

MINUTES

**MONDAY, APRIL 22, 2019**

MINUTES OF THE WORK SESSIONS OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, HELD FROM MONDAY, APRIL 22, 2019 THROUGH THURSDAY, APRIL 25, 2019 STARTING AT 5:30 PM EACH NIGHT, AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 5:30PM.

ROLL CALL

**COUNCIL**

Councilmember Gabe Lindstrom, Ward III	Excused
Councilmember Joni Giacomino, Ward II	Excused
Councilmember Bill Higgins, Ward I	
Mayor David M. Smith	
Councilmember Leslie Johns, Ward I	
Councilmember Joan Hansen, Ward II	
Councilmember Anna Cline, Ward III, Mayor Pro Tempore	5:35PM

**STAFF**

Stephen Pauken, Interim City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Albert Echave, Police Chief  
George Castillo, Fire Chief

**CITY ATTORNEY**

THE FOLLOWING ITEM WAS DISCUSSED AND/OR CONSIDERED AT THESE MEETINGS:

1. Presentation and Discussion of the Proposed Budget for Fiscal Year 2019-2020.  
Stephen J. Pauken, Interim City Manager  
Keri Bagley, Finance Director

Mr. Pauken stated that they are prepared to present over the next few nights what we have in terms of a draft for the Fiscal Year 2019-2020. He would be deferring much of this to Ms. Bagley this evening because she has been living with this for the past couple of months. Mr. Pauken also stated that they will be prepared to go through the budget with the degree of detail that Council wants to go through. They will be starting with the Wastewater Fund.

Ms. Bagley and Mr. Pauken presented and discussed with the Council the General Fund Expenditures and Revenues to include the following:

- Wastewater

Mr. Pauken addressed the 1% sales tax that he was tasked to look into. This would be put on the City Managers report at the next Council meeting.

- Visitor Center

Ms. Bagley stated that the Bed Tax increase expired on March 1<sup>st</sup> of this year.

Mr. Pauken stated that the salary put in was the mid-range of the new Tourism Director job description salary. The job descriptions for the Visitor Center/Tourism Director will need to be brought to Council at the next meeting to decide which description they will use for hiring a director.

- General Fund Revenue

Mr. Pauken stated that \$334,568 was budgeted in use of reserves it may be used or it may not be. We don't know what we will spend if anything. They discussed fees and having a work session regarding them in the future.

- Mayor and Council
- City Manager
- Finance
- City Clerk
- Community Development

Mr. Pauken spoke regarding the Animal Shelter expenses. This would need to be directed by Council to set down a figure for it. It was requested that the Animal Shelter give the reports required to be given to the City, so that Council can make a decision on what was needed.

- Administration and General Government

Mr. Pauken spoke regarding City Employee Health Care. They would explore giving a percentage/ lump sum of the cost to the employees that need to insure their families, so the cost was not so overwhelming for them.

- Personnel
- Legal

Mr. Pauken spoke regarding the hiring of a City Attorney.

- Water Systems
- Information Systems

Mayor and Council discussed and had questions regarding the proposed draft budget presented. Mr. Pauken and Ms. Bagley welcomed the Councils discussions, suggestions and answered their questions throughout the presentation.

MOTION: Councilmember Higgins moved to adjourn the meeting.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 7:31pm

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David M. Smith, Mayor