

**City Of Bisbee  
Planning and Zoning Commission Meeting  
118 Arizona Street  
Bisbee, Arizona 85603  
August 21st, 2014, 6:00 pm**

**Agenda**

***THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.***

**6:00 pm Call To Order**

**Roll Call - Commission Members**

	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
<b>Mark Apel - Chairman</b>			
<b>Judy Anderson</b>			
<b>vacant</b>			
<b>Keith Dennis</b>			
<b>vacant</b>			
<b>Jenny Druckman</b>			
<b>Noah Suby</b>			
<b>Douglas Dunn – Council Liaison to the Commission</b>			

**CALL TO THE PUBLIC** – Ask if any member of the public wishes to speak about Planning and Zoning Issues NOT on this agenda.

## New Business

### **1. Discussion and Recommendation to the Mayor and City Council Regarding the Application for the Transfer of City Property Located Primarily south of and adjacent to 22C Star Avenue the Parcel I.D Number 103-60-251 Submitted by Kay Carlson. Public Hearing.**

Pursuant to Article 2.6.9 of the City Code, prior to any sale, exchange, or abandonment of City property, the proposal is referred to this Commission for review and recommendation. This Commission shall consider whether the proposed transfer is in conformity with any adopted general plan, including the City's policies for open space; whether the subject property is suitable for development under the Zoning Regulations; and whether the proposed sale and any anticipated development is compatible with the existing usage and development of the surrounding area.

This application is for the transfer of a city owned property located next to 22C Star Avenue, Parcel I.D 103-60-251. The applicant owns the adjacent parcel at 22C Star Ave and her home encroaches 9.3 feet onto this city owned parcel. The applicant desires to purchase this property so that her home will be entirely on her own property. The estimated size of the requested property transfer is approximately 1,700 square feet of property.

Call for the Staff report. (The City is the applicant for this item.)

Declare the Public Hearing open and receive comment.

Declare the Public Hearing closed.

Call for Commission discussion.

Call for any additional staff recommendations.

Call for a motion.

Call for discussion of motion.

Call for vote.

A possible motion: I move that the Planning and Zoning Commission recommend that the Mayor and Council of the City of Bisbee approve this application and authorize this proposed transfer to proceed to the public sale process.

### **4. Discussion and Possible Recommendations to Staff Regarding the Revision or Amendment of the General Plan.**

This item will continue to be on the agenda until we have completed this project. We may wish to discuss how the planning and coordination process is proceeding.

**Proposals for Future Agenda Items**

**Commissioner's Comments**

**Planning Directors Report**

**Adjournment**



## Public Notice

### PUBLIC HEARING Planning and Zoning Commission

**Thursday, August 21st, 2014 @ 6:00 pm**

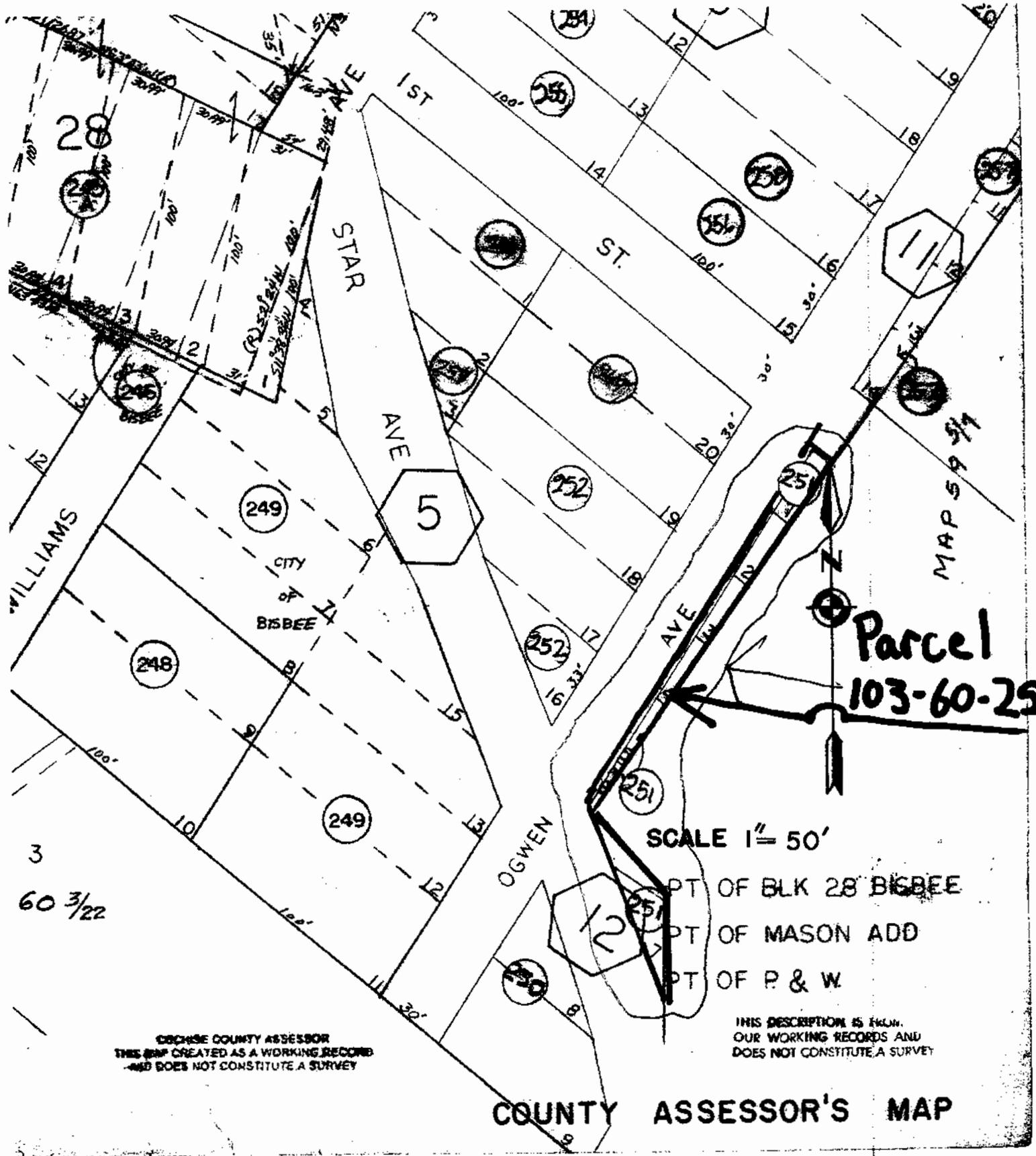
The Planning and Zoning commission of the City of Bisbee will be holding a public hearing on **Thursday August 21st, 2014 at 6:00 pm** in the Council Chambers of City Hall, 118 Arizona Street. This meeting is for the discussion and possible recommendation to the City Council regarding a land transfer application submitted by Kay Carlson. This city property is located at the West end of the home at 22C Star Ave. and consists of approximately 1,700 square feet of land. The Cochise County Tax Parcel Identification Number is 103-60-251. The proposed use of this property is: Ms Carlson would like to purchase this city property that her home encroaches onto so that her home will be entirely on her own property.

The Planning and Zoning Commission is required to make a recommendation to the Mayor and City Council regarding the appropriateness of this potential transfer. For additional information please contact Joe Ward, Building Inspector, at 118 Arizona Street, Bisbee, Arizona or by calling (520) 432-6015.

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Ashlee Coronado, City Clerk

If any person needs any type of accommodations for any type of disabilities, please contact Joe Ward at (520) 432-6015 72 hours in advance.



Parcel  
103-60-251

SCALE 1" = 50'

PT OF BLK 28 BISBEE  
PT OF MASON ADD  
PT OF P & W

COCHISE COUNTY ASSESSOR  
THIS MAP CREATED AS A WORKING RECORD  
AND DOES NOT CONSTITUTE A SURVEY

THIS DESCRIPTION IS FROM  
OUR WORKING RECORDS AND  
DOES NOT CONSTITUTE A SURVEY

COUNTY ASSESSOR'S MAP

3  
60 3/22

MAP 59 5/1





APPLICATION FOR THE TRANSFER OF CITY PROPERTY or RIGHTS OF WAY

PAID JUN 17 2014

CITY OF BISBEE

COMMUNITY DEVELOPMENT PLANNING & ZONING

- 1. Applicant's name: KAY W. CARLSON \* AGENT
- 2. Mailing address: 10706 NE 193RD ST. BOTHELL, WA 98011
- 3. Phone# 206-799-8390 Cell Phone \_\_\_\_\_
- 4. Email Address KWC44@LIVE.COM
- 5. Property address: <sup>121</sup>22C STAR AVENUE, BISBEE, AZ
- 6. Parcel number: 103-60-251 TO 103-59-141A

7. Please describe the reason for this request and the relationship of the subject property to any property currently owned by the applicant:

CITY OWNED PROPERTY 103-60-251 IS ADJACENT TO CITY RIGHT OF WAY "OGWEN AVENUE". A SURVEY DATED AUGUST 15, 2006 SHOWS EXISTING HOUSE ON 103-59-141A ENCRACHING 9.3 FT ONTO CITY PROPERTY. KAY CARLSON WOULD LIKE TO PURCHASE CITY PROPERTY SO HER HOUSE WILL BE ENTIRELY ON HER PROPERTY

Applicant's signature: KAY CARLSON / [Signature] 6-16-14

Administrative fee: \$300.00 plus costs.

Contact the Planning and Zoning Department at 432-6269 with any questions.

\* ALBERT N. HOPPER, JR ARCHITECT  
P.O. BOX ABC, BISBEE, AZ 85603  
520-432-5795 ANHOP@CABLEONE.NET