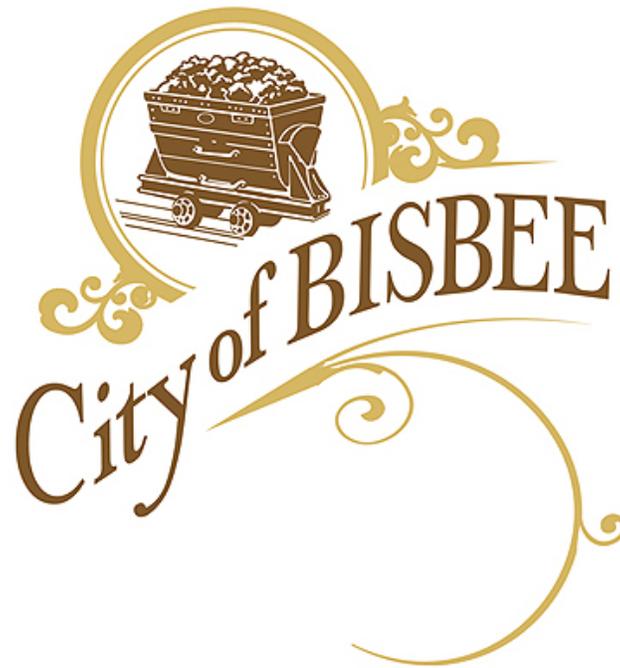


# **Final Budget Fiscal Year 2017**



**July 1, 2016 – June 30, 2017  
Approved by Mayor and Council  
June 21, 2016**

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|--------------------------------|--------------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Taxes</b>                   |                                      |                       |                       |                       |                            |                             |                         |
| 10-31-10000                    | CITY SALES TAX                       | 2,025,000             | 2,006,911             | 2,460,000             | 1,162,766                  | 2,325,532                   | 2,460,000               |
| 10-31-10020                    | BED TAX                              | 92,000                | 115,910               | 121,000               | 72,859                     | 145,718                     | 150,000                 |
| 10-31-20200                    | STATE SALES TAX                      | 503,748               | 511,639               | 532,597               | 255,111                    | 510,222                     | 490,639                 |
| 10-31-24000                    | VEHICLE LICENSE TAX                  | 271,935               | 236,460               | 267,760               | 115,879                    | 231,758                     | 263,960                 |
| 10-31-24500                    | PROPERTY TAX                         | 952,069               | 944,791               | 974,847               | 546,640                    | 1,093,280                   | 997,406                 |
|                                | <b>Total Revenue - Taxes</b>         | <b>3,844,752</b>      | <b>3,815,711</b>      | <b>4,356,204</b>      | <b>2,153,255</b>           | <b>4,306,510</b>            | <b>4,362,005</b>        |
| <b>Licenses &amp; Permits</b>  |                                      |                       |                       |                       |                            |                             |                         |
| 10-32-10400                    | BUILDING/SIGN PERMITS                | 55,000                | 32,769                | 50,000                | 19,852                     | 39,704                      | 50,000                  |
| 10-32-10401                    | CODE VIOLATION FINES                 | 0                     | 843                   | 1,000                 | 796                        | 1,000                       | 1,400                   |
| 10-32-10600                    | OCCUPATIONAL/LIQUOR LICENSES         | 50,000                | 47,758                | 50,000                | 22,131                     | 44,262                      | 57,000                  |
| 10-32-10650                    | SPECIAL EVENT LICENSES               | 10,000                | 473                   | 1,000                 | 5,161                      | 5,161                       | 7,000                   |
| 10-32-10700                    | CIVIL UNION FEE                      | 900                   | 225                   | 500                   | 0                          | 0                           | 100                     |
| 10-32-10800                    | DOG LICENSE FEES/IMPOUND FEES        | 1,000                 | 2,212                 | 1,000                 | 807                        | 1,614                       | 2,000                   |
|                                | <b>Total Licenses &amp; Permits</b>  | <b>116,900</b>        | <b>84,280</b>         | <b>103,500</b>        | <b>48,747</b>              | <b>91,741</b>               | <b>117,500</b>          |
| <b>Intergovernmental</b>       |                                      |                       |                       |                       |                            |                             |                         |
| 10-33-20100                    | URBAN REVENUE SHARING (Income Tax)   | 674,849               | 674,583               | 671,229               | 335,615                    | 671,229                     | 637,724                 |
|                                | <b>Total Intergovernmental</b>       | <b>674,849</b>        | <b>674,583</b>        | <b>671,229</b>        | <b>335,615</b>             | <b>671,229</b>              | <b>637,724</b>          |
| <b>Charges for Services</b>    |                                      |                       |                       |                       |                            |                             |                         |
| 10-34-10100                    | PLANNING/ZONING APPLICATIONS         | 3,000                 | 2,550                 | 2,000                 | 1,581                      | 3,162                       | 4,000                   |
| 10-34-10120                    | PLAN EXAMINATION FEE                 | 6,000                 | 5,721                 | 5,000                 | 5,691                      | 11,000                      | 12,000                  |
| 10-34-10300                    | LIBRARY FEES                         | 4,000                 | 3,224                 | 4,000                 | 1,550                      | 3,100                       | 4,000                   |
| 10-34-10501                    | CEMETERY PLOT FEES                   | 6,500                 | 7,350                 | 8,000                 | 3,200                      | 6,400                       | 8,000                   |
| 10-34-10510                    | CEMETERY MAINTENANCE FEES            | 3,000                 | 3,600                 | 3,000                 | 1,100                      | 2,200                       | 3,000                   |
| 10-34-10700                    | PUBLIC COPY FEES                     | 750                   | 706                   | 400                   | 283                        | 566                         | 750                     |
| 10-34-10862                    | VEHICLE IMPOUND FEES                 | 12,000                | 21,395                | 15,000                | 7,915                      | 15,830                      | 18,500                  |
| 10-34-10870                    | TOWING FEES                          | 4,000                 | 9,259                 | 7,000                 | 3,164                      | 6,328                       | 7,000                   |
| 10-34-10880                    | PARKS USE PERMIT                     | 4,400                 | 1,937                 | 2,000                 | 6,838                      | 10,700                      | 11,000                  |
| 10-34-11500                    | FRANCHISE FEES                       | 230,000               | 193,426               | 230,000               | 130,879                    | 261,758                     | 260,000                 |
| 10-34-40066                    | AMBULANCE FEES                       | 1,000,000             | 678,650               | 900,000               | 586,848                    | 1,200,000                   | 1,300,000               |
| 10-34-40067                    | WILDLAND FIRE SERVICES               | 0                     | 0                     | 0                     | 0                          | 0                           | 50,000                  |
| 10-34-10701                    | UTILITY COLLECTION SERVICES          | 0                     | 0                     | 0                     | 0                          | 0                           | 45,000                  |
|                                | <b>Total Charges for Services</b>    | <b>1,273,650</b>      | <b>927,818</b>        | <b>1,176,400</b>      | <b>749,049</b>             | <b>1,521,044</b>            | <b>1,723,250</b>        |
| <b>Fines &amp; Forfeitures</b> |                                      |                       |                       |                       |                            |                             |                         |
| 10-35-10502                    | MUNICIPAL COURT FINES                | 0                     | 8,433                 | 0                     | 175                        | 175                         | 0                       |
| 10-35-70700                    | DOG LICENSE FINES                    | 0                     | 0                     | 0                     | 0                          | 0                           | 0                       |
|                                | <b>Total Fines &amp; Forfeitures</b> | <b>0</b>              | <b>8,433</b>          | <b>0</b>              | <b>175</b>                 | <b>175</b>                  | <b>0</b>                |

| <u>Account</u>                       |  | <u>FY 2015</u>   | <u>FY 2015</u>   | <u>FY 2016</u>   | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>   |
|--------------------------------------|--|------------------|------------------|------------------|---------------------|---------------------|------------------|
| <u>Number</u>                        | <u>Account Description</u>                 | <u>Budget</u>    | <u>Actual</u>    | <u>Budget</u>    | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u>  |
| <b>Miscellaneous</b>                 |  |                  |                  |                  |                     |                     |                  |
| 10-36-10551                          | REFUNDS/ADJUSTMENTS                        | 0                | 0                | 0                | 0                   | 0                   | 0                |
| 10-36-10802                          | ADOPTIONS ANIMAL SHELTER                   | 4,000            | 6,809            | 6,000            | 5,625               | 10,000              | 10,000           |
| 10-36-11000                          | SERVICE REIMB - OTHER                      | 0                | 0                | 0                | 14                  | 14                  | 0                |
| 10-36-11062                          | SERVICE REIMB - POLICE DEPT                | 0                | 6,678            | 0                | 0                   | 0                   | 0                |
| 10-36-11063                          | POLICE VEHICLE USE FEES                    | 5,000            | 1,005            | 5,000            | 1,435               | 2,870               | 5,000            |
| 10-36-11065                          | HIDTA REIMB O/T POLICE                     | 35,000           | 0                | 35,000           | 0                   | 0                   | 35,000           |
| 10-36-11066                          | SCHOOL RESOURCE OFFICER                    | 60,000           | 60,037           | 60,000           | 24,015              | 60,000              | 60,000           |
| 10-36-11087                          | INSURANCE REIMBURSEMENTS                   | 0                | 0                | 0                | 131                 | 131                 | 0                |
| 10-36-11100                          | L.L.E.A.C REVENUE FROM COUNTY              | 0                | 719              | 0                | 260                 | 260                 | 0                |
| 10-36-11600                          | OVER/SHORT                                 | 0                | 0                | 0                | 0                   | 0                   | 0                |
| 10-36-13039                          | RICO AUCTION REIMBURSEMENTS                | 15,000           | 13,911           | 15,000           | 0                   | 15,000              | 15,000           |
| 10-36-13500                          | RENTAL INCOME                              | 46,500           | 46,500           | 46,500           | 19,375              | 46,500              | 46,500           |
| 10-36-13597                          | CITY AUCTION FUNDS                         | 21,000           | 6,200            | 21,000           | 0                   | 0                   | 21,000           |
| 10-36-21000                          | INTEREST EARNED                            | 2,500            | 2,768            | 5,000            | 323                 | 646                 | 1,000            |
| 10-36-21001                          | RETURNED CHECK FEES                        | 50               | 0                | 0                | 15                  | 15                  | 0                |
| 10-36-50000                          | UNASSIGNED REVENUES                        | 0                | 5,990            | 0                | 962                 | 962                 | 0                |
|                                      | <b>Total Miscellaneous</b>                 | <b>189,050</b>   | <b>150,617</b>   | <b>193,500</b>   | <b>52,155</b>       | <b>136,398</b>      | <b>193,500</b>   |
| <b>Contributions &amp; Transfers</b> |  |                  |                  |                  |                     |                     |                  |
| 10-38-40000                          | DONATIONS/MISC                             | 1,000            | 111,013          | 0                | 1,390               | 1,390               | 1,000            |
| 10-38-40080                          | DONATIONS - RECREATIONAL                   | 0                | 50               | 0                | 0                   | 0                   | 0                |
| 10-38-40086                          | DONATIONS - COUNCIL                        | 0                | 0                | 0                | 780                 | 1,560               | 0                |
| 10-38-40087                          | DONATIONS - SHELTER                        | 1,000            | 1,806            | 1,000            | 513                 | 1,000               | 1,000            |
| 10-38-40088                          | DONATIONS - POLICE DEPT                    | 0                | 0                | 0                | 1,250               | 1,250               | 0                |
| 10-38-40090                          | DONATIONS - FIRE DEPT                      | 1,300            | 0                | 0                | 0                   | 40,000              | 0                |
| 10-38-50010                          | GAIN/LOSS ON DISPOSAL OF ASSET             | 0                | (12,450)         | 0                | 0                   | 0                   | 0                |
| 10-38-51000                          | CASH CARRY-FORWARD                         | 207,079          | 0                | 599,488          | 0                   | 0                   | 0                |
| 10-38-51001                          | RESERVES-CABLE ONE AGREEMENT               | 2,534            | 0                | 2,534            | 0                   | 2,534               | 0                |
| 10-38-99953                          | TRANSFER FRM POLICE SPECIALREV             | 33,122           | 10,082           | 31,561           | 3,581               | 31,561              | 0                |
| 10-38-99954                          | TRANSFERS FROM WWATER DEPT                 | 173,689          | 173,689          | 167,971          | 83,986              | 167,971             | 209,115          |
| 10-38-99956                          | TRANSFERS FROM SANITATION                  | 84,311           | 84,311           | 80,415           | 40,208              | 80,415              | 125,947          |
| 10-38-99959                          | TRANSFERS FROM QUEEN MINE FD               | 47,166           | 47,165           | 45,795           | 22,898              | 45,795              | 46,460           |
|                                      | <b>Total Contributions &amp; Transfers</b> | <b>551,201</b>   | <b>415,666</b>   | <b>928,764</b>   | <b>154,606</b>      | <b>373,476</b>      | <b>383,522</b>   |
|                                      | <b>TOTAL REVENUE GENERAL FUND</b>          | <b>6,650,402</b> | <b>6,077,108</b> | <b>7,429,597</b> | <b>3,493,602</b>    | <b>7,100,573</b>    | <b>7,417,501</b> |

## Mayor and Council

The Mayor and Council, acting as the legislative body, enact local legislation, adopt budgets, determine policies and appoint the City Manager and other officers deemed necessary for the orderly government and administration of the affairs of the City.

Current Mayor and Council:

Mayor Ron Oertle  
Councilmember Shirley Doughty, Ward III  
Councilmember Joan Hansen, Ward II  
Councilmember Eugene Conners, Ward I  
Councilmember Serena Sullivan, Ward I  
Councilmember Anna Cline, Ward III

Council Sessions are held on the 1st and 3rd Tuesday of each month, with Special Sessions and Work Sessions held on an "as needed" basis. In 2015 there were twenty-four Regular Council Sessions, five Special Sessions, and fifteen Work Sessions.

## Fiscal Year 2016-17 Budget Highlights

There is funding for travel to the Arizona League Conference. This budget also includes funds for the 4th of July fireworks totaling \$3,500.

| <u>Account</u>             |  | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|----------------------------|--|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>              | <u>Account Description</u>                 | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Mayor &amp; Council</b> |  |                |                |                |                     |                     |                 |
| 10-50-11000                | SALARIES - GENERAL                         | 19,200         | 19,200         | 19,200         | 9,600               | 19,200              | 19,200          |
| 10-50-11100                | F.I.C.A.                                   | 1,190          | 1,190          | 1,190          | 595                 | 1,190               | 1,190           |
| 10-50-11200                | MEDICARE                                   | 278            | 278            | 278            | 139                 | 278                 | 278             |
| 10-50-11700                | WORKERS COMPENSATION                       | 68             | 66             | 51             | 21                  | 51                  | 45              |
|                            | <b>Mayor &amp; Council Personnel Costs</b> | <b>20,736</b>  | <b>20,734</b>  | <b>20,719</b>  | <b>10,355</b>       | <b>20,719</b>       | <b>20,713</b>   |
| 10-50-13100                | BUSINESS TRAVEL                            | 500            | 249            | 500            | 0                   | 0                   | 500             |
| 10-50-13400                | EDUCATION & TRAINING                       | 4,000          | 3,160          | 4,000          | 1,890               | 1,890               | 4,000           |
| 10-50-13500                | SUBSCRIPTIONS & DUES                       | 6,500          | 6,451          | 6,500          | 6,393               | 6,393               | 6,500           |
| 10-50-24000                | TELEPHONE & FAX                            | 250            | 0              | 0              | 0                   | 0                   | 0               |
| 10-50-41500                | OFFICE SUPPLIES                            | 500            | 631            | 500            | 19                  | 100                 | 500             |
| 10-50-42020                | PRINTING & REPRODUCTION                    | 200            | 0              | 200            | 0                   | 0                   | 200             |
| 10-50-42040                | ADVERTISING                                | 100            | 0              | 100            | 7                   | 7                   | 100             |
| 10-50-43000                | FOURTH OF JULY FIREWORKS                   | 3,500          | 3,500          | 3,500          | 3,500               | 3,500               | 3,500           |
| 10-50-43500                | POSTAGE                                    | 125            | 1,751          | 125            | 0                   | 0                   | 100             |
| 10-50-46000                | OPERATIONAL EXPENSES                       | 1,000          | 978            | 2,000          | 369                 | 1,369               | 2,000           |
|                            | <b>Total Mayor &amp; Council</b>           | <b>37,411</b>  | <b>37,454</b>  | <b>38,144</b>  | <b>22,533</b>       | <b>33,978</b>       | <b>38,113</b>   |

## City Manager

The City of Bisbee operates under a Council-Manager form of government. The City Manager is responsible for the day-to-day operation of all city government functions under policy direction from the Mayor and City Council.

The Mayor and Council, acting as the legislative body, determine city policy. The City Manager proposes new policies and implements and administers policies adopted by the City Council. The City Manager is also responsible for the development and administration of the City operating budget once approved by the Mayor and Council. The Mayor and Council appoint the City Manager.

In addition to the Charter responsibilities, the City Manager has the opportunity to serve the community and the region by participating with various agencies and groups.

### Fiscal Year 2016-17 Budget Highlights

The new City Manager will implement this budget and continue planning for future changes and improvements. There are no new programs included in this budget. The City Manager will continue to

| <u>Account</u>      |                                     | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|---------------------|-------------------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>       | <u>Account Description</u>          | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>City Manager</b> |                                     |                |                |                |                     |                     |                 |
| 10-51-11000         | SALARIES - GENERAL                  | 90,422         | 90,566         | 91,874         | 44,258              | 90,195              | 100,006         |
| 10-51-11100         | F.I.C.A.                            | 5,657          | 5,369          | 5,696          | 2,650               | 5,498               | 6,200           |
| 10-51-11200         | MEDICARE                            | 1,323          | 1,256          | 1,332          | 620                 | 1,286               | 1,450           |
| 10-51-11300         | A.S.R.S.                            | 10,489         | 10,487         | 10,538         | 5,076               | 10,345              | 11,481          |
| 10-51-11500         | MEDICAL INSURANCE                   | 5,708          | 5,992          | 4,874          | 2,363               | 4,726               | 5,132           |
| 10-51-11501         | STANDARD DISABILITY INSURANCE       | 248            | 228            | 248            | 145                 | 290                 | 248             |
| 10-51-11505         | DEFERRED COMP                       | 811            | 811            | 811            | 406                 | 811                 | 811             |
| 10-51-11510         | DENTAL INSURANCE                    | 622            | 589            | 641            | 320                 | 640                 | 641             |
| 10-51-11600         | LIFE INSURANCE                      | 102            | 102            | 102            | 51                  | 102                 | 102             |
| 10-51-11700         | WORKERS COMPENSATION                | 320            | 309            | 244            | 102                 | 204                 | 237             |
|                     | <b>City Manager Personnel Costs</b> | <b>115,702</b> | <b>115,709</b> | <b>116,360</b> | <b>55,991</b>       | <b>114,097</b>      | <b>126,308</b>  |
| 10-51-13100         | BUSINESS TRAVEL                     | 500            | 688            | 500            | 122                 | 500                 | 500             |
| 10-51-13400         | EDUCATION & TRAINING                | 600            | 360            | 600            | 20                  | 20                  | 600             |
| 10-51-13500         | SUBSCRIPTIONS & DUES                | 1,000          | 200            | 1,000          | 0                   | 0                   | 1,000           |
| 10-51-24000         | TELEPHONE & FAX                     | 1,300          | 985            | 1,300          | 495                 | 1,000               | 1,000           |
| 10-51-31000         | PROFESSIONAL FEES                   | 0              | 0              | 0              | 0                   | 0                   | 0               |
| 10-51-41500         | OFFICE SUPPLIES                     | 200            | 166            | 300            | 259                 | 300                 | 300             |
| 10-51-42000         | ADMIN SPECIAL SUPPLIES              | 100            | 0              | 100            | 0                   | 0                   | 0               |
| 10-51-42040         | ADVERTISING                         | 100            | 73             | 100            | 0                   | 100                 | 0               |
| 10-51-43500         | POSTAGE                             | 100            | 44             | 100            | 30                  | 100                 | 100             |
| 10-51-46000         | OPERATIONAL EXPENSES                | 1,500          | 4,239          | 1,500          | 0                   | 0                   | 7,000           |
|                     | <b>Total City Manager</b>           | <b>121,102</b> | <b>122,464</b> | <b>121,860</b> | <b>56,917</b>       | <b>116,117</b>      | <b>136,808</b>  |

## Finance

The Finance Department provides fiscal oversight for the City, providing all the accounting, financial, and internal audit services for the City, along with overseeing the procurement and risk management functions. The department also provides utility billing services for the Sanitation and Wastewater Funds and plays a vital role working with the City Manager on the preparation and implementation of the Annual Budget.

A portion of the cost for this department is defrayed by transfers into the General Fund from the City's three Enterprise Funds; Wastewater, Sanitation, and Queen Mine. These transfers offset the costs of services such as billing, collection, payroll, accounts payable, auditing, and financial oversight.

The Finance Director also serves as the Fiscal Agent for the Bisbee Municipal Property Corporation, City Treasurer, and Risk Manager.

Last year as a part of their ongoing responsibilities the Finance Department received and accounted for over \$10 million in deposits for various funds, issued and collected approximately 43,000 sewer and garbage bills, and processed over 14,000 payroll and accounts payable checks.

The department has staff dedicated to monitor and collect delinquent sewer and garbage accounts, and continue to place liens on delinquent accounts. In addition, all accounts are cross-checked quarterly with the County's property records to verify accuracy.

The Finance staff has implemented a "Fair Share" campaign to collect on outstanding debts. The City participates in the Arizona Debt Set-Off program which allows the City to claim state income refunds for the debts owed. The City also monitors various websites to ensure that all rental properties, both residential and commercial are properly licensed both by the City and the State. The Arizona Department of Revenue is assisting the City in identifying those businesses who need to collect Transaction Privilege Tax.

## Fiscal Year 2016-17 Budget Highlights

There are no new programs included in this budget

| <u>Account</u> |                                 | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|----------------|---------------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>  | <u>Account Description</u>      | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Finance</b> |                                 |                |                |                |                     |                     |                 |
| 10-52-11000    | SALARIES - GENERAL              | 230,256        | 186,227        | 228,946        | 89,812              | 182,445             | 228,577         |
| 10-52-11001    | OVERTIME - GENERAL              | 0              | 160            | 2,500          | 0                   | 0                   | 1,000           |
| 10-52-11050    | SALARIES - PART TIME            | 15,450         | 10,879         | 14,000         | 10,063              | 31,206              | 5,000           |
| 10-52-11100    | F.I.C.A.                        | 15,485         | 12,340         | 15,218         | 6,328               | 13,246              | 14,544          |
| 10-52-11200    | MEDICARE                        | 3,622          | 2,886          | 3,559          | 1,480               | 3,098               | 3,401           |
| 10-52-11300    | A.S.R.S.                        | 26,710         | 21,554         | 26,550         | 10,301              | 20,926              | 26,357          |
| 10-52-11301    | A.S.R.S. - ALT CONTRIBUTION     | 1,479          | 1,041          | 1,310          | 0                   | 0                   | 0               |
| 10-52-11500    | MEDICAL INSURANCE               | 28,541         | 22,833         | 24,371         | 9,452               | 18,904              | 25,661          |
| 10-52-11501    | STANDARD DISABILITY INSURANCE   | 1,090          | 743            | 967            | 473                 | 946                 | 1,058           |
| 10-52-11505    | DEFERRED COMP                   | 4,057          | 3,246          | 4,057          | 1,623               | 3,246               | 4,057           |
| 10-52-11510    | DENTAL INSURANCE                | 3,166          | 2,028          | 2,392          | 1,079               | 2,158               | 2,798           |
| 10-52-11600    | LIFE INSURANCE                  | 510            | 408            | 510            | 204                 | 408                 | 510             |
| 10-52-11700    | WORKERS COMPENSATION            | 859            | 672            | 653            | 231                 | 462                 | 556             |
| 10-52-11800    | STATE UNEMPLOYMENT              | 0              | 0              | 0              | 0                   | 0                   | 0               |
|                | <b>Finance Personnel Costs</b>  | <b>331,225</b> | <b>265,017</b> | <b>325,033</b> | <b>131,046</b>      | <b>277,045</b>      | <b>313,519</b>  |
| 10-52-13100    | BUSINESS TRAVEL                 | 500            | 703            | 3,000          | 65                  | 500                 | 3,000           |
| 10-52-13400    | EDUCATION & TRAINING            | 2,200          | 2,183          | 2,200          | 580                 | 2,200               | 3,000           |
| 10-52-13500    | SUBSCRIPTIONS & DUES            | 330            | 1,038          | 330            | 310                 | 700                 | 1,000           |
| 10-52-31000    | PROFESSIONAL FEES               | 0              | 0              | 2,000          | 1,858               | 1,858               | 2,000           |
| 10-52-31200    | AUDITING & ACCOUNTING           | 36,100         | 36,100         | 37,600         | 37,600              | 37,600              | 39,100          |
| 10-52-34000    | CONTRACT SERVICES               | 1,000          | 99             | 13,000         | 12,109              | 12,109              | 12,200          |
| 10-52-36000    | MAINTENANCE & SUPPORT AGREEMNTS | 11,000         | 10,062         | 600            | 0                   | 0                   | 0               |
| 10-52-41500    | OFFICE SUPPLIES                 | 2,700          | 1,977          | 2,700          | 1,546               | 2,700               | 3,000           |
| 10-52-42000    | ADMIN SPECIAL SUPPLIES          | 4,000          | 3,516          | 4,000          | 1,704               | 4,000               | 4,000           |
| 10-52-42020    | PRINTING & REPRODUCTION         | 0              | 0              | 0              | 0                   | 0                   | 0               |
| 10-52-42030    | BOOKS & REFERENCE MATERIALS     | 500            | 750            | 750            | 896                 | 896                 | 1,000           |
| 10-52-42040    | ADVERTISING                     | 2,500          | 2,303          | 2,500          | 0                   | 2,500               | 2,500           |
| 10-52-42050    | NON CAP ADMIN EQUIP/FURN        | 1,000          | 176            | 1,000          | 306                 | 2,000               | 1,500           |
| 10-52-43100    | FEES - FUND MANAGEMENT          | 11,400         | 7,761          | 11,400         | 6,067               | 12,000              | 12,000          |
| 10-52-43110    | CREDIT CARD FEES                | 6,500          | 8,089          | 7,000          | 4,188               | 8,400               | 8,400           |
| 10-52-43120    | OTHER FEES                      | 250            | 23             | 250            | 0                   | 0                   | 250             |
| 10-52-43500    | POSTAGE & METER TAPES           | 15,000         | 11,848         | 15,000         | 6,340               | 12,680              | 15,000          |
|                | <b>Total Finance</b>            | <b>426,205</b> | <b>351,645</b> | <b>428,363</b> | <b>204,615</b>      | <b>377,188</b>      | <b>421,469</b>  |

## City Clerk

The City Clerk Office is responsible to the Mayor and City Council. The City Clerk's Office serves as the repository for all City records and correspondence, and maintains and monitors the recordkeeping and filing of City documents. The Clerk's Office maintains, updates, and monitors the Laser Fiche Document Imaging System which allows for public and City staff access. City Clerk staff provides administrative support for twenty-two (22) Boards and Commissions of the City, and also administers support to Council, City staff and the public. In addition to the responsibilities indicated above, other duties consist of preparing and processing correspondence, advertisements, bid proposals, public notices, Agenda Packets and back-up material for meetings, Action Agendas, and Minutes. Other services provided by the City Clerk's office include, processing telephone calls and daily mail, administering the oath of office, scheduling meetings for staff, ensuring that video equipment and recording system for meetings are operational and informing the technician of any problems. In addition, updates the government channel (Channel 5) and the City website; and records meetings as needed by the public or staff.

The City Clerk serves as Chief Election Officer for the City of Bisbee and is responsible for managing the City of Bisbee elections.

## Fiscal Year 2016-17 Budget Highlights

The FY 2016-17 Budget for the City Clerk Office reflects training and education necessary for staff development.

| <u>Account</u>    |                                   | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|-------------------|-----------------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>     | <u>Account Description</u>        | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>City Clerk</b> |                                   |                |                |                |                     |                     |                 |
| 10-53-11000       | SALARIES - GENERAL                | 77,998         | 80,075         | 81,370         | 39,655              | 80,340              | 82,363          |
| 10-53-11001       | OVERTIME - GENERAL                | 1,500          | 0              | 1,500          | 0                   | 0                   | 1,500           |
| 10-53-11050       | SALARIES - PART TIME              | 0              | 0              | 0              | 0                   | 0                   | 0               |
| 10-53-11100       | F.I.C.A.                          | 5,029          | 5,027          | 5,138          | 2,459               | 4,981               | 5,199           |
| 10-53-11200       | MEDICARE                          | 1,176          | 1,176          | 1,202          | 575                 | 1,165               | 1,216           |
| 10-53-11300       | A.S.R.S.                          | 9,222          | 9,275          | 9,505          | 4,548               | 9,215               | 9,627           |
| 10-53-11500       | MEDICAL INSURANCE                 | 11,417         | 5,708          | 4,874          | 2,363               | 4,726               | 5,132           |
| 10-53-11501       | STANDARD DISABILITY INSURANCE     | 424            | 333            | 418            | 212                 | 424                 | 363             |
| 10-53-11505       | DEFERRED COMP                     | 1,623          | 1,623          | 1,623          | 811                 | 1,622               | 1,623           |
| 10-53-11510       | DENTAL INSURANCE                  | 1,244          | 0              | 0              | 0                   | 0                   | 0               |
| 10-53-11600       | LIFE INSURANCE                    | 204            | 204            | 204            | 102                 | 204                 | 204             |
| 10-53-11700       | WORKERS COMPENSATION              | 281            | 273            | 221            | 92                  | 184                 | 199             |
| 10-53-11800       | STATE UNEMPLOYMENT                | 0              | 0              | 0              | 0                   | 0                   | 0               |
|                   | <b>City Clerk Personnel Costs</b> | <b>110,118</b> | <b>103,694</b> | <b>106,055</b> | <b>50,817</b>       | <b>102,861</b>      | <b>107,426</b>  |
| 10-53-13100       | BUSINESS TRAVEL                   | 1,500          | 1,015          | 1,500          | 1,220               | 1,500               | 1,500           |
| 10-53-13400       | EDUCATION & TRAINING              | 1,200          | 845            | 1,200          | 50                  | 1,200               | 1,200           |
| 10-53-13500       | SUBSCRIPTIONS & DUES              | 500            | 315            | 500            | 375                 | 375                 | 500             |
| 10-53-34000       | CONTRACT SERVICES                 | 0              | 0              | 0              | 0                   | 0                   | 0               |
| 10-53-36000       | MAINTENANCE & SUPPORT AGREEMNTS   | 2,000          | 1,278          | 2,000          | 1,741               | 1,741               | 2,000           |
| 10-53-41500       | OFFICE SUPPLIES                   | 2,500          | 1,248          | 2,500          | 317                 | 1,300               | 2,500           |
| 10-53-42030       | BOOKS & REFERENCE MATERIALS       | 100            | 0              | 100            | 0                   | 0                   | 0               |
| 10-53-42040       | ADVERTISING                       | 3,000          | 1,208          | 3,000          | 129                 | 500                 | 2,000           |
| 10-53-42050       | NON CAP ADMIN EQUIP/FURN          | 800            | 308            | 800            | 0                   | 800                 | 800             |
| 10-53-43500       | POSTAGE                           | 250            | 271            | 250            | 85                  | 150                 | 250             |
| 10-53-46000       | OPERATIONAL EXPENSES              | 500            | 416            | 500            | 37                  | 2,540               | 500             |
| 10-53-46531       | ELECTION EXPENSE                  | 25,000         | 12,483         | 15,000         | 0                   | 0                   | 20,000          |
|                   | <b>Total City Clerk</b>           | <b>147,468</b> | <b>123,081</b> | <b>133,405</b> | <b>54,771</b>       | <b>112,967</b>      | <b>138,676</b>  |

## Community Development

The Community Development Department (CDD) works to provide the community with services that enhance the quality of life and improve economic opportunities. The department is responsible for Planning and Zoning, Building Inspection/Code Enforcement, the Visitor's Center, the Queen Mine Tour, Animal Shelter and the Bisbee Bus Transit System. In addition, the department provides staff liaisons to the Planning and Zoning Commission, the Board of Adjustment, the Design Review Board, the Bisbee Arts Commission, the Committee on Disability Issues, Transit Advisory Committee, Community Sustainability Commission and the iBisbee Committee.

### Fiscal Year 2016-17 Budget Highlights

There are no new programs included in this budget

| <u>Account</u>           |  | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|--------------------------|--|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>            | <u>Account Description</u>                   | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Comm. Development</b> |  |                |                |                |                     |                     |                 |
| 10-54-11000              | SALARIES - GENERAL                           | 35,610         | 33,868         | 33,904         | 5,314               | 21,413              | 32,198          |
| 10-54-11001              | OVERTIME - GENERAL                           | 1,500          | 61             | 1,500          | 0                   | 0                   | 1,500           |
| 10-54-11050              | SALARIES - PART TIME                         | 15,714         | 14,104         | 15,257         | 7,188               | 10,128              | 30,514          |
| 10-54-11100              | F.I.C.A.                                     | 3,325          | 2,915          | 3,141          | 780                 | 1,956               | 3,981           |
| 10-54-11200              | MEDICARE                                     | 778            | 682            | 735            | 183                 | 457                 | 931             |
| 10-54-11300              | A.S.R.S.                                     | 7,393          | 3,941          | 3,889          | 523                 | 2,456               | 3,696           |
| 10-54-11500              | MEDICAL INSURANCE                            | 5,708          | 5,708          | 4,874          | 788                 | 2,757               | 5,132           |
| 10-54-11501              | STANDARD DISABILITY INSURANCE                | 209            | 172            | 187            | 31                  | 109                 | 248             |
| 10-54-11505              | DEFERRED COMP                                | 811            | 811            | 811            | 135                 | 473                 | 811             |
| 10-54-11510              | DENTAL INSURANCE                             | 228            | 228            | 235            | 39                  | 137                 | 235             |
| 10-54-11600              | LIFE INSURANCE                               | 102            | 102            | 102            | 17                  | 60                  | 102             |
| 10-54-11700              | WORKERS COMPENSATION                         | 652            | 896            | 390            | 192                 | 383                 | 607             |
|                          | <b>Community Development Personnel Costs</b> | <b>72,030</b>  | <b>63,488</b>  | <b>65,025</b>  | <b>15,190</b>       | <b>40,329</b>       | <b>79,955</b>   |
| 10-54-13400              | EDUCATION & TRAINING                         | 200            | 164            | 200            | 0                   | 0                   | 200             |
| 10-54-13500              | SUBSCRIPTIONS & DUES                         | 0              | 0              | 300            | 0                   | 0                   | 300             |
| 10-54-21000              | ELECTRIC - SHELTER                           | 1,500          | 1,624          | 1,500          | 1,129               | 2,400               | 2,400           |
| 10-54-22000              | WATER - SHELTER                              | 1,100          | 1,212          | 1,100          | 491                 | 1,100               | 1,100           |
| 10-54-22550              | SEWER & GARBAGE - SHELTER                    | 630            | 592            | 630            | 247                 | 500                 | 500             |
| 10-54-24000              | TELEPHONE & FAX - SHELTER                    | 400            | 386            | 400            | 193                 | 400                 | 400             |
| 10-54-24001              | INTERNET FEES - SHELTER                      | 720            | 911            | 720            | 417                 | 834                 | 850             |
| 10-54-31000              | PROFESSIONAL FEES                            | 5,000          | 2,113          | 5,000          | 1,173               | 2,400               | 5,000           |
| 10-54-34000              | CONTRACT SERVICES                            | 6,000          | 20,642         | 16,000         | 7,689               | 16,000              | 16,000          |
| 10-54-41500              | OFFICE SUPPLIES                              | 1,500          | 1,888          | 2,000          | 64                  | 200                 | 1,000           |
| 10-54-42020              | PRINTING & REPRODUCTION                      | 1,000          | 0              | 0              | 803                 | 803                 | 1,000           |
| 10-54-42040              | ADVERTISING                                  | 2,000          | 1,316          | 1,000          | 0                   | 0                   | 1,000           |
| 10-54-42050              | NON CAP ADMIN EQUIP/FURN                     | 0              | 95             | 0              | 0                   | 0                   | 500             |
| 10-54-43500              | POSTAGE                                      | 750            | 256            | 500            | 111                 | 250                 | 250             |
| 10-54-46000              | OPERATIONAL EXPENSES                         | 1,000          | 52             | 1,000          | 440                 | 1,000               | 1,000           |
| 10-54-46541              | CC TOURISM & ECONOMIC DEV                    | 12,000         | 9,315          | 5,000          | 1,315               | 5,000               | 5,000           |
| 10-54-46542              | ANIMAL SHELTER EXPENSES                      | 10,000         | 10,064         | 15,000         | 7,466               | 15,000              | 15,000          |
|                          | <b>Total Community Development</b>           | <b>115,830</b> | <b>114,118</b> | <b>115,375</b> | <b>36,728</b>       | <b>86,216</b>       | <b>131,455</b>  |

## Administration and General Government

The Administration and General Government department accounts for several of the general operating expenses for City Hall such as utilities, postage and copier maintenance fees, liability insurance, special supplies, and fuel. This fund also includes transfers to other funds within the City budget, such as:

- Transfer Bed Tax Revenues to the Visitor Center Fund
- Transfer portion of TPT Sales Tax 1% Revenues allocated to Streets Fund
- Transfer portion of TPT Sales Tax .5% Revenue allocated to Wastewater Fund
- Transfer to Bisbee Bus (if needed) to supplement the City's "in-kind" contribution to the operation.

## Fiscal Year 2016-17 Budget Highlights

This budget includes the transfer portion of TPT Sales Tax 1% Revenues allocated to Streets Fund approved by voters in November 2014.

| <u>Account</u>                          |                                | <u>FY 2015</u> | <u>FY 2015</u>   | <u>FY 2016</u>   | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>   |
|---|--------------------------------|----------------|------------------|------------------|---------------------|---------------------|------------------|
| <u>Number</u>                           | <u>Account Description</u>     | <u>Budget</u>  | <u>Actual</u>    | <u>Budget</u>    | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u>  |
| <b>Admin &amp; Gen Government</b>       |                                |                |                  |                  |                     |                     |                  |
| 10-55-21000                             | ELECTRIC                       | 18,000         | 11,135           | 15,000           | 5,905               | 12,000              | 15,000           |
| 10-55-22000                             | WATER                          | 3,000          | 3,306            | 3,000            | 1,701               | 3,400               | 3,000            |
| 10-55-22550                             | SEWER AND GARBAGE SERV.        | 4,757          | 4,552            | 4,757            | 1,897               | 3,800               | 3,800            |
| 10-55-23000                             | GAS                            | 7,700          | 585              | 1,000            | 207                 | 400                 | 500              |
| 10-55-24000                             | TELEPHONE & FAX                | 0              | 12               | 130              | 0                   | 0                   | 0                |
| 10-55-24110                             | RENT/LEASE                     | 100            | 915              | 1,000            | 800                 | 1,000               | 1,000            |
| 10-55-31000                             | PROFESSIONAL FEES              | 2,000          | 2,053            | 2,100            | 4,929               | 6,765               | 6,515            |
| 10-55-34000                             | CONTRACT SERVICES              | 9,000          | 13,538           | 8,000            | 4,506               | 6,500               | 8,000            |
| 10-55-37000                             | PROPERTY, CASUALTY, LIABILITY  | 150,000        | 123,211          | 150,000          | 89,583              | 150,000             | 150,000          |
| 10-55-37100                             | INSURANCE CLAIMS & DEDUCTIBLES | 5,000          | 399              | 5,000            | 1,169               | 5,000               | 5,000            |
| 10-55-41500                             | OFFICE SUPPLIES                | 3,000          | 2,120            | 3,000            | 1,894               | 2,700               | 3,000            |
| 10-53-42000                             | ADMIN SPECIAL SUPPLIES         | 0              | 0                | 0                | 0                   | 0                   | 0                |
| 10-55-42020                             | PRINTING & REPRODUCTION        | 200            | 0                | 0                | 0                   | 0                   | 0                |
| 10-55-42040                             | ADVERTISING                    | 0              | 21               | 0                | 0                   | 0                   | 0                |
| 10-55-42050                             | NON CAP ADMIN EQUIP/FURN       | 1,300          | 390              | 500              | 54                  | 500                 | 500              |
| 10-55-43500                             | POSTAGE                        | 3,400          | 748              | 2,400            | 149                 | 2,400               | 2,400            |
| 10-55-44000                             | HEALTH REIMBURSEMENT           | 0              | 0                | 19,250           | 976                 | 2,000               | 5,000            |
| 10-55-46000                             | OPERATIONAL EXPENSES           | 5,500          | 1,474            | 5,500            | 808                 | 3,500               | 5,500            |
| 10-55-62003                             | GASOLINE                       | 3,000          | 2,239            | 3,000            | 703                 | 1,400               | 3,000            |
| 10-55-91000                             | CAPITAL EXPENDITURES           | 0              | (12,450)         | 0                | 0                   | 0                   | 0                |
| 10-55-99020                             | TRANSFER BED TAX /FUND 20      | 92,000         | 115,910          | 121,000          | 72,859              | 145,718             | 150,000          |
| 10-55-99021                             | TRANSFER TO STREETS            | 0              | 237,776          | 703,560          | 348,531             | 697,062             | 703,000          |
| 10-55-99050                             | TRANSFER TO AIRPORT            | 0              | 0                | 35,000           | 0                   | 0                   | 12,500           |
| 10-55-99054                             | TRANSFER TO WASTE WATER        | 400,000        | 347,408          | 351,780          | 168,595             | 337,190             | 351,429          |
| 10-55-99085                             | TRANSFERS TO DEBT SERVICE      | 62,874         | 62,874           | 47,021           | 23,511              | 47,021              | 15,000           |
| 10-55-99096                             | TRANSFER TO BISBEE BUS         | 12,500         | 9,315            | 3,700            | 0                   | 0                   | 19,665           |
| 10-55-99099                             | TRANSFERS TO CAP PROJ-VEHICLES | 0              | 80,322           | 0                | 0                   | 0                   | 35,000           |
| <b>Total Admin &amp; Gen Government</b> |                                | <b>783,331</b> | <b>1,007,853</b> | <b>1,485,698</b> | <b>728,777</b>      | <b>1,428,356</b>    | <b>1,498,809</b> |

## Personnel

The Personnel Department is responsible to the City Manager. The mission of the Personnel Department is to ensure the effective and efficient use of human resources to achieve the goals of the City of Bisbee. This department oversees a large array of personnel-related issues; the department is responsible for implementing the terms of the Personnel Rules and Regulations, assisting employees with getting the most out of the benefits package, negotiating with benefits consultants to obtain the best possible benefits for the least possible cost, and recommending to the City Council changes necessary for best delivery of employee services.

The Personnel serves as Staff Liaison for the Civil Service Commission and is the Public Safety Retirement System Board Secretary. A two-tiered health insurance option for employees was continued this year, including a "core" plan and a "buy-up" plan for those who preferred to purchase additional benefits, providing the employee the option to select a health insurance plan based on individual needs.

### Fiscal Year 2016-17 Budget Highlights

In the coming year the Personnel Department will work closely with the New City Manager and Department Heads as we bring city government in alignment with city revenue. Analyzing human capital needs to ensure essential city services are provided at a high standard while maintaining employee morale will once again be the primary focus .

| <u>Account</u>   |                               | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|------------------|-------------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>    | <u>Account Description</u>    | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Personnel</b> |                               |                |                |                |                     |                     |                 |
| 10-56-11000      | SALARIES - GENERAL            | 51,501         | 51,719         | 51,501         | 19,844              | 33,790              | 27,893          |
| 10-56-11001      | OVERTIME                      | 0              | 0              | 0              | 10                  | 10                  | 0               |
| 10-56-11100      | F.I.C.A.                      | 3,243          | 3,252          | 3,193          | 1,252               | 2,096               | 1,729           |
| 10-56-11200      | MEDICARE                      | 759            | 760            | 747            | 293                 | 490                 | 404             |
| 10-56-11300      | A.S.R.S.                      | 5,974          | 5,987          | 5,907          | 1,652               | 3,877               | 3,202           |
| 10-56-11500      | MEDICAL INSURANCE             | 5,708          | 5,708          | 4,874          | 1,575               | 3,938               | 5,132           |
| 10-56-11501      | STANDARD DISABILITY INSURANCE | 248            | 228            | 248            | 104                 | 228                 | 248             |
| 10-56-11505      | DEFERRED COMP                 | 811            | 811            | 811            | 338                 | 744                 | 811             |
| 10-56-11510      | DENTAL INSURANCE              | 622            | 622            | 641            | 180                 | 297                 | 641             |
| 10-56-11600      | LIFE INSURANCE                | 102            | 102            | 102            | 34                  | 85                  | 102             |
| 10-56-11700      | WORKERS COMPENSATION          | 182            | 176            | 137            | 44                  | 81                  | 66              |
|                  | <b>Personnel Costs</b>        | <b>69,150</b>  | <b>69,365</b>  | <b>68,161</b>  | <b>25,326</b>       | <b>45,636</b>       | <b>40,228</b>   |
| 10-56-12500      | RECRUITMENT/EMPLOYEE TESTING  | 500            | 110            | 500            | 0                   | 0                   | 500             |
| 10-56-13100      | BUSINESS TRAVEL               | 250            | 20             | 250            | 0                   | 0                   | 250             |
| 10-56-13400      | EDUCATION & TRAINING          | 2,000          | 2,033          | 2,000          | 99                  | 99                  | 2,000           |
| 10-56-13500      | SUBSCRIPTIONS & DUES          | 200            | 190            | 590            | 0                   | 0                   | 200             |
| 10-56-31000      | PROFESSIONAL FEES             | 0              | 0              | 0              | 1,500               | 1,500               | 0               |
| 10-56-41500      | OFFICE SUPPLIES               | 500            | 137            | 500            | 392                 | 500                 | 500             |
| 10-56-42000      | ADMIN SPECIAL SUPPLIES        | 200            | 293            | 200            | 0                   | 0                   | 200             |
| 10-56-42040      | ADVERTISING                   | 100            | 0              | 100            | 0                   | 0                   | 100             |
| 10-56-42050      | NON CAP ADMIN EQUIP/FURN      | 500            | 0              | 500            | 0                   | 0                   | 500             |
| 10-56-43500      | POSTAGE                       | 350            | 31             | 350            | 28                  | 50                  | 50              |
| 10-56-46000      | OPERATIONAL EXPENSES          | 500            | 166            | 500            | 0                   | 0                   | 0               |
|                  | <b>Total Personnel</b>        | <b>74,250</b>  | <b>72,345</b>  | <b>73,651</b>  | <b>27,345</b>       | <b>47,785</b>       | <b>44,528</b>   |

## Legal Services

The City Attorney is responsible to the Mayor and City Council. The Attorney provides legal counsel to the City Council and the City staff; pursues actions to enforce the City Code and legal obligations, as requested by City officials; and represents the City in those other lawsuits that are not handled by designated outside counsel. The City Attorney is also responsible for drafting ordinances and finalizing resolutions for consideration by City Council, and provides staff support for various boards and commissions.

## Fiscal Year 2016-17 Budget Highlights

Funding continues to be provided for contracted Legal Services with Cochise County.

| <u>Account</u>        |                            | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|-----------------------|----------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>         | <u>Account Description</u> | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Legal Services</b> |                            |                |                |                |                     |                     |                 |
| 10-57-13500           | SUBSCRIPTIONS & DUES       | 900            | 924            | 900            | 0                   | 0                   | 0               |
| 10-57-31100           | PROFESSIONAL FEES - LEGAL  | 50,000         | 65,118         | 60,000         | 30,000              | 60,000              | 60,000          |
| 10-57-41500           | OFFICE SUPPLIES            | 100            | 198            | 300            | 0                   | 0                   | 300             |
| 10-57-42020           | PRINTING & REPRODUCTION    | 150            | 0              | 0              | 0                   | 0                   | 0               |
| 10-57-43500           | POSTAGE                    | 25             | 2              | 25             | 0                   | 0                   | 25              |
|                       | <b>Total Legal Service</b> | <b>51,175</b>  | <b>66,242</b>  | <b>61,225</b>  | <b>30,000</b>       | <b>60,000</b>       | <b>60,325</b>   |

## Water System

This department is better known as the Old Bisbee Fire Suppression System. It consists of a large reservoir which gravity-feeds water to the distribution and fire hydrant system in Old Bisbee and a pump house that feeds water to the reservoir from a well located in the Mule Gulch Channel. The upper Tombstone/West Boulevard is also served by separate pumps which boost the pressure to assure ample fire fighting water supply and pressure. Maintenance of this system is handled by Public Works personnel. Expenditures for this department include expenses attendant to the system, and do not include personnel costs.

### Fiscal Year 2016-17 Budget Highlights

The FY 2015-16 budget for the Water System includes funding for replacing valves and flushing the system.

| <u>Account</u>      |                            | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|---------------------|----------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>       | <u>Account Description</u> | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Water System</b> |                            |                |                |                |                     |                     |                 |
| 10-58-21000         | ELECTRIC                   | 4,100          | 2,792          | 4,100          | 1,067               | 2,000               | 4,100           |
| 10-58-22000         | WATER                      | 0              | 0              | 0              | 0                   | 0                   | 0               |
| 10-58-55000         | EQUIPMENT REPAIR & MAINT   | 2,500          | 0              | 1,500          | 0                   | 1,500               | 1,500           |
|                     | <b>Total Water System</b>  | <b>6,600</b>   | <b>2,792</b>   | <b>5,600</b>   | <b>1,067</b>        | <b>3,500</b>        | <b>5,600</b>    |

## Information Systems

The Information Systems Department funds the purchase, maintenance and consulting services for all the City computer systems, telephones and internet access for City Hall. In addition, this department provides for the maintenance and upgrading of the audio/video equipment in Council Chambers as well as video surveillance equipment at City Hall. The department does not fund any employees but provides for the services of consultants for city-wide computer systems maintenance as well as email and website hosting.

### Fiscal Year 2016-17 Budget Highlights

Funding for a computer replacement program has once again been included in an effort to avoid unfunded replacements. This budget includes funding for the following items:

- City Website
- Open Gov
- Laserfiche
- Caselle (Financial Accounting)

| <u>Account</u>             |                                  | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|----------------------------|----------------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>              | <u>Account Description</u>       | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Information Systems</b> |                                  |                |                |                |                     |                     |                 |
| 10-59-24000                | TELEPHONE & FAX                  | 14,900         | 15,357         | 14,900         | 7,605               | 15,210              | 15,210          |
| 10-59-24001                | T1 LINE FOR INTERNET ACCESS      | 4,500          | 2,550          | 3,000          | 1,275               | 3,000               | 3,000           |
| 10-59-31000                | PROFESSIONAL FEES                | 25,000         | 36,875         | 25,000         | 19,288              | 30,000              | 25,000          |
| 10-59-34000                | CONTRACT SERVICES                | 15,000         | 14,916         | 32,000         | 21,323              | 32,000              | 32,000          |
| 10-59-36000                | MAINTENANCE & SUPPORT AGREEMNTS  | 1,270          | 332            | 1,270          | 0                   | 1,270               | 1,270           |
| 10-59-46000                | OPERATIONAL EXPENSES             | 2,000          | 5,634          | 2,000          | 261                 | 1,000               | 2,000           |
| 10-59-55200                | NON CAP EQUIP PURCHASES          | 10,534         | 2,280          | 10,000         | 3,507               | 5,000               | 10,000          |
|                            | <b>Total Information Systems</b> | <b>73,204</b>  | <b>77,944</b>  | <b>88,170</b>  | <b>53,259</b>       | <b>87,480</b>       | <b>88,480</b>   |

## **Police**

The Bisbee Police Department serves and protects persons and property in the City of Bisbee. The department enforces City Ordinances, State and Federal laws, maintains peace and order, protects life and property, and assists citizens in urgent situations. Bisbee Police Department officers and civilian employees carry out this mission diligently and courteously, and take pride in their service.

The Police Department responds to a variety of service calls each year such as City Code and Ordinance violations, traffic, misdemeanor and felony violations. Under the Intergovernmental Agreements with Cochise County, Arizona Department of Public Safety, D.E.A., F.B.I., U.S. Border Patrol, and Naco and San Jose Fire Districts the department provides assistance with service calls, maintains record of incidents, and provides reports to City, County, State and Federal jurisdictions as well as attorneys for City, State and Federal prosecution, and for courts in City, State and Federal justice systems.

The Bisbee Police Department offers other special services to the community, such as House Watch, Crime Prevention Programs, Bike Patrol, Neighborhood Watch Programs, Bicycle Safety Programs, Kids I.D. Program, Adopt-a-School Program, Bisbee Police Explorer Post #455, and the Arizona Youth Hunter Safety Course.

The Bisbee Police Department maintains a 24-hour dispatch and 9-1-1 Enhanced System., with a complete Spillman Records and CAD (Computer Aided Dispatch) system. The dispatch center handles calls for police, fire and ambulance, as well as after-hour handling of the Public Works service calls. The 911 Center handles all 911 emergency calls within the City limits.

### **Fiscal Year 2016-17 Budget Highlights**

This budget reflect an the Public Safety Pension Retirement Systems. costs. Working with DEA, the Department will participate in the H.I.D.T.A. Grant. DEA will administer the grant and will fund overtime, ERE's, 1-vehicle, mileage & cell phone expenses.

| <u>Account</u> |                                 | <u>FY 2015</u>   | <u>FY 2015</u>   | <u>FY 2016</u>   | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>   |
|----------------|---------------------------------|------------------|------------------|------------------|---------------------|---------------------|------------------|
| <u>Number</u>  | <u>Account Description</u>      | <u>Budget</u>    | <u>Actual</u>    | <u>Budget</u>    | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u>  |
| <b>Police</b>  |                                 |                  |                  |                  |                     |                     |                  |
| 10-62-11000    | SALARIES - GENERAL              | 772,224          | 764,321          | 664,768          | 335,226             | 667,610             | 662,501          |
| 10-62-11001    | OVERTIME - GENERAL              | 123,888          | 99,764           | 108,088          | 48,642              | 102,686             | 96,368           |
| 10-62-11050    | SALARIES - PART TIME            | 98,329           | 67,459           | 106,107          | 42,775              | 95,829              | 93,927           |
| 10-62-11090    | REIMBURSED OVERTIME - DHLS      | 0                | (50,175)         | 0                | (21,156)            | (50,774)            | 0                |
| 10-62-11100    | F.I.C.A.                        | 62,611           | 56,617           | 54,496           | 26,097              | 53,700              | 52,873           |
| 10-62-11200    | MEDICARE                        | 14,643           | 13,241           | 12,745           | 6,103               | 12,559              | 12,366           |
| 10-62-11300    | A.S.R.S.                        | 19,577           | 17,170           | 15,062           | 6,784               | 14,315              | 18,001           |
| 10-62-11301    | A.S.R.S - ALT CONTRIBUTION      | 6,388            | 4,777            | 5,400            | 2,768               | 5,468               | 5,463            |
| 10-62-11400    | A.P.S.P.R.S.                    | 418,498          | 423,322          | 604,007          | 298,884             | 600,888             | 513,762          |
| 10-62-11402    | PSPRS-ALT CONTRIBUTION          | 1,833            | 3,005            | 1,808            | 1,977               | 2,881               | 13,225           |
| 10-62-11500    | MEDICAL INSURANCE               | 109,314          | 104,169          | 82,861           | 39,776              | 79,553              | 87,247           |
| 10-62-11501    | STANDARD DISABILITY INSURANCE   | 6,981            | 5,795            | 6,032            | 3,415               | 6,830               | 5,796            |
| 10-62-11505    | DEFERRED COMP                   | 15,417           | 14,931           | 13,794           | 6,830               | 13,660              | 13,794           |
| 10-62-11510    | DENTAL INSURANCE                | 10,657           | 9,075            | 8,457            | 4,006               | 8,012               | 8,863            |
| 10-62-11600    | LIFE INSURANCE                  | 1,938            | 1,886            | 1,734            | 859                 | 1,718               | 1,734            |
| 10-62-11700    | WORKERS COMPENSATION            | 49,411           | 46,990           | 32,345           | 13,807              | 27,614              | 26,876           |
| 10-62-11990    | REIMBURSED ERE'S - DHLS         | 0                | (38,697)         | 0                | (18,993)            | (45,583)            | 0                |
|                | <b>Police Personnel Costs</b>   | <b>1,711,709</b> | <b>1,543,650</b> | <b>1,717,704</b> | <b>797,800</b>      | <b>1,596,966</b>    | <b>1,612,796</b> |
| 10-62-12300    | UNIFORMS & CLOTHING             | 14,500           | 13,323           | 14,500           | 6,739               | 14,500              | 13,500           |
| 10-62-12400    | FITNESS PROGRAMS                | 500              | 270              | 500              | 120                 | 500                 | 500              |
| 10-62-12500    | RECRUITMENT/EMPLOYEE TESTING    | 600              | 826              | 600              | 0                   | 800                 | 800              |
| 10-62-12700    | CANCER INS POLICY               | 1,200            | 700              | 1,200            | 650                 | 1,300               | 1,300            |
| 10-62-13100    | BUSINESS TRAVEL                 | 1,000            | 0                | 0                | 565                 | 0                   | 0                |
| 10-62-13400    | EDUCATION & TRAINING            | 2,500            | 520              | 3,500            | 575                 | 3,500               | 3,500            |
| 10-62-13500    | SUBSCRIPTIONS & MEMBERSHIPS     | 100              | 0                | 100              | 774                 | 1,300               | 700              |
| 10-62-21000    | ELECTRIC                        | 18,000           | 12,928           | 18,000           | 7,178               | 18,000              | 14,000           |
| 10-62-22000    | WATER                           | 2,200            | 740              | 2,200            | 386                 | 2,200               | 1,000            |
| 10-62-22550    | SEWER AND GARBAGE SERV.         | 2,364            | 1,671            | 2,500            | 696                 | 2,000               | 1,500            |
| 10-62-23000    | GAS                             | 1,200            | 1,157            | 1,500            | 280                 | 1,000               | 1,000            |
| 10-62-24000    | TELEPHONE & FAX                 | 18,000           | 17,037           | 18,000           | 8,645               | 18,000              | 18,000           |
| 10-62-24001    | INTERNET ACCESS FEES            | 900              | 1,326            | 1,000            | 663                 | 1,400               | 1,400            |
| 10-62-31000    | PROFESSIONAL FEES               | 0                | 5,900            | 0                | 2,363               | 5,000               | 5,000            |
| 10-62-34000    | CONTRACT SERVICES               | 3,000            | 3,750            | 3,000            | 1,443               | 5,000               | 15,875           |
| 10-62-34100    | DOC WORKERS                     | 600              | 779              | 1,000            | 348                 | 800                 | 800              |
| 10-62-36000    | MAINTENANCE & SUPPORT AGREEMNTS | 30,000           | 6,984            | 30,000           | 7,301               | 30,000              | 30,000           |
| 10-62-37000    | PROPERTY, CASUALTY, LIABILITY   | 0                | 0                | 0                | 370                 | 370                 | 0                |
| 10-62-37100    | INSURANCE CLAIMS & DEDUCTIBLES  | 0                | 5,000            | 0                | 0                   | 0                   | 0                |
| 10-62-41500    | OFFICE SUPPLIES                 | 4,500            | 4,630            | 4,500            | 774                 | 4,500               | 4,500            |
| 10-62-42030    | BOOKS & REFERENCE MATERIALS     | 300              | 537              | 300              | 270                 | 300                 | 300              |
| 10-62-43500    | POSTAGE                         | 150              | 248              | 200              | 152                 | 300                 | 300              |
| 10-62-45100    | DISPOSABLE EQUIP & TOOLS        | 0                | 0                | 0                | 0                   | 0                   | 0                |
| 10-62-45300    | CUSTODIAL SUPPLIES              | 1,200            | 1,069            | 1,200            | 515                 | 1,200               | 1,200            |
| 10-62-46000    | OPERATIONAL EXPENSES            | 7,800            | (1,713)          | 3,800            | 1,649               | 2,900               | 3,800            |
| 10-62-46621    | AMMUNITION                      | 3,000            | 0                | 3,000            | 68                  | 3,000               | 3,000            |
| 10-62-46622    | RICO AUCTION EXPENSES           | 2,000            | 226              | 2,000            | 2,577               | 4,000               | 3,000            |
| 10-62-46623    | CITY AUCTION EXPENSES           | 3,000            | 733              | 3,000            | 137                 | 300                 | 3,000            |
| 10-62-46624    | MOVING, TOWING, STORAGE EXP     | 7,000            | 14,790           | 7,000            | 3,016               | 7,000               | 7,000            |
| 10-62-46626    | ANIMAL CONTROL EXPENSE          | 300              | 431              | 1,000            | 11                  | 1,000               | 1,000            |
| 10-62-50100    | BLDG REPAIR & MAINT             | 4,000            | 2,528            | 4,000            | 6,357               | 6,600               | 4,000            |
| 10-62-55000    | EQUIPMENT REPAIR & MAINT        | 0                | 3,966            | 1,500            | 527                 | 1,500               | 1,500            |
| 10-62-55200    | NON CAP EQUIP PURCHASES         | 600              | 422              | 600              | 0                   | 600                 | 600              |
| 10-62-61000    | VEHICLE PARTS & LABOR           | 12,000           | 16,758           | 15,000           | 12,400              | 25,000              | 22,000           |
| 10-62-62003    | GASOLINE                        | 70,000           | 48,781           | 70,000           | 15,225              | 50,000              | 55,000           |
| 10-62-91000    | CAPITAL EXPENDITURES            | 10,000           | 14,784           | 10,000           | 0                   | 10,000              | 10,000           |
|                | <b>Total Police</b>             | <b>1,934,223</b> | <b>1,724,751</b> | <b>1,942,404</b> | <b>880,574</b>      | <b>1,820,836</b>    | <b>1,841,871</b> |

## Fire Department

The Fire Department, headed by the Fire Chief, reports to the City Manager and is responsible for fire suppression, investigation, prevention, and emergency medical services. The Fire Department was awarded a FEMA grant in 2016 for a much needed ambulance and fire truck.

The department also provides inter-facility transfer of patients to hospitals in Sierra Vista, Tucson, and Phoenix. In 2016, the Fire Department entered into an intergovernmental agreement with Palominas Fire District to assist with interfacility transfers increasing revenues. Additionally, this department plays a vital role in Incident Command for natural and man-made disasters.

The costs of operating this department is supplemented by 911 transports as well as the inter-facility transfer

### Fiscal Year 2016-17 Budget Highlights

The Fire Department budget includes employer contributions to the retirement system.

| <u>Account</u> |                                | <u>FY 2015</u>   | <u>FY 2015</u>   | <u>FY 2016</u>   | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>   |
|----------------|--------------------------------|------------------|------------------|------------------|---------------------|---------------------|------------------|
| <u>Number</u>  | <u>Account Description</u>     | <u>Budget</u>    | <u>Actual</u>    | <u>Budget</u>    | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u>  |
| <b>Fire</b>    |                                |                  |                  |                  |                     |                     |                  |
| 10-64-11000    | SALARIES - GENERAL             | 723,723          | 726,268          | 696,414          | 349,521             | 697,728             | 769,778          |
| 10-64-11001    | OVERTIME - GENERAL             | 160,000          | 184,300          | 162,507          | 112,488             | 193,742             | 134,633          |
| 10-64-11050    | SALARIES - PART TIME           | 0                | 0                | 0                | 0                   | 0                   | 18,795           |
| 10-64-11100    | FICA                           | 0                | 0                | 0                | 0                   | 0                   | 0                |
| 10-64-11200    | MEDICARE                       | 13,026           | 13,131           | 12,454           | 6,740               | 12,926              | 13,114           |
| 10-64-11400    | A.P.S.P.R.S.                   | 584,583          | 567,798          | 728,070          | 399,035             | 781,463             | 754,278          |
| 10-64-11402    | PSPRS-ALT CONTRIBUTION         | 7,650            | 6,667            | 7,800            | 1,834               | 1,834               | 0                |
| 10-64-11500    | MEDICAL INSURANCE              | 104,462          | 99,618           | 82,861           | 40,563              | 81,126              | 97,511           |
| 10-64-11501    | STANDARD DISABILITY INSURANCE  | 8,277            | 5,479            | 5,597            | 3,342               | 6,684               | 6,406            |
| 10-64-11505    | DEFERRED COMP                  | 14,606           | 14,226           | 13,794           | 6,965               | 13,930              | 15,417           |
| 10-64-11510    | DENTAL INSURANCE               | 8,944            | 8,112            | 8,051            | 4,079               | 8,158               | 9,739            |
| 10-64-11600    | LIFE INSURANCE                 | 1,836            | 1,785            | 1,734            | 876                 | 1,752               | 1,938            |
| 10-64-11700    | WORKERS COMPENSATION           | 43,302           | 42,485           | 33,523           | 14,352              | 34,794              | 31,421           |
| 10-64-11800    | STATE UNEMPLOYMENT             | 0                | 0                | 0                | 0                   | 0                   | 0                |
|                | <b>Fire Personnel Costs</b>    | <b>1,670,409</b> | <b>1,669,869</b> | <b>1,752,805</b> | <b>939,795</b>      | <b>1,834,137</b>    | <b>1,853,030</b> |
| 10-64-12300    | UNIFORMS & CLOTHING            | 9,000            | 9,000            | 6,750            | 4,250               | 6,437               | 7,600            |
| 10-64-12500    | RECRUITMENT/EMPLOYMENT TESTING | 0                | 220              | 0                | 0                   | 0                   | 0                |
| 10-64-12600    | VACCINES                       | 750              | 0                | 750              | 0                   | 0                   | 250              |
| 10-64-12700    | CANCER INS POLICY              | 2,500            | 900              | 2,500            | 900                 | 1,800               | 1,900            |
| 10-64-13100    | BUSINESS TRAVEL                | 300              | 0                | 300              | 0                   | 0                   | 500              |
| 10-64-13400    | EDUCATION & TRAINING           | 8,600            | 8,901            | 10,000           | 6,790               | 15,000              | 15,000           |
| 10-64-13500    | SUBSCRIPTIONS & DUES           | 400              | 250              | 250              | 100                 | 100                 | 500              |
| 10-64-21000    | ELECTRIC                       | 11,000           | 9,370            | 11,000           | 4,882               | 10,000              | 10,000           |
| 10-64-22000    | WATER                          | 1,200            | 1,121            | 1,200            | 853                 | 1,700               | 1,700            |
| 10-64-22550    | SEWER AND GARBAGE SERV.        | 2,586            | 2,474            | 2,586            | 1,031               | 2,100               | 2,100            |
| 10-64-23000    | GAS                            | 4,000            | 3,212            | 4,000            | 991                 | 2,000               | 3,000            |
| 10-64-24000    | TELEPHONE & FAX                | 4,600            | 5,404            | 4,600            | 3,825               | 7,650               | 7,650            |
| 10-64-24001    | INTERNET ACCESS FEES           | 0                | 714              | 800              | 357                 | 800                 | 800              |
| 10-64-31000    | PROFESSIONAL FEES              | 38,908           | 39,454           | 39,624           | 11,125              | 11,125              | 0                |
| 10-64-34000    | CONTRACT SERVICES              | 13,455           | 13,442           | 13,455           | 3,670               | 7,300               | 0                |
| 10-64-34010    | AMBULANCE BILLING SERVICES     | 20,000           | 19,295           | 20,000           | 7,380               | 20,000              | 25,000           |
| 10-64-41500    | OFFICE SUPPLIES                | 2,500            | 2,057            | 2,500            | 247                 | 2,500               | 2,500            |
| 10-64-42020    | PRINTING & REPRODUCTION        | 0                | 197              | 0                | 0                   | 0                   | 150              |
| 10-64-42030    | BOOKS & REFERENCE MATERIALS    | 500              | 0                | 300              | 0                   | 0                   | 0                |
| 10-64-42040    | ADVERTISING                    | 120              | 0                | 0                | 0                   | 0                   | 0                |
| 10-64-42050    | NON CAP ADMIN EQUIP/FURN       | 4,500            | 0                | 4,500            | 1,709               | 4,500               | 21,000           |
| 10-64-43500    | POSTAGE                        | 100              | 8                | 100              | 1                   | 100                 | 100              |
| 10-64-45100    | DISPOSABLE EQUIP & TOOLS       | 5,000            | 993              | 5,000            | 29                  | 5,000               | 5,000            |
| 10-64-45300    | CUSTODIAL SUPPLIES             | 2,500            | 2,497            | 2,500            | 963                 | 2,500               | 2,500            |
| 10-64-46000    | OPERATIONAL EXPENSES           | 5,400            | 3,367            | 5,400            | 2,206               | 5,400               | 5,400            |
| 10-64-46641    | MEDICAL SUPPLIES               | 35,000           | 40,762           | 35,000           | 16,243              | 40,000              | 40,000           |
| 10-64-47000    | PERMITS & LICENSES             | 1,250            | 1,300            | 1,250            | 1,000               | 2,000               | 2,000            |
| 10-64-50100    | BLDG REPAIR & MAINT            | 12,000           | 8,277            | 12,000           | 3,484               | 12,000              | 12,000           |
| 10-64-55000    | EQUIPMENT REPAIR & MAINT       | 4,500            | 4,107            | 4,500            | (245)               | 4,500               | 4,500            |
| 10-64-55200    | NON CAP EQUIP PURCHASES        | 4,000            | 0                | 4,000            | 0                   | 4,000               | 4,000            |
| 10-64-61000    | VEHICLE PARTS & LABOR          | 25,000           | 47,302           | 25,000           | 29,400              | 59,000              | 35,000           |
| 10-64-62003    | GASOLINE                       | 11,000           | 7,901            | 10,000           | 3,581               | 7,200               | 9,000            |
| 10-64-62004    | DIESEL                         | 38,000           | 32,428           | 38,000           | 20,864              | 40,000              | 40,000           |
| 10-64-91000    | CAPITAL EXPENDITURES           | 0                | 19,641           | 0                | 0                   | 0                   | 0                |
| 10-64-99017    | TRANSFER GRANT MATCH           | 15,000           | 0                | 15,000           | 0                   | 16,460              | 15,000           |
|                | <b>Total Fire</b>              | <b>1,954,078</b> | <b>1,954,463</b> | <b>2,035,670</b> | <b>1,065,431</b>    | <b>2,125,309</b>    | <b>2,127,180</b> |

## City Magistrate

The City Magistrate's Office was combined with the Justice Court in 2006. This budget provides funds for the Magistrate Judge retained by contract along with administrative services provided by the County.

### Fiscal Year 2016-17 Budget Highlights

There are no new expenditures planned for this department.

| <u>Account</u>         |                              | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|------------------------|------------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>          | <u>Account Description</u>   | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>City Magistrate</b> |                              |                |                |                |                     |                     |                 |
| 10-68-31000            | PROFESSIONAL FEES            | 12,000         | 12,000         | 12,000         | 6,000               | 12,000              | 12,000          |
| 10-68-34000            | CONTRACT SERVICES            | 36,000         | 34,747         | 36,000         | 17,374              | 34,747              | 26,000          |
|                        | <b>Total City Magistrate</b> | 48,000         | 46,747         | 48,000         | 23,374              | 46,747              | 38,000          |

## Cemetery

The Cemetery Division was taken over by the Public Works Department of the City many years ago. It is the final resting place of generations of Bisbee residents, including many community pioneers. The Public Works administrative staff processes the sale of burial plots and records information such as the name, date of death, age, and location of those laid to rest for the permanent record, so as to be available for future generations.

The Public Works Department maintains the Cemetery grounds and intern cremains at the cemetery. The Evergreen Cemetery Committee advises the Mayor and Council on the repairs and needs of the cemetery.

## Fiscal Year 2016-17 Budget Highlights

| <u>Account</u>  |                            | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|-----------------|----------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>   | <u>Account Description</u> | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Cemetery</b> |                            |                |                |                |                     |                     |                 |
| 10-70-22550     | SEWER AND GARBAGE SERV.    | 618            | 592            | 618            | 247                 | 500                 | 618             |
| 10-70-34000     | CONTRACT SERVICES          | 1,000          | 0              | 1,000          | 0                   | 0                   | 1,000           |
| 10-70-34100     | DOC WORKERS                | 500            | 0              | 500            | 0                   | 300                 | 500             |
| 10-70-42040     | ADVERTISING                | 0              | 0              | 0              | 0                   | 0                   | 0               |
| 10-70-43500     | POSTAGE                    | 0              | 0              | 0              | 0                   | 0                   | 0               |
| 10-70-45100     | DISPOSABLE EQUIP & TOOLS   | 500            | 595            | 500            | 92                  | 200                 | 500             |
| 10-70-45200     | SAFETY EQUIP & SUPPLIES    | 0              | 163            | 0              | 0                   | 0                   | 0               |
| 10-70-46000     | OPERATIONAL EXPENSES       | 5,400          | 2,598          | 5,400          | 626                 | 2,000               | 5,400           |
| 10-70-50100     | BLDG REPAIR & MAINT        | 1,300          | 0              | 1,300          | 0                   | 1,000               | 1,300           |
|                 | <b>Total Cemetery</b>      | <b>9,318</b>   | <b>3,948</b>   | <b>9,318</b>   | <b>965</b>          | <b>4,000</b>        | <b>9,318</b>    |

## Building Maintenance

Building Maintenance is a division of the Public Works Department. Building Maintenance Division is performed by Public Works Staff assisted by DOC inmates. This division oversees general maintenance and janitorial work in City Hall, the Library, Police Station, Fire Station 81 and Fire Station 82, Senior Center, Old Bisbee Post Office, Public Works Administration Building, Pool, Parks Buildings, Pump House, Garage, and the Bisbee Municipal Airport.

The duties of this division consists of janitorial work, general repair and maintenance of City buildings and furnishings.

### Fiscal Year 2016-17 Budget Highlights

Funds have been included in next year's budget for outside maintenance services to provide funding for issues outside staff resources and expertise.

| <u>Account</u>              |                               | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|-----------------------------|-------------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>               | <u>Account Description</u>    | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Building Maintenance</b> |                               |                |                |                |                     |                     |                 |
| 10-74-34000                 | CONTRACT SERVICES             | 7,500          | 2,284          | 7,500          | 637                 | 5,000               | 7,500           |
| 10-74-34100                 | DOC WORKERS                   | 2,500          | 8,429          | 7,200          | 2,869               | 6,000               | 7,200           |
| 10-74-41500                 | OFFICE SUPPLIES               | 150            | 0              | 150            | 76                  | 150                 | 150             |
| 10-74-42050                 | NON CAP ADMIN EQUIP/FURNITURE | 1,500          | 0              | 500            | 1,531               | 3,000               | 1,500           |
| 10-74-45100                 | DISPOSABLE EQUIP & TOOLS      | 2,000          | 1,895          | 2,000          | 0                   | 1,000               | 2,000           |
| 10-74-45200                 | SAFETY EQUIP & SUPPLIES       | 300            | 0              | 300            | 0                   | 0                   | 300             |
| 10-74-45300                 | CUSTODIAL SUPPLIES            | 7,500          | 6,894          | 5,000          | 2,860               | 6,000               | 5,000           |
| 10-74-46000                 | OPERATIONAL SUPPLIES          | 0              | 0              | 0              | 653                 | 1,400               | 1,000           |
| 10-74-50100                 | BLDG REPAIR & MAINT           | 20,000         | 16,035         | 20,000         | 5,918               | 15,000              | 16,000          |
| 10-74-55000                 | EQUIPMENT REPAIR & MAINT      | 2,000          | 672            | 2,000          | 0                   | 0                   | 2,000           |
| 10-74-62003                 | GASOLINE                      | 2,000          | 1,074          | 300            | 0                   | 0                   | 300             |
|                             | <b>Total Bldg Maint</b>       | <b>45,450</b>  | <b>37,283</b>  | <b>44,950</b>  | <b>14,544</b>       | <b>37,550</b>       | <b>42,950</b>   |

## Public Works Administration

Public Works Administration employs the central staff of the Public Works Department, which manages 12 divisions and supports all other city departments. The majority of the administrative costs of the Public Works Department are funded here, although a portion of the personnel costs for administration staff are paid from the Sewer Fund, the Streets Fund, and the Sanitation Fund. The administrative staff consists of the Public Works Director and the Administrative Assistants. The administrative paper work for all Public Works Divisions are processed by the Public Works Administration staff.

### Fiscal Year 2016-17 Budget Highlights

This budget includes no new programs.

| <u>Account</u>  |                                 | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|-----------------|---------------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>   | <u>Account Description</u>      | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>PW Admin</b> |                                 |                |                |                |                     |                     |                 |
| 10-75-11000     | SALARIES - GENERAL              | 77,027         | 79,221         | 66,351         | 33,147              | 57,970              | 52,098          |
| 10-75-11001     | OVERTIME - GENERAL              | 0              | 536            | 0              | 981                 | 981                 | 0               |
| 10-75-11100     | F.I.C.A.                        | 4,871          | 4,828          | 4,114          | 2,067               | 3,655               | 3,230           |
| 10-75-11200     | MEDICARE                        | 1,139          | 1,129          | 962            | 483                 | 855                 | 755             |
| 10-75-11300     | A.S.R.S.                        | 8,935          | 9,245          | 7,610          | 3,803               | 6,762               | 5,981           |
| 10-75-11500     | MEDICAL INSURANCE               | 10,846         | 5,138          | 8,042          | 1,473               | 4,505               | 7,442           |
| 10-75-11501     | STANDARD DISABILITY INSURANCE   | 808            | 494            | 302            | 294                 | 401                 | 252             |
| 10-75-11505     | DEFERRED COMP                   | 1,542          | 1,542          | 1,339          | 659                 | 1,247               | 1,177           |
| 10-75-11510     | DENTAL INSURANCE                | 985            | 985            | 956            | 469                 | 883                 | 828             |
| 10-75-11600     | LIFE INSURANCE                  | 194            | 187            | 168            | 80                  | 74                  | 148             |
| 10-75-11700     | WORKERS COMPENSATION            | 272            | 405            | 177            | 88                  | 177                 | 123             |
|                 | <b>PW Admin Personnel Costs</b> | <b>106,619</b> | <b>103,710</b> | <b>90,021</b>  | <b>43,544</b>       | <b>77,510</b>       | <b>72,034</b>   |
| 10-75-13100     | BUSINESS TRAVEL                 | 1,500          | 58             | 500            | 324                 | 324                 | 500             |
| 10-75-13200     | SUBSCRIPTIONS & DUES            | 500            | 450            | 500            | 0                   | 0                   | 500             |
| 10-75-13400     | EDUCATION & TRAINING            | 1,000          | 149            | 500            | 1,318               | 1,318               | 500             |
| 10-75-21000     | ELECTRIC                        | 2,500          | 1,008          | 1,400          | 205                 | 400                 | 1,400           |
| 10-75-22000     | WATER                           | 500            | 266            | 300            | 159                 | 320                 | 300             |
| 10-75-22550     | SEWER AND GARBAGE SERV.         | 1,039          | 993            | 850            | 414                 | 850                 | 850             |
| 10-75-23000     | GAS                             | 1,300          | 544            | 600            | 256                 | 600                 | 600             |
| 10-75-24000     | TELEPHONE & FAX                 | 1,300          | 1,929          | 2,600          | 647                 | 1,300               | 2,600           |
| 10-75-24001     | INTERNET ACCESS FEES            | 1,200          | 107            | 14             | 0                   | 0                   | 14              |
| 10-75-31000     | PROFESSIONAL FEES               | 0              | 2,975          | 500            | 0                   | 0                   | 6,000           |
| 10-75-34000     | CONTRACT SERVICES               | 4,000          | 6,490          | 4,500          | 2,503               | 5,000               | 5,000           |
| 10-75-34100     | DOC WORKERS                     | 0              | 268            | 0              | 0                   | 0                   | 0               |
| 10-75-36000     | MAINTENANCE & SUPPORT AGREEMNTS | 400            | 0              | 0              | 0                   | 0                   | 0               |
| 10-75-41500     | OFFICE SUPPLIES                 | 6,000          | 3,256          | 3,100          | 2,209               | 3,100               | 3,500           |
| 10-75-42000     | ADMIN SPECIAL SUPPLIES          | 1,500          | 0              | 500            | 1,593               | 1,600               | 2,000           |
| 10-75-42020     | PRINTING & REPRODUCTION         | 2,500          | 1,212          | 360            | 145                 | 210                 | 1,500           |
| 10-75-42040     | ADVERTISING                     | 1,000          | 201            | 100            | 0                   | 0                   | 100             |
| 10-75-42050     | NON CAPITAL ADMIN EQUIP/FURN    | 2,500          | 0              | 0              | 128                 | 128                 | 0               |
| 10-75-43500     | POSTAGE                         | 200            | 154            | 200            | 112                 | 200                 | 200             |
| 10-75-45100     | DISPOSABLE EQUIP & TOOLS        | 200            | 25             | 0              | 0                   | 0                   | 0               |
| 10-75-45300     | CUSTODIAL SUPPLIES              | 1,000          | 1,526          | 2,000          | 1,041               | 2,000               | 2,000           |
| 10-75-46000     | OPERATIONAL EXPENSES            | 750            | 11,888         | 50             | 407                 | 450                 | 50              |
| 10-75-47000     | PERMITS & LICENSES              | 0              | 0              | 0              | 0                   | 0                   | 0               |
| 10-75-50100     | BLDG REPAIR & MAINT             | 750            | 0              | 0              | 0                   | 0                   | 0               |
| 10-75-55000     | EQUIPMENT REPAIR & MAINT        | 500            | 0              | 0              | 0                   | 0                   | 0               |
| 10-75-62003     | GASOLINE                        | 2,400          | 4,353          | 4,500          | 625                 | 1,250               | 2,500           |
|                 | <b>Total PW Admin</b>           | <b>141,158</b> | <b>141,562</b> | <b>113,095</b> | <b>55,630</b>       | <b>96,560</b>       | <b>102,148</b>  |

## Public Works Garage

The City of Bisbee operates a garage for the purpose of maintaining its fleet of motorized vehicles and equipment. The fleet includes automobiles, garbage trucks, sweepers, power vacuum, excavators, mowers, motor graders, police, and fire emergency vehicles used by the various departments of the City.

### Fiscal Year 2016-17 Budget Highlights

This budget includes the addition of a heavy fleet mechanic. The City continues to utilize service agreements (IGAs) with Cochise County Fleet and Heavy Fleet Operations, and the City of Sierra Vista for major mechanical work on the vehicle and equipment fleet if needed.

| <u>Account</u>   |                                  | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|------------------|----------------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>    | <u>Account Description</u>       | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>PW Garage</b> |                                  |                |                |                |                     |                     |                 |
| 10-77-11000      | SALARIES - GENERAL               | 34,507         | 35,796         | 34,507         | 27,191              | 46,900              | 85,405          |
| 10-77-11001      | OVERTIME - GENERAL               | 7,500          | 684            | 7,500          | 4,550               | 7,500               | 7,500           |
| 10-77-11050      | SALARIES - PART TIME             | 0              | 1,370          | 0              | 11,158              | 11,158              | 0               |
| 10-77-11100      | F.I.C.A.                         | 2,655          | 2,384          | 2,604          | 2,628               | 4,065               | 5,760           |
| 10-77-11200      | MEDICARE                         | 621            | 557            | 609            | 615                 | 951                 | 1,347           |
| 10-77-11300      | A.S.R.S.                         | 4,873          | 4,103          | 4,818          | 3,641               | 7,520               | 10,665          |
| 10-77-11500      | MEDICAL INSURANCE                | 5,708          | 5,708          | 4,874          | 3,151               | 7,877               | 10,264          |
| 10-77-11501      | STANDARD DISABILITY INSURANCE    | 201            | 170            | 185            | 170                 | 387                 | 433             |
| 10-77-11505      | DEFERRED COMP                    | 811            | 811            | 811            | 541                 | 1,352               | 1,623           |
| 10-77-11510      | DENTAL INSURANCE                 | 622            | 622            | 641            | 427                 | 1,068               | 1,282           |
| 10-77-11600      | LIFE INSURANCE                   | 102            | 102            | 102            | 68                  | 170                 | 204             |
| 10-77-11700      | WORKERS COMPENSATION             | 1,701          | 1,447          | 1,300          | 1,117               | 2,554               | 2,558           |
|                  | <b>PW Garage Personnel Costs</b> | <b>59,301</b>  | <b>53,754</b>  | <b>57,951</b>  | <b>55,257</b>       | <b>91,502</b>       | <b>127,041</b>  |
| 10-77-12300      | UNIFORMS & CLOTHING              | 200            | 100            | 200            | 82                  | 160                 | 200             |
| 10-77-13400      | EDUCATION & TRAINING             | 2,500          | 0              | 1,000          | 0                   | 0                   | 1,000           |
| 10-77-21000      | ELECTRIC                         | 3,250          | 3,056          | 3,250          | 1,510               | 3,250               | 3,250           |
| 10-77-22550      | SEWER AND GARBAGE SERV.          | 1,072          | 1,026          | 1,072          | 427                 | 1,072               | 1,077           |
| 10-77-23000      | GAS                              | 400            | 1,452          | 800            | 307                 | 800                 | 800             |
| 10-77-24000      | TELEPHONE & FAX                  | 1,800          | 1,820          | 1,700          | 969                 | 1,700               | 1,700           |
| 10-77-24001      | INTERNET ACCESS                  | 840            | 0              | 0              | 0                   | 0                   | 0               |
| 10-77-34000      | CONTRACT SERVICES                | 5,000          | 6,147          | 5,000          | 4,849               | 5,000               | 6,500           |
| 10-77-34100      | DOC WORKERS                      | 500            | 294            | 500            | 364                 | 500                 | 800             |
| 10-77-41500      | OFFICE SUPPLIES                  | 500            | 0              | 100            | 0                   | 100                 | 100             |
| 10-77-45100      | DISPOSABLE EQUIP & TOOLS         | 1,100          | 313            | 500            | 701                 | 750                 | 4,000           |
| 10-77-45200      | SAFETY EQUIP & SUPPLIES          | 600            | 0              | 250            | 0                   | 0                   | 250             |
| 10-77-45300      | CUSTODIAL SUPPLIES               | 350            | 611            | 350            | 266                 | 500                 | 350             |
| 10-77-46000      | OPERATIONAL EXPENSES             | 600            | 896            | 500            | 231                 | 500                 | 1,000           |
| 10-77-50100      | BLDG REPAIR & MAINT              | 5,000          | 3,048          | 5,000          | 304                 | 600                 | 5,000           |
| 10-77-55000      | EQUIPMENT REPAIR & MAINT         | 4,000          | 1,138          | 2,500          | 462                 | 900                 | 2,500           |
| 10-77-55200      | NON CAPITAL EQUIPMENT PURCHASES  | 1,000          | 156            | 1,000          | 0                   | 500                 | 1,000           |
| 10-77-61000      | VEHICLE PARTS & LABOR            | 5,000          | 3,699          | 5,000          | 4,112               | 5,000               | 5,000           |
| 10-77-61010      | CONTRACTED VEHICLE REPAIR        | 0              | 0              | 0              | 0                   | 0                   | 0               |
| 10-77-62003      | GASOLINE                         | 1,000          | 0              | 1,000          | 36                  | 150                 | 1,000           |
| 10-77-62007      | OTHER FLUIDS & LUBRICANTS        | 12,000         | 8,919          | 12,000         | 3,264               | 6,500               | 12,000          |
|                  | <b>Total PWGarage</b>            | <b>106,013</b> | <b>86,429</b>  | <b>99,673</b>  | <b>73,141</b>       | <b>119,484</b>      | <b>174,568</b>  |

## Building Inspector

The Building Inspection and Code Enforcement Officer issues building permits, reviews plans, conducts inspections, and responds to concerns regarding Building, Zoning and City code violations. The Building Inspection and Code Enforcement Officer endeavors to assure compliance with the City's various codes and thereby improve or protect the health and safety of Bisbee residents.

In addition, he is the staff liaison to the Design Review Board and acts as support staff to the Planning and Zoning Commission and the Board of Adjustment.

The Building Inspector is also a member of the site planning committee which reviews site plans for certain developments in the city, performs inspections for business licenses, and assist with the development of the GIS system, Zoning Maps, and Zoning Code Changes.

## Fiscal Year 2016-17 Budget Highlights

This budget includes no new programs.

| <u>Account</u>            |                                       | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|---------------------------|---------------------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>             | <u>Account Description</u>            | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Building Inspector</b> |                                       |                |                |                |                     |                     |                 |
| 10-79-11000               | SALARIES - GENERAL                    | 36,046         | 38,259         | 39,749         | 19,812              | 40,685              | 41,746          |
| 10-79-11001               | OVERTIME - GENERAL                    | 1,300          | 317            | 1,300          | 76                  | 152                 | 1,300           |
| 10-79-11100               | F.I.C.A.                              | 2,366          | 2,410          | 2,545          | 1,258               | 2,532               | 2,669           |
| 10-79-11200               | MEDICARE                              | 553            | 564            | 595            | 294                 | 592                 | 624             |
| 10-79-11300               | A.S.R.S.                              | 4,332          | 4,467          | 4,708          | 2,281               | 4,684               | 4,942           |
| 10-79-11500               | MEDICAL INSURANCE                     | 5,708          | 5,708          | 4,874          | 2,363               | 4,726               | 5,132           |
| 10-79-11501               | STANDARD DISABILITY INSURANCE         | 210            | 228            | 248            | 145                 | 290                 | 248             |
| 10-79-11505               | DEFERRED COMP                         | 811            | 854            | 811            | 406                 | 811                 | 811             |
| 10-79-11510               | DENTAL INSURANCE                      | 228            | 247            | 235            | 117                 | 235                 | 235             |
| 10-79-11600               | LIFE INSURANCE                        | 102            | 102            | 102            | 51                  | 102                 | 102             |
| 10-79-11700               | WORKERS COMPENSATION                  | 963            | 954            | 797            | 335                 | 734                 | 744             |
|                           | <b>Bldg Inspector Personnel Costs</b> | <b>52,619</b>  | <b>54,110</b>  | <b>55,964</b>  | <b>27,138</b>       | <b>55,543</b>       | <b>58,553</b>   |
| 10-79-12300               | UNIFORMS & CLOTHING                   | 300            | 100            | 300            | 89                  | 200                 | 300             |
| 10-79-13100               | BUSINESS TRAVEL                       | 400            | 0              | 550            | 11                  | 11                  | 400             |
| 10-79-13400               | EDUCATION & TRAINING                  | 1,000          | 406            | 1,000          | 168                 | 168                 | 1,000           |
| 10-79-13500               | SUBSCRIPTIONS & MEMBERSHIPS           | 250            | 0              | 250            | 0                   | 0                   | 250             |
| 10-79-24000               | TELEPHONE & FAX                       | 250            | 219            | 250            | 110                 | 250                 | 250             |
| 10-79-31000               | PROFESSIONAL FEES                     | 1,000          | 65             | 1,000          | 0                   | 1,000               | 1,000           |
| 10-79-41500               | OFFICE SUPPLIES                       | 300            | 190            | 300            | 28                  | 300                 | 300             |
| 10-79-41602               | ADMIN SPECIAL SUPPLIES                | 0              | 12             | 0              | 0                   | 0                   | 0               |
| 10-79-42030               | BOOKS & REFERENCE MATERIALS           | 1,000          | 210            | 1,000          | 0                   | 500                 | 1,000           |
| 10-79-42040               | ADVERTISING                           | 0              | 0              | 0              | 98                  | 98                  | 0               |
| 10-79-42050               | NON CAP ADMIN EQUIP/FURN              | 1,500          | 96             | 1,500          | 0                   | 0                   | 500             |
| 10-79-43500               | POSTAGE                               | 300            | 538            | 300            | 120                 | 300                 | 300             |
| 10-79-45100               | DISPOSABLE EQUIP & TOOLS              | 200            | 0              | 200            | 0                   | 0                   | 200             |
|                           | <b>Total Bldg Inspector</b>           | <b>59,119</b>  | <b>55,946</b>  | <b>62,614</b>  | <b>27,762</b>       | <b>58,370</b>       | <b>64,053</b>   |

## Parks Maintenance

The function of Parks includes parks maintenance, special events, and recreation programs. Parks has two employees who maintain City parks and assist with events. There is an established Parks and Recreation Committee to advise and recommend to City Council regarding various park and recreation functions. In addition, community volunteers assist with the maintenance and planting at various parks through the Adopt-A-Park program.

The City provides twelve developed parks that total 5.85 acres for recreational use. Vista Park is the largest at 2.63 acres while the others are significantly smaller. The department, with the assistance of the Parks and Recreation Committee, is currently evaluating every park to update the Master Parks Plan. In addition, the committee and department are evaluating the needs of the pool and recreational programming.

City events play a large role in activities for residents and tourists, which include Fourth of July Coaster Race activities and Festival of Lights. City sponsored events include the Farmer's Market, Earth Day, Copper Classic Car Show, Fourth of July activities, Brewery Gulch Daze, Bisbee Blues Festival, and the Bisbee Bloomers Garden Tour. Approximately 150 Park, Facility, and Right-of-Way Use Permits are processed each year for events and recreational use. These permits are coordinated by administrative staff.

## Fiscal Year 2016-17 Budget Highlights

This budget reflects funding to complete the lights project on Main Street.

| <u>Account</u> |                                 | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|----------------|---------------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>  | <u>Account Description</u>      | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Parks</b>   |                                 |                |                |                |                     |                     |                 |
| 10-80-11000    | SALARIES - GENERAL              | 61,922         | 52,625         | 61,069         | 17,002              | 33,496              | 36,485          |
| 10-80-11001    | OVERTIME - GENERAL              | 2,400          | 3,037          | 2,400          | 2,628               | 2,800               | 6,000           |
| 10-80-11050    | SALARIES - PART TIME            | 0              | 0              | 0              | 4,334               | 9,983               | 11,440          |
| 10-80-11100    | F.I.C.A.                        | 4,985          | 3,491          | 3,935          | 1,502               | 2,869               | 3,343           |
| 10-80-11200    | MEDICARE                        | 1,166          | 817            | 920            | 351                 | 671                 | 782             |
| 10-80-11300    | A.S.R.S.                        | 7,461          | 6,425          | 7,280          | 2,230               | 4,163               | 4,476           |
| 10-80-11500    | MEDICAL INSURANCE               | 11,417         | 10,465         | 9,748          | 3,544               | 5,907               | 5,132           |
| 10-80-11501    | STANDARD DISABILITY INSURANCE   | 360            | 283            | 339            | 143                 | 231                 | 175             |
| 10-80-11505    | DEFERRED COMP                   | 1,623          | 1,555          | 1,623          | 676                 | 1,082               | 811             |
| 10-80-11510    | DENTAL INSURANCE                | 456            | 573            | 469            | 176                 | 293                 | 235             |
| 10-80-11600    | LIFE INSURANCE                  | 204            | 187            | 204            | 77                  | 128                 | 102             |
| 10-80-11700    | WORKERS COMPENSATION            | 360            | 2,426          | 2,182          | 687                 | 1,451               | 1,650           |
| 10-80-11800    | STATE UNEMPLOYMENT              | 0              | 0              | 0              | 0                   | 0                   | 0               |
|                | <b>Parks Personnel Costs</b>    | <b>92,354</b>  | <b>81,884</b>  | <b>90,169</b>  | <b>33,350</b>       | <b>63,074</b>       | <b>70,631</b>   |
| 10-80-12300    | UNIFORMS & CLOTHING             | 200            | 0              | 200            | 100                 | 200                 | 200             |
| 10-80-21000    | ELECTRIC                        | 2,800          | 2,088          | 2,800          | 1,320               | 2,800               | 2,800           |
| 10-80-22000    | WATER                           | 20,000         | 22,846         | 20,000         | 16,100              | 32,200              | 28,000          |
| 10-80-22550    | SEWER AND GARBAGE SERV.         | 2,473          | 2,367          | 2,473          | 986                 | 2,000               | 2,473           |
| 10-80-24000    | TELEPHONE & FAX                 | 220            | 384            | 220            | 275                 | 550                 | 220             |
| 10-80-34000    | CONTRACT SERVICES               | 6,000          | 3,910          | 6,000          | 1,850               | 4,000               | 4,500           |
| 10-80-34100    | DOC WORKERS                     | 3,000          | 8,495          | 9,000          | 3,723               | 8,000               | 9,000           |
| 10-80-45300    | CUSTODIAL SUPPLIES              | 2,400          | 1,632          | 2,400          | 1,925               | 4,000               | 2,400           |
| 10-80-46000    | OPERATIONAL EXPENSES            | 9,000          | 7,826          | 9,000          | 3,540               | 7,000               | 8,000           |
| 10-80-46801    | REC PROGRAMS/ SPECIAL EVENTS    | 7,500          | 7,588          | 7,500          | 1,984               | 4,000               | 6,500           |
| 10-80-46802    | LANDSCAPING MATERIALS           | 6,000          | 7,299          | 6,000          | 1,781               | 6,000               | 6,000           |
| 10-80-50100    | BLDG REPAIR & MAINT             | 5,000          | 5,504          | 5,000          | 2,691               | 5,000               | 5,000           |
| 10-80-50110    | BLDG REPAIR & MAINT - VANDALISM | 5,000          | 686            | 5,000          | 1,402               | 3,000               | 4,000           |
| 10-80-55000    | EQUIPMENT REPAIR & MAINT        | 2,000          | 357            | 2,000          | 96                  | 500                 | 2,000           |
| 10-80-55100    | REPAIRS & MAINT - OTHER         | 500            | 254            | 500            | 183                 | 300                 | 500             |
| 10-80-55200    | NON CAP EQUIP PURCHASES         | 1,000          | 1,004          | 1,000          | 0                   | 1,000               | 1,000           |
| 10-80-61000    | REPAIRS & MAINT - VEHICLE       | 1,500          | 1,472          | 1,500          | 194                 | 500                 | 1,500           |
| 10-80-62003    | GASOLINE                        | 4,000          | 5,744          | 4,000          | 2,300               | 4,600               | 4,000           |
| 10-80-62004    | DIESEL                          | 0              | 56             | 0              | 0                   | 0                   | 0               |
| 10-80-62007    | OTHER FLUIDS & LUBRICANTS       | 300            | 0              | 300            | 0                   | 0                   | 300             |
|                | <b>Total Parks</b>              | <b>171,247</b> | <b>161,396</b> | <b>175,062</b> | <b>73,800</b>       | <b>148,724</b>      | <b>159,024</b>  |

## Swimming Pool

The Bisbee Municipal Swimming Pool is a long-standing feature of Bisbee recreation. The City of Bisbee was awarded a grant for \$47,500 from Arizona State Parks in 1967 to build the pool for the youth of Bisbee. Total project cost was \$95,000 and was completed in 1969. It included a large pool with a diving board, a baby pool, and a building for change rooms. Since then, a Ramada with picnic tables was added, the original diving board was removed, and the change rooms have been restructured.

### Fiscal Year 2016-17 Budget Highlights

This budget includes funding only for the operation of the pool. Major repairs are needed to the pool for ADA compliance which must be addressed this budget year prior to reopening the pool next year. The repair work is to be funded by the Youth Fund and required Council approval.

| <u>Account</u>       |                            | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|----------------------|----------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>        | <u>Account Description</u> | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Swimming Pool</b> |                            |                |                |                |                     |                     |                 |
| 10-81-21000          | ELECTRIC                   | 7,200          | 7,158          | 7,200          | 4,204               | 8,400               | 7,200           |
| 10-81-22000          | WATER                      | 5,600          | 5,396          | 5,600          | 2,322               | 5,600               | 5,600           |
| 10-81-24000          | TELEPHONE & FAX            | 500            | 446            | 500            | 232                 | 500                 | 500             |
| 10-81-34000          | CONTRACT SERVICES          | 350            | 50             | 350            | 0                   | 0                   | 350             |
| 10-81-45100          | DISPOSABLE EQUIP & TOOLS   | 450            | 0              | 450            | 0                   | 450                 | 450             |
| 10-81-45300          | CUSTODIAL SUPPLIES         | 0              | 262            | 0              | 74                  | 150                 | 0               |
| 10-81-46000          | OPERATIONAL EXPENSES       | 600            | 7,741          | 600            | 3,825               | 10,000              | 1,000           |
| 10-81-47000          | PERMITS & LICENSES         | 0              | 100            | 0              | 0                   | 0                   | 0               |
| 10-81-50100          | BLDG REPAIR & MAINT        | 4,000          | 7,384          | 4,000          | 286                 | 2,000               | 4,000           |
| <b>Total Pool</b>    |                            | <b>18,700</b>  | <b>28,537</b>  | <b>18,700</b>  | <b>10,943</b>       | <b>27,100</b>       | <b>19,100</b>   |

## Copper Queen Library

The Copper Queen Library, Arizona's oldest continuously-operating public library, is owned and operated by the City. It was established in 1882 and has served the residents of Bisbee from its current location at 6 Main Street in the Downtown Historic District since 1907. The mission of the Copper Queen Library is to provide Bisbee residents of all ages with opportunities to:

- 1) achieve self-directed, personal growth and development;
- 2) find, evaluate, and use information in a variety of formats;
- 3) better understand the various cultures represented in Bisbee.

To further its mission, the Library 1) acquires and organizes information in a variety of media, including books, newspapers, magazines, video and sound recordings, software, and the Internet; 2) helps train the public in library usage; 3) borrows and lends materials throughout Cochise County and the United States via the Interlibrary Loan system; 4) offers educational and informational programs free to the public; and 5) provides free meeting facilities for civic groups and other organizations.

The Library elevator makes its services, programs, and collections accessible to all; additionally, both its Interlibrary Loan Service and its partnership with the Cochise County Library District enable the library to provide services to blind and physically handicapped residents.

The Library is staffed by a full-time Library Coordinator and two part-time Library assistants/clerks. The library also received over 2,400 hours of assistance from volunteers last year, along with substantial additional financial and volunteer assistance from the Friends of the Copper Queen Library.

### Fiscal Year 2016-17 Budget Highlights

Funding of \$17,000 for building maintenance is included in this budget.

| <u>Account</u> |                                | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|----------------|--------------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>  | <u>Account Description</u>     | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Library</b> |                                |                |                |                |                     |                     |                 |
| 10-83-11000    | SALARIES - GENERAL             | 81,182         | 81,201         | 83,057         | 42,523              | 58,363              | 34,320          |
| 10-83-11001    | OVERTIME - GENERAL             | 0              | 0              | 0              | 70                  | 70                  | 0               |
| 10-83-11050    | SALARIES - PART TIME           | 20,675         | 15,750         | 20,873         | 6,192               | 15,645              | 30,753          |
| 10-83-11100    | F.I.C.A.                       | 6,416          | 6,039          | 6,444          | 3,052               | 4,593               | 4,035           |
| 10-83-11200    | MEDICARE                       | 1,500          | 1,412          | 1,507          | 714                 | 1,074               | 944             |
| 10-83-11300    | A.S.R.S.                       | 9,417          | 9,438          | 9,527          | 3,736               | 6,694               | 3,940           |
| 10-83-11500    | MEDICAL INSURANCE              | 11,417         | 11,417         | 9,748          | 3,544               | 5,513               | 5,132           |
| 10-83-11501    | STANDARD DISABILITY INSURANCE  | 400            | 346            | 378            | 157                 | 257                 | 200             |
| 10-83-11505    | DEFERRED COMP                  | 1,623          | 1,623          | 1,623          | 702                 | 1,040               | 811             |
| 10-83-11510    | DENTAL INSURANCE               | 456            | 456            | 469            | 176                 | 274                 | 235             |
| 10-83-11600    | LIFE INSURANCE                 | 204            | 204            | 204            | 77                  | 120                 | 102             |
| 10-83-11700    | WORKERS COMPENSATION           | 360            | 683            | 520            | 174                 | 220                 | 154             |
| 10-83-11800    | STATE UNEMPLOYMENT             | 0              | 0              | 0              | 0                   | 0                   | 0               |
|                | <b>Library Personnel Costs</b> | <b>133,650</b> | <b>128,569</b> | <b>134,350</b> | <b>61,117</b>       | <b>93,863</b>       | <b>80,626</b>   |
| 10-83-13100    | BUSINESS TRAVEL                | 500            | 398            | 500            | 0                   | 500                 | 500             |
| 10-83-13400    | EDUCATION & TRAINING           | 1,500          | 1,365          | 1,500          | 0                   | 1,500               | 1,500           |
| 10-83-13500    | SUBSCRIPTIONS & MEMBERSHIPS    | 350            | 280            | 350            | 0                   | 350                 | 350             |
| 10-83-21000    | ELECTRIC                       | 11,120         | 9,027          | 11,120         | 3,764               | 8,000               | 11,120          |
| 10-83-22000    | WATER                          | 1,100          | 767            | 1,100          | 377                 | 800                 | 1,100           |
| 10-83-22550    | SEWER AND GARBAGE SERV.        | 1,293          | 1,237          | 1,293          | 516                 | 1,293               | 1,293           |
| 10-83-24000    | TELEPHONE & FAX                | 4,500          | 4,904          | 4,900          | 2,257               | 4,900               | 4,900           |
| 10-83-34000    | CONTRACT SERVICES              | 4,000          | 3,840          | 4,000          | 793                 | 4,000               | 4,480           |
| 10-83-34100    | DOC WORKERS                    | 1,000          | 788            | 1,000          | 288                 | 1,000               | 1,000           |
| 10-83-41500    | OFFICE SUPPLIES                | 2,200          | 426            | 2,200          | 0                   | 2,200               | 2,200           |
| 10-83-42040    | ADVERTISING                    | 100            | 0              | 100            | 0                   | 100                 | 100             |
| 10-83-42050    | NON CAP ADMIN EQUIP/FURN       | 1,200          | 0              | 1,200          | 0                   | 1,200               | 1,200           |
| 10-83-43500    | POSTAGE                        | 2,800          | 2,327          | 2,800          | 1,416               | 2,800               | 2,800           |
| 10-83-45300    | CUSTODIAL SUPPLIES             | 1,000          | 698            | 1,000          | 407                 | 1,000               | 900             |
| 10-83-46000    | OPERATIONAL EXPENSES           | 2,550          | 1,497          | 2,550          | 125                 | 2,550               | 2,550           |
| 10-83-46831    | BOOKS                          | 7,000          | 5,600          | 7,500          | 4,793               | 7,500               | 7,500           |
| 10-83-46832    | AUDIO VISUAL MATERIALS         | 1,000          | 0              | 1,500          | 0                   | 1,500               | 1,500           |
| 10-83-46833    | CHILDRENS MATERIAL             | 1,000          | 665            | 1,500          | 0                   | 1,500               | 1,200           |
| 10-83-46834    | PERIODICALS                    | 2,600          | 2,319          | 2,800          | 236                 | 2,800               | 2,800           |
| 10-83-46835    | ELECTRONIC MEDIA               | 1,300          | 963            | 1,400          | 500                 | 1,400               | 1,400           |
| 10-83-50100    | BLDG REPAIR & MAINT            | 20,000         | 1,829          | 20,000         | 395                 | 500                 | 20,000          |
| 10-83-55000    | EQUIPMENT REPAIR & MAINT       | 500            | 167            | 500            | 142                 | 500                 | 500             |
|                | <b>Total Library</b>           | <b>202,263</b> | <b>167,666</b> | <b>205,163</b> | <b>77,126</b>       | <b>141,756</b>      | <b>151,519</b>  |

## Senior Center

The Bisbee Senior Center provides activities and programming for the City's senior population. The Senior Center provides space for Southeastern Arizona Governments Organization (SEAGO) Area Agency on Aging. This building is maintained and operated by Public Works.

### Fiscal Year 2016-17 Budget Highlights

No changes are budgeted for this department.

| <u>Account</u>    |                            | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|-------------------|----------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>     | <u>Account Description</u> | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Sr. Center</b> |                            |                |                |                |                     |                     |                 |
| 10-85-21000       | ELECTRIC                   | 7,250          | 5,846          | 7,250          | 3,241               | 6,400               | 6,500           |
| 10-85-22000       | WATER                      | 1,100          | 1,167          | 1,100          | 466                 | 1,100               | 1,100           |
| 10-85-22550       | SEWER AND GARBAGE SERV.    | 657            | 782            | 657            | 326                 | 657                 | 657             |
| 10-85-23000       | GAS                        | 1,700          | 3,658          | 1,700          | 1,581               | 1,700               | 2,500           |
| 10-85-24000       | TELEPHONE & FAX            | 800            | 785            | 800            | 397                 | 800                 | 800             |
| 10-85-24001       | INTERNET ACCESS FEES       | 900            | 714            | 900            | 357                 | 700                 | 900             |
| 10-85-34000       | CONTRACT SERVICES          | 1,000          | 749            | 1,000          | 275                 | 550                 | 1,000           |
| 10-85-34085       | COORDINATOR CONTRIBUTION   | 7,400          | 7,400          | 7,400          | 3,700               | 7,400               | 7,400           |
| 10-85-34100       | DOC WORKERS                | 0              | 1,311          | 1,000          | 731                 | 1,000               | 1,000           |
| 10-85-45300       | CUSTODIAL SUPPLIES         | 650            | 692            | 650            | 542                 | 650                 | 650             |
| 10-85-50100       | BLDG REPAIR & MAINT        | 2,800          | 1,361          | 1,000          | 558                 | 1,000               | 1,000           |
|                   | <b>Total Sr. Center</b>    | <b>24,257</b>  | <b>24,465</b>  | <b>23,457</b>  | <b>12,174</b>       | <b>21,957</b>       | <b>23,507</b>   |

## Contingency

In order to provide for unexpected expenses, emergencies, and opportunities, it is necessary to appropriate funds as a contingency.

### Fiscal Year 2016-17 Budget Highlights

This budget reflects a \$100,000 contingency allocation.

| <u>Account</u> |                            | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|----------------|----------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>  | <u>Account Description</u> | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| Contingency    |                            |                |                |                |                     |                     |                 |
| 10-99-99100    | UNASSIGNED EXPENSES        | 100,000        | 8,805          | 100,000        | 0                   | 0                   | 100,000         |
|                | <b>Total Contingency</b>   | <b>100,000</b> | <b>8,805</b>   | <b>100,000</b> | <b>0</b>            | <b>0</b>            | <b>100,000</b>  |

**Total Expenses - General Fund** \$6,650,402 \$6,417,936 \$7,429,597 \$3,531,476 \$7,001,980 \$7,417,501

## Government Grants

This fund accounts for government grants such as CDBG. The Community Development Block Grant (CDBG) funds are federal entitlement dollars that are awarded to cities and towns in every state. Rural communities receive their share in an allocation from the State. Bisbee's CDBG funds are managed by SEAGO. Current CDBG allocations are being used to improve the drainage and streets in the TinTown neighborhood.

### Fiscal Year 2016-17 Budget Highlights

Other Government Grants for this budget include:

- CDBG allocation for Phase I improvements to the drainage and streets in the Tintown neighborhood.

| <u>Account</u>           |                                       | <u>FY 2015</u> | <u>FY 2015</u> | <u>FY 2016</u> | <u>YTD 12/31/15</u> | <u>FY 2016</u>      | <u>FY 2017</u>  |
|--------------------------|---------------------------------------|----------------|----------------|----------------|---------------------|---------------------|-----------------|
| <u>Number</u>            | <u>Account Description</u>            | <u>Budget</u>  | <u>Actual</u>  | <u>Budget</u>  | <u>Actual</u>       | <u>Y/E Estimate</u> | <u>Proposed</u> |
| <b>Government Grants</b> |                                       |                |                |                |                     |                     |                 |
| 11-30-22520              | BAKERVILLE IV                         | 0              | 0              | 0              | 0                   | 0                   | 0               |
| 11-30-22521              | BAKERVILLE V                          | 190,571        | 125,495        | 0              | 104,580             | 104,580             | 0               |
| 11-30-22522              | TINTOWN PAVING & IMPR PHASE 1         | 0              | 0              | 203,000        | 0                   | 3,000               | 214,600         |
|                          | <b>Total Revenue for Gov. Grants</b>  | 190,571        | 125,495        | 203,000        | 104,580             | 107,580             | 214,600         |
| 11-40-22520              | BAKERVILLE IV                         | 0              | 0              | 0              | 0                   | 0                   | 0               |
| 11-40-22521              | BAKERVILLE V                          | 190,571        | 117,175        | 0              | 54,210              | 104,580             | 0               |
| 11-40-22522              | TINTOWN PAVING & IMPR PHASE 1         | 0              | 0              | 203,000        | 3,000               | 3,000               | 214,600         |
|                          | <b>Total Expenses for Gov. Grants</b> | 190,571        | 117,175        | 203,000        | 57,210              | 107,580             | 214,600         |

## Public Safety – Fire Grants

Each year, FEMA awards grants to eligible communities for the purchase of vehicles and equipment to enhance homeland security. In the past, this funding has enabled the City to purchase a Fire Engine.

### Fiscal Year 2016-17 Budget Highlights

The proposed Fiscal Year 2016-17 budget includes a request through FEMA for a new fire truck at a cost of \$300,000, of which there is a 5% match.

| <u>Account Number</u> | <u>Account Description</u>      | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|---------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>PS-Fire Grants</b> |                                 |                       |                       |                       |                            |                             |                         |
| 17-30-22501           | FEMA (FIRE TRUCK)               | 285,000               | 0                     | 285,000               | 0                          | 329,215                     | 285,000                 |
| 17-30-22503           | OTHER GRANTS                    | 125,000               | 0                     | 125,000               | 0                          | 0                           | 0                       |
| 17-38-99964           | TRANSFER FROM GF-GRANT MATCH    | 15,000                | 0                     | 15,000                | 0                          | 16,460                      | 15,000                  |
|                       | <b>Total Revenue-PS Grant</b>   | 425,000               | 0                     | 425,000               | 0                          | 345,675                     | 300,000                 |
| 17-40-22501           | FEMA (FIRE TRUCK)               | 300,000               | 0                     | 300,000               | 0                          | 345,675                     | 300,000                 |
| 17-40-22503           | OTHER GRANTS                    | 125,000               | 0                     | 125,000               | 0                          | 0                           | 0                       |
|                       | <b>Total Expenses-PS Grants</b> | 425,000               | 0                     | 425,000               | 0                          | 345,675                     | 300,000                 |

## Transportation Grants

Transportation grants include grant funds received from the Arizona Department of Transportation and the Federal Aviation Administration for improvements to highway infrastructure and airport facilities.

### Fiscal Year 2016-17 Budget Highlights

This year the budget includes funding for the Airport using funds from the Federal Aviation Administration and Arizona Department of Transportation Aeronautical Division. There is a match requirement of \$12,500.

| <u>Account Number</u>        | <u>Account Description</u>        | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|------------------------------|-----------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Transportation Grants</b> |                                   |                       |                       |                       |                            |                             |                         |
| 18-30-22519                  | FAA - AIRPORT ENTITLEMENT GRANT   | 150,000               | 0                     | 415,000               | 0                          | 0                           | 150,000                 |
| 18-30-22520                  | AIRPORT-PAPI                      | 0                     | 0                     | 0                     | 0                          | 0                           | 170,000                 |
| 18-38-99950                  | TRANSFER FROM AIRPORT             | 0                     | 0                     | 35,000                | 0                          | 0                           | 12,500                  |
|                              | <b>Total Revenue-Trans. Grant</b> | 150,000               | 0                     | 450,000               | 0                          | 0                           | 332,500                 |
| 18-40-22519                  | FAA - AIRPORT ENTITLEMENT GRANT   | 150,000               | 0                     | 450,000               | 0                          | 0                           | 150,000                 |
| 18-40-22520                  | AIRPORT-PAPI                      | 0                     | 0                     | 0                     | 0                          | 0                           | 182,500                 |
|                              | <b>Total Expenses-Trans Grant</b> | 150,000               | 0                     | 450,000               | 0                          | 0                           | 332,500                 |

## Visitor Center

The Bisbee Visitor Center serves as an official Arizona Office of Tourism designated local visitor information center. This center provides information about area attractions, recreational opportunities and hospitality amenities. As required by the Arizona Office of Tourism, the center also provides a variety of brochures, maps and information for the 5 tourist regions of the state. The center also provides relocation and school packets.

As a destination marketing organization, this office is responsible for securing and administering Arizona Office of Tourism Co-operative Marketing grants; City of Bisbee and Queen Mine Tour ad placements; marketing efforts including press releases, website ,and Face Book administration; hosting familiarization tours for film producers and travel writers, and serving on the Cochise County Tourism Council. The manager maintains the official travel website, [www.discoverbisbee.com](http://www.discoverbisbee.com) as well as the Discover Bisbee Arizona Face Book Page.

Funded primarily through the Transient Room Tax (BED TAX), the Visitor Center budget is supplemented with resources from the Queen Mine Tour Enterprise Fund. In November of 2014, Bisbee citizens approved an additional one percent of Transient Tax (Bed Tax) to promote Bisbee as a "overnight destination". The additional bed tax will expire in four years.

Accomplishments this year include hosting International Media familiarization tours and Travel Writers as well as assisting television producers and providing step-on tours for groups.

## Fiscal Year 2016-17 Budget Highlights

Continued partnership with the Arizona Office of Tourism Marketing Cooperative resulting in additional advertising dollars that ultimately bring more visitors to Bisbee. Continued membership with the Cochise County Tourism Council, a regional destination marketing organization. The Bisbee Center has been contracted by the CCTC to fulfill requests generated by advertisement placements and the

| <u>Account Number</u> | <u>Account Description</u>            | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|---------------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Visitor Center</b> |                                       |                       |                       |                       |                            |                             |                         |
| 20-38-51000           | CASH CARRY-FORWARD                    | 47,900                | 0                     | 12,095                | 0                          | 0                           | 71,378                  |
| 20-38-99010           | TRANSFR FRM GEN FUND - BED TAX        | 92,000                | 98,698                | 85,910                | 52,043                     | 104,086                     | 107,145                 |
| 20-38-99011           | TRFS FROM GEN FUND-1% BED TAX         | 0                     | 17,212                | 35,090                | 20,816                     | 41,632                      | 42,855                  |
| 20-38-99059           | TRANSFER FROM QM                      | 16,000                | 16,000                | 16,000                | 8,000                      | 16,000                      | 16,000                  |
|                       | <b>Total Revenue-Visitor Center</b>   | <b>155,900</b>        | <b>131,910</b>        | <b>149,095</b>        | <b>80,859</b>              | <b>161,718</b>              | <b>237,378</b>          |
| 20-40-11000           | SALARIES - GENERAL                    | 37,960                | 39,679                | 37,960                | 22,011                     | 38,516                      | 33,010                  |
| 20-40-11001           | OVERTIME - GENERAL                    | 2,000                 | 1,834                 | 2,000                 | 0                          | 0                           | 2,000                   |
| 20-40-11050           | SALARIES - PART TIME                  | 14,461                | 8,361                 | 9,641                 | 199                        | 199                         | 9,641                   |
| 20-40-11100           | F.I.C.A.                              | 3,424                 | 3,345                 | 3,075                 | 1,399                      | 2,400                       | 2,768                   |
| 20-40-11200           | MEDICARE                              | 801                   | 782                   | 719                   | 327                        | 561                         | 647                     |
| 20-40-11300           | A.S.R.S.                              | 6,313                 | 4,752                 | 4,583                 | 2,103                      | 4,418                       | 4,019                   |
| 20-40-11500           | MEDICAL INSURANCE                     | 5,708                 | 5,708                 | 4,874                 | 2,678                      | 5,041                       | 5,132                   |
| 20-40-11501           | STANDARD DISABILITY INSURANCE         | 221                   | 167                   | 248                   | 113                        | 4,726                       | 195                     |
| 20-40-11505           | DEFERRED COMP                         | 811                   | 831                   | 811                   | 460                        | 811                         | 811                     |
| 20-40-11510           | DENTAL INSURANCE                      | 228                   | 228                   | 235                   | 160                        | 235                         | 235                     |
| 20-40-11600           | LIFE INSURANCE                        | 66                    | 29                    | 102                   | 52                         | 102                         | 102                     |
| 20-40-11700           | WORKERS COMPENSATION                  | 192                   | 721                   | 132                   | 116                        | 232                         | 106                     |
| 20-40-11800           | STATE UNEMPLOYMENT                    | 0                     | 0                     | 0                     | 0                          | 0                           | 0                       |
|                       | <b>Visitor Center Personnel Costs</b> | <b>72,185</b>         | <b>66,437</b>         | <b>64,380</b>         | <b>29,618</b>              | <b>57,241</b>               | <b>58,666</b>           |
| 20-40-13100           | BUSINESS TRAVEL                       | 1,000                 | 0                     | 1,000                 | 0                          | 500                         | 3,000                   |
| 20-40-13101           | BUSINESS TRAVEL-OVERNIGHT DEST        | 0                     | 0                     | 0                     | 0                          | 0                           | 7,000                   |
| 20-40-13400           | EDUCATION & TRAINING                  | 2,190                 | 867                   | 2,190                 | 115                        | 0                           | 1,000                   |
| 20-40-13500           | SUBSCRIPTIONS & MEMBERSHIPS           | 50                    | 0                     | 50                    | 0                          | 25                          | 50                      |
| 20-40-24000           | TELEPHONE & FAX                       | 2,800                 | 1,615                 | 2,800                 | 809                        | 1,600                       | 2,800                   |
| 20-40-31000           | PROFESSIONAL FEES                     | 0                     | 0                     | 0                     | 0                          | 0                           | 3,500                   |
| 20-40-34000           | CONTRACT SERVICES                     | 13,750                | 50                    | 13,750                | 394                        | 2,000                       | 2,137                   |
| 20-40-34001           | CONTRACT SER - OVERNIGHT DEST         | 0                     | 0                     | 0                     | 17,127                     | 17,127                      | 15,000                  |
| 20-40-36000           | MAINTENANCE & SUPPORT AGREEMNTS       | 200                   | 0                     | 200                   | 0                          | 50                          | 700                     |
| 20-40-41500           | OFFICE SUPPLIES                       | 1,500                 | 194                   | 1,500                 | 378                        | 700                         | 1,000                   |
| 20-40-42020           | PRINTING & REPRODUCTION               | 6,500                 | 5,162                 | 6,500                 | 619                        | 5,000                       | 5,000                   |
| 20-40-42021           | PRINTING & REPRODUCTION-OVERNIGHT D   | 0                     | 0                     | 0                     | 0                          | 0                           | 5,000                   |
| 20-40-42040           | ADVERTISING                           | 50,000                | 59,458                | 50,000                | 28,161                     | 50,000                      | 50,000                  |
| 20-40-42041           | ADVERTISING-OVERNIGHT DEST            | 0                     | 0                     | 0                     | 0                          | 0                           | 25,000                  |
| 20-40-42050           | NON CAP ADMIN EQUIP/FURN              | 2,700                 | 27                    | 2,700                 | 695                        | 695                         | 3,000                   |
| 20-40-43120           | OTHER FEES                            | 25                    | 0                     | 25                    | 0                          | 0                           | 25                      |
| 20-40-43500           | POSTAGE                               | 2,000                 | 5,910                 | 3,000                 | 2,197                      | 4,400                       | 3,000                   |
| 20-40-46000           | OPERATIONAL EXPENSES                  | 500                   | (55)                  | 500                   | 0                          | 0                           | 500                     |
| 20-40-46001           | OPERATIONAL EXPENSES-OVERNIGHT DES    | 0                     | 0                     | 0                     | 0                          | 300                         | 500                     |
| 20-40-62003           | GASOLINE                              | 500                   | 0                     | 500                   | 0                          | 0                           | 500                     |
| 20-40-99099           | TRANS TO CAPITAL PROJECTS-OVERNIGHT   | 0                     | 0                     | 0                     | 0                          | 0                           | 50,000                  |
|                       | <b>Total Expenses-Visitor Center</b>  | <b>155,900</b>        | <b>139,665</b>        | <b>149,095</b>        | <b>80,113</b>              | <b>139,638</b>              | <b>237,378</b>          |

## Streets Fund

This fund pays for the operation and maintenance of City streets, rights of way and street lighting throughout the City. The main source of funding for the Streets Fund is the Highway User Revenue Fund (HURF). The Streets Division consists of three full-time permanent employees. The primary function of this department is maintenance of City streets, alleys, sidewalks, trees, stairs, other properties, and rights-of-way. Typical duties consist of patching and repairing streets, maintaining and repairing drainage channels, repainting traffic control markings such as cross walks, repairing, replacing, or installing traffic and pedestrian signage, and controlling vegetation, which may impede vehicular or pedestrian traffic, or the visibility of signs or markers. Other duties include the preparation for all events conducted in the City, not the least of which is the 4th of July, and the clean-up after the events.

There are 42 miles of local streets and 15,447 lineal feet of stairs in the City which are maintained by this fund. Since the City discourages the use of herbicides, the vegetation must be cleared manually on both the roadside and the stairs. There are over a dozen major drainage ways in the City that must be cleared and cleaned after storm activity. The guardrails and handrails on both the stairs and the drainage ways must be maintained and the retaining walls in Bisbee that belong to the City must be preserved.

## Fiscal Year 2016-17 Budget Highlights

This budget also includes sales tax revenues which are available for improvement, street drainage and infrastructure projects. We have purchased a used Lee Boy Asphalt lay down machine and the additional equipment necessary to pave streets.

| <u>Account Number</u> | <u>Account Description</u>     | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Streets</b>        |                                |                       |                       |                       |                            |                             |                         |
| 21-31-20000           | H.U.R.F. GAS TAX               | 393,027               | 394,196               | 405,145               | 195,403                    | 390,806                     | 385,188                 |
| 21-36-10500           | CEMETERY OPEN/CLOSE FEES       | 5,000                 | 7,650                 | 6,000                 | 2,650                      | 5,300                       | 6,000                   |
| 21-36-11060           | STREET PAVEMENT CUT FEES       | 5,000                 | 8,835                 | 15,000                | 7,000                      | 14,000                      | 10,000                  |
| 21-36-21000           | INTEREST INCOME (LGIP)         | 0                     | 2                     | 0                     | 0                          | 1                           | 0                       |
| 21-38-51000           | CASH CARRY-FORWARD             | 0                     | 0                     | 53,240                | 0                          | 0                           | 0                       |
| 21-38-99010           | TRANSFERS FROM GEN FUND        | 0                     | 0                     | 0                     | 11,341                     | 11,341                      | 0                       |
| 21-38-99011           | SALES TAX INCR - 1%            | 380,000               | 230,650               | 703,560               | 337,190                    | 674,380                     | 703,000                 |
| 21-38-99909           | TRFS FROM CIP TO STREETS       | 0                     | 7,126                 | 0                     | 0                          | 0                           | 0                       |
|                       | <b>Total Revenue-Streets</b>   | <b>783,027</b>        | <b>648,459</b>        | <b>1,182,945</b>      | <b>553,584</b>             | <b>1,095,828</b>            | <b>1,104,188</b>        |
| 21-40-11000           | SALARIES - GENERAL             | 71,595                | 72,475                | 71,991                | 41,568                     | 92,201                      | 104,491                 |
| 21-40-11001           | OVERTIME - GENERAL             | 4,000                 | 3,736                 | 4,000                 | 3,367                      | 8,000                       | 4,000                   |
| 21-40-11100           | F.I.C.A.                       | 4,793                 | 4,770                 | 4,711                 | 2,818                      | 6,212                       | 6,726                   |
| 21-40-11200           | MEDICARE                       | 1,121                 | 1,116                 | 1,102                 | 659                        | 1,453                       | 1,573                   |
| 21-40-11300           | A.S.R.S.                       | 8,769                 | 8,828                 | 8,716                 | 5,126                      | 11,493                      | 12,455                  |
| 21-40-11500           | MEDICAL INSURANCE              | 11,987                | 11,987                | 10,236                | 5,734                      | 12,941                      | 15,910                  |
| 21-40-11501           | STANDARD DISABILITY INSURANCE  | 382                   | 394                   | 450                   | 251                        | 546                         | 603                     |
| 21-40-11505           | DEFERRED COMP                  | 1,704                 | 1,704                 | 1,704                 | 985                        | 2,222                       | 2,515                   |
| 21-40-11510           | DENTAL INSURANCE               | 1,306                 | 1,462                 | 1,346                 | 574                        | 1,551                       | 1,986                   |
| 21-40-11600           | LIFE INSURANCE                 | 214                   | 213                   | 214                   | 123                        | 279                         | 316                     |
| 21-40-11700           | WORKERS COMPENSATION           | 9,665                 | 9,223                 | 6,885                 | 3,670                      | 8,760                       | 9,070                   |
| 21-40-11800           | STATE UNEMPLOYMENT             | 0                     | 0                     | 0                     | 0                          | 0                           | 0                       |
|                       | <b>Streets Personnel Costs</b> | <b>115,536</b>        | <b>115,908</b>        | <b>111,355</b>        | <b>64,875</b>              | <b>145,658</b>              | <b>159,645</b>          |
| 21-40-12300           | UNIFORMS & CLOTHING            | 0                     | 200                   | 0                     | 0                          | 0                           | 200                     |
| 21-40-12500           | RECRUITMENT/EMPLOYEE TESTING   | 400                   | 0                     | 200                   | 0                          | 0                           | 200                     |
| 21-40-13100           | BUSINESS TRAVEL                | 400                   | 48                    | 200                   | 0                          | 0                           | 200                     |
| 21-40-13400           | EDUCATION & TRAINING           | 1,200                 | 251                   | 1,200                 | 269                        | 269                         | 1,200                   |
| 21-40-21000           | ELECTRIC                       | 95,100                | 85,209                | 102,260               | 36,888                     | 90,000                      | 104,000                 |
| 21-40-23000           | GAS                            | 750                   | 726                   | 520                   | 153                        | 300                         | 520                     |
| 21-40-24000           | TELEPHONE & FAX                | 650                   | 440                   | 450                   | 221                        | 450                         | 450                     |
| 21-40-34000           | CONTRACT SERVICES              | 6,000                 | 975                   | 1,000                 | 588                        | 1,200                       | 1,000                   |
| 21-40-34100           | DOC WORKERS                    | 8,000                 | 1,932                 | 2,500                 | 671                        | 1,400                       | 2,500                   |
| 21-40-37000           | PROPERTY, CASUALTY, LIABILITY  | 40,000                | 38,429                | 40,000                | 27,434                     | 40,000                      | 40,000                  |
| 21-40-37100           | INSURANCE CLAIMS & DEDUCTIBLES | 2,500                 | 200                   | 1,000                 | 1,404                      | 2,000                       | 2,000                   |
| 21-40-41500           | OFFICE SUPPLIES                | 350                   | 0                     | 0                     | 0                          | 0                           | 350                     |
| 21-40-45100           | DISPOSABLE EQUIP & TOOLS       | 4,000                 | 3,817                 | 6,000                 | 1,206                      | 2,000                       | 4,500                   |
| 21-40-45101           | DISPOS EQUIP & TOOL-SALES TAX  | 0                     | 2,270                 | 0                     | 0                          | 0                           | 0                       |
| 21-40-45200           | SAFETY EQUIP & SUPPLIES        | 900                   | 800                   | 1,200                 | 604                        | 1,200                       | 1,500                   |
| 21-40-46000           | OPERATIONAL EXPENSES           | 19,000                | 17,868                | 19,000                | 4,720                      | 10,000                      | 19,000                  |
| 21-40-46210           | STREET REPAIR MAT - SALES TAX  | 0                     | 10,305                | 0                     | 238,465                    | 250,000                     | 360,380                 |
| 21-40-46211           | STREET REPAIR MATERIAL         | 37,241                | 35,426                | 353,560               | 36,897                     | 100,000                     | 121,543                 |
| 21-40-46212           | CONTRACTED STREET REPAIR       | 0                     | 0                     | 350,000               | 0                          | 350,000                     | 250,000                 |
| 21-40-50100           | BLDG REPAIR & MAINT            | 1,500                 | 0                     | 1,500                 | 0                          | 0                           | 0                       |
| 21-40-55000           | EQUIPMENT REPAIR & MAINT       | 10,000                | 4,807                 | 5,000                 | 208                        | 3,000                       | 5,000                   |
| 21-40-55010           | EQUIPMENT RENTAL               | 1,500                 | 1,152                 | 1,500                 | 0                          | 1,500                       | 1,500                   |
| 21-40-55100           | REPAIR & MAINT - OTHER         | 10,000                | 1,158                 | 1,500                 | 302                        | 1,000                       | 0                       |
| 21-40-61000           | VEHICLE PARTS & LABOR          | 10,000                | 19,061                | 15,000                | 5,778                      | 10,000                      | 11,000                  |
| 21-40-62002           | TIRES                          | 5,000                 | 5,863                 | 4,500                 | 3,309                      | 4,500                       | 4,500                   |
| 21-40-62003           | GASOLINE                       | 20,000                | 8,833                 | 6,000                 | 1,634                      | 3,400                       | 5,000                   |
| 21-40-62004           | DIESEL                         | 12,000                | 10,319                | 12,000                | 2,459                      | 5,000                       | 8,000                   |
| 21-40-62007           | OTHER FLUIDS & LUBRICANTS      | 1,000                 | 0                     | 500                   | 0                          | 0                           | 0                       |
| 21-40-99099           | TRANSFER TO CAPITAL PROJECTS   | 380,000               | 103,000               | 145,000               | 0                          | 0                           | 0                       |
|                       | <b>Total Expenses-Streets</b>  | <b>783,027</b>        | <b>468,997</b>        | <b>1,182,945</b>      | <b>428,085</b>             | <b>1,022,877</b>            | <b>1,104,188</b>        |

## RICO Fund

RICO Funds are authorized by the Federal Government under the Racketeer Influenced and Corrupt Organization Act. Revenues come from the seizure of assets used in the commission of crimes when the Bisbee Police Department is involved in the investigations.

These funds are maintained by the Cochise County Attorney's Office and are transferred to the City of Bisbee after the proper paper work is submitted to the County Attorney for approval of the expenditures. Funds are used during the year for variety of items which enhances and or aid us in our duties and obligations. Items such as training cost, tires, computers, emergency equipment, donations to youth activities etc.

## Fiscal Year 2016-17 Budget Highlights

The Police Department purchased 2 new fully equipped vehicles through state contract. A five year lease purchase program has been established and the lease payments began in January 2013.

| <u>Account Number</u> | <u>Account Description</u>     | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>R.I.C.O.</b>       |                                |                       |                       |                       |                            |                             |                         |
| 39-33-13597           | RICO AUCTION FUNDS (COUNTY)    | 100,000               | 0                     | 100,000               | 0                          | 100,000                     | 250,000                 |
| 39-33-22506           | COUNTY REIMBURSEMENTS - RICO   | 0                     | 47,678                | 0                     | 21,083                     | 21,083                      | 0                       |
| 39-34-10862           | VEHICLE IMPOUND FEES           | 1,000                 | 95                    | 1,000                 | 0                          |                             | 1,000                   |
|                       | <b>Total Revenue-RICO</b>      | <b>101,000</b>        | <b>47,773</b>         | <b>101,000</b>        | <b>21,083</b>              | <b>121,083</b>              | <b>251,000</b>          |
| 39-40-50002           | EQUIPMENT                      | 1,000                 | 0                     | 1,000                 | 0                          |                             | 1,000                   |
| 39-40-50006           | RICO - AUTHORIZED EXPENDITURES | 83,439                | 31,203                | 100,000               | 4,500                      | 4,500                       | 233,439                 |
| 39-40-99085           | TRANSFERS TO DEBT SERVICE      | 16,561                | 16,561                | 0                     | 0                          | 16,561                      | 16,561                  |
|                       | <b>Total Expenses-RICO</b>     | <b>101,000</b>        | <b>47,764</b>         | <b>101,000</b>        | <b>4,500</b>               | <b>21,061</b>               | <b>251,000</b>          |

## Bisbee Arts Commission

The Bisbee Arts Commission activities are overseen by the Community Development Director and is authorized by the City Council to promote the arts and artists in Bisbee – both within and outside the community.

The Commission was re-established per City Ordinance in October, 2010

### Fiscal Year 2016-17 Budget Highlights

This budget represents funds available for the recommendations of the Bisbee Arts Commission.

| <u>Account Number</u> | <u>Account Description</u>        | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|-----------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Bisbee Arts</b>    |                                   |                       |                       |                       |                            |                             |                         |
| 42-38-40010           | DONATIONS/FILM FESTIVAL           | 0                     | 3,219                 | 0                     | 0                          | 0                           |                         |
| 42-38-51000           | CASH CARRY-FORWARD                | 39,000                | 0                     | 20,000                | 0                          | 0                           | 21,000                  |
|                       | <b>Total Revenue-Bisbee Arts</b>  | 39,000                | 3,219                 | 20,000                | 0                          | 0                           | 21,000                  |
| 42-40-42040           | ADVERTISING                       | 0                     | 110                   | 200                   | 0                          | 0                           | 0                       |
| 42-40-43500           | POSTAGE                           | 0                     | 52                    | 50                    | 8                          | 8                           | 0                       |
| 42-40-46000           | OPERATIONAL EXP (DONATIONS)       | 39,000                | 12,998                | 19,750                | 0                          | 0                           | 21,000                  |
|                       | <b>Total Expenses-Bisbee Arts</b> | 39,000                | 13,160                | 20,000                | 8                          | 8                           | 21,000                  |

## Donations

This fund was established in 2008 to manage and account for the receipt and disbursement of donations and contributions made to the City for specific purposes. All revenues in this fund will be segregated by "purpose". This funding will assist the City in demonstrating that the disbursement and expenditure of any such dedicated funds have been restricted to the intended purposes of these funds.

### Fiscal Year 2016-17 Budget Highlights

The current budget reflects revenue and expenditure funds from potential donations throughout the year.

| <u>Account Number</u> | <u>Account Description</u>         | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|------------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Donations</b>      |                                    |                       |                       |                       |                            |                             |                         |
| 48-38-22500           | MISC DONATIONS                     | 1,000,000             | 2,825                 | 1,000,000             | 2,130                      | 2,130                       | 1,000,000               |
| 48-38-22504           | RYAN MIELE ENDOW/ANIMAL WELFARE    | 5,000                 | 10,000                | 5,000                 | 15,000                     | 15,000                      | 15,000                  |
| 48-38-22506           | FIREWORKS                          | 5,000                 | 0                     | 5,000                 | 0                          | 5,000                       | 5,000                   |
| 48-38-22507           | PARKS AND REC MISC DONATIONS       | 0                     | 0                     | 0                     | 1,907                      | 1,907                       | 0                       |
| 48-38-22510           | FIRE DEPT DONATIONS/ENGINE 81      | 2,000                 | 0                     | 2,000                 | 520                        | 520                         | 2,000                   |
| 48-38-22512           | FILM FESTIVAL DONATIONS            | 5,000                 | 1,000                 | 5,000                 | 0                          | 0                           | 0                       |
| 48-38-22513           | AZ COMM FOUNDATION-SHELTER MEDICAL | 0                     | 5,000                 | 10,000                | 0                          | 0                           | 10,000                  |
| 48-38-22514           | AZ COMM FOUNDATION-CAT CAGES       | 0                     | 5,000                 | 0                     | 0                          | 0                           | 0                       |
| 48-38-22515           | LIBRARY DONATIONS SPEC BEQUEST     | 0                     | 0                     | 0                     | 650                        | 20,650                      | 0                       |
| 48-38-22516           | MOVIE IN THE PARK/EQUIPMENT        | 0                     | 0                     | 0                     | 2,000                      | 2,000                       | 2,000                   |
| 48-38-22517           | HOLIDAY LIGHTS                     | 0                     | 0                     | 0                     | 4,414                      | 4,414                       | 0                       |
| 48-38-22518           | FIRE DEPARTMENT DONATIONS          | 0                     | 0                     | 0                     | 0                          | 2,500                       | 2,500                   |
|                       | <b>Total Revenue-Donations</b>     | <b>1,017,000</b>      | <b>23,825</b>         | <b>1,027,000</b>      | <b>26,621</b>              | <b>54,121</b>               | <b>1,036,500</b>        |
| 48-40-22500           | MISC DONATION EXP                  | 1,000,000             | 2,775                 | 1,000,000             | 2,739                      | 2,130                       | 1,000,000               |
| 48-40-22503           | RYAN MIELE ENDOW/DOG KENNELS       | 0                     | 1,621                 | 0                     | 0                          | 0                           | 0                       |
| 48-40-22504           | RAYAN MIELE ENDOW/ANIMAL WELFARE   | 5,000                 | 13,544                | 5,000                 | 10,202                     | 15,000                      | 15,000                  |
| 48-40-22506           | FIREWORKS EXP                      | 5,000                 | 744                   | 5,000                 | 0                          | 5,000                       | 5,000                   |
| 48-40-22507           | PARKS AND REC MISC DONATIONS       | 0                     | 0                     | 0                     | 0                          | 1,907                       | 0                       |
| 48-40-22510           | FIRE DEPT DONATIONS/ENGINE 81      | 2,000                 | 0                     | 2,000                 | 0                          | 520                         | 2,000                   |
| 48-40-22512           | FILM FESTIVAL DONATION EXP         | 5,000                 | 15,100                | 5,000                 | 0                          | 0                           | 0                       |
| 48-40-22513           | AZ COMM FOUNDATION-SHELTER MEDICAL | 0                     | 5,000                 | 10,000                | 0                          | 0                           | 10,000                  |
| 48-40-22514           | AZ COMM FOUNDATION-CAT CAGES       | 0                     | 4,300                 | 0                     | 0                          | 0                           | 0                       |
| 48-40-22515           | LIBRARY DONATIONS SPEC BEQUEST     | 0                     | 0                     | 0                     | 0                          | 20,650                      | 0                       |
| 48-40-22516           | MOVIE IN THE PARK/EQUIPMENT        | 0                     | 0                     | 0                     | 0                          | 2,000                       | 2,000                   |
| 48-40-22517           | HOLIDAY LIGHTS                     | 0                     | 0                     | 0                     | 1,864                      | 4,414                       | 0                       |
| 48-40-22518           | FIRE DEPARTMENT DONATIONS          | 0                     | 0                     | 0                     | 0                          | 2,500                       | 2,500                   |
|                       | <b>Total Expenses-Donations</b>    | <b>1,017,000</b>      | <b>43,084</b>         | <b>1,027,000</b>      | <b>14,805</b>              | <b>54,121</b>               | <b>1,036,500</b>        |

## Airport Fund

The City of Bisbee owns and operates the Bisbee Municipal Airport. There is an Airport Advisory Committee that meets on a regular basis as an advisory group for the operation and planning of the airport.

### Fiscal Year 2016-17 Budget Highlights

This year the budget includes funding for the Airport using funds from the Federal Aviation Administration and Arizona Department of Transportation Aeronautical Division. There is a match requirement of \$12,500.

| <u>Account Number</u> | <u>Account Description</u>    | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|-------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Airport</b>        |                               |                       |                       |                       |                            |                             |                         |
| 50-34-12500           | GAS REVENUE                   | 25,000                | 21,344                | 25,000                | 5,943                      | 12,000                      | 25,000                  |
| 50-36-13500           | RENTS                         | 13,860                | 10,684                | 13,860                | 6,288                      | 13,000                      | 13,860                  |
| 50-36-13501           | BISBEE AIRPARK-ACCESS FEES    | 1,600                 | 1,488                 | 1,600                 | 0                          | 0                           | 1,600                   |
| 50-36-13509           | AIRPORT PROPERTY LEASE        | 1,200                 | 869                   | 1,200                 | 0                          | 0                           | 1,200                   |
| 50-38-99010           | TRANSFERS FROM GENERAL FUND   | 0                     | 0                     | 35,000                | 0                          | 0                           | 12,500                  |
|                       | <b>Total Revenue Airport</b>  | <b>41,660</b>         | <b>34,385</b>         | <b>76,660</b>         | <b>12,231</b>              | <b>25,000</b>               | <b>54,160</b>           |
| 50-40-21000           | ELECTRIC                      | 3,180                 | 3,320                 | 3,180                 | 1,597                      | 3,200                       | 3,180                   |
| 50-40-22000           | WATER                         | 2,500                 | 1,935                 | 2,500                 | 1,349                      | 2,700                       | 2,500                   |
| 50-40-22550           | SEWER AND GARBAGE SERV.       | 250                   | 232                   | 250                   | 97                         | 250                         | 250                     |
| 50-40-23000           | GAS                           | 630                   | 933                   | 630                   | 386                        | 630                         | 630                     |
| 50-40-24000           | TELEPHONE & FAX               | 1,200                 | 789                   | 1,200                 | 396                        | 800                         | 1,200                   |
| 50-40-34000           | CONTRACT SERVICES             | 500                   | 0                     | 500                   | 0                          | 0                           | 500                     |
| 50-40-37000           | PROPERTY, CASUALTY, LIABILITY | 3,600                 | 3,320                 | 3,600                 | 0                          | 3,600                       | 3,600                   |
| 50-40-41500           | OFFICE SUPPLIES               | 0                     | 0                     | 0                     | 0                          | 0                           | 0                       |
| 50-40-42000           | ADMIN SPECIAL SUPPLIES        | 250                   | 460                   | 250                   | 0                          | 0                           | 250                     |
| 50-40-42040           | ADVERTISING                   | 100                   | 0                     | 100                   | 0                          | 0                           | 100                     |
| 50-40-43110           | CREDIT CARD FEES              | 2,000                 | 1,675                 | 2,000                 | 776                        | 1,600                       | 2,000                   |
| 50-40-43120           | OTHER FEES                    | 0                     | 0                     | 0                     | 0                          | 0                           | 0                       |
| 50-40-45100           | DISPOSABLE EQUIP & TOOLS      | 200                   | 90                    | 200                   | 0                          | 0                           | 200                     |
| 50-40-45200           | SAFETY EQUIP & SUPPLIES       | 200                   | 0                     | 200                   | 0                          | 200                         | 200                     |
| 50-40-45300           | CUSTODIAL SUPPLIES            | 50                    | 141                   | 50                    | 77                         | 140                         | 50                      |
| 50-40-46000           | OPERATIONAL EXPENSE           | 2,500                 | 1,716                 | 2,500                 | 1,094                      | 2,500                       | 2,500                   |
| 50-40-46501           | FUEL FOR RESALE               | 21,000                | 18,808                | 21,000                | 13,781                     | 21,000                      | 21,000                  |
| 50-40-50100           | BLDG REPAIR & MAINT           | 2,000                 | 139                   | 2,000                 | 926                        | 2,000                       | 2,000                   |
| 50-40-55000           | EQUIPMENT REPAIR & MAINT      | 1,000                 | 0                     | 1,000                 | 0                          | 500                         | 1,000                   |
| 50-40-61000           | VEHICLE PARTS & LABOR         | 500                   | 0                     | 500                   | 54                         | 200                         | 500                     |
| 50-40-99018           | AIRPORT GRANT MATCH           | 0                     | 0                     | 35,000                | 0                          | 0                           | 12,500                  |
|                       | <b>Total Expenses-Airport</b> | <b>41,660</b>         | <b>33,558</b>         | <b>76,660</b>         | <b>20,533</b>              | <b>39,320</b>               | <b>54,160</b>           |

## Police Special Revenues and Grants

This fund accounts for all grant revenues received and expended for law enforcement activities outside of the General Fund and Racketeer Influenced Corrupt Organization Funds. Included in this fund are revenues and expenditures for Operation Stonegarden (Homeland Security) funds along with funds anticipated for Collaborative Border Region Alliance and Homeland Security.

The fund also receives and expends monies from Federal Asset Forfeitures in which the City is a participant.

### Fiscal Year 2016-17 Budget Highlights

Budget highlights for next year include continued grant funding through Homeland Security (Operation Stonegarden), which will cover \$50,000 for overtime.

| <u>Account Number</u>                  | <u>Account Description</u>             | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|--|--|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Police Special Rev &amp; Grants</b> |  |                       |                       |                       |                            |                             |                         |
| 53-30-30002                            | MISC POLICE GRANTS                     | 0                     | 0                     | 0                     | 0                          | 0                           | 0                       |
| 53-30-30003                            | HOMELAND SECURITY GRANTS               | 800,000               | 56,566                | 50,000                | 12,581                     | 50,000                      | 50,000                  |
| 53-35-31000                            | DEPT OF JUSTICE VESTS                  | 0                     | 0                     | 3,800                 | 0                          | 3,800                       | 3,800                   |
| 53-35-35000                            | FEDERAL ASSET FORFEITURES              | 16,561                | 0                     | 16,561                | 0                          | 16,561                      | 0                       |
| 53-36-11050                            | SERVICE REIMBURSEMENT-DHL              | 0                     | 88,872                | 76,000                | 40,149                     | 76,000                      | 76,000                  |
|  | <b>Total Revenue-Police Spec. Rev</b>  | <b>816,561</b>        | <b>145,438</b>        | <b>146,361</b>        | <b>52,730</b>              | <b>146,361</b>              | <b>129,800</b>          |
| 53-40-11050                            | SERVICE REIMBURSEMENT                  | 800,000               | 50,175                | 61,000                | 21,156                     | 76,000                      | 76,000                  |
| 53-40-11090                            | REIMBURSED ERE'S - DHL                 | 0                     | 38,697                | 0                     | 18,993                     | 15,000                      | 0                       |
| 53-40-30003                            | HOMELAND SECURITY GRANTS               | 0                     | 27,340                | 50,000                | 12,000                     | 50,000                      | 50,000                  |
| 53-40-31000                            | DEPT OF JUSTICE VESTS                  | 0                     | 0                     | 3,800                 | 0                          | 3,800                       | 3,800                   |
| 53-40-35000                            | EXPENDITURES - FED ASSET FORFT         | 0                     | 742                   | 0                     | 1,516                      | 1,516                       | 0                       |
| 53-40-99901                            | TRANSFERS TO GENERAL FUND              | 16,561                | 10,082                | 31,561                | 3,581                      | 0                           | 0                       |
|  | <b>Total Expenses-Police Spec. Rev</b> | <b>816,561</b>        | <b>127,036</b>        | <b>146,361</b>        | <b>57,246</b>              | <b>146,316</b>              | <b>129,800</b>          |

## Wastewater Fund

The Wastewater Fund provides all collection and treatment of wastewater use in the City. In addition to maintaining the collection system which consists of thousands of feet of sewer mains, Wastewater staff are also responsible for marking the Blue Stake requests as required. Wastewater staff are on-call 24-hours a day, seven days a week.

Last year the Solar Project at the Wastewater Plant was completed resulting in immediate savings in the electricity costs. This budget reflects a savings of \$43,000 and we anticipate saving \$460,000 over a 20-year span.

### Fiscal Year 2016-17 Budget Highlights

This budget does not reflect an increase in the sewer rate fees that has previously been based on an analysis of the updated rate study that reflect the most current revenue and expenditure estimates for next year as well as estimates for future years. The rate study will be revised annually to reflect the most current information available to the City.

If in the future, a determination is made to increase the sewer rate fees, action will be required by City Council to increase the sewer rate at the appropriate time.

| <u>Account Number</u>            | <u>Account Description</u>    | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|----------------------------------|-------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Waste Water</b>               |                               |                       |                       |                       |                            |                             |                         |
| 54-30-22500                      | WIFA GRANTS/LOAN PROCEEDS     | 0                     | 50,000                | 0                     | 0                          | 0                           | 0                       |
| 54-30-30000                      | NADB TRANSITION ASSIST. GRANT | 0                     | 1,057,031             | 0                     | 0                          | 0                           | 0                       |
| 54-30-30010                      | USDA WW IMPROVEMENT GRANT     | 350,000               | 667,897               | 360,000               | 0                          | 0                           | 0                       |
| 54-30-91000                      | PROCEEDS FROM WIFA SOLAR LOAN | 0                     | 284,887               | 0                     | 0                          | 0                           | 0                       |
| 54-36-21000                      | INTEREST/PENALTIES EARNED     | 130,000               | 148,074               | 130,000               | 77,395                     | 156,000                     | 156,000                 |
| 54-36-50000                      | MISCELLANEOUS REVENUE         | 32,000                | 23,018                | 32,000                | 2,939                      | 6,000                       | 32,000                  |
| 54-37-10550                      | USER FEES                     | 2,162,506             | 2,117,515             | 2,124,840             | 1,064,765                  | 2,130,000                   | 2,130,000               |
| 54-37-10551                      | SERVICE CHARGE/PENALTY        | 25,000                | 25,703                | 25,000                | 12,405                     | 25,000                      | 25,000                  |
| 54-37-10552                      | HOOK-UP FEES                  | 6,000                 | 0                     | 2,000                 | 2,000                      | 2,000                       | 2,000                   |
| 54-38-51000                      | CASH CARRY-FORWARD            | 251,884               | 0                     | 0                     | 0                          | 0                           | 516,569                 |
| 54-38-99010                      | TRFS FROM GF, SALES TAX       | 400,000               | 347,408               | 351,780               | 168,595                    | 338,000                     | 351,429                 |
| <b>Total Revenue-Waste Water</b> |                               | <b>3,357,390</b>      | <b>4,721,533</b>      | <b>3,025,620</b>      | <b>1,328,099</b>           | <b>2,657,000</b>            | <b>3,212,998</b>        |

|                                    |                               |                |                |                |                |                |                |
|------------------------------------|-------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|
| <b>Waste Water</b>                 |                               |                |                |                |                |                |                |
| 54-40-11000                        | SALARIES - GENERAL            | 338,163        | 325,424        | 308,062        | 138,238        | 236,818        | 270,426        |
| 54-40-11001                        | OVERTIME - GENERAL            | 61,425         | 37,706         | 61,425         | 20,726         | 40,800         | 52,000         |
| 54-40-11100                        | F.I.C.A.                      | 25,220         | 22,180         | 22,908         | 9,772          | 17,212         | 19,990         |
| 54-40-11200                        | MEDICARE                      | 5,898          | 5,187          | 5,358          | 2,285          | 4,025          | 4,675          |
| 54-40-11300                        | A.S.R.S.                      | 46,352         | 42,111         | 42,380         | 17,983         | 31,843         | 37,014         |
| 54-40-11302                        | A.S.R.S. PENSION EXPENSE      | 0              | (6,106)        | 0              | 0              | 0              | 0              |
| 54-40-11500                        | MEDICAL INSURANCE             | 51,375         | 47,569         | 39,481         | 18,092         | 31,443         | 40,287         |
| 54-40-11501                        | STANDARD DISABILITY INSURANCE | 1,600          | 1,364          | 1,642          | 842            | 1,421          | 1,499          |
| 54-40-11505                        | DEFERRED COMP                 | 7,181          | 6,830          | 6,573          | 3,107          | 5,399          | 6,370          |
| 54-40-11510                        | DENTAL INSURANCE              | 5,132          | 4,790          | 4,784          | 2,199          | 3,806          | 4,624          |
| 54-40-11600                        | LIFE INSURANCE                | 903            | 837            | 826            | 384            | 672            | 801            |
| 54-40-11700                        | WORKERS COMPENSATION          | 17,839         | 16,799         | 11,769         | 4,883          | 9,341          | 9,685          |
| <b>Waste Water Personnel Costs</b> |                               | <b>561,088</b> | <b>504,691</b> | <b>505,208</b> | <b>218,511</b> | <b>382,780</b> | <b>447,371</b> |

| <u>Account Number</u> | <u>Account Description</u>     | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| 54-4012300            | UNIFORMS & CLOTHING            | 800                   | 424                   | 800                   | 197                        | 400                         | 800                     |
| 54-40-13100           | BUSINESS TRAVEL                | 800                   | 20                    | 800                   | 1,707                      | 2,000                       | 800                     |
| 54-40-13400           | EDUCATION & TRAINING           | 4,000                 | 778                   | 4,000                 | 2,835                      | 4,000                       | 4,000                   |
| 54-40-13500           | SUBSCRIPTIONS & DUES           | 500                   | 400                   | 500                   | 0                          | 500                         | 500                     |
| 54-40-21000           | ELECTRIC                       | 107,000               | 83,649                | 64,000                | 19,468                     | 40,000                      | 45,000                  |
| 54-40-22000           | WATER                          | 3,850                 | 1,070                 | 3,850                 | 745                        | 1,600                       | 3,850                   |
| 54-40-24000           | TELEPHONE & FAX                | 4,500                 | 3,816                 | 4,500                 | 1,938                      | 4,000                       | 4,500                   |
| 54-40-24001           | INTERNET ACCESS FEE            | 950                   | 714                   | 950                   | 398                        | 800                         | 950                     |
| 54-40-31000           | PROFESSIONAL FEES              | 0                     | 0                     | 0                     | 4,100                      | 4,100                       | 0                       |
| 54-40-34000           | CONTRACT SERVICES              | 10,000                | 9,478                 | 10,000                | 8,883                      | 16,000                      | 10,000                  |
| 54-40-34100           | DOC WORKERS                    | 1,600                 | 1,736                 | 1,600                 | 717                        | 1,400                       | 1,600                   |
| 54-40-37000           | PROPERTY, CASUALTY, LIABILITY  | 76,500                | 55,834                | 76,500                | 41,162                     | 76,500                      | 76,500                  |
| 54-40-37100           | INSURANCE CLAIMS & DEDUCTIBLES | 5,000                 | 900                   | 5,000                 | 0                          | 0                           | 5,000                   |
| 54-40-41500           | OFFICE SUPPLIES                | 600                   | 696                   | 600                   | 497                        | 600                         | 600                     |
| 54-40-42020           | PRINTING & REPRODUCTION        | 500                   | 2,532                 | 500                   | 985                        | 985                         | 500                     |
| 54-40-42030           | BOOKS & REFERENCE MATERIALS    | 700                   | 115                   | 700                   | 763                        | 763                         | 700                     |
| 54-40-42050           | NON CAP ADMIN EQUIP/FURN       | 1,000                 | 0                     | 1,000                 | 544                        | 1,000                       | 1,000                   |
| 54-40-43120           | OTHER FEES                     | 0                     | 490                   | 0                     | 81                         | 351                         | 500                     |
| 54-40-43500           | POSTAGE                        | 100                   | 179                   | 100                   | 15                         | 100                         | 100                     |
| 54-40-45100           | DISPOSABLE EQUIPMENT & TOOLS   | 5,000                 | 4,855                 | 6,000                 | 4,940                      | 6,000                       | 6,000                   |
| 54-40-45200           | SAFETY EQUIP & SUPPLIES        | 8,000                 | 7,326                 | 8,000                 | 6,101                      | 8,000                       | 8,000                   |
| 54-40-45300           | CUSTODIAL SUPPLIES             | 1,400                 | 1,657                 | 1,400                 | 1,542                      | 3,000                       | 1,400                   |
| 54-40-46000           | OPERATIONAL EXPENSES           | 4,000                 | 4,588                 | 15,000                | 7,451                      | 15,000                      | 15,000                  |
| 54-40-46541           | CHEMICALS                      | 8,000                 | 8,041                 | 8,000                 | 3,491                      | 8,000                       | 8,000                   |
| 54-40-46542           | LAB SUPPLIES & TESTING         | 34,000                | 29,563                | 20,000                | 10,843                     | 20,000                      | 20,000                  |
| 54-40-46543           | MANHOLE, PIPE, & FITTINGS      | 18,000                | 14,311                | 18,000                | 9,570                      | 18,000                      | 18,000                  |
| 54-40-46544           | SLUDGE REMOVAL                 | 36,400                | 29,101                | 45,000                | 10,969                     | 24,000                      | 45,000                  |
| 54-40-47000           | PERMITS & LICENSES             | 14,000                | 24,931                | 14,000                | 7,081                      | 14,000                      | 14,000                  |
| 54-40-47500           | BAD DEBT                       | 70,700                | 76,360                | 70,700                | 0                          | 70,700                      | 70,700                  |
| 54-40-50100           | BLDG REPAIR & MAINT            | 3,800                 | 2,042                 | 3,800                 | 518                        | 3,800                       | 3,800                   |
| 54-40-55000           | EQUIPMENT REPAIR & MAINT       | 70,000                | 54,123                | 70,000                | 17,022                     | 40,000                      | 70,000                  |
| 54-40-55010           | EQUIPMENT RENTAL               | 0                     | 2,784                 | 0                     | 2,784                      | 2,784                       | 0                       |
| 54-40-55100           | REPAIR & MAINT - OTHER         | 600                   | 450                   | 600                   | 977                        | 977                         | 600                     |
| 54-40-55200           | NON CAP EQUIPMENT PURCHASES    | 2,000                 | 1,584                 | 2,000                 | 0                          | 2,000                       | 2,000                   |
| 54-40-61000           | VEHICLE PARTS & LABOR          | 11,500                | 7,863                 | 8,000                 | 4,256                      | 8,400                       | 8,000                   |
| 54-40-62002           | TIRES                          | 1,600                 | 4,315                 | 5,000                 | 500                        | 1,000                       | 5,000                   |
| 54-40-62003           | GASOLINE                       | 25,000                | 15,144                | 25,000                | 4,127                      | 8,400                       | 25,000                  |
| 54-40-62004           | DIESEL                         | 7,000                 | 10,137                | 7,000                 | 1,403                      | 3,000                       | 7,000                   |
| 54-40-62007           | OTHER FLUIDS & LUBRICANTS      | 1,000                 | 0                     | 1,000                 | 61                         | 200                         | 1,000                   |
| 54-40-89000           | DEPRECIATION EXPENSE           | 0                     | 1,488,321             | 0                     | 0                          | 0                           | 0                       |

|             |                                   |                  |                  |                  |                  |                  |                  |
|-------------|-----------------------------------|------------------|------------------|------------------|------------------|------------------|------------------|
| 54-40-91000 | CAPITAL EXPENDITURES              | 7,500            | 49,845           | 7,500            | 165,584          | 165,584          | 200,000          |
| 54-40-95000 | RESERVE ACCUMULATION              | 0                | 0                | 559,728          | 0                | 0                | 0                |
| 54-40-98000 | PRINCIPAL PAYMENT - OFFSET        | 0                | (789,572)        | 0                | 0                | 0                | 0                |
| 54-40-99010 | TRANSFER TO ADMINISTRATION        | 9,565            | 9,565            | 4,089            | 2,045            | 4,089            | 2,414            |
| 54-40-99051 | TRANSFERS TO CITY MANAGER         | 17,355           | 17,355           | 17,455           | 8,727            | 17,455           | 17,577           |
| 54-40-99052 | TRANSFERS TO FINANCE              | 110,577          | 110,577          | 105,678          | 52,839           | 105,678          | 138,388          |
| 54-40-99057 | TRANSFERS TO LEGAL SVCS           | 10,235           | 10,235           | 12,245           | 6,123            | 12,245           | 12,000           |
| 54-40-99075 | TRANSFERS TO PUBLIC WORKS         | 15,942           | 15,942           | 16,307           | 8,154            | 16,307           | 21,610           |
| 54-40-99077 | TRANSFERS TO GARAGE               | 10,015           | 10,015           | 12,197           | 6,099            | 12,197           | 17,126           |
| 54-40-99086 | TRANSFERS TO DEBT SERVICE WWP     | 1,097,942        | 1,145,544        | 1,180,193        | 590,097          | 1,180,193        | 1,181,594        |
| 54-40-99090 | TRFS TO RESERVES - DSR            | 116,771          | 116,771          | 101,120          | 50,560           | 101,120          | 106,518          |
| 54-40-99157 | TRANSFER TO PW GRANTS             | 860,000          | 56               | 0                | 0                | 0                | 583,000          |
|             | <b>Total Expenses-Waste Water</b> | <b>3,357,390</b> | <b>2,771,351</b> | <b>3,025,620</b> | <b>1,287,410</b> | <b>2,410,008</b> | <b>3,212,998</b> |

## Sanitation Fund

The Sanitation Fund is responsible for collecting all solid waste in the City and for collecting, processing, and selling recyclable materials. The Sanitation Division consists of a supervisor, two container truck drivers, a three-man crew that does the hand pick-up in Old Bisbee, and two recycling attendants in conjunction with supervised inmate labor.

Recycling facilities are located at the Cochise County Transfer Station. The community interest in recycling has increased significantly over the last few years. This increase has also provided larger than expected loads at the drop off locations. The recycling center experiences more requests from the business community than can be currently served. The City of Bisbee is the leader in Cochise County for recycling and will continue to find ways to streamline and increase the recycling effort.

### Fiscal Year 2016-17 Budget Highlights

This budget reflects no rate increase for recycling services for the next year.

Funds are budgeted to replace equipment within the division using the vehicle replacement program implemented several years ago. We purchased a used garbage truck in FY2013-14 and two new trucks in FY2014-15.

| <u>Account Number</u> | <u>Account Description</u>        | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|-----------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Sanitation</b>     |                                   |                       |                       |                       |                            |                             |                         |
| 56-36-11400           | RECYCLING REVENUE                 | 35,000                | 17,801                | 35,000                | 6,234                      | 13,000                      | 15,000                  |
| 56-37-10550           | USER FEES                         | 814,997               | 822,935               | 821,615               | 407,673                    | 816,000                     | 821,615                 |
| 56-37-10551           | USER FEES - RECYCLING             | 27,450                | 24,525                | 25,000                | 12,227                     | 24,600                      | 25,000                  |
| 56-37-10553           | SPECIAL PICK-UP FEES              | 700                   | 544                   | 1,500                 | 190                        | 400                         | 1,500                   |
| 56-38-51000           | CASH CARRY-FORWARD                | 84,889                | 0                     | 63,371                | 0                          | 0                           | 59,865                  |
|                       | <b>Total Revenue-Sanitation</b>   | <b>963,036</b>        | <b>865,805</b>        | <b>946,486</b>        | <b>426,324</b>             | <b>854,000</b>              | <b>922,980</b>          |
| 56-40-11000           | SALARIES - GENERAL                | 274,912               | 275,562               | 277,085               | 132,756                    | 255,426                     | 267,101                 |
| 56-40-11001           | OVERTIME - GENERAL                | 3,500                 | 5,074                 | 3,500                 | 4,353                      | 8,800                       | 3,500                   |
| 56-40-11050           | SALARIES - PART TIME              | 0                     | 0                     | 0                     | 0                          | 0                           | 0                       |
| 56-40-11100           | F.I.C.A.                          | 17,672                | 17,036                | 17,396                | 8,497                      | 16,382                      | 16,777                  |
| 56-40-11200           | MEDICARE                          | 4,133                 | 3,984                 | 4,068                 | 1,987                      | 3,831                       | 3,924                   |
| 56-40-11300           | A.S.R.S.                          | 32,296                | 31,939                | 32,183                | 15,560                     | 30,307                      | 31,065                  |
| 56-40-11302           | A.S.R.S. PENSION EXPENSE          | 0                     | (4,630)               | 0                     | 0                          | 0                           | 0                       |
| 56-40-11500           | MEDICAL INSURANCE                 | 46,522                | 45,191                | 39,724                | 18,494                     | 37,043                      | 44,137                  |
| 56-40-11501           | STANDARD DISABILITY INSURANCE     | 1,233                 | 1,107                 | 1,319                 | 703                        | 1,314                       | 1,421                   |
| 56-40-11505           | DEFERRED COMP                     | 6,613                 | 6,417                 | 6,613                 | 3,175                      | 6,360                       | 6,978                   |
| 56-40-11510           | DENTAL INSURANCE                  | 4,084                 | 3,939                 | 4,207                 | 1,662                      | 3,467                       | 4,191                   |
| 56-40-11600           | LIFE INSURANCE                    | 831                   | 805                   | 831                   | 394                        | 794                         | 877                     |
| 56-40-11700           | WORKERS COMPENSATION              | 24,811                | 23,507                | 17,027                | 7,852                      | 16,220                      | 16,143                  |
|                       | <b>Sanitation Personnel Costs</b> | <b>416,607</b>        | <b>409,931</b>        | <b>403,953</b>        | <b>195,433</b>             | <b>379,944</b>              | <b>396,114</b>          |
| 56-40-12300           | UNIFORMS & CLOTHING               | 400                   | 723                   | 400                   | 311                        | 650                         | 1,000                   |
| 56-40-12500           | RECRUITMENT/EMPLOYMEE TESTING     | 1,000                 | 0                     | 1,000                 | 0                          | 0                           | 0                       |
| 56-40-13100           | BUSINESS TRAVEL                   | 600                   | 375                   | 600                   | 0                          | 200                         | 1,000                   |
| 56-40-13400           | EDUCATION & TRAINING              | 3,000                 | 0                     | 3,000                 | 270                        | 270                         | 2,000                   |
| 56-40-21000           | ELECTRIC                          | 1,700                 | 1,635                 | 1,700                 | 755                        | 1,500                       | 1,700                   |
| 56-40-22000           | WATER                             | 400                   | 0                     | 400                   | 0                          | 0                           | 400                     |
| 56-40-23000           | GAS                               | 300                   | 726                   | 300                   | 153                        | 300                         | 300                     |
| 56-40-24000           | TELEPHONE & FAX                   | 500                   | 1,478                 | 500                   | 1,236                      | 2,472                       | 3,000                   |
| 56-40-34000           | CONTRACT SERVICES                 | 3,500                 | 3,577                 | 3,500                 | 1,618                      | 3,236                       | 3,500                   |
| 56-40-34100           | DOC WORKERS                       | 6,200                 | 5,561                 | 6,200                 | 2,418                      | 4,836                       | 6,200                   |
| 56-40-37000           | PROPERTY, CASUALTY, LIABILITY     | 32,150                | 23,465                | 32,150                | 16,984                     | 32,150                      | 32,150                  |
| 56-40-37100           | INSURANCE CLAIMS & DEDUCTIBLES    | 5,000                 | 910                   | 5,000                 | 0                          | 0                           | 5,000                   |
| 56-40-45100           | DISPOSABLE EQUIP & TOOLS          | 400                   | 113                   | 400                   | 0                          | 400                         | 400                     |
| 56-40-45200           | SAFETY EQUIP & SUPPLIES           | 1,000                 | 532                   | 1,000                 | 551                        | 1,000                       | 2,000                   |
| 56-40-45300           | CUSTODIAL SUPPLIES                | 2,500                 | 1,124                 | 2,500                 | 706                        | 1,400                       | 2,500                   |
| 56-40-46000           | OPERATIONAL EXPENSES              | 2,000                 | 6,733                 | 2,000                 | 2,009                      | 2,500                       | 2,500                   |
| 56-40-46561           | COUNTY TIPPING FEES               | 176,000               | 204,655               | 176,000               | 86,569                     | 174,000                     | 180,000                 |
| 56-40-46562           | RECYCLING PROGRAM                 | 10,000                | 12,611                | 10,000                | 3,937                      | 8,000                       | 5,000                   |
| 56-40-47500           | BAD DEBT                          | 20,000                | 940                   | 20,000                | 0                          | 20,000                      | 20,000                  |
| 56-40-55000           | EQUIPMENT REPAIR & MAINT          | 15,000                | 1,677                 | 15,000                | 1,366                      | 3,000                       | 10,000                  |
| 56-40-55200           | NON CAP EQUIPMENT PURCHASES       | 22,000                | 10,255                | 22,000                | 3,058                      | 6,000                       | 22,000                  |
| 56-40-61000           | VEHICLE PARTS & LABOR             | 60,000                | 40,553                | 60,000                | 14,666                     | 30,000                      | 40,000                  |
| 56-40-62002           | TIRES                             | 18,000                | 12,784                | 18,000                | 3,196                      | 6,000                       | 10,000                  |
| 56-40-62003           | GASOLINE                          | 12,500                | 6,054                 | 12,500                | 2,403                      | 5,000                       | 12,500                  |
| 56-40-62004           | DIESEL                            | 20,000                | 22,125                | 20,000                | 7,317                      | 15,000                      | 15,000                  |
| 56-40-62007           | OTHER FLUIDS & LUBRICANTS         | 1,000                 | 0                     | 1,000                 | 0                          | 0                           | 1,000                   |
| 56-40-89000           | DEPRECIATION EXPENSE              | 0                     | 54,841                | 0                     | 0                          | 0                           | 0                       |
| 56-40-95000           | RESERVE ACCUMULATION              | 25,200                | 0                     | 25,200                | 0                          | 25,200                      | 0                       |
| 56-40-99010           | TRANSFERS TO ADMIN & GEN          | 16,507                | 16,507                | 4,089                 | 2,045                      | 4,089                       | 2,414                   |
| 56-40-99051           | TRANSFERS TO CITY MANAGER         | 0                     | 0                     | 6,982                 | 3,491                      | 6,982                       | 7,031                   |
| 56-40-99052           | TRANSFERS TO FINANCE              | 46,747                | 46,747                | 45,320                | 22,660                     | 45,320                      | 74,901                  |
| 56-40-99057           | TRANSFERS TO LEGAL SVCS           | 3,071                 | 3,071                 | 3,674                 | 1,837                      | 3,674                       | 3,600                   |
| 56-40-99077           | TRANSFERS TO GARAGE               | 10,015                | 10,015                | 12,196                | 6,098                      | 12,196                      | 29,358                  |
| 56-40-99085           | TRANSFER TO DEBT SERVICE          | 21,768                | 0                     | 21,768                | 10,884                     | 21,768                      | 21,768                  |
| 56-40-99975           | TRANSFERS TO PW ADMIN             | 7,971                 | 7,971                 | 8,154                 | 4,077                      | 8,154                       | 8,644                   |
|                       | <b>Total Expenses-Sanitation</b>  | <b>963,036</b>        | <b>907,689</b>        | <b>946,486</b>        | <b>396,048</b>             | <b>825,241</b>              | <b>922,980</b>          |

# Bisbee Public Works Grants

The Public Works Grants initiate projects outside the normal Public Works operations.

## Fiscal Year 2017-18 Budget Highlights

Funds have been set aside for a BECC grant for the sewer expansion/upgrades in Tintown, along with funding for the Old Bisbee Laterals.

| <u>Account Number</u> | <u>Account Description</u>  | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|-----------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>PW Grants</b>      |                             |                       |                       |                       |                            |                             |                         |
| 57-30-22502           | WIFA GRANT/CDBG SEWER       | 50,000                | 0                     | 0                     | 17,000                     | 17,000                      | 0                       |
| 57-30-22506           | WWTP SOLAR GENERATOR SYSTEM | 1,600,000             | 0                     | 0                     | 0                          | 0                           | 0                       |
| 57-30-22508           | USDA/RD TINTOWN             | 1,741,722             | 0                     | 0                     | 277,443                    | 0                           | 32,000                  |
| 57-30-22510           | MISC PUBLIC WORKS GRANTS    | 2,500,000             | 0                     | 2,500,000             | 0                          | 0                           | 2,500,000               |
| 57-30-22554           | WWTP UPGRADES - USDA        | 0                     | 0                     | 222,222               | 0                          | 0                           | 580,000                 |
| 57-30-22555           | TINTOWN DRAINAGE STUDY      | 0                     | 0                     | 0                     | 0                          | 0                           | 31,960                  |
| 57-30-22556           | OB LATERALS/PHASE 1 CONSTR  | 0                     | 0                     | 0                     | 0                          | 0                           | 560,000                 |
| 57-38-99054           | TRANSFER FROM SEWER         | 860,000               | 56                    | 0                     | 0                          | 0                           | 583,000                 |
| <b>Total Revenue</b>  |                             | 6,751,722             | 56                    | 2,722,222             | 294,443                    | 17,000                      | 4,286,960               |
|                       |                             |                       |                       |                       |                            |                             |                         |
| 57-40-22502           | WIFA GRANT/CDBG-SEWER       | 110,000               | 0                     | 0                     | 50                         | 0                           | 0                       |
| 57-40-22506           | WWTP SOLAR GENERATOR SYSTEM | 1,600,000             | 0                     | 0                     | 0                          | 0                           | 0                       |
| 57-40-22508           | USDA/RD TINTOWN             | 1,741,722             | 0                     | 0                     | 278,602                    | 0                           | 32,000                  |
| 57-40-22510           | MISC PUBLIC WORKS GRANTS    | 2,500,000             | 0                     | 2,500,000             | 0                          | 0                           | 2,500,000               |
| 57-40-22554           | WWTP UPGRADES - USDA        | 800,000               | 0                     | 222,222               | 6,976                      | 0                           | 1,163,000               |
| 57-40-22555           | TINTOWN DRAINAGE STUDY      | 0                     | 0                     | 0                     | 0                          | 0                           | 31,960                  |
| 57-30-22556           | OB LATERALS/PHASE 1 CONSTR  | 0                     | 0                     | 0                     | 0                          | 0                           | 560,000                 |
| <b>Total Expenses</b> |                             | 6,751,722             | 0                     | 2,722,222             | 285,628                    | 0                           | 4,286,960               |

## Queen Mine Fund

The Mine Tour is an enterprise program for the City of Bisbee which means it operates with its own budget and funds generated from the tour to maintain, improve, and expand the tour as well as support the Visitors Center.

Funded by the sale of tour tickets and gift shop items, the Queen Mine Tour sees over 50,000 visitors a year from all 50 states and around the world. While the City owns the building once known as the Change House, Freeport-McMoRan leases the underground used for tours.

Recent Accomplishments of the Queen Mine Tour include:

- Safety upgrades included raising the ceiling height 2-4 ft along the escape way. This project required a large amount of blasting and removal of tons of rock. Installed a GOB fence in a section of escape way. Filled in an area with muck and extended the stair case. Freeport McMoran personnel have also recently completed additional safety upgrades.
- Installed bulkheads in raises that connected to the escape way. These bulkheads are located from 20 ft to 80 ft off the ground. This also required installation of two man-ways used to access the tops of the raises.
- Continue to upgrade safety improvements for tours including: fluorescent lights, displays, head frames, and working toward mine improvements required for the lease and MSHA standards.
- Facility improvement projects, restroom remodel, and landscaping. Our new plans call for remodeling Visitor Center's office.
- A continued, aggressive social media campaign on Facebook in English and Spanish has increased exposure to the tour and facilities.
- Created new position for train attendants, hired and trained individuals for continued safety standards.
- Investigation and preliminary planning for a new geology based tour.

## Fiscal Year 2016-17 Budget Highlights

Ongoing efforts to improve safety will remain the top priority. These will include infrastructure repairs and the rebuilding of locomotives along with continued cleaning of the mine shafts, shoring up and replacing timbers. Expanded routine maintenance schedules will help alleviate any threats to tourists and tour guides.

Capital Improvements to the Mine include purchasing locomotives, mine car wheels, battery charger and rail switch, track replacement and parking lot improvements.

| <u>Account Number</u> | <u>Account Description</u> | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|----------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Queen Mine</b>     |                            |                       |                       |                       |                            |                             |                         |
| 59-31-25000           | TAX CREDITS TAKEN          | 400                   | 375                   | 0                     | 153                        | 320                         | 0                       |
| 59-34-15001           | MERCHANDISE SALES          | 215,000               | 287,619               | 265,000               | 108,182                    | 265,000                     | 280,000                 |
| 59-34-15010           | MAIL ORDER SALES           | 200                   | 1,610                 | 200                   | 1,208                      | 2,400                       | 1,400                   |
| 59-34-17500           | MINE TOURS                 | 441,000               | 375,904               | 441,000               | 163,267                    | 441,000                     | 441,000                 |
| 59-36-11600           | OVER/SHORT                 | 0                     | (211)                 | 13                    | (7)                        | 0                           | 0                       |
| 59-36-15003           | VENDING MACHINE SALES      | 3,000                 | 2,315                 | 1,300                 | 1,118                      | 2,240                       | 1,200                   |
| 59-36-35000           | OTHER REVENUE              | 0                     | 10                    | 0                     | 0                          | 0                           | 0                       |
| 59-38-99235           | CASH CARRY-FORWARD         | 244,256               | 0                     | 255,207               | 0                          | 0                           | 316,401                 |

**Total Revenue-QM**      903,856      667,622      962,720      273,921      710,960      1,040,001

| <u>Account Number</u> | <u>Account Description</u>          | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|-------------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| 59-40-11000           | SALARIES - GENERAL                  | 163,925               | 163,207               | 149,926               | 84,356                     | 167,536                     | 166,360                 |
| 59-40-11001           | OVERTIME - GENERAL                  | 2,000                 | 1,173                 | 2,000                 | 396                        | 800                         | 2,000                   |
| 59-40-11050           | SALARIES - PART TIME                | 121,711               | 82,726                | 159,921               | 40,721                     | 107,125                     | 165,672                 |
| 59-40-11100           | F.I.C.A.                            | 18,085                | 15,122                | 19,335                | 7,660                      | 17,079                      | 20,710                  |
| 59-40-11200           | MEDICARE                            | 4,230                 | 3,537                 | 4,522                 | 1,791                      | 3,994                       | 4,843                   |
| 59-40-11300           | A.S.R.S.                            | 16,178                | 17,282                | 18,719                | 7,862                      | 15,724                      | 16,175                  |
| 59-40-11301           | ALTERNATE CONTRIBUTIONS, A.S.R.S.   | 6,475                 | 2,749                 | 4,498                 | 1,599                      | 3,200                       | 3,484                   |
| 59-40-11302           | A.S.R.S. PENSION EXPENSE            | 0                     | (2,505)               | 0                     | 0                          | 0                           | 0                       |
| 59-40-11402           | ALTERNATE CONTRIBUTIONS, P.S.P.R.S. | 0                     | 0                     | 0                     | 0                          | 0                           | 0                       |
| 59-40-11500           | MEDICAL INSURANCE                   | 28,541                | 27,590                | 24,371                | 11,815                     | 24,371                      | 25,661                  |
| 59-40-11501           | STANDARD DISABILITY INSURANCE       | 892                   | 740                   | 822                   | 481                        | 962                         | 825                     |
| 59-40-11505           | DEFERRED COMP                       | 4,057                 | 3,922                 | 4,057                 | 2,029                      | 4,057                       | 4,057                   |
| 59-40-11510           | DENTAL INSURANCE                    | 2,716                 | 2,514                 | 2,392                 | 1,196                      | 2,392                       | 2,392                   |
| 59-40-11600           | LIFE INSURANCE                      | 459                   | 442                   | 510                   | 230                        | 460                         | 510                     |
| 59-40-11700           | WORKERS COMPENSATION                | 10,065                | 8,016                 | 9,070                 | 2,662                      | 5,324                       | 8,870                   |

**Queen Mine Personnel Costs**      379,334      326,515      400,143      162,798      353,024      421,559

| <u>Account Number</u> | <u>Account Description</u>      | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|---------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| 59-40-12300           | UNIFORMS & CLOTHING             | 1,600                 | 1,083                 | 1,600                 | 1,121                      | 1,200                       | 1,300                   |
| 59-40-13400           | EDUCATION & TRAINING            | 2,000                 | 0                     | 1,000                 | 0                          | 1,000                       | 1,000                   |
| 59-40-21000           | ELECTRIC                        | 12,000                | 15,762                | 23,000                | 7,167                      | 18,000                      | 20,000                  |
| 59-40-22000           | WATER                           | 1,500                 | 1,670                 | 1,500                 | 1,223                      | 1,700                       | 1,700                   |
| 59-40-22550           | SEWER AND GARBAGE SERV.         | 4,757                 | 4,552                 | 4,757                 | 1,897                      | 4,757                       | 4,757                   |
| 59-40-23000           | GAS/WOOD                        | 2,000                 | 0                     | 2,000                 | 1,450                      | 2,000                       | 2,000                   |
| 59-40-24000           | TELEPHONE & FAX                 | 2,000                 | 1,855                 | 1,900                 | 929                        | 1,900                       | 1,900                   |
| 59-40-24001           | INTERNET ACCESS FEE             | 900                   | 779                   | 925                   | 448                        | 925                         | 925                     |
| 59-40-24110           | RENT/LEASE                      | 1,200                 | 10                    | 1,200                 | 0                          | 1,200                       | 1,200                   |
| 59-40-31000           | PROFESSIOAL FEES                | 0                     | 0                     | 0                     | 0                          | 0                           | 40,000                  |
| 59-40-34000           | CONTRACT SERVICES               | 800                   | 1,748                 | 800                   | 766                        | 766                         | 800                     |
| 59-40-34100           | DOC WORKERS                     | 1,900                 | 1,359                 | 1,900                 | 588                        | 1,500                       | 1,900                   |
| 59-40-36000           | MAINTENANCE & SUPPORT AGREEMNTS | 800                   | 0                     | 800                   | 275                        | 500                         | 800                     |
| 59-40-37000           | PROPERTY, CASUALTY, LIABILITY   | 40,000                | 30,506                | 40,000                | 0                          | 32,000                      | 40,000                  |
| 59-40-37100           | INSURANCE CLAIMS & DEDUCTIBLES  | 500                   | 0                     | 500                   | 0                          | 0                           | 500                     |
| 59-40-41500           | OFFICE SUPPLIES                 | 3,500                 | 4,245                 | 3,500                 | 899                        | 3,500                       | 3,500                   |
| 59-40-42020           | PRINTING & REPRODUCTION         | 0                     | 180                   | 0                     | 0                          | 0                           | 0                       |
| 59-40-42040           | ADVERTISING                     | 22,000                | 28,785                | 32,000                | 15,151                     | 32,000                      | 32,000                  |
| 59-40-42050           | NON CAP ADMIN EQUIP             | 0                     | 3,102                 | 0                     | 0                          | 0                           | 2,500                   |
| 59-40-43110           | CREDIT CARD FEES                | 16,000                | 15,592                | 16,000                | 6,653                      | 16,000                      | 16,000                  |
| 59-40-43500           | POSTAGE                         | 400                   | 89                    | 400                   | 310                        | 400                         | 400                     |
| 59-40-45100           | DISPOSABLE EQUIP & TOOLS        | 2,000                 | 0                     | 2,000                 | 0                          | 2,000                       | 2,000                   |
| 59-40-45200           | SAFETY EQUIP & SUPPLIES         | 10,000                | 1,862                 | 10,000                | 8,262                      | 10,000                      | 10,000                  |
| 59-40-45300           | CUSTODIAL SUPPLIES              | 2,500                 | 2,471                 | 3,000                 | 1,454                      | 3,000                       | 3,000                   |
| 59-40-46000           | OPERATIONAL EXPENSES            | 7,000                 | 873                   | 7,000                 | 650                        | 7,000                       | 7,000                   |
| 59-40-46030           | CONCESSION SUPPLIES             | 1,500                 | 623                   | 1,000                 | 284                        | 800                         | 800                     |
| 59-40-46591           | MERCHANDISE                     | 100,000               | 111,456               | 120,000               | 62,362                     | 120,000                     | 135,000                 |
| 59-40-55000           | EQUIPMENT REPAIR & MAINT        | 17,000                | 1,890                 | 17,000                | 4,730                      | 17,000                      | 17,000                  |
| 59-40-55100           | REPAIR & MAINT - OTHER          | 9,000                 | 11,046                | 9,000                 | 6,881                      | 9,000                       | 25,000                  |
| 59-40-61000           | VEHICLE PARTS & LABOR           | 1,000                 | 689                   | 1,000                 | 303                        | 1,000                       | 1,000                   |
| 59-40-62003           | GASOLINE                        | 1,500                 | 777                   | 1,000                 | 288                        | 1,000                       | 1,000                   |
| 59-40-62004           | DIESEL                          | 0                     | 11                    | 0                     | 0                          | 0                           | 0                       |
| 59-40-89000           | DEPRECIATION EXPENSE            | 0                     | 12,586                | 0                     | 0                          | 0                           | 0                       |
| 59-40-99010           | TRANSFERS TO ADMIN & GEN        | 17,794                | 17,794                | 17,771                | 8,886                      | 17,771                      | 15,338                  |
| 59-40-99020           | TRANSFER BED TAX/VC             | 16,000                | 16,000                | 16,000                | 8,000                      | 16,000                      | 16,000                  |
| 59-40-99052           | TRANSFERS TO FINANCE            | 24,254                | 24,254                | 22,907                | 11,454                     | 22,907                      | 25,122                  |
| 59-40-99057           | TRANSFERS TO LEGAL SVCS         | 5,117                 | 5,117                 | 5,117                 | 2,559                      | 5,117                       | 6,000                   |
| 59-40-99099           | TRANSFERS TO CAPITAL PROJECTS   | 196,000               | 0                     | 196,000               | 0                          | 0                           | 181,000                 |
|                       | <b>Total Expenses-QM</b>        | <b>903,856</b>        | <b>645,281</b>        | <b>962,720</b>        | <b>317,788</b>             | <b>704,967</b>              | <b>1,040,001</b>        |

## Miscellaneous Grants

This budget reflects grant funds not accounted for elsewhere in the budget. These include library, parks, and tourism grants as well as transportation grants for buses.

## Fiscal Year 2016-17 Budget Highlights

Requests for this budget include an allocation for miscellaneous grants to allow for potential grant opportunities.

| <u>Account Number</u> | <u>Account Description</u>      | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|---------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Misc Grants</b>    |                                 |                       |                       |                       |                            |                             |                         |
| 78-30-23112           | LIBRARY PENDING GRANTS          | 15,000                | 0                     | 15,000                | 0                          | 0                           | 15,000                  |
| 78-30-23202           | ADOT - BISBEE BUS               | 112,500               | 0                     | 0                     | 0                          | 0                           | 78,660                  |
| 78-30-79000           | MISCELLANEOUS GRANTS            | 5,000,000             | 0                     | 5,000,000             | 0                          | 0                           | 5,000,000               |
| 78-38-99996           | TRANSFERS FROM BISBEE BUS       | 12,500                | 9,315                 | 0                     | 0                          | 0                           | 19,665                  |
|                       | <b>Total Revenue</b>            | 5,140,000             | 9,315                 | 5,015,000             | 0                          | 0                           | 5,113,325               |
|                       |                                 |                       |                       | 0                     |                            |                             |                         |
| 78-40-23112           | LIBRARY PENDING GRANTS          | 15,000                | 0                     | 15,000                | 0                          | 0                           | 15,000                  |
| 78-40-79000           | MISCELLANEOUS GRANTS            | 5,000,000             | 0                     | 5,000,000             | 0                          | 0                           | 5,000,000               |
| 78-40-91000           | CAPITAL EXPENDITURES-BISBEE BUS | 125,000               | 0                     | 0                     | 0                          | 0                           | 98,325                  |
|                       | <b>Total Expenses</b>           | 5,140,000             | 0                     | 5,015,000             | 0                          | 0                           | 5,113,325               |

## Debt Service

This fund accounts for the accumulation of resources and payment of general long-term debt principle and interest payments. Budgeted funds are transferred into this fund from the various funding sources. These funds are then used to make the appropriate debt payments on one garbage truck and two police cars. Funds have been budgeted for additional vehicle based on Council approval.

### Fiscal Year 2016-17 Budget Highlights

This year's budget reflects the principle and interest payments due on general long-term debt of the City.

| <u>Account Number</u> | <u>Account Description</u>         | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|------------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Debt Service</b>   |                                    |                       |                       |                       |                            |                             |                         |
| 85-38-99010           | TRANSFER FROM GF ADMIN/GEN         | 62,874                | 62,874                | 47,021                | 23,511                     | 47,021                      | 15,000                  |
| 85-38-99039           | TRANSFERS FROM RICO FUND           | 0                     | 16,561                | 0                     | 0                          | 0                           | 16,561                  |
| 85-38-99056           | TRANSFER FROM SANITATION           | 21,768                | 0                     | 21,768                | 10,884                     | 21,768                      | 21,768                  |
|                       | <b>Total Debt Service Revenue</b>  | 84,642                | 79,435                | 68,789                | 34,395                     | 68,789                      | 53,329                  |
| 85-70-81000           | PRINCIPAL PMTS, LEASE PURCHASE     | 75,993                | 43,784                | 63,716                | 39,896                     | 49,716                      | 51,305                  |
| 85-70-81500           | INTEREST PMTS, LEASE PURCHASE      | 8,649                 | 2,529                 | 5,073                 | 2,425                      | 3,489                       | 2,024                   |
|                       | <b>Total Debt Service Expenses</b> | 84,642                | 46,313                | 68,789                | 42,321                     | 53,205                      | 53,329                  |

## Debt Service for Wastewater Project

This fund accounts for the accumulation of resources and payment of debt related to the Wastewater Project, and includes the annual debt payments for Water Infrastructure Finance Authority (WIFA) and USDA Rural Development. Funds are also budgeted for debt service reserves, repair and replacement reserves, and operating and maintenance reserves required by WIFA, USDA, and North American Development Bank. Transfers from the Wastewater Fund support these payments.

### Fiscal Year 2016-17 Budget Highlights

This budget includes all payments due in Fiscal Year 2016-17.

| <u>Account Number</u>        | <u>Account Description</u>     | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|------------------------------|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Debt Service for WWTP</b> |                                |                       |                       |                       |                            |                             |                         |
| 86-36-21000                  | INTEREST INCOME                | 100                   | 217                   | 100                   | 113                        | 200                         | 100                     |
| 86-38-99000                  | TRANSFERS IN - DEBT SERVICE    | 1,097,942             | 1,145,544             | 1,180,193             | 590,097                    | 1,180,193                   | 1,181,594               |
| 86-38-99010                  | TRFS IN--DEBT SERVICE RESERVES | 116,771               | 116,771               | 101,120               | 50,560                     | 101,120                     | 106,518                 |
|                              | <b>Total Revenue</b>           | 1,214,813             | 1,262,532             | 1,281,413             | 640,770                    | 1,281,513                   | 1,288,212               |
| 86-40-98010                  | RESERVE ACCUMULATION           | 116,871               | 0                     | 101,120               | 0                          | 101,120                     | 106,518                 |
| 86-80-81000                  | PRINCIPAL PAYMENTS             | 747,489               | 789,294               | 836,091               | 808,815                    | 808,815                     | 829,355                 |
| 86-80-81500                  | INTEREST PAYMENTS              | 350,453               | 369,107               | 344,202               | 371,416                    | 371,416                     | 352,339                 |
|                              | <b>Total Expenses</b>          | 1,214,813             | 1,158,401             | 1,281,413             | 1,180,231                  | 1,281,351                   | 1,288,212               |

## Youth Fund

The Youth Fund was established as a permanent fund with \$103,000 in proceeds from the sale of properties known as the Old Police Station and Old Fire Station. The fund must maintain the principal of \$103,000. Interest income and fund balances from previous years activity in excess of the \$103,000 may be budgeted for programs and expenditures consistent with the purposes of this fund.

### Fiscal Year 2016-17 Budget Highlights

Funds are budgeted for potential operating expenditures, capital expenditures, and fund-raising activities pertinent to youth and youth activities. Major repairs are needed to the pool for ADA compliance which must be addressed this budget year prior to reopening the pool next year.

| <u>Account Number</u> | <u>Account Description</u>   | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Youth Fund</b>     |                              |                       |                       |                       |                            |                             |                         |
| 89-36-21000           | INTEREST INCOME              | 500                   | 469                   | 0                     | 99                         | 200                         | 0                       |
| 89-36-50010           | FUND RAISING PROCEEDS        | 2,000                 | 0                     | 0                     | 0                          | 0                           | 0                       |
| 89-36-99925           | CASH CARRY-FORWARD           | 11,500                | 0                     | 55,000                | 0                          | 0                           | 55,000                  |
|                       | <b>Total Revenue</b>         | 14,000                | 469                   | 55,000                | 99                         | 200                         | 55,000                  |
| 89-40-50000           | AUTHORIZED EXPENDITURES      | 4,000                 | 500                   | 0                     | 0                          | 0                           | 0                       |
| 89-40-50010           | FUND RAISING EXPENSES        | 0                     | 0                     | 0                     | 0                          | 0                           | 0                       |
| 89-40-90000           | CAPITAL EXPENDITURES         | 10,000                | 0                     | 0                     | 0                          | 0                           | 0                       |
| 89-40-99099           | TRANSFER TO CAPITAL PROJECTS | 0                     | 0                     | 55,000                | 0                          | 0                           | 55,000                  |
|                       | <b>Total Expenses</b>        | 14,000                | 500                   | 55,000                | 0                          | 0                           | 55,000                  |

## Bisbee Bus Fund

The Bisbee Bus operations are primarily funded through the Arizona Department of Transportation's 5311 program. Additional funds to support the Bisbee Bus are provided from a 5310 ADOT Program, AAA, and SEAGO. General funds are also utilized for matching funds. Bisbee currently owns 3 buses, which are required to be under lien with ADOT for the duration of 5 years or 200,000 miles.

The day to day operations of the Bisbee Bus are contracted through City of Douglas which provides drivers, safety training and oversight of operations, ridership, marketing and administration.

The Bisbee Bus runs a fixed route deviated service Monday thru Friday 6:00 a.m. to 6:20 p.m. and Saturdays from 9:00 a.m. to 3:35 p.m. This service is provided year round with the exception of holidays. The route includes Old Bisbee, Warren, Saginaw, Tin Town, San Jose, and Naco. On weekdays, the bus makes 10 round trips per day and runs an early morning commuter route. Saturdays the bus makes 4 round trips. Cost to ride the bus is \$1.00 for adults, .50 for seniors, and .25 for students. Assistance is available for seniors and disabled riders to obtain reduced fare passes at the Senior Center.

The current contract is with the City of Douglas which was awarded this year. For the first time, ADOT 5311 Budget was required to be submitted as a bi-annual budget.

36,000 riders took the Bisbee bus last year. 64% of those riders were elderly and/or disabled.

### **Fiscal Year 2016-17 Budget Highlights**

The 2016-2017 fiscal year budget includes expanding the route through Hereford and Palominas to Sierra Vista. A feasibility study was included in this year's budget.

| <u>Account Number</u> | <u>Account Description</u>    | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------|-------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Bisbee Bus</b>     |                               |                       |                       |                       |                            |                             |                         |
| 96-30-50045           | SEAGO TRANSPORTATION          | 18,650                | 18,649                | 18,650                | 5,741                      | 60,000                      | 18,650                  |
| 96-30-50050           | BUS LOCAL SHARE               | 10,500                | 10,318                | 10,500                | 6,687                      | 11,000                      | 11,500                  |
| 96-30-50060           | FEDERAL SHARE                 | 278,000               | 175,716               | 287,500               | 84,130                     | 168,000                     | 306,150                 |
| 96-38-99010           | TRANSFERS FROM GEN FUND       | 12,500                | 9,315                 | 3,700                 | 0                          | 3,700                       | 19,665                  |
|                       | <b>Total Revenue</b>          | 319,650               | 213,998               | 320,350               | 96,558                     | 242,700                     | 355,965                 |
| 96-40-41505           | ADMIN MISC EXPENSES           | 3,500                 | 3,257                 | 3,000                 | 105                        | 3,000                       | 3,500                   |
| 96-40-41606           | CONTRACTOR OPERATING EXPENSES | 219,000               | 173,908               | 229,000               | 27,514                     | 229,000                     | 231,500                 |
| 96-40-41607           | CITY OPERATING EXPENSE        | 33,550                | 19,991                | 33,550                | 28,846                     | 33,550                      | 41,000                  |
| 96-40-43500           | POSTAGE                       | 100                   | 97                    | 100                   | 1                          | 50                          | 300                     |
| 96-40-52500           | PROPERTY, CASUALTY, LIABILITY | 12,000                | 5,596                 | 10,000                | 4,051                      | 10,000                      | 10,000                  |
| 96-40-62000           | FUEL & LUBRICANTS             | 39,000                | 23,325                | 41,000                | 8,969                      | 25,000                      | 50,000                  |
| 96-40-99078           | TRANSFER GRANT MATCH          | 12,500                | 9,315                 | 3,700                 | 0                          | 3,700                       | 19,665                  |
|                       | <b>Total Expenses</b>         | 319,650               | 235,489               | 320,350               | 69,486                     | 304,300                     | 355,965                 |

## Capital Improvements Program Fund

The Capital Improvements Fund was established by City Council to receive funds from the sale of City assets, principally land owned by the City and determined to be surplus property. By ordinance, the proceeds from the sale of City assets are required to be placed in the Capital Improvements Fund. The Capital Improvements Fund is used to account for the financial resources to be used for the acquisition or construction of major capital facilities. Sources of funding may include transfers from the General Fund, Special Revenue Funds, Enterprise Funds, or grant funding, along with the use of reserves where appropriate.

## Fiscal Year 2016-17 Budget Highlights

This budget reflects very few new programs to be constructed with existing funds. But does include a start of a replacement vehicle program along with a City Admin vehicle. The Queen Mine is scheduled to continue its Capital Improvement Program at the Mine. This includes an interior renovation, for the Visitor Center , a locomotive, battery charger, mine car wheels; switch and track replacement along with some parking lot maintenance.

There is limited current funding available for capital improvement projects. This fund is not expected to grow significantly in future years , other than through tax revenues allocated for this purpose, unless significant surplus properties are sold from the City's inventory.

| <u>Account Number</u>       | <u>Account Description</u>          | <u>FY 2015 Budget</u> | <u>FY 2015 Actual</u> | <u>FY 2016 Budget</u> | <u>YTD 12/31/15 Actual</u> | <u>FY 2016 Y/E Estimate</u> | <u>FY 2017 Proposed</u> |
|-----------------------------|-------------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-----------------------------|-------------------------|
| <b>Capital Improvements</b> |                                     |                       |                       |                       |                            |                             |                         |
| 99-30-50999                 | MISC. INCOME                        | 0                     | 12,230                | 0                     | 0                          | 4,000                       | 0                       |
| 99-36-55012                 | FREEPORT STREET SETTLEMENT          | 0                     | 0                     | 0                     | 133,000                    | 133,000                     | 0                       |
| 99-38-51000                 | CASH CARRY-FORWARD                  | 255,000               | 0                     | 965,000               | 0                          |                             | 550,000                 |
| 99-38-99010                 | TRANSFERS FROM GENERAL FUND         | 0                     | 80,322                | 0                     | 0                          | 0                           | 35,000                  |
| 99-38-99020                 | TRANSFERS FROM VISITOR CENTER       | 0                     | 0                     | 0                     | 0                          | 0                           | 50,000                  |
| 99-38-99021                 | TRANSFER FROM STREETS               | 380,000               | 103,000               | 145,000               | 0                          | 0                           | 0                       |
| 99-38-99050                 | TRANSFER FROM AIRPORT FUND          | 0                     | 0                     | 0                     | 0                          | 0                           | 0                       |
| 99-38-99054                 | TRANSFER FROM WASTEWATER            | 0                     | 0                     | 0                     | 0                          | 0                           | 0                       |
| 99-38-99056                 | TRANSFER FROM SANITATION            | 0                     | 0                     | 0                     | 0                          | 0                           | 0                       |
| 99-38-99059                 | TRANSFER FROM QUEEN MINE            | 196,000               | 0                     | 196,000               | 0                          | 0                           | 181,000                 |
| 99-38-99089                 | TRANSFER FROM YOUTH FUND            | 0                     | 0                     | 55,000                | 0                          | 0                           | 55,000                  |
|                             | <b>Total Revenue</b>                | <b>831,000</b>        | <b>195,552</b>        | <b>1,361,000</b>      | <b>133,000</b>             | <b>137,000</b>              | <b>871,000</b>          |
| 99-40-02001                 | VISITOR CENTER/BED TAX INCR         | 0                     | 0                     | 0                     | 0                          | 0                           | 50,000                  |
| 99-40-02101                 | MULE GULCH CHANNEL BRIDGE EVALS     | 100,000               | 0                     | 110,000               | 0                          | 0                           | 0                       |
| 99-40-02102                 | GLASS SIDEWALKS FAIR BLDG           | 35,000                | 0                     | 35,000                | 0                          | 0                           | 0                       |
| 99-40-02103                 | CASTLEROCK EROSION CONTROL          | 110,000               | 0                     | 0                     | 0                          | 0                           | 0                       |
| 99-40-02104                 | STREET REPLACEMENT                  | 135,000               | 0                     | 0                     | 0                          | 0                           | 0                       |
| 99-40-05402                 | CITY HALL HEATING & COOLING SYSTEM  | 120,000               | 0                     | 400,000               | 0                          | 0                           | 350,000                 |
| 99-40-05403                 | FIRE DEPARTMENT ROOFS (2)           | 100,000               | 0                     | 100,000               | 0                          | 0                           | 100,000                 |
| 99-40-05404                 | 14TH TERRACE SUBDIVISON STORM DRAIN | 35,000                | 0                     | 35,000                | 0                          | 0                           | 0                       |
| 99-40-05405                 | LIBRARY HEATING & COOLING SYSTEM    | 0                     | 0                     | 50,000                | 0                          | 0                           | 50,000                  |
| 99-40-05406                 | CITY HALL ELEVATOR                  | 0                     | 0                     | 200,000               | 0                          | 0                           | 0                       |
| 99-40-05407                 | FIRE ESCAPES                        | 0                     | 0                     | 100,000               | 0                          | 0                           | 0                       |
| 99-40-05408                 | FEMA -MULE GULCH CHANNEL DRAINAGE   | 0                     | 0                     | 80,000                | 0                          | 0                           | 80,000                  |
| 99-40-08501                 | CITY POOL REFURBISH                 | 0                     | 0                     | 55,000                | 0                          | 0                           | 55,000                  |
| 99-40-05900                 | QUEEN MINE TRAIN MINE CAR WHEELS    | 34,000                | 0                     | 34,000                | 0                          | 0                           | 34,000                  |
| 99-40-05901                 | INTERIOR RENOVATION -               | 15,000                | 0                     | 15,000                | 0                          | 0                           | 0                       |
| 99-40-05903                 | QM RAIL SWITCH /TRACK REPLACEMENT   | 25,000                | 0                     | 25,000                | 0                          | 0                           | 25,000                  |
| 99-40-05904                 | QM LOCOMOTIVES                      | 100,000               | 0                     | 100,000               | 0                          | 0                           | 100,000                 |
| 99-40-05905                 | QM LOCOMOTIVE BATTERY CHARGER       | 12,000                | 0                     | 12,000                | 0                          | 0                           | 12,000                  |
| 99-40-05908                 | QM PARKING LOT MAINTENANCE          | 10,000                | 0                     | 10,000                | 0                          | 0                           | 10,000                  |
| 99-40-18000                 | PARKS IMPROVEMENTS                  | 0                     | 80,322                | 0                     | 0                          | 0                           | 0                       |
| 99-40-80010                 | PROJECT COST                        | 0                     | 93,024                | 0                     | 0                          | 0                           | 0                       |
| 99-40-90400                 | EQUIPMENT/VEHICLE                   | 0                     | 103,000               | 0                     | 0                          | 0                           | 55,000                  |
|                             | <b>Total Expenses</b>               | <b>831,000</b>        | <b>276,346</b>        | <b>1,361,000</b>      | <b>0</b>                   | <b>0</b>                    | <b>871,000</b>          |

**Total Expenses - All Funds      \$29,950,230 -      \$26,969,258 -      -      \$28,298,397**