



Finance Department

76 Erie St., Bisbee, Arizona 85603

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REQUEST TO **STOP** DIRECT/AUTO PAYMENTS FROM MY BANK/CREDIT CARD ACCOUNT TO CITY OF BISBEE

I(we) hereby authorize the CITY OF BISBEE to terminate direct/auto payment(s) from my bank/credit card account(s) on date and account(s) as indicated below.

Please take the last direct payment from my account for payment due

Date (choose from list below): \_\_\_\_\_

City account number: \_\_\_\_\_

Account Address: \_\_\_\_\_

Daytime Phone number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

Due date (\*unless the due dates fall on a weekend, then the next business day), Circle One:

- |                                 |                                  |
|---------------------------------|----------------------------------|
| Jan 25, 2022 (for Dec. service) | Jul 25, 2022 (for June service)  |
| Feb 28, 2022 (for Jan. service) | Aug 25, 2022 (for July service)  |
| Mar 28, 2022 (for Feb. service) | Sep 26, 2022 (for Aug. service)  |
| Apr 25, 2022 (for Mar. service) | Oct 25, 2022 (for Sept. service) |
| May 25, 2022 (for Apr. service) | Nov 28, 2022 (for Oct. service)  |
| Jun 27, 2022 (for May service)  | Dec 27, 2022 (for Nov. service)  |

City Employee Name: \_\_\_\_\_ Date: \_\_\_\_\_