

**CONTRACT FOR SERVICES  
CITY OF BISBEE  
ON-CALL CONSULTING SERVICES**

**THIS CONTRACT** is made this 25<sup>th</sup> day of August, 2015, by and between the City of Bisbee (hereinafter "the City") and Melanie Greene, M. Greene, Planning and Resource Development (hereinafter "the Contractor").

**WHEREAS**, during this transitional period, the City may need certain professional consulting services, such as assistance with grant research and writing, project development and management, and other similar services, on an "as needed," "on-call" basis.

**WHEREAS**, due to Ms. Greene's significant knowledge and experience with the City of Bisbee's particular situation and needs, from her prior direct involvement with many of these issues, and her substantial experience in this field, Ms. Greene is uniquely qualified to provide such assistance to the City; and

**WHEREAS**, the Contractor has offered to perform the proposed work in accordance with the terms of this Contract;

**NOW, THEREFORE**, in consideration of the promises and covenants stated herein,  
**IT IS HEREBY AGREED THAT:**

1. The Contractor promises and agrees to perform the work and to provide the services as described in the Engagement Proposal, which is incorporated herein by reference, on an "on call," "as needed" basis, without any expectation of any particular number of billable hours. This work shall be provided in a good and competent manner, and to the satisfaction of the City, or its designees. This Contract shall also be performed and implemented in a manner that is consistent with the "Standard Terms and Conditions, City of Bisbee Contract," which are hereby incorporated into this Contract by reference.

2. The Contractor further agrees to provide all of the services that may be required by this Contract in a complete and acceptable form, as such work is customarily provided according to professional standards applicable to completion of this type of service work.

3. This Contract shall remain in effect for a period of approximately one year, from the date of approval. It may be renewed for an additional period upon the mutual, express agreement of the parties.

4. The City will compensate the Contractor for her performance, and the Contractor agrees to accept as complete payment for such full performance, the sum of Sixty-five Dollars (\$65.00) per hour. The City shall have the right to reject all or any work or work product submitted under this Agreement which does not meet the required specifications. In the event of any such rejection, the

Contractor agrees to promptly remedy any and all deficiencies. No compensation shall be due for any rejected work until such deficiencies have been corrected, and corrected at the Contractor's sole cost.

5. Payment shall be made by the City to the Contractor on the basis of invoices detailing the work included within each billing period. The Contractor's billing period shall be on a semi-monthly basis. The Contractor shall provide periodic reports and updates on the progress being made in connection with these payment requests, sufficient for the City to determine that satisfactory progress is being made on each subject task.

Payment shall be made upon the acceptance and approval of the invoice by the City.

6. All notices, invoices and payment shall be made in writing and may be given by personal delivery or by mail. The names and addresses of the designated recipients for such notices, invoices and payments are as follows:

TO CONTRACTOR:

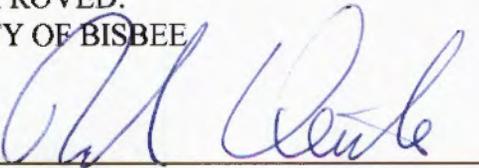
Ms. Melanie Greene  
P.O. Box 375  
Bisbee, AZ 85603

TO CITY:

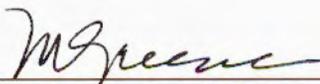
City Manager  
118 Arizona Street  
Bisbee, AZ 85603

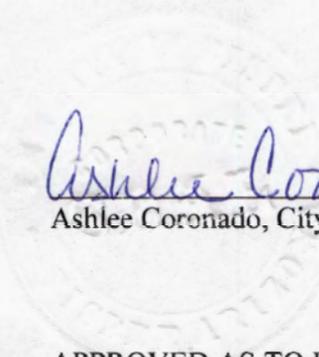
**IN WITNESS WHEREOF**, the duly authorized representatives of the parties have executed this Contractor as indicated below:

APPROVED:  
CITY OF BISBEE

By   
\_\_\_\_\_  
Mayor, Ron Oertle

APPROVED:  
CONTRACTOR

  
\_\_\_\_\_  
Melanie Greene, M. Greene Planning and  
Resource Development



*Ashlee Coronado*

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

*Britt Hanson*

Britt Hanson, City Attorney