



**City of Bisbee
Planning and Zoning Commission Meeting
1415 Melody Lane, Building G
Cochise County Board of Supervisors, Hearing Room
Bisbee, Arizona 85603
August 16, 2018 @ 5:30 pm**

Agenda

5:30 pm Call to Order

Roll Call - Commission Members

	Present	Absent	Excused
Judy Anderson-Chair			
Mark Apel- Vice Chair			
Bryant Keefe			
Noah Suby			
Nancy Parana			
Michael McPartlin			
Louis Pawlik			
Douglas Dunn- Council Liaison to the Commission			

CALL TO THE PUBLIC –

Agenda Item 1.

Public Hearing to consider a Special Use Permit for an offsite advertising sign in the Historic District. Discussion and Possible Recommendation to the Mayor and City Council.

A request for a Special Use Permit submitted by Albert Mendez to authorize a 32 square feet offsite advertising sign on the building at 10 Copper Queen Plaza. APN 103-62-415. The property is zoned C-1 and is owned by Francisco Barco. A Special Use Permit is required for all offsite advertising signage in the Historic District per Zoning Code Article 7.6(A)(2).

All public notice requirements have been met.

Call for the Staff Report

Applicant Presentation

Declare the Public Hearing open and receive public comment

Declare the Public Hearing closed

Call for Commission discussion

Call for any additional staff recommendations.

Call for a motion
Call for discussion of motion
Call for vote

A possible motion: I move that the Planning and Zoning Commission recommend that the Mayor and City Council approve the Special Use Permit for an offsite advertising sign at 10 Copper Queen Plaza.

Agenda Item 2.

Public Hearing to consider an application for Transfer of City Property.

Discussion and Possible Recommendation to the Mayor and City Council

A request for the transfer of a portion of city property located along upper Pace Avenue. The applicant wishes to acquire the city property to establish parking for her nearby residence located at 730 Gentry Avenue. The applicant is Judith Frank. All public notice requirements have been met.

Pursuant to Article 2.69 of the Bisbee City Code, Prior to the sale, exchange or abandonment of any City property, the proposal to transfer the subject property shall be referred to the Planning and Zoning Commission for review and recommendation by that Commission.

Call for the Staff Report
Applicant presentation
Declare the Public Hearing open and receive public comment
Declare the Public Hearing closed
Call for Commission discussion
Call for any additional staff recommendations.
Call for a motion
Call for discussion of motion
Call for vote

A possible motion: I move that the Planning and Zoning Commission recommend that the Mayor and City Council approve the transfer of a portion of city property subject to public auction and bidding requirements with a minimum bid of \$25,500 or \$3 per square foot. This includes a condition that access to the proposed parking area is from the concrete driveway on the downhill side.

COMMISSIONER REPORT/COMMENTS:

Please refrain from any discussion, comments only.

FUTURE AGENDA ITEM SUGGESTIONS: (Commission members may suggest topics for future meeting agendas, but the Commission will not hear, discuss, deliberate or take action on any of these topics.)

STAFF REPORT:

ADJOURNMENT: