



CITY OF BISBEE

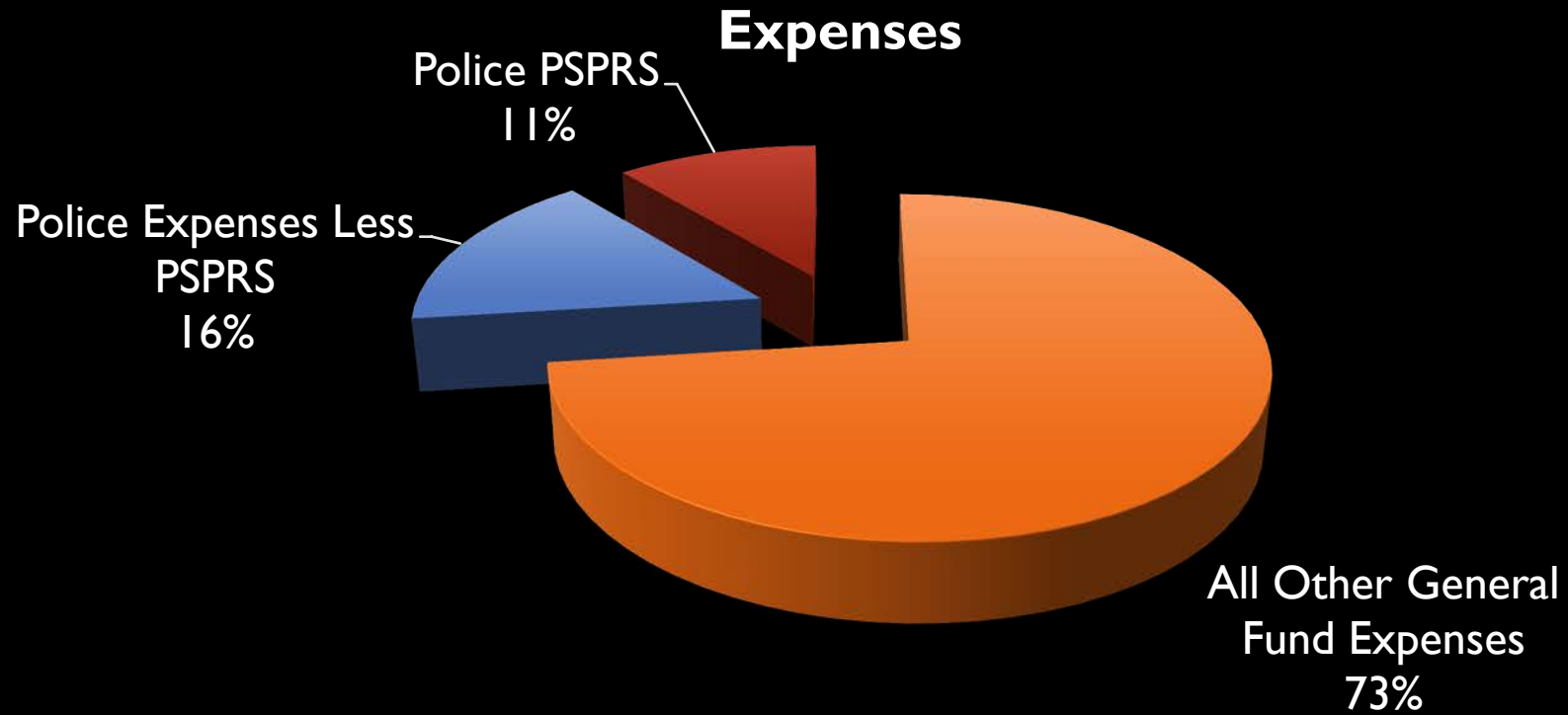
PROPOSED BUDGET FISCAL YEAR 2018



POLICE DEPARTMENT

- FY18 Budget Highlights:
 - PSPRS Employer Contribution Rate increased from 91.16% to 134.54%. This is a **\$250,000 increase** over FY17 and accounts for **41%** of the Police Department Budget
 - Because of cuts in other areas and expected reimbursements from the Stone Garden program expenses overall only increased \$28,743
 - This budget includes 13 full-time police officers which will reduce overtime. The overtime budget includes an allowance for police officers to work the Stone Garden program. This is a federal program that reimburses employee salary, employee related expenses (Social Security, Medicare, Workers' Comp, and PSPRS), and mileage while working on the program
 - There is a reduction of contract services which was used in FY17 to pay the cost of Sheriff's Department employees covering the shortage of City of Bisbee Police Officers
 - Includes \$16,500 for two new police vehicles, annual lease payment approximately \$16,500

POLICE DEPARTMENT EXPENSES TO COMPARED TO GENERAL FUND EXPENSES



POLICE DEPARTMENT BUDGET

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Salaries – General	662,501	598,467	617,449
Overtime – General	96,368	134,912	69,022
Salaries – Part-Time	93,927	76,254	96,836
Reimbursed Overtime – DHLS	0	0	(44,000)
FICA	52,873	50,226	48,565
Medicare	12,366	11,747	11,358
A.S.R.S.	18,001	14,403	13,593
A.S.R.S. Alternate Contribution	5,463	4,598	3,570
AZ Public Safety Personnel Retirement System (PSPRS)	513,762	550,071	764,547
P.S.P.R.S. Alternate Contribution	13,225	2,601	0

POLICE DEPARTMENT BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Medical Insurance	87,247	74,417	87,865
Standard Disability Insurance	5,796	5,120	5,926
Deferred Comp	13,794	11,703	12,983
Dental Insurance	8,863	7,221	8,599
Life Insurance	1,734	1,595	2,016
Worker's Comp	26,876	27,317	41,950
Reimbursed ERE's – DHLS	0	0	(55,000)
Total Police Department Personnel Expense:	1,612,796	1,570,652	1,685,279

POLICE DEPARTMENT BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Uniforms & Clothing	13,500	8,538	14,000
Fitness Programs	500	0	0
Recruitment/Employee Testing	800	872	1,000
Cancer Insurance Policy	1,300	1,300	1,300
Education & Training	3,500	1,908	1,500
Subscriptions & Memberships	700	700	700
Electric	14,000	12,645	14,000
Water	1,000	630	1,000
Sewer & Garbage Service	1,500	1,463	1,500
Gas	1,000	1,022	1,000

POLICE DEPARTMENT BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
Telephone & Fax	18,000	16,760	24,000
Internet Access Fees	1,400	1,478	1,400
Professional Fees	5,000	2,000	5,000
Professional Fees - Legal	0	5,256	0
Contract Services	15,875	34,989	8,435
DOC Workers	800	1,386	1,500
Maintenance & Support Agreements	30,000	11,075	10,000
Office Supplies	4,500	2,558	4,500
Books & Reference Materials	300	561	300
Postage	300	621	300

FY18 POLICE DEPARTMENT BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17 Y/E Estimate	FY18 Budget (proposed)
Disposable Equipment & Tools	0	342	0
Custodial Supplies	1,200	717	1,200
Operational Expenses	3,800	21,479	18,800
Ammunition	3,000	0	3,000
RICO Auction Expense	3,000	(218)	3,000
City Auction Expense	3,000	575	1,000
Moving, Towing & Storage Expense	7,000	3,848	8,000
Animal Control Expense	1,000	78	1,000
Building Repair & Maintenance	4,000	1,997	4,000
Equipment Repair & Maintenance	1,500	4,418	3,000

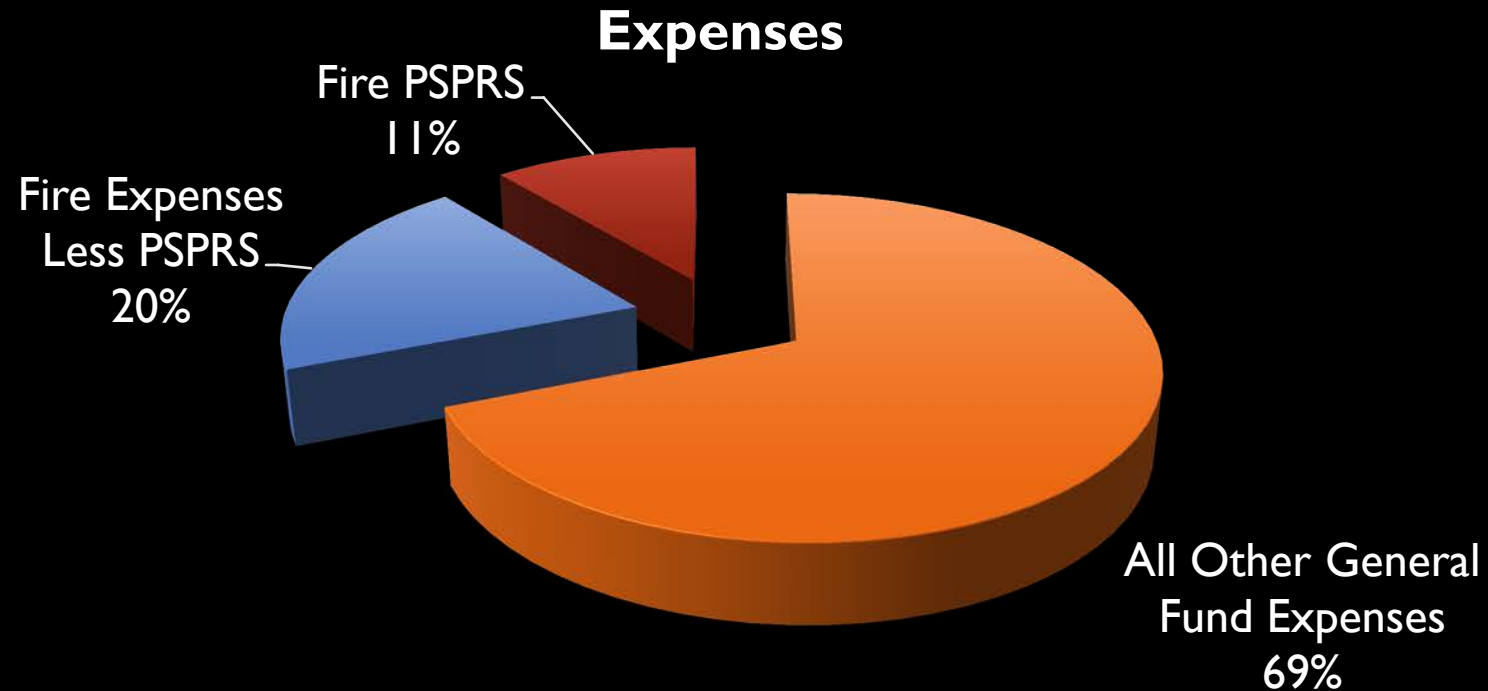
POLICE DEPARTMENT BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17 Y/E Estimate	FY18 Budget (proposed)
Non-Capital Equipment Purchases	600	0	2,400
Vehicle Parts & Labor	22,000	12,597	10,000
Gasoline	55,000	19,656	22,000
Capital Expenditure	10,000	0	16,500
Total Police Department Expense:	1,841,871	1,741,903	1,870,614

FIRE DEPARTMENT

- FY18 Budget Highlights:
 - PSPRS Employer Contribution Rate increased slightly over FY17 from 83.40% to 83.71%. Fire Department PSPRS accounts for **36%** of the department's budget
 - Expenses increased \$43,586
 - Increase is mainly due to bringing the overtime budget to a more accurate amount than FY17 which was at an unrealistic amount with no plan in place to reduce overtime to meet the budgeted amount
 - The Fire Department Union and Administration have plans to reduce overtime over the next fiscal year which will reduce the future unfunded PSPRS liability
 - No capital expenditures are expected. A grant match amount was budgeted in the event of a grant award that is currently being prepared

FIRE DEPARTMENT EXPENSES COMPARED TO GENERAL FUND EXPENSES



FIRE DEPARTMENT BUDGET

Account Description	FY17 Budget	FY17 Y/E Estimate	FY18 Budget (proposed)
Salaries – General	769,778	798,552	738,931
Overtime – General	134,633	220,094	193,302
Salaries – Part-Time	18,795	1,152	8,000
FICA	0	72	496
Medicare	13,114	14,766	13,633
AZ Public Safety Personnel Retirement System (PSPRS)	754,278	837,623	780,372
PSPRS – Alternate Contribution	0	0	0
Medical Insurance	97,511	103,926	98,848
Standard Disability Insurance	6,406	6,272	6,147
Deferred Comp	15,417	16,431	14,606

FIRE DEPARTMENT BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17 Y/E Estimate	FY18 Budget (proposed)
Dental Insurance	9,739	9,779	9,084
Life Insurance	1,938	2,066	2,268
Workers Compensation	31,421	32,882	44,829
State Unemployment	0	0	0
Total Fire Personnel Expense:	1,853,030	2,043,615	1,910,516

FIRE DEPARTMENT BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17 Y/E Estimate	FY18 Budget (proposed)
Uniforms & Clothing	7,600	13,176	14,250
Vaccines	250	0	300
Cancer Insurance Policy	1,900	1,900	1,900
Business Travel	500	28	500
Education & Training	15,000	25,000	15,000
Subscriptions & Dues	500	100	500
Electric	10,000	9,326	10,000
Water	1,700	1,661	2,000
Sewer & Garbage Service	2,100	2,165	2,300
Gas	3,000	2,340	2,000

FIRE DEPARTMENT BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17 Y/E Estimate	FY18 Budget (proposed)
Telephone & Fax	7,650	8,072	8,000
Internet Access Fees	800	714	800
Professional Fees	0	2,080	5,000
Contract Services	0	10,000	8,000
Ambulance Billing Services	25,000	21,180	25,000
Office Supplies	2,500	698	2,500
Printing & Reproduction	150	0	150
Books & Reference Material	0	0	0
Advertising	0	0	0
Non-Capital Admin Equipment/Furniture	21,000	0	0

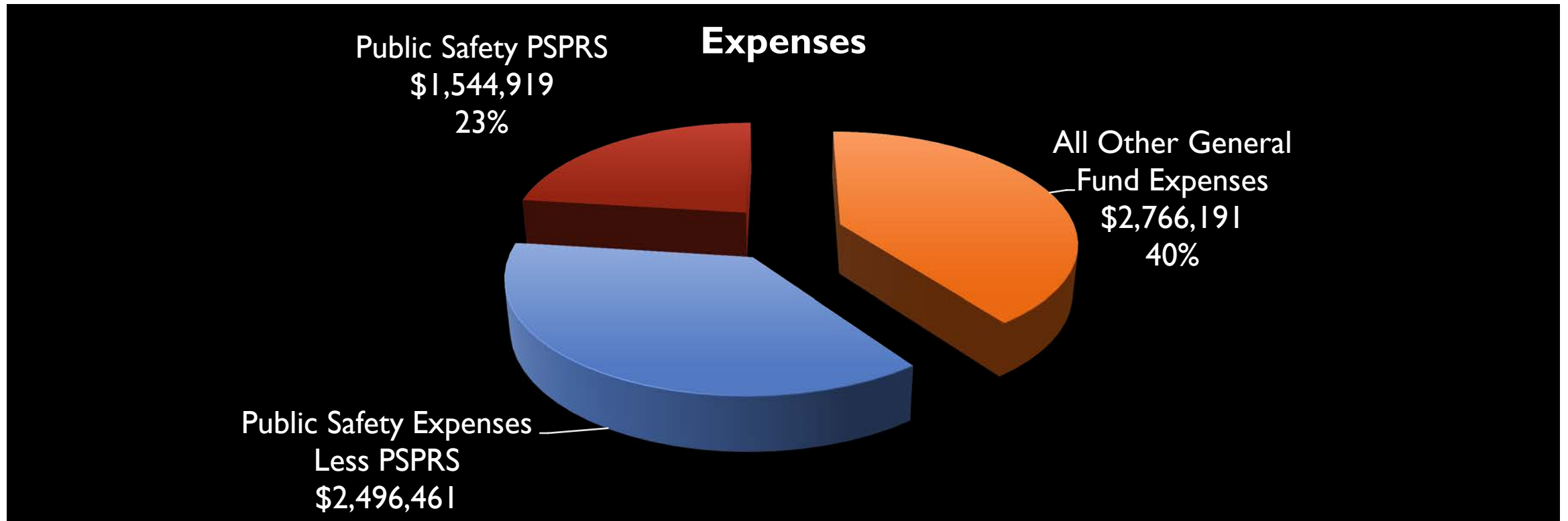
FIRE DEPARTMENT BUDGET (CONTINUED)

Account Description	FY17 Budget	FY17 Y/E Estimate	FY18 Budget (proposed)
Postage	100	92	50
Disposable Equipment & Tools	5,000	6,590	5,000
Custodial Supplies	2,500	1,673	2,500
Operational Expenses	5,400	7,808	11,000
Medical Supplies	40,000	38,099	30,000
Permits & Licenses	2,000	2,000	2,500
Bldg Repair & Maintenance	12,000	725	5,000
Equipment Repair & Maintenance	4,500	3,221	5,000
Non-Capital Equipment Purchases	4,000	261	5,000
Vehicle Parts & Labor	35,000	53,508	35,000

FIRE DEPARTMENT BUDGET (CONTINUED)

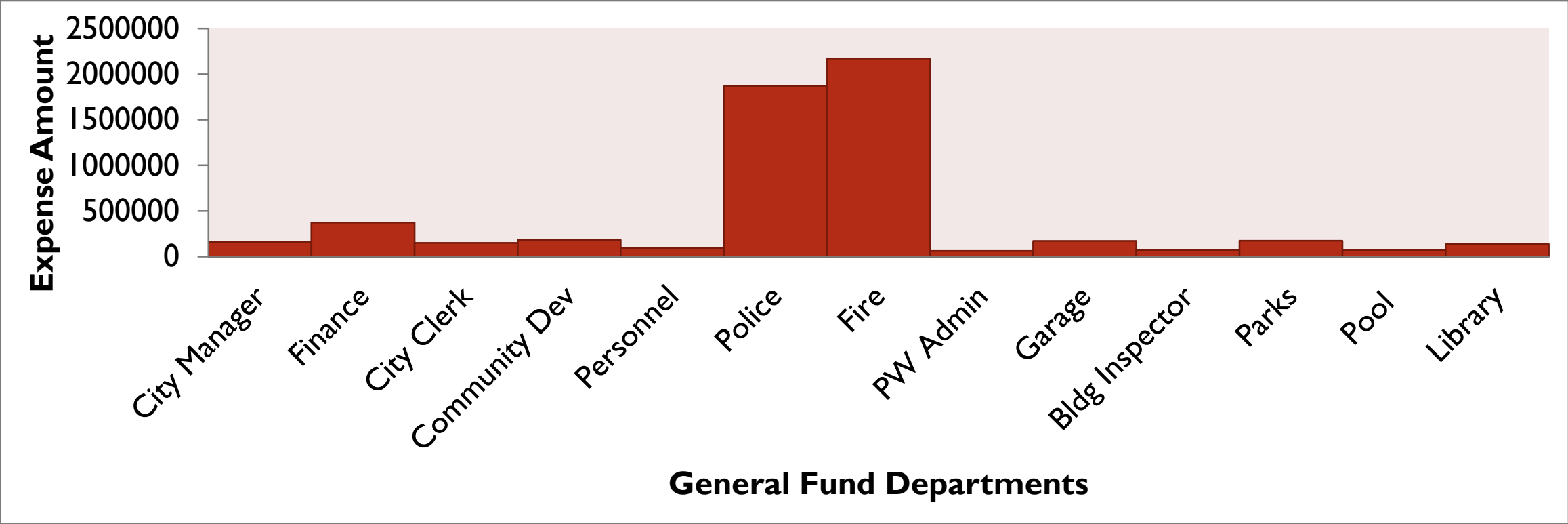
Account Description	FY17 Budget	FY17 Y/E Estimate	FY18 Budget (proposed)
Gasoline	9,000	6,713	6,000
Diesel	40,000	36,882	40,000
Capital Expenditures	0	6,500	0
Transfer Grant Match	15,000	0	15,000
Total Fire Department Expense:	2,127,180	2,306,127	2,170,766

TOTAL PUBLIC SAFETY EXPENSES COMPARED TO GENERAL FUND EXPENSES



EXPENSES FOR GENERAL FUND DEPARTMENTS

(DEPARTMENTS WITH PERSONNEL ONLY)



RICO FUND

- Budget Highlights
 - Decreased revenue/expenses \$141,719
 - No RICO funds expected in FY18 but some amount was budgeted to allow for the revenues/expenses if they are received
 - One more police car lease payment due in FY18 for \$8,281. This amount is reimbursable with existing City RICO funds held by the County and reimbursed upon payment request

RICO FUND BUDGET

Account Description	FY17 Budget	FY17 Y/E Estimate	FY18 Budget (proposed)
<i>Revenue</i>			
RICO Auction Funds (County)	250,000	0	100,000
County Reimbursements – RICO	0	16,561	8,281
Vehicle Impound Fees	1,000	0	1,000
Total RICO Revenue:	251,000	16,561	109,281
<i>Expense</i>			
Equipment	1,000	0	1,000
RICO – Authorized Expenditures	233,439	0	100,000
Transfer to Debt Service	16,561	16,561	8,281
Total RICO Expense:	251,000	16,561	109,281

POLICE SPECIAL REVENUES AND GRANTS

- Budget Highlights
 - Decreased revenues/expenses \$19,800
 - Budgeting for some Stone Garden reimbursements
 - No other special revenues or grants anticipated

POLICE SPECIAL REVENUES AND GRANTS BUDGET

Account Description	FY17 Budget	FY17Y/E Estimate	FY18 Budget (proposed)
<i>Revenue</i>			
Homeland Security Grants	50,000	0	0
Department of Justice Vests	3,800	0	0
Service Reimbursement – DHL	76,000	0	110,000
Total Police Special Rev and Grants Revenue:	129,800	0	110,000
<i>Expense</i>			
Service Reimbursement	76,000	0	44,000
Homeland Security Grants	50,000	0	55,000
Department of Justice Vests	3,800	0	0
Transfers to General Fund	0	0	11,000
Total Police Special Rev and Grants Expense:	129,800	0	110,000