



**City of Bisbee
Bisbee Arts Commission
Meeting
118 Arizona Street
Bisbee, AZ 85603**

Monday, September 12, 2016

Action Agenda

*THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO
MODIFICATION AT THE MEETING.*

Call to Order: 6:06 p.m.

Roll Call: Present

**Jill Darnielle, Chairperson, Late
Marie Minor, Vice Chairperson
Kurt Minick
Karen Schumacher
Poe Dismuke
Kelly Galligan**

Shar Porier, Staff Liaison

Absent: Eugene Connors, City Council Liaison

Welcome new member Kelly Galligan

CALL TO THE PUBLIC: No Comments

Item 1.

APPROVAL OF THE MINUTES FROM THE JUNE 6 MEETING

Ms. Minor pointed out a correction in the minutes on the vote for the Vice Chairperson vote. It was not unanimous; the vote was three to two. Ms. Darnielle and Mr. Minick voted nay.

Item 2.

Open Meeting Law Presentation and Work Session

Presented by Attorneys Lori Owen/Elda Orduno

The purpose of the presentation was to make clear what was required of the BAC members to comply with Open Meeting Law (OML). Ms. Owen led the presentation and provided slides focusing on the importance of following the OML for the purposes of transparency and to allow the public to participate in the processes of city government.

All meetings and work sessions must be posted both online and at City Hall at least 24 hours in advance, and that does not include weekend days, she added.

Then members are to follow the agenda items as written and not deviate from the issues that were published.

Ms. Owen also talked about the importance of conducting a meeting with members only allowed to speak after requesting permission of the chairperson.

The BAC members may also set a three-minute time limit on Calls to the Public and agenda items, unless it involves a special presentation by a guest speaker, and is on the agenda. In that situation 15 minutes would be more appropriate.

Ms. Owen was asked if the members could share addresses, phone numbers and cell phone numbers. The answer was no. That can allow an opportunity to be discussing BAC business out of the public domain.

However, if a member has a communication that needs to be shared that can be done via the staff liaison with the approval of the City Clerk. Still, one needs to keep in mind that just because something was sent doesn't mean that members can talk to each other. Comments are to be saved for the agenda for the next meeting.

Item 3.

DISCUSSION ON FINANCIAL STATUS

Insufficient data was provided on the financial report and will be provided at the October 3, 2016.

Item 4.

MOVE DISCUSSION OF REVISING BY-LAWS TO OCTOBER MEETING

Ms. Darnielle asked the members to postpone talking about the bylaws until a later date due to the focus now on holding the BAC Art Auction. The members unanimously agreed.

Item 5.

DISCUSSION OF PLANNING THE ART AUCTION.

BAC members decided to hold the Art Auction May, preferably on May 6.

Thanks to former event coordinators, there was some information for the members to review from the last auction in 2010. There was a list of all the things necessary for the auction – location, contracts, tables, chairs, and volunteers.

The budget for the 2010 art auction showed that \$11,603 was the net proceeds, but only \$5,617 was raised for BAC. \$1,877 was spent on ads and that was one part of budget he wanted to trim.

Mr. Dismuke led the conversation on how to trim the budget down by trimming certain expenses like advertising. He said the Sierra Vista Herald and the Bisbee Daily Review as well as the Bisbee Observer could help by printing stories on the revival of the BAC Art Auction.

Auctioneers were also discussed and Bisbee's own Doug Stanhope was recommended as a possible auctioneer with other town talent filling in various spots for the live auctions.

The higher priced works of art would be auctioned live, while less expensive pieces would be a part of the silent auction.

They will be trying to fill in the gaps of artists contact information through searches from past BAC members

In the meantime, Ms. Schumacher volunteered to start a Facebook page to start getting the word out for artists and patrons that would support the auction and be a site to keep up with the progress of the project.

Item 6.

DISCUSSION ON CHALKING FUNDRAISER FOR FEBRUARY.

Ms. Darnielle suggested holding the Chalk Art event in February, but the other members said that just getting the Art Auction up and running would take a lot of time. They agreed that it was a good idea, but decided to put it on the back burner for a while.

ADJOURNMENT: 8 : 3 3 p . m .

Next Regular Meeting, October 3, 2016 at 6:00p.m. at City Hall in the Council Meeting Room.

Should anyone need any special accommodations for this meeting, please contact Shar Porier City Staff, at (520) 432-6016 at least twenty- four hours before the meeting.