

Action Agenda
Design Review Board
July 1st at 6:00 PM
118 Arizona Street Bisbee AZ 85603

The Meeting Called to Order by Vice-chair Sam Woolcott at 6 PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
William Bohnacker	x		
Sam Woolcott	x		
Donna Pulling	x		
Frank Davis			x
Jeffrey Trujillo	x		
John Crow			x
Eugene Connors, Liaison to the Board	x		

Staff: Britt Hanson, City Attorney, Joe Ward, Building Inspector

The staff would like to inform all applicants

- 1. That all items on this DRB agenda will require a building permit or a sign permit.**
- 2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO's polices. If necessary, contact them directly before making any exterior changes to your property.**

CALL TO THE PUBLIC : Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**

No one spoke at this time.

NEW BUSINESS:

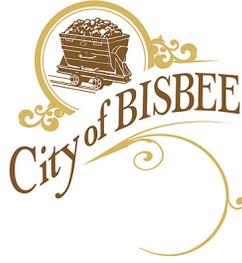
1. DRB Application 15-0024

Bisbee Commercial Historic District Property, Contributing Structure

This is an application to paint signs on the building's facade and window. The tenants are seeking retro approval for work already completed, the signs have been applied without DRB approval or a sign permit.

One Board member excused them self from voting on this agenda item. This left the meeting without a quorum on this item.

Action: The board voted unanimously to table this item until a future date.



2. DRB Application 15-024

Bisbee Residential Historic District Property # 179, Noncontributing Structure

This is a DRB Application to remodel the exterior of the home at 838 Sims Road.
Pursuant to Bisbee's Zoning Code Section 3.5.2A,

Mr Tom Slusser presented this agenda item to the Board. The Board Members expressed concern regarding several items on the application. Restoring the balcony will need drawings and photos prior to re-hearing. Installation of double french doors in the entry was declined this item will need to be redesigned. Removal of the iron casement windows was declined this item will need to be redesigned.

Action: The Board unanimously approved (1) Re-opening the front porch. (3) Replacing the utility doors. (5) New exterior lighting. (6) Roof repairs. (8) Stucco Repairs. (9) Picket fence construction.

3. For Discussion and Possible Action

Bisbee Commercial Historic District Property, Contributing Structure

The Bisbee Vogue LLC is seeking the City's approval to paint a mural on the stairway and part of the wall that is south of and adjacent to the City Park at 62 Brewery Avenue.

This Agenda item was withdrawn by the applicant prior to this meeting

No Action taken

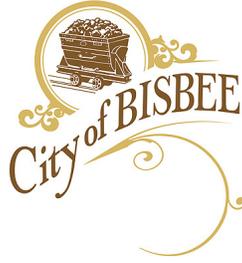
4. For Discussion and Possible Action

The board will consider creating a letter for realtors doing business in the Historic District. This letter will be given to purchasers of property as an effort to familiarize them with the responsibilities of ownership in our Historic District.

Board Member, Ms Sam Woolcott informed the board about her recent meeting with the "Bisbee Realtor Group" to solicit their cooperation and input toward creating a brochure to inform home buyers as to what is required in our Historical District.

Area Realtor Bob Klein spoke to the Board discussing the creation of a DRB introductory brochure for prospective owners.

Waiver for acknowledging Historic District at transfer of ownership was proposed. Forming a group to determine the content of the proposed letter/ brochure was agreed on. The proposed make up of this group may include Realtors, Building Inspector, a representative from Pioneer Title, representatives from the DRB,



S.H.I.P.O. The next agenda item for this proposal should consider the composition of the group that would create draft content of the document for the Boards consideration, and refine this idea.

5. For Discussion Only

The Board will discuss security fencing in the Historic District.
What is allowed, what is appropriate?

It was brought up that a resident was installing razor wire on a fence to prevent trespassing. The Staff Liaison explained that City Code (10.1.5) prohibits the use of barbed wire or similar material within residential zones.

No Action Taken.

6. For Discussion Only

The Board will discuss how to deal with completed projects that are inconsistent with the DRB approved design.

A board member expressed concern that projects in the past have not followed their DRB approved plans and questioned, what can be done about this?

The Staff Liaison brought out that he is required by Bisbee's Zoning Code (3.5.2.E) to enforce the DRB approved designs. Any discrepancies can be brought to the Building Inspector's attention by the Board or the public.

No Action Taken.

7. Staff Report

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

Adjournment: 7:28

