

## MINUTES

MINUTES OF THE SPECIAL SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON MONDAY, JUNE 10, 2019 AT 5:30 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 5:30PM.

### ROLL CALL

#### COUNCIL

Councilmember Gabe Lindstrom, Ward III	Resigned
Councilmember Joni Giacomino, Ward II	
Councilmember Bill Higgins, Ward I	
Mayor David M. Smith	
Councilmember Leslie Johns, Ward I	Excused
Councilmember Joan Hansen, Ward II	
Councilmember Anna Cline, Ward III, Mayor Pro Tempore	

#### STAFF

Stephen Pauken, Interim City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Jesus Haro, Public Works Director  
Albert Echave, Police Chief  
George Castillo, Fire Chief

#### CITY ATTORNEY

Britt Hanson

THE FOLLOWING ITEMS WERE DISCUSSED AND/OR CONSIDERED AT THIS MEETING:

1. Discussion and Possible Approval of an Application for an Extension of Premises/ Patio Permit submitted by the Copper Queen Hotel for an event to be held at 11 Howell Avenue, Bisbee, AZ on Friday, June 14, 2019 and on Saturday, June 15, 2019; Helen Lampinen, Applicant  
David M. Smith, Mayor

Mayor Smith asked if Council had any questions or statements.

MOTION: Councilmember Higgins moved to approve an Application for an Extension of Premises/ Patio Permit submitted by the Copper Queen Hotel for an event to be held at 11 Howell Avenue, Bisbee, AZ on Friday, June 14, 2019 and on Saturday, June 15, 2019

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

2. Discussion and Possible Acceptance of the Resignation of Councilmember Gabe Lindstrom and Discussion and Recommendations for Scheduling to fill this vacancy.  
David M. Smith, Mayor

Mayor Smith said that the discussion to fill was based on the Charter that indicates that after the acceptance of this someone has to be appointed within thirty-one (31) days and not less than fifteen (15) days. So, tentatively the July 2<sup>nd</sup> meeting.

Mayor Smith opened this up for discussion.

Mr. Pauken, Interim City Manager asked if anyone had calculated the timeframe. Ms. Coronado had and was looking for the information that she sent out.

Mayor Smith suggested that once that this was accepted then we should get this posted in the Observer by Noon tomorrow.

MOTION: Councilmember Higgins moved to accept the resignation of Councilmember Gabe Lindstrom, I also move that we set a Council Meeting for July 2, 2019, to appoint a replacement Councilmember for this position.  
SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Higgins, Hansen and Mayor Smith

NAYS: Councilmember Giacomino and Cline

MOTION PASSED: AYES -3; NAYS -2

3. Discussion and Possible Recommendations regarding the Draft Budget for the 2019-2020 Fiscal Year.  
Stephen Pauken, Interim City Manager  
Keri Bagley, Finance Director

Ken Budge, Bisbee resident spoke about what we had to spend vs. what we bring in.

Fred Miller, Bisbee resident spoke on Tourism and the sunset of the bed tax increase. He also spoke about advertising and how the Queen Mine Tour benefits but they aren't paying into advertising.

Mayor Smith clarified with Ms. Bagley of how much of the reserves that we used last year to balance the budget.

Mayor Smith thanked staff for Council being in the new space for the meetings.

Mr. Pauken gave a couple of opening remarks: being prepared to do this, this evening and how we would welcome suggestions from Council. He spoke about areas that concern him the most. There were many to deal with this budget. He suggested to take the cost of 1 officer out of the budget, which was where he wanted to start off tonight.

Mayor Smith wanted to start with revenue. He spoke about the ambulance rate increase and asked how much it was being increased by.

Fire Chief Castillo gave numbers for the possible increase.

Mayor Smith asked where we were with the Fire Inspector.

Councilmember Cline said it was not necessary to hire for this position. We have firefighters available to do this.

Mayor Smith spoke about the extra officer position.

Mr. Pauken wanted to go on record saying that he didn't feel that adding the +1 person was a good idea.

Councilmember Cline said she would have to agree with the City Manager. She said that if we do not do anything about salaries we will continue to lose people.

Police Chief Echave spoke regarding the officer position.

Council, City Manager and Police Chief Echave discussed the officer position in depth.

Councilmember Higgins said that we would probably never be at a +1 and the +1 helped us prepare for that situation.

Councilmember Giacomino said if we don't look at wages we will also be chasing the 15<sup>th</sup> person.

Mayor Smith took a poll of Council to see who was in favor of the +1 officer position. There were three (3) on favor and two (2) against. At this point the Council was going to keep this position in the budget.

Mr. Pauken gave a suggestion that we really needed to analyze our revenues. We need to look at the history of our revenue it was simply unsustainable, without change in the economy we will not be able to do so.

Councilmember Higgins said that nothing was going to rescue us we need a police force. We need to retain experienced people.

Mayor and Council gave suggestions / recommendations for additional cuts with discussion and questions for the following departments:

- Finance- Books & Reference Materials and Credit Card Fees.
- City Clerk- Reducing the Elections line item by \$5,000.00.
- Community Development – Mayor Smith disapproved of the suggested cut to the Animal Shelter he felt that they have proven themselves. Reducing the Professional Fess Legal from \$12,000 to zero.
- Administration and General Government: Electric, Telephone/ Fax, and Property, Casualty, Liability.
- Personnel: Position will be filled by July 1<sup>st</sup>.
- Water Systems: Equipment Repair and Maintenance
- Police Department: Animal Control Expense, Contract Services, Business Travel, Internet Access Fees, Operational Expense and Capital Expenditures.
- Fire Department: Education & Training, Operational Expenses, Building Repair & Maintenance, Transfer to GF Capital Reserve, Wildland Fire Services Expense, Transfer to Debt Service and Disposable Equipment & Tools. They discussed the Fire Department in depth.
- Evergreen: Water and Operational Expenses.
- Building & Maintenance: Building Repair and Maintenance
- Public Works Administration: Salaries, Business Travel, Education & Training, Non Cap Admin Equipment/ Furniture and Custodial Supplies.
- Public Works Garage: Non-Cap Admin Equipment/ Furniture, Building Repair & Maintenance, Contracted Vehicle Repair and Other Fluids & Lubricants.
- Building Inspector: Professional Fees
- Parks: Operational Expenses, Rec Programs. Special Events, Building Repair & Maintenance, Building Repair & Maintenance Vandalism, and Gasoline
- Swimming Pool: Water and Telephone & Fax.
- Library: Postage and Periodicals
- Senior Center
- Contingency
- Visitor Center (Transient Room Tax): Bed Tax, Director Position and Part-Time Person was discussed in depth
- Streets
- Airport: CIP, Building Repair and Maintenance, Operational Expenses
- Wastewater: Equipment Repair and Maintenance and Contract Services- Collections

- Sanitation: Mayor Smith would like a discussion on how to break the recycling out to have a discussion with the residents what it was truly costing. Tipping fee, Operational Expenses and Non-Cap Equipment Purchases.
- Queen Mine: Capital Expenditures
- Youth Fund
- Bisbee Bus Fund: spoke about it running in the red. It was asked that a study session be set up to discuss this.

Ms. Bagley, Mr. Pauken and Department Heads welcomed, discussed, answered questions and headed the Council's suggestions/ recommendations for additional cuts throughout the discussion of the draft budget for the 2019-2020 Fiscal Year.

MOTION: Councilmember Higgins moved to adjourn the meeting.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 9:17 PM

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David M. Smith, Mayor