

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, JANUARY 7, 2020 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL

Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore
Councilmember Joni Giacomino, Ward II
Councilmember Bill Higgins, Ward I
Mayor David M. Smith
Councilmember Leslie Johns, Ward I
Councilmember Joan Hansen, Ward II
Councilmember Anna Cline, Ward III

STAFF

Theresa Coleman, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Jesus Haro, Public Works Director
Albert Echave, Police Chief
George Castillo, Fire Chief

CITY ATTORNEY

James Ledbetter

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

"During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the City's business or any matter over which the council has control (oral presentations shall not be repetitious and shall be confined to 3 minutes' maximum duration.)" Ordinance O-91-29.

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds
2. Approval of the Consent Agenda

- A. Approval of the Resignation of Lawrence Phillips from the Streets & Infrastructure Committee.
Ashlee Coronado, City Clerk
- B. Approval of the Reappointment of Keri Bagley to the Public Safety Retirement Personnel Board.
Ashlee Coronado, City Clerk
- C. Approval of the Reappointment of William Gronlund to the Library Advisory Board.
Ashlee Coronado, City Clerk
- D. Approval of the Reappointment of Thomas Patterson to the Police & Fire Advisory Committee.
Ashlee Coronado, City Clerk
- E. Approval of the Reappointment of Thomas Patterson to the Board of Adjustment.
Ashlee Coronado, City Clerk
- F. Approval of the Reappointment of Albert Hopper to the Appeals Board for the Property Maintenance Code.
Ashlee Coronado, City Clerk
- G. Approval of the Reappointment of Nancy Parana to the Planning and Zoning Commission.
Ashlee Coronado, City Clerk
- H. Approval of the Reappointment of Duane Doane to the Community Sustainability Commission.
Ashlee Coronado, City Clerk
- I. Approval of the Appointment of Al Anderson to the Appeals Board for the Property Maintenance Code.
Ashlee Coronado, City Clerk
- J. Approval of the Appointment of Todd Conklin to the Appeals Board for the Property Maintenance Code.
Ashlee Coronado, City Clerk
- K. Approval of the Appointment of John Crow to the Appeals Board for the Property Maintenance Code.
Ashlee Coronado, City Clerk

OLD BUSINESS

NEW BUSINESS

- 3. Presentation of the City of Bisbee Annual Audit Report for the Year ended June 30, 2019 by Steven Palmer, CPA of Hinton and Burdick.
Keri Bagley, Finance Director
- 4. Consideration and Direction to prepare an Agreement with Albert N. Hopper, Jr. Architect for Architectural and Engineering Services.
Theresa Coleman, City Manager

- 5. Discussion and Possible Direction on the Proposed Fee Schedule.
Theresa Coleman, City Manager
- 6. Possible Approval of a Motion to go into Executive Session for the purpose of Discussion and Consultation with the City Attorney to provide legal guidance with respect to a notice of claim, pending litigation and dismissal of Open Meeting Law complaints against the city.

Per ARS § 38-431.03(a)(3)(4), the City Council may vote to go into executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body and for Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

James Ledbetter, City Attorney

- 7. City Manager's Report:
 - Minimum Wage
 - Other Current events (No Discussion)

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Hansen would like to comment on a Youth Council Presentation being given at the Boys and Girls Club on January 10th at 4 p.m.
- Councilmember Cline would like to comment on news dissemination and transparency.

ADJOURNMENT:

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 915 S. Tovreaville Road, Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

#1

Report Criteria:

Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
10-1020100 GASOLINE INVENTORY							
3551	SENERGY PETROLEUM	595743	STREETS FUEL/UNLEADED	12/16/2019	4,380.47	.00	
10-1020200 DIESEL INVENTORY							
3551	SENERGY PETROLEUM	595743	STREETS FUEL/DIESEL	12/16/2019	955.50	.00	
3551	SENERGY PETROLEUM	595743	STREETS FUEL/DIESEL	12/16/2019	2,184.00	.00	
10-2020203 DENTAL INSUR PAYABLE							
2233	DELTA DENTAL of ARIZONA	745830	DENTAL-JAN-2020	12/14/2019	2,973.68	2,973.68	12/24/2019
2233	DELTA DENTAL of ARIZONA	745831	COBRA-JAN-2020	12/14/2019	103.28	103.28	12/24/2019
10-2020802 DEFERRED COMPENSATION PAYABLE							
1823	NATIONWIDE RETIREMENT SO	19-1214	Nationwide - Deferred Comp	12/14/2019	3,145.78	3,145.78	12/19/2019
10-2020818 UNION DUES PAYABLE							
3877	AZ COPS	19-1214	Bisbee Police AZ Cops Union Due	12/14/2019	210.00	210.00	12/19/2019
1147	BISBEE FIREFIGHTERS LOCAL	19-1214	Bisbee Fire Fighters Union Dues	12/14/2019	405.00	405.00	12/19/2019
10-2021002 ADDITIONAL LIFE INSUR PAYABLE							
5455	MUTUAL OF OMAHA	001027879846	Employer Pd. Life Ins.	12/13/2019	677.25	677.25	12/24/2019
5455	MUTUAL OF OMAHA	001027879846	Voluntary Life & AD&D	12/13/2019	489.85	489.85	12/24/2019
10-2021005 AFLAC INSURANCE PAYABLE							
2111	AFLAC	834280	AFLAC-DEC 19	12/14/2019	1,756.40	1,756.40	12/24/2019
10-2021006 PREPAID LEGAL SVCS PAYABLE							
5909	LEGAL SHIELD	12-1216BFD	LEGAL-BFD-DEC-19	12/16/2019	77.70	77.70	12/19/2019
5909	LEGAL SHIELD	19-1216	LEGAL-December 19	12/16/2019	160.45	160.45	12/19/2019
10-2024000 PAYROLL GARNISHMENTS PAYABLE							
6902	GURSTEL LAW FIRM, P.C.	19-1214	GARNISHMENT- CV2017-0023	12/14/2019	134.51	134.51	12/19/2019
3271	SUPPORT PAYMENT CLEARING	19-1214	Support Payment Clearing House	12/14/2019	1,889.93	1,889.93	12/19/2019
10-34-10880 PARKS USE PERMIT							
7030	SHERRIE MORGAN	19-1219	DEPOSIT REFUND	12/19/2019	50.00	.00	
10-34-40066 AMBULANCE FEES							
7027	ROGER W BALSER	19-1223	AMBULANCE REFUND	12/23/2019	80.00	.00	
6686	UNITEDHEALTHCARE	13387708	REFUND AMBULANCE PAYMEN	12/16/2019	964.60	.00	
Total :					20,838.40	12,023.83	
MAYOR & COUNCIL							
10-50-13100 BUSINESS TRAVEL							
6943	CORPORATE PAYMENT SYSTE	19-1206	LODGING-PAWLIK	12/06/2019	127.33	127.33	12/24/2019
7032	LOUIS PAWLIK	19-1218	REIMBURSEMENT-FUEL	12/18/2019	39.84	.00	
10-50-13400 EDUCATION & TRAINING							
6943	CORPORATE PAYMENT SYSTE	19-1206	LEAGUE OF AZ CITIES-PAWLIK	12/06/2019	65.00	65.00	12/24/2019
10-50-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	19-1206	DRINKS FOR BI-NATIONAL	12/06/2019	67.96	67.96	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	SUPPLIES FOR BI-NATIONAL	12/06/2019	35.67	35.67	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	SNACKS FOR BI-NATIONAL	12/06/2019	27.88	27.88	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	ICE FOR THE BI-NATIONAL	12/06/2019	8.04	8.04	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	SNACKS FOR BI-NATIONAL	12/06/2019	41.39	41.39	12/24/2019
Total MAYOR & COUNCIL:					413.11	373.27	
CITY MANAGER							
10-51-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - City Mgr.	12/13/2019	22.43	22.43	12/24/2019
10-51-13100 BUSINESS TRAVEL							
8970	COLEMAN, THERESA	19-1221	REIMBURSEMENT-MILEAGE 55	12/21/2019	321.55	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6943	CORPORATE PAYMENT SYSTE	19-1206	LODGING-COLEMAN	12/06/2019	127.32	127.32	12/24/2019
10-51-13400 EDUCATION & TRAINING							
6943	CORPORATE PAYMENT SYSTE	19-1206	LEAGUE OF AZ CITIES-COLEM	12/06/2019	65.00	65.00	12/24/2019
10-51-24000 TELEPHONE & FAX							
6050	VERIZON	9844196242	City Mgr.	12/13/2019	55.76	55.76	12/24/2019
10-51-41500 OFFICE SUPPLIES							
6340	OFFICE DEPOT	402486408001	FILE WALL STACKABLE RACK	11/13/2019	5.85	.00	
10-51-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	19-1206	COB JACKET	12/06/2019	26.00	26.00	12/24/2019
Total CITY MANAGER:					623.91	296.51	

FINANCE DEPARTMENT

10-52-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Finance	12/13/2019	89.09	89.09	12/24/2019
10-52-24000 TELEPHONE & FAX							
6050	VERIZON	9844196242	Finance	12/13/2019	36.72	36.72	12/24/2019
10-52-31000 PROFESSIONAL FEES							
6730	HINTON BURDICK	214635	PROFESSIONAL SERVICES/AU	11/30/2019	4,000.00	4,000.00	12/24/2019
10-52-41500 OFFICE SUPPLIES							
6340	OFFICE DEPOT	402486408001	RECEIPT BOOK	11/13/2019	7.05	.00	
6340	OFFICE DEPOT	413565523001	INK, CALENDARS, CLIPBOARD	12/10/2019	132.52	.00	
10-52-42050 NON CAP ADMIN EQUIP/FURN							
6943	CORPORATE PAYMENT SYSTE	19-1206	FOOT REST	12/06/2019	25.20	25.20	12/24/2019
10-52-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	19-1206	GFOA BOOKS- REPLACEMENT	12/06/2019	674.00	674.00	12/24/2019
Total FINANCE DEPARTMENT:					4,984.58	4,825.01	

CITY CLERK

10-53-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - City Clerk	12/13/2019	32.76	32.76	12/24/2019
10-53-24000 TELEPHONE & FAX							
6050	VERIZON	9844196242	City Clerk	12/13/2019	36.72	36.72	12/24/2019
10-53-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	19-1206	INK CARTRIDGE	12/06/2019	41.64	41.64	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	INK CARTRIDGE	12/06/2019	41.64	41.64	12/24/2019
10-53-42040 ADVERTISING							
1153	BISBEE OBSERVER	2283	PUBLIC NOTICE/ORDINANCE O	12/12/2019	842.85	.00	
Total CITY CLERK:					995.61	152.78	

COMMUNITY DEVELOPMENT

10-54-21000 ELECTRIC - SHELTER							
1097	AZ PUBLIC SERVICE (2 of 3)	1587010000-1	938 Tovreaville Rd Kennel #15870	12/24/2019	79.79	79.79	12/24/2019
10-54-24000 TELEPHONE & FAX - SHELTER							
4192	CENTURY LINK	420B-12-19	ANIMAL SHELTER 520-432-8020	12/24/2019	34.48	34.48	12/24/2019
10-54-24001 INTERNET FEES - SHELTER							
4059	SPARKLIGHT	19-1223/AS	Internet Svc-Animal Shelter	12/23/2019	78.44	78.44	12/24/2019
10-54-31100 PROFESSIONAL FEES - LEGAL							
7028	BERKLEY RISK ADMINISTRATO	19-1220	CLAIM #GL69896	12/20/2019	3,700.00	.00	
10-54-34000 CONTRACT SERVICES							
6199	COCHISE COUNTY COMMUNIT	43788	DRB GUIDELINES	12/18/2019	150.00	.00	
10-54-43500 POSTAGE							
6943	CORPORATE PAYMENT SYSTE	19-1206	POSTAGE	12/06/2019	49.62	49.62	12/24/2019
10-54-46000 OPERATIONAL EXPENSES							
1228	JP COOKE COMPANY	604541	DOG TAGS	12/23/2019	68.95	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-54-46542 ANIMAL SHELTER EXPENSES							
3163	AZ STATE PRISON CMLPX-DOU	D08132201911	MILEAGE/ANIMAL SHELTER	12/13/2019	10.48	.00	
Total COMMUNITY DEVELOPMENT:					4,171.76	242.33	
ADMINISTRATION & GENERAL GOV'T							
10-55-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	0149540000-1	118 AZ Street - #0149540000	12/24/2019	65.62	65.62	12/24/2019
1097	AZ PUBLIC SERVICE (2 of 3)	1097842562-1	Tovreaville Rd #1097842562	12/24/2019	202.53	202.53	12/24/2019
1097	AZ PUBLIC SERVICE (2 of 3)	7290017491-1	2118 Newell St. Naco #72900174	12/24/2019	96.21	96.21	12/24/2019
10-55-24000 TELEPHONE & FAX							
4192	CENTURY LINK	408B-12-19	FAX 520-432-7647 408B	12/24/2019	34.48	34.48	12/24/2019
4192	CENTURY LINK	422B-12-19	CITY HALL 520-432-7380 422B	12/24/2019	105.18	105.18	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	YIPTTEL PHONES-NOVEMBER	12/06/2019	646.98	646.98	12/24/2019
10-55-37000 PROPERTY, CASUALTY, LIABILITY							
1139	AZ MUNICIPAL RISK RTNTN PO	40000824-120	JAN-MAR 2020 INSURANCE PR	12/04/2019	28,993.89	28,993.89	12/19/2019
10-55-41500 OFFICE SUPPLIES							
6340	OFFICE DEPOT	402486408001	SCISSORS	11/13/2019	5.08	.00	
6340	OFFICE DEPOT	402486408001	CUP, PENCIL, MESH	11/13/2019	2.80	.00	
6340	OFFICE DEPOT	402486408001	PAPER	11/13/2019	191.72	.00	
6340	OFFICE DEPOT	411318105001	ENVELOPES, STAPLES	12/04/2019	31.62	.00	
6340	OFFICE DEPOT	415231509901	BINDER	12/12/2019	14.72	.00	
10-55-43500 POSTAGE							
6943	CORPORATE PAYMENT SYSTE	19-1206	POSTAGE	12/06/2019	7.02	7.02	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	POSTAGE	12/06/2019	250.00	250.00	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	STAMPS.COM MONTHLY FEE	12/06/2019	27.39	27.39	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	POSTAGE	12/06/2019	250.00	250.00	12/24/2019
10-55-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	19-1206	BLACKOUT WINDOW FILM	12/06/2019	27.39	27.39	12/24/2019
4390	DISTINGUISHED PRODUCTS	19038	FLAGS 3X5	12/18/2019	78.00	.00	
4390	DISTINGUISHED PRODUCTS	19038	US FLAGS 10X15	12/18/2019	480.00	.00	
Total ADMINISTRATION & GENERAL GOVT:					31,510.63	30,706.69	
PERSONNEL							
10-56-24000 TELEPHONE & FAX							
8050	VERIZON	9844196242	HR	12/13/2019	38.09	38.09	12/24/2019
10-56-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	19-1206	STARBUCK GIFT CARDS	12/06/2019	40.00	40.00	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	BISBEE GOOD CAKES	12/06/2019	46.58	46.58	12/24/2019
Total PERSONNEL:					124.67	124.67	
WATER SYSTEMS							
10-58-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	6224970000-11	Douglas RD Pump - #622497000	12/18/2019	38.50	38.50	12/19/2019
1097	AZ PUBLIC SERVICE (2 of 3)	7117441000-11	Tombstone Cyn Pump #71174410	12/18/2019	433.88	433.88	12/19/2019
Total WATER SYSTEMS:					472.38	472.38	
INFORMATION SYSTEMS							
10-59-13500 SUBSCRIPTIONS & DUES							
6343	EXECUTECH	141362	EXCHANGE CLOUD FILE, EXCH	11/30/2019	606.46	.00	
10-59-31000 PROFESSIONAL FEES							
6343	EXECUTECH	EXEC-70955	IT SERVICE AGREEMENT-NOVE	11/30/2019	4,090.19	.00	
Total INFORMATION SYSTEMS:					4,696.65	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
POLICE DEPARTMENT							
10-62-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD/LTD - Police (Non-Swom)	12/13/2019	29.35	29.35	12/24/2019
5455	MUTUAL OF OMAHA	001027879846	STD - Police Officers (Swom)	12/13/2019	351.57	351.57	12/24/2019
10-62-12300 UNIFORMS & CLOTHING							
6879	LUBERTO, DOLORES	19-1224	REIMBURSEMENT-UNIFORM	12/24/2019	23.98	.00	
5821	PRINT & STITCH	592	UNIFORM/COX	12/16/2019	34.19	.00	
10-62-13100 BUSINESS TRAVEL							
6943	CORPORATE PAYMENT SYSTE	19-1206	EXPEDIA	12/06/2019	6.66	6.66	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	AIRLINE FLIGHT	12/06/2019	118.00	118.00	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	AIRLINE FLIGHT	12/06/2019	360.60	360.60	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	AIRLINE FLIGHT	12/06/2019	495.20	495.20	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	AIRLINE FLIGHT	12/06/2019	407.00	407.00	12/24/2019
10-62-13400 EDUCATION & TRAINING							
6943	CORPORATE PAYMENT SYSTE	19-1206	FBI LEEDA	12/06/2019	695.00	695.00	12/24/2019
10-62-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	0546921000-1	1 W HWY 92 Police #054692100	12/24/2019	427.78	427.78	12/24/2019
1097	AZ PUBLIC SERVICE (2 of 3)	0625720000-1	938 BTovreaville Rd Impound Lot	12/24/2019	35.12	35.12	12/24/2019
1097	AZ PUBLIC SERVICE (2 of 3)	8692621000-11	129 Tank Hill D - #8692621000	12/18/2019	45.71	45.71	12/19/2019
1097	AZ PUBLIC SERVICE (2 of 3)	8692621000-1	129 Tank Hill D - #8692621000	12/24/2019	339.18	339.18	12/24/2019
10-62-22000 WATER							
1106	AZ WATER COMPANY	03109045754-1	35 HWY 92 T/CIR #03109045754	12/18/2019	70.92	70.92	12/19/2019
10-62-24000 TELEPHONE & FAX							
4192	CENTURY LINK	402B-12-19	POLICE 520-432-2261 402B	12/24/2019	270.72	270.72	12/24/2019
6050	VERIZON	9844196242	Police	12/13/2019	659.10	659.10	12/24/2019
10-62-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	19-1223/BPD	Internet Svc-Police Department	12/23/2019	138.99	138.99	12/24/2019
6050	VERIZON	9844205170	Police Air cards	12/13/2019	760.19	760.19	12/24/2019
10-62-34000 CONTRACT SERVICES							
6172	MMPC	48726	PEST CONTROL-BPD	10/22/2019	40.00	.00	
1499	RICOH USA, INC	5058251236	COPIER MAINT AGRMNT/BPD	12/06/2019	77.44	.00	
10-62-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLX-DOU	D08009201912	DOC LABOR CREW/BPD	12/26/2019	20.00	.00	
3163	AZ STATE PRISON CMLX-DOU	D08130201911	DOC LABOR CREW/BPD	12/03/2019	26.00	.00	
3163	AZ STATE PRISON CMLX-DOU	D08130201911	MILEAGE/BPD	12/13/2019	16.43	.00	
10-62-41500 OFFICE SUPPLIES							
2412	COPPER QUEEN PUBLISHING	21390	ID CARDS	11/13/2019	16.37	.00	
2412	COPPER QUEEN PUBLISHING	21392	BUSINESS CARDS	11/18/2019	60.55	.00	
2412	COPPER QUEEN PUBLISHING	21413	INK STAMP-RECORDS	12/02/2019	42.06	.00	
6943	CORPORATE PAYMENT SYSTE	19-1206	OFFICE SUPPLIES	12/06/2019	159.94	159.94	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	OFFICE SUPPLIES	12/06/2019	71.06	71.06	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	OFFICE SUPPLIES	12/06/2019	24.10	24.10	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	OFFICE SUPPLIES	12/06/2019	17.90	17.90	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	OFFICE SUPPLIES	12/06/2019	88.52	88.52	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	OFFICE SUPPLIES	12/06/2019	63.40	63.40	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	OFFICE SUPPLIES	12/06/2019	289.30	289.30	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	OFFICE SUPPLIES	12/06/2019	162.68	162.68	12/24/2019
10-62-42030 BOOKS & REFERENCE MATERIALS							
6720	BLUE360 MEDIA	63652	TRAF LAW BOOKS	11/21/2019	351.39	.00	
10-62-43500 POSTAGE							
6943	CORPORATE PAYMENT SYSTE	19-1206	STAMPS.COM	12/06/2019	19.72	19.72	12/24/2019
1253	FEDERAL EXPRESS CORPORA	6-852-19321	FED EXPRS CHRGS/BPD	11/28/2019	14.46	.00	
10-62-46000 OPERATIONAL EXPENSES							
1862	B&D LUMBER & HARDWARE	172710	KEYS	12/18/2019	7.62	.00	
10-62-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	28599	SPRING SNAP	12/08/2019	3.72	.00	
1862	B&D LUMBER & HARDWARE	172780	LUMBER	12/18/2019	23.01	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-62-55000 EQUIPMENT REPAIR & MAINT							
1862	B&D LUMBER & HARDWARE	172490	SPARK PLUG	12/04/2019	5.70	.00	
10-62-61000 VEHICLE PARTS & LABOR							
6536	BISBEE AUTO PARTS	212729	AIR FILTER, FUSES	12/13/2019	11.10	.00	
6536	BISBEE AUTO PARTS	213071	CAT CONVER, GASKET, CONVE	12/18/2019	1,317.07	.00	
5392	COCHISE COUNTY FLEET MAIN	BISBEEP20-	FLEET CHARGES-NOV 19/BPD	12/11/2019	3,992.85	.00	
6760	GRAFIX SHOPPE	131800	DECALS	12/17/2019	1,504.55	.00	
5649	THOSE GUYS	19-1226	REPAIRS TO B6	12/26/2019	218.00	.00	
Total POLICE DEPARTMENT:					13,914.20	6,107.71	
FIRE DEPARTMENT							
10-64-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD/LTD - Fire	12/13/2019	528.08	528.08	12/24/2019
10-64-12300 UNIFORMS & CLOTHING							
5821	PRINT & STITCH	600	UNIFORM/LEON	12/18/2019	345.57	.00	
10-64-13400 EDUCATION & TRAINING							
6943	CORPORATE PAYMENT SYSTE	19-1206	TRAINING	12/08/2019	107.72	107.72	12/24/2019
10-64-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	4361690000-11	645 Tombstone Cyn Sta 2 - #4361	12/18/2019	161.61	161.61	12/19/2019
10-64-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472000555002	645 Tombstone Cyn - Fire #47200	12/17/2019	83.63	83.63	12/19/2019
10-64-24000 TELEPHONE & FAX							
4192	CENTURY LINK	278B-12-19	FIRE DEPT 520-432-1985 278B	12/24/2019	69.99	69.99	12/24/2019
4192	CENTURY LINK	398B-12-19	FIRE DEPT 520-432-4110 398B	12/24/2019	83.68	83.68	12/24/2019
4192	CENTURY LINK	412B-12-19	FIRE DEPT #2 520-432-8022 412	12/24/2019	55.65	55.65	12/24/2019
6050	VERIZON	9844196242	Fire	12/13/2019	399.87	399.87	12/24/2019
10-64-34000 CONTRACT SERVICES							
6172	MMPC	50492	PEST CONTROL-STA#1	12/06/2019	30.00	.00	
6172	MMPC	50504	PEST CONTROL-STA#2	12/06/2019	30.00	.00	
10-64-41500 OFFICE SUPPLIES							
6943	CORPORATE PAYMENT SYSTE	19-1206	INK CARTRIDGE	12/06/2019	42.62	42.62	12/24/2019
10-64-42040 ADVERTISING							
6943	CORPORATE PAYMENT SYSTE	19-1206	PRINTER	12/06/2019	109.48	109.48	12/24/2019
10-64-42050 NON CAP ADMIN EQUIP/FURN							
6854	LEAVITT COMMUNICATIONS	151492	DESK TOP POWER SUPPLY	10/03/2019	92.23	.00	
10-64-45100 DISPOSABLE EQUIP & TOOLS							
6943	CORPORATE PAYMENT SYSTE	19-1206	HOSE STRAPS	12/06/2019	56.19	56.19	12/24/2019
10-64-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	28672	BULB	12/17/2019	7.43	.00	
1659	ACE HARDWARE	28679	BATTERIES	12/18/2019	33.52	.00	
6871	CANTU, GUSTAVO	19-1212	REIMBURSEMENT-FIELDPRINT	12/12/2019	72.95	.00	
6943	CORPORATE PAYMENT SYSTE	19-1206	SHIFT CALENDARS	12/06/2019	328.08	328.08	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	PLACEMATS, BASKETS	12/06/2019	15.34	15.34	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	NAME TAGS	12/06/2019	153.75	153.75	12/24/2019
10-64-46641 MEDICAL SUPPLIES							
1321	BOUND TREE MEDICAL, LLC	83430950	MEDICAL SUPPLIES/BFD	12/02/2019	1,207.04	.00	
1321	BOUND TREE MEDICAL, LLC	83436713	MEDICAL SUPPLIES/BFD	12/06/2019	270.44	.00	
6943	CORPORATE PAYMENT SYSTE	19-1206	SQWINCHER FAST PACK	12/06/2019	16.55	16.55	12/24/2019
10-64-61000 VEHICLE PARTS & LABOR							
6536	BISBEE AUTO PARTS	211147	HEADLIGHT PIGTAIL	11/20/2019	9.48	.00	
6536	BISBEE AUTO PARTS	212006	WIPER BLADES	12/04/2019	21.88	.00	
6536	BISBEE AUTO PARTS	212070	DEXVIATF	12/05/2019	105.08	.00	
6536	BISBEE AUTO PARTS	212638	GAS GRANDE	12/12/2019	170.03	.00	
6536	BISBEE AUTO PARTS	212852	SHOCK-GAS GRANDE	12/16/2019	171.09	.00	
6536	BISBEE AUTO PARTS	213411	OIL FILTER, AIR FILTER	12/23/2019	40.48	.00	
6943	CORPORATE PAYMENT SYSTE	19-1206	EMERGENCY LIGHT FOR NEW	12/06/2019	1,565.34	1,565.34	12/24/2019
6363	MERLE'S AUTOMOTIVE SUPPLY	16-313878	SENSOR ASM.TURBO PRE	11/26/2019	92.48	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total FIRE DEPARTMENT:					6,477.28	3,777.58	
BUILDING & MAINTENANCE							
10-74-45300 CUSTODIAL SUPPLIES							
1828	HOME DEPOT CREDIT SERVIC	5213984	3 SHELF UNIT	12/04/2019	292.45	292.45	12/19/2019
1828	HOME DEPOT CREDIT SERVIC	5213984	5 SHELF UNIT	12/04/2019	492.44	492.44	12/19/2019
4672	WAXIE SANITARY SUPPLY	78768165	JANITORIAL SUPPLIES	12/13/2019	11.41	.00	
10-74-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	28673	THROUGH THE ROOF	12/17/2019	26.05	.00	
1659	ACE HARDWARE	28676	CAULK LEXEL, CAULK GUN, TH	12/17/2019	31.63	.00	
1862	B&D LUMBER & HARDWARE	172622	CEILING PANEL	12/11/2019	43.83	.00	
1862	B&D LUMBER & HARDWARE	172626	SILICONE SEALANT, CAULK GU	12/11/2019	61.52	.00	
1862	B&D LUMBER & HARDWARE	172628	CLEAR SEALANT, ROOF SEALA	12/11/2019	18.51	.00	
1862	B&D LUMBER & HARDWARE	172740	PRETAPE PROTECTOR, DROP	12/17/2019	27.59	.00	
6735	CONKLIN ELECTRICAL, ETC, LL	19-1217	INSTALLED NEW WELDING PLU	12/17/2019	150.00	.00	
Total BUILDING & MAINTENANCE:					1,155.43	784.89	
PUBLIC WORKS ADMINISTRATION							
10-75-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - PW-Admin.	12/13/2019	48.63	48.63	12/24/2019
10-75-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	2518290000-1	404 Bisbee Rd - #2518290000	12/24/2019	56.11	56.11	12/24/2019
1097	AZ PUBLIC SERVICE (2 of 3)	5081307274-1	Tovreaville Rd. #5081307274	12/24/2019	220.67	220.67	12/24/2019
10-75-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472011113302	404 Bisbee Rd.- #472-0111133-02	12/23/2019	37.85	37.85	12/24/2019
10-75-24000 TELEPHONE & FAX							
6050	VERIZON	9844196242	PW	12/13/2019	101.20	101.20	12/24/2019
10-75-34000 CONTRACT SERVICES							
5392	COCHISE COUNTY FLEET MAIN	BISBEE 20-05	FLEET CHARGES-NOV 19/PW	12/11/2019	119.70	.00	
10-75-42040 ADVERTISING							
1153	BISBEE OBSERVER	2277	DISPLAY AD/FESTIVAL OF LIGH	12/11/2019	41.25	.00	
10-75-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	19-1206	PRINTIFY-NOT A CITY CHARGE	12/06/2019	59.00	59.00	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	CREDIT	12/06/2019	59.00-	59.00-	12/24/2019
Total PUBLIC WORKS ADMINISTRATION:					625.41	464.46	
GARAGE							
10-77-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - PW Garage	12/13/2019	39.14	39.14	12/24/2019
10-77-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	6690180000-1	Tovreaville Rd Warehouse \$433.5	12/24/2019	139.81	139.81	12/24/2019
10-77-24000 TELEPHONE & FAX							
4192	CENTURY LINK	418B-12-19	PW GARAGE 520-432-8044 418	12/24/2019	143.25	143.25	12/24/2019
8050	VERIZON	9844196242	City Garage	12/13/2019	73.44	73.44	12/24/2019
10-77-34000 CONTRACT SERVICES							
6448	UNIFIRST CORPORATION	3100998141	UNIFORMS/GAR	11/27/2019	29.92	.00	
6448	UNIFIRST CORPORATION	3100999377	UNIFORMS/GAR	12/04/2019	29.92	.00	
6448	UNIFIRST CORPORATION	3101000619	UNIFORMS/GAR	12/11/2019	30.19	.00	
10-77-46000 OPERATIONAL EXPENSES							
2953	LAWSON PRODUCTS, INC.	9307217945	AEROSOL NUT & BOLT LOOSE	12/04/2019	88.47	.00	
10-77-61000 VEHICLE PARTS & LABOR							
6536	BISBEE AUTO PARTS	212048	CREEPER W/HDRST	12/04/2019	121.57	.00	
Total GARAGE:					695.71	395.64	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
BUILDING INSPECTOR							
10-79-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Bldg Inspector	12/13/2019	22.43	22.43	12/24/2019
10-79-24000 TELEPHONE & FAX							
6050	VERIZON	9844196242	Bldg Insp	12/13/2019	18.75	18.75	12/24/2019
10-79-24001 INTERNET							
6050	VERIZON	9844196242	Bldg Insp Air Card	12/13/2019	40.01	40.01	12/24/2019
10-79-41500 OFFICE SUPPLIES							
6340	OFFICE DEPOT	415231509901	DRY ERASE MARKERS	12/12/2019	7.47	.00	
Total BUILDING INSPECTOR:					88.66	81.19	
PARKS							
10-80-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Parks	12/13/2019	28.39	28.39	12/24/2019
10-80-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	0655901000-1	E Vista Park - #0655901000	12/24/2019	40.28	40.28	12/24/2019
1097	AZ PUBLIC SERVICE (2 of 3)	3984490000-11	Main St Park - #3984490000	12/18/2019	74.33	74.33	12/19/2019
1097	AZ PUBLIC SERVICE (2 of 3)	8333950000-11	Goar Park - #8333950000	12/18/2019	42.57	42.57	12/19/2019
1097	AZ PUBLIC SERVICE (2 of 3)	6621361000-1	E Vista Court - #6621361000	12/24/2019	49.06	49.06	12/24/2019
1097	AZ PUBLIC SERVICE (2 of 3)	6730341000-11	Brewery Gulch C Park #67303410	12/18/2019	37.29	37.29	12/19/2019
1097	AZ PUBLIC SERVICE (2 of 3)	9158520000-1	Vista Park - #9158520000	12/24/2019	37.68	37.68	12/24/2019
10-80-22000 WATER							
1106	AZ WATER COMPANY	03108053651-1	Grassy Park- Restrooms 0310805	12/18/2019	112.51	112.51	12/19/2019
1106	AZ WATER COMPANY	03106058001-1	City Park Brewery - Parks 031060	12/18/2019	70.81	70.81	12/19/2019
1106	AZ WATER COMPANY	03109012304-1	Goar Park -#03109012304	12/18/2019	65.91	65.91	12/19/2019
1106	AZ WATER COMPANY	03109045722-1	Traffic Circle #03109045722	12/18/2019	65.33	65.33	12/19/2019
1106	AZ WATER COMPANY	03109069151-1	Saginaw Park - Parks # 03109069	12/18/2019	26.39	26.39	12/19/2019
10-80-24000 TELEPHONE & FAX							
6050	VERIZON	9844196242	Parks	12/13/2019	96.63	96.63	12/24/2019
10-80-34000 CONTRACT SERVICES							
6448	UNIFIRST CORPORATION	3100998142	UNIFORMS/PARKS	11/27/2019	24.59	.00	
6448	UNIFIRST CORPORATION	3100999378	UNIFORMS/PARKS	12/04/2019	24.59	.00	
6448	UNIFIRST CORPORATION	3101000620	UNIFORMS/PARKS	12/11/2019	24.79	.00	
10-80-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLPX-DOU	D08133201911	MILEAGE/PARKS/B-M CHECKE	12/13/2019	15.19	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08133201911	MILEAGE/PARKS/SUPERVISED	12/13/2019	147.74	.00	
10-80-45200 SAFETY EQUIP & SUPPLIES							
5768	MTS SAFETY PRODUCT, INC.	6630700	SAFETY VESTS, GLASSES, GL	12/16/2019	172.75	.00	
6949	PACWEST TOOL & SAFETY	6881	SAFETY GLASSES	12/04/2019	63.92	.00	
10-80-46000 OPERATIONAL EXPENSES							
1862	B&D LUMBER & HARDWARE	172556	SILVER TAPE, CABLE TIES, AN	12/09/2019	32.45	.00	
1862	B&D LUMBER & HARDWARE	172610	ENGINE OIL	12/11/2019	36.93	.00	
1828	HOME DEPOT CREDIT SERVIC	5213984	MULTI-LIGHTS	12/04/2019	119.92	119.92	12/19/2019
1828	HOME DEPOT CREDIT SERVIC	5213984	TWIST & SEAL CORD	12/04/2019	19.88	19.88	12/19/2019
Total PARKS:					1,431.93	886.98	
SWIMMING POOL							
10-81-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	2409211000-12	Quality Hill - Pool #2409211000	12/18/2019	16.85	16.85	12/19/2019
10-81-22000 WATER							
1106	AZ WATER COMPANY	03108006471-1	Swimming Pool - 03108006471	12/18/2019	355.01	355.01	12/19/2019
10-81-24000 TELEPHONE & FAX							
4192	CENTURY LINK	428B-12-19	SWIMMING POOL 520-432-6042	12/24/2019	40.58	40.58	12/24/2019
6050	VERIZON	9844196242	City Pool	12/13/2019	27.96	27.96	12/24/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total SWIMMING POOL:					440.40	440.40	
LIBRARY							
10-83-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Library	12/13/2019	35.32	35.32	12/24/2019
10-83-13500 SUBSCRIPTIONS & MEMBERSHIPS							
6943	CORPORATE PAYMENT SYSTE	19-1208	MAGAZINE	12/08/2019	24.00	24.00	12/24/2019
10-83-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	3331410000-11	6 MAIN St Library - Library -#3331	12/18/2019	411.66	411.66	12/19/2019
10-83-22000 WATER							
1106	AZ WATER COMPANY	03106018751-1	Library - Lib 03106018751	12/18/2019	76.44	76.44	12/19/2019
10-83-24000 TELEPHONE & FAX							
4192	CENTURY LINK	414B-12-19	LIBRARY 520-432-4232 414B	12/24/2019	206.98	206.98	12/24/2019
10-83-24001 INTERNET ACCESS							
4059	SPARKLIGHT	19-1223/LIB	Internet Svc-Library	12/23/2019	180.43	180.43	12/24/2019
10-83-34000 CONTRACT SERVICES							
1499	RICOH USA, INC	32778113	COPIER MAINT AGRMNT/LIB	12/13/2019	99.89	.00	
10-83-41500 OFFICE SUPPLIES							
4926	AMAZON	788444849543	OFFICE SUPPLIES	11/13/2019	19.42	.00	
1842	DEMCO INCORPORATED	8741124	BASKET/LIBRARY	12/18/2019	303.67	.00	
10-83-42050 NON CAP ADMIN EQUIP/FURN							
4926	AMAZON	437739936774	ADJUSTMENT-CAMERA	10/02/2019	198.53	.00	
4926	AMAZON	446994364439	ROUTER	11/10/2019	74.38	.00	
10-83-46831 BOOKS							
4926	AMAZON	448749399666	BOOKS	11/22/2019	6.99	.00	
4926	AMAZON	458469754354	BOOKS	12/04/2019	126.08	.00	
4926	AMAZON	463897945737	BOOKS	11/22/2019	85.72	.00	
4926	AMAZON	575559489343	BOOKS	11/25/2019	13.79	.00	
4926	AMAZON	655636745695	BOOKS	11/24/2019	17.15	.00	
4926	AMAZON	695588988858	BOOKS	11/23/2019	17.99	.00	
4926	AMAZON	837858887996	BOOKS	11/23/2019	36.98	.00	
4926	AMAZON	839658838799	BOOKS	11/27/2019	17.46	.00	
4926	AMAZON	856343659467	BOOKS	11/23/2019	42.84	.00	
4926	AMAZON	873645597798	BOOKS	11/27/2019	154.79	.00	
4926	AMAZON	873897386489	BOOKS	11/12/2019	18.30	.00	
4926	AMAZON	957449675565	BOOKS	11/27/2019	14.74	.00	
4926	AMAZON	975984735893	BOOKS	12/04/2019	137.99	.00	
10-83-46832 AUDIO VISUAL MATERIAL							
4926	AMAZON	436378759886	DVDS	12/02/2019	53.35	.00	
4926	AMAZON	535378478895	DVDS	11/19/2019	13.99	.00	
4926	AMAZON	749795979863	DVDS	12/04/2019	9.97	.00	
4926	AMAZON	935448886443	DVDS	12/03/2019	59.22	.00	
4926	AMAZON	969589985657	DVDS	12/03/2019	3.99	.00	
10-83-46833 CHILDRENS MATERIALS							
4926	AMAZON	799587645788	CHILDRENS MATERIALS	11/16/2019	13.40	.00	
6713	JUNIOR LIBRARY GUILD	496317	CHILDREN'S MATERIAL	12/20/2019	182.40	.00	
Total LIBRARY:					2,637.86	934.83	
SENIOR CITIZENS CENTER							
10-85-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	8339841000-1	300 Collins Rd. #8339841000	12/24/2019	251.99	251.99	12/24/2019
10-85-24000 TELEPHONE & FAX							
4192	CENTURY LINK	416B-12-19	SENIOR CENTER 520-432-2167	12/24/2019	79.02	79.02	12/24/2019
10-85-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	19-1223/SC	Internet Svc- Senior Center	12/23/2019	59.50	59.50	12/24/2019

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-85-34000 CONTRACT SERVICES							
6172	MMPC	51018	PEST CONTROL-SC	12/18/2019	50.00	.00	
10-85-34100 DOC WORKERS							
3163	AZ STATE PRISON Cmplx-Dou	D08131201911	MILEAGE/SENIOR CENTER	12/13/2019	38.81	.00	
Total SENIOR CITIZENS CENTER:					479.12	390.51	
Total GENERAL FUND:					96,557.70	63,481.84	
GENERAL GOVERNMENT GRANTS							
GRANT EXP - GENERAL GOVT							
11-40-22523 TINTOWN PAVING & IMPR PHASE 2							
1337	EADS CONSTRUCTION	7524	RIP RAP	12/17/2019	2,652.99	.00	
Total GRANT EXP - GENERAL GOVT:					2,652.99	.00	
Total GENERAL GOVERNMENT GRANTS:					2,652.99	.00	
TRANSIENT ROOM TAX							
FUND EXPENDITURES							
20-40-13500 SUBSCRIPTIONS & MEMBERSHIPS							
6943	CORPORATE PAYMENT SYSTE	19-1206	WIX ANNUAL FEE	12/08/2019	204.00	204.00	12/24/2019
20-40-24000 TELEPHONE & FAX							
4192	CENTURY LINK	251B-12-19	V. C. ANNEX 520-432-3539	251 12/24/2019	34.48	34.48	12/24/2019
4192	CENTURY LINK	500B-12-19	VISITOR CENTER 520-432-3554	12/24/2019	114.15	114.15	12/24/2019
6050	VERIZON	9844196242	VC	12/13/2019	55.76	55.76	12/24/2019
20-40-42040 ADVERTISING							
6943	CORPORATE PAYMENT SYSTE	19-1206	WIX SOCIAL MEDIA APP	12/08/2019	4.95	4.95	12/24/2019
Total FUND EXPENDITURES:					413.34	413.34	
Total TRANSIENT ROOM TAX:					413.34	413.34	
STREETS							
FUND EXPENDITURES							
21-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Street	12/13/2019	91.51	91.51	12/24/2019
21-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	4470670000-11	60 Brewer Gulch Sp 3 - #4470670	12/18/2019	40.33	40.33	12/19/2019
1097	AZ PUBLIC SERVICE (2 of 3)	4877951000-1	Hwy 92 DD #4877951000	12/24/2019	11.49	11.49	12/24/2019
1097	AZ PUBLIC SERVICE (2 of 3)	5254161000-1	951 Naco Hwy #5254161000	12/24/2019	78.34	78.34	12/24/2019
1097	AZ PUBLIC SERVICE (2 of 3)	5847770000-11	60 Brewer Gulch Sp 2 - #5847770	12/18/2019	67.57	67.57	12/19/2019
1097	AZ PUBLIC SERVICE (2 of 3)	6690180000-1	\$433.53x25% Streets	12/24/2019	69.90	69.90	12/24/2019
1097	AZ PUBLIC SERVICE (2 of 3)	7700160000-11	60 Brewer Gulch Sp 4 - #7700160	12/18/2019	38.20	38.20	12/19/2019
1097	AZ PUBLIC SERVICE (2 of 3)	8186260000-1	170 Hwy 92 - #890982286	12/24/2019	111.10	111.10	12/24/2019
1097	AZ PUBLIC SERVICE (2 of 3)	8583641000-11	60 Brewer Gulch Sp 1 - #8583641	12/18/2019	69.77	69.77	12/19/2019
1879	AZ PUBLIC SERVICE (3 of 3)	AR0480006908	UTILITY POLES/STREETS	12/12/2019	1,759.13	.00	
21-40-24000 TELEPHONE & FAX							
6050	VERIZON	9844196242	Streets	12/13/2019	285.82	285.82	12/24/2019
21-40-24001 INTERNET							
6050	VERIZON	9844196242	Streets Air Card	12/13/2019	40.01	40.01	12/24/2019
21-40-34000 CONTRACT SERVICES							
5392	COCHISE COUNTY FLEET MAIN	BISBEE 20-05	FLEET CHARGES-NOV 19/STR	12/11/2019	358.28	.00	
6853	THE WLB GROUP, INC	118032A003-0	SUBCONSULTANT OK ST. RETAI	12/10/2019	365.00	.00	
6448	UNIFIRST CORPORATION	3100998134	UNIFORMS/STR	11/27/2019	54.45	.00	
6448	UNIFIRST CORPORATION	3100999371	UNIFORMS/STR	12/04/2019	54.45	.00	
6448	UNIFIRST CORPORATION	3101000612	UNIFORMS/STR	12/11/2019	54.88	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
21-40-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLPX-DOU	D08117201911	MILEAGE/STREETS/SUPERVIS	12/13/2019	188.68	.00	
21-40-37000 PROPERTY, CASUALTY, LIABILITY							
1139	AZ MUNICIPAL RISK RTNTN PO	40000824-120	LIABILITY INS-STREETS	12/04/2019	13,014.17	13,014.17	12/19/2019
21-40-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HARDWARE	172548	ZIR FLAP DISC, CUT OFF WHEE	12/09/2019	33.06	.00	
1862	B&D LUMBER & HARDWARE	172549	ZIR FLAP DISC, CUT OFF WHEE	12/09/2019	7.85	.00	
1862	B&D LUMBER & HARDWARE	172581	SCREWDRIVER SET	12/10/2019	4.87	.00	
1862	B&D LUMBER & HARDWARE	172564	SECURITY BIT SET	12/10/2019	13.65	.00	
1862	B&D LUMBER & HARDWARE	172569	KNEEPAD, WELD STL	12/10/2019	47.76	.00	
1862	B&D LUMBER & HARDWARE	172595	ANCHOR, DISC FLAP, CUTOFF	12/10/2019	154.94	.00	
1862	B&D LUMBER & HARDWARE	172596	TITANIUM BIT	12/10/2019	9.74	.00	
21-40-45200 SAFETY EQUIP & SUPPLIES							
5788	MTS SAFETY PRODUCT, INC.	6630700	SAFETY VESTS, GLASSES, GL	12/16/2019	172.75	.00	
6775	QUAIL CONSTRUCTION, LLC	TUC02296	ADA RAMP MAT	11/30/2019	157.62	.00	
21-40-46000 OPERATIONAL EXPENSES							
1859	ACE HARDWARE	28556	MASKING TAPE	12/04/2019	2.60	.00	
1859	ACE HARDWARE	28603	STRIP SPRAY	12/09/2019	16.76	.00	
1862	B&D LUMBER & HARDWARE	172611	LET STENCILS, SPRAYPAINT	12/11/2019	53.67	.00	
1862	B&D LUMBER & HARDWARE	172642	CHAIN	12/12/2019	8.78	.00	
1862	B&D LUMBER & HARDWARE	172656	WND & DR FM SEALANT	12/12/2019	5.84	.00	
1862	B&D LUMBER & HARDWARE	172684	ENGINE OIL	12/14/2019	3.24	.00	
1862	B&D LUMBER & HARDWARE	172700	FENDER WASH, USS HX CP GR	12/16/2019	53.13	.00	
1862	B&D LUMBER & HARDWARE	172707	CARB & CHOKE CLEANER, TAP	12/16/2019	21.24	.00	
1862	B&D LUMBER & HARDWARE	172747	PAINT BRUSH, PAINT	12/17/2019	44.64	.00	
21-40-46210 STREET REPAIR MAT - SALES TAX							
6391	CITY OF DOUGLAS	20191205600	ASPHALT	12/05/2019	425.00	.00	
21-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE AUTO PARTS	212853	STOP LEAK	12/16/2019	5.47	.00	
Total FUND EXPENDITURES:					17,995.69	13,918.21	
Total STREETS:					17,995.69	13,918.21	
BISBEE ARTS COMMISSION							
FUND EXPENDITURES							
42-40-46000 OPERATIONAL EXP (DONATIONS)							
6930	ANGELA ROCKEFELLER	19-1205	VENDING MACHINE ARTWORK	12/05/2019	10.00	.00	
6932	BECKY REYES	19-1205	VENDING MACHINE SALES	12/05/2019	40.00	.00	
7022	DALE MILLER	19-1205	VENDING MACHINE ART SALE	12/05/2019	30.00	.00	
7023	DIERDRE RUFF	19-1205	VENDING MACHINE ART SALE	12/05/2019	30.00	.00	
7026	GRETCHEN HILL	19-1205	VENDING MACHINE ART SALE	12/05/2019	10.00	.00	
6158	JUDY PERRY	19-1205	VENDING MACHINE ARTWORK	12/05/2019	60.00	.00	
6927	KATE BISHOP	19-1205	VENDING MACHINE ARTWORK	12/05/2019	30.00	.00	
5116	KATE DREW-WILKINSON DESIG	19-1205	VENDING MACHINE ARTWORK	12/05/2019	80.00	.00	
6931	KENNETH PETERSON	19-1205	VENDING MACHINE ARTWORK	12/05/2019	30.00	.00	
6933	KEVIN MILLER	19-1205	VENDING MACHINE ARTWORK	12/05/2019	80.00	.00	
4621	KIM TERPENING	19-1205	VENDING MACHINE ARTWORK	12/05/2019	10.00	.00	
6786	LISA WINES	19-1205	VENDING MACHINE ARTWORK	12/05/2019	10.00	.00	
6928	MICHAEL PAGE	19-1205	VENDING MACHINE ARTWORK	12/05/2019	50.00	.00	
6609	ROBIN BRAY	19-1205	VENDING MACHINE ARTWORK	12/05/2019	40.00	.00	
7024	RUBY ODELL	19-1205	VENDING MACHINE ART SALE	12/05/2019	20.00	.00	
6935	RUSSELL GILLEPSIE	19-1205	VENDING MACHINE ARTWORK	12/05/2019	20.00	.00	
6936	SAM POE GALLERY	19-1205	VENDING MACHINE ARTWORK	12/05/2019	70.00	.00	
7025	SUZANNE MCKEE	19-1205	VENDING MACHINE ART SALE	12/05/2019	70.00	.00	
6929	TAMARA PAGE	19-1205	VENDING MACHINE ARTWORK	12/05/2019	90.00	.00	
7029	THE BISBEE TABLE	1054	CHRISTMAS COCKTAIL-ART MA	12/12/2019	379.10	.00	
6699	TONYA BORGESON	19-1205	VENDING MACHINE ARTWORK	12/05/2019	30.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total FUND EXPENDITURES:					1,189.10	.00	
Total BISBEE ARTS COMMISSION :					1,189.10	.00	
MISC. DONATIONS							
FUND EXPENDITURES							
48-40-22517 FESTIVAL OF LIGHTS							
1659	ACE HARDWARE	28618	TAILGATE SPEAKER, WIRE	12/11/2019	52.40	.00	
1659	ACE HARDWARE	28644	TOTE	12/13/2019	8.37	.00	
1862	B&D LUMBER & HARDWARE	172887	EXT CORD, SURGE STRIP	12/14/2019	196.56	.00	
1862	B&D LUMBER & HARDWARE	172890	MINI CAP CONNECT, DUCT TAP	12/14/2019	5.33	.00	
1862	B&D LUMBER & HARDWARE	172892	OUTDOOR CORD	12/14/2019	109.58	.00	
1828	HOME DEPOT CREDIT SERVIC	524993	LIGHTS	11/19/2019	310.80	310.80	12/19/2019
1893	LAL ENTERPRISES, INC	27917	PORTA POTS	12/02/2019	240.00	.00	
Total FUND EXPENDITURES:					923.04	310.80	
Total MISC. DONATIONS:					923.04	310.80	
AIRPORT FUND							
FUND EXPENDITURES							
50-40-22000 WATER							
1584	NACO WATER COMPANY LLC	090016500-12-	Airport Water	12/18/2019	37.14	37.14	12/18/2019
50-40-24000 TELEPHONE & FAX							
4192	CENTURY LINK	426B-12-19	AIRPORT 520-432-6030 426B	12/24/2019	34.48	34.48	12/24/2019
4192	CENTURY LINK	703B-12-19	AIRPORT 520-432-6980 703B	12/24/2019	36.04	36.04	12/24/2019
Total FUND EXPENDITURES:					107.66	107.66	
Total AIRPORT FUND:					107.66	107.66	
SEWER FUND							
54-1019900 CLEARING ACCT--SEWER/TRASH A/R							
7031	NADINE LOCKHART	19-1218	REFUND FOR 103.612794.01	12/18/2019	13.87	.00	
6923	PAID IN FULL	3226-113019	AGENCY COMMISSION DUE	12/11/2019	491.32	.00	
Total :					505.19	.00	
FUND EXPENDITURES							
54-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Sewer	12/13/2019	36.63	36.63	12/24/2019
54-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	0516740000-11	42 Warren Cut Off Rd. Swr Bldg B	12/18/2019	1,403.10	1,403.10	12/19/2019
1097	AZ PUBLIC SERVICE (2 of 3)	2954210000-11	42 Warren Cut Off Rd. Swr Bldg A	12/18/2019	51.47	51.47	12/19/2019
54-40-22000 WATER							
1108	AZ WATER COMPANY	03109081151-1	Highway 80-Sewer Pond - Acct #	12/18/2019	86.62	86.62	12/19/2019
54-40-24000 TELEPHONE & FAX							
4192	CENTURY LINK	424B-12-19	46 S. AZ ST-WW 520-432-6035 4	12/24/2019	35.06	35.06	12/24/2019
6050	VERIZON	9844196242	Sewer On Call	12/13/2019	18.75	18.75	12/24/2019
6050	VERIZON	9844196242	Sewer	12/13/2019	110.16	110.16	12/24/2019
54-40-24001 INTERNET ACCESS FEE							
6050	VERIZON	9844196242	Sewer Air Card	12/13/2019	40.01	40.01	12/24/2019
54-40-34000 CONTRACT SERVICES							
5392	COCHISE COUNTY FLEET MAIN	BISBEE 20-05	FLEET CHARGES-NOV 19/WW	12/11/2019	716.52	.00	
6448	UNIFIRST CORPORATION	3100998135	UNIFORMS/WW	11/27/2019	36.27	.00	
6448	UNIFIRST CORPORATION	3100998372	UNIFORMS/WW	12/04/2019	36.27	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6448	UNIFIRST CORPORATION	3101000613	UNIFORMS/WW	12/11/2019	37.80	.00	
5710	XEROX CORPORATION	98951806	BASE CHARGE/WW	12/05/2019	164.15	.00	
54-40-37000 PROPERTY, CASUALTY, LIABILITY							
1139	AZ MUNICIPAL RISK RTNTN PO	40000824-120	LIABILITY INS-SEWER	12/04/2019	19,329.25	19,329.25	12/19/2019
54-40-45200 SAFETY EQUIP & SUPPLIES							
6536	BISBEE AUTO PARTS	212990	STEALTH GLOVES	12/17/2019	16.43	.00	
5768	MTS SAFETY PRODUCT, INC.	6630700	SAFETY VESTS, GLASSES, GL	12/16/2019	172.75	.00	
54-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	28619	HEADLIGHT, FLASHLIGHT	12/11/2019	57.73	.00	
1659	ACE HARDWARE	28657	NOZZLE, PUTTY KNIFE, GARBA	12/16/2019	49.31	.00	
1659	ACE HARDWARE	28665	EXT CORD, TARP, SPRING CLA	12/17/2019	67.02	.00	
1659	ACE HARDWARE	28666	TARP	12/17/2019	14.89	.00	
1862	B&D LUMBER & HARDWARE	172557	STAPLE, TARP, BUNGEY ASSO	12/09/2019	41.43	.00	
1862	B&D LUMBER & HARDWARE	172605	POLY TRANSPLANTER	12/11/2019	1.94	.00	
1862	B&D LUMBER & HARDWARE	172721	PAIL, CAULK, GROUT SPONGE	12/16/2019	34.15	.00	
1862	B&D LUMBER & HARDWARE	172749	SPACKLING, ROCKER PLATE, S	12/17/2019	18.15	.00	
6943	CORPORATE PAYMENT SYSTE	19-1208	PROPERTY LIENS & RELEASES	12/08/2019	92.25	92.25	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1208	PROPERTY LIENS & RELEASES	12/08/2019	77.00	77.00	12/24/2019
54-40-46543 MANHOLE, PIPE & FITTINGS							
1659	ACE HARDWARE	28623	PVC ADAPTER, ELBOW, BUSHI	12/11/2019	3.80	.00	
1862	B&D LUMBER & HARDWARE	172573	CLEANOUT TEE, COUPLING, P	12/10/2019	46.55	.00	
1862	B&D LUMBER & HARDWARE	172708	PVC PIPE, COUPLING, TEE, BU	12/16/2019	57.22	.00	
54-40-55200 NON CAP EQUIP PURCHASES							
1659	ACE HARDWARE	28627	FISH TAPE, AUGER	12/11/2019	58.94	.00	
1862	B&D LUMBER & HARDWARE	172578	GRINDER, SPANNER WRENCH,	12/10/2019	117.48	.00	
54-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE AUTO PARTS	212942	BRAKE CLEANER	12/16/2019	13.11	.00	
Total FUND EXPENDITURES:					23,042.21	21,280.30	
Total SEWER FUND:					23,547.40	21,280.30	
SANITATION FUND							
FUND EXPENDITURES							
56-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Sanitation	12/13/2019	92.66	92.66	12/24/2019
56-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	6690180000-1	\$433.53x25% Sanitation	12/24/2019	69.90	69.90	12/24/2019
56-40-24000 TELEPHONE & FAX							
6050	VERIZON	9844196242	Sanitation	12/13/2019	370.57	370.57	12/24/2019
56-40-24001 INTERNET							
6050	VERIZON	9844196242	Sanitation Air Card	12/13/2019	40.01	40.01	12/24/2019
56-40-34000 CONTRACT SERVICES							
6448	UNIFIRST CORPORATION	3100998143	UNIFORMS/SAN	11/27/2019	80.41	.00	
6448	UNIFIRST CORPORATION	3100999379	UNIFORMS/SAN	12/04/2019	80.41	.00	
6448	UNIFIRST CORPORATION	3101000621	UNIFORMS/SAN	12/11/2019	86.91	.00	
56-40-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLPX-DOU	D08134201911	MILEAGE/SANITATION	12/13/2019	18.14	.00	
56-40-37000 PROPERTY, CASUALTY, LIABILITY							
1139	AZ MUNICIPAL RISK RTNTN PO	40000824-120	LIABILITY INS-SAN	12/04/2019	7,603.70	7,603.70	12/19/2019
56-40-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HARDWARE	172623	WIRE ROPE CLIP, BOLT SNAP	12/11/2019	9.25	.00	
56-40-46200 SAFETY EQUIP & SUPPLIES							
5768	MTS SAFETY PRODUCT, INC.	6630700	SAFETY VESTS, GLASSES, GL	12/16/2019	172.75	.00	
6949	PACWEST TOOL & SAFETY	6881	SAFETY GLASSES	12/04/2019	127.84	.00	
56-40-46562 RECYCLING PROGRAM							
3163	AZ STATE PRISON CMLPX-DOU	D08128201911	MILEAGE/RECYCLE	12/13/2019	18.14	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
56-40-55200 NON CAP EQUIP PURCHASES							
6860	TOTER, LLC	65636512	ROLLOUTS	12/09/2019	6,640.22	.00	
56-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE AUTO PARTS	212691	OIL FILTER	12/12/2019	4.65	.00	
5983	FREIGHTLINER OF ARIZONA, L	XA340038322	CABLE-ACCELERATOR CONTR	12/16/2019	172.30	.00	
Total FUND EXPENDITURES:					15,587.86	8,176.84	
Total SANITATION FUND:					15,587.86	8,176.84	
QUEEN MINE FUND							
FUND EXPENDITURES							
59-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001027879846	STD - Queen Mine	12/13/2019	84.66	84.66	12/24/2019
59-40-13100 BUSINESS TRAVEL							
5392	COCHISE COUNTY FLEET MAIN	CQM-20-03	POOL VEHICLE MILEAGE	12/11/2019	166.87	.00	
59-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	8295240000-11	HWY 80 Tour - QM - #829524000	12/18/2019	730.67	730.67	12/19/2019
59-40-22000 WATER							
1106	AZ WATER COMPANY	03109024701-1	Queen Mine - #03109024701	12/18/2019	82.19	82.19	12/19/2019
59-40-24000 TELEPHONE & FAX							
4192	CENTURY LINK	406B-12-19	QUEEN MINE 520-432-2071 406	12/24/2019	146.68	146.68	12/24/2019
6050	VERIZON	9844198242	Queen Mine	12/13/2019	55.76	55.76	12/24/2019
59-40-24001 INTERNET ACCESS FEE							
4059	SPARKLIGHT	19-1223/QM	Internet Svc-Queen Mine	12/23/2019	68.49	68.49	12/24/2019
59-40-34100 DOC WORKERS							
3163	AZ STATE PRISON CMLPX-DOU	D08009201912	DOC LABOR CREW/QM	12/20/2019	48.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08126201910	MILEAGE/QM	12/02/2019	24.64	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08127201911	DOC LABOR CREW/QM	11/18/2019	88.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08127201911	MILEAGE/QM	12/02/2019	48.80	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08127201911	DOC LABOR CREW/QM	12/03/2019	36.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08127201911	MILEAGE/QM	12/13/2019	36.55	.00	
59-40-42040 ADVERTISING							
6943	CORPORATE PAYMENT SYSTE	19-1206	ADVERTISING	12/06/2019	75.00	75.00	12/24/2019
6458	KVOA COMMUNICATIONS, INC.	19-1226	COMMERCIAL PROMOTING/AD	12/26/2019	500.00	.00	
59-40-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	28527	GARDEN HOSE	12/01/2019	55.89	.00	
1659	ACE HARDWARE	28529	PUMP UTILITY	12/01/2019	93.15	.00	
1659	ACE HARDWARE	28566	12V BATTERY	12/04/2019	13.96	.00	
59-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	28699	LIGHTER, SKEWERS, BRIQUET	12/19/2019	22.88	.00	
1659	ACE HARDWARE	28705	LITTER, MINI LAMP, FUSE HOLD	12/22/2019	22.73	.00	
6943	CORPORATE PAYMENT SYSTE	19-1206	LUNCH-HOSTING VISITING V.C.	12/08/2019	100.00	100.00	12/24/2019
59-40-46030 CONCESSION SUPPLIES							
6529	THE HUCKLEBERRY PEOPLE	305623	CANDY	12/09/2019	688.36	.00	
59-40-46591 MERCHANDISE							
6943	CORPORATE PAYMENT SYSTE	19-1206	BISBEE JEWELRY	12/06/2019	1,080.00	1,080.00	12/24/2019
6943	CORPORATE PAYMENT SYSTE	19-1206	BISBEE JEWELRY	12/06/2019	960.00	960.00	12/24/2019
6381	IMPACT PHOTOGRAPHICS, INC	4163034	LEGO ANIMALS	12/05/2019	97.92	.00	
6427	WESTERN WOODS DIST. INC.	229106	MAGNETS, GEODES	12/13/2019	361.50	.00	
59-40-55100 REPAIR & MAINT - OTHER							
1659	ACE HARDWARE	28510	GLUE, RE-BAR, COUPLINGS	11/26/2019	19.14	.00	
6536	BISBEE AUTO PARTS	212593	WELDING GAS	12/11/2019	71.44	.00	
6536	BISBEE AUTO PARTS	213452	LAMP, ASSORTED RING, LEAD	12/24/2019	16.36	.00	
Total FUND EXPENDITURES:					5,755.64	3,383.45	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total QUEEN MINE FUND:					5,755.64	3,383.45	
MISC. GRANTS							
FUND EXPENDITURES							
78-40-23012 FREEPORT SANJOSE LIBRARY ANNEX							
4926	AMAZON	434544476575	LIBRARY ANNEX-FREEPORT	12/09/2019	122.30	.00	
4926	AMAZON	437854933973	LIBRARY ANNEX-FREEPORT	11/15/2019	75.11	.00	
4926	AMAZON	455564474763	LIBRARY ANNEX-FREEPORT	11/23/2019	82.32	.00	
4926	AMAZON	458353383596	LIBRARY ANNEX-FREEPORT	11/08/2019	46.47	.00	
4926	AMAZON	465865668363	LIBRARY ANNEX-FREEPORT	11/22/2019	6.95	.00	
4926	AMAZON	674986989486	LIBRARY ANNEX-FREEPORT	11/16/2019	33.84	.00	
4926	AMAZON	678497754369	LIBRARY ANNEX-FREEPORT	11/12/2019	6.88	.00	
4926	AMAZON	687588495484	LIBRARY ANNEX-FREEPORT	11/27/2019	25.88	.00	
4926	AMAZON	733464766575	LIBRARY ANNEX-FREEPORT	11/23/2019	37.25	.00	
4926	AMAZON	736558458459	LIBRARY ANNEX-FREEPORT	11/08/2019	12.82	.00	
4926	AMAZON	769359983779	LIBRARY ANNEX-FREEPORT	11/10/2019	94.53	.00	
4926	AMAZON	778487333965	LIBRARY ANNEX-FREEPORT	11/16/2019	178.99	.00	
4926	AMAZON	836656349875	LIBRARY ANNEX-FREEPORT	11/15/2019	3.99	.00	
4926	AMAZON	868464775557	LIBRARY ANNEX-FREEPORT	11/10/2019	59.46	.00	
4926	AMAZON	886566779849	LIBRARY ANNEX-FREEPORT	11/16/2019	350.24	.00	
Total FUND EXPENDITURES:					1,137.03	.00	
Total MISC. GRANTS:					1,137.03	.00	
BISBEE BUS FUND							
FUND EXPENDITURES							
96-40-41505 ADMIN MISC EXPENSES							
6050	VERIZON	9844205170	Bisbee Bus	12/13/2019	53.42	53.42	12/24/2019
96-40-41606 CONTRACTOR OPERATING EXPENSES							
6391	CITY OF DOUGLAS	20191204599	OPERATING EXPENSE	12/04/2019	21,708.05	.00	
96-40-41607 CITY OPERATING EXPENSE							
6536	BISBEE AUTO PARTS	211143	OIL FILTER, BRAKE PADS	11/20/2019	123.91	.00	
6536	BISBEE AUTO PARTS	212007	BALL BRG	12/04/2019	27.07	.00	
6536	BISBEE AUTO PARTS	212454	DRL BIT	12/10/2019	32.29	.00	
96-40-52500 PROPERTY, CASUALTY, LIABILITY							
1139	AZ MUNICIPAL RISK RTNTN PO	40000824-120	LIABILITY INS-BSBBUS	12/04/2019	2,730.93	2,730.93	12/19/2019
96-40-91000 CAPITAL EXPENDITURES							
5281	AZ DEPT OF TRANSPORTATION	MPG187089B	REPLACEMENT BUS-CITY MAT	12/16/2019	10,205.80	.00	
Total FUND EXPENDITURES:					34,881.47	2,784.35	
Total BISBEE BUS FUND:					34,881.47	2,784.35	
Grand Totals:					200,748.92	113,856.59	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
--------	-------------	----------------	-------------	--------------	--------------------	-------------	-----------

Dated: _____

Mayor: _____

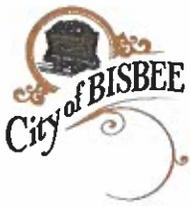
City Council: _____

City Recorder: _____

Report Criteria:

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: <u>December 16, 2019</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/> FORMAL ACTION <input checked="" type="checkbox"/> OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE RESIGNATION OF LAWRENCE PHILLIPS FROM THE STREETS AND INFRASTRUCTURE COMMITTEE	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the resignation of Lawrence Phillips from the Streets and Infrastructure Committee.

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor

12-9-19

RECEIVED

DEC 16 2019

City Clerk's Office
City of Bisbee

To: D. Smith Mayor Bisbee, AZ

This letter is to announce my resignation
from The Streets & Infrastructure Committee.

My Term is finished and I have
determined that I have nothing more
to bring to the Committee.

Sincerely,
L. Phillips



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: <u>December 17, 2019</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE REAPPOINTMENT OF KERI BAGLEY TO THE PUBLIC SAFETY RETIREMENT PERSONNEL BOARD	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Reappointment

PROPOSED MOTION: I move to approve the Reappointment of Keri Bagley to the Public Safety Retirement Personnel Board.

DISCUSSION:

Ms. Bagley has submitted her application for Reappointment to the Public Safety Retirement Personnel Board. This Reappointment is for the civilian seat she currently holds.

If approved, Ms. Bagley will serve on the Board from January 15, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor

Other Background Information Relevant to Serving in this Position:

I am qualified and interested in serving on this Board because:

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain: _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- _____ Residency Requirement (Bisbee Resident for less than 1 year)
- _____ Length of Service (I have served _____ terms)
- _____ Number of Commission Memberships currently served. I also serve on the: _____

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Kari Bagley

Date: December 2, 2019

**When complete, please return to:
City Clerk Office 915 S. Tovreaville Road, Bisbee, AZ 85603 #4601
P.O. Box 4601, Bisbee, AZ 85603**

**E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov**



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: <u>December 17, 2019</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE REAPPOINTMENT OF WILLIAM GRONLUND TO THE LIBRARY ADVISORY BOARD	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Reappointment

PROPOSED MOTION: I move to approve the Reappointment of William Gronlund to the Library Advisory Board.

DISCUSSION:

Mr. Gronlund has submitted his application for Reappointment to Library Advisory Board.

If approved, Mr. Gronlund will serve on the Board from January 15, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor



Reappointment

BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: December 9, 2019

DEC 12 2019

City Clerk's Office
City of Bisbee

*** Board interested to serve:**

- | | | |
|---|---|---|
| <input type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> Committee on Disability Issues | <input type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input checked="" type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

** Complete One (1) Application for each Board / Commission you wish to serve.*

GRONLUND

WILLIAM

A

Last Name

First Name

Middle Initial

Mailing Address

Number

Street

City

State

Zip Code

Residential Street Address:

Telephone Number(s):

Email Address:

* I have been a resident of Bisbee for 10 years

* Are you currently on any Boards? Library Advisory

** (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed):

BA's from PRINCETON UNIVERSITY & SONOMA STATE UNIVERSITY; EXPERIENCE AS SOLDIER, COYOTE TRANSPORTATION INVESTIGATION

Please provide a brief summary of Civic/Volunteer Experience:

on LAB

Several years

Other Background Information Relevant to Serving in this Position:

I am qualified and interested in serving on this Board because:

I would like to continue serving

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No **If yes, please Explain:** _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

_____ Residency Requirement (Bisbee Resident for less than 1 year)
_____ Length of Service (I have served _____ terms)
_____ Number of Commission Memberships currently served: I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: William A. Williams

Date: December 7, 2019

When complete, please return to:
City Clerk Office 915 S. Tovreaville Road, Bisbee, AZ 85603 #4601
P.O. Box 4601, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: <u>December 17, 2019</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE REAPPOINTMENT OF THOMAS PATTERSON TO THE POLICE & FIRE ADVISORY COMMITTEE	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Reappointment

PROPOSED MOTION: I move to approve the Reappointment of Thomas Patterson to the Police & Fire Advisory Committee.

DISCUSSION:

Mr. Patterson has submitted his application for Reappointment to the Police & Fire Advisory Committee.

If approved, Mr. Patterson will serve on the Committee from January 15, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor

Other Background Information Relevant to Serving in this Position:

Spend two years building PAFAC to even get a quorum.
Have taken on the committee's chair responsibility due
to absence of board chairman

I am qualified and interested in serving on this Board because:

I believe it is an opportunity to interface with Police, Fire
and Council to directly give input on major community
issues

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending
criminal charges against you? Yes No If yes, please Explain: _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- Residency Requirement (Bisbee Resident for less than 1 year)
- Length of Service (I have served 1 terms)
- Number of Commission Memberships currently served. I also serve on the:
Board of Adjustment

I am requesting this/these waivers for the following reasons for consideration:

I have worked hard to make these boards viable.

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: _____

Date: _____

12/14/2019

When complete, please return to:

City Clerk Office 915 S. Tovreaville Road, Bisbee, AZ 85603 #4601
P.O. Box 4601, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: <u>December 17, 2019</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE REAPPOINTMENT OF THOMAS PATTERSON TO THE BOARD OF ADJUSTMENT	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Reappointment

PROPOSED MOTION: I move to approve the Reappointment of Thomas Patterson to the Board of Adjustment.

DISCUSSION:

Mr. Patterson has submitted his application for Reappointment to the Board of Adjustment.

If approved, Mr. Patterson will serve on the Board from January 15, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor



Reappointment

BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application: 12/14/2019

*** Board interested to serve:**

- | | | |
|---|---|---|
| <input type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input checked="" type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> Committee on Disability Issues | <input type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

** Complete One (1) Application for each Board / Commission you wish to serve.*

Patterson Thomas J.
 Last Name First Name Middle Initial

[Redacted] [Redacted] [Redacted] [Redacted] [Redacted] [Redacted]
 Mailing Address Number Street City State Zip Code

Residential Street Address: [Redacted]

Telephone Number(s): [Redacted]

Email Address: [Redacted]

* I have been a resident of Bisbee for 10 years * Are you currently on any Boards? Yes
 * (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed): See PFAC application (Attached)

Please provide a brief summary of Civic/Volunteer Experience:
See PFAC Application (Attached)

Other Background Information Relevant to Serving in this Position:

See PFAC Application (attached)

Served on Pima County Board of Equalization hearing commercial tax appeals. Taught Real Estate Classes.

I am qualified and interested in serving on this Board because:

See PFAC (Application attached)

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain:

WAIVER REQUEST (if Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- Residency Requirement (Bisbee Resident for less than 1 year)
- Length of Service (I have served 1 terms)
- Number of Commission Memberships currently served. I also serve on the: PFAC

I am requesting this/these waivers for the following reasons for consideration:

to continue work started. I served at request of Mayor -

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature:

Date:

12/14/2019

When complete, please return to:
City Clerk Office 915 S. Tovreaville Road, Bisbee, AZ 85603 #4601
P.O. Box 4601, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



Reappointment

BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application: 12/14/2019

*** Board interested to serve:**

- | | | |
|---|---|--|
| <input type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> Committee on Disability Issues | <input type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input checked="" type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

** Complete One (1) Application for each Board / Commission you wish to serve.*

<u>PATTERSON</u>	<u>THOMAS</u>	<u>J.</u>
Last Name	First Name	Middle Initial
<u>[Redacted]</u>	<u>[Redacted]</u>	<u>[Redacted]</u>
Mailing Address	Number	Street
<u>[Redacted]</u>	<u>[Redacted]</u>	<u>[Redacted]</u>
City	State	Zip Code
<u>[Redacted]</u>	<u>[Redacted]</u>	<u>[Redacted]</u>
Residential Street Address: <u>[Redacted]</u>		
Telephone Number(s): <u>[Redacted]</u>		
Email Address: <u>[Redacted]</u>		

* I have been a resident of Bisbee for 10 years * Are you currently on any Boards? Yes
 *(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed):

B.A. Sociology, 76 graduate credits in business, vocational education, history, government and computers
until 1990 owned my own company making military accessories for M-16
2000-2014 Taught vocational ed, Alternative ed, Computer classes
State Certified in 8 Subjects

Please provide a brief summary of Civic/Volunteer Experience:

Chaired Mayors Small Business Commission Tucson - 4 years, Pima County Board of Equalization - Commission of tax appeals Tucson, Downtown Preservation Commission, Bisbee Police & Fire Advisory Committee, Bisbee Board of Adjustment, Bisbee School Board, Cochise Technology governing Board

Other Background Information Relevant to Serving in this Position:

Spend two years building PAFAC to even get a quorum.
Have taken on the committee's chair responsibilities due to absence of board of chairman

I am qualified and interested in serving on this Board because:

I believe it is an opportunity to interface with Police, Fire and Council to directly give input on major community issues

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain: _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

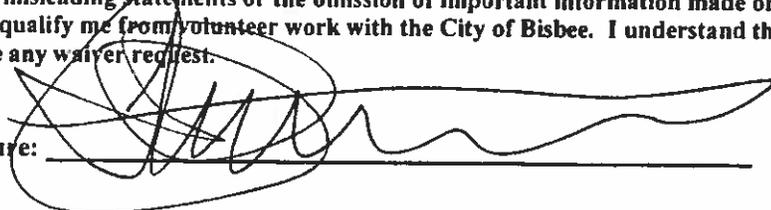
- Residency Requirement (Bisbee Resident for less than 1 year)
- Length of Service (I have served 1 terms)
- Number of Commission Memberships currently served. I also serve on the: Board of Adjustment

I am requesting this/these waivers for the following reasons for consideration:

I have worked hard to make these boards viable.

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: _____



Date: _____

12/14/2019

When complete, please return to:

City Clerk Office 915 S. Tovreaville Road, Bisbee, AZ 85603 #4601
P.O. Box 4601, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: <u>January 2, 2020</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE REAPPOINTMENT OF ALBERT HOPPER TO THE APPEALS BOARD FOR THE PROPERTY MAINTENANCE CODE	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Reappointment

PROPOSED MOTION: I move to approve the Reappointment of Albert Hopper to the Appeals Board for the Property Maintenance Code.

DISCUSSION:

Mr. Hopper has submitted his application for Reappointment to the Appeals Board for the Property Maintenance Code.

If approved, Mr. /hopper will serve on the Board from January 8, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor



Reappointment

BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR BLUE

RECEIVED

RECEIVED

Date of Application: MARCH 3, 2016

JAN 02 2020

MAR 08 2016

* Board interested to serve:

City Clerk's Office
City of Bisbee
Per phone call

CITY CLERK'S OFFICE
CITY OF BISBEE

- | | | |
|---|---|---|
| <input type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> Committee on Disability Issues | <input type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

*** APPEALS BOARD FOR THE PROPERTY MAINTENANCE CODE**

* Complete One (1) Application for each Board / Commission you wish to serve.

HOPPER Last Name ALBERT First Name N. J. JR. Middle Initial

[REDACTED] Mailing Address Number BISBEE, AZ Street City 85603 State Zip Code

Residential Street Address: [REDACTED]

Telephone Number(s): [REDACTED]

Email Address: [REDACTED]

* I have been a resident of Bisbee for 23 years * Are you currently on any Boards? NO
**(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed): ARCHITECT

Please provide a brief summary of Civic/Volunteer Experience:
PAST MEMBER OF DESIGN REVIEW BOARD
& POLICE-FIRE ADVISORY BOARD

Other Background Information Relevant to Serving in this Position:

I am qualified and interested in serving on this Board because:

I AM KNOWLEDGEABLE OF BUILDING CODE REQUIREMENTS

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain: _____

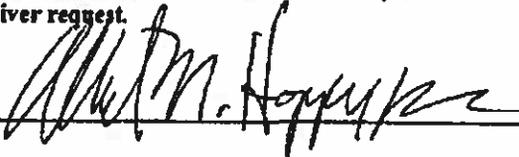
WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- _____ Residency Requirement (Bisbee Resident for less than 1 year)
- _____ Length of Service (I have served _____ terms)
- _____ Number of Commission Memberships currently served. I also serve on the: _____

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: 

Date: 3-7-16

When complete, please return to:

City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@cityofbisbee.com
nwilliams@cityofbisbee.com



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: <u>January 2, 2020</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/> FORMAL ACTION <input checked="" type="checkbox"/> OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE REAPPOINTMENT OF NANCY PARANA TO THE PLANNING AND ZONING COMMISSION	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Reappointment

PROPOSED MOTION: I move to approve the Reappointment of Nancy Parana to the Planning and Zoning Commission

DISCUSSION:

Ms. Parana has submitted her application for Reappointment to the Planning and Zoning Commission.

If approved, Ms. Parana will serve on the Commission from January 15, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor



Reappointment

BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: 1/1/2020

JAN 02 2020

City Clerk's Office
City of Bisbee

* Board interested to serve:

- | | | |
|---|--|---|
| <input type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> Committee on Disability Issues | <input type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input checked="" type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

* Complete One (1) Application for each Board / Commission you wish to serve.

PARANA NANCY J
 Last Name First Name Middle Initial

[REDACTED] [REDACTED] BISBEE 85603
 Mailing Address Number Street City State Zip Code

Residential Street Address: _____

Telephone Number(s): _____

Email Address: _____

* I have been a resident of Bisbee for 20 years * Are you currently on any Boards? _____

**(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed): _____

Please provide a brief summary of Civic/Volunteer Experience: _____

Other Background Information Relevant to Serving in this Position:

I am qualified and interested in serving on this Board because:

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain: _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Nancy Parson Date: Jan 1, 2020

When complete, please return to:
City Clerk Office 915 S. Tovreaville Road, Bisbee, AZ 85603 #4601
P.O. Box 4601, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: <u>January 2, 2020</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE REAPPOINTMENT OF DUANE DOANE TO THE COMMUNITY SUSTAINABILITY COMMISSION	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Reappointment

PROPOSED MOTION: I move to approve the Reappointment of Duane Doane to the Community Sustainability Commission.

DISCUSSION:

Mr. Doane has submitted his application for Reappointment to the Community Sustainability Commission.

If approved, Mr. Doane will serve on the Commission from January 15, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor

Reappointment



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: 12-31-19

DEC 31 2019

*** Board interested to serve:**

City Clerk's Office
City of Bisbee

- | | | |
|---|---|---|
| <input type="checkbox"/> Airport Advisory Committee | <input type="checkbox"/> Bisbee Arts Commission | <input type="checkbox"/> Board of Adjustment |
| <input type="checkbox"/> Board of Appeals | <input type="checkbox"/> Charter Review Committee | <input type="checkbox"/> Civil Service Commission |
| <input type="checkbox"/> Committee on Disability Issues | <input checked="" type="checkbox"/> Community Sustainability Commission | <input type="checkbox"/> Design Review Board |
| <input type="checkbox"/> Employee Council | <input type="checkbox"/> Evergreen Cemetery Committee | <input type="checkbox"/> iBisbee Committee |
| <input type="checkbox"/> Judicial Selection Committee | <input type="checkbox"/> Library Advisory Board | <input type="checkbox"/> Municipal Property Corporation |
| <input type="checkbox"/> Parks and Recreation Committee | <input type="checkbox"/> Planning and Zoning Commission | <input type="checkbox"/> Police and Fire Advisory Committee |
| <input type="checkbox"/> Public Safety Retirement Board | <input type="checkbox"/> Streets and Infrastructure Committee | <input type="checkbox"/> Transit Advisory Committee |
| <input type="checkbox"/> Youth Council | | |

** Complete One (1) Application for each Board / Commission you wish to serve.*

<u>Doane</u>	<u>Doane</u>	<u>E</u>
Last Name	First Name	Middle Initial
<u>[Redacted]</u>	<u>Bisbee</u>	<u>AZ</u>
Mailing Address	City	State
<u>[Redacted]</u>	<u>85603</u>	Zip Code

Residential Street Address: [Redacted]

Telephone Number(s): [Redacted]

Email Address: [Redacted]

* I have been a resident of Bisbee for 68 years * Are you currently on any Boards? Sustainability
**(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed): Education - Bachelor of Science in Industrial Supervision NAU
US Navy, retired

Please provide a brief summary of Civic/Volunteer Experience:
Kiwanis Club - 10 years - President 1 year
CCAH - Board of Directors
Christmas in April - B.O.D & Volunteer
Community Sustainability Commission - 7 yrs
Charter Review - current

Other Background Information Relevant to Serving in this Position:

I am qualified and interested in serving on this Board because:

Bisbee support in Sustainability matters

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain: _____

WAIVER REQUEST (if Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- Residency Requirement (Bisbee Resident for less than 1 year)
- Length of Service (I have served 2 terms)
- Number of Commission Memberships currently served. I also serve on the: Community Sustainability Commission

I am requesting this/these waivers for the following reasons for consideration:

To maintain continuity of ongoing projects as well as create a Sustainability strategic plan.

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature:  Date: 12-31-19

When complete, please return to:
City Clerk Office 915 S. Tovreaville Road, Bisbee, AZ 85603 #4601
P.O. Box 4601, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: <u>January 2, 2020</u>			
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>		
TYPE OF ACTION:			
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>	FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE APPOINTMENT OF AL ANDERSON TO THE APPEALS BOARD FOR THE PROPERTY MAINTENANCE CODE			

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Reappointment

PROPOSED MOTION: I move to approve the appointment of Al Anderson to the Appeals Board for the Property Maintenance Code.

DISCUSSION:

Mr. Anderson has submitted his application for appointment to the Appeals Board for the Property Maintenance Code.

If approved, Mr. Anderson will serve on the Board from January 8, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

nu

Date of Application: 10/16/2019

JAN 02 2020

City Clerk's Office
City of Bisbee
Per Phone Call

*** Board interested to serve:**

- Airport Advisory Committee
- Board of Appeals
- Committee on Disability Issues
- Employee Council
- Judicial Selection Committee
- Parks and Recreation Committee
- Public Safety Retirement Board
- Youth Council

- Bisbee Arts Commission
- Charter Review Committee
- Community Sustainability Commission
- Evergreen Cemetery Committee
- Library Advisory Board
- Planning and Zoning Commission
- Streets and Infrastructure Committee

- Board of Adjustment
- Civil Service Commission
- Design Review Board
- iBisbee Committee
- Municipal Property Corporation
- Police and Fire Advisory Committee
- Transit Advisory Committee

** Appeals Board for the Property Maintenance Code.*

** Complete One (1) Application for each Board / Commission you wish to serve.*

ANDERSON AL J

Last Name	First Name	Middle Initial
[REDACTED]		

Mailing Address	Number	Street	City	State	Zip Code
Residential Street Address: [REDACTED]					
Telephone Number(s): [REDACTED]					
Email Address: [REDACTED]					

* I have been a resident of Bisbee for _____ any Boards?

20 years * Are you currently on _____ no

**(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed): 30 years as general manager, contracts manager & business developer for construction contractor

Please provide a brief summary of Civic/Volunteer Experience:

Other Background Information Relevant to Serving in this Position:

I am qualified and interested in serving on this Board because:

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain: _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- _____ Residency Requirement (Bisbee Resident for less than 1 year)
- _____ Length of Service (I have served _____ terms)
- _____ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: ALVIN ANDERSON Digitally signed by ALVIN ANDERSON
Date: 2019.10.16
04:10:47 -07'00' Date: _____

When complete, please return to:
City Clerk Office 1415 Melody Lane Bldg. G, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: <u>January 2, 2020</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE APPOINTMENT OF TODD CONKLIN TO THE APPEALS BOARD FOR THE PROPERTY MAINTENANCE CODE	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Reappointment

PROPOSED MOTION: I move to approve the appointment of Todd Conklin to the Appeals Board for the Property Maintenance Code.

DISCUSSION:

Mr. Conklin has submitted his application for appointment to the Appeals Board for the Property Maintenance Code.

If approved, Mr. Conklin will serve on the Board from January 8, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

RECEIVED

Date of Application: 5-18-17

JAN 02 2020

MAY 18 2017

City Clerk's Office
City of Bisbee
Per Phone call

CITY CLERK'S OFFICE
CITY OF BISBEE

* Board interested to serve:

- Airport Advisory Committee
- Bisbee Arts Commission
- Board of Adjustment
- Board of Appeals
- Charter Review Committee
- Civil Service Commission
- Committee on Disability Issues
- Community Sustainability Commission
- Design Review Board
- Employee Council
- Evergreen Cemetery Committee
- Bisbee Committee
- Judicial Selection Committee
- Library Advisory Board
- Municipal Property Corporation
- Parks and Recreation Committee
- Planning and Zoning Commission
- Police and Fire Advisory Committee
- Public Safety Retirement Board
- Streets and Infrastructure Committee
- Transit Advisory Committee
- Youth Council

** Appeals Board for the Property Maintenance Code.*

* Complete One (1) Application for each Board / Commission you wish to serve.

Conklin Last Name Todd First Name J Middle Initial

[Redacted] Mailing Address [Redacted] Number Bisbee, AZ Street 85603 City State Zip Code

Residential Street Address: [Redacted]

Telephone Number(s): [Redacted]

Email Address: [Redacted]

* I have been a resident of Bisbee for 37 years * Are you currently on any Boards? NO
 * (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed)

BHS Cochise College

Please provide a brief summary of Civic/Volunteer Experience:

Cemetery Committee
Design Review Board.

Other Background Information Relevant to Serving in this Position:

City government

I am qualified and interested in serving on this Board because:

I care about Bisbee

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain:

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- Residency Requirement (Bisbee Resident for less than 1 year)
- Length of Service (I have served _____ terms)
- Number of Commission Memberships currently served. I also serve on the: Coconino Council Ferry

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Tom Louder Date: 5-18-17

When complete, please return to:

City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: <u>January 2, 2020</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE APPOINTMENT OF JOHN CROW TO THE APPEALS BOARD FOR THE PROPERTY MAINTENANCE CODE	

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Reappointment

PROPOSED MOTION: I move to approve the appointment of John Crow to the Appeals Board for the Property Maintenance Code.

DISCUSSION:

Mr. Crow has submitted his application for appointment to the Appeals Board for the Property Maintenance Code.

If approved, Mr. Crow will serve on the Board from January 8, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith
David M. Smith, Mayor

Other Background Information Relevant to Serving in this Position:

I am qualified and interested in serving on this Board because:

I needed?

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? Yes No If yes, please Explain: _____

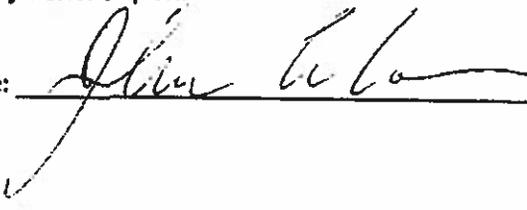
WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- _____ Residency Requirement (Bisbee Resident for less than 1 year)
- _____ Length of Service (I have served _____ terms)
- _____ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature:  Date: 3-18-16

When complete, please return to:
City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acononado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: January 7th 2020

Regular Special

DATE ACTION SUBMITTED: January 7th 2020

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: PRESENTATION OF THE CITY OF BISBEE'S ANNUAL AUDIT REPORT FOR THE YEAR ENDED JUNE 30, 2019 BY STEVEN PALMER, CPA, AND JENNIFER FRANK, CPA, HINTON BURDICK.

FROM: Keri Bagley, Finance Director

RECOMMENDATION: N/A

PROPOSED MOTION: N/A

DISCUSSION: Steven Palmer and Jennifer Frank of Hinton Burdick will present the audit of the financial statements for the year ended June 30, 2019 to the Mayor and Council. The audited financial statements and management letter have been provided.

FISCAL IMPACT: N/A

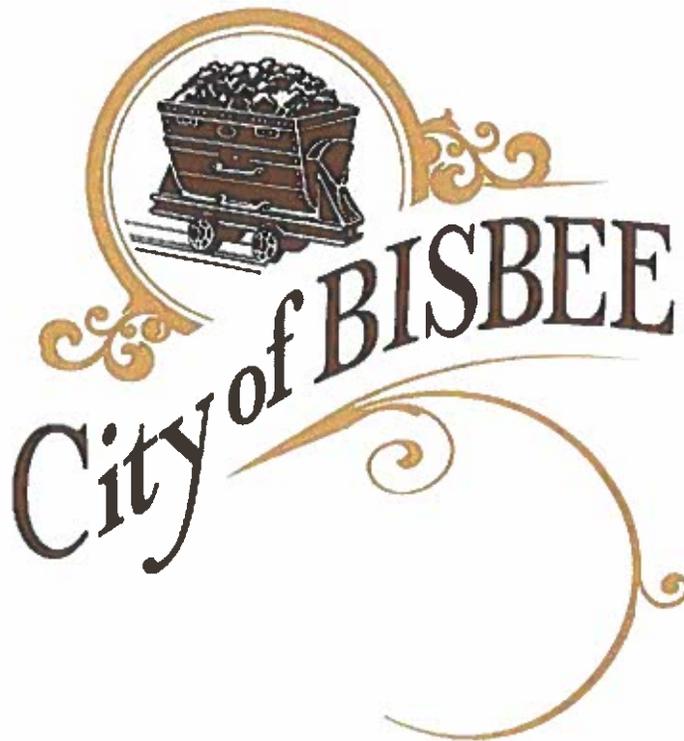
DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Keri Bagley
Keri Bagley,
Finance Director

Reviewed by: Theresa Coleman
Theresa Coleman,
City Manager

CITY OF BISBEE, ARIZONA



FINANCIAL STATEMENTS

FISCAL YEAR ENDED JUNE 30, 2019

WITH REPORT OF

CERTIFIED PUBLIC ACCOUNTANTS

CITY OF BISBEE, ARIZONA

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FINANCIAL SECTION

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HINTONBURDICK
CPAs & ADVISORS

Independent Auditors' Report

The Honorable Mayor and
City Council
Bisbee, Arizona

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Bisbee, Arizona, as of and for the fiscal year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Bisbee, Arizona, as of June 30, 2019, and the respective changes in financial position, and, where applicable, cash flows thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis, the pension/OPEB schedules and notes as listed in the table of contents, and budgetary comparison information as listed in the table of contents be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Bisbee, Arizona's basic financial statements. The combining nonmajor fund financial statements, and nonmajor fund budget and actual schedules are presented for purposes of additional analysis and are not a required part of the basic financial statements.

The supplementary combining nonmajor fund financial statements and nonmajor fund budget and actual schedules were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the supplementary budgetary comparison information for combining nonmajor fund financial statements and nonmajor fund budget and actual schedules are fairly stated in all material respects in relation to the basic financial statements as a whole.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued our report dated November 27, 2019 on our consideration of the City of Bisbee, Arizona's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering City of Bisbee, Arizona's internal control over financial reporting and compliance.



HintonBurdick, PLLC
Gilbert, Arizona
November 27, 2019

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MANAGEMENT'S DISCUSSION AND ANALYSIS
(Required Supplementary Information)

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**CITY OF BISBEE, ARIZONA
MANAGEMENT'S DISCUSSION AND ANALYSIS
For the Year Ended June 30, 2019**

As management of the City of Bisbee, we offer readers of the City's financial statements this narrative overview and analysis of the financial activities of the City for the fiscal year ended June 30, 2019. This discussion and analysis is designed to (1) assist the reader in focusing on significant financial issues, (2) provide an overview of the City's financial activity (3) identify changes in the City's financial position (4) identify any material deviations from the financial plan (the approved budget) and (5) individual fund issues or concerns. Please read in conjunction with the accompanying financial statements.

FINANCIAL HIGHLIGHTS

- The City's total net position at the close of the fiscal year was \$7.81 million. This amount is comprised of \$22.16 million in net investment in capital assets, \$1.30 million of restricted net position and (\$15.68 million) in unrestricted net position.
- Governmental net position decreased by \$756,341, and Business-Type net position decreased by \$458,735.
- Total City Sales tax revenue decreased by 0.01 percent from last year and still is the single largest revenue in the budget.
- Improvements totaling \$556,286 were made to the City's capital assets.
- Total debt service payments, including interest expense were approximately \$428,254, and net increases in the net pension liability and compensated absences totaling approximately \$57,538 leaving approximately \$31.82 million in total outstanding debt at the close of the year.
- The General Fund's unassigned fund balance decreased by \$2,238,620 to \$1,739,456. This decrease is mainly attributable to the City Council committing \$2,000,000 of fund balance for the construction of City Hall. The unassigned fund balance represents 24 percent of total General Fund expenditures for the fiscal year.
- Other governmental fund balances increased by \$194,100, to \$1,032,889, of which \$1,223,331 is restricted and (\$190,442) is unrestricted.

USING THIS ANNUAL REPORT

This annual report consists of a series of financial statements. The three components of the financial statements are: (1) Government-wide financial statements which include the Statement of Net Position and the Statement of Activities. These statements provide information about the activities of the City as a whole. (2) Fund financial statements tell how these services were financed in the short term as well as what remains for future spending. Fund financial statements also report the City's operations in more detail than the government-wide statements by providing information about the City's most significant funds. (3) Notes to the financial statements.

Reporting the City as a Whole

The Statement of Net Position and the Statement of Activities (Government-wide)

A frequently asked question regarding the City's financial health is whether the year's activities contributed positively to the overall financial well-being. The Statement of Net Position and the Statement of Activities report information about the City as a whole and about its activities in a way that helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting, which is similar to the accounting used by most private-sector companies. All of the current year's revenues and expenses are taken into account regardless of when cash is received or paid.

These two statements report the City's net position and changes in them. Net position, the difference between assets and liabilities, are one way to measure the City's financial health, or financial position. Over time, increases or decreases in net position are an indicator of whether the financial health is improving or deteriorating. However, it is important to consider other non-financial factors such as changes in the City's property tax base or condition of the City's roads to accurately assess the overall health of the City.

The Statement of Net Position and the Statement of Activities, present information about the following:

- Government activities – All of the City's basic services are considered to be governmental activities, including general government, public safety, public works/streets, economic development, culture and recreation, and interest on long-term debt. Sales tax, federal grants, intergovernmental revenues and charges for services finance most of these activities.
- Proprietary activities/Business type activities – The City charges a fee to customers that is intended to cover all or most of the cost of the services provided.

Reporting the City's Most Significant Funds

Fund Financial Statements

The fund financial statements provide detailed information about the most significant funds—not the City as a whole. Some funds are required to be established by State law and by bond covenants. However, management establishes other funds which aid in the management of money for particular purposes or meet legal responsibilities associated with the usage of certain taxes, grants, and other money. The City's two major kinds of funds, governmental and proprietary, use different accounting approaches as explained below.

- Governmental funds – Most of the City's basic services are reported in governmental funds. Governmental funds focus on how resources flow in and out with the balances remaining at year-end that are available for spending. These funds are reported using an accounting method called the modified accrual accounting method, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Government fund information shows whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds in a reconciliation included on pages 22 and 24.
- Proprietary funds – When the City charges customers for the services it provides, these services are generally reported in proprietary funds. Proprietary funds are reported in the same way that all activities are reported in the Statement of Net Position and the Statement of Activities.

GOVERNMENT-WIDE FINANCIAL ANALYSIS

Net position may serve over time as a useful indicator of the City's financial position. The City's combined assets exceed liabilities by \$7.81 million as of June 30, 2019 as shown in the following condensed statement of net position.

City of Bisbee Statement of Net Position

	Governmental activities		Business-type activities		Combined Total	
	June 30, 2019	June 30, 2018	June 30, 2019	June 30, 2018	June 30, 2019	June 30, 2018
Current and other assets	\$ 5,689,510	\$ 6,066,990	\$ 1,520,849	\$ 858,698	\$ 7,210,359	6,925,688
Capital assets	8,865,994	8,929,813	22,085,229	23,280,002	30,951,223	32,209,815
Total assets	<u>14,555,504</u>	<u>14,996,803</u>	<u>23,606,078</u>	<u>24,138,700</u>	<u>38,161,582</u>	<u>39,135,503</u>
Deferred outflows of resources	2,838,774	3,257,734	354,619	428,732	3,193,393	3,686,466
Long-term liabilities outstanding	21,724,003	21,584,258	8,455,475	8,788,746	30,179,478	30,373,004
Other liabilities	800,834	1,136,871	1,726,728	1,558,434	2,527,562	2,695,305
Total liabilities	<u>22,524,837</u>	<u>22,721,129</u>	<u>10,182,203</u>	<u>10,347,180</u>	<u>32,707,040</u>	<u>33,068,309</u>
Deferred inflows of resources	679,727	587,353	158,006	141,035	837,733	728,388
Net position:						
Invested in capital assets, net of related debt	8,865,994	8,875,252	13,296,483	14,419,202	22,162,477	23,294,454
Restricted	1,248,189	1,082,924	80,689	64,606	1,328,878	1,147,530
Unrestricted	<u>(15,924,469)</u>	<u>(15,012,121)</u>	<u>243,316</u>	<u>(404,591)</u>	<u>(15,681,153)</u>	<u>(15,416,712)</u>
Total net position	<u>\$ (5,810,286)</u>	<u>\$ (5,053,945)</u>	<u>\$ 13,620,488</u>	<u>\$ 14,079,217</u>	<u>\$ 7,810,202</u>	<u>\$ 9,025,272</u>

The City has \$41,354,975 in total assets and deferred outflows, with \$30,951,223 in capital assets (net of depreciation). The City's Utility Funds, (Wastewater, Sanitation, and Queen Mine) operations are included in the Business-type activities column.

Governmental Activities

The City's governmental programs include: General Government, Public Safety, Highways and Streets, Culture and Recreation, Economic Development, and Health and Welfare. Each programs' net cost (total cost less revenues generated by the activities) is presented below. The net cost shows the extent to which the City's general taxes support each of the City's programs.

City of Bisbee
Changes in Net Position

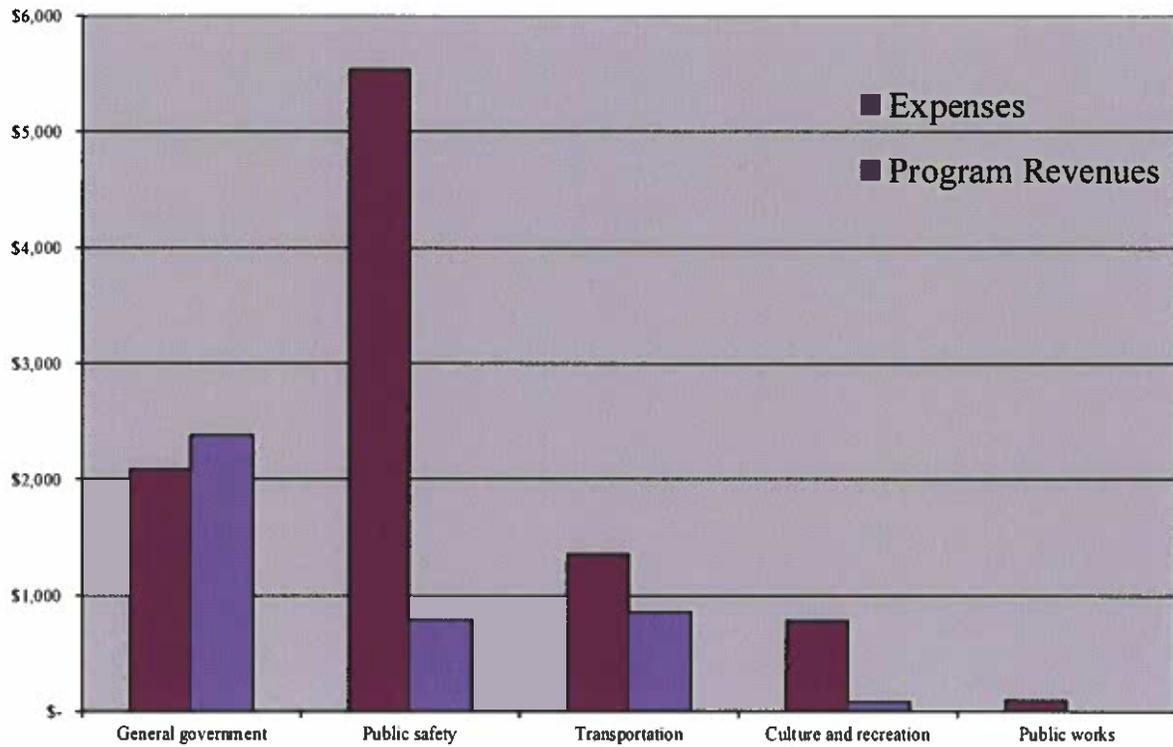
	Governmental activities		Business-type activities		Combined Total	
	June 30, 2019	June 30, 2018	June 30, 2019	June 30, 2018	June 30, 2019	June 30, 2018
Revenues:						
Program revenues:						
Charges for services	\$ 2,829,126	\$ 1,326,033	\$ 4,255,065	\$ 4,471,253	\$ 7,084,191	\$ 5,797,286
Operating grants and contributions	827,372	733,745	-	-	827,372	733,745
Capital grants and contributions	456,046	297,759	-	-	456,046	297,759
General revenues:						
Sales taxes	2,871,904	2,862,804	-	-	2,871,904	2,862,804
Other taxes	1,371,402	1,429,387	-	-	1,371,402	1,429,387
State revenue sharing	628,751	646,671	-	-	628,751	646,671
Other	83,149	2,683,255	89	(60,872)	83,238	2,622,383
Total revenues	9,067,750	9,979,654	4,255,154	4,410,381	13,322,904	14,390,035
Expenses:						
General government	2,084,496	2,174,578	-	-	2,084,496	2,174,578
Public safety	5,535,733	5,489,051	-	-	5,535,733	5,489,051
Transportation	1,365,691	1,720,510	-	-	1,365,691	1,720,510
Culture and recreation	782,758	723,070	-	-	782,758	723,070
Public works	102,318	106,277	-	-	102,318	106,277
Interest on long-term debt	-	-	-	-	-	-
Wastewater	-	-	3,044,870	2,606,225	3,044,870	2,606,225
Sanitation	-	-	878,278	782,807	878,278	782,807
Queen Mine	-	-	743,830	618,694	743,830	618,694
Total expenses	9,870,996	10,213,486	4,666,978	4,007,726	14,537,974	14,221,212
(Decrease)/Increase in net assets before transfers	(803,246)	(233,832)	(411,824)	402,655	(1,215,070)	168,823
Transfers	46,905	893,943	(46,905)	(893,943)	-	-
Net position, beginning	(5,053,945)	(5,679,930)	14,079,217	14,570,375	9,025,272	8,890,445
Prior period adjustment	-	(34,126)	-	130	-	(33,996)
Net position, ending	\$ (5,810,286)	\$ (5,053,945)	\$ 13,620,488	\$ 14,079,217	\$ 7,810,202	\$ 9,025,272

The cost of all governmental activities this year was \$9,870,996 as shown in the schedule of Changes in Net Position above. \$2,829,126 of this cost was paid for by those who directly benefited from the programs. \$1,283,418 was subsidized by grants received from other governmental organizations for both capital and operating activities. General taxes, Urban Revenue Sharing and investment earnings totaled \$4,955,206.

Total resources available during the year to finance governmental operations were \$4.02 million consisting of Net position at July 1, 2018 of (\$5.05 million), program revenues of \$2.83 million, grant revenues of \$1.28 million and General Revenues of \$4.96 million. Total Governmental Activities during the year were \$9.87 million. Thus Governmental Net Position was decreased by \$0.76 million to (\$5.81 million).

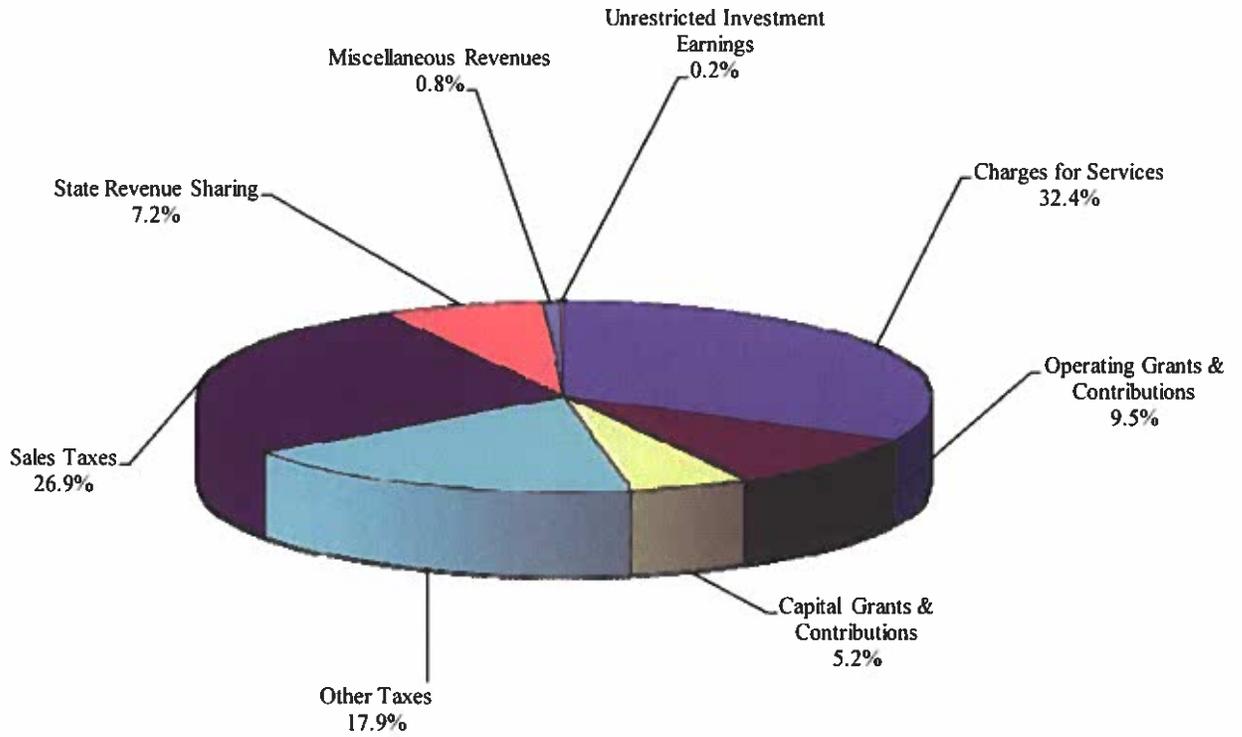
The following graphs compare program expenses to program revenues and provide a breakdown of revenues by source for all government activities.

Expenses and Program Revenues - Governmental Activities
(in Thousands)



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Revenue By Source - Governmental Activities

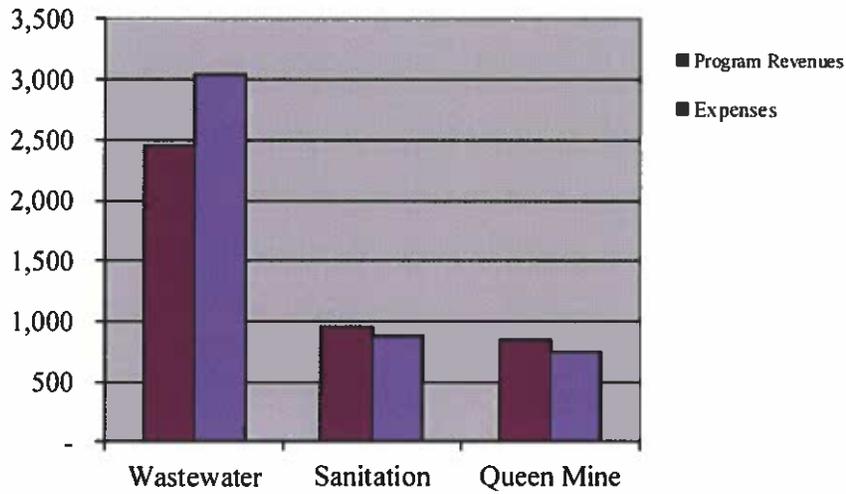


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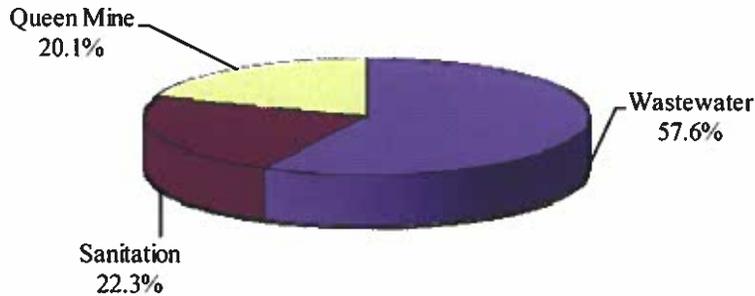
Business Type Activities

Net position of the Business Type activities at June 30, 2019, as reflected in the Statement of Net Position was \$13.62 million. The cost of providing all Proprietary (Business Type) activities this year was \$4.67 million. As shown in the statement of Changes in Net Position, the amounts paid by users of the system were \$4.25 million. Interest earnings and other revenues(losses) were \$89. Net Position decreased by \$458,735.

**Expenses and Program Revenues - Business-type Activities
(in Thousands)**



Revenue By Source - Business-type Activities



Financial Analysis of the Government's Funds

As noted earlier, the City of Bisbee uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental funds – The focus of the City of Bisbee's governmental funds financial statements is to provide information on near-term inflows, outflows, and balances of spend-able resources. Such information is useful in assessing the City of Bisbee's financing requirements. In particular, unreserved fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year.

As of the end of the current fiscal year, the City of Bisbee's governmental funds reported combined ending fund balances of \$4.90 million, a decrease of \$48,022 in comparison with the prior year. Approximately, 36% of this total amount or \$1,787,289 constitutes unassigned fund balance, which is available for new spending at the government's discretion. The remainder of the fund balance is restricted, committed or assigned because it has already been committed 1) to pay debt service, 2) to pay for capital improvements or 3) for a variety of other restricted purposes.

The general fund is the chief operating fund of the City of Bisbee. At the end of the current fiscal year, total fund balance in the general fund was \$3,864,314, of which \$1,739,456 is unassigned. As a measure of liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. The unassigned fund balance and total fund balance represents 24% and 53% respectively of total general fund expenditures. During the year, the City of Bisbee's general fund balance decreased by \$242,122. This decrease is mainly attributable to the City Council committing \$2,000,000 of fund balance for the construction of City Hall.

Streets fund expenditures of \$917,998 were funded by Highway User revenues of \$457,993, City Sales Tax of \$680,651, charges for services and other revenues totaling \$25,977 which resulted in ending fund balance of \$238,275.

The non-major fund balance of \$794,614 consists of grant funds and donations restricted for various purposes.

General Fund Budgetary Highlights

The City's annual budget is the legally adopted expenditure control document of the City. Budgetary comparison statements are required for the General Fund and all major special revenue funds. These statements compare the original adopted budget, the budget if amended throughout the fiscal year, and the actual expenditures prepared on a budgetary basis.

General Fund revenues of \$7,014,094 were less than the budget of \$7,363,479 by \$349,385 mainly due to less than anticipated charges for services. Actual expenditures of \$7,287,121 were \$474,675 less than budgeted expenditures of \$7,761,796. The most significant variance was from various departments that were under budget.

CAPITAL ASSET AND DEBT ADMINISTRATION

Capital Assets

The capital assets of the City are those assets that are used in performance of City functions including infrastructure assets. Capital Assets include equipment, vehicles, buildings, land, park facilities and roads. At the end of fiscal year 2019, net capital assets of the government activities totaled \$8.86 million and the net capital assets of the business-type activities totaled \$22.09 million. Combined capital assets additions were \$556,286 for fiscal year 2019 consisting of: assorted capital assets for various City departments. Depreciation on capital assets is recognized in the Government-Wide financial statements. (See note 5 to the financial statements.)

Debt

At year-end, the City had \$21.86 million in governmental type debt, and \$9.96 million in business-type debt. (See note 6 the financial statements.)

NEXT YEAR'S BUDGET AND ECONOMIC FACTORS

In considering the City budget for fiscal year 2019/2020, the City Council and management were cautious as to the growth of revenues and expenditures. Overall General Fund operating expenditures were budgeted so as to contain costs at the same level as fiscal year 2018/2019.

CONTACTING THE CITY'S FINANCIAL MANAGEMENT

This financial report is designed to provide a general overview of the City's finances for all of those with an interest in the government's finances and to demonstrate accountability for the use of public funds. Questions about any of the information provided in this report, or requests for additional financial information should be addressed to: City of Bisbee, Finance Department, 915 S. Tovreaville Rd. #4601, Bisbee, AZ 85603. (520) 432-6008.

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BASIC FINANCIAL STATEMENTS

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CITY OF BISBEE, ARIZONA
Statement of Net Position
June 30, 2019

	<u>Governmental Activities</u>	<u>Business-type Activities</u>	<u>Total</u>
ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:			
Assets:			
Current assets:			
Cash and cash equivalents	\$ 3,304,185	\$ 1,304,842	\$ 4,609,027
Investments	556,555	-	556,555
Accounts receivable (net of allowance)	1,251,106	393,902	1,645,008
Inventory	26,826	116,041	142,867
Internal balances	461,698	(461,698)	-
Prepays	24,858	85,545	110,403
Due from other governments	-	(1,338)	(1,338)
Total current assets	<u>5,625,228</u>	<u>1,437,294</u>	<u>7,062,522</u>
Non-current assets:			
Restricted cash and cash equivalents	-	80,689	80,689
Capital assets:			
Not being depreciated	1,044,229	458,828	1,503,057
Net of accumulated depreciation	7,821,765	21,626,401	29,448,166
Net pension/OPEB asset	64,282	2,866	67,148
Total non-current assets	<u>8,930,276</u>	<u>22,168,784</u>	<u>31,099,060</u>
Total Assets	<u>14,555,504</u>	<u>23,606,078</u>	<u>38,161,582</u>
Deferred outflows related to pensions/OPEB	2,838,774	193,036	3,031,810
Deferred outflows related to debt refunding	-	161,583	161,583
Total deferred outflows	<u>2,838,774</u>	<u>354,619</u>	<u>3,193,393</u>
Total assets and deferred outflows of resources	<u>17,394,278</u>	<u>23,960,697</u>	<u>41,354,975</u>
LIABILITIES AND DEFERRED INFLOWS OF RESOURCES:			
Liabilities:			
Current liabilities:			
Accounts payable and other current liabilities	661,134	63,664	724,798
Accrued interest payable	-	159,644	159,644
Compensated absences - current	-	32,700	32,700
Long-term liabilities due within one year	139,700	333,271	472,971
Total current liabilities	<u>800,834</u>	<u>589,279</u>	<u>1,390,113</u>
Noncurrent liabilities:			
Compensated absences	155,137	3,549	158,686
Long-term liabilities due after one year	(139,700)	8,455,475	8,315,775
Net pension/OPEB liability	21,708,566	1,133,900	22,842,466
Total non-current liabilities	<u>21,724,003</u>	<u>9,592,924</u>	<u>31,316,927</u>
Total Liabilities	<u>22,524,837</u>	<u>10,182,203</u>	<u>32,707,040</u>
Deferred inflows related to pensions/OPEB	679,727	158,006	837,733
Total liabilities and deferred inflows of resources	<u>23,204,564</u>	<u>10,340,209</u>	<u>33,544,773</u>
NET POSITION:			
Net investment in capital assets	8,865,994	13,296,483	22,162,477
Nonspendable:			
Prepays	24,858	-	24,858
Restricted for:			
Debt service	-	80,689	80,689
Public Safety	19,929	-	19,929
Transportation	238,275	-	238,275
Culture and recreation	19,495	-	19,495
Capital projects	661,803	-	661,803
Other purposes	283,829	-	283,829
Unrestricted	(15,924,469)	243,316	(15,681,153)
Total net (deficit) position	<u>(5,810,286)</u>	<u>13,620,488</u>	<u>7,810,202</u>
Total liabilities, deferred inflows of resources and net position	<u>\$ 17,394,278</u>	<u>\$ 23,960,697</u>	<u>\$ 41,354,975</u>

The accompanying notes are an integral part of the financial statements.

CITY OF BISBEE, ARIZONA
Statement of Activities
For the Year Ended June 30, 2019

Functions/Programs	Program Revenues				Net (Expense) Revenue and Changes in Net Position		
	Expenses	Charges for Services	Operating Grants & Contributions	Capital Grants & Contributions	Governmental Activities	Primary Government	
						Business-type Activities	Total
Primary Government:							
Governmental activities:							
General government	\$ 2,084,496	\$ 2,107,501	\$ 264,457	\$ 16,385	\$ 303,847	\$ -	\$ 303,847
Public safety	5,535,733	676,135	68,176	39,100	(4,752,322)	-	(4,752,322)
Transportation	1,365,691	25,963	457,993	372,994	(508,741)	-	(508,741)
Culture and recreation	782,758	19,527	36,746	27,567	(698,918)	-	(698,918)
Public works	102,318	-	-	-	(102,318)	-	(102,318)
Total governmental activities	<u>9,870,996</u>	<u>2,829,126</u>	<u>827,372</u>	<u>456,046</u>	<u>(5,758,452)</u>	<u>-</u>	<u>(5,758,452)</u>
Business-type activities:							
Wastewater	3,044,870	2,449,179	-	-	-	(595,691)	(595,691)
Sanitation	878,278	950,668	-	-	-	72,390	72,390
Queen Mine	743,830	855,218	-	-	-	111,388	111,388
Total business-type activities	<u>4,666,978</u>	<u>4,255,065</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(411,913)</u>	<u>(411,913)</u>
Total primary government	<u>\$ 14,537,974</u>	<u>\$ 7,084,191</u>	<u>\$ 827,372</u>	<u>\$ 456,046</u>	<u>(5,758,452)</u>	<u>(411,913)</u>	<u>(6,170,365)</u>
General Revenues:							
Property taxes levied for general purposes					1,044,329	-	1,044,329
City sales tax					2,349,523	-	2,349,523
State sales tax					522,381	-	522,381
Urban revenue sharing					628,751	-	628,751
Vehicle license tax					272,909	-	272,909
Bed tax					54,164	-	54,164
Miscellaneous revenues					69,934	-	69,934
Unrestricted investment earnings/(loss)					13,215	89	13,304
Transfers					46,905	(46,905)	-
Total general revenues & transfers					<u>5,002,111</u>	<u>(46,816)</u>	<u>4,955,295</u>
Change in net position					<u>(756,341)</u>	<u>(458,729)</u>	<u>(1,215,070)</u>
Net position - beginning					<u>(5,053,945)</u>	<u>14,079,217</u>	<u>9,025,272</u>
Net position - ending					<u>\$ (5,810,286)</u>	<u>\$ 13,620,488</u>	<u>\$ 7,810,202</u>

The accompanying notes are an integral part of the financial statements.

CITY OF BISBEE, ARIZONA
Balance Sheet
Governmental Funds
June 30, 2019

	General Fund	Streets Fund	Nonmajor Governmental Funds	Total Governmental Funds
ASSETS				
Cash and cash equivalents	\$ 2,227,633	\$ 201,655	\$ 874,897	\$ 3,304,185
Investments	428,467	600	127,488	556,555
Receivables:				
Accounts	405,414	-	5,003	410,417
Property taxes	129,816	-	-	129,816
Due from other governments	455,151	47,506	208,216	710,873
Due from other funds	671,731	-	-	671,731
Prepaid items	24,858	-	-	24,858
Inventory	14,090	-	12,736	26,826
Total assets	\$ 4,357,160	\$ 249,761	\$ 1,228,340	\$ 5,835,261
LIABILITIES				
Accounts payable	\$ 132,116	\$ 7,179	\$ 222,843	\$ 362,138
Due to other funds	-	-	210,033	210,033
Accrued payroll	293,839	4,307	850	298,996
Unearned revenue	0	-	-	-
Total liabilities	425,955	11,486	433,726	871,167
DEFERRED INFLOWS OF RESOURCES				
Unavailable revenue - property taxes	66,891	-	-	66,891
Total deferred inflows of resources	66,891	-	-	66,891
FUND BALANCES				
Nonspendable:				
Prepays	24,858	-	-	24,858
Restricted for:				
Public safety	-	-	19,929	19,929
Transportation	-	238,275	-	238,275
Culture and recreation	-	-	19,495	19,495
Other purposes	-	-	283,829	283,829
Capital projects	-	-	661,803	661,803
Committed	2,100,000	-	-	2,100,000
Unassigned (deficits)	1,739,456	-	(190,442)	1,549,014
Total fund balances (deficits)	3,864,314	238,275	794,614	4,897,203
Total liabilities, deferred inflows of resources, and fund balances	\$ 4,357,160	\$ 249,761	\$ 1,228,340	\$ 5,835,261

The accompanying notes are an integral part of the financial statements.

CITY OF BISBEE, ARIZONA
Reconciliation of Total Governmental Fund Balances
to Net Position of Governmental Activities
June 30, 2019

Total governmental fund balances		\$ 4,897,203
Amounts reported for governmental activities in the statement of net position are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.		
Governmental capital assets	\$ 17,861,410	
Accumulated Depreciation	<u>(8,995,416)</u>	8,865,994
Other assets are not available to pay for current period expenditures and, therefore, are reported as unavailable revenue in the funds.		
		66,891
Long-term liabilities are not due and payable in the current period and therefore are not reported in the funds.		
Net pension/OPEB liability	(21,708,566)	
Compensated absences	(155,137)	
		<u>(21,863,703)</u>
Other long term assets are not available to pay for current period expenditures and, therefore, not included in the funds.		
Net OPEB asset		64,282
Deferred outflows and inflows of resources related to pensions are applicable to future reporting periods and, therefore, are not reported in the funds.		
Deferred outflows	\$ 2,838,774	
Deferred inflows	<u>(679,727)</u>	
		<u>2,159,047</u>
Total net position of governmental activities		<u>\$ (5,810,286)</u>

The accompanying notes are an integral part of the financial statements.

CITY OF BISBEE, ARIZONA
Statement of Revenues, Expenditures, and Changes in Fund Balances
Governmental Funds
For the Year Ended June 30, 2019

	General Fund	Streets Fund	Nonmajor Governmental Funds	Total Governmental Funds
REVENUES				
Taxes	\$ 2,637,521	\$ 680,651	\$ 148,785	\$ 3,466,957
Licenses, permits and fees	104,734	-	-	104,734
Intergovernmental revenue	1,424,041	457,993	634,741	2,516,775
Charges for services	928,819	25,963	33,143	987,925
Administration	1,722,731	-	-	1,722,731
Fines and forfeitures	9	-	-	9
Investment earnings	10,107	14	3,094	13,215
Rent	66,577	-	9,585	76,162
Contributions	46,756	-	54,580	101,336
Insurance proceeds	49,971	-	-	49,971
Miscellaneous	22,828	-	24,048	46,876
Total revenues	<u>7,014,094</u>	<u>1,164,621</u>	<u>907,976</u>	<u>9,086,691</u>
EXPENDITURES				
Current:				
General government	1,973,919	-	58,323	2,032,242
Public safety	4,822,729	-	17,632	4,840,361
Culture and recreation	490,473	-	218,855	709,328
Transportation	-	902,018	325,109	1,227,127
Capital outlay	-	15,980	356,580	372,560
Total expenditures	<u>7,287,121</u>	<u>917,998</u>	<u>976,499</u>	<u>9,181,618</u>
Excess of revenues over (under) expenditures	<u>(273,027)</u>	<u>246,623</u>	<u>(68,523)</u>	<u>(94,927)</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	30,905	-	16,000	46,905
Total other financing sources (uses)	<u>30,905</u>	<u>-</u>	<u>16,000</u>	<u>46,905</u>
Net change in fund balances	(242,122)	246,623	(52,523)	(48,022)
Fund balances, beginning of year	4,106,436	(8,348)	847,137	4,945,225
Fund balances (deficits), end of year	<u>\$ 3,864,314</u>	<u>\$ 238,275</u>	<u>\$ 794,614</u>	<u>\$ 4,897,203</u>

The accompanying notes are an integral part of the financial statements.

CITY OF BISBEE, ARIZONA
Reconciliation of the Statement of Revenues,
Expenditures, and Changes in Fund Balances of Governmental Funds
to the Statement of Activities
For the Year Ended June 30, 2019

Amounts reported for governmental activities in the statement of activities are different because:

Net change in fund balances - total governmental funds	\$	(48,022)
<p>Governmental funds report capital outlays as expenditures. However, in the statement of activities, the costs of those assets is allocated over their estimated useful lives and reported as depreciation expense. This is the amount by which depreciation expense exceeded capital outlays in the current period.</p>		
Capital Outlay	\$	478,148
Depreciation Expense		<u>(545,803)</u>
		(67,655)
Revenues in the statement of activities that do not provide current financial resources are not reported in the funds.		(18,941)
The net effect of various miscellaneous transactions involving capital assets (i.e., sales and donations) is to decrease net position.		3,836
<p>Pension/OPEB contributions are reported as expenditures in the governmental funds when made. However, they are reported as deferred outflows of resources in the Statement of Net Position because the net pension/OPEB liability is measured a year before the City's report date. Pension/OPEB expense, which is the change in the net pension/OPEB liability adjusted for changes in deferred outflows and inflows of resources related to pensions/OPEB, is reported in the Statement of Activities.</p>		
Pension/OPEB contributions	\$	1,975,699
Pension/OPEB expense		<u>(2,620,551)</u>
		(644,852)
Compensated absences and other expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in governmental funds.		
Compensated absences expense		<u>19,293</u>
Change in net position of governmental activities	\$	<u><u>(756,341)</u></u>

The accompanying notes are an integral part of the financial statements.

CITY OF BISBEE, ARIZONA
Statement of Net Position
Proprietary Funds
June 30, 2019

ASSETS AND DEFERRED OUTFLOWS OF RESOURCES:	Business-type Activities - Enterprise Funds			
	Wastewater	Sanitation	Queen Mine	Total
Assets				
Current assets:				
Cash and cash equivalents	\$ 434,698	\$ 63,370	\$ 806,774	\$ 1,304,842
Receivables (net of allowance)	276,098	117,804	-	393,902
Inventory	-	-	116,041	116,041
Prepaid items	60,917	-	24,628	85,545
Due from other funds	500,473	-	-	500,473
Due from other governments	(1,338)	-	-	(1,338)
Total Current Assets	1,270,848	181,174	947,443	2,399,465
Prepaid items				
Restricted cash and cash equivalents, noncurrent	80,689	-	-	80,689
Capital assets				
Land	47,660	-	-	47,660
Construction in progress	411,168	-	-	411,168
Buildings	312,985	-	230,667	543,652
Improvements over than buildings	29,411	-	-	29,411
Machinery and equipment	2,199,916	755,062	53,718	3,008,696
Infrastructure	34,732,945	-	-	34,732,945
Accumulated depreciation	(15,813,313)	(673,486)	(201,504)	(16,688,303)
Net Pension/OPEB Asset	1,099	1,099	668	2,866
Total Noncurrent Assets	22,002,560	82,675	83,549	22,168,784
Total Assets	23,273,408	263,849	1,030,992	24,568,249
Deferred outflows				
Deferred outflows related to pensions/OPEB	74,021	74,021	44,994	193,036
Deferred outflows related to debt refunding	161,583	-	-	161,583
Total Deferred outflows	235,604	74,021	44,994	354,619
Total assets and deferred outflows of resources	\$ 23,509,012	\$ 337,870	\$ 1,075,986	\$ 24,922,868
LIABILITIES AND DEFERRED INFLOWS OF RESOURCES:				
Liabilities				
Current liabilities:				
Accounts payable	\$ 13,379	\$ 17,372	\$ 11,048	\$ 41,799
Accrued wages and benefits	6,896	7,404	7,565	21,865
Accrued interest payable	159,644	-	-	159,644
Due to other funds	451,472	510,699	-	962,171
Compensated absences - current	4,596	15,198	12,906	32,700
Current portion - long-term debt	333,271	-	-	333,271
Total Current Liabilities	969,258	550,673	31,519	1,551,450
Non-current liabilities				
Compensated absences	499	1,649	1,401	3,549
Net pension/OPEB liability	434,799	434,801	264,300	1,133,900
Long-term debt, net of current portion	8,455,475	-	-	8,455,475
Total non-current liabilities	8,890,773	436,450	265,701	9,592,924
Total Liabilities	9,860,031	987,123	297,220	11,144,374
Deferred inflows related to pensions/OPEB	60,588	60,588	36,830	158,006
Total liabilities and deferred inflows of resources	9,920,619	1,047,711	334,050	11,302,380
NET POSITION:				
Net investment in capital assets	13,132,026	81,576	82,881	13,296,483
Restricted for debt service	80,689	-	-	80,689
Unrestricted (deficit)	375,678	(791,417)	659,055	243,316
Total net position (deficit)	13,588,393	(709,841)	741,936	13,620,488
Total liabilities, deferred inflows of resources and net position	\$ 23,509,012	\$ 337,870	\$ 1,075,986	\$ 24,922,868

The accompanying notes are an integral part of the financial statements.

CITY OF BISBEE, ARIZONA
Statement Revenues, Expenses, and Changes in Net Position
Proprietary Funds
For the Year Ended June 30, 2019

	Business-type Activities - Enterprise Funds			
	Wastewater	Sanitation	Queen Mine	Total
Operating revenues:				
Taxes	\$ 340,326	\$ -	\$ -	\$ 340,326
Charges for services	2,079,313	950,668	855,218	3,885,199
Other revenues	29,540	-	-	29,540
Total operating revenues	2,449,179	950,668	855,218	4,255,065
Operating expenses:				
Salaries, wages and benefits	260,909	412,190	338,138	1,011,237
Administration	932,682	360,014	180,078	1,472,774
Supplies	48,461	2,896	176,834	228,191
Repairs and maintenance	83,022	56,026	22,301	161,349
Utilities	83,488	5,005	20,916	109,409
Bad debt	30,829	24,078	-	54,907
Depreciation	1,249,278	18,069	5,563	1,272,910
Total operating expenses	2,688,669	878,278	743,830	4,310,777
Net operating income (loss)	(239,490)	72,390	111,388	(55,712)
Non-operating revenues (expenses):				
Interest income	89	-	-	89
Interest expense and fiscal charges	(356,201)	-	-	(356,201)
Total non-operating revenue (expense)	(356,112)	-	-	(356,112)
Income (loss) before contributions and transfers	(595,602)	72,390	111,388	(411,824)
Transfers out	(30,905)	-	(16,000)	(46,905)
Change in net position	(626,507)	72,390	95,388	(458,729)
Total net position (deficit), beginning of year	14,214,900	(782,231)	646,548	14,079,217
Total net position (deficit), end of year	\$ 13,588,393	\$ (709,841)	\$ 741,936	\$ 13,620,488

The accompanying notes are an integral part of the financial statements.

CITY OF BISBEE, ARIZONA
Statement of Cash Flows
Proprietary Funds
For the Year Ended June 30, 2019

	Business-type Activities - Enterprise Funds			
	Wastewater	Sanitation	Queen Mine	Total
Cash flows from operating activities:				
Cash received from customers, service fees	\$ 2,114,329	\$ 941,199	\$ 854,987	\$ 3,910,515
Cash received from customers, other	369,866	-	-	369,866
Cash paid to suppliers	(1,269,116)	(453,009)	(404,224)	(2,126,349)
Cash paid to employees	(369,301)	(414,688)	(352,750)	(1,136,739)
Net cash flows from operating activities	<u>845,778</u>	<u>73,502</u>	<u>98,013</u>	<u>1,017,293</u>
Cash flows from noncapital financing activities:				
Transfers (to)/from other funds	(30,905)	-	(16,000)	(46,905)
Change in due to/due from	(31,532)	-	-	(31,532)
Net cash flows from noncapital financing activities	<u>(62,437)</u>	<u>-</u>	<u>(16,000)</u>	<u>(78,437)</u>
Cash flows from capital and related financing activities:				
Change in deferred outflows - debt refunding	26,930	-	-	26,930
Capital grants	1,848	-	-	1,848
Purchase of capital assets	(78,139)	-	-	(78,139)
Principal paid on long-term debt	(72,054)	-	-	(72,054)
Interest paid	(211,234)	(10,132)	-	(221,366)
Net cash flows from capital and related financing activities	<u>(332,649)</u>	<u>(10,132)</u>	<u>-</u>	<u>(342,781)</u>
Cash flows from investing activities:				
Investment income/(loss)	89	-	-	89
Net cash flows from investing activities	<u>89</u>	<u>-</u>	<u>-</u>	<u>89</u>
Net change in cash and cash equivalents	450,781	63,370	82,013	596,164
Cash and cash equivalents, beginning of year	64,606	-	724,761	789,367
Cash and cash equivalents, end of year	<u>\$ 515,387</u>	<u>\$ 63,370</u>	<u>\$ 806,774</u>	<u>\$ 1,385,531</u>
Reconciliation of operating income to net cash flows from operating activities:				
Net operating income	\$ (239,490)	\$ 72,390	\$ 111,388	\$ (55,712)
Adjustments to reconcile net income to net cash provided by operating activities:				
Depreciation	1,249,278	18,069	5,563	1,272,910
Net pension/OPEB expense	(95,809)	(9,933)	(11,121)	(116,863)
Changes in operating assets and liabilities:				
(Increase)/Decrease in receivables	35,016	(9,469)	-	25,547
(Increase)/Decrease in inventory	-	-	(1,598)	(1,598)
(Increase)/Decrease in prepaid items	(60,713)	-	(1,014)	(61,727)
Increase/(Decrease) in accounts payable	(29,921)	(4,990)	(1,483)	(36,394)
Increase/(Decrease) in customer deposits	-	-	(231)	(231)
Increase/(Decrease) in accrued payroll and employee benefits	(5,742)	7,404	(4,074)	(2,412)
Increase/(Decrease) in compensated absences	(6,841)	31	583	(6,227)
Net cash flows from operating activities	<u>\$ 845,778</u>	<u>\$ 73,502</u>	<u>\$ 98,013</u>	<u>\$ 1,017,293</u>

The accompanying notes are an integral part of the financial statements.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 1. Summary of Significant Accounting Policies

The financial statements of the City of Bisbee, Arizona have been prepared in conformity with accounting principles generally accepted in the United States of America as applied to government units. The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles.

Description of government-wide financial statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the nonfiduciary activities of the primary government and its component units. All fiduciary activities are reported only in the fund financial statements. *Governmental activities*, which normally are supported by taxes, intergovernmental revenues, and other nonexchange transactions, are reported separately from *business-type activities*, which rely to a significant extent on fees and charges to external customers for support. Likewise, when applicable, the *primary government* is reported separately from certain legally separate *component units* for which the primary government is financially accountable.

Reporting Entity

The City is a municipal entity governed by an elected mayor and council and provides the following services as authorized by general law: public safety, highways and streets, parks and recreation, planning and zoning, and general administrative services. As required by accounting principles generally accepted in the United States of America, these financial statements present the City and its component units, entities for which the City is considered to be financially accountable. Blended component units, although legally separate entities, are, in substance, part of the City's operations and so data from these units are combined with data of the City, the primary government.

The financial reporting entity consists of a primary government and its component units. A component unit is a legally separate entity that must be included in the reporting entity in conformity with generally accepted accounting principles. The City is a primary government that has a separately elected governing body, is legally separate, and is fiscally independent of other state or local governments. Furthermore, component units combined with the City for financial statement presentation purposes, and the City, are not included in any other governmental reporting entity. Consequently, the City's financial statements include the funds of those organizational entities for which its elected governing body is financially accountable.

The following is a brief review of the component units included in defining the City's reporting entity. There are no discretely presented component units and one blended component units.

Blended component units included within the reporting entity:

The City of Bisbee Municipal Property Corporation (BMPC) is governed by a three-member board appointed by the City Council. Although it is legally separate from the City, the BMPC is reported as if it were part of the primary government because its sole purpose is to finance and construct two of the City's public buildings projects. The BMPC's debt is reported as part of the City's long-term debt. Separate financial statements for the BMPC are not prepared.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 1. Summary of Significant Accounting Policies, Continued

Basis of presentation – government-wide financial statements

While separate government-wide and fund financial statements are presented, they are interrelated. The governmental activities column incorporates data from governmental funds and internal service funds, while business-type activities incorporate data from the City's enterprise funds. Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. Exceptions to this general rule are charges between the government's water and wastewater functions and various other functions of the government. Elimination of these charges would distort the direct costs and program revenues reported for the various functions concerned.

Basis of presentation – fund financial statements

The fund financial statements provide information about the City's funds, including the blended component unit. Separate statements for each fund category—governmental and proprietary are presented. The emphasis of fund financial statements is on major governmental and enterprise funds, each displayed in a separate column. All remaining governmental and enterprise funds are aggregated and reported as nonmajor funds. Major individual governmental and enterprise funds are reported as separate columns in the fund financial statements.

The City reports the following major governmental funds:

The **General Fund** is the City's primary operating fund. It accounts for all financial resources of the general government, except for those accounted for in another fund.

The **Streets Fund** accounts for the operation and maintenance of the City's streets, rights of way and street lighting throughout the City.

The City reports the following major enterprise funds:

The **Wastewater Fund** accounts for the operations, maintenance, and construction of the City-owned wastewater system.

The **Sanitation Fund** accounts for the operations, maintenance, and construction projects of the City-owned sanitation system.

The **Queen Mine Fund** accounts for the operations, maintenance, and construction projects of the City-owned Queen Mine.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 1. Summary of Significant Accounting Policies, Continued

During the course of operations the City has activity between funds for various purposes. Any residual balances outstanding at year end are reported as due from/to other funds and advances to/from other funds. While these balances are reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Balances between the funds included in governmental activities (i.e., the governmental and internal service funds) are eliminated so that only the net amount is included as internal balances in the governmental activities column. Similarly, balances between the funds included in business-type activities (i.e., the enterprise funds) are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Further, certain activity occurs during the year involving transfers of resources between funds. In fund financial statements these amounts are reported at gross amounts as transfers in/out. While reported in fund financial statements, certain eliminations are made in the preparation of the government-wide financial statements. Transfers between the funds included in governmental activities are eliminated so that only the net amount is included as transfers in the governmental activities column. Similarly, balances between the funds included in business-type activities are eliminated so that only the net amount is included as internal balances in the business-type activities column.

Measurement focus and basis of accounting

The accounting and financial reporting treatment is determined by the applicable measurement focus and basis of accounting. Measurement focus indicates the type of resources being measured such as *current financial resources* or *economic resources*. The basis of accounting indicates the timing of transactions or events for recognition in the financial statements.

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

The governmental fund financial statements are reported using the *current financial resources measurement* focus and the *modified accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences, and claims and judgments, are recorded only when payment is due. General capital asset acquisitions are reported as expenditures in governmental funds. Issuance of long-term debt and acquisitions under capital leases are reported as other financing sources.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 1. Summary of Significant Accounting Policies, Continued

Property taxes, sales taxes, state shared revenues, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Entitlements are recorded as revenues when all eligibility requirements are met, including any time requirements, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). Expenditure-driven grants are recognized as revenue when the qualifying expenditures have been incurred and all other eligibility requirements have been met, and the amount is received during the period or within the availability period for this revenue source (within 60 days of year-end). All other revenue items are considered to be measurable and available only when cash is received by the City.

The proprietary funds are reported using the *economic resources measurement* focus and the *accrual basis of accounting*.

Assets, liabilities, deferred outflows/inflows of resources, and net position/fund balance

Deposits and Investments

For the purposes of the statement of cash flows, the City considers only those highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Restricted cash and cash equivalents include amounts the City is contractually required to maintain in a separate bank account for purposes of debt service on the WIFA note payable (see footnote 7), and for repairs, maintenance, and capital improvements to the City's wastewater treatment plant.

All investments are carried at fair value with unrealized gains and losses recorded as adjustments to interest earnings. Fair market values are based on quoted market prices. The reported value of the state treasurer's pool is the same as the fair value of the pool shares. Investment earnings is composed of interest, dividends, and net changes in the estimated fair value of applicable investments.

Arizona Revised Statutes (A.R.S) authorize the City to invest public monies in the State Treasurer's investment pool; obligations issued or guaranteed by the United States or any of the senior debt of its agencies, sponsored agencies, corporations, sponsored corporations, or instrumentalities; specified state and local government bonds, notes, and other evidences of indebtedness; interest-earning investments such as savings accounts, certificates of deposit, and repurchase agreements in eligible depositories; specified commercial paper issued by corporations organized and doing business in the United States; specified bonds, debentures, notes, and other evidences of indebtedness that are denominated in United States dollars; and certain open-end and closed-end mutual funds, including exchange traded funds. In addition, the City may invest trust funds in certain fixed income securities of corporations doing business in the United States or District of Columbia.

Receivables and Payables

Activity between funds that are representative of lending/borrowing arrangements outstanding at the end of the fiscal year are referred to as "Internal balances" in the Statement of Net Position and as "Due to" or "Due from" other funds in the fund financial statements. All trade accounts receivable in the General Fund and proprietary funds are shown net of an allowance for doubtful accounts.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 1. Summary of Significant Accounting Policies, Continued

The allowance for doubtful accounts in the proprietary funds is estimated at 6% of the current portion of the yearend accounts receivable balance, and 89% of the noncurrent accounts receivable balance. The noncurrent accounts receivable balance includes the accounts of customers on payment plans and accounts with liens placed on properties.

Inventories and Prepaid Items

The costs of governmental fund-type inventories are recorded as expenditures when purchased rather than when consumed. Inventories for the proprietary funds consist principally of materials used in the repair of the distribution, collection and treatment systems and are valued at the lower of cost (first-in, first-out) or market.

Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both the government-wide and fund financial statements. The cost of prepaid items is recorded as expenditures/expenses when consumed rather than when purchased.

Capital Assets

Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., roads, bridges, sidewalks, and similar items), are reported in the applicable governmental or business-type activity columns in the government-wide financial statements. Capital assets are defined by the City as assets with an individual cost of more than \$3,000 and an estimated useful life in excess of one year. Capitalized assets are recorded at cost if purchased or constructed. Donated capital assets are recorded at estimated acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Interest incurred during the construction phase of capital assets of business-type activities is included as part of the capitalized value of the assets constructed.

Land and construction in progress are not depreciated. Depreciation for other property, plant, equipment, and infrastructure is computed using the straight-line method over the following estimated useful lives:

Building	5 to 50 years
Improvements other than buildings	5 to 30 years
Airport	5 to 40 years
Machinery and equipment	3 to 20 years
Infrastructure	5 to 40 years

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 1. Summary of Significant Accounting Policies, Continued

Deferred outflows/inflows of resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will *not* be recognized as an outflow of resources (expense/ expenditure) until then. The City has one type of item that qualifies for reporting in this category. It is pension/OPEB related items reported on the government-wide and proprietary fund financial statements. See footnote 8 for more information.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has two types of items that qualify for reporting in this category. Pension/OPEB related items reported on the government-wide and proprietary fund financial statements. See footnote 8 for more information. Another item, which arises only under a modified accrual basis of accounting, *unavailable revenue*, is reported only in the governmental funds balance sheet. The governmental funds report unavailable revenues from one source: property taxes. These amounts are deferred and recognized as an inflow of resources in the period that the amounts become available.

Postemployment benefits

For purposes of measuring the net pension and other postemployment benefits (OPEB) assets and liabilities, deferred outflows of resources and deferred inflows of resources related to pensions and OPEB, and pension and OPEB expense, information about the plan's fiduciary net position of the Arizona State Retirement System (ASRS) and the Arizona Public Safety Personnel Retirement System (PSPRS), and additions to/deductions from the plans' fiduciary net position have been determined on the same basis as they are reported by ASRS and PSPRS. For this purpose, benefit payments (including refunds of employee contributions) are recognized when due and payable in accordance with the benefit terms. Investments are reported at fair value.

Net position flow assumption

Sometimes the City will fund outlays for a particular purpose from both restricted (e.g., restricted bond or grant proceeds) and unrestricted resources. In order to calculate the amounts to report as restricted – net position and unrestricted – net position in the government-wide and proprietary fund financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted – net position to have been depleted before unrestricted – net position is applied.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 1. Summary of Significant Accounting Policies, Continued

Fund balance flow assumptions

Sometimes the City will fund outlays for a particular purpose from both restricted and unrestricted resources (the total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the City's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Fund balance policies

Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The classifications are based on the relative strength of the constraints that control how the specific amounts can be spent. The classifications are nonspendable, restricted, and unrestricted, which includes committed, assigned, and unassigned fund balances classifications. The City itself can establish limitations on the use of resources through either a commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes amounts that can be used only for the specific purposes determined by a formal action of the City's highest level of decision-making authority. The governing council is the highest level of decision-making authority for the City that can, by adoption of an ordinance prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance remains in place until a similar action is taken (the adoption of another ordinance) to remove or revise the limitation.

Amounts in the assigned fund balance classification are intended to be used by the City for specific purposes but do not meet the criteria to be classified as committed. The council has authorized the City Manager to assign fund balance. The council may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above, an additional action is essential to either remove or revise a commitment.

Unassigned fund balance is a residual classification of the General Fund. This classification represents fund balance that has not been assigned to other funds and that has not been restricted, committed, or assigned to a specific purpose within the General Fund

When an expenditure is incurred that can be paid from either restricted or unrestricted fund balances, it is the City's policy to use restricted fund balance first. For the disbursement of unrestricted fund balances, it is the City's policy to use committed amounts first, followed by assigned amounts, and lastly unassigned amounts.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 1. Summary of Significant Accounting Policies, Continued

Revenues and expenditures/expenses

Program revenues

Amounts reported as program revenues include 1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions (including special assessments) that are restricted to meeting the operational or capital requirements of a particular function or segment. All taxes, including those dedicated for specific purposes, and other internally dedicated resources are reported as general revenues rather than as program revenues.

Property taxes

Property tax revenues are recognized as revenues in the year collected or if collected within 60 days thereafter unless they are prepaid. Property taxes not collected within 60 days subsequent to the fiscal-year end or collected in advance of the fiscal year for which they are levied are reported as deferred revenues. Cochise County levies real property taxes on or before the third Monday in August, which become due and payable in two equal installments on October 1 of the current year and March 1 of the subsequent year. Taxes become delinquent after the first business day of November and May, respectively. Interest attaches on installments after the delinquency date.

The County also levies various personal property taxes during the year. A lien against property assessed attaches on the first day of January preceding the assessment and levy.

Compensated Absences

Compensated absences consist of paid time off, which can be used as vacation or sick leave. Fire Department employees may accumulate up to 312 hours of paid time off depending on years of service. The City's non-exempt and other exempt employees may accumulate up to 208 and 247 hours of vacation, respectively, depending on years of service. Any paid time off in excess of the maximum amount this is unused at year-end is forfeited. An employee may be allowed to carry forward paid time off to the first six months of the following year if staffing shortages prevent the employee from utilizing their paid time off. An employee taking leave for a serious illness of a family member under the Family Medical Leave Act may use the paid time off as part of the unpaid 12 week period allowed by law.

All vacation is accrued when incurred in the government-wide and proprietary fund financial statements. For governmental funds amounts of accumulated vacation and compensatory time that are not expected to be liquidated with expendable available financial resources are reported as liabilities in the government-wide statement of net position and as expenses in the government-wide statement of activities. No expenditures are reported for these amounts in the fund financial statements.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 1. Summary of Significant Accounting Policies, Continued

Proprietary funds operating and nonoperating revenues and expenses

Proprietary funds distinguish *operating* revenues and expenses from *nonoperating* items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water fund, wastewater fund, refuse fund, and internal service funds are charges to customers for sales and services. The water and wastewater funds also recognize as operating revenue the portion of tap fees intended to recover the cost of connecting new customers to the system. Operating expenses for enterprise funds and internal service funds include the cost of sales and services, administrative expenses, and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses.

Tax Abatements

The City has not entered into any tax abatement agreements and the City is not aware of any tax abatement agreements that have been entered into by other governments that would reduce the City's tax revenues.

Use of Estimates

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

Note 2. Reconciliation of Government-Wide and Fund Financial Statements

The governmental fund balance sheet includes a reconciliation between total governmental fund balances and net position of governmental activities as reported in the government-wide statement of net position. This difference primarily results from the long-term economic focus of the statement of net position versus the current financial resources focus of the governmental fund balance sheets. The details of these differences are reported in the reconciliation on page 22.

The governmental fund statement of revenues, expenditures, and changes in fund balance includes reconciliation between net changes in fund balances-total governmental funds and changes in net position of governmental activities as reported in the government-wide statement of activities. These differences are the result of converting from the current resources measurement focus and modified accrual basis for governmental fund statements to the economic resources measurement focus and full accrual basis used for government-wide statements. The details of these differences are reported in the reconciliation on page 24.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 3. Stewardship, Compliance, and Accountability

Stewardship, compliance, and accountability are key concepts in defining the responsibilities of the City. The use of budgets and monitoring of equity status facilitate the City's compliance with legal requirements.

Budgets and Budgetary Accounting

Annual budgets are adopted on a basis consistent with generally accepted accounting principles for all governmental funds. All annual appropriations lapse at year end. The City Council follows these procedures in establishing the budgetary data reflected in the financial statements:

1. In accordance with Arizona Revised Statutes, the City Manager submits a proposed budget for the fiscal year commencing the following July 1 to the City Council. The operating budget includes proposed expenditures and the means of financing them for the upcoming year.
2. Public hearings are conducted to obtain taxpayer comment.
3. Prior to the first of September, the expenditure limitation for the City is legally enacted through passage of a resolution. To ensure compliance with the expenditure limitation, a uniform expenditure report must be filed with the State each year. This report, issued under a separate cover, reconciles total City expenditures from the audited financial statements to total expenditures for reporting in accordance with the State's uniform expenditure reporting system (A.R.S. §41-1279.07).
4. State law requires that, prior to April 1, the Economic Estimates Commission provide the City with a final expenditure limit for the coming fiscal year.
5. Expenditures may not legally exceed the expenditure limitation of all fund types as a whole. For management purposes, the City adopts a budget by department for the General Fund and in total by fund for other funds. The City Council has adopted a budget transfer policy and all amendments must be done in accordance with this policy.
6. The City has adopted budgets in accordance with A.R.S. requirements and utilizes the budgets as a management control device during the year for the General, Special Revenue, Capital Projects, Debt Service, and Enterprise funds. The budgets are prepared on essentially the same modified accrual basis of accounting used to record actual revenues and expenditures.

The City is subject to the State of Arizona's Spending Limitation Law for Towns and Cities. This law does not permit the City to spend more than budgeted revenues plus the carry-over unrestricted cash balance from the prior fiscal year. The limitation is applied to the total of the combined funds. The City complied with this law during the year.

Supplementary budgetary appropriations were made during the year ended June 30, 2019.

Encumbrance accounting, under which purchase orders, contracts, and other commitments for the expenditure of monies are recorded in order to reserve that portion of the applicable appropriation for future years, is not employed by the City.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 3. Stewardship, Compliance, and Accountability, Continued

Expenditures over Appropriations

Expenditures may not legally exceed budgeted appropriations at the department level. The individual Statements of Revenues, Expenditures and Changes in Fund Balances - Budget and Actual reports as listed in the table of contents present all of the departments which incurred an excess of expenditures/expenses over appropriations for the year ended June 30, 2019, if any.

Note 4. Deposits and Investments

A reconciliation of cash and investments as shown on the statement of net position is as follows:

Cash and cash equivalents	\$ 4,609,027
Restricted cash and cash equivalents	80,689
Investments	<u>556,555</u>
Total cash and equivalents	<u>\$ 5,246,271</u>

For purposes of its statement of cash flows, the City considers only those highly liquid investments with a maturity of three months or less when purchased to be cash equivalents. Restricted cash and cash equivalents includes amounts the City is contractually required to maintain in a separate bank account for purposes of debt service on the WIFA note payable (see Note 7).

Deposits

Custodial Credit Risk

For deposits this is the risk that in the event of a bank failure, the City's deposit may not be returned to it. Statutes require collateral for deposits at 102 percent of all deposits federal depository insurance does not cover. At year end, the carrying amount of the City's deposits was \$4,689,716 and the bank balance was \$4,755,487. The bank balance was fully covered by FDIC coverage or collateral held by the pledging financial institution in the City's name.

Investments

The Arizona State Treasurer's Office operates the Local Government Investment Pool (LGIP) with no regulatory oversight. The LGIP is available for investment of funds administered by any Arizona Public Treasurer.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 4. Deposits and Investments, Continued

The LGIP is not registered with the SEC as an investment company. The State Board of Investments provides oversight for the State Treasurer's investment pools. Deposits in the LGIP are not insured or otherwise guaranteed by the State of Arizona, and participants share proportionally in any realized gain or losses on investments.

The provisions of State law (A.R.S. 35-323) govern the investment of funds in excess of \$100,000. A.R.S. 35-323 allows for investment in certificates of deposit, interest bearing savings accounts, repurchase agreements with a maximum maturity of 180 days, pooled investment funds established by the State Treasurer, obligations guaranteed by the United States, bonds of the State of Arizona or other local municipalities, commercial paper of prime quality that is rated "P1" by Moody's investors or "A1" by Standard and Poor's rating service, and bonds, debentures or notes that are issued by corporations organized and doing business in the United States subject to certain restrictions. For investments of less than \$100,000, procedures as specified by local ordinance or resolution must be followed.

As of June 30, 2019, the carrying amount of the City's deposits and investments are as follows:

	Fair Value	Credit Rating (1)	Weighted Average Maturity (Days) (2)
Deposits:			
Cash on hand	10,330	N/A	N/A
Cash in bank	4,679,386	N/A	N/A
Investments:			
Local government investment pool 5	556,555	AAA	36.5
	\$ 5,246,271		

* The fair value of the City's position in each pool is the same as the value of the pool shares.

(1) Ratings are provided where applicable to indicate associated Credit Risk. N/A indicates not applicable.

(2) Interest Rate Risk is estimated using the weighted average days to maturity.

Credit risk

Credit risk is the risk that an issuer or other counterparty to an investment will not fulfill its obligations. The City's policy for reducing its exposure to credit risk is to comply with State law (A.R.S. 35-323). A.R.S. 35-323 limits investment in commercial paper and corporate bonds to the top ratings issued by nationally recognized statistical rating organizations such as Standard & Poor's and Moody's Investor Services.

Interest rate risk

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. The City's policy for managing its exposure to fair value loss arising from increasing interest rates is to comply with the provisions of State law (A.R.S. 35- 323). A.R.S. 35-323 requires that the City's investment portfolio maturities do not exceed five years from the time of purchase.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 4. Deposits and Investments, Continued

Fair value measurements

As noted above, the City holds investments that are measured at fair value on a recurring basis. The City categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The state treasurer's investment pool, as listed above, are valued using quoted prices that are observable for the assets (Level 2 inputs).

Note 5. Restricted Assets

Restricted assets consisted of the following cash reserves at June 30, 2019:

Business-Type Activities:

Wastewater Fund:

Reserve for debt service WIFA Solar	<u>\$ 80,689</u>
Total Business-Type Activities	<u><u>\$ 80,689</u></u>

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 5. Capital Assets

The following table summarizes the changes to capital assets for governmental activities during the year:

	Balance June 30, 2018	Additions	Disposals	Transfers	Balance June 30, 2019
Governmental Activities					
Capital assets not being depreciated:					
Land	\$ 569,830	\$ -	\$ -	\$ -	\$ 569,830
Construction in progress	143,057	331,342	-	-	474,399
Total capital assets not being depreciated	<u>712,887</u>	<u>331,342</u>	<u>-</u>	<u>-</u>	<u>1,044,229</u>
Capital assets being depreciated:					
Buildings	3,523,406	4,891	-	(22,625)	3,505,672
Improvements other than buildings	728,521	55,450	-	22,625	806,596
Airport	4,383,864	-	-	(4,051,853)	332,011
Machinery and equipment	3,697,225	82,343	-	-	3,779,568
Infrastructure	4,337,359	4,122	-	4,051,853	8,393,334
Total capital assets being depreciated	<u>16,670,375</u>	<u>146,806</u>	<u>-</u>	<u>-</u>	<u>16,817,181</u>
Less: Accumulated depreciation					
Buildings	(1,982,885)	(72,925)	3,836	1,556	(2,050,418)
Improvements other than buildings	(600,720)	(21,834)	-	(1,556)	(624,110)
Airport	(2,452,553)	(18,414)	-	2,171,897	(299,070)
Machinery and equipment	(2,592,973)	(218,313)	-	-	(2,811,286)
Infrastructure	(824,318)	(214,317)	-	(2,171,897)	(3,210,532)
Total accumulated depreciation	<u>(8,453,449)</u>	<u>(545,803)</u>	<u>3,836</u>	<u>-</u>	<u>(8,995,416)</u>
Total assets being depreciated, net	<u>8,216,926</u>	<u>(398,997)</u>	<u>3,836</u>	<u>-</u>	<u>7,821,765</u>
Governmental capital assets, net	<u>\$ 8,929,813</u>	<u>\$ (67,655)</u>	<u>\$ 3,836</u>	<u>\$ -</u>	<u>\$ 8,865,994</u>

Depreciation expense was charged to the functions/programs of the City as follows:

Governmental activities	
General government	\$ 10,576
Public safety	158,690
Public works	102,318
Transportation	216,671
Culture and recreation	57,548
Total governmental activities depreciation	<u>\$ 545,803</u>

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 5. Capital Assets, Continued

The following table summarizes the changes to capital assets for business-type activities during the year:

	Balance June 30, 2018	Additions	Disposals	Transfers	Balance June 30, 2019
Business-Type Activities					
Capital assets not being depreciated:					
Land	\$ 47,660	\$ -	\$ -	\$ -	\$ 47,660
Construction in progress	411,168	-	-	-	411,168
Total capital assets not being depreciated	<u>458,828</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>458,828</u>
Capital assets being depreciated:					
Buildings	543,652	-	-	-	543,652
Improvements other than buildings	29,411	-	-	-	29,411
Machinery and equipment	2,930,558	78,138	-	-	3,008,696
Infrastructure	34,732,945	-	-	-	34,732,945
Total capital assets being depreciated	<u>38,236,566</u>	<u>78,138</u>	<u>-</u>	<u>-</u>	<u>38,314,704</u>
Less: Accumulated depreciation					
Buildings	(208,042)	(13,477)	-	-	(221,519)
Improvements other than buildings	(9,691)	(1,096)	-	-	(10,787)
Machinery and equipment	(1,201,797)	(137,900)	-	-	(1,339,697)
Infrastructure	(13,995,862)	(1,120,438)	-	-	(15,116,300)
Total accumulated depreciation	<u>(15,415,392)</u>	<u>(1,272,911)</u>	<u>-</u>	<u>-</u>	<u>(16,688,303)</u>
Total assets being depreciated, net	<u>22,821,174</u>	<u>(1,194,773)</u>	<u>-</u>	<u>-</u>	<u>21,626,401</u>
Business-type capital assets, net	<u>\$ 23,280,002</u>	<u>\$ (1,194,773)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 22,085,229</u>

Depreciation expense was charged to the functions/programs of the City as follows:

Business-type activities	
Wastewater	\$ 1,249,279
Sanitation	18,069
Queen Mine	5,563
Total business-type activities depreciation	<u>\$ 1,272,911</u>

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 6. Long-Term Liabilities

The following is a summary of changes in long-term obligations for the current fiscal year:

	<u>Balance June 30, 2018</u>	<u>Additions</u>	<u>Retirements</u>	<u>Balance June 30, 2019</u>	<u>Current Portion</u>
Governmental Activities:					
Net Pension/OPEB Liability	\$ 21,558,094	\$ 150,472	\$ -	\$ 21,708,566	\$ -
Accrued Compensated Absences	174,430	160,000	(179,293)	155,137	139,700
Total Governmental Activity Long-Term Liabilities	\$ 21,732,524	\$ 310,472	\$ (179,293)	\$ 21,863,703	\$ 139,700
Business-Type Activities:					
Notes Payable:					
Notes payable from direct borrowings:					
WIFA Loan 910160-14 (Solar)	\$ 981,104	\$ -	\$ (48,704)	\$ 932,400	\$ 50,161
Total Notes Payable	981,104	-	(48,704)	932,400	50,161
Revenue Bonds:					
Pledged Revenue Obligation, Series 2018	7,640,000	-	-	7,640,000	259,000
Total Revenue Bonds	7,640,000	-	-	7,640,000	259,000
Other Business-Type Obligations					
Capital Leases	239,696	-	(23,350)	216,346	24,110
Net Pension/OPEB Liability	1,316,392	-	(182,490)	1,133,902	-
Accrued Compensated Absences	42,476	33,300	(39,527)	36,249	32,700
Total Other Business-Type Obligations	1,598,564	33,300	(245,367)	1,386,497	56,810
Total Business-Type Activity Long-Term Liabilities	\$ 10,219,668	\$ 33,300	\$ (294,071)	\$ 9,958,897	\$ 365,971
Total Long-Term Liabilities	\$ 31,952,192	\$ 343,772	\$ (473,364)	\$ 31,822,600	\$ 505,671

Generally, resources from the General fund are used to liquidate pension liabilities and compensated absences for governmental activities.

Notes Payable

The City received loans from the Water Infrastructure Financing Authority (WIFA) and the United States Department of Agriculture (USDA) for the rehabilitation of wastewater collection lines and facilities. The debt is secured by, and to be repaid from, amounts levied against the property owners benefited by this construction. In the event that a deficiency exists because of unpaid or delinquent special assessments at the time a debt service payment is due, the City must provide resources to cover the deficiency until other resources are received.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 6. Long-Term Liabilities, Continued

Long-term debt activity for the primary government at June 30, 2019 is comprised of the following issues:

Business-type activities:

Notes payable from direct borrowings:

Note payable to the Water Infrastructure Finance Authority of Arizona (WIFA), due in annual principal installments ranging from \$45,915 to \$75,791, bearing interest semi-annually at 1.492%, maturing July 1, 2033. Secured by revenues of the City's wastewater fund.

\$ 932,400

Total notes payable from direct borrowings - business-type activities

932,400

Revenue bonds:

Pledged Revenue Refunding Obligation, Series 2018, due in semiannual principal and interest installments, bearing interest at 3.814%, maturing July 1, 2038. Used to refund Water Infrastructure Finance Authority and United States Department of Agriculture loans 92-06 and 92-07.

7,640,000

Total revenue bonds - business-type activities

7,640,000

Leases payable:

Lease payable in semi-annual installments of \$15,542 through February 1, 2027, at interest of 3.23%.

216,346

Total leases payable

216,346

Accrued compensated absences

191,386

Net pension/opeb liability

22,842,468

Total long-term debt

\$ 31,822,600

Less current portion:

Governmental activities

(139,700)

Business-type activities

(365,971)

Net long-term debt

\$ 31,316,929

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 6. Long-Term Liabilities, Continued

Revenue bond debt service maturities are as follows:

Year Ending June 30,	Pledged Revenue Refunding Obligation, Series 2018	
	Principal	Interest
2020	\$ 259,000	\$ 286,450
2021	272,000	276,324
2022	282,000	265,760
2023	293,000	254,794
2024	304,000	243,409
2025-2029	1,702,000	1,030,619
2030-2034	2,053,000	673,648
2035-2039	2,475,000	243,047
Total	\$ 7,640,000	\$ 3,274,052

The annual requirements to amortize notes payable are as follows:

Year Ending June 30,	Water Infrastructure Finance Authority of Arizona (WIFA) Loans	
	Principal	Interest
2020	\$ 50,161	\$ 27,147
2021	51,662	25,624
2022	53,208	24,055
2023	54,800	22,439
2024	56,440	20,775
2025-2029	308,561	77,117
2030-2034	357,568	27,377
Total	\$ 932,400	\$ 224,533

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 6. Long-Term Liabilities, Continued

The city has entered into a capital lease agreement which is considered a capital lease in accordance with generally accepted account principles. The following is an annual schedule of future minimum lease payments with an interest rate of 3.23% together with the present value of the net minimum lease payments:

Year Ending June 30,	Vactor Truck	Total Bus. Activities
2020	\$ 30,905	\$ 30,905
2021	30,905	30,905
2022	30,905	30,905
2023	30,905	30,905
2024	30,905	30,905
2025-2029	92,721	92,721
Total remaining lease payments:	247,246	247,246
Less amount representing interest:	(30,900)	(30,900)
Present value of net remaining minimum lease payments:	\$ 216,346	\$ 216,346

A summary of the assets acquired through capital leases is as follows:

	Cost	Depreciation Expense	Accumulated Depreciation
Vehicles, machinery, and equipment	\$ 262,439	\$ 26,244	\$ 50,187

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 7. Interfund Receivables, Payables and Transfers

As of June 30, 2019, interfund receivables and payables that resulted from various interfund transactions were as follows:

<u>Due from</u>	<u>Due to</u>		<u>Total</u>
	<u>General Fund</u>	<u>Wastewater Fund</u>	
Wastewater Fund	\$ 451,472	\$ -	\$ 451,472
Sanitation Fund	10,226	500,473	510,699
Nonmajor Funds	210,033	-	210,033
Total	<u>\$ 671,731</u>	<u>\$ 500,473</u>	<u>\$ 1,172,204</u>

The interfund receivables and payables were recorded to eliminate short-term deficit pooled cash balances in the various funds.

Interfund transfers for the fiscal year ended June 30, 2019 are as follows:

<u>Transfers Out</u>	<u>Transfers In</u>		
	<u>General</u>	<u>Non Major Funds</u>	<u>Total</u>
Wastewater	\$ 30,905	\$ -	\$ 30,905
Queen Mine	-	16,000	16,000
Total	<u>\$ 30,905</u>	<u>\$ 16,000</u>	<u>\$ 46,905</u>

Transfers are used to (1) move revenues from the fund that statute or budget requires to collect them to the fund that statute or budget requires to expend them and (2) use unrestricted revenues collected in the general fund to finance various programs accounted for in other funds in accordance with budgetary authorizations.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits

The City contributes to the plans described below. The plans are component units of the State of Arizona. At June 30, 2019, the City reported the following aggregate amounts related to pensions and other postemployment benefits (OPEB) for all plans to which it contributes:

Statement of Net Position and Statement of Activities	ASRS	PSPRS	Combined Total	Governmental Activities	Business-Type Activities
Net pension/OPEB asset	\$ 6,917	\$ 41,526	\$ 48,443	\$ 45,577	\$ 2,866
Net pension/OPEB liabilities	2,736,747	20,105,721	22,842,468	21,708,566	1,133,902
Deferred outflows of resources	465,904	2,565,906	3,031,810	2,838,774	193,036
Deferred inflows of resources	381,357	456,376	837,733	679,727	158,006
Pension/OPEB (income) expense	(189,046)	716,723	527,677	644,782	(117,105)

The City's accrued payroll and employee benefits includes \$151,180 of outstanding pension and OPEB contribution amounts payable to all pension plans for the year ended June 30, 2019. Also, the City reported \$1,506,508 of pension contributions as expenditures in the governmental funds related to all pension plans to which it contributes.

Arizona State Retirement System (ASRS)

Plan description – The City participates in the Arizona State Retirement System (ASRS). The ASRS administers a cost-sharing multiple-employer defined benefit pension plan, a cost-sharing multiple-employer defined benefit health insurance premium benefit (OPEB) plan, and a cost-sharing multiple-employer defined benefit long-term disability (OPEB) plan. The Arizona State Retirement System Board governs the ASRS according to the provisions of A.R.S. Title 38, Chapter 5, Articles 2 and 2.1. The ASRS issues a publicly available financial report that includes its financial statements and required supplementary information. The report is available on its website at www.azasrs.gov.

Benefits provided – The ASRS provides retirement, health insurance premium supplement, long-term disability, and survivor benefits. State statute establishes benefit terms. Retirement benefits are calculated on the basis of age, average monthly compensation, and service credit as follows:

	Initial Membership Date Before July 1, 2011	Initial Membership Date On or After July 1, 2011
Years of service and age required to receive benefit	Sum of years and age equals 80 10 years age 62 5 years age 50* any years age 65	30 years age 55 25 years age 60 10 years age 62 5 years age 50* any years age 65
Final average salary is based on	Highest 36 consecutive months of last 120 months	Highest 60 consecutive months of last 120 months
Benefit percent per year of service	2.1% to 2.3%	2.1% to 2.3%

* With actuarially reduced benefits.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

Retirement benefits for members who joined the ASRS prior to September 13, 2013, are subject to automatic cost-of-living adjustments based on excess investment earning. Members with a membership date on or after September 13, 2013, are not eligible for cost-of-living adjustments. Survivor benefits are payable upon a member's death. For retired members, the survivor benefit is determined by the retirement benefit option chosen. For all other members, the beneficiary is entitled to the member's account balance that includes the member's contributions and employer's contributions, plus interest earned.

Health insurance premium benefits are available to retired or disabled members with 5 years of credited service. The benefits are payable only with respect to allowable health insurance premiums for which the member is responsible. For members with 10 or more years of service, benefits range from \$100 per month to \$260 per month depending on the age of the member and dependents. For members with 5 to 9 years of service, the benefits are the same dollar amounts as above multiplied by a vesting fraction based on completed years of service.

Active members are eligible for a monthly long-term disability benefit equal to two-thirds of monthly earnings. Members receiving benefits continue to earn service credit up to their normal retirement dates. Members with long-term disability commencement dates after June 30, 1999, are limited to 30 years of service or the service on record as of the effective disability date if their service is greater than 30 years.

Contributions – In accordance with state statutes, annual actuarial valuations determine active member and employer contribution requirements. The combined active member and employer contribution rates are expected to finance the costs of benefits employees earn during the year, with an additional amount to finance any unfunded accrued liability. For the year ended June 30, 2019, active ASRS members were required by statute to contribute at the actuarially determined rate of 11.8 percent (11.64 percent for retirement and 0.16 percent for long-term disability) of the members' annual covered payroll, and the City was required by statute to contribute at the actuarially determined rate of 11.8 percent (11.18 percent for retirement, 0.46 percent for health insurance premium benefit, and 0.16 percent for long-term disability) of the active members' annual covered payroll. In addition, the City was required by statute to contribute at the actuarially determined rate of 10.53 percent (10.41 percent for retirement, 0.06 percent for health insurance premium benefit, and 0.06 percent for long-term disability) of annual covered payroll of retired members who worked for the City in positions that would typically be filled by an employee who contributes to the ASRS. The City's contributions to the pension, health insurance premium benefit and long-term disability plans for the year ended June 30, 2019, were as follows:

Year Ended June 30,	Retirement Fund	Health Benefit Supplement Fund	Long-Term Disability Fund
2019	191,099	7,863	2,735

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

Liability – At June 30, 2019, the City reported the following asset and liabilities for its proportionate share of the ASRS’ net pension/OPEB asset or liability.

	Net pension/OPEB (asset) liability
Pension	\$ 2,726,537
Health insurance premium benefit	(6,917)
Long-term disability	10,210

The net asset and net liabilities were measured as of June 30, 2018. The total liability used to calculate the net asset or net liability was determined using update procedures to roll forward the total liability from an actuarial valuation as of June 30, 2017, to the measurement date of June 30, 2018. The total liabilities as of June 30, 2018, reflect changes in actuarial assumptions based on the results of an actuarial experience study for the 5-year period ended June 30, 2016, including decreasing the discount rate from 8 percent to 7.5 percent, changing the projected salary increases from 3–6.75 percent to 2.7–7.2 percent, decreasing the inflation rate from 3 percent to 2.3 percent, and changing the mortality rates.

The City’s proportion of the net asset or net liability was based on the City’s actual contributions to the plan relative to the total of all participating employers’ contributions for the year ended June 30, 2018. The City’s proportion measured as of June 30, 2018, and the change from its proportions measured as of June 30, 2017, were:

	Proportion June 30, 2017	Proportion June 30, 2018	Increase (decrease) from June 30, 2017
Pension	0.019700%	0.019550%	-0.000150%
Health insurance premium benefit	0.018630%	0.019210%	0.000580%
Long-term disability	0.019430%	0.019540%	0.000110%

Expense – For the year ended June 30, 2019, the City recognized the following pension and OPEB expense:

	Pension/OPEB Expense
Pension	\$ 4,853
Health insurance premium benefit	6,887
Long-term disability	3,696

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

Deferred outflows/inflows of resources – At June 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to pensions and OPEB from the following sources:

	Pension		Health Insurance Premium Benefit		Long-Term Disability	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 75,114	\$ 15,031	\$ -	\$ 6,384	\$ 261	\$ -
Changes of assumptions or other inputs	72,149	241,745	13,340	-	2,211	-
Net difference between projected and actual earnings on pension plan investments	-	65,567	-	13,818	-	989
Changes in proportion and differences between contributions and proportionate share of contributions	101,074	37,813	23	10	35	-
Contributions subsequent to the measurement date	191,099	-	7,863	-	2,735	-
Total	\$ 439,436	\$ 360,156	\$ 21,226	\$ 20,212	\$ 5,242	\$ 989

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

The amounts reported as deferred outflows of resources related to ASRS pensions and OPEB resulting from City contributions subsequent to the measurement date will be recognized as an increase in the net asset or a reduction of the net liability in the year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to ASRS pensions and OPEB will be recognized as expenses as follows:

Year Ended June 30,	Pension	Health Insurance Premium Benefit	Long-term disability
2020	\$ 75,978	\$ (2,675)	\$ 35
2021	(58,933)	(2,675)	35
2022	(99,460)	(2,675)	35
2023	(29,404)	269	300
2024	-	907	348
Thereafter	-	-	765

Actuarial Assumptions – The significant actuarial assumptions used to measure the total pension/OPEB liability are as follows:

Actuarial valuation date	June 30, 2017
Actuarial roll forward date	June 30, 2018
Actuarial cost method	Entry age normal
Investment rate of return	7.5%
Projected salary increases	2.7-7.2% for pensions/not applicable for OPEB
Inflation	2.3%
Permanent benefit increase	Included for pensions/not applicable for OPEB
Mortality rates	2017 SRA Scale U-MP for pensions and health insurance premium benefit
Healthcare cost trend rates	Not applicable

Actuarial assumptions used in the June 30, 2017, valuation were based on the results of an actuarial experience study for the 5-year period ended June 30, 2016.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

The long-term expected rate of return on ASRS plan investments was determined to be 7.5 percent using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of plan investment expense and inflation) are developed for each major asset class. These ranges are combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation. The target allocation and best estimates of geometric real rates of return for each major asset class are summarized in the following table:

Asset Class	Target Asset Allocation	Long-Term Expected Geometric Real Rate of Return
Equity	50%	5.50%
Fixed income	30%	3.83%
Real Estate	20%	5.85%
Total	<u>100%</u>	

Discount Rate – At June 30, 2018, the discount rate used to measure the ASRS total pension/OPEB liability was 7.5 percent, which was a decrease of 0.5 from the discount rate used as of June 30, 2017. The projection of cash flows used to determine the discount rate assumed that contributions from participating employers will be made based on the actuarially determined rates based on the ASRS Board's funding policy, which establishes the contractually required rate under Arizona statute. Based on those assumptions, the plan's fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension/OPEB liability.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

Sensitivity of the proportionate share of the net pension/OPEB (asset) liability to changes in the discount rate – The following table presents the City's proportionate share of the net pension/OPEB (asset) liability calculated using the discount rate of 7.5 percent, as well as what the City's proportionate share of the net pension/OPEB (asset) liability would be if it were calculated using a discount rate that is 1 percentage point lower (6.5 percent) or 1 percentage point higher (8.5 percent) than the current rate:

	1% Decrease (6.5%)	Discount Rate (7.5%)	1% Increase (8.5%)
Proportionate share of			
Net pension liability	\$ 3,886,741	\$ 2,726,537	\$ 1,757,205
Net insurance premium benefit liability (asset)	24,510	(6,917)	(33,687)
Net long-term disability liability	11,570	10,210	8,889

Pension plan fiduciary net position – Detailed information about the plan's fiduciary net position is available in the separately issued ASRS financial report.

Public Safety Personnel Retirement System (PSPRS)

Plan description – The City employees who are regularly assigned hazardous duty participate in the Public Safety Personnel Retirement System (PSPRS) or employees who became members on or after July 1, 2017, may participate in the Public Safety Personnel Defined Contribution Retirement Plan (PSPDCRP). The PSPRS administers agent and cost-sharing multiple-employer defined benefit pension plans and agent and cost-sharing multiple-employer defined benefit health insurance premium benefit (OPEB) plans. A nine-member board known as the Board of Trustees and the participating local boards govern the PSPRS according to the provisions of A.R.S. Title 38, Chapter 5, Article 4. Employees who were PSPRS members before July 1, 2017, participate in the agent plans, and those who became PSPRS members on or after July 1, 2017, participate in the cost-sharing plans (PSPRS Tier 3 Risk Pool).

The PSPRS issues a publicly available financial report that includes financial statements and required supplementary information for PSPRS. The reports are available on the PSPRS website at www.psprs.com.

Benefits provided – The PSPRS provides retirement, health insurance premium supplement, disability, and survivor benefits. State statute establishes benefit terms. Retirement, disability, and survivor benefits are calculated on the basis of age, average monthly compensation, and service credit as follows:

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

	Initial Membership Date Before January 1, 2012	Initial Membership Date On or After January 1, 2012 and Before July 1, 2017
Retirement and Disability		
Years of service and age required to receive benefit	20 years of service, any age 15 years of service, age 62	25 years of service or 15 years of credited service, age 52.5
Final average salary is based on	Highest 36 consecutive months of last 20 years	Highest 60 consecutive months of last 20 years
Benefit percent		
Normal Retirement	50% less 2.0% for each year of credited service less than 20 years OR plus 2.0% to 2.5% for each year of credited service over 20 years, not to exceed 80%	1.5% to 2.5% per year of credited service, not to exceed 80%
Accidental Disability Retirement	50% or normal retirement, whichever is greater	
Catastrophic Disability Retirement	90% for the first 60 months then reduced to either 62.5% or normal retirement, whichever is greater	
Ordinary Disability Retirement	Normal retirement calculated with actual years of credited service or 20 years of credited service, whichever is greater, multiplied by years of credited service (not to exceed 20 years) divided by 20	
Survivor Benefit		
Retired Members	80% to 100% of retired member's pension benefit	
Active Members	80% to 100% of accidental disability retirement benefit or 100% of average monthly compensation if death was the result of injuries received on the job	

Retirement and survivor benefits are subject to automatic cost-of-living adjustments based on inflation. PSPRS also provides temporary disability benefits of 50 percent of the member's compensation for up to 12 months.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

Health insurance premium benefits are available to retired or disabled members with 5 years of credited service. The benefits are payable only with respect to allowable health insurance premiums for which the member is responsible. Benefits range from \$100 per month to \$260 per month depending on the age of the member and dependents

Employees covered by benefit terms – At June 30, 2019, the following employees were covered by the agent plans’ benefit terms:

PSPRS - Police	Pension	Health
Inactive employees or beneficiaries currently receiving benefits	17	17
Inactive employees entitled to but not yet receiving benefits	2	0
Active employees	11	11
Total	30	28

PSPRS - Fire	Pension	Health
Inactive employees or beneficiaries currently receiving benefits	22	22
Inactive employees entitled to but not yet receiving benefits	10	0
Active employees	15	15
Total	47	37

Contributions – State statutes establish the pension contribution requirements for active PSPRS employees. In accordance with state statutes, annual actuarial valuations determine employer contribution requirements for PSPRS pension and health insurance premium benefits. The combined active member and employer contribution rates are expected to finance the costs of benefits employees earn during the year, with an additional amount to finance any unfunded accrued liability. Contribution rates for the year ended June 30, 2019, are indicated below. Rates are a percentage of active members’ annual covered payroll.

PSPRS - Police	Active member - Pension	City - Pension	City-Health insurance premium
PSPRS Police	7.65-11.65%	91.57%	0.50%
PSPRS Tier 3 risk pool	9.94%	89.63%	0.52%

PSPRS - Fire	Active member - Pension	City - Pension	City-Health insurance premium
PSPRS Fire	7.65-11.65%	81.47%	0.38%
PSPRS Tier 3 risk pool	9.94%	77.23%	0.52%

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

In addition, statute required the City to contribute at the actuarially determined rate 76.69 percent for police and 67.81 percent for fire of annual covered payroll of retired members who worked for the City in positions that an employee who contributes to the PSPRS would typically fill and employees participating in the PSPRS Tier 3 Risk Pool and PSPDCRP members in addition to the City's required contributions to the PSPRS Tier 3 Risk Pool and PSPDCRP.

The City's contributions to the plans for the year ended June 30, 2019, were:

PSPRS - Police		
	<u>Pension</u>	<u>Health insurance premium benefit</u>
PSPRS	\$ 947,655	\$ 5,439
PSPRS Tier 3 risk pool	145,711	831
 PSPRS - Fire		
	<u>Pension</u>	<u>Health insurance premium benefit</u>
PSPRS	\$ 575,968	\$ -
PSPRS Tier 3 risk pool	183,568	-

Liability -- At June 30, 2019, the City reported the following assets and liabilities:

	<u>Net pension (asset) liability</u>	<u>Net OPEB (asset) liability</u>
PSPRS Police	\$ 8,902,033	\$ 126,245
PSPRS Fire	11,077,443	(60,231)

The net assets and net liabilities were measured as of June 30, 2018, and the total liability used to calculate the net asset or liability was determined by an actuarial valuation as of that date.

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

Actuarial assumptions – The significant actuarial assumptions used to measure the total pension/OPEB liability are as follows:

PSPRS	
Actuarial valuation date	June 30, 2018
Actuarial cost method	Entry age normal
Investment rate of return	7.4%
Wage inflation	3.5% for pensions/not applicable for OPEB
Price inflation	2.5% for pensions/not applicable for OPEB
Cost-of-living adjustment	Included for pensions/not applicable for OPEB
Mortality rates	RP-2014 tables using MP-2016 improvement scale with adjustments to match current experience.
Healthcare cost trend rate	Not applicable

Actuarial assumptions used in the June 30, 2018, valuation were based on the results of an actuarial experience study for the 5-year period ended June 30, 2016.

The long-term expected rate of return on PSPRS plan investments was determined to be 7.4 percent using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of plan investment expense and inflation) are developed for each major asset class. The target allocation and best estimate of geometric real rates of return for each major asset class are summarized in the following table:

PSPRS Asset class	Target allocation	Long-term expected geometric real rate of return
Short term investments	2%	0.25%
Risk parity	4%	5.00%
Fixed income	5%	1.25%
Real assets	9%	4.52%
GTS	12%	3.96%
Private credit	16%	6.75%
Real estate	10%	3.75%
Private equity	12%	5.83%
Non-U.S. equity	14%	8.70%
U.S. equity	<u>16%</u>	7.60%
Total	<u>100%</u>	

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

Discount Rate –At June 30, 2018, the discount rate used to measure the PSPRS total pension/OPEB liabilities was 7.40% which was the same as the discount rate used as of June 30, 2017. The projection of cash flows used to determine this Single Discount Rate assumed that plan member contributions will be made at the current contribution rate and that employer contributions will be made at rates equal to the difference between actuarially determined contribution rates and the member rate. Based on those assumptions, the plan’s fiduciary net position was projected to be available to make all projected future benefit payments of current plan members. Therefore, the long-term expected rate of return on plan investments was applied to all periods of projected benefit payments to determine the total pension/OPEB liability.

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CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

Changes in the Net Pension/OPEB Liability

	Pension		Health insurance premium benefit		Net OPEB Liability (a) - (b)
	Total Pension Liability (a)	Plan Fiduciary Net Position (b)	Total OPEB Liability (a)	Plan Fiduciary Net Position (b)	
PSPRS-Police					
Balances at June 30, 2018	\$ 9,821,460	\$ 1,128,485	\$ 209,602	\$ 159,070	\$ 50,532
Changes for the year:					
Service cost	112,682	-	2,813	-	2,813
Interest on total pension/OPEB liability	704,633	-	15,103	-	15,103
Changes of benefit terms	-	-	-	-	-
Difference between expected and actual experience in the measurement of the pension/OPEB liability	285,911	-	69,240	-	69,240
Changes of assumptions	-	-	-	-	-
Contributions - employer	-	706,187	-	899	(899)
Contributions - employee	-	189,723	-	-	-
Net investment income	-	73,315	-	10,706	(10,706)
Benefit payments, including refunds of employee contributions	(711,468)	(711,468)	(13,822)	(13,822)	-
Hall/Parker settlement	-	(73,252)	-	-	-
Plan administrative expenses	-	(1,816)	-	(163)	163
Other changes*	-	11	-	1	(1)
Net changes	391,758	182,700	73,334	(2,379)	75,713
Balances at June 30, 2019	\$ 10,213,218	\$ 1,311,185	\$ 282,936	\$ 156,691	\$ 126,245

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

Sensitivity of the proportionate share of the net pension/OPEB (asset) liability to changes in the discount rate – The following table presents the City's net pension/OPEB (asset) liability calculated using the discount rate of 7.4 percent, as well as what the City's net pension/OPEB (asset) liability would be if it were calculated using a discount rate that is 1 percentage point lower or 1 percentage point higher than the current rate:

	1% Decrease (6.40%)	Discount Rate (7.40%)	1% Increase (8.40%)
PSPRS-Police			
Net pension (asset) / liability	\$ 10,123,993	\$ 8,902,033	\$ 7,896,994
Net OPEB (asset)/ liability	154,814	126,245	102,198
	1% Decrease (6.40%)	Discount Rate (7.40%)	1% Increase (8.40%)
PSPRS-Fire			
Net pension (asset) / liability	\$ 12,377,970	\$ 11,077,443	\$ 9,996,451
Net OPEB (asset)/ liability	(40,896)	(60,231)	(76,384)

Plan fiduciary net position – Detailed information about the pension plan's fiduciary net position is available in the separately issued PSPRS financial report.

Expense – For the year ended June 30, 2019, the City recognized the following pension and OPEB expense:

	Pension expense	OPEB expense
PSPRS Police	\$ 867,816	\$ 17,840
PSPRS Fire	1,377,414	(4,355)

Deferred outflows/inflows of resources –At June 30, 2019, the City reported deferred outflows of resources and deferred inflows of resources related to pensions and OPEB from the following sources:

	Pension		Health Insurance Premium Benefit	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 224,297	\$ 151,983	\$ 48,481	\$ 10,360
Changes in assumptions	199,743	-	811	-
Net difference between projected and actual earnings on pension/OPEB plan investments	26,580	-	-	3,343
Contributions subsequent to the measurement date	1,093,366	-	6,270	-
Total	<u>\$ 1,543,986</u>	<u>\$ 151,983</u>	<u>\$ 55,562</u>	<u>\$ 13,703</u>

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 8. Pensions and Other Postemployment Benefits, Continued

PSPRS - Fire	Pension		Health Insurance Premium Benefit	
	Deferred Outflows of Resources	Deferred Inflows of Resources	Deferred Outflows of Resources	Deferred Inflows of Resources
Differences between expected and actual experience	\$ 6,484	\$ 269,248	\$ 578	\$ 16,663
Changes in assumptions	691,069	-	1,454	-
Net difference between projected and actual earnings on pension/OPEB plan investments	17,953	-	-	4,779
Contributions subsequent to the measurement date	759,536	-	-	-
Total	\$ 1,475,042	\$ 269,248	\$ 2,032	\$ 21,442

The amounts reported as deferred outflows of resources related to PSPRS pensions and OPEB resulting from City contributions subsequent to the measurement date will be recognized as an increase in the net asset or a reduction of the net liability in the year ending June 30, 2020. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to PSPRS pensions and OPEB will be recognized in pension expense as follows:

Year Ended June 30,	PSPRS Police		PSPRS - Fire	
	Pension	Health Insurance Premium Benefit	Pension	Health Insurance Premium Benefit
2020	\$ 203,082	\$ 11,049	\$ 190,138	\$ (4,636)
2021	98,311	18,612	119,763	(4,636)
2022	(5,604)	5,811	96,556	(4,636)
2023	2,848	117	44,066	(2,807)
2024	-	-	(4,265)	(2,695)
Thereafter	-	-	-	-

CITY OF BISBEE, ARIZONA
Notes to the Financial Statements
June 30, 2019

Note 9. Risk Management

The City is exposed to various risks of loss related to torts; theft of, damage to and destruction of assets; errors and omissions; and natural disasters.

The City is a member of the Arizona Municipal Risk Retention Pool (AMRRP), a public entity risk pool currently operating as a common risk management and insurance program for Arizona municipalities. The City pays an annual premium to AMRRP for its general insurance coverage. The Agreement for Formation of the AMRRP provides that AMRRP will be self-sustaining through member premiums and will reinsure through commercial companies for excess claims for each insured event.

The City is also a member of the Arizona Municipal Workers Compensation Pool (AMWCP), a public entity risk pool. The pool provides member cities with workers' compensation coverage, as required by law, and risk management services. The City is responsible for paying premiums based on an experience rating formula that allocates pool expenditures and liabilities among the members.

For insured programs, there have been no significant reductions in insurance coverage. Settlement amounts have not exceeded insurance coverage for the current year nor the three prior years.

Note 10. Contingent Liabilities and Significant Commitments

Federal grants: In the normal course of operations, the City receives grant funds from various federal agencies. The grant programs are subject to audit by agents of the granting authority, the purpose of which is to insure compliance with conditions precedent to the granting of funds. Any liability for reimbursement which may arise as the result of audits of grant funds is not believed by City officials to be material.

Litigation: Each year, the City receives notices of claims for damages occurring generally from negligence, bodily injury, breach of contract, and other legal matters. The filing of such claims commences a statutory period for initiating a lawsuit against the City arising therefrom. The City has comprehensive general liability insurance with Arizona Municipal Risk Retention Pool and separate liability insurance for its Queen Mine Tour. The City is not aware of any litigation that might result in a materially adverse outcome.

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REQUIRED SUPPLEMENTARY INFORMATION

CITY OF BISBEE, ARIZONA
Required Supplementary Information
Schedule of the Proportionate Share of the Net Pension/OPEB Liability
June 30, 2019

ASRS - Pension	Reporting Fiscal Year (Measurement Date)				
	2019 (2018)	2018 (2017)	2017 (2016)	2016 (2015)	2015 (2014)
Proportion of the net pension liability (asset)	0.019550%	0.019700%	0.018040%	0.020170%	0.020000%
Proportionate share of the net pension liability (asset)	\$ 2,726,537	\$ 3,068,876	\$ 2,911,837	\$ 3,141,111	\$ 3,011,861
Covered payroll	\$ 1,716,492	\$ 1,721,226	\$ 1,784,509	\$ 1,900,854	\$ 1,900,854
Proportionate share of the net pension liability (asset) as a percentage of its covered payroll	158.84%	169.64%	169.64%	182.49%	158.45%
Plan fiduciary net position as a percentage of the total pension liability	73.40%	69.92%	67.06%	68.35%	69.49%

ASRS - Health insurance premium benefit	Reporting Fiscal Year (Measurement Date)		
	2019 (2018)	2018 (2017)	2017 (2016)
Proportion of the net OPEB (asset)	0.019210%	0.018630%	0.018630%
Proportionate share of the net OPEB (asset)	\$ (6,917)	\$ (10,142)	\$ 5,387
Covered payroll	\$ 1,716,492	\$ 1,721,226	\$ 1,784,509
Proportionate share of the net OPEB (asset) as a percentage of its covered payroll	-0.40%	-0.59%	0.30%
Plan fiduciary net position as a percentage of the total OPEB liability	102.20%	103.57%	98.02%

Note: The City implemented GASB 75 in fiscal year 2018. Prior year information is not available.

CITY OF BISBEE, ARIZONA
Required Supplementary Information
Schedule of the Proportionate Share of the Net Pension/OPEB Liability
June 30, 2019

ASRS - Long-term disability	Reporting Fiscal Year (Measurement Date)		
	2019 (2018)	2018 (2017)	2017 (2016)
Proportion of the net OPEB (asset)	0.019540%	0.019430%	0.019429%
Proportionate share of the net OPEB (asset)	\$ 10,210	\$ 7,043	\$ 6,982
Covered payroll	\$ 1,716,492	\$ 1,721,226	\$ 1,784,509
Proportionate share of the net OPEB (asset) as a percentage of its covered payroll	0.59%	0.41%	0.39%
Plan fiduciary net position as a percentage of the total OPEB liability	77.83%	85.17%	85.17%

Note: The City implemented GASB 75 in fiscal year 2018. Prior year information is not available.

CITY OF BISBEE, ARIZONA
Required Supplementary Information
Schedule of Changes in the Net Pension/OPEB Liability and Related Ratios
June 30, 2019

PSPRS Police - Pension	Reporting Fiscal Year (Measurement Date)				
	2019 (2018)	2018 (2017)	2017 (2016)	2016 (2015)	2015 (2014)
Total pension liability					
Service cost	\$ 112,682	\$ 132,510	\$ 81,788	\$ 113,055	\$ 121,391
Interest on total pension liability	704,633	655,231	706,659	713,065	588,428
Changes of benefit terms	-	102,494	(127,627)	-	294,989
Difference between expected and actual experience of the total net pension liability	285,911	132,547	(565,815)	(30,404)	172,427
Changes of assumptions	-	474,406	300,626	-	1,244,835
Benefit payments, including refunds of employee contributions	(711,468)	(691,780)	(681,429)	(1,041,927)	(618,413)
Net change in total pension liability	391,758	805,408	(285,798)	(246,211)	1,803,657
Total pension liability - beginning	9,821,460	9,016,052	9,301,850	9,548,061	7,744,404
Total pension liability - ending (a)	\$ 10,213,218	\$ 9,821,460	\$ 9,016,052	\$ 9,301,850	\$ 9,548,061
Plan fiduciary net position					
Contributions - employer	\$ 706,187	\$ 519,068	\$ 552,417	\$ 401,838	\$ 348,980
Contributions - employee	189,723	63,718	68,545	70,709	104,080
Net investment income	73,315	127,457	6,838	56,297	217,688
Benefit payments, including refunds of employee contributions	(711,468)	(691,780)	(681,429)	(1,041,927)	(618,413)
Hall/Parker settlement	(73,252)	-	-	-	-
Pension Plan Administrative Expense	(1,816)	(1,528)	(1,383)	(1,737)	-
Other (net transfer)	11	12	(17,267)	(1,246)	(130,415)
Net change in plan fiduciary net position	182,700	16,947	(72,279)	(516,066)	(78,080)
Plan fiduciary net position - beginning	1,128,485	1,111,538	1,183,817	1,699,883	1,777,963
Plan fiduciary net position - ending (b)	\$ 1,311,185	\$ 1,128,485	\$ 1,111,538	\$ 1,183,817	\$ 1,699,883
Net pension liability - ending (a) - (b)	\$ 8,902,033	\$ 8,692,975	\$ 7,904,514	\$ 8,118,033	\$ 7,848,178
Plan fiduciary net position as a percentage of the total pension liability	12.84%	11.49%	12.33%	12.73%	17.80%
Covered payroll	\$ 562,567	\$ 585,292	\$ 442,576	\$ 648,977	\$ 605,942
Net pension liability as a percentage of covered payroll	1582.40%	1485.24%	1786.02%	1250.90%	1295.20%

Note: The City implemented GASB 68 in fiscal year 2015. Information prior to 2015 is not available.

See accompanying notes to pension/OPEB plan schedules

CITY OF BISBEE, ARIZONA
Required Supplementary Information
Schedule of Changes in the Net Pension/OPEB Liability and Related Ratios
June 30, 2019

PSPRS Police-Health Insurance Premium Benefit	Reporting Fiscal Year	
	(Measurement Date)	
	2019	2018
	(2018)	(2017)
Total OPEB liability		
Service cost	\$ 2,813	\$ 2,926
Interest on total OPEB liability	15,103	16,745
Changes of benefit terms*	-	1,353
Difference between expected and actual experience of the total net OPEB liability	69,240	(28,928)
Changes of assumptions or other inputs	-	2,267
Benefit payments	(13,822)	(13,128)
Net change in total OPEB liability	73,334	(18,765)
Total OPEB liability - beginning	209,602	228,367
Total OPEB liability - ending (a)	\$ 282,936	\$ 209,602
Plan fiduciary net position		
Contributions - employer	\$ 899	\$ 3,598
Net investment income	-	-
Benefit payments	10,706	17,341
Administrative expense	(13,822)	(13,128)
OPEB Plan Administrative Expense	(163)	(154)
Other changes	1	-
Net change in plan fiduciary net position	(2,379)	7,657
Plan fiduciary net position - beginning	159,070	151,413
Plan fiduciary net position - ending (b)	\$ 156,691	\$ 159,070
Net OPEB liability - ending (a) - (b)	\$ 126,245	\$ 50,532
Plan fiduciary net position as a percentage of the total OPEB liability	55.38%	75.89%
Covered payroll	\$ 562,567	\$ 585,292
Net OPEB liability as a percentage of covered payroll	22.44%	8.63%

Note: The City implemented GASB 75 in fiscal year 2018. Information prior to 2018 is not available.

CITY OF BISBEE, ARIZONA
Required Supplementary Information
Schedule of Changes in the Net Pension/OPEB Liability and Related Ratios
June 30, 2019

PSPRS Fire - Pension	Reporting Fiscal Year (Measurement Date)				
	2019 (2018)	2018 (2017)	2017 (2016)	2016 (2015)	2015 (2014)
Total pension liability					
Service cost	\$ 167,528	\$ 191,050	\$ 167,677	\$ 148,284	\$ 150,293
Interest on total pension liability	851,653	780,756	809,760	807,124	666,632
Changes of benefit terms	-	201,369	(322,800)	-	385,339
Difference between expected and actual experience of the total net pension liability	(261,510)	3,699	(126,570)	7,207	52,323
Changes of assumptions	-	707,842	358,543	-	1,490,617
Benefit payments, including refunds of employee contributions	(779,090)	(769,316)	(837,959)	(1,039,495)	(869,480)
Net change in total pension liability	(21,419)	1,115,400	48,651	(76,880)	1,875,724
Total pension liability - beginning	11,814,610	10,699,210	10,650,559	10,727,439	8,851,715
Total pension liability - ending (a)	\$ 11,793,191	\$ 11,814,610	\$ 10,699,210	\$ 10,650,559	\$ 10,727,439
Plan fiduciary net position					
Contributions - employer	\$ 699,109	\$ 790,896	\$ 816,618	\$ 566,273	\$ 488,842
Contributions - employee	83,507	107,136	107,983	95,678	83,553
Net investment income	36,836	72,290	3,065	26,028	132,336
Benefit payments, including refunds of employee contributions	(779,090)	(769,316)	(837,959)	(1,039,495)	(869,480)
Hall/Parker settlement	(82,902)	-	-	-	-
Pension Plan Administrative Expense	(1,261)	(1,040)	(842)	(941)	-
Other (net transfer)	(1)	21,808	(64,002)	(2,876)	(212,994)
Net change in plan fiduciary net position	(43,802)	221,774	24,863	(355,333)	(377,743)
Plan fiduciary net position - beginning	759,550	537,776	512,913	868,246	1,245,989
Plan fiduciary net position - ending (b)	\$ 715,748	\$ 759,550	\$ 537,776	\$ 512,913	\$ 868,246
Net pension liability - ending (a) - (b)	\$ 11,077,443	\$ 11,055,060	\$ 10,161,434	\$ 10,137,646	\$ 9,859,193
Plan fiduciary net position as a percentage of the total pension liability	6.07%	6.43%	5.03%	4.82%	8.09%
Covered payroll	\$ 786,148	\$ 894,008	\$ 944,130	\$ 882,311	\$ 809,095
Net pension liability as a percentage of covered payroll	1409.08%	1236.57%	1076.27%	1148.99%	

Note: The City implemented GASB 68 in fiscal year 2015. Information prior to 2015 is not available.

See accompanying notes to pension/OPEB plan schedules

CITY OF BISBEE, ARIZONA
Required Supplementary Information
Schedule of Changes in the Net Pension/OPEB Liability and Related Ratios
June 30, 2019

PSPRS Fire - Health Insurance Premium Benefit	Reporting Fiscal Year	
	(Measurement Date)	
	2019	2018
	(2018)	(2017)
Total OPEB liability		
Service cost	\$ 2,987	\$ 3,218
Interest on total OPEB liability	13,736	13,291
Changes of benefit terms	-	388
Difference between expected and actual experience of the total net OPEB liability	(20,088)	830
Changes of assumptions or other inputs	-	2,084
Benefit payments	(10,841)	(11,728)
Net change in total OPEB liability	(14,206)	8,083
Total OPEB liability - beginning	189,555	181,472
Total OPEB liability - ending (a)	\$ 175,349	\$ 189,555
Plan fiduciary net position		
Contributions - employer	\$ (213)	\$ -
Net investment income	15,793	25,050
Benefit payments	(10,841)	(11,728)
Administrative expense	(240)	(221)
Net change in plan fiduciary net position	4,499	13,101
Plan fiduciary net position - beginning	231,081	217,980
Plan fiduciary net position - ending (b)	\$ 235,580	\$ 231,081
Net OPEB liability - ending (a) - (b)	\$ (60,231)	\$ (41,526)
Plan fiduciary net position as a percentage of the total OPEB liability	134.35%	121.91%
Covered payroll	\$ 786,148	\$ 894,008
Net OPEB liability as a percentage of covered payroll	-7.66%	-4.64%

Note: The City implemented GASB 75 in fiscal year 2018. Information prior to 2018 is not available.

CITY OF BISBEE, ARIZONA
Required Supplementary Information
Schedule of Pension/OPEB Contributions
June 30, 2019

ASRS - Pension	Reporting Fiscal Year				
	2019	2018	2017	2016	2015
Contractually required contribution	\$ 191,099	\$ 211,806	\$ 207,125	\$ 176,660	\$ 194,333
Contributions in relation to the contractually required contribution	\$ (191,099)	\$ (211,806)	\$ (207,125)	\$ (176,660)	\$ (194,333)
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 1,768,383	\$ 1,716,492	\$ 1,721,226	\$ 1,784,509	\$ 1,900,854
Contributions as a percentage of covered payroll	10.81%	12.34%	12.03%	9.90%	10.22%

ASRS - Health insurance premium benefit	Reporting Fiscal Year		
	2019	2018	2017
Contractually required contribution	\$ 7,863	\$ 8,443	\$ 10,028
Contributions in relation to the contractually required contribution	(7,863)	(8,443)	(10,028)
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 1,768,383	\$ 1,716,492	\$ 1,721,226
Contributions as a percentage of covered payroll	0.44%	0.49%	0.58%

Note: The City implemented GASB 75 in fiscal year 2018. Prior year information is not available.

CITY OF BISBEE, ARIZONA
Required Supplementary Information
Schedule of Pension/OPEB Contributions
June 30, 2019

ASRS - Long-term disability	Reporting Fiscal Year		
	2019	2018	2017
Contractually required contribution	\$ 2,735	\$ 3,070	\$ 2,642
Contributions in relation to the contractually required contribution	(2,735)	(3,070)	(2,642)
Contribution deficiency (excess)	\$ -	\$ -	\$ -
Covered payroll	\$ 1,768,383	\$ 1,716,492	\$ 1,721,226
Contributions as a percentage of covered payroll	0.15%	0.18%	0.15%

Note: The City implemented GASB 75 in fiscal year 2018. Prior year information is not available.

PSPRS Police - Pensions

	Reporting Fiscal Year					
	2019	2018	2017	2016	2015	2014
Actuarially determined contribution	\$ 1,099,636	\$ 706,187	\$ 519,068	\$ 552,417	\$ 401,838	\$ 348,980
Contributions in relation to the actuarially determined contribution	\$ (1,099,636)	\$ (706,187)	\$ (519,068)	\$ (552,417)	\$ (401,838)	\$ (348,980)
Contribution deficiency (excess)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Covered payroll	\$ 650,181	\$ 562,567	\$ 585,292	\$ 442,576	\$ 648,977	\$ 605,942
Contributions as a percentage of covered payroll	169.13%	125.53%	88.69%	124.82%	61.92%	57.59%

Note: The City implemented GASB 68 in fiscal year 2015. Information prior to 2015 is not available.

CITY OF BISBEE, ARIZONA
Required Supplementary Information
Schedule of Pension/OPEB Contributions
June 30, 2019

PSPRS Police-Health Insurance Premium Benefit	Reporting Fiscal Year		
	2019	2018	2017
Actuarially determined contribution	\$ 6,270	\$ 899	\$ 3,598
Contributions in relation to the actuarially determined contribution	\$ (6,270)	\$ (899)	\$ (3,598)
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 650,181	\$ 562,567	\$ 585,292
Contributions as a percentage of covered payroll	0.96%	0.16%	0.61%

Note: The City implemented GASB 75 in fiscal year 2018. Information prior to 2018 is not available.

PSPRS Fire -Pensions	Reporting Fiscal Year					
	2019	2018	2017	2016	2015	2014
Actuarially determined contribution	\$ 759,536	\$ 699,109	\$ 790,896	\$ 816,618	\$ 566,273	\$ 488,842
Contributions in relation to the actuarially determined contribution	\$ (759,536)	\$ (699,109)	\$ (790,896)	\$ (816,618)	\$ (566,273)	\$ (488,842)
Contribution deficiency (excess)	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Covered payroll	\$ 949,161	\$ 786,148	\$ 894,008	\$ 944,130	\$ 882,311	\$ 809,095
Contributions as a percentage of covered payroll	96.61%	78.20%	88.47%	86.49%	64.18%	

Note: The City implemented GASB 68 in fiscal year 2015. Information prior to 2015 is not available.

CITY OF BISBEE, ARIZONA
Required Supplementary Information
Schedule of Pension/OPEB Contributions
June 30, 2019

PSPRS Fire - Health Insurance Premium Benefit	Reporting Fiscal Year		
	2019	2018	2017
Actuarially determined contribution	\$ -	\$ (213)	\$ -
Contributions in relation to the actuarially determined contribution	\$ -	\$ 213	\$ -
Contribution deficiency (excess)	\$ -	\$ -	\$ -
Covered payroll	\$ 949,161	\$ 786,148	\$ 894,008
Contributions as a percentage of covered payroll	0.00%	-0.02%	0.00%

Note: The City implemented GASB 75 in fiscal year 2018. Information prior to 2018 is not available.

CITY OF BISBEE, ARIZONA
Required Supplementary Information
Notes to Pension/OPEB Plan Schedules
June 30, 2019

Note 1. Actuarially Determined Contribution Rates

Actuarially determined contribution rates for PSPRS are calculated as of June 30 two years prior to the end of the fiscal year in which contributions are made. The actuarial methods and assumptions used to establish the contribution requirements are as follows:

Actuarial cost method	Entry age normal
Amortization method	Level percent-of-pay, closed
Remaining amortization period as of the 2017 actuarial valuation	___ years
Asset valuation method	7-year smoothed market value; 80%/120% market corridor
Actuarial assumptions:	
Investment rate of return	In the 2017 actuarial valuation, the investment rate of return was decreased from 7.5% to 7.4%. In the 2016 actuarial valuation, the investment rate of return was decreased from 7.85% to 7.5%. In the 2013 actuarial valuation, the investment rate of return was decreased from 8.0% to 7.85%.
Projected salary increases	In the 2017 actuarial valuation, projected salary increases were decreased from 4.0%–8.0% to 3.5%–7.5% for PSPRS. In the 2014 actuarial valuation, projected salary increases were decreased from 4.5%–8.5% to 4.0%–8.0% for PSPRS. In the 2013 actuarial valuation, projected salary increases were decreased from 5.0%–9.0% to 4.5%–8.5% for PSPRS.
Wage growth	In the 2017 actuarial valuation, wage growth was decreased from 4% to 3.5% for PSPRS. In the 2014 actuarial valuation, wage growth was decreased from 4.5% to 4.0% for PSPRS. In the 2013 actuarial valuation, wage growth was decreased from 5.0% to 4.5% for PSPRS.
Retirement age	Experience-based table of rates that is specific to the type of eligibility condition. Last updated for the 2012 valuation pursuant to an experience study of the period July 1, 2006–June 30, 2011.
Mortality	In the 2017 actuarial valuation, changed to RP-2014 tables, with 75% of MP-2016 fully generational projection scales. RP-2000 mortality table (adjusted by 105% for both males and females)

CITY OF BISBEE, ARIZONA
Required Supplementary Information
Notes to Pension/OPEB Plan Schedules
June 30, 2019

Note 2. Factors that Affect Trends

Arizona courts have ruled that provisions of a 2011 law that changed the mechanism for funding permanent pension benefit increases and increased employee pension contribution rates were unconstitutional or a breach of contract because those provisions apply to individuals who were members as of the law's effective date. As a result, the PSPRS changed benefit terms to reflect the prior mechanism for funding permanent benefit increases for those members and revised actuarial assumptions to explicitly value future permanent benefit increases. PSPRS also reduced those members' employee contribution rates. These changes are reflected in the plans' pension liabilities for fiscal year 2015 (measurement date 2014) for members who were retired as of the law's effective date and fiscal year 2018 (measurement date 2017) for members who retired or will retire after the law's effective date. These changes also increased the PSPRS required pension contributions beginning in fiscal year 2016 for members who were retired as of the law's effective date. These changes increased the PSPRS required contributions beginning in fiscal year 2019 for members who retired or will retire after the law's effective date. Also, the City refunded excess employee contributions to PSPRS members. PSPRS allowed the City to reduce its actual employer contributions for the refund amounts. As a result, the City's pension contributions were less than the actuarially or statutorily determined contributions for 2018 and 2019.

REQUIRED SUPPLEMENTARY INFORMATION

BUDGETARY COMPARISON SCHEDULES

FOR THE FOLLOWING MAJOR FUNDS:

- The **General Fund** is the City's primary operating fund. It accounts for all financial resources of the general government, except for those accounted for in another fund.
- The **Streets Fund** accounts for the operation and maintenance of the City's streets, rights of way and street lighting throughout the City.

CITY OF BISBEE, ARIZONA
GENERAL FUND
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019

	Budgeted Amounts		Actual	Variance Positive (Negative)
	Original	Final		
REVENUES:				
Taxes:				
City sales tax	\$ 1,375,600	\$ 1,375,600	\$ 1,574,251	\$ 198,651
Property taxes	1,052,330	1,052,330	1,063,270	10,940
Bed tax	1,788	1,788	-	(1,788)
Total taxes	2,429,718	2,429,718	2,637,521	207,803
Fines and forfeitures	-	-	9	9
Licenses and permits	99,000	99,000	104,734	5,734
Intergovernmental:				
State sales tax	518,180	518,180	522,381	4,201
Auto lieu tax	292,916	292,916	272,909	(20,007)
Urban revenue sharing	640,934	640,934	628,751	(12,183)
Total intergovernmental	1,551,030	1,551,030	1,528,784	(22,246)
Charges for services	1,560,600	1,560,600	928,819	(631,781)
Administration	1,722,731	1,722,731	1,722,731	-
Investment earnings	2,000	2,000	10,107	8,107
Other revenues:				
Rent	58,400	58,400	66,577	8,177
Contributions	19,000	19,000	46,756	27,756
Insurance proceeds	-	-	49,971	49,971
Miscellaneous	20,000	20,000	22,828	2,828
Total other revenues	3,382,731	3,382,731	2,847,789	(534,942)
Total revenues	7,363,479	7,363,479	7,014,094	(349,385)
EXPENDITURES:				
General government				
Mayor and council	35,627	35,627	34,003	1,624
City manager	198,807	207,807	207,417	390
Finance	492,316	492,316	419,832	72,484
City clerk	170,691	170,691	159,620	11,071
Community development	106,911	143,911	143,425	486
Administration	495,625	349,525	319,408	30,117
Personnel	89,789	89,789	68,470	21,319
Legal services	60,000	61,500	61,434	66
Water systems	18,000	18,000	5,093	12,907
Information systems	96,202	110,702	110,426	276
Cemetery	14,690	14,690	5,952	8,738
Building maintenance	28,670	85,770	85,755	15
Public works administration	107,138	107,138	82,985	24,153
Garage	208,701	208,701	175,031	33,670
Building inspector	111,883	111,883	95,056	16,827
Contingency	50,000	50,000	12	49,988
Total general government	2,285,050	2,258,050	1,973,919	284,131

(Continued)

**CITY OF BISBEE, ARIZONA
GENERAL FUND
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019**

	Budgeted Amounts		Actual	Variance Positive (Negative)
	Original	Final		
Public safety				
Police department	2,220,871	2,220,871	2,150,734	70,137
Fire department	2,570,223	2,638,223	2,635,771	2,452
City magistrate	47,000	47,000	36,224	10,776
Total public safety	<u>4,838,094</u>	<u>4,906,094</u>	<u>4,822,729</u>	<u>83,365</u>
Culture and recreation				
Parks	231,238	231,238	223,317	7,921
Swimming pool	92,140	92,140	71,006	21,134
Library	175,299	175,299	171,752	3,547
Senior citizens' center	29,270	29,270	24,398	4,872
Total culture and recreation	<u>527,947</u>	<u>527,947</u>	<u>490,473</u>	<u>37,474</u>
Debt service:				
Principal	52,860	52,860	-	52,860
Interest	16,845	16,845	-	16,845
Total debt service	<u>69,705</u>	<u>69,705</u>	<u>-</u>	<u>69,705</u>
Total expenditures	<u>7,720,796</u>	<u>7,761,796</u>	<u>7,287,121</u>	<u>474,675</u>
Excess of revenues over (under) expenditures	<u>(357,317)</u>	<u>(398,317)</u>	<u>(273,027)</u>	<u>125,290</u>
Other financing sources (uses):				
Transfer from other funds	124,884	124,884	30,905	(93,979)
Transfer to other funds	(194,734)	(194,734)	-	194,734
Total other financing sources (uses)	<u>(69,850)</u>	<u>(69,850)</u>	<u>30,905</u>	<u>100,755</u>
Net change in fund balance	(427,167)	(468,167)	(242,122)	226,045
Fund balance, beginning of year	4,106,436	4,106,436	4,106,436	-
Fund balance, end of year	<u>\$ 3,679,269</u>	<u>\$ 3,638,269</u>	<u>\$ 3,864,314</u>	<u>\$ 226,045</u>

CITY OF BISBEE, ARIZONA
STREETS FUND
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance Positive (Negative)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES:				
Taxes	\$ 689,000	\$ 689,000	\$ 680,651	\$ (8,349)
Intergovernmental	405,602	405,602	457,993	52,391
Charges for services	17,000	17,000	25,963	8,963
Interest	-	-	14	14
Total revenues	<u>1,111,602</u>	<u>1,111,602</u>	<u>1,164,621</u>	<u>53,019</u>
EXPENDITURES:				
Transportation	1,111,602	1,111,602	902,018	209,584
Capital outlay	-	-	15,980	(15,980)
Total expenditures	<u>1,111,602</u>	<u>1,111,602</u>	<u>917,998</u>	<u>193,604</u>
Excess of revenues over (under) expenditures	<u>-</u>	<u>-</u>	<u>246,623</u>	<u>246,623</u>
Net change in fund balance	-	-	246,623	246,623
Fund balance, beginning of year	<u>(8,348)</u>	<u>(8,348)</u>	<u>(8,348)</u>	<u>-</u>
Fund balance, end of year	<u>\$ (8,348)</u>	<u>\$ (8,348)</u>	<u>\$ 238,275</u>	<u>\$ 246,623</u>

SUPPLEMENTARY INFORMATION
COMBINING STATEMENTS AND
BUDGETARY COMPARISON SCHEDULES
NON-MAJOR GOVERNMENTAL FUNDS

Special Revenue Funds

Special Revenue Funds are used to account for specific revenues that are legally restricted to expenditures for a particular purpose.

- The **General Grants Fund** is used to account for federal and state grants and contributions that are restricted for specific use.
- The **Public Safety Fire Grants Fund** is used to account for federal and state grants and contributions that are restricted for fire.
- The **Transportation Grants Fund** is used to account for federal and state grants and contributions that are restricted for transportation projects.
- The **Transient Room Tax Fund** is used to account for bed tax receipts and expenditures.
- The **Rico Drug Enforcement Asset Fund** is used to account for RICO funds that are restricted for police.
- The **Bisbee Arts Commission Fund** is used to account for art project funds and related expenditures.
- The **Miscellaneous Donations Fund** is used to account for miscellaneous donations and related expenditures.
- The **Airport Fund** is used to account for airport operations and projects.
- The **Police Special Revenue Grants Fund** is used to account for federal and state grants and contributions that are restricted for police.
- The **Public Works Grants Fund** is used to account for federal and state grants and contributions that are restricted for public works.
- The **Miscellaneous Grants Fund** is used to account for federal and state grants and contributions that are restricted for specific use.
- The **Youth Program Fund** is used to account for funds restricted for the Youth Council.
- The **Bisbee Bus Fund** is used to account for the operations and projects of Bisbee busses.

Capital Projects Funds

- The **Capital Improvement Fund** is used to account for funds accumulated for capital projects and the related expenditures.

CITY OF BISBEE, ARIZONA
Combining Balance Sheet
Non-major Governmental Funds
June 30, 2019

	Special Revenue Funds					
	General Grants Fund	Public Safety Fire Grants Fund	Transportation Grants Fund	Transient Room Tax Fund	Rico Drug Enforcement Asset fund	Bisbee Arts Commission Fund
ASSETS						
Cash and cash equivalents	\$ 8,898	\$ 3,734	\$ -	\$ 90,986	\$ 2,128	\$ 19,495
Investments	-	-	-	-	-	-
Receivables:						
Accounts	-	-	-	-	-	-
Due from other governments	150,097	-	-	-	8,832	-
Prepays	-	-	-	-	-	-
Inventory	-	-	-	-	-	-
Total assets	<u>\$ 158,995</u>	<u>\$ 3,734</u>	<u>\$ -</u>	<u>\$ 90,986</u>	<u>\$ 10,960</u>	<u>\$ 19,495</u>
LIABILITIES						
Liabilities:						
Accounts payable	\$ 148,518	\$ -	\$ -	\$ 7,415	\$ -	\$ -
Due to other funds	2,158	-	-	-	-	-
Accrued payroll	-	-	-	850	-	-
Unearned revenue	-	-	-	-	-	-
Total liabilities	<u>150,676</u>	<u>-</u>	<u>-</u>	<u>8,265</u>	<u>-</u>	<u>-</u>
DEFERRED INFLOWS OF RESOURCES						
Unavailable revenue-property taxes	-	-	-	-	-	-
Total deferred inflows of resources	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
FUND BALANCES						
Nonspendable:						
Prepays	-	-	-	-	-	-
Restricted for:						
Public safety	-	3,734	-	-	10,960	-
Culture and recreation	-	-	-	-	-	19,495
Other purposes	8,319	-	-	82,721	-	-
Capital projects	-	-	-	-	-	-
Unassigned (deficit)	-	-	-	-	-	-
Total fund balances (deficit)	<u>8,319</u>	<u>3,734</u>	<u>-</u>	<u>82,721</u>	<u>10,960</u>	<u>19,495</u>
Total liabilities, deferred inflows of resources, and fund balances	<u>\$ 158,995</u>	<u>\$ 3,734</u>	<u>\$ -</u>	<u>\$ 90,986</u>	<u>\$ 10,960</u>	<u>\$ 19,495</u>

Special Revenue Funds							Capital Projects Fund	Total Non-major Funds
Miscellaneous Donations Fund	Airport Fund	Police Special Revenue Grants Fund	Public Works Grants Fund	Miscellaneous Grants Fund	Youth Program Fund	Bisbee Bus Fund	Capital Improvement Fund	Total Non-major Funds
\$ 55,483	\$ 233	\$ 4,801	\$ -	\$ 24,927	\$ 2,409	\$ -	\$ 661,803	\$ 874,897
-	-	-	-	-	127,488	-	-	127,488
-	-	-	-	-	-	5,003	-	5,003
-	-	434	-	4,000	-	44,853	-	208,216
-	-	-	-	-	-	-	-	-
-	12,736	-	-	-	-	-	-	12,736
<u>\$ 55,483</u>	<u>\$ 12,969</u>	<u>\$ 5,235</u>	<u>\$ -</u>	<u>\$ 28,927</u>	<u>\$ 129,897</u>	<u>\$ 49,856</u>	<u>\$ 661,803</u>	<u>\$ 1,228,340</u>
\$ 24,490	\$ 43	\$ -	\$ -	\$ 1,578	\$ -	\$ 40,799	\$ -	\$ 222,843
-	8,376	-	31,532	-	-	167,967	-	210,033
-	-	-	-	-	-	-	-	850
-	-	-	-	-	-	-	-	-
<u>24,490</u>	<u>8,419</u>	<u>-</u>	<u>31,532</u>	<u>1,578</u>	<u>-</u>	<u>208,766</u>	<u>-</u>	<u>433,726</u>
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	-
-	-	5,235	-	-	-	-	-	19,929
-	-	-	-	-	-	-	-	19,495
30,993	4,550	-	-	27,349	129,897	-	-	283,829
-	-	-	-	-	-	-	661,803	661,803
-	-	-	(31,532)	-	-	(158,910)	-	(190,442)
<u>30,993</u>	<u>4,550</u>	<u>5,235</u>	<u>(31,532)</u>	<u>27,349</u>	<u>129,897</u>	<u>(158,910)</u>	<u>661,803</u>	<u>794,614</u>
<u>\$ 55,483</u>	<u>\$ 12,969</u>	<u>\$ 5,235</u>	<u>\$ -</u>	<u>\$ 28,927</u>	<u>\$ 129,897</u>	<u>\$ 49,856</u>	<u>\$ 661,803</u>	<u>\$ 1,228,340</u>

CITY OF BISBEE, ARIZONA
Combining Statement of Revenues, Expenditures and Changes in Fund Balances
Non-major Governmental Funds
For the Year Ended June 30, 2019

	Special Revenue Funds					Bisbee Arts Commission Fund
	General Grants Fund	Public Safety Fire Grants Fund	Transportation Grants Fund	Transient Room Tax Fund	Rico Drug Enforcement Asset fund	
REVENUES						
Taxes	\$ -	\$ -	\$ -	\$ 148,785	\$ -	\$ -
Intergovernmental revenue	344,994	3,750	-	-	7,820	-
Charges for services	-	-	-	-	-	-
Investment earnings	-	-	-	-	-	-
Rent	-	-	-	-	-	-
Contributions	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	4,133
Total revenues	<u>344,994</u>	<u>3,750</u>	<u>-</u>	<u>148,785</u>	<u>7,820</u>	<u>4,133</u>
EXPENDITURES						
Current:						
General government	-	-	-	-	-	-
Public safety	-	-	-	-	8,831	-
Community development	-	-	-	-	-	-
Culture and recreation	-	-	-	148,571	-	8,531
Transportation	-	-	-	-	-	-
Public works	-	-	-	-	-	-
Capital outlay	344,994	11,586	-	-	-	-
Debt service:						
Principal	-	-	-	-	-	-
Interest	-	-	-	-	-	-
Total expenditures	<u>344,994</u>	<u>11,586</u>	<u>-</u>	<u>148,571</u>	<u>8,831</u>	<u>8,531</u>
Excess of revenues over (under) expenditures	<u>-</u>	<u>(7,836)</u>	<u>-</u>	<u>214</u>	<u>(1,011)</u>	<u>(4,398)</u>
OTHER FINANCING SOURCES (USES)						
Transfers out	-	-	-	-	-	-
Transfers in	-	-	-	16,000	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>16,000</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>-</u>	<u>(7,836)</u>	<u>-</u>	<u>16,214</u>	<u>(1,011)</u>	<u>(4,398)</u>
Fund balances (deficits), beginning of year	8,319	11,570	-	66,507	11,971	23,893
Fund balances (deficits), end of year	<u>\$ 8,319</u>	<u>\$ 3,734</u>	<u>\$ -</u>	<u>\$ 82,721</u>	<u>\$ 10,960</u>	<u>\$ 19,495</u>

Special Revenue Funds							Capital Projects Fund	Total Non-major Funds
Miscellaneous Donations Fund	Airport Fund	Police Special Revenue Grants Fund	Public Works Grants Fund	Miscellaneous Grants Fund	Youth Program Fund	Bisbee Bus Fund	Capital Improvement Fund	Total Non-major Funds
-	-	-	-	-	-	-	-	\$ 148,785
-	-	1,300	-	61,162	-	215,715	-	634,741
-	19,004	-	-	-	-	14,139	-	33,143
-	-	-	-	-	3,094	-	-	3,094
-	9,585	-	-	-	-	-	-	9,585
54,580	-	-	-	-	-	-	-	54,580
-	-	-	-	-	-	11,434	8,481	24,048
<u>54,580</u>	<u>28,589</u>	<u>1,300</u>	<u>-</u>	<u>61,162</u>	<u>3,094</u>	<u>241,288</u>	<u>8,481</u>	<u>907,976</u>
58,000	-	-	-	-	323	-	-	58,323
6,084	-	2,717	-	-	-	-	-	17,632
-	-	-	-	-	-	-	-	-
3,430	-	-	-	58,323	-	-	-	218,855
-	33,434	-	-	15,562	-	276,113	-	325,109
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	356,580
-	-	-	-	-	-	-	-	-
<u>67,514</u>	<u>33,434</u>	<u>2,717</u>	<u>-</u>	<u>73,885</u>	<u>323</u>	<u>276,113</u>	<u>-</u>	<u>976,499</u>
<u>(12,934)</u>	<u>(4,845)</u>	<u>(1,417)</u>	<u>-</u>	<u>(12,723)</u>	<u>2,771</u>	<u>(34,825)</u>	<u>8,481</u>	<u>(68,523)</u>
-	-	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-	16,000
-	-	-	-	-	-	-	-	16,000
<u>(12,934)</u>	<u>(4,845)</u>	<u>(1,417)</u>	<u>-</u>	<u>(12,723)</u>	<u>2,771</u>	<u>(34,825)</u>	<u>8,481</u>	<u>(52,523)</u>
<u>43,927</u>	<u>9,395</u>	<u>6,652</u>	<u>(31,532)</u>	<u>40,072</u>	<u>127,126</u>	<u>(124,085)</u>	<u>653,322</u>	<u>847,137</u>
<u>\$ 30,993</u>	<u>\$ 4,550</u>	<u>\$ 5,235</u>	<u>\$ (31,532)</u>	<u>\$ 27,349</u>	<u>\$ 129,897</u>	<u>\$ (158,910)</u>	<u>\$ 661,803</u>	<u>\$ 794,614</u>

**CITY OF BISBEE, ARIZONA
GENERAL GRANTS
SPECIAL REVENUE FUND
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019**

	<u>Budgeted Amounts</u>			Variance Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
REVENUES				
Intergovernmental revenue	\$ 214,000	\$ 214,000	\$ 344,994	\$ 130,994
Total revenues	<u>214,000</u>	<u>214,000</u>	<u>344,994</u>	<u>130,994</u>
EXPENDITURES				
Capital outlay	214,000	332,000	344,994	(12,994)
Total expenditures	<u>214,000</u>	<u>332,000</u>	<u>344,994</u>	<u>(12,994)</u>
Excess of revenues over (under) expenditures	<u>-</u>	<u>(118,000)</u>	<u>-</u>	<u>118,000</u>
Net change in fund balances	-	(118,000)	-	118,000
Fund balance, beginning of year	<u>8,319</u>	<u>8,319</u>	<u>8,319</u>	<u>-</u>
Fund balance, end of year	<u>\$ 8,319</u>	<u>\$ (109,681)</u>	<u>\$ 8,319</u>	<u>\$ 118,000</u>

**CITY OF BISBEE, ARIZONA
PUBLIC SAFETY FIRE GRANTS
SPECIAL REVENUE FUND**
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019

	Budgeted Amounts		Actual	Variance Favorable (Unfavorable)
	Original	Final		
REVENUES				
Intergovernmental revenue	\$ -	\$ -	\$ 3,750	\$ 3,750
Total revenues	<u>-</u>	<u>-</u>	<u>3,750</u>	<u>3,750</u>
EXPENDITURES				
Capital outlay	-	11,600	11,586	14
Debt service:				
Principal	-	-	-	-
Interest	-	-	-	-
Total expenditures	<u>-</u>	<u>11,600</u>	<u>11,586</u>	<u>14</u>
Excess of revenues over (under) expenditures	<u>-</u>	<u>(11,600)</u>	<u>(7,836)</u>	<u>3,764</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	-	(11,600)	(7,836)	3,764
Fund balance, beginning of year	<u>11,570</u>	<u>11,570</u>	<u>11,570</u>	<u>-</u>
Fund balance, end of year	<u>\$ 11,570</u>	<u>\$ (30)</u>	<u>\$ 3,734</u>	<u>\$ 3,764</u>

**CITY OF BISBEE, ARIZONA
TRANSPORTATION GRANTS
SPECIAL REVENUE FUND
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019**

	<u>Budgeted Amounts</u>			Variance Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
REVENUES				
Total revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXPENDITURES				
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of revenues over (under) expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OTHER FINANCING SOURCES (USES)				
Transfers out	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund balance, beginning of year	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Fund balance, end of year	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>	<u><u>\$ -</u></u>

**CITY OF BISBEE, ARIZONA
TRANSIENT ROOM TAX
SPECIAL REVENUE FUND**
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019

	<u>Budgeted Amounts</u>			Variance Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
REVENUES				
Taxes	\$ 141,295	\$ 141,295	\$ 148,785	\$ 7,490
Total revenues	<u>141,295</u>	<u>141,295</u>	<u>148,785</u>	<u>7,490</u>
EXPENDITURES				
Current:				
Culture and recreation	189,604	189,604	148,571	41,033
Total expenditures	<u>189,604</u>	<u>189,604</u>	<u>148,571</u>	<u>41,033</u>
Excess of revenues over (under) expenditures	<u>(48,309)</u>	<u>(48,309)</u>	<u>214</u>	<u>48,523</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	16,000	16,000	16,000	-
Total other financing sources (uses)	<u>16,000</u>	<u>16,000</u>	<u>16,000</u>	<u>-</u>
Net change in fund balances	(32,309)	(32,309)	16,214	48,523
Fund balance, beginning of year	<u>66,507</u>	<u>66,507</u>	<u>66,507</u>	<u>-</u>
Fund balance, end of year	<u>\$ 34,198</u>	<u>\$ 34,198</u>	<u>\$ 82,721</u>	<u>\$ 48,523</u>

CITY OF BISBEE, ARIZONA
RICO DRUG ENFORCEMENT ASET
SPECIAL REVENUE FUND
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019

	<u>Budgeted Amounts</u>		<u>Actual</u>	Variance
	<u>Original</u>	<u>Final</u>		Favorable (Unfavorable)
REVENUES				
Intergovernmental revenue	\$ 115,000	\$ 115,000	\$ 7,820	\$ (107,180)
Charges for services	1,000	1,000	-	(1,000)
Total revenues	<u>116,000</u>	<u>116,000</u>	<u>7,820</u>	<u>(108,180)</u>
EXPENDITURES				
Current:				
Public safety	16,000	16,000	8,831	7,169
Capital outlay	100,000	100,000	-	100,000
Total expenditures	<u>116,000</u>	<u>116,000</u>	<u>8,831</u>	<u>107,169</u>
Excess of revenues over (under) expenditures	<u>-</u>	<u>-</u>	<u>(1,011)</u>	<u>(1,011)</u>
OTHER FINANCING SOURCES (USES)				
Transfers out	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	-	-	(1,011)	(1,011)
Fund balance, beginning of year	11,971	11,971	11,971	-
Fund balance, end of year	<u>\$ 11,971</u>	<u>\$ 11,971</u>	<u>\$ 10,960</u>	<u>\$ (1,011)</u>

**CITY OF BISBEE, ARIZONA
 BISBEE ARTS COMMISSION
 SPECIAL REVENUE FUND
 Schedule of Revenues, Expenditures and Changes in Fund Balance
 Budget and Actual
 For the Year Ended June 30, 2019**

	<u>Budgeted Amounts</u>			Variance Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
REVENUES				
Miscellaneous	\$ 11,200	\$ 11,200	\$ 4,133	\$ (7,067)
Total revenues	<u>11,200</u>	<u>11,200</u>	<u>4,133</u>	<u>(7,067)</u>
EXPENDITURES				
Current:				
Culture and recreation	10,955	10,955	8,531	2,424
Total expenditures	<u>10,955</u>	<u>10,955</u>	<u>8,531</u>	<u>2,424</u>
Excess of revenues over (under) expenditures	<u>245</u>	<u>245</u>	<u>(4,398)</u>	<u>(4,643)</u>
Net change in fund balances	245	245	(4,398)	(4,643)
Fund balance, beginning of year	<u>23,893</u>	<u>23,893</u>	<u>23,893</u>	<u>-</u>
Fund balance, end of year	<u>\$ 24,138</u>	<u>\$ 24,138</u>	<u>\$ 19,495</u>	<u>\$ (4,643)</u>

**CITY OF BISBEE, ARIZONA
MISCELLANEOUS DONATIONS
SPECIAL REVENUE FUND**
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019

	<u>Budgeted Amounts</u>			Variance Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
REVENUES				
Contributions	\$ 441,300	\$ 441,300	\$ 54,580	\$ (386,720)
Total revenues	<u>441,300</u>	<u>441,300</u>	<u>54,580</u>	<u>(386,720)</u>
EXPENDITURES				
Current:				
General government	42,400	42,400	58,000	(15,600)
Public safety	-	-	6,084	(6,084)
Culture and recreation	398,900	269,300	3,430	265,870
Total expenditures	<u>441,300</u>	<u>311,700</u>	<u>67,514</u>	<u>244,186</u>
Excess of revenues over (under) expenditures	<u>-</u>	<u>129,600</u>	<u>(12,934)</u>	<u>(142,534)</u>
Net change in fund balances	-	129,600	(12,934)	(142,534)
Fund balance, beginning of year	<u>43,927</u>	<u>43,927</u>	<u>43,927</u>	<u>-</u>
Fund balance, end of year	<u>\$ 43,927</u>	<u>\$ 173,527</u>	<u>\$ 30,993</u>	<u>\$ (142,534)</u>

**CITY OF BISBEE, ARIZONA
AIRPORT
SPECIAL REVENUE FUND
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019**

	<u>Budgeted Amounts</u>		<u>Actual</u>	<u>Variance Favorable (Unfavorable)</u>
	<u>Original</u>	<u>Final</u>		
REVENUES				
Charges for services	\$ 12,000	\$ 12,000	\$ 19,004	\$ 7,004
Rent	10,000	10,000	9,585	(415)
Total revenues	<u>22,000</u>	<u>22,000</u>	<u>28,589</u>	<u>6,589</u>
EXPENDITURES				
Current:				
Transportation	18,649	33,649	33,434	215
Total expenditures	<u>18,649</u>	<u>33,649</u>	<u>33,434</u>	<u>215</u>
Excess of revenues over (under) expenditures	<u>3,351</u>	<u>(11,649)</u>	<u>(4,845)</u>	<u>6,804</u>
OTHER FINANCING SOURCES (USES)				
Transfers out	(3,351)	(3,351)	-	(3,351)
Total other financing sources (uses)	<u>(3,351)</u>	<u>(3,351)</u>	<u>-</u>	<u>(3,351)</u>
Net change in fund balances	-	(15,000)	(4,845)	3,453
Fund balance (deficit), beginning of year	9,395	9,395	9,395	-
Fund balance (deficit), end of year	<u>\$ 9,395</u>	<u>\$ (5,605)</u>	<u>\$ 4,550</u>	<u>\$ 3,453</u>

CITY OF BISBEE, ARIZONA
POLICE SPECIAL REVENUE GRANTS
SPECIAL REVENUE FUND
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019

	<u>Budgeted Amounts</u>			Variance Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
REVENUES				
Intergovernmental revenue	\$ 110,000	\$ 110,000	\$ 1,300	\$ (108,700)
Total revenues	<u>110,000</u>	<u>110,000</u>	<u>1,300</u>	<u>(108,700)</u>
EXPENDITURES				
Current:				
Public safety	107,000	107,000	2,717	104,283
Total expenditures	<u>107,000</u>	<u>107,000</u>	<u>2,717</u>	<u>104,283</u>
Excess of revenues over (under) expenditures	<u>3,000</u>	<u>3,000</u>	<u>(1,417)</u>	<u>(4,417)</u>
OTHER FINANCING SOURCES (USES)				
Transfers out	(3,000)	(3,000)	-	(3,000)
Total other financing sources (uses)	<u>(3,000)</u>	<u>(3,000)</u>	<u>-</u>	<u>(3,000)</u>
Net change in fund balances	-	-	(1,417)	(7,417)
Fund balance, beginning of year	<u>6,652</u>	<u>6,652</u>	<u>6,652</u>	<u>-</u>
Fund balance, end of year	<u>\$ 6,652</u>	<u>\$ 6,652</u>	<u>\$ 5,235</u>	<u>\$ (7,417)</u>

**CITY OF BISBEE, ARIZONA
PUBLIC WORKS GRANTS
SPECIAL REVENUE FUND**
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019

	<u>Budgeted Amounts</u>			Variance Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
REVENUES				
Intergovernmental revenue	\$ -	\$ -	\$ -	\$ -
Total revenues	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
EXPENDITURES				
Current:				
Public works	-	-	-	-
Capital outlay	-	-	-	-
Total expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Excess of revenues over (under) expenditures	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
OTHER FINANCING SOURCES (USES)				
Transfers out	-	-	-	-
Transfers in	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	-	-	-	-
Fund balance, beginning of year	<u>(31,532)</u>	<u>(31,532)</u>	<u>(31,532)</u>	<u>-</u>
Fund balance, end of year	<u>\$ (31,532)</u>	<u>\$ (31,532)</u>	<u>\$ (31,532)</u>	<u>\$ -</u>

**CITY OF BISBEE, ARIZONA
MISCELLANEOUS GRANTS
SPECIAL REVENUE FUND**

**Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019**

	<u>Budgeted Amounts</u>			Variance Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
REVENUES				
Intergovernmental revenue	\$ 130,000	\$ 130,000	\$ 61,162	\$ (68,838)
Total revenues	<u>130,000</u>	<u>130,000</u>	<u>61,162</u>	<u>(68,838)</u>
EXPENDITURES				
Current:				
Culture and recreation	150,000	150,000	58,323	91,677
Transportation	-	-	15,562	(15,562)
Total expenditures	<u>150,000</u>	<u>150,000</u>	<u>73,885</u>	<u>76,115</u>
Excess of revenues over (under) expenditures	<u>(20,000)</u>	<u>(20,000)</u>	<u>(12,723)</u>	<u>7,277</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	20,000	20,000	-	(20,000)
Total other financing sources (uses)	<u>20,000</u>	<u>20,000</u>	<u>-</u>	<u>(20,000)</u>
Net change in fund balances	-	-	(12,723)	(12,723)
Fund balance, beginning of year	<u>40,072</u>	<u>40,072</u>	<u>40,072</u>	<u>-</u>
Fund balance, end of year	<u>\$ 40,072</u>	<u>\$ 40,072</u>	<u>\$ 27,349</u>	<u>\$ (12,723)</u>

**CITY OF BISBEE, ARIZONA
YOUTH PROGRAM
SPECIAL REVENUE FUND
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019**

	<u>Budgeted Amounts</u>			Variance Favorable (Unfavorable)
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	
REVENUES				
Investment earnings	\$ 900	\$ 900	\$ 3,094	\$ 2,194
Total revenues	<u>900</u>	<u>900</u>	<u>3,094</u>	<u>2,194</u>
EXPENDITURES				
Current:				
General government	2,000	2,000	323	1,677
Capital outlay	8,000	8,000	-	8,000
Total expenditures	<u>10,000</u>	<u>10,000</u>	<u>323</u>	<u>9,677</u>
Excess of revenues over (under) expenditures	<u>(9,100)</u>	<u>(9,100)</u>	<u>2,771</u>	<u>11,871</u>
OTHER FINANCING SOURCES (USES)				
Transfers out	-	-	-	-
Transfers in	-	-	-	-
Total other financing sources (uses)	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net change in fund balances	(9,100)	(9,100)	2,771	11,871
Fund balance, beginning of year	<u>127,126</u>	<u>127,126</u>	<u>127,126</u>	<u>-</u>
Fund balance, end of year	<u>\$ 118,026</u>	<u>\$ 118,026</u>	<u>\$ 129,897</u>	<u>\$ 11,871</u>

CITY OF BISBEE, ARIZONA
BISBEE BUS
SPECIAL REVENUE FUND
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019

	<u>Budgeted Amounts</u>			Variance
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	Favorable (Unfavorable)
REVENUES				
Intergovernmental revenue	\$ 260,406	\$ 260,406	\$ 215,715	\$ (44,691)
Charges for services	16,000	16,000	14,139	(1,861)
Miscellaneous	-	-	11,434	11,434
Total revenues	<u>276,406</u>	<u>276,406</u>	<u>241,288</u>	<u>(35,118)</u>
EXPENDITURES				
Current:				
Transportation	350,836	350,836	276,113	74,723
Total expenditures	<u>350,836</u>	<u>350,836</u>	<u>276,113</u>	<u>74,723</u>
Excess of revenues over (under) expenditures	<u>(74,430)</u>	<u>(74,430)</u>	<u>(34,825)</u>	<u>39,605</u>
OTHER FINANCING SOURCES (USES)				
Transfers in	74,430	74,430	-	(74,430)
Total other financing sources (uses)	<u>74,430</u>	<u>74,430</u>	<u>-</u>	<u>(74,430)</u>
Net change in fund balances	-	-	(34,825)	(34,825)
Fund balance (deficit), beginning of year	<u>(124,085)</u>	<u>(124,085)</u>	<u>(124,085)</u>	<u>-</u>
Fund balance (deficit), end of year	<u>\$ (124,085)</u>	<u>\$ (124,085)</u>	<u>\$ (158,910)</u>	<u>\$ (34,825)</u>

**CITY OF BISBEE, ARIZONA
CAPITAL IMPROVEMENT
CAPITAL PROJECTS FUND
Schedule of Revenues, Expenditures and Changes in Fund Balance
Budget and Actual
For the Year Ended June 30, 2019**

	Budgeted Amounts		Actual	Variance Favorable (Unfavorable)
	Original	Final		
REVENUES				
Miscellaneous	\$ -	\$ -	\$ 8,481	\$ 8,481
Total revenues	<u>-</u>	<u>-</u>	<u>8,481</u>	<u>8,481</u>
EXPENDITURES				
Current:				
Capital outlay	50,000	50,000	-	50,000
Total expenditures	<u>50,000</u>	<u>50,000</u>	<u>-</u>	<u>50,000</u>
Excess of revenues over (under) expenditures	<u>(50,000)</u>	<u>(50,000)</u>	<u>8,481</u>	<u>58,481</u>
OTHER FINANCING SOURCES (USES)				
Transfers out	-	-	-	-
Transfers in	50,000	50,000	-	(50,000)
Total other financing sources (uses)	<u>50,000</u>	<u>50,000</u>	<u>-</u>	<u>(50,000)</u>
Net change in fund balances	-	-	8,481	8,481
Fund balance, beginning of year	<u>653,322</u>	<u>653,322</u>	<u>653,322</u>	<u>-</u>
Fund balance, end of year	<u>\$ 653,322</u>	<u>\$ 653,322</u>	<u>\$ 661,803</u>	<u>\$ 8,481</u>

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OTHER COMMUNICATIONS FROM INDEPENDENT AUDITORS

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HINTONBURDICK
CPAs & ADVISORS

**Independent Auditors' Report on Internal Control Over
Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed
in Accordance with *Government Auditing Standards***

The Honorable Mayor and
City Council
Bisbee, Arizona

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of the City of Bisbee, Arizona as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the City of Bisbee, Arizona's basic financial statements, and have issued our report thereon dated November 27, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Bisbee, Arizona's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Bisbee, Arizona's internal control. Accordingly, we do not express an opinion on the effectiveness of the City Bisbee, Arizona's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses or significant deficiencies.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Bisbee, Arizona's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



HintonBurdick, PLLC

Gilbert, Arizona

November 27, 2019



HINTONBURDICK
CPAs & ADVISORS

**Independent Auditors' Report on
State Legal Compliance**

The Honorable Mayor and
City Council
Bisbee, Arizona

We have audited the basic financial statements of the City of Bisbee, Arizona for the year ended June 30, 2019, and have issued our report thereon dated November 27, 2019. Our audit also included test work on the City of Bisbee's compliance with selected requirements identified in the State of Arizona Revised Statutes and the Arizona State Constitution including, but not limited to, Title 28, Chapter 18, Article 2.

The management of the City of Bisbee is responsible for the City's compliance with all requirements identified above. Our responsibility is to express an opinion on compliance with those requirements based on our audit; accordingly, we make the following statements:

The City of Bisbee has established separate funds to account for Highway User Revenue funds and Local Transportation Assistance funds. Highway user revenue fund monies received by the City of Bisbee pursuant to Title 28, Chapter 18, Article 2 and other dedicated state transportation revenues received during the current fiscal year appear to have been used solely for authorized purposes. The funds are administered in accordance with Generally Accepted Accounting Principles. Sources of revenues available and fund balances are reflected in the individual fund financial statements.

Our opinion regarding the City's compliance with annual expenditure limitations has been issued separately with the City's Annual Expenditure Limitation Report.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether material noncompliance with the requirements referred to above occurred. An audit includes examining, on a test basis, evidence about the City's compliance with those requirements. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, The City of Bisbee complied, in all material respects, with the requirements identified above for the year ended June 30, 2019.

The purpose of this report is solely to describe the scope of our testing of the applicable compliance requirements identified in the Arizona Revised Statutes as noted above and the results of that testing based on the state requirements. Accordingly, this report is not suitable for any other purpose.

HintonBurdick, PLLC

HintonBurdick, PLLC
Gilbert, Arizona
November 27, 2019

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REQUEST FOR MAYOR & COUNCIL ACTION

Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: December 23, 2019

REGULAR **CONSENT**

TYPE OF ACTION:

RESOLUTION **ORDINANCE** **FORMAL ACTION** **OTHER**

SUBJECT: CONSIDERATION AND DIRECTION TO PREPARE AN AGREEMENT WITH ALBERT N. HOPPER, JR. ARCHITECT FOR ARCHITECTURAL AND ENGINEERING SERVICES

FROM: Theresa Coleman, City Manager

RECOMMENDATION: Approve Consent Agreement

PROPOSED MOTION: I move to direct City Staff to prepare and agreement with Albert N. Hopper, Jr., Architect for Architectural and Engineering Services

DISCUSSION:

The Adhoc Committee for the City Hall Building held an interview on December 9th and recommends moving forward with Mr. Hoppers firm.

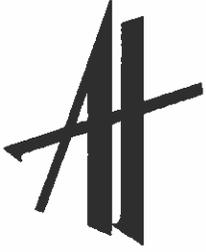
FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager



Albert N. Hopper, Jr.
ARCHITECT
22 Manulito Trail
Bisbee, Arizona 85603
P: 520-432-5795, C: 520-249-6691
e-mail: ahopperarch@gmail.com

November 18, 2019

Selection Committee
City of Bisbee
915 S. Tovreaville Rd., P. O. Box 4601
Bisbee, AZ 85603

Re: Architectural and Engineering Services for a New Bisbee City Hall

Dear Selection Committee:

I will not forget waking up on the morning of October 11, 2017 to see from my house on Manulito Trail in Warren the smoke, flames, and blinking red lights coming from the location of Arizona Street. I called a police friend to ask what was going on and he said that City Hall was on fire. Later, I walked down and was dismayed by the devastation.

My belief is the strength of a community is its commitment to its institutions, sense of identity and place. In the past, disaster has struck cities and they have rebuilt because of their connection with history. Consider the rebuilding of Europe after World War Two – their ruined cities are now thriving with a mix of historic and modern buildings. It is with this belief that I want to participate in the creation of a new City Hall for Bisbee citizens.

My being a resident of Bisbee for the past 29 years and a practicing architect since 1975 gives me the unique experience to provide the personal professional services that are required to bring the project to realization. I look forward to working with City personnel, council members, and members of the community to construct a new City Hall that we can all be proud of for the years to come.

Sincerely yours,

Albert N. Hopper, Jr.
Architect

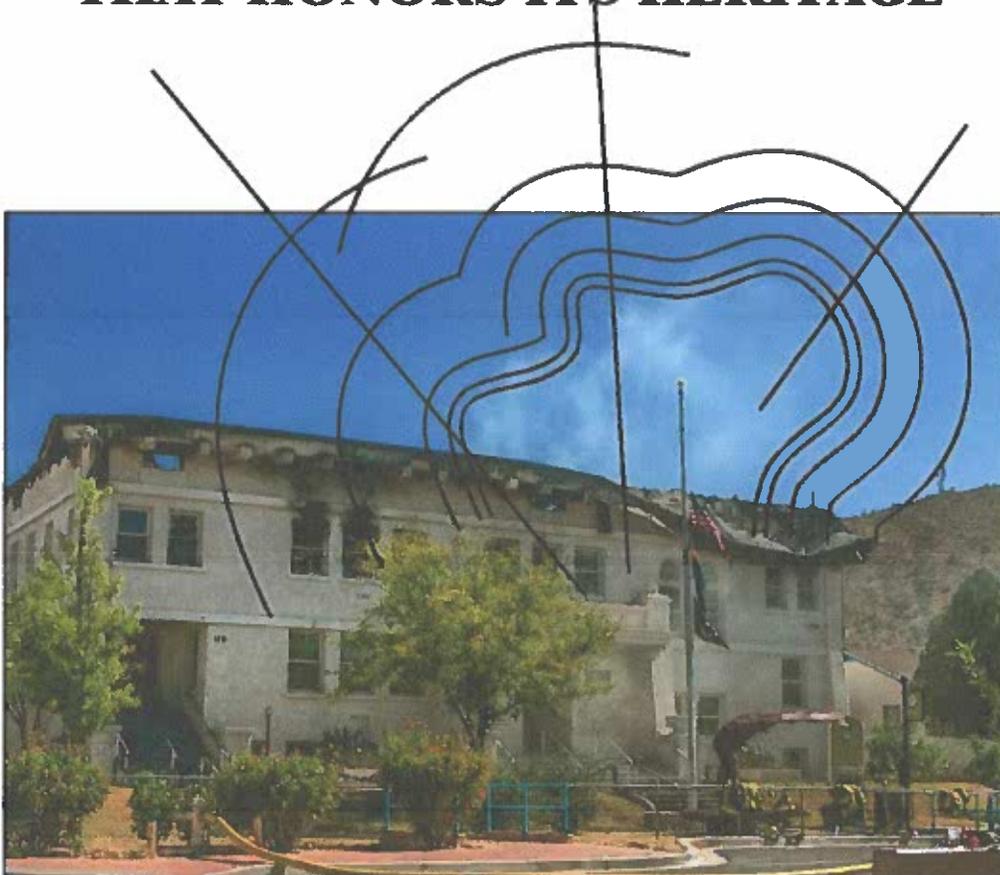
PROPOSAL INDEX

1. A-E TEAM SUMMARY
2. FEE PROPOSAL
3. PRELIMINARY ANALYSIS OF SPACE & BUDGET
4. DESIGN APPROACH
 - 4.1 CIVIC PLAZA
 - 4.2 WEST ELEVATION
5. DESIGN MANAGEMENT PLAN
6. ALBERT HOPPER ARCHITECT RESUME
7. LIST OF BISBEE PROJECTS & PHOTOS
 - 7.1 PHOTOS
 - 7.2 PHOTOS
8. ARIZONA HISTORICAL SOCIETY
9. PROJECTS SINCE 2010 OVER \$300,000
10. REFERENCES
11. INSURANCE COVERAGE
 - 11.1 COMMERCIAL GENERAL LIABILITY
 - 11.2 AUTOMOBILE
 - 11.3 PROFESSIONAL LIABILITY
12. CONSULTING ENGINEERS RESUMES
 - 12.1 STRUCTURAL SOLUTIONS; JEFF QUINETTE, PE
 - 12.2 PH MECHANICAL ENGINEERING; ERIC HEIN, PE
 - 12.3 ENGINEERED DESIGN GROUP; DENNIS COON, PE
 - 12.4 MONSOON CONSULTANTS; BLAINE REELY, PE PhD
 - 12.5 GILBERT TECHNICAL SERVICES; KEVIN GILBERT, RLS
 - 12.6 JUDE MURRAY, RCDD

REQUEST FOR QUALIFICATIONS & PROPOSAL
ARCHITECTURAL & ENGINEERING SERVICES

November 18, 2019

**RIISING FROM THE ASHES
A NEW MODERN CITY HALL
THAT HONORS ITS HERITAGE**



Albert N. Hopper, Jr.
ARCHITECT
22 Manulito Trail
Bisbee, Arizona 85603
P: 520-432-5795, C: 520-249-6691
e-mail: ahopperarch@gmail.com

2. FEE PROPOSAL

- A. **Base Fee Proposal**, Design and Pre-Construction, for the design of a new city hall building constructed of all new materials. Note: This fee is based on a building of 9,000 sq.ft. to 9,500 sq.ft. per Exhibit A of the RFP/RFQ. If the scope increases significantly, additional compensation may be required.

Total sum of Sixty-three Thousand Eight Hundred Dollars, \$63,800.00

- B. **Alternate Fee Proposal #1** to reutilize the existing structure or parts thereof. Saving and reutilizing the existing portal is included in the Base Fee Proposal. No bid to utilize any additional part of the remaining existing structure.

- C. **Alternate Fee Proposal #2** to include a below-grade floor to the design. If a sewage lift station is required, additional compensation may be required.

Total sum of Twenty-five Thousand Eight Hundred Dollars, \$25,800.00

- D. **Alternate Fee Proposal #3** to include construction and quality control management. This will include daily monitoring of the project. No hourly rate. Note: This fee should be included and not be an optional alternate.

Total sum of Twelve Thousand Dollars, \$12,000.00

- E. **Alternate Fee Proposal #4** to include Warranty Phase Management. Note: This fee should be included and not be an optional alternate.

Total sum of Three Thousand Dollars, \$3,000.00

FEES: November 18, 2019		E. Conc. Walls	Basement	Const. Mgmt.	Warranty
CONSULTANT	BASE FEE	ADD ALT #1	ADD ALT #2	ADD ALT #3	ADD ALT #4
Albert N. Hopper, Jr. ARCHITECT	\$23,000	\$0	\$12,000	\$9,000	\$0
Monsoon Consultants CIVIL ENGINEER	\$6,100	\$0	\$1,800	\$750	\$750
Structural Solutions STRUCTURAL ENGINEER	\$11,000	\$0	\$5,500	\$750	\$750
PH Mechanical Engineering MECHANICAL ENGINEER	\$8,500	\$0	\$3,500	\$750	\$750
Engineered Design Group ELECTRICAL ENGINEER	\$8,500	\$0	\$3,000	\$750	\$750
Gilbert Technical Services SURVEYOR	\$3,700	\$0			
Jude Murray, RCCD SPECIAL SYSTEMS DESIGN	\$3,000	\$0			
TOTAL	\$63,800	\$0	\$25,800	\$12,000	\$3,000

3. PRELIMINARY ANALYSIS OF SPACE AND BUDGET

The A-E Team will work with City personnel to define the space requirements and to assist with securing additional funds as necessary to realize the project.

	<u>FUNCTION</u>	<u>L, ft.</u>	<u>W, ft.</u>	<u>AREA, sq. ft.</u>
1	City Manager	15	20	300
2	Executive Assistant	10	10	100
3	Admin Reception	10	10	100
4	City Attorney	12	15	180
5	Personnel Director	12	15	180
6	Finance Director	12	15	180
7	Admin Conference	20	30	600
8	Community Development	15	15	225
9	Finance	20	20	400
10	Storage & Vault	15	20	300
11	Public Reception	10	20	200
12	City Clerk	15	15	225
13	Assist City Clerk	12	15	180
14	Comm/IT	15	15	225
15	Mayor, CC Office	15	15	225
16	Council Chambers	40	50	2,000
17	Staff Break Room	15	20	300
18	Restrooms - 3 sets	10	20	600
19	General Storage	20	25	500
20	Mech, Etc.	15	10	150
21	Elevator	10	10	100
22	Circulation			1,500
23	Misc. - Future			500
	Total			9,270
	Building	9,270	\$210	\$ 1,946,700
	Demolition			\$ 180,000
	Furnishings			\$ 150,000
	West Porch, Additive Alternate			\$ 100,000
	Civic Plaza, Additive Alternate			\$ 150,000
	Special Systems			\$ 100,000
	Misc. Fees, Etc.			\$ 80,000
	Contingency			\$ 100,000
	Total			\$ 2,806,700

RECOMMENDED BUDGET: \$ 2,800,000

- Notes: 1. Assumes that the Public Works Department will be housed elsewhere.
 2. Special systems include telephone, audio visual, security, access control

1. A-E TEAM SUMMARY

Most of team has worked together for many years and been responsible for the creation of a great variety of interesting projects.

1. ARCHITECT

Albert N. Hopper, Jr., Architect,
22 Manulito Trail, Bisbee, AZ 85603

Arizona License 8734: 10/10/1973 to 3/31/2021

SERVICES: Overall project management, Architectural design, Construction administration

2. STRUCTURAL ENGINEER

Structural Solutions Inc., Jeff Quinette, PE, Structural Engineer
5813 E. Hawthorne St. Tucson, AZ 85711

Arizona License 31747: 7/17/1997 to 9/30/2021

SERVICES: Structural systems analysis and design

3. MECHANICAL ENGINEER

PH Mechanical Engineering, Eric Hein, PE, Mechanical Engineer,
335 N. Wilmot Rd., #460, Tucson, AZ 85711

Arizona License 32865: 8/4/1998 to 9/30/2022

SERVICES: Mechanical design, Plumbing design, Fire suppression design, Energy modeling

4. ELECTRICAL ENGINEER

Engineered Design Group, Dennis Coon, PE, Electrical Engineer,
949 N. Alvernon Way, Tucson, AZ 85711

Arizona License 26357: 7/14/1992 to 9/30/2022

SERVICES: Electrical design, Lighting design, Fire Alarm

5. CIVIL ENGINEER

Monsoon Consultants, Blaine Reely, PE PhD, Civil Engineer
P.O. Box 151, San Luis Obispo, CA 93406

Arizona License 32283: 2/10/1998 to 3/31/2022

SERVICES: Hydrology, Site development, Utilities design, Drainage design

6. SURVEYOR

Gilbert Technical Services, Kevin Gilbert, RLS, Land Surveyor
1601 S. Paseo San Luis, #203, Sierra Vista, AZ 85635

Arizona License 14181: 11/16/1981 to 12/31/2020

SERVICES: Land surveying

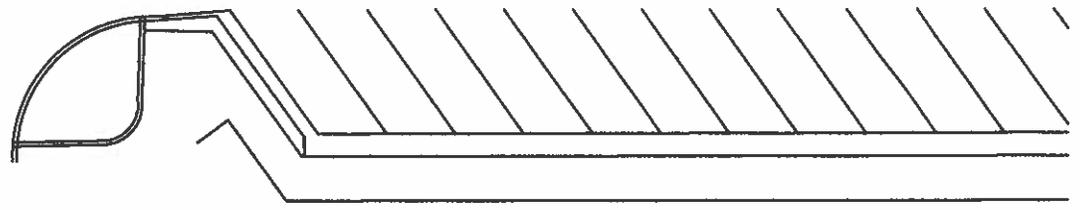
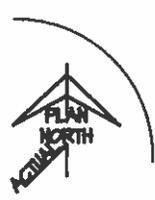
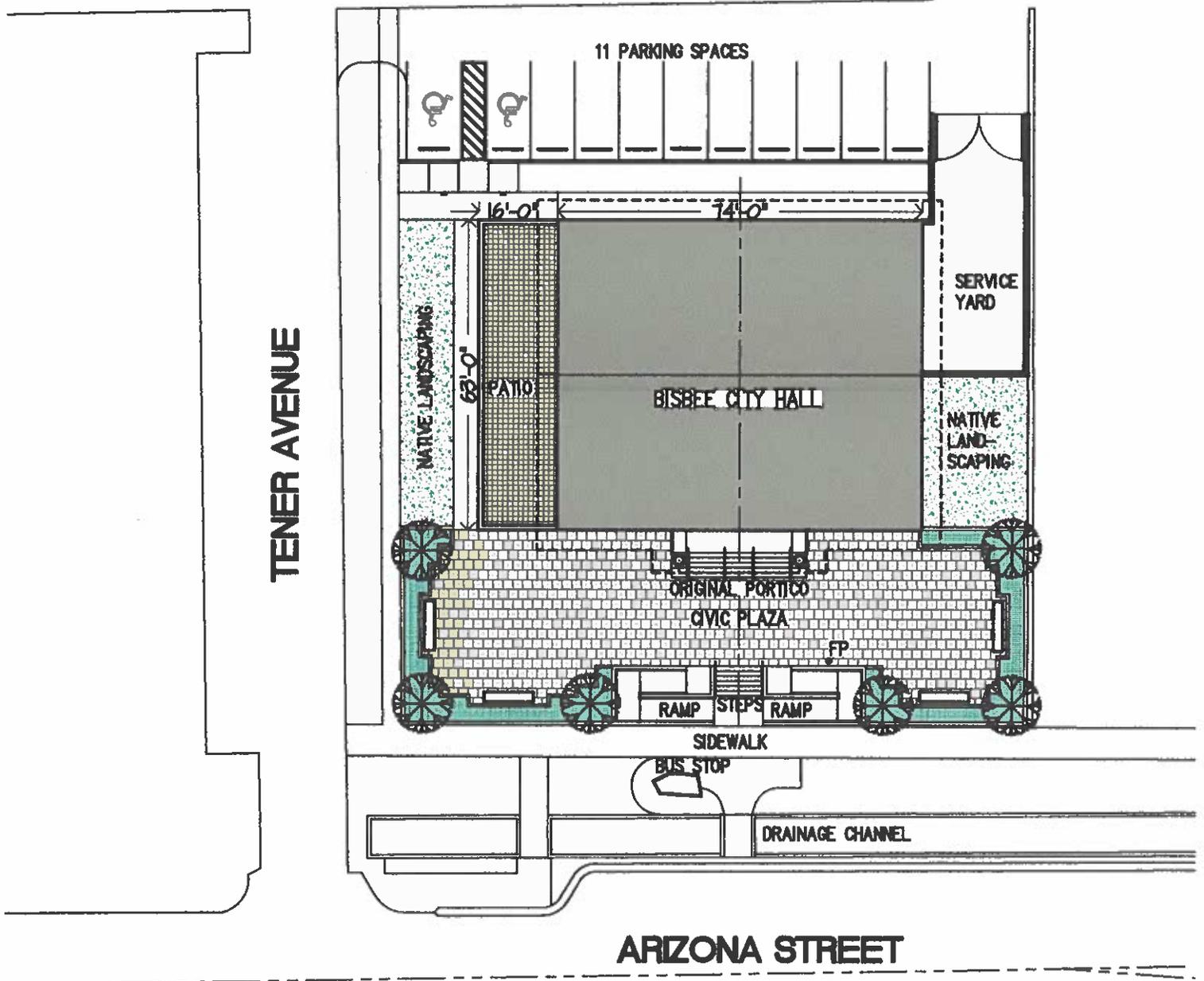
7. SPECIAL SYSTEMS DESIGNER

Jude Murray, RCDD
16801 S Old Sonoita Hwy, Vail AZ 85641

SERVICES: Design Audio Visual, Communication, Wireless, Security, Access Systems

5. PROPOSED DESIGN MANAGEMENT PLAN
Positive Interaction between A-E Team, Client, & Contractor

	CofB = City of Bisbee	<u>TIME</u>
	<u>PHASE 1: PROGRAM DEVELOPMENT</u>	
1a	Consult with CofB Staff & Prepare of Building Program	2 Weeks
1b	Prepare of Preliminary Cost Estimate	
	<u>PHASE 2: SCHEMATIC DESIGN</u>	
2a	Prepare of Preliminary Design Options	3 Weeks
2b	Conduct Public Presentations	
2c	Progress Report to CofB Mayor & Council	
	<u>PHASE 3: DESIGN DEVELOPMENT</u>	
3a	Prepare Design Development Drawings	4 Weeks
3b	Prepare Intermediate Cost Estimate	
3b	Progress Report to CofB Mayor & Council	
	<u>PHASE 4: CONSTRUCTION DOCUMENTS</u>	
4a	Prepare Construction Drawings & Specifications	6 Weeks
4b	Prepare Construction Cost Estimate	
	<u>PHASE 5: PERMIT REVIEW</u>	
5a	Submit Construction Documents for Permit Review	2 Weeks
5b	Prepare Bid Documents	
5c	Progress Report to CofB Mayor & Council	
	<u>PHASE 6: BIDDING</u>	
6a	Assist City of Bisbee with Bidding	4 Weeks
6b	Conduct Pre-bid Meeting	
	<u>PHASE 7: CONTRACT AWARD</u>	
7a	Review Bids & Recommend Award	1 Week
7b	Assist CofB with Owner/Contractor Agreement	
7c	Progress Report to CofB Mayor & Council	
	<u>PHASE 8: CONSTRUCTION ADMINISTRATION</u>	
8a	Administer the Construction Contract	36 Weeks
8b	Provide Daily Review of Construction	
8c	Progress Reports to CofB Mayor & Council	
8d	Provide Final Inspection & Close-out Contract	
	TOTAL	58 Weeks
	Provide Assistance with 1 Year Warranty Issues	



CONCEPT SKETCH OF SITE

SCALE: 1" = 30'-0"

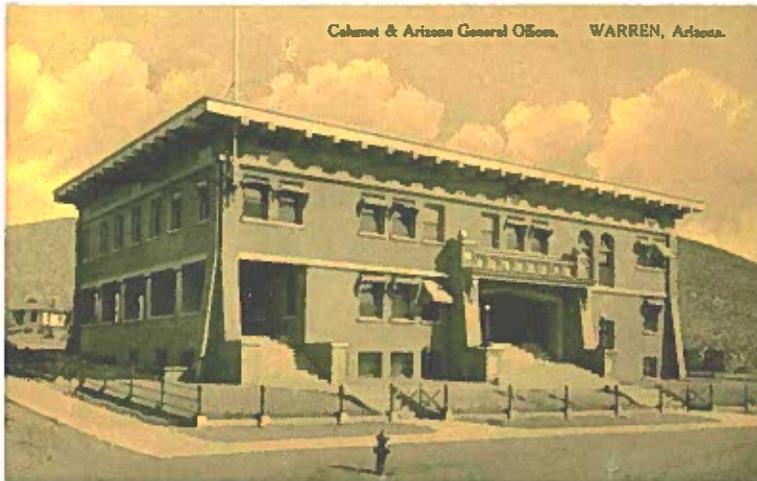
IDEAS:

1. RETAIN AND RESTORE ORIGINAL ENTRY PORTICO.
2. CREATE CIVIC PLAZA IN FRONT OF BUILDING FOR PUBLIC GATHERINGS. POSSIBLE ADDITIVE ALTERNATE.
3. CREATE COVERED PATIO AT WEST SIDE OF BUILDING OR FOR FUTURE ADDITION. POSSIBLE ADDITIVE ALTERNATE.
4. INCORPORATE NATIVE PLANT LANDSCAPING.
5. ADD STAFF AND HANDICAP PARKING AT NORTH SIDE OF BUILDING.



Albert N. Hopper, Jr.
 ARCHITECT
 22 Manulito Trail
 Bisbee, AZ 85603
 520-249-6691
 ahopperarch@gmail.com
 November 18, 2019

4. DESIGN APPROACH:



Postcard courtesy of the Bisbee Mining & Historical Museum

The original building was constructed in 1909 for the Calumet & Arizona Mining Company's general offices. The website "www.henrytrost.org" lists 21 buildings in Bisbee designed by the architectural firm of Trost & Trost Architects & Engineers. This building is not listed. According to the National Park Service website, as of April, 2019, it is not listed on the National Register of Historic Places. The City of Bisbee has used the building as its City Hall since 1974.

There is no question that if the original building had survived the fire and was restored, it would have been eligible for listing in the National Register by itself or as a contributor to the future Warren Historic District. Discussion with Kathryn Leonard, Arizona State Historic Preservation Officer, confirmed that the Secretary of the Interior's Standards for the Treatment of Historic Properties, Standards for Reconstruction would apply and a rebuilt building must be identified as a contemporary recreation.

According to the National Trust for Historic Preservation, replacement of an historic building is often more expensive than new construction. If the building is reconstructed, the remaining concrete walls would still be required to be demolished and replaced with new code compliant concrete or masonry walls. I believe that reconstruction of the original building would limit the opportunity to create a new functioning building and should not be undertaken. That is not to say that a new building cannot reflect the heritage of the original building. I definitely think that it should.

My approach to the project is to retain and restore the original portico and incorporate it into a new open entrance to the building. The new building will reflect many of the features of the original building in scale, detail, and fenestration. The new City Hall, however, will be designed to serve current and future needs utilizing modern building construction technologies. The building will incorporate new mechanical, electrical, and security systems to provide for an efficient and safe working environment.

Finally, I propose a new Civic Plaza in front of the City Hall. This plaza, typical of many city halls throughout the world, will be a multi-function open space that will enforce the image of the Bisbee City Hall being the center of community activity. Please see the following concept sketches that present my ideas for the project.



CONCEPT SKETCH OF ENTRY ELEVATION

SCALE: 1" = 10'-0"

IDEAS:

1. RETAIN AND RESTORE ORIGINAL ENTRY PORTICO.
2. ROOF DESIGNED FOR FUTURE SOLAR PANELS AND RAINWATER COLLECTION.
3. BUILDING ENVELOPE TO BE WELL INSULATED & MECHANICAL WITH MULTIPLE ZONES.
4. TWO STORY ENTRY LOBBY WITH NATURAL LIGHT AND AREAS WITH INDOOR PLANTS.
5. LOBBY TO BE INVITING, WITH CITY STAFF AT LOW COUNTERS, NOT BEHIND WINDOWS.
6. CONSTRUCT COVERED PATIO ON WEST SIDE OF BUILDING, POSSIBLE ADDITIVE ALTERNATE.
7. RAISE AREA AROUND THE BUILDING TO CREATE A CIVIC PLAZA, POSSIBLE ADDITIVE ALTERNATE.
8. SET ASIDE FUNDS FOR BISBEE ARTISTS TO PROVIDE ARTWORK FOR THE BUILDING.

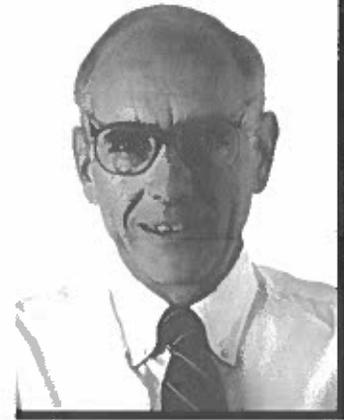


Albert N. Hopper, J
 ARCHITECT
 22 Manulito Trail
 Bisbee, AZ 85603
 520-249-6691
 ahopperarch@gmail.com
 November 18, 2019



Albert N. Hopper, Jr.
ARCHITECT

22 Maunlito Trail
Bisbee, Arizona 85603
P: 520- 432-5795; C: 520- 249-6691
e-mail: ahopperarch@gmail.com
November 18, 2019



➤ EDUCATION

University of Arizona:

- Master of Architecture; 1978
 - Bachelor of Architecture; 1968, Received AIA School Medal
- EcoleD'Art Americaines: Diploma; 1966

➤ PROFESSIONAL STATUS

Registered Architect: Arizona, #8734; Since 1973

➤ EXPERIENCE

Independent Practice, Bisbee; Since 1990
Independent Practice, Tucson; 1975-1990
W.P. Hazard, Architect, Tucson; 1972-1975
A.T. Brown, Architect, Tucson; 1969-1972

➤ ORGANIZATION MEMBERSHIPS

American Institute of Architects; 1973-2008

- President, Arizona Society, AIA; 1987
- President, Southern Arizona Chapter, AIA; 1985

Arizona Historical Society
Bisbee Council on the Arts & Humanities
Past Vice-Chair, City of Bisbee Design Review Board

➤ AWARDS

Arizona Governor's Award for Historic Preservation; Douglas Police Headquarters; 1994
Arizona Governor's Honorable Mention for Historic Preservation; Bisbee Fire Station #2; 1995

➤ PARTIAL LIST OF CLIENTS

Cochise County
City of Bisbee
City of Douglas
City of Tombstone
Town of Patagonia
University of Arizona South
Bisbee Mining & Historical Museum
Sulphur Springs Valley Electric Cooperative
Groth, Rutherford, Browning & Scott
Cochise Motorsports
Ace Hardware, Bisbee
SEAGO: Multiple Projects

Bisbee Public Schools
Sierra Vista Public Schools
Copper Queen Community Hospital
Southeastern Arizona Federal Credit Union
Lawley Automotive Dealerships
Circuit Works Corporation
1MD/Castro Electric
Sierra Vista Boys & Girls Club
US Forest Service, Douglas District
US Forest Service, Sierra Vista District
KWR Construction Co. (Fort Huachuca AB)
Sierra Vista Economic Development

7. BISBEE PROJECTS

The following is a list of projects completed in the City of Bisbee over the past 25 years.

1. Renovation of the Fire Station on Tombstone Canyon
2. Additions and Renovations to the Bisbee Police Station
3. Amenities at Garfield, Upper Vista, Paul Street, and Tintown Parks
4. Development of Gore Park
5. Development of Desert Park
6. Restroom at Lower Vista Park
7. Upgrades to the Queen Plaza (Grassy) Park
8. Renovation of the City of Bisbee Library
9. Renovations of the Old Bisbee High School
10. Misc. Renovations to the Bisbee Mining Museum
11. Misc. Renovations at the Bisbee City Hall
12. Additions and Renovations at the Greenway Elementary School
13. Additions and Renovations at the Bisbee Middle School
14. Renovations at the Lowell School
15. Renovations at the Bisbee High School
16. Restroom and ADA Access for the Warren Ball Park
17. New Service Building at the Bisbee Animal Shelter
18. New Dormitory at the Bisbee Homeless Shelter
19. New Commercial Building for Ace Hardware
20. New Building for Bisbee First Baptist Church
21. Renovations to the Hotel San Ramon – Santiago's Restaurant Building
22. Renovations to the Letson Loft Building
23. Renovations to the High Desert Inn Building
24. Remodel Law Library, Cochise County Superior Court
25. Teen Room for the Bisbee Boys & Girls Club
26. Many New, Additions, and Renovations to Bisbee Residences
27. N-E-S-W Sculptures at the Bisbee Roundabout

7.1 BISBEE PROJECTS



Greenway School Cafeteria



Bisbee Middle School Multi-use Addition



Lowell School Elevator & Clock Tower



Restore Entry to Old Bisbee High School



Interior Renovations to City Library

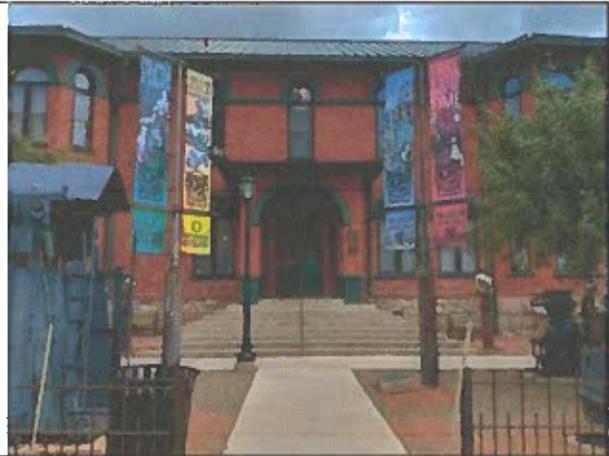


Interior Renovations to Santiago's Restaurant

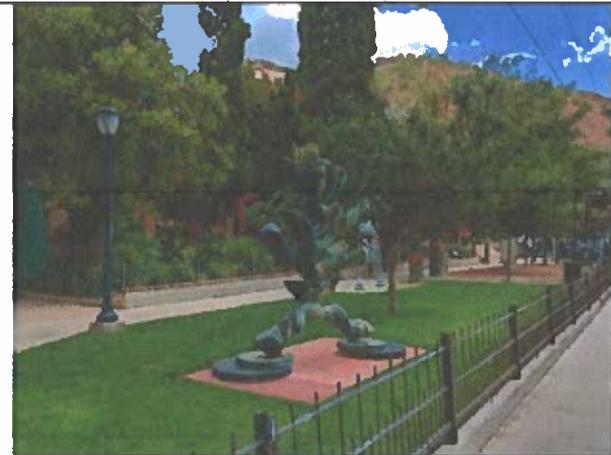
7.2 BISBEE PROJECTS



ADA Entrance to the Warren Ballpark



Misc. Renovations to Bisbee Mining Museum



Renovation of Queen Plaza (Grassy) Park



Goar Park & Restroom



N-E-S-W Sculptures @ Bisbee Roundabout



Queen Mine Tour Visitors Center

8. ENTRY TO THE ARIZONA HISTORICAL SOCIETY TUCSON, ARIZONA



The first Saint Agustin Cathedral in Tucson was constructed about 1885 and demolished in 1936. The stone portal was salvaged by George W. Chambers and stored for many years on his property. When major additions in the early 1970's were planned for the Arizona Historical Society at 949 E. Second Street, Mr. Chambers donated the stones for the project.



At the time, I was a young architect working for William P. Hazard, the architect commissioned for the work. Along with the AHS Director, Sidney B. Brinckerhoff, we chose to incorporate the historic portal into the new main entry. Missing stones were recreated in colored concrete. The historic portal was rebuilt in a contemporary setting for museum visitors to enjoy.

11. INSURANCE COVERAGE

11.1 COMMERCIAL GENERAL LIABILITY

Landmark Insurance Associates

11.2 AUTOMOBILE

Safeco Insurance

11.3 PROFESSIONAL LIABILITY

Letter from Stuckey Insurance, dated October 23, 2019

11.4 WORKER COMPENSATION

No Employees

9. PROJECTS OVER \$300,000 SINCE 2010

	PROJECTS OVER \$300,000 VALUE	CLIENT	LOCATION	APPROX. COST	COMPLETION
1	DES Office Building	PEMA Properties, LLC	Benson, AZ	\$ 500,000	2010
	7,000 sq. ft. single story office building & related site work				
2	Snyder Professional Center	CatSam Properties, LLC	Sierra Vista, AZ	\$ 700,000	2010
	6,800 sq. ft. single story office building & related site work				
3	Ventana Professional Park	Groth, Rutherford, et.al.	Sierra Vista, AZ	\$ 570,000	2010
	7,600 sq. ft. single story office building & related site work				
4	Retail Facility for Cochise Motorsports	Cliff Allison	Sierra Vista, AZ	\$ 3,000,000	2010
	30,000 sq. ft. two story retail building & related site work				
5	Office Building for Haws & Haws Enterprises	Haws & Haws Enterprises	Sierra Vista, AZ	\$ 850,000	2012
	5,600 Sq.Ft. Office Building w/ Tenant Spaces				
6	Restaurant for Ricardo's Mexican Restaurant	AAK Construction	Hereford, AZ	\$ 800,000	2012
	New 5,647 Sq.Ft. Restaurant				
7	New Facility for the Sierra Vista District Ranger Office	Sierra Vista 92, LP	Hereford, AZ	\$ 2,600,000	2012
	18,000 Sq.Ft. Office & Warehouse for USDA Forest Service				
8	Firing Range and Range House	Cochise County	Bisbee, AZ	\$ 1,100,000	2014
	100 yard firing range & 3,000 Sq.Ft. Range House				
9	AMARG Restroom Building, Davis Monthan Air Force Base	KWR Construction, Inc.	Tucson, AZ	\$ 500,000	2015
	New Construction of small building				
10	New Facility for Lawley Honda Dealership	Sean Lawley	Sierra Vista, AZ	\$ 2,300,000	2016
	Renovation and new construction of existing facility				
11	Renovation of Building 1358, Davis Monthan Air Force Base	KWR Construction, Inc.	Tucson, AZ	\$ 900,000	2016
	Renovation and new construction of existing facility				
12	Communications Facility for Cochise County, AZ	Cochise County, AZ	Sierra Vista, AZ	\$ 1,600,000	2017
	Renovations to existing building				
13	Renovate Building 31044 at Ft. Huachuca, AZ	KWR Construction, Inc.	Ft. Huachuca, AZ	\$ 1,300,000	2017
	Renovations to existing building				
14	Renovate Building 51419 at Ft. Huachuca, AZ	KWR Construction, Inc.	Ft. Huachuca, AZ	\$ 400,000	2017
	Renovations to existing building				
15	Shop Building for Lawley Collision Center	Sean Lawley	Sierra Vista, AZ	\$ 300,000	2017
	3,000 sq.ft. automobile repair building				
16	Renovation of Building 5255, Davis Monthan Air Force Base	KWR Construction, Inc.	Tucson, AZ	\$ 2,800,000	2018
	Update architectural, mechanical, and electrical features				
17	Additions & Alterations to the Lawley Nissan Dealership	Sean Lawley	Sierra Vista, AZ	\$ 3,300,000	2018
	Renovations and additions to existing automobile dealership				
	TOTAL			\$ 23,520,000	



POLICY NUMBER: Y8930344

**SAFECO INSURANCE COMPANY OF AMERICA
AUTOMOBILE POLICY DECLARATIONS**

NAMED INSURED:
ALBERT HOPPER
22 MANULITO TRL
BISBEE AZ 85603-1620

POLICY CHANGE
CHANGED EFFECTIVE: SEPT 21 2019
POLICY PERIOD FROM: APR. 8 2019
TO: APR. 8 2020

at 12:01 A.M. standard time at
the address of the insured as
stated herein.

AGENT:
LANDMARK INS ASSOC INC-BR
PO BOX 267
SONOITA AZ 85637-0267

AGENT TELEPHONE:
1-866-472-3326

RATED DRIVERS ALBERT HOPPER
2019 SUBARU OUTBACK 2.5I PREMI 4 DOOR ID# 4S4BSAHC7K3202998
LOSS PAYEE CHASE AUTO FINANCE

Insurance is afforded only for the coverages for which limits of liability or premium charges are indicated.

COVERAGES	2019 SUBA LIMITS	PREMIUMS
LIABILITY:		
BODILY INJURY	\$100,000 Each Person \$300,000	\$ 210.40
PROPERTY DAMAGE	Each Occurrence \$100,000	157.90
UNINSURED MOTORISTS:		
BODILY INJURY	\$100,000 Each Person \$300,000 Each Accident	47.20
UNDERINSURED MOTORISTS:		
BODILY INJURY	\$100,000 Each Person \$300,000 Each Accident	28.40
COMPREHENSIVE	Actual Cash Value Less \$100 Deductible Full Safety Glass	291.40
COLLISION	Actual Cash Value Less \$250 Deductible	447.40
ADDITIONAL COVERAGES:		
LOSS OF USE	\$50 Per Day/\$1500 Max	25.40
THEFT PREVENTION AUTHORITY CHARGE		1.00
AUTO LOAN/LEASE		22.10
ROADSIDE ASSISTANCE PACKAGE		3.60
SUPERIOR COVERAGE LEVEL		97.00
	TOTAL	\$ 1,331.80
PREMIUM SUMMARY		PREMIUM
VEHICLE COVERAGES		\$ 1,331.80
DISCOUNTS & SAFECO SAFETY REWARDS	You saved \$754.70	Included
TOTAL 12 MONTH PREMIUM		\$ 1,331.80

-----CONTINUED-----
P O BOX 515097, LOS ANGELES, CA 90051

October 23, 2019

Albert N. Hopper, Jr. Architect
Albert Hopper
22 Manulito Trail
Bisbee, AZ 85603

Re: Professional Liability AEE Policy #DPS9923103
Effective 05/01/18 to 05/01/21
Project: City of Bisbee – City Hall

Dear Albert

Please be advised that you currently carry a limit of \$250,000 per claim and \$250,000 aggregate on your professional insurance coverage. If you are awarded the project your coverage will be increase to a limit of \$1,000,000 per claim and \$1,000,000 aggregate for this project. All we need is a letter from you to put this coverage in force.

We have written your coverage since 2012 and during this time you have been claim free.

If you should need anything further do not hesitate to call.

Sincerely,


Bruce W. Schmitz



12. CONSULTING ENGINEERS RESUMES

12.1 Structural Engineer

STRUCTURAL SOLUTIONS; JEFF QUINETTE, PE

12.2 Mechanical Engineer

PH MECHANICAL ENGINEERING; ERIC HEIN, PE

12.3 Electrical Engineer

ENGINEERED DESIGN GROUP; DENNIS COON, PE

12.4 Civil Engineer

MONSOON CONSULTANTS; BLAINE REELY, PE PhD

12.5 Land Surveyor

GILBERT TECHNICAL SERVICES; KEVIN GILBERT, RLS

12.6 Special Systems Designer

JUDE MURRAY, RCDD



**STRUCTURAL
SOLUTIONS, INC.**

*"Solving Your
Structural
Engineering
Needs"*



Jeff A. Quinette, P.E.
Structural Engineer
5813 East Hawthorne Street
Tucson, Arizona

Structural Engineering Experience:

- STRUCTURAL SOLUTIONS INC., Tucson AZ, *President. 11/2006 - Present*
- BORM, Tucson, AZ *Project Manager. 1/2006 - 11/2006*
- HOLBEN MARTIN AND WHITE, Tucson, AZ, *Project Manager. 3/1994 - 1/2006*
- TRIBOLET LARSON GRENIER PURDY, Tucson, AZ, *Designer. 1/1990 - 3/1994*

Technical Skills:

- RESIDENTIAL, COMMERCIAL, MUNICIPAL BUILDING TYPES.
- FORENSIC INVESTIGATION.
- OFFICE SOFTWARE ENGINEERING SOFTWARE, FINITE ELEMENT ANALYSIS

Education:

- UNIVERSITY OF ARIZONA - *Bachelor of Science in Civil Engineering.*
- CALIFORNIA STATE UNIVERSITY - *Candidate for Master of Science Structural Engineering.*

Professional Registration:

- State of Arizona Professional Engineer, Structural. #31747.



COMPANY RESUME

P. Eric Hein, PE Principal, Project Engineer

Mr. Hein graduated from the University of Arizona with a Bachelor of Science degree in Mechanical Engineering. Having successfully completed the required examinations, he became a certified Professional Engineer (P.E.) in the state of Arizona (Lic No.32865) and is certified in Plumbing Engineering (C.I.P.E.). Mr. Hein has received additional technical training in the following areas: ASHRAE controls for HVAC systems training course, Codes and requirements for high technology buildings, and clean room contamination free environments.

Education:	Bachelor of Science in Mechanical Engineering University of Arizona	1993
Registration:	Mechanical Engineer Arizona – No. 32865 Certified in Plumbing Engineering (C.I.P.E.)	1999 1994
Experience as Project Engineer:	25 years	
PH Mechanical Engineering:	19 years	

Responsibilities: Principal Engineer - responsible for the supervision of the production of contract documents, cost control, construction administration, energy management, facilities consultation and feasibility studies and reports. PH Mechanical prides itself on customer service. The firm makes it a point on every project to meet design schedules, budgets and to coordinate with all team members on the project.

- ASHRAE (American Society of Heating, Refrigeration, and Air Conditioning Engineers)
- ASPE (American Society of Plumbing Engineers)

COMPANY OVERVIEW

PH Mechanical Engineering has been operating in Arizona for over 15 years and brings 35 plus years of combined experience of our employees to our clients. This diverse work history has covered not only the state of Arizona, but California, New Mexico, Wyoming and New York as well as internationally, in New Zealand and Mexico.



ENGINEERED DESIGN GROUP

— consulting engineers —

DENNIS W COON, P.E.
Sr. Electrical Engineer



EDUCATION

University of Arizona (1976-1980)
Tucson, AZ

REGISTRATION

- Arizona #26357

PROFESSIONAL AFFILIATIONS

- Tucson/Pima County Outdoor Lighting Code Committee - Vice Chair
- Tucson/Pima County Joint Building Code Committee - member

EXPERIENCE

Continuously employed in the electrical engineering field since 1975.

1975 -1979 Electrical Drafter and Jr. Designer with Meier Bruington Consulting Engineers.

1979 -1992 Electrical Designer with Jerome E. McGetrick and Associates, Inc.

1992 – 2014 Senior Electrical Engineer with Jerome E. McGetrick and Associates.

2015 – Present Senior Electrical Engineer with EDG West, Inc.

PROJECT EXPERIENCE

- Auditoriums and Theaters
- Call Centers
- Data Centers
- Design-Build Project delivery
- Elderly Housing
- Government/Municipal/Military projects
- Hotels, Motels and Conference Centers
- Medical Clinics
- Medical Imaging Facilities
- Office Buildings
- Residential – Single Family and Multi-Family Apartments and Condos
- Private and Charter Schools—Elementary, Middle and High Schools
- Public Schools--Elementary, Middle and High Schools
- Solar Photovoltaic Power Systems

Main Corporate Office • 75 South Street, Freehold, NJ 07728 • Voice 732.761.0108 • Fax 732-761-0109
EDG West Office • 954 N Alvernon Way, Tucson, AZ 85711 • Voice 520-881-8896 • Fax 520-881-5647

www.edg-ce.com

BLAINE T. REELY, PHD, PE

breely@monsoonconsultants.com

(805) 280-1051

Education Ph.D., Civil Engineering, Oklahoma State University

M.S., Civil Engineering, University of Arizona

B.S., Geological Engineering, University of Arizona

Registrations/Affiliations

Licensed Civil Engineer in CA, AZ, CO, IL, KS, MS, NV, NM, OK, OR, and TX.

Licensed Geological Engineer in Arizona

Member: American Public Works Association

American Society of Civil Engineers

American Water Works Association

Water Environment Federation

Floodplain Management Association

Biographical Summary

Blaine Reely grew up in California, spending his early years in Orange County and then moving to the Monterey Bay area where he spent his teenage years. It was along the central coastal region of California that he acquired his love of the outdoors, spending many hours hiking, fishing, and exploring. After finishing high school, and before enrolling at the University of Arizona in Tucson, he worked for the California Division of Forestry (CDF) as a wild land fire fighter. At U of A, Blaine earned a bachelor's degree in geological engineering and a master's degree in civil engineering. Later he transitioned to Oklahoma State University where he earned a PhD in civil engineering/hydrology. Blaine has three grown children and lives in Templeton, California.

In the 35+ years that Blaine has been a professional engineer, he has worked for an international mining and natural resources company; been a civil engineer with a national transportation engineering firm; been the public works director for the City of Enid, Oklahoma (population of approximately 50,000); owned and managed a multi-state engineering firm that provided civil engineering, hydrology and environmental services (Envirotech Services, Inc.) to a wide range of governmental and corporate clients; and contributed to the design and construction of themed attractions worldwide. Under his leadership, his former firm was named to the Inc 500 list of fastest growing companies in the United States. In 2002 he started Monsoon Consultants in Arizona, and then expanded to the central coast (where he resides) in 2005. Blaine is frequently commissioned to perform forensic engineering investigations and often serves as an expert witness in litigation matters. He also occasionally serves as an adjunct professor at the University of Arizona and CalPoly-SLO, where he periodically teaches water resources, geotechnical engineering and contract administration.

Since 2016, Blaine has served as the District Engineer for the San Miguel Community Services District. In that role, he works closely with District Board members, management and utility staff to ensure that the Districts water, wastewater and solid waste infrastructure and services are maintained at a superior level. Some of the significant accomplishments that he has contributed to during his tenure at the District include the following:

- . Principal author of the 2017 Water & Wastewater Utility Masterplan
- . Contributor to the Capital Improvement Plan & Budget for the past 3 years.
- . Technical advisor to the Water & Wastewater Rate Study team.

GILBERT TECHNICAL SERVICES, INC.

Resume and Qualifications

Land Surveys and Mapping Services

Scope of Work

Kevin P. Gilbert has been a licensed Professional Land Surveyor for 38 years (RLS No. 14181). Gilbert Technical Services provides land surveying and base mapping services which include construction surveying such as housing subdivisions, construction projects, and highway projects. We also work on several projects on Fort Huachuca. Many of these projects require Topographic mapping and ALTA surveying. We use the Cochise County Low Distortion Projection coordinate system. Our firm provides Right-of-Way Services on many highway projects that include surveying sites, determining existing and proposed right-of-way, and setting monuments. Construction surveying includes staking, cut sheets from project plans and as-built surveys. Our firm has provided many FEMA Elevation/Flood Certificates for private property owners and businesses. We provide many public and private boundary surveys that may include splitting of parcels.

We are also in partnership with Phantom Aerial Solutions with drone technology.

A. Experience:

Examples of Projects:

Granite Construction: Construction surveying for ADOT Sierra Vista-Bisbee Highway San Pedro River Bridge. Contract Amount: \$35,900.00. 50% Complete.

CS Construction: Construction surveying for ADOT San Simon POE Benson-Steins Pass Highway in San Simon, Arizona. Contract Amount: 95% Complete.

KE&G Construction:

Construction surveying for ADOT Davis Road. Contract Amount: \$38,980.00. 80% Completed.

Construction surveying at Riley Barracks Parking Lot Reconstruction on Fort Huachuca Army Base. Contract Amount: \$28,450.00. 75% Completed.

Construction surveying for ADOT Taylor Drive (SR 92) near Bisbee, Arizona. Contract Amount: \$19,900.00. Project not started.

West Point Contractors: Construction surveying for Miscellaneous Roads/Parking Lots at Fort Huachuca Army Base. Contract Amount: \$20,980.00. Completed January 2017.

Redpoint Contracting: Construction surveying of the EWPZ Pipeline, Storage Tank & Booster Station in Nogales, AZ. Contract Amount: \$17,980.00. 99% Completed.

Meridian Engineering: Construction surveying for ADOT Mariposa LPOE Pedestrian Undercrossing in Nogales, AZ. Contract Amount: \$19,950.00. Date completed: December 2016.

Jude Murray, RCDD

16801 S Old Sonoita Hwy, Vail AZ 85641,

Ph: 520-243-3013,

Email jude@kiwihifi.com

Experience

[Jan 2008] – [Now]

[Owner- Manager] | [Kiwi Hifi llc]

Jude manages small to large projects from sourcing, designing, estimating, ordering and project management. Specializing in Military classrooms and admin spaces, we have completed many network cabling designs and overseen installation from initial design through to testing and job completion including as-built drawings.

Projects include: Security camera systems, Access control, Data and Voice distribution including Fiber and Copper Systems, Audio Visual projects for residential, Military, corporate boardrooms, and houses of worship.

[Nov 2006] – [Jan 2008]

[Low Voltage Tech] | [Automation Specialists Inc]

Technician in the Low Voltage industry mostly running a small team of guys trimming houses with Low Voltage products Inc Cameras, Voice and Data Networks, Audio and Visual systems. Also involved with the initial pre-wire and final installation and programming of systems.

Jude Murray is a member of and a registered Bicsi RCDD- (Registered Communications Distribution Designer)

Projects

2010- Present- Design & Installation of Camera systems, Network and Voice Distribution, Access Control & Audio-Visual systems for the US Army based on Fort Huachuca. Currently we are the predominant Low Voltage contractor on Fort and have an office located on Fort.

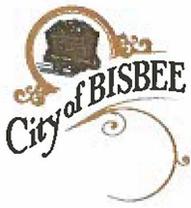
2019- Design and Install Army/Navy/Marines/AF Recruitment center- Special systems, including- High Tech Surveillance system, Voice & Network distribution, Av Systems, Access Control.

2019- Design and Installation of Coca Cola Network distribution, Intercom system and Boardroom AV System

2019 Special Systems design for Village Meadows Baptist Church. This is a sizable church build involving Audio Design, Networking, Wireless planning, Classrooms and Sanctuary sound, Vision, Security, inc. Cameras etc.

2018- Benson City Council chambers Audio upgrade-

2015- PA System for Bisbee Superior Court



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: January 2, 2020

REGULAR CONSENT

TYPE OF ACTION:

RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: DISCUSSION AND POSSIBLE DIRECTION ON THE PROPOSED FEE SCHEDULE

FROM: Theresa Coleman, City Manager

RECOMMENDATION: At Mayor and Council's Discretion

PROPOSED MOTION: At Mayor and Council's Discretion

DISCUSSION:

The City of Bisbee is proposing changes to various fees along with creating a Fee Schedule. Many of these fees have not been increased in many years. An increase in fees is needed to keep up with the increasing costs associated with providing these services. The Fee Schedule would allow the City to have all fees in one central location making it much easier to find fees.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

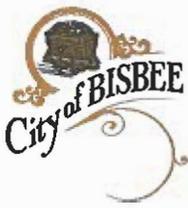
FEE SCHEDULE			
BUILDING INSPECTOR	CITY CODE	CURRENT FEES	PROPOSED FEES
Building Permits(see sheet 2 for Valuation determinations):	Chapter 7 Article 7.1.3 (O-07-14; O-03-03; O-09-05; O-10-03; O-14-06)		
\$1 - \$2,000 Valuation		\$24	\$78.00
\$2,001 - \$40,000 Valuation		\$69 for first \$2,000, plus \$11 for each additional \$1,000 or fraction thereof.	\$78 for first \$2,000, plus \$12.50 for each additional \$1,000 or fraction thereof.
\$40,001 - \$100,000 Valuation		\$487 for first \$40,000, plus \$9 for each additional \$1,000 or fraction thereof.	\$550 for first \$40,000, plus \$10 for each additional \$1,000 or fraction thereof.
\$100,001 - \$500,000 Valuation		\$1,027 for first \$100,000, plus \$7 for each additional \$1,000 or fraction thereof.	\$1,161 for first \$100,000, plus \$8 for each additional \$1,000 or fraction thereof.
\$500,001 - \$1,000,000 Valuation		\$3,827 for first \$500,000, plus \$5 for each additional \$1,000 or fraction thereof.	\$4,325 for first \$500,000, plus \$6 for each additional \$1,000 or fraction thereof.
\$1,000,001 - \$5,000,000 Valuation		\$6,327 for first \$1,000,000, plus \$3 for each additional \$1,000 or fraction thereof.	\$7,150 for first \$1,000,000, plus \$3.5 for each additional \$1,000 or fraction thereof.
\$5,000,001 and over		\$18,327 for first \$5,000,000, plus \$1 for each additional \$1,000,000 or fraction thereof.	\$20,710 for first \$5,000,000, plus \$1.50 for each additional \$1,000,000 or fraction thereof.
Sign Permits:	Chapter 15 Article 15.2 (O-06-05; O-09-05)		
0 - 50 Square Feet		\$35	\$40.00
51-75 Square Feet		\$46	\$53.00
76 - 100 Square Feet		\$58	\$66.00
101 - 150 Square Feet		\$75	\$86.00
151 - 200 Square Feet		\$92	\$106.00
Over 200 Square Feet		\$125.50	\$145.00
Other Applications/Permits (Includes mailing & publication cost):	Chapter 15 Article 15.2 (O-06-05; O-09-05)		
Site Plan Review Application		\$500 plus professional fees	\$550.00
Special Use Permit		\$300	\$350.00
Abandonment/Purchase Application		\$300	\$350.00
Rezoning Application		\$350	\$400.00
Board of Adjustment Variance or Appeal		\$75	\$125.00
Annexation		\$600	\$650.00
Design Review Board Application		\$25	\$60.00
Design Review Board Application w/300 foot notice		\$100 (total fee)	\$125.00
Proposed Amendment to the Zoning Code		\$300	\$300.00
Code Violation Fines		up to \$1,000	up to \$1,000
Failure to obtain a permit			2x's original permit
Failure to complete application			2x's original application
Re Inspection Fee		\$47	\$75.00
Special Request Inspection Fee		\$47	\$150.00
Hot Work Permit		\$0	\$75.00
Electrical Service upgrade or replacement		\$55 for residential \$60 commercial	\$75 for residential \$80 for commercial
Electrical or gas water heaters		\$25 for residential \$30 for commercial	\$55 for residential \$60 for Commercial
Utility Clearance Inspection (Green Tag)		\$25	\$55.00
Manufactured Home Installation Permit		\$200	\$200.00
Property Registry			
Foreclosures/ Bankruptcies/ Judgments		\$0	\$150.00
Vacant/Dilapidated/ Abandoned Structures		\$0	\$150.00
CITY CLERK	CITY CODE		FEES
Copy Fees:	Chapter 3 Article 3.2 (O-09-02)		
Standard Sheet (8.5 X 11)		\$0.25/side	\$0.25/side
Legal Sheet (8.5 X 14)		\$0.30/side	\$0.40/side
Other (e.g. 11 X 17)		\$0.35/side	\$0.45/side
Copies for Commercial Purposes		\$50 standard charge plus \$0.50 per page for reproduction, plus any additional commercial value	\$50 standard charge plus \$0.75 per page for reproduction, plus any additional commercial value
Clerical Fee		\$0	\$25 per hour
Video Tape		\$10	\$15.00
CD Copy		\$5	\$10.00
DVD Copy		\$10	\$15.00
Photograph/color copy on copy machine		\$1	\$1.00
Copies requiring outside equipment		Direct cost of copies	Direct cost of copies
Liquor Licenses:	NEW FEE (needs ordinance)		
Liquor License Application Processing and Posting Fee		N/A	\$250 - This fee would be in addition to any fees payable to the State of AZ Dept of Liquor License and Control
Special Event Liquor License Applications		N/A	\$50 - This fee would be in addition to any fees payable to the State of AZ Dept of Liquor License and Control
Finance	CITY CODE		FEES
New Business License/Business License Renewal:	Chapter 8 Article 8.1 (O-92-06; O-91-05; O-88-11; O-87-201)		
1 Employee		\$39	\$47.47
2 Employees		\$65	\$79.12
3 Employees		\$104	\$126.59
4 Employees		\$130	\$158.24
5 - 8 Employees		\$156	\$189.88
9 - 12 Employees		\$260	\$316.47
13 - 20 Employees		\$312	\$379.77
21 - 30 Employees		\$391	\$475.93
31 - 40 Employees		\$523	\$636.60

41 + Employees		\$598	\$727.89
Telephone Companies		\$2,400	\$2,921.28
Individual Auctioneers		\$260	\$316.47
Carnivals/Circus (per-day)		\$32.50	\$39.56
Newspaper-Daily		\$130	\$158.24
Newspaper-Weekly		\$78	\$94.94
Fortune Tellers/Palmist		\$52	\$63.29
Special Events (per-day)		\$32.50	\$39.56
Bed & Breakfast - 3 units		\$130	\$158.24
Bed & Breakfast each additional unit		\$20	\$24.34
Rentals - 3 units		\$130	\$158.24
Rentals each additional unit		\$20	\$24.34
Liquor Fee			
Distillers		\$52	\$63.29
Brewers		\$52	\$63.29
Winery		\$52	\$63.29
On-Sale Retailer All		\$156	\$189.88
On-Sale Retailer Wine/Beer		\$104	\$126.59
On-Sale Retailer Beer		\$52	\$63.29
Club License-On Sale All		\$156	\$189.88
Hotel/Motel-On Site		\$260	\$316.47
Restaurant License-On Site		\$260	\$316.47
Returned Check Fee:	Chapter 8 Article 8.7.2 (O-93-09)	\$15	\$15.00
Uen Filing Fee	NEW FEE (needs ordinance)	N/A	Current County Rate (currently \$15) plus \$15 processing fee
Uen Release Fee	NEW FEE (needs ordinance)	N/A	Current County Rate (currently \$15) plus \$15 processing fee
Multi-Mailer Processing Fee	NEW FEE (needs ordinance)		\$5.00
Sewer & Garbage Late Fee		\$3	\$3.00
Fire	CITY CODE		FEES
Service Reimbursement Out of City Limits Services:	Chapter 4 Article 4.2.7 (O-17-11)	N/A	
Motor Vehicles			
Level 1 Motor Vehicle Incident			\$495.00
Level 2 Motor Vehicle Incident			\$605.00
Extrication			\$1,305.00
Creating a Landing Zone			\$400.00
Additional Time on Scene Type one Fire Engine			\$500/Hour
Additional Time on Scene Type Six Fire Engine			\$400/Hour
Additional Time on Scene Water Tender			\$300/Hour
Additional Time on Scene Support Equipment (front end loader, etc.)			\$300/Hour
Hazmat Level 1			\$2,500.00
Hazmat Level 2			\$5,900.00
Fire Investigation Team			\$275/Hour
Fires			
Assignment			\$500/hour per engine \$400 per hour per truck
Water Incidents			
Level 1 Basic Response			\$400 plus \$50 per hour per rescue personnel
Level 2 Intermediate Response			\$800 plus \$50 per hour per rescue personnel
Level 3 Advanced Response			\$2000 plus \$50 per hour per rescue personnel, plus \$100 per hour per HAZMAT team member
Level 4 Itemized Response			Varies
Back Country or Special Rescue			Varies
Itemized Response			Varies
Minimum billed			\$400 for first response vehicle plus \$50 pe rescue personnel. Additional rates at \$400 per hour per response vehicle and \$50 per hour per rescue personnel
Chief Response			\$250 per hour
Late Fees			10% of invoice, 1.5% per month, plus cost of collections
Ambulance Rates	Chapter 4 Article 4.5.1 (O-13-12; O-06-10; O-00-01; O092-01)		
ALS Base Rate		\$947.87	\$1,341.40
BLS Base Rate		\$947.87	\$1,341.40
Mileage Charge		\$16.73/mile	\$16.73/mile
Standby/Waiting Charge		\$236.96/hr after 1st 15 min	\$335.35/hr after 1st 15 min
Disposable Medical Supplies		Pursuant to A.R.S. 36-2239	Pursuant to A.R.S. 36-2239
Subscription Rate		N/A	As negotiated
Fire Inspections:	International Fire Code		
New Business Permit Fee			
Initial Inspection Cost		N/A	\$75.00
Follow-up with compliance		N/A	\$0.00
Follow-up non-compliant		N/A	\$75.00
Second follow-up non-compliant		N/A	\$150.00
Third follow-up non-compliant		N/A	\$300.00
Fourth follow-up non-compliant		N/A	\$600.00
Fifth follow-up non-compliant		N/A	Suspension of License
Building Plan Review	NEW FEE (needs ordinance)		
New Construction (2 Hr Minimum)		N/A	\$50/Hour
Expedited Review (Additional) (2 HR Minimum)		N/A	\$100/Hour
Annual Inspections	International Fire Code		
Initial Inspection Cost <500 square feet		N/A	\$75.00
Initial Inspection Cost between 500-1000 square feet		N/A	\$100.00
Initial Inspection Cost between 1000-up		N/A	\$150.00
First follow-up non-compliant		N/A	\$150.00

Second follow-up non-compliant		N/A	\$300.00
Third & Fourth follow-up non-compliant		N/A	\$600.00
Fifth follow-up non-compliant		N/A	Suppression of License
Burn Permit		N/A	\$75.00 Daily \$125.00 Multi-day \$400.00
Burn Violation		N/A	\$400.00
Library	CITY CODE		FEES
Library Fines	Chapter 11 Article 11.3.4 (O-04-18; O-04-29)		
Overdue fine on adult material		\$0.10/day (maximum of \$5)	\$0.10/day (maximum of \$5)
Overdue fine - Interlibrary Loan Materials		\$1/day	\$1/day
Lost/Damaged Hardback Books		\$30 plus \$3.50 processing fee	Actual Replacement Cost plus \$14.50 processing fee
Lost/Damaged Paperback Books		\$10 plus \$3.50 processing fee	Actual Replacement Cost plus \$14.50 processing fee
Lost/Damaged Children's Hardback Books		\$20 plus \$3.50 processing fee	Actual Replacement Cost plus \$14.50 processing fee
Lost/Damaged Audio Books		\$75 plus \$3.50 processing fee	Actual Replacement Cost plus \$14.50 processing fee
Lost/Damaged Videos		\$35 plus \$3.50 processing fee	Actual Replacement Cost plus \$14.50 processing fee
Non-Resident Library Use Card		\$25	\$25.00
Lost/Damaged Library Cards		\$3	\$3.00
Services	NEW FEE (needs ordinance)		
Faxing			
Local		N/A	\$1.00 first page, \$0.75 each additional page
Long Distance		N/A	\$1.75 first page, \$1.00 each additional page
Laminating			
Letter (8.5 X 11)		N/A	\$1.50/page
11 X 17		N/A	\$3.00/page
Business Card		N/A	\$0.75
Scanning			
Scan to USB Drive		N/A	\$0.25/scan
Office Supplies			
Business Envelope		N/A	\$0.25 each
Manilla Envelope		N/A	\$0.75 each
File Folder		N/A	\$0.75 each
Other			
Map of Bisbee		N/A	\$3.00
Printing			
Black & White		N/A	\$0.25/side
Color		N/A	\$1.00/side
Copying			
Black & White		N/A	\$0.25/side
Color		N/A	\$1.00/side
Police	CITY CODE		FEES
Vehicle Impound Fees	Chapter 4 Article 4.1.8 (O-08-06; O-00-19)		
Admin Fees		\$100	\$150 (maximum allowed per ARS23-3514)
Daily Storage Fees		\$15.00/Day	\$15.00/Day (maximum allowed per ARS28-3511)
Towing Fees		Based on Towing Co. Charges	Based on Towing Co. Charges
Service Reimbursement	NEW FEE (needs ordinance)	\$35.00 per day per vehicle + Employee OT rate and ERE's	\$40.00 per day per vehicle + Employee OT rate and ERE's
Dog Tags/Impound Fees:	Chapter 6 Article 6.2 (O-02-07)		
Neutered/Spayed Dog		\$5	\$7.00
Neutered/Spayed Dog owned by Senior Citizen		\$3	\$6.00
Un-neutered/Un-Spayed Dog		\$15	\$27.00
Un-neutered/Un-Spayed Dog owned by Senior Citizen		\$10	\$18.00
Service Animal		\$0	\$0.00
Lifetime Tag			\$25.00
Impound Fee	[D-93-24]	\$10 fee plus \$3/day	N/A
Dog License Fines:	Chapter 6 Article 6.2.3 (O-02-07)		
First Offense		\$25	\$25.00
Second Offense		\$35	\$35.00
Third & Subsequent Offenses		\$50	\$50.00
Fines and Penalties for Animals:	Chapter 6 Article 6.3		
Animal at Large		\$50	\$50.00
Maintaining Livestock		\$100	\$100.00
Dog at Large		not spayed/ neutered \$60 first offense \$90 Second offense \$100 each subsequent offense in year	not spayed/ neutered \$60 first offense \$90 Second offense \$100 each subsequent offense in year
Dog at Large		Is spayed/ neutered \$30 first offense \$60 Second offense \$90 each subsequent offense in year	Is spayed/ neutered \$30 first offense \$60 Second offense \$90 each subsequent offense in year
Biting Dog		\$100	\$100.00
Vicious Dog		\$150	\$150.00
Aggressive Dog		\$125	\$125.00
Improper Confinement		\$50 per dog for first offense \$75 per dog subsequent offense	\$50 per dog for first offense \$75 per dog subsequent offense
Animal Fecal Matter		\$0	\$50 first offense subsequent offense \$75
Public Works	CITY CODE		FEES
Parks Use Permit	Chapter 11 Article 11.2.9 (O-06-06; O-03-15; O-10-09; O-10-11; O-12-16)		
Permit Fee/Non-Commercial		\$25	\$35.00

Permit Fee/Commercial		\$50	\$50.00
Refundable Deposit		\$50	\$50.00
Beer Permit		10 (non-commercial only)	\$25 (non-commercial only)
Water Access - Parks		\$10	\$25.00
Electricity Access - Parks		\$10 per park, per day	\$25 per park, per day
Electricity Access - Band Shell (City Park)		\$50 per day	\$50 per day
Pool Building Rental		\$37.50	\$50.00
Personnel Facility Prep/Cleaning-Pool Building		3 Personnel Hours	3 Personnel Hours Including ERE's
City Park Office Rental		\$25 per day	\$25 per day
Parks/Public Works Personnel		\$20/hr, per person	\$25/hr, per person
Dumpster - 1 Day		\$15 per dumpster per day	\$150 each
Dumpster pick up after hours		\$125 each	\$125 each
Dumpster Pick Up - Holidays & Weekends		\$30 each	\$125 each
Trash Cart Rental		\$40 for first 6, \$10 each additional	\$26.00 each
Barricades—Deposit		\$25 per permit	\$25 per permit
Barricades—Rental, if available		\$2	\$22.00
Bleachers		\$180 per trailer load	\$180 per trailer load
"No Parking" Signs		\$1.50 per sign	\$1.50 per sign
Vendor Fees		\$4	\$6.00
Operations Plans		\$100 minimum	\$100 minimum
Cemetery:	Chapter 9 Article 9.6 (O-91-08; O-98-30; O-01-07; O-09-09)		
Cemetery Plot Fees			
Single grave		\$500	\$600.00
Cremains site		\$150	\$250.00
Single grave for cremains, up to 8		N/A	\$2,000.00
Future use certificate, resident		Additional 20%	Additional 20%
Non-resident, current use		Additional 20%	Additional 20%
Non-resident, future use		Additional 20% more than the resident future price	Additional 20% more than the resident future price
Maintenance Fund Fee		\$100	\$100.00
Cemetery Open/Close Fees			
Open/Close Fee by Machine		\$300	\$300.00
Open/Close Fee by Hand Digging		\$600	\$600.00
For burial of a baby, half the price of burying an adult			
For burial of cremains, half the price of a regular burial			
Other Fees (Added to Regular Fees)			
Deep Digging (for two)		\$100 Extra	\$100 Extra
Weekend & Holiday Work		\$100 Extra	\$100 Extra
Early Burial (less than two day notice)		\$100 Extra	\$100 Extra
Pool:	Chapter 11 Article 11.4 (O-89-07; O-13-06)		
Pool Admissions			
Children (5 - 17 yrs old)		\$1.25	\$1.25
Adults (18 - 64 yrs old)		\$4	\$4.00
Seniors (65 and older)		\$3	\$3.00
Programs			
Night Swim, per session		\$5	\$5.00
Lap Swim, per session		\$4	\$4.00
Swim lessons, per session		\$35	as contracted
Swim team, per season		\$50	as negotiated
Rental			
Facility, per hour, 2 hour minimum		\$30 per hour	\$30 per hour
Employee, per hour, 2 guard minimum		\$15 per hour	\$30 per hour
Open swim group access, per hour		\$25	\$26.00
Airports:	Chapter 14 Article 14.1.1D (O-07-09)		
Airport Hangar Rentals			
Small		\$120/month	\$150.00
Large		\$300/month	\$300/month
City Shade		\$45/month	\$47.50
Access Fees			
Single Engine		\$8/month	\$10.00
Twin Engine		\$12/month	\$12/month
Turbine/Jet Aircraft		\$15/month	\$15/month
Tie Down Fees			
Single engine aircraft		\$15/month	\$15/month
Twin engine aircraft		\$20/month	\$20/month
Turbine/Jet Aircraft		\$50/month	\$50/month
Single Rotor Helicopter < 12,500 lbs		\$15/month	\$15/month
Single Rotor Helicopter > 12,500 lbs		\$20/month	\$20/month
Twin Rotor Helicopter		\$50/month	\$50/month
Transient Parking Fees			
Single engine aircraft		\$6/month	\$6/month
Twin engine aircraft		\$8/month	\$8/month
Turbine/Jet Aircraft		\$10/month	\$10/month
Single Rotor Helicopter < 12,500 lbs		\$6/month	\$6/month
Single Rotor Helicopter > 12,500 lbs		\$8/month	\$8/month
Twin Rotor Helicopter		\$10/month	\$10/month
Pavement Cut Fees:	Chapter 7 Article 7.12.8		
5 square yards or less		\$330 per square yard of cut	\$330 per square yard of cut
Greater than 5 to 100 square yards		\$1,650 plus \$18 per square yard of cut over 5 square yards	\$1,650 plus \$18 per square yard of cut over 5 square yards
Greater than 100 square yards		\$3,360 plus \$14 per square yard of cut over 100 square yards	\$3,360 plus \$14 per square yard of cut over 100 square yards
Special Trash Pickup:	Chapter 9 Article 9.1.A (O-90-18; O-91-32; O-94-12; O-09-07; O-06-14; O-07-08; O-08-15; O-10-10; O-11-10)		
Up to two yards or 750 lbs		\$30 + Disposal Fee Posted at Transfer Station	\$65 + Disposal Fee Posted at Transfer Station

Over 750 lbs - Pickup truck		\$10/hour truck, \$15/hour labor (per person), + disposal fee at Transfer Station	\$10/hour truck, \$25/hour labor (per person), + disposal fee at Transfer Station
Over 750 lbs - Small Dump Truck		\$15/hour truck, \$15/hour labor (per person), + disposal fee at Transfer Station	\$15/hour truck, \$25/hour labor (per person), + disposal fee at Transfer Station
Over 750 lbs - Large Dump Truck		\$25/hour truck, \$15/hour labor (per person), + disposal fee at Transfer Station	\$25/hour truck, \$25/hour labor (per person), + disposal fee at Transfer Station
Over 750 lbs - Loader			\$35/hour truck, \$25/hour labor (per person), + disposal fee at Transfer Station
Regular Trash Pickup:	Chapter 9 Article 9.1.4 (O-90-18; O-91-32; O-94-12; O-099-07; O-06-14; O-07-08; O-08-15; O-10-10; O-11-10)		
Residential		20.40 + .59	21.40 + 6.77 recycle
Commercial A - Small business		33.64 + .97	34.64 + 6.77 recycle
Commercial B - Small Intermediate business		57.20 + 1.67	58.20 + 6.77 recycle
Commercial C - Intermediate Business		163.85 + 4.77	164.85 + 6.77 recycle
Commercial D - Large Business		323.67 + 9.43	323.67 + 6.77 recycle
Vacancy Residential			13.66 + .41 recycle
Vacancy Commercial			21.78 + .65 recycle
Additional Cart			\$50.00
Additional 96 gallon Cart Pickup			\$26.00
Other rates apply depending on number of receptacles & times of pickup per week based on formula in code- Larger thanm 4YRDS/ as per agreement			
Senior Center	Chapter 11 Article 11.5 (O-91-37)		
Hall Rental			
First hour		\$25/hour	N/A
Additional hours		\$15/hour	N/A
Deposit		\$50	N/A
Kitchen Rental			
First hour		\$25/hour	N/A
Additional hours		\$15/hour	N/A
Deposit		\$150	N/A
Kitchen and Hall Rental			
First hour		\$50/hour	N/A
Additional hours		\$30/hour	N/A
Deposit		\$200	N/A
Labor		\$7.50/Hour	N/A
Sewer Fees	Chapter 13 Article 13.2.2 (O-98-20; O-97-28; O-97-24; O-91-33; O-91-15; O-91-04; O-90-36; O-90-35; O-89-17; O-88-19; O-00-18; O-01-09; O-02-15; O-03-17; O-04-14; O-06-21; O-07-12; O-08-14; O-09-18; O-11-08)		
New Account Set-up Fee			\$25.00
Sewer Hookup Fees		\$2,000	\$2,000.00
Sewer Disconnect Fees		\$500 + cost of parts & equipment	\$500 + cost of parts & equipment
Sewer activation/deactivation of shut-off valve			\$25.00
Residential Unit Monthly Service Fee			\$47.60
Small Retail, Professional and Office Business			\$53.79
Small Restaurants, cafes, snack bars, etc. (less than 4 employees)			\$92.07
All bars, restaurants (more than 4 employees)			\$153.59
Hotels, motels, bed & breakfast, and all other transient lodging			\$28.58/room
Large retail (4 or more employees)			\$238.12
Other rates apply for larger facilities based on formula in code			
Queen Mine	CITY CODE		FEES
Mine Tour Admissions	Chapter 16 Article 16.2 (O-05-23; O-02-18; O-97-21; O-92-30; O-92-05; O-91-09; O-09-21)		
Individuals			
Adults (16 years of age and over)		\$12	\$14 (including tax)
Youth (4 years to 15 years of age)		\$5	\$6.50 (including tax)
Group Tours (10 or more with reservations)			
Adults (16 years of age and over)		\$10	\$12 (including tax)
Youth (4 years to 15 years of age)		\$5	\$5.50 (including tax)
School Group Tours (20 or more youth from schools)		\$4	\$5.5 (including tax)
Bisbee School District Schools			Free
Resident/Employee Rates			
City Residents accompanied by 3 or more paying guests		Free	Free
City Employee Rates		50% of regular rates	Free + 6 Free Passes Per Year
City Residents by themselves			\$6.5 (including tax)



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: January 7, 2020

Regular Special

DATE ACTION SUBMITTED: December 31, 2019

REGULAR CONSENT

TYPE OF ACTION:
RESOLUTION ORDINANCE FORMAL ACTION OTHER

SUBJECT: **POSSIBLE APPROVAL OF A MOTION TO GO INTO EXECUTIVE SESSION FOR THE PURPOSE OF DISCUSSION AND CONSULTATION WITH CITY ATTORNEY TO PROVIDE LEGAL GUIDANCE WITH RESPECT TO A NOTICE OF CLAIM, PENDING LITIGATION AND DISMISSAL OF OML COMPLAINTS AGAINST THE CITY.**

Per ARS § 38-431.03(a)(3)(4), the City Council may vote to go into executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body and for Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

FROM: **James Ledbetter, City Attorney**

RECOMMENDATION: **Approve Motion**

PROPOSED MOTION: **I move that we enter into executive session for the purpose of discussion and consultation with City Attorney to provide legal guidance with respect to a Notice of Claim, Pending Litigation and Dismissal of OML Complaints against the City, per ARS § 38-431.03(a)(3)(4)**

DISCUSSION:

A public body may go into Executive Session as per Arizona Revised Statute § 38- 431.03 A(3)(4) for the purpose of discussion or consultation with the attorney or attorneys of the public body and for Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager