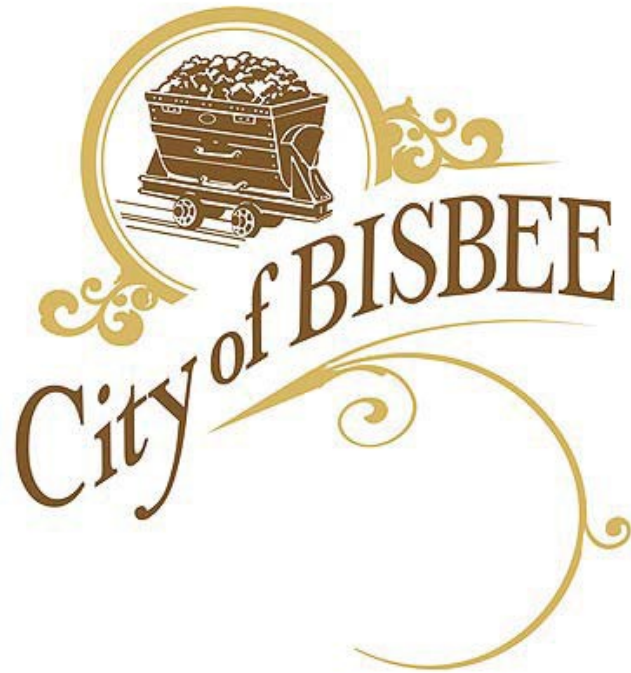


Tentative Budget Fiscal Year 2021



**July 1, 2020 – June 30, 2021
Presented May 5th 2020**

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GENERAL FUND

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--------------------------------|---------------------------------------|------------------|------------------|------------------|---------------------|------------------|
| TAXES | | | | | | |
| 10-31-10000 | CITY SALES TAX | 1,503,682 | 1,574,251 | 1,600,000 | 823,209 | 1,830,000 |
| 10-31-10020 | BED TAX | 0 | 0 | 0 | 0 | 10,000 |
| 10-31-20200 | STATE SALES TAX | 501,275 | 522,381 | 545,600 | 280,538 | 586,846 |
| 10-31-24000 | VEHICLE LICENSE TAX | 269,616 | 272,909 | 303,500 | 136,661 | 298,508 |
| 10-31-24500 | PROPERTY TAX | 1,039,195 | 1,063,270 | 1,079,169 | 623,148 | 1,127,384 |
| | TOTAL TAXES: | 3,313,767 | 3,432,812 | 3,528,269 | 1,863,557 | 3,852,738 |
| LICENSES & PERMITS | | | | | | |
| 10-32-10400 | BUILDING/SIGN PERMITS | 50,498 | 61,368 | 60,000 | 26,887 | 68,000 |
| 10-32-10401 | CODE VIOLATION FINES | 1,006 | 596 | 1,000 | 0 | 1,000 |
| 10-32-10402 | COMMUNITY DVLPMNT FILING FEES | 0 | 80 | 0 | 75 | 0 |
| 10-32-10600 | BUSINESS LICENSES | 44,586 | 40,520 | 45,000 | 17,009 | 51,600 |
| 10-32-10640 | LIQUOR LICENSES | 0 | 0 | 0 | 0 | 1,250 |
| 10-32-10650 | SPECIAL EVENT LICENSES | 4,024 | 78 | 3,000 | 589 | 2,200 |
| 10-32-10800 | DOG LICENSE FEES/IMPOUND FEES | 467 | 231 | 400 | 87 | 0 |
| | TOTAL LICENSES & PERMITS: | 100,582 | 102,873 | 109,400 | 44,647 | 124,050 |
| INTERGOVERNMENTAL | | | | | | |
| 10-33-20100 | URBAN REVENUE SHARING | 646,671 | 628,751 | 687,200 | 336,800 | 756,560 |
| | TOTAL INTERGOVERNMENTAL: | 646,671 | 628,751 | 687,200 | 336,800 | 756,560 |
| CHARGES FOR SERVICES | | | | | | |
| 10-34-10100 | PLANNING/ZONING APPLICATIONS | 5,069 | 22,461 | 5,000 | 1,650 | 5,700 |
| 10-34-10120 | PLAN EXAMINATION FEE | 13,765 | 2,486 | 12,000 | 25 | 2,000 |
| 10-34-10300 | LIBRARY FEES | 5,174 | 5,791 | 4,500 | 2,990 | 5,000 |
| 10-34-10501 | CEMETERY PLOT FEES | 4,925 | 2,500 | 5,000 | 2,240 | 5,000 |
| 10-34-10510 | CEMETERY MAINTENANCE FEES | 3,000 | 2,880 | 3,000 | 1,000 | 2,000 |
| 10-34-10700 | PUBLIC COPY FEES | 600 | 237 | 500 | 108 | 500 |
| 10-34-10702 | CITY CLERK CLERICAL FEES | 0 | 0 | 0 | 0 | 500 |
| 10-34-10862 | VEHICLE IMPOUND FEES | 7,825 | 6,450 | 12,000 | 8,720 | 14,000 |
| 10-34-10870 | TOWING FEES | 4,329 | 2,684 | 5,000 | 1,900 | 6,000 |
| 10-34-10880 | PARKS USE PERMIT | 9,004 | 4,939 | 10,000 | 8,535 | 10,000 |
| 10-34-10881 | PARK PERMIT - UTILITY USE | 0 | 300 | 0 | 295 | 600 |
| 10-34-11500 | FRANCHISE FEES | 203,050 | 201,240 | 200,000 | 52,262 | 200,000 |
| 10-34-15500 | POOL ADMISSIONS | 7,422 | 8,798 | 7,200 | 4,784 | 7,200 |
| 10-34-40066 | AMBULANCE FEES | 863,275 | 622,462 | 1,150,000 | 313,618 | 864,000 |
| 10-34-40067 | WILDLAND FIRE SERVICES | 38,590 | 45,891 | 45,000 | 0 | 20,000 |
| 10-34-40068 | FIRE INSPECTION FEES | 0 | 0 | 26,000 | 0 | 30,000 |
| 10-34-40069 | FD OUT OF CITY SERVICES | 0 | 1,561 | 10,000 | 3,806 | 5,000 |
| 10-34-40070 | AMBULANCE SUBSCRIPTIONS | 0 | 0 | 0 | 0 | 90,000 |
| | TOTAL CHARGES FOR SERVICES: | 1,166,028 | 930,679 | 1,495,200 | 401,934 | 1,267,500 |
| FINES & FORFEITURES | | | | | | |
| 10-35-10502 | MUNICIPAL COURT FINES | 9 | 9 | 10 | 0 | 0 |
| | TOTAL FINES & FORFEITURES: | 9 | 9 | 10 | 0 | 0 |

City of Bisbee Fiscal Year 20-21 Tentative Budget for 5-5-20

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|-----------------------------------|----------------|----------------|----------------|---------------------|------------------|
| MISCELLANEOUS | | | | | | |
| 10-36-10551 | REFUNDS/ADJUSTMENTS | 0 | 0 | 0 | 90 | 0 |
| 10-36-11062 | SERVICE REIMB - POLICE DEPT | 455 | 0 | 500 | 0 | 500 |
| 10-36-11063 | POLICE VEHICLE USE FEES | 280 | 2,730 | 1,000 | 280 | 1,000 |
| 10-36-11064 | SERVICE REIMB - FIRE DEPT | 4,900 | -3,780 | 5,000 | 385 | 3,000 |
| 10-36-11087 | INSURANCE REIMBURSEMENTS | 2,647,798 | 49,971 | 5,000 | 3,757 | 5,000 |
| 10-36-11090 | DEMA REIMBURSEMENT | 15,021 | 0 | 0 | 0 | 0 |
| 10-36-11100 | L.L.E.A.C. REVENUE FROM COUNTY | 106 | 0 | 0 | 0 | 0 |
| 10-36-11600 | OVER/SHORT | 76 | 47 | 0 | 0 | 0 |
| 10-36-13039 | RICO AUCTION REIMBURSEMENTS | 0 | 12,951 | 0 | 0 | 0 |
| 10-36-13500 | RENTAL INCOME | 51,502 | 66,577 | 58,400 | 29,202 | 58,400 |
| 10-36-13597 | CITY AUCTION FUNDS | 0 | 0 | 5,000 | 24,647 | 20,000 |
| 10-36-21000 | INTEREST EARNED | 5,695 | 10,107 | 17,000 | 14,449 | 36,000 |
| TOTAL MISCELLANEOUS: | | 2,725,833 | 138,603 | 91,900 | 72,810 | 123,900 |
| CONTRIBUTIONS & TRANSFERS | | | | | | |
| 10-38-40000 | DONATIONS - MISC | 100 | 0 | 500 | 1,918 | 500 |
| 10-38-40088 | DONATIONS - POLICE DEPT | 1,000 | 29,600 | 1,000 | 2,300 | 1,500 |
| 10-38-40089 | DONATIONS - POOL | 15,141 | 15,005 | 15,000 | 0 | 0 |
| 10-38-40090 | DONATIONS - FIRE DEPT | 4,136 | 9,500 | 1,000 | 2,000 | 1,000 |
| 10-38-40091 | DONATIONS - LIBRARY | 2,851 | 2,151 | 2,000 | 4,467 | 5,000 |
| 10-38-50010 | GAIN/LOSS ON DISPOSAL OF ASSET | -597 | 0 | 0 | 0 | 0 |
| 10-38-51000 | USE OF RESERVES | 0 | 0 | 376,843 | 0 | 113,358 |
| 10-38-94000 | TRANSFER IN - GF CAPITAL RESERVES | 0 | 0 | 75,000 | 37,500 | 0 |
| 10-38-99018 | TRANSFERS FROM TRANS GRANTS | 84,341 | 0 | 0 | 0 | 0 |
| 10-38-99054 | TRANS FROM WW-LOAN REPAYMENT | 400,000 | 0 | 0 | 0 | 0 |
| 10-38-99950 | TRANSFERS FROM AIRPORT | 0 | 0 | 8,376 | 4,188 | 0 |
| 10-38-99953 | TRANSFER FRM POLICE SPECIALREV | 1,299 | 0 | 0 | 0 | 0 |
| 10-38-99954 | TRANSFERS FROM WWATER DEPT | 259,906 | 0 | 0 | 0 | 0 |
| 10-38-99956 | TRANSFERS FROM SANITATION | 158,573 | 0 | 0 | 0 | 0 |
| 10-38-99959 | TRANSFERS FROM QUEEN MINE FD | 59,464 | 0 | 0 | 0 | 0 |
| 10-38-99998 | GF INTERNAL SERVICES | 0 | 1,722,731 | 1,310,791 | 655,395 | 1,325,901 |
| 10-38-99999 | OTHER REVENUE & TRANSFERS | 0 | 1,380 | 0 | 1,765 | 0 |
| TOTAL CONTRIBUTIONS & TRANSFERS: | | 986,214 | 1,780,367 | 1,790,510 | 709,534 | 1,447,259 |
| TOTAL GENERAL FUND REVENUE: | | 8,939,103 | 7,014,093 | 7,702,489 | 3,429,281 | 7,572,007 |

MAYOR & COUNCIL

The Mayor and council, acting as the legislative body, enact local legislation, adopt budgets, determine policies and appoint the City Manager and other officers deemed necessary for the orderly government and administration of the affairs of the City.

Current Mayor and Council:

Mayor David Smith

Ward I Councilmember William Higgins

Ward I Councilmember Leslie Johns

Ward II Councilmember Joan Hansen

Ward II Councilmember Joni Giacomino

Ward III Councilmember Anna Cline

Ward III Councilmember Louis Pawlik

Council Sessions are held on the 1st and 3rd Tuesday of each month, with Special Sessions and Work Sessions held on an “as needed” basis.

MAYOR & COUNCIL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|----------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-50-11000 | SALARIES - GENERAL | 19,200 | 19,000 | 19,200 | 9,600 | 19,200 |
| 10-50-11100 | F.I.C.A. | 1,190 | 1,178 | 1,190 | 595 | 1,190 |
| 10-50-11200 | MEDICARE | 278 | 276 | 278 | 139 | 278 |
| 10-50-11700 | WORKERS COMPENSATION | 62 | 71 | 72 | 34 | 52 |
| MAYOR & COUNCIL PERSONNEL EXPENSE: | | 20,731 | 20,525 | 20,740 | 10,368 | 20,720 |
| 10-50-13100 | BUSINESS TRAVEL | 0 | 0 | 500 | 127 | 500 |
| 10-50-13400 | EDUCATION & TRAINING | 3,165 | 2,511 | 3,000 | 798 | 3,000 |
| 10-50-13500 | SUBSCRIPTIONS & DUES | 6,868 | 6,875 | 7,156 | 7,156 | 7,165 |
| 10-50-41500 | OFFICE SUPPLIES | 68 | 77 | 150 | 46 | 150 |
| 10-50-42020 | PRINTING & REPRODUCTION | 0 | 0 | 100 | 0 | 100 |
| 10-50-42040 | ADVERTISING | 179 | 0 | 0 | 0 | 0 |
| 10-50-43000 | FOURTH OF JULY FIREWORKS | 7,000 | 3,500 | 3,500 | 0 | 5,000 |
| 10-50-43500 | POSTAGE | 0 | 0 | 50 | 0 | 50 |
| 10-50-45300 | CUSTODIAL SUPPLIES | 176 | 0 | 0 | 0 | 0 |
| 10-50-46000 | OPERATIONAL EXPENSES | 995 | 515 | 1,400 | 787 | 1,400 |
| 10-50-99998 | GF INTERNAL SERVICES | 0 | 0 | 3,491 | 1,746 | 3,549 |
| TOTAL MAYOR & COUNCIL EXPENSE: | | 39,181 | 34,003 | 40,087 | 21,028 | 41,634 |

CITY MANAGER

The City of Bisbee operates under a Council-Manager form of government. The Mayor and Council appoint the City Manager. The City Manager is responsible for the day-to-day operations of all city government functions under policy direction from the Mayor and City Council. The Mayor and Council, acting as the legislative body, determine City policy. The City Manager proposes new policies and implements and administers policies adopted by the City Council. The City Manager is also responsible for the administration of the City operating budget once approved by the Mayor and Council. In addition to the Charter responsibilities, the City Manager has the opportunity to serve the community and the region by participating with various agencies and groups.

CITY MANAGER

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|-----------------------|--|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-51-11000 | SALARIES - GENERAL | 96,867 | 119,052 | 120,016 | 46,369 | 112,008 |
| 10-51-11100 | F.I.C.A. | 6,220 | 8,520 | 7,441 | 2,896 | 6,944 |
| 10-51-11200 | MEDICARE | 1,455 | 1,993 | 1,740 | 677 | 1,624 |
| 10-51-11300 | A.S.R.S. | 11,178 | 9,090 | 14,534 | 5,615 | 13,687 |
| 10-51-11500 | MEDICAL INSURANCE | 4,617 | 3,983 | 5,632 | 2,347 | 5,939 |
| 10-51-11501 | STANDARD DISABILITY INSURANCE | 297 | 202 | 269 | 135 | 269 |
| 10-51-11505 | DEFERRED COMP | 676 | 541 | 811 | 406 | 811 |
| 10-51-11506 | DEFERRED COMP ICMA-RC | 6,000 | 18,000 | 0 | 0 | 0 |
| 10-51-11510 | DENTAL INSURANCE | 563 | 477 | 715 | 298 | 737 |
| 10-51-11600 | LIFE INSURANCE | 105 | 84 | 126 | 53 | 126 |
| 10-51-11700 | WORKERS COMPENSATION | 329 | 447 | 451 | 163 | 302 |
| 10-51-11800 | STATE UNEMPLOYMENT | 2,160 | 0 | 0 | 0 | 0 |
| | CITY MANAGER PERSONNEL EXPENSE: | 130,467 | 162,389 | 151,735 | 58,958 | 142,447 |
| 10-51-11990 | REIMBURSED ERE-BISBEE BUS | -42 | 0 | 0 | 0 | 0 |
| 10-51-13100 | BUSINESS TRAVEL | 1,499 | 3,295 | 2,100 | 1,056 | 2,100 |
| 10-51-13400 | EDUCATION & TRAINING | 1,072 | 1,561 | 600 | 65 | 1,250 |
| 10-51-13500 | SUBSCRIPTIONS & DUES | 2,529 | 1,544 | 1,300 | 223 | 1,400 |
| 10-51-24000 | PHONES | 888 | 662 | 900 | 334 | 900 |
| 10-51-31000 | PROFESSIONAL FEES | 62,771 | 11,116 | 0 | 6,484 | 0 |
| 10-51-41500 | OFFICE SUPPLIES | 40 | 46 | 300 | 15 | 200 |
| 10-51-42030 | BOOKS & REFERENCE MATERIALS | 0 | 0 | 0 | 0 | 100 |
| 10-51-42040 | ADVERTISING | 0 | 155 | 0 | 0 | 0 |
| 10-51-42050 | NON CAP ADMIN EQUIP/FURN | 0 | 1,307 | 0 | 0 | 0 |
| 10-51-43500 | POSTAGE | 0 | 1 | 30 | 19 | 50 |
| 10-51-46000 | OPERATIONAL EXPENSES | 12,578 | 7,397 | 3,000 | 7,156 | 3,000 |
| 10-51-99998 | GF INTERNAL SERVICES | 0 | 17,945 | 15,260 | 7,630 | 14,112 |
| | TOTAL CITY MANAGER EXPENSE: | 211,803 | 207,417 | 175,225 | 81,940 | 165,559 |

FINANCE

The Finance Department provides fiscal oversight, accounting, financial, and internal audit services for the City, along with overseeing the procurement and risk management functions. The department plays a vital role working with the City Manager on the preparation and implementation of the Annual Budget. The department provides utility billing services for the Sanitation and Waste Water Funds with staff dedicated to monitor and collect delinquent sewer and garbage accounts by placing liens on properties with delinquent accounts, executing payment plans and promissory notes, submitting individuals to debt collection agencies, and coordinating the termination of sewer and trash services.

Finance consists five employees:

- Finance Director
- Accountant/Collections
- Accountant/Payroll
- Accounts Receivable Clerk
- Accounts Payable Clerk

FINANCE

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|-----------------------|-----------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-52-11000 | SALARIES - GENERAL | 182,743 | 190,419 | 223,550 | 93,685 | 222,926 |
| 10-52-11001 | OVERTIME - GENERAL | 486 | 66 | 1,300 | 0 | 1,300 |
| 10-52-11050 | SALARIES - PART TIME | 13,574 | 17,242 | 26,520 | 0 | 0 |
| 10-52-11100 | F.I.C.A. | 12,749 | 13,279 | 15,585 | 5,738 | 13,902 |
| 10-52-11200 | MEDICARE | 2,982 | 3,105 | 3,645 | 1,342 | 3,251 |
| 10-52-11300 | A.S.R.S. | 22,396 | 24,866 | 30,434 | 10,353 | 23,834 |
| 10-52-11301 | A.S.R.S. - ALT CONTRIBUTION | 0 | 0 | 0 | 819 | 2,973 |
| 10-52-11500 | MEDICAL INSURANCE | 18,197 | 17,922 | 22,527 | 7,439 | 11,879 |
| 10-52-11501 | STANDARD DISABILITY INSURANCE | 877 | 1,080 | 1,062 | 483 | 1,069 |
| 10-52-11502 | MEDICAL INS DEPENDENT SUPPL. | 0 | 0 | 0 | 1,338 | 2,676 |
| 10-52-11505 | DEFERRED COMP | 4,091 | 4,733 | 4,869 | 2,231 | 4,057 |
| 10-52-11510 | DENTAL INSURANCE | 2,026 | 2,106 | 2,670 | 1,383 | 3,217 |
| 10-52-11600 | LIFE INSURANCE | 562 | 378 | 630 | 263 | 567 |
| 10-52-11700 | WORKERS COMPENSATION | 685 | 792 | 944 | 329 | 968 |
| | FINANCE PERSONNEL EXPENSE: | 261,368 | 275,987 | 333,736 | 125,402 | 292,619 |
| 10-52-11990 | REIMBURSED ERE-BISBEE BUS | -1,241 | -551 | -900 | 0 | 0 |
| 10-52-13100 | BUSINESS TRAVEL | 2,051 | 2,737 | 2,500 | 0 | 2,000 |
| 10-52-13400 | EDUCATION & TRAINING | 1,269 | 1,317 | 2,000 | 0 | 1,500 |
| 10-52-13500 | SUBSCRIPTIONS & DUES | 340 | 320 | 200 | 0 | 200 |
| 10-52-24000 | PHONES | 467 | 441 | 0 | 220 | 0 |
| 10-52-31000 | PROFESSIONAL FEES | 2,690 | 3,200 | 0 | 0 | 0 |
| 10-52-31200 | AUDITING & ACCOUNTING | 32,000 | 33,000 | 37,000 | 34,000 | 37,000 |
| 10-52-34000 | CONTRACT SERVICES | 21,211 | 34,628 | 45,000 | 19,970 | 40,000 |
| 10-52-36000 | MAINTENANCE & SUPPORT AGREEMNT | 0 | 30 | 0 | 0 | 0 |
| 10-52-41500 | OFFICE SUPPLIES | 1,613 | 2,933 | 2,000 | 923 | 2,000 |
| 10-52-42000 | ADMIN SPECIAL SUPPLIES | 957 | 1,252 | 1,800 | 541 | 1,500 |
| 10-52-42030 | BOOKS & REFERENCE MATERIALS | 750 | 750 | 1,000 | 674 | 1,000 |
| 10-52-42040 | ADVERTISING | 2,712 | 3,653 | 2,800 | 0 | 4,000 |
| 10-52-42050 | NON CAP ADMIN EQUIP/FURN | 184 | 519 | 1,000 | 250 | 1,000 |
| 10-52-43100 | FEES- FUND MANAGEMENT | 6,117 | 3,334 | 5,000 | 4,960 | 10,000 |
| 10-52-43110 | CREDIT CARD FEES | 12,277 | 9,009 | 13,000 | 4,180 | 10,000 |
| 10-52-43120 | OTHER FEES | 0 | 225 | 250 | 2,283 | 250 |
| 10-52-43500 | POSTAGE & METER TAPES | 12,125 | 10,966 | 12,800 | 5,725 | 12,000 |
| 10-52-46000 | OPERATIONAL EXPENSES | 641 | 194 | 1,000 | 246 | 600 |
| 10-52-99998 | GF INTERNAL SERVICES | 0 | 35,890 | 44,030 | 22,015 | 38,733 |
| | TOTAL FINANCE EXPENSE: | 357,532 | 419,832 | 504,216 | 221,390 | 454,402 |

CITY CLERK

The City Clerk's Office is responsible to the Mayor and Council, serves as the repository for all City records and correspondence, and maintains and monitors the recordkeeping and filing of City documents. The Clerk's Office maintains, updates and monitors the Laser Fiche Documents Imaging System which allows for public and City staff access. City Clerk staff provides administrative support for twenty-one (21) Boards and Commissions of the City, and also administers support to Council, City staff and the public. In addition to the responsibilities indicated above, other duties consist of preparing and processing correspondence, advertisements, bid proposals, public notices, Agenda Packets and back up material for meetings, Action Agendas and Minutes. Other services provided by the City Clerk's Office include website management, processing telephone calls and daily mail, administering the oath of office, scheduling meetings for staff, and ensuring video equipment and recording system for meetings are operational. The City Clerk serves as Chief Election Officer for the City of Bisbee and is responsible for managing the City of Bisbee elections.

The City Clerk Department consists of two employees:

- City Clerk
- Deputy City Clerk

CITY CLERK

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--------------------------------------|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-53-11000 | SALARIES - GENERAL | 94,144 | 98,358 | 98,426 | 49,213 | 98,426 |
| 10-53-11001 | OVERTIME - GENERAL | 0 | 0 | 1,000 | 0 | 1,000 |
| 10-53-11050 | SALARIES - PART TIME | 1,925 | 0 | 0 | 0 | 0 |
| 10-53-11100 | F.I.C.A. | 5,440 | 6,195 | 6,164 | 3,049 | 6,164 |
| 10-53-11200 | MEDICARE | 1,272 | 1,449 | 1,442 | 713 | 1,442 |
| 10-53-11300 | A.S.R.S. | 10,872 | 11,599 | 12,040 | 5,927 | 12,150 |
| 10-53-11500 | MEDICAL INSURANCE | 5,989 | 5,974 | 5,632 | 2,617 | 5,939 |
| 10-53-11501 | STANDARD DISABILITY INSURANCE | 360 | 426 | 393 | 197 | 393 |
| 10-53-11505 | DEFERRED COMP | 1,758 | 1,623 | 1,623 | 811 | 1,623 |
| 10-53-11510 | DENTAL INSURANCE | 731 | 715 | 715 | 358 | 1,473 |
| 10-53-11600 | LIFE INSURANCE | 273 | 252 | 252 | 126 | 252 |
| 10-53-11700 | WORKERS COMPENSATION | 326 | 369 | 373 | 173 | 268 |
| CITY CLERK PERSONNEL EXPENSE: | | 123,091 | 126,960 | 128,060 | 63,184 | 129,130 |
| 10-53-13100 | BUSINESS TRAVEL | 919 | 1,200 | 1,500 | 115 | 1,500 |
| 10-53-13400 | EDUCATION & TRAINING | 325 | 500 | 1,200 | 50 | 1,200 |
| 10-53-13500 | SUBSCRIPTIONS & DUES | 385 | 440 | 500 | 255 | 500 |
| 10-53-24000 | PHONES | 317 | 483 | 560 | 224 | 560 |
| 10-53-34000 | CONTRACT SERVICES | 0 | 1,281 | 6,000 | 1,281 | 6,000 |
| 10-53-36000 | MAINTENANCE & SUPPORT AGREEMNT | 1,281 | 0 | 1,281 | 0 | 0 |
| 10-53-41500 | OFFICE SUPPLIES | 722 | 885 | 1,000 | 466 | 1,000 |
| 10-53-42040 | ADVERTISING | 4,804 | 2,540 | 2,500 | 1,092 | 3,000 |
| 10-53-42050 | NON CAP ADMIN EQUIP/FURN | 0 | 992 | 1,000 | 0 | 1,000 |
| 10-53-43500 | POSTAGE | 165 | 210 | 200 | 95 | 200 |
| 10-53-46000 | OPERATIONAL EXPENSES | 32 | 64 | 250 | 50 | 250 |
| 10-53-46531 | ELECTION EXPENSE | 0 | 6,120 | 10,000 | 0 | 13,000 |
| 10-53-99998 | GF INTERNAL SERVICES | 0 | 17,945 | 15,173 | 7,587 | 14,661 |
| TOTAL CITY CLERK EXPENSES: | | 132,042 | 159,620 | 169,224 | 74,400 | 172,001 |

COMMUNITY DEVELOPMENT

The Community Development Department originally existed to provide the community with services that enhance the quality of life and improve economic opportunities. The department was responsible for Planning and Zoning, Animal Shelter, and the Bisbee Bus Transit System. In addition, the department provided staff liaisons commissions now served as follows: Bisbee Arts Commission, the Committee on Disability Issues, Transit Advisory Committee, and the Community Sustainability Commission.

The Community Development Department does not currently have any employees. The Animal Shelter is contracted out to the Friends of the Bisbee Animal Shelter and the Bisbee Bus Transit System is being managed by the Public Works Department with some assistance from Finance.

The FY20-21 budget proposes a part-time employee to assist the building inspector, fire marshal, planning and zoning duties and other clerical duties depending on time remaining. (The part-time position budgeted in Finance (5 FT/1 PT) in FY 19-20 would instead cover this position.)

COMMUNITY DEVELOPMENT

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|-----------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-54-11000 | SALARIES - GENERAL | 4,707 | 208 | 0 | 0 | 0 |
| 10-54-11050 | SALARIES - PART TIME | 0 | 0 | 0 | 0 | 13,182 |
| 10-54-11100 | F.I.C.A. | 838 | 564 | 0 | 0 | 817 |
| 10-54-11200 | MEDICARE | 196 | 132 | 0 | 0 | 191 |
| 10-54-11700 | WORKERS COMPENSATION | 247 | 34 | 0 | 0 | 35 |
| 10-54-11800 | STATE UNEMPLOYMENT | 835 | 0 | 0 | 0 | 0 |
| COMM. DEVELOPMENT PERSONNEL EXPENSE: | | 6,822 | 938 | 0 | 0 | 14,225 |
| 10-54-11990 | REIMBURSED ERE-BISBEE BUS | -705 | -713 | 0 | 0 | 0 |
| 10-54-13400 | EDUCATION & TRAINING | 0 | 368 | 0 | 0 | 0 |
| 10-54-21000 | ELECTRIC - SHELTER | 2,457 | 2,429 | 2,500 | 1,154 | 2,500 |
| 10-54-22000 | WATER - SHELTER | 1,115 | 1,185 | 1,200 | 573 | 1,200 |
| 10-54-22550 | SEWER & GARBAGE - SHELTER | 679 | 629 | 700 | 343 | 700 |
| 10-54-24000 | PHONES-SHELTER | 362 | 380 | 400 | 212 | 450 |
| 10-54-24001 | INTERNET FEES - SHELTER | 891 | 943 | 850 | 482 | 960 |
| 10-54-31000 | PROFESSIONAL FEES | 0 | 18,073 | 0 | 0 | 0 |
| 10-54-34000 | CONTRACT SERVICES | 1,219 | 22,578 | 30,000 | 14,100 | 15,000 |
| 10-54-41500 | OFFICE SUPPLIES | 25 | 0 | 0 | 20 | 0 |
| 10-54-42020 | PRINTING & REPRODUCTION | 0 | 0 | 250 | 0 | 250 |
| 10-54-42040 | ADVERTISING | 604 | 129 | 250 | 0 | 250 |
| 10-54-42050 | NON CAP ADMIN EQUIP/FURN | 331 | 0 | 0 | 0 | 0 |
| 10-54-43500 | POSTAGE | 368 | 532 | 400 | 589 | 1,500 |
| 10-54-46000 | OPERATIONAL EXPENSES | 486 | 1,499 | 1,500 | 646 | 1,300 |
| 10-54-46541 | ECONOMIC DEVELOPMENT | 9,539 | 1,300 | 10,000 | 0 | 0 |
| 10-54-46542 | ANIMAL SHELTER EXPENSES | 72,067 | 71,492 | 80,000 | 81,140 | 85,000 |
| 10-54-50100 | BLDG REPAIR & MAINT-SHELTER | 0 | 3,719 | 2,500 | 0 | 2,500 |
| 10-54-99998 | GF INTERNAL SERVICES | 0 | 17,945 | 12,645 | 6,323 | 11,726 |
| TOTAL COMM. DEVELOPMENT EXPENSE: | | 96,259 | 143,425 | 143,195 | 105,581 | 137,561 |

ADMINISTRATION AND GENERAL GOVERNMENT

The Administration and General Government department accounts for the general operating expenses for City Hall such as utilities, telephone, copier maintenance fees, liability insurance, special supplies and fuel. This fund also includes transfers to Bisbee Bus (if needed) to supplement the City's required match contribution to the operation and transfers to other funds as needed to cover budget shortfalls. This department is for recording operating expenses and does not have any employees.

ADMINISTRATION & GENERAL GOVERNMENT

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|-----------------------|--|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-55-11000 | SALARIES - GENERAL | 6,165 | 0 | 0 | 157 | 0 |
| 10-55-11050 | SALARIES - PART TIME | 12,290 | 0 | 0 | 0 | 0 |
| 10-55-11100 | F.I.C.A. | 1,147 | 0 | 0 | 10 | 0 |
| 10-55-11200 | MEDICARE | 268 | 0 | 0 | 2 | 0 |
| 10-55-11300 | A.S.R.S. | 561 | 0 | 0 | 16 | 0 |
| 10-55-11500 | MEDICAL INSURANCE | 458 | 0 | 0 | 0 | 0 |
| 10-55-11505 | DEFERRED COMPENSATION | 68 | 0 | 0 | 0 | 0 |
| 10-55-11510 | DENTAL INSURANCE | 56 | 0 | 0 | 0 | 0 |
| 10-55-11600 | LIFE INSURANCE | 11 | 0 | 0 | 0 | 0 |
| 10-55-11700 | WORKERS COMPENSATION | 60 | 0 | 0 | 8 | 0 |
| | ADMIN & GEN GOVT PERSONNEL EXPENSE: | 21,084 | 0 | 0 | 194 | 0 |
| 10-55-13500 | SUBSCRIPTIONS & MEMBERSHIPS | 0 | 3,115 | 3,500 | 400 | 1,000 |
| 10-55-21000 | ELECTRIC | 6,583 | 2,141 | 9,000 | 3,653 | 9,000 |
| 10-55-22000 | WATER | 1,554 | 3,079 | 1,800 | 1,018 | 1,800 |
| 10-55-22550 | SEWER AND GARBAGE SERV. | 1,563 | 1,608 | 4,900 | 2,412 | 4,900 |
| 10-55-23000 | GAS | 122 | 1,303 | 3,600 | 383 | 2,500 |
| 10-55-24000 | PHONES | 12,562 | 13,050 | 8,000 | 5,201 | 8,000 |
| 10-55-24110 | RENT/LEASE | 120 | 13,569 | 1,000 | 804 | 1,000 |
| 10-55-31000 | PROFESSIONAL FEES | 7,004 | 3,916 | 0 | 2,715 | 2,800 |
| 10-55-34000 | CONTRACT SERVICES | 2,345 | 2,944 | 9,000 | 2,498 | 9,000 |
| 10-55-37000 | PROPERTY, CASUALTY, LIABILITY | 131,432 | 117,555 | 90,000 | 73,329 | 96,350 |
| 10-55-37100 | INSURANCE CLAIMS & DEDUCTIBLES | 5,000 | 0 | 5,000 | 0 | 5,000 |
| 10-55-41500 | OFFICE SUPPLIES | 1,402 | 2,599 | 2,000 | 1,160 | 2,000 |
| 10-55-42050 | NON CAP ADMIN EQUIP/FURN | 358 | 233 | 500 | 0 | 500 |
| 10-55-43500 | POSTAGE | 807 | 493 | 500 | 462 | 500 |
| 10-55-44000 | HEALTH REIMBURSEMENT | 1,387 | 3,086 | 0 | 211 | 0 |
| 10-55-46000 | OPERATIONAL EXPENSES | 26,594 | 4,581 | 2,000 | 1,959 | 2,000 |
| 10-55-46100 | FIRE REPLACEMENT EXPENSE | 0 | 34,464 | 0 | 0 | 0 |
| 10-55-62003 | GASOLINE | 1,221 | 0 | 2,000 | 0 | 0 |
| 10-55-91000 | CAPITAL EXPENDITURES | 0 | 4,000 | 0 | 0 | 0 |
| 10-55-99050 | TRANSFER TO AIRPORT | 0 | 0 | 3,354 | 0 | 0 |
| 10-55-99085 | TRANSFERS TO DEBT SERVICE | 0 | -56,986 | 0 | 0 | 0 |
| 10-55-99096 | TRANSFER TO BISBEE BUS | 0 | 0 | 42,344 | 0 | 50 |
| 10-55-99998 | GF INTERNAL SERVICES | 0 | 107,671 | 24,708 | 12,354 | 13,642 |
| | TOTAL ADMIN & GEN GOVT EXPENSE: | 221,135 | 262,422 | 213,206 | 108,751 | 160,042 |

PERSONNEL

The Personnel Department, reporting to the City Manager, is responsible for administration of benefits and all personnel actions throughout the employment lifecycle. The Personnel Department ensures the City complies with employment related State and Federal laws, the City Charter, City Code, and the City Personnel Rules and Regulations. The Personnel Director serves as the Staff Liaison to the Civil Service Commission, the Employee Council, the Police and Fire Advisory Council, and the Public Safety Personnel Retirement System.

This department consists of one Personnel Director.

PERSONNEL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|-----------------------|---------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-56-11000 | SALARIES - GENERAL | 54,148 | 43,725 | 55,016 | 26,000 | 52,000 |
| 10-56-11001 | OVERTIME | 0 | 28 | 0 | 0 | 0 |
| 10-56-11050 | SALARIES - PART TIME | 0 | 4,723 | 0 | 0 | 0 |
| 10-56-11100 | F.I.C.A. | 3,409 | 3,003 | 3,411 | 1,578 | 3,224 |
| 10-56-11200 | MEDICARE | 797 | 702 | 798 | 369 | 754 |
| 10-56-11300 | A.S.R.S. | 6,248 | 5,432 | 6,662 | 3,146 | 6,354 |
| 10-56-11500 | MEDICAL INSURANCE | 5,761 | 3,983 | 5,632 | 0 | 0 |
| 10-56-11501 | STANDARD DISABILITY INSURANCE | 157 | 179 | 269 | 0 | 269 |
| 10-56-11505 | DEFERRED COMP | 845 | 676 | 811 | 406 | 811 |
| 10-56-11510 | DENTAL INSURANCE | 382 | 175 | 715 | 0 | 737 |
| 10-56-11600 | LIFE INSURANCE | 131 | 84 | 129 | 63 | 126 |
| 10-56-11700 | WORKERS COMPENSATION | 182 | 179 | 207 | 91 | 140 |
| | PERSONNEL EXPENSE: | 72,061 | 62,890 | 73,650 | 31,653 | 64,415 |
| 10-56-12500 | RECRUITMENT/EMPLOYEE TESTING | 0 | 0 | 500 | 669 | 2,000 |
| 10-56-13100 | BUSINESS TRAVEL | 593 | 460 | 500 | 259 | 500 |
| 10-56-13400 | EDUCATION & TRAINING | 437 | 420 | 500 | 0 | 2,000 |
| 10-56-13500 | SUBSCRIPTIONS & DUES | 1,190 | 1,032 | 1,200 | 0 | 500 |
| 10-56-24000 | PHONES | 536 | 503 | 800 | 232 | 500 |
| 10-56-41500 | OFFICE SUPPLIES | 447 | 464 | 500 | 182 | 500 |
| 10-56-42020 | PRINTING & REPRODUCTION | 355 | 0 | 200 | 25 | 200 |
| 10-56-42030 | BOOKS & REFERENCE MATERIALS | 0 | 0 | 200 | 0 | 0 |
| 10-56-42040 | ADVERTISING | 985 | 1,555 | 800 | 0 | 1,000 |
| 10-56-42050 | NON CAP ADMIN EQUIP/FURN | 0 | 20 | 150 | 448 | 200 |
| 10-56-43500 | POSTAGE | 16 | 143 | 150 | 24 | 100 |
| 10-56-46000 | OPERATIONAL EXPENSES | 19 | 983 | 500 | 177 | 500 |
| 10-56-99998 | GF INTERNAL SERVICES | 0 | 0 | 7,598 | 3,799 | 6,748 |
| | TOTAL PERSONNEL EXPENSE: | 76,637 | 68,470 | 87,248 | 37,468 | 79,163 |

LEGAL SERVICES

The Mayor and City Council currently contract for legal service with The Ledbetter Law Firm, PLC. to provide legal counsel to the City Council and the City staff, pursue actions to enforce the City Code and legal obligations, as requested by City Officials, represent the City in lawsuits and work with designated outside counsel. The Ledbetter Law Firm assists in drafting ordinances and finalizing resolutions for consideration by City Council, and provides staff support for various boards and commissions.

LEGAL SERVICES

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--------------------------------------|----------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-57-13500 | SUBSCRIPTIONS & DUES | 197 | 0 | 0 | 0 | 0 |
| 10-57-31100 | PROFESSIONAL FEES - LEGAL | 60,000 | 1,434 | 0 | 931 | 0 |
| 10-57-34000 | CONTRACT SERVICES | 0 | 60,000 | 120,000 | 50,000 | 120,000 |
| 10-57-46000 | OPERATIONAL EXPENSES | 0 | 0 | 0 | 550 | 0 |
| 10-57-99998 | GF INTERNAL SERVICES | 0 | 0 | 11,448 | 5,724 | 11,182 |
| TOTAL LEGAL SERVICES EXPENSE: | | 60,197 | 61,434 | 131,448 | 57,205 | 131,182 |

WATER SYSTEMS

This department is better known as the Old Bisbee Fire Suppression System. It consists of a large reservoir which gravity feeds water to the distribution and fire hydrant system in Old Bisbee and a pump house that feeds water to the reservoir from a well located in the Mule Gulch Channel. Upper Tombstone/West Boulevard are served by separate pumps which boost the pressure to assure ample firefighting water supply and pressure. Maintenance of this system is handled by Public Works. Expenditures of this department include expenses attendant to the system, and do not include personnel costs.

WATER SYSTEMS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|-------------------------------------|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 10-58-21000 | ELECTRIC | 3,361 | 2,864 | 3,000 | 1,350 | 3,000 |
| 10-58-55000 | EQUIPMENT REPAIR & MAINT | 5,300 | 2,226 | 10,000 | 0 | 10,000 |
| 10-58-99998 | GF INTERNAL SERVICES | 0 | 0 | 1,717 | 858 | 1,211 |
| TOTAL WATER SYSTEMS EXPENSE: | | 8,661 | 5,090 | 14,717 | 2,208 | 14,211 |

INFORMATION SYSTEMS

The Information Systems Department funds the purchase, maintenance, email, website hosting and consulting services for City-wide computer systems, and internet access for City Hall. The department does not fund any employees but provides for the services of consultants for City-wide computer systems. The department does not fund department specific hardware or software.

INFORMATION SYSTEMS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 10-59-13500 | SUBSCRIPTIONS & DUES | 0 | 9,962 | 13,132 | 2,878 | 12,000 |
| 10-59-24000 | PHONES | 60 | 0 | 0 | 0 | 0 |
| 10-59-24001 | T1 LINE FOR INTERNET ACCESS | 7,237 | 6,908 | 0 | 1,240 | 0 |
| 10-59-31000 | PROFESSIONAL FEES | 31,359 | 53,533 | 50,000 | 21,865 | 50,000 |
| 10-59-34000 | CONTRACT SERVICES | 31,411 | 4,961 | 4,961 | 5,702 | 5,500 |
| 10-59-36000 | MAINTENANCE & SUPPORT AGREEMNT | 890 | 0 | 0 | 0 | 0 |
| 10-59-46000 | OPERATIONAL EXPENSES | 1,073 | 3,686 | 1,500 | 8 | 1,500 |
| 10-59-55200 | NON CAP EQUIP PURCHASES | 4,678 | 13,430 | 2,000 | 493 | 2,000 |
| 10-59-99998 | GF INTERNAL SERVICES | 0 | 17,945 | 6,830 | 3,415 | 6,616 |
| TOTAL INFORMATION SYSTEMS EXPENSE: | | 76,709 | 110,426 | 78,423 | 35,601 | 77,616 |

POLICE DEPARTMENT

The Bisbee Police Department serves and protects persons and property in the City of Bisbee. The department enforces City Ordinances, State and Federal laws, maintains the peace and order, protects life and property, and assists citizens in urgent situations. Bisbee Police Department officers and civilian employees carry out this mission diligently and courteously and take pride in their service. The Police Department responds to a variety of service calls each year such as City Code and Ordinance violations, and traffic, misdemeanor and felony violations. Under the Intergovernmental Agreements with Cochise County, Arizona Department of Public Safety, D.E.A., U.S. Border Patrol, and surrounding Fire Districts, the department provides assistance with service calls, maintains records of incidents, and provides reports to City, County, State, and Federal jurisdictions, as well as attorneys for City, State, and Federal prosecutions and for courts in City, State, and Federal justice systems. The Bisbee Police Department maintains a 24-hour dispatch and 9-1-1 Enhanced Systems. The dispatch center handles calls for police, fire, and ambulance.

The Police Department consists of 30 employees, 3 police volunteers, and the Arizona Rangers Bisbee Company:

- 1 Police Chief
- 1 Deputy Police Chief
- 2 Police Sergeants
- 12 Police Officers
- 3 Police Officer-Reserve (2 vacant)
- 4 Communications Officers (3 FT/1 PT)
- 1 Animal Control Officer
- 1 Impound Custodian
- 2 Records Clerks/Dispatch

POLICE DEPARTMENT

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 10-62-11000 | SALARIES - GENERAL | 719,382 | 705,576 | 775,723 | 356,897 | 839,530 |
| 10-62-11001 | OVERTIME - GENERAL | 67,938 | 96,331 | 88,101 | 62,070 | 88,708 |
| 10-62-11050 | SALARIES - PART TIME | 72,708 | 110,379 | 111,905 | 60,853 | 62,584 |
| 10-62-11090 | REIMBURSED OVERTIME - DHLS | -6,710 | 0 | 0 | 0 | 0 |
| 10-62-11100 | F.I.C.A. | 49,274 | 56,110 | 60,495 | 29,327 | 61,431 |
| 10-62-11200 | MEDICARE | 11,524 | 13,123 | 14,148 | 6,859 | 14,367 |
| 10-62-11300 | A.S.R.S. | 13,419 | 13,981 | 14,169 | 6,518 | 11,434 |
| 10-62-11301 | A.S.R.S - ALT CONTRIBUTION | 5,009 | 4,623 | 4,244 | 2,963 | 8,086 |
| 10-62-11400 | A.P.S.P.R.S. | 596,176 | 510,716 | 658,471 | 297,719 | 709,467 |
| 10-62-11500 | MEDICAL INSURANCE | 90,796 | 87,120 | 101,373 | 47,317 | 124,727 |
| 10-62-11501 | STANDARD DISABILITY INSURANCE | 5,633 | 6,900 | 7,522 | 2,721 | 7,971 |
| 10-62-11502 | MEDICAL INS DEPENDENT SUPPL. | 0 | 0 | 2,129 | 6,157 | 12,314 |
| 10-62-11505 | DEFERRED COMP | 14,468 | 13,051 | 15,417 | 6,742 | 17,040 |
| 10-62-11510 | DENTAL INSURANCE | 8,393 | 9,217 | 10,888 | 4,422 | 11,736 |
| 10-62-11600 | LIFE INSURANCE | 2,205 | 2,111 | 2,394 | 1,061 | 2,646 |
| 10-62-11700 | WORKERS COMPENSATION | 39,110 | 51,901 | 55,086 | 24,189 | 41,037 |
| 10-62-11800 | STATE UNEMPLOYMENT | 0 | 1,081 | 0 | 0 | 0 |
| POLICE DEPARTMENT PERSONNEL EXPENSE: | | 1,689,325 | 1,682,220 | 1,922,065 | 915,815 | 2,013,078 |

POLICE DEPARTMENT

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-62-11990 | REIMBURSED ERE's - DHLS | -8,093 | 0 | 0 | 0 | 0 |
| 10-62-12300 | UNIFORMS & CLOTHING | 16,179 | 17,079 | 15,850 | 8,530 | 17,100 |
| 10-62-12500 | RECRUITMENT/EMPLOYEE TESTING | 1,324 | 3,272 | 1,500 | 412 | 1,500 |
| 10-62-12600 | VACCINES | 614 | 0 | 1,000 | 0 | 1,000 |
| 10-62-12700 | CANCER INS POLICY | 550 | 650 | 1,400 | 650 | 1,400 |
| 10-62-13100 | BUSINESS TRAVEL | 1,348 | 11,888 | 12,000 | 2,013 | 4,000 |
| 10-62-13400 | EDUCATION & TRAINING | 1,606 | 3,570 | 2,000 | 11,213 | 12,000 |
| 10-62-13500 | SUBSCRIPTIONS & MEMBERSHIPS | 310 | 915 | 1,425 | 809 | 1,425 |
| 10-62-21000 | ELECTRIC | 12,742 | 12,974 | 14,000 | 5,962 | 14,000 |
| 10-62-22000 | WATER | 767 | 911 | 1,000 | 421 | 1,000 |
| 10-62-22550 | SEWER AND GARBAGE SERV. | 1,828 | 1,689 | 1,800 | 921 | 1,800 |
| 10-62-23000 | GAS | 1,074 | 1,317 | 1,200 | 342 | 1,200 |
| 10-62-24000 | PHONES | 10,515 | 11,016 | 10,500 | 5,385 | 10,500 |
| 10-62-24001 | INTERNET ACCESS FEES | 9,670 | 10,725 | 12,000 | 5,408 | 12,000 |
| 10-62-24110 | RENT/LEASE | 10 | 0 | 0 | 0 | 0 |
| 10-62-34000 | CONTRACT SERVICES | 3,334 | 19,548 | 36,000 | 14,961 | 71,000 |
| 10-62-34100 | DOC WORKERS | 1,209 | 1,296 | 1,500 | 576 | 1,500 |
| 10-62-36000 | MAINTENANCE & SUPPORT AGREEMNT | 7,678 | 0 | 8,000 | 6,075 | 7,000 |
| 10-62-41500 | OFFICE SUPPLIES | 3,965 | 2,651 | 4,000 | 2,834 | 4,000 |
| 10-62-42020 | PRINTING/REPRODUCTION | 0 | 22 | 0 | 0 | 0 |
| 10-62-42030 | BOOKS & REFERENCE MATERIALS | 273 | 298 | 400 | 491 | 400 |
| 10-62-42050 | NON CAP ADMIN EQUIP/FURN | 653 | 0 | 500 | 1,208 | 2,000 |
| 10-62-43500 | POSTAGE | 73 | 2,791 | 1,000 | 314 | 1,000 |
| 10-62-45100 | DISPOSABLE EQUIP & TOOLS | 622 | 387 | 1,000 | 270 | 1,000 |
| 10-62-45300 | CUSTODIAL SUPPLIES | 753 | 2,340 | 1,200 | 1,825 | 1,000 |
| 10-62-46000 | OPERATIONAL EXPENSES | 10,665 | 4,435 | 11,700 | 1,346 | 12,500 |
| 10-62-46621 | AMMUNITION | 2,412 | 1,908 | 3,000 | 1,075 | 3,000 |
| 10-62-46622 | RICO AUCTION EXPENSES | 0 | 3,576 | 3,000 | 0 | 3,000 |
| 10-62-46623 | CITY AUCTION EXPENSES | 278 | 418 | 1,000 | 1,469 | 1,500 |
| 10-62-46624 | MOVING, TOWING, STORAGE EXP | 5,539 | 4,929 | 6,000 | 4,326 | 6,000 |
| 10-62-46626 | ANIMAL CONTROL EXPENSE | 34 | 669 | 1,000 | 346 | 1,000 |
| 10-62-47000 | PERMITS & LICENSES | 0 | 5,229 | 6,000 | 0 | 0 |
| 10-62-50100 | BLDG REPAIR & MAINT | 5,953 | 4,586 | 4,000 | 420 | 4,000 |
| 10-62-55000 | EQUIPMENT REPAIR & MAINT | 1,738 | 1,686 | 5,000 | 1,935 | 5,000 |
| 10-62-55200 | NON CAP EQUIP PURCHASES | 60 | 1,239 | 3,000 | 538 | 3,000 |
| 10-62-61000 | VEHICLE PARTS & LABOR | 24,723 | 29,424 | 18,000 | 15,510 | 18,000 |
| 10-62-62003 | GASOLINE | 28,120 | 21,508 | 20,000 | 9,740 | 20,000 |
| 10-62-62004 | DIESEL | 0 | 94 | 5,000 | 174 | 500 |
| 10-62-91000 | CAPITAL EXPENDITURES | -597 | 32,241 | 50,000 | 7,418 | 5,000 |
| 10-62-99998 | GF INTERNAL SERVICES | 0 | 251,232 | 208,735 | 104,367 | 210,211 |
| TOTAL POLICE DEPARTMENT EXPENSE: | | 1,837,256 | 2,150,734 | 2,396,775 | 1,135,101 | 2,473,614 |

FIRE DEPARTMENT

The Fire Department is headed by the Fire Chief, who reports to the City Manager. The Fire Department has five basic functional responsibilities:

Fire Suppression: include residential, automobile, and urban/wildland interface fires. Bisbee Fire Department practices fast attack firefighting in order to minimize the risk to life, property, and the environment.

Emergency Medical Services: are provided twenty-four hours a day by advanced life support personnel. Requests for medical aid constitute the majority of calls answered by the Fire Department. Fire Department paramedics and EMT's respond to most medical calls within three minutes.

Fire Prevention: is responsible for hazard abatement enforcement, approval of building plans, public education, environmental protection and fire safety inspections. The small number of structure fires fought annually in the City is an indication of the prevention bureau's efficacy.

Training: of the Fire Department personnel is conducted in accordance with county, state and federal standards. Firefighters, EMT's and paramedics receive updates on advances in technology, and participate in continuing education. To control costs, training is conducted in-house whenever possible.

Transfers: inter-facility transfer of patients to the hospital in Sierra Vista.

The costs of operating the department are supplemented by 911 transports as well as inter-facility transfers, and out-of-city limits emergency calls billed to customers' insurance providers.

Fiscal Year 2020-2021 Budget Highlights

The Fire Department is seeking grant funding for equipment. Please see “Public Safety – Fire Grants” fund for more detailed information.

Bisbee Fire Department and the City of Bisbee have a new fire protection service called Banning Creek Fire Wise. All program generated revenue has been used for wildland and urban interface equipment.

The Fire Department consist of 22 employees:

- Fire Chief
- 2 Fire Captains/Paramedic
- 1 Fire Lieutenant/Paramedic (vacant)
- 1 Fire Captain/EMT
- 2 Fire Lieutenants/EMT
- 5 Firefighters/Paramedic (1 vacant)
- 8 Firefighters/EMT
- 1 Rover Firefighter (vacant)
- 1 Fire Marshal

FIRE DEPARTMENT

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 10-64-11000 | SALARIES - GENERAL | 858,660 | 815,727 | 790,616 | 424,558 | 856,531 |
| 10-64-11001 | OVERTIME - GENERAL | 147,462 | 160,754 | 182,573 | 57,093 | 112,442 |
| 10-64-11100 | F.I.C.A. | 16 | 0 | 0 | 0 | 0 |
| 10-64-11200 | MEDICARE | 13,480 | 14,100 | 14,111 | 6,917 | 14,050 |
| 10-64-11400 | A.P.S.P.R.S. | 616,270 | 865,682 | 774,247 | 380,867 | 751,472 |
| 10-64-11500 | MEDICAL INSURANCE | 108,267 | 107,531 | 107,005 | 48,341 | 118,788 |
| 10-64-11501 | STANDARD DISABILITY INSURANCE | 6,379 | 7,892 | 7,462 | 3,555 | 7,987 |
| 10-64-11502 | MEDICAL INS DEPENDENT SUPPL. | 0 | 0 | 2,551 | 6,411 | 12,822 |
| 10-64-11505 | DEFERRED COMP | 16,094 | 15,823 | 16,229 | 7,612 | 17,040 |
| 10-64-11510 | DENTAL INSURANCE | 10,135 | 9,246 | 9,320 | 4,890 | 11,736 |
| 10-64-11600 | LIFE INSURANCE | 2,541 | 2,457 | 2,520 | 1,208 | 2,646 |
| 10-64-11700 | WORKERS COMPENSATION | 43,686 | 50,717 | 53,594 | 23,933 | 47,619 |
| FIRE DEPARTMENT PERSONNEL EXPENSE: | | 1,822,990 | 2,049,929 | 1,960,228 | 965,384 | 1,953,133 |

FIRE DEPARTMENT

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---------------------------------------|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-64-12300 | UNIFORMS & CLOTHING | 14,772 | 17,822 | 15,000 | 6,208 | 15,000 |
| 10-64-12400 | TURNOUT GEAR | 0 | 0 | 0 | 0 | 8,000 |
| 10-64-12500 | RECRUITMENT/EMPLOYMENT TESTING | 135 | 1,981 | 500 | 0 | 700 |
| 10-64-12600 | VACCINES | 990 | -31 | 300 | 0 | 0 |
| 10-64-12700 | CANCER INS POLICY | 900 | 950 | 950 | 1,000 | 950 |
| 10-64-13100 | BUSINESS TRAVEL | 1,900 | 1,628 | 2,000 | 1,160 | 2,000 |
| 10-64-13400 | EDUCATION & TRAINING | 9,085 | 12,153 | 20,000 | 4,632 | 12,000 |
| 10-64-13500 | SUBSCRIPTIONS & DUES | 669 | 3,282 | 100 | 100 | 100 |
| 10-64-21000 | ELECTRIC | 8,071 | 7,160 | 10,000 | 3,161 | 10,000 |
| 10-64-22000 | WATER | 1,348 | 997 | 2,000 | 480 | 1,500 |
| 10-64-22550 | SEWER AND GARBAGE SERV. | 2,648 | 2,442 | 2,700 | 1,332 | 2,700 |
| 10-64-23000 | GAS | 3,169 | 4,090 | 3,000 | 876 | 3,500 |
| 10-64-24000 | PHONES | 6,488 | 6,024 | 5,000 | 2,841 | 5,000 |
| 10-64-24001 | INTERNET ACCESS FEES | 792 | 832 | 800 | 410 | 900 |
| 10-64-31000 | PROFESSIONAL FEES | 0 | 4,125 | 0 | 0 | 0 |
| 10-64-34000 | CONTRACT SERVICES | 29,056 | 6,396 | 7,000 | 2,813 | 7,000 |
| 10-64-34010 | AMBULANCE BILLING SERVICES | 24,642 | 30,283 | 25,000 | 8,276 | 25,000 |
| 10-64-40067 | WILDLAND FIRE SVCS EXPENSE | 6,759 | 3,707 | 40,000 | 0 | 20,000 |
| 10-64-40069 | OUT OF CITY SERVICES | 0 | 0 | 0 | 0 | 5,000 |
| 10-64-41500 | OFFICE SUPPLIES | 1,123 | 210 | 1,200 | 204 | 500 |
| 10-64-42030 | BOOKS & REFERENCE MATERIALS | 145 | 0 | 200 | 334 | 200 |
| 10-64-42050 | NON CAP ADMIN EQUIP/FURN | 2,329 | 2,467 | 5,000 | 4,193 | 5,000 |
| 10-64-43500 | POSTAGE | 233 | 33 | 50 | 20 | 50 |
| 10-64-45100 | DISPOSABLE EQUIP & TOOLS | 3,813 | 1,107 | 6,000 | 1,658 | 5,000 |
| 10-64-45300 | CUSTODIAL SUPPLIES | 2,045 | 4,385 | 2,500 | 1,593 | 2,500 |
| 10-64-46000 | OPERATIONAL EXPENSES | 23,248 | 9,765 | 20,000 | 5,602 | 22,500 |
| 10-64-46100 | FIRE REPLACEMENT EXPENSE | 0 | 1,481 | 0 | 0 | 500 |
| 10-64-46641 | MEDICAL SUPPLIES | 47,704 | 46,415 | 35,000 | 17,346 | 35,000 |
| 10-64-47000 | PERMITS & LICENSES | 1,300 | 1,000 | 1,000 | 500 | 1,000 |
| 10-64-50100 | BLDG REPAIR & MAINT | 1,971 | 4,001 | 10,000 | 1,293 | 10,000 |
| 10-64-55000 | EQUIPMENT REPAIR & MAINT | 7,386 | 2,805 | 10,000 | 256 | 10,000 |
| 10-64-55200 | NON CAP EQUIP PURCHASES | 3,525 | 1,950 | 2,000 | 2,258 | 2,000 |
| 10-64-61000 | VEHICLE PARTS & LABOR | 47,464 | 49,092 | 45,000 | 18,221 | 45,000 |
| 10-64-62003 | GASOLINE | 17,038 | 20,805 | 18,000 | 9,569 | 18,000 |
| 10-64-62004 | DIESEL | 23,417 | 22,417 | 25,000 | 9,284 | 20,000 |
| 10-64-91000 | CAPITAL EXPENDITURES | 0 | 9,000 | 0 | 7,750 | 0 |
| 10-64-99015 | TRANSFER TO GF CAPITAL RESERVE | 0 | 0 | 75,000 | 37,500 | 0 |
| 10-64-99017 | TRANSFER GRANT MATCH | 0 | 0 | 20,000 | 0 | 25,000 |
| 10-64-99998 | GF INTERNAL SERVICES | 0 | 305,067 | 222,917 | 111,459 | 211,453 |
| TOTAL FIRE DEPARTMENT EXPENSE: | | 2,117,155 | 2,635,771 | 2,593,445 | 1,227,713 | 2,486,186 |

CITY MAGISTRATE

The City Magistrate's Office was combined with the Justice Court in 2006. This budget provides funds for the Magistrate Judge retained by contract along with administrative service provided by the County.

CITY MAGISTRATE

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---------------------------------------|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 10-68-31000 | PROFESSIONAL FEES | 12,000 | 0 | 0 | 0 | 0 |
| 10-68-34000 | CONTRACT SERVICES | 19,060 | 36,224 | 40,000 | 12,190 | 34,000 |
| 10-68-99998 | GF INTERNAL SERVICES | 0 | 0 | 3,816 | 1,908 | 3,168 |
| TOTAL CITY MAGISTRATE EXPENSE: | | 31,060 | 36,224 | 43,816 | 14,098 | 37,168 |

CEMETERY

The Cemetery is the final resting place of generations of Bisbee residents, including many community pioneers. The Public Works administrative staff processes the sale of burial plots and records information such as the name, date of death, age, and location of those lain to rest. There are no employees dedicated exclusively to work on the cemetery, various Public Works Departments maintain the Cemetery grounds and inters remains/cremains at the cemetery. The Evergreen Cemetery Committee advises the Mayor and Council on the repairs and other needs of the cemetery.

CEMETERY

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--------------------------------|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 10-70-22000 | WATER | 2,191 | 2,427 | 1,500 | 0 | 0 |
| 10-70-22550 | SEWER AND GARBAGE SERV. | 679 | 686 | 690 | 286 | 690 |
| 10-70-34100 | DOC WORKERS | 0 | 0 | 0 | 0 | 4,000 |
| 10-70-43500 | POSTAGE | 2 | 0 | 0 | 1 | 0 |
| 10-70-45100 | DISPOSABLE EQUIP & TOOLS | 1,894 | 37 | 2,000 | 0 | 500 |
| 10-70-46000 | OPERATIONAL EXPENSES | 3,870 | 2,801 | 0 | 383 | 500 |
| 10-70-91000 | CAPITAL EXPENDITURES | 0 | 0 | 4,000 | 0 | 0 |
| 10-70-99998 | GF INTERNAL SERVICES | 0 | 0 | 924 | 462 | 530 |
| TOTAL CEMETERY EXPENSE: | | 8,635 | 5,952 | 9,114 | 1,132 | 6,220 |

BUILDING MAINTENANCE

Building Maintenance is performed by Public Works Staff assisted by Department of Corrections (DOC) inmates who carry out general maintenance and repair of City buildings and furnishings and perform janitorial work. Building Maintenance does not have personnel expenses as there are no employees solely dedicated to building maintenance. Work is performed by various public works departments depending on work load in those departments.

BUILDING MAINTENANCE

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--|-------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-74-11050 | SALARIES - PART TIME | 0 | 0 | 0 | 0 | 8,840 |
| 10-74-11100 | F.I.C.A. | 0 | 0 | 0 | 0 | 548 |
| 10-74-11200 | MEDICARE | 0 | 0 | 0 | 0 | 128 |
| 10-74-11301 | A.S.R.S - ALT CONTRIBUTION | 0 | 0 | 0 | 0 | 903 |
| 10-74-11700 | WORKERS COMPENSATION | 0 | 0 | 0 | 0 | 359 |
| BUILDING MAINTENANCE PERSONNEL EXPENSE: | | 0 | 0 | 0 | 0 | 10,778 |
| 10-74-13100 | BUSINESS TRAVEL | 0 | 0 | 0 | 491 | 500 |
| 10-74-13400 | EDUCATION & TRAINING | 0 | 0 | 0 | 0 | 1,000 |
| 10-74-24000 | PHONES | 0 | 0 | 0 | 0 | 600 |
| 10-74-34000 | CONTRACT SERVICES | 2,023 | 1,091 | 1,500 | 634 | 1,500 |
| 10-74-42050 | NON CAP ADMIN EQUIP/FURNITURE | 890 | 692 | 0 | 0 | 500 |
| 10-74-45100 | DISPOSABLE EQUIP & TOOLS | 0 | 38 | 2,000 | 75 | 2,000 |
| 10-74-45200 | SAFETY EQUIP & SUPPLIES | 45 | 0 | 0 | 0 | 500 |
| 10-74-45300 | CUSTODIAL SUPPLIES | 5,269 | 2,753 | 5,500 | 520 | 4,000 |
| 10-74-46000 | OPERATIONAL EXPENSES | 4,688 | 3,965 | 3,000 | 1,650 | 4,000 |
| 10-74-46100 | FIRE EXPENSE | 0 | 23,523 | 0 | 0 | 0 |
| 10-74-50100 | BLDG REPAIR & MAINT | 13,545 | 43,096 | 40,000 | 25,684 | 25,000 |
| 10-74-55000 | EQUIPMENT REPAIR & MAINT | 450 | 5,581 | 200 | 150 | 1,000 |
| 10-74-61000 | VEHICLE PARTS & LABOR | 0 | 0 | 0 | 0 | 200 |
| 10-74-62003 | GASOLINE | 52 | 127 | 0 | 184 | 1,000 |
| 10-74-91000 | CAPITAL EXPENDITURES | 0 | 4,890 | 0 | 0 | 0 |
| 10-74-99998 | GF INTERNAL SERVICES | 0 | 0 | 5,457 | 2,729 | 4,899 |
| TOTAL BUILDING MAINTENANCE EXPENSE: | | 26,963 | 85,755 | 57,657 | 32,117 | 57,477 |

PUBLIC WORKS ADMINISTRATION

Public Works Administration processes all administrative paperwork for departments under the Public Works Director. These departments include Water Systems, Cemetery, Building Maintenance, Garage, Parks, Swimming Pool, Senior Center, Streets, Airport, Waste Water, Sanitation, and Bisbee Bus. Part of the personnel costs of this department are allocated to public works departments outside of the General Fund, including Streets, Waste Water, Sanitation and the Bus.

The Public Works Administration consists of four employees:

- 1 Public Works Director
- 1 Public Works Operations Manager
- 2 Administrative Assistants

PUBLIC WORKS ADMINISTRATION

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--|-------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-75-11000 | SALARIES - GENERAL | 27,917 | 49,599 | 79,741 | 40,124 | 79,993 |
| 10-75-11001 | OVERTIME - GENERAL | 468 | 296 | 500 | 488 | 500 |
| 10-75-11100 | F.I.C.A. | 1,678 | 2,994 | 4,975 | 2,349 | 4,991 |
| 10-75-11200 | MEDICARE | 392 | 700 | 1,163 | 549 | 1,167 |
| 10-75-11300 | A.S.R.S. | 3,545 | 5,212 | 9,717 | 4,919 | 9,836 |
| 10-75-11500 | MEDICAL INSURANCE | 4,193 | 6,049 | 10,982 | 6,816 | 11,582 |
| 10-75-11501 | STANDARD DISABILITY INSURANCE | 373 | 444 | 368 | 292 | 368 |
| 10-75-11502 | MEDICAL INS DEPENDENT SUPPL. | 0 | 0 | 2,129 | 1,232 | 2,463 |
| 10-75-11505 | DEFERRED COMP | 615 | 839 | 1,582 | 831 | 1,582 |
| 10-75-11510 | DENTAL INSURANCE | 395 | 715 | 1,395 | 685 | 1,436 |
| 10-75-11600 | LIFE INSURANCE | 84 | 129 | 246 | 123 | 246 |
| 10-75-11700 | WORKERS COMPENSATION | 104 | 660 | 300 | 142 | 217 |
| PUBLIC WORKS ADMIN PERSONNEL EXPENSE: | | 39,763 | 67,638 | 113,098 | 58,550 | 114,381 |
| 10-75-11990 | REIMBURSED ERE-BISBEE BUS | -1,070 | -335 | -1,000 | 0 | 0 |
| 10-75-12500 | RECRUITMENT/EMPLOYEE TESTING | 0 | 474 | 500 | 0 | 500 |
| 10-75-13100 | BUSINESS TRAVEL | 1,601 | 200 | 1,000 | 778 | 1,200 |
| 10-75-13200 | SUBSCRIPTIONS & DUES | 0 | 0 | 250 | 119 | 250 |
| 10-75-13400 | EDUCATION & TRAINING | 333 | 0 | 2,500 | 1,528 | 2,500 |
| 10-75-21000 | ELECTRIC | 576 | 1,107 | 1,000 | 1,505 | 3,500 |
| 10-75-22000 | WATER | 271 | 310 | 500 | 129 | 500 |
| 10-75-22550 | SEWER AND GARBAGE SERV. | 1,045 | 962 | 1,050 | 525 | 1,050 |
| 10-75-23000 | GAS | 512 | 521 | 1,000 | 221 | 1,000 |
| 10-75-24000 | PHONES | 976 | 971 | 1,450 | 590 | 1,450 |
| 10-75-31000 | PROFESSIONAL FEES | 455 | 0 | 0 | 0 | 0 |
| 10-75-34000 | CONTRACT SERVICES | 1,158 | 915 | 400 | 1,490 | 4,500 |
| 10-75-41500 | OFFICE SUPPLIES | 3,632 | 2,868 | 2,000 | 1,127 | 3,000 |
| 10-75-42020 | PRINTING & REPRODUCTION | 19 | 0 | 0 | 37 | 50 |
| 10-75-42040 | ADVERTISING | 765 | 1,121 | 1,000 | 41 | 1,000 |
| 10-75-42050 | NON CAP ADMIN EQUIP/FURN | 765 | 2,246 | 1,000 | 844 | 4,000 |
| 10-75-43500 | POSTAGE | 98 | 55 | 200 | 26 | 200 |
| 10-75-45100 | DISPOSABLE EQUIP & TOOLS | 0 | 311 | 0 | 0 | 0 |
| 10-75-45300 | CUSTODIAL SUPPLIES | 644 | 1,164 | 1,000 | 450 | 1,000 |
| 10-75-46000 | OPERATIONAL EXPENSES | 4,850 | 1,935 | 1,000 | 735 | 2,000 |
| 10-75-50100 | BLDG REPAIR & MAINT | 892 | 73 | 0 | 0 | 0 |
| 10-75-61000 | VEHICLE PARTS & LABOR | 0 | 0 | 0 | 0 | 200 |
| 10-75-62003 | GASOLINE | 510 | 452 | 500 | 144 | 500 |
| 10-75-99998 | GF INTERNAL SERVICES | 0 | 0 | 16,583 | 8,292 | 13,305 |
| TOTAL PUBLIC WORKS ADMIN EXPENSE: | | 57,795 | 82,985 | 145,031 | 77,131 | 156,086 |

PUBLIC WORKS GARAGE

The City of Bisbee operates a garage for the purpose of maintaining its fleet of motorized vehicles and equipment. This includes automobiles, garbage trucks, street sweepers, power vacuum truck, excavators, mowers, motor graders, street paving equipment, city buses, police and fire vehicles. The City utilizes intergovernmental agreements (IGAs) with the City of Sierra Vista for major mechanical work on the vehicles and equipment.

The Public Works Garage consists of two employees:

- Lead Equipment Mechanic
- Equipment Mechanic

PUBLIC WORKS GARAGE

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|-------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-77-11000 | SALARIES - GENERAL | 75,706 | 86,334 | 91,562 | 45,781 | 92,341 |
| 10-77-11001 | OVERTIME - GENERAL | 7,962 | 7,098 | 7,500 | 655 | 7,500 |
| 10-77-11100 | F.I.C.A. | 5,479 | 5,748 | 6,142 | 2,754 | 6,190 |
| 10-77-11200 | MEDICARE | 1,281 | 1,344 | 1,436 | 644 | 1,448 |
| 10-77-11300 | A.S.R.S. | 10,839 | 11,682 | 11,996 | 5,658 | 12,201 |
| 10-77-11500 | MEDICAL INSURANCE | 11,979 | 11,948 | 11,264 | 6,329 | 11,879 |
| 10-77-11501 | STANDARD DISABILITY INSURANCE | 467 | 509 | 470 | 235 | 470 |
| 10-77-11502 | MEDICAL INS DEPENDENT SUPPL. | 0 | 0 | 1,487 | 697 | 1,394 |
| 10-77-11505 | DEFERRED COMP | 1,758 | 1,623 | 1,623 | 811 | 1,623 |
| 10-77-11510 | DENTAL INSURANCE | 1,424 | 977 | 977 | 489 | 1,007 |
| 10-77-11600 | LIFE INSURANCE | 273 | 252 | 252 | 126 | 252 |
| 10-77-11700 | WORKERS COMPENSATION | 3,592 | 4,210 | 4,324 | 1,887 | 3,125 |
| PUBLIC WORKS GARAGE PERSONNEL EXPENSE: | | 120,761 | 131,726 | 139,033 | 66,066 | 139,430 |
| 10-77-11990 | REIMBURSED ERE-BISBEE BUS | -3,628 | -1,967 | -1,300 | 0 | 0 |
| 10-77-12300 | UNIFORMS & CLOTHING | 97 | 339 | 300 | 0 | 500 |
| 10-77-13100 | BUSINESS TRAVEL | 0 | 0 | 1,000 | 0 | 1,000 |
| 10-77-13400 | EDUCATION & TRAINING | 53 | 0 | 1,500 | 162 | 1,500 |
| 10-77-21000 | ELECTRIC | 2,232 | 2,184 | 3,250 | 995 | 3,250 |
| 10-77-22550 | SEWER AND GARBAGE SERV. | 1,183 | 1,097 | 1,200 | 599 | 1,200 |
| 10-77-23000 | GAS | 1,495 | 1,664 | 1,700 | 333 | 1,700 |
| 10-77-24000 | PHONES | 1,511 | 1,565 | 2,500 | 915 | 2,500 |
| 10-77-24001 | INTERNET ACCESS | 0 | 0 | 1,200 | 0 | 1,200 |
| 10-77-34000 | CONTRACT SERVICES | 7,310 | 5,764 | 6,500 | 3,028 | 6,500 |
| 10-77-34100 | DOC WORKERS | 20 | 0 | 0 | 0 | 0 |
| 10-77-41500 | OFFICE SUPPLIES | 49 | 0 | 100 | 0 | 100 |
| 10-77-42050 | NON CAP ADMIN EQUIP/FURN | 245 | 0 | 0 | 1,210 | 3,000 |
| 10-77-45100 | DISPOSABLE EQUIP & TOOLS | 2,630 | 2,456 | 3,000 | 336 | 3,000 |
| 10-77-45200 | SAFETY EQUIP & SUPPLIES | 419 | 0 | 1,000 | 0 | 1,000 |
| 10-77-45300 | CUSTODIAL SUPPLIES | 303 | 21 | 500 | 63 | 500 |
| 10-77-46000 | OPERATIONAL EXPENSES | 346 | 891 | 1,500 | 457 | 1,500 |
| 10-77-50100 | BLDG REPAIR & MAINT | 0 | 0 | 2,500 | 0 | 2,500 |
| 10-77-55000 | EQUIPMENT REPAIR & MAINT | 528 | 0 | 2,500 | 386 | 2,500 |
| 10-77-55200 | NON CAP EQUIP PURCHASES | 0 | 629 | 0 | 293 | 500 |
| 10-77-61000 | VEHICLE PARTS & LABOR | 1,820 | 1,485 | 5,000 | 694 | 5,000 |
| 10-77-62003 | GASOLINE | 153 | 159 | 250 | 0 | 250 |
| 10-77-62007 | OTHER FLUIDS & LUBRICANTS | 4,662 | 4,141 | 5,000 | 4,151 | 5,000 |
| 10-77-91000 | CAPITAL EXPENDITURES | 0 | 4,931 | 8,000 | 0 | 8,000 |
| 10-77-99998 | GF INTERNAL SERVICES | 0 | 17,945 | 18,529 | 9,264 | 17,857 |
| TOTAL PUBLIC WORKS GARAGE EXPENSE: | | 142,187 | 175,031 | 204,762 | 88,953 | 209,487 |

BUILDING INSPECTOR

The Building Inspection and Code Enforcement Officer issues building permits, reviews plans, conducts inspections, and responds to concerns regarding Building, Zoning, and City Code violations. The Building Inspection and Code Enforcement Officer endeavors to assure compliance with the City's various codes and thereby improve or protect the health and safety of Bisbee residents. In addition, the inspector is the staff liaison to the Design Review Board and acts as support staff to the Planning and Zoning Commission and the Board of Adjustment. The Building Inspector is also a member of the site planning committee which reviews site plans for certain developments in the City, performs inspections for business licenses, and assists with the development of the GIS system, zoning maps, and zoning code changes.

At this time Cochise County Planning and Development Department assists with the City of Bisbee's Building Inspector and City Manager with a variety of services through an intergovernmental agreement.

BUILDING INSPECTOR

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 10-79-11000 | SALARIES - GENERAL | 44,919 | 49,215 | 49,629 | 25,993 | 49,629 |
| 10-79-11001 | OVERTIME - GENERAL | 1,148 | 1,027 | 1,300 | 295 | 1,790 |
| 10-79-11100 | F.I.C.A. | 2,915 | 3,174 | 3,107 | 1,611 | 3,137 |
| 10-79-11200 | MEDICARE | 682 | 742 | 727 | 377 | 734 |
| 10-79-11300 | A.S.R.S. | 5,322 | 5,940 | 5,916 | 3,106 | 5,978 |
| 10-79-11500 | MEDICAL INSURANCE | 5,989 | 5,974 | 5,632 | 2,617 | 5,939 |
| 10-79-11501 | STANDARD DISABILITY INSURANCE | 269 | 292 | 269 | 135 | 269 |
| 10-79-11505 | DEFERRED COMP | 879 | 811 | 811 | 406 | 811 |
| 10-79-11510 | DENTAL INSURANCE | 268 | 262 | 262 | 131 | 270 |
| 10-79-11600 | LIFE INSURANCE | 137 | 126 | 129 | 63 | 129 |
| 10-79-11700 | WORKERS COMPENSATION | 1,135 | 1,366 | 1,588 | 671 | 1,588 |
| BUILDING INSPECTOR PERSONNEL EXPENSE: | | 63,663 | 68,929 | 69,370 | 35,404 | 70,274 |
| 10-79-12300 | UNIFORMS & CLOTHING | 104 | 135 | 500 | 0 | 500 |
| 10-79-13100 | BUSINESS TRAVEL | 207 | 0 | 500 | 0 | 500 |
| 10-79-13400 | EDUCATION & TRAINING | 497 | 169 | 1,000 | 159 | 1,000 |
| 10-79-13500 | SUBSCRIPTIONS & MEMBERSHIPS | 0 | 135 | 100 | 0 | 100 |
| 10-79-24000 | PHONES | 221 | 257 | 300 | 112 | 300 |
| 10-79-24001 | INTERNET | 0 | 348 | 0 | 240 | 0 |
| 10-79-31000 | PROFESSIONAL FEES | 4,088 | 0 | 1,000 | 0 | 1,000 |
| 10-79-34000 | CONTRACT SERVICES | 0 | 4,622 | 0 | 5,575 | 4,000 |
| 10-79-41500 | OFFICE SUPPLIES | 262 | 319 | 300 | 7 | 200 |
| 10-79-42030 | BOOKS & REFERENCE MATERIALS | 58 | 0 | 350 | 49 | 350 |
| 10-79-42050 | NON CAP ADMIN EQUIP/FURN | 0 | 20 | 500 | 0 | 500 |
| 10-79-43500 | POSTAGE | 78 | 108 | 200 | 89 | 200 |
| 10-79-45100 | DISPOSABLE EQUIP & TOOLS | 0 | 11 | 100 | 31 | 100 |
| 10-79-46000 | OPERATIONAL EXPENSES | 28 | 206 | 200 | 16 | 200 |
| 10-79-46100 | FIRE REPLACEMENT EXPENSE | 0 | 6 | 0 | 0 | 0 |
| 10-79-61000 | VEHICLE PARTS & LABOR | 146 | 641 | 150 | 0 | 3,600 |
| 10-79-62003 | GASOLINE | 0 | 1,205 | 2,000 | 387 | 1,000 |
| 10-79-99998 | GF INTERNAL SERVICES | 0 | 17,945 | 7,543 | 3,771 | 7,811 |
| TOTAL BUILDING INSPECTOR EXPENSE: | | 69,351 | 95,056 | 84,113 | 45,841 | 91,635 |

PARKS

The Parks department includes parks maintenance, special events, and recreation programs. There is an established Parks and Recreation Committee to advise and make recommendations to the City Council regarding various park and recreation functions. Community volunteers can assist with the maintenance and planting at City parks through the Adopt-a-Park program. The City maintains 12 developed parks that total 5.85 acres for recreational use. Vista Park is the largest at 2.63 acres while the others are significantly smaller. City events play a large role in activities for the residents and visitors which include the Fourth of July Events, Festival of Lights, and Movies in the Park. City sponsored events include the Copper Classic Car Show, Brewery Gulch Daze, Bisbee Blues Festival, Boys and Girls Club Halloween Bash, and Bisbee Bloomers Garden Tour, among other events.

The Parks department consists of three employees:

- 2 Groundskeepers, Full-Time
- 1 Groundskeeper, Part-Time

PARKS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---------------------------------|-------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-80-11000 | SALARIES - GENERAL | 57,650 | 63,425 | 56,160 | 28,420 | 52,000 |
| 10-80-11001 | OVERTIME - GENERAL | 15,254 | 18,550 | 15,000 | 1,081 | 2,000 |
| 10-80-11050 | SALARIES - PART TIME | 9,750 | 6,690 | 12,168 | 5,535 | 12,168 |
| 10-80-11100 | F.I.C.A. | 5,188 | 5,576 | 5,166 | 2,216 | 4,102 |
| 10-80-11200 | MEDICARE | 1,213 | 1,304 | 1,208 | 518 | 959 |
| 10-80-11300 | A.S.R.S. | 8,391 | 8,589 | 8,617 | 3,624 | 6,599 |
| 10-80-11500 | MEDICAL INSURANCE | 11,064 | 10,952 | 11,264 | 5,632 | 11,879 |
| 10-80-11501 | STANDARD DISABILITY INSURANCE | 318 | 462 | 426 | 60 | 314 |
| 10-80-11505 | DEFERRED COMP | 1,623 | 1,488 | 1,623 | 811 | 1,623 |
| 10-80-11510 | DENTAL INSURANCE | 413 | 745 | 977 | 489 | 1,473 |
| 10-80-11600 | LIFE INSURANCE | 242 | 242 | 252 | 126 | 252 |
| 10-80-11700 | WORKERS COMPENSATION | 3,370 | 3,995 | 4,041 | 1,578 | 2,301 |
| 10-80-11800 | STATE UNEMPLOYMENT | 0 | 0 | 0 | 467 | 0 |
| PARKS PERSONNEL EXPENSE: | | 114,475 | 122,017 | 116,902 | 50,557 | 95,670 |
| 10-80-12300 | UNIFORMS & CLOTHING | 248 | 202 | 200 | 285 | 300 |
| 10-80-13100 | BUSINESS TRAVEL | 0 | 52 | 500 | 113 | 500 |
| 10-80-13400 | EDUCATION & TRAINING | 0 | 118 | 1,500 | 550 | 1,500 |
| 10-80-13500 | SUBSCRIPTIONS & MEMBERSHIPS | 0 | 0 | 0 | 0 | 500 |
| 10-80-21000 | ELECTRIC | 3,296 | 3,716 | 4,000 | 1,803 | 4,000 |
| 10-80-22000 | WATER | 34,871 | 26,306 | 25,000 | 12,861 | 25,000 |
| 10-80-22550 | SEWER AND GARBAGE SERV. | 2,547 | 2,350 | 2,565 | 1,282 | 2,565 |
| 10-80-24000 | PHONES | 743 | 518 | 700 | 512 | 1,200 |
| 10-80-24110 | RENT/LEASE | 796 | 0 | 0 | 0 | 0 |
| 10-80-34000 | CONTRACT SERVICES | 2,522 | 2,779 | 2,200 | 1,320 | 2,600 |
| 10-80-34100 | DOC WORKERS | 8,932 | 13,388 | 10,000 | 4,602 | 10,000 |
| 10-80-41500 | OFFICE SUPPLIES | 0 | 0 | 0 | 0 | 250 |
| 10-80-42040 | ADVERTISING | 6 | 0 | 0 | 0 | 0 |
| 10-80-43500 | POSTAGE | 10 | 1 | 0 | 0 | 0 |
| 10-80-45100 | DISPOSABLE EQUIP & TOOLS | 904 | 1,816 | 1,500 | 832 | 2,000 |
| 10-80-45200 | SAFETY EQUIP & SUPPLIES | 678 | 813 | 1,000 | 628 | 1,100 |
| 10-80-45300 | CUSTODIAL SUPPLIES | 3,332 | 1,922 | 3,500 | 1,935 | 3,500 |
| 10-80-46000 | OPERATIONAL EXPENSES | 18,230 | 6,443 | 5,000 | 5,502 | 9,750 |
| 10-80-46801 | REC PROGRAMS/SPECIAL EVENTS | 9,397 | 6,079 | 5,000 | 1,736 | 3,500 |
| 10-80-46802 | LANDSCAPING MATERIALS | 15,672 | 5,439 | 6,000 | 931 | 6,000 |
| 10-80-50100 | BLDG REPAIR & MAINT | 1,020 | 0 | 5,000 | 0 | 5,000 |
| 10-80-50110 | BLDG REPAIR & MAINT-VANDALISM | 1,221 | 610 | 0 | 0 | 1,500 |
| 10-80-55000 | EQUIPMENT REPAIR & MAINT | 99 | 1,091 | 1,200 | 727 | 1,200 |
| 10-80-55100 | REPAIR & MAINT - OTHER | 110 | 0 | 250 | 175 | 475 |
| 10-80-55200 | NON CAP EQUIP PURCHASES | 5,556 | 968 | 1,000 | 427 | 1,250 |
| 10-80-61000 | REPAIRS & MAINT - VEHICLES | 1,816 | 2,352 | 2,000 | 570 | 0 |
| 10-80-62003 | GASOLINE | 7,267 | 6,392 | 6,500 | 4,191 | 6,500 |
| 10-80-62004 | DIESEL | 38 | 0 | 0 | 0 | 0 |
| 10-80-99998 | GF INTERNAL SERVICES | 0 | 17,945 | 21,028 | 10,514 | 17,319 |
| TOTAL PARKS EXPENSE: | | 233,787 | 223,317 | 222,545 | 102,051 | 203,179 |

SWIMMING POOL

The Bisbee Municipal Swimming Pool is a long-standing feature of Bisbee recreation. The City of Bisbee was awarded a grant for \$47,000 from Arizona State Parks in 1967 to build the pool for the youth of Bisbee. Total project cost was \$95,000 and was completed in 1969. It included a large pool with a diving board, a baby pool, and a building for changing rooms. Since then, a Ramada with picnic tables was added, the original diving board was removed, and the changing rooms have been restructured. Major repairs have been made to bring the pool into compliance with the ADA. A large donation was made in Fiscal Year 2017 to repair the baby pool, improvements were made to the grounds, and new furniture was purchased for around the pool. The pool typically opens Memorial Day weekend and closes when school resumes; however, with the help of donations and warm weather conditions the pool season may be extended

The Pool employees include nine part-time seasonal lifeguard positions and one part-time seasonal pool manager position.

SWIMMING POOL

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|----------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-81-11000 | SALARIES - GENERAL | 0 | 217 | 0 | -171 | 0 |
| 10-81-11001 | OVERTIME - GENERAL | 156 | 885 | 0 | 0 | 0 |
| 10-81-11050 | SALARIES - PART TIME | 20,652 | 23,306 | 21,600 | 15,188 | 21,600 |
| 10-81-11100 | F.I.C.A. | 1,286 | 1,516 | 1,339 | 929 | 1,339 |
| 10-81-11200 | MEDICARE | 301 | 355 | 313 | 217 | 313 |
| 10-81-11700 | WORKERS COMPENSATION | 1,191 | 1,353 | 1,223 | 807 | 877 |
| SWIMMING POOL PERSONNEL EXPENSE: | | 23,585 | 27,632 | 24,475 | 16,971 | 24,129 |
| 10-81-13100 | BUISINESS TRAVEL | 0 | 289 | 0 | 0 | 0 |
| 10-81-13400 | EDUCATION & TRAINING | 0 | 530 | 500 | 114 | 500 |
| 10-81-21000 | ELECTRIC | 11,004 | 11,858 | 10,000 | 2,602 | 10,000 |
| 10-81-22000 | WATER | 9,060 | 6,249 | 6,000 | 3,098 | 6,000 |
| 10-81-24000 | PHONES | 422 | 481 | 500 | 407 | 800 |
| 10-81-34000 | CONTRACT SERVICES | 50 | 32 | 0 | 0 | 0 |
| 10-81-42040 | ADVERTISING | 124 | 14 | 0 | 0 | 0 |
| 10-81-45100 | DISPOSABLE EQUIP & TOOLS | 420 | 194 | 500 | 0 | 500 |
| 10-81-45300 | CUSTODIAL SUPPLIES | 218 | 48 | 100 | 0 | 500 |
| 10-81-46000 | OPERATIONAL EXPENSES | 10,894 | 5,035 | 4,500 | 3,204 | 4,500 |
| 10-81-47000 | PERMITS & LICENSES | 100 | -100 | 100 | 250 | 300 |
| 10-81-50100 | BLDG REPAIR & MAINT | 2,130 | 689 | 2,000 | 0 | 2,000 |
| 10-81-55000 | EQUIPMENT REPAIR & MAINT | 1,666 | 110 | 1,500 | 0 | 1,500 |
| 10-81-55200 | NON CAP EQUIP PURCHASES | 624 | 0 | 0 | 0 | 2,500 |
| 10-81-99998 | GF INTERNAL SERVICES | 0 | 17,945 | 8,044 | 4,022 | 4,960 |
| TOTAL SWIMMING POOL EXPENSE: | | 60,298 | 71,006 | 58,219 | 30,668 | 58,189 |

COPPER QUEEN LIBRARY

2019: The Copper Queen Library was recognized as America's Best Small Library in America by the Library Journal for 2019. Library staff travelled to Burlington, Vermont to accept the award at the Association of Rural and Small Libraries. The award has given the Library national recognition for its excellence in library services and programs. The Library was also featured in TIME magazine in April of this year.

The Copper Queen Library, Arizona's oldest continuously-operating public library, is owned and operated by the City. It was established in 1882 and has served the residents of Bisbee from its current location at 6 Main Street in the Downtown Historic District since 1907.

The mission of the Copper Queen Library is to provide Bisbee residents of all ages with opportunities to achieve self-directed, personal growth and development; find, evaluate, and use information in a variety of formats; and better understand the various cultures represented in Bisbee. In fiscal year 2018-2019, the library greeted **46,060** adult patrons (previous year: 37,314) and **3,891** juvenile patrons (previous year: 3,427)

To further its mission, the Library acquires and organizes information in a variety of media, including books, newspapers, magazines, video, sound recordings, software, and the Internet. In fiscal year 2018-2019, the library circulated **65,381** items (previous year: 55,340) including **17,563 adult books, 31,565 DVDs, and 3,079 CDs and 8,615 children's books.** Also, **5,273** patrons used the library's public computers.

Library employees help train the public in library usage and offers educational and informational programs free to the public for both children and adults. In fiscal year 2018-2019, **4,481** adults and **680** children attended programs.

The library also provides free meeting facilities for civic groups and other organizations. The Library elevator makes its services, programs, and collections accessible to all; additionally, both its Interlibrary Loan Service and its partnership with the Cochise County Library District enable the Library to provide services to blind and physically handicapped residents.

Highlights from last fiscal year to the present include:

Best Small Library in America: The Copper Queen Library was recognized as America's Best Small Library in America by the Library Journal for 2019. Library staff travelled to Burlington, Vermont to accept the award at the Association of Rural and Small Libraries. The award has given the Library national recognition for its excellence in library services and programs.

Internet Hotspot Lending Program: The Library's Internet Hotspot Lending Program continues to support library patrons who do not have internet service at home. To date, the Library has 45 hotspots in circulation.

Seed Library Grants: The Library continues to supplement its Seed Library through grants and donations. This spring, while the library was shut down, we started a seed subscription and mailed out over 500 packs of seeds to library patrons. This project was supported by the Bisbee Bloomers, the Friends of the Copper Queen Library, and a gift from Bisbee Vogue.

Food for Fines: The Library had another successful year collecting canned/nonperishable foods for the Bisbee Fire Department's Holiday Food Drive. The annual program allows patrons to pay off their overdue fines with cans of food which are then donated to the Fire Department.

Secret Santa: The Library's third annual Secret Santa allows library patrons to help reinstate a child's library borrowing privileges by replacing the lost and damaged items on their library accounts, thus clearing their delinquent accounts and returning the item back to the library's shelves for checkout.

San Jose Annex Expansion: The Library is currently working on expanding our San Jose Library Annex into another classroom located directly across the hall from the current space. The new room will feature the adult collection, a quieter reading area, a public meeting space and the library's new **Tool Lending Library**. This new arrangement will free up room in the original space to create a new teen library and lounge, complete with books, board games, and art supplies. The new teen library was created, in part, from a donation of over 700 new books from Grow Your Library, a nonprofit that helps small and rural libraries expand their existing collections. The Library also applied for a collection grant from the Arizona State Library to further expand the collection. This year, the Library will work with the BUSD, Bisbee Science Lab, Freeport and FireWise to create outdoor spaces around the building that can be used in conjunction with Library programs and services.

The Library consists of five employees:

- 1 Full-time Library Manager
- 1 Full-time Program Coordinator
- 1 Part-time Early Literacy Coordinator (19.5 hours/week)
- 1 Part-time Library Assistant (24 hours/week)
- 1 Part-time Library Assistant (10 hours/week)

The library also receives assistance from volunteers who logged **over 900** volunteer hours last fiscal year, along with financial assistance from the Friends of the Copper Queen Library to help with Collection Development.

COPPER QUEEN LIBRARY

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|-------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-83-11000 | SALARIES - GENERAL | 33,305 | 60,944 | 65,333 | 35,743 | 75,859 |
| 10-83-11001 | OVERTIME - GENERAL | 32 | 52 | 0 | 0 | 0 |
| 10-83-11050 | SALARIES - PART TIME | 27,642 | 19,238 | 29,302 | 12,667 | 33,384 |
| 10-83-11100 | F.I.C.A. | 3,877 | 4,999 | 5,867 | 3,002 | 6,773 |
| 10-83-11200 | MEDICARE | 907 | 1,169 | 1,372 | 702 | 1,584 |
| 10-83-11300 | A.S.R.S. | 7,194 | 7,078 | 7,912 | 4,307 | 11,100 |
| 10-83-11301 | A.S.R.S - ALT CONTRIBUTION | 172 | 0 | 0 | 16 | 0 |
| 10-83-11500 | MEDICAL INSURANCE | 11,979 | 11,948 | 11,264 | 2,816 | 11,879 |
| 10-83-11501 | STANDARD DISABILITY INSURANCE | 237 | 433 | 424 | 212 | 424 |
| 10-83-11505 | DEFERRED COMP | 1,713 | 1,623 | 1,623 | 406 | 1,623 |
| 10-83-11510 | DENTAL INSURANCE | 573 | 955 | 977 | 489 | 1,007 |
| 10-83-11600 | LIFE INSURANCE | 273 | 252 | 252 | 126 | 252 |
| 10-83-11700 | WORKERS COMPENSATION | 844 | 1,491 | 1,605 | 178 | 1,544 |
| COPPERY QUEEN LIBRARY PERSONNEL EXPENSE: | | 88,749 | 110,183 | 125,931 | 60,663 | 145,429 |
| 10-83-12500 | RECRUITMENT/EMPLOYEE TESTING | 0 | 0 | 0 | 32 | 0 |
| 10-83-13100 | BUSINESS TRAVEL | 0 | 0 | 0 | 1,332 | 2,500 |
| 10-83-13400 | EDUCATION & TRAINING | 0 | 0 | 0 | 340 | 1,000 |
| 10-83-13500 | SUBSCRIPTIONS & MEMBERSHIPS | 0 | 0 | 0 | 84 | 0 |
| 10-83-21000 | ELECTRIC | 7,303 | 7,556 | 8,500 | 2,564 | 8,500 |
| 10-83-22000 | WATER | 840 | 907 | 950 | 498 | 1,200 |
| 10-83-22550 | SEWER AND GARBAGE SERV. | 1,324 | 1,221 | 1,324 | 666 | 1,324 |
| 10-83-24000 | PHONES | 2,276 | 2,547 | 2,750 | 1,224 | 3,000 |
| 10-83-24001 | INTERNET ACCESS | 743 | 2,664 | 1,010 | 640 | 1,900 |
| 10-83-34000 | CONTRACT SERVICES | 6,521 | 4,092 | 8,500 | 2,112 | 8,500 |
| 10-83-34100 | DOC WORKERS | 106 | 0 | 0 | 0 | 0 |
| 10-83-41500 | OFFICE SUPPLIES | 2,183 | 2,530 | 2,200 | 1,720 | 2,500 |
| 10-83-42040 | ADVERTISING | 200 | 501 | 275 | 359 | 360 |
| 10-83-42050 | NON CAP ADMIN EQUIP/FURN | 1,079 | 904 | 1,200 | 506 | 1,200 |
| 10-83-43500 | POSTAGE | 1,616 | 380 | 1,500 | 0 | 1,500 |
| 10-83-45300 | CUSTODIAL SUPPLIES | 611 | 605 | 900 | 225 | 1,000 |
| 10-83-46000 | OPERATIONAL EXPENSES | 0 | 203 | 500 | 608 | 750 |
| 10-83-46831 | BOOKS | 10,117 | 6,182 | 6,500 | 2,421 | 7,000 |
| 10-83-46832 | AUDIO VISUAL MATERIAL | 961 | 1,313 | 1,500 | 696 | 1,750 |
| 10-83-46833 | CHILDRENS MATERIALS | 1,197 | 1,359 | 1,500 | 831 | 1,750 |
| 10-83-46834 | PERIODICALS | 2,292 | 1,588 | 2,000 | 742 | 2,000 |
| 10-83-46835 | ELECTRONIC MEDIA | -264 | 144 | 0 | 0 | 0 |
| 10-83-47000 | PERMITS & LICENSES | 436 | 2,052 | 2,000 | 0 | 2,000 |
| 10-83-50100 | BLDG REPAIR & MAINT | 1,637 | 6,829 | 10,000 | 1,797 | 10,000 |
| 10-83-55000 | EQUIPMENT REPAIR & MAINT | 602 | 48 | 500 | 0 | 500 |
| 10-83-55200 | NON CAP EQUIP PURCHASES | 0 | 0 | 0 | 143 | 200 |
| 10-83-99998 | GF INTERNAL SERVICES | 0 | 17,945 | 17,128 | 8,564 | 19,183 |
| TOTAL COPPER QUEEN LIBRARY EXPENSE: | | 130,528 | 171,752 | 196,668 | 88,768 | 225,046 |

SENIOR CENTER

The Bisbee Senior Center provides activities and programming for the City's senior population. The Senior Center also provides space for Southeastern Arizona Governments Organization (SEAGO) Area Agency on Aging. This Building and grounds are maintained by Public Works. Additionally, the City of Bisbee pays a contribution towards the Senior Center Coordinator's salary along with paying all of the building's utilities, and custodial supplies.

SENIOR CENTER

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|-------------------------------------|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 10-85-21000 | ELECTRIC | 5,563 | 5,221 | 6,500 | 2,746 | 6,500 |
| 10-85-22000 | WATER | 1,011 | 996 | 1,300 | 441 | 1,300 |
| 10-85-22550 | SEWER AND GARBAGE SERV. | 813 | 748 | 900 | 408 | 900 |
| 10-85-23000 | GAS | 4,004 | 6,203 | 5,000 | 1,887 | 6,500 |
| 10-85-24000 | PHONES | 844 | 879 | 850 | 465 | 960 |
| 10-85-24001 | INTERNET ACCESS FEES | 714 | 718 | 750 | 366 | 750 |
| 10-85-34000 | CONTRACT SERVICES | 398 | 436 | 500 | 380 | 500 |
| 10-85-34085 | COORDINATOR CONTRIBUTIONS | 7,400 | 7,400 | 7,500 | 3,700 | 7,500 |
| 10-85-34100 | DOC WORKERS | 214 | 1,133 | 1,000 | 550 | 1,000 |
| 10-85-45100 | DISPOSABLE EQUIP & TOOLS | 0 | 0 | 500 | 63 | 500 |
| 10-85-45300 | CUSTODIAL SUPPLIES | 142 | 663 | 650 | 300 | 650 |
| 10-85-50100 | BLDG REPAIR & MAINT | 163 | 0 | 5,000 | 1,989 | 5,000 |
| 10-85-99998 | GF INTERNAL SERVICES | 0 | 0 | 2,905 | 1,452 | 2,289 |
| TOTAL SENIOR CENTER EXPENSE: | | 21,265 | 24,398 | 33,355 | 14,748 | 34,349 |

CONTINGENCY

The Contingency account provides a place to budget for opportunities, unexpected expenses, and emergencies.

CONTINGENCY

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--|----------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 10-99-30100 | CONTINGENCY EXPENSES | 499,964 | 12 | 0 | 0 | 0 |
| 10-99-99100 | UNASSIGNED EXPENSES | 0 | 0 | 100,000 | 0 | 100,000 |
| TOTAL CONTINGENCY EXPENSE: | | 499,964 | 12 | 100,000 | 0 | 100,000 |
| TOTAL GENERAL FUND REVENUES | | 8,939,103 | 7,014,093 | 7,702,489 | 3,429,281 | 7,572,007 |
| TOTAL GENERAL FUND EXPENSES | | 6,516,398 | 7,230,132 | 7,702,489 | 3,603,892 | 7,572,007 |
| TOTAL GENERAL FUND REVENUES OVER EXPENSES | | 2,422,705 | -216,040 | 0 | -174,610 | 0 |

GOVERNMENT GRANTS

This fund accounts for government grants such as Community Development Block Grants (CDBG). CDBG funds are federal entitlement dollars that are awarded to cities and towns in every state. Funds are for various community development programs such as repairing or creating infrastructure. Most recently the City has used CDBG funds for the Tintown Streets Improvement Project. Rural communities receive their share in an allocation from the State. Bisbee's CDBG funds are managed by SEAGO

GOVERNMENT GRANTS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 11-30-22522 | TINTOWN PAVING & IMPR PHASE 1 | 43,572 | 150,721 | 0 | 0 | |
| 11-30-22523 | TINTOWN PAVING & IMPR PHASE 2 | 0 | 194,273 | 214,000 | 263,159 | |
| 11-30-22524 | TINTOWN PAVING & IMPR PHASE 3 | 0 | 0 | 0 | 0 | 400,000 |
| TOTAL GOVERNMENT GRANTS REVENUE: | | 43,572 | 344,994 | 214,000 | 263,159 | 400,000 |
| 11-40-22522 | TINTOWN PAVING & IMPR PHASE 1 | 43,572 | 150,560 | 0 | 241,023 | 0 |
| 11-40-22523 | TINTOWN PAVING & IMPR PHASE 2 | 0 | 194,434 | 214,000 | 27,607 | 0 |
| 11-40-22524 | TINTOWN PAVING & IMPR PHASE 3 | 0 | 0 | 0 | 0 | 400,000 |
| TOTAL GOVERNMENT GRANTS EXPENSE: | | 43,572 | 344,994 | 214,000 | 268,630 | 400,000 |

PUBLIC SAFETY – FIRE GRANTS

The Public Safety – Fire Grants Fund is used to account for public safety grants. Each year FEMA awards grants to eligible communities for the purchase of vehicles and equipment to enhance homeland security. In the past this funding has enabled the City to purchase a fire engine and an ambulance. More recently the Fire Department has applied for and been awarded a grant from the Fire House Subs grants which facilitated the purchase of rescue equipment.

The Fire Department is requesting a FEMA grant this fiscal year for a water tender and ambulance.

PUBLIC SAFETY - FIRE GRANTS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 17-30-22503 | OTHER GRANTS | 0 | 2,750 | 150,000 | 0 | 0 |
| 17-30-22504 | FIRE HOUSE SUBS GRANT | 24,759 | 0 | 0 | 0 | 0 |
| 17-30-22505 | AZ COMM FOUNDATION ED GRANT | 0 | 1,000 | 0 | 0 | 0 |
| 17-30-22506 | FEMA EQUIPMENT GRANT | 0 | 0 | 380,000 | 0 | 550,000 |
| 17-38-99964 | TRANSFER FROM GF-GRANT MATCH | 0 | 0 | 20,000 | 0 | 25,000 |
| TOTAL PUBLIC SAFETY - FIRE GRANTS REVENUE: | | 24,759 | 3,750 | 550,000 | 0 | 575,000 |
| 17-40-22501 | FEMA | 0 | 0 | 400,000 | 0 | 0 |
| 17-40-22503 | OTHER GRANTS | 0 | 0 | 150,000 | 0 | 0 |
| 17-40-22504 | FIRE HOUSE SUBS GRANT | 13,189 | 11,585 | 0 | 0 | 0 |
| 17-40-22506 | FEMA EQUIPMENT GRANT | 0 | 0 | 0 | 14,431 | 575,000 |
| TOTAL PUBLIC SAFETY - FIRE GRANTS EXPENSE: | | 13,189 | 11,585 | 550,000 | 14,431 | 575,000 |

TRANSPORTATION GRANTS

The Transportation Grants fund includes funding from the Federal Aviation Administration (FAA) for Airport improvements and related 5% grant match.

TRANSPORTATION GRANTS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 18-30-22519 | FAA-AIRPORT ENTITLEMENT GRANT | 0 | 0 | 0 | 0 | 285,000 |
| 18-38-99921 | TRANSFER FROM STREETS | 0 | 0 | 0 | 0 | 15,000 |
| TOTAL TRANSPORTATION GRANTS REVENUE: | | 0 | 0 | 0 | 0 | 300,000 |
| 18-40-22519 | FAA-AIRPORT ENTITLEMENT GRANT | 0 | 0 | 0 | 0 | 300,000 |
| TOTALTRANSPORTATION GRANTS EXPENSE: | | 0 | 0 | 0 | 0 | 300,000 |

TRANSIENT ROOM TAX

The Transient Room Tax (aka Bed Tax) is the primary revenue source used to promote tourism in the City of Bisbee. This tax supports the Bisbee Visitor Center which serves as an official Arizona Office of Tourism designated visitor information center. This center provides information about area attractions, recreational opportunities, and hospitality amenities. As required by the Arizona Office of Tourism, the center also provides a variety of printed literature. The center provides both visitor and relocation packets. The City currently contracts for marketing services including securing and administering Arizona Office of Tourism Co-operative Marketing Grants; City of Bisbee and Queen Mine Tour ad placements; marketing efforts including press releases; website; social media management; coordinating familiarization tours for film producers and travel writers; and participating in trade shows. The marketing firm is responsible for maintaining the official tourism website www.discoverbisbee.com, the Discover Bisbee Facebook, Instagram, and Twitter accounts. Funding for the Visitor Center may be supplemented by resources from the Queen Mine Tour Enterprise Fund and tourism grants.

The Visitor Center consists of two employees:

- Part-time Visitor Center Office Assistant
- A shared employee with the Mining Museum

TRANSIENT ROOM TAX

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 20-31-10000 | CITY SALES TAX | 104,826 | 94,621 | 113,000 | 58,863 | 135,000 |
| 20-31-10020 | 1% BED TAX | 41,927 | 54,164 | 0 | 0 | 0 |
| 20-38-40000 | DONATIONS/MISC | 0 | 0 | 0 | 1,000 | 0 |
| 20-38-51000 | USE OF FUND BALANCE | 0 | 0 | 51,905 | 0 | 0 |
| 20-38-99059 | TRANSFER FROM QM | 16,000 | 16,000 | 0 | 0 | 0 |
| TOTAL TRANSIENT ROOM TAX REVENUE: | | 162,753 | 164,785 | 164,905 | 59,863 | 135,000 |
| 20-40-11000 | SALARIES - GENERAL | 37,905 | 20,240 | 58,240 | -66 | 0 |
| 20-40-11001 | OVERTIME - GENERAL | 55 | 0 | 0 | 0 | 0 |
| 20-40-11050 | SALARIES - PART TIME | 9,516 | 13,203 | 11,362 | 6,517 | 12,168 |
| 20-40-11100 | F.I.C.A. | 2,934 | 2,062 | 4,315 | 401 | 754 |
| 20-40-11200 | MEDICARE | 686 | 482 | 1,009 | 94 | 176 |
| 20-40-11300 | A.S.R.S. | 4,384 | 2,267 | 7,053 | 0 | 0 |
| 20-40-11500 | MEDICAL INSURANCE | 5,989 | 2,987 | 5,632 | 0 | 0 |
| 20-40-11501 | STANDARD DISABILITY INSURANCE | 224 | 106 | 269 | 0 | 0 |
| 20-40-11505 | DEFERRED COMP | 879 | 406 | 811 | 0 | 0 |
| 20-40-11510 | DENTAL INSURANCE | 268 | 131 | 715 | 0 | 0 |
| 20-40-11600 | LIFE INSURANCE | 137 | 63 | 126 | 0 | 0 |
| 20-40-11700 | WORKERS COMPENSATION | 276 | 204 | 311 | 23 | 33 |
| TRANSIENT ROOM TAX PERSONNEL EXPENSE: | | 63,254 | 42,151 | 89,843 | 6,968 | 13,131 |
| 20-40-13100 | BUSINESS TRAVEL | 2,810 | 2,356 | 4,000 | 91 | 2,870 |
| 20-40-13101 | BUSINESS TRAVEL-OVERNIGHT DEST | 3,461 | 0 | 0 | 0 | 1,000 |
| 20-40-13400 | EDUCATION & TRAINING | 602 | 620 | 500 | 0 | 500 |
| 20-40-13500 | SUBSCRIPTIONS & MEMBERSHIPS | 54 | 1,093 | 1,000 | 559 | 1,100 |
| 20-40-24000 | PHONES | 2,416 | 2,878 | 3,000 | 1,213 | 3,000 |
| 20-40-31000 | PROFESSIONAL FEES | 1,000 | 775 | 1,000 | 1,000 | 1,000 |
| 20-40-34000 | CONTRACT SERVICES | 8,641 | 13,585 | 13,000 | 21,860 | 58,000 |
| 20-40-34001 | CONTRACT SER- OVERNIGHT DEST | 4,310 | 0 | 0 | 0 | 0 |
| 20-40-41500 | OFFICE SUPPLIES | 358 | 119 | 500 | 0 | 500 |
| 20-40-42020 | PRINTING & REPRODUCTION | 2,920 | 1,835 | 3,000 | 106 | 2,870 |
| 20-40-42021 | PRINTING & REPRO OVERNIGHT DES | 1,630 | 1,630 | 0 | 0 | 0 |
| 20-40-42040 | ADVERTISING | 46,059 | 47,154 | 33,000 | 10,102 | 34,000 |
| 20-40-42041 | ADVERTISING-OVERNIGHT DEST | 26,530 | 15,341 | 0 | 0 | 0 |
| 20-40-42050 | NON CAP ADMIN EQUIP/FURN | 1,462 | 249 | 1,000 | 0 | 1,000 |
| 20-40-43500 | POSTAGE | 465 | 385 | 500 | 103 | 500 |
| 20-40-43600 | FILM OFFICE EXPENSES | 1,000 | 0 | 0 | 0 | 0 |
| 20-40-46000 | OPERATIONAL EXPENSES | 282 | 456 | 200 | 0 | 4,022 |
| 20-40-46001 | OPERATIONAL EXP-OVERNIGHT DEST | 136 | 0 | 0 | 0 | 0 |
| 20-40-99998 | GF INTERNAL SERVICES | 0 | 17,945 | 14,362 | 7,181 | 11,507 |
| TOTAL TRANSIENT ROOM TAX EXPENSE: | | 167,391 | 148,571 | 164,905 | 49,183 | 135,000 |

STREETS

The Streets Fund provides for the operation and maintenance of streets, alleys, sidewalks, stairs, drainage channels, right of ways, and street lighting throughout the City. Currently the main source of funding for the Streets Fund is the 1% sales tax adopted December 16th, 2014 and sunsets in March 1st, 2023. The purpose of this tax is for the maintenance, repair, replacement and improvement of the 42 miles of City streets and related infrastructure. The other major source of funding for the Streets Fund is the Highway User Revenue Fund (HURF). HURF funds are used for all costs related to street maintenance and repair. Work performed by Streets Department employees includes repairing, replacing, or installing traffic and pedestrian signage, controlling vegetation which may impede vehicular or pedestrian traffic or the visibility of signs or markers, preparation and clean-up of all events conducted in the City, and open/close of cemetery plots. Since the City discourages the use of herbicides, the vegetation must be cleared manually on roadside, public walkways and drainage ways in the City.

The Streets Department consists of four full-time equipment operators.

STREETS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|-----------------------------------|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 21-31-20000 | H.U.R.F. GAS TAX | 445,564 | 457,993 | 441,400 | 431,290 | 483,440 |
| 21-36-10000 | 1% Sales Tax Increase | 753,021 | 680,651 | 753,000 | 376,017 | 753,000 |
| 21-36-10500 | CEMETERY OPEN/CLOSE FEES | 3,875 | 3,625 | 5,500 | 1,200 | 3,000 |
| 21-36-11060 | STREET PAVEMENT CUT FEES | 7,175 | 21,168 | 5,000 | 0 | 5,000 |
| 21-36-11100 | STREETS EQUIPMENT RENTAL | 13,905 | 1,170 | 6,000 | 0 | 0 |
| 21-36-21000 | INTEREST INCOME (LGIP) | 8 | 14 | 0 | 5 | 10 |
| 21-38-51000 | USE OF FUND BALANCE | 0 | 0 | 0 | 0 | 984,725 |
| TOTAL STREETS REVENUE: | | 1,223,549 | 1,164,621 | 1,210,900 | 808,513 | 2,229,175 |
| 21-40-11000 | SALARIES - GENERAL | 140,309 | 150,183 | 178,751 | 85,816 | 169,476 |
| 21-40-11001 | OVERTIME - GENERAL | 9,060 | 16,912 | 15,000 | 1,930 | 4,000 |
| 21-40-11100 | F.I.C.A. | 8,840 | 9,905 | 12,013 | 5,335 | 10,755 |
| 21-40-11200 | MEDICARE | 2,067 | 2,317 | 2,809 | 1,248 | 2,515 |
| 21-40-11300 | A.S.R.S. | 17,222 | 19,752 | 23,463 | 10,810 | 21,199 |
| 21-40-11301 | A.S.R.S - ALT CONTRIBUTION | 0 | 0 | 25,625 | 0 | 0 |
| 21-40-11500 | MEDICAL INSURANCE | 24,659 | 24,369 | 0 | 13,429 | 27,024 |
| 21-40-11501 | STANDARD DISABILITY INSURANCE | 644 | 735 | 1,038 | 549 | 983 |
| 21-40-11502 | MEDICAL INS DEPENDENT SUPPL. | 0 | 0 | 2,129 | 88 | 176 |
| 21-40-11505 | DEFERRED COMP | 3,604 | 3,310 | 3,692 | 1,373 | 3,692 |
| 21-40-11510 | DENTAL INSURANCE | 2,534 | 2,462 | 2,801 | 1,151 | 1,952 |
| 21-40-11600 | LIFE INSURANCE | 560 | 514 | 573 | 276 | 573 |
| 21-40-11700 | WORKERS COMPENSATION | 17,862 | 21,867 | 22,227 | 9,427 | 13,915 |
| STREETS PERSONNEL EXPENSE: | | 227,361 | 252,325 | 290,121 | 131,431 | 256,260 |

STREETS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|-------------------------------|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 21-40-12300 | UNIFORMS & CLOTHING | 986 | 1,437 | 1,648 | 431 | 1,400 |
| 21-40-13100 | BUSINESS TRAVEL | 93 | 0 | 4,000 | 90 | 2,000 |
| 21-40-13400 | EDUCATION & TRAINING | 790 | 310 | 4,000 | 2,650 | 4,000 |
| 21-40-21000 | ELECTRIC | 89,040 | 82,395 | 85,000 | 44,356 | 85,000 |
| 21-40-23000 | GAS | 747 | 832 | 600 | 167 | 700 |
| 21-40-24000 | PHONES | 1,151 | 1,348 | 1,300 | 1,235 | 3,000 |
| 21-40-24001 | INTERNET | 0 | 348 | 500 | 240 | 0 |
| 21-40-31000 | PROFESSIONAL FEES | 2,400 | 0 | 0 | 0 | 0 |
| 21-40-34000 | CONTRACT SERVICES | 1,981 | 7,619 | 5,000 | 4,761 | 13,000 |
| 21-40-34100 | DOC WORKERS | 7,800 | 10,343 | 8,000 | 3,330 | 6,500 |
| 21-40-37000 | PROPERTY, CASUALTY, LIABILITY | 40,469 | 43,138 | 40,000 | 25,905 | 42,300 |
| 21-40-37100 | INSURANCE CLAIMS & DEDUCTIBLES | 355 | 313 | 0 | 1,035 | 1,000 |
| 21-40-42040 | ADVERTISING | 70 | 0 | 2,000 | 0 | 0 |
| 21-40-42050 | NON CAP ADMIN EQUIP/FURN | 3,037 | 2,179 | 1,000 | 868 | 3,000 |
| 21-40-45100 | DISPOSABLE EQUIP & TOOLS | 9,193 | 4,795 | 8,000 | 2,288 | 7,000 |
| 21-40-45200 | SAFETY EQUIP & SUPPLIES | 4,583 | 1,073 | 5,000 | 785 | 2,500 |
| 21-40-45300 | CUSTODIAL SUPPLIES | 0 | 177 | 0 | 48 | 0 |
| 21-40-46000 | OPERATIONAL EXPENSES | 51,514 | 39,798 | 45,000 | 9,194 | 45,000 |
| 21-40-46210 | STREET REPAIR MAT - SALES TAX | 703,403 | 247,437 | 500,000 | 279,453 | 1,440,000 |
| 21-40-46211 | STREET REPAIR MATERIAL | 14,476 | 6,033 | 20,287 | 31,914 | 45,000 |
| 21-40-55000 | EQUIPMENT REPAIR & MAINT | 3,235 | 715 | 2,000 | 309 | 2,000 |
| 21-40-55010 | EQUIPMENT RENTAL | 4,366 | 3,913 | 10,000 | 1,280 | 5,000 |
| 21-40-55100 | REPAIR & MAINT - OTHER | 237 | 9,720 | 1,000 | 4,500 | 5,000 |
| 21-40-55200 | NON CAP EQUIP PURCHASES | 3,387 | 493 | 13,000 | 1,500 | 10,000 |
| 21-40-61000 | VEHICLE PARTS & LABOR | 18,318 | 14,442 | 20,000 | 4,827 | 15,000 |
| 21-40-62002 | TIRES | 4,456 | 2,211 | 5,000 | 3,801 | 5,000 |
| 21-40-62003 | GASOLINE | 13,201 | 2,118 | 9,000 | 733 | 2,000 |
| 21-40-62004 | DIESEL | 6,590 | 5,000 | 9,000 | 2,298 | 4,500 |
| 21-40-62007 | OTHER FLUIDS & LUBRICANTS | 593 | 0 | 0 | 0 | 0 |
| 21-40-91000 | CAPITAL EXPENDITURES | 22,163 | 15,980 | 15,000 | 10,003 | 18,000 |
| 21-40-99018 | TRANS TO TRANSPORTATION GRANT | 0 | 0 | 0 | 0 | 15,000 |
| 21-40-99998 | GF INTERNAL SERVICES | 0 | 161,506 | 105,444 | 52,722 | 190,015 |
| TOTAL STREETS EXPENSE: | | 1,235,993 | 917,999 | 1,210,900 | 622,152 | 2,229,175 |

RICO FUND

RICO funds are authorized by the Federal Government under the Racketeer Influenced and Corrupt Organization Act. Revenues come from the seizure of assets used in the commission of crimes when the Bisbee Police Department is involved in the investigations.

These monies are maintained by the Cochise County Attorney's Office and are transferred to the City of Bisbee after the proper paperwork is submitted to the Cochise County Attorney for approval of the expenditures. Monies are used during the year for a variety of items which enhance and/or aid in Police duties and obligations. Items such as training, tires, computers, emergency equipment, donations to youth activities, etc. are acceptable uses of these monies.

RICO FUND

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|----------------------------------|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 39-33-13597 | RICO AUCTION FUNDS (COUNTY) | 11,604 | 8,832 | 100,000 | -8,832 | 100,000 |
| 39-33-22506 | COUNTY REIMBURSEMENTS - RICO | 7,463 | -1,012 | 15,000 | 0 | 15,000 |
| 39-34-10862 | VEHICLE IMPOUND FEES | 2,000 | 0 | 1,000 | 0 | 1,000 |
| TOTAL RICO FUND REVENUES: | | 21,067 | 7,820 | 116,000 | -8,832 | 116,000 |
| 39-40-13597 | RICO AUCTION EXPENSE (COUNTY) | 0 | 0 | 100,000 | 0 | 100,000 |
| 39-40-50006 | RICO - AUTHORIZED EXPENDITURES | 11,018 | 8,832 | 16,000 | 0 | 16,000 |
| TOTAL RICO FUND EXPENSES: | | 11,018 | 8,832 | 116,000 | 0 | 116,000 |

BISBEE ARTS COMMISSION

The Bisbee Arts Commission (BAC) promotes the arts and artists in Bisbee, both within and outside the community. Use of the BAC funds are approved by City Council. Funds for the BAC are raised through various events throughout the year such as the Art Auction and currently the Community Involved Giving (CIG) Art Vending Machine.

BISBEE ARTS COMMISSION

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 42-34-40500 | OTHER PROGRAM REVENUE | 0 | 4,133 | 1,200 | 0 | 1,200 |
| 42-34-40520 | ART AUCTION | 4,158 | 0 | 12,000 | 0 | 12,000 |
| 42-34-40530 | CIG ART VENDING MACHINE REV. | 0 | 0 | 0 | 4,000 | 10,000 |
| TOTAL BISBEE ARTS COMMISSION REVENUE: | | 4,158 | 4,133 | 13,200 | 4,000 | 23,200 |
| 42-40-10530 | GRANTS | 0 | 0 | 7,000 | 4,190 | 7,000 |
| 42-40-42040 | ADVERTISING | 587 | 97 | 500 | 0 | 500 |
| 42-40-43500 | POSTAGE | 4 | 0 | 30 | 0 | 30 |
| 42-40-46000 | OPERATIONAL EXP (DONATIONS) | 8,501 | 8,434 | 3,000 | 2,756 | 3,000 |
| 42-40-55000 | EQUIPMENT REPAIR & MAINT | 0 | 0 | 250 | 0 | 250 |
| 42-40-95000 | RESERVE ACCUMULATION | 0 | 0 | 2,420 | 0 | 12,420 |
| TOTAL BISBEE ARTS COMMISSION EXPENSE: | | 9,092 | 8,531 | 13,200 | 6,946 | 23,200 |

MISCELLANEOUS DONATIONS

The Miscellaneous Donations fund was established in 2008 to manage and account for the receipt and disbursement of donations and contributions made to the City for specific purposes. All revenues/expenses in this fund are segregated by purpose with each account title designating the purpose. For example, "Secret Santa Donations-Library" is for the purpose of replacing lost books so patrons may have their library borrowing privileges reinstated.

MISCELLANEOUS DONATIONS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 48-38-22500 | MISC DONATIONS | 1,180 | 50,000 | 1,000,000 | 0 | 1,000,000 |
| 48-38-22506 | FIREWORKS | 0 | 3,000 | 3,000 | 0 | 3,000 |
| 48-38-22515 | LIBRARY DONATIONS SPEC BEQUEST | 0 | 0 | 0 | 250 | 1,000 |
| 48-38-22516 | MOVIES IN THE PARK/EQUIPMENT | 2,500 | 0 | 2,000 | 0 | 2,000 |
| 48-38-22517 | HOLIDAY LIGHTS | 100 | 475 | 0 | 1,000 | 0 |
| 48-38-22518 | FIRE DEPARTMENT DONATIONS | 0 | 1,000 | 1,000 | 0 | 2,000 |
| 48-38-22519 | LIBRARY/CHILDRENS PROGRAMMING | 0 | 0 | 500 | 0 | 500 |
| 48-38-22520 | FESTIVAL OF LIGHTS DONATIONS | 0 | 0 | 0 | 600 | 0 |
| 48-38-22521 | SECRET SANTA DONATIONS-LIBRARY | 1,001 | 140 | 1,200 | 2,230 | 2,500 |
| 48-38-22522 | CHILDREN'S LITERACY PROGRAM | 0 | 0 | 500 | 0 | 500 |
| 48-38-28100 | SWIMMING POOL DONATIONS | 0 | -35 | 0 | 185 | 0 |
| TOTAL MISCELLANEOUS DONATION REVENUE: | | 4,781 | 54,580 | 1,008,200 | 4,265 | 1,011,500 |
| 48-40-22500 | MISC DONATION EXP | 1,180 | 55,000 | 1,000,000 | 450 | 1,000,000 |
| 48-40-22506 | FIREWORKS EXP | 0 | 3,000 | 3,000 | 0 | 3,000 |
| 48-40-22507 | PARKS AND REC MISC DONATIONS | 1,335 | 0 | 0 | 0 | 0 |
| 48-40-22515 | LIBRARY-SPEC BEQUEST EXPENSE | 0 | 1,985 | 0 | 0 | 1,000 |
| 48-40-22516 | MOVIES IN THE PARK/EQUIPMENT | 2,588 | 948 | 2,000 | 498 | 2,000 |
| 48-40-22517 | FESTIVAL OF LIGHTS | 0 | 972 | 0 | 2,285 | 0 |
| 48-40-22518 | FIRE DEPARTMENT DONATIONS | 11,090 | 6,084 | 1,000 | 0 | 2,000 |
| 48-40-22519 | LIBRARY/CHILDRENS PROGRAMMING | 386 | 0 | 500 | 0 | 500 |
| 48-40-22521 | SECRET SANTA DONATIONS-LIBRARY | 983 | 0 | 1,200 | 0 | 2,500 |
| 48-40-22522 | CHILDREN'S LITERACY PROGRAM | 0 | 0 | 500 | 0 | 500 |
| 48-40-28100 | SWIMMING POOL DONATION EXP | 0 | -476 | 0 | 0 | 0 |
| TOTAL MISCELLANEOUS DONATION EXPENSE: | | 17,561 | 67,513 | 1,008,200 | 3,234 | 1,011,500 |

AIRPORT

The City of Bisbee owns and operates the Bisbee Municipal Airport. The Airport Advisory Committee meets on a regular basis as an advisory group for the operation and planning of the Airport. Revenue to operate the Airport is generated through airport fuel sales, hangar rentals, and airport access fees.

AIRPORT

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|-------------------------------|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 50-34-12500 | GAS REVENUE | 13,558 | 19,004 | 17,000 | 10,076 | 23,000 |
| 50-36-13500 | RENTS | 9,138 | 9,585 | 10,000 | 5,103 | 10,000 |
| 50-36-13501 | BISBEE AIRPARK-ACCESS FEES | 1,056 | 0 | 0 | 40 | 0 |
| 50-38-51000 | USE OF FUND BALANCE | 0 | 0 | 8,522 | 0 | 3,294 |
| 50-38-99010 | TRANSFERS FROM GENERAL FUND | 0 | 0 | 3,354 | 0 | 0 |
| TOTAL AIRPORT REVENUE: | | 23,752 | 28,589 | 38,876 | 15,218 | 36,294 |
| 50-40-21000 | ELECTRIC | 3,211 | 2,275 | 3,400 | 1,385 | 3,500 |
| 50-40-22000 | WATER | 644 | 678 | 2,000 | 563 | 2,000 |
| 50-40-22550 | SEWER AND GARBAGE SERV. | 266 | 247 | 250 | 135 | 250 |
| 50-40-23000 | GAS | 986 | 842 | 1,200 | 280 | 1,200 |
| 50-40-24000 | PHONES | 761 | 789 | 800 | 414 | 850 |
| 50-40-34000 | CONTRACT SERVICES | 0 | -15 | 0 | 0 | 0 |
| 50-40-37000 | PROPERTY, CASUALTY, LIABILITY | 6,640 | 3,486 | 3,600 | 0 | 3,600 |
| 50-40-41500 | OFFICE SUPPLIES | 0 | 29 | 50 | 0 | 50 |
| 50-40-42040 | ADVERTISING | 55 | 0 | 0 | 0 | 0 |
| 50-40-43110 | CREDIT CARD FEES | 1,143 | 1,221 | 1,500 | 503 | 1,500 |
| 50-40-45100 | DISPOSABLE EQUIP & TOOLS | 0 | 0 | 250 | 0 | 250 |
| 50-40-45200 | SAFETY EQUIP & SUPPLIES | 0 | 498 | 0 | 0 | 500 |
| 50-40-46000 | OPERATIONAL EXPENSES | 997 | 1,780 | 4,000 | 766 | 4,000 |
| 50-40-46501 | FUEL FOR RESALE | 0 | 21,573 | 5,000 | 0 | 10,000 |
| 50-40-50100 | BLDG REPAIR & MAINT | 458 | 33 | 5,000 | 1,725 | 5,000 |
| 50-40-55000 | EQUIPMENT REPAIR & MAINT | 1,520 | 0 | 500 | 0 | 500 |
| 50-40-99010 | TRANSFER TO GENERAL FUND | 0 | 0 | 0 | 4,188 | 0 |
| 50-40-99099 | TRANSFERS TO CAPITAL PROJECTS | 0 | 0 | 8,376 | 0 | 0 |
| 50-40-99998 | GF INTERNAL SERVICES | 0 | 0 | 2,950 | 1,475 | 3,094 |
| TOTAL AIRPORT EXPENSE: | | 16,681 | 33,436 | 38,876 | 11,434 | 36,294 |

POLICE SPECIAL REVENUES AND GRANTS

The Police Special Revenues and Grants Fund accounts for all grant revenues received and expended for law enforcement activities outside of the General Fund and the RICO Fund. This fund also receives and expends monies from the Federal Asset Forfeitures program in which the City is a participant.

POLICE SPECIAL REVENUE & GRANTS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 53-30-30002 | GRANTS MISC - POLICE | 0 | 0 | 400,000 | 0 | 400,000 |
| 53-30-30003 | HOMELAND SECURITY GRANTS | 1,299 | 0 | 0 | 0 | 0 |
| 53-30-35000 | COMMUNICATIONS SYSTEM | 0 | 0 | 0 | 50,000 | 0 |
| 53-35-31000 | DEPT. OF JUSTICE (VESTS) | 1,296 | 1,300 | 1,296 | 0 | 1,500 |
| 53-36-11050 | SERVICE REIMBURSEMENT-DHL | 14,803 | 0 | 0 | 0 | 0 |
| TOTAL POLICE SPECIAL REV. & GRANTS REVENUE: | | 17,397 | 1,300 | 401,296 | 50,000 | 401,500 |
| 53-40-11050 | SERVICE REIMBURSEMENT | 6,710 | 0 | 0 | 0 | 0 |
| 53-40-11090 | REIMBURSED ERE's - DHLS | 8,093 | 0 | 0 | 0 | 0 |
| 53-40-30002 | GRANTS MISC - POLICE | 0 | 0 | 400,000 | 0 | 400,000 |
| 53-40-31000 | DEPT. OF JUSTICE (VESTS) | 1,296 | 869 | 1,296 | 2,705 | 1,500 |
| 53-40-35000 | EXPENDITURES - FED ASSET FORFT | 0 | 1,848 | 0 | 1,794 | 0 |
| 53-40-35005 | COMMUNICATIONS SYSTEM | 0 | 0 | 0 | 54,496 | 0 |
| 53-40-99901 | TRANSFERS TO GENERAL FUND | 1,299 | 0 | 0 | 0 | 0 |
| TOTAL POLICE SPECIAL REV. & GRANTS EXPENSE: | | 17,397 | 2,716 | 401,296 | 58,995 | 401,500 |

WASTEWATER

The Wastewater Fund provides collection and treatment of all wastewater created in the City of Bisbee. In addition to maintaining the collection system which consists of thousands of feet of sewer mains. Wastewater staff are responsible for making Blue Stake requests. The Wastewater Treatment Plant is currently being operated by Operations Management International (Jacobs) at a cost of \$744,611 per year. Jacobs assumes all costs to operate and make most repairs to the plant with the exception of the electric bill and maintenance of the solar grid. The City continues to maintain the collection system which includes the pumps and infrastructure throughout the City that carries the wastewater to the treatment plant.

The Wastewater Department consists of three employees:

- 3 Wastewater Collection Systems Operators

WASTE WATER

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---------------------------------------|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 54-30-22511 | TINTOWN DRAINAGE PLAN/DESIGN | 1,108 | 0 | 0 | 0 | 0 |
| 54-31-10000 | CITY SALES TAX | 376,511 | 340,326 | 376,500 | 188,009 | 376,500 |
| 54-36-21000 | INTEREST/PENALTIES EARNED | 138,754 | -10,205 | 145,000 | 35,419 | 60,000 |
| 54-36-50000 | MISCELLANEOUS REVENUE | 8,293 | 2,889 | 15,000 | 2,545 | 3,000 |
| 54-36-51000 | APS SOLAR REIMBURSEMENT - WWTP | 45,175 | 42,468 | 45,000 | 20,507 | 45,000 |
| 54-36-53000 | TOMBSTONE WW ASSIST CONTRACT | 10,800 | 0 | 0 | 0 | 0 |
| 54-37-10550 | USER FEES | 2,086,466 | 2,056,604 | 2,100,000 | 1,021,667 | 2,100,000 |
| 54-37-10551 | SERVICE CHARGE/PENALTY | 21,173 | 23,910 | 21,000 | 10,724 | 21,000 |
| 54-37-10552 | HOOK-UP FEES | 8,000 | 0 | 4,000 | 50 | 2,000 |
| 54-37-10553 | NEW ACCOUNT FEE | 0 | 575 | 1,200 | 400 | 1,000 |
| 54-38-50010 | GAIN/LOSS ON DISPOSAL OF ASSET | -62,712 | 0 | 0 | 0 | 0 |
| 54-38-51000 | USE OF FUND BALANCE | 0 | 0 | 1,192,492 | 0 | 772,595 |
| TOTAL WASTE WATER REVENUE: | | 2,633,568 | 2,456,566 | 3,900,192 | 1,279,321 | 3,381,095 |
| 54-40-11000 | SALARIES - GENERAL | 251,919 | 139,740 | 131,337 | 66,549 | 159,502 |
| 54-40-11001 | OVERTIME - GENERAL | 80,870 | 69,767 | 15,000 | 22,455 | 15,000 |
| 54-40-11050 | SALARIES - PART TIME | 0 | 59,550 | 0 | 0 | 0 |
| 54-40-11100 | F.I.C.A. | 19,822 | 16,474 | 9,073 | 5,437 | 10,819 |
| 54-40-11200 | MEDICARE | 4,636 | 3,853 | 2,122 | 1,272 | 2,530 |
| 54-40-11300 | A.S.R.S. | 38,149 | 24,214 | 17,721 | 10,844 | 21,324 |
| 54-40-11302 | A.S.R.S. PENSION EXPENSE | -44,069 | -95,807 | 0 | 0 | 0 |
| 54-40-11500 | MEDICAL INSURANCE | 42,225 | 21,581 | 20,556 | 8,682 | 21,679 |
| 54-40-11501 | STANDARD DISABILITY INSURANCE | 1,202 | 557 | 861 | 220 | 1,127 |
| 54-40-11502 | MEDICAL INS DEPENDENT SUPPL. | 0 | 0 | 1,064 | 1,514 | 3,028 |
| 54-40-11505 | DEFERRED COMP | 6,446 | 3,016 | 2,962 | 1,548 | 3,773 |
| 54-40-11510 | DENTAL INSURANCE | 3,881 | 2,211 | 2,610 | 946 | 2,689 |
| 54-40-11600 | LIFE INSURANCE | 951 | 478 | 460 | 230 | 586 |
| 54-40-11700 | WORKERS COMPENSATION | 13,712 | 12,262 | 6,027 | 3,353 | 5,403 |
| 54-40-11800 | STATE UNEMPLOYMENT | 0 | 3,020 | 0 | 0 | 0 |
| WASTE WATER PERSONNEL EXPENSE: | | 419,742 | 260,915 | 209,793 | 123,050 | 247,460 |

WASTE WATER

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|-----------------------|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 54-40-12300 | UNIFORMS & CLOTHING | 482 | 560 | 500 | 434 | 600 |
| 54-40-12500 | RECRUITMENT/EMPLOYEE TESTING | 0 | 0 | 200 | 0 | 200 |
| 54-40-13100 | BUSINESS TRAVEL | 0 | 619 | 1,000 | 129 | 1,000 |
| 54-40-13400 | EDUCATION & TRAINING | 3,217 | 578 | 2,500 | 427 | 2,500 |
| 54-40-13500 | SUBSCRIPTIONS & DUES | 750 | 1,289 | 800 | 0 | 800 |
| 54-40-21000 | ELECTRIC | 71,485 | 76,379 | 65,000 | 31,329 | 77,000 |
| 54-40-22000 | WATER | 3,720 | 2,166 | 4,000 | 1,819 | 4,000 |
| 54-40-24000 | PHONES | 6,505 | 4,943 | 3,000 | 881 | 3,000 |
| 54-40-24001 | INTERNET ACCESS FEE | 771 | 763 | 500 | 240 | 0 |
| 54-40-31000 | PROFESSIONAL FEES | 2,850 | 19,000 | 5,000 | 0 | 5,000 |
| 54-40-34000 | CONTRACT SERVICES | 16,301 | 404,543 | 750,000 | 437,273 | 755,000 |
| 54-40-34010 | CONTRACT SERVICES-COLLECTIONS | 0 | 0 | 10,000 | 0 | 10,000 |
| 54-40-34100 | DOC WORKERS | 527 | 0 | 0 | 0 | 0 |
| 54-40-37000 | PROPERTY, CASUALTY, LIABILITY | 59,613 | 63,545 | 60,000 | 39,050 | 63,450 |
| 54-40-37100 | INSURANCE CLAIMS & DEDUCTIBLES | 1,000 | 0 | 5,000 | 0 | 5,000 |
| 54-40-41500 | OFFICE SUPPLIES | 2,082 | 175 | 200 | 0 | 200 |
| 54-40-42020 | PRINTING & REPRODUCTION | 92 | 14 | 200 | 0 | 200 |
| 54-40-42030 | BOOKS & REFERENCE MATERIALS | 2,290 | 136 | 500 | 0 | 500 |
| 54-40-42050 | NON CAP ADMIN EQUIP/FURN | 867 | 1,747 | 500 | 291 | 1,000 |
| 54-40-43100 | FEES- FUND MANAGEMENT | 24 | 12 | 26 | 0 | 30 |
| 54-40-43120 | OTHER FEES | 423 | 189 | 600 | 166 | 600 |
| 54-40-43200 | DEBT REFUNDING EXPENSE | 245,050 | 0 | 0 | 0 | 0 |
| 54-40-43300 | INTEREST EXPENSE | 0 | 26,930 | 26,931 | 13,465 | 26,930 |
| 54-40-43500 | POSTAGE | 344 | 2 | 500 | 0 | 100 |
| 54-40-45100 | DISPOSABLE EQUIP & TOOLS | 15,844 | 5,607 | 3,500 | 2,362 | 3,500 |
| 54-40-45200 | SAFETY EQUIP & SUPPLIES | 8,005 | 273 | 3,000 | 378 | 3,000 |
| 54-40-45300 | CUSTODIAL SUPPLIES | 1,460 | 334 | 800 | 122 | 800 |
| 54-40-46000 | OPERATIONAL EXPENSES | 15,913 | 14,078 | 8,000 | 8,329 | 15,000 |
| 54-40-46541 | CHEMICALS | 14,699 | 8,403 | 2,000 | 0 | 2,000 |
| 54-40-46542 | LAB SUPPLIES & TESTING | 35,733 | 15,393 | 0 | 0 | 0 |
| 54-40-46543 | MANHOLE, PIPE & FITTINGS | 23,827 | 9,926 | 20,000 | 5,710 | 20,000 |
| 54-40-46544 | SLUDGE REMOVAL | 30,996 | 19,489 | 0 | 0 | 0 |
| 54-40-47000 | PERMITS & LICENSES | 14,870 | 9,154 | 18,000 | 9,000 | 18,000 |
| 54-40-47500 | BAD DEBT | 67,694 | 30,829 | 250,000 | 0 | 30,000 |
| 54-40-50100 | BLDG REPAIR & MAINT | 3,603 | 0 | 5,000 | 181 | 5,000 |
| 54-40-55000 | EQUIPMENT REPAIR & MAINT | 133,746 | 29,580 | 130,000 | 1,210 | 130,000 |
| 54-40-55005 | EQUIP REPAIR&MAINT-COLLECTIONS | 0 | 645 | 10,000 | 440 | 10,000 |
| 54-40-55006 | PUMP REPAIR & REPLACEMENT | 0 | 0 | 20,000 | 4,636 | 20,000 |
| 54-40-55010 | EQUIPMENT RENTAL | 0 | 0 | 5,000 | 393 | 5,000 |
| 54-40-55100 | REPAIR & MAINT - OTHER | 6 | 6,168 | 5,000 | 0 | 5,000 |
| 54-40-55200 | NON CAP EQUIP PURCHASES | 5,713 | 3,552 | 5,000 | 2,465 | 5,000 |
| 54-40-61000 | VEHICLE PARTS & LABOR | 8,262 | 12,307 | 7,000 | 3,994 | 7,000 |
| 54-40-62002 | TIRES | 1,157 | 1,237 | 1,500 | 0 | 1,500 |
| 54-40-62003 | GASOLINE | 8,145 | 2,498 | 5,000 | 1,001 | 5,000 |
| 54-40-62004 | DIESEL | 860 | 2,315 | 5,000 | 373 | 3,000 |
| 54-40-62007 | OTHER FLUIDS & LUBRICANTS | 1,300 | -650 | 0 | 0 | 0 |
| 54-40-81000 | PRINCIPAL PMTS, LEASE PURCHAS | 0 | 0 | 24,110 | 11,917 | 24,895 |
| 54-40-81500 | INTEREST PMTS, LEASE PURCHASE | 0 | 0 | 6,795 | 3,536 | 6,010 |

WASTE WATER

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|-----------------------------------|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 54-40-89000 | DEPRECIATION EXPENSE | 1,241,811 | 1,249,278 | 1,241,900 | 0 | 1,250,000 |
| 54-40-91000 | CAPITAL EXPENDITURES | 8,379 | 0 | 0 | 0 | 18,000 |
| 54-40-98000 | PRINCIPAL PAYMENT - OFFSET | -879,372 | -72,054 | 0 | 0 | -348,558 |
| 54-40-99000 | TRANSFER TO GENERAL FUND | 400,000 | 0 | 0 | 0 | 0 |
| 54-40-99010 | TRANSFER TO ADMINISTRATION | 3,600 | 0 | 0 | 0 | 0 |
| 54-40-99051 | TRANSFERS TO CITY MANAGER | 24,132 | 0 | 0 | 0 | 0 |
| 54-40-99052 | TRANSFERS TO FINANCE | 155,080 | 0 | 0 | 0 | 0 |
| 54-40-99056 | TRANSFERS TO PERSONNEL | 4,219 | 0 | 0 | 0 | 0 |
| 54-40-99057 | TRANSFERS TO LEGAL SVCS | 21,000 | 0 | 0 | 0 | 0 |
| 54-40-99059 | TRANSFERS TO IT | 4,939 | 0 | 0 | 0 | 0 |
| 54-40-99075 | TRANSFERS TO PUBLIC WORKS | 21,688 | 0 | 0 | 0 | 0 |
| 54-40-99077 | TRANSFERS TO GARAGE | 25,248 | 0 | 0 | 0 | 0 |
| 54-40-99085 | TRANSFERS TO DEBT SERVICE | 30,905 | 30,905 | 0 | 0 | 0 |
| 54-40-99086 | TRANSFER TO DEBT SERVICE WWP | 1,078,517 | -952,298 | 625,275 | 312,638 | 625,611 |
| 54-40-99090 | TRFS TO RESERVES - DSR | 0 | 24,180 | 16,120 | 8,060 | 16,120 |
| 54-40-99157 | TRANSFERS TO P.W. GRANTS | 0 | 0 | 0 | 0 | 10,000 |
| 54-40-99998 | GF INTERNAL SERVICES | 0 | 430,683 | 335,442 | 167,721 | 285,647 |
| TOTAL WASTE WATER EXPENSE: | | 3,370,116 | 1,746,338 | 3,900,192 | 1,193,022 | 3,381,095 |

SANITATION

The Sanitation Fund is responsible for collecting all solid waste in the City and for collecting, processing, and selling recyclable materials. A downturn in the recyclables market has seen a decrease in the revenues from the sale of recyclables. A fee increase was adopted to cover the costs of providing recycling.

The Sanitation Fund consists of nine employees:

- 4 Sanitation Driver, Full-time
- 2 Sanitation Driver, Part-time
- 3 Recycle Coordinators, Full-time

SANITATION

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--------------------------------------|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 56-36-11400 | RECYCLING REVENUE | 7,838 | 5,280 | 5,000 | 227 | 1,000 |
| 56-36-21000 | INTEREST/PENALTIES EARNED | 102 | 0 | 0 | 0 | 0 |
| 56-37-10550 | USER FEES | 915,105 | 917,848 | 930,000 | 461,304 | 956,000 |
| 56-37-10551 | USERS FEES - RECYCLING | 27,407 | 27,210 | 24,500 | 13,734 | 243,720 |
| 56-37-10553 | SPECIAL PICK-UP FEES | 131 | 330 | 150 | 255 | 500 |
| TOTAL SANITATION REVENUE: | | 950,582 | 950,668 | 959,650 | 475,519 | 1,201,220 |
| 56-40-11000 | SALARIES - GENERAL | 267,260 | 243,998 | 266,369 | 132,278 | 262,877 |
| 56-40-11001 | OVERTIME - GENERAL | 6,955 | 15,265 | 10,000 | 2,791 | 5,000 |
| 56-40-11050 | SALARIES - PART TIME | 14,441 | 27,613 | 24,600 | 16,633 | 24,468 |
| 56-40-11100 | F.I.C.A. | 17,647 | 17,797 | 18,660 | 9,380 | 18,125 |
| 56-40-11200 | MEDICARE | 4,127 | 4,162 | 4,364 | 2,194 | 4,239 |
| 56-40-11300 | A.S.R.S. | 31,391 | 29,259 | 33,468 | 15,240 | 32,735 |
| 56-40-11302 | A.S.R.S. PENSION EXPENSE | -39,745 | -9,933 | 0 | 0 | 0 |
| 56-40-11500 | MEDICAL INSURANCE | 48,813 | 45,576 | 44,210 | 22,160 | 46,624 |
| 56-40-11501 | STANDARD DISABILITY INSURANCE | 1,672 | 1,754 | 1,482 | 556 | 1,576 |
| 56-40-11502 | MEDICAL INS DEPENDENT SUPPL. | 0 | 0 | 0 | 264 | 528 |
| 56-40-11505 | DEFERRED COMP | 7,164 | 6,224 | 6,370 | 3,185 | 6,218 |
| 56-40-11510 | DENTAL INSURANCE | 4,723 | 4,155 | 4,255 | 1,956 | 4,383 |
| 56-40-11600 | LIFE INSURANCE | 1,088 | 933 | 989 | 431 | 989 |
| 56-40-11700 | WORKERS COMPENSATION | 23,356 | 25,386 | 27,130 | 11,865 | 18,832 |
| SANITATION PERSONNEL EXPENSE: | | 388,893 | 412,190 | 441,897 | 218,933 | 426,594 |

SANITATION

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|----------------------------------|--------------------------------|----------------|----------------|----------------|---------------------|------------------|
| 56-40-12300 | UNIFORMS & CLOTHING | 816 | 1,343 | 900 | 75 | 900 |
| 56-40-12500 | RECRUITMENT/EMPLOYEE TESTING | 140 | 0 | 200 | 0 | 200 |
| 56-40-13100 | BUSINESS TRAVEL | 68 | 0 | 500 | 87 | 500 |
| 56-40-13400 | EDUCATION & TRAINING | 292 | 225 | 500 | 592 | 500 |
| 56-40-21000 | ELECTRIC | 1,116 | 1,092 | 1,500 | 498 | 1,500 |
| 56-40-23000 | GAS | 748 | 832 | 700 | 167 | 700 |
| 56-40-24000 | PHONES | 3,132 | 3,081 | 3,500 | 2,463 | 4,500 |
| 56-40-24001 | INTERNET | 0 | 697 | 900 | 289 | 0 |
| 56-40-34000 | CONTRACT SERVICES | 3,145 | 4,864 | 3,000 | 1,871 | 6,000 |
| 56-40-34100 | DOC WORKERS | 3,569 | 1,999 | 1,500 | 836 | 1,500 |
| 56-40-37000 | PROPERTY, CASUALTY, LIABILITY | 25,054 | 26,706 | 24,000 | 15,748 | 25,850 |
| 56-40-37100 | INSURANCE CLAIMS & DEDUCTIBLES | 106 | 0 | 1,000 | 0 | 0 |
| 56-40-42040 | ADVERTISING | 853 | 0 | 100 | 0 | 0 |
| 56-40-45100 | DISPOSABLE EQUIP & TOOLS | 125 | 272 | 500 | 9 | 500 |
| 56-40-45200 | SAFETY EQUIP & SUPPLIES | 586 | 979 | 2,000 | 409 | 2,000 |
| 56-40-45300 | CUSTODIAL SUPPLIES | 745 | 605 | 1,000 | 385 | 1,000 |
| 56-40-46000 | OPERATIONAL EXPENSES | 5,769 | 1,040 | 7,800 | 353 | 7,000 |
| 56-40-46561 | COUNTY TIPPING FEE | 224,089 | 183,829 | 220,000 | 92,967 | 220,000 |
| 56-40-46562 | RECYCLING PROGRAM | 11,856 | 14,735 | 12,000 | 10,163 | 17,000 |
| 56-40-47500 | BAD DEBT | 15,138 | 24,114 | 45,000 | 0 | 45,000 |
| 56-40-50100 | BLDG REPAIR & MAINT | 70 | 0 | 0 | 0 | 0 |
| 56-40-55000 | EQUIPMENT REPAIR & MAINT | 250 | 445 | 1,500 | 0 | 1,500 |
| 56-40-55200 | NON CAP EQUIP PURCHASES | 5,113 | 7,043 | 15,000 | 8,601 | 15,000 |
| 56-40-61000 | VEHICLE PARTS & LABOR | 26,220 | 17,459 | 25,000 | 7,188 | 30,000 |
| 56-40-62002 | TIRES | 8,893 | 6,717 | 10,000 | 4,227 | 10,000 |
| 56-40-62003 | GASOLINE | 1,417 | 2,279 | 2,000 | 791 | 2,000 |
| 56-40-62004 | DIESEL | 20,784 | 22,081 | 21,000 | 10,950 | 21,000 |
| 56-40-81500 | INTEREST PAYMENTS | 657 | 0 | 0 | 0 | 0 |
| 56-40-89000 | DEPRECIATION EXPENSE | 33,162 | 18,069 | 33,200 | 0 | 33,200 |
| 56-40-91000 | CAPITAL EXPENDITURES | 0 | 0 | 0 | 0 | 149,000 |
| 56-40-95000 | RESERVE ACCUMULATION | 0 | 0 | 623 | 0 | 75,884 |
| 56-40-99010 | TRANSFER TO ADMIN & GEN | 3,600 | 0 | 0 | 0 | 0 |
| 56-40-99051 | TRANSFERS TO CITY MANAGER | 11,262 | 0 | 0 | 0 | 0 |
| 56-40-99052 | TRANSFERS TO FINANCE | 79,263 | 0 | 0 | 0 | 0 |
| 56-40-99054 | TRANSFER TO WASTE WATER | 415 | 0 | 0 | 0 | 0 |
| 56-40-99056 | TRANSFERS TO PERSONNEL | 4,219 | 0 | 0 | 0 | 0 |
| 56-40-99057 | TRANSFERS TO LEGAL SVCS | 6,000 | 0 | 0 | 0 | 0 |
| 56-40-99059 | TRANSFERS TO IT | 1,975 | 0 | 0 | 0 | 0 |
| 56-40-99077 | TRANSFER TO GARAGE | 33,664 | 0 | 0 | 0 | 0 |
| 56-40-99975 | TRANSFERS TO PW ADMIN | 18,590 | 0 | 0 | 0 | 0 |
| 56-40-99998 | GF INTERNAL SERVICES | 0 | 125,616 | 82,830 | 41,415 | 102,392 |
| TOTAL SANITATION EXPENSE: | | 941,793 | 878,315 | 959,650 | 419,015 | 1,201,220 |

PUBLIC WORKS GRANTS

The Public Works Grants fund is for projects outside the normal Public Works operations. For Fiscal Year 20-21 an amount was included in the event that a Pre-Development Planning Grant from the USDA RD is awarded. This planning grant would be used to assist with the preliminary engineering report for the City of Bisbee Sewer Lateral Rehabilitation Project.

PUBLIC WORKS GRANTS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--|---------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 57-30-22507 | USDA Pre-Dvlmnt. Planning Grant | 0 | 0 | 0 | 0 | 30,000 |
| 57-30-99054 | TRANSFER FROM SEWER | 0 | 0 | 0 | 0 | 10,000 |
| TOTAL PUBLIC WORKS GRANTS REVENUES: | | 0 | 0 | 0 | 0 | 40,000 |
| 57-40-22507 | USDA Pre-Dvlmnt. Planning Grant | 0 | 0 | 0 | 0 | 40,000 |
| TOTAL PUBLIC WORKS GRANTS EXPENSES: | | 0 | 0 | 0 | 0 | 40,000 |

QUEEN MINE

The Queen Mine Tour is an enterprise fund which means it operates like a business. Revenue generated is used to maintain, improve, and expand the program, as well as support the Visitor Center. Funded by the sale of tour tickets and gift shop sales, the Queen Mine see over 50,000 visitors a year from all 50 states and from around the world. The City of Bisbee has entered into an agreement with Freeport-McMoRan to form a foundation that will manage the Queen Mine Tour.

The Queen Mine Tour consists of 17 employees:

- 1 Full-time Mine Tour Operations Manager
- 1 Full-time Office Assistant
- 1 Full-time Admin Assistant
- 1 Full-time Mine Maintenance Mechanic
- 1 Full-time Gift Shop Attendant
- 1 Part-time Gift Shop Attendant
- 5 Part-time Train Attendants
- 5 Part-time Tour Guides
- 1 Full-time Tour Guide

QUEEN MINE

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|----------------------------------|-------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 59-31-25000 | TAX CREDITS TAKEN | 464 | 475 | 0 | 197 | 400 |
| 59-34-15001 | MERCHANDISE SALES | 335,711 | 351,268 | 320,000 | 149,703 | 320,000 |
| 59-34-15010 | MAIL ORDER SALES | 485 | 11 | 0 | 516 | 0 |
| 59-34-17500 | MINE TOURS | 483,872 | 501,715 | 420,000 | 199,645 | 420,000 |
| 59-36-11600 | OVER/SHORT | -108 | -335 | 0 | -4 | 0 |
| 59-36-15003 | VENDING MACHINE SALES | 4,066 | 2,085 | 0 | -722 | 0 |
| 59-38-51000 | USE OF FUND BALANCE | 0 | 0 | 330,777 | 0 | 410,251 |
| TOTAL QUEEN MINE REVENUE: | | 824,491 | 855,218 | 1,070,777 | 349,335 | 1,150,651 |
| 59-40-11000 | SALARIES - GENERAL | 151,445 | 164,076 | 190,528 | 80,601 | 167,648 |
| 59-40-11001 | OVERTIME - GENERAL | 821 | 1,086 | 1,000 | 928 | 1,000 |
| 59-40-11050 | SALARIES - PART TIME | 97,150 | 91,667 | 133,848 | 47,367 | 164,736 |
| 59-40-11100 | F.I.C.A. | 15,130 | 15,607 | 20,173 | 7,973 | 20,670 |
| 59-40-11200 | MEDICARE | 3,539 | 3,650 | 4,825 | 1,865 | 4,942 |
| 59-40-11300 | A.S.R.S. | 18,741 | 21,079 | 24,923 | 11,111 | 37,079 |
| 59-40-11301 | A.S.R.S - ALT CONTRIBUTION | 5,649 | 3,162 | 6,378 | 930 | 3,058 |
| 59-40-11302 | A.S.R.S. PENSION EXPENSE | 8,950 | -11,121 | 0 | 0 | 0 |
| 59-40-11500 | MEDICAL INSURANCE | 25,411 | 29,372 | 33,791 | 12,430 | 29,697 |
| 59-40-11501 | STANDARD DISABILITY INSURANCE | 841 | 1,048 | 1,384 | 508 | 1,016 |
| 59-40-11502 | MEDICAL INS DEPENDENT SUPPL. | 0 | 0 | 1,487 | 697 | 1,394 |
| 59-40-11505 | DEFERRED COMP | 3,990 | 4,260 | 4,869 | 2,029 | 4,057 |
| 59-40-11510 | DENTAL INSURANCE | 2,754 | 3,063 | 3,838 | 1,226 | 2,750 |
| 59-40-11600 | LIFE INSURANCE | 596 | 662 | 756 | 315 | 630 |
| 59-40-11700 | WORKERS COMPENSATION | 8,324 | 10,528 | 11,424 | 7,121 | 15,043 |
| QUEEN MINE PERSONNEL: | | 343,340 | 338,139 | 439,224 | 175,099 | 453,720 |

QUEEN MINE

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|-----------------------------------|--------------------------------|----------------|----------------|------------------|---------------------|------------------|
| 59-40-12300 | UNIFORMS & CLOTHING | 956 | 488 | 1,500 | 0 | 1,500 |
| 59-40-12500 | RECRUITMENT/EMPLOYEE TESTING | 0 | 13 | 200 | 505 | 200 |
| 59-40-13100 | BUSINESS TRAVEL | 955 | 796 | 2,000 | 431 | 2,000 |
| 59-40-13400 | EDUCATION & TRAINING | 0 | 0 | 1,000 | 0 | 1,000 |
| 59-40-21000 | ELECTRIC | 11,583 | 12,092 | 16,000 | 4,773 | 16,000 |
| 59-40-22000 | WATER | 1,142 | 1,135 | 2,000 | 531 | 1,800 |
| 59-40-22550 | SEWER AND GARBAGE SERV. | 4,801 | 4,422 | 4,900 | 2,412 | 4,900 |
| 59-40-23000 | GAS/WOOD | 1,050 | 600 | 2,000 | 1,166 | 2,000 |
| 59-40-24000 | PHONES | 1,769 | 1,820 | 2,000 | 1,125 | 2,000 |
| 59-40-24001 | INTERNET ACCESS FEE | 840 | 838 | 850 | 422 | 850 |
| 59-40-24110 | RENTS/LEASES | 10 | 10 | 1,200 | 0 | 1,200 |
| 59-40-31000 | PROFESSIONAL FEES | 1,675 | 0 | 0 | 0 | 0 |
| 59-40-34000 | CONTRACT SERVICES | 589 | 1,137 | 1,600 | 516 | 1,600 |
| 59-40-34100 | DOC WORKERS | 2,097 | 2,591 | 3,700 | 1,321 | 3,700 |
| 59-40-36000 | MAINTENANCE & SUPPORT AGREEMNT | 0 | 744 | 800 | 0 | 800 |
| 59-40-37000 | PROPERTY, CASUALTY, LIABILITY | 28,582 | 28,539 | 36,000 | 0 | 36,000 |
| 59-40-37100 | INSURANCE CLAIMS & DEDUCTIBLES | 0 | 0 | 500 | 0 | 500 |
| 59-40-41000 | DISPOSABLE EQUIPMENT/TOOLS | 298 | 254 | 1,200 | 0 | 1,200 |
| 59-40-41500 | OFFICE SUPPLIES | 2,262 | 2,601 | 2,300 | 2,348 | 3,000 |
| 59-40-42020 | PRINTING & REPRODUCTION | 0 | 0 | 0 | 35 | 1,000 |
| 59-40-42040 | ADVERTISING | 27,485 | 23,785 | 25,000 | 10,147 | 25,000 |
| 59-40-42050 | NON CAP ADMIN EQUIP/FURN | 2,234 | 5,444 | 1,900 | 2,197 | 1,900 |
| 59-40-43110 | CREDIT CARD FEES | 19,755 | 20,898 | 20,000 | 9,324 | 20,000 |
| 59-40-43500 | POSTAGE | 23 | 22 | 149 | 348 | 200 |
| 59-40-45100 | DISPOSABLE EQUIP & TOOLS | 1,384 | 444 | 800 | 865 | 800 |
| 59-40-45200 | SAFETY EQUP & SUPPLIES | 3,195 | 4,390 | 6,000 | 2,779 | 6,000 |
| 59-40-45300 | CUSTODIAL SUPPLIES | 1,490 | 2,532 | 3,000 | 1,248 | 3,000 |
| 59-40-46000 | OPERATIONAL EXPENSES | 1,179 | 1,890 | 3,000 | 2,529 | 3,000 |
| 59-40-46030 | CONCESSION SUPPLIES | 490 | 1,229 | 1,500 | 1,935 | 2,500 |
| 59-40-46591 | MERCHANDISE | 135,270 | 134,244 | 150,000 | 67,516 | 160,000 |
| 59-40-55000 | EQUIPMENT REPAIR & MAINT | 3,120 | 418 | 7,000 | 6,426 | 8,000 |
| 59-40-55100 | REPAIR & MAINT - OTHER | 10,365 | 16,431 | 25,000 | 1,805 | 25,000 |
| 59-40-61000 | VEHICLE PARTS & LABOR | 250 | 4,141 | 1,000 | 29 | 1,000 |
| 59-40-62003 | GASOLINE | 398 | 567 | 800 | 177 | 800 |
| 59-40-62004 | DIESEL | 0 | 0 | 200 | 0 | 200 |
| 59-40-63000 | USE OF EMERGENCY RESERVES | 0 | 0 | 100,000 | 0 | 100,000 |
| 59-40-89000 | DEPRECIATION EXPENSE | 10,108 | 5,563 | 10,200 | 0 | 10,200 |
| 59-40-91000 | CAPITAL EXPENDITURES | 0 | 0 | 103,000 | 40,214 | 150,000 |
| 59-40-99010 | TRANSFER TO ADMIN & GEN | 1,800 | 0 | 0 | 0 | 0 |
| 59-40-99020 | TRANSFER BED TAX | 16,000 | 16,000 | 0 | 0 | 0 |
| 59-40-99051 | TRANSFERS TO CITY MANAGER | 8,044 | 0 | 0 | 0 | 0 |
| 59-40-99052 | TRANSFERS TO FINANCE | 34,462 | 0 | 0 | 0 | 0 |
| 59-40-99056 | TRANSFERS TO PERSONNEL | 4,219 | 0 | 0 | 0 | 0 |
| 59-40-99057 | TRANSFERS TO LEGAL SVCS | 6,000 | 0 | 0 | 0 | 0 |
| 59-40-99059 | TRANSFERS TO IT | 4,939 | 0 | 0 | 0 | 0 |
| 59-40-99998 | GF INTERNAL SERVICES | 0 | 125,616 | 93,254 | 46,627 | 98,081 |
| TOTAL QUEEN MINE EXPENSES: | | 694,157 | 759,831 | 1,070,777 | 384,849 | 1,150,651 |

MISCELLANEOUS GRANTS

This budget reflects grants not accounted for elsewhere in the budget. Most recently it has been used to account for various Library Grants and the USDA Grant for the Science Center.

MISCELLANEOUS GRANTS

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 78-30-23008 | LIBRARY LSTA GRANT,FED THRU AZ | 4,286 | 8,000 | 0 | 0 | 40,000 |
| 78-30-23011 | LIBRARY - BAC GRANT | 0 | 0 | 0 | 0 | 500 |
| 78-30-23012 | FREEPORT SANJOSE LIBRARY ANNEX | 40,000 | 25,595 | 0 | 0 | 40,000 |
| 78-30-23013 | LSTA SANJOSE LIBRARY ANNEX | 0 | 0 | 0 | -2,446 | 40,000 |
| 78-30-23112 | LIBRARY GRANTS | 5,000 | 0 | 10,000 | 0 | 250,000 |
| 78-30-23113 | SCIENCE CENTER GRANT | 34,808 | 27,567 | 12,500 | 0 | 0 |
| 78-30-79000 | MISCELLANEOUS GRANTS | 0 | 0 | 500,000 | 0 | 50,000 |
| TOTAL MISCELLANEOUS GRANTS REVENUE: | | 84,093 | 61,162 | 522,500 | -2,446 | 420,500 |
| 78-40-23008 | LIBRARY LSTA GRANT,FED THRU AZ | 3,374 | 11,739 | 0 | 563 | 40,000 |
| 78-40-23011 | LIBRARY - BAC GRANT | 8,419 | 0 | 0 | 0 | 500 |
| 78-40-23012 | FREEPORT SANJOSE LIBRARY ANNEX | 0 | 11,491 | 0 | 2,991 | 40,000 |
| 78-40-23013 | LSTA SANJOSE LIBRARY ANNEX | 0 | 15,561 | 0 | 0 | 40,000 |
| 78-40-23112 | LIBRARY GRANTS | 4,422 | 0 | 10,000 | 0 | 250,000 |
| 78-40-23113 | SCIENCE CENTER GRANT | 27,808 | 35,094 | 12,500 | 7,634 | 0 |
| 78-40-79000 | MISCELLANEOUS GRANTS | 0 | 0 | 500,000 | 0 | 50,000 |
| TOTAL MISCELLANEOUS GRANTS EXPENSE: | | 44,022 | 73,884 | 522,500 | 11,188 | 420,500 |

DEBT SERVICE FUND

This fund accounts for the accumulation of resources and payment of general long-term debt principal and interest payments. Budgeted monies are transferred into this fund from various funding sources. These monies are then used to make the appropriate debt payments on the lease purchase.

DEBT SERVICE FUND

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|------------------------------------|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 85-38-99010 | TRANSFER FROM GFUND ADMIN/GEN | 0 | -56,986 | 0 | 0 | 0 |
| 85-38-99054 | TRANSFER FROM WASTE WATER | 30,905 | 30,905 | 0 | 0 | 0 |
| TOTAL DEBT SERVICE REVENUE: | | 30,905 | -26,081 | 0 | 0 | 0 |
| 85-70-81000 | PRINCIPAL PMTS, LEASE PURCHAS | 22,759 | 0 | 0 | 0 | 0 |
| 85-70-81500 | INTEREST PMTS, LEASE PURCHASE | 8,147 | 0 | 0 | 0 | 0 |
| TOTAL DEBT SERVICE EXPENSE: | | 30,905 | 0 | 0 | 0 | 0 |

DEBT SERVICE – WASTEWATER TREATMENT PLANT

This fund accounts for the accumulation of resources and payment of debt related to the Wastewater Treatment Plant, and includes the annual debt payments to WIFA for the Solar Loan and US Bank for the Wastewater Treatment Plant Debt Restructure.

DEBT SERVICE FUND - WASTE WATER TREATMENT PLANT

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|--|-------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 86-36-21000 | INTEREST INCOME | 1,738 | 89 | 0 | 4,123 | 120 |
| 86-38-99000 | TRANSFERS IN - DEBT SERVICE | 1,078,517 | -952,298 | 625,275 | 312,638 | 625,611 |
| 86-38-99010 | TRF IN--DEBT SERVICE RESERVES | 0 | 24,180 | 16,120 | 8,060 | 16,120 |
| TOTAL DEBT SVC FUND - WWTP REVENUE: | | 1,080,255 | -928,029 | 641,395 | 324,820 | 641,851 |
| 86-40-98010 | RESERVE ACCUMULATION | 0 | 0 | 16,120 | 0 | 16,240 |
| 86-80-81000 | PRINCIPAL PAYMENTS | 856,614 | 72,054 | 310,794 | 309,161 | 323,663 |
| 86-80-81500 | INTEREST PAYMENTS | 117,913 | 329,270 | 314,481 | 0 | 301,948 |
| TOTAL DEBT SVC FUND - WWTP EXPENSE: | | 974,527 | 401,324 | 641,395 | 309,161 | 641,851 |

YOUTH FUND

The Youth Fund was established as a permanent fund with \$103,000 in proceeds from the sale of properties known as the Old Police Station and Old Fire Station. The fund must maintain the principal of \$103,000. The interest income and fund balances from previous year's activity in excess of the \$103,000 may be budgeted for expenditures consistent with the purposes of this fund.

This fund currently has approximately \$30,000 available to spend on projects designated by the Youth Council.

YOUTH FUND

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|----------------------------------|----------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 89-36-21000 | INTEREST INCOME | 1,743 | 3,094 | 1,000 | 1,172 | 1,500 |
| 89-36-50010 | FUND RAISING PROCEEDS | 0 | 0 | 1,000 | 0 | 1,000 |
| 89-36-99925 | USE OF FUND BALANCE | 0 | 0 | 8,000 | 0 | 7,500 |
| TOTAL YOUTH FUND REVENUE: | | 1,743 | 3,094 | 10,000 | 1,172 | 10,000 |
| 89-40-50000 | AUTHORIZED EXPENDITURES | 111 | 323 | 2,000 | 0 | 2,000 |
| 89-40-90000 | CAPITAL EXPENDITURES | 0 | 0 | 8,000 | 0 | 8,000 |
| TOTAL YOUTH FUND EXPENSE: | | 111 | 323 | 10,000 | 0 | 10,000 |

BISBEE BUS FUND

The Bisbee Bus operations are funded through the Arizona Department of Transportation's (ADOT) 5311 program, a SEAGO AAA grant, and bus fares. General Funds are utilized for grant match. The day to day operations of the Bisbee Bus are contracted through the City of Douglas which provides drivers, safety training, and oversight of operations, ridership, marketing and administration. The Bisbee Bus runs a fixed route deviated service Monday through Friday 6:00 a.m. to 6:20 p.m. and Saturdays from 9:00 a.m. to 3:35 p.m. This service is provided year round with the exception of holidays. The route includes Old Bisbee, Warren, Saginaw, Tintown, San Jose, and Naco. On weekdays, the bus makes 10 round trips per day and runs an early morning commuter route. Saturdays the bus makes 4 round trips. Cost to ride the bus is \$1.00 for adults, \$0.50 for seniors, and \$0.25 for students. Assistance is available for seniors and disabled riders to obtain reduced fare passes.

BISBEE BUS FUND

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|--------------------------------|-----------------------|-----------------------|-----------------------|----------------------------|-------------------------|
| 96-30-50000 | ADOT GRANT | 98,000 | 0 | 0 | 0 | 0 |
| 96-30-50045 | SEAGO TRANSPORTATION | 26,384 | 28,000 | 27,000 | 0 | 28,000 |
| 96-30-50050 | BUS LOCAL SHARE | 14,352 | 14,139 | 16,000 | 6,414 | 14,000 |
| 96-30-50060 | FEDERAL SHARE | 178,208 | 187,715 | 235,406 | 54,077 | 291,321 |
| 96-30-50999 | OTHER REVENUE | 2,500 | 0 | 0 | 0 | 0 |
| 96-36-11087 | INSURANCE REIMBURSEMENTS | 0 | 11,434 | 0 | 0 | 0 |
| 96-38-50010 | GAIN/LOSS ON DISPOSAL OF ASSET | -15,489 | 0 | 0 | 0 | 0 |
| 96-38-99010 | TRANSFERS FROM GEN FUND | 0 | 0 | 42,344 | 0 | 50 |
| TOTAL BISBEE BUS FUND REVENUE: | | 303,956 | 241,287 | 320,750 | 60,492 | 333,371 |
| 96-40-11000 | SALARIES - GENERAL | 12,617 | 6,208 | 12,700 | 0 | 0 |
| 96-40-11050 | SALARIES - PART TIME | 14,158 | 11,226 | 20,000 | 0 | 0 |
| 96-40-11990 | COMBINED ERE | 6,685 | 3,567 | 6,000 | 0 | 0 |
| BISBEE BUS FUND PERSONNEL EXPENSE: | | 33,460 | 21,001 | 38,700 | 0 | 0 |
| 96-40-41505 | ADMIN MISC EXPENSES | 1,072 | 910 | 2,000 | 267 | 2,000 |
| 96-40-41606 | CONTRACTOR OPERATING EXPENSES | 209,951 | 206,875 | 210,000 | 54,742 | 215,000 |
| 96-40-41607 | CITY OPERATING EXPENSE | 23,981 | 10,485 | 24,000 | 10,776 | 25,000 |
| 96-40-43500 | POSTAGE | 9 | 16 | 50 | 5 | 50 |
| 96-40-52500 | PROPERTY, CASUALTY, LIABILITY | 5,975 | 6,369 | 6,000 | 3,107 | 7,050 |
| 96-40-62000 | FUEL & LUBRICANTS | 22,156 | 23,210 | 30,000 | 13,090 | 30,000 |
| 96-40-70000 | DE MINIMUS INDIRECT COSTS | 9,827 | 7,246 | 10,000 | 0 | 10,000 |
| 96-40-91000 | CAPITAL EXPENDITURES | 82,511 | 0 | 0 | 0 | 41,336 |
| 96-40-99010 | TRANSFER TO GENERAL FUND | 0 | 0 | 0 | 0 | 2,935 |
| TOTAL BISBEE BUS FUND EXPENSE: | | 388,943 | 276,113 | 320,750 | 81,986 | 333,371 |

CAPITAL IMPROVEMENTS FUND

The Capital Improvements Fund was established by City Council to receive monies from the sale of City assets, principally land owned by the City and determined to be surplus property. By ordinance, the proceeds from the sale of City assets are required to be placed in the Capital Improvements Fund. The Capital Improvements Fund is used to account for the financial resources to be used for the acquisition or construction of major capital facilities. Sources of funding may also include transfers from the General Fund, Special Revenue Funds, Enterprise Funds, or grant funding, along with the use of reserves where appropriate.

The \$2,000,000 from insurance reimbursement from the City Hall fire are included in this department's budgeted revenue and expense for FY20-21 in the event a new City Hall is built. These funds are currently included in the General Fund Equity, Committed Fund Balance – City Hall. Also included is revenue from sale of city property and related affordable housing expense.

CAPITAL IMPROVEMENTS FUND

| ACCOUNT NUMBER | ACCOUNT DESCRIPTION | 2017-18 Actual | 2018-19 Actual | 2019-20 Budget | Dec 2019 YTD Actual | 2020-21 Proposed |
|---|--------------------------------|---------------------------|---------------------------|---------------------------|--------------------------------|-----------------------------|
| 99-30-50999 | SALE OF CITY PROPERTY | 50,069 | 8,481 | 0 | 1,200 | 100,000 |
| 99-38-51000 | USE OF RESERVES | 0 | 0 | 0 | 0 | 2,000,000 |
| TOTAL CAPITAL IMPROVEMENTS FUND REVENUE: | | 50,069 | 8,481 | 0 | 1,200 | 2,100,000 |
| 99-40-05409 | CITY HALL BUILDING | 0 | 0 | 0 | 0 | 2,000,000 |
| 99-40-05410 | AFFORDABLE HOUSING | 0 | 0 | 0 | 0 | 100,000 |
| TOTAL CAPITAL IMPROVEMENTS FUND EXPENSE: | | 0 | 0 | 0 | 0 | 2,100,000 |
| TOTAL REVENUE ALL FUNDS: | | 16,424,553 | 12,411,032 | 18,845,130 | 7,114,881 | 22,078,364 |
| TOTAL EXPENSES ALL FUNDS: | | 14,492,866 | 12,910,437 | 18,845,130 | 7,038,119 | 22,078,364 |
| TOTAL REVENUE OVER EXPENSES ALL FUNDS: | | 1,931,687 | -499,405 | 0 | 76,762 | 0 |