

STATE OF ARIZONA

Department of Revenue



Arizona Department of Revenue
Program Cities Unit

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Tom Johnson
Assistant Director

SEP 21 2015

CITY OF BISBEE
FINANCE DEPARTMENT

September 15, 2015

Sharon Buono
Finance Director
City of Bisbee
118 Arizona St
Bisbee, AZ 85603

RE: Memorandum of Understanding

Dear Sharon Buono:

Please find attached the fully executed Memorandum of Understanding between the Arizona Department of Revenue and City of Bisbee. The new Agreement is effective July 1, 2015

Feel free to contact the Cities Unit should you have any questions, the Cities Unit phone number is (602)716-6906.

Sincerely,

Tom Johnson
Assistant Director

Memorandum of Understanding

Memorandum of Understanding

Between

Arizona Department of Revenue

and

City of Bisbee

Background

Administration and collection of local municipal transaction privilege tax and similar affiliated excise taxes imposed under the Model City Tax Code are governed under Arizona Revised Statutes Title 42, Chapter 6.

House Bill 2111 (2013 First Regular Session) and House Bill 2389 (2014 Second Regular Session), as a means of simplifying tax administration, requires the local municipal transaction privilege and affiliated excise taxes to be collected and administered by the Arizona Department of Revenue ("DOR"). In addition, DOR and each city and town shall enter into an intergovernmental agreement to establish a uniform method of administration, collection, audit, and licensing. House Bill 2617 (2015 First Regular Session) requires DOR to impose fees on cities and towns to pay a portion of administrative, program and other operating costs for DOR to provide administrative and collection services to local governments.

Purpose

In furtherance of this mission and the fees imposed by House Bill 2617, this Memorandum of Understanding (MOU) sets forth the understanding between the DOR and the City of Bisbee ("City") to establish performance measures to promote the timely, efficient and accurate processing of municipal tax matters.

Reporting

Appendix A, which was created by a team of representatives from DOR and the cities and towns, focuses on the performance measures in the operational areas of Administration, Customer Service, AZTAXES.gov, Audit, and Collections.

Duration

The term of this MOU shall be from July 1, 2015 through June 30, 2016.

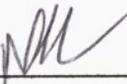
Annual Review

During the term of this MOU, the Appendix A may undergo an annual review to be completed no later than March 31st of each year, however can be delayed or canceled if

determined no review is necessary. The performance measures may be modified by DOR and the cities and towns upon mutual agreement during the annual review process. These performance measures are goals. Payments due from cities and towns are required by law, and not contingent upon DOR meeting the goals.

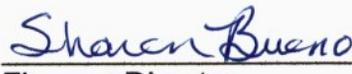
Arizona Department of Revenue
Attn: Director, Division Code 20
1600 W. Monroe
Phoenix, AZ 85007

City of Bisbee
118 Arizona Street
Bisbee, AZ 85603



Director
Arizona Department of Revenue

Date: 8/31/15



Finance Director
City of Bisbee

Date: 8/24/15