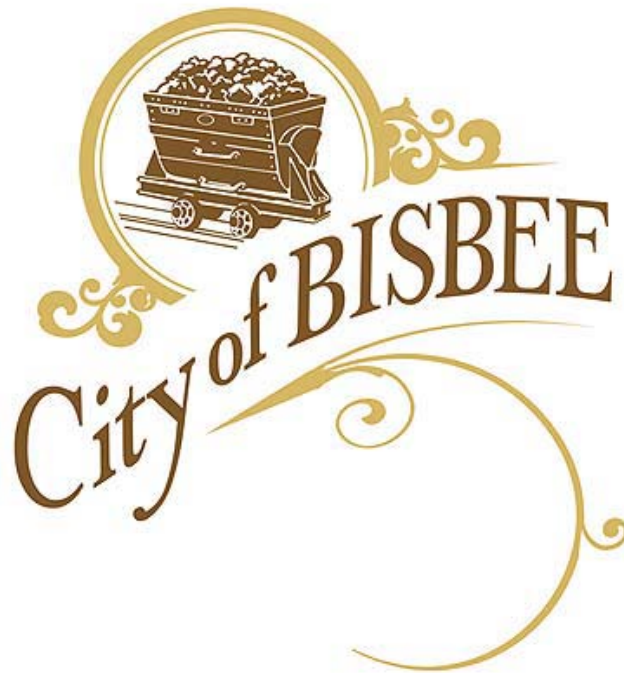


Final Budget Fiscal Year 2011



July 1, 2010 – June 30, 2011
Approved by Mayor and Council on June 15, 2010

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City of Bisbee, Arizona

FY 2010-11 BUDGET MESSAGE

Mayor Porter and City Council:

The budget for the City of Bisbee in fiscal year 2010-11 is a spending plan that is lean, but will provide for the basic municipal services that the people of Bisbee expect and deserve within the confines of available revenue. Because we are currently experiencing the worst Recession since the Great Depression, every aspect of this budget will share in the sacrifices that we all face in order to maintain some semblance of balance between revenues and spending. As presented, we will be able to do this without losing employees and without a serious reduction in services.

As we completed the 2008-09 fiscal year- end audit, we ended up with a \$ 46,367 surplus in the General Fund. In FY 2009-10, we are projecting a year-end deficit in the General Fund of \$ 80,118, but we are striving to “break-even” through our continuing efforts. As we look forward to FY 2010-11, our budget will continue to provide services to the community, but will reflect increases in expenditures from our healthcare providers and reductions in state government revenue sharing beyond our control. Among these is a \$ 28,400 increase in Health Care insurance costs and a \$ 243,817 reduction in State-shared Revenues. These have made this budget difficult to balance, but we are bringing to you a package that will only rely on \$ 378,460 from previous fund balances to achieve. A rate increase will be necessary to balance the Sewer fund, and this increase is necessary to continue operating this enterprise fund in a fiscally responsible way while paying off the debt in the Sewer Fund. No increase in the Sanitation Fund will be necessary in FY 2010-11, the second year in a row. Overall, the staff feels very positive about the future of the City and is looking forward to the new fiscal year.

Along with presenting a spending plan for adoption, the City’s assets appear to be in good condition, with the exception of the City’s streets. We have already begun to address an overall strategy for improving the street infrastructure in Bisbee. The Arizona Street Rehabilitation Project is being funded by a grant award of \$2.7 million from the state Transportation Improvement and Enhancement Plans and Community Development Block Grant funding of \$300,000 for Phase 3 Street Improvements in Bakerville. In addition, this budget carries over residual balances of \$ 259,711 from the Capital Improvement Fund

(Arizona Water Company settlement) to use for additional street maintenance and repair. These are major steps toward comprehensively planning the future of our street infrastructure.

The City Management Staff was integrally involved in the formation of the budget. Directors developed budgets for their areas of responsibility in cooperation with the City Manager and Finance Director.

Management Staff

City Manager:	Stephen J. Pauken
Interim City Clerk:	Gloria Gonzalez
Finance Department:	Dee Flanagan, Director
Police Department:	James Elkins, Chief of Police
Fire Department:	Jack Earnest, Fire Chief
Public Works:	Russell McConnell, Director
Personnel Department:	Jennifer Graeme, Director
Community Development:	John Charley, Director
Law:	Mark Langlitz, City Attorney
Library:	Peg White, Director

Without the assistance of these individuals, this budget would have been impossible to establish.

FY 2010-11 BUDGET SUMMARY

The Budget reflects the City's commitment to establishing Bisbee as one of the most progressive communities in Southeast Arizona while maintaining the attractive qualities of a small, semi-rural community and tourist destination. It also reflects a desire to invest in our economic future so that the long-term financial stability of the City is assured. Basic municipal services are our primary mission, and constitute the majority of spending for FY 2010-11.

The FY 2010-11 City Budget is the combined budgets of all parts of the organization with revenue and expenditure totals of \$ 32,416,389. Current revenues and current expenditures are in balance. Along with a Capital Improvements Fund that has funding available to meet our goals, we should be able to make some major improvements in infrastructure.

The City is projecting a 4.7% decrease in total General Fund available revenue. The General Fund is the fund where the vast majority of employee compensation is paid. We have not funded salary increases in the FY 2010-11 Budget, the second year in a row due to the faltering economy. In the spring of 2010, we had a reduction in force of two employees, both in Public Works. These steps were

necessary because the General Fund is negatively impacted by tax revenue reductions, the rising cost of health insurance for our employees along with reductions in state-shared revenues; areas over which we have little, if any, control.

BASIS OF ACCOUNTING

The basis of accounting used in the budget is the modified accrual method in which revenues are recognized when they are actually realized and the expenditures are recognized as the fund liability is incurred. We are now in full compliance with GASB 34 which mandated changes to the financial statements of local governments, closely reflecting financial statements in the private sector.

CONCLUSION

The City of Bisbee finds itself squarely in the path of a deep economic recession. We are fortunate to have budgeted wisely in previous fiscal years and spent conservatively. A great number of cities in Arizona and across the country are experiencing painful deficits and massive spending reductions that are contributing to employee layoffs and reductions in public services. This is not the case in Bisbee. Even so, we must face modest program cuts and eliminate employee raises again this year. Given the progress we have made in the last four years to improve community services, improve employee compensation and morale, and strategically plan our future, this is not positive news. However, it could be far worse than it is, and we are grateful for that. Hopefully, economic conditions will improve in the next year or two.

This is our fifth budget as City Manager and Finance Director for the City of Bisbee. A municipal budget is a product of the talents of many different people including the Mayor, the City Council, and the people of the community of interests that make our community thrive. Our thanks go out to all who shared their time and talent with us to ensure a great community both now and in the future.

Respectfully submitted,



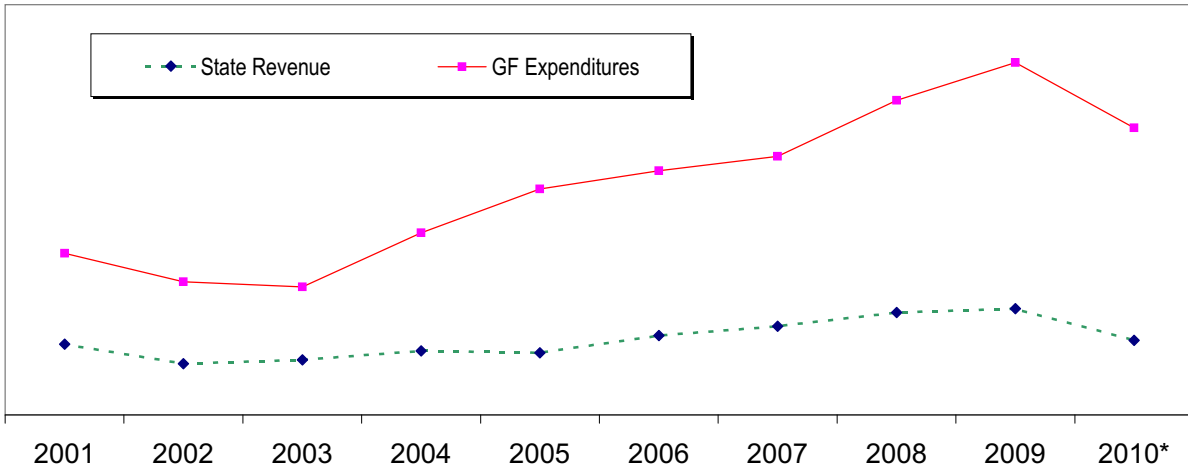
Stephen J. Pauken
City Manager



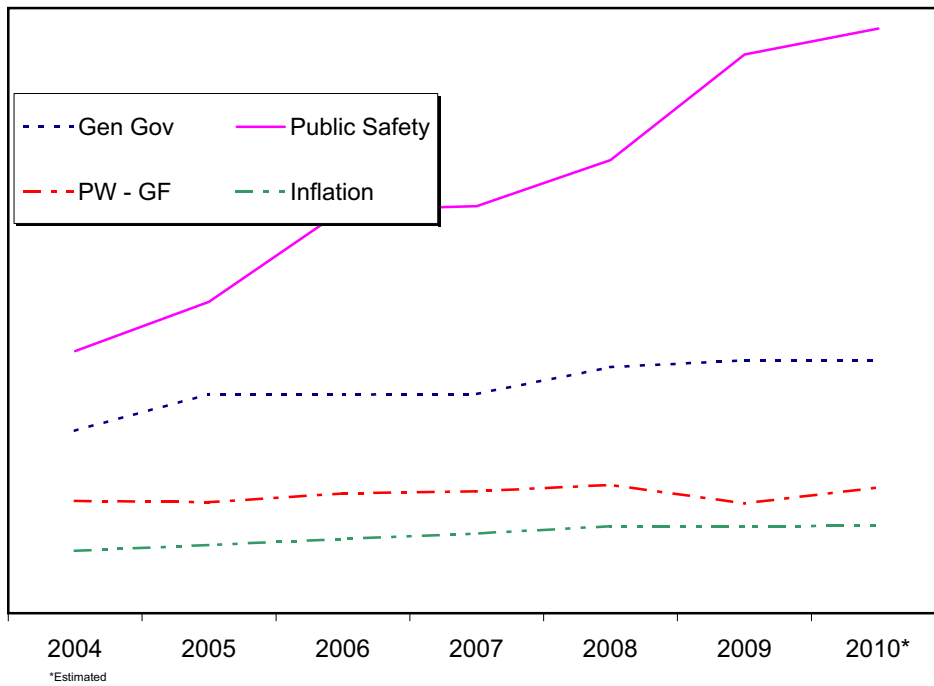
Dee L. Flanagan
Finance Director

May 18, 2010

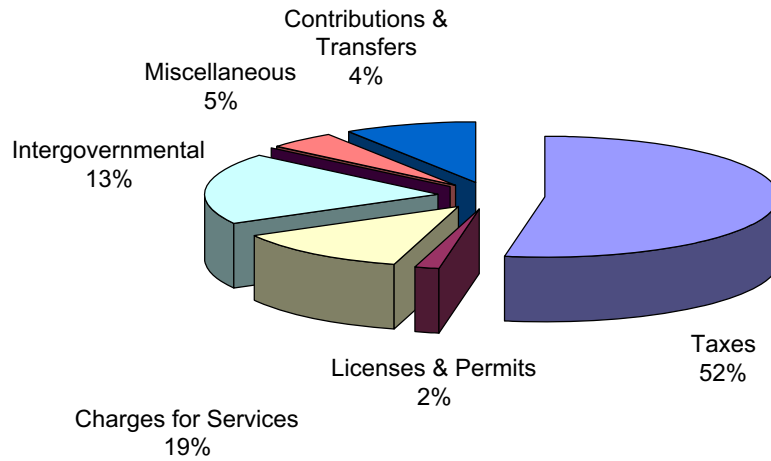
Comparison of State Revenue and City Expenditure Fluctuations



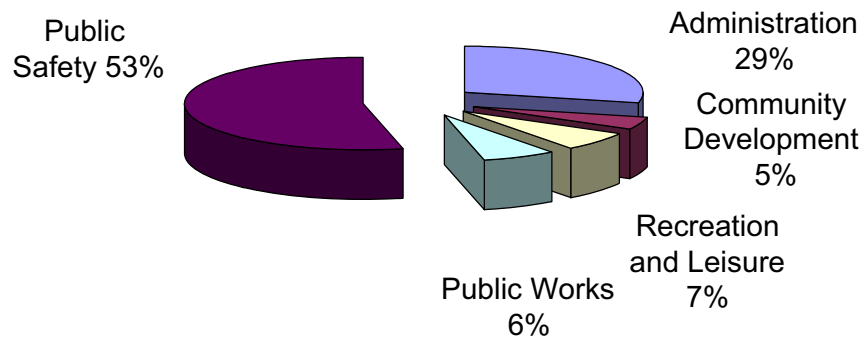
Comparison of General Fund Expenditures by Major Expenditure Category



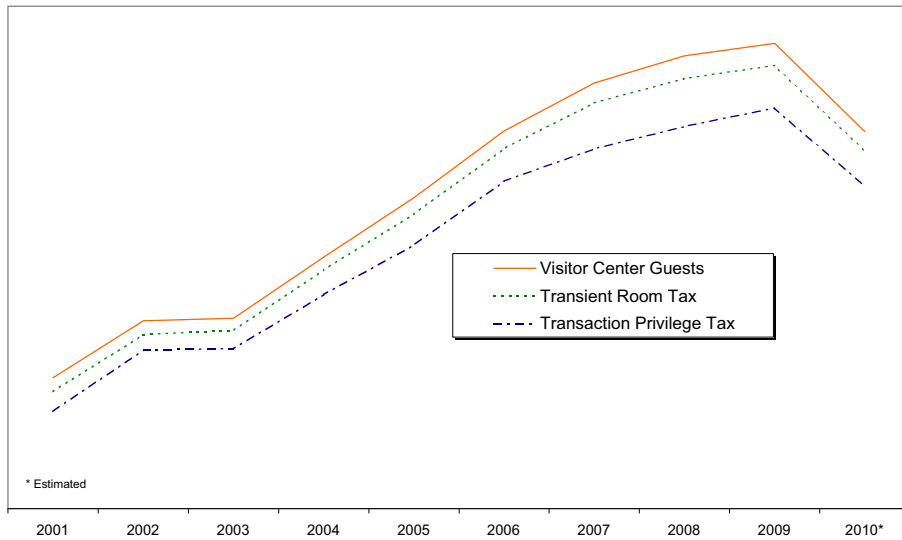
General Fund Revenue by Type



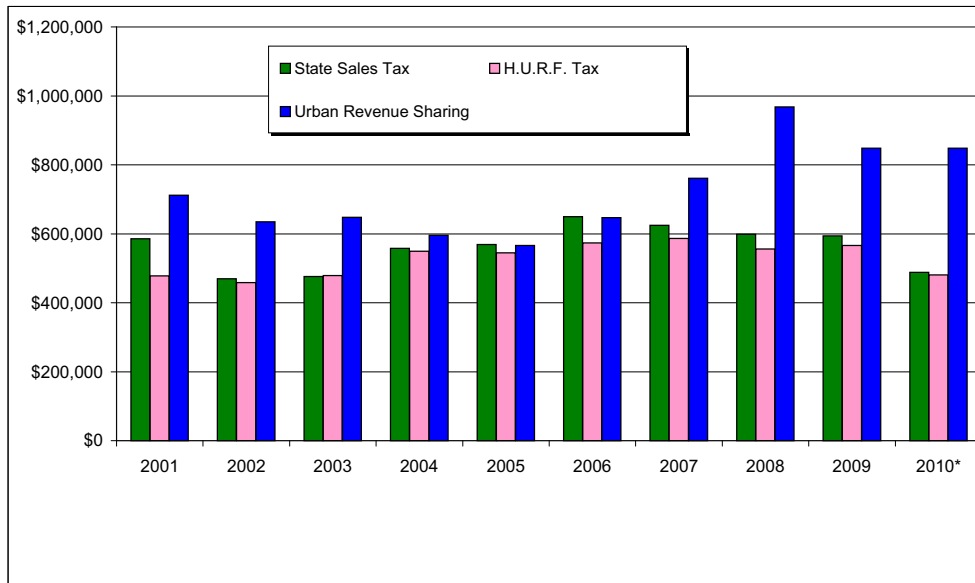
General Fund Expenditure by Type



Comparison of City TPT (Sales) Tax Collections, Transient Room Tax Collections, and Visitor Center Customers



Comparison of State TPT (Sales) Tax, H.U.R.F. Tax, and Urban Revenue Sharing



<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Taxes							
10-31-10000	CITY SALES TAX	1,875,000	1,652,697	1,855,000	791,846	1,616,175	1,665,000
10-31-10020	BED TAX	115,000	120,055	115,000	35,347	93,680	115,000
10-31-20200	STATE SALES TAX	594,241	515,868	505,105	238,040	487,825	492,896
10-31-24000	VEHICLE LICENSE TAX	280,000	302,488	280,000	153,434	310,000	320,975
10-31-24500	PROPERTY TAX	771,696	763,878	818,107	461,781	818,107	848,971
	Total Revenue - Taxes	3,635,937	3,354,986	3,573,212	1,680,448	3,325,787	3,442,842
Licenses & Permits							
10-32-10400	BUILDING/SIGN PERMITS	50,000	46,222	50,000	16,942	50,000	50,000
10-32-10600	OCCUPATIONAL/LIQUOR LICENSES	53,500	51,471	52,000	18,492	42,000	42,000
10-32-10650	SPECIAL EVENT LICENSES	1,200	1,072	1,200	65	1,200	1,200
10-32-10800	DOG LICENSE FEES/IMPOUND FEES	1,000	910	1,000	255	1,000	1,000
	Total Licenses & Permits	105,700	99,675	104,200	35,754	94,200	94,200
Intergovernmental							
10-33-20100	URBAN REVENUE SHARING	968,514	972,242	848,231	424,124	848,231	639,380
	Total Intergovernmental	968,514	972,242	848,231	424,124	848,231	639,380
Charges for Services							
10-34-10100	PLANNING/ZONING APPLICATIONS	2,300	2,725	2,300	1,675	3,000	3,000
10-34-10120	PLAN EXAMINATION FEE	10,000	11,145	0	2,234	2,234	2,700
10-34-10154	PROFESSIONAL SVC REIM P&Z	35,000	0	35,000	0	0	35,000
10-34-10300	LIBRARY FEES	3,500	3,370	3,500	2,013	3,500	3,500
10-34-10501	CEMETERY PLOT FEES	2,500	5,700	2,500	4,000	5,550	5,000
10-34-10700	PUBLIC COPY FEES	750	799	750	558	750	750
10-34-10862	VEHICLE IMPOUND FEES	25,000	30,274	20,000	10,072	20,000	20,000
10-34-10880	PARKS USE PERMIT	1,000	2,160	1,000	784	1,500	1,000
10-34-11500	FRANCHISE FEES	197,000	201,955	213,000	92,931	210,000	210,000
10-34-13502	SWIMMING LESSONS	2,000	672	2,000	330	2,000	2,000
10-34-15500	POOL ADMISSIONS	2,500	2,295	2,500	1,041	2,500	2,500
10-34-16080	RECREATION PROGRAM FEES	0	1,195	1,000	919	1,000	1,000
10-34-40066	AMBULANCE FEES	950,000	1,094,958	1,000,000	495,069	1,000,000	1,000,000
	Total Charges for Services	1,231,550	1,357,248	1,283,550	611,626	1,252,034	1,286,450
Fines & Forfeitures							
10-35-10502	MUNICIPAL COURT FINES	0	9,743	0	358	438	0
10-35-70700	DOG LICENSE FINES	0	71	0	0	10	0
	Total Fines & Forfeitures	0	9,814	0	358	448	0

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Miscellaneous							
10-36-10551	REFUNDS/ADJUSTMENTS	0	1,287	0	0	0	0
10-36-10802	ADOPTIONS ANIMAL SHELTER	1,500	5,000	2,500	2,050	2,700	2,500
10-36-11054	COPS (CHRP) GRANT	0	0	63,751	0	0	69,630
10-36-11062	SERVICE REIMB - POLICE DEPT	500	8,916	500	8,293	15,380	26,000
10-36-11063	POLICE VEHICLE USE FEES	0	0	0	25	25	0
10-36-11064	SERVICE REIMB - FIRE DEPT	25,000	26,061	25,000	20,170	20,170	25,000
10-36-11066	SCHOOL RESOURCE OFFICER	50,000	52,367	50,000	16,712	50,000	50,000
10-36-11087	INSURANCE REIMBURSEMENTS	0	10,068	0	48	48	0
10-36-11099	EXPENSE REIMBURSEMENTS	0	657	0	224	224	0
10-36-11100	L.L.E.A.C REVENUE FROM COUNTY	0	285	0	18	18	0
10-36-11600	OVER/SHORT		6	0	20	20	0
10-36-13500	RENTAL INCOME	59,628	66,900	66,900	29,575	66,900	66,900
10-36-13501	POOL RENTAL	0	340	0	475	500	500
10-36-13597	AUCTION FUNDS	100,000	128,822	100,000	55,196	69,993	100,000
10-36-14000	POOL CONCESSIONS	500	1,113	500	492	500	1,500
10-36-21000	INTEREST EARNED	40,000	8,688	9,000	3,974	6,150	6,000
10-36-21001	RETURNED CHECK FEES	100	75	50	15	75	50
10-36-50000	UNASSIGNED REVENUES	500	15,141	0	1,680	3,530	0
	Total Miscellaneous	277,728	325,726	318,201	138,967	236,233	348,080
Contributions & Transfers							
10-38-40000	DONATIONS/MISC	0	7,450	0	0	0	0
10-38-40087	DONATIONS/SHELTER	0	580	0	550	550	0
10-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET		3,075	0	0	0	0
10-38-51000	USE OF RESERVES	314,843	0	328,752	0	80,118	378,460
10-38-99942	TRANSFER FROM BISBEE ARTS COMM.	0	0	1,500	0	0	1,500
10-38-99953	TRANSFER FRM POLICE SPECIAL REV	50,000	7,521	10,000	0	10,000	14,500
10-38-99954	TRANSFERS FROM WWATER DEPT	191,395	191,395	193,240	96,620	193,240	167,413
10-38-99956	TRANSFERS FROM SANITATION	53,608	53,608	55,327	27,663	55,327	91,023
10-38-99959	TRANSFERS FROM QUEEN MINE	35,353	35,353	36,584	18,292	36,584	35,589
	Total Contributions & Transfers	645,199	298,982	625,403	143,125	375,819	688,485
	TOTAL REVENUE GENERAL FUND	6,864,628	6,418,673	6,752,797	3,034,402	6,132,752	6,499,437

Mayor and Council

The Mayor and Council, acting as the legislative body, enact local legislation, adopt budgets, determine policies and appoint the City Manager and other officers deemed necessary for the orderly government and administration of the affairs of the City.

Current Mayor and Council:

Mayor W. J. "Jack" Porter
Councilmember Boyd Nicholl, Ward I
Councilmember Ken Budge, Ward I
Councilmember Luche Giacomino, Ward II
Councilmember Raymond Rodgers, Ward II
Councilmember Anna Cline, Ward III
Councilmember Bennie Scott, Ward III

Council Sessions are held on the 1st and 3rd Tuesday of each month, with Special Sessions and Work Sessions held on an "as needed" basis. In 2009, there were twenty-four Regular Council Sessions, fifteen Special Sessions and thirteen Work Sessions. During the 2009 calendar year the Mayor and Council considered 229 Consent Agenda items and 162 Regular Agenda items of which 21 were Ordinances and 17 were Resolutions.

Fiscal Year 2010-11 Budget Highlights

The Mayor and Council FY 2010-11 budget eliminates funding for the Fourth of July fireworks celebration. Funding is anticipated through donations from outside sources.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Mayor & Council							
10-50-11000	SALARIES - GENERAL	19,200	19,400	19,200	9,600	19,200	19,200
10-50-11100	F.I.C.A.	1,190	1,203	1,190	595	1,190	1,190
10-50-11200	MEDICARE	278	281	278	139	278	278
10-50-11700	WORKERS COMPENSATION	54	54	54	27	54	54
	Mayor & Council Personnel Costs	20,722	20,938	20,723	10,361	20,722	20,722
10-50-12000	BUSINESS TRAVEL	5,780	6,275	4,780	12	2,300	4,450
10-50-12100	CONFERENCES	2,280	985	3,700	0	0	2,800
10-50-24000	TELEPHONE & FAX	670	365	500	149	500	500
10-50-30000	OTHER CONTRACTS-VIDEO TAPING	4,000	3,822	3,000	1,740	4,000	4,000
10-50-41500	OFFICE SUPPLIES	1,500	1,565	1,500	535	1,500	1,500
10-50-41505	DONATIONS	3,000	2,125	2,600	0	0	0
10-50-43000	FOURTH OF JULY	7,500	6,000	7,000	7,000	7,000	0
10-50-43500	POSTAGE	250	99	250	19	200	250
10-50-51000	PRINTING & REPRODUCTION	0	49	0	11	50	50
10-50-52000	ADVERTISING	800	275	800	0	200	0
10-50-73000	MEMBERSHIP/DUES	5,700	5,643	5,700	5,142	5,400	5,200
10-50-74001	BISBEE PINS & MUGS	1,000	850	0	0	0	0
10-50-74002	MISCELLANEOUS	2,000	674	0	0	0	0
10-50-74097	OTHER PROJECTS	1,800	1,035	1,500	0	700	700
10-50-75100	OFFICE EQUIPMENT/FURNISHINGS	1,700	54	1,000	0	0	500
	Total Mayor & Council	58,702	50,754	53,053	24,969	42,572	40,672

City Manager

The City of Bisbee operates under a Council-Manager form of government. The City Manager is responsible for the day-to-day operation of all city government functions under policy direction from the Mayor and City Council.

The Mayor and Council, acting as the legislative body, determine city policy. The City Manager proposes new policies and implements and administers policies adopted by the City Council. The City Manager is also responsible for the development and administration of the City operating budget once approved by the Mayor and Council. The Mayor and Council appoint the City Manager.

In addition to the Charter responsibilities, the City Manager has an obligation to serve the community and the region. As a part of this service, the City Manager is currently involved in the Cochise County Solid Waste Rate Review Board and the Economic Development Steering Committee, the Freeport-McMoRan Citizens Advisory Group, Vice Chair of the SEAGO Administrative Council, and the Upper San Pedro Water District Organizing Board. The City Manager has also volunteered time to the Mule Mountain Relay for Life, the CCAH Cake Auction, the Copper Classic Car Show, and the Coaster Race.

Fiscal Year 2010-11 Budget Highlights

The FY 2010-11 Budget in the City Manager's Office remains frugal due to the continued economic challenges. Planned improvements have been delayed, and expenditures have been reduced as a part of the overall budget strategy.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
City Manager							
10-51-11000	SALARIES - GENERAL	97,843	100,594	97,843	48,922	97,843	98,746
10-51-11050	SALARIES-PART TIME		0	0	1,862	1,862	0
10-51-11100	F.I.C.A.	6,117	6,116	6,117	3,196	6,117	6,173
10-51-11200	MEDICARE	1,431	1,419	1,431	747	1,431	1,444
10-51-11300	A.S.R.S.	9,246	9,505	9,246	4,599	9,246	9,727
10-51-11500	MEDICAL INSURANCE	4,664	4,169	4,717	2,359	4,717	5,277
10-51-11501	STANDARD DISABILITY INSURANCE	725	488	331	193	331	331
10-51-11505	DEFERRED COMP	811	811	811	406	811	811
10-51-11510	DENTAL INSURANCE	603	603	603	301	603	622
10-51-11600	LIFE INSURANCE	125	124	108	54	108	108
10-51-11700	WORKERS COMPENSATION	276	278	276	141	276	279
	City Manager Personnel Costs	121,841	124,107	121,483	62,780	123,345	123,518
10-51-12000	BUSINESS TRAVEL	1,500	950	1,500	226	500	1,000
10-51-12100	CONFERENCES	1,500	113	1,500	0	0	700
10-51-14000	EDUCATION/TRAINING	1,000	340	1,000	0	0	500
10-51-24000	TELEPHONE & FAX	700	413	700	149	250	300
10-51-41500	OFFICE SUPPLIES	600	211	300	75	150	200
10-51-41610	SPECIAL SUPPLIES - OTHER	250	43	250	5	200	120
10-51-42100	BOOKS AND REFERENCE MATERIALS	200	0	100	0	50	100
10-51-42300	SOFTWARE	1,000	704	0	1,426	1,426	0
10-51-43500	POSTAGE	150	46	150	33	50	100
10-51-51000	PRINTING/REPRODUCTION	0	14	50	0	50	50
10-51-52000	ADVERTISING	100	45	100	0	50	50
10-51-71000	SUBSCRIPTIONS & MEMBERSHIPS	1,500	1,033	1,200	783	783	1,000
10-51-73000	MISCELLANEOUS	1,000	0	1,000	360	500	500
	Total City Manager	131,341	128,019	129,333	65,837	127,354	128,138

Finance

The Finance Department provides all the accounting services for the City, along with fiscal oversight and auditing services. The department also provides utility billing services for the Sanitation and Wastewater Funds and plays a vital role in assisting the City Manager with the preparation and implementation of the Annual Budget.

A portion of the cost for this department is defrayed by transfers into the General Fund from the Wastewater, Sanitation, and Queen Mine Funds.

The Finance Department also serves as the Fiscal Agent for the Bisbee Municipal Property Corporation.

Last year as a part of their ongoing responsibilities the Finance Department received and accounted for over \$12 million in deposits for various funds, issued and collected approximately 43,000 sewer and garbage bills, and processed over 12,500 payroll and accounts payable checks.

This past year the Finance Department has been busy with several ongoing projects and continues to address sewer and garbage billing issues. The department has staff dedicated to monitor and collect delinquent sewer and garbage accounts, and continue to place liens on delinquent accounts. In addition, all accounts are cross-checked quarterly with the County's property records to verify accuracy.

Fiscal Year 2010-11 Budget Highlights

There are no new programs or expenses included in this budget.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Finance							
10-52-11000	SALARIES - GENERAL	219,324	218,759	219,816	109,907	215,154	221,176
10-52-11100	F.I.C.A.	13,850	13,251	13,880	6,546	13,591	13,964
10-52-11200	MEDICARE	3,239	3,108	3,246	1,531	3,179	3,266
10-52-11300	A.S.R.S.	20,726	20,681	20,772	10,331	20,332	21,786
10-52-11500	MEDICAL INSURANCE	23,319	23,341	23,585	11,793	23,586	26,385
10-52-11501	STANDARD DISABILITY INSURANCE	2,459	2,021	1,396	814	1,399	1,396
10-52-11505	DEFERRED COMP	4,057	4,159	4,057	2,029	4,057	4,057
10-52-11510	DENTAL INSURANCE	2,250	2,250	2,250	1,125	2,250	2,322
10-52-11600	LIFE INSURANCE	624	617	540	270	540	541
10-52-11700	WORKERS COMPENSATION	619	613	620	306	607	624
	Finance Personnel Costs	290,467	288,800	290,162	144,652	284,695	295,517
10-52-12000	BUSINESS TRAVEL	750	1,151	750	209	300	500
10-52-12100	CONFERENCES	1,200	604	1,200	165	680	1,200
10-52-14000	EDUCATION/TRAINING	2,000	1,441	2,000	359	500	1,500
10-52-33000	AUDITING & ACCOUNTING	37,000	37,000	34,000	30,600	30,600	34,000
10-52-36000	MAINTENANCE & SUPPORT AGREEMENTS	5,800	5,360	5,800	2,680	5,800	5,800
10-52-41500	OFFICE SUPPLIES	2,500	2,805	2,500	1,588	2,500	2,500
10-52-41602	SPECIAL SUPPLIES - BILLS & FORMS	4,200	2,192	4,200	1,199	4,200	4,200
10-52-41700	CONTRACT SERVICES	0	0	0	0	0	2,000
10-52-42100	BOOKS AND REFERENCE MATERIALS	575	572	575	596	575	575
10-52-42300	SOFTWARE	1,000	0	1,000	3,375	3,375	1,000
10-52-43500	POSTAGE & METER TAPES	12,300	10,584	12,500	5,434	12,500	12,500
10-52-51000	PRINTING & REPRODUCTION	0	15	50	5	50	50
10-52-52000	ADVERTISING	2,500	1,672	2,500	17	2,500	2,500
10-52-71000	SUBSCRIPTIONS & MEMBERSHIPS	250	320	250	0	250	250
10-52-75001	FEES - FUNDS MANAGEMENT	11,000	12,275	12,000	6,620	14,000	15,000
10-52-75002	FEES - COLLECTIONS-VARIANCES	0	17	0	13	0	0
10-52-75003	CREDIT CARD FEES	3,700	4,461	4,200	2,318	5,000	5,500
10-52-91000	COMPUTERS/OFFICE MACHINES	0		6,600	6,627	6,627	0
	Total Finance	375,242	369,269	380,287	206,457	374,152	384,592

City Clerk

The City Clerk office is responsible to the Mayor and City Council. The City Clerk office oversees and maintains the record keeping and retention services for City departments, provides public records to the public and the news media. The Clerk coordinates with the Mayor to establish Council meeting agendas. The Clerks' office reviews Council Action Forms and back-up material in preparation of the agenda packet; coordinates with the Finance Director and City Attorney for accuracy of financial and back-up material and processes and distributes agenda packets to Council, administration, media and the public. The City Clerk provides incoming correspondences to Mayor and Council as needed, prepares outgoing correspondence on behalf of Council as needed. The office operates as the first point of contact at City Hall for the general public as well as the primary contact for telephone calls. The City Clerk serves in the role as Chief Election Officer for the City, and also updates the City Code, Boards and Commissions, and City of Bisbee website.

During the 2009 calendar year the City Clerk's Office introduced "paperless" electronic Council Packets on the City's website. This allowed the City to realize a substantial savings in printing costs as well as contribute to the environment.

Fiscal Year 2010-11 Budget Highlights

The FY 2010-11 budget for the City Clerk office reflects general price increases and continued education and training for staff. The City Clerk will oversee potentially two elections in Fiscal Year 2010-11.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
City Clerk							
10-53-11000	SALARIES - GENERAL	85,328	65,678	86,155	41,935	81,541	86,258
10-53-11001	OVERTIME - GENERAL	600	0	600	64	2,904	600
10-53-11050	SALARIES - PART TIME	17,160	15,778	17,940	7,466	17,940	17,940
10-53-11100	F.I.C.A.	6,492	5,112	6,592	3,095	6,387	6,598
10-53-11200	MEDICARE	1,518	1,193	1,540	724	1,494	1,543
10-53-11300	A.S.R.S.	9,742	7,673	9,894	4,650	9,581	10,323
10-53-11500	MEDICAL INSURANCE	9,327	9,336	9,434	4,717	9,434	10,554
10-53-11501	STANDARD DISABILITY INSURANCE	1,116	836	575	335	575	575
10-53-11505	DEFERRED COMP	1,623	1,691	1,623	811	1,623	1,623
10-53-11510	DENTAL INSURANCE	442	442	442	221	442	456
10-53-11600	LIFE INSURANCE	250	247	216	108	216	216
10-53-11700	WORKERS COMPENSATION	291	227	295	138	286	296
	City Clerk Personnel Costs	133,889	108,213	135,306	64,264	132,423	136,982
10-53-12000	BUSINESS TRAVEL	4,600	1,102	4,000	0	0	1,500
10-53-12100	CONFERENCES	930	0	650	0	0	0
10-53-14000	EDUCATION/TRAINING	1,150	365	1,250	0	0	1,000
10-53-24000	TELEPHONE & FAX	600	408	500	149	500	500
10-53-31100	PROFESSIONAL FEES - ATTORNEY	300	0	0	0	0	0
10-53-36000	MAINTENANCE & SUPPORT AGREEMENTS	1,700	1,548	1,200	1,179	1,700	1,700
10-53-41500	OFFICE SUPPLIES	2,500	1,430	2,500	353	1,500	2,000
10-53-42100	BOOKS AND REFERENCE MATERIALS	150	48	150	0	0	150
10-53-42300	SOFTWARE	1,000	0	500	0	0	500
10-53-43500	POSTAGE	150	124	200	103	200	250
10-53-51000	PRINTING/REPRODUCTION	700	20	700	6	100	100
10-53-51500	CONTRACTED LABOR	0	16,697	0	982	982	0
10-53-52000	ADVERTISING/PUBLICATIONS	2,000	2,392	2,000	269	2,000	2,000
10-53-71000	SUBSCRIPTIONS & MEMBERSHIPS	600	631	600	425	600	600
10-53-73000	MISCELLANEOUS	0	8	0	0	0	0
10-53-74000	ELECTIONS	16,000	6,720	0	0	0	20,000
10-53-75100	OFFICE EQUIP & FURNISHINGS	0	0	1,450	0	500	500
10-53-91000	HRDWR/SFTWR/OFFICE MACHINES	1,800	1,303	950	669	669	300
	Total City Clerk	168,069	141,009	151,956	68,399	141,174	168,082

Community Development

The Community Development Department works to provide the community with services that enhance the quality of life and improve economic opportunities. The department is responsible for Planning and Zoning, Visitor Center, Building Inspection/Code Enforcement, Queen Mine Tour, Bisbee Arts Commission, and the Bisbee Bus. In addition, the department provides staff liaisons to the Planning and Zoning Commission, the Design Review Board, the Bisbee Arts Commission, Board of Adjustments, the Commission on Disabilities Issues, and the Transportation Advisory Council.

During FY 2009-10 the Community Development Department's Planning, Zoning, and Building Inspection/Code Enforcement staff brought several projects from conception to fruition.

Projects included:

- Successfully completed the rezoning and site plan review for the new Ace Hardware Plaza
- Completed the site plan review for the expansion of the Cochise County Association for the Handicapped facility
- Created and installed the first phase of directional kiosks in the historic district to enhance the visitors experience and support local businesses.
- Began the preservation plan for City Hall and the Copper Queen Library
- Coordinated a submission for the expansion of the Bisbee Historic District
- Developed an update to the Design Review Guidelines
- Collaborated with Public Works to submit and be awarded a \$200,000 PARA Grant and a \$72,853 Energy Efficiency Block Grant for new windows at City Hall.
- Presented an administrative draft of an Impact Fee Study to the City Council
- Continued the sale of City Property
- Implemented a series of fee increases to ensure the Department stays up to date and fiscally sound.
- Supported a wide range of art events which included a New Years Eve event, a public art auction and a mini grant program for artists and art organizations.
- Developed and installed new City Hall signage

Fiscal Year 2010-11 Budget Highlights

Community Development has been working with State agencies to determine the impact of State budget cutbacks affecting local programs. While several programs have been suspended and state contracts have been pushed back, the Department will work to identify other funding sources and take full advantage of Stimulus Bill funding made available through the Federal Government.

- Completion of the Historic District Survey
- Completion of the update to the Design Guidelines for Historic Bisbee
- Conduct the Warren Historic Survey

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Comm. Development							
10-54-11000	SALARIES - GENERAL	102,138	98,399	98,596	47,931	96,300	93,870
10-54-11001	OVERTIME - GENERAL	1,803	2,725	2,164	500	700	1,500
10-54-11050	SALARIES - PART TIME	0	0	0	139	139	0
10-54-11100	F.I.C.A.	6,545	6,121	6,348	2,915	6,114	6,014
10-54-11200	MEDICARE	1,531	1,425	1,485	682	1,430	1,406
10-54-11300	A.S.R.S.	9,855	9,556	9,522	4,552	9,166	9,394
10-54-11500	MEDICAL INSURANCE	9,327	9,725	9,434	4,324	9,434	10,554
10-54-11501	STANDARD DISABILITY INSURANCE	1,348	867	622	345	622	662
10-54-11505	DEFERRED COMP	1,623	1,555	1,623	782	1,623	1,623
10-54-11510	DENTAL INSURANCE	824	824	824	393	824	850
10-54-11600	LIFE INSURANCE	293	236	216	99	216	216
10-54-11700	WORKERS COMPENSATION	288	279	284	135	274	265
	Community Development Personnel Costs	135,575	131,712	131,118	62,797	126,842	126,354
10-54-12000	BUSINESS TRAVEL	400	101	400	0	200	300
10-54-12100	CONFERENCES	1,700	55	1,700	0	400	1,000
10-54-14000	EDUCATION/TRAINING	3,000	0	2,000	1,103	1,103	500
10-54-24000	TELEPHONE & FAX	1,200	476	1,200	195	600	1,200
10-54-34000	PROFESSIONAL FEES	15,000	16,224	35,000	3,132	3,132	35,000
10-54-34001	OTHER CONTRACTS	10,000	0	15,000	0	0	0
10-54-34005	COCHISE COUNTY TOURISM		2,670	0	0	0	0
10-54-41500	OFFICE SUPPLIES	1,300	304	1,300	47	1,100	1,300
10-54-42300	SOFTWARE	500	0	500	0	500	500
10-54-43500	POSTAGE	1,000	807	1,200	280	1,000	1,200
10-54-51000	PRINTING/REPRODUCTION	1,450	658	1,450	341	1,000	1,450
10-54-52000	ADVERTISING	1,000	569	1,200	113	500	1,200
10-54-71000	SUBSCRIPTIONS & MEMBERSHIPS	500	150	500	69	250	250
10-54-73000	MISCELLANEOUS		5,719	1,500	0	0	0
10-54-73555	ECONOMIC FORUM	1,000	1,280	0	1,315	1,315	1,500
10-54-75100	EQUIPMENT & FURNITURE-COMPUTER	5,000	2,856	0	0	0	1,800
10-54-93000	GRANT MATCH	33,000	4,230	28,770	8,215	20,616	21,821
	Total Community Development	211,625	167,811	222,838	77,607	158,558	195,375

Administration and General Government

The Administration and General Government department accounts for several of the general operating expenses for City Hall such as utilities, postage and copier maintenance fees, liability insurance, special supplies, and fuel. This fund also includes transfers to other funds within the City budget, such as:

- Transfer Bed Tax Revenues to the Visitor Center Fund
- Transfer to Debt Service Fund to provide for those debts funded by the General Fund
- Transfer portion of TPT (Sales Tax) Revenue allocated to Wastewater Fund
- Transfer to Bisbee Bus to supplement the City's "in-kind" contribution to the operation including funds to replace lost revenues from LTAF II.

Fiscal Year 2010-11 Budget Highlights

There are no new expenditures planned for this department.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Admin & Gen Government							
10-55-21000	ELECTRIC	16,000	15,302	16,800	8,031	16,800	16,800
10-55-22000	WATER	2,500	2,132	2,500	1,052	2,500	2,500
10-55-22550	SEWER AND GARBAGE SERV.	3,560	3,662	3,750	1,575	3,750	4,000
10-55-23000	GAS	7,500	7,330	7,700	0	7,700	7,700
10-55-34002	PROFESSIONAL FEES - 125 PLAN	250	250	250	0	250	250
10-55-34010	PROFESSIONAL FEES - SEAGO	2,600	2,501	2,600	1,243	2,600	2,600
10-55-41500	OFFICE SUPPLIES	4,000	3,185	4,000	1,434	4,000	4,000
10-55-41700	CONTRACT SERVICES	1,000	1,353	1,100	796	1,100	0
10-55-42400	SPECIAL SUPP - FLAGS	1,270	1,258	1,500	0	1,500	1,500
10-55-43500	POSTAGE	2,900	2,100	3,400	(696)	3,400	3,400
10-55-51000	PRINTING	1,600	666	1,600	0	1,600	1,600
10-55-51100	COPIER MAINTENANCE	9,800	8,143	10,300	3,039	8,050	8,050
10-55-52500	PROPERTY, CASUALTY, LIABILITY	150,000	120,367	150,000	77,599	111,741	150,000
10-55-52501	INSURANCE CLAIMS & DEDUCTIBLES	5,000	875	5,000	535	5,000	5,000
10-55-54500	PROPERTY LEASES - VARIOUS	650	632	650	453	650	650
10-55-62000	FUEL & LUBRICANTS	3,000	2,939	3,000	1,087	3,000	3,000
10-55-71000	DUES, SUBSCRIPT, MEMBERSHIPS		0	0	33	33	0
10-55-79000	LOSS: BOND DEFAULT/INVESTMENTS	0	4,142	0	0	0	0
10-55-91001	COMPUTER NETWORK	0	0	0	186	0	0
10-55-99020	TRANSFER BED TAX TO FUND 20	115,000	120,055	115,000	35,347	93,680	115,000
10-55-99050	TRANSFER TO AIRPORT	17,005	0	9,780	4,890	0	0
10-55-99053	TRANSFER TO SPEC POLICE GRANTS	0	937	0	0	0	0
10-55-99085	TRANSFERS TO DEBT SERVICE	84,803	84,803	84,805	42,402	84,805	67,982
10-55-99090	TRANSFER OF FIXED ASSETS	0	3,075	0	0	0	0
10-55-99210	TRF .5% SALES TAX TO WASTE WATER	341,146	337,368	348,000	130,330	323,235	333,000
10-55-99921	ALLOCATION TO STREETS	100,000	100,000	0	0	0	0
10-55-99996	TRANSFER TO BISBEE BUS	17,991	17,991	950	475	950	27,065
Total Admin & Gen Government		887,575	841,066	772,685	309,811	676,344	754,097

Personnel

The Personnel Department is responsible to the City Manager. With over 100 employees and a large array of personnel-related issues, the department is responsible for implementing the terms of the Personnel Rules and Regulations, assists the employees with getting the most out of the benefits package, negotiates with benefits consultants to obtain the best possible benefits for the least possible cost, and recommends to the City Council changes necessary for best delivery of employee services.

The Personnel Director is also responsible for administrative support to the City Manager and the City Attorney, which are duties that the City had hoped to separate into an additional position of Executive Assistant, but have been unable to accomplish because of budget constraints.

In 2009, the Personnel Director, with a great deal of effort, filled two key positions; the Deputy Public Works Director and the City Attorney.

The Personnel Director amended the Personnel Rules and Regulations approved in 2008 in a continuing effort to ensure the document remains fluid and current.

A two-tiered health insurance option for employees was introduced, including a “core” plan and a “buy-up” plan for those who preferred to purchase additional benefits. These plans provided the employee the option to select a health insurance plan based on the individual needs.

The Personnel Department arranged for continuing education and wellness education opportunities with a variety of workshops for both supervisory and non-supervisory personnel.

Fiscal Year 2010-11 Budget Highlights

In anticipation of the Personnel Director achieving certification in Human Resources Management, funds have been included to continue the education requirements to maintain the certification.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Personnel							
10-56-11000	SALARIES - GENERAL	45,718	44,337	45,719	22,821	45,719	46,483
10-56-11100	F.I.C.A.	2,885	2,797	2,885	1,429	2,885	2,932
10-56-11200	MEDICARE	675	649	675	334	675	686
10-56-11300	A.S.R.S.	4,320	4,189	4,320	2,145	4,320	4,579
10-56-11500	MEDICAL INSURANCE	4,664	4,668	4,717	2,359	4,717	5,277
10-56-11501	STANDARD DISABILITY INSURANCE	725	450	331	193	331	332
10-56-11505	DEFERRED COMP	811	845	811	406	811	811
10-56-11510	DENTAL INSURANCE	603	603	603	301	603	622
10-56-11600	LIFE INSURANCE	125	123	108	54	108	108
10-56-11700	WORKERS COMPENSATION	129	123	129	64	129	131
	Personnel Costs	60,655	58,784	60,298	30,106	60,298	61,961
10-56-12000	BUSINESS TRAVEL	200	0	200	35	35	200
10-56-14000	EDUCATION/TRAINING	100	0	300	179	2,074	700
10-56-35100	RECRUITMENT COSTS	500	840	500	418	500	500
10-56-41500	OFFICE SUPPLIES	300	250	300	269	300	300
10-56-41610	SPECIAL SUPPLIES - OTHER	700	178	500	46	150	200
10-56-41710	EMPLOYEE LAB TESTS	1,200	172	1,000	24	100	500
10-56-42100	BOOKS AND REFERENCE MATERIAL	50	0	100	0	0	100
10-56-43500	POSTAGE	200	191	200	82	200	200
10-56-51000	PRINTING & REPRODUCTION	0	15	30	0	20	20
10-56-52000	ADVERTISING/PUBLICATIONS	1,800	1,251	1,800	360	450	500
10-56-71000	SUBSCRIPTIONS & MEMBERSHIPS	195	145	195	160	160	160
10-56-73000	MISCELLANEOUS	5,500	2,193	500	0	200	500
10-56-74001	HEALTH & SAFETY	500	270	500	505	505	525
	Total Personnel	71,900	64,289	66,423	32,184	64,992	66,366

Legal Services

The City Attorney is responsible to the Mayor and City Council. The Attorney provides legal counsel to the City Council and the City staff, and defends the City against all lawsuits and claims. The City Attorney is also responsible for drafting ordinances and resolutions for consideration by City Council, and provides staff support for various boards and commissions.

Fiscal Year 2010-11 Budget Highlights

There are no new items presented in this budget.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Legal Services							
10-57-11000	SALARIES - GENERAL	96,574	104,020	97,317	36,056	79,507	94,994
10-57-11100	F.I.C.A.	6,038	6,265	6,085	1,799	4,550	5,940
10-57-11200	MEDICARE	1,412	1,474	1,423	421	1,020	1,389
10-57-11300	A.S.R.S.	9,126	8,970	9,196	2,919	7,387	9,358
10-57-11500	MEDICAL INSURANCE	4,664	4,275	4,717	1,965	4,000	5,277
10-57-11501	STANDARD DISABILITY INSURANCE	725	488	331	138	278	331
10-57-11505	DEFERRED COMP	811	744	811	338	676	811
10-57-11510	DENTAL INSURANCE	603	552	603	251	510	622
10-57-11600	LIFE INSURANCE	125	114	108	45	90	108
10-57-11700	WORKERS COMPENSATION	232	227	214	67	145	208
	Legal Services Personnel Costs	120,310	127,129	120,805	43,999	98,163	119,038
10-57-12000	BUSINESS TRAVEL	500	0	500	0	0	0
10-57-14000	EDUCATION/TRAINING	500	0	500	0	0	200
10-57-31100	PROFESSIONAL FEES - ATTORNEY	1,000	1,025	1,000	508	5,704	1,000
10-57-41500	OFFICE SUPPLIES	250	70	250	182	200	250
10-57-41800	DUPLICATION/COPY FEES	100	0	100	0	100	100
10-57-42100	BOOKS AND REFERENCE MATERIALS	1,500	2,238	2,000	281	1,640	2,000
10-57-43500	POSTAGE	250	66	200	8	100	100
10-57-53000	OTHER - COMPUTER	800	0	0	0	0	0
10-57-71000	SUBSCRIPTIONS & MEMBERSHIPS	1,200	1,156	1,300	785	1,300	1,300
10-57-73000	MISCELLANEOUS	100	41	100	0	0	0
10-57-75005	RECORDING FEES	50	34	50	16	16	50
	Total Legal Service	126,560	131,759	126,805	45,779	107,223	124,038

Water System

This department is better known as the Old Bisbee Fire Protection System. It consists of a large reservoir which gravity-feeds water to the distribution and fire hydrant system in Old Bisbee and a pump house that feeds water to the reservoir from a well located in the Mule Gulch Channel. Maintenance of this system is handled by Wastewater personnel. Expenditures for this department include expenses attendant to the system, and do not include personnel costs.

Fiscal Year 2010-11 Budget Highlights

Although the overall budget has been reduced for economic reasons, the system maintenance will not be affected.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Water System							
10-58-21000	ELECTRIC	3,000	1,812	3,000	847	2,500	2,700
10-58-22000	WATER	6,000	6,412	0	3,206	3,719	0
10-58-34102	TESTING	500	0	500	0	0	0
10-58-42500	OTHER MAINTENANCE - SYSTEM	2,000	0	2,000	0	0	1,000
10-58-64000	EQUIPMENT MAINTENANCE	5,000	0	5,000	0	0	1,000
	Total Water System	16,500	8,224	10,500	4,053	6,219	4,700

Information Systems

The Information Systems Department funds maintenance and consulting services for all the City computer systems, telephones and internet access for City Hall. The department does not fund any employees but provides for the services of consultants for city-wide computer systems maintenance as well as email and website hosting.

Fiscal Year 2010-11 Budget Highlights

Funds have been included to install stationary cameras in Council Chambers.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Information Systems							
10-59-24000	TELEPHONE & FAX	15,000	12,546	15,000	4,811	13,000	14,000
10-59-24001	T1 LINE FOR INTERNET ACCESS	10,000	7,103	9,000	2,400	6,000	6,000
10-59-34000	PROFESSIONAL FEES - COMPUTER	14,000	11,003	16,000	6,127	15,000	16,000
10-59-41610	VIDEO/SUPPLIES	300	279	300	0	0	0
10-59-91000	EQUIPMENT	0	0	0	0	0	2,500
	Total Information Systems	39,300	30,931	40,300	13,338	34,000	38,500

Police

The Bisbee Police Department serves and protects persons and property in the City of Bisbee. The department enforces City Ordinances, Federal and State laws, maintains peace and order, protect life and property, and assist citizens in urgent situations. Bisbee Police Department officers and civilian employees carry out this mission diligently and courteously, and take pride in the services.

The Police Department responds to a variety of service calls each year such as City Code and Ordinance violations, traffic violation, and misdemeanor and felony violations. Under the Intergovernmental Agreements with Cochise County, Arizona Department of Public Safety, D.E.A., F.B.I., U.S. Border Patrol, and Naco and San Jose Fire Districts the department provides for assistance with service calls, maintains record of incidents, and provides reports to City, County, State and Federal jurisdictions as well as attorneys for City, State and Federal prosecution, and for courts in City, State and Federal justice systems.

The Bisbee Police Department provides special services to the community, such as House Watch, Crime Prevention Programs, Bike Patrol, Neighborhood Watch Programs, Bicycle Safety Programs, Kids I.D. Program, Adopt-a-School Program, Bisbee Police Explorer Post #455, and the Arizona Youth Hunter Safety Course.

The Bisbee Police Department installed a 911 Power Mapping System in March 2009 that allows the department to improve response time, efficiency, and productivity. This department also maintains the Animal Control Service and Shelter and presently supports a "no kill" facility.

The Bisbee Police Department maintains a 24-hour dispatch and 9-1-1 Enhanced System. They dispatch calls for police, fire and ambulance, as well as after-hour handling of the Public Works service calls. The 911 Center handles all 911 emergency calls within the City limits. During the 2009 calendar year, the Bisbee Police Department responded to 7,224 calls for service. These calls included: Accidents - 194; Disturbances - 360; Crimes Against Persons - 267; Crimes Against Property - 536; Juvenile Problems - 98; 911 Calls - 1,470; Citations - 84; Extra Patrol House Watch - 131; Assist Other Agencies - 162; Parking Complaints - 145; Suspicious Activities - 285; Alarms - 278; Animal Control - 884; Other Incidents - 2,330.

Fiscal Year 2010-11 Budget Highlights

This budget includes possible funding from the COPS Hiring Recovery Program (C.H.R.P.) to provide salary and benefits for one officer for the next three years.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Police							
10-62-11000	SALARIES - GENERAL	973,479	970,836	1,008,366	482,834	967,381	973,642
10-62-11001	OVERTIME - GENERAL	115,151	176,110	108,939	82,073	103,442	103,444
10-62-11003	SPECIAL EVENT - OVERTIME	0	0	0	0	0	0
10-62-11004	DIFFERENTIAL PAY EXPENSE	19,000	14,005	17,500	6,983	14,000	19,500
10-62-11050	SALARIES - PART TIME	30,828	36,937	30,940	25,115	43,000	31,265
10-62-1190	REIMBURSED SALARIES - DHLS	0	(52,142)	0	0		
10-62-11100	F.I.C.A.	82,653	74,733	73,876	37,167	62,496	69,989
10-62-11200	MEDICARE	19,330	17,462	17,277	8,692	14,616	16,368
10-62-11300	A.S.R.S.	45,787	31,502	31,150	16,339	31,148	32,566
10-62-11400	A.P.S.P.R.S.	277,376	249,499	245,698	113,569	191,614	242,603
10-62-11500	MEDICAL INSURANCE	102,601	102,932	108,493	49,320	108,493	121,371
10-62-11501	STANDARD DISABILITY INSURANCE	16,497	17,673	10,895	5,252	10,895	10,557
10-62-11505	DEFERRED COMP	17,852	18,494	18,663	8,453	18,663	18,663
10-62-11510	DENTAL INSURANCE	10,586	10,559	10,807	5,323	10,807	12,336
10-62-11600	LIFE INSURANCE	2,746	2,736	2,485	1,071	2,485	2,484
10-62-11700	WORKERS COMPENSATION	38,490	33,259	33,858	16,121	28,002	32,402
	Police Personnel Costs	1,752,376	1,704,595	1,718,947	858,312	1,607,042	1,687,190
10-62-11705	POLICE CANCER INS POLICY	1,600	1,400	1,600	1,400	1,400	1,600
10-62-11800	STATE UNEMPLOYMENT	0	0	0	4,587	4,587	0
10-62-11990	REIMBURSED ERE'S - DHLS	0	(20,477)	0	0	0	0
10-62-12000	BUSINESS TRAVEL	0	0	0	60	60	0
10-62-13000	UNIFORMS	24,800	24,098	24,800	10,168	22,000	25,600
10-62-13010	HEATH CLUB REIMBURSEMENT	1,000	200	600	155	515	2,000
10-62-13039	RICO-AUTHORIZED EXPENDITURES	0	3,087	0	602	602	0
10-62-13040	ANTI-RACQUETEERING ACTIVITY	0	0	0	658	658	0
10-62-13097	AUCTION EXPENSES & EQUIPMENT	6,000	5,757	5,000	3,714	5,000	5,000
10-62-14000	EDUCATION/TRAINING	4,500	1,891	4,000	929	3,500	4,000
10-62-21000	ELECTRIC	12,000	11,710	12,000	5,863	11,700	12,000
10-62-22000	WATER	1,500	1,182	1,500	679	1,424	1,500
10-62-22550	SEWER AND GARBAGE SERV.	1,900	1,982	2,125	841	2,000	2,100
10-62-23000	GAS	1,500	776	1,500	450	1,600	1,600
10-62-24000	TELEPHONE & FAX	16,000	12,862	14,000	5,182	10,550	12,000
10-62-24001	INTERNET ACCESS FEES	850	756	800	378	756	800
10-62-35000	EMPLOYEE TESTING	0	0	0	900	1,800	300
10-62-35100	RECRUITMENT COSTS	500	739	300	354	464	300
10-62-41500	OFFICE SUPPLIES	4,500	3,818	4,500	1,661	3,500	4,500
10-62-41601	SPECIAL SUPP - AMMUNITION	1,000	40	1,000	0	1,000	1,000
10-62-41700	CONTRACT SERVICES	2,000	1,830	2,000	941	1,430	1,000
10-62-42000	CUSTODIAL SUPPLIES	0	12	0	0	0	0
10-62-42100	BOOKS AND REFERENCE MATERIALS	1,000	701	700	0	210	300
10-62-42500	REPAIRS & MAINT - BLDG	1,000	1,299	1,000	1,786	2,500	5,500
10-62-43500	POSTAGE	200	283	200	240	600	900
10-62-43600	MOVING, TOWING, STORAGE	5,000	12,722	7,000	1,381	16,500	9,000
10-62-52000	ADVERTISING	200	31	100	0	0	100
10-62-52501	INSURANCE CLAIMS & DEDUCTIBLES	0	2,000	0	0	0	0
10-62-53000	CONTRACTS - OTHER	6,200	6,357	6,200	1,456	2,544	4,800
10-62-53503	DOC WORKERS	750	48	0	30	190	200
10-62-61000	PARTS & LABOR	12,000	18,886	12,000	3,382	10,000	12,000
10-62-62000	FUEL & LUBRICANTS	75,000	52,864	65,000	22,781	50,000	65,000
10-62-64000	EQUIPMENT	6,500	694	600	152	1,101	1,000
10-62-71000	SUBSCRIPTIONS & MEMBERSHIPS	700	280	500	0	250	300
10-62-72000	OTHER MAINT - ANIMAL SHELTER	4,500	4,240	4,500	2,018	4,500	4,500
10-62-72001	SHELTER PROGRAMS	2,500	7,776	5,000	2,406	5,000	5,000
10-62-90000	CAPITAL EXPENDITURES	0	7,450	0	0	0	0
	Total Police	1,947,576	1,871,889	1,897,472	933,466	1,774,983	1,871,090

Fire Department

The Fire Department, headed by the Fire Chief, reports to the City Manager and is responsible for fire suppression, investigation, prevention, and emergency medical services. The department also provides inter-facility transfer of patients to hospitals in Sierra Vista, Tucson, and Phoenix. Additionally, this department plays a vital role in Incident Command for natural and man-made disasters.

One of the unique features of the City of Bisbee is the full-time Fire Department because many of the cities in the United States of this size operate with a volunteer Fire Department. After the great fire of 1908, the City decided that they should have a full-time fire department, and that tradition continues to this day. While the cost of services is high, it is supplemented by the inter-facility transfer service.

During the 2009 calendar year, the Fire Department responded to 2,249 calls. Most of these involved the following categories:

- Structure fires - 3
- Brush fires - 22
- Other fires - 36
- Fire good intent - 60
- Vehicle fires - 8
- Emergency Medical Services (including good intent) - 1,071
- Inter-facility transfers - 327
- UDA EMS Transports - 84

Fiscal Year 2010-11 Budget Highlights

The Fire Department budget reflects increased prices for fuel, supplies and increased employer contributions to the retirement system. In addition, funds have been allocated to provide for two computers; one for each station.

Once again the Fire Department is requesting grants from FEMA for a new fire truck and fire equipment at an estimated total cost of \$360,000. If awarded, the City's share would be \$18,000 which is included in this budget.

The City has applied for funding for a new ambulance and heart monitor through the USDA Rural Development. The City is eligible for up to 35% grant funding for this equipment and appears in the Capital Improvement Program.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Fire							
10-64-11000	SALARIES - GENERAL	797,636	773,217	795,917	393,927	795,920	804,031
10-64-11001	OVERTIME - GENERAL	120,520	134,329	130,000	66,209	140,000	130,000
10-64-11200	MEDICARE	13,441	12,985	13,916	6,586	14,061	13,779
10-64-11400	A.P.S.P.R.S.	310,516	311,987	327,508	160,277	331,285	335,207
10-64-11500	MEDICAL INSURANCE	93,274	91,241	94,342	47,171	94,342	105,540
10-64-11501	STANDARD DISABILITY INSURANCE	10,209	9,583	7,082	5,422	7,082	9,634
10-64-11505	DEFERRED COMP	16,228	16,398	16,229	7,882	16,229	16,229
10-64-11510	DENTAL INSURANCE	8,778	8,818	9,160	4,389	9,160	11,606
10-64-11600	LIFE INSURANCE	2,496	2,437	2,160	1,035	2,160	2,161
10-64-11700	WORKERS COMPENSATION	28,329	27,969	29,306	13,809	29,602	29,565
	Fire Personnel Costs	1,401,427	1,388,964	1,425,620	706,707	1,439,841	1,457,752
10-64-11705	FIREFIGHTER CANCELS INS POLICY	2,500	2,100	2,500	2,000	2,000	2,500
10-64-11800	STATE UNEMPLOYMENT	0	513	0	0	0	0
10-64-12000	BUSINESS TRAVEL	2,000	2,005	1,800	309	400	300
10-64-12100	CONFERENCES	600	561	600	0	0	600
10-64-13000	UNIFORMS	15,750	15,146	15,750	7,250	15,750	16,000
10-64-14000	EDUCATION/TRAINING	6,500	4,868	6,000	3,754	4,500	6,000
10-64-21000	ELECTRIC	7,400	8,404	8,000	3,692	7,500	8,000
10-64-22000	WATER	775	764	775	299	600	700
10-64-22550	SEWER AND GARBAGE SERV.	2,200	2,046	2,200	876	2,200	2,200
10-64-23000	GAS	5,000	3,285	5,000	1,012	3,500	5,000
10-64-24000	TELEPHONE & FAX	5,000	4,317	5,000	1,878	4,100	5,000
10-64-24102	COMMUNICATION EQUIP-PAGERS	2,340	2,571	2,340	1,289	2,400	2,500
10-64-28600	AMBULANCE BILLING FEES	22,000	9,712	22,000	8,000	20,000	22,000
10-64-31100	PROFESSIONAL FEES	80,040	78,411	80,000	33,674	80,000	80,000
10-64-36000	MAINTENANCE & SUPPORT AGREEMENTS	2,300	495	500	0	0	0
10-64-40000	SUPPLIES	2,500	50	1,500	0	0	0
10-64-41500	OFFICE SUPPLIES	2,000	933	2,000	1,504	2,000	2,000
10-64-41502	VACCINES	1,500	2,607	1,500	320	500	1,000
10-64-41608	MEDICAL SUPP - FIRST AID KITS	25,000	28,696	30,000	16,226	35,000	35,000
10-64-41610	SPECIAL SUPPLIES - OTHER	3,500	3,340	3,500	2,366	4,000	4,000
10-64-41700	CONTRACT SERVICES	1,800	3,343	2,500	855	2,000	2,000
10-64-42000	CUSTODIAL SUPPLIES	2,000	3,149	2,500	1,878	3,000	2,500
10-64-42100	BOOKS AND REFERENCE MATERIALS	500	0	500	0	200	500
10-64-42500	REPAIRS & MAINT - BLDG	3,000	2,115	3,000	2,765	4,000	3,000
10-64-43500	POSTAGE	100	146	100	38	100	100
10-64-52000	ADVERTISING	120	0	120	8	50	120
10-64-53000	CONTRACTS - OTHER	2,800	1,710	2,800	2,428	3,500	3,500
10-64-54000	CRIME/FIRE PREVENTION	1,400	1,382	1,400	1,374	1,374	1,400
10-64-56001	SMALL TOOLS & EQUIPMENT	5,000	1,249	5,000	1,556	4,000	5,000
10-64-56002	EQUIPMENT	4,000	2,732	4,000	551	4,000	4,000
10-64-56003	EQUIPMENT - HOSE	2,000	0	0	0	0	0
10-64-61000	PARTS & LABOR	25,000	47,525	25,000	10,899	25,000	25,000
10-64-62004	GASOLINE	7,000	8,888	7,000	3,408	7,000	7,000
10-64-62005	DIESEL	35,000	29,545	35,000	10,900	25,000	30,000
10-64-64000	REPAIRS & MAINT - EQUIPMENT	4,500	2,634	4,500	2,680	5,000	4,500
10-64-71000	SUBSCRIPTIONS & MEMBERSHIPS	350	250	350	400	400	350
10-64-71001	LICENSE	1,000	350	1,000	1,000	1,000	1,000
10-64-91000	FURNITURE/COMPUTERS	3,000	0	2,000	750	1,750	4,500
10-64-93000	GRANT MATCH	18,000	2,101	18,000	0	1,560	18,000
	Total Fire	1,706,902	1,666,907	1,731,355	832,646	1,713,225	1,763,022

City Magistrate

The City Magistrate's Office was combined with the Justice Court in 2006. This budget provides funds for the Magistrate Judge retained by contract along with administrative services provided by the County.

Fiscal Year 2010-11 Budget Highlights

There are no new expenditures in this department.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
City Magistrate							
10-68-41700	CONTRACT SERVICES	18,000	16,986	36,000	3,809	36,000	36,000
10-68-57005	MAGISTRATE JUDGE CONTRACT	12,000	11,500	12,000	6,000	12,000	12,000
	Total City Magistrate	30,000	28,486	48,000	9,809	48,000	48,000

Cemetery

The Cemetery, a department of the General Fund, was handed over to the City many years ago. It is the final resting place of generations of Bisbee residents, including many of the pioneers of the community. There is a Citizen Advisory Committee that advises the Mayor and Council on the needs of the Cemetery.

Fiscal Year 2010-11 Budget Highlights

The major change in next year's budget is the reduction of allocated funds for the cemetery.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Cemetery							
10-70-22000	WATER	1,800	782	0	0	0	0
10-70-22550	SEWER AND GARBAGE SERV.	500	554	600	232	600	600
10-70-40000	SUPPLIES	1,000	38	1,000	91	200	200
10-70-41610	SPECIAL SUPPLIES - OTHER	2,000	1,422	2,000	0	0	2,000
10-70-42500	REPAIRS & MAINT - BLDG	10,000	0	10,000	0	0	2,000
10-70-43500	POSTAGE	30	0	30	0	0	0
10-70-52000	ADVERTISING	1,500	202	1,500	0	0	0
10-70-53500	DOC WORKERS	4,000	1,879	2,000	929	2,000	2,000
10-70-56001	SMALL TOOLS & EQUIPMENT	2,000		2,000	147	166	0
	Total Cemetery	22,830	4,877	19,130	1,399	2,966	6,800

Building Maintenance

Building Maintenance is a division of the Public Works Department. Building Maintenance is performed by various City Public Works Staff assisted by DOC inmates performing general maintenance and janitorial work on City buildings. This crew works in City Hall, the Library, Police Station, both Fire Stations, Senior Center, Post Office ('Old' Bisbee), Public Works Administration Building, and the Bisbee Municipal Airport Building.

Typical duties of this department consists of janitorial work, repair of buildings and furnishings, plumbing repairs, replacement of lights and broken windows, ordering and stocking of cleaning supplies, and responding to other general requests

Fiscal Year 2010-11 Budget Highlights

The change in next year's budget is due to a reduction in force of one full-time employee during the 2009 – 2010 fiscal year.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Building Maintenance							
10-74-11000	SALARIES - GENERAL	36,878	37,578	36,878	18,138	19,827	0
10-74-11001	OVERTIME - GENERAL	2,766	1,895	2,766	652	652	0
10-74-11100	F.I.C.A.	2,508	2,495	2,508	1,179	1,286	0
10-74-11200	MEDICARE	587	583	587	276	301	0
10-74-11300	A.S.R.S.	3,746	3,786	3,746	1,766	1,925	0
10-74-11500	MEDICAL INSURANCE	4,664	4,668	4,717	2,359	2,752	0
10-74-11501	STANDARD DISABILITY INSURANCE	460	409	286	167	191	0
10-74-11505	DEFERRED COMP	811	845	811	406	473	0
10-74-11510	DENTAL INSURANCE	603	603	603	301	352	0
10-74-11600	LIFE INSURANCE	125	123	108	54	63	0
10-74-11700	WORKERS COMPENSATION	2,076	2,011	2,076	959	1,046	0
10-74-11800	STATE UNEMPLOYMENT	0	0	0	0	3,000	6,240
	Bldg Maint Personnel Costs	55,224	54,996	55,086	26,257	31,868	6,240
10-74-13000	UNIFORMS	635	1,000	635	396	540	0
10-74-14000	EDUCATION/TRAINING	500	434	0	0	0	0
10-74-24000	TELEPHONE & FAX	1,200	380	600	149	180	0
10-74-41000	DISPOSABLE EQUIP/TOOLS		14	0	0	0	0
10-74-41500	OFFICE SUPPLIES	50	0	50	39	40	0
10-74-41600	SAFETY EQUIPMENT	500	237	500	0	0	200
10-74-41700	CONTRACT SERVICES	1,200	1,134	1,200	546	1,200	1,200
10-74-42000	CUSTODIAL SUPPLIES	6,500	6,060	6,500	5,192	8,000	8,000
10-74-42500	REPAIR & MAINT- BLDG	6,000	10,689	17,000	7,721	14,000	25,000
10-74-53500	DOC WORKERS	2,000	1,879	2,000	929	2,000	2,000
10-74-55000	EQUIPMENT RENTAL	500	0	500	0	0	500
10-74-55001	TOOL ALLOWANCE	700	740	700	0	0	0
10-74-56001	SMALL TOOLS & EQUIPMENT	400	234	400	273	500	400
10-74-61000	PARTS & LABOR	1,500	171	0	186	200	0
10-74-62004	GASOLINE	4,200	2,711	3,000	915	1,000	1,000
10-74-65100	CONSTRUCTION & REPAIR MATERIAL	4,000	143	0	0	0	0
10-74-73980	BACKFLOW EXPENSE	200	65	0	0	0	0
	Total Bldg Maint	85,309	80,887	88,171	42,603	59,528	44,540

Public Works Administration

Public Works Administration is the office which employs the central staff of the Public Works Department. The majority of the administrative costs of the Public Works Department are funded here, although a portion of the personnel costs for administration staff are paid from the Sewer Fund, the Streets Fund, and the Sanitation Fund. The administrative staff consists of the Public Works Director, Deputy Public Works Director, Parks and Recreation Coordinator/Wastewater Administrative Assistant, and the Public Works Office Assistant. All of the administrative paper work such as purchase orders, payment requests, work orders, and payroll for all Public Works divisions is processed by the Public Works Administration staff.

Fiscal Year 2010-11 Budget Highlights

This budget includes no new programs.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
PW Admin							
10-75-11000	SALARIES - GENERAL	105,880	70,298	107,794	54,891	107,794	49,996
10-75-11001	OVERTIME - GENERAL	0	311	0	135	136	0
10-75-11100	F.I.C.A.	6,665	4,291	6,793	3,311	6,793	3,173
10-75-11200	MEDICARE	1,559	1,001	1,589	774	1,589	742
10-75-11300	A.S.R.S.	10,006	6,612	10,187	5,172	10,187	4,925
10-75-11500	MEDICAL INSURANCE	9,328	6,797	12,642	5,377	12,642	7,652
10-75-11501	STANDARD DISABILITY INSURANCE	1,110	782	813	473	813	812
10-75-11505	DEFERRED COMP	1,623	1,311	1,769	925	1,769	1,177
10-75-11510	DENTAL INSURANCE	1,205	816	1,615	466	1,615	879
10-75-11600	LIFE INSURANCE	250	181	235	123	235	157
10-75-11700	WORKERS COMPENSATION	1,223	734	2,136	609	2,136	684
	PW Admin Personnel Costs	138,849	93,134	145,573	72,256	145,709	70,197
10-75-12000	BUSINESS TRAVEL	1,000	476	1,000	41	241	0
10-75-13000	UNIFORMS	220	0	0	20	21	0
10-75-14000	EDUCATION/TRAINING	1,500	390	500	306	31	0
10-75-21000	ELECTRIC	1,500	1,526	2,000	831	2,000	2,000
10-75-22000	WATER	270	300	270	143	270	270
10-75-22550	SEWER AND GARBAGE SERV.	718	795	850	342	850	900
10-75-23000	GAS	1,200	1,636	2,000	131	1,000	2,000
10-75-24000	TELEPHONE & FAX	5,700	4,863	5,700	2,334	5,700	5,700
10-75-24001	INTERNET ACCESS FEES	1,200	1,219	1,200	600	1,200	1,200
10-75-34000	PROFESSIONAL FEES - COMPUTER	500	0	0	0	0	0
10-75-41500	OFFICE SUPPLIES	3,000	2,049	2,000	899	2,000	2,000
10-75-41610	SPECIAL SUPPLIES - OTHER	1,000	1,029	1,000	47	200	1,000
10-75-41700	CONTRACT SERVICES	1,700	1,540	1,700	423	1,500	1,500
10-75-41801	PRINTING	0	83	0	0	0	0
10-75-42500	REPAIR & MAINT - BLDG	1,000	162	0	0	0	0
10-75-43500	POSTAGE	600	652	600	399	600	600
10-75-51000	PRINTING/REPRODUCTION	500	1,191	500	534	750	1,000
10-75-51100	COPIER MAINTENANCE	1,000	2,055	1,500	697	1,500	1,500
10-75-52000	ADVERTISING	500	607	500	193	500	500
10-75-53000	CONTRACTS - OTHER	250	3,903	250	0	0	0
10-75-56001	SMALL TOOLS & EQUIPMENT	150	58	150	200	200	150
10-75-61000	PARTS & LABOR	4,000	0	0	0	0	0
10-75-62000	FUEL & LUBRICANTS	5,500	3,729	5,000	1,461	4,000	4,000
10-75-64000	REPAIRS & MAINT - EQUIPMENT	1,000	57	1,000	20	200	1,000
10-75-71000	SUBSCRIPTIONS & MEMBERSHIPS	1,000	460	1,000	0	200	500
10-75-75100	OFFICE FURNISHINGS	1,500	0	500	0	0	500
10-75-91000	NEW EQUIPMENT	500	0	500	0	0	500
	Total PW Admin	175,857	121,914	175,293	81,877	168,672	97,017

Public Works Garage

The City of Bisbee operates a garage for the purpose of maintaining its fleet of motorized vehicles and equipment. The fleet includes automobiles, garbage trucks, motor graders, police, and fire emergency vehicles used by the various departments of the City.

Fiscal Year 2010-11 Budget Highlights

This budget is a continuation of the reorganization of the garage, which is proving to be a successful move. The City is continuing to utilize service agreements (IGAs) with Cochise County Fleet and Heavy Fleet Operations, and the City of Sierra Vista for major mechanical work on the vehicle and equipment fleet.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
PW Garage							
10-77-11000	SALARIES - GENERAL	31,845	41,953	32,448	16,034	32,448	31,824
10-77-11001	OVERTIME - GENERAL	1,300	3,425	1,300	1,446	3,000	3,500
10-77-11100	F.I.C.A.	2,105	2,623	2,143	990	2,143	2,240
10-77-11200	MEDICARE	492	617	501	231	501	524
10-77-11300	A.S.R.S.	3,132	5,379	3,189	1,643	3,189	3,480
10-77-11500	MEDICAL INSURANCE	4,664	5,057	4,717	2,359	4,717	5,277
10-77-11501	STANDARD DISABILITY INSURANCE	397	518	252	144	252	247
10-77-11505	DEFERRED COMP	811	913	811	406	811	811
10-77-11510	DENTAL INSURANCE	603	653	603	301	603	622
10-77-11600	LIFE INSURANCE	125	134	108	54	108	108
10-77-11700	WORKERS COMPENSATION	1,036	1,374	1,054	524	1,054	1,104
10-77-11800	STATE UNEMPLOYMENT	0	447	0	0	0	0
	PW Garage Personnel Costs	46,510	63,093	47,126	24,132	48,826	49,737
10-77-13000	UNIFORMS	515	856	472	459	924	900
10-77-14000	EDUCATION/TRAINING	400	0	400	0	0	0
10-77-21000	ELECTRIC	2,500	3,660	2,500	895	2,500	2,500
10-77-22550	SEWER AND GARBAGE SERV.	901	959	1,020	403	1,000	1,000
10-77-23000	GAS	1,700	2,984	1,700	265	700	1,200
10-77-24000	TELEPHONE & FAX	900	1,899	1,080	487	1,080	1,080
10-77-41000	DISPOSABLE EQUIPMENT/TOOLS	1,000	0	1,000	68	1,000	1,000
10-77-41500	OFFICE SUPPLIES	400	4	400	0	100	100
10-77-41600	SAFETY EQUIPMENT	500	401	500	108	200	500
10-77-41610	SPECIAL SUPPLIES - OTHER	3,000	130	3,000	419	1,000	2,000
10-77-41700	CONTRACT SERVICES	500	4,412	2,000	1,530	2,000	2,000
10-77-42500	REPAIR & MAINT - BLDG	500	0	0	475	476	0
10-77-51001	TOOL ALLOWANCE	900	886	900	0	900	0
10-77-53000	OTHER VARIOUS CONTRACTS	80,000	0	60,000	9,890	40,000	60,000
10-77-53500	DOC WORKERS	0	0	0	0	0	2,000
10-77-56001	SMALL TOOLS & EQUIPMENT	200	214	200	250	300	200
10-77-61000	PARTS & LABOR	6,000	6,458	12,000	2,108	6,000	12,000
10-77-62004	GASOLINE	2,000	1,146	2,000	380	1,000	1,000
10-77-62007	LUBRICANTS	1,500	130	1,500	2,018	2,018	1,500
10-77-64000	EQUIPMENT MAINTENANCE	750	12	750	0	200	750
10-77-73000	MISCELLANEOUS	0	46	0	0	0	0
10-77-91000	NEW EQUIPMENT	5,000	0	5,000	96	2,300	4,000
	Total PWGarage	155,676	87,290	143,548	43,983	112,524	143,467

Building Inspector

The Building Inspection and Code Enforcement operations are managed by the Community Development Director. The Building Inspection and Code Enforcement Officer issues building permits, reviews plans, conducts inspections, and responds to concerns regarding code violations.

The Building Inspection and Code Enforcement Officer endeavors to assure compliance with the City's various codes and thereby improve and protect the health and safety of Bisbee residents.

In addition, they are the staff liaison to the Design Review Board and act as support staff to the Planning and Zoning Commission and the Board of Adjustment.

The number of permits issued dropped slightly over the last year. In addition, the value of those permits and fees has dropped by 2%. With each permit comes at least one inspection, and very often two or more are required. Funds generated by permit fees are put into the general fund and support not only the Building Inspection and Code Enforcement programs but other City programs as well.

During the past year, the Building Inspector:

- Reviewed all construction plans for Ace Hardware and issued permits. Valued - \$1,901,849.00
- Reviewed all construction plans for CCAH and issued permits. Valued - \$1,425,000.00

The Building Inspector also checks development and construction plans, inspects for business licenses, and assists with the development of the GIS system, Zoning Maps, and Zoning Code changes.

Fiscal Year 2010-11 Budget Highlights

With existing and anticipated budget constraints, there are no new items in this budget.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Building Inspector							
10-79-11000	SALARIES - GENERAL	38,938	39,439	38,938	19,637	38,938	39,656
10-79-11001	OVERTIME - GENERAL	1,404	1,965	1,404	576	1,404	1,404
10-79-11100	F.I.C.A.	2,551	2,618	2,551	1,267	2,551	2,596
10-79-11200	MEDICARE	597	612	597	296	597	607
10-79-11300	A.S.R.S.	3,812	3,945	3,812	1,900	3,812	4,045
10-79-11500	MEDICAL INSURANCE	4,664	4,668	4,717	2,359	4,717	5,277
10-79-11501	STANDARD DISABILITY INSURANCE	486	432	302	176	302	302
10-79-11505	DEFERRED COMP	811	845	811	406	811	811
10-79-11510	DENTAL INSURANCE	603	603	603	301	603	622
10-79-11600	LIFE INSURANCE	125	123	108	54	108	109
10-79-11700	WORKERS COMPENSATION	611	611	611	299	611	622
	Bldg Inspector Personnel Costs	54,602	55,861	54,454	27,271	54,454	56,051
10-79-12000	BUSINESS TRAVEL	600	391	600	0	0	500
10-79-12100	CONFERENCES	500	0	500	0	0	500
10-79-13000	UNIFORMS	300	91	300	273	300	300
10-79-14000	EDUCATION/TRAINING	1,500	1,005	1,500	0	0	1,500
10-79-24000	TELEPHONE & FAX	1,400	440	1,000	149	600	600
10-79-30000	PROFESSIONAL FEES	2,500	475	2,500	0	300	1,000
10-79-41000	DISPOSABLE EQUIPMENT/TOOLS	500	97	300	251	300	300
10-79-41500	OFFICE SUPPLIES	800	382	800	0	0	0
10-79-41602	SPECIAL SUPP - BILLS & FORMS	750	500	250	0	250	250
10-79-42100	BOOKS AND REFERENCE MATERIALS	1,500	0	1,500	0	0	1,500
10-79-42300	SOFTWARE	2,000	1,792	2,000	1,200	1,200	2,000
10-79-43500	POSTAGE	500	96	500	30	250	500
10-79-56002	EQUIPMENT	1,500	674	1,000	0	0	750
10-79-62000	FUEL & LUBRICANTS	1,500	530	1,500	0	0	0
10-79-71000	SUBSCRIPTIONS & MEMBERSHIPS	300	170	300	75	300	300
10-79-91000	OFFICE FURNITURE/COMPUTER	1,000	0	0	0	0	0
	Total Bldg Inspector	71,752	62,533	69,004	29,249	57,954	66,051

Parks Maintenance

The function of Parks includes parks maintenance, special events, and recreation programs. Parks has three employees, two employees maintain all city parks and assist with events, and one employee coordinates events and recreation programs for the community. There is an established five-member Parks and Recreation Committee to advise and recommend to Council regarding various park and recreation functions. In addition, community volunteers assist with the maintenance and planting at various parks through the Adopt-A-Park program.

The City provides twelve developed parks that total 5.85 acres for recreational use. Vista Park is the largest at 2.63 acres while the others are significantly smaller. The City has 1,086 residents per acre of park while approximately \$24 per resident goes toward parks and recreations. The department, with the assistance of the Parks and Recreation Committee, is currently evaluating every park to update the Master Parks Plan. In addition, the committee and department are evaluating the needs of the pool and recreational programming. A website has been established to showcase parks, recreation activities, locations and park amenities.

City events play a large role in activities for residents and tourists, which include Fourth of July activities, Kids Pumpkinfest, Festival of Lights, and various others. City sponsored events include the Farmer's Market, Earth Day, Copper Classic Car Show, La Vuelta de Bisbee, Fourth of July activities, Brewery Gulch Daze, Bisbee Blues Festival, and the Bisbee Bloomers Garden Tour. Approximately 150 Park, Facility, and Right-of-Way Use Permits are processed each year for events and recreational use.

The department has assessed recreational needs and has planned for several activities for the year, which includes a Kids Fire Camp, Summer Get Active Kid Program, chocolate making, cake decorating and dance programs. A football clinic, in conjunction with youth sports organizations, an archaeology/paleontology exploration class, and a fall break nature program are also planned activities.

This department is aware of the importance of parks and recreation to the community and will continue to bring health, economic, and social benefits to the residents of Bisbee.

Fiscal Year 2010-11 Budget Highlights

This budget does not reflect any new programs.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Parks							
10-80-11000	SALARIES - GENERAL	73,497	73,912	74,453	36,931	74,453	73,875
10-80-11001	OVERTIME - GENERAL	2,400	2,558	2,400	1,388	2,400	2,400
10-80-11050	SALARIES - PART TIME	0	3,679	0	2,432	2,432	0
10-80-11100	F.I.C.A.	4,842	5,111	4,900	2,586	4,900	4,865
10-80-11200	MEDICARE	1,132	1,194	1,146	605	1,146	1,138
10-80-11300	A.S.R.S.	7,152	7,176	7,263	3,602	7,263	7,513
10-80-11500	MEDICAL INSURANCE	12,592	12,371	12,736	6,250	12,736	14,248
10-80-11501	STANDARD DISABILITY INSURANCE	917	759	640	370	640	633
10-80-11505	DEFERRED COMP	2,191	2,240	2,191	1,075	2,191	2,191
10-80-11510	DENTAL INSURANCE	442	442	442	221	442	456
10-80-11600	LIFE INSURANCE	337	327	292	143	292	292
10-80-11700	WORKERS COMPENSATION	2,158	2,270	2,191	1,149	2,191	2,160
10-80-11800	STATE UNEMPLOYMENT				149	149	0
	Parks Personnel Costs	107,660	112,039	108,654	56,901	111,235	109,771
10-80-12000	BUSINESS TRAVEL	400	0	400	129	400	500
10-80-12100	CONFERENCES	500	275	500	263	263	500
10-80-13000	UNIFORMS	774	802	774	299	774	774
10-80-14000	EDUCATION/TRAINING	1,500	1,558	1,500	0	540	1,500
10-80-21000	ELECTRIC	2,500	2,414	2,700	1,116	2,700	2,700
10-80-22000	WATER	11,000	11,987	11,000	6,096	11,000	11,000
10-80-22550	SEWER AND GARBAGE SERV.	1,800	1,977	2,120	845	2,000	2,120
10-80-40000	SUPPLIES	1,500	551	1,500	523	900	1,500
10-80-40650	BOYS & GIRLS CLUB DONATIONS	2,000	2,000	0	0	0	0
10-80-41500	OFFICE SUPPLIES	500	235	500	73	122	500
10-80-41607	AGRICULTURE/HORTICULTURE	750	0	750	24	600	750
10-80-41700	CONTRACT SERVICES	0	1,296	2,500	0	1,505	1,550
10-80-42500	REPAIR & MAINT - BLDG	2,000	1,965	0	312	400	2,000
10-80-42501	REMODELING & IMPROVEMENTS	0	0	0	0	500	0
10-80-42600	REPAIRS & MAINT - GROUNDS	4,000	1,509	4,000	205	2,000	3,000
10-80-43500	POSTAGE	150	109	150	43	60	150
10-80-51000	PRINTING/REPRODUCTION	500	56	500	31	150	500
10-80-51010	REPAIR & MAINT - VANDALISM	0		2,000	637	1,400	2,000
10-80-52000	ADVERTISING	500	362	500	146	500	500
10-80-53500	DOC WORKERS	500	0	500	0	500	2,500
10-80-53502	OTHER - GROUNDS	2,000	210	2,000	114	200	2,000
10-80-61000	REPAIRS & MAINT - VEHICLES	500	42	0	0	0	0
10-80-61001	PARTS AND LABOR	900	302	0	69	0	0
10-80-62003	FUEL & LUBRICANTS	3,000	2,406	0	0	0	0
10-80-62004	GASOLINE	0	0	2,500	1,087	2,500	2,500
10-80-64000	REPAIR & MAINT - EQUIPMENT	100	449	100	0	100	200
10-80-71000	DUES, SUBSCRIPT, MEMBERSHIPS	0	75	0	0	75	150
10-80-73001	RECREATIONAL PROGRAMS	10,000	6,481	10,000	3,195	10,000	10,000
10-80-73005	SPECIAL EVENTS COSTS	2,000	2,191	2,000	2,126	2,000	2,000
10-80-91000	NEW EQUIPMENT	0	0	0	0	0	500
	Total Parks	157,034	151,291	157,148	74,234	152,424	161,165

Swimming Pool

The Bisbee Municipal Swimming Pool is a long-standing feature of Bisbee recreation. The City of Bisbee was awarded a grant for \$47,500 from Arizona State Parks in 1967 to build the pool for the youth of Bisbee. Total project cost was \$95,000 and was completed in 1969. It included a large pool with a diving board, a baby pool, and a building for change rooms. Since then, a ramada with picnic tables was added, the original diving board was removed, and the change rooms have been restructured.

The pool is staffed for nine weeks during the summer by seasonal employees, a pool manager and lifeguards. The activities offered are open swimming, swimming lessons, and lap swimming for kids of all ages and a youth swim team that participates in competition with other cities throughout the county. The pool is also available for rental by private parties and is used by the Boys and Girls Club as part of their summer programs. Last season, the facility served an average of 75 patrons with as many as 134 patrons per day. Swim lessons and swim team programs increased an additional 48 children to the facility.

The pool has a newly installed waterslide and a snack bar, amenities that will add to the enjoyment of the facility.

Fiscal Year 2010-11 Budget Highlights

Due to budget constraints in Fiscal Year 2010-11, the pool season will remain open for nine weeks, instead of fourteen weeks.

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<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Swimming Pool							
10-81-11001	OVERTIME - GENERAL	0	543	0			
10-81-11050	SALARIES - PART TIME	42,000	31,936	28,800	12,291	28,800	28,800
10-81-11100	F.I.C.A.	2,604	2,000	1,786	762	1,786	1,786
10-81-11200	MEDICARE	609	469	418	178	418	418
10-81-11700	WORKERS COMPENSATION	2,445	1,594	1,508	560	1,508	1,508
	Pool Personnel Costs	47,658	36,542	32,512	13,791	32,512	32,512
10-81-12000	BUSINESS TRAVEL	500	589	500	0	0	300
10-81-13000	UNIFORMS - CLOTHING	600	629	600	0	500	600
10-81-14000	EDUCATION/TRAINING	800	774	800	0	500	800
10-81-21000	ELECTRIC	6,000	5,686	5,400	2,542	3,600	5,400
10-81-22000	WATER	5,000	5,130	4,700	1,679	3,600	4,700
10-81-24000	TELEPHONE & FAX	700	549	750	244	750	750
10-81-35000	EMPLOYEE DRUG TESTING	700	564	0	0	0	0
10-81-41000	DISPOSABLE EQUIPMENT/TOOLS	450	99	450	0	100	450
10-81-41605	SPECIAL SUPP - POOLS	3,000	3,581	3,000	272	3,000	3,000
10-81-41700	CONTRACT SERVICES	0	366	0	101	150	150
10-81-42500	REPAIRS & MAINT - BLDG	2,000	586	2,000	200	1,400	2,000
10-81-42501	REMODELING & IMPROVEMENTS	8,000	5,014	3,000	558	100	3,000
10-81-44000	CONCESSION SUPPLIES	200	212	200	242	442	750
10-81-51000	PRINTING/REPRODUCTION	1,000	0	1,000	0	0	0
10-81-52000	ADVERTISING	500	311	500	0	311	500
10-81-91000	NEW EQUIPMENT	5,000	1,786	3,000	0	700	0
	Total Pool	82,108	62,418	58,412	19,629	47,665	54,912

Copper Queen Library

The Copper Queen Library, Arizona's oldest continuously-operating public library, is owned and operated by the City. It was established in 1882 and has served the residents of Bisbee from its current location at 6 Main Street in the Downtown Historic District since 1907. The mission of the Copper Queen Library is to provide Bisbee residents of all ages with opportunities to:

- 1) achieve self-directed, personal growth and development;
- 2) find, evaluate, and use information in a variety of formats;
- 3) better understand the various cultures represented in Bisbee.

To further its mission, the library 1) acquires and organizes information in a variety of media, including books, newspapers, magazines, video and sound recordings, software, and the Internet; 2) helps train the public in library usage; 3) borrows and lends materials throughout Cochise County and the United States via the Interlibrary Loan system; 4) offers educational and informational programs free to the public; and 5) provides free meeting facilities for civic groups and other organizations.

The library's elevator makes its services, programs, and collections accessible to all and, additionally, both its Interlibrary Loan Service and its partnership with the Cochise County Library District enables the library to provide services to blind and physically handicapped residents.

The library is staffed by a full-time Library Director who reports to the City Manager; two full-time Library Assistants, two Library Assistants who participate in the City's first-ever job-sharing arrangement, and one part-time Library Clerk. The library also received over 2,400 hours of assistance from volunteers last year, along with substantial additional financial and volunteer assistance from the Friends of the Copper Queen Library.

During FY08/09, library staff provided 2,236 public service hours to 6,304 registered borrowers (out of a total population of 6,310), issued 373 new library cards, answered 2,870 reference questions, and produced 300 free library programs for adults and children (including preschool and bilingual story hours, children's art workshops, and book discussions, lectures, presentations, special events, and other programming for adults) that were attended by 2,681 library patrons.

Additionally, by using the Interlibrary Loan Service, library staff obtained 2,869 items for Bisbee patrons from the collections of other libraries and provided 2,314 items to patrons of other libraries from Bisbee's excellent collection.

During FY08/09, patrons visited the Copper Queen Library a total of 46,849 times. They borrowed 53,868 items, used the public Internet computers 14,134 times, and searched the online catalog for books and other materials 61,000 times. In addition, they visited the library's website a total of 43,055 times (not including hits to the library page on the City of Bisbee website), for an average of more than 3,580 times per month.

A particularly illuminating statistic is that in FY08/09, the "Return on Taxpayer Funding" – the public sector's equivalent of "Return on Investment" (determined by using dollar values assigned by professional library associations and organizations to the services provided by the library in relation to its budget) – was 7.4:1, up 2% from FY07/08. That is, for every one dollar allocated by the city to library operations, \$7.40 in public benefit was returned.

Fiscal Year 2010-11 Budget Highlights

Due to budget constraints, no new expenses are planned in this department.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Library							
10-83-11000	SALARIES - GENERAL	98,925	98,991	98,925	49,462	98,925	99,861
10-83-11001	OVERTIME - GENERAL	0	153	0	0	0	0
10-83-11050	SALARIES - PART TIME	31,968	24,712	31,261	12,469	31,261	31,261
10-83-11100	F.I.C.A.	8,266	7,834	8,222	3,904	8,222	8,280
10-83-11200	MEDICARE	1,933	1,829	1,923	913	1,923	1,937
10-83-11300	A.S.R.S.	11,481	10,807	11,414	5,373	11,414	11,990
10-83-11500	MEDICAL INSURANCE	13,991	14,004	14,151	7,076	14,151	15,831
10-83-11501	STANDARD DISABILITY INSURANCE	1,234	1,011	697	406	697	697
10-83-11505	DEFERRED COMP	2,434	2,536	2,434	1,217	2,434	2,434
10-83-11510	DENTAL INSURANCE	1,045	663	663	331	663	683
10-83-11600	LIFE INSURANCE	374	370	324	162	324	324
10-83-11700	WORKERS COMPENSATION	369	346	378	172	378	370
	Library Personnel Costs	172,020	163,256	170,392	81,485	170,392	173,668
10-83-12000	BUSINESS TRAVEL	500	239	500	0	0	500
10-83-12100	CONFERENCES	1,000	210	1,000	0	0	1,000
10-83-14000	EDUCATION/TRAINING	500	0	500	110	110	500
10-83-21000	ELECTRIC	8,800	8,577	8,900	4,464	8,900	9,000
10-83-22000	WATER	800	704	800	352	704	800
10-83-22550	SEWER AND GARBAGE SERV.	800	1,023	1,000	438	1,000	1,100
10-83-24000	TELEPHONE & FAX	6,000	5,983	6,200	1,621	3,600	3,600
10-83-34000	PROFESSIONAL FEES - COMPUTER	500	0	0	0	0	0
10-83-41500	OFFICE SUPPLIES	2,500	1,688	2,500	1,579	2,000	2,200
10-83-41610	SPECIAL SUPPLIES - OTHER	2,500	2,667	2,600	769	1,900	2,300
10-83-41700	CONTRACT SERVICES	3,600	3,728	3,600	1,960	3,950	4,000
10-83-42000	CUSTODIAL SUPPLIES	1,000	12	1,000	67	500	1,000
10-83-42100	BOOKS AND REFERENCE MATERIALS	11,000	8,996	11,500	2,370	6,000	7,000
10-83-42120	AUDIO VISUAL MATERIALS	1,000	1,000	1,100	0	600	850
10-83-42130	CHILDREN MATERIALS	1,000	1,000	1,100	0	600	850
10-83-42150	PERIODICALS	2,500	2,499	2,600	370	2,600	2,600
10-83-42300	SOFTWARE	1,500	1,561	1,750	0	250	1,300
10-83-42500	REPAIRS & MAINT- BLDG	2,000	727	2,200	1,234	1,900	2,000
10-83-43500	POSTAGE	2,000	1,700	2,700	208	1,200	2,000
10-83-52000	ADVERTISING/PUBLICATIONS	300	222	300	0	150	200
10-83-53000	CONTRACTS - OTHER	0	1,879	0	0	0	0
10-83-53500	DOC WORKERS	800	0	1,800	929	1,860	1,900
10-83-64000	EQUIPMENT MAINTENANCE	500	690	500	0	250	375
10-83-71000	SUBSCRIPTIONS & MEMBERSHIPS	400	0	400	315	315	350
10-83-91000	NEW EQUIPMENT	2,000	374	2,500	329	500	1,000
	Total Library	225,520	208,735	227,442	98,600	209,281	220,093

Senior Center

The Bisbee Senior Center provides activities and programming for the City's senior population. The Senior Center recently completed a much anticipated addition to the Senior Center building which provides space for Southeastern Arizona Governments Organization (SEAGO) Area Agency on Aging. SEAGO funded the cost of construction in exchange for a long-term lease on the space at the Senior Center.

Fiscal Year 2010-11 Budget Highlights

No changes are budgeted for this department.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Sr. Center							
10-85-13585	COORDINATOR CONTRIBUTION	7,400	7,400	7,400	4,317	7,400	7,400
10-85-21000	ELECTRIC	4,700	4,711	4,700	2,457	4,800	4,700
10-85-22000	WATER	800	622	800	291	800	800
10-85-22550	SEWER AND GARBAGE SERV.	580	613	622	265	622	700
10-85-23000	GAS	2,500	1,565	2,500	0	1,600	2,500
10-85-24000	TELEPHONE & FAX	1,600	1,099	800	487	1,000	800
10-85-24001	INTERNET ACCESS FEES	450	483	600	258	600	600
10-85-41700	CONTRACT SERVICES	720	695	720	405	720	720
10-85-56000	MAINTENANCE MATERIALS & SERV.	1,500	1,239	500	162	400	500
	Total Sr. Center	20,250	18,427	18,642	8,642	17,942	18,720

Contingency

In order to provide for unexpected expenses, emergencies, and opportunities, it is necessary to appropriate funds as a contingency.

Fiscal Year 2010-11 Budget Highlights

This budget reflects a \$100,000 contingency allocation. The source of funding for this allocation is the undesignated, unreserved fund balance of the General Fund.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Contingency							
10-99-99100	UNASSIGNED EXPENSES	100,000	76,410	165,000	6,337	35,000	100,000
	Total Contingency	100,000	76,410	165,000	6,337	35,000	100,000
	Total Expenses - General Fund	6,867,628	6,375,195	6,752,797	3,030,908	6,132,752	6,499,437

Net

Government Grants

This fund accounts for government grants such as CDBG. The Community Development Block Grant (CDBG) funds are federal entitlement dollars that are awarded to cities and towns in every state. Rural communities receive their share in an allocation from the State. Bisbee's CDBG funds are managed by SEAGO. Current CDBG allocations are being used to improve the drainage and streets in the Bakerville neighborhood.

Fiscal Year 2010-11 Budget Highlights

Other Government Grants for this budget include:

- State Historic Preservation (SHPO) funds for the Old Bisbee Design Guidelines. Total project cost \$17,000. The City's match is \$7,000.
- City Hall and Library Renovation Grant will be completed next year.
- Energy Efficiency and Conservation Block Grant, funds the energy efficiency retro-fit of new windows for the City of Bisbee's City Hall.
- Current CDBG allocations are being used for Phase III improvements to the drainage and streets in the Bakerville neighborhood.
- State Historic Preservation funds for the Warren District Historic Survey. Total project cost \$16,667. The City's match is \$6,667.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Government Grants							
11-30-22504	BAKERVILLE DRAIN-CDBG 111-06	222,997	270,200	0	0	0	0
11-30-22505	BAKERVILLE STREETS - CDBG 131-08	335,025	34,687	335,025	13,798	284,953	0
11-30-22506	SHPO OLD BISBEE DESIGN GUIDELINES	10,000	0	10,000	0	10,000	10,000
11-30-22507	SHPO OLD BISBEE SURVEY	9,000	0	9,000	9,000	9,000	0
11-30-22508	CITY HALL & LIBRARY RENOVATION	30,000	6,345	23,655	0	11,423	12,232
11-30-22510	BAKERVILLE STREETS III CDBG 129-10	0	0	326,904	0	45,705	326,387
11-30-22511	SHPO WARREN HISTORIC SURVEY	0	0	0	0	0	10,000
11-30-22610	ADOC - ENERGY EFFICIENCY GRANT	0	0	0	0	0	72,853
11-38-93000	Grant Match	33,000	4,230	28,770	0	20,616	21,821
	Total Revenue for Gov. Grants	640,022	315,462	733,354	22,798	381,697	453,293
11-40-22504	BAKERVILLE DRAIN-CDBG 111-06	222,997	259,884	0	0	0	0
11-40-22505	BAKERVILLE STREETS II - CDBG 131-08	335,025	34,687	335,025	9,413	284,953	0
11-40-22506	SHPO OLD BISBEE DESIGN GUIDELINES	17,000	0	17,000	391	17,000	17,000
11-40-22507	SHPO OLD BISBEE SURVEY	15,000	0	15,000	10,824	15,000	0
11-40-22508	CITY HALL & LIBRARY RENOVATION	50,000	5,068	39,425	0	19,039	20,386
11-40-22510	BAKERVILLE STREETS III CDBG 129-10	0	0	326,904	0	45,705	326,387
11-40-22511	SHPO WARREN HISTORIC SURVEY	0	0	0	0	0	16,667
11-40-22610	ADOC - ENERGY EFFICIENCY GRANT	0	0	0	0	0	72,853
	Total Expenses for Gov. Grants	640,022	299,639	733,354	20,628	381,697	453,293

Public Safety – Fire Grants

Each year, FEMA awards grants to eligible communities for the purchase of vehicles and equipment to enhance homeland security. In the past, this funding has enabled the City to purchase a Fire Engine.

Fiscal Year 2010-11 Budget Highlights

The proposed Fiscal Year 2010-11 budget includes a request through FEMA for one new fire truck at a cost of \$300,000, of which there is a 5% match. The other grant is also a request through FEMA for fire equipment at a cost of \$60,000, of which there is a 5% match.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
PS-Fire Grants							
17-30-22501	FEMA (FIRE TRUCK)	285,000	0	285,000	0	0	285,000
17-30-22503	OTHER GRANTS	57,000	0	57,000	0	14,040	57,000
17-38-99964	TRANSFER FROM GF-GRANT MATCH	18,000	0	18,000	0	1,560	18,000
	Total Revenue-PS Grant	360,000	0	360,000	0	15,600	360,000
17-40-22501	FEMA (FIRE TRUCK)	300,000	0	300,000	0	0	300,000
17-40-22503	OTHER GRANTS	60,000	0	60,000	0	15,600	60,000
	Total Expenses-PS Grants	360,000	0	360,000	0	15,600	360,000

Transportation Grants

Transportation grants include all grant funds received from the Arizona Department of Transportation and the Federal Aviation Administration for improvements to highway infrastructure and airport facilities.

Fiscal Year 2010-11 Budget Highlights

This year the budget includes funding for Arizona Street Reconstruction, the Glass Sidewalk Rehabilitation on Main Street, and Equipment for the Airport using funds from the Federal Aviation Administration and Arizona Department of Transportation Aeronautical Division.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Transportation Grants							
18-30-22502	FAA-AIRPORT ELECTRICAL	761,611	0	0	0	0	0
18-30-22503	ADOT-AIRPORT ELECTRICAL	20,042	0	0	0	0	0
18-30-22504	ADOT-MAIN STREET SIDEWALKS	0	0	0	0	0	0
18-30-22505	AIRPORT WIDENING (FAA) GRANT	11,400	192,389	0	0	0	0
18-30-22506	ADOT - AIRPORT RUNWAY DESIGN	240,000	5,000	0	0	0	0
18-30-22510	ADOT TIP ALLOCATION	1,816,749	0	2,074,600	0	0	2,074,600
18-30-22515	ADOT TEP GRANT	471,500	0	471,500	0	0	500,000
18-30-22518	FAA MASTER PLAN	0	0	182,000	0	182,000	0
18-30-22519	FAA - AIRPORT ENTITLEMENT GRANT	0	0	0	0	189,525	189,525
18-30-22524	ADOT - MAIN STREET CONSTRUCTION	113,160	0	235,750	38,158	169,740	0
18-30-22526	ADOT - MAIN STREET GLASS SIDEWALK	0	0	0	0	0	64,169
18-38-99921	TRANSFER FROM STREETS FUND	15,107	0	0	0	0	0
18-38-99950	TRANSFER FROM AIRPORT	20,642	0	9,100	0	18,975	9,975
18-38-99999	TRANS. FROM CIP AZ ST/MAIN ST SIDEWALK	333,469	36,042	213,150	0	157,758	217,492
	Total Revenue-Trans. Grant	3,803,680	233,431	3,186,100	38,158	717,998	3,055,761
18-40-22501	ADOT-FIRE SUPPRESSION	0	0	0	0	0	0
18-40-22502	FAA-AIRPORT ELECTRICAL	761,611	0	0	0	0	0
18-40-22503	ADOT-AIRPORT ELECTRICAL	40,084	0	0	0	0	0
18-40-22504	ADOT-MAIN STREET SIDEWALKS	0	400	0	251	0	0
18-40-22505	AIRPORT WIDENING (FAA) GRANT	12,000	163,472	0	0	0	0
18-40-22506	ADOT - AIRPORT RUNWAY DESIGN	240,000	0	0	0	0	0
18-40-22510	ADOT AZ ST TIP	1,929,718	12,850	2,200,000	0	0	2,200,000
18-40-22512	AZ STREET DESIGN SERVICES	82,000	7,433	45,000	8,571	85,669	0
18-40-22513	AZ STREET INTEREST	110,000	0	0	0	0	0
18-40-22515	ADOT AZ ST TEP	500,000	15,759	500,000	0	42,071	577,861
18-40-22518	FAA MASTER PLAN	0	0	191,100	0	191,000	0
18-40-22519	FAA - AIRPORT ENTITLEMENT GRANT	0	0	0	0	199,500	199,500
18-40-22524	ADOT - MAIN STREET CONSTRUCTION	128,267	0	250,000	148,879	199,758	0
18-40-22526	ADOT - MAIN STREET GLASS SIDEWALK	0	0	0	0	0	78,400
	Total Expenses-Trans Grant	3,803,680	199,914	3,186,100	157,701	717,998	3,055,761

Visitor Center

The Visitor Center operations are overseen by the Community Development Director and is the community hub for Bisbee's tourists, visitors, and residents.

With over 53,000 people coming through the doors each year, the staff and volunteers are busy seven days a week as our ambassadors, concierges, marketers, travel planners, resource providers, and hosts for the City.

Funded primarily through the Transient Room Tax Fund (Bed Tax), the Visitor Center budget is supplemented with funds from the Queen Mine Tour.

Recent Accomplishments at the Visitor Center include:

- Equivalent advertising for 2009 - \$410,999, at no cost
- Shared billboard on Highway 80
- Increased number of partnerships with other organizations including Fort Huachuca
- Developed a Volunteer Training Manual
- Hosted State FAM tour
- Through the efforts of the Cochise County Tourism Council of which Bisbee is a member, the Visitor's Center developed the Cochise Origins DVD and facilitated film production and hosted a number of major publication travel writers.

In 2009, over 53,000 people came into the Visitor Center and there were almost 8.1 million hits on the website.

Fiscal Year 2010-11 Budget Highlights

With nearly all the strategic plan goals met for the Visitor Center, this budget does not include significant new spending, and has been reduced because the State Office of Tourism has again reduced their shared advertising program. Additional funds for advertising will be sought from other sources.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Visitor Center							
20-30-22500	GRANT REVENUE	46,674	20,569	33,099	20,569	33,099	0
20-31-20200	TRANSFER FROM QM	8,491	8,491	8,625	4,313	8,625	16,000
20-31-20300	TRANSFER FRM GEN FUND - BED TAX	115,000	120,055	115,000	35,347	93,680	115,000
20-38-51000	USE OF RESERVES	0	0	3,560	0	0	24,352
	Total Revenue-Visitor Center	170,165	149,115	160,284	60,229	135,404	155,352
20-40-11000	SALARIES - GENERAL	30,902	31,856	32,032	16,563	32,032	35,048
20-40-11001	OVERTIME - GENERAL	2,000	1,993	2,000	1,294	2,600	2,000
20-40-11050	SALARIES - PART TIME	15,147	11,975	14,040	6,422	14,040	14,040
20-40-11100	F.I.C.A.	3,029	2,891	3,031	1,530	3,031	3,218
20-40-11200	MEDICARE	708	676	709	358	709	753
20-40-11300	A.S.R.S.	4,541	4,185	4,543	2,282	4,543	5,032
20-40-11500	MEDICAL INSURANCE	4,664	4,668	4,717	2,359	4,717	5,277
20-40-11501	STANDARD DISABILITY INSURANCE	385	343	399	142	399	243
20-40-11505	DEFERRED COMP	811	845	811	406	811	811
20-40-11510	DENTAL INSURANCE	221	221	221	110	221	228
20-40-11600	LIFE INSURANCE	125	123	108	54	108	108
20-40-11700	WORKERS COMPENSATION	136	126	136	66	136	144
	Visitor Center Personnel Costs	62,670	59,902	62,747	31,586	63,347	66,902
20-40-12000	BUSINESS TRAVEL	500	812	500	260	500	1,000
20-40-12100	CONFERENCES	500	370	500	192	500	500
20-40-24000	TELEPHONE & FAX	1,500	2,191	2,500	951	2,400	2,500
20-40-24001	INTERNET ACCESS FEES	0	0	1,200	0	0	1,200
20-40-34000	PROFESSIONAL FEES - COMPUTER	520	0	500	0	0	0
20-40-34010	COCHISE COUNTY TOURISM	11,000	10,434	11,000	5,285	11,000	11,000
20-40-36000	MAINTENANCE &SUPPORT AGREEMENTS	200	0	200	0	200	200
20-40-41500	OFFICE SUPPLIES	1,200	1,296	1,500	33	1,500	1,500
20-40-41700	CONTRACT SERVICES	250	473	700	159	300	2,750
20-40-43500	POSTAGE	1,200	179	1,200	0	0	1,200
20-40-51000	PRINTING/REPRODUCTION	1,500	1,328	1,500	819	1,500	1,500
20-40-52000	CITY ADVERTISING FUND	29,951	31,108	27,095	16,427	27,095	50,000
20-40-52001	ADVERTISING - GRANT REIMBURSED	46,674	19,821	33,099	9,129	33,099	0
20-40-54500	PROPERTY LEASES - VARIOUS	11,700	12,419	13,000	7,553	13,000	13,775
20-40-62000	FUEL & LUBRICANTS	800	82	800	66	400	400
20-40-71000	SUBSCRIPTIONS & MEMBERSHIPS	0	0	200	0	0	0
20-40-73000	MISCELLANEOUS	0	0	1,618	0	1,000	500
20-40-75002	FEES - COLLECTIONS	0	25	25	25	25	25
20-40-75100	OFFICE FURNISHINGS	0	0	200	0	200	200
20-40-91000	COMPUTER HARDWARE & SOFTWARE	0	180	200	0	200	200
	Total Expenses-Visitor Center	170,165	140,620	160,284	72,485	156,266	155,352

Streets Fund

This fund pays for the operation and maintenance of the street lights throughout the City. The main source of funding for the Streets Fund is the Highway User Revenue Fund (HURF). The Streets Division consists of a supervisor and five full-time permanent employees. The primary function of this department is maintenance of City streets, alleys, stairs, other properties, and rights of way. Typical duties consist of patching and repairing streets, repainting traffic control markings such as cross walks, repairing, replacing, or installing traffic and pedestrian signage, and controlling vegetation, which may impede vehicular or pedestrian traffic, or the visibility of signs or markers. In addition, the Streets Division handles the digging of graves at the Evergreen Cemetery. Other duties include the preparation for all events conducted in the City, not the least of which is the 4th of July, and the clean-up after the events.

There are 63 miles of streets and 15,447 linear feet of stairs in the City which are maintained by this fund. Since the City does not allow the use of herbicides, the vegetation must be cleared manually on both the roadside and the stairs. There are over a dozen major drainage ways in the City that must be cleared and cleaned after storm activity. The guardrails and handrails on both the stairs and the drainage ways must be maintained and the retaining walls in Bisbee that belong to the City must be preserved.

Fiscal Year 2010-11 Budget Highlights

Due to a projected drop in the HURF funding for this department vacancies are not being filled, and one position was reduced in an economic fueled reduction in force.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Streets							
21-30-99991	TRANSFERS FROM GEN FUND	100,000	100,000	0	0	0	0
21-30-99992	TRANSFER FROM SEWER TO STREETS	0	154,930	0	0	0	0
21-31-20000	H.U.R.F. GAS TAX	601,758	480,725	498,590	210,440	481,000	475,833
21-36-10500	CEMETERY OPEN/CLOSE FEES	3,500	5,625	3,500	4,400	5,500	3,500
21-36-11000	SERVICE REIMB - OTHER	0	40	0	0	0	0
21-36-21000	INTEREST INCOME (LGIP)	0	7	0	2	0	0
21-38-51000	USE OF RESERVES	50,000	0	195,115	0	0	0
21-38-99909	TRFS FROM CIP TO STREETS	0	0	200,000	62,215	92,876	259,711
21-38-99090	TRANSFER FIXED ASSETS	0	3,352	0	0	0	0
21-38-99999	OTHER REVENUE & TRANSFERS	0	0	0	0	0	0
	Total Revenue-Streets	755,258	744,679	897,205	277,057	579,376	739,044
21-40-11000	SALARIES - GENERAL	250,595	238,629	222,757	100,373	197,533	167,829
21-40-11001	OVERTIME - GENERAL	1,600	4,188	4,000	704	4,000	4,000
21-40-11050	SALARIES - PART TIME	3,133	3,040	0	25	25	0
21-40-11100	F.I.C.A.	16,210	15,530	14,389	6,353	12,839	10,857
21-40-11200	MEDICARE	3,791	3,630	3,365	1,486	3,003	2,539
21-40-11300	A.S.R.S.	23,832	22,956	21,429	10,587	19,068	16,925
21-40-11500	MEDICAL INSURANCE	35,230	33,935	30,916	14,965	30,130	21,393
21-40-11501	STANDARD DISABILITY INSURANCE	3,118	2,450	1,774	859	1,744	1,048
21-40-11505	DEFERRED COMP	6,130	6,131	5,318	2,574	5,318	3,290
21-40-11510	DENTAL INSURANCE	3,441	3,872	3,059	1,721	3,058	2,522
21-40-11600	LIFE INSURANCE	943	895	708	336	708	435
21-40-11700	WORKERS COMPENSATION	18,396	17,427	16,519	7,254	14,696	9,707
21-40-1800	STATE UNEMPLOYMENT	0	0	0	370	2,880	6,240
	Streets Personnel Costs	366,419	352,683	324,234	147,607	292,122	246,785
21-40-12000	BUSINESS TRAVEL	150	20	150	0	0	0
21-40-13000	UNIFORMS	3,500	3,815	3,000	1,276	3,000	2,000
21-40-14000	EDUCATION/TRAINING	300	129	300	145	146	0
21-40-21000	ELECTRIC	68,000	75,668	75,000	29,778	63,000	84,337
21-40-22000	WATER	1,600	0	0	0	0	0
21-40-2300	GAS	0	71	0	132	132	0
21-40-24000	TELEPHONE & FAX	500	152	540	243	570	540
21-40-24103	COMMUNICATION EQUIPMENT	2,250	0	2,250	187	187	500
21-40-35000	EMPLOYMENT TESTING	0	229	0	0	0	0
21-40-41500	OFFICE SUPPLIES	150	14	150	39	50	100
21-40-41600	SAFETY EQUIPMENT	800	1,050	800	329	450	700
21-40-41610	SPECIAL SUPPLIES - OTHER	1,500	2,272	1,500	107	230	0
21-40-41611	TRAFFIC CONTROL DEVICES	5,000	4,379	5,000	2,528	5,000	3,000
21-40-41700	CONTRACT SERVICES	220	137	220	0	0	0
21-40-42500	REPAIRS & MAINT - BLDG	500	49	0	0	0	0
21-40-45200	SUPPLIES	3,500	1,073	3,500	148	300	1,000
21-40-45210	ASPHALT MIXES	14,000	12,846	14,000	2,400	6,000	13,916
21-40-45220	SAND AND GRAVELS	2,500	820	2,500	0	750	2,500
21-40-45240	CONCRETE, REBAR & FORMS	4,000	1,359	4,000	352	1,000	3,000
21-40-52500	PROPERTY, CASUALTY, LIABILITY	45,930	37,028	45,930	23,871	34,375	45,930
21-40-52501	INSURANCE CLAIMS & DEDUCTIBLES	1,000	0	0	0	0	0
21-40-53500	DOC WORKERS	1,219	1,889	1,219	929	1,219	10,000
21-40-55000	RENT/LEASES - EQUIPMENT	3,000	6,578	6,000	265	500	2,000
21-40-56001	SMALL TOOLS & EQUIPMENT	2,000	3,604	2,000	1,459	2,000	3,000
21-40-61000	PARTS & LABOR	16,000	10,864	12,000	6,031	12,000	6,000
21-40-62000	FUEL & LUBRICANTS	3,000	6,572	0	0	0	0
21-40-62002	TIRES	4,000	4,609	4,000	1,218	2,000	2,000
21-40-62003	GASOLINE	15,200	8,881	12,000	4,002	7,400	7,000
21-40-62005	DIESEL	12,000	15,988	12,000	4,536	7,400	7,000
21-40-62006	HYDRAULIC FLUID	500	0	500	0	150	200
21-40-62007	LUBRICANTS	0	287	3,000	60	300	200
21-40-64600	STREET REPAIR AND MAINTENANCE	150,000	119,780	350,000	92,876	92,876	259,711
21-40-65000	DRAINAGEWAY REPAIR & MAINT	0	0	0	10,005	10,006	0
21-40-79000	LOSS ON NPF BOND DEFAULT	0	7	0	0	0	0
21-40-89000	CAPITAL EXPENDITURES	0	3,352	0	0	0	0
21-40-93000	GRANT MATCH	15,107	0	0	0	0	0
21-40-99100	UNASSIGNED EXPENSES	0	18,150	0	0	0	26,213
21-40-99956	TRANSFER TO SANITATION	0	5,876	0	0	0	0
21-40-99985	TRANSFER TO DEBT SERVICE	11,412	11,412	11,412	5,706	11,412	11,412
	Total Expenses-Streets	755,257	711,643	897,205	336,229	554,575	739,044

LTAf Fund

The Local Transportation Assistance Fund (LTAf) is a State-shared revenue funded by the State and the State lottery. This fund provides money for the operational costs of the Bisbee Bus and the Bisbee Municipal Airport. There are two LTAf's accounted for in this fund; the primary LTAf and the secondary LTAf (commonly referred to as LTAf II). The primary LTAf has historically been used to support the Bisbee Airport and the LTAf II has been used to support the Bisbee Bus.

Grant funds are received into this fund and then transferred out to the Bisbee Bus and Airport funds to cover a portion of operational expenditures.

Fiscal Year 2010-11 Budget Highlights

The State has indicated that LTAf will not be funded for Fiscal Year 2010-11.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
L.T.A.F.							
32-31-21100	LTAf (1) ANY TRANSPORTATION USE	28,087	26,683	27,870	21,429	27,870	0
32-31-22000	LTAf (2) VLT--FOR TRANSIT ONLY	0	11,358	20,397	20,397	20,397	0
	Total Revenue-LTAF	28,087	38,041	48,267	41,826	48,267	0
32-40-35001	TRANSFERS TO BISBEE BUS	0	11,358	20,397	20,397	20,397	0
32-40-99950	TRANSFERS TO AIRPORT	28,087	26,683	27,870	18,808	27,870	0
	Total Expenses-LTAF	28,087	38,041	48,267	39,205	48,267	0

RICO Fund

RICO Funds are authorized by the Federal Government under the Racketeer Influenced and Corrupt Organization Act. Revenues come from the seizure of assets used in the commission of crimes when the Bisbee Police Department is involved in the investigations.

These funds are maintained by the Cochise County Attorney's Office and are transferred to the City of Bisbee after the proper paper work is submitted to the County Attorney for approval of the expenditures. These funds are used to enhance the efforts of the Police Department to include the financing of nine police vehicles.

RICO funds also provide monetary support for youth group programs to detour kids from drug and gang activity. Between 2002 and 2009, RICO funds donated \$61,864 to support youth activities.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
R.I.C.O.							
39-33-10862	VEHICLE IMPOUND FEES	1,000	9,145	1,500	5,560	15,000	10,000
39-33-13597	RICO AUCTION FUNDS (COUNTY)	0	12,137	0	0	0	0
39-33-22506	COUNTY REIMBURSEMENTS - RICO	200,000	93,828	200,000	36,546	102,077	216,754
	Total Revenue-RICO	201,000	115,110	201,500	42,106	117,077	226,754
39-40-13597	RICO AUCTION EXPENSE (COUNTY)	10,500	2,958	10,500	0	0	0
39-40-41506	DONATIONS EXPENDITURES	3,000	0	3,000	0	0	0
39-40-50002	EQUIPMENT	0	3,243	1,500	696	15,000	10,000
39-40-50006	RICO - AUTHORIZED EXPENDITURES	187,500	14,003	124,746	650	19,700	155,000
39-40-50010	ACJA GRANT EXPENDITURES	0	159	0	0	0	0
39-40-99085	TRANSFERS TO DEBT SERVICE	0	82,078	61,754	31,569	82,377	61,754
	Total Expenses-RICO	201,000	102,441	201,500	32,915	117,077	226,754

Bisbee Arts Commission

The Bisbee Arts Commission activities are overseen by the Community Development Director and is authorized by the City Council to promote the arts and artists in Bisbee – both within and outside the community. The Arts Commission produces several programs/events each year such as the Art Auction, Plein Aire Competition, and the Mini-Grant program.

The Commission is made up of eleven volunteer members who are either artists or patrons of the arts. Each commissioner serves a two-year term and may ask to renew their membership for additional terms.

Recent Accomplishments include:

- 17th Annual Art Auction, sales were in excess of \$16,700 for just over 100 items.
- \$4,000.00 in matching funds for the Flam Chen event on New Years Eve in City Park
- The Plein Aire Competition which attracts over 50 artists of all ages and levels who compete for cash and prizes and then sell their work at a silent auction.
- The Mini-Grant program awards over \$6,000 to artists on an annual basis for programs

Fiscal Year 2010-11 Budget Highlights

This budget represents the recommendations of the Bisbee Arts Commission. A transfer to the General Fund is budgeted to account for administrative support of this fund.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Bisbee Arts							
42-30-10510	PROGRAM FEES	0	0	0	7,748	8,098	6,000
42-30-10520	ALTE GRANT	10,000	4,940	10,000	0	0	0
42-30-40000	DONATIONS	500	0	5,000	0	0	0
42-30-40500	OTHER PROGRAM REVENUE	4,000	5,676	6,000	5,000	5,000	0
42-30-40505	FESTIVALS	35,000	37,763	0	0	0	0
42-30-40520	ART AUCTION REVENUE	12,000	17,987	7,000	0	16,370	15,000
42-30-40530	GOH GRANT	2,000	0	3,000	0	0	0
42-30-51000	USE OF RESERVES	39,610	0	50,223	0	0	53,000
Total Revenue-Bisbee Arts		103,110	66,366	81,223	12,748	29,468	74,000
42-40-40500	PROGRAM EXPENSE	17,000	2,361	4,000	1,076	1,076	6,000
42-40-40505	FESTIVAL EXPENSE	45,000	22,971	10,000	0	4,000	0
42-40-40510	PLEIN AIR EXPENSES	4,500	5,068	6,000	4,327	4,327	0
42-40-40515	STUDIO TOUR EXPENSES	2,500	0	0	0	0	0
42-40-40520	ART AUCTION EXPENSES	10,600	9,761	6,000	0	6,000	15,000
42-40-40530	GOH GRANT	0	0	0	0	0	0
42-40-40600	GRANTS	15,000	5,750	6,750	103	6,750	15,000
42-40-41505	DONATIONS	0	0	0	0	0	5,000
42-40-41700	CONTRACT SERVICES	7,660	0	46,123	0	0	15,000
42-40-43500	POSTAGE	300	159	300	21	300	0
42-40-52000	ADVERTISING	200	341	200	184	250	16,500
42-40-71000	SUBSCRIPTIONS & MEMBERSHIPS	350	350	350	60	290	0
42-40-99000	TRANSFER TO GENERAL FUND	0	0	1,500	0	1,500	1,500
Total Expenses-Bisbee Arts		103,110	46,761	81,223	5,771	24,493	74,000

Save Our Stairs Fund

This fund was established in 2006 to manage and account for the receipt and disbursement of funds dedicated for the repairs and maintenance of the numerous historic staircases that serve as transportation corridors to many of the residents of Old Bisbee. Revenues include those provided to the City by the Save Our Stairs, Inc. as well as revenue from grants, donations, or other sources that are provided to support similar work. These funds shall be expended only for these designated purposes and are also intended to provide a safe route for the Bisbee 1000 Stair Climb.

Fiscal Year 2010-11 Budget Highlights

There are no plans to participate with "Save Our Stairs" in an event. The City will use previous year reserves to provide for much needed repair and maintenance of the stairs.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Save Our Stairs							
43-30-40000	DONATIONS	0	0	0	0	0	0
43-38-51000	USE OF RESERVES	15,000	0	15,271	0	0	15,271
	Total Revenue-Save Our Stairs	15,000	0	15,271	0	0	15,271
43-40-10000	SAVE OUR STAIRS EXPENSES	15,000	427	15,271	427	427	15,271
	Total Expenses-Save Our Stairs	15,000	427	15,271	427	427	15,271

Donations

This fund was established in 2008 to manage and account for the receipt and disbursement of donations and contributions made to the City for specific purposes. All revenues in this fund will be segregated by "purpose". This funding will assist the City in demonstrating that the disbursement and expenditure of any such dedicated funds have been restricted to the intended purposes of these funds.

Fiscal Year 2010-11 Budget Highlights

The current budget reflects revenue and expenditure funds from potential donations throughout the year.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Donations							
48-30-22500	MISC DONATIONS	1,000,000	0	1,000,000	0	0	1,000,000
48-38-22502	SUMMER PARK YOUTH PROGRAM EXP	0	1,000	0	0	5,000	10,000
48-38-22505	DR BADGER-ANIMAL SHELTER	0	71,494	71,219	0	0	0
	FOURTH OF JULY	0	0	0	0	0	7,500
	USE OF RESERVES	0	0	0	0	0	71,219
	Total Revenue-Donations	1,000,000	72,494	1,071,219	0	5,000	1,088,719
48-40-22500	MISC DONATION EXP	1,000,000	0	1,000,000	0	0	1,000,000
48-40-22502	SUMMER PARK YOUTH PROGRAM EXP	0	0	0	1,000	5,000	10,000
48-40-22505	DR BADGER-ANIMAL SHELTER	0	993	71,219	0	0	71,219
	FOURTH OF JULY	0	0	0	0	0	7,500
	Total Expenses-Donations	1,000,000	993	1,071,219	1,000	5,000	1,088,719

Airport Fund

The City of Bisbee owns and operates the Bisbee Municipal Airport. There is an Airport Advisory Committee that meets on a regular basis as an advisory group for the operation and planning of the airport.

Fiscal Year 2010-11 Budget Highlights

Funding from the FAA will provide for maintenance equipment including a mower tractor with attachments, power broom and fuel card reader. The funding is FAA 95%, ADOT 2.5%, and City of Bisbee 2.5%.

The State of Arizona has discontinued providing LTAF funding, and the final budget reflects this reduction, substantially reducing the total funding from the previous year.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Airport							
50-34-12500	GAS REVENUE	50,000	43,457	40,000	15,022	32,000	40,000
50-36-13500	RENTS	7,600	8,616	7,200	4,856	8,000	7,200
50-36-13501	BISBEE AIRPARK-ACCESS FEES	1,800	1,392	1,600	56	1,440	1,600
50-36-13509	AIRPORT PROPERTY LEASE	0	379	0	235	235	235
50-36-13600	FBO SALES	0	0	0	0	0	0
50-36-50000	MISC REVENUES	0	0	0	0	0	0
50-36-51000	USE OF RESERVES	0	0	0	0	0	9,875
50-36-99901	TRANSFERS FROM GENERAL FUND	17,005	0	9,780	4,890	0	0
50-36-99932	TRANSFERS FROM LTAF	28,087	26,683	27,870	18,808	27,870	0
	Total Revenue Airport	104,492	80,527	86,450	43,867	69,545	58,910
50-40-11001	OVERTIME - GENERAL	0	0	0	0	0	0
50-40-11050	SALARIES - PART TIME	0	4,459	0	0	0	0
50-40-11100	F.I.C.A.	0	276	0	0	0	0
50-40-11200	MEDICARE	0	65	0	0	0	0
50-40-11300	A.S.R.S.	0	174	0	0	0	0
50-40-11700	WORKERS COMPENSATION	0	129	0	140	140	0
50-40-11800	STATE UNEMPLOYMENT	0	0	0	0	0	0
	Airport Personnel Costs	0	5,103	0	140	140	0
50-40-21000	ELECTRIC	3,650	2,327	3,650	960	2,500	3,650
50-40-22000	WATER	450	962	550	431	845	550
50-40-22550	SEWER AND GARBAGE SERV.	450	560	600	235	600	600
50-40-23000	GAS	1,000	909	1,000	214	675	800
50-40-24000	TELEPHONE & FAX	600	550	600	283	600	600
50-40-41000	DISPOSABLE EQUIPMENT/TOOLS	0	16	0	0	0	0
50-40-41500	OFFICE SUPPLIES	200	65	100	0	0	100
50-40-41600	SAFETY EQUIPMENT	250	0	100	0	0	100
50-40-41610	SPECIAL SUPPLIES - OTHER	500	0	400	0	0	400
50-40-41700	CONTRACT SERVICES	0	55	0	182	183	0
50-40-41999	DRINKING WATER	400	181	200	0	0	0
50-40-42500	REPAIR & MAINT - BLDG	2,000	797	1,500	1,062	1,500	1,500
50-40-52000	ADVERTISING	1,000	82	500	2,806	0	0
50-40-52500	PROPERTY, CASUALTY, LIABILITY	4,350	6,640	4,350	0	0	4,350
50-40-53000	OTHER - FBO CONTRACT	15,000	24,333	7,300	4,867	4,867	0
50-40-53001	HANGAR ROYALTIES	4,000	0	0	0	0	0
50-40-53002	FUEL ROYALTIES	3,000	1,235	0	185	185	185
50-40-53500	DOC WORKERS	2,500	1,879	2,500	929	2,500	0
50-40-56001	SMALL TOOLS & EQUIPMENT	0	0	0	23	23	0
50-40-60020	REPAIRS AND MAINT	500	485	500	278	400	500
50-40-62000	OTHER - FUEL	32,000	31,104	32,000	12,016	29,753	32,000
50-40-64000	EQUIPMENT MAINTENANCE	2,000	266	2,000	0	0	0
50-40-75002	FEES - COLLECTIONS	1,500	1,356	1,500	544	1,200	2,500
50-40-90000	ELECTRICAL UPGRADES	3,000	0	3,000	76	76	0
50-40-91000	EQUIPMENT & FURNITURE	500	216	0	0	0	0
50-40-99018	GRANT MATCH	20,642	0	9,100	0	18,975	9,975
50-40-99100	UNASSIGNED EXPENSES	5,000	466	0	15	15	0
50-99-99999	OTHER EXPENDITURES	0	0	15,000	0	0	1,100
	Total Expenses-Airport	104,492	79,587	86,450	25,246	65,037	58,910

Police Special Revenues and Grants

This fund accounts for all grant revenues received and expended for law enforcement activities outside of the General Fund and Racketeer Influenced Corrupt Organization Funds. Included in this fund are revenues and expenditures for Operation Stonegarden (Homeland Security) funds along with funds anticipated for Collaborative Border Region Alliance and Homeland Security.

The fund also receives and expends monies from Federal Asset Forfeitures in which the City is a participant.

Highlighting this year was Bisbee's participation in the Cochise County's Homeland Security Stonegarden Grant for Spillman Law Enforcement Program for a Computer Aided Dispatch (CAD) to improve communications between 11 Counties in the State of Arizona. Training for the Police & Fire Departments began in early 2010 and both departments should be up and running by May 2010.

Fiscal Year 2010-11 Budget Highlights

Budget highlights for next year include continued grant funding through Homeland Security (Operation Stonegarden) of the three year grant for \$1,736,198 which began in Fiscal Year 2009-10.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Police Special Rev & Grants							
53-30-30002	GRANTS- COBRA	300,000	0	300,000	0	0	300,000
53-30-30003	HOMELAND SECURITY GRANTS	0	7,521	1,736,198	3,702	286,477	750,000
53-35-31000	DEPT. OF JUSTICE (VESTS)	0	1,060	0	0	0	0
53-35-33000	GRANT-STONE GARDEN DHLA	1,800,000	0	0	0	0	0
53-35-35000	FEDERAL ASSET FORFEITURES	100,000	0	100,000	0	0	0
53-36-11050	SERVICE REIMBURSEMENT	0	72,619	0	39,787	100,000	0
53-38-99910	TRANSFER FROM GEN FUND	0	937	0	0	0	0
	Total Revenue-Police Spec. Rev	2,200,000	82,137	2,136,198	43,489	386,477	1,050,000
53-40-11050	SERVICE REIMBURSEMENT	0	39,301	0	0	100,000	0
53-40-11090	REIMBURSED ERE'S - DHL	0	33,317	0	0	0	0
53-40-30002	GRANTS- COBRA	300,000	0	300,000	0	0	300,000
53-40-30003	HOMELAND SECURITY GRANTS	1,788,246	0	1,726,198	224,947	286,477	735,500
53-40-31000	DEPT. OF JUSTICE (VESTS)	0	1,060	0	0	0	0
53-40-35000	EXPENDITURES - ASSET FORFT REV	0	9,707	100,000	0	0	0
53-40-35500	FEDERAL ASSET FORFEITURES EXP	0	0	0	0	0	0
53-40-99901	TRANSFERS TO GENERAL FUND	50,000	7,522	10,000	0	0	14,500
53-40-99985	TRANSFERS TO DEBT SERVICE	61,754	25,000	0	0	0	0
	Total Expenses-Police Spec. Rev	2,200,000	115,907	2,136,198	224,947	386,477	1,050,000

Wastewater Fund

The Wastewater Fund provides all collection and treatment of wastewater use in the City. In addition to maintaining the collection system which consists of thousands of feet of sewer mains, Wastewater staff are assigned the maintenance duties for the 'Old Bisbee' Fire Suppression System, and are also responsible for marking the Blue Stake requests as required. This past year the laboratory at the Wastewater Plant became certified by the State Department of Health Services to perform E.Coli and Total Suspended Solids tests. This reduces the expenses associated with sending the samples to an out of town laboratory, and for the contract lab fees. Wastewater staff are on-call 24-hours a day, seven days a week.

Fiscal Year 2010-11 Budget Highlights

This budget reflects a 5% increase in the sewer rate fees that has been based on an analysis of the updated rate study that reflect the most current revenue and expenditure estimates for next year as well as estimates for future years. The rate study will be revised annually to reflect the most current information available to the City.

Action will be required by City Council to increase the sewer rate by 5% at the appropriate time.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Waste Water							
54-30-30000	NADB TRANSITION ASSIST. GRANT	374,855	374,855	231,388	231,388	231,388	124,959
54-31-10000	TRF FROM GF, SALES TAX INCR	341,146	337,368	348,000	130,330	323,235	333,000
54-36-21000	INTEREST/PENALTIES EARNED	15,000	30,169	15,000	20,989	30,000	15,000
54-36-50000	MISCELLANEOUS REVENUE	0	6,693	0	0	0	0
54-37-10550	USER FEES	1,472,000	1,475,248	1,624,264	783,295	1,598,914	1,690,872
54-37-10551	SERVICE CHARGE/PENALTY	15,000	21,323	15,000	10,532	15,000	15,000
54-37-10552	HOOK-UP FEES	0	4,000	2,000	2,000	16,000	2,000
54-37-11100	SEPTIC TANK - PUMP FEES	0	163	0	1,344	2,000	0
54-38-51000	USE OF RESERVES	168,970	0	104,889	0	0	0
Total Revenue-Waste Water		2,386,971	2,249,819	2,340,541	1,179,878	2,216,537	2,180,831
Waste Water							
54-40-11000	SALARIES - GENERAL	314,837	309,760	301,087	139,079	301,087	292,774
54-40-11001	OVERTIME - GENERAL	37,565	71,312	56,000	31,669	56,000	42,370
54-40-11050	SALARIES - PART TIME	7,311	7,094	0	58	58	0
54-40-11100	F.I.C.A.	22,704	24,170	22,491	10,406	22,491	21,128
54-40-11200	MEDICARE	5,310	5,653	5,259	2,434	5,259	4,941
54-40-11300	A.S.R.S.	33,302	36,441	33,745	16,050	33,745	33,012
54-40-11500	MEDICAL INSURANCE	37,230	34,417	32,939	15,468	32,939	36,585
54-40-11501	STANDARD DISABILITY INSURANCE	3,926	2,882	1,802	878	1,802	1,714
54-40-11505	DEFERRED COMP	6,478	6,207	5,666	2,590	5,666	5,626
54-40-11510	DENTAL INSURANCE	2,206	3,773	3,646	1,583	3,646	3,338
54-40-11600	LIFE INSURANCE	996	911	754	333	754	749
54-40-11700	WORKERS COMPENSATION	14,611	14,449	14,787	6,539	14,787	13,014
Waste Water Personnel Costs		486,476	517,069	478,176	227,087	478,234	455,251

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
54-40-11800	STATE UNEMPLOYMENT	0	0	0	862	0	0
54-40-12000	BUSINESS TRAVEL	500	1,368	500	883	1,300	2,500
54-40-12100	CONFERENCES	500	125	500	0	500	500
54-40-13000	UNIFORMS	3,500	2,999	3,500	1,459	3,500	3,500
54-40-13050	REFUNDS TO CUSTOMERS	200	0	200	0	0	200
54-40-14000	EDUCATION/TRAINING	5,000	1,599	5,000	260	1,000	3,000
54-40-21000	ELECTRIC	90,000	99,123	90,000	43,023	90,000	90,000
54-40-22000	WATER	2,000	5,916	2,000	968	2,000	2,000
54-40-24000	TELEPHONE & FAX	5,000	4,628	5,000	1,621	5,000	5,000
54-40-24001	INTERNET ACCESS FEE	800	838	800	414	800	800
54-40-24100	COMMUNICATION EQUIPMENT	200	75	200	0	0	200
54-40-24200	OTHER - HAND HELD RADIOS	5,000	938	1,500	187	586	1,500
54-40-27500	LIENS EXPENSE (FILING FEES)	300	920	750	1,080	2,000	2,000
54-40-34102	OTHER - TESTING	70,000	58,928	70,000	16,718	45,000	45,000
54-40-40000	SUPPLIES	250	350	250	107	250	250
54-40-41000	DISPOSABLE EQUIPMENT/TOOLS	1,500	498	1,500	155	400	1,000
54-40-41001	CHLORINE	500	0	500	0	0	0
54-40-41002	LIME	200	0	200	0	0	0
54-40-41003	CHEMICALS	20,000	3,327	20,000	6,887	16,000	20,000
54-40-41500	OFFICE SUPPLIES	600	310	600	840	1,200	1,200
54-40-41600	SAFETY EQUIPMENT	1,500	2,423	1,500	879	1,500	1,800
54-40-41610	SPECIAL SUPPLIES	8,500	5,206	8,500	363	500	8,500
54-40-41700	CONTRACT SERVICES	440	1,802	1,000	813	1,500	1,000
54-40-42000	CUSTODIAL SUPPLIES	500	244	500	97	500	500
54-40-42100	BOOKS AND REFERENCE MATERIALS	500	293	500	0	300	500
54-40-42500	REPAIRS & MAINT - BLDG	1,000	5,463	1,000	987	1,018	1,500
54-40-42501	MANHOLE FRAME & COVERS	1,000	813	1,000	0	0	1,000
54-40-42502	PIPES & FITTINGS	5,000	1,693	5,000	7,725	1,000	10,000
54-40-43000	LAB SUPPLIES	10,000	13,802	10,000	914	1,200	10,000
54-40-43500	POSTAGE	325	478	350	0	350	350
54-40-51000	PRINTING/REPRODUCTION	0	20	0	0	0	0
54-40-52500	PROPERTY, CASUALTY, LIABILITY	67,560	54,545	67,560	35,164	50,636	67,560
54-40-52501	INSURANCE CLAIMS & DEDUCTIBLES	2,800	4,384	3,000	0	1,000	3,000
54-40-53500	DOC WORKERS	2,500	1,799	2,500	929	2,500	3,500
54-40-55000	EQUIPMENT RENTAL	2,000	379	2,000	0	0	2,000
54-40-56001	SMALL TOOLS & EQUIPMENT	5,000	720	5,000	585	1,675	7,000
54-40-61000	PARTS & LABOR	10,000	32,359	10,000	3,173	10,000	10,000
54-40-62002	TIRES	0	1,179	1,000	195	500	1,000
54-40-62003	GASOLINE	13,750	10,784	13,750	4,502	8,855	13,750
54-40-62005	DIESEL	3,500	1,886	3,500	503	3,500	3,500
54-40-62006	HYDRAULIC FLUID	500	0	500	0	0	0
54-40-62007	LUBRICANTS	500	191	500	42	150	500
54-40-63000	PARTS & LABOR	0	128	0	0	0	0
54-40-64000	EQUIPMENT MAINTENANCE	2,500	2,239	2,500	5,034	7,000	10,000
54-40-64850	SLUDGE REMOVAL	7,500	684	7,500	0	0	7,000
54-40-64851	SLUDGE HAULING	2,000	0	2,000	180	180	2,000
54-40-65100	CONSTRUCTION & REPAIR MATERIAL	3,000	1,402	3,000	179	1,000	3,000
54-40-71000	SUBSCRIPTIONS & MEMBERSHIPS	0	998	600	417	900	900
54-40-71001	PERMITS & LICENSES	0	12,923	12,000	2,908	8,000	12,000
54-40-79500	BAD DEBTS	4,000	32,567	11,662	0	11,662	11,662
54-40-81313	DEPRECIATION EXPENSE	0	1,110,079	0	0	0	0
54-40-90000	CAPITAL IMPROVEMENTS	0	0	0	39	0	0
54-40-91008	PORTABLE PUMP	1,500	0	1,500	0	750	2,300

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
54-40-99086	TRANSFER TO DEBT SERVICE WWP	1,069,385	1,069,385	1,082,454	541,227	1,082,454	1,094,813
54-40-99090	TRFS TO RESERVES - DSR	217,190	195,928	195,928	97,964	195,928	73,703
54-40-99100	UNASSIGNED EXPENSES	25,000	0	8,321	0	0	15,179
54-40-99901	TRANSFER TO ADMINISTRATION	3,623	3,623	3,758	1,879	3,758	3,717
54-40-99951	TRANSFERS TO CITY MANAGER	18,928	18,928	18,848	9,424	18,848	18,526
54-40-99952	TRANSFERS TO FINANCE	75,688	75,688	78,909	39,455	78,909	102,651
54-40-99975	TRANSFERS TO PUBLIC WORKS	69,149	69,149	66,736	33,368	66,736	12,234
54-40-99977	TRANSFERS TO GARAGE	0	0	0	0	0	12,431
54-40-99990	TRANSFER FIXED ASSETS	0	3,352	0	0	0	0
54-40-99992	TRANSFERS TO LEGAL SVCS	24,007	24,007	24,989	12,495	24,989	17,854
54-40-99999	TRANSFERS TO CAPTL PROJECTS	34,100	34,100	0	0	0	0
Total Expenses-Waste Water		2,386,971	3,494,654	2,340,541	1,103,991	2,235,568	2,180,831

Sanitation Fund

The Sanitation Fund is responsible for collecting all solid waste in the City and for collecting, processing, and selling recyclable materials. The Sanitation Division consists of a supervisor, two container truck drivers, a three-man crew that does the hand pick-up in Old Bisbee, and a recycling attendant in conjunction with another full-time employee who is partially allocated to Sanitation. The City also utilizes supervised inmate labor.

Recycling facilities are located at the Cochise County Transfer Station. The community interest in recycling has increased significantly in the last year. This increase has also provided larger than expected loads at the drop off locations. The recycling center experiences more requests from the business community than can be currently served. The City of Bisbee, as the leader in Cochise County for recycling, will continue to find ways to streamline and increase the recycling effort.

Fiscal Year 2010-11 Budget Highlights

This budget will provide sanitation services for the next year without a rate increase. The revenues generated by the 3% increase implemented in Fiscal Year 2008-09 will continue to be reserved within the fund to provide for vehicle replacement in future years. This will be the second consecutive year without a rate increase.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
Sanitation							
56-33-40000	DONATIONS/MISC	0	1,553	0	0	0	0
56-36-11400	RECYCLING REVENUE	15,000	5,859	7,000	10,139	22,270	21,700
56-37-10550	USER FEES	804,945	801,791	809,445	404,304	809,445	809,445
56-37-10553	SPECIAL PICK-UP FEES	200	585	250	330	330	450
56-38-50010	GAIN/LOSS ON DISPOSAL OF ASSET	0	(10,967)	0	0	0	0
56-38-51000	USE OF RESERVES	0	0	0	0	0	20,000
56-38-99999	OTHER REVENUE & TRANSFERS	0	5,876	0	0	0	0
	Total Revenue-Sanitation	820,145	804,697	816,695	414,773	832,045	851,595
56-40-11000	SALARIES - GENERAL	234,199	246,532	237,004	118,594	237,004	254,192
56-40-11001	OVERTIME - GENERAL	7,000	13,072	11,000	5,768	11,000	7,000
56-40-11050	SALARIES - PART TIME	10,444	10,134	0	82	0	0
56-40-11100	F.I.C.A.	15,992	17,063	15,758	7,637	15,758	16,589
56-40-11200	MEDICARE	3,740	3,986	3,685	1,786	3,685	3,880
56-40-11300	A.S.R.S.	22,793	24,732	23,436	11,690	23,436	25,727
56-40-11500	MEDICAL INSURANCE	36,204	37,277	35,771	18,868	35,771	41,493
56-40-11501	STANDARD DISABILITY INSURANCE	2,921	3,096	1,910	1,091	1,910	1,568
56-40-11505	DEFERRED COMP	6,299	6,764	6,153	3,280	6,153	6,380
56-40-11510	DENTAL INSURANCE	3,788	3,911	3,679	1,965	3,679	3,393
56-40-11600	LIFE INSURANCE	969	945	819	387	819	849
56-40-11700	WORKERS COMPENSATION	21,454	21,612	22,029	10,724	22,029	20,906
56-40-1180	STATE UNEMPLOYMENT	0	0	0	1,232	1,232	0
	Sanitation Personnel Costs	365,803	389,124	361,244	183,104	361,244	381,977
56-40-12000	BUSINESS TRAVEL	600	1,105	600	60	60	600
56-40-13000	UNIFORMS	3,000	3,413	3,000	1,195	3,000	3,000
56-40-14000	EDUCATION/TRAINING	200	129	200	125	0	0
56-40-21000	ELECTRIC	1,042	239	1,042	448	1,042	1,042
56-40-23000	GAS	1,000	71	1,000	132	1,000	1,000
56-40-24000	TELEPHONE & FAX	500	152	540	243	540	540
56-40-24200	OTHER - HAND HELD RADIOS	1,000	115	1,000	374	500	500
56-40-35000	EMPLOYMENT TESTING	0	93	0	0	0	0
56-40-41000	DISPOSABLE EQUIPMENT/TOOLS	1,200	1,582	1,500	1,305	1,500	1,500
56-40-41500	CONSUMABLE SUPPLIES	500	303	500	365	1,000	500
56-40-41600	SAFETY EQUIPMENT	1,000	1,003	1,000	275	500	1,000
56-40-41610	OTHER - VACCINES	500	267	500	0	325	500
56-40-41700	CONTRACT SERVICES	300	512	300	82	300	300
56-40-43500	POSTAGE	0	19	0	0	0	0
56-40-52500	PROPERTY, CASUALTY, LIABILITY	30,394	15,924	30,394	14,778	21,281	30,394
56-40-52501	INSURANCE CLAIMS & DEDUCTIBLES	150	0	150	0	0	0
56-40-53006	COUNTY TIPPING FEES	215,000	197,333	221,500	83,773	168,000	200,000
56-40-53500	DOC WORKERS	1,800	0	1,800	0	1,800	2,800
56-40-56001	SMALL TOOLS & EQUIPMENT	500	1,452	1,500	324	600	2,000
56-40-61000	PARTS & LABOR	8,000	8,392	8,000	4,212	8,000	8,000
56-40-62004	GASOLINE	5,500	8,175	8,816	4,689	8,816	8,816
56-40-62005	DIESEL	20,000	18,959	20,000	8,752	16,300	20,000
56-40-62006	HYDRAULIC FLUID	500	0	500	9	500	500
56-40-62007	LUBRICANTS	500	114	500	56	500	500
56-40-62008	TIRES	5,000	2,884	5,000	2,425	5,000	5,000
56-40-64001	EQUIPMENT MAINTENANCE	0	1,400	0	146	147	0
56-40-72000	RECYCLING PROGRAM	0	0	0	0	0	5,000
56-40-79500	BAD DEBTS	2,000	12,248	2,000	0	2,000	2,000
56-40-81313	DEPRECIATION EXPENSE	0	43,069	0	0	0	0
56-40-81500	INTEREST	0	9,939	0	0	0	0
56-40-91000	EQUIP & FURNITURE - DUMPSTERS	25,000	16,559	17,582	5,222	12,000	20,000
56-40-98010	RESERVE ACCUMULATION-RESTRICTED	23,586	0	24,283	0	24,283	24,283
56-40-99100	UNASSIGNED EXPENSES	13,153	0	8,108	0	0	11
56-40-99901	TRANSFERS TO ADMINISTRATION	11,418	11,418	11,283	5,642	11,283	17,244
56-40-99952	TRANSFERS TO FINANCE	42,190	42,190	44,044	22,022	44,044	54,206
56-40-99977	TRANSFERS TO GARAGE	0	0	0	0	0	12,431
56-40-99985	TRANSFER TO DEBT SERVICE	38,809	0	38,809	19,405	38,809	38,809
56-40-99992	TRANSFERS TO LEGAL SVCS	0	0	0	0	0	7,142
	Total Expenses-Sanitation	820,145	788,183	816,695	359,163	734,374	851,595

Bisbee Public Works Grants

The Public Works Grants initiate projects outside the normal Public Works operations.

Fiscal Year 2010-11 Budget Highlights

Funds have been set aside for a WIFA grant for the sewer expansion in Tintown, along with possible funding for the Hereford Road Sewer Project.

<u>Account</u>		<u>FY 2009</u>	<u>FY 2009</u>	<u>FY 2010</u>	<u>YTD 12/31/09</u>	<u>FY 2010</u>	<u>FY 2011</u>
<u>Number</u>	<u>Account Description</u>	<u>Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>	<u>Y/E Estimate</u>	<u>Proposed</u>
PW Grants							
57-30-22502	WIFA GRANT SEWER/TA	50,000	0	50,000	0	0	0
57-30-22503	UPPER SAN PEDRO PARTNERSHIP	300,000	55,743	0	70,537	70,537	0
57-30-22504	RECYCLING GRANT	50,000	0	0	0	0	0
57-30-22506	WWTP SOLAR GENERATOR SYSTEM	0	0	5,900,000	0	0	0
57-30-22508	NADBank - USDA/RD TINTOWN SEWER	0	0	0	0	0	5,000,000
57-30-22509	NADBank - USDA/RD HEREFORD RD SEWER	0	0	0	0	0	1,850,000
57-30-99999	TRANS FROM CIP	0	0	0	0	92,053	150,000
	Total Revenue	400,000	55,743	5,950,000	70,537	162,590	7,000,000
57-40-22502	WIFA GRANT SEWER/TA	50,000	0	50,000	0	0	0
57-40-22503	UPPER SAN PEDRO PARTNERSHIP	300,000	55,743	0	14,794	14,794	0
57-40-22504	RECYCLING GRANT	50,000	0	0	0	0	0
57-40-22506	WWTP SOLAR GENERATOR SYSTEM	0	0	5,900,000	0	0	0
57-40-22508	NADBank - USDA/RD TINTOWN	0	0	0	0	72,053	5,000,000
57-40-22509	NADBank - USDA/RD HEREFORD RD SEWER	0	0	0	0	20,000	2,000,000
	Total Expenses	400,000	55,743	5,950,000	14,794	106,847	7,000,000

Queen Mine Fund

The Queen Mine Tour operations are overseen by the Community Development Director. The Mine Tour is an enterprise program for the City that operates under its own budget and funds generated from the tour to maintain, improve, and expand the tour as well as help support the Visitor Center.

Funded by the sale of tour tickets and gift shop items, the Queen Mine Tour has welcomed over 45,000 visitors a year. While the City owns the building once known as the Change House, Freeport-McMoRan (formerly Phelps Dodge) leases the underground for the tours.

Recent Accomplishments of the Queen Mine Fund include:

- Safety upgrades include new wheels for the man-cars, new escape way improvements, mined out cave-ins, rebuilt locomotive controller, and a roof
- Upgrades and safety improvement for tour features include fluorescents, displays, head frames, FACEBOOK, and planned mine improvements required for the lease
- Investigation and preliminary planning for a new geology based tour
- In 2009, approximately 46,500 people worldwide toured the Queen Mine
- Gift Shop revenues increased 43% from previous years due to renovations
- Record revenue for March 2010 was \$114,000

Fiscal Year 2010-11 Budget Highlights

Ongoing efforts to improve safety will remain the top priority. These will include infrastructure repairs and the rebuilding of locomotives along with continued cleaning of the mine shafts, shoring up and replacing timbers. Expanded routine maintenance schedules will help alleviate any threats to tourists and tour guides.

Capital Improvements to the Mine this year will provide the relocation of outdoor restrooms to the main building and the installation of a security system.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Queen Mine							
59-31-25000	TAX CREDITS TAKEN	0	360	0	130	0	0
59-34-15001	MERCHANDISE SALES	155,000	195,085	168,000	80,486	180,000	180,000
59-34-15010	MAIL ORDER SALES	30,000	2,265	10,000	0	2,000	10,000
59-34-17500	MINE TOURS	459,162	449,106	459,000	186,725	459,000	459,000
59-36-15003	VENDING MACHINE SALES	1,200	4,565	3,500	2,664	4,500	4,000
59-38-99090	TRANSFER FIXED ASSETS	0	3,075	0	0	0	0
59-38-99235	FUND BALANCE ALLOCATION	26,000	0	76,000		76,000	105,000
59-38-99999	OTHER REVENUE	0	0	0	1,024	1,024	0
	Total Revenue-QM	671,362	654,456	716,500	271,029	722,524	758,000

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
59-40-11000	SALARIES - GENERAL	229,570	200,715	196,977	101,493	200,484	202,956
59-40-11001	OVERTIME - GENERAL	2,000	1,232	2,000	443	1,000	2,000
59-40-11050	SALARIES - PART TIME	31,263	47,594	52,170	22,889	45,350	51,897
59-40-11100	F.I.C.A.	16,698	15,516	15,923	7,685	15,900	16,277
59-40-11200	MEDICARE	3,905	3,624	3,724	1,797	3,700	3,807
59-40-11300	A.S.R.S.	19,751	17,013	16,671	8,461	16,700	17,950
59-40-11500	MEDICAL INSURANCE	37,310	32,677	33,020	16,510	33,020	36,939
59-40-11501	STANDARD DISABILITY INSURANCE	2,862	1,980	1,511	882	1,511	1,511
59-40-11505	DEFERRED COMP	6,492	5,849	5,680	2,840	5,680	5,680
59-40-11510	DENTAL INSURANCE	4,058	3,073	3,073	1,537	3,073	3,172
59-40-11600	LIFE INSURANCE	1,001	697	756	305	756	611
59-40-11700	WORKERS COMPENSATION	6,058	5,430	5,625	2,743	5,600	5,667
	Queen Mine Personnel Costs	360,968	335,400	337,130	167,585	332,774	348,467

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
59-40-12000	BUSINESS TRAVEL	400	0	500	0	0	0
59-40-12100	CONFERENCES	1,000	0	1,000	0	0	0
59-40-13000	UNIFORMS	1,500	1,505	1,600	92	1,600	1,600
59-40-13050	TOUR REFUNDS	200	141	200	0	200	200
59-40-14000	EDUCATION/TRAINING	1,200	1,000	1,200	0	1,200	1,200
59-40-21000	ELECTRIC	8,000	8,183	8,000	2,797	8,000	8,000
59-40-22000	WATER	1,400	1,305	1,400	514	1,400	1,400
59-40-22550	SEWER AND GARBAGE SERV.	3,750	3,663	4,000	1,575	4,000	4,000
59-40-23000	GAS/WOOD	3,000	2,200	3,000	0	1,400	3,500
59-40-24000	TELEPHONE & FAX	2,900	2,880	3,100	1,241	3,100	3,100
59-40-24001	INTERNET ACCESS FEE	1,000	625	1,000	252	900	900
59-40-34000	PROFESSIONAL FEES - COMPUTER	1,000	0	1,000	0	800	800
59-40-34010	VOLUNTEER PROGRAM	500	0	0	0	0	0
59-40-35000	EMPLOYMENT TESTING	0	0	100	0	100	100
59-40-36000	MAINTENANCE & SUPPORT AGREEMENTS	800	461	800	0	800	800
59-40-41500	OFFICE SUPPLIES	2,400	3,243	3,000	1,662	3,100	3,100
59-40-41604	SPECIAL SUPP - MERCHANDISE	92,500	71,756	99,640	37,806	91,000	95,000
59-40-41610	OTHER - HATS AND COATS	2,000	1,818	2,000	0	2,200	2,200
59-40-41700	CONTRACT SERVICES	500	50	500	136	500	500
59-40-42000	CUSTODIAL SUPPLIES	3,000	91	3,000	0	3,000	3,000
59-40-42300	SOFTWARE	800	0	400	0	400	400
59-40-42500	OTHER-TOUR MAINT-INTERIOR	4,000	4,260	4,000	1,847	4,000	4,000
59-40-42501	TOUR MAINTENANCE	4,000	3,837	4,000	3,130	4,000	4,000
59-40-43500	POSTAGE	600	775	1,000	102	800	800
59-40-44000	CONCESSION	1,000	2,297	2,100	1,357	2,400	2,500
59-40-52000	ADVERTISING	18,000	14,856	18,000	14,732	18,000	21,844
59-40-52500	PROPERTY, CASUALTY, LIABILITY	45,000	44,482	50,000	0	48,000	50,000
59-40-52501	INSURANCE CLAIMS & DEDUCTIBLES	500	0	500	0	0	500
59-40-53500	DOC WORKERS	1,600	2,390	1,700	1,016	1,800	1,800
59*-40-54500	PROPERTY LEASES	0	0	0	0	0	1,200
59-40-56001	SMALL TOOLS & EQUIPMENT	0	66	0	0	0	0
59-40-61000	PARTS & LABOR	1,000	257	1,000	318	600	1,000
59-40-62000	FUEL & LUBRICANTS	1,500	962	1,200	476	1,200	1,500
59-40-73000	MISCELLANEOUS	0	8	0	10	10	0
59-40-75002	CREDIT CARD FEES	10,000	12,819	11,000	7,212	15,000	15,000
59-40-75100	OFFICE FURNISHINGS	1,000	493	500	0	0	0
59-40-81313	DEPRECIATION EXPENSE	0	11,192	0	0	0	0
59-40-90001	LAMPS	3,500	2,725	3,500	403	3,500	3,500
59-40-90003	MOTORS	6,000	3,984	6,000	185	6,000	5,000
59-40-91000	COMPUTER HARDWARE & SOFTWARE	3,000	0	500	0	500	500
59-40-99100	MISC. EXPENSES-SAFETY	12,000	1,336	17,721	3,446	12,000	10,000
59-40-99901	TRANSFERS TO GENERAL FUND	19,576	19,576	20,130	10,065	20,130	19,412
59-40-99920	TRANSFER TO TRANSIENT RM TAX	8,491	8,491	8,625	4,312	8,625	16,000
59-40-99952	TRANSFERS TO FINANCE	15,777	15,777	16,454	8,227	16,454	16,177
59-40-99999	TRANSFERS TO CAPITAL PROJECTS	26,000	6,936	76,000	0	76,000	105,000
Total Expenses-QM		671,362	591,840	716,500	270,498	695,493	758,000

Miscellaneous Grants

This budget reflects grant funds not accounted for elsewhere in the budget. These include library, parks, and tourism grants as well as Transportation grants for buses.

Fiscal Year 2010-11 Budget Highlights

Requests for this budget include funding for one new bus for the Bisbee Bus Program as well as an allocation for miscellaneous grants to allow for potential grant opportunities. Funds are being requested for pending Library grants from the ARRA funds.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Misc Grants							
78-30-23112	LIBRARY PENDING GRANTS	0	0	0	0	0	25,000
78-30-23750	ADOT-BBUS EXP REIMBURSED	77,970	71,248	90,268	84,376	84,376	103,342
78-30-32500	SENIOR CENTER ADDITION	244,828	0	0	0	0	0
78-30-79000	MISCELLANEOUS GRANTS	3,000,000	73,997	3,000,000	0	0	5,000,000
78-38-99996	TRANS FROM BISBEE BUS	5,110	1,430	8,436	0	0	25,836
Total Revenue		3,327,908	146,675	3,098,704	84,376	84,376	5,154,178
78-40-23112	LIBRARY PENDING GRANTS	0	0	0	0	0	25,000
78-40-23750	ADOT BBUS EXPENDITURES	83,080	78,538	98,704	0	0	129,178
78-40-32500	SENIOR CENTER ADDITION	244,828	106,014	0	0	0	0
78-40-79000	MISCELLANEOUS GRANTS	3,000,000	73,997	3,000,000	18,028	18,028	5,000,000
Total Expenses		3,327,908	258,549	3,098,704	18,028	18,028	5,154,178

Debt Service

This fund accounts for the accumulation of resources and payment of general long-term debt principle and interest payments. Budgeted funds are transferred into this fund from the various funding sources. These funds are then used to make the appropriate debt payments on one ambulance, two garbage trucks, one dump truck, nine police vehicles, and the San Jose Fire Station.

Fiscal Year 2010-11 Budget Highlights

This year's budget reflects the principle and interest payments due on general long-term debt of the City.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Debt Service							
85-38-10550	TRANSFER FROM GFUND ADMIN/GEN	84,803	84,803	84,805	42,403	84,805	67,982
85-38-21000	TRANSFERS FROM STREETS FUND	11,412	11,412	11,412	5,706	11,412	11,412
85-38-39000	TRANSFERS FROM RICO FUND	0	82,078	61,754	31,569	61,754	61,754
85-38-53000	TRANSFER FROM POLICE SPEC REV	61,754	25,000	0	0	0	0
85-38-56000	TRANSFER FROM SANITATION	38,809	0	38,809	19,404	38,809	38,809
	Total Debt Service Revenue	196,778	203,293	196,780	99,082	196,780	179,957
85-60-81000	PRINCIPAL PAYMENTS, CAP LEASE	38,967	38,967	41,189	20,309	41,189	43,540
85-60-81500	INTEREST PAYMENTS, CAP LEASE	9,006	9,006	6,784	3,678	6,784	4,434
85-70-81000	PRINCIPAL PMTS, LEASE PURCHASE	122,292	136,988	127,325	63,867	127,325	116,215
85-70-81500	INTEREST PMTS, LEASE PURCHASE	26,512	18,335	21,482	11,228	21,482	15,768
	Total Debt Service Expenses	196,778	203,296	196,780	99,082	196,780	179,957

Debt Service for Wastewater Project

This fund accounts for the accumulation of resources and payment of debt related to the Wastewater Project, and includes the annual debt payments for Water Infrastructure Finance Authority (WIFA) and USDA Rural Development. Funds are also budgeted for debt service reserves, repair and replacement reserves, and operating and maintenance reserves required by WIFA, USDA, and North American Development Bank. Transfers from the Wastewater Fund support these payments.

Fiscal Year 2010-11 Budget Highlights

This budget includes all payments due in Fiscal Year 2010-11.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Debt Service for WWP							
86-36-21000	INTEREST INCOME	0	1,847	0	465	0	0
86-38-98000	TRANSFERS IN - DEBT SERVICE	1,069,385	1,069,385	1,082,454	541,227	1,082,454	1,094,813
86-38-98010	TRF IN--DEBT SERVICE RESERVES	217,190	195,928	195,928	97,964	195,928	73,703
	Total Revenue	1,286,575	1,267,160	1,278,382	639,656	1,278,382	1,168,516
86-40-98010	RESERVE ACCUMULATION	217,190	0	195,928	0	195,928	73,703
86-80-81000	PRINCIPAL PAYMENTS	652,361	652,963	667,245	665,737	667,245	682,503
86-80-81500	INTEREST PAYMENTS	417,024	401,694	415,209	22,335	415,209	412,310
	Total Expenses	1,286,575	1,054,657	1,278,382	688,072	1,278,382	1,168,516

Youth Fund

The Youth Fund was established as a permanent fund in 2005 with \$103,000 in proceeds from the sale of properties known as the Old Police Station and Old Fire Station. The fund must maintain the principal of \$103,000. Interest income and fund balances from previous years activity in excess of the \$103,000 may be budgeted for programs and expenditures consistent with the purposes of this fund.

Fiscal Year 2010-11 Budget Highlights

Funds are budgeted for potential operating expenditures, capital expenditures, and fund-raising activities pertinent to youth and youth activities.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Youth Fund							
89-36-13001	PROCEEDS - SALE OF POL/FIRE BD	0	21	0	0	0	0
89-36-21000	INTEREST INCOME	5,000	1,669	1,500	508	550	500
89-36-50010	FUND RAISING PROCEEDS	0	850	15,000	752	1,452	2,000
89-36-99925	USE OF FUND BALANCE	10,000	0	10,000	0	10,000	10,500
	Total Revenue	15,000	2,540	26,500	1,260	12,002	13,000
89-40-50000	AUTHORIZED EXPENDITURES	5,000	667	1,500	398	1,500	1,000
89-40-50010	FUND RAISING EXPENSES	0	0	15,000	0	300	2,000
89-40-79000	LOSS ON NPF XII BOND DEFAULT	0	1,708	0	0	0	0
89-40-90000	CAPITAL EXPENDITURES	10,000	0	10,000	0	10,000	10,000
	Total Expenses	15,000	2,375	26,500	398	11,800	13,000

Bisbee Bus Fund

The Bisbee Bus operations are overseen by the Community Development Director and is funded primarily through the Arizona Department of Transportation's 5311 program. Additional funds to support the Bisbee Bus are provided from a 5317 ADOT Program, AAA, and SEAGO. In fiscal year 2010 LTAF funds unused at Cochise County were distributed for operations of the Bisbee Bus and are a one year only source of funds. General funds are also utilized for matching funds.

The day to day operations of the Bisbee Bus are contracted through Catholic Community Services which provide drivers, safety training and oversight of operations, ridership, marketing and administration.

The Bisbee Bus runs are Monday thru Friday 6:00 a.m. to 6:30 p.m. and Saturdays from 9:00 a.m. to 3:00 p.m. This service is provided year round with the exception of holidays. The route includes Old Bisbee, Warren, San Jose, and Naco.

Fiscal Year 2010-11 Budget Highlights

The 2010-2011 fiscal year budgets continue to increase fuel and maintenance costs.

A new bus was requested in the continuing 5311 application to ADOT. Award of the new bus allows for the sale or donation of one bus in the existing fleet.

A bio-diesel fuel system and a larger space to house and maintain the busses has been included in the grant applications for 2010.

Photo ID's for disabled bus riders was accomplished with partnership of the Bisbee Senior Center

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Bisbee Bus							
96-30-13500	RENTAL INCOME						
96-30-50000	ADOT GRANT	0	13,275	0	0	0	13,760
96-30-50032	TRANSFERS FROM L.T.A.F.	0	11,358	20,397	20,397	20,397	0
96-30-50045	SEAGO TRANSPORTATION	19,000	23,857	20,000	11,011	22,000	22,000
96-30-50050	CCS LOCAL SHARE	7,050	7,103	7,500	4,861	7,500	7,000
96-30-50060	FEDERAL SHARE	153,648	130,755	160,808	47,721	160,808	169,868
96-30-50065	DONATIONS	200	99	200	100	200	0
96-30-50132	TRANSFERS FROM GEN FUND	17,991	17,991	950	475	950	27,065
	Total Revenue	197,889	204,438	209,855	84,565	211,855	239,693
96-40-41505	ADMIN MISC EXPENSES	5,100	137	0	24	24	0
96-40-41606	CCS OPERATING EXPENSES	120,711	122,547	144,100	42,349	144,100	159,907
96-40-41607	CITY OPERATING EXPENSE	34,968	17,457	17,299	1,035	17,299	13,750
96-40-43500	POSTAGE	0	23	20	2	20	200
96-40-52500	PROPERTY, CASUALTY, LIABILITY	7,000	5,467	10,000	6,892	8,443	10,000
96-40-62000	FUEL & LUBRICANTS	25,000	23,986	30,000	9,259	25,000	30,000
96-40-93000	TRANSFER TO MISC GRANTS/MATCH	5,110	1,430	8,436	0	8,436	25,836
	Total Expenses	197,889	171,047	209,855	59,561	203,322	239,693

Wastewater Project Fund

This fund accounts for the Wastewater Project Fund, and with the new plant now operational, this fund will be closed out once all the funds for the project have been expended.

Fiscal 2010-11 Budget Highlights

No funding is included in this budget.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Waste Water Project							
98-38-50000	MISC REVENUE	0	0	0	15,328	15,328	0
98-38-99999	PROCEEDS FRM GRANTS,LOANS,TRFS	255,000	0	100,000	0	0	0
	Total Revenue	255,000	0	100,000	15,328	15,328	0
98-70-00001	CLEAN CLOSURE, EXISTING WWTPs	255,000	28,792	100,000	45	0	0
98-70-99921	TRANSFER TO STREETS	0	154,930	0	0	0	0
	Total Expenses	255,000	183,722	100,000	45	0	0

Capital Improvements Program Fund

The Capital Improvements Fund was established by City Council to receive funds from the sale of City assets, principally land owned by the City and determined to be surplus property. By ordinance, the proceeds from the sale of City assets are required to be placed in the Capital Improvements Fund. The Capital Improvements Fund is used to account for the financial resources to be used for the acquisition or construction of major capital facilities. Sources of funding may include transfers from the General Fund, Special Revenue Funds, Enterprise Funds, or grant funding, along with the use of reserves where appropriate.

Fiscal Year 2010-11 Budget Highlights

This budget reflects very few new programs. Similar to last year, the principal project that will be funded by the Capital Improvements Fund will be the Arizona Street Reconstruction Project. Funds are also budgeted for one new ambulance, which may be supplemented by grant funds. Additionally, the Queen Mine is scheduled to continue their Capital Improvement Program at the Mine using prior year residual balances to renovate the restroom facilities at the Mine.

The Arizona Water Settlement proceeds have been deposited into this fund. An additional \$300,000 was received in Fiscal Year 2009-10. The Capital Improvement Fund retained a portion of these funds to offset monies used from the CIP Fund to pay expenses associated with this lawsuit. The balance of the Arizona Water Settlement funds is reserved within the Capital Improvement Fund. The Fiscal Year 2010-11 Budget includes \$259,711 from these funds to be transferred to the Streets Fund to provide for street repair and maintenance.

This fund is not expected to generate significant revenue in future years unless Council decides to sell other surplus properties in the City's inventory.

<u>Account Number</u>	<u>Account Description</u>	<u>FY 2009 Budget</u>	<u>FY 2009 Actual</u>	<u>FY 2010 Budget</u>	<u>YTD 12/31/09 Actual</u>	<u>FY 2010 Y/E Estimate</u>	<u>FY 2011 Proposed</u>
Capital Improvements							
99-30-50999	MISC. INCOME	307,000	9,710	0	1,040	0	0
99-31-50000	GRANT INCOME	31,000	26,853	0		0	0
99-36-50010	ARIZONA WATER SETTLEMENT	0	400,000	300,000	300,000	300,000	300,000
99-36-50011	BROWN & CALDWELL SETTLEMENT	0	0	0	150,000	150,000	0
99-38-20000	TRANSFER FROM VISITOR'S CENTER	0	0	0	0	0	0
99-38-21000	TRANSFER FROM STREETS	0	0	0	0	0	0
99-38-50000	TRANSFER FROM AIRPORT FUND	0	0	0	0	0	0
99-38-51000	USE OF RESERVES	71,369	0	413,150	0	477,729	279,367
99-38-51350	USE OF RESERVES - SETTLEMENTS	0	0	0	0	92,876	409,711
99-38-54000	TRANSFER FROM WASTEWATER	34,100	34,100	0	0	0	0
99-38-56000	TRANSFER FROM SANITATION	0	0	0	0	0	0
99-38-59000	TRANSFER FROM QUEEN MINE	26,000	6,936	76,000	0	0	105,000
99-38-89000	TRANSFER FROM YOUTH FUND	0	0	0	0	0	0
	Total Revenue	469,469	477,599	789,150	451,040	1,020,605	1,094,078
99-40-01800	TRANS TO TRAN GR AZ ST /MAIN ST	333,469	36,042	213,150	0	0	0
99-40-02000	RENOVATE VISITOR'S CENTER	0	0	0	0	0	0
99-40-05000	REPLACE AIRPORT HANGAR	0	0	0	0	0	0
99-40-15300	UPGRADE CITY CLERK FILING SYSTEM	21,000	0	0	0	0	0
99-40-05400	BACKHOE AND ACCESSORIES	0	0	0	0	0	0
99-40-05600	DUMP TRUCKS - 2	0	0	0	0	0	0
99-40-05601	GARBAGE TRUCK	0	0	0	0	0	0
99-40-05900	MANCAR WHEELS	26,000	0	26,000	0	0	0
99-40-05901	INTERIOR RENOVATION	0	0	0	0	0	0
99-40-05902	RAIL SYSTEM REPAIR	0	0	50,000	1,000	0	0
99-40-05903	ROOF REPAIR-QM	0	0	0	0	0	0
99-40-05905	INVENTORY SYSTEM	0	6,936	0	0	0	0
99-40-05906	RENOVATE QUEEN MINE RESTROOMS	0	0	0	0	0	70,000
99-40-05907	EXPAND ESCAPE TUNNEL	0	0	0	0	0	5,000
99-40-05908	SECURITY SYSTEM	0	0	0	0	0	5,000
99-40-05909	QM ELECTRICAL UPGRADES	0	0	0	0	0	25,000
99-40-15400	GIS MAPPING	20,000	1,500	0	0	0	0
99-40-15401	SAN JOSE CHARETTE	0	0	0	0	0	0
99-40-15501	COUNCIL CHAMBER RENOVATION	0	643	0	0	0	0
99-40-15502	CITY HALL ENERGY EFFICIENCY	5,000	0	0	0	0	0
99-40-15503	CITY HALL REHABILITATION	0	10,433	0	0	0	0
99-40-16400	AMBULANCE	0	0	0	0	0	28,000
99-40-16401	VEHICLE EXHAUST SYSTEM	22,000	0	0	0	0	22,000
99-40-18000	PARKS IMPROVEMENTS	20,000	0	0	0	0	0
99-40-18100	POOL SLIDE	0	0	0	0	0	0
99-40-18101	POOL DECK	0	0	0	0	0	0
99-40-18300	ROOF REPLACEMENT	0	0	0	0	0	0
99-40-18301	FIRE ESCAPE	12,000	0	0	0	0	0
99-40-18302	FIRE DETECTION SYSTEM	0	0	0	0	0	0
99-40-18303	EGRESS PROBLEM REMEDIATION	0	0	0	0	0	0
99-40-18304	BALCONY LIGHTING + RAILS	10,000	0	0	0	0	0
99-40-20010	MUNHEIM HOUSE	0	0	0	0	0	0
99-40-99100	UNASSIGNED EXPENSES	0	7,939	0	0	0	0
99-40-99900	FUND BALANCE ALLOCATION _ REPYMT	0	0	300,000	0	0	311,875
99-40-99901	TRANSFER TO GEN FUND	0	0	0	0	0	0
99-40-99918	TRANSFER TO TRANSPORTATION GRANTS	0	0	0	0	30,018	217,492
99-40-99921	TRANSFER TO STREETS	0	0	200,000	62,215	92,876	259,711
99-40-99957	TRANSFER TO P.W. GRANTS	0	0	0	0	72,053	150,000
	Total Expenses	469,469	63,493	789,150	63,215	194,947	1,094,078
	Total Expenses - All Funds			31,252,975		14,281,207	32,416,389