



**Design Review Board  
 August 1, 2018 at 5:30 PM  
 Cochise County Board of Supervisors Hearing Room,  
 Building G, 1415 Melody Lane, Bisbee AZ 85603**

**AGENDA**

The Meeting Called to Order by \_\_\_\_\_ at \_\_\_\_\_ PM

**Roll Call-Board Members**

<b>Design Review Board</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Peter Gaffer			
Stephan Green			
Todd Conklin			
Michael McPartlin-Chair			
Ken Budge			
Jon Sky			
John Crow-Vice Chair			
Frank Davis, Liaison to the Board			

Staff: Joe Ward, Building Inspector, Paul Esparza, Planning Manager

**The staff would like to inform all applicants:**

- 1. That all items on this DRB agenda will require a building permit or a sign permit.**
- 2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO's policies, and if necessary contact them directly before making any exterior changes to your property.**

**CALL TO THE PUBLIC:** *Residents* of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**

**1. Selection of Chairman and Vice Chairman of the Design Review Board**

DRB action regarding the selection of a Chairman and Vice Chairman per Zoning Code Article 2.6.2(H).

## **2. DRB Application 18-36**

Bisbee Residential Historic District, vacant parcel  
421 Garden Ave, APN 103-61-157B, Zoning R-1, Setbacks F=10 S=5 R=10  
Accessory=3

This application is seeking approval to build a new garage with studio above. The applicant is John Crow. All public notice requirements have been met.

Pursuant to Bisbee Zoning Code Article 3.5.2, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features. Per Article 3.5.3, the DRB shall determine if the proposed construction is consistent with:

- A. Bisbee Historic District Guidelines.
- B. The Secretary of the Interior's Standards for the Treatment of Historic Properties.
- C. The Secretary of the Interior's Standards for Rehabilitation.

## **3. DRB Application 18-39**

Bisbee Residential Historic District, vacant parcel  
124 OK Street, APN 103-62-360, Zoning R-1, Setbacks F=10 S=5 R=10 Accessory=3

This application is seeking approval to build a new 676 square foot single family dwelling. The applicant is Matthew Robinson. All public notice requirements have been met.

Pursuant to Bisbee Zoning Code Article 3.5.2, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features. Per Article 3.5.3, the DRB shall determine if the proposed construction is consistent with:

- A. Bisbee Historic District Guidelines.
- B. The Secretary of the Interior's Standards for the Treatment of Historic Properties.
- C. The Secretary of the Interior's Standards for Rehabilitation.

## **4. DRB Application 18-44**

Bisbee Residential Historic District, Non-Contributing Property #170  
804A Tombstone Canyon, APN 103-60-110A, Zoning R-1, Setbacks F=10 S=5 R=10  
Accessory=3

This application is seeking approval to rebuild the garage, add a studio above; pave the driveway and remove outbuilding due to a failing foundation. The applicant is Renee Reed. All public notice requirements have been met.

Pursuant to Bisbee Zoning Code Article 3.5.2, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features. Per Article 3.5.3, the DRB shall determine if the proposed construction is consistent with:

- A. Bisbee Historic District Guidelines.

- B. The Secretary of the Interior's Standards for the Treatment of Historic Properties.
- C. The Secretary of the Interior's Standards for Rehabilitation.

#### **5. DRB Application 18-48**

Bisbee Residential Historic District, Contributing Property #545 with Non-Contributing Garage

303 O'Hara Ave, APN 103-61-278, Zoning R-1, Setbacks F=0 S=0 R=0

This application is seeking approval to convert an existing garage into a guest bedroom. The applicant is Mary Cavalier.

Per Article 3.5.3, the DRB shall determine if the proposed construction is consistent with:

- A. Bisbee Historic District Guidelines.
- B. The Secretary of the Interior's Standards for the Treatment of Historic Properties.
- C. The Secretary of the Interior's Standards for Rehabilitation.

#### **6. DRB Application 18-49**

Bisbee Residential Historic District, Undetermined Property Status

513F Bailey Hill, APN 103-59-037B, Zoning R-1, Setbacks F=10 S=5 R=10

Accessory=3

This application is seeking approval to remove and replace a failing retaining wall with gabions two high that are 6 feet high and 100 feet long using existing material. The applicant is Bob and Cindy Beaugureau.

Per Article 3.5.3, the DRB shall determine if the proposed construction is consistent with:

- A. Bisbee Historic District Guidelines.
- B. The Secretary of the Interior's Standards for the Treatment of Historic Properties.
- C. The Secretary of the Interior's Standards for Rehabilitation.

#### **7. Staff Comments and Administrative Approval Report**

- a. DRB Application 18-45  
Bisbee Residential Historic District, 41A Temby Ave, APN 103-62-089  
Administrative approval by Building Inspector to repair/replace existing board and batten siding. Repair/replace bathroom siding and framing. Replace existing double hung windows on the home.
- b. DRB Application 18-46  
Bisbee Commercial Historic District, 31 Subway Street, APN 103-62-205A  
Administrative approval of an exterior mounted 11"X 17" commercial sign for Black Sheep Imports.

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

**ADJOURNMENT:**

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 1415 Melody Lane, Bldg. G, Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.