

**Agenda**  
**Design Review Board**  
**December 3rd at 6:00 PM**  
**118 Arizona Street Bisbee AZ 85603**

The Meeting Called to Order by \_\_\_\_\_ at \_\_\_\_\_ PM

**Roll Call-Board Members**

<b>Design Review Board</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Sam Woolcott			
Donna Pulling			
Frank Davis			
Jeffrey Trujillo			X
John Crow			
Ken Budge Liaison to the Board			

Staff: Anne Carl, City Attorney, Joe Ward, Building Inspector

**The staff would like to inform all applicants**

- 1. That all items on this DRB agenda will require a building permit or a sign permit.**
- 2. That Design Review Board approval does not necessarily reflect the views and policies of the State Historic Preservation Office, which controls decisions impacting tax status of designated contributing historic properties. Please review SHPO’s polices. If necessary, contact them directly before making any exterior changes to your property.**

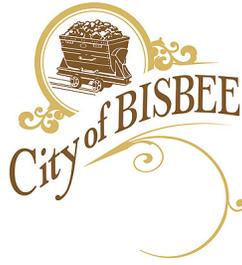
**CALL TO THE PUBLIC** : Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**

**NEW BUSINESS:**

**1. DRB Application 14-038**

This is an application for construction of a two car garage on the rear lot, behind the home at 426 Garden Ave.

Pursuant to Bisbee’s Zoning Code Section 3.5.2A, the property owner is required to obtain approval from the DRB prior to any new construction. The DRB is required to determine if the proposed construction is consistent with the applicable Historic District Guidelines.



## **2. DRB Application 14-043**

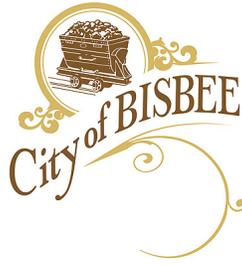
This is a DRB Application to remodel the exterior of an existing home at 22C Star Ave. replacing existing windows, door and add on a 10'X 20' covered porch Pursuant to Bisbee's Zoning Code Section 3.5.2A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features by remodeling or alteration. The DRB is required to determine if the proposed remodeling is consistent with the applicable Historic District Guidelines. The subject property is not a contributing structure.

## **3. DRB Application 14-044**

This is a DRB Application to install new, wider entry doors on the commercial building at 7 Naco Rd. Pursuant to Bisbee's Zoning Code Section 3.5.2A, the property owner is required to obtain approval from the DRB prior to the change of any building's exterior features by remodeling or alteration. The DRB is required to determine if the proposed remodeling is consistent with the applicable Historic District Guidelines. The subject property is a contributing structure.

## **4. For Discussion and Possible Action**

The Board is asked to clarify its position regarding what materials are approved for retaining walls, specifically whether gabion wall systems should be considered an approved method within Bisbee's Historic District.



**5. For Discussion**

Presentation by SEAGO regarding use of CBDG funds (Community Development Block Grant) for housing rehabilitation in the historic district.

**6. For Discussion and Possible Action**

Possibly establishing a process to approve certain applications without a quorum.

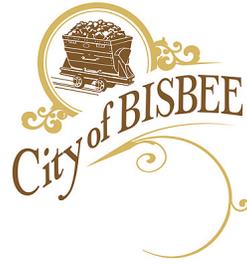
**7. For Discussion and Possible Action**

Discussion of and possible approval of “this Old Bisbee House” article entitled Arizona’s Historic Property Tax Reduction Program, for publishing in the Bisbee Observer.

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not here discuss, deliberate or take any action on these topics.)

**Adjournment:**

Individuals with hearing disabilities can contact the City Clerk’s Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.



**Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.**

**Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 118 Arizona St., Bisbee.**

**Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.**