

Tentative Budget Fiscal Year 2015



**July 1, 2014 – June 30, 2015
Approved by Mayor and Council
May 20, 2014**

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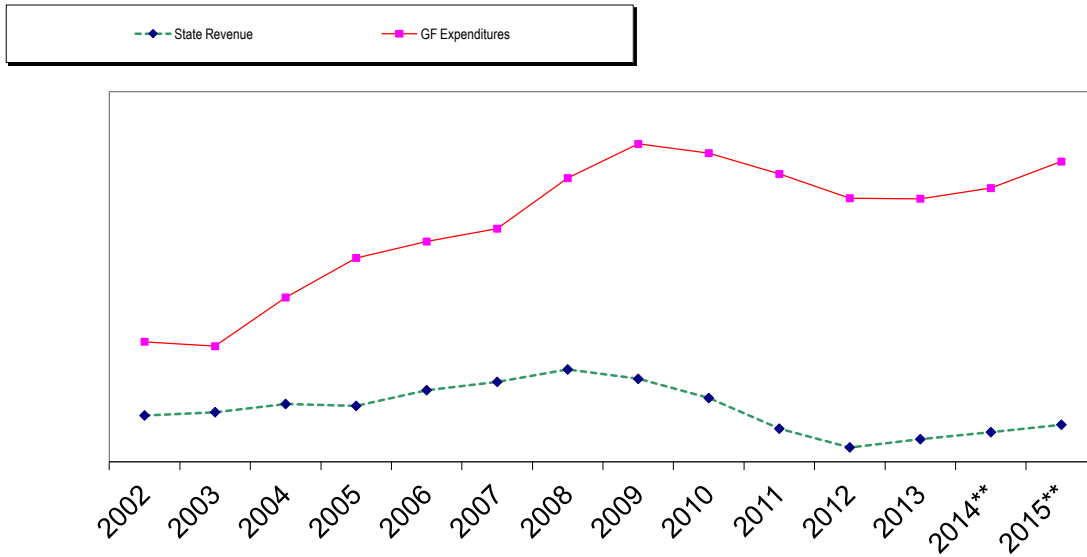
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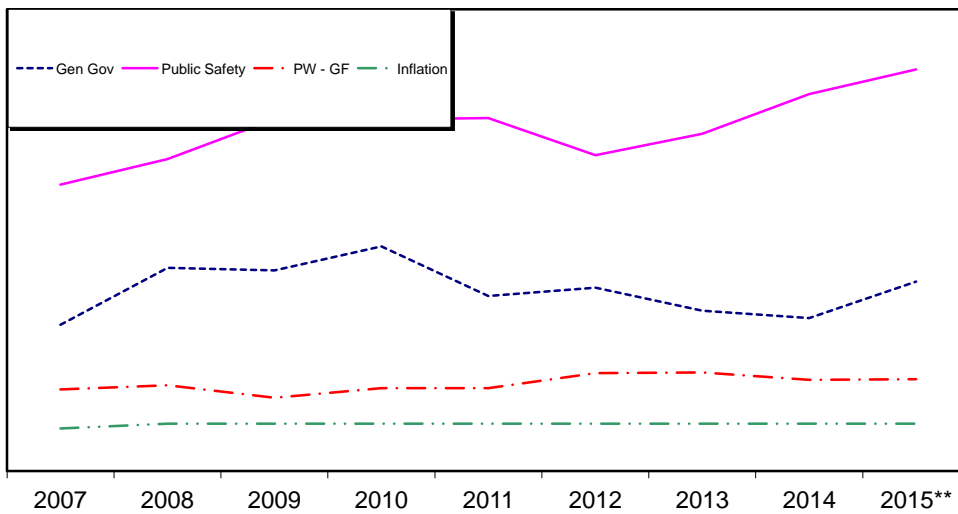
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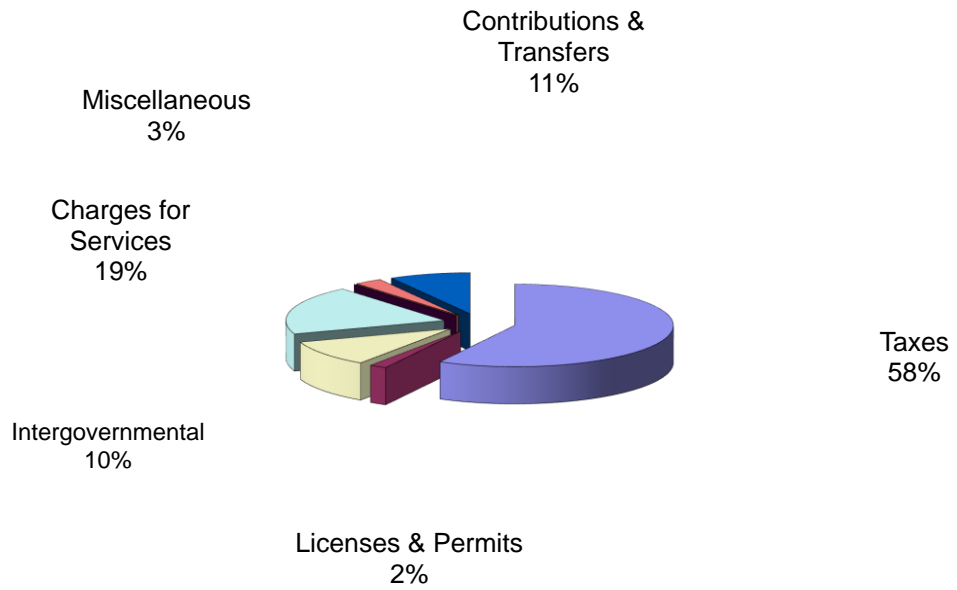
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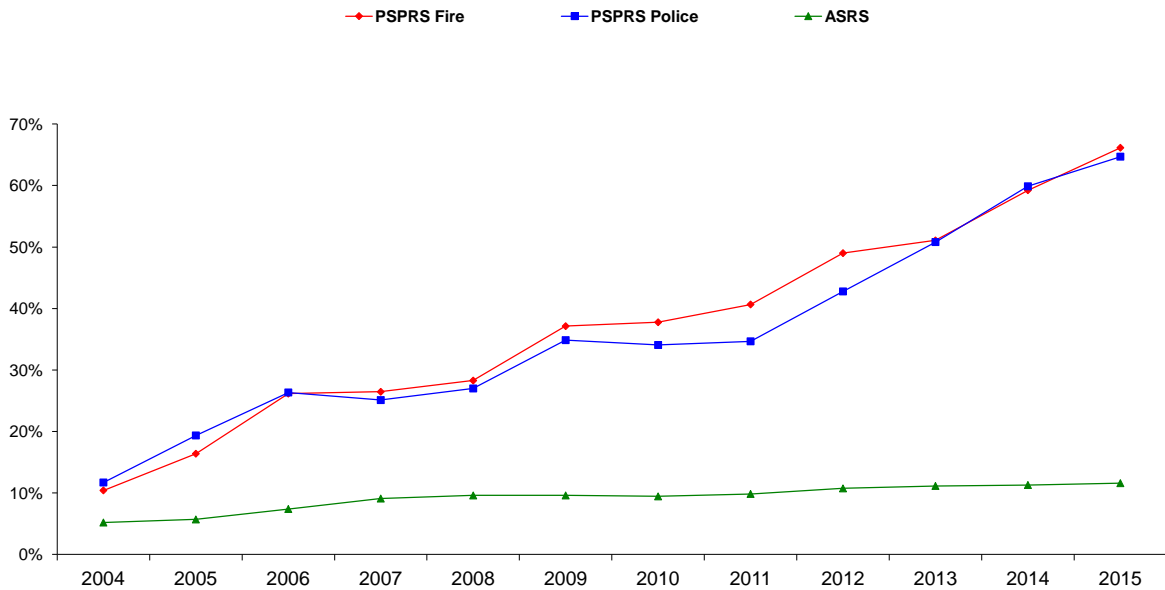
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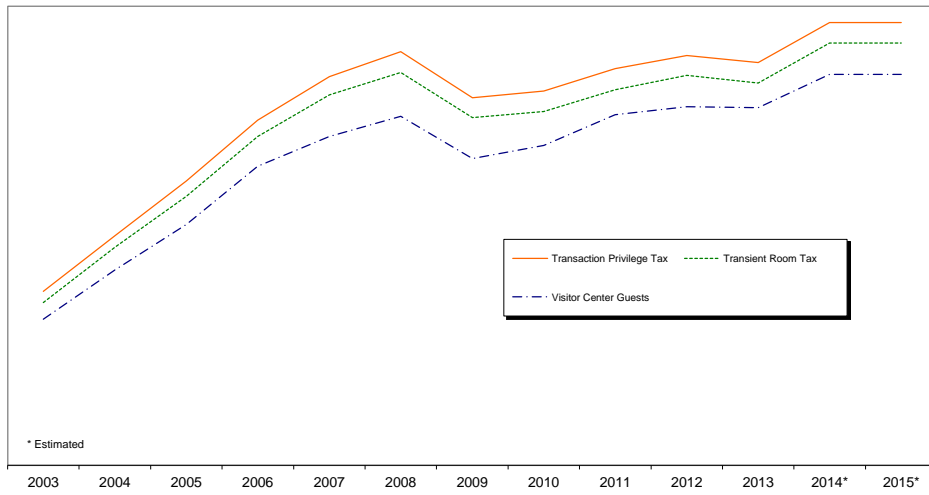
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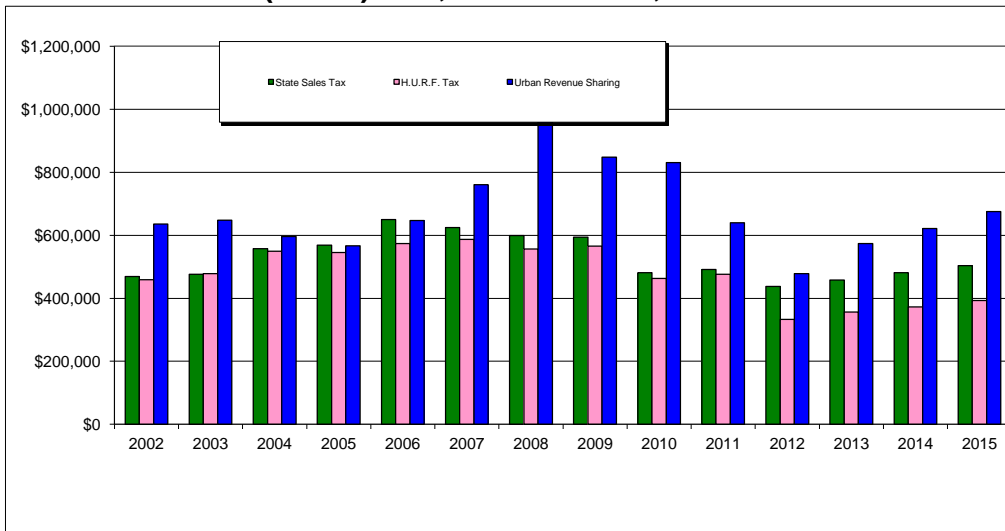
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Comparison of City TPT (Sales) Tax Collections, Transient Room Tax Collections, and Visitor Center Customers



Comparison of State TPT (Sales) Tax, H.U.R.F. Tax, and Urban Revenue Sharing



<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Taxes							
10-31-10000	CITY SALES TAX	1,900,000	1,802,115	1,900,000	1,043,808	2,049,000	2,025,000
10-31-10020	BED TAX	95,000	72,620	92,000	30,374	92,000	92,000
10-31-20200	STATE SALES TAX	466,183	458,303	481,722	230,467	481,722	503,748
10-31-24000	VEHICLE LICENSE TAX	255,402	241,970	256,353	120,912	256,353	271,935
10-31-24500	PROPERTY TAX	902,279	877,205	922,303	511,761	922,303	952,069
	Total Revenue - Taxes	3,618,864	3,452,213	3,652,378	1,937,322	3,801,378	3,844,752
Licenses & Permits							
10-32-10400	BUILDING/SIGN PERMITS	45,000	43,936	45,000	43,503	50,000	55,000
10-32-10600	OCCUPATIONAL/LIQUOR LICENSES	39,000	49,229	39,000	30,707	39,000	50,000
10-32-10650	SPECIAL EVENT LICENSES	1,200	1,711	1,600	6,513	7,000	10,000
10-32-10700	CIVIL UNION FEE	0	0	0	826	900	900
10-32-10800	DOG LICENSE FEES/IMPOUND FEES	1,000	649	1,000	129	700	1,000
	Total Licenses & Permits	86,200	95,525	86,600	81,678	97,600	116,900
Intergovernmental							
10-33-20100	URBAN REVENUE SHARING	569,423	573,849	621,974	310,988	621,974	674,849
	Total Intergovernmental	569,423	573,849	621,974	310,988	621,974	674,849
Charges for Services							
10-34-10100	PLANNING/ZONING APPLICATIONS	2,500	2,870	2,000	1,139	2,400	3,000
10-34-10120	PLAN EXAMINATION FEE	5,000	6,920	5,000	5,758	11,500	6,000
10-34-10300	LIBRARY FEES	4,000	3,111	4,000	1,498	3,000	4,000
10-34-10501	CEMETERY PLOT FEES	3,000	7,700	3,000	3,250	5,625	6,500
10-34-10510	CEMETERY MAINTENANCE FEES	0	4,000	2,000	1,300	2,700	3,000
10-34-10700	PUBLIC COPY FEES	750	656	750	651	750	750
10-34-10862	VEHICLE IMPOUND FEES	12,000	11,868	12,000	5,625	9,885	12,000
10-34-10870	TOWING FEES	0	7,094	0	2,370	4,740	4,000
10-34-10880	PARKS USE PERMIT	3,000	3,923	3,000	2,501	4,400	4,400
10-34-11500	FRANCHISE FEES	215,000	207,001	230,000	99,528	230,000	230,000
10-34-13502	SWIMMING LESSONS	1,500	570	0	0	0	0
10-34-15500	POOL ADMISSIONS	3,000	2,063	0	0	0	0
10-34-40066	AMBULANCE FEES	1,000,000	881,802	1,000,000	406,673	843,526	1,000,000
	Total Charges for Services	1,284,750	1,139,578	1,296,750	530,293	1,118,526	1,273,650
Fines & Forfeitures							
10-35-10502	MUNICIPAL COURT FINES	0	77	0	0	0	0
10-35-70700	DOG LICENSE FINES	0	3	0	0	0	0
	Total Fines & Forfeitures	0	80	0	0	0	0

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Miscellaneous							
10-36-10551	REFUNDS/ADJUSTMENTS	0	21	0	26	26	0
10-36-10802	ADOPTIONS ANIMAL SHELTER	2,500	3,050	2,500	1,950	3,900	4,000
10-36-11062	SERVICE REIMB - POLICE DEPT	20,000	960	0	1,777	1,777	0
10-36-11063	POLICE VEHICLE USE FEES	0	6,930	0	2,205	4,405	5,000
10-36-11065	HIDTA REIMB O/T POLICE	0	0	35,000	0	28,500	35,000
10-36-11064	SERVICE REIMB - FIRE DEPT	10,000	0	0	0	0	0
10-36-11066	SCHOOL RESOURCE OFFICER	0	0	0	0	20,000	60,000
10-36-11087	INSURANCE REIMBURSEMENTS	0	24,767	0	287	300	0
10-36-11100	L.L.E.A.C REVENUE FROM COUNTY	0	585	0	172	172	0
10-36-11600	OVER/SHORT	0	44	0	(2)	0	0
10-36-13039	RICO REIMBURSEMENTS	25,000	10,337	25,000	0	15,000	15,000
10-36-13500	RENTAL INCOME	56,700	58,400	56,500	23,250	46,500	46,500
10-36-13597	CITY AUCTION FUNDS	25,000	20,677	25,000	8,000	18,000	21,000
10-36-14000	POOL CONCESSIONS	1,000	381	0	0	0	0
10-36-21000	INTEREST EARNED	2,000	8,772	2,000	1,255	2,510	2,500
10-36-21001	RETURNED CHECK FEES	50	45	50	30	30	50
10-36-50000	UNASSIGNED REVENUES	0	45,397	0	563	563	0
Total Miscellaneous		142,250	257,732	146,050	39,513	141,683	189,050
Contributions & Transfers							
10-38-40000	DONATIONS/MISC	0	200	0	907	1,257	1,000
10-38-40087	DONATIONS/SHELTER	0	175	0	35	1,905	1,000
10-38-40090	DONATIONS - FIRE DEPT	0	1,300	0	0	1,300	1,300
10-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	13,611	0	0	0	0
10-38-51000	USE OF RESERVES	167,865	0	239,747	0	0	207,079
10-38-51001	RESERVES-CABLE ONE AGREEMENT	0	0	0	0	0	2,534
10-38-99953	TRANSFER FROM POLICE/ SPECIAL REV	15,000	13,667	15,000	3,044	15,000	33,122
10-38-99954	TRANSFERS FROM WWATER DEPT	181,957	181,957	151,806	75,903	151,806	173,689
10-38-99956	TRANSFERS FROM SANITATION	98,831	98,831	86,609	43,305	43,305	84,311
10-38-99959	TRANSFERS FROM QUEEN MINE	33,757	33,757	30,750	15,375	30,750	47,166
Total Contributions & Transfers		497,410	343,498	523,912	138,569	245,323	551,201
TOTAL REVENUE GENERAL FUND		6,198,897	5,862,475	6,327,664	3,038,363	6,026,484	6,650,402

Mayor and Council

The Mayor and Council, acting as the legislative body, enact local legislation, adopt budgets, determine policies and appoint the City Manager and other officers deemed necessary for the orderly government and administration of the affairs of the City.

Current Mayor and Council:

Mayor Adriana Z. Badal
Councilmember Shirley Doughty, Ward III
Councilmember David Smith, Ward II
Councilmember Eugene Conners, Ward I
Councilmember Ken Budge, Ward I
Councilmember Anna Cline, Ward III
Councilmember Doug Dunn, Ward II

Council Sessions are held on the 1st and 3rd Tuesday of each month, with Special Sessions and Work Sessions held on an “as needed” basis. In 2013 there were twenty-four Regular Council Sessions, seven Special Sessions, and eleven Work Sessions.

Fiscal Year 2014-15 Budget Highlights

There is funding for travel to the Arizona League Conference as well as funding for Newly Elected Officials Training. This budget also includes funds for the 4th of July fireworks totaling \$3,500.

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<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Mayor & Council							
10-50-11000	SALARIES - GENERAL	19,200	19,000	19,200	9,600	19,200	19,200
10-50-11100	F.I.C.A.	1,190	1,178	1,190	595	1,190	1,190
10-50-11200	MEDICARE	278	275	278	139	278	278
10-50-11700	WORKERS COMPENSATION	68	67	62	33	66	68
	Mayor & Council Personnel Costs	20,736	20,520	20,730	10,367	20,734	20,736
10-50-13100	BUSINESS TRAVEL	500	364	500	507	507	500
10-50-13400	EDUCATION & TRAINING	5,400	5,266	4,000	1,038	1,038	4,000
10-50-13500	SUBSCRIPTIONS & DUES	6,708	6,451	6,600	6,426	6,426	6,500
10-50-24000	TELEPHONE & FAX	500	191	0	0	0	250
10-50-31000	PROFESSIONAL FEES	0	350	0	0	0	0
10-50-41500	OFFICE SUPPLIES	0	309	500	49	371	500
10-50-42000	ADMIN SPECIAL SUPPLIES	0	104	0	0	0	0
10-50-42020	PRINTING & REPRODUCTION	200	0	200	0	200	200
10-50-42040	ADVERTISING	100	112	100	0	100	100
10-50-42050	NON CAP ADMIN EQUIP/FURN	300	0	0	0	0	0
10-50-43000	FOURTH OF JULY	0	0	3,500	3,375	3,375	3,500
10-50-43500	POSTAGE	125	47	125	3	100	125
10-50-46000	OPERATIONAL EXPENSES	1,700	617	1,700	0	0	1,000
	Total Mayor & Council	36,269	34,331	37,955	21,765	32,851	37,411

City Manager

The City of Bisbee operates under a Council-Manager form of government. The City Manager is responsible for the day-to-day operation of all city government functions under policy direction from the Mayor and City Council.

The Mayor and Council, acting as the legislative body, determine city policy. The City Manager proposes new policies and implements and administers policies adopted by the City Council. The City Manager is also responsible for the development and administration of the City operating budget once approved by the Mayor and Council. The Mayor and Council appoint the City Manager. The Mayor and Council have recently appointed Mr. Jestin Johnson as the City Manager and he will serve in this position during the up coming fiscal year.

In addition to the Charter responsibilities, the City Manager has the opportunity to serve the community and the region by participating with various agencies and groups.

Fiscal Year 2014-15 Budget Highlights

The new City Manager will implent this budget and begin planning for future changes and improvements. The City Manager will receive administrative support from the Personnel Director.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
City Manager							
10-51-11000	SALARIES - GENERAL	99,798	100,080	100,526	50,249	97,279	90,422
10-51-11100	F.I.C.A.	6,238	5,828	6,283	2,927	5,837	5,657
10-51-11200	MEDICARE	1,459	1,359	1,469	684	1,420	1,323
10-51-11300	A.S.R.S.	11,128	11,158	11,601	5,799	11,598	10,489
10-51-11500	MEDICAL INSURANCE	5,708	5,708	5,708	2,854	4,758	5,708
10-51-11501	STANDARD DISABILITY INSURANCE	331	331	255	145	228	248
10-51-11505	DEFERRED COMP	811	811	811	406	676	811
10-51-11510	DENTAL INSURANCE	622	622	622	311	543	622
10-51-11600	LIFE INSURANCE	108	108	102	51	85	102
10-51-11700	WORKERS COMPENSATION	351	351	323	176	294	320
	City Manager Personnel Costs	126,554	126,356	127,700	63,602	122,718	115,702
10-51-13100	BUSINESS TRAVEL	500	0	500	0	0	500
10-51-13400	EDUCATION & TRAINING	600	85	600	340	340	600
10-51-13500	SUBSCRIPTIONS & DUES	1,000	1,023	1,000	201	201	1,000
10-51-24000	TELEPHONE & FAX	1,300	1,282	1,300	1,115	1,300	1,300
10-51-31000	PROFESSIONAL FEES	0	0	0	6,788	30,000	0
10-51-41500	OFFICE SUPPLIES	100	154	100	20	100	200
10-51-42000	ADMIN SPECIAL SUPPLIES	100	49	100	28	28	100
10-51-42020	PRINTING & REPRODUCTION	50	0	50	0	0	0
10-51-42030	BOOKS & REFERENCE MATERIALS	100	0	100	0	0	0
10-51-42040	ADVERTISING	50	0	50	0	1,000	100
10-51-43500	POSTAGE	100	11	100	2	2	100
10-51-46000	OPERATIONAL EXPENSES	500	0	500	433	2,000	1,500
	Total City Manager	130,954	128,960	132,100	72,529	157,689	121,102

Finance

The Finance Department provides fiscal oversight for the City, providing all the accounting, financial, and internal audit services for the City, along with overseeing the procurement and risk management functions. The department also provides utility billing services for the Sanitation and Wastewater Funds and plays a vital role working with the City Manager on the preparation and implementation of the Annual Budget.

A portion of the cost for this department is defrayed by transfers into the General Fund from the City's three Enterprise Funds; Wastewater, Sanitation, and Queen Mine. These transfers offset the costs of services such as billing, collection, payroll, accounts payable, auditing, and financial oversight.

The Finance Director also serves as the Fiscal Agent for the Bisbee Municipal Property Corporation, City Treasurer, and Risk Manager.

Last year as a part of their ongoing responsibilities the Finance Department received and accounted for over \$10 million in deposits for various funds, issued and collected approximately 43,000 sewer and garbage bills, and processed over 14,000 payroll and accounts payable checks.

The department has staff dedicated to monitor and collect delinquent sewer and garbage accounts, and continue to place liens on delinquent accounts. In addition, all accounts are cross-checked quarterly with the County's property records to verify accuracy.

Fiscal Year 2014-15 Budget Highlights

There are no new programs included in this budget.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Finance							
10-52-11000	SALARIES - GENERAL	197,184	185,005	216,922	89,175	177,875	230,256
10-52-11001	OVERTIME - GENERAL		1,745	2,500	0	0	0
10-52-11050	SALARIES - PART TIME	22,942	15,839	14,000	5,416	16,616	15,450
10-52-11100	F.I.C.A.	13,849	12,672	14,673	5,930	13,614	15,485
10-52-11200	MEDICARE	3,239	2,964	3,432	1,387	2,837	3,622
10-52-11300	A.S.R.S.	25,329	20,611	22,845	10,165	20,634	26,710
10-52-11301	ALTERNATE CONTRIBUTIONS, A.S.R.S.	0	1,377	1,288	498	1,529	1,479
10-52-11500	MEDICAL INSURANCE	22,833	21,406	22,833	10,941	20,455	28,541
10-52-11501	STANDARD DISABILITY INSURANCE	1,160	1,077	893	495	876	1,090
10-52-11505	DEFERRED COMP	3,246	3,043	3,246	1,555	3,178	4,057
10-52-11510	DENTAL INSURANCE	2,488	2,333	2,488	1,192	2,436	3,166
10-52-11600	LIFE INSURANCE	432	405	406	196	400	510
10-52-11700	WORKERS COMPENSATION	775	705	751	328	675	859
10-52-11800	STATE UNEMPLOYMENT	6,760	0	0	0	0	0
	Finance Personnel Costs	300,237	269,182	306,277	127,278	261,125	331,225
10-52-13100	BUSINESS TRAVEL	500	0	500	387	387	500
10-52-13400	EDUCATION & TRAINING	2,200	1,052	2,200	873	2,200	2,200
10-52-13500	SUBSCRIPTIONS & DUES	320	330	330	0	330	330
10-52-31000	PROFESSIONAL FEES	2,000	0	2,000	0	0	0
10-52-31200	AUDITING & ACCOUNTING	33,100	41,000	34,600	26,700	34,600	36,100
10-52-34000	CONTRACT SERVICES	0	8,260	3,000	243	1,250	1,000
10-52-36000	MAINTENANCE & SUPPORT AGREEMENTS	9,810	10,112	10,600	10,062	10,062	11,000
10-52-41500	OFFICE SUPPLIES	2,500	2,565	2,500	1,084	2,700	2,700
10-52-42000	ADMIN SPECIAL SUPPLIES	4,200	2,080	4,200	1,457	3,100	4,000
10-52-42020	PRINTING & REPRODUCTION	50	0	50	0	0	0
10-52-42030	BOOKS AND REFERENCE MATERIALS	575	1,004	575	58	807	500
10-52-42040	ADVERTISING	2,500	2,126	2,500	69	2,300	2,500
10-52-42050	NON CAP ADMIN EQUIP/FURN	0	406	1,000	327	1,000	1,000
10-52-43100	FEES - FUNDS MANAGEMENT	15,000	10,350	15,000	5,063	10,050	11,400
10-52-43110	CREDIT CARD FEES	6,500	5,807	6,500	3,035	5,940	6,500
10-52-43120	OTHER FEES	0	0	250	0	220	250
10-52-43500	POSTAGE	12,500	11,819	15,000	5,460	13,000	15,000
	Total Finance	391,992	366,093	407,082	182,096	349,071	426,205

City Clerk

The City Clerk Office is responsible to the Mayor and City Council. The City Clerk's Office serves as the repository for original City records and correspondence, and maintains and monitors the recordkeeping and filing for City documents. The Clerk's Office maintains, updates, and monitors the Laser Fiche Document Imaging System which allows for public and City staff access. City Clerk staff provides administrative support for twenty-one (21) Boards and Commissions of the City, and also administers support to Council, City staff and the public. In addition to the responsibilities indicated above, other duties consist of preparing and processing correspondence, advertisements, bid proposals, public notices, Agenda Packets and back-up material for meetings, Action Agendas, and Minutes. Other services provided by the City Clerk's office include, processing telephone calls and daily mail, administering the oath of office, scheduling meetings for staff, ensuring that video equipment and recording system for meetings are operational and informing the technician of any problems. In addition, updates the government channel (Channel 5) and the City website; and records meetings as needed by the public or staff.

The City Clerk serves as Chief Election Officer for the City of Bisbee and is responsible for managing the City of Bisbee elections. Funds are budgeted for two elections this next year.

Fiscal Year 2014-15 Budget Highlights

The FY 2014-15 Budget for the City Clerk Office reflects training and education necessary for staff development.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
City Clerk							
10-53-11000	SALARIES - GENERAL	72,405	71,593	79,123	43,258	80,012	77,998
10-53-11001	OVERTIME - GENERAL	1,500	482	1,500	0	0	1,500
10-53-11050	SALARIES - PART TIME	0	0	0	0	0	
10-53-11100	F.I.C.A.	4,683	4,504	5,099	2,709	4,960	5,029
10-53-11200	MEDICARE	1,095	1,051	1,193	634	1,160	1,176
10-53-11300	A.S.R.S.	8,240	7,930	9,304	4,321	9,281	9,222
10-53-11500	MEDICAL INSURANCE	11,417	10,941	11,417	3,806	6,660	11,417
10-53-11501	STANDARD DISABILITY INSURANCE	461	453	375	214	365	424
10-53-11505	DEFERRED COMP	1,623	1,555	1,623	811	1,622	1,623
10-53-11510	DENTAL INSURANCE	228	591	850	38	38	1,244
10-53-11600	LIFE INSURANCE	216	207	203	102	187	204
10-53-11700	WORKERS COMPENSATION	260	250	259	148	201	281
10-53-11800	STATE UNEMPLOYMENT	0	0	12,480	0	0	0
	City Clerk Personnel Costs	102,128	99,557	123,426	56,041	104,486	110,118
10-53-13100	BUSINESS TRAVEL	900	232	1,500	804	1,500	1,500
10-53-13400	EDUCATION & TRAINING	1,900	654	1,200	697	1,200	1,200
10-53-13500	SUBSCRIPTIONS & DUES	500	350	500	115	115	500
10-53-34000	CONTRACT SERVICES	0	4,320	0	576	576	0
10-53-36000	MAINTENANCE & SUPPORT AGREEMENTS	3,000	1,610	2,000	1,180	1,610	2,000
10-53-41500	OFFICE SUPPLIES	2,500	1,869	2,500	1,122	2,200	2,500
10-53-42000	ADMIN SPECIAL SUPPLIES	0	14	0	0	0	0
10-53-42020	PRINTING & REPRODUCTION	100	0	0	0	0	0
10-53-42030	BOOKS & REFERENCE MATERIALS	100	89	100	0	0	100
10-53-42040	ADVERTISING	3,000	2,662	3,000	1,213	3,000	3,000
10-53-42050	NON CAP ADMIN EQUIP/FURN	800	0	800	151	500	800
10-53-43500	POSTAGE	250	52	250	112	200	250
10-53-46000	OPERATIONAL EXPENSE	0	16	25	25	25	500
10-53-46531	ELECTION EXPENSE	26,000	12,176	15,000	0	0	25,000
	Total City Clerk	141,178	123,601	150,301	62,036	115,412	147,468

Community Development

The Community Development Department (CDD) works to provide the community with services that enhance the quality of life and improve economic opportunities. The department is responsible for Planning and Zoning, Building Inspection/Code Enforcement, the Visitor's Center, the Queen Mine Tour and the Bisbee Bus Transit System. In addition, the department provides staff liaisons to the Planning and Zoning Commission, the Board of Adjustment, the Design Review Board, the Bisbee Arts Commission, the Committee on Disability Issues, and the Transportation Advisory Council

Fiscal Year 2014-15 Budget Highlights

An additional funding of \$5,000 is included in this budget for additional contract services for community development.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Comm. Development							
10-54-11000	SALARIES - GENERAL	32,842	23,510	32,926	16,544	33,008	35,610
10-54-11001	OVERTIME - GENERAL	1,500	673	1,500	806	1,600	1,500
10-54-11050	SALARIES - PART TIME	0	0	0	0	5,000	15,714
10-54-11100	F.I.C.A.	2,180	1,515	2,185	1,066	2,145	3,325
10-54-11200	MEDICARE	510	352	511	250	502	778
10-54-11300	A.S.R.S.	3,829	2,701	3,973	2,002	4,014	7,393
10-54-11500	MEDICAL INSURANCE	5,708	4,757	5,708	2,854	5,708	5,708
10-54-11501	STANDARD DISABILITY INSURANCE	217	195	167	109	187	209
10-54-11505	DEFERRED COMP	811	650	811	406	811	811
10-54-11510	DENTAL INSURANCE	622	302	228	114	228	228
10-54-11600	LIFE INSURANCE	108	90	102	51	102	102
10-54-11700	WORKERS COMPENSATION	116	83	111	54	111	652
10-54-11800	STATE UNEMPLOYMENT	12,480	0	0	0		0
Community Development Personnel Costs		60,923	34,828	48,222	24,256	53,416	72,030
10-54-13100	BUSINESS TRAVEL	0	239	0	0	0	0
10-54-13400	EDUCATION & TRAINING	600	1,221	600	185	185	200
10-54-13500	SUBSCRIPTIONS & DUES	500	85	500	0	0	0
10-54-21000	ELECTRIC	0	0	0	0	600	1,500
10-54-22000	WATER	0	0	0	0	425	1,100
10-54-22550	SEWER AND GARBAGE SERV.	0	0	0	0	315	630
10-54-24000	TELEPHONE & FAX	0	0	200	0	200	400
10-54-24001	INTERNET ACCESS FEES	0	0	0	0	240	720
10-54-31000	PROFESSIONAL FEES	35,000	0	35,000	0	0	5,000
10-54-34000	CONTRACT SERVICES	25,000	2,080	9,500	0	0	6,000
10-54-41500	OFFICE SUPPLIES	1,500	1,260	1,500	1,380	1,500	1,500
10-54-42020	PRINTING & REPRODUCTION	1,000	(10)	1,000	276	276	1,000
10-54-42040	ADVERTISING	1,200	458	1,000	1,464	1,750	2,000
10-54-42050	NON CAP ADMIN EQUIP/FURN	1,000	0	0	0	0	0
10-54-43500	POSTAGE	1,500	381	1,000	268	500	750
10-54-46000	OPERATIONAL EXPENSES	1,000	0	0	573	750	1,000
10-54-46541	CC TOURISM & ECONOMIC DEV	2,000	1,975	2,000	1,000	1,000	12,000
10-54-56542	ANIMAL SHELTER EXPENSES	0	0	0	0	4,000	10,000
Total Community Development		131,223	42,517	100,522	29,402	65,157	115,830

Administration and General Government

The Administration and General Government department accounts for several of the general operating expenses for City Hall such as utilities, postage and copier maintenance fees, liability insurance, special supplies, and fuel. This fund also includes transfers to other funds within the City budget, such as:

- Transfer Bed Tax Revenues to the Visitor Center Fund
- Transfer to Debt Service Fund to provide for those debts funded by the General Fund which is one ambulance.
- Transfer portion of TPT (Sales Tax) Revenue allocated to Wastewater Fund
- Transfer to Bisbee Bus (if needed) to supplement the City's "in-kind" contribution to the operation.

Fiscal Year 2014-15 Budget Highlights

There are no new expenditures planned for this department.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Admin & Gen Government							
10-55-21000	ELECTRIC	18,000	13,367	18,000	5,263	11,000	18,000
10-55-22000	WATER	2,500	2,501	2,500	1,111	2,222	3,000
10-55-22550	SEWER AND GARBAGE SERV.	4,303	4,303	4,488	1,809	4,488	4,757
10-55-23000	GAS	7,700	4,439	7,700	1,301	5,000	7,700
10-55-24110	RENT/LEASE	885	853	885	812	1,000	100
10-55-31000	PROFESSIONAL FEES	1,971	0	2,000	1,721	1,721	2,000
10-55-34000	CONTRACT SERVICES	8,000	11,811	8,000	4,482	8,964	9,000
10-55-37000	PROPERTY, CASUALTY, LIABILITY	150,000	107,320	150,000	84,408	117,000	150,000
10-55-37100	INSURANCE CLAIMS & DEDUCTIBLES	5,000	1,864	5,000	121	121	5,000
10-55-41500	OFFICE SUPPLIES	3,000	3,172	3,000	1,582	2,800	3,000
10-53-42000	ADMIN SPECIAL SUPPLIES	0	387	0	0	0	0
10-55-42020	PRINTING & REPRODUCTION	0	195	200	0	0	200
10-55-42040	ADVERTISING	0	56	0	0	0	0
10-55-42050	NON CAP ADMIN EQUIP/FURN	0	941	1,300	0	0	1,300
10-55-43500	POSTAGE	3,400	1,006	3,400	877	1,200	3,400
10-55-46000	OPERATIONAL EXPENSES	1,500	4,715	1,500	969	1,500	5,500
10-55-55000	EQUIPMENT MAINT & REPAIR	0	4	0	0	0	0
10-55-62003	GASOLINE	3,500	5,204	2,200	2,474	2,500	3,000
10-55-99020	TRANSFER BED TAX TO FUND 20	95,000	72,620	92,000	30,374	92,000	92,000
10-55-99054	TRF .5% SALES TAX TO WASTE WATER	380,000	326,679	350,000	201,919	400,000	400,000
10-55-99085	TRANSFERS TO DEBT SERVICE	39,756	39,756	29,752	14,876	29,752	62,874
10-55-99096	TRANSFER TO BISBEE BUS	0	0	5,600	0	5,600	12,500
Total Admin & Gen Government		724,515	601,193	687,525	354,099	686,868	783,331

Personnel

The Personnel Department is responsible to the City Manager. The mission of the Personnel Department is to ensure the effective and efficient use of human resources to achieve the goals of the City of Bisbee. This department oversees a large array of personnel-related issues; the department is responsible for implementing the terms of the Personnel Rules and Regulations, assisting employees with getting the most out of the benefits package, negotiating with benefits consultants to obtain the best possible benefits for the least possible cost, and recommending to the City Council changes necessary for best delivery of employee services.

The Personnel Director continues to be responsible for administrative support to the City Manager and the City Attorney, serves as Staff Liaison for the Civil Service Commission and recently assumed the role of Public Safety Retirement System Board Secretary. A two-tiered health insurance option for employees was continued this year, including a “core” plan and a “buy-up” plan for those who preferred to purchase additional benefits, providing the employee the option to select a health insurance plan based on individual needs.

This year we had many vacancies, including the City Manager position. The main focus of the Personnel Department continues to be recruitment and retention.

Fiscal Year 2014-15 Budget Highlights

In the coming year the Personnel Department will work closely with the New City Manager and Department Heads as we bring city government in alignment with city revenue. Analyzing human capital needs to ensure essential city services are provided at a high standard while maintaining employee morale will once again be the primary focus .

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Personnel							
10-56-11000	SALARIES - GENERAL	54,434	54,591	55,162	22,942	47,947	51,501
10-56-11100	F.I.C.A.	3,425	3,404	3,470	1,434	2,973	3,243
10-56-11200	MEDICARE	801	794	812	335	695	759
10-56-11300	A.S.R.S.	6,069	6,086	6,366	2,241	5,146	5,974
10-56-11500	MEDICAL INSURANCE	5,708	5,708	5,708	1,903	4,281	5,708
10-56-11501	STANDARD DISABILITY INSURANCE	331	331	255	104	207	248
10-56-11505	DEFERRED COMP	811	811	811	270	676	811
10-56-11510	DENTAL INSURANCE	622	622	622	207	518	622
10-56-11600	LIFE INSURANCE	108	108	102	34	85	102
10-56-11700	WORKERS COMPENSATION	192	190	177	80	160	182
	Personnel Costs	72,501	72,645	73,485	29,550	62,688	69,150
10-56-12500	RECRUITMENT/EMPLOYEE TESTING	0	513	500	212	288	500
10-56-13100	BUSINESS TRAVEL	500	40	250	0	0	250
10-56-13400	EDUCATION/TRAINING	2,000	2,447	2,000	0	784	2,000
10-56-13500	SUBSCRIPTIONS & DUES	180	180	180	0	180	200
10-56-41500	OFFICE SUPPLIES	200	345	350	0	407	500
10-56-42000	ADMIN SPECIAL SUPPLIES	50	39	50	0	0	200
10-56-42040	ADVERTISING	200	28	100	0	0	100
10-56-43500	POSTAGE	120	72	120	111	200	350
10-56-42050	NON CAP ADMIN EQUIP/FURN	0	0	0	0	0	500
10-56-46000	OPERERATIONAL EXPENSES	500	0	200	0	232	500
	Total Personnel	76,251	76,309	77,235	29,873	64,779	74,250

Legal Services

The City Attorney is responsible to the Mayor and City Council. The Attorney provides legal counsel to the City Council and the City staff; pursues actions to enforce the City Code and legal obligations, as requested by City officials; and represents the City in those other lawsuits that are not handled by designated outside counsel. The City Attorney is also responsible for drafting ordinances and finalizing resolutions for consideration by City Council, and provides staff support for various boards and commissions.

Fiscal Year 2014-15 Budget Highlights

Funding continues to be provided for part time Legal Services. The Legal Department continues to receive administrative support from the Personnel Director.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Legal Services							
10-57-13500	SUBSCRIPTIONS & DUES	850	848	860	296	888	900
10-57-31100	PROFESSIONAL FEES - LEGAL	58,550	46,635	50,000	21,558	40,000	50,000
10-57-41500	OFFICE SUPPLIES	250	0	250	0	0	100
10-57-42020	PRINTING & REPRODUCTION	150	0	150	0	0	150
10-57-43500	POSTAGE	150	21	125	2	10	25
	Total Legal Service	60,000	47,504	51,385	21,856	40,898	51,175

Water System

This department is better known as the Old Bisbee Fire Suppression System. It consists of a large reservoir which gravity-feeds water to the distribution and fire hydrant system in Old Bisbee and a pump house that feeds water to the reservoir from a well located in the Mule Gulch Channel. The upper Tombstone/West Boulevard is also served by separate pumps which boost the pressure to assure ample fire fighting water supply and pressure. Maintenance of this system is handled by Public Works personnel. Expenditures for this department include expenses attendant to the system, and do not include personnel costs.

Fiscal Year 2014-15 Budget Highlights

The FY 2014-15 budget for the Water System includes funding for replacing valves and flushing the system.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Water System							
10-58-21000	ELECTRIC	1,260	1,127	1,100	1,695	3,300	4,100
10-58-22000	WATER	0	0	2,500	0	0	0
10-58-55000	OTHER MAINTENANCE - SYSTEM	2,500	0	2,500	0	0	2,500
	Total Water System	3,760	1,127	6,100	1,695	3,300	6,600

Information Systems

The Information Systems Department funds the purchase, maintenance and consulting services for all the City computer systems, telephones and internet access for City Hall. In addition, this department provides for the maintenance and upgrading of the audio/video equipment in Council Chambers as well as video surveillance equipment at City Hall. The department does not fund any employees but provides for the services of consultants for city-wide computer systems maintenance as well as email and website hosting.

Fiscal Year 2014-15 Budget Highlights

Funding for a computer replacement program has once again been included in an effort to not only avoid unfunded replacements but to transition away from Microsoft XP which is no longer be supported by Microsoft.

Also included in this budget is the remaining balance of \$2,534 for improved public access based on the franchise agreement with Cable One.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Information Systems							
10-59-24000	TELEPHONE & FAX	14,500	14,846	14,900	6,865	13,730	14,900
10-59-24001	T1 LINE FOR INTERNET ACCESS	4,500	3,960	3,500	2,171	4,350	4,500
10-59-31000	PROFESSIONAL FEES - COMPUTER	20,000	21,575	20,000	15,950	25,000	25,000
10-59-34000	CONTRACT SERVICES	0	825	0	0	0	15,000
10-59-36000	MAINTENANCE & SUPPORT AGREEMENTS	1,270	0	1,270	0	170	1,270
10-59-46000	OPERATIONAL EXPENSES	2,000	42	2,000	0	0	2,000
10-59-55200	NON CAP EQUIP PURCHASES	6,000	5,707	12,000	6,030	12,000	10,534
Total Information Systems		48,270	46,955	53,670	31,016	55,250	73,204

Police

The Bisbee Police Department serves and protects persons and property in the City of Bisbee. The department enforces City Ordinances, State and Federal laws, maintains peace and order, protects life and property, and assists citizens in urgent situations. Bisbee Police Department officers and civilian employees carry out this mission diligently and courteously, and take pride in their service.

The Police Department responds to a variety of service calls each year such as City Code and Ordinance violations, traffic, misdemeanor and felony violations. Under the Intergovernmental Agreements with Cochise County, Arizona Department of Public Safety, D.E.A., F.B.I., U.S. Border Patrol, and Naco and San Jose Fire Districts the department provides assistance with service calls, maintains record of incidents, and provides reports to City, County, State and Federal jurisdictions as well as attorneys for City, State and Federal prosecution, and for courts in City, State and Federal justice systems.

The Bisbee Police Department offers other special services to the community, such as House Watch, Crime Prevention Programs, Bike Patrol, Neighborhood Watch Programs, Bicycle Safety Programs, Kids I.D. Program, Adopt-a-School Program, Bisbee Police Explorer Post #455, and the Arizona Youth Hunter Safety Course.

The Bisbee Police Department maintains a 24-hour dispatch and 9-1-1 Enhanced System., with a complete Spillman Records and CAD (Computer Aided Dispatch) system. The dispatch center handles calls for police, fire and ambulance, as well as after-hour handling of the Public Works service calls. The 911 Center handles all 911 emergency calls within the City limits. During the 2013 calendar year, the Bisbee Police Department responded to 5,190 calls for service. These calls included: Accidents - 163 Disturbances - 411; Juvenile Problems - 106; 911 Calls - 385; Citations - 73; Extra Patrol House Watch - 102; Assist Other Agencies - 177 Parking Complaints - 128; Suspicious Activities - 487; Alarms - 177; Animal Control - 798; Domestic Violence - 798; Thefts - 175; Burglaries 23; Other Incidents - 1,900

Fiscal Year 2014-15 Budget Highlights

Working with DEA, the Department will participate in the H.I.D.T.A. Grant. DEA will administer the grant and will fund overtime, ERE's, 1-vehicle, mileage & cell phone expenses.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Police							
10-62-11000	SALARIES - GENERAL	819,291	795,061	793,752	410,816	803,823	772,224
10-62-11001	OVERTIME - GENERAL	93,874	149,102	112,929	69,613	137,856	123,888
10-62-11050	SALARIES - PART TIME	82,275	77,430	88,950	32,962	66,925	98,329
10-62-11090	REIMBURSED OVERTIME - DHLS	0	(84,258)	0	(18,860)	0	0
10-62-11100	F.I.C.A.	62,673	61,510	62,685	30,735	62,533	62,611
10-62-11200	MEDICARE	14,657	14,297	14,660	7,188	14,624	14,643
10-62-11300	A.S.R.S.	27,901	25,309	26,427	13,206	26,412	19,577
10-62-11301	ASRS-ALT CONTRIBUTION		4,118	4,692	2,128	4,692	6,388
10-62-11400	A.P.S.P.R.S.	304,208	328,125	405,792	177,536	355,072	418,498
10-62-11402	PSPRS - ALTERNATE CONTRIBUTION	10,005	3,385	1,546	1,011	1,546	1,833
10-62-11500	MEDICAL INSURANCE	108,457	105,603	108,457	53,277	106,554	109,314
10-62-11501	STANDARD DISABILITY INSURANCE	8,629	8,385	6,599	3,764	7,528	6,981
10-62-11505	DEFERRED COMP	15,417	15,012	15,417	7,573	15,417	15,417
10-62-11510	DENTAL INSURANCE	10,242	10,227	10,637	5,247	10,637	10,657
10-62-11600	LIFE INSURANCE	2,052	1,989	1,929	952	1,904	1,938
10-62-11700	WORKERS COMPENSATION	48,005	51,674	47,295	26,413	52,826	49,411
10-62-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
10-62-11990	REIMBURSED ERE'S - DHLS	0	(44,028)	0	(17,260)	0	0
	Police Personnel Costs	1,607,686	1,522,941	1,701,767	806,301	1,668,349	1,711,709
10-62-12300	UNIFORMS & CLOTHING	11,250	9,350	11,250	3,520	11,250	14,500
10-62-12400	FITNESS PROGRAMS	1,600	590	1,000	180	500	500
10-62-12500	RECRUTMENT/EMPLOYEE TESTING	600	1,103	600	0	800	600
10-62-12700	POLICE CANCER INS POLICY	1,600	600	1,200	650	1,200	1,200
10-62-13100	BUSINESS TRAVEL	0	1,827	1,000	392	700	1,000
10-62-13400	EDUCATION/TRAINING	2,000	700	3,000	15	500	2,500
10-62-13500	SUBSCRIPTIONS & MEMBERSHIPS	100	60	100	0	100	100
10-62-21000	ELECTRIC	14,000	14,276	18,000	8,201	16,402	18,000
10-62-22000	WATER	1,500	1,685	1,500	1,079	2,200	2,200
10-62-22550	SEWER AND GARBAGE SERV.	2,171	2,171	2,231	908	2,231	2,364
10-62-23000	GAS	1,200	1,054	1,200	165	1,200	1,200
10-62-24000	TELEPHONE & FAX	14,000	14,411	14,000	7,936	18,000	18,000
10-62-24001	INTERNET ACCESS FEES	900	877	900	430	860	900
10-62-34000	CONTRACT SERVICES	4,500	3,583	3,000	2,013	3,000	3,000
10-62-34100	DOC WORKERS	600	765	600	327	600	600
10-62-36000	MAINTENANCE & SUPPORT AGREEMENTS	0	0	1,500	432	1,500	30,000
10-62-41500	OFFICE SUPPLIES	4,500	2,622	4,500	2,607	4,500	4,500
10-62-42030	BOOKS AND REFERENCE MATERIALS	300	330	300	0	300	300
10-62-43500	POSTAGE	250	179	250	58	150	150
10-62-45100	DISPOSABLE EQUIPMENT/SUPPLIES	0	0	0	743	743	0
10-62-45300	CUSTODIAL SUPPLIES	2,000	993	1,500	0	0	1,200
10-62-46000	OPERATIONAL EXPENSES	0	578	0	0	7,800	7,800
10-62-46621	AMMUNITION	1,000	0	2,000	0	2,800	3,000
10-62-46622	RICO-AUTHORIZED EXPENDITURES	5,000	2,420	5,000	228	2,000	2,000
10-62-46623	CITY AUCTION EXPENSES	5,000	4,060	5,000	648	5,000	3,000
10-62-46624	MOVING, TOWING, STORAGE	9,000	8,590	9,000	2,043	5,250	7,000
10-62-46626	ANIMAL CONTROL SUPPLIES	9,500	8,794	8,500	6,902	10,000	300
10-62-50100	BLDG REPAIRS & MAINT	1,500	1,368	4,000	1,505	4,000	4,000
10-62-55000	EQUIPMENT REPAIR & MAINT	0	1,906	0	2,011	2,011	0
10-62-55200	NON CAP EQUIP PURCHASES	600	890	600	4,247	4,250	600
10-62-61000	VEHICLE PARTS & LABOR	12,000	15,105	12,000	5,698	12,000	12,000
10-62-62003	GASOLINE	70,000	62,116	70,000	29,012	64,000	70,000
10-62-91000	CAPITAL EXPENDITURES	0	77,268	0	0	0	10,000
	Total Police	1,784,357	1,763,212	1,885,498	888,251	1,854,196	1,934,223

Fire Department

The Fire Department, headed by the Fire Chief, reports to the City Manager and is responsible for fire suppression, investigation, prevention, and emergency medical services.

The department also provides inter-facility transfer of patients to hospitals in Sierra Vista, Tucson, and Phoenix. Additionally, this department plays a vital role in Incident Command for natural and man-made disasters.

After the great fire of 1908, the City decided that they should have a full-time fire department, and that tradition continues to this day. The costs of operating this department is supplemented by 911 transports as well as the inter-facility transfer service.

During the 2013 calendar year, the Fire Department responded to 2,175 calls an increase of 271 calls from the previous year. Most of these involved the following categories:

- Structure fires - 8
- Brush fires (including state land) - 10
- Other fires - 18
- Fire good intent - 50
- Vehicle fires - 7
- Emergency Medical Services (including good intent) - 988
- Inter-facility transfers - 385
- Motor Vehicle Accidents - 66
- Public Assists - 127

Fiscal Year 2014-15 Budget Highlights

The Fire Department budget includes increased employer contributions to the retirement system.

Once again the Fire Department is requesting grants from FEMA for a new fire truck at an estimated total cost of \$300,000. If awarded, the City's share would be \$15,000 which is included in this budget.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Fire							
10-64-11000	SALARIES - GENERAL	706025	673,553	704,670	346,798	705,351	723,723
10-64-11001	OVERTIME - GENERAL	180000	159,748	180,000	97,884	181,784	160,000
10-64-11050	SALARIES - PART TIME	0	9,209	0	2,442	2,442	0
10-64-11100	FICA	0	367	0	159	159	0
10-64-11200	MEDICARE	13059	12,088	13,040	6,398	12,864	13,026
10-64-11400	A.P.S.P.R.S.	426,628	387,763	524,079	245,565	525,539	584,583
10-64-11402	PSPRS - ALTERNATE CONTRIBUTION	2540	5,470	5,080	2,747	5,951	7,650
10-64-11500	MEDICAL INSURANCE	102749	101,322	102,749	51,375	102,291	104,462
10-64-11501	STANDARD DISABILITY INSURANCE	8082	7,915	6,055	3,572	6,179	8,277
10-64-11505	DEFERRED COMP	14606	14,276	14,606	7,252	14,606	14,606
10-64-11510	DENTAL INSURANCE	9226	8,676	8,832	4,350	8,700	8,944
10-64-11600	LIFE INSURANCE	1944	1,917	1,827	918	1,785	1,836
10-64-11700	WORKERS COMPENSATION	47723	40,310	39,739	21,181	42,362	43,302
10-64-11800	STATE UNEMPLOYMENT	0	210	0	0	0	0
	Fire Personnel Costs	1,512,582	1,422,824	1,600,677	790,641	1,610,013	1,670,409
10-64-12300	UNIFORMS/CLOTHING	9,000	6,965	6,750	3,425	6,750	9,000
10-64-12500	RECRUITMENT / EMPLOYMT TESTING	0	43	0	0	0	0
10-64-12600	VACCINES	1,000	0	1,000	0	281	750
10-64-12700	CANCER INS POLICY	2,500	900	2,500	900	2,000	2,500
10-64-13100	BUSINESS TRAVEL	300	0	300	0	300	300
10-64-13400	EDUCATION & TRAINING	8,600	3,733	8,600	761	3,000	8,600
10-64-13500	SUBSCRIPTIONS & DUES	400	100	400	100	200	400
10-64-21000	ELECTRIC	9,000	10,500	9,000	5,476	11,000	11,000
10-64-22000	WATER	700	999	900	576	1,152	1,200
10-64-22550	SEWER AND GARBAGE SERV.	2,349	2,350	2,439	986	2,439	2,586
10-64-23000	GAS	5,000	3,264	4,000	801	4,000	4,000
10-64-24000	TELEPHONE & FAX	5,000	4,803	4,600	1,720	3,440	4,600
10-64-31000	PROFESSIONAL FEES	20,000	44,765	38,908	17,880	35,760	38,908
10-64-34000	CONTRACT SERVICES	13,455	6,859	13,455	8,036	8,036	13,455
10-64-34010	AMBULANCE BILLING SERVICES	22,000	18,920	22,000	8,320	16,640	20,000
10-64-41500	OFFICE SUPPLIES	2,500	3,147	2,500	2,078	4,156	2,500
10-64-42030	BOOKS AND REFERENCE MATERIALS	500	0	500	0	250	500
10-64-42040	ADVERTISING	120	0	120	0	120	120
10-64-42050	NON CAP EQUIP/FURN	4,500	2,559	4,500	0	3,500	4,500
10-64-43500	POSTAGE	100	70	100	3	100	100
10-64-45100	DISPOSABLE EQUIP & TOOLS	5,000	2,522	5,000	3,422	5,000	5,000
10-64-45300	CUSTODIAL SUPPLIES	2,500	1,161	2,500	1,037	2,500	2,500
10-64-46000	OPERATIONAL EXPENSES	5,400	4,469	5,400	3,078	5,000	5,400
10-64-46641	MEDICAL SUPPLIES	35,000	42,095	35,000	20,894	35,000	35,000
10-64-47000	PERMITS & LICENSES	1,250	1,823	1,800	750	750	1,250
10-64-50100	BLDG REPAIR & MAINT	3,000	2,528	3,000	2,489	3,000	12,000
10-64-55000	EQUIPMENT REPAIR & MAINT	4,500	2,808	4,500	1,534	4,500	4,500
10-64-55200	NON CAP EQUIPMENT PURCHASES	4,000	5,515	4,000	147	3,500	4,000
10-64-61000	VEHICLE PARTS & LABOR	25,000	65,220	25,000	17,377	25,000	25,000
10-64-62003	GASOLINE	11,000	10,489	11,000	5,233	10,000	11,000
10-64-62004	DIESEL	38,000	40,808	38,000	17,206	38,000	38,000
10-64-99017	TRANSFER GRANT MATCH	15,000	0	15,000	0	0	15,000
	Total Fire	1,769,256	1,712,239	1,873,449	914,870	1,845,387	1,954,078

City Magistrate

The City Magistrate's Office was combined with the Justice Court in 2006. This budget provides funds for the Magistrate Judge retained by contract along with administrative services provided by the County.

Fiscal Year 2014-15 Budget Highlights

There are no new expenditures planned for this department.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
City Magistrate							
10-68-31000	PROFESSIONAL FEES	12,000	12,000	12,000	6,000	12,000	12,000
10-68-34000	CONTRACT SERVICES	36,000	34,747	36,000	8,687	36,000	36,000
	Total City Magistrate	48,000	46,747	48,000	14,687	48,000	48,000

Cemetery

The Cemetery Division was taken over by the Public Works Department of the City many years ago. It is the final resting place of generations of Bisbee residents, including many community pioneers. The Public Works administrative staff processes the sale of burial plots and records information such as the name, date of death, age, and location of those laid to rest for the permanent record, so as to be available for future generations.

The Public Works Department maintains the Cemetery grounds and intern cremains at the cemetery. The Evergreen Cemetery Committee advises the Mayor and Council on the repairs and needs of the cemetery.

Fiscal Year 2014-15 Budget Highlights

There are no new expenditures planned for this department.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Cemetery							
10-70-22550	SEWER AND GARBAGE SERV.	574	574	583	239	583	618
10-70-34000	CONTRACT SERVICES	0	5,672	1,000	0	500	1,000
10-70-34100	DOC WORKERS	1,200	128	500	0	150	500
10-70-43500	POSTAGE	30	18	20	0	0	0
10-70-42040	ADVERTISING	0	0	100	0	0	0
10-70-45100	DISPOSABLE EQUIP & TOOLS	500	205	500	33	60	500
10-70-46000	OPERATIONAL EXPENSES	200	112	5,400	1,500	5,400	5,400
10-70-50100	BLDG REPAIR & MAINT	300	0	500	524	800	1,300
	Total Cemetery	2,804	6,709	8,603	2,296	7,493	9,318

Building Maintenance

Building Maintenance is a division of the Public Works Department. Building Maintenance Division is performed by Public Works Staff assisted by DOC inmates. This division oversees general maintenance and janitorial work in City Hall, the Library, Police Station, Fire Station 81 and Fire Station 82, Senior Center, Old Bisbee Post Office, Public Works Administration Building, Pool, Parks Buildings, Pump House, Garage, and the Bisbee Municipal Airport.

The duties of this division consists of janitorial work, general repair and maintenance of City buildings and furnishings.

Fiscal Year 2014-15 Budget Highlights

Funds have been included in next year's budget for outside maintenance services to provide funding for issues outside staff resources and expertise.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Building Maintenance							
10-74-34000	CONTRACT SERVICES	20,000	2,838	5,000	1,709	3,400	7,500
10-74-34100	DOC WORKERS	3,000	2,512	2,500	1,910	2,500	2,500
10-74-41500	OFFICE SUPPLIES	200	71	200	12	75	150
10-74-42050	NON CAP ADMIN EQUIP/RURNITURE	0	0	0	713	1,500	1,500
10-74-45100	DISPOSABLE EQUIP/TOOLS	1,200	1,061	900	957	1,200	2,000
10-74-45200	SAFETY EQUIPMENT	400	9	200	204	50	300
10-74-45300	CUSTODIAL SUPPLIES	6,000	5,030	6,000	205	6,500	7,500
10-74-50100	REPAIR & MAINT- BLDG	14,500	24,095	9,500	11,515	17,000	20,000
10-74-55000	EQUIPMENT REPAIR & MAINT	0	1,517	0	126	150	2,000
10-74-62003	GASOLINE	1,800	945	1,300	97	200	2,000
	Total Bldg Maint	47,100	38,078	25,600	17,448	32,575	45,450

Public Works Administration

Public Works Administration employs the central staff of the Public Works Department, which manages 12 divisions and supports all other city departments. The majority of the administrative costs of the Public Works Department are funded here, although a portion of the personnel costs for administration staff are paid from the Sewer Fund, the Streets Fund, and the Sanitation Fund. The administrative staff consists of the Public Works Director/Engineer, Operations Manager and the Administrative Assistants. The administrative paper work for all Public Works Divisions are processed by the Public Works Administration staff.

Fiscal Year 2014-15 Budget Highlights

This budget includes no new programs.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
PW Admin							
10-75-11000	SALARIES - GENERAL	67,721	75,012	75,955	38,161	76,140	77,027
10-75-11001	OVERTIME - GENERAL	0	937	0	644	1,195	0
10-75-11050	SALARIES - PART TIME	0	0	0	0	0	0
10-75-11100	F.I.C.A.	4,274	4,579	4,805	2,282	4,795	4,871
10-75-11200	MEDICARE	1,000	1,069	1,124	534	1,121	1,139
10-75-11300	A.S.R.S.	7,551	8,397	8,765	4,478	8,924	8,935
10-75-11500	MEDICAL INSURANCE	8,562	10,892	10,846	5,423	10,846	10,846
10-75-11501	STANDARD DISABILITY INSURANCE	357	877	310	406	695	808
10-75-11505	DEFERRED COMP	1,217	1,508	1,542	771	1,542	1,542
10-75-11510	DENTAL INSURANCE	657	964	985	492	985	985
10-75-11600	LIFE INSURANCE	162	202	193	97	193	194
10-75-11700	WORKERS COMPENSATION	1,168	1,458	244	134	248	272
10-75-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	PW Admin Personnel Costs	92,669	105,895	104,769	53,422	106,684	106,619
10-75-13100	BUSINESS TRAVEL	1,250	934	1,250	660	1,320	1,500
10-75-13200	SUBSCRIPTIONS & DUES	500	0	500	0	250	500
10-75-13400	EDUCATION & TRAINING	1,000	408	2,000	118	500	1,000
10-75-21000	ELECTRIC	2,400	2,491	2,500	1,127	2,300	2,500
10-75-22000	WATER	550	384	550	144	400	500
10-75-22550	SEWER AND GARBAGE SERV.	938	938	979	395	980	1,039
10-75-23000	GAS	1,250	889	1,250	350	1,000	1,300
10-75-24000	TELEPHONE & FAX	4,500	1,762	2,000	580	1,200	1,300
10-75-24001	INTERNET ACCESS FEES	1,500	1,199	1,200	501	1,000	1,200
10-75-34000	CONTRACT SERVICES	5,000	4,188	4,000	2,968	6,000	4,000
10-75-36000	MAINTENANCE & SUPPORT AGREEMENTS	2,000	0	2,000	63	200	400
10-75-41500	OFFICE SUPPLIES	2,000	3,277	2,800	2,863	5,800	6,000
10-75-42000	ADMIN SPECIAL SUPPLIES	750	54	500	117	1,500	1,500
10-75-42020	PRINTING & REPRODUCTION	500	669	1,000	697	1,800	2,500
10-75-42040	ADVERTISING	1,000	19	1,000	402	800	1,000
10-75-42050	NON CAPITAL ADMIN EQUIP/FURN	0	0	1,500	0	300	2,500
10-75-43500	POSTAGE	300	371	300	87	180	200
10-75-45100	DISPOSABLE EQUIPMENT & TOOLS	200	103	0	430	500	200
10-75-45300	CUSTODIAL SUPPLIES	0	0	0	444	900	1,000
10-75-46000	OPERATIONAL EXPENSES	0	0	1,000	25	500	750
10-75-50100	BLDG REPAIR & MAINT	0	8	0	0	500	750
10-75-55000	EQUIPMENT REPAIR & MAINT	1,000	0	0	0	500	500
10-75-62003	GASOLINE	4,000	3,066	2,000	1,180	2,400	2,400
	Total PW Admin	123,307	126,655	133,098	66,573	137,514	141,158

Public Works Garage

The City of Bisbee operates a garage for the purpose of maintaining its fleet of motorized vehicles and equipment. The fleet includes automobiles, garbage trucks, sweepers, power vacuum, excavators, mowers, motor graders, police, and fire emergency vehicles used by the various departments of the City.

Fiscal Year 2014-15 Budget Highlights

This budget is a continuation of the reorganization of the garage implemented in FY 2008-09. The City continues to utilize service agreements (IGAs) with Cochise County Fleet and Heavy Fleet Operations, and the City of Sierra Vista for major mechanical work on the vehicle and equipment fleet.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
PW Garage							
10-77-11000	SALARIES - GENERAL	32,169	32,447	33,509	16,740	33,509	34,507
10-77-11001	OVERTIME - GENERAL	3,500	3,921	7,500	1,208	2,244	7,500
10-77-11100	F.I.C.A.	2,262	2,305	2,593	1,138	2,276	2,655
10-77-11200	MEDICARE	529	537	606	266	532	621
10-77-11300	A.S.R.S.	3,977	4,055	4,732	2,071	4,126	4,873
10-77-11500	MEDICAL INSURANCE	5,708	5,708	5,708	2,854	5,708	5,708
10-77-11501	STANDARD DISABILITY INSURANCE	247	247	190	108	185	201
10-77-11505	DEFERRED COMP	811	811	811	406	811	811
10-77-11510	DENTAL INSURANCE	622	622	622	311	622	622
10-77-11600	LIFE INSURANCE	108	108	102	51	102	102
10-77-11700	WORKERS COMPENSATION	3,378	1,417	1,533	709	1,418	1,701
10-77-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	PW Garage Personnel Costs	53,311	52,178	57,906	25,862	51,533	59,301
10-77-12300	UNIFORMS & CLOTHING	0	0	0	100	200	200
10-77-13400	EDUCATION & TRAINING	2,500	169	2,500	0	500	2,500
10-77-21000	ELECTRIC	2,420	2,489	2,700	1,539	3,100	3,250
10-77-22550	SEWER AND GARBAGE SERV.	1,000	996	1,011	415	1,011	1,072
10-77-23000	GAS	950	1,004	600	172	350	400
10-77-24000	TELEPHONE & FAX	1,800	1,535	1,800	660	1,320	1,800
10-77-24001	INTERNET ACCESS	0	0	840	0	0	840
10-77-34000	CONTRACT SERVICES	5,900	4,750	5,000	2,117	4,200	5,000
10-77-34100	DOC WORKERS	2,000	214	500	0	0	500
10-77-41500	OFFICE SUPPLIES	100	216	500	0	0	500
10-77-45100	DISPOSABLE EQUIPMENT & TOOLS	700	651	1,100	176	500	1,100
10-77-45200	SAFETY EQUIP/SUPPLIES	500	30	600	97	200	600
10-77-45300	CUSTODIAL SUPPLIES	0	0	0	181	250	350
10-77-46000	OPERATIONAL EXPENSES	1,000	464	600	95	300	600
10-77-50100	BLDG REPAIR & MAINT	6,000	1,434	6,000	230	5,000	5,000
10-77-55000	EQUIPMENT REPAIR & MAINT	3,000	2,704	4,000	1,379	2,000	4,000
10-77-55200	NON CAPITAL EQUIPMENT PURCHASES	0	0	1,000	0	1,000	1,000
10-77-61000	VEHICLE PARTS & LABOR	3,200	6,415	7,500	2,915	1,000	5,000
10-77-61010	CONTRACT VEHICLE REPAIR	20,000	0	10,000	244	1,000	0
10-77-62003	GASOLINE	500	750	360	227	300	1,000
10-77-62007	OTHER FLUIDS & LUBRICANTS	5,000	15,947	14,000	4,218	8,000	12,000
10-77-91000	CAPITAL EXPENDITURES	4,000	0	0	0	0	0
	Total PWGarage	113,881	91,946	118,517	40,627	81,764	106,013

Building Inspector

The Building Inspection and Code Enforcement Officer issues building permits, reviews plans, conducts inspections, and responds to concerns regarding Building, Zoning and City code violations. The Building Inspection and Code Enforcement Officer endeavors to assure compliance with the City's various codes and thereby improve or protect the health and safety of Bisbee residents.

In addition, he is the staff liaison to the Design Review Board and acts as support staff to the Planning and Zoning Commission and the Board of Adjustment.

The Building Inspector is also a member of the site planning committee which reviews site plans for certain developments in the city, performs inspections for business licenses, and assist with the development of the GIS system, Zoning Maps, and Zoning Code Changes.

Fiscal Year 2014-15 Budget Highlights

During the next fiscal year the International, "I" codes, and a more updated Fire Code will be implemented in the City of Bisbee.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Building Inspector							
10-79-11000	SALARIES - GENERAL	39,707	42,284	42,411	22,030	37,230	36,046
10-79-11001	OVERTIME - GENERAL	1,432	1,262	1,530	1,023	1,530	1,300
10-79-11100	F.I.C.A.	2,601	2,723	2,775	1,439	2,403	2,366
10-79-11200	MEDICARE	608	633	649	336	562	553
10-79-11300	A.S.R.S.	4,587	4,863	5,071	2,367	4,473	4,332
10-79-11500	MEDICAL INSURANCE	5,708	5,708	5,708	2,854	4,757	5,708
10-79-11501	STANDARD DISABILITY INSURANCE	302	308	232	115	192	210
10-79-11505	DEFERRED COMP	811	811	811	380	650	811
10-79-11510	DENTAL INSURANCE	622	622	622	311	518	228
10-79-11600	LIFE INSURANCE	108	108	102	51	85	102
10-79-11700	WORKERS COMPENSATION	2,279	1,092	1,030	576	802	963
	Bldg Inspector Personnel Costs	58,765	60,414	60,941	31,482	53,202	52,619
10-79-12300	UNIFORMS & CLOTHING	300	0	300	0	250	300
10-79-13100	BUSINESS TRAVEL	400	562	400	0	0	400
10-79-13400	EDUCATION/TRAINING	1,500	800	1,500	239	239	1,000
10-79-13500	SUBSCRIPTIONS & MEMBERSHIPS	300	265	250	265	265	250
10-79-24000	TELEPHONE & FAX	500	368	500	113	200	250
10-79-31000	PROFESSIONAL FEES	1,000	0	1,000	460	3,500	1,000
10-79-41500	OFFICE SUPPLIES	100	109	200	0	200	300
10-79-41602	ADMIN SPECIAL SUPPLIES	250	0	150	0	0	0
10-79-42030	BOOKS AND REFERENCE MATERIALS	1,500	0	1,500	40	1,500	1,000
10-79-42050	NON CAPITAL ADMIN EQUIPMENT/FURN	2,250	1,500	1,500	1,650	1,650	1,500
10-79-43500	POSTAGE	400	49	300	24	50	300
10-79-45100	DISPOSABLE EQUIPMENT/TOOLS	300	60	200	67	100	200
	Total Bldg Inspector	67,565	64,127	68,741	34,340	61,156	59,119

Parks Maintenance

The function of Parks includes parks maintenance, special events, and recreation programs. Parks has two employees who maintain City parks and assist with events. There is an established Parks and Recreation Committee to advise and recommend to City Council regarding various park and recreation functions. In addition, community volunteers assist with the maintenance and planting at various parks through the Adopt-A-Park program.

The City provides twelve developed parks that total 5.85 acres for recreational use. Vista Park is the largest at 2.63 acres while the others are significantly smaller. The department, with the assistance of the Parks and Recreation Committee, is currently evaluating every park to update the Master Parks Plan. In addition, the committee and department are evaluating the needs of the pool and recreational programming.

City events play a large role in activities for residents and tourists, which include Fourth of July Coaster Race activities and Festival of Lights. City sponsored events include the Farmer's Market, Earth Day, Copper Classic Car Show, Fourth of July activities, Brewery Gulch Daze, Bisbee Blues Festival, and the Bisbee Bloomers Garden Tour. Approximately 150 Park, Facility, and Right-of-Way Use Permits are processed each year for events and recreational use. These permits are coordinated by administrative staff.

Fiscal Year 2014-15 Budget Highlights

This budget reflects additional funding of \$5,000 for enhanced holiday lighting on Main Street. and \$4,000 for Grassy Park improvement. project

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Parks							
10-80-11000	SALARIES - GENERAL	54,897	55,120	57,741	21,780	38,937	61,922
10-80-11001	OVERTIME - GENERAL	2,400	1,028	2,400	2,018	3,750	2,400
10-80-11050	SALARIES - PART TIME	0	2,187	0	0	0	0
10-80-11100	F.I.C.A.	3,504	3,564	3,829	1,492	2,984	4,985
10-80-11200	MEDICARE	820	833	896	349	698	1,166
10-80-11300	A.S.R.S.	7,526	6,198	6,940	2,746	5,492	7,461
10-80-11500	MEDICAL INSURANCE	12,558	11,417	11,417	5,708	11,416	11,417
10-80-11501	STANDARD DISABILITY INSURANCE	463	421	325	173	346	360
10-80-11505	DEFERRED COMP	1,785	1,555	1,623	609	1,218	1,623
10-80-11510	DENTAL INSURANCE	501	456	456	228	456	456
10-80-11600	LIFE INSURANCE	238	178	203	84	168	204
10-80-11700	WORKERS COMPENSATION	2,545	2,570	2,496	1,023	2,046	360
10-80-11800	STATE UNEMPLOYMENT	2,350	0	0	0	0	0
	Parks Personnel Costs	89,587	85,527	88,326	36,210	67,511	92,354
10-80-12300	UNIFORMS & CLOTHING	0	125	200	0	200	200
10-80-21000	ELECTRIC	2,860	2,556	2,800	1,278	2,600	2,800
10-80-22000	WATER	22,500	15,534	18,000	9,728	19,500	20,000
10-80-22550	SEWER AND GARBAGE SERV.	2,252	2,252	2,333	945	2,333	2,473
10-80-24000	TELEPHONE	350	368	380	87	180	220
10-80-34000	CONTRACT SERVICES	2,400	3,983	4,500	12,357	25,000	6,000
10-80-34100	DOC WORKERS	3,300	2,836	2,500	1,337	2,700	3,000
10-80-41500	OFFICE SUPPLIES	60	0	0	0	0	0
10-80-42020	PRINTING & REPRODUCTION	0	0	0	0	0	0
10-80-45300	CUSTODIAL SUPPLIES	450	1,686	1,100	1,178	2,200	2,400
10-80-46000	OPERATIONAL EXPENSES	1,750	2,593	1,500	2,648	5,300	9,000
10-80-46801	REC PROGRAMS/ SPECIAL EVENTS	7,500	1,182	2,500	1,647	3,300	7,500
10-80-46802	LANDSCAPING MATERIALS	0	0	5,000	2,255	4,600	6,000
10-80-50100	BLDG REPAIR & MAINT	3,500	3,760	5,000	2,354	4,800	5,000
10-80-50110	BLDG REPAIR & MAINT - VANDALISM	1,000	469	1,000	2,618	5,300	5,000
10-80-55000	EQUIPMENT REPAIR & MAINT	1,200	301	800	510	800	2,000
10-80-55100	REPAIRS & MAINT - OTHER	3,000	4,182	200	54	150	500
10-80-55200	NON CAP EQUIPMENT PURCHASES	400	0	500	1,069	2,200	1,000
10-80-61000	REPAIRS & MAINT - VEHICLE	1,000	1,122	1,500	1,493	500	1,500
10-80-62003	GASOLINE	4,000	4,563	3,500	2,183	4,400	4,000
10-80-62007	OTHER FLUIDS & LUBRICANTS	400	0	0	0	200	300
	Total Parks	147,809	133,039	141,639	79,951	153,774	171,247

Swimming Pool

The Bisbee Municipal Swimming Pool is a long-standing feature of Bisbee recreation. The City of Bisbee was awarded a grant for \$47,500 from Arizona State Parks in 1967 to build the pool for the youth of Bisbee. Total project cost was \$95,000 and was completed in 1969. It included a large pool with a diving board, a baby pool, and a building for change rooms. Since then, a ramada with picnic tables was added, the original diving board was removed, and the change rooms have been restructured.

The city council recently entered into a service contract with L.E.A.P for the operation of the pool. The city will supply chemicals and other materials necessary for the water treatment of the pool. The pool will be staffed for nine weeks during the summer . The activities offered are open swimming, swimming lessons, and lap swimming for kids of all ages. Rental of the pool is available for private parties and is also used by the Boys and Girls Club as part of their summer programs.

Fiscal Year 2014-15 Budget Highlights

This budget includes funding only for the operation of the pool. All personnel costs are to paid by L.E.A.P.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Swimming Pool							
10-81-11000	SALARIES - GENERAL	0		0	0	0	0
10-81-11001	OVERTIME - GENERAL	0	60	0	0	0	0
10-81-11050	SALARIES - PART TIME	27,600	12,547	0	0	0	0
10-81-11100	F.I.C.A.	1,711	782	0	0	0	0
10-81-11200	MEDICARE	400	220	0	0	0	0
10-81-11700	WORKERS COMPENSATION	2,116	796	0	0	0	0
	Pool Personnel Costs	31,827	14,405	0	0	0	0
10-81-21000	ELECTRIC	7,380	4,886	7,200	2,883	5,800	7,200
10-81-22000	WATER	6,500	5,018	5,300	2,526	5,100	5,600
10-81-24000	TELEPHONE & FAX	500	429	500	184	400	500
10-81-34000	CONTRACT SERVICES	0	0	0	138	280	350
10-81-45100	DISPOSABLE EQUIPMENT & TOOLS	200	0	300	0	300	450
10-81-46000	OPERATIONAL EXPENSES	1,000	308	1,000	15	400	600
10-81-46030	CONCESSION SUPPLIES	750	487	0	0	0	0
10-81-50100	BLDG REPAIR & MAINT	2,000	2,040	1,000	2,995	6,000	4,000
	Total Pool	50,157	27,573	15,300	8,741	18,280	18,700

Copper Queen Library

The Copper Queen Library, Arizona's oldest continuously-operating public library, is owned and operated by the City. It was established in 1882 and has served the residents of Bisbee from its current location at 6 Main Street in the Downtown Historic District since 1907. The mission of the Copper Queen Library is to provide Bisbee residents of all ages with opportunities to:

- 1) achieve self-directed, personal growth and development;
- 2) find, evaluate, and use information in a variety of formats;
- 3) better understand the various cultures represented in Bisbee.

To further its mission, the Library 1) acquires and organizes information in a variety of media, including books, newspapers, magazines, video and sound recordings, software, and the Internet; 2) helps train the public in library usage; 3) borrows and lends materials throughout Cochise County and the United States via the Interlibrary Loan system; 4) offers educational and informational programs free to the public; and 5) provides free meeting facilities for civic groups and other organizations.

The Library elevator makes its services, programs, and collections accessible to all and, additionally, both its Interlibrary Loan Service and its partnership with the Cochise County Library District enable the library to provide services to blind and physically handicapped residents.

The Library is staffed by a full-time Library Director, a full-time Library Coordinator and two part-time Library assistance/clerks. The library also received over 2,400 hours of assistance from volunteers last year, along with substantial additional financial and volunteer assistance from the Friends of the Copper Queen Library.

During FY12-13, staff provided 1,820 public service hours to 7,546 registered borrowers (out of a total population of 5,476), issued 249 new library cards, answered 4,676 reference questions, and produced 261 free library programs for adults and children that were attended by 3,400 library patrons.

Additionally, by using the Interlibrary Loan Service, staff obtained 2,801 items for Bisbee patrons from the collections of other libraries and provided 2,857 items to patrons of other libraries.

During FY12-13, patrons visited the Copper Queen Library a total of 41,894 times. They borrowed 45,741 items, used the public Internet computers 11,409 times, and searched the online catalog for books and other materials 34,500 times. In addition, they visited the Library's website a total of 32,906 times (not including hits to the library page on the City's website), for an average of more than 2,742 times per month.

A particularly illuminating statistic is that in FY12-13, the "Return on Taxpayer Funding" – the public sector's equivalent of "Return on Investment" (determined by using dollar values assigned by professional library associations and organizations to the services provided by the library in relation to its budget) – was 8.3:1. That is, for every one dollar allocated by the City to library operations, \$8.30 in public benefit was returned.

Fiscal Year 2014-15 Budget Highlights

Increased funding of \$17,000 for building maintenance is included in this budget.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Library							
10-83-11000	SALARIES - GENERAL	76,898	77,631	78,832	39,388	78,804	81,182
10-83-11001	OVERTIME - GENERAL	0	35	0	0	0	0
10-83-11050	SALARIES - PART TIME	19,773	18,837	20,432	7,675	14,253	20,675
10-83-11100	F.I.C.A.	6,094	6,053	6,255	2,937	5,770	6,416
10-83-11200	MEDICARE	1,425	1,408	1,463	687	1,349	1,500
10-83-11300	A.S.R.S.	8,574	8,665	9,097	4,545	9,093	9,417
10-83-11500	MEDICAL INSURANCE	11,417	11,417	11,417	5,708	11,417	11,417
10-83-11501	STANDARD DISABILITY INSURANCE	662	503	388	220	440	400
10-83-11505	DEFERRED COMP	1,623	1,623	1,623	811	1,622	1,623
10-83-11510	DENTAL INSURANCE	456	456	456	228	456	456
10-83-11600	LIFE INSURANCE	216	216	203	102	203	204
10-83-11700	WORKERS COMPENSATION	340	337	319	163	296	360
10-83-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	Library Personnel Costs	127,478	127,181	130,485	62,464	123,703	133,650
10-83-13100	BUSINESS TRAVEL	500	423	500	0	500	500
10-83-13400	EDUCATION & TRAINING	1,500	225	1,500	35	1,500	1,500
10-83-13500	SUBSCRIPTIONS & DUES	350	265	350	0	350	350
10-83-21000	ELECTRIC	10,550	9,787	10,550	5,559	11,118	11,120
10-83-22000	WATER	800	728	800	535	1,070	1,100
10-83-22550	SEWER AND GARBAGE SERV.	1,175	1,175	1,219	493	1,219	1,293
10-83-24000	TELEPHONE & FAX	4,500	4,828	4,500	2,028	4,500	4,500
10-83-34000	CONTRACT SERVICES	4,000	2,937	4,000	1,301	4,000	4,000
10-83-34100	DOC WORKERS	1,900	196	1,900	370	1,900	1,000
10-83-41500	OFFICE SUPPLIES	2,200	650	2,200	481	2,200	2,200
10-83-42040	ADVERTISING	250	0	250	0	250	100
10-83-42050	NON CAP ADMIN EQUIP/FURN	1,800	789	500	647	1,200	1,200
10-83-43500	POSTAGE	2,800	2,176	2,800	676	2,800	2,800
10-83-45300	CUSTODIAL SUPPLIES	1,000	484	1,000	318	1,000	1,000
10-83-46000	OPERATIONAL EXPENSES	2,000	2,086	2,200	1,284	2,200	2,550
10-83-46831	BOOKS	9,600	8,605	7,000	4,189	7,000	7,000
10-83-46832	AUDIO VISUAL MATERIALS	1,000	851	1,000	0	1,000	1,000
10-83-46833	CHILDRENS PROGRAMS & MATERIAL	1,000	1,000	1,000	0	1,000	1,000
10-83-46834	PERIODICALS	0	0	2,600	172	2,600	2,600
10-83-46835	ELECTRONIC MEDIA	0	86	1,300	0	1,300	1,300
10-83-50100	BLDG REPAIR & MAINT	2,000	3,241	3,000	428	3,000	20,000
10-83-55000	EQUIPMENT REPAIR & MAINT	500	8	500	199	500	500
	Total Library	176,903	167,721	181,154	81,179	175,910	202,263

Senior Center

The Bisbee Senior Center provides activities and programming for the City's senior population. The Senior Center recently completed a much anticipated addition to the Senior Center building which provides space for Southeastern Arizona Governments Organization (SEAGO) Area Agency on Aging. SEAGO funded the cost of construction in exchange for a long-term lease on the space at the Senior Center. This building is maintained and operated by Public Works.

Fiscal Year 2014-15 Budget Highlights

No changes are budgeted for this department.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Sr. Center							
10-85-21000	ELECTRIC	6,376	6,358	7,250	3,607	7,250	7,250
10-85-22000	WATER	560	1,427	1,100	755	1,600	1,100
10-85-22550	SEWER AND GARBAGE SERV.	736	736	771	310	620	657
10-85-23000	GAS	2,000	3,095	1,419	831	2,600	1,700
10-85-24000	TELEPHONE & FAX	1,200	783	900	322	644	800
10-85-24001	INTERNET ACCESS FEES	840	840	900	399	800	900
10-85-34000	CONTRACT SERVICES	950	600	1,000	200	500	1,000
10-85-34085	COORDINATOR CONTRIBUTION	7,400	7,400	7,400	3,700	7,400	7,400
10-85-45300	CUSTODIAL SUPPLIES	460	777	650	162	250	650
10-85-50100	BLDG REPAIR & SUPPLIES	2,824	1,091	2,800	1,237	1,500	2,800
Total Sr. Center		23,346	23,107	24,190	11,523	23,164	24,257

Contingency

In order to provide for unexpected expenses, emergencies, and opportunities, it is necessary to appropriate funds as a contingency.

Fiscal Year 2014-15 Budget Highlights

This budget reflects a \$100,000 contingency allocation.

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<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Contingency							
10-99-99100	UNASSIGNED EXPENSES	100,000	1,997	100,000	8,996	8,996	100,000
	Total Contingency	100,000	1,997	100,000	8,996	8,996	100,000

Total Expenses - General Fund \$6,198,897 \$5,671,740 \$6,327,664 \$2,975,849 \$6,019,484 \$6,650,402

Government Grants

This fund accounts for government grants such as CDBG. The Community Development Block Grant (CDBG) funds are federal entitlement dollars that are awarded to cities and towns in every state. Rural communities receive their share in an allocation from the State. Bisbee's CDBG funds are managed by SEAGO. Current CDBG allocations are being used to improve the drainage and streets in the Bakerville neighborhood.

Fiscal Year 2014-15 Budget Highlights

Other Government Grants for this budget include:

- CDBG allocation for Phase V improvements to the drainage and streets in the Bakerville neighborhood.

<u>Account</u>		<u>FY 2013</u>	<u>FY 2013</u>	<u>FY 2014</u>	<u>YTD 12/31/13</u>	<u>FY 2014</u>	<u>FY 2015</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Government Grants							
11-30-22520	BAKERVILLE IV	289,000	38,191	212,000	39,606	216,359	0
11-30-22521	BAKERVILLE V/FLOOD STUDY	0	0	162,000	0	0	190,571
11-38-99000	GRANT MATCH	0	0	0	0	0	0
11-38-99999	OTHER REVENUES AND TRANSFERS	11,937	11,616	0	0	0	0
	Total Revenue for Gov. Grants	300,937	49,807	374,000	39,606	216,359	190,571
11-40-22520	BAKERVILLE IV	289,000	38,191	212,000	40,136	216,359	0
11-40-22521	BAKERVILLE V/FLOOD STUDY	0	0	162,000	0	0	190,571
	Total Expenses for Gov. Grants	300,937	49,807	374,000	40,136	216,359	190,571

Public Safety – Fire Grants

Each year, FEMA awards grants to eligible communities for the purchase of vehicles and equipment to enhance homeland security. In the past, this funding has enabled the City to purchase a Fire Engine.

Fiscal Year 2014-15 Budget Highlights

The proposed Fiscal Year 2014-15 budget includes a request through FEMA for a new fire truck at a cost of \$300,000, of which there is a 5% match.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
PS-Fire Grants							
17-30-22501	FEMA (FIRE TRUCK)	285,000	0	285,000	0	0	285,000
17-30-22503	OTHER GRANTS	125,000	0	0	0	0	125,000
17-38-99964	TRANSFER FROM GF-GRANT MATCH	15,000	0	15,000	0	0	15,000
	Total Revenue-PS Grant	425,000	0	300,000	0	0	425,000
17-40-22501	FEMA (FIRE TRUCK)	300,000	0	300,000	0	0	300,000
17-40-22503	OTHER GRANTS	125,000	0	0	0	0	125,000
	Total Expenses-PS Grants	425,000	0	300,000	0	0	425,000

Transportation Grants

Transportation grants include grant funds received from the Arizona Department of Transportation and the Federal Aviation Administration for improvements to highway infrastructure and airport facilities.

Fiscal Year 2014-15 Budget Highlights

This year the budget includes funding for the Airport using funds from the Federal Aviation Administration and Arizona Department of Transportation Aeronautical Division.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
Transportation Grants							
18-30-22519	FAA - AIRPORT ENTITLEMENT GRANT	292,500	133,677	192,000	23,372	23,372	150,000
18-38-99950	TRANSFER FROM AIRPORT	7,500	3,427	0	490	490	0
	Total Revenue-Trans. Grant	503,166	137,104	192,000	23,862	23,862	150,000
18-40-22519	FAA - AIRPORT ENTITLEMENT GRANT	300,000	0	192,000	19,600	23,372	150,000
	Total Expenses-Trans Grant	503,166	137,104	192,000	19,600	23,372	150,000

Visitor Center

The Bisbee Visitor Center serves as an official Arizona Office of Tourism designated local visitor information center. This center provides information about area attractions, recreational opportunities and hospitality amenities. As required by the Arizona Office of Tourism, the center also provides a variety of brochures, maps and information for the 5 tourist regions of the state. The center also provides relocation and school packets.

As a destination marketing organization, this office is responsible for securing and administering Arizona Office of Tourism Co-operative Marketing grants; City of Bisbee and Queen Mine Tour ad placements; marketing efforts including press releases, website ,and Face Book administration; hosting familiarization tours for film producers and travel writers, and serving on the Cochise County Tourism Council.

Funded primarily through the Transient Room Tax (BED TAX), the Visitor Center budget is supplemented with resources from the Queen Mine Tour Enterprise Fund.

Recent Accomplishments at the Visitor Center include:

Hosted 18 travel writers/photographers, both national and international. Out of the 25 applicants for the 2014 Arizona Office of Tourism Marketing Cooperative, Bisbee's match of \$40,733.25 was the 4th highest award. The Cochise County Tourism Council generated 1.5 million dollars in ad equivalent (free media). Administered and completed the Cochise County Tourism Survey.

Fiscal Year 2014-15 Budget Highlights

This budget reflect the addition of a new part time position dedicated to the Visitor Center which was funded last year.

Continued partnership with the Arizona Office of Tourism Marking Cooperative resulting in additional advertising dollars that ultimately bring more visitors to Bisbee.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
Visitor Center							
20-38-99059	TRANSFER FROM QM	16,000	16,000	16,000	8,000	16,000	16,000
20-38-99010	TRANSFER FROM GEN FUND - BED TAX	95,000	72,620	92,000	30,374	92,000	92,000
20-38-51000	USE OF RESERVES	38,163	0	38,916	0	0	47,900
Total Revenue-Visitor Center		149,163	88,620	146,916	38,374	108,000	155,900
20-40-11000	SALARIES - GENERAL	35,048	36,119	35,797	18,330	35,776	37,960
20-40-11001	OVERTIME - GENERAL	2,000	2,945	2,000	2,038	3,200	2,000
20-40-11050	SALARIES - PART TIME	0	0	9,481	3,263	6,577	14,461
20-40-11100	F.I.C.A.	2,347	2,473	2,982	1,490	2,824	3,424
20-40-11200	MEDICARE	549	576	697	349	661	801
20-40-11300	A.S.R.S.	4,131	4,355	5,456	2,350	4,129	6,313
20-40-11500	MEDICAL INSURANCE	5,708	5,708	5,708	2,854	5,708	5,708
20-40-11501	STANDARD DISABILITY INSURANCE	243	243	187	107	187	221
20-40-11505	DEFERRED COMP	811	811	811	406	811	811
20-40-11510	DENTAL INSURANCE	228	228	228	114	228	228
20-40-11600	LIFE INSURANCE	108	108	102	36	72	66
20-40-11700	WORKERS COMPENSATION	130	132	152	80	152	192
20-40-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
Visitor Center Personnel Costs		51,303	53,698	63,601	31,417	60,325	72,185
20-4013100	BUSINESS TRAVEL	1,000	109	1,000	197	1,000	1,000
20-40-13400	EDUCATION & TRAINING	2,190	350	2,190	467	2,190	2,190
20-40-13500	SUBSCRIPTIONS & DUES	50	0	50	0	0	50
20-40-24000	TELEPHONE & FAX	2,500	2,231	2,800	688	2,300	2,800
20-40-24001	INTERNET ACCESS FEES	1,200	100	0	0	0	0
20-40-24110	RENT/LEASE	13,775	0	0	0	0	0
20-40-31000	PROFESSIONAL FEES	0	630	0	0	0	0
20-40-34000	CONTRACT SERVICES	13,750	11,738	13,750	2,943	13,750	13,750
20-40-36000	MAINTENANCE & SUPPORT AGREEMENTS	200	0	200	0	200	200
20-40-41500	OFFICE SUPPLIES	1,500	492	1,500	2	1,000	1,500
20-40-42020	PRINTING & REPRODUCTION	6,650	0	6,650	0	4,100	6,500
20-40-42040	CITY ADVERTISING FUND	50,000	45,318	50,000	36,743	50,000	50,000
20-40-42050	NON CAP EQUIP/ FURN	2,700	3,371	2,700	1,643	2,500	2,700
20-40-43120	OTHER FEES	25	25	25	25	25	25
20-40-43500	POSTAGE	1,320	384	1,450	613	1,450	2,000
20-40-46000	OPERATIONAL EXPENSES	500	476	500	65	500	500
20-40-62003	GASOLINE	500	47	500	0	200	500
20-40-91000	CAPITAL EXPENDITURES	0	3,150	0	0	3,150	0
Total Expenses-Visitor Center		149,163	122,119	146,916	74,803	142,690	155,900

Streets Fund

This fund pays for the operation and maintenance of City streets, rights of way and street lighting throughout the City. The main source of funding for the Streets Fund is the Highway User Revenue Fund (HURF). The Streets Division consists of two full-time permanent employees. The primary function of this department is maintenance of City streets, alleys, sidewalks, trees, stairs, other properties, and rights-of-way. Typical duties consist of patching and repairing streets, maintaining and repairing drainage channels, repainting traffic control markings such as cross walks, repairing, replacing, or installing traffic and pedestrian signage, and controlling vegetation, which may impede vehicular or pedestrian traffic, or the visibility of signs or markers. Other duties include the preparation for all events conducted in the City, not the least of which is the 4th of July, and the clean-up after the events.

There are 42 miles of local streets and 15,447 lineal feet of stairs in the City which are maintained by this fund. Since the City does not allow the use of herbicides, the vegetation must be cleared manually on both the roadside and the stairs. There are over a dozen major drainage ways in the City that must be cleared and cleaned after storm activity. The guardrails and handrails on both the stairs and the drainage ways must be maintained and the retaining walls in Bisbee that belong to the City must be preserved.

Fiscal Year 2014-15 Budget Highlights

There no new expenditures planned for this department. Due to limited funding, only street repair expenses are budgeted.

This budget also includes a sales tax contingency revenues of \$380,000 which will be available for transfer to improvement projects if the transaction privilege tax increase is approved.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
Streets							
21-31-20000	H.U.R.F. GAS TAX	377,912	356,699	372,555	173,463	372,555	393,027
21-31-20001	SALES TAX CONTINGENCY	0	0	0	0	0	380,000
21-36-10500	CEMETERY OPEN/CLOSE FEES	3,500	8,250	4,000	2,475	4,000	5,000
21-36-11060	STREET PAVEMENT CUT FEES	25,000	12,225	10,000	4,250	8,500	5,000
21-38-51000	USE OF RESERVES/H.U.R.F.	153,622	0	66,713	0	0	0
21-38-99909	TRFS FROM CIP TO STREETS	300,000	148,718	146,000	114,217	114,217	0
	Total Revenue-Streets	860,034	525,903	599,268	294,405	499,272	783,027
Streets Personnel Costs							
21-40-11000	SALARIES - GENERAL	103,646	104,975	108,418	53,934	107,679	71,595
21-40-11001	OVERTIME - GENERAL	4,000	49	4,000	4	500	4,000
21-40-11100	F.I.C.A.	6,817	6,253	7,111	3,193	6,708	4,793
21-40-11200	MEDICARE	1,594	1,461	1,663	747	1,569	1,121
21-40-11300	A.S.R.S.	12,003	11,575	12,973	6,185	12,484	8,769
21-40-11500	MEDICAL INSURANCE	16,269	14,949	15,983	7,040	15,302	11,987
21-40-11501	STANDARD DISABILITY INSURANCE	796	423	553	136	211	382
21-40-11505	DEFERRED COMP	2,313	2,137	2,272	1,001	2,002	1,704
21-40-11510	DENTAL INSURANCE	1,221	1,451	1,742	767	163	1,306
21-40-11600	LIFE INSURANCE	308	286	284	126	269	214
21-40-11700	WORKERS COMPENSATION	8,631	11,615	12,119	5,938	11,900	9,665
21-40-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	Streets Personnel Costs	157,598	155,174	167,118	79,071	158,787	115,536
21-40-12300	UNIFORMS/CLOTHING	0	100	0	0	0	0
21-40-12500	RECRUTMENT/EMPLOYMENT TESTING	0	108	400	48	100	400
21-40-13100	BUSINESS TRAVEL	1,000	0	400	236	50	400
21-40-13400	EDUCATION & TRAINING	1,000	774	1,200	600	300	1,200
21-40-21000	ELECTRIC	88,000	83,907	80,000	37,221	80,000	95,100
21-40-23000	GAS	500	502	750	86	200	750
21-40-24000	TELEPHONE & FAX	330	505	650	228	500	650
21-40-34000	CONTRACT SERVICES	12,364	1,251	6,000	613	2,000	6,000
21-40-34100	DOC WORKERS	12,000	6,772	8,000	2,660	6,000	8,000
21-40-37000	PROPERTY, CASUALTY, LIABILITY	40,000	36,870	40,000	25,966	40,000	40,000
21-40-37100	INSURANCE CLAIMS & DEDUCTABLES	0	3,447	2,500	0	0	2,500
21-40-41500	OFFICE SUPPLIES	350	0	350	0	0	350
21-40-45100	DISPOSABLE EQUIP & TOOLS	4,000	2,052	4,000	1,086	2,000	4,000
21-40-45200	SAFETY EQUIPMENT	900	1,180	900	373	500	900
21-40-46000	OPERATIONAL EXPENSES	13,882	23,534	16,000	10,409	20,820	19,000
21-40-46211	STREET REPAIR MATERIAL	23,000	11,372	15,000	10,238	25,000	37,241
21-40-46212	CONTRACTED STREET REPAIR	300,000	148,718	146,000	114,217	124,217	0
21-40-50100	BLDG REPAIR & MAINT	0	0	1,500	0	0	1,500
21-40-55000	EQUIPMENT MAINT & REPAIR	2,000	8,597	10,000	1,230	5,000	10,000
21-40-55010	EQUIPMENT RENTAL	7,000	2,621	1,500	0	0	1,500
21-40-55100	REPAIR & MAINT OTHER	15,000	1,143	10,000	823	5,000	10,000
21-40-61000	VEHICLE PARTS & LABOR	6,000	10,150	10,000	10,429	10,429	10,000
21-40-62002	TIRES	6,630	2,613	5,000	2,128	2,128	5,000
21-40-62003	GASOLINE	12,730	14,189	20,000	3,392	6,800	20,000
21-40-62004	DIESEL	4,000	9,802	12,000	5,904	12,000	12,000
21-40-62007	OTHER FLUIDS & LUBRICANTS	1,750	0	0	438	1,000	1,000
21-40-99099	TRANSFER TO CAPITAL PROJECTS	150,000	102,791	40,000	5,735	5,735	380,000
	Total Expenses-Streets	860,034	628,172	599,268	313,131	508,566	783,027

RICO Fund

RICO Funds are authorized by the Federal Government under the Racketeer Influenced and Corrupt Organization Act. Revenues come from the seizure of assets used in the commission of crimes when the Bisbee Police Department is involved in the investigations.

These funds are maintained by the Cochise County Attorney's Office and are transferred to the City of Bisbee after the proper paper work is submitted to the County Attorney for approval of the expenditures. Funds are used during the year for variety of items which enhances and or aid us in our duties and obligations. Items such as training cost, tires, computers, emergency equipment, donations to youth activities etc.

Fiscal Year 2014-15 Budget Highlights

The Police Department purchased 2 new fully equipped vehicles through state contract. A five year lease purchase program has been established and the lease payments began in January 2013.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
R.I.C.O.							
39-34-10862	VEHICLE IMPOUND FEES	5,000	0	1,000	0	1,000	1,000
39-33-13597	RICO AUCTION FUNDS (COUNTY)	0	0	181,561	0	100,000	100,000
39-33-22506	COUNTY REIMBURSEMENTS - RICO	190,000	0	0	0	0	0
	Total Revenue-RICO	195,000	0	182,561	0	101,000	101,000
39-40-50002	EQUIPMENT	5,000	0	1,000	0	1,000	1,000
39-40-50006	RICO - AUTHORIZED EXPENDITURES	165,000	0	165,000	7,818	100,000	83,439
39-40-99085	TRANSFERS TO GENERAL FUND	25,000	0	16,561	0	16,561	16,561
	Total Expenses-RICO	195,000	0	182,561	7,818	117,561	101,000

Bisbee Arts Commission

The Bisbee Arts Commission activities are overseen by the Community Development Director and is authorized by the City Council to promote the arts and artists in Bisbee – both within and outside the community.

The Commission was re-established per City Ordinance in October, 2010

Fiscal Year 2014-15 Budget Highlights

This budget represents funds available for the recommendations of the Bisbee Arts Commission.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
Bisbee Arts							
42-34-10510	PROGRAM FEES	0	0	0	0	0	0
42-38-51000	USE OF RESERVES	45,000	0	45,000	0	5,200	39,000
	Total Revenue-Bisbee Arts	45,000	0	45,000	0	5,200	39,000
42-40-42040	ADVERTISING	1,000	41	1,000	71	0	0
42-40-43500	POSTAGE	0	37	0	34	0	0
42-40-46000	OPERATIONAL EXP (DONATIONS)	44,000	938	44,000	4,000	5,200	39,000
	Total Expenses-Bisbee Arts	45,000	1,016	45,000	4,105	5,200	39,000

Donations

This fund was established in 2008 to manage and account for the receipt and disbursement of donations and contributions made to the City for specific purposes. All revenues in this fund will be segregated by "purpose". This funding will assist the City in demonstrating that the disbursement and expenditure of any such dedicated funds have been restricted to the intended purposes of these funds.

Fiscal Year 2014-15 Budget Highlights

The current budget reflects revenue and expenditure funds from potential donations throughout the year.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
Donations							
48-38-22500	MISC DONATIONS	1,000,000	3,110	1,000,000	2,200	3,000	1,000,000
48-38-22503	RYAN MIELE ENDOW/DOG KENNELS	0	0	0	12,500	12,500	0
48-38-22504	RAYAN MIELE ENDOW/ANIMAL WELFARE	0	5,000	0	5,000	5,000	5,000
48-38-22506	FIREWORKS	7,500	1,025	7,500	3,600	4,000	5,000
48-38-22508	WATER HARVESTION SYSTEM/MUSEUM	0	2,700	0	0	0	0
48-38-22509	CEMETERY COMPUTER	0	0	0	1,422	1,422	0
48-38-22510	FIRE DEPT DONATIONS	0	0	0	650	750	2,000
48-38-22512	FILM FESTIVAL DONATION	0	0	0	5,000	15,000	5,000
48-38-28100	SWIMMING POOL DONATIONS	50,000	230	0	0	0	0
Total Revenue-Donations		1,057,500	12,065	1,007,500	30,372	41,672	1,017,000
48-40-22500	MISC DONATION EXP	1,000,000	3,110	1,000,000	2,200	3,000	1,000,000
48-40-22504	RAYAN MIELE ENDOW/ANIMAL WELFARE	0	2,068	0	2,515	12,500	5,000
48-40-22506	FOURTH OF JULY - FIREWORKS	7,500	0	7,500	4,625	5,000	5,000
48-40-22508	WATER HARVESTION SYSTEM/MUSEUM	0	0	0	599	4,000	0
48-40-22509	CEMETARY COMPUTERS	0	0	0	1,422	0	0
48-40-22510	FIRE DEPT DONATIONS	0	0	0	650	1,422	2,000
48-40-22512	FILM FESTIVAL DONATION	0	0	0	5,000	750	5,000
48-40-28100	SWIMMING POOL DONATIONS	50,000	5,220	0	0	15,000	0
Total Expenses-Donations		1,057,500	10,398	1,007,500	17,011	41,672	1,017,000

Airport Fund

The City of Bisbee owns and operates the Bisbee Municipal Airport. There is an Airport Advisory Committee that meets on a regular basis as an advisory group for the operation and planning of the airport.

Fiscal Year 2014-15 Budget Highlights

No new expenditures are planned for this department.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
Airport							
50-34-12500	GAS REVENUE	35,000	23,597	25,000	11,895	23,790	25,000
50-36-13500	RENTS	13,860	8,401	13,860	4,931	10,000	13,860
50-36-13501	BISBEE AIRPARK-ACCESS FEES	1,600	1,584	1,600	0	1,600	1,600
50-36-13509	AIRPORT PROPERTY LEASE	1,139	0	1,200	0	0	1,200
Total Revenue Airport		51,599	33,582	41,660	16,826	35,390	41,660
50-40-21000	ELECTRIC	3,504	3,189	3,146	1,299	2,600	3,180
50-40-22000	WATER	2,850	1,762	2,200	974	2,200	2,500
50-40-22550	SEWER AND GARBAGE SERV.	225	225	229	94	200	250
50-40-23000	GAS	700	811	625	207	625	630
50-40-24000	TELEPHONE & FAX	550	887	1,200	373	800	1,200
50-40-34000	CONTRACT SERVICES	500	197	500	266	500	500
50-40-37000	PROPERTY, CASUALTY, LIABILITY	0	3,320	4,000	0	4,000	3,600
50-40-41500	OFFICE SUPPLIES	50	0	0	0	0	0
50-40-42000	ADMIN SPECIAL SUPPLIES	0	0	500	0	250	250
50-40-42040	ADVERTISING	0	38	100	0	100	100
50-40-43110	CREDIT CARD FEES	1,500	1,320	2,000	933	2,000	2,000
50-40-45100	DISPOSABLE EQUIP & TOOLS	250	40	250	0	100	200
50-40-45200	SAFETY EQUIP & SUPPLIES	200	30	0	0	200	200
50-40-45300	CUSTODIAL SUPPLIES	0	3	50	2	50	50
50-40-46000	OPERATIONAL EXPENSE	1,270	292	2,560	353	1,000	2,500
50-40-46501	AIRCRAFT FUEL	31,000	20,920	21,000	17,985	18,000	21,000
50-40-50100	BLDG REPAIR & MAINT	500	286	2,000	6	1,000	2,000
50-40-55000	EQUIPMENT REPAIR & MAINT	500	188	800	850	2,000	1,000
50-40-61000	VEHICLE PARTS & LABOR	500	22	500	0	500	500
50-40-99018	AIRPORT GRANT MATCH	7,500	3,427	0	490	500	0
Total Expenses-Airport		51,599	36,957	41,660	23,832	36,625	41,660

Police Special Revenues and Grants

This fund accounts for all grant revenues received and expended for law enforcement activities outside of the General Fund and Racketeer Influenced Corrupt Organization Funds. Included in this fund are revenues and expenditures for Operation Stonegarden (Homeland Security) funds along with funds anticipated for Collaborative Border Region Alliance and Homeland Security.

The fund also receives and expends monies from Federal Asset Forfeitures in which the City is a participant.

Fiscal Year 2014-15 Budget Highlights

Budget highlights for next year include continued grant funding through Homeland Security (Operation Stonegarden), which will cover \$100,000 for overtime and \$12,000 for mileage. It will also cover \$49,500 for communication equipment

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<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
Police Special Rev & Grants							
53-30-30002	MISC POLICE GRANTS	0	0	0	12,220	0	0
53-30-30003	HOMELAND SECURITY GRANTS	800,000	21,167	800,000	8,001	800,000	800,000
53-35-35000	FEDERAL ASSET FORFEITURES	15,000	39,992	15,000	0	21,243	16,561
53-36-11050	SERVICE REIMBURSEMENT	0	128,286	0	36,120	57,000	0
	Total Revenue-Police Spec. Rev	815,000	190,467	815,000	55,319	878,243	816,561
53-40-11050	SERVICE REIMBURSEMENT	800,000	80,870	800,000	22,248	22,248	800,000
53-40-11090	REIMBURSED ERE'S - DHL	0	47,416	0	13,872	13,872	0
53-40-30003	HOMELAND SECURITY GRANTS	0	7,500	0	4,956	4,956	0
53-40-31000	DEPT OF JUSTICE VESTS	0	1,022	0	(1,022)	(1,022)	0
53-40-35000	EXPENDITURES - ASSET FORFEIT REV	0	11,313	0	12,055	12,055	0
53-40-99901	TRANSFERS TO GENERAL FUND	15,000	13,667	15,000	3,044	13,667	16,561
	Total Expenses-Police Spec. Rev	815,000	161,788	815,000	55,153	65,776	816,561

Wastewater Fund

The Wastewater Fund provides all collection and treatment of wastewater use in the City. In addition to maintaining the collection system which consists of thousands of feet of sewer mains, Wastewater staff are also responsible for marking the Blue Stake requests as required. Wastewater staff are on-call 24-hours a day, seven days a week.

Fiscal Year 2014-15 Budget Highlights

This budget reflects a 6% increase in the sewer rate fees that has been based on an analysis of the updated rate study that reflect the most current revenue and expenditure estimates for next year as well as estimates for future years. The rate study will be revised annually to reflect the most current information available to the City.

Action will be required by City Council to increase the sewer rate by 6% at the appropriate time.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
Waste Water							
54-30-30010	USDA WW IMPROVEMENT GRANT	0	0	200,000	0	200,000	350,000
54-36-21000	INTEREST/PENALTIES EARNED	50,000	99,749	90,000	58,832	130,000	130,000
54-36-50000	MISCELLANEOUS REVENUE	0	24,034	0	17,011	38,184	32,000
54-37-10550	USER FEES	1,964,791	1,953,203	2,088,392	991,677	2,040,100	2,162,506
54-37-10551	SERVICE CHARGE/PENALTY	20,000	23,762	20,000	12,112	25,000	25,000
54-37-10552	HOOK-UP FEES	2,000	6,000	2,000	4,000	6,000	6,000
54-38-99010	TRFS FROM GF, SALES TAX INCR	380,000	326,679	350,000	201,919	420,000	400,000
54-38-51000	USE OF RESERVES	127,661	0	230,555	0	0	251,884
54-38-91000	CAPITAL CONTRIBUTION	0	97,542	0	0	0	0
Total Revenue-Waste Water		2,544,452	2,433,427	2,980,947	1,285,551	2,859,284	3,357,390
Waste Water							
54-40-11000	SALARIES - GENERAL	277,077	256,838	237,021	122,254	262,050	338,163
54-40-11001	OVERTIME - GENERAL	61,425	41,278	61,425	19,507	38,850	61,425
54-40-11050	SALARIES - PART TIME	30,420	0	0	0	0	0
54-40-11100	F.I.C.A.	23,210	17,773	18,828	8,505	18,656	25,220
54-40-11200	MEDICARE	5,428	4,170	4,403	1,989	4,363	5,898
54-40-11300	A.S.R.S.	37,743	32,294	34,441	16,359	24,723	46,352
54-40-11500	MEDICAL INSURANCE	38,245	35,112	36,818	17,416	25,903	51,375
54-40-11501	STANDARD DISABILITY INSURANCE	1,843	1,208	1,339	700	1,200	1,600
54-40-11505	DEFERRED COMP	5,437	4,997	5,234	2,524	5,950	7,181
54-40-11510	DENTAL INSURANCE	3,222	3,212	3,618	1,903	4,239	5,132
54-40-11600	LIFE INSURANCE	724	663	655	312	744	903
54-40-11700	WORKERS COMPENSATION	18,275	13,952	12,615	6,652	15,045	17,839
54-40-11800	STATE UNEMPLOYMENT	5,650	0	12,480	0	0	0
Waste Water Personnel Costs		508,699	411,497	428,877	198,121	401,723	561,088

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
54-4012300	UNIFORMS & CLOTHING	0	534	800	138	800	800
54-40-13100	BUSINESS TRAVEL	500	300	750	25	750	800
54-40-13400	EDUCATION & TRAINING	4,000	1,051	5,500	1,400	3,000	4,000
54-40-13500	SUBSCRIPTIONS & DUES	1,000	445	1,850	218	500	500
54-40-21000	ELECTRIC	134,783	127,529	121,500	53,419	107,000	107,000
54-40-22000	WATER	3,000	3,742	3,300	1,760	3,500	3,850
54-40-24000	TELEPHONE & FAX	4,361	5,169	5,200	1,954	4,000	4,500
54-40-24001	INTERNET ACCESS FEE	880	911	1,000	419	900	950
54-40-34000	CONTRACT SERVICES	35,500	10,794	12,000	4,418	10,000	10,000
54-40-34100	DOC WORKERS	2,000	1,625	2,200	761	1,600	1,600
54-40-37000	PROPERTY, CASUALTY, LIABILITY	67,560	48,586	67,560	38,250	76,500	76,500
54-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	300	914	5,000	0	5,000	5,000
54-40-41500	OFFICE SUPPLIES	800	446	800	295	600	600
54-40-42020	PRINTING & REPRODUCTION	500	135	500	0	500	500
54-40-42030	BOOKS & REFERENCE MATERIALS	800	0	1,000	347	700	700
54-40-42050	NON CAP ADMIN EQUIP/FURN	500	0	2,000	0	1,000	1,000
54-40-43120	OTHER FEES	2,000	287	3,000	0	0	0
54-40-43500	POSTAGE	1,100	260	400	37	80	100
54-40-45100	DISPOSABLE EQUIPMENT & TOOLS	6,000	3,207	3,000	2,105	4,200	5,000
54-40-45200	SAFETY EQUIP & SUPPLIES	5,000	3,733	9,000	1,163	4,000	8,000
54-40-45300	CUSTODIAL SUPPLIES	2,000	511	1,000	602	1,200	1,400
54-40-46000	OPERATIONAL EXPENSES	15,500	4,391	12,000	1,555	3,200	4,000
54-40-46541	CHEMICALS	14,800	6,720	7,800	2,850	5,800	8,000
54-40-46542	LAB SUPPLIES & TESTING	46,000	25,326	24,000	13,367	26,500	34,000
54-40-46543	MANHOLE, PIPE, & FITTINGS	15,000	12,592	10,000	8,241	16,500	18,000
54-40-46544	SLUDGE REMOVAL	55,000	38,935	30,000	37,023	60,000	36,400
54-40-46545	SEWER BACK UP EXPENSE (SSO)	10,243	31	15,000	0	0	0
54-40-47000	PERMITS & LICENSES	8,000	8,281	14,000	2,650	14,000	14,000
54-40-47500	BAD DEBTS	20,000	70,668	20,000	0	70,700	70,700
54-40-50100	BLDG REPAIR & MAINT	1,500	443	1,500	4,139	8,200	3,800
54-40-55000	EQUIPMENT REPAIR & MAINT	40,000	43,452	40,000	35,002	70,000	70,000
54-40-55010	EQUIPMENT RENTAL	2,000	0	2,000	0	0	0
54-40-55100	REPAIR & MAINT - OTHER	0	501	30,000	282	30,000	600
54-40-55200	NON CAP EQUIPMENT PURCHASES	1,500	0	1,500	0	0	2,000
54-40-61000	VEHICLE PARTS & LABOR	5,500	4,764	5,500	5,405	10,500	11,500
54-40-62002	TIRES	2,000	1,155	3,000	432	1,200	1,600
54-40-62003	GASOLINE	20,000	23,162	25,000	10,202	20,500	25,000
54-40-62004	DIESEL	5,000	2,639	2,400	3,337	6,700	7,000
54-40-62007	OTHER FLUIDS & LUBRICANTS	1,000	0	0	0	500	1,000
54-40-91000	CAPITAL EXPENDITURES	0	3,317	7,500	0	0	7,500
54-40-99010	TRANSFER TO ADMINISTRATION	4,349	4,349	4,434	2,217	4,434	9,565
54-40-99051	TRANSFERS TO CITY MANAGER	18,976	18,976	19,383	9,692	19,383	17,355
54-40-99052	TRANSFERS TO FINANCE	125,565	125,565	92,200	46,100	92,200	110,577
54-40-99057	TRANSFERS TO LEGAL SVCS	14,707	14,707	7,708	3,854	7,708	10,235
54-40-99075	TRANSFERS TO PUBLIC WORKS	6,052	6,052	15,928	7,964	15,928	15,942
54-40-99077	TRANSFERS TO GARAGE	12,308	12,308	12,153	6,077	12,153	10,015
54-40-99086	TRANSFERS TO DEBT SERVICE WWTP	1,091,690	1,091,690	1,090,081	545,040	1,090,081	1,097,942
54-40-99090	TRFS TO RESERVES - DEBT SERVICE	116,479	116,479	116,623	58,311	26,682	116,771
54-40-99157	TRANSFER TO PW GRANTS	110,000	59,068	695,000	0	0	860,000
Total Expenses-Waste Water		2,544,452	2,703,920	2,980,947	1,109,172	2,240,422	3,357,390

Sanitation Fund

The Sanitation Fund is responsible for collecting all solid waste in the City and for collecting, processing, and selling recyclable materials. The Sanitation Division consists of a supervisor, two container truck drivers, a three-man crew that does the hand pick-up in Old Bisbee, and two recycling attendants in conjunction with supervised inmate labor.

Recycling facilities are located at the Cochise County Transfer Station. The community interest in recycling has increased significantly over the last few years. This increase has also provided larger than expected loads at the drop off locations. The recycling center experiences more requests from the business community than can be currently served. The City of Bisbee is the leader in Cochise County for recycling and will continue to find ways to streamline and increase the recycling effort.

Fiscal Year 2014-15 Budget Highlights

This budget reflects no rate increase for recycling services for the next year.

Funds are budgeted to replace equipment within the division using the vehicle replacement program implemented several years ago. We purchased a used garbage truck in FY2013-14.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
56-36-11400	RECYCLING REVENUE	40,000	36,019	20,000	16,398	35,000	35,000
56-37-10550	USER FEES	814,997	813,471	814,997	409,732	814,997	814,997
56-37-10551	USER FEES - RECYCLING	0	0	24,450	2,052	14,000	27,450
56-37-10553	SPECIAL PICK-UP FEES	1,500	495	1,500	210	500	700
56-38-51000	USE OF RESERVES	100,000	0	133,637	0	0	84,889
	Total Revenue-Sanitation	956,497	849,985	994,584	428,392	864,497	963,036
56-40-11000	SALARIES - GENERAL	204,617	211,483	249,262	124,524	249,093	274,912
56-40-11001	OVERTIME - GENERAL	7,000	6,493	7,000	2,018	3,700	3,500
56-40-11050	SALARIES - PART TIME	20,280	15,454	0	390	390	0
56-40-11100	F.I.C.A.	14,544	14,469	16,283	7,761	15,697	17,672
56-40-11200	MEDICARE	3,401	3,365	3,808	1,815	3,671	4,133
56-40-11300	A.S.R.S.	25,857	26,006	29,573	14,544	29,172	32,296
56-40-11301	A.S.R.S., Alternate Contribution	3,997	0	0	0	0	0
56-40-11500	MEDICAL INSURANCE	38,531	37,871	44,810	21,929	44,334	46,522
56-40-11501	STANDARD DISABILITY INSURANCE	1,616	1,774	1,420	755	1,323	1,233
56-40-11505	DEFERRED COMP	5,477	5,389	6,370	3,117	6,302	6,613
56-40-11510	DENTAL INSURANCE	3,686	3,907	4,686	2,061	4,010	4,084
56-40-11600	LIFE INSURANCE	729	718	797	392	792	831
56-40-11700	WORKERS COMPENSATION	19,596	20,492	21,048	9,691	20,255	24,811
56-40-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	Sanitation Personnel Costs	349,331	347,421	385,057	188,997	378,739	416,607
56-40-12300	UNIFORMS & CLOTHING	0	309	800	0	0	400
56-40-12500	RECRUITMENT & EMPLOYMENT TESTING	0	274	1,000	0	0	1,000
56-40-12500	VACCINES	0	0	1,000	0	0	0
56-40-13100	BUSINESS TRAVEL	1,000	20	1,000	142	500	600
56-40-13400	EDUCATION & TRAINING	3,000	1,709	3,000	0	3,000	3,000
56-40-21000	ELECTRIC	1,100	1,245	1,300	770	1,540	1,700
56-40-22000	WATER	0	0	500	0	200	400
56-40-23000	GAS	500	502	500	86	200	300
56-40-24000	TELEPHONE & FAX	500	368	3,000	189	400	500
56-40-34000	CONTRACT SERVICES	9,000	3,466	9,000	1,591	3,200	3,500
56-40-34100	DOC WORKERS	6,000	6,518	6,000	3,079	6,200	6,200
56-40-37000	PROPERTY, CASUALTY, LIABILITY	23,000	20,419	25,000	16,075	32,150	32,150
56-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	0	227	5,000	0	0	5,000
56-40-43500	POSTAGE	75	0	0	0	0	0
56-40-45100	DISPOSABLE EQUIPMENT & TOOLS	1,200	202	1,000	109	300	400
56-40-45200	SAFETY EQUIPMENT	500	1,573	1,000	812	1,000	1,000
56-40-45300	CUSTODIAL SUPPLIES	0	0	0	929	2,000	2,500
56-40-46000	OPERATIONAL EXPENSES	1,342	2,666	3,000	879	1,800	2,000
56-40-46561	COUNTY TIPPING FEES	155,000	171,313	159,500	67,387	159,500	176,000
56-40-46562	RECYCLING PROGRAM	5,000	24,939	10,000	1,172	6,000	10,000
56-40-47500	BAD DEBTS	10,000	17,063	10,000	0	17,063	20,000
56-40-55000	EQUIPMENT REPAIR & MAINTENANCE	20,000	9,784	25,000	2,286	15,000	15,000
56-40-55200	NON CAP EQUIPMENT PURCHASES	40,000	1,429	20,000	990	20,000	22,000
56-40-61000	VEHICLE PARTS & LABOR	15,000	58,318	25,000	30,149	45,000	60,000
56-40-62002	TIRES	20,000	11,456	20,000	3,097	10,000	18,000
56-40-62003	GASOLINE	14,500	8,797	10,750	4,101	10,000	12,500
56-40-62004	DIESEL	35,300	17,429	23,000	6,819	15,000	20,000
56-40-62007	OTHER FLUIDS & LUBRICANTS	100	0	1,000	0	1,000	1,000
56-40-95000	RESERVE ACCUMULATION-RESTRICTED	24,450	0	24,800	0	25,192	25,200
56-40-99010	TRANSFERS TO ADMINISTRATION	14,965	14,965	12,187	6,093	12,187	16,507
56-40-99052	TRANSFERS TO FINANCE	65,675	65,675	59,186	29,593	59,186	46,747
56-40-99057	TRANSFERS TO LEGAL SVCS	5,883	5,883	3,083	1,542	3,083	3,071
56-40-99975	TRANSFERS TO PW ADMIN	0	0	0	0	0	7,971
56-40-99077	TRANSFERS TO GARAGE	12,308	12,308	12,153	6,077	12,153	10,015
56-40-99085	TRANSFER TO DEBT SERVICE	21,768	4,588	21,768	10,884	21,768	21,768
56-40-99099	TRANSFER TO CAPITAL PROJECTS	100,000	0	110,000	103,000	0	0
	Total Expenses-Sanitation	956,497	859,352	994,584	486,848	863,361	963,036

Bisbee Public Works Grants

The Public Works Grants initiate projects outside the normal Public Works operations.

Fiscal Year 2014-15 Budget Highlights

Funds have been set aside for a WIFA/BECC grant for the sewer expansion in Tintown, along with funding for the Old Bisbee Laterals.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
PW Grants							
57-30-22502	BECC GRANT SEWER/OLD BISBEE LATERAL	0	0	50,000	0	0	50,000
57-30-22506	WWTP SOLAR GENERATOR SYSTEM	0	0	1,600,000	0	0	1,600,000
57-30-22508	NADBank - USDA/RD TINTOWN SEWER	0	0	1,446,000	0	0	1,741,722
57-30-22510	MISCELLANEOUS PUBLIC WORKS GRANTS	2,500,000	35,156	2,500,000	0	0	2,500,000
57-30-22554	WWTP UPGRADES - USDA	0	0	505,000	0	0	0
57-38-99054	TRANSFER FROM SEWER	110,000	59,068	695,000	0	495,000	860,000
Total Revenue		2,610,000	94,224	6,796,000	0	495,000	6,751,722
57-40-22502	WIFA GRANT SEWER/OLD BISBEE LATERAL	0	0	50,000	0	0	110,000
57-40-22506	WWTP SOLAR GENERATOR SYSTEM	0	0	1,600,000	65,314	0	1,600,000
57-40-22508	NADBank - USDA/RD TINTOWN	0	0	1,446,000	0	0	1,741,722
57-40-22510	MISCELLANEOUS PUBLIC WORKS GRANTS	2,500,000	35,156	2,500,000	0	0	2,500,000
57-40-22554	WWTP GRANTS UPGRADES - USDA	110,000	59,068	1,200,000	7,725	0	800,000
Total Expenses		2,610,000	94,224	6,796,000	73,039	0	6,751,722

Queen Mine Fund

The Mine Tour is an enterprise program for the City of Bisbee which means it operates with its own budget and funds generated from the tour to maintain, improve, and expand the tour as well as support the Visitors Center.

Funded by the sale of tour tickets and gift shop items, the Queen Mine Tour sees over 50,000 visitors a year from all 50 states and around the world. While the City owns the building once know as the Change House, Freeport-McMoRan leases the underground used for tours.

Recent Accomplishments of the Queen Mine Tour include:

- Safety upgrades included raising the ceiling height 2-4 ft along the escape way. This project required a large amount of blasting and removal of tons of rock. Installed a GOB fence in a section of escape way. Filled in an area with muck and extended the stair case. Freeport McMoran personnel have also recently completed additional safety upgrades.
- Installed bulkheads in raises that connected to the escape way. These bulkheads are located from 20 ft to 80 ft off the ground. This also required installation of two man-ways used to access the tops of the raises.
- Continue to upgrade safety improvements for tours including: fluorescent lights, displays, head frames, and working toward mine improvements required for the lease and MSHA standards.
- Facility improvement projects, restroom remodel, and landscaping. Our new plans call for remodeling Visitor Center's office.
- A continued, aggressive social media campaign on Facebook in English and Spanish has increased exposure to the tour and facilities.
- Created new position for train attendants, hired and trained individuals for continued safety standards.

Fiscal Year 2014-15 Budget Highlights

Ongoing efforts to improve safety will remain the top priority. These will include infrastructure repairs and the rebuilding of locomotives along with continued cleaning of the mine shafts, shoring up and replacing timbers. Expanded routine maintenance schedules will help alleviate any threats to tourists and tour guides.

Capital Improvements to the Mine include purchasing locomotives, mine car wheels, battery charger and rail switch and track replacement.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
Queen Mine							
59-31-25000	TAX CREDITS TAKEN	0	459	400	160	320	400
59-34-15001	MERCHANDISE SALES	190,000	256,749	215,000	108,958	195,000	215,000
59-34-15010	MAIL ORDER SALES	200	1,217	200	353	353	200
59-34-17500	MINE TOURS	481,000	436,284	441,000	175,095	396,000	441,000
59-36-11600	OVER/SHORT	0	(30)	0	0	0	0
59-36-15003	VENDING MACHINE SALES	4,000	3,759	4,000	1,659	3,000	3,000
59-36-35000	OTHER REVENUE	0	12,828	0	0	0	0
59-38-99235	FUND BALANCE ALLOCATION	168,093	0	199,104	0	0	244,256
Total Revenue-QM		843,293	715,433	859,704	286,225	594,673	903,856

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
59-40-11000	SALARIES - GENERAL	206,538	168,640	159,470	78,281	157,500	163,925
59-40-11001	OVERTIME - GENERAL	2,000	381	2,000	395	1,660	2,000
59-40-11050	SALARIES - PART TIME	68,740	87,819	106,407	39,971	79,551	121,711
59-40-11100	F.I.C.A.	17,543	15,728	16,935	7,239	14,801	18,085
59-40-11200	MEDICARE	4,103	3,668	3,961	1,693	3,461	4,230
59-40-11300	A.S.R.S.	20,685	18,834	16,866	8,894	17,747	16,178
59-40-11301	ALTERNATE CONTRIBUTIONS, A.S.R.S.	6,292	3,620	7,812	2,063	4,126	6,475
59-40-11402	ALTERNATE CONTRIBUTIONS, P.S.P.R.S.	0	228	0	0	0	0
59-40-11500	MEDICAL INSURANCE	39,958	32,823	37,104	14,746	29,017	28,541
59-40-11501	STANDARD DISABILITY INSURANCE	1,511	1,204	819	476	873	892
59-40-11505	DEFERRED COMP	5,680	4,733	5,274	2,096	4,057	4,057
59-40-11510	DENTAL INSURANCE	3,172	2,638	2,322	1,246	2,603	2,716
59-40-11600	LIFE INSURANCE	594	526	406	238	467	459
59-40-11700	WORKERS COMPENSATION	9,228	9,051	8,591	3,876	7,958	10,065
	Queen Mine Personnel Costs	386,044	349,893	367,967	161,214	323,821	379,334

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
59-40-12300	UNIFORMS & CLOTHING	1,600	635	1,600	1,703	1,703	1,600
59-40-12500	RECRUTMENT/EMP TESTING	100	0	100	0	0	0
59-40-13200	SUBSCRIPTIONS & DUES	0	300	0	35	35	0
59-40-13400	EDUCATION/TRAINING	5,000	0	3,000	0	0	2,000
59-40-21000	ELECTRIC	9,500	11,175	11,000	5,661	12,000	12,000
59-40-22000	WATER	1,800	1,123	1,500	642	1,500	1,500
59-40-22550	SEWER AND GARBAGE SERV.	4,303	4,303	4,487	1,809	4,487	4,757
59-40-23000	GAS/WOOD	3,500	1,000	1,500	500	1,000	2,000
59-40-24000	TELEPHONE & FAX	3,100	1,932	2,000	758	758	2,000
59-40-24001	INTERNET ACCESS FEE	900	775	900	355	710	900
59-40-24110	RENT/LEASE	1,200	10	1,200	0	10	1,200
59-40-31000	PROFESSIONAL FEES	800	0	0	0	0	0
59-40-34000	CONTRACT SERVICES	500	4,316	600	742	742	800
59-40-34100	DOC WORKERS	1,900	1,739	1,900	716	1,400	1,900
59-40-36000	MAINTENANCE & SUPPORT AGREEMENTS	800	500	800	0	0	800
59-40-37000	PROPERTY, CASUALTY, LIABILITY	50,000	28,704	40,000	0	40,000	40,000
59-40-37100	INSURANCE CLAIMS & DEDUCTIBLES	500	0	500	0	0	500
59-40-41500	OFFICE SUPPLIES	3,500	4,226	3,500	2,260	3,500	3,500
59-40-42040	ADVERTISING	22,000	20,365	22,000	16,757	22,000	22,000
59-40-42050	NON CAP ADMIN EQUIP/FURN	900	2,712	0	0	0	0
59-40-43110	CREDIT CARD FEES	16,000	15,740	16,000	6,027	16,000	16,000
59-40-43500	POSTAGE	800	146	400	79	200	400
59-40-45100	DISPOSABLE EQUIP & TOOLS	0	40	0	1,592	1,592	2,000
59-40-45200	SAFETY EQUIP & SUPPLIES	10,000	1,093	8,000	9,478	9,478	10,000
59-40-45300	CUSTODIAL SUPPLIES	2,500	1,554	2,500	1,270	1,800	2,500
59-40-46000	OPERATIONAL EXPENSES	7,089	1,714	7,000	426	2,000	7,000
59-40-46030	CONCESSION SUPPLIES	2,500	1,125	2,000	322	1,000	1,500
59-40-46591	MERCHANDISE	95,000	99,950	100,000	55,004	100,000	100,000
59-40-55000	EQUIPMENT REPAIR & MAINT	17,000	15,861	17,000	6,333	17,000	17,000
59-40-55100	REPAIR & MAINT - OTHER	9,000	4,923	9,000	392	9,000	9,000
59-40-61000	VEHICLE PARTS & LABOR	1,000	254	1,000	246	1,000	1,000
59-40-62003	GASOLINE	1,500	1,048	1,500	232	1,500	1,500
59-40-99010	TRANSFERS TO ADMIN & GEN	20,190	20,190	16,259	8,130	16,259	17,794
59-40-99020	TRANSFER TO TRANSIENT ROOM TAX	16,000	16,000	16,000	8,000	16,000	16,000
59-40-99052	TRANSFERS TO FINANCE	13,567	13,567	14,491	7,245	14,491	24,254
59-40-99057	TRANSFERS TO LEGAL SVCS	0	0	0	0	0	5,117
59-40-99099	TRANSFERS TO CAPITAL PROJECTS	133,000	4,167	184,000	3,485	184,000	196,000
	Total Expenses-QM	843,293	642,859	859,704	301,413	804,986	903,856

Miscellaneous Grants

This budget reflects grant funds not accounted for elsewhere in the budget. These include library, parks, and tourism grants as well as Transportation grants for buses.

Fiscal Year 2014-15 Budget Highlights

Requests for this budget include an allocation for miscellaneous grants to allow for potential grant opportunities.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
78-30-23112	LIBRARY PENDING GRANTS	15,000	0	15,000	0	0	15,000
78-30-79000	MISCELLANEOUS GRANTS	5,000,000	0	5,000,000	0	0	5,000,000
78-30-23202	ADOT - BISBEE BUS	0	0	74,400	0	74,400	112,500
78-38-99996	TRANS FROM BISBEE BUS	0	0	5,600	0	0	12,500
	Total Revenue	5,015,000	0	5,095,000	0	74,400	5,140,000
78-40-23112	LIBRARY PENDING GRANTS	15,000	0	15,000	0	0	15,000
78-40-79000	MISCELLANEOUS GRANTS	5,000,000	0	5,000,000	0	0	5,000,000
78-40-90000	CAPITAL EXPENDITURES-BISBEE BUS	0	0	80,000	79,700	79,700	125,000
	Total Expenses	5,015,000	0	5,095,000	79,700	79,700	5,140,000

Debt Service

This fund accounts for the accumulation of resources and payment of general long-term debt principle and interest payments. Budgeted funds are transferred into this fund from the various funding sources. These funds are then used to make the appropriate debt payments on one ambulance, one garbage trucks and two police cars.

Fiscal Year 2014-15 Budget Highlights

This year's budget reflects the principle and interest payments due on general long-term debt of the City.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
Debt Service							
85-38-10550	TRANSFER FROM GF ADMIN/GEN	39,756	39,756	29,752	14,876	29,752	62,874
85-38-39000	TRANSFERS FROM RICO FUND/SPEC REV	25,000	8,280	16,561	0	16,561	0
85-38-56000	TRANSFER FROM SANITATION	21,768	4,588	21,768	10,884	21,768	21,768
	Total Debt Service Revenue	86,524	52,624	68,081	25,760	68,081	84,642
85-60-81000	PRINCIPAL PAYMENTS, CAP LEASE	0	0	0	0	0	
85-60-81500	INTEREST PAYMENTS, CAP LEASE	0	0	0	0	0	
85-70-81000	PRINCIPAL PMTS, LEASE PURCHASE	73,599	43,764	60,359	37,412	60,359	75,993
85-70-81500	INTEREST PMTS, LEASE PURCHASE	12,925	8,860	7,722	4,909	7,722	8,649
	Total Debt Service Expenses	86,524	52,624	68,081	42,321	68,081	84,642

Debt Service for Wastewater Project

This fund accounts for the accumulation of resources and payment of debt related to the Wastewater Project, and includes the annual debt payments for Water Infrastructure Finance Authority (WIFA) and USDA Rural Development. Funds are also budgeted for debt service reserves, repair and replacement reserves, and operating and maintenance reserves required by WIFA, USDA, and North American Development Bank. Transfers from the Wastewater Fund support these payments.

Fiscal Year 2014-15 Budget Highlights

This budget includes all payments due in Fiscal Year 2014-15.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
Debt Service for WWTP							
86-36-21000	INTEREST INCOME	0	243	0	108	0	100
86-38-98000	TRANSFERS IN - DEBT SERVICE	1,091,690	1,091,690	1,090,081	545,040	1,090,081	1,097,942
86-38-98010	TRFS IN--DEBT SERVICE RESERVES	116,479	116,479	116,623	58,311	116,623	116,771
	Total Revenue	1,208,169	1,208,412	1,206,704	603,459	1,206,704	1,214,813
86-40-98010	RESERVE ACCUMULATION	116,479	0	116,623	0	116,623	116,871
86-80-81000	PRINCIPAL PAYMENTS	714,184	706,510	730,122	730,627	730,122	747,489
86-80-81500	INTEREST PAYMENTS	377,506	374,813	359,959	122,558	359,959	350,453
	Total Expenses	1,208,169	1,081,323	1,206,704	853,185	1,206,704	1,214,813

Youth Fund

The Youth Fund was established as a permanent fund with \$103,000 in proceeds from the sale of properties known as the Old Police Station and Old Fire Station. The fund must maintain the principal of \$103,000. Interest income and fund balances from previous years activity in excess of the \$103,000 may be budgeted for programs and expenditures consistent with the purposes of this fund.

Fiscal Year 2014-15 Budget Highlights

Funds are budgeted for potential operating expenditures, capital expenditures, and fund-raising activities pertinent to youth and youth activities.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
89-36-21000	INTEREST INCOME	500	2,415	500	64	130	500
89-36-50010	FUND RAISING PROCEEDS	2,000	0	2,000	0	2,000	2,000
89-36-99925	USE OF FUND BALANCE	10,500	0	10,500	0	0	11,500
	Total Revenue	13,000	2,415	13,000	64	2,130	14,000
89-40-50000	AUTHORIZED EXPENDITURES	1,000	2,315	1,000	0	0	4,000
89-40-50010	FUND RAISING EXPENSES	2,000	0	2,000	0	0	0
89-40-90000	CAPITAL EXPENDITURES	10,000	0	10,000	0	0	10,000
	Total Expenses	13,000	2,315	13,000	0	0	14,000

Bisbee Bus Fund

The Bisbee Bus operations are primarily funded through the Arizona Department of Transportation's 5311 program. Additional funds to support the Bisbee Bus are provided from a 5310 ADOT Program, AAA, and SEAGO. General funds are also utilized for matching funds. Bisbee currently owns 3 buses, which are required to be under lien with ADOT for the duration of 5 years or 200,000 miles.

The day to day operations of the Bisbee Bus are contracted through Catholic Community Services (CCS) which provides drivers, safety training and oversight of operations, ridership, marketing and administration.

The Bisbee Bus runs a fixed route deviated service Monday thru Friday 6:00 a.m. to 6:20 p.m. and Saturdays from 9:00 a.m. to 3:35 p.m. This service is provided year round with the exception of holidays. The route includes Old Bisbee, Warren, Saginaw, Tin Town, San Jose, and Naco. On weekdays, the bus makes 10 round trips per day and runs an early morning commuter route. Saturdays the bus makes 4 round trips. Cost to ride the bus is \$1.00 for adults, .50 for seniors, and .25 for students. Assistance is available for seniors and disabled riders to obtain reduced fare passes at the Senior Center.

The current contract with Catholic Community Services is set to expire in October 2014.

36,000 riders took the Bisbee bus last year. 64% of those riders were elderly and/or disabled.

Fiscal Year 2014-15 Budget Highlights

The 2014-2015 fiscal year budgets continue to increase fuel and maintenance costs.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
96-30-50045	SEAGO TRANSPORTATION	22,000	20,187	22,000	8,894	20,754	18,650
96-30-50050	CCS LOCAL SHARE	7,500	9,587	8,000	4,497	10,500	10,500
96-30-50060	FEDERAL SHARE	200,000	163,478	200,000	80,708	196,000	278,000
96-30-50132	TRANSFERS FROM GEN FUND	0	0	5,600	0	5,600	12,500
	Total Revenue	229,500	209,752	235,600	105,099	232,854	319,650
96-40-41505	ADMIN MISC EXPENSES	2,000	9,840	2,000	383	2,500	3,500
96-40-41606	CCS OPERATING EXPENSES	162,480	135,133	160,550	49,577	147,000	219,000
96-40-41607	CITY OPERATING EXPENSE	15,000	24,799	20,000	26,095	37,940	33,550
96-40-43500	POSTAGE	20	57	50	30	60	100
96-40-52500	PROPERTY, CASUALTY, LIABILITY	10,000	4,870	10,000	3,834	8,500	12,000
96-40-62000	FUEL & LUBRICANTS	40,000	35,208	37,400	12,351	34,000	39,000
96-40-93000	TRANSFER TO MISC GRANTS/MATCH	0	0	5,600	0	5,600	12,500
	Total Expenses	229,500	209,907	235,600	92,270	235,600	319,650

Capital Improvements Program Fund

The Capital Improvements Fund was established by City Council to receive funds from the sale of City assets, principally land owned by the City and determined to be surplus property. By ordinance, the proceeds from the sale of City assets are required to be placed in the Capital Improvements Fund. The Capital Improvements Fund is used to account for the financial resources to be used for the acquisition or construction of major capital facilities. Sources of funding may include transfers from the General Fund, Special Revenue Funds, Enterprise Funds, or grant funding, along with the use of reserves where appropriate.

Fiscal Year 2014-15 Budget Highlights

This budget reflects very few new programs to be constructed with existing funds. The Queen Mine is scheduled to continue its Capital Improvement Program at the Mine. This includes an interior renovation, for the Visitor Center , a locomotive, battery charger, mine car wheels; switch and track replacement along with some parking lot maintenance.

There is limited current funding available for capital improvement projects . The proposed infrastructure projects will only be implemented if the transaction privilege tax increase is approved.

This fund is not expected to grow significantly in future years , other than through tax revenues allocated for this purpose, unless significant surplus properties are sold from the City's inventory.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2013 Budget</u>	<u>FY 2013 Actual</u>	<u>FY 2014 Budget</u>	<u>YTD 12/31/13 Actual</u>	<u>FY 2014 Y/E Estimate</u>	<u>FY 2015 Proposed</u>
Capital Improvements							
99-30-50999	MISC. INCOME	0	300	0	0	7,400	0
99-38-21000	TRANSFER FROM STREETS	150,000	102,791	40,000	5,735	0	380,000
99-38-51000	FUND BALANCE CIP	28,922	0	0	0	0	255,000
99-38-51350	RESERVES - SETTLEMENTS/AZ WATER	300,000	0	146,000	146,000	146,000	0
99-38-59000	TRANSFER FROM QUEEN MINE	133,000	4,167	184,000	3,485	3,485	196,000
Total Revenue		711,922	107,258	480,000	258,220	259,885	831,000
99-40-05402	CITY HALL HEATING & COOLING SYSTEM	0	0	0	0	0	120,000
99-40-05403	OLD BISBEE FIRE SUPPRESSION SYS STUDY	0	0	0	0	0	100,000
99-40-05404	14TH TERRACE SUBDIVISION STORM DRAIN	0	0	0	0	0	35,000
99-40-02101	MULE GULCH CHANNEL BRIDGE EVALS	0	0	0	0	0	100,000
99-40-02102	GLASS SIDEWALKS FAIR BLDG	0	0	0	0	0	35,000
99-40-02103	CASTLEROCK EROSION CONTROL	0	0	40,000	0	0	110,000
99-40-02104	STREET REPLACEMENT	0	0	0	0	0	135,000
99-40-05601	GARBAGE TRUCK	100,000	0	110,000	103,000	103,000	0
99-40-05900	QUEEN MINE TRAIN MINE CAR WHEELS	0	0	0	0	0	34,000
99-40-05901	INTERIOR RENOVATION - VC	15,000	0	8,000	0	0	15,000
99-40-05902	RAIL SYSTEM REPAIR	0	0	34,000	3,485	3,485	0
99-40-05903	QM RAIL SWITCH /TRACK REPLACEMENT	0	0	20,000	0	0	25,000
99-40-05904	QM LOCOMOTIVES	0	0	100,000	0	0	100,000
99-40-05905	QM LOCOMOTIVE BATTERY CHARGER	0	0	12,000	0	0	12,000
99-40-05906	RENOVATE QUEEN MINE RESTROOMS	100,000	0	0	0	0	0
99-40-05908	QM PARKING LOT MAINTENANCE	0	0	10,000	0	0	10,000
99-40-99918	TRANSFER TO TRANSPORTATION GRANTS	28,922	0	0	0	0	0
99-40-99921	TRANSFER TO STREETS	300,000	148,718	146,000	114,217	114,217	0
Total Expenses		711,922	316,376	480,000	226,437	220,702	831,000

Total Expenses - All Funds \$24,869,653 \$28,811,189 \$12,896,861 \$29,950,230