	ANNEX EXPANSION-FURNITUR	11/07/2019	1,134.33	1,134.33	12/05/2019
6943	CORPORATE PAYMENT SYSTE	19-1107	ANNEX EXPANSION-FURNITUR	11/07/2019	547.97	547.97	12/05/2019
Total FUND EXPENDITURES:					1,682.30	1,682.30	
Total MISC. GRANTS:					1,682.30	1,682.30	
BISBEE BUS FUND							
FUND EXPENDITURES							
96-40-41607 CITY OPERATING EXPENSE							
1871	CORONADO, ANGELICA	19-1211	RMBST- MILEAGE	12/11/2019	10.84	.00	
5710	XEROX CORPORATION	98845468	BASE CHARGE & USAGE/BUS	12/01/2019	31.07	.00	
Total FUND EXPENDITURES:					41.91	.00	
Total BISBEE BUS FUND:					41.91	.00	
CAPITAL IMPROVEMENTS FUND							
99-30-50999 MISC. INCOME							
7015	TODD CONKLIN	19-1210	REFUND-TRANSFER OF PROP	12/10/2019	300.00	.00	
Total :					300.00	.00	
Total CAPITAL IMPROVEMENTS FUND:					300.00	.00	
Grand Totals:					347,321.43	128,526.96	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: December 3, 2019

Regular Special

DATE ACTION SUBMITTED: November 20, 2019

REGULAR **CONSENT**

TYPE OF ACTION:

RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON NOVEMBER 19, 2019 AT 7:00 PM

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on November 19, 2019 at 7:00 PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: David M. Smith
David M. Smith
Mayor

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, NOVEMBER 19, 2019 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:00PM.

ROLL CALL

COUNCIL

Councilmember Louis Pawlik, Ward III
Councilmember Joni Giacomino, Ward II
Councilmember Bill Higgins, Ward I
Mayor David M. Smith
Councilmember Leslie Johns, Ward I
Councilmember Joan Hansen, Ward II Excused
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

Theresa Coleman, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Jesus Haro, Public Works Director
Albert Echave, Police Chief
George Castillo, Fire Chief

CITY ATTORNEY

James Ledbetter

INVOCATION: Mayor Smith asked for a moment of silence to reflect on the good relations with our neighbors to the south in Mexico.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Smith wanted to recognize, welcome and thank the Bisbee Fire Department on the tremendous job they did during the fire last week in Old Bisbee. He said that this was all done under the command of Captain Davey as incident commander. He thanked the Department and asked that they come forward to be recognized.
Chief Castillo also recognized and thanked his staff. He also thanked the other fire departments that responded.
- Mayor Smith announced that the Festival of Lights would be held on November 29th at City Park. He invited the public to attend.
- Mayor Smith announced that there would be a Ward III meeting at 1:00 pm at the Library Annex on Thursday, November 28th.
- Mayor Smith announced that Bisbee had been named one of the top 10 towns competing to win Small Business Revolution. This was a big deal as the winner would receive a \$500,000 award to revitalize the economy.

- Mayor Smith listed his activities over the last few weeks:
 - November 6th he attended a conference call with a few of our grant writers, Public Works Department, City Manager and Arizona Water talking about a feasibility study for Old Bisbee fire suppression system and that it had been written and submitted.
 - November 8th he met with the members of the Binational Concert and had a press conference in regard to the concert.
 - November 11th on Veterans Day he was honored to be the emcee for the celebration at Evergreen Cemetery. He thanked the Cemetery committee for putting this event together.
 - November 14th he met in Naco, Sonora to finalize plans for the binational concert.
 - November 16th the binational concert was held and prior to that a lunch was held at Camp Naco, completely catered by the Mayor of Naco, Sonora’s mother. There was a great attendance by Mexico. Mayor Smith thanked everyone involved.

CALL TO THE PUBLIC

- Leslie Kurtak, Bisbee resident spoke about the feral cat problem on Brophy Avenue. She addressed the trap, neuter, and release program. She said after a lot of research she was happy with the trap and neuter part but not the release part. She explained that there were over 20 cats picked up by animal control. It was estimated that there were over 40 cats on the street. She requested that the City do something to not have the cats released back onto the streets.
- Fred Miller, Bisbee resident addressed the item on adding regulations to the vacation rentals. He explained that there was significant housing dislocation in Old Bisbee. He said that there were fewer long term rentals in the Old Bisbee market. He supported Council approving regulations on short-term rentals.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Cline moved to approve the accounts payable in the amount of \$197,039.77.

SECOND: Councilmember Higgins

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on October 15, 2019 at 7:00 pm.

Ashlee Coronado, City Clerk

- B. Approval of the Appointment of Shawn DeCraemer to the Design Review Board.

Ashlee Coronado, City Clerk

- C. Approval of the Resignation of Phillip Martinez from the Police and Fire Advisory Committee Ward I seat.

Ashlee Coronado, City Clerk

- D. Approval of the Appointment of Craig Emanuel to the Police and Fire Advisory Committee Ward I seat.

Ashlee Coronado, City Clerk

- E. Approval of a Park, Facility, and Right-of-Way Use permit for Native Content for filming of Interior and Exterior of the St. Elmo Saloon and for ten (10) parking spaces in front of St. Elmo's Saloon Thursday, November 21, 2019 from 3:00pm to 10:00pm.
Ashlee Coronado, City Clerk

Councilmember Higgins requested that item E be pulled from the consent agenda for further discussion.

MOTION: Councilmember Cline moved to approve the Consent Agenda Items A-D.

SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

ITEM 2D:

Councilmember Higgins asked if anyone was in attendance representing Native Content. He explained that this company was some sort of a collaboration of artists that did still photography. He had concerns over the items the company was requesting.

Ms. Coronado responded that they were no longer requesting a water truck and they would be hiring security or hiring our Police Department for security.

Mayor and Council discussed the specifics that were requested with the permits.

Mayor Smith said he would reluctantly move to deny the permit because there were things that were unclear.

Ms. Coronado responded that an amended permit was submitted and was part of the packet. She went on to say that she could not confirm anything that was discussed with Chief Echave.

Councilmember Pawlik asked Chief Echave if he was comfortable working with this company and this permit.

Chief Echave said that if the permit spelled out what they needed he could work with it.

MOTION: Mayor Smith moved to deny the permit.

SECOND: Motion died for a lack of the second.

MOTION: Councilmember Cline moved to approve Consent Agenda Item 2E.

SECOND: Councilmember Johns

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Johns, Cline.

NAYS: Councilmember Higgins, Mayor Smith

MOTION PASSED: AYES -4; NAYS -2

OLD BUSINESS

- 3. Public Auction of Designated City Surplus Property located at 8 Douglas Road with a minimum bid price of \$30,000.

David M. Smith, Mayor

Mayor Smith wanted to make sure bidders knew that this property contained a dilapidated home that would require work to be done on it within 30 days.

Mayor Smith opened the bidding for this property with a minimum bid price of \$30,000.00 and asked if there were any bids.

There were no bids on this property.

Mr. Ledbetter requested clarification as to if anyone would have bid on this property without the 30-day building requirement.

Mayor Smith asked the public present and there were no responses.

4. Public Auction of Designated City Surplus Property located adjacent to Parcel 101-12-082A between Van Dyke Street and Black Knob View with a minimum bid price of \$9,000.
David M. Smith, Mayor

Mayor Smith opened the bidding for this property with a minimum bid price of \$9,000.00 and asked if there were any bids on this property.

There were no bids on this property.

NEW BUSINESS

5. Presentation on the upcoming 2020 Census by Dan Dever, Senior Partnership Specialist.
David M. Smith, Mayor

Mr. Dan Dever from U.S. Census Department gave a presentation on the upcoming 2020 census and the importance of it in our community.

Mayor Smith thanked Mr. Dever for his time. He stressed the importance of the census to Bisbee. He said that with the Short Term Rental situation all the vacant homes would be counted as zero people. The future of the city absolutely rests within an accurate count.

6. Discussion and Possible Approval of Amendment No. 1 to the Jacobs Agreement for Operations Maintenance, and Management Services for the City of Bisbee San Jose Wastewater Treatment Plant.
Theresa Coleman, City Manager

Ms. Coleman explained that one of the options in the contract was that we not negotiate a new contract but that we use a base multiplier for the next year's contract. In this case, Jacobs had indicated to us that the base multiplier was not entirely necessary in order for them to continue to provide us with the level of service that we currently receive.

Councilmember Pawlik said that he was not here when the original contract was issued. Concerns had been raised by constituents about the contract and he had one question. Do we have a contract with Jacobs that had been ratified by the City Council?

Mayor Smith said yes.

Councilmember Pawlik asked City Manager Coleman if we had a contract that was approved by Council.

Ms. Coleman said she did have a contract that was signed and executed by all parties.

Mr. Pawlik asked if it had been approved by City Council.

Ms. Coleman said she was not here at that time.

Mr. Pawlik again asked the Mayor if it was approved by City Council.

Mayor Smith responded yes.

MOTION: Councilmember Higgins moved to approve Amendment No.1 to the Jacobs agreement for Operations Maintenance, and Management Services for the City of Bisbee San Jose Wastewater Treatment plant.

SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Mayor Smith.

NAYS: Councilmember Giacomino, Cline

MOTION PASSED: AYES -4; NAYS -2

7. Discussion and Possible Approval to enter into a Service Agreement with Sparklight Business for upgraded internet at the Copper Queen Library.

Jason Macoviak, Library Manager

Mr. Macoviak explained that it was time for our renewal for Internet with Sparklight they were looking for an upgrade with the faster speed. They had added a few new computers, with a kid's computer lab that was being used for gaming. There were also 12 additional computers along with staff computers.

MOTION: Councilmember Higgins moved to approve the service agreement with Sparklight Business for upgraded Internet at the Copper Queen Library.

SECOND: councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

8. Discussion and Possible Approval of ADOA-GAO OpenBooks Service Agreement.

Keri Bagley, Finance Director

Ms. Bagley explained that this was a contract with the Arizona Department of Administration to use their open books transparency website to post the city's financial data. The site was used prior to 2015 when we started using Opengov. Opengov costs an additional \$3,500 a year than this site. Based on the low number of visitors to the site she recommended approval of this agreement.

MOTION: Councilmember Pawlik moved to approve the agreement for Openbook service through December 31, 2026

SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

9. Discussion and Possible Approval of a Right of Way across a certain City Property located adjacent to 501 Adams Avenue, Parcel 103-59-009.

Joe Ward, Staff Liaison to Planning and Zoning Commission

Mr. Ward explained that this item had gone before the Planning and Zoning Commission where they had approved trading the property. It had since gone back to the Planning and Zoning Commission with the recommendation from Public Works to not sell the property but grant a right of way across it. That was unanimously approved by the Planning and Zoning Commission.

Mr. Ledbetter clarified that Planning and Zoning had actually approved an easement not a right of way.

Mr. Ward agreed.

MOTION: Councilmember Pawlik moved to authorize the establishment of an easement across the city property is identified as exhibit A and exhibit B.

SECOND: Mayor Smith

MOTION PASSED: UNANIMOUSLY

10. Discussion and Possible Approval of an Updated Job Description for Fire Marshal.

Joelle Landers, Personnel Director

Ms. Landers explained that in light of the recent focus on fire prevention by Old Bisbee Firewise in their efforts to obtain FEMA grant funding for hazard mitigation we were proposing an update to the previously approved Fire Inspector job description. The Fire Marshal job description provided an employee designated to cover the needs of the City of Bisbee relating to fire prevention and code enforcement. This devoted position had the potential to generate revenue based on implementation of proposed fees in the upcoming fee schedule.

Councilmember Higgins asked if this position had been funded in the budget.

Ms. Landers confirmed that there was funding within the budget for this position.

Councilmember Cline asked if this was a civilian position or a promotion within the ranks.

Ms. Landers responded that this position would be open to the public but there were interests within the department for this position.

Ms. Coleman confirmed that this would be a position under PSPRS.

Councilmember Cline said that her concern was the increase in the salary. We all know we have a very tight budget. This made more sense to bring up during budget time rather than after the fact because it was a large increase.

Mayor Smith said that this was within budget.

Councilmember Cline said we had money to bring on another position at a very nice salary, but we did not have money to increase the firefighters we currently had.

Mayor Smith said that it would not increase the fire department personnel but would increase their budget.

Councilmember Giacomino asked how this compared to the top paid firefighter and asked what the highest-paid firefighter currently was at.

Ms. Coleman responded that the top paid was the Chief but this position would fall between the Captains and Chief.

Councilmember Pawlik asked how this position would generate revenue based upon the upcoming fee schedule.

Ms. Coleman responded that the proposed fee schedule includes fees for fire inspections and fines for failing to comply with fire regulations.

Councilmember Cline asked if we were no longer going to have fire inspectors within the department.

Ms. Coleman responded that we were not requesting to eliminate the Fire Inspector position, we were requesting the addition of the Fire Marshal description.

MOTION: Councilmember Pawlik moved to approve the updated fire marshal job description.

SECOND: Councilmember Higgins

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, and Mayor Smith.

NAYS: Councilmember Giacomino, Cline

MOTION PASSED: AYES -4; NAYS -2

- 11. Discussion and Possible Approval of the Second Amendment to the Contract for Services with the City of Douglas to extend the Transit Service for the Bisbee Bus Transit Program for one year beginning October 1, 2019 and ending September 30, 2020.

Jesus Haro, Public Works Director

Mr. Haro explained that the City of Douglas provides us with administrative services for the bus transportation and that they do most of the administrative services for the city. This contract would extend the services for one year.

MOTION: Councilmember Higgins moved to approve the second amendment to the contract for services with the City of Douglas to extend the Transit Services for the Bisbee Bus Transit Program for one year beginning October 1, 2019 ending September 30, 2020.

SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

- 12. Discussion and Possible Approval to waive the requirement to connect the property located at 10 Cochise Lane to the City of Bisbee public sanitary sewer system.

Jesus Haro, Public Works Director

Mr. Haro said that the property located at 10 Cochise Lane was approximately 775 feet away from a manhole. That would be the closest one in order for them to connect to the city sewer system. It was not very practical normally it was around 200 feet to connect.

Councilmember Pawlik asked how this property was serviced now.

Mr. Haro responded that they were serviced by a septic system. Our code allows us to waive the requirement of hooking up to our city sewer system.

MOTION: Councilmember Higgins moved to waive the requirement to connect the property located at 10 Cochise Lane to the City of Bisbee public sanitary sewer system.

SECOND: Councilmember Pawlik

MOTION PASSED: UNANIMOUSLY

13. Discussion and Possible Approval to waive the requirement to connect the property located at 7A Old Douglas Road to the City of Bisbee public sanitary sewer system.

Jesus Haro, Public Works Director

Mr. Haro said that this property was located downhill from where the sewer main was on old Douglas Road. This would require the property owner to install a lift station. That would be quite costly in this case.

MOTION: Councilmember Pawlik moved to waive the requirement to connect the property located at 7A Old Douglas Road to the City of Bisbee public sanitary sewer system.

SECOND: Mayor Smith

MOTION PASSED: AYES-5; NAYS-1 (Cline)

14. Discussion and Possible Approval to purchase roofing material from ABC Supply Co Inc. to repair the roof to City Hall.

Jesus Haro, Public Works Director

Mr. Haro explained that our Public Works staff had received three proposals and ABC was the lowest cost for all supplies needed.

MOTION: Councilmember Pawlik moved to approve the purchase of roofing material from ABC Supply Co. Inc. to repair the roof to City Hall.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

15. Discussion and Possible Approval to enter into a service agreement with Cintas Corporation to provide uniform rental, facility services products rentals, and laundry service.

Jesus Haro, Public Works Director

Mr. Haro explained that Public Works was looking to enter into this agreement for uniform services.

Councilmember Cline asked how this agreement compared to what we currently had.

Mr. Haro said that it would be around half; resulting in a savings.

MOTION: Councilmember Higgins moved to enter into a service agreement with Cintas Corporation to provide uniform rental, facility service product rental, and laundry service.

SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

16. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-19-06; Amending the City Code, Article 7, Light Pollution and Providing for Repeal and Severability.

Theresa Coleman, City Manager

Ms. Coleman explained that this new ordinance addresses some of the concerns from the citizens regarding dark skies and having the availability to do observations from the City of Bisbee. It did exempt the city from the requirements along with sporting events that start before 11 PM.

Councilmember Higgins said that he was concerned about dark sidewalks there were places in town where this could be dangerous. But this seemed like something that the people wanted. He asked about cost for replacing the lights and thought it would be done on a gradual basis.

Ms. Coleman responded that right now we work with APS to maintain the lights. We should see savings on the energy as bulbs are changed.

MOTION: Councilmember Higgins moved to approve the Notice of Intent to adopt Ordinance O-19-06 amending the City Code, Article 7, Light Pollution and providing for repeal and severability.

SECOND: Mayor Smith

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

17. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-19-07; Amending the City Code, Section 10.1.8, Nuisance.

Theresa Coleman, City Manager

Ms. Coleman said that this new addition to the nuisance ordinance basically set time frames for activities that happen within the city. There have been noises in neighborhoods that have disturbed residence before what they would consider a normal waking time and this would set parameters.

Councilmember Pawlik said he had some issues with this Ordinance. He went on to say that in section 10.1.8 A he was struck by the sentence anything which is injurious to the health or morals, or is indecent or offensive to the senses, or an obstruction to the free use of property. He felt this was a highly subjective statement open to interpretation. He would like to table this ordinance for a rewrite. He was also concerned about the fees and felt that they were exorbitant for something considered to be a nuisance.

Mayor Smith responded that the fees were for a deterrent. He went on to say that Mr. Pawlik was talking about it being too subjective but in his opinion laws such as these had to be subjective. Circumstances change from one circumstance to another. What may be acceptable on a Monday or Tuesday might not be acceptable on a Sunday. That would be up to in most cases a judge. If we tried to be more specific than something could be left out.

Councilmember Pawlik said that he didn't see how that statement fit in with the rest of the paragraph.

MOTION: Councilmember Pawlik moved to table this item

SECOND: Councilmember Higgins

Councilmember Giacomino said that she had an issue with construction, repair and remodeling being allowed to start at 6 AM. She found it disturbing especially when she had a child if people were out cranking chainsaws at 6 o'clock in the morning.

Councilmember Higgins said that his main objection was about the reference to morals.

Mr. Ledbetter explained that trash collection begins at 6 AM in the city so that would need to be adjusted to send the correct message to the community.

Councilmember Cline asked if section 10.1.8 a was already in the code.

Mayor Smith responded that it was. He requested a roll call vote.

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns,

NAYS: Councilmember Cline and Mayor Smith.

MOTION PASSED: AYES -4; NAYS -2

18. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-19-08; Amending the City Code, Chapter 8, Business Regulations and Adding Regulations Related to Vacation Rentals.

Theresa Coleman, City Manager

Ms. Coleman explained that the Arizona Legislature recently took action that allowed cities to have some oversight on vacation rentals. We could require them to let us know who the owner was to have a tax license. This would take those regulations that we are allowed and put them into a format that would be enforceable by the city.

Mayor Smith said that this was something that came up as a result of the meeting at the Arizona Senate ad hoc meeting of mayors regarding short-term rentals. He brought this back hoping we could get this in place. The importance was that there were fines attached to this. Those fines would come to the city if this wasn't past the fines would go to the state.

MOTION: Councilmember Pawlik moved to approve the Notice of Intent to adopt Ordinance O-19-08; amending the City Code, Chapter 8, business regulations and adding regulations related to vacation rentals.

SECOND: councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -6; NAYS -0

19. Discussion and Possible Approval of a request submitted by the Friends of Bisbee Animal Shelter for additional funds in the amount of \$10,464 to cover the cost of additional cats.

Theresa Coleman, City Manager

This item was pulled from the agenda.

20. City Manager's Report:

- Ms. Coleman wanted to recognize that it was through Jen Luria and the marketing contract with Dog Cat Mouse Media that the follow up with Small Business Resolution took place. We do anticipate a visit from Small Business Revolution as part of their efforts to narrow down the field from 10 to 5 towns.
- Ms. Coleman informed the Council that we had received one response to the RFP/RFQ for City Hall. It was currently being reviewed and discussed.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Giacomino announced that the cake auction would be held on November 23rd. All proceeds would go to the Kiwanis, Bisbee Fire, and Project Graduation. She encouraged the community to attend.

MOTION: Councilmember Higgins moved to adjourn the meeting.

SECOND: Councilmember Pawlik

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 8:53 PM

David M. Smith, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: **December 3, 2019**

Regular Special

DATE ACTION SUBMITTED: <u>November 20, 2019</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON DECEMBER 3, 2019 AT 7:00 PM	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on December 3, 2019 at 7:00 PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: 
Ashlee Coronado
City Clerk

Reviewed by: 
David M. Smith
Mayor

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, DECEMBER 3, 2019 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:00PM.

ROLL CALL

COUNCIL

Councilmember Louis Pawlik, Ward III
Councilmember Joni Giacomino, Ward II
Councilmember Bill Higgins, Ward I
Mayor David M. Smith
Councilmember Leslie Johns, Ward I
Councilmember Joan Hansen, Ward II
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

Theresa Coleman, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Jesus Haro, Public Works Director
Albert Echave, Police Chief
George Castillo, Fire Chief

CITY ATTORNEY

James Ledbetter

INVOCATION: Mayor Smith said that he would like to take a moment to reflect on the fact that although we are a Paris Accord City it didn't seem to be helping us with the weather. He said that we had been having issues with flooding and there was more weather coming tomorrow. He requested a minute to reflect on that and wish our residents the best.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Smith read the Wreaths Across America Proclamation he requested that Grace Wiggins accept the proclamation along with all the other members that were associated with this project. He thanked the Cemetery Committee for their work.

Michael Dominy, from the Sheriffs Assist Team presented a check to Wreaths Across America from the Howard Buffett Foundation.

Grace Wiggins invited the public to come out and help place the wreaths on December 14th.

- Mayor Smith announced that item 12 would be pulled.
- Mayor Smith recognize Chief Castillo for his 29 years of service to the City of Bisbee.

- Mayor Smith reminded the public that the rescheduled tree lighting ceremony would be held on December 14.
- Mayor Smith announced that he would be holding a State of the City on December 15th at 3pm to 5pm at the Bisbee Senior Center.
- Mayor Smith listed his activities over the last couple of weeks:
 - On November 20th he attended the Freeport McMoRan Community Partnership meeting panel.
 - On November 21st he attended the Ward 3 town hall meeting.
 - On November 22nd there was a meeting with Arizona Water to discuss the potential P3 partnership.
 - On November 22nd he attended a meeting in Nogales for the SEAGO Executive Board.

CALL TO THE PUBLIC

- Debby Gardner, Bisbee resident said she was here to speak on the item that was pulled. She felt that the proposal was very disruptive to the community. The only part that they agreed with was regarding signage. She stressed the need for additional signage.
- Ben Lepley, Streets and Infrastructure Committee Member explained that the direction switch was his idea. To address the frustration on Tombstone Canyon when it is congested with visitors looking for parking. One of the solutions that the University of Arizona came up with was additional signage. Signage was the most important part of this.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Cline moved to approve the accounts payable in the amount of \$133,860.71.

SECOND: Councilmember Hansen

Councilmember Giacomino asked if there was a water leak in Grassy Park, questioned the water being used at West Vista and Hoatson and, also had questions about the pool water and electric usage.

Mr. Haro explained that there was no leak, but there were issues with people throwing things down the toilets. Mr. Haro also explained the reason for the high bill at West Vista and Hoatson was due to it having a 2-inch water main. Mr. Haro stated the pool was not continuing to be refilled but that the pool area was being used for the Stair Climb event.

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on November 5, 2019 at 7:00 pm.

Ashlee Coronado, City Clerk

- B. Approval of a Park, Facility, and Right-of-Way Use permit for the Return of the Turkey Vultures Parade from Main Street to Subway Saturday, March 14, 2020 from 3:00pm to 4:00pm this includes set-up and breakdown.

Ashlee Coronado, City Clerk

MOTION: Councilmember Cline moved to approve the Consent Agenda Item A.
SECOND: Councilmember Higgins

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

Item 2B:

Councilmember Giacomino asked if insurance was required for this event.

Councilmember Hansen responded that this was a city function.

MOTION: Councilmember Cline moved to approve the Consent Agenda Item 2 B.

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

OLD BUSINESS

3. Discussion and Possible Approval of Ordinance O-19-06; Amending the City Code, Article 7, Light Pollution and Providing for Repeal and Severability.

Theresa Coleman, City Manager

Mayor Smith said that this was the second reading of this ordinance. He asked if Council had any questions; if not he would entertain a motion.

MOTION: Councilmember Hansen moved to approve Ordinance O-19-06; Amending the City Code, Article 7, Light Pollution and providing for repeal and severability

SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

4. Discussion and Possible Approval of Ordinance O-19-08; Amending the City Code, Chapter 8, Business Regulations and Adding Regulations Related to Vacation Rentals.

Theresa Coleman, City Manager

Mayor Smith said that this was also a second reading and asked if anyone on Council had questions of Ms. Coleman.

MOTION: Councilmember Pawlik moved to approve Ordinance O-19-08; Amending the City Code, Chapter 8, Business Regulations and Adding Regulations Related to Vacation Rentals

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

NEW BUSINESS

5. Notice of the Appointment of Councilmember Louis Pawlik as Mayor Pro Tempore for the upcoming year.
David M. Smith, Mayor

Mayor Smith thanked Ms. Cline for her service. This of course had nothing to do with her as she had been Mayor pro tem longer than some mayors. He thought that we could give someone else a chance to do. His intention was to appoint Mr. Pawlik as Mayor Pro Tempore.

6. Discussion and Possible Approval of the Recommendation from the Bisbee Arts Commission to fund a Grant Application for Ken Boe in the amount of \$500.00 from the Bisbee Arts Commission Fund.
Bill Higgins, Council Liaison to the Bisbee Arts Commission

Councilmember Higgins explained that the Arts Commission was in there giving away money phase. This was not taxpayer money, it was raised by the Bisbee Arts Commission and dispersed by the Bisbee Arts Commission.

MOTION: Councilmember Higgins moved to approve the funding of the grant application for Ken Boe in the amount of \$500 from the Bisbee Arts Commission fund.

SECOND: Councilmember Pawlik

MOTION PASSED: UNANIMOUSLY

7. Discussion and Possible Approval of the Recommendation from the Bisbee Arts Commission to fund a Grant Application for Cado Daily in the amount of \$295.00 from the Bisbee Arts Commission Fund.
Bill Higgins, Council Liaison to the Bisbee Arts Commission

Councilmember Higgins said this grant would be for the Turkey Vulture Parade.

MOTION: Councilmember Higgins moved to approve the funding of the grant application for Cado Daily in the amount of \$295.00 from the Bisbee Arts Commission fund.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

8. Discussion and Possible Approval of the Recommendation from the Bisbee Arts Commission to fund a Grant Application for Francis J. Kiman AKA Pablo Pencil in the amount of \$500.00 from the Bisbee Arts Commission Fund.

Bill Higgins, Council Liaison to the Bisbee Arts Commission

Councilmember Pawlik said this grant would be for a mural in the Presbyterian Annex.

MOTION: Councilmember Higgins moved to approve the funding of the grant application for Francis J. Kiman AKA Pablo Pencil in the amount of \$500 from the Bisbee Arts Commission fund.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

- 9. Discussion and Possible Approval of the Recommendation from the Bisbee Arts Commission to fund a Grant Application for Tonette Derocher in the amount of \$500.00 from the Bisbee Arts Commission Fund.
Bill Higgins, Council Liaison to the Bisbee Arts Commission

Councilmember Higgins said this grant was for another mural in the same area.

MOTION: Councilmember Higgins moved to approve the funding of the grant application for Tonnette Derocher in the amount of \$500 from the Bisbee Arts Commission fund.

SECOND: Councilmember Pawlik

MOTION PASSED: UNANIMOUSLY

- 10. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-19-09; Dissolving the iBisbee Committee.

David M. Smith, Council Liaison to the iBisbee Committee

Mayor Smith said that he was the liaison to this committee. After discussion with them they believed that their mission had been fulfilled. This committee had been in place for six years.

MOTION: Mayor Smith moved to approve the notice of intent to adopt Ordinance O-19-09, dissolving the iBisbee Committee.

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

- 11. Discussion and Possible Approval to Purchase a Bus Shelter from Arizona Correctional Industries to be installed at Safeway for bus riders.

Jesus Haro, Public Works Director

Mr. Haro explained that the item before Council tonight was a request to purchase a bus shelter. As part of the grant we received for \$5400 to purchase the bus shelter. Out-of-pocket for the city would be \$930.27.

Councilmember Giacomino asked why Safeway was decided as the location.

Mr. Haro said that was decided by the committee, but it was not set in stone as they still needed final approval from Safeway.

Councilmember Hansen asked if there was a plan in place that decided where bus shelters were needed.

Mr. Haro said that there was not a formal plan but that was a popular stop on the route.

MOTION: Councilmember Pawlik moved to approve the purchase of a bus shelter from Arizona correctional industries to be installed at Safeway for bus riders.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

- 12. Discussion and Possible Approval to change the one-way direction of Shearer Avenue from south (down the hill) to north (up the hill).

Jesus Haro, Public Works Director

This item was pulled from the agenda.

13. Discussion and Possible Approval of an Addendum to the Service Agreement with Cintas Corporation to provide uniform rental, facility services products rentals and laundry service.

Jesus Haro, Public Works Director

Mr. Haro explained this addendum would add options for staff to choose different types of pants. This would also add lockers to the garage facility at no cost.

MOTION: Councilmember Johns moved to approve the addendum to the service agreement with Cintas Corporation to provide uniform rental, facility services products rental and laundry service.

SECOND: Mayor Smith

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

14. Discussion and Possible Approval of the Notice of Intent to adopt Ordinance O-19-05; Amending the City Code, Chapter 6, Animals, and providing for repeal and severability.

Theresa Coleman, City Manager

Ms. Coleman explained that we started down this path because we were missing a leash portion of the law. Because of concerns over the existing ordinance we went back to the drawing board to provide an ordinance that would replace all of Chapter 6. This now included leashes and took into account some recent activity that involves legal counsel, and then legal counsel provided us with additional suggestions.

Councilmember Johns said she had several questions. Her biggest concern was the part about defanging and declawing dogs. The American Veterinary medical associations recommends a box muzzle rather than ever defanging or declawing. She wished to revisit that section. She wondered how we would enforce not feeding feral cats. Research shows that feeding bans do not work. She also asked what the point of limiting a person to five cats was. She then asked if the animal shelter people were consulted on any of this.

Councilmember Giacomino said that if you take away the feeding of feral cats there would be a tenfold increase on the population of birds, reptiles etc. disappearing because there was no other food source. That would give cats nothing else to go for. She also had issues with the defanging and declawing. She said that there were other ways to take care of vicious dogs.

Ms. Coleman explained that she did invite Ms. Galligan to coffee to offer her an opportunity to discuss any concerns she might have had with an animal ordinance. Ms. Coleman went on to address limiting someone to 5 cats. That would help us in situations where people may be harboring more cats then they could care for.

Mr. Ledbetter addressed defanging and declawing issue, he said that was a judicial determination and one of five some parts of things that could happen. Mr. Ledbetter read the five options that would be available to court after a dog was determined vicious. This gives the courts options.

Mayor Smith said that in regard to the feeding of feral cats, they were considered a wild animal and there were state statutes against that.

Councilmember Johns asked how that would be enforced.

Mayor Smith said that there had been allegations of people having a large number of cats at the residence but they say that they are not their cats, yet they put food out for them. That could be easily documented and then cited.

Mr. Ledbetter said that in literature he had received it showed that feeding feral cats increases the population.

Councilmember Pawlik said that this was a very well-written ordinance. There were troubling issues about it, it was very good step in the right direction.

Councilmember Giacomino discussed the feeding of wild animals such as javalina.

MOTION: Councilmember Pawlik moved to approve the Notice of Intent to adopt Ordinance O-19-05; Amending the City Code, Chapter 6, Animals, and providing for repeal and severability.

SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Hansen, Cline and Mayor Smith.

NAYS: Councilmember Giacomino

MOTION PASSED: AYES -5; NAYS -2

15. City Manager's Report:

- Ms. Coleman said that letters were being sent out to property owners for vehicles parked on Erie Street.
- Ms. Coleman spoke about fleet management and trying to balance vehicles from the County and from E-fleets.
- Ms. Coleman said that today they hosted visitors from deluxe.com they came to town to tour our businesses. We were one of 10 finalists hoping to make it to the top five.
- Ms. Coleman said that dog cat mouse media would be here at the next meeting to provide a report to Council.
- Ms. Coleman said that a new IGA for a reorganized tourism Council through the county.

MOTION: Councilmember Higgins moved to adjourn the meeting.

SECOND: Councilmember Pawlik

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 7:56 PM

David M. Smith, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: December 17, 2019

Regular Special

DATE ACTION SUBMITTED: <u>December 10, 2019</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE APPOINTMENT OF RICHARD RUBEN DUCHENE TO THE TRANSIT ADVISORY COMMITTEE	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the appointment of Richard Ruben Duchene to the Transit Advisory Committee.

DISCUSSION:

Mr. Duchene has submitted his application to serve on the Transit Advisory Committee to serve in the seat for Local Business.

If approved, Mr. Duchene will serve on the Board until January 15, 2022.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor

Other Background Information Relevant to Serving in this Position:

FAMILIAR WITH CITY BUS SYSTEM

I am qualified and interested in serving on this Board because:

KNOW MANY BUS RIDERS
IN BISBEE

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain:

~~1 conviction~~ DISMISSED & EXPUNGED

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- Residency Requirement (Bisbee Resident for less than 1 year)
- Length of Service (I have served _____ terms)
- Number of Commission Memberships currently served. I also serve on the: _____

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Richard Ruben E Sanchez Date: 8-20-19

When complete, please return to:

City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov

Nina Williams

From: Store 0261 c90 - Store Manager <S0261C90@safeway.com>
Sent: Monday, December 9, 2019 11:49 AM
To: Nina Williams
Subject: Bus Committee

To whom it may concern,

We are happy to have volunteer to represent the local Safeway Store Richard Duchene. Richard has volunteered to be a part of the City of Bisbee's Bus Committee. We are always happy to help in any way we can to support the city of Bisbee. We do not have an official position in the company for the position, but Richard has volunteered to be our store representative and work with the city and the store so we can both strive to provide the best service possible to the people of Bisbee.

Sincerely

Michael Sexton

Michael Sexton Store Director
Ricki Dominguez Grocery Manager
Lorona Gallegos Grocery 3RD
Jose McGrew Grocery 4th

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REQUEST FOR MAYOR & COUNCIL ACTION
Session of: December 17, 2019

Regular Special

DATE ACTION SUBMITTED: <u>December 10, 2019</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE APPOINTMENT OF KATHLEEN SANDOVAL TO THE TRANSIT ADVISORY COMMITTEE	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the appointment of Kathleen Sandoval to the Transit Advisory Committee.

DISCUSSION:

Ms. Sandoval has submitted her application to serve on the Transit Advisory Committee to serve in the seat for Senior Citizen Representative.

If approved, Ms. Sandoval will serve on the Board until January 15, 2022.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Office RECEIVED
DEC 09 2019

City Clerk's Office
City of Bisbee

Date of Application: 12-6-19

*** Board interested to serve:**

Bisbee Bus Committee

- | | | |
|--|---|--|
| <input type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input checked="" type="checkbox"/> Committee on Disability Issues | <input type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input checked="" type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

** Complete One (1) Application for each Board / Commission you wish to serve.*

Sandoval Kathleen G
 Last Name First Name Middle Initial

[Redacted] Bisbee Az 85603
 Mailing Address Number Street City State Zip Code

Residential Street Address: Same

Telephone Number(s): [Redacted]

Email Address: [Redacted]

* I have been a resident of Bisbee for 68 years * Are you currently on any Boards? Yes BSC
 *(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates)

Employed: Superior Court 1990-2002 Nueces City 2006-2016
(Clerk of Court ^{Held} ~~different~~) (AFCO cashier)
Hats

Retired
10-31-2016

Please provide a brief summary of Civic/Volunteer Experience:

Bisbee Senior Center - Board - Treasurer
Bisbee Senior - Breakfast - Crochet Instructor

Other Background Information Relevant to Serving in this Position:

Boam & raised in Bisbee
Utilize Bus Service Frequently

I am qualified and interested in serving on this Board because:

Request assistance with Bus Transportation
request rider

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain: _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- _____ Residency Requirement (Bisbee Resident for less than 1 year)
- _____ Length of Service (I have served _____ terms)
- _____ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Kathleen G. Sandoval Date: 12-6-19

When complete, please return to:

**City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@bisbeecaz.gov
lr.williams@bisbeecaz.gov**



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: December 17, 2019

Regular Special

DATE ACTION SUBMITTED: December 11, 2019

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **APPROVAL OF THE PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE CHICKEN COMMITTEE PARADE FROM THE IRON MAN TO BREWERY GULCH TUESDAY, DECEMBER 31, 2019 FROM 11:30PM TO 12:00AM; RACHEL SKY, APPLICANT**

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Recommend Approval

PROPOSED MOTION: I move to approve the Park, Facility, and Right-of-Way Use Permit for The Chicken Committee Parade from the Iron Man to Brewery Gulch on Tuesday, December 31, 2019 from 11:30pm to 12:00am; Rachel Sky, Applicant

DISCUSSION:

The Chicken Committee is requesting permission to use Tombstone Canyon starting at the Iron Man to Brewery Gulch for a Parade on Tuesday, December 31, 2019.

Ms. Sky has provided insurance and will hire the Arizona Rangers to escort the Parade.

Staff has reviewed the Permit and recommends approval.

FISCAL IMPACT: \$25.00 permit fee

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado,
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman,
City Manager

Permit No. 87-19

CITY OF BISBEE
PARK, FACILITY AND RIGHT -OF -WAY USE PERMIT
(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." Also: As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com, City Hall, or the Copper Queen Library)
If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

1. Applicant Name: Rachel SKY Date: 9/21/19
2. Organization Name: Chicken Committee
3. Mailing Address: PO Box 430 Bisbee AZ 85603
366 7282
Phone #: _____ Contact name and phone # during event Rachel SKY
4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).
Parade From TROU MAN TO Gulch
5. Approximate Number of Participants and/or Spectators: 20-50
6. Requested Location of Event: Main street - Gulch
7. Date(s) of Event: December 31st Tuesday 11:30^{PM} - 12 AM
8. Hours of Event: 1/2 hour
9. Hours of Reservation (with set-up and breakdown) _____
10. Request Consumption of Alcohol: _____ Yes No
11. Request Sales of Alcohol: _____ Yes No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

\$ _____ General Electricity access \$10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY),
Band Shell Access \$50 (CITY PARK):

GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE INSURANCE AND GENERATORS

\$ _____ Beer Permit (non-commercial permits only) \$10

\$ _____ Police (escorts, security, road closures, redirecting of traffic): for _____

\$ _____ Park Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): _____

\$ _____ Other - any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

\$25 non-commercial or \$50 commercial permit fee paid before permit is processed.

\$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.

Fees for above service requests in the amount of \$ _____ before permit is processed or event can take place.

Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.

Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).

Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.

County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)

Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.

Copy of flyers or promotional material associated with this event.

NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.

2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50 PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, Rachel SKY certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

Rosky
Signature of Applicant/Authorized Party

9/21/19
Date

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) Parade from Iron Mine event the period from (date & time) 12/31/19 to 12/31/19, the permittee Rachel Sky agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

Rosky
Signature of Permittee or Authorized Representative

Rachel Sky
Print Name

11/27/19
Date

COUNCIL ACTION:	
Recommended to:	Approve: _____ Deny: _____
With conditions as noted:	
Mayor's Signature:	Date:

CITY OF BISBEE PUBLIC WORKS DEPARTMENT
118 ARIZONA STREET
BISBEE, AZ 85603
(520) 432-6002
APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)

(1) Applicant's Name: _____

(2) Mailing Address, City, State & Zip: _____

(3) Business Name: _____

(4) Business Address: _____

(5) City: _____ State: _____ Zip: _____

(6) Business Phone No.: _____ Resident Phone No.: _____

(7) Name of Special Event: _____ Date: _____

Specify date(s) License needed: _____

(8) Will you be serving food: _____ YES _____ NO

If yes, do you have a Health Dept. Food Certificate: _____ YES _____ NO
(A copy of the Cochise County Health Dept. Certificate MUST
accompany this application otherwise it will not be accepted)

Fees: Permit fee: \$32.50
Vendor fee of: \$4.00 per day. (When promoter subletting to other vendors)

Total submitted: \$ _____

I, _____ being first duly sworn upon oath hereby declare, under penalty of perjury, that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein are true, correct, and complete.

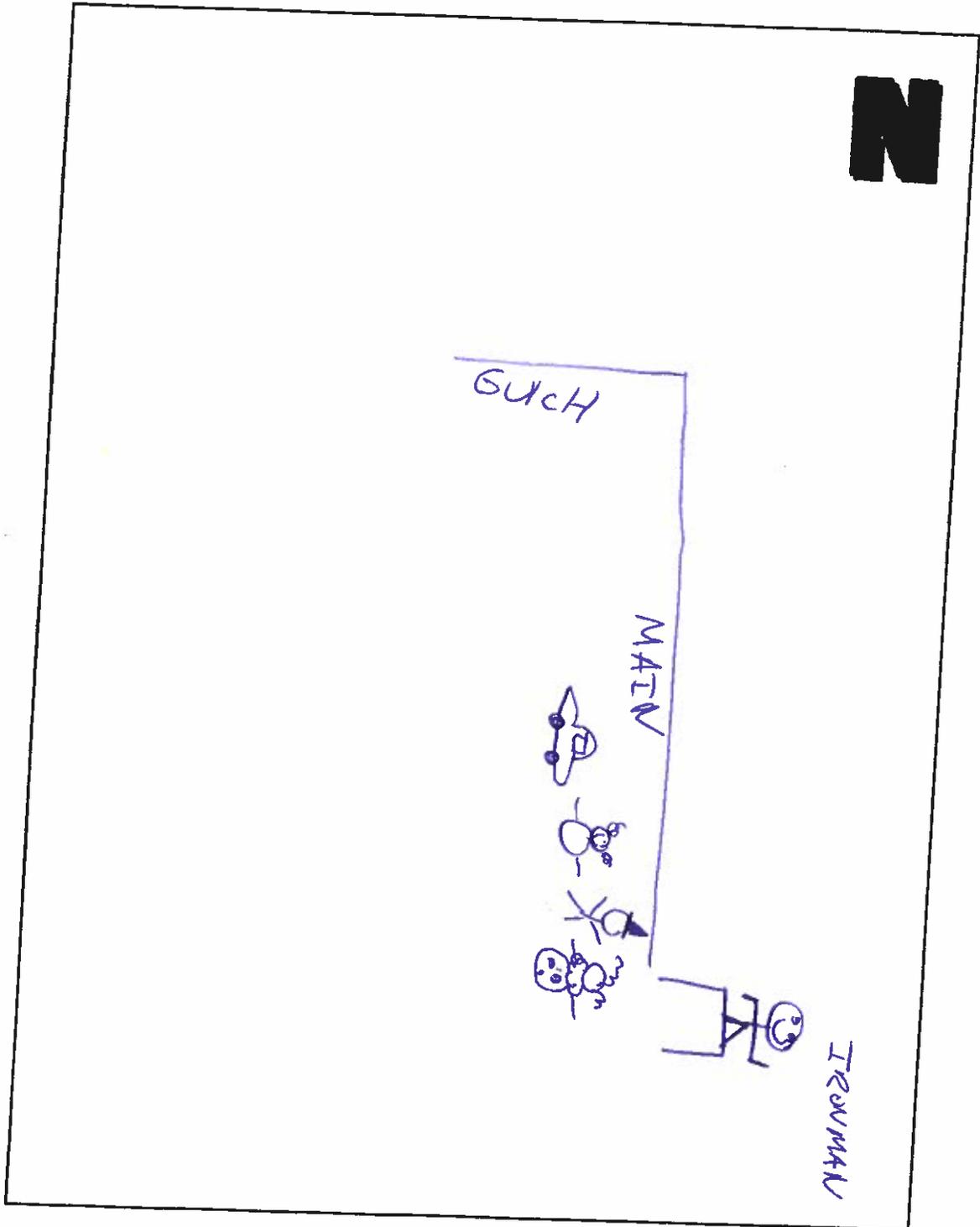
Signature of Applicant

Date

Make checks payable to: City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.





PHILADELPHIA
INSURANCE COMPANIES

A Member of the Tokio Marine Group

One Bala Plaza, Suite 100
Bala Cynwyd, Pennsylvania 19004
610.617.7900 Fax 610.617.7940
PHLY.com

PROPOSAL FOR INSURANCE

Proposal Number:643368

Proposal Date: 10/16/2019

Named Insured and Mailing Address:

Rachel Sky
po box 430
Bisbee, AZ 85603

Producer: Everhart Insurance LTD LLC
115 McNeish Ave
Bisbee, AZ 856031917

Contact:
Agency Number: 120363
Phone: 435-5809533

Insurer: Philadelphia Indemnity Insurance Company

Underwriter: Brandon Waddingham 610-227-1428

Policy Period From: 12/31/2019 **To:** 01/01/2020

Proposal Valid Until: 11/15/2019 at 12:01 A.M. Standard Time at your mailing address shown above

Product: Special Events

Submission Type: New Business

Commission 10%

IN RETURN FOR THE PAYMENT OF THE PREMIUM, AND SUBJECT TO ALL THE TERMS OF THIS POLICY, WE AGREE WITH YOU TO EXTEND INSURANCE AS STATED IN THIS PROPOSAL. THIS PROPOSAL CONSISTS OF THE FOLLOWING COVERAGE PARTS FOR WHICH A PREMIUM IS INDICATED. THIS PREMIUM MAY BE SUBJECT TO ADJUSTMENT.

Commercial General Liability Coverage Part

PREMIUM
\$175.00

The Total Premium includes Federal Terrorism Risk Insurance Act Premium in the amount of:

\$0.00

TOTAL \$175.00

Philadelphia Indemnity Insurance Company

COMMERCIAL GENERAL LIABILITY COVERAGE PART DECLARATIONS

Proposal Number: 643368

Agent # 120363

See Supplemental Schedule

LIMITS OF INSURANCE

\$	3,000,000	General Aggregate Limit (Other Than Products – Completed Operations)
\$	3,000,000	Products/Completed Operations Aggregate Limit (Any One Person Or Organization)
\$	1,000,000	Personal and Advertising Injury Limit
\$	1,000,000	Each Occurrence Limit
\$	100,000	Rented To You Limit
\$	0	Medical Expense Limit (Any One Person)

FORM OF BUSINESS: Individual

Business Description: Special Events

Location of All Premises You Own, Rent or Occupy: **SEE SCHEDULE ATTACHED**

AUDIT PERIOD, ANNUAL, UNLESS OTHERWISE STATED: This policy is not subject to premium audit.

Classifications	Code No.	Premium Basis	Rates		Advanced Premiums	
			Prem./Ops.	Prod./Comp. Ops.	Prem./Ops	Prod./Comp. Ops.
SEE SCHEDULE ATTACHED						
TOTAL PREMIUM FOR THIS COVERAGE PART:					\$175.00	\$

RETROACTIVE DATE (CG 00 02 ONLY)

This insurance does not apply to "Bodily Injury", "Property Damage", or "Personal and Advertising Injury" which occurs before the retroactive date, if any, shown below.

Retroactive Date: _____

FORM (S) AND ENDORSEMENT (S) APPLICABLE TO THIS COVERAGE PART: Refer To Forms Schedule

10/29/2019
 Countersignature/Date
 Authorized Representative



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: December 17, 2019

Regular Special

DATE ACTION SUBMITTED: December 11, 2019

REGULAR **CONSENT**

TYPE OF ACTION:

RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: APPROVAL OF A LIQUOR LICENSE APPLICATION FOR OLD BISBEE BREWING COMPANY AND DISTILLERY LOCATED AT 200 BREWERY AVE, BISBEE ARIZONA; VICTOR WINQUIST, APPLICANT

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Liquor License Application

PROPOSED MOTION: I move to approve the Liquor License Application for Old Bisbee Brewing Company and Distillery located at 200 Brewery Ave, Bisbee Arizona,

DISCUSSION:

Ms. Victor Winquist has submitted a Liquor License Application for Old Bisbee Brewing Company and Distillery which is located at 200 Brewery Avenue, Bisbee Arizona. The application was posted in accordance with state and local laws.

There has been no written communication from the members of the public that either support or oppose this application

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor

State of Arizona
Department of Liquor Licenses and Control

Created 10/19/2019 @ 02:41:01 PM

Local Governing Body Report

LICENSE

Number: _____ Type: 018 CRAFT DISTILLER
Name: OLD BISBEE BREWING COMPANY & DISTILLERY
State: Pending
Issue Date: _____ Expiration Date: _____
Original Issue Date: _____
Location: 200 REVIEW ALLEY
BISBEE, AZ 85603
USA
Mailing Address: PO BOX 1593
BISBEE, AZ 85603
USA
Phone: (520)432-2739
Alt. Phone: _____
Email: VWINQUIST@GMAIL.COM

AGENT

Name: VICTOR HOLMBOE WINQUIST
Gender: Male
Correspondence Address: PO BOX 1593
BISBEE, AZ 85603
USA
Phone: (520)432-2739
Alt. Phone: _____
Email: VWINQUIST@GMAIL.COM

OWNER

Name: OLD BISBEE BREWING COMPANY LLC
Contact Name: VICTOR WINQUIST
Type: LIMITED LIABILITY COMPANY
AZ CC File Number: L-1543733-0 State of Incorporation: AZ
Incorporation Date: _____
Correspondence Address: PO BOX 1594
BISBEE, AZ 85603
USA
Phone: (602)622-1692
Alt. Phone: _____
Email: VWINQUIST@GMAIL.COM

Officers / Stockholders

Name: _____ Title: _____ % Interest: _____

VICTOR HOLMBOE WINQUIST

Member,Stockholder

100.00

**OLD BISBEE BREWING COMPANY LLC -
Member,Stockholder**

Name: VICTOR HOLMBOE WINQUIST
Gender: Male
Correspondence Address: PO BOX 1593
BISBEE, AZ 85603
USA
Phone: (602)622-1692
Alt. Phone:
Email: VWINQUIST@GMAIL.COM

APPLICATION INFORMATION

Application Number: 80364
Application Type: New Application
Created Date: 10/19/2019

QUESTIONS & ANSWERS

018 Craft Distiller

- 1) If you intend to operate the business while your application is pending you will need an interim permit pursuant to A.R.S.§4-203.01. Would you like to apply for an Interim Permit?
If yes, after completing this application, please go back to your Licensing screen, under New License Application choose "Interim Permit" from the drop-down window.
No
- 2) Have you submitted a questionnaire? Each person listed must submit a questionnaire and mail in a fingerprint card along with a \$22. processing fee per card.
Yes
- 3) Are you a tenant? (A person who holds the lease of a property; a lessee)
No
- 4) Is there a penalty if lease is not fulfilled?
No
- 5) Are you a sub-tenant? (A person who holds a lease which was given to another person (tenant) for all or part of a property)
No
- 6) Are you the owner?
Yes
- 7) Are you a purchaser?
No
- 8) Are you a management company?
No
- 9) Is the Business located within the incorporated limits of the city or town of which it is located?
Yes
- 10) What is the total money borrowed for the business not including the lease?
Please list lenders/people owed money for the business.
\$386,000.00
DALE EUGENE FOUNTAINE
266 CANYON MESA DR SEDONA AZ 86351
- 11) Have you provided a diagram of your premises?
Yes
- 12) Is there a drive through window on the premises?
No
- 13) If there is a patio please indicate contiguous or non-contiguous within 30 feet.
NONE
- 14) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
No



Arizona Department of Liquor Licenses and Control
 800 W Washington 5th Floor
 Phoenix, AZ 85007-2934
 www.azliquor.gov
 (602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: 11/07/19 Date of Posting Removal: 12-11-19

Applicant's Name: WINQUIST VICTOR H.
Last First Middle

Business Address: 200 REVIEW ALLEY BISBEE 85603
Street City Zip

License #: 80364

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

J. RITCHIE POLICE OFC. (520) 432-2261
Print Name of City/County Official Title Phone Number

[Signature] 2082 11-7-2019
Signature Date Signed

Return this affidavit with your recommendations (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents. If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

NOTICE

APPLICATION TO SELL ALCOHOLIC BEVERAGES

DATE POSTED: 11/7/2019

A HEARING ON A LIQUOR LICENSE APPLICATION SHALL BE HELD BEFORE THE

CITY OF BISBEE MAYOR AND COUNCIL

PLACE 915 S. TOUREVILLE RD. DATE/TIME DEC 17, 2019 / 7:00 PM

HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL: 520-432-6000

THE LOCAL GOVERNING BODY WILL RECOMMEND TO THE STATE LIQUOR BOARD WHETHER THE BOARD SHOULD GRANT OR DENY THE LICENSE. THE STATE LIQUOR BOARD MAY HOLD A HEARING TO CONSIDER THE RECOMMENDATION OF THE LOCAL GOVERNING BODY. ANY PERSON RESIDING OR OWNING OR LEASING PROPERTY WITHIN A ONE-MILE RADIUS MAY CONTACT THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTESTER. TO REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND NOTICE OF ANY BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE **STATE LIQUOR BOARD:** 800 W. WASHINGTON, 5TH FLOOR, PHOENIX, AZ. 85007 (602) 542-9789

INDIVIDUALS REQUIRING ADA ACCOMMODATIONS CALL - LOCAL GOVERNING BODY: CITY OF BISBEE STATE LIQUOR DEPT: (602) 542-9789

POST ONE COPY OF THE APPLICATION FORM BELOW THIS NOTICE



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: December 3, 2019

Regular Special

DATE ACTION SUBMITTED: November 21, 2019

REGULAR **CONSENT**

TYPE OF ACTION:

RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE O-19-09;
DISSOLVING THE IBISBEE COMMITTEE.**

FROM: **Nina Williams, Staff Liaison to the iBisbee Committee**

RECOMMENDATION: **Approve Ordinance O-19-09**

PROPOSED MOTION: **I move to approve Ordinance O-19-08; Dissolving the iBisbee Committee.**

DISCUSSION:

At the regularly scheduled iBisbee Committee meeting held on Wednesday, November 20, 2019 the committee members unanimously voted to disband the iBisbee Committee.

This ordinance is brought before Council to officially dissolve the iBisbee Committee.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: *Nina Williams*
Nina Williams,
Deputy City Clerk

Reviewed by: *Theresa Coleman*
Theresa Coleman
City Manager

ORDINANCE O-19-09

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE
COUNTY OF COCHISE, STATE OF ARIZONA DISSOLVING THE IBISBEE
COMMITTEE**

WHEREAS, Bisbee City Ordinance 0-12-20 created the iBisbee Committee to successfully identify, promote, and market the strengths and assets of this City and the surrounding areas;

WHEREAS, the City of Bisbee subsequently appointed citizens and utilized all of their expertise that was available to this community;

WHEREAS, it is acceptable with the City of Bisbee that the iBisbee Committee successfully addressed the challenges in attracting new residential and commercial investment and development and,

WHEREAS, the City no longer requires that the iBisbee Committee exist.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE
CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, THAT:**

Section 1. Ordinance O-12-20 is repealed and the iBisbee Committee formed thereunder is dissolved.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this ____ day of _____, 2019.

APPROVED:

David Smith, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

James Ledbetter, City Attorney



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: **December 17, 2019**

Regular Special

DATE ACTION SUBMITTED: December 11, 2019

REGULAR **CONSENT**

TYPE OF ACTION:

RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: **Presentation by Dog Cat Mouse Media on their Tourism and Marketing Efforts**

FROM: **Theresa Coleman, City Manager**

RECOMMENDATION: **Presentation Only**

PROPOSED MOTION: **Presentation Only**

DISCUSSION:

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: December 17, 2019

Regular Special

DATE ACTION SUBMITTED: <u>12/11/2019</u>	
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: Discussion and Possible Approval of an amendment to the agreement for sale and purchase of reclaimed water between the City of Bisbee and Freeport-McMoRan.	

FROM: Jesus Haro, Public Works Director

RECOMMENDATION: Approve the fourth amendment to the agreement for sale and purchase of reclaimed water between the City of Bisbee and Freeport-McMoRan.

PROPOSED MOTION: I move to approve the fourth amendment to the agreement for sale and purchase of reclaimed water between the City of Bisbee and Freeport-McMoRan.

DISCUSSION: This Fourth Amendment to the Agreement for Sale and Purchase of Reclaimed Water between the City of Bisbee and Freeport-McMoran Corporation amends the Agreement, through December 31, 2021. All other terms and conditions remain in full force and effect.

FISCAL IMPACT: TBD

DEPARTMENT LINE ITEM ACCOUNT: 54-36-50000

BALANCE IN LINE ITEM IS APPROVED: TBD

Prepared by: 

Reviewed by: 



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: December 17, 2019

Regular Special

DATE ACTION SUBMITTED: <u>December 11, 2019</u>			
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>		
TYPE OF ACTION:			
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>	FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: Discussion and Possible Approval of an Intergovernmental Agreement supporting Cochise County Tourism & Economic Council, an Economic Development Initiative			

FROM: Theresa Coleman, City Manager

RECOMMENDATION: Approve Consent Agreement

PROPOSED MOTION: **I move to approve the Intergovernmental Agreement supporting Cochise County Tourism & Economic Council, an Economic Development Initiative**

DISCUSSION:

This agreement would ensure the continuation of the Cochise County Tourism Steering Committee now know as the Cochise County Tourism & Economic Council between Cochise County and the Cities of Bisbee, Benson, Douglas, Sierra Vista and Willcox. Their goal is to enhance economic prosperity of the participants and their citizens by promoting and developing tourism and economic development.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

**INTERGOVERNMENTAL AGREEMENT
SUPPORTING COCHISE COUNTY TOURISM & ECONOMIC COUNCIL, AN ECONOMIC
DEVELOPMENT INITIATIVE**

This Intergovernmental Agreement made and entered into by and between Cochise County, a body politic (hereinafter referred to as "the County") and the following municipal corporations: The City of Benson, the City of Bisbee, the City of Douglas, the City of Sierra Vista, and the City of Willcox (hereinafter referred to collectively as "the Cities").

RECITALS

WHEREAS, the County and the Cities have determined that it is mutually beneficial to jointly fund a coordinated effort to attract tourism and economic development to Cochise County; and

WHEREAS, tourism is the number one industry in the State of Arizona, and Cochise County and its cities and towns benefit economically by increased visitors and visitor spending in their respective jurisdictions; and

WHEREAS, each of the participating jurisdictions have limited resources to apply to visitor attraction and economic development and wish to maximize the value of their public funding by pooling resources in order to strengthen outreach efforts and programs.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

I. PURPOSE

The purpose of this Agreement is to update and ensure continuation of the Cochise County Tourism Steering Committee, now known as Cochise County Tourism & Economic Council (CCTEC), to specify a funding structure to promote regional tourism; and to reaffirm the mission of CCTEC, which shall be to enhance economic prosperity of the participants and their citizens by promoting and developing tourism and economic

development in Cochise County through cooperative leadership and a regional approach, augmenting the efforts of the County and individual Cities.

II. RESPONSIBILITIES OF CCTEC

CCTEC is hereby delegated the responsibility of overseeing a regional tourism attraction program on behalf of the County and all participating Cities. The County or City/Town Manager/Administrator or equivalent staff member from each participating jurisdiction shall serve as the representative on CCTEC. CCTEC shall meet quarterly, with additional meetings determined by the body at its discretion.

CCTEC is responsible for the following:

- A. Approving marketing strategies and corresponding budget for regional tourism and supplemental economic development efforts that correlates with the funds contributed by its member jurisdictions as specified in Section IV of this agreement.
- B. Coordinating with the Designated Fiduciary Agent (more specifically identified in Section III) to ensure expenditures are being made in accordance with the approved budget, CCTEC direction, and generally accepted accounting principles.
- C. Evaluating the effectiveness of the regional tourism program and any additional economic development efforts.
- D. Ensuring the financial viability of the regional tourism program, which may include a periodic review of contributions made by member jurisdictions. In the event that one or more jurisdictions fails to budget for or to pay its allocated share of costs, CCTEC shall determine how to reallocate costs and shall approve a revised program of work and budget that does not exceed the remaining available budgeted funds.
- E. Determining and establishing, as necessary, other ad hoc committees, taskforces or advisory groups as it deems appropriate to provide necessary technical or administrative support in accomplishing the mission of CCTEC.

III. DESIGNATED FIDUCIARY AGENT

Collection of participating jurisdiction contributions and the expenditure of said funds in accordance with state and local laws and generally accepted accounting principles shall

be the responsibility of one of the jurisdictions, hereinafter referred to as the Designated Fiduciary Agent. Beginning July 1, 2017, the City of Sierra Vista shall serve as the Designated Fiduciary Agent until such time as this agreement is no longer in effect, or an alternate jurisdiction is approved by CCTEC.

The Designated Fiduciary Agent shall be responsible for:

- A. Ensuring compliance with federal, state and local laws in the operation of CCTEC its committees, awarded grants, and financial oversight.
- B. Acting as applicant and fiscal agent for grants authorized by CCTEC.
- C. Providing quarterly financial reports to CCTEC as requested.
- D. Overseeing staff, contractors and vendors utilized to implement the program of work and providing general liability and worker's compensation insurance as appropriate.
- E. Serving as the designated point of contact for CCTEC unless determined otherwise by the bodies.

IV. COUNTY AND CITIES CONTRIBUTIONS

- A. Each participating jurisdiction agrees to pay to the Designated Fiscal Agent its respective share of the associated costs, as recommended and approved by CCTEC and subsequently approved by each respective governing body, said sum payable in the first quarter of the fiscal year. Failure of a City to pay shall, at the discretion of CCTEC terminate any rights that City may have to participate in tourism planning and coordination, and the receipt of any services or other benefits under this Agreement. Until such contributions are modified and approved by CCTEC, they remain as follows:

Funding schedule 2019-2020

Cochise County	\$34,165
City of Benson	\$10,011
City of Bisbee	\$10,572
City of Douglas	\$13,917
City of Sierra Vista	\$20,000
City of Willcox	\$9,615

Funding schedule 2020-2021

Cochise County	\$34,000
City of Benson	\$15,000
City of Bisbee	\$15,000
City of Douglas	\$15,000
City of Sierra Vista	\$20,000
City of Willcox	\$15,000

- B. Changes to contributions specified in this section shall require the approval of the governing bodies of each jurisdiction. Nothing in this Agreement shall obligate the County or any City to participate financially at any level of support not specifically approved by the governing body of the jurisdiction, or to assume any financial burden of another party.

V. ELECTION OF CHAIR & VICE CHAIR

- A. The CCTEC will elect a chair and vice-chair, by majority vote, on an annual basis.

VI. AUTHORITY TO ENTER AGREEMENTS

The County and the Cities have authority to enter this Agreement pursuant to A.R.S. §11-951 et seq. The County has the authority pursuant to A.R.S. §11-254.04 to appropriate monies from the general fund for the purpose of economic development activities in the boundaries of the county and which the Board of Supervisors determines is for the economic benefit of the County residents. The Cities, pursuant to A.R.S. §9-500.11, may appropriate and spend public monies for and in connection with economic development activities. The County and the Cities expressly find that the tourism-related activities sponsored under this Agreement constitute "economic development activities" under the above-referenced statutes in that they will assist in the creation or retention of jobs and will otherwise improve or enhance the economic welfare of the inhabitants of the County and the Cities.

VII. INDEMNIFICATION AND INSURANCE

- A. County agrees to hold harmless the Cities, its officers, employees and agents from all losses, suits, damages or costs of any kind, including reasonable attorney's fees, defense costs and expenses arising from County's performance pursuant to this agreement. It is understood and agreed that the County may elect to self-insure against any or all of the risks enumerated in this section. The County shall provide the Cities with current insurance certificates or the evidence of coverage if requested.

- B. The Cities agrees to hold harmless the County and each participating City, its officers, employees and agents from all losses, suits, damages or costs of any kind, including reasonable attorney's fees, defense costs and expense arising from each City's performance pursuant to this agreement. It is understood and agreed that any City may elect to self-insure against any or all of the risks enumerated in this section. Each City shall provide the County or other participating Cities with current insurance certificates or evidence if requested.

VIII. TERM AND TERMINATION

- A. The term of this Agreement shall begin when approved and signed by all the parties hereto and continue through June 30, 2020. This Agreement shall thereafter automatically be renewed for three successive one-year periods; provided, however, that any party can opt out of renewing the Agreement, as to that party, by notifying the other parties in writing at least sixty (60) days prior to the July 1st renewal date.
- B. Any party may terminate its participation in this Agreement upon at least 60 days written notice to the Designated Fiduciary Agent; provided, however, that the terminating jurisdiction shall not be entitled to a refund of its annual contribution, nor a prorated share of such contribution. Unless participation in the Agreement is terminated by three or more of the Cities, it shall continue in force and effect with respect to the non-terminating parties.
- C. In addition to the other termination provisions herein, this Agreement may be terminated by mutual agreement of all participating jurisdictions. In the event of termination prior to the end of the contract period of any renewal period, County and Cities shall be required to pay only their proportionate shares of all services actually performed to date and any expenses required to conclude the termination of services.
- D. This Agreement is subject to cancellation pursuant to A.R.S. § 38-511, the provisions of which are incorporated herewith by reference.
- E. The parties do not anticipate any acquisition of joint property under this Agreement. In the event of termination of this Agreement, any property supplied by a participating jurisdiction pursuant to this agreement shall be and remain the property of said jurisdiction.

IX. MISCELLANEOUS

- A. **Waiver.** Waiver, or the failure of any party at any time to require performance by the other, of any provision herein, shall in no way affect that party's subsequent rights and obligations under that provision. Waiver by any party of any breach or any provision herein shall not be taken or held to be a waiver of any succeeding breach of such provision or waiver of such provision itself.
- B. **Entire Agreement.** This written Agreement constitutes the entire agreement between the participating jurisdictions with respect to the subject matter hereof, and shall supersede all previous proposals, negotiations, representations, commitments, writings, and agreements. It may not be released, discharged, changed or modified, except by an instrument in writing, signed by a duly authorized representative of each of the parties except as expressly provided otherwise in this Agreement.
- C. **Rights of the Parties Only.** The terms of this Agreement are intended only to define the respective rights and obligations of the parties. Nothing expressed herein shall break any rights or duties in favor of any potential third-party beneficiary or other person, agency or organization.
- D. **Non-Discrimination and Equal Employment Opportunity.** Neither party shall unlawfully discriminate against any employee, applicant, patient, or student based on race, color, creed, sex (including sexual preference/identity), religion, marital status, disability, veteran status, age, or national origin.
- E. **No Boycott of Israel.** In accordance with A.R.S. § 35-393.01, the parties certify that they are not currently engaged in, and for the duration of this Agreement agree not to engage in, a boycott of Israel, and will not adopt a procurement, investment, or other policy that has the effect of inducing or requiring a person or company to boycott Israel.
- F. **Compliance with Immigration Laws.** The parties hereby warrant that they will at all times during the term of this Agreement comply with all federal immigration laws applicable to the parties' employment of its employees, and with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws"). The parties shall further ensure that each sub-consultant who performs any work for the party under this Agreement likewise complies with the State and Federal Immigration Laws.
- G. **Compliance with Immigration Laws.** The parties hereby warrant that they will at all times during the term of this Agreement comply with all federal immigration laws applicable to the parties' employment of its employees, and with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws"). The parties shall further ensure that each sub-consultant

who performs any work for the party under this Agreement likewise complies with the State and Federal Immigration Laws.

- H. **Public Records Law.** Notwithstanding any other provision of the agreement, the parties understand that all of the other parties are public entities and, as such, are each subject to Arizona's public records law, A.R.S. § 39-121 et. seq.

X. APPROVAL OF THE PARTIES

- A. Before the Agreement shall become effective and binding upon the parties, it must be approved by the County Board of Supervisors and the Council of each participating city. In the event that any party fails or refuses to approve this Agreement, the other parties hereto may choose to move forward with this Agreement without that party or renegotiate its terms.
- B. Pursuant to A.R.S. § 11-952(D), counsel for each party to this Agreement has determined that the foregoing Agreement is in proper format and is within the powers and authority granted to the respective public agency.
- C. This Agreement may be signed by the respective parties in multiple counterparts, each of which shall be an original, but all of which shall constitute one and the same instrument, provided that all parties have approved and executed one or more such documents prior to recordation.

XI. ELECTRONIC SIGNATURES

Any and all parties to this Agreement may sign or attest to this Agreement using electronic signatures, which shall have the same force and effect as though signed with pen and ink.

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands the date and year written.

APPROVED:

APPROVED:

COUNTY OF COCHISE:

CITY OF BENSON:

By: _____
Thomas E. Borer, Chair Date
Board of Supervisors

By: _____
Toney D. King Date
Mayor, City of Benson



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: October 1, 2019

Regular Special

DATE ACTION SUBMITTED: <u>September 25, 2019</u>	
REGULAR <input checked="" type="checkbox"/>	CONSENT <input type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: CONSIDERATION AND DIRECTION TO PREPARE AN AGREEMENT WITH ALBERT N. HOPPER, JR. ARCHITECT FOR ARCHITECTURAL AND ENGINEERING SERVICES	

FROM: Theresa Coleman, City Manager

RECOMMENDATION: Approve Consent Agreement

PROPOSED MOTION: I move to direct City Staff to prepare and agreement with Albert N. Hopper, Jr., Architect for Architectural and Engineering Services

DISCUSSION:

The Adhoc Committee for the City Hall Building held an interview on December 9th and recommends moving forward with Mr. Hoppers firm.

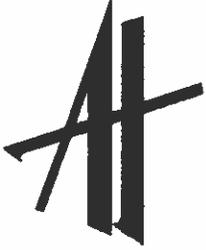
FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager



Albert N. Hopper, Jr.
ARCHITECT
22 Manulito Trail
Bisbee, Arizona 85603
P: 520-432-5795, C: 520-249-6691
e-mail: ahopperarch@gmail.com

November 18, 2019

Selection Committee
City of Bisbee
915 S. Tovreaville Rd., P. O. Box 4601
Bisbee, AZ 85603

Re: Architectural and Engineering Services for a New Bisbee City Hall

Dear Selection Committee:

I will not forget waking up on the morning of October 11, 2017 to see from my house on Manulito Trail in Warren the smoke, flames, and blinking red lights coming from the location of Arizona Street. I called a police friend to ask what was going on and he said that City Hall was on fire. Later, I walked down and was dismayed by the devastation.

My belief is the strength of a community is its commitment to its institutions, sense of identity and place. In the past, disaster has struck cities and they have rebuilt because of their connection with history. Consider the rebuilding of Europe after World War Two – their ruined cities are now thriving with a mix of historic and modern buildings. It is with this belief that I want to participate in the creation of a new City Hall for Bisbee citizens.

My being a resident of Bisbee for the past 29 years and a practicing architect since 1975 gives me the unique experience to provide the personal professional services that are required to bring the project to realization. I look forward to working with City personnel, council members, and members of the community to construct a new City Hall that we can all be proud of for the years to come.

Sincerely yours,

Albert N. Hopper, Jr.
Architect

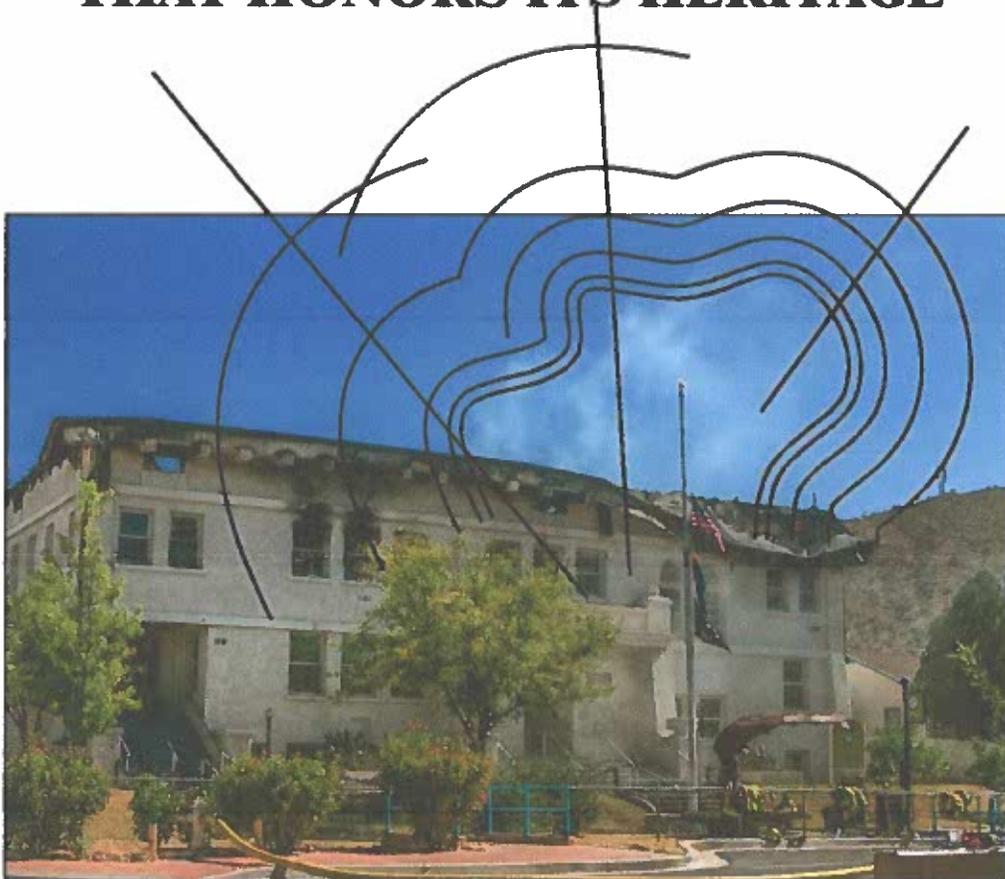
PROPOSAL INDEX

1. A-E TEAM SUMMARY
2. FEE PROPOSAL
3. PRELIMINARY ANALYSIS OF SPACE & BUDGET
4. DESIGN APPROACH
 - 4.1 CIVIC PLAZA
 - 4.2 WEST ELEVATION
5. DESIGN MANAGEMENT PLAN
6. ALBERT HOPPER ARCHITECT RESUME
7. LIST OF BISBEE PROJECTS & PHOTOS
 - 7.1 PHOTOS
 - 7.2 PHOTOS
8. ARIZONA HISTORICAL SOCIETY
9. PROJECTS SINCE 2010 OVER \$300,000
10. REFERENCES
11. INSURANCE COVERAGE
 - 11.1 COMMERCIAL GENERAL LIABILITY
 - 11.2 AUTOMOBILE
 - 11.3 PROFESSIONAL LIABILITY
12. CONSULTING ENGINEERS RESUMES
 - 12.1 STRUCTURAL SOLUTIONS; JEFF QUINETTE, PE
 - 12.2 PH MECHANICAL ENGINEERING; ERIC HEIN, PE
 - 12.3 ENGINEERED DESIGN GROUP; DENNIS COON, PE
 - 12.4 MONSOON CONSULTANTS; BLAINE REELY, PE PhD
 - 12.5 GILBERT TECHNICAL SERVICES; KEVIN GILBERT, RLS
 - 12.6 JUDE MURRAY, RCDD

REQUEST FOR QUALIFICATIONS & PROPOSAL
ARCHITECTURAL & ENGINEERING SERVICES

November 18, 2019

RIISING FROM THE ASHES
A NEW MODERN CITY HALL
THAT HONORS ITS HERITAGE



Albert N. Hopper, Jr.
ARCHITECT
22 Manulito Trail
Bisbee, Arizona 85603
P: 520-432-5795, C: 520-249-6691
e-mail: ahopperarch@gmail.com

2. FEE PROPOSAL

- A. **Base Fee Proposal**, Design and Pre-Construction, for the design of a new city hall building constructed of all new materials. Note: This fee is based on a building of 9,000 sq.ft. to 9,500 sq.ft. per Exhibit A of the RFP/RFQ. If the scope increases significantly, additional compensation may be required.

Total sum of Sixty-three Thousand Eight Hundred Dollars, \$63,800.00

- B. **Alternate Fee Proposal #1** to reutilize the existing structure or parts thereof. Saving and reutilizing the existing portal is included in the Base Fee Proposal. No bid to utilize any additional part of the remaining existing structure.

- C. **Alternate Fee Proposal #2** to include a below-grade floor to the design. If a sewage lift station is required, additional compensation may be required.

Total sum of Twenty-five Thousand Eight Hundred Dollars, \$25,800.00

- D. **Alternate Fee Proposal #3** to include construction and quality control management. This will include daily monitoring of the project. No hourly rate. Note: This fee should be included and not be an optional alternate.

Total sum of Twelve Thousand Dollars, \$12,000.00

- E. **Alternate Fee Proposal #4** to include Warranty Phase Management. Note: This fee should be included and not be an optional alternate.

Total sum of Three Thousand Dollars, \$3,000.00

FEES: November 18, 2019		E. Conc. Walls	Basement	Const. Mgmt.	Warranty
CONSULTANT	BASE FEE	ADD ALT #1	ADD ALT #2	ADD ALT #3	ADD ALT #4
Albert N. Hopper, Jr. ARCHITECT	\$23,000	\$0	\$12,000	\$9,000	\$0
Monsoon Consultants CIVIL ENGINEER	\$6,100	\$0	\$1,800	\$750	\$750
Structural Solutions STRUCTURAL ENGINEER	\$11,000	\$0	\$5,500	\$750	\$750
PH Mechanical Engineering MECHANICAL ENGINEER	\$8,500	\$0	\$3,500	\$750	\$750
Engineered Design Group ELECTRICAL ENGINEER	\$8,500	\$0	\$3,000	\$750	\$750
Gilbert Technical Services SURVEYOR	\$3,700	\$0			
Jude Murray, RCCD SPECIAL SYSTEMS DESIGN	\$3,000	\$0			
TOTAL	\$63,800	\$0	\$25,800	\$12,000	\$3,000

3. PRELIMINARY ANALYSIS OF SPACE AND BUDGET

The A-E Team will work with City personnel to define the space requirements and to assist with securing additional funds as necessary to realize the project.

	<u>FUNCTION</u>	<u>L, ft.</u>	<u>W, ft.</u>	<u>AREA, sq. ft.</u>
1	City Manager	15	20	300
2	Executive Assistant	10	10	100
3	Admin Reception	10	10	100
4	City Attorney	12	15	180
5	Personnel Director	12	15	180
6	Finance Director	12	15	180
7	Admin Conference	20	30	600
8	Community Development	15	15	225
9	Finance	20	20	400
10	Storage & Vault	15	20	300
11	Public Reception	10	20	200
12	City Clerk	15	15	225
13	Assist City Clerk	12	15	180
14	Comm/IT	15	15	225
15	Mayor, CC Office	15	15	225
16	Council Chambers	40	50	2,000
17	Staff Break Room	15	20	300
18	Restrooms - 3 sets	10	20	600
19	General Storage	20	25	500
20	Mech, Etc.	15	10	150
21	Elevator	10	10	100
22	Circulation			1,500
23	Misc. - Future			500
	Total			9,270
	Building	9,270	\$210	\$ 1,946,700
	Demolition			\$ 180,000
	Furnishings			\$ 150,000
	West Porch, Additive Alternate			\$ 100,000
	Civic Plaza, Additive Alternate			\$ 150,000
	Special Systems			\$ 100,000
	Misc. Fees, Etc.			\$ 80,000
	Contingency			\$ 100,000
	Total			\$ 2,806,700

RECOMMENDED BUDGET: **\$ 2,800,000**

- Notes: 1. Assumes that the Public Works Department will be housed elsewhere.
 2. Special systems include telephone, audio visual, security, access control

1. A-E TEAM SUMMARY

Most of team has worked together for many years and been responsible for the creation of a great variety of interesting projects.

1. ARCHITECT

Albert N. Hopper, Jr., Architect,
22 Manulito Trail, Bisbee, AZ 85603
Arizona License 8734: 10/10/1973 to 3/31/2021
SERVICES: Overall project management, Architectural design, Construction administration

2. STRUCTURAL ENGINEER

Structural Solutions Inc., Jeff Quinette, PE, Structural Engineer
5813 E. Hawthorne St. Tucson, AZ 85711
Arizona License 31747: 7/17/1997 to 9/30/2021
SERVICES: Structural systems analysis and design

3. MECHANICAL ENGINEER

PH Mechanical Engineering, Eric Hein, PE, Mechanical Engineer,
335 N. Wilmot Rd., #460, Tucson, AZ 85711
Arizona License 32865: 8/4/1998 to 9/30/2022
SERVICES: Mechanical design, Plumbing design, Fire suppression design, Energy modeling

4. ELECTRICAL ENGINEER

Engineered Design Group, Dennis Coon, PE, Electrical Engineer,
949 N. Alvernon Way, Tucson, AZ 85711
Arizona License 26357: 7/14/1992 to 9/30/2022
SERVICES: Electrical design, Lighting design, Fire Alarm

5. CIVIL ENGINEER

Monsoon Consultants, Blaine Reely, PE PhD, Civil Engineer
P.O. Box 151, San Luis Obispo, CA 93406
Arizona License 32283: 2/10/1998 to 3/31/2022
SERVICES: Hydrology, Site development, Utilities design, Drainage design

6. SURVEYOR

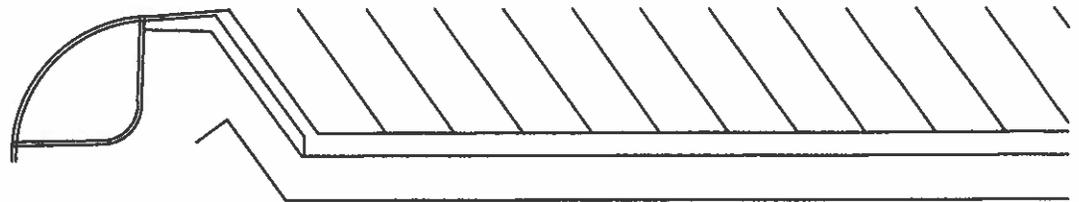
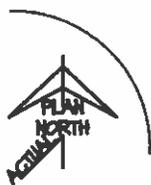
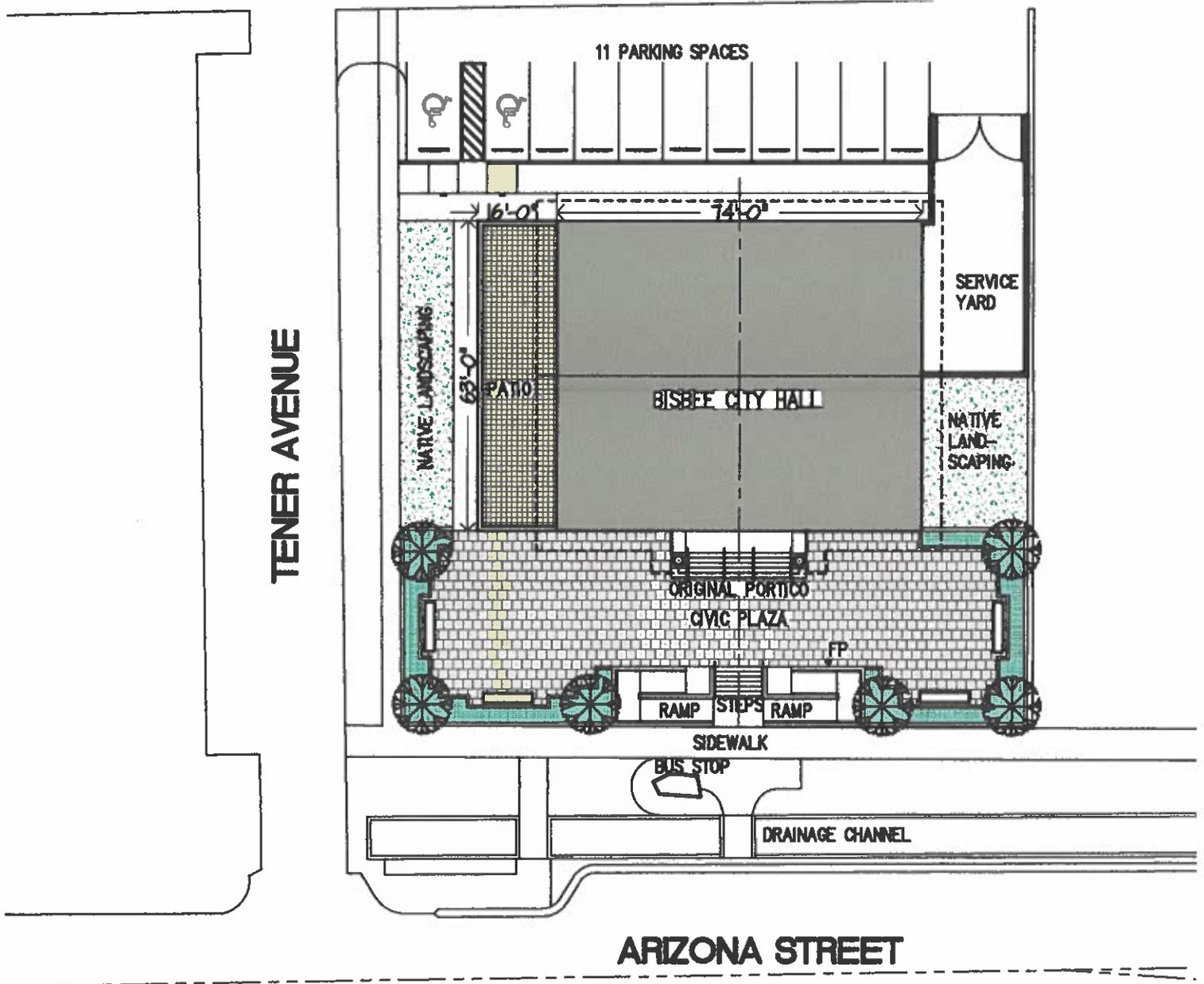
Gilbert Technical Services, Kevin Gilbert, RLS, Land Surveyor
1601 S. Paseo San Luis, #203, Sierra Vista, AZ 85635
Arizona License 14181: 11/16/1981 to 12/31/2020
SERVICES: Land surveying

7. SPECIAL SYSTEMS DESIGNER

Jude Murray, RCDD
16801 S Old Sonoita Hwy, Vail AZ 85641
SERVICES: Design Audio Visual, Communication, Wireless, Security, Access Systems

5. PROPOSED DESIGN MANAGEMENT PLAN
Positive Interaction between A-E Team, Client, & Contractor

	CofB = City of Bisbee	<u>TIME</u>
	<u>PHASE 1: PROGRAM DEVELOPMENT</u>	
1a	Consult with CofB Staff & Prepare of Building Program	2 Weeks
1b	Prepare of Preliminary Cost Estimate	
	<u>PHASE 2: SCHEMATIC DESIGN</u>	
2a	Prepare of Preliminary Design Options	3 Weeks
2b	Conduct Public Presentations	
2c	Progress Report to CofB Mayor & Council	
	<u>PHASE 3: DESIGN DEVELOPMENT</u>	
3a	Prepare Design Development Drawings	4 Weeks
3b	Prepare Intermediate Cost Estimate	
3b	Progress Report to CofB Mayor & Council	
	<u>PHASE 4: CONSTRUCTION DOCUMENTS</u>	
4a	Prepare Construction Drawings & Specifications	6 Weeks
4b	Prepare Construction Cost Estimate	
	<u>PHASE 5: PERMIT REVIEW</u>	
5a	Submit Construction Documents for Permit Review	2 Weeks
5b	Prepare Bid Documents	
5c	Progress Report to CofB Mayor & Council	
	<u>PHASE 6: BIDDING</u>	
6a	Assist City of Bisbee with Bidding	4 Weeks
6b	Conduct Pre-bid Meeting	
	<u>PHASE 7: CONTRACT AWARD</u>	
7a	Review Bids & Recommend Award	1 Week
7b	Assist CofB with Owner/Contractor Agreement	
7c	Progress Report to CofB Mayor & Council	
	<u>PHASE 8: CONSTRUCTION ADMINISTRATION</u>	
8a	Administer the Construction Contract	36 Weeks
8b	Provide Daily Review of Construction	
8c	Progress Reports to CofB Mayor & Council	
8d	Provide Final Inspection & Close-out Contract	
	TOTAL	58 Weeks
	Provide Assistance with 1 Year Warranty Issues	



CONCEPT SKETCH OF SITE

SCALE: 1" = 30'-0"

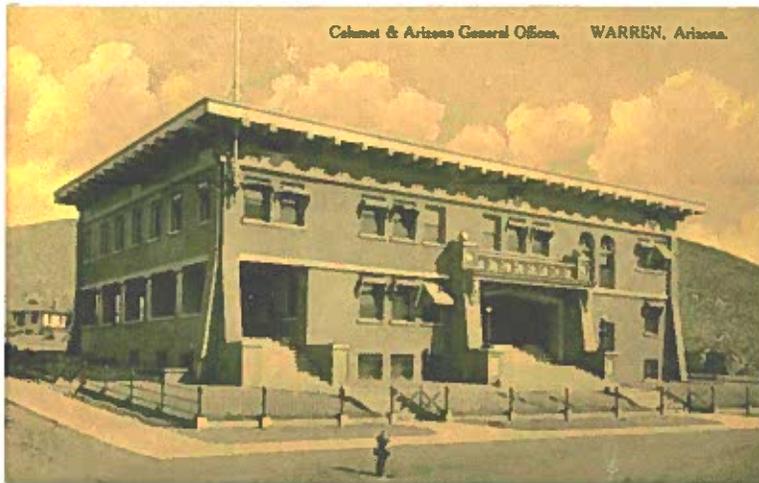
IDEAS:

1. RETAIN AND RESTORE ORIGINAL ENTRY PORTICO.
2. CREATE CIVIC PLAZA IN FRONT OF BUILDING FOR PUBLIC GATHERINGS. POSSIBLE ADDITIVE ALTERNATE.
3. CREATE COVERED PATIO AT WEST SIDE OF BUILDING OR FOR FUTURE ADDITION. POSSIBLE ADDITIVE ALTERNATE.
4. INCORPORATE NATIVE PLANT LANDSCAPING.
5. ADD STAFF AND HANDICAP PARKING AT NORTH SIDE OF BUILDING.



Albert N. Hopper, Jr.
 ARCHITECT
 22 Manulito Trail
 Bisbee, AZ 85603
 520-249-6691
 ahopperarch@gmail.com
 November 18, 2019

4. DESIGN APPROACH:



Postcard courtesy of the Bisbee Mining & Historical Museum

The original building was constructed in 1909 for the Calumet & Arizona Mining Company's general offices. The website "www.henrytrost.org" lists 21 buildings in Bisbee designed by the architectural firm of Trost & Trost Architects & Engineers. This building is not listed. According to the National Park Service website, as of April, 2019, it is not listed on the National Register of Historic Places. The City of Bisbee has used the building as its City Hall since 1974.

There is no question that if the original building had survived the fire and was restored, it would have been eligible for listing in the National Register by itself or as a contributor to the future Warren Historic District. Discussion with Kathryn Leonard, Arizona State Historic Preservation Officer, confirmed that the Secretary of the Interior's Standards for the Treatment of Historic Properties, Standards for Reconstruction would apply and a rebuilt building must be identified as a contemporary recreation.

According to the National Trust for Historic Preservation, replacement of an historic building is often more expensive than new construction. If the building is reconstructed, the remaining concrete walls would still be required to be demolished and replaced with new code compliant concrete or masonry walls. I believe that reconstruction of the original building would limit the opportunity to create a new functioning building and should not be undertaken. That is not to say that a new building cannot reflect the heritage of the original building. I definitely think that it should.

My approach to the project is to retain and restore the original portico and incorporate it into a new open entrance to the building. The new building will reflect many of the features of the original building in scale, detail, and fenestration. The new City Hall, however, will be designed to serve current and future needs utilizing modern building construction technologies. The building will incorporate new mechanical, electrical, and security systems to provide for an efficient and safe working environment.

Finally, I propose a new Civic Plaza in front of the City Hall. This plaza, typical of many city halls throughout the world, will be a multi-function open space that will enforce the image of the Bisbee City Hall being the center of community activity. Please see the following concept sketches that present my ideas for the project.



CONCEPT SKETCH OF ENTRY ELEVATION

SCALE 1" = 10'-0"

IDEAS:

1. RETAIN AND RESTORE ORIGINAL ENTRY PORTICO.
2. ROOF DESIGNED FOR FUTURE SOLAR PANELS AND RAINWATER COLLECTION.
3. BUILDING ENVELOPE TO BE WELL INSULATED & MECHANICAL WITH MULTIPLE ZONES.
4. TWO STORY ENTRY LOBBY WITH NATURAL LIGHT AND AREAS WITH INDOOR PLANTS.
5. LOBBY TO BE INVITING, WITH CITY STAFF AT LOW COUNTERS, NOT BEHIND WINDOWS.
6. CONSTRUCT COVERED PATIO ON WEST SIDE OF BUILDING, POSSIBLE ADDITIVE ALTERNATE.
7. RAISE AREA AROUND THE BUILDING TO CREATE A CIVIC PLAZA, POSSIBLE ADDITIVE ALTERNATE.
8. SET ASIDE FUNDS FOR BISBEE ARTISTS TO PROVIDE ARTWORK FOR THE BUILDING.

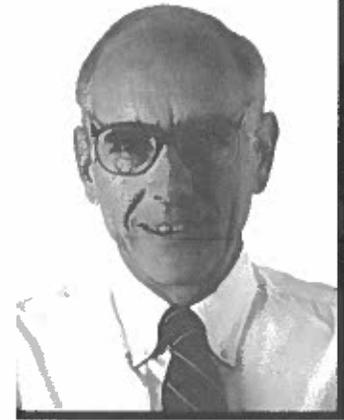


Albert N. Hopper, J
 ARCHITECT
 22 Manulito Trail
 Bisbee, AZ 85603
 520-249-6691
 ahopperarch@gmail.com
 November 18, 2019



Albert N. Hopper, Jr.
ARCHITECT

22 Maunlito Trail
Bisbee, Arizona 85603
P: 520- 432-5795; C: 520- 249-6691
e-mail: ahopperarch@gmail.com
November 18, 2019



➤ EDUCATION

University of Arizona:

- Master of Architecture; 1978
- Bachelor of Architecture; 1968, Received AIA School Medal

EcoleD'Art Americaines: Diploma; 1966

➤ PROFESSIONAL STATUS

Registered Architect: Arizona, #8734; Since 1973

➤ EXPERIENCE

Independent Practice, Bisbee; Since 1990

Independent Practice, Tucson; 1975-1990

W.P. Hazard, Architect, Tucson; 1972-1975

A.T. Brown, Architect, Tucson; 1969-1972

➤ ORGANIZATION MEMBERSHIPS

American Institute of Architects; 1973-2008

- President, Arizona Society, AIA; 1987
- President, Southern Arizona Chapter, AIA; 1985

Arizona Historical Society

Bisbee Council on the Arts & Humanities

Past Vice-Chair, City of Bisbee Design Review Board

➤ AWARDS

Arizona Governor's Award for Historic Preservation; Douglas Police Headquarters; 1994

Arizona Governor's Honorable Mention for Historic Preservation; Bisbee Fire Station #2; 1995

➤ PARTIAL LIST OF CLIENTS

Cochise County

City of Bisbee

City of Douglas

City of Tombstone

Town of Patagonia

University of Arizona South

Bisbee Mining & Historical Museum

Sulphur Springs Valley Electric Cooperative

Groth, Rutherford, Browning & Scott

Cochise Motorsports

Ace Hardware, Bisbee

SEAGO: Multiple Projects

Bisbee Public Schools

Sierra Vista Public Schools

Copper Queen Community Hospital

Southeastern Arizona Federal Credit Union

Lawley Automotive Dealerships

Circuit Works Corporation

1MD/Castro Electric

Sierra Vista Boys & Girls Club

US Forest Service, Douglas District

US Forest Service, Sierra Vista District

KWR Construction Co. (Fort Huachuca AB)

Sierra Vista Economic Development

7. BISBEE PROJECTS

The following is a list of projects completed in the City of Bisbee over the past 25 years.

1. Renovation of the Fire Station on Tombstone Canyon
2. Additions and Renovations to the Bisbee Police Station
3. Amenities at Garfield, Upper Vista, Paul Street, and Tintown Parks
4. Development of Gore Park
5. Development of Desert Park
6. Restroom at Lower Vista Park
7. Upgrades to the Queen Plaza (Grassy) Park
8. Renovation of the City of Bisbee Library
9. Renovations of the Old Bisbee High School
10. Misc. Renovations to the Bisbee Mining Museum
11. Misc. Renovations at the Bisbee City Hall
12. Additions and Renovations at the Greenway Elementary School
13. Additions and Renovations at the Bisbee Middle School
14. Renovations at the Lowell School
15. Renovations at the Bisbee High School
16. Restroom and ADA Access for the Warren Ball Park
17. New Service Building at the Bisbee Animal Shelter
18. New Dormitory at the Bisbee Homeless Shelter
19. New Commercial Building for Ace Hardware
20. New Building for Bisbee First Baptist Church
21. Renovations to the Hotel San Ramon – Santiago's Restaurant Building
22. Renovations to the Letson Loft Building
23. Renovations to the High Desert Inn Building
24. Remodel Law Library, Cochise County Superior Court
25. Teen Room for the Bisbee Boys & Girls Club
26. Many New, Additions, and Renovations to Bisbee Residences
27. N-E-S-W Sculptures at the Bisbee Roundabout

7.1 BISBEE PROJECTS



Greenway School Cafeteria



Bisbee Middle School Multi-use Addition



Lowell School Elevator & Clock Tower



Restore Entry to Old Bisbee High School



Interior Renovations to City Library



Interior Renovations to Santiago's Restaurant

7.2 BISBEE PROJECTS



ADA Entrance to the Warren Ballpark



Misc. Renovations to Bisbee Mining Museum



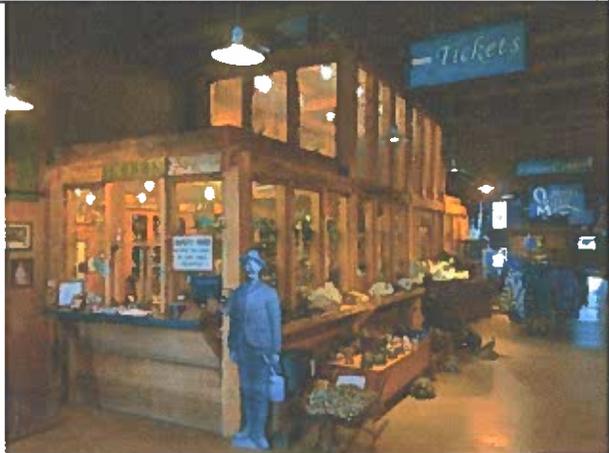
Renovation of Queen Plaza (Grassy) Park



Goar Park & Restroom



N-E-S-W Sculptures @ Bisbee Roundabout



Queen Mine Tour Visitors Center

8. ENTRY TO THE ARIZONA HISTORICAL SOCIETY TUCSON, ARIZONA



The first Saint Agustin Cathedral in Tucson was constructed about 1885 and demolished in 1936. The stone portal was salvaged by George W. Chambers and stored for many years on his property. When major additions in the early 1970's were planned for the Arizona Historical Society at 949 E. Second Street, Mr. Chambers donated the stones for the project.



At the time, I was a young architect working for William P. Hazard, the architect commissioned for the work. Along with the AHS Director, Sidney B. Brinckerhoff, we chose to incorporate the historic portal into the new main entry. Missing stones were recreated in colored concrete. The historic portal was rebuilt in a contemporary setting for museum visitors to enjoy.

11. INSURANCE COVERAGE

11.1 COMMERCIAL GENERAL LIABILITY

Landmark Insurance Associates

11.2 AUTOMOBILE

Safeco Insurance

11.3 PROFESSIONAL LIABILITY

Letter from Stuckey Insurance, dated October 23, 2019

11.4 WORKER COMPENSATION

No Employees

9. PROJECTS OVER \$300,000 SINCE 2010

	PROJECTS OVER \$300,000 VALUE	CLIENT	LOCATION	APPROX. COST	COMPLETION
1	DES Office Building 7,000 sq. ft. single story office building & related site work	PEMA Properties, LLC	Benson, AZ	\$ 500,000	2010
2	Snyder Professional Center 6,800 sq. ft. single story office building & related site work	CatSam Properties, LLC	Sierra Vista, AZ	\$ 700,000	2010
3	Ventana Professional Park 7,600 sq. ft. single story office building & related site work	Groth, Rutherford, et.al.	Sierra Vista, AZ	\$ 570,000	2010
4	Retail Facility for Cochise Motorsports 30,000 sq. ft. two story retail building & related site work	Cliff Allison	Sierra Vista, AZ	\$ 3,000,000	2010
5	Office Building for Haws & Haws Enterprises 5,600 Sq.Ft. Office Building w/ Tenant Spaces	Haws & Haws Enterprises	Sierra Vista, AZ	\$ 850,000	2012
6	Restaurant for Ricardo's Mexican Restaurant New 5,647 Sq.Ft. Restaurant	AAK Construction	Hereford, AZ	\$ 800,000	2012
7	New Facility for the Sierra Vista District Ranger Office 18,000 Sq.Ft. Office & Warehouse for USDA Forest Service	Sierra Vista 92, LP	Hereford, AZ	\$ 2,600,000	2012
8	Firing Range and Range House 100 yard firing range & 3,000 Sq.Ft. Range House	Cochise County	Bisbee, AZ	\$ 1,100,000	2014
9	AMARG Restroom Building, Davis Monthan Air Force Base New Construction of small building	KWR Construction, Inc.	Tucson, AZ	\$ 500,000	2015
10	New Facility for Lawley Honda Dealership Renovation and new construction of existing facility	Sean Lawley	Sierra Vista, AZ	\$ 2,300,000	2016
11	Renovation of Building 1358, Davis Monthan Air Force Base Renovation and new construction of existing facility	KWR Construction, Inc.	Tucson, AZ	\$ 900,000	2016
12	Communications Facility for Cochise County, AZ Renovations to existing building	Cochise County, AZ	Sierra Vista, AZ	\$ 1,600,000	2017
13	Renovate Building 31044 at Ft. Huachuca, AZ Renovations to existing building	KWR Construction, Inc.	Ft. Huachuca, AZ	\$ 1,300,000	2017
14	Renovate Building 51419 at Ft. Huachuca, AZ Renovations to existing building	KWR Construction, Inc.	Ft. Huachuca, AZ	\$ 400,000	2017
15	Shop Building for Lawley Collision Center 3,000 sq.ft. automobile repair building	Sean Lawley	Sierra Vista, AZ	\$ 300,000	2017
16	Renovation of Building 5255, Davis Monthan Air Force Base Update architectural, mechanical, and electrical features	KWR Construction, Inc.	Tucson, AZ	\$ 2,800,000	2018
17	Additions & Alterations to the Lawley Nissan Dealership Renovations and additions to existing automobile dealership	Sean Lawley	Sierra Vista, AZ	\$ 3,300,000	2018
	TOTAL			\$ 23,520,000	



POLICY NUMBER: Y8930344

**SAFECO INSURANCE COMPANY OF AMERICA
AUTOMOBILE POLICY DECLARATIONS**

NAMED INSURED:
ALBERT HOPPER
22 MANULITO TRL
BISBEE AZ 85603-1620

POLICY CHANGE
CHANGED EFFECTIVE: SEPT 21 2019
POLICY PERIOD FROM: APR. 8 2019
TO: APR. 8 2020

at 12:01 A.M. standard time at
the address of the insured as
stated herein.

AGENT:
LANDMARK INS ASSOC INC-BR
PO BOX 267
SONOITA AZ 85637-0267

AGENT TELEPHONE:
1-866-472-3326

RATED DRIVERS	ALBERT HOPPER	
2019 SUBARU	OUTBACK 2.5I PREMI 4 DOOR	ID# 4S485AHC7K3202998
LOSS PAYEE	CHASE AUTO FINANCE	

Insurance is afforded only for the coverages for which limits of liability or premium charges are indicated.

COVERAGES	2019 SUBA LIMITS	PREMIUMS
LIABILITY:		
BODILY INJURY	\$100,000 Each Person \$300,000	\$ 210.40
PROPERTY DAMAGE	Each Occurrence \$100,000	157.90
UNINSURED MOTORISTS:		
BODILY INJURY	Each Person \$100,000 \$300,000 Each Accident	47.20
UNDERINSURED MOTORISTS:		
BODILY INJURY	Each Person \$100,000 \$300,000 Each Accident	28.40
COMPREHENSIVE	Actual Cash Value Less \$100 Deductible Full Safety Glass	291.40
COLLISION	Actual Cash Value Less \$250 Deductible	447.40
ADDITIONAL COVERAGES:		
LOSS OF USE	\$50 Per Day/\$1500 Max	25.40
THEFT PREVENTION AUTHORITY CHARGE		1.00
AUTO LOAN/LEASE		22.10
ROADSIDE ASSISTANCE PACKAGE		3.60
SUPERIOR COVERAGE LEVEL		97.00
	TOTAL	\$ 1,331.80
PREMIUM SUMMARY		PREMIUM
VEHICLE COVERAGES		\$ 1,331.80
DISCOUNTS & SAFECO SAFETY REWARDS	You saved \$754.70	Included
TOTAL 12 MONTH PREMIUM		\$ 1,331.80

-----CONTINUED-----

P O BOX 515097, LOS ANGELES, CA 90051

October 23, 2019

Albert N. Hopper, Jr. Architect
Albert Hopper
22 Manulito Trail
Bisbee, AZ 85603

Re: Professional Liability AEE Policy #DPS9923103
Effective 05/01/18 to 05/01/21
Project: City of Bisbee – City Hall

Dear Albert

Please be advised that you currently carry a limit of \$250,000 per claim and \$250,000 aggregate on your professional insurance coverage. If you are awarded the project your coverage will be increase to a limit of \$1,000,000 per claim and \$1,000,000 aggregate for this project. All we need is a letter from you to put this coverage in force.

We have written your coverage since 2012 and during this time you have been claim free.

If you should need anything further do not hesitate to call.

Sincerely,


Bruce W. Schmitz



12. CONSULTING ENGINEERS RESUMES

12.1 Structural Engineer

STRUCTURAL SOLUTIONS; JEFF QUINETTE, PE

12.2 Mechanical Engineer

PH MECHANICAL ENGINEERING; ERIC HEIN, PE

12.3 Electrical Engineer

ENGINEERED DESIGN GROUP; DENNIS COON, PE

12.4 Civil Engineer

MONSOON CONSULTANTS; BLAINE REELY, PE PhD

12.5 Land Surveyor

GILBERT TECHNICAL SERVICES; KEVIN GILBERT, RLS

12.6 Special Systems Designer

JUDE MURRAY, RCDD



"Solving Your
Structural
Engineering
Needs"



Jeff A. Quinette, P.E.
Structural Engineer
5813 East Hawthorne Street
Tucson, Arizona

Structural Engineering Experience:

- STRUCTURAL SOLUTIONS INC., Tucson AZ, *President. 11/2006 - Present*
- BORM, Tucson, AZ *Project Manager. 1/2006 - 11/2006*
- HOLBEN MARTIN AND WHITE, Tucson, AZ, *Project Manager. 3/1994 - 1/2006*
- TRIBOLET LARSON GRENIER PURDY, Tucson, AZ, *Designer. 1/1990 - 3/1994*

Technical Skills:

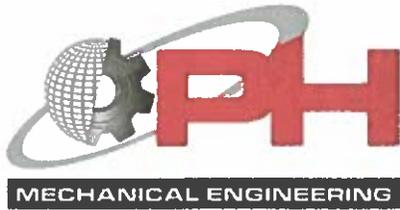
- RESIDENTIAL, COMMERCIAL, MUNICIPAL BUILDING TYPES.
- FORENSIC INVESTIGATION.
- OFFICE SOFTWARE ENGINEERING SOFTWARE, FINITE ELEMENT ANALYSIS

Education:

- UNIVERSITY OF ARIZONA - *Bachelor of Science in Civil Engineering.*
- CALIFORNIA STATE UNIVERSITY - *Candidate for Master of Science Structural Engineering.*

Professional Registration:

- State of Arizona Professional Engineer, Structural. #31747.



COMPANY RESUME

P. Eric Hein, PE Principal, Project Engineer

Mr. Hein graduated from the University of Arizona with a Bachelor of Science degree in Mechanical Engineering. Having successfully completed the required examinations, he became a certified Professional Engineer (P.E.) in the state of Arizona (Lic No.32865) and is certified in Plumbing Engineering (C.I.P.E.). Mr. Hein has received additional technical training in the following areas: ASHRAE controls for HVAC systems training course, Codes and requirements for high technology buildings, and clean room contamination free environments.

Education:	Bachelor of Science in Mechanical Engineering University of Arizona	1993
Registration:	Mechanical Engineer Arizona – No. 32865 Certified in Plumbing Engineering (C.I.P.E.)	1999 1994
Experience as Project Engineer:	25 years	
PH Mechanical Engineering:	19 years	

Responsibilities: Principal Engineer - responsible for the supervision of the production of contract documents, cost control, construction administration, energy management, facilities consultation and feasibility studies and reports. PH Mechanical prides itself on customer service. The firm makes it a point on every project to meet design schedules, budgets and to coordinate with all team members on the project.

- ASHRAE (American Society of Heating, Refrigeration, and Air Conditioning Engineers)
- ASPE (American Society of Plumbing Engineers)

COMPANY OVERVIEW

PH Mechanical Engineering has been operating in Arizona for over 15 years and brings 35 plus years of combined experience of our employees to our clients. This diverse work history has covered not only the state of Arizona, but California, New Mexico, Wyoming and New York as well as internationally, in New Zealand and Mexico.



ENGINEERED DESIGN GROUP

— consulting engineers —

DENNIS W COON, P.E.
Sr. Electrical Engineer



EDUCATION

University of Arizona (1976-1980)
Tucson, AZ

REGISTRATION

- Arizona #26357

PROFESSIONAL AFFILIATIONS

- Tucson/Pima County Outdoor Lighting Code Committee - Vice Chair
- Tucson/Pima County Joint Building Code Committee - member

EXPERIENCE

Continuously employed in the electrical engineering field since 1975.

1975 -1979 Electrical Drafter and Jr. Designer with Meier Bruington Consulting Engineers.

1979 -1992 Electrical Designer with Jerome E. McGetrick and Associates, Inc.

1992 – 2014 Senior Electrical Engineer with Jerome E. McGetrick and Associates.

2015 – Present Senior Electrical Engineer with EDG West, Inc.

PROJECT EXPERIENCE

- Auditoriums and Theaters
- Call Centers
- Data Centers
- Design-Build Project delivery
- Elderly Housing
- Government/Municipal/Military projects
- Hotels, Motels and Conference Centers
- Medical Clinics
- Medical Imaging Facilities
- Office Buildings
- Residential – Single Family and Multi-Family Apartments and Condos
- Private and Charter Schools—Elementary, Middle and High Schools
- Public Schools--Elementary, Middle and High Schools
- Solar Photovoltaic Power Systems

Main Corporate Office • 75 South Street, Freehold, NJ 07728 • Voice 732.761.0108 • Fax 732-761-0109
EDG West Office • 954 N Alvernon Way, Tucson, AZ 85711 • Voice 520-881-8896 • Fax 520-881-5647

www.edg-ce.com

BLAINE T. REELY, PHD, PE

breely@monsoonconsultants.com

(805) 280-1051

Education Ph.D., Civil Engineering, Oklahoma State University

M.S., Civil Engineering, University of Arizona

B.S., Geological Engineering, University of Arizona

Registrations/Affiliations

Licensed Civil Engineer in CA, AZ, CO, IL, KS, MS, NV, NM, OK, OR, and TX.

Licensed Geological Engineer in Arizona

Member: American Public Works Association

American Society of Civil Engineers

American Water Works Association

Water Environment Federation

Floodplain Management Association

Biographical Summary

Blaine Reely grew up in California, spending his early years in Orange County and then moving to the Monterey Bay area where he spent his teenage years. It was along the central coastal region of California that he acquired his love of the outdoors, spending many hours hiking, fishing, and exploring. After finishing high school, and before enrolling at the University of Arizona in Tucson, he worked for the California Division of Forestry (CDF) as a wild land fire fighter. At U of A, Blaine earned a bachelor's degree in geological engineering and a master's degree in civil engineering. Later he transitioned to Oklahoma State University where he earned a PhD in civil engineering/hydrology. Blaine has three grown children and lives in Templeton, California.

In the 35+ years that Blaine has been a professional engineer, he has worked for an international mining and natural resources company; been a civil engineer with a national transportation engineering firm; been the public works director for the City of Enid, Oklahoma (population of approximately 50,000); owned and managed a multi-state engineering firm that provided civil engineering, hydrology and environmental services (Envirotech Services, Inc.) to a wide range of governmental and corporate clients; and contributed to the design and construction of themed attractions worldwide. Under his leadership, his former firm was named to the Inc 500 list of fastest growing companies in the United States. In 2002 he started Monsoon Consultants in Arizona, and then expanded to the central coast (where he resides) in 2005. Blaine is frequently commissioned to perform forensic engineering investigations and often serves as an expert witness in litigation matters. He also occasionally serves as an adjunct professor at the University of Arizona and CalPoly-SLO, where he periodically teaches water resources, geotechnical engineering and contract administration.

Since 2016, Blaine has served as the District Engineer for the San Miguel Community Services District. In that role, he works closely with District Board members, management and utility staff to ensure that the Districts water, wastewater and solid waste infrastructure and services are maintained at a superior level. Some of the significant accomplishments that he has contributed to during his tenure at the District include the following:

- . Principal author of the 2017 Water & Wastewater Utility Masterplan
- . Contributor to the Capital Improvement Plan & Budget for the past 3 years.
- . Technical advisor to the Water & Wastewater Rate Study team.

GILBERT TECHNICAL SERVICES, INC.
Resume and Qualifications

Land Surveys and Mapping Services

Scope of Work

Kevin P. Gilbert has been a licensed Professional Land Surveyor for 38 years (RLS No. 14181). Gilbert Technical Services provides land surveying and base mapping services which include construction surveying such as housing subdivisions, construction projects, and highway projects. We also work on several projects on Fort Huachuca. Many of these projects require Topographic mapping and ALTA surveying. We use the Cochise County Low Distortion Projection coordinate system. Our firm provides Right-of-Way Services on many highway projects that include surveying sites, determining existing and proposed right-of-way, and setting monuments. Construction surveying includes staking, cut sheets from project plans and as-built surveys. Our firm has provided many FEMA Elevation/Flood Certificates for private property owners and businesses. We provide many public and private boundary surveys that may include splitting of parcels.

We are also in partnership with Phantom Aerial Solutions with drone technology.

A. Experience:

Examples of Projects:

Granite Construction: Construction surveying for ADOT Sierra Vista-Bisbee Highway San Pedro River Bridge. Contract Amount: \$35,900.00. 50% Complete.

CS Construction: Construction surveying for ADOT San Simon POE Benson-Steins Pass Highway in San Simon, Arizona. Contract Amount: 95% Complete.

KE&G Construction:

Construction surveying for ADOT Davis Road. Contract Amount: \$38,980.00. 80% Completed.

Construction surveying at Riley Barracks Parking Lot Reconstruction on Fort Huachuca Army Base. Contract Amount: \$28,450.00. 75% Completed.

Construction surveying for ADOT Taylor Drive (SR 92) near Bisbee, Arizona. Contract Amount: \$19,900.00. Project not started.

West Point Contractors: Construction surveying for Miscellaneous Roads/Parking Lots at Fort Huachuca Army Base. Contract Amount: \$20,980.00. Completed January 2017.

Redpoint Contracting: Construction surveying of the EWPZ Pipeline, Storage Tank & Booster Station in Nogales, AZ. Contract Amount: \$17,980.00. 99% Completed.

Meridian Engineering: Construction surveying for ADOT Mariposa LPOE Pedestrian Undercrossing in Nogales, AZ. Contract Amount: \$19,950.00. Date completed: December 2016.

Jude Murray, RCDD

16801 S Old Sonoita Hwy, Vail AZ 85641,

Ph: 520-243-3013,

Email jude@kiwihifi.com

Experience

[Jan 2008] – [Now]

[Owner- Manager] | [Kiwi Hifi llc]

Jude manages small to large projects from sourcing, designing, estimating, ordering and project management. Specializing in Military classrooms and admin spaces, we have completed many network cabling designs and overseen installation from initial design through to testing and job completion including as-built drawings.

Projects include: Security camera systems, Access control, Data and Voice distribution including Fiber and Copper Systems, Audio Visual projects for residential, Military, corporate boardrooms, and houses of worship.

[Nov 2006] – [Jan 2008]

[Low Voltage Tech] | [Automation Specialists Inc]

Technician in the Low Voltage industry mostly running a small team of guys trimming houses with Low Voltage products Inc Cameras, Voice and Data Networks, Audio and Visual systems. Also involved with the initial pre-wire and final installation and programming of systems.

Jude Murray is a member of and a registered Bicsi RCDD- (Registered Communications Distribution Designer)

Projects

2010- Present- Design & Installation of Camera systems, Network and Voice Distribution, Access Control & Audio-Visual systems for the US Army based on Fort Huachuca. Currently we are the predominant Low Voltage contractor on Fort and have an office located on Fort.

2019- Design and Install Army/Navy/Marines/AF Recruitment center- Special systems, including- High Tech Surveillance system, Voice & Network distribution, Av Systems, Access Control.

2019- Design and Installation of Coca Cola Network distribution, Intercom system and Boardroom AV System

2019 Special Systems design for Village Meadows Baptist Church. This is a sizable church build involving Audio Design, Networking, Wireless planning, Classrooms and Sanctuary sound, Vision, Security, inc. Cameras etc.

2018- Benson City Council chambers Audio upgrade-

2015- PA System for Bisbee Superior Court