

## MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, APRIL 19, 2022, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:00PM.

### ROLL CALL

#### COUNCIL

Councilmember Juanetta Hill, Ward III  
Councilmember Joni Giacomino, Ward II      Excused  
Councilmember Frank Davis, Ward I  
Mayor Ken Budge  
Councilmember Leslie Johns, Ward I  
Councilmember Mel Sowid, Ward II      Excused  
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

#### STAFF

Stephen J. Pauken, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Matthew Gurney, Public Works Director  
Doug Taylor, City Planner  
Albert Echave, Police Chief  
Jim Richardson, Acting Fire Chief

#### CITY ATTORNEY

Joseph Estes

INVOCATION: Mayor Budge asked for a moment of silence to give thanks to those that helped out with last night's fire.

### PLEDGE OF ALLEGIANCE

#### MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Budge announced the Copper Queen Library was being nominated for the National Medal of Museums and Library Services. We are one out of 30 finalists.

### CALL TO THE PUBLIC

- Nolan Gouguet, Bisbee resident spoke in opposition of the Home Rule and encouraged citizens to vote against it.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

#### GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Cline moved to approve the Accounts Payable in the amount of \$138,099.10.

SECOND: Councilmember Davis

ROLL CALL VOTE

AYES: Councilmember Hill, Davis, Johns, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Special Session of Mayor and Council held on March 29, 2022.

Ashlee Coronado, City Clerk

- B. Approval of a Park, Facility and Right-of-Way Use Permit for the Bisbee Saturday Market for the use of Lower Vista every Saturday from September 17, 2022, through September 16, 2023, from 7:00am to 2:30pm; this includes set-up and breakdown.

Ashlee Coronado, City Clerk

- C. Approval of a Special Event Liquor License Application submitted by Friends of Bisbee Animal Shelter for an event to be held at the Bisbee Dog Park on Sunday, May 15, 2022, from 3:00pm to 7:00pm; Kelly Galligan, Applicant.

Ashlee Coronado, City Clerk

- D. Approval of a Liquor License Application for the Bisbee Hitching Post Saloon located at 316 Pirrung, Bisbee, AZ; Alexander Chavez, Applicant.

Ashlee Coronado, City Clerk

Councilmember Johns asked to pull item 2D.

MOTION: Councilmember Cline moved to approve Consent Agenda Items A through C.

SECOND: Councilmember Johns

ROLL CALL VOTE

AYES: Councilmember Hill, Davis, Johns, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

2D. Approval of Liquor License Application for the Bisbee Hitching Post Saloon located at 316 Pirrung, Bisbee, AZ, Alexander Chavez, Applicant.

Councilmember Johns asked since they were already functioning as a bar already, what was the license for.

Ms. Coronado responded that this was a change in ownership.

MOTION: Councilmember Johns moved to approve Consent Agenda Item 2D.

SECOND: Councilmember Cline

ROLL CALL VOTE

AYES: Councilmember Hill, Davis, Johns, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

**OLD BUSINESS**

- 3. Discussion and Possible Approval of Ordinance O-22-04; Authorizing the Sale and Transfer of City Property Located Adjacent to and West of 104D and 144 Locklin Avenue and the Existing Access Road to 140 and 142 Locklin Avenue.

Doug Taylor, City Planner

Mr. Taylor explained this was the second reading of this Ordinance.

MOTION: Councilmember Davis moved to approve Ordinance O-22—04; Authorizing the Sale and Transfer of City Property Located Adjacent to and West of 104D and 144 Locklin Avenue and the Existing Access Road to 140 and 142 Locklin Avenue.

SECOND: Councilmember Johns

**ROLL CALL VOTE**

AYES: Councilmember Hill, Davis, Johns, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

- 4. Discussion and Possible Approval of Ordinance O-22-06; Accepting the transfer of real property from Southeast Arizona Renovations LLC, located at 105 E Street, Bisbee.

Stephen Pauken, City Manager

Mr. Pauken explained this was a transfer from Southeast Arizona Renovations LLC. Step Up Bisbee/Naco have made renovations and once it was complete it will enter into the workforce housing program.

Councilmember Davis said this house was looking great.

MOTION: Councilmember Davis moved to approve Ordinance O-22-06; Accepting the transfer of real property from Southeast Arizona Renovations LLC, located at 105 E Street, Bisbee.

SECOND: Councilmember Johns

**ROLL CALL VOTE**

AYES: Councilmember Hill, Davis, Johns, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

**NEW BUSINESS**

- 5. Discussion and Possible Approval of the Updated Design Review Board Application Packet.

Doug Taylor, City Planner

Mr. Taylor explained that the Design Review Board had requested that we look into the application process based on issues they had seen come up. Mr. Taylor thanked Nina Williams, Deputy City Clerk for heading this process up.

Councilmember Davis said this was needed. We wanted to make this as easy as possible for people to apply.

MOTION: Councilmember Davis moved to approve the updated Design Review Board application packet.

SECOND: Mayor Budge

ROLL CALL VOTE

AYES: Councilmember Hill, Davis, Johns, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

- 6. Discussion and Possible Approval of the Notice of Intent to adopt Ordinance O-22-08; Authorizing the sale and transfer of city property located primarily south of and across the right of way from 125 Star Avenue; a vacant parcel described as the north half of APN 103-60-249, Lots 19 and 20.

Doug Taylor, City Planner

Mr. Taylor said this was part of the March 15<sup>th</sup> auction. Mayor and Council had unanimously agreed to accept the bid from Mr. and Mrs. Burkert.

MOTION: Mayor Budge moved to approve the Notice of Intent to adopt Ordinance O-22-08; Authorizing the sale and transfer of city property located primarily south of and across the right of way from 125 Star Avenue; a vacant parcel described as the north half of APN 103-60-249, Lots 19 and 20.

SECOND: Councilmember Davis

ROLL CALL VOTE

AYES: Councilmember Hill, Davis, Johns, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

- 7. Discussion and Possible Approval of the General Fund Reserve Policy.

Keri Bagley, Finance Director

Ms. Bagley said this General Fund Reserve Policy sets a acceptable minimum fund balance a municipality would maintain in their funds. This would cover about 3 months of expenses. This policy would assist with obtaining a good credit rating.

MOTION: Councilmember Cline moved to approve the City of Bisbee’s General Fund Reserve Policy.

SECOND: Councilmember Johns

ROLL CALL VOTE

AYES: Councilmember Hill, Davis, Johns, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

- 8. Discussion and Possible Approval to purchase three (3) Portable AED Defibrillator’s and a Lifepak CR2 trainer for the City of Bisbee to be placed in different departments from AED One-Stop Shop using American Rescue Plan Act Funds.

Jim Richardson, Acting Fire Chief

Acting Fire Chief Richardson explained they were looking to purchase three additional AED Defibrillator’s to be placed at the Library Annex, City Pool and an additional unit for City Hall. These were the same units that were previously purchased along with a trainer unit.

MOTION: Councilmember Cline moved to approve the purchase of three (3) Portable AED Defibrillator’s and a Lifepak CR2 trainer for the City of Bisbee to be placed in different departments from AED One-Stop Shop using American Rescue Plan Act Funds.

SECOND: Mayor Budge

ROLL CALL VOTE

AYES: Councilmember Hill, Davis, Johns, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

9. Discussion and Possible Approval of the request for proposal to replace the Senior Center roof at 300 Collins Road.

Matthew Gurney, Public Works Director

Mr. Gurney explained we were seeking approval to go out for bids to replace the roof at the Senior Center.

Councilmember Hill asked if there would be work done to remove the mold issue on the inside of the building.

Mr. Gurney responded yes; it would be taken care of once the roof was replaced.

MOTION: Councilmember Johns moved to approve the request for proposal to replace the Senior Center roof at 300 Collins Road.

SECOND: Councilmember Cline

APPROVED: UNANIMOUSLY

10. Discussion and Possible Approval of Ordinance O-22-07; Authorizing the Sale and Transfer of certain property located at 300 Campbell St.

Stephen Pauken, City Manager

Mr. Pauken explained this was the second home that had been renovated in the workforce housing program. He said this one had taken a little longer than we had anticipated. The purchaser's name was drawn out of a hat by lottery and was one of our own City employees.

MOTION: Councilmember Davis moved to approve Ordinance O-22-07; Authorizing the Sale and Transfer of certain property located at 300 Campbell St.

SECOND: Mayor Budge

ROLL CALL VOTE

AYES: Councilmember Hill, Davis, Johns, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

11. Discussion and Possible Approval to advertise for bids for a contractor for City Hall.

Stephen Pauken, City Manager

Mr. Pauken said a year ago one of the things that was of upmost importance was rebuilding City Hall. He said that about 90 days ago a contract was approved with Mr. Hopper for architecture and engineering. He said that Mr. Hopper provided an estimate of costs, and we were looking at about 3.2 million. We were looking for the opportunity to solicit bids for building contractors to do what was seen on the drawings. Mr. Pauken noted there was a 300-day completion period. We would be cutting the ribbon sometime around Independence Day 2023.

MOTION: Councilmember Hill moved to approve the request to advertise for bids for a contractor for City Hall.

SECOND: Councilmember Davis

ROLL CALL VOTE

AYES: Councilmember Hill, Davis, Johns, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

- 12. Discussion and Possible Approval of a Subscriber Agreement between the City of Bisbee and SEACOM for Regional 911 Communications.

Stephen Pauken, City Manager

Mr. Pauken said we had been dealing with a lot of staff shortages. It has also been difficult to retain people. He explained they had been weighing options and have met with Mr. Cline from SEACOM. The Contract before Council tonight would be a reduction in budgeted costs.

Chief Echave explained this was a significant cost savings to the City. SEACOM had already been dispatching for us in the evenings and on the weekends. He supported this change.

Mr. Michael Cline, Director of Southeastern Arizona Communications Center, gave an overview of how SEACOM would work. He talked about regional communications centers and how we were setting a trend. He discussed how all incoming calls for service would be handled between the dispatchers and officers/EMS.

Mayor and Council asked questions related to this switch and Mr. Cline addressed those questions.

MOTION: Mayor Budge moved to approve the Subscriber Agreement between the City of Bisbee and SEACOM for Regional 911 Communications.

SECOND: Councilmember Cline

ROLL CALL VOTE

AYES: Councilmember Hill, Davis, Johns, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

- 13. Discussion and Possible action to rescind Ordinance O-22-01; Authorizing the Exchange and transfer of real property with Bisbee Vogue Inc. located near 201 Tombstone Canyon St. Bisbee, AZ 85603.

Ken Budge, Mayor

Mayor Budge explained there had been a Referendum that had been taken out for signatures which would put this Ordinance to a vote of the people. This was nothing more than an attempt to clean up a land issue up by the High Desert Market. This was blocking the ability for us to install the car chargers. This land exchange would have done that. Now looking at it, this land does not need to be exchanged to make the chargers happen. He said we would have do move forward in a different way.

MOTION: Councilmember Cline moved to rescind Ordinance O-22-01; Authorizing the exchange and transfer of real property with Bisbee Vogue Inc. located near 201 Tombstone Canyon St. Bisbee, AZ 85603.

SECOND: Councilmember Davis

ROLL CALL VOTE

AYES: Councilmember Hill, Davis, Johns, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 5 NAYS-0

14. City Manager's Report:

- Mr. Pauken noted the Copper Queen Library was a finalist for the National Medal for Museum and Library Services
- Other Current events (No Discussion)
  - Mr. Pauken explained budget meeting would start next Monday at 5:30pm. and discussed the process for the budget hearings.
  - Mr. Pauken discussed the negotiations that had taken place with the employee benefits that would be coming to Council for approval.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

MOTION: Councilmember Davis moved to adjourn the meeting.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 8:32 PM

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Ken Budge, Mayor