

# Agenda

## Design Review Board

**Thursday, July 6th, at 5:30 PM**  
**118 Arizona Street Bisbee AZ 85603**

The Meeting Called to Order by \_\_\_\_\_ at \_\_\_\_\_ PM

### Roll Call-Board Members

<b>Design Review Board</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
William Bohnacker			
Stephan Green			
Todd Conklin			
Michael McPartlin, Chair			
Ken Budge			
Jeffrey Trujillo			
John Crow, Vice Chair			X
Frank Davis, City Council Liaison			

Staff: Britt Hanson, City Attorney, Joe Ward, Staff Liaison

**The staff would like to inform all applicants**

- 1. That all items on this DRB agenda will require a building permit or a sign permit.**
- 2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO's polices. If necessary, contact them directly before making any exterior changes to your property.**

**CALL TO THE PUBLIC:** Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**

### **1. DRB Application 17-27**

#### **Bisbee Residential Historic District, Unnumbered Structure**

This is an application to rebuild an outbuilding that was destroyed by fire, on the property at 53 Wood Canyon with an addition to the building. The home at this location is Contributing Structure 271.

Pursuant to Bisbee's Zoning Code Section 3.5.2A, the property owner is required to obtain approval from the DRB prior to any new construction. The DRB is required to determine if the proposed construction is consistent with the applicable Historic District Guidelines.

This property has been posted and neighbors in a 300 foot radius have been notified by mail

## **2. DRB Application 17-29**

### **Bisbee Residential Historic District, Unnumbered Structure**

This is an application to demolish an existing garage. The home at this address is Contributing Structure # 412

Pursuant to Bisbee's Zoning Code Section 3.5.5, the property owner is required to obtain approval from the DRB prior to demolishing any structure. The DRB is required to determine if the proposed demolition is consistent with the applicable Historic District Guidelines.

This property has been posted and neighbors in a 300 foot radius have been notified by mail

## **3. DRB Application 17-30**

### **Bisbee Residential Historic District, Non Contributing Structure # 848**

Staff notified the owner that the newly installed fencing is out of compliance with the "Design Guidelines for the Bisbee Historic District". The applicant wants a chance to explain potential mitigating factors, therefore this application is being presented to the DRB.

This is a retro application to install chain link fencing at 732F Tombstone Canyon.

The home at this location is Non Contributing Structure #848

Pursuant to Bisbee's Zoning Code Section 3.5.4, the property owner is required to obtain administrative approval prior to installation of fencing. The DRB will be required to determine if this fencing is consistent with the applicable Historic District Guidelines.

## **4. For Discussion and Possible Action**

### **Mentoring Of New Board Members**

Staff would like direction from the board regarding establishing a policy by which new members of the Design Review Board will be paired with an established member to help them understand their role of DRB member. This proposed mentoring could last for several months.

## **5. For Discussion and Possible Action**

The Board has been progressively working towards establishing criteria to use in establishing when it is appropriate to approve DRB applications for demolition. The Board may vote to recommend revising Zoning Code article 3.5.5 regarding demolitions, when they are satisfied with the revised criteria. Board members should send any proposed changes to the Staff Liaison for distribution prior to the meeting.

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

### **Adjournment:**

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 118 Arizona St., Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.