

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, AUGUST 6, 2019 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:00PM.

ROLL CALL

COUNCIL

Councilmember Louis Pawlik, Ward III

Councilmember Joni Giacomino, Ward II

Councilmember Bill Higgins, Ward I

Mayor David M. Smith

Councilmember Leslie Johns, Ward I

Councilmember Joan Hansen, Ward II

Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

Theresa Coleman, City Manager

Ashlee Coronado, City Clerk

Keri Bagley, Finance Director

Jesus Haro, Public Works Director

Albert Echave, Police Chief

George Castillo, Fire Chief

CITY ATTORNEY

James Ledbetter

INVOCATION: Mayor Smith asked for a moment of silence to consider the hundreds effected by the 31 dead and 51 injured in El Paso and Dayton in the last several days, please keep them in your thoughts and prayers.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Smith read the Fred G. Acosta Job Corps Proclamation and presented it to Vaughn Croft along with two representatives Samantha and Tyshel. They thanked the City of Bisbee for the proclamation.
- Mayor Smith introduced Alison Williams who would be presenting "Librarian Rhapsody" by the Copper Queen Library Teen Team. She said that this group came up with this project for the National Teen Video Challenge. They created at 60 second public service announcement. They created all of it on their own. It had been entered into a competition.
- Mayor Smith gave an update on what he has been doing.
 - July 17th he attended an iBisbee Committee meeting to discuss ongoing marketing strategies, and things that affect Bisbee in attempt to raise tax dollars.
 - July 18th he met with our pro bono grant writer and discussed ongoing future grant opportunities. Particularly within the fire suppression systems in Old Bisbee and Public Safety communications.
 - July 18th he represented Bisbee and spoke at the Tucson Hispanic Chamber informational mixer that took place here in Bisbee. There were quite of few people that signed up as members of the chamber so we are hoping that it would be activated within Bisbee.
 - July 18th he met with our County Administrator and Supervisor Ann English to discuss ongoing City and County relationships and IGA's

- o July 25th he met with two members of Council to discuss better Council and Mayor communications. As a result of that it was requested that he report so that Council had a better idea of upcoming items.
- o July 27th at the request of the Mexican consulate he attended the back to school supplies gathering at Safeway Plaza. Which was great. Our Fire Dept. was great.
- o Yesterday he delivered a proclamation for National Health Clinic Week at Chiricahua's new clinics ribbon-cutting on Arizona Street.
- o Today he met with Bisbee Unified School District Superintendent Tom Woody to discuss Melody Lane Park IGA.

He went on to say that there were many things coming up that both the City Manager and himself would be attending. A joint binational meeting that would be held here at City Hall on Monday the 26th. We would be hosting the Mayors of Naco, Sierra Vista, Douglas, Agua Prieta. This was at the request of the Mayor of Naco, Sonora.

- Mayor Smith announced that item #5 would be pulled from the agenda. It was anticipated to be on the August 19th agenda.

CALL TO THE PUBLIC

- Alison Williams, Program Coordinator for the Copper Queen Library, said they were starting to work on this years Haunted Library. She was also here tonight to share some gratitude. To Mr. Pauken on behalf of the library she wanted to thank him for coming back to Bisbee being our Interim City Manager. She thanked him for serving us so well, and going through the budget process. Ms. Williams thanked Theresa Coleman and welcomed her to Bisbee. She said we were so happy to have her here. Ms. Williams went on to thank Chief Castillo and the Fire Department for barbecuing for their end of the summer party. They donated the meat and she thanked them for coming and sharing their hospitality.

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Cline moved to approve the accounts payable in the amount of \$388,871.67.

SECOND: Councilmember Hansen

Councilmember Cline asked about the Water Bill on page 3. She asked if this was the last large bill for this building.

Mr. Pauken responded that he was surprised to see it on here again, but it should be the last one. It may have just taken some time, but we would double check.

Councilmember Cline asked for information on uniforms for the Police Department. She wanted to know if Deford should have been Defoor.

Chief Echave said that Officer Deford was a reserve officer.

Councilmember Cline asked about Arizona Water Company charges for the various parks and requested information on why the bills were so high.

Mayor Smith responded that they would be checked into.

Councilmember Higgins said that there were no working restrooms or a water fountain at Goar Park so he didn't understand why the bill was high.

Mr. Haro responded he would check into it.

Councilmember Giacomino said that the water bill for lower Vista and the restrooms was very high.

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on July 16, 2019 at 7:00 pm.

Ashlee Coronado, City Clerk

- B. Approval of the Appointment of Danielle Bouchever to the Charter Review Committee.

Ashlee Coronado, City Clerk

- C. Approval of the Appointment of Thomas Holz to the Charter Review Committee.

Ashlee Coronado, City Clerk

- D. Approval of the Appointment of Sean Hicks to the Charter Review Committee.

Ashlee Coronado, City Clerk

- E. Approval of the Appointment of Boyd Nicholl to the Charter Review Committee.

Ashlee Coronado, City Clerk

- F. Approval of the Appointment of William Crow to the Charter Review Committee.

Ashlee Coronado, City Clerk

- G. Approval of the Appointment of Fred Miller to the Charter Review Committee.

Ashlee Coronado, City Clerk

- H. Approval of the Appointment of Duane Doane to the Charter Review Committee.

Ashlee Coronado, City Clerk

- I. Approval of the Appointment of Juanetta Hill to the Charter Review Committee.

Ashlee Coronado, City Clerk

- J. Approval of the Appointment of Bill Bailey to the Parks and Recreation Committee.

Ashlee Coronado, City Clerk

- K. Approval of a Park, Facility and Right of Way Use Permit for SPIKED LLC. For the Filming of the Independent Feature Film Spiked In and Around the City of Bisbee August 19, 2019 through August 23, 2019.

Ashlee Coronado, City Clerk

- L. Approval of a Park, Facility and Right of Way Use Permit for Lourdes Hunter for the use of Goar Park for the Bisbee Pirated of the High Desert on Saturday, August 10, 2019 from 8:00AM to 12:00PM.

Ashlee Coronado, City Clerk

- M. Approval of a Liquor License Application for the Bisbee Breakfast Club located at 75A Erie Street, Bisbee, Arizona; Christopher Reece, Applicant.

Ashlee Coronado, City Clerk

- N. Approval of a Liquor License Application for the Pizza House located at 1422 Hwy 92 San Jose Estates, Bisbee, Arizona; Erika Meyer, Applicant.

Ashlee Coronado, City Clerk

MOTION: Councilmember Cline moved to approve the Consent Agenda Items A-N.

SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

OLD BUSINESS

NEW BUSINESS

- 3. Discussion and Possible Approval to have Hodges Glass Co., Inc. Replace the City Hall Door and Repair the Door to the Council Chambers.

Ashlee Coronado, City Clerk

Mrs. Coronado explained that this item was a request to engage Hodges Glass to repair and replace the doors at both the City Hall Building and Council Chambers. This would make the buildings ADA Compliant. Right now it was a safety issue.

MOTION: Councilmember Hansen moved to have Hodges Glass Co. Inc. replace the City Hall door and repair the door to Council Chambers.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

- 4. Discussion and Possible Approval of an Agreement with GRANICUS for Peak Agenda Management Software.

Ashlee Coronado, City Clerk

Mrs. Coronado explained that she was very excited to bring this item forward to Council tonight. This was the agenda management software that would streamline the agenda process not only making it easier for the Clerk’s Office, but ensuring that the Attorney and Manager reviewed items. Granicus offers unlimited users and we would be able to use this for boards and commission. There would also be free training.

Councilmember Cline said that she was glad that we were finally getting this software.

MOTION: Councilmember Pawlik moved to approve the agreement with Granicus for Peak Agenda Management Software.

SECOND: Councilmember Hanson

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

- 5. Discussion and Possible Approval of a Donation of Windscreens for use on the Pickleball Court in Higgins Park during the months of March through May.

Jesus Haro, Public Works Director

This item was pulled from the agenda.

- 6. Discussion and Possible Approval to enter into a Service Agreement with iWorq Systems to provide Government Software Solutions.

Jesus Haro, Public Works Director

Mr. Haro explained that this agenda item was requesting that we enter into a service agreement with iWorq. He explained that iWorq Public Works application that included work management, sign management, pavement management and asset management. We would be receiving a citizen engagement application that we are accustomed to right now. His intent was to have this software replace SeeClickFix. This would assist us in better planning our budget and prioritize which projects needed to be completed. Currently we have no asset management software and this would be a good start. He said they did evaluate a total of three different software applications.

Councilmember Hansen said that with all of the paving that we have been doing in the last five years this was perfect. We would be silly not to do this with all the money we are pouring into paving.

MOTION: Councilmember Hansen moved to enter into a service agreement with iWorq Systems to provide government software solutions.

SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

- 7. Discussion and Possible Approval of a Professional Services Agreement for Marketing and Design Services.

Theresa Coleman, City Manager
Stephen Pauken, Interim City Manager

Mrs. Coleman said that we had received responses to the Request for Proposals for Marketing and Design Services. They were not all cookie cutter or the same. She said that she was recommending the proposal that came in at a flat fee annually. This would allow us to control the cost and come within the budget for that item. She also understood that members from this firm had experience in our community and had provided quality product in the past.

MOTION: Councilmember Hansen moved to approve a Professional Services Agreement for Marketing and design services with Dog Cat Mouse Media LLC.

SECOND: Councilmember Johns

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

8. Possible Approval of a Motion to go into Executive Session for the purpose of Discussion and Consultation with attorney regarding Open Meeting Law Complaints, per ARS 38-431.01 (A) (2-3)

James Ledbetter, City Attorney

MOTION: Councilmember Higgins moved that the Mayor and Council go into Executive Session pursuant to ARS § 38-431.01(a) (2-3) for the consideration of the employment and appointment of a City Manager.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

MOTION: Councilmember Higgins moved to come out of Executive Session.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

9. Discussion and Possible Direction regarding the responses to the Attorney General on the Open Meeting Law Complaints.

James Ledbetter, City Attorney

Mr. Ledbetter said it would be appropriate for the Council to direct him to act consistently with the direction he received in the Executive Session.

Mayor Smith responded to please follow that direction.

10. City Manager's Report:

- Other current events (No Discussion)
- Ms. Coleman thanked everyone for the warm welcome. In addition to that she would be at the following events:
 - August 10th at 10am she would be at the Mule Mountain Democratic meeting at the Bisbee Community Y.
 - August 11th at 3pm she would be at the Step Up Bisbee/Naco fundraiser at ROKA.
 - August 15th at 4pm she would have an office hour at the Copper Queen Library. She would have an agenda packet with her to answer any questions people might have.
 - August 29th at 5:30pm the Friends of the Bisbee Animal Shelter are having a fundraiser at POCO.
- Mr. Pauken said he didn't have anything to report, but he did ask the Mayor for a moment of privilege. He never expected that phone call back in February. He said it has come to be a labor of love. He wanted to say that there were two things primarily to find a good City Manager, and we did. Along the way we picked up Jesus Haro and Matt Gurney. He also thanked Ilona Smerekanich for stepping in at the Visitor Center. He said that we also promoted Joelle Landers to HR Director and thanked her for her

help. He went on to say that the second thing that the Council asked him to do was to bring forward a budget. That wasn't so hard Keri was very good at what she does. What we have today was an excellent core of people who know what they are doing and can move the city forward. He also recognized the first class Library. He discussed the Council/ Manager form of government. It had been fun and he didn't think it would have been. We did a lot in a hurry. He thanked Council for their great confidence in him and the staff. His job was finished and he didn't want to be called back.

- Jesus Haro read a thank you letter from Cado Daily and the friends of the Bisbee Pool to thank Josh White for his hard work.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

MOTION: Councilmember Higgins moved to adjourn the meeting.

SECOND: Councilmember Pawlik

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 8:19 PM

David M. Smith, Mayor