AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, MARCH 3, 2020 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL
Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore
Councilmember Joni Giacomino, Ward II
Councilmember Bill Higgins, Ward I
Mayor David M. Smith
Councilmember Leslie Johns, Ward I Excused
Councilmember Joan Hansen, Ward II
Councilmember Anna Cline, Ward III

STAFF
Theresa Coleman, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Jesus Haro, Public Works Director
Albert Echave, Police Chief
George Castillo, Fire Chief

CITY ATTORNEY
James Ledbetter

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC
"During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the City's business or any matter over which the council has control (oral presentations shall not be repetitious and shall be confined to 3 minutes' maximum duration.)" Ordinance O-91-29.

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

2. Approval of the Consent Agenda

A. Approval of the Minutes of the Regular Session of Mayor and Council held on February 4, 2020 at 7:00 pm.
Ashlee Coronado, City Clerk

B. Approval of the Resignation of Tedd Ruff from the Community Sustainability Commission.
Ashlee Coronado, City Clerk

C. Approval of the Appointment of Jenny Druckman to the Bisbee Arts Commission.
Ashlee Coronado, City Clerk

D. Approval of the Appointment of Mary Gojkovich to the Civil Service Commission.
Ashlee Coronado, City Clerk

E. Approval of the Appointment of Nancy Shaul to the Library Advisory Board.
Ashlee Coronado, City Clerk

F. Approval of the Appointment of Carolyn Harris to the Community Sustainability Commission.
Ashlee Coronado, City Clerk

G. Discussion and Possible Approval to remove Jon Sky from the Design Review Board.
David M. Smith, Mayor

H. Approval of a Park Facility and Right of Way Use Permit for Bisbee Vogue, Inc. for the use of Various City Streets, Parking Spaces and Staircases for the Bisbee 1000 Stair Climb on Saturday, October 17, 2020 From 5:00 am to 8:00 pm, this includes set up and breakdown.
Ashlee Coronado, City Clerk

I. Approval of a Park Facility and Right of Way Use Permit for Bisbee Vogue, Inc. for the use of City Park for the Bisbee 1000 Stair Climb on Saturday, October 17, 2020 from 7:00 am to 2:00 pm.
Ashlee Coronado, City Clerk

J. Approval of a Park Facility and Right of Way Use Permit for Bisbee Vogue, Inc. for the use of Grassy Park for vendor and music in celebration of the 30th Annual Bisbee 1000 on Saturday, October 17, 2020 from 5:00 am to 6:00 pm.
Ashlee Coronado, City Clerk

K. Approval of a Special Liquor License Application submitted by the Bisbee Coalition for the Homeless for the Los Lobos event to be held at the Historic Warren Ballpark located at 99 Arizona Street, Bisbee, Arizona on Friday, May 8, 2020 from 4:00 pm to 10:00 pm, Tony Bedolla; Applicant.
Ashlee Coronado, City Clerk

L. Approval of a Liquor License Application for Mile High Mucheese locates at 76 Main Street, Bisbee, AZ, Barbara Transue Brewer, Applicant.
Ashlee Coronado, City Clerk

OLD BUSINESS

3. Discussion and Possible Approval of Ordinance O-20-02, Accepting the transfer of real property from the Dycus Family Trust located at 416 N. Street Bisbee.
   Theresa Coleman, City Manager

NEW BUSINESS

4. Public Hearing and Discussion regarding the use of Community Development Block Grant from the Arizona Department of Housing Colonias Set-Aside account.
   David M. Smith, Mayor

5. Public Hearing and Discussion and Possible Approval of Abandonment of the Easements Dividing Kevin Collins properties near Adams Ave, to exclude the Adams Ave Easement, City Trail Easement and Ridge Trail Easement.
   Joe Ward, Liaison to Planning and Zoning Commission

6. Discussion and Possible Approval to Abandon the portion of an Easement adjacent to Parcel 103-99-053B also known as 223 Youngblood Hill as described in the attached survey.
   Theresa Coleman, City Manager

7. Discussion and Possible Approval of a Public Auction for the Transfer of Certain City Property located adjacent to and west of 104D & 144 Locklin Ave, and the establishment of a minimum bid price.
   Joe Ward, Liaison to Planning and Zoning Commission

8. Discussion and Possible Approval of Ordinance O-20-03, Authorizing the Sale and Transfer of certain city property located adjacent to 348 Williams Ave, and the establishment of a minimum price.
   Joe Ward, Liaison to Planning and Zoning Commission

9. Discussion and Possible approval of an easement for ingress and egress on Adams Avenue requested by David Hansen.
   Jesus Haro, Public Works Director

10. Discussion and Possible Approval of Resolution R-20-02, Submitting to the Electors at the General Election of November 3, 2020, a Proposition to Authorize an Increase in the City Transient Lodging (Bed)Tax Rate.
    Theresa Coleman, City Manager

11. Discussion and Possible Direction to staff on an alternate location for the City Hall Building.
    David M. Smith, Mayor

12. Update on the 2020 Census.
    Theresa Coleman, City Manager

13. Discussion and Possible Approval of Amendment #1 to the Agreement between the City of Bisbee and the Bisbee Council on Arts and Humanities, Inc. an Arizona Corporation regarding a Museum and Visitor Center Position.
    Theresa Coleman, City Manager

14. Discussion and Possible Direction on the proposed Fee Schedule (City Fees, Fines, Permits, etc.)
    Theresa Coleman, City Manager

15. Report from City Attorney regarding costs of legal services for the City of Bisbee.
James Ledbetter, City Attorney

16. Discussion and Possible Approval to waive or reduce the Pavement Restoration fee for construction in public roadway to provide natural gas to 213 15th Terrace Dr.
Jesus Haro, Public Works Director

17. Discussion and Possible Approval to waive or reduce the Pavement Restoration fee for construction in public roadway to provide natural gas to 25 Cochise Trail.
Jesus Haro, Public Works Director

18. Discussion and Possible Approval authorizing City Staff to Auction city surplus signs on an online Government Auction Website.
Theresa Coleman, City Manager

19. City Manager's Report:
    - Other Current events (No Discussion)

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

ADJOURNMENT:

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 915 S. Tovreaville Road, Bisbee.

Pursuant to A.R.S.§ 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

#1

Report Criteria:
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
10-1020100 GASOLINE INVENTORY							
3551	SENERGY PETROLEUM	612253	STREETS FUEL/UNLEADED	02/18/2020	3,877.35	.00	
10-1020200 DIESEL INVENTORY							
3551	SENERGY PETROLEUM	612253	STREETS FUEL/DIESEL	02/18/2020	2,838.41	.00	
10-2020203 DENTAL INSUR PAYABLE							
2233	DELTA DENTAL of ARIZONA	759616	DENTAL-MAR-2020	02/18/2020	3,184.32	3,184.32	02/19/2020
10-2020400 FWT/FICA PAYABLE							
5902	BORBON, RAMON	20-0226	REIMBURSEMENT-DOUBLE PA	02/26/2020	53.83	53.83	02/27/2020
10-2020600 SWT PAYABLE							
5902	BORBON, RAMON	20-0226	REIMBURSEMENT-DOUBLE PA	02/26/2020	148.00	148.00	02/27/2020
10-2020802 DEFERRED COMPENSATION PAYABLE							
1623	NATIONWIDE RETIREMENT SO	20-0212	Nationwide - Deferred Comp	02/12/2020	6,393.37	6,393.37	02/18/2020
1623	NATIONWIDE RETIREMENT SO	20-0222	Nationwide - Deferred Comp	02/22/2020	3,151.78	3,151.78	02/27/2020
10-2020818 UNION DUES PAYABLE							
3677	AZ COPS	20-0212	UNION DUE-POLICE	02/12/2020	210.00	210.00	02/18/2020
3677	AZ COPS	20-0222	UNION DUE-POLICE	02/22/2020	210.00	210.00	02/27/2020
1147	BISBEE FIREFIGHTERS LOCAL	20-0212	UNION DUES-FIRE	02/12/2020	382.50	382.50	02/18/2020
1147	BISBEE FIREFIGHTERS LOCAL	20-0222	Bisbee Fire Fighters Union Dues	02/25/2020	382.50	382.50	02/27/2020
10-2021001 HEALTH INSURANCE PAYABLE							
6917	BLUE CROSS BLUE SHIELD OF	37849-03-20-A	INSURANCE PREMIUM-BUY UP-	02/19/2020	14,239.68	14,239.68	02/25/2020
6917	BLUE CROSS BLUE SHIELD OF	37849-03-20-A	INSURANCE PREMIUM-CORE-M	02/19/2020	28,957.05	28,957.05	02/25/2020
10-2021002 ADDITIONAL LIFE INSUR PAYABLE							
5455	MUTUAL OF OMAHA	001060311345-	Voluntary Life & AD&D	02/13/2020	579.85	579.85	02/19/2020
5455	MUTUAL OF OMAHA	001060311345-	Employer Pd. Life Ins.	02/13/2020	1,097.25	1,097.25	02/19/2020
10-2021005 AFLAC INSURANCE PAYABLE							
2111	AFLAC	677315	AFLAC-MAR 20	02/20/2020	1,731.56	1,731.56	02/25/2020
10-2021006 PREPAID LEGAL SVCS PAYABLE							
5909	LEGAL SHIELD	20-0208BFD	LEGAL-BFD-FEB 20	02/13/2020	77.70	77.70	02/18/2020
10-2021008 HEALTH INSURANCE-COBRA							
6917	BLUE CROSS BLUE SHIELD OF	37849-03-20-A	INSURANCE PREMIUM-COBRA-	02/19/2020	469.32	469.32	02/25/2020
10-2024000 PAYROLL GARNISHMENTS PAYABLE							
6902	GURSTEL LAW FIRM, P.C.	20-0212	GARNISHMENT- CV2017-0023	02/12/2020	106.17	106.17	02/18/2020
3271	SUPPORT PAYMENT CLEARING	20-0212	SUPPORT CLEARING	02/12/2020	2,137.39	2,137.39	02/18/2020
3271	SUPPORT PAYMENT CLEARING	20-0222	Support Payment Clearing House	02/22/2020	1,772.15	1,772.15	02/27/2020
10-34-40066 AMBULANCE FEES							
7053	JENNY SWEENEY	18-162	OVERPAYMENT/REFUND	02/20/2020	300.00	.00	
Total :					72,300.18	65,284.42	
MAYOR & COUNCIL							
10-50-41500 OFFICE SUPPLIES							
2412	COPPER QUEEN PUBLISHING	21506	BUSINESS CARDS	02/11/2020	16.74	.00	
10-50-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	20-0207	CABLE CONCEALER	02/07/2020	72.32	72.32	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	HDMI SPLITTER CABLES	02/07/2020	49.48	49.48	02/27/2020
Total MAYOR & COUNCIL:					138.54	121.80	
CITY MANAGER							
10-51-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001060311345-	STD - City Mgr.	02/13/2020	22.43	22.43	02/19/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-51-13100 BUSINESS TRAVEL							
6970	COLEMAN, THERESA	20-0218	REIMBURSEMENT-MILEAGE-JA	02/18/2020	162.86	.00	
10-51-24000 PHONES							
6050	VERIZON	9848343670	City Mgr.	02/25/2020	55.44	55.44	02/25/2020
	Total CITY MANAGER:				240.73	77.87	
FINANCE DEPARTMENT							
10-52-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001060311345-	STD - Finance	02/13/2020	89.09	89.09	02/19/2020
10-52-24000 PHONES							
6050	VERIZON	9848343670	Finance	02/25/2020	36.72	36.72	02/25/2020
	Total FINANCE DEPARTMENT:				125.81	125.81	
CITY CLERK							
10-53-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001060311345-	STD - City Clerk	02/13/2020	32.76	32.76	02/19/2020
10-53-24000 PHONES							
6050	VERIZON	9848343670	City Clerk	02/25/2020	36.72	36.72	02/25/2020
10-53-41500 OFFICE SUPPLIES							
2412	COPPER QUEEN PUBLISHING	21506	BUSINESS CARDS	02/11/2020	16.75	.00	
10-53-42050 NON CAP ADMIN EQUIP/FURN							
6943	CORPORATE PAYMENT SYSTE	20-0207	CAMCORDER W/MICROPHONE	02/07/2020	142.47	142.47	02/27/2020
10-53-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	20-0207	IMPRINTED STICKY NOTES	02/07/2020	358.31	358.31	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	TABLETS, PAPER FOLDER	02/07/2020	815.90	815.90	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	PENCILS	02/07/2020	252.00	252.00	02/27/2020
10-53-46531 ELECTION EXPENSE							
6943	CORPORATE PAYMENT SYSTE	20-0207	STUFFED TOY	02/07/2020	38.36	38.36	02/27/2020
	Total CITY CLERK:				1,693.27	1,676.52	
COMMUNITY DEVELOPMENT							
10-54-21000 ELECTRIC - SHELTER							
1097	AZ PUBLIC SERVICE (2 of 3)	1587010000-0	938 Tovreaville Rd Kennel #15870	02/25/2020	189.48	189.48	02/25/2020
10-54-24000 PHONES - SHELTER							
4192	CENTURY LINK	420B-02-20	ANIMAL SHELTER 520-432-6020	02/25/2020	34.00	34.00	02/25/2020
10-54-24001 INTERNET FEES - SHELTER							
4059	SPARKLIGHT	20-0223/AS	Internet Svc-Animal Shelter	02/25/2020	78.44	78.44	02/25/2020
10-54-46542 ANIMAL SHELTER EXPENSES							
3163	AZ STATE PRISON CMPLX-DOU	D08181320200	DOC LABOR CREW/AS	02/11/2020	24.00	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08181320200	MILEAGE/ANIMAL SHELTER	02/25/2020	22.71	.00	
6985	PENN-TEK, LLC	914	WINTER MAINTENANCE-AS	02/06/2020	80.00	.00	
	Total COMMUNITY DEVELOPMENT:				428.63	301.92	
ADMINISTRATION & GENERAL GOV'T							
10-55-13500 SUBSCRIPTIONS & MEMBERSHIPS							
6943	CORPORATE PAYMENT SYSTE	20-0207	AMAZON MEMBERSHIP FEES	02/07/2020	130.42	130.42	02/27/2020
10-55-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	0149540000-0	118 AZ Street - #0149540000	02/25/2020	72.41	72.41	02/25/2020
1097	AZ PUBLIC SERVICE (2 of 3)	1097842562-0	Tovreaville Rd #1097842562	02/25/2020	233.25	233.25	02/25/2020
1097	AZ PUBLIC SERVICE (2 of 3)	7290017491-0	2118 Newell St. Naco #72900174	02/25/2020	105.48	105.48	02/25/2020
10-55-24000 PHONES							
4192	CENTURY LINK	408B-02-20	FAX 520-432-7647 408B	02/25/2020	34.00	34.00	02/25/2020
4192	CENTURY LINK	422B-02-20	CITY HALL 520-432-7380 422B	02/25/2020	103.74	103.74	02/25/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	YIPTEL	02/07/2020	643.91	643.91	02/27/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6943	CORPORATE PAYMENT SYSTE	20-0207	YIPTEL	02/07/2020	643.80	643.80	02/27/2020
10-55-42050 NON CAP ADMIN EQUIP/FURN							
6943	CORPORATE PAYMENT SYSTE	20-0207	FOLDING TABLES	02/07/2020	230.13	230.13	02/27/2020
10-55-43500 POSTAGE							
6943	CORPORATE PAYMENT SYSTE	20-0207	STAMPS	02/07/2020	250.00	250.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	STAMPS	02/07/2020	250.00	250.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	STAMPS.COM	02/07/2020	27.39	27.39	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	STAMPS	02/07/2020	250.00	250.00	02/27/2020
10-55-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	20-0207	ELECRIC HOLE PUNCH	02/07/2020	131.51	131.51	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	DEPOSIT FOR CONFERENCE R	02/07/2020	150.00	150.00	02/27/2020
Total ADMINISTRATION & GENERAL GOV'T:					3,256.04	3,256.04	
PERSONNEL							
10-56-24000 PHONES							
6050	VERIZON	9848343670	HR	02/25/2020	37.16	37.16	02/25/2020
10-56-46000 OPERATIONAL EXPENSES							
6943	CORPORATE PAYMENT SYSTE	20-0207	BISBEE GOOD CAKES	02/07/2020	46.58	46.58	02/27/2020
Total PERSONNEL:					83.74	83.74	
WATER SYSTEMS							
10-58-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	6224970000-0	Douglas RD Pump - #622497000	02/18/2020	38.98	38.98	02/18/2020
1097	AZ PUBLIC SERVICE (2 of 3)	7117441000-01	Tombstone Cyn Pump #71174410	02/18/2020	464.60	464.60	02/18/2020
Total WATER SYSTEMS:					503.58	503.58	
INFORMATION SYSTEMS							
10-59-13500 SUBSCRIPTIONS & DUES							
6343	EXECUTECH	143499	EXCHANGE CLOUD FILE, EXCH	01/31/2020	945.19	.00	
10-59-31000 PROFESSIONAL FEES							
6343	EXECUTECH	EXEC-74079	IT SERVICE AGREEMENT	01/31/2020	4,090.19	.00	
6343	EXECUTECH	EXEC-75282	CONTRACT LABOR OVERAGE	01/31/2020	5,202.16	.00	
10-59-55200 NON CAP EQUIP PURCHASES							
6943	CORPORATE PAYMENT SYSTE	20-0207	SAMSUNG 4GB DDR4	02/07/2020	23.02	23.02	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	SAMSUNG CRC 4 GB	02/07/2020	167.04	167.04	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	ELECTRIC STAPLER, KEY BOA	02/07/2020	78.87	78.87	02/27/2020
Total INFORMATION SYSTEMS:					10,506.47	268.93	
POLICE DEPARTMENT							
10-62-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001060311345-	STD/LTD - Police (Non-Sworn)	02/13/2020	124.91	124.91	02/19/2020
5455	MUTUAL OF OMAHA	001060311345-	STD - Police Officers (Sworn)	02/13/2020	1,237.88	1,237.88	02/19/2020
10-62-12300 UNIFORMS & CLOTHING							
6943	CORPORATE PAYMENT SYSTE	20-0207	UNIFORM-LONG	02/07/2020	70.91	70.91	02/27/2020
5821	PRINT & STITCH	631	UNIFORM/LONG	01/22/2020	37.99	.00	
5821	PRINT & STITCH	658	UNIFORM/ECHAVE	02/12/2020	70.00	.00	
10-62-12500 RECRUITMENT/EMPLOYEE TESTING							
7039	COURTNEY MEDICAL GROUP	942106	DRUG-SCREENING-PRE-EMPL	01/08/2020	140.00	.00	
6516	TRANSUNION RISK AND ALTER	20120	PRE-EMP DATA RESEARCH	02/01/2020	54.80	.00	
10-62-12600 VACCINES							
1275	COPPER QUEEN COMM. HOSPI	80004297CR	CREDIT	01/06/2019	144.00-	.00	
10-62-13500 SUBSCRIPTIONS & MEMBERSHIPS							
6943	CORPORATE PAYMENT SYSTE	20-0207	ACOP MEMBERSHIP DUES	02/07/2020	350.00	350.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	ACOP MEMBERSHIP	02/07/2020	75.00	75.00	02/27/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6583	IACP	92692	MEMBERSHIP DUE	12/04/2019	190.00	.00	
10-62-21000	**ELECTRIC**						
1097	AZ PUBLIC SERVICE (2 of 3)	0546921000-0	1 W HWY 92 Police #054692100	02/25/2020	681.63	681.63	02/25/2020
1097	AZ PUBLIC SERVICE (2 of 3)	0625720000-0	938 BTovreaville Rd Impound Lot	02/25/2020	35.77	35.77	02/25/2020
1097	AZ PUBLIC SERVICE (2 of 3)	8692621000-0	129 Tank Hill D - #8692621000	02/18/2020	53.29	53.29	02/18/2020
10-62-24000	**PHONES**						
4192	CENTURY LINK	402B-02-20	POLICE 520-432-2261 402B	02/25/2020	254.98	254.98	02/25/2020
6050	VERIZON	9848343870	Police	02/25/2020	655.86	655.86	02/25/2020
10-62-24001	**INTERNET ACCESS FEES**						
4059	SPARKLIGHT	20-0223/BPD	Internet Svc-Police Department	02/25/2020	138.99	138.99	02/25/2020
6050	VERIZON	9848352593	Police Air cards	02/13/2020	760.19	760.19	02/25/2020
10-62-34000	**CONTRACT SERVICES**						
6172	MMPC	52289	PEST CONTROL-BPD	01/28/2020	40.00	.00	
5658	RICOH USA INC	103201193	COPIER RENT & MAINT/BPD	01/17/2020	188.13	.00	
1499	RICOH USA, INC	5058792701	COPIER MAINT AGRMNT/BPD	02/05/2020	70.94	.00	
10-62-34100	**DOC WORKERS**						
3163	AZ STATE PRISON CMPLX-DOU	D08102019122	MILEAGE/BPD	01/31/2020	18.27	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08102020020	DOC LABOR CREW/BPD	02/11/2020	28.00	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08132020012	DOC LABOR CREW/BPD	01/02/2020	32.00	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08132020012	MILEAGE/BPD	02/05/2020	18.30	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08820200109	MILEAGE/BPD	02/05/2020	13.93	.00	
10-62-41500	**OFFICE SUPPLIES**						
2412	COPPER QUEEN PUBLISHING	21482	ID CARDS	01/30/2020	24.55	.00	
6943	CORPORATE PAYMENT SYSTE	20-0207	BANKER BOXES	02/07/2020	150.76	150.76	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	FILE FOLDERS	02/07/2020	29.90	29.90	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	MOUSE, PAPER CLIPS	02/07/2020	131.73	131.73	02/27/2020
10-62-43500	**POSTAGE**						
6943	CORPORATE PAYMENT SYSTE	20-0207	STAMPS.COM	02/07/2020	19.72	19.72	02/27/2020
10-62-46624	**MOVING, TOWING, STORAGE EXP**						
1129	BARNETT'S OXYGEN & TOWIN	16416	TOWING SVC/BPD	01/04/2020	95.00	.00	
1129	BARNETT'S OXYGEN & TOWIN	16417	TOWING SVC/BPD	01/06/2020	95.00	.00	
1129	BARNETT'S OXYGEN & TOWIN	16418	TOWING SVC/BPD	01/06/2020	166.25	.00	
1129	BARNETT'S OXYGEN & TOWIN	16423	TOWING SVC/BPD	01/24/2020	95.00	.00	
1129	BARNETT'S OXYGEN & TOWIN	16427	TOWING SVC/BPD	01/28/2020	142.50	.00	
10-62-46626	**ANIMAL CONTROL EXPENSE**						
1659	ACE HARDWARE	28966	DOG TROLLEY SYSTEM, MILK	01/27/2020	60.51	.00	
1659	ACE HARDWARE	29017	SHOVEL	01/30/2020	11.17	.00	
10-62-50100	**BLDG REPAIR & MAINT**						
1659	ACE HARDWARE	29016	FURNANCE FILTER	01/30/2020	7.42	.00	
1862	B&D LUMBER & HARDWARE	172681	PAINT	12/12/2019	37.06	.00	
1862	B&D LUMBER & HARDWARE	173288	CREDIT	01/21/2020	35.06-	.00	
6536	BISBEE AUTO PARTS	216879	GENERATOR OIL	02/11/2020	72.20	.00	
6943	CORPORATE PAYMENT SYSTE	20-0207	EXHAUST FAN	02/07/2020	45.11	45.11	02/27/2020
6985	PENN-TEK, LLC	906	WINTER MAINTENANCE-BPD	02/06/2020	160.00	.00	
10-62-61000	**VEHICLE PARTS & LABOR**						
6536	BISBEE AUTO PARTS	215231	WIPER BLADES	01/21/2020	19.71	.00	
6536	BISBEE AUTO PARTS	215960	DOOR PANEL	01/30/2020	643.53	.00	
6536	BISBEE AUTO PARTS	216533	OIL, OIL FILTER, WINDSHIELD	02/07/2020	66.64	.00	
6536	BISBEE AUTO PARTS	217002	BATTERY	02/13/2020	60.76	.00	
	Total POLICE DEPARTMENT:				7,297.23	4,816.63	
FIRE DEPARTMENT							
10-64-11501	**STANDARD DISABILITY INSURANCE**						
5455	MUTUAL OF OMAHA	001060311345-	STD/LTD - Fire	02/13/2020	623.08	623.08	02/19/2020
10-64-12300	**UNIFORMS & CLOTHING**						
5821	PRINT & STITCH	654	T-SHIRT, HAT/DAVEY	02/11/2020	110.08	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-64-12600 VACCINES							
1275	COPPER QUEEN COMM. HOSPI	80006658	TESTS	01/07/2020	433.00	.00	
1275	COPPER QUEEN COMM. HOSPI	80006658	TESTS	01/07/2020	167.00	.00	
1275	COPPER QUEEN COMM. HOSPI	80006658	TESTS	01/07/2020	167.00	.00	
10-64-13100 BUSINESS TRAVEL							
6943	CORPORATE PAYMENT SYSTE	20-0207	CHEAPOAIR	02/07/2020	33.08	33.08	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	WLV ADV DEPOSIT	02/07/2020	119.05	119.05	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	AIRLINE TICKET	02/07/2020	278.40	278.40	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	AIRLINE TICKET	02/07/2020	278.40	278.40	02/27/2020
10-64-13400 EDUCATION & TRAINING							
5532	COCHISE COLLEGE-BUSINESS	24605	LAB FEE, PARAMEDICINE	01/31/2020	1,385.00	.00	
10-64-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	4361690000-0	645 Tombstone Cyn Sta 2 - #4361	02/18/2020	139.89	139.89	02/18/2020
1097	AZ PUBLIC SERVICE (2 of 3)	9079721000-0	192 Hwy 92 Hwy Fire Station #90	02/25/2020	351.69	351.69	02/25/2020
10-64-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472000555002	645 Tombstone Cyn - Fire #47200	02/18/2020	149.05	149.05	02/18/2020
10-64-24000 PHONES							
4192	CENTURY LINK	278B-02-20	FIRE DEPT 520-432-1985 278B	02/25/2020	136.98	136.98	02/25/2020
4192	CENTURY LINK	398B-02-20	FIRE DEPT 520-432-4110 398B	02/25/2020	67.74	67.74	02/25/2020
4192	CENTURY LINK	412B-02-20	FIRE DEPT #2 520-432-6022 412	02/25/2020	55.17	55.17	02/25/2020
6050	VERIZON	9848343670	Fire	02/25/2020	363.25	363.25	02/25/2020
10-64-34000 CONTRACT SERVICES							
6172	MMPC	52616	PEST CONTROL-STA#1	02/07/2020	30.00	.00	
6172	MMPC	52632	PEST CONTROL-STA#2	02/07/2020	30.00	.00	
5710	XEROX CORPORATION	99409255	BASE CHARGE & USAGE/BFD	02/01/2020	183.18	.00	
10-64-34010 AMBULANCE BILLING SERVICES							
6643	AMBISERV	299	3.5% OF NET CASH COLLECTE	02/09/2020	1,461.37	.00	
10-64-45300 CUSTODIAL SUPPLIES							
1659	ACE HARDWARE	29102	FABULOSO	02/12/2020	14.60	.00	
10-64-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	29048	RESPIRATORS	02/05/2020	27.93	.00	
1659	ACE HARDWARE	29102	NOZZLE	02/12/2020	8.66	.00	
1862	B&D LUMBER & HARDWARE	173660	RESPIRATORS	02/05/2020	46.80	.00	
5633	L. N. CURTIS & SONS	INV359646	FDP FIRE GLOVES	02/05/2020	106.07	.00	
6465	NOBLE INDUSTRIAL SUPPLY C	SI-125241	SAFETY FIRE WIPES	10/23/2019	323.96	.00	
10-64-46641 MEDICAL SUPPLIES							
1321	BOUND TREE MEDICAL, LLC	83492554	MEDICAL SUPPLIES/BFD	01/31/2020	449.99	.00	
1321	BOUND TREE MEDICAL, LLC	83504979	MEDICAL SUPPLIES/BFD	02/12/2020	656.53	.00	
10-64-50100 BLDG REPAIR & MAINT							
6985	PENN-TEK, LLC	911	WINTER MAINTENANCE-FD #2	02/06/2020	80.00	.00	
10-64-55000 EQUIPMENT REPAIR & MAINT							
5890	BATTERIES PLUS	P23732421	BATTERIES-GURNEY	01/29/2020	96.11	.00	
6943	CORPORATE PAYMENT SYSTE	20-0207	NEOBITS BASE STATION ADAP	02/07/2020	40.69	40.69	02/27/2020
10-64-61000 VEHICLE PARTS & LABOR							
6536	BISBEE AUTO PARTS	216292	LAMP	02/04/2020	23.45	.00	
6536	BISBEE AUTO PARTS	216421	MOTOR TUNE-UP	02/05/2020	12.03	.00	
6536	BISBEE AUTO PARTS	217332	OIL FILTER	02/18/2020	5.68	.00	
6536	BISBEE AUTO PARTS	217349	AIR FILTER	02/18/2020	34.80	.00	
5759	LAWLEY MOTORS	35042864	N-MAT	02/19/2020	245.24	.00	
Total FIRE DEPARTMENT:					8,734.95	2,636.47	
BUILDING & MAINTENANCE							
10-74-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	29179	MAGNETIC MINI SWEEPER	02/20/2020	37.25	.00	
1659	ACE HARDWARE	29206	MAGNETIC MINI SWEEPER	02/25/2020	37.25	.00	
1659	ACE HARDWARE	29212	SCRAPER LONG HANDLE, BLA	02/25/2020	14.42	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-74-45300 CUSTODIAL SUPPLIES							
1659	ACE HARDWARE	29107	BOWL CLEANER, AIRWICK, GLA	02/12/2020	30.74	.00	
10-74-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	29197	ROOF REPAIR, TROWEL CEME	02/24/2020	65.17	.00	
1862	B&D LUMBER & HARDWARE	173760	DRIP EDGE	02/10/2020	71.25	.00	
1862	B&D LUMBER & HARDWARE	173784	SPRAY PAINT	02/11/2020	4.38	.00	
1862	B&D LUMBER & HARDWARE	173787	SPRAY PAINT	02/11/2020	8.77	.00	
1862	B&D LUMBER & HARDWARE	173821	ROOF FLASHING, GAS VENT	02/13/2020	30.76	.00	
1862	B&D LUMBER & HARDWARE	173823	LUMBER, SPRAY PRIMER	02/13/2020	23.79	.00	
1862	B&D LUMBER & HARDWARE	174015	TROWEL, CHIP BRUSH, ASPHA	02/24/2020	85.95	.00	
6735	CONKLIN ELECTRICAL, ETC, LL	20-0210	DEMO CONDUIT, LIGHTS & CA	02/10/2020	1,425.00	.00	
6985	PENN-TEK, LLC	901	REMOVE REMAINING DUCTING	02/05/2020	525.00	.00	
1989	SIERRA VISTA BUILDERS SUPP	71183	RATCHET, TORCH JACKS, GRA	02/10/2020	95.81	.00	
10-74-55000 EQUIPMENT REPAIR & MAINT							
6891	ARIZONA CERTIFIED TESTING,	8507	REPAIR ON BACKFLOW PREVE	02/14/2020	390.09	.00	
Total BUILDING & MAINTENANCE:					2,845.63	.00	
PUBLIC WORKS ADMINISTRATION							
10-75-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001060311345-	STD - PW-Admin.	02/13/2020	71.06	71.06	02/19/2020
10-75-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	2518290000-0	404 Bisbee Rd - #2518290000	02/25/2020	52.07	52.07	02/25/2020
1097	AZ PUBLIC SERVICE (2 of 3)	5081307274-0	Tovreaville Rd. #5081307274	02/25/2020	288.28	288.28	02/25/2020
10-75-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472011113302	404 Bisbee Rd.- #472-0111133-02	02/25/2020	39.05	39.05	02/25/2020
10-75-24000 PHONES							
6050	VERIZON	9848343670	PW	02/25/2020	100.88	100.88	02/25/2020
10-75-34000 CONTRACT SERVICES							
5392	COCHISE COUNTY FLEET MAIN	BISBEE 20-07	FLEET CHARGES-JAN 20/PW	02/25/2020	262.35	.00	
10-75-42040 ADVERTISING							
1153	BISBEE OBSERVER	2397	DISPLAY AD/PUBLIC HEARING	02/20/2020	289.80	.00	
10-75-42050 NON CAP ADMIN EQUIP/FURN							
6340	OFFICE DEPOT	436845673001	NESTING TABLES	01/31/2020	141.17	.00	
10-75-50100 BLDG REPAIR & MAINT							
1862	B&D LUMBER & HARDWARE	173740	HOOK BLADES, CAULK	02/10/2020	43.94	.00	
10-75-61000 VEHICLE PARTS & LABOR							
6536	BISBEE AUTO PARTS	217119	OIL FILTER, OIL, WINDSHIELD	02/14/2020	89.15	.00	
Total PUBLIC WORKS ADMINISTRATION:					1,377.75	551.34	
GARAGE							
10-77-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001060311345-	STD - PW Garage	02/13/2020	39.14	39.14	02/19/2020
10-77-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	6690180000-0	Tovreaville Rd Warehouse $433.5	02/25/2020	216.86	216.86	02/25/2020
10-77-24000 PHONES							
4192	CENTURY LINK	418B-02-20	PW GARAGE 520-432-6044 418	02/25/2020	141.33	141.33	02/25/2020
6050	VERIZON	9848343670	City Garage	02/25/2020	73.44	73.44	02/25/2020
10-77-34000 CONTRACT SERVICES							
6448	UNIFIRST CORPORATION	3101012898	UNIFORMS/GAR	02/19/2020	29.92	.00	
10-77-42050 NON CAP ADMIN EQUIP/FURN							
6536	BISBEE AUTO PARTS	217929	WELDING HELMET	02/25/2020	126.56	.00	
4191	GRAINGER	9442683828	SAFETY CABINET	02/13/2020	1,032.93	.00	
10-77-45100 DISPOSABLE EQUIP & TOOLS							
6536	BISBEE AUTO PARTS	217061	SLIDING CALIPER DIGITAL	02/13/2020	30.80	.00	
10-77-46000 OPERATIONAL EXPENSES							
1862	B&D LUMBER & HARDWARE	173770	KEYS	02/11/2020	10.66	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6536	BISBEE AUTO PARTS	217107	BATTERMINAL SPRCLNR, BATT	02/14/2020	43.86	.00	
10-77-50100 BLDG REPAIR & MAINT							
6735	CONKLIN ELECTRICAL, ETC, LL	20-0218	INSTALL EXIT LIGHT, INSTALL S	02/18/2020	600.00	.00	
10-77-55200 NON CAP EQUIP PURCHASES							
6536	BISBEE AUTO PARTS	216507	HYDRAULIC PRESSURE KIT	02/06/2020	129.68	.00	
Total GARAGE:					2,475.18	470.77	
BUILDING INSPECTOR							
10-79-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001060311345-	STD - Bldg Inspector	02/13/2020	22.43	22.43	02/19/2020
10-79-24000 PHONES							
6050	VERIZON	9848343670	Bldg Insp	02/25/2020	22.59	22.59	02/25/2020
10-79-24001 INTERNET							
6050	VERIZON	9848343670	Bldg Insp Air Card	02/25/2020	40.01	40.01	02/25/2020
10-79-34000 CONTRACT SERVICES							
5392	COCHISE COUNTY FLEET MAIN	BISBEE 20-07	FLEET CHARGES-JAN 20/BI	02/25/2020	617.40	.00	
Total BUILDING INSPECTOR:					702.43	85.03	
PARKS							
10-80-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001060311345-	STD - Parks	02/13/2020	28.39	28.39	02/19/2020
10-80-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	0655901000-0	E Vista Park - #0655901000	02/25/2020	44.61	44.61	02/25/2020
1097	AZ PUBLIC SERVICE (2 of 3)	3984490000-0	Main St Park - #3984490000	02/18/2020	73.67	73.67	02/18/2020
1097	AZ PUBLIC SERVICE (2 of 3)	6333950000-0	Goar Park - #6333950000	02/18/2020	44.41	44.41	02/18/2020
1097	AZ PUBLIC SERVICE (2 of 3)	6621361000-0	E Vista Court - #6621361000	02/25/2020	81.06	81.06	02/25/2020
1097	AZ PUBLIC SERVICE (2 of 3)	6730341000-0	Brewery Gulch C Park #67303410	02/18/2020	38.98	38.98	02/18/2020
1097	AZ PUBLIC SERVICE (2 of 3)	9158520000-0	Vista Park - #9158520000	02/25/2020	41.58	41.58	02/25/2020
10-80-22000 WATER							
1106	AZ WATER COMPANY	03106058001-	City Park Brewery - Parks 031060	02/18/2020	4.29	4.29	02/18/2020
10-80-24000 PHONES							
6050	VERIZON	9848343670	Parks	02/25/2020	96.17	96.17	02/25/2020
10-80-34000 CONTRACT SERVICES							
6448	UNIFIRST CORPORATION	3101012899	UNIFORMS/PARKS	02/19/2020	24.59	.00	
10-80-34100 DOC WORKERS							
3163	AZ STATE PRISON CMPLX-DOU	D08102020020	DOC LABOR CREW/PKS	02/11/2020	84.00	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08102020020	MILEAGE/PARKS/M CHECKER	02/25/2020	17.58	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08133201909	MILEAGE/PARKS	10/16/2019	211.82	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08224420191	MILEAGE/PARKS	12/27/2019	233.18	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08229020200	DOC LABOR CREW/PKS	02/11/2020	148.00	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08229020200	MILEAGE/PARKS/SUPERVISED	02/25/2020	244.31	.00	
10-80-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HARDWARE	173956	SPOOL INSERT, GRINDING STO	02/20/2020	106.84	.00	
10-80-45200 SAFETY EQUIP & SUPPLIES							
6850	BIG STATE INDUSTRIAL SUPPL	1376555	GLOVES	02/04/2020	96.79	.00	
10-80-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	29079	VINEGAR	02/10/2020	16.74	.00	
1659	ACE HARDWARE	29123	VALVE BOX	02/14/2020	2.32	.00	
1659	ACE HARDWARE	29170	FILE HANDLE, GRINDING STON	02/20/2020	102.04	.00	
1862	B&D LUMBER & HARDWARE	173848	PLUG GOOF, COUPLING, FAL F	02/14/2020	213.76	.00	
4191	GRAINGER	9449856690	SHELF BIN	02/20/2020	96.21	.00	
10-80-46802 LANDSCAPING MATERIALS							
1659	ACE HARDWARE	29200	VINEGAR, SPRINKLER POP UP	02/24/2020	33.63	.00	
1862	B&D LUMBER & HARDWARE	173857	HARNESS STRAP, SPRINKLER	02/14/2020	24.94	.00	
1862	B&D LUMBER & HARDWARE	173986	LANDSCAPING FABRIC	02/21/2020	87.78	.00	
1828	HOME DEPOT CREDIT SERVIC	3192685	BARK NUGGETS	02/04/2020	168.23	168.23	02/18/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1828	HOME DEPOT CREDIT SERVIC	3192694	BARK NUGGETS	02/04/2020	168.23	168.23	02/18/2020
1828	HOME DEPOT CREDIT SERVIC	4192659	BARK NUGGETS	02/03/2020	168.23	168.23	02/18/2020
10-80-55200 NON CAP EQUIP PURCHASES							
1862	B&D LUMBER & HARDWARE	173850	TOOL BOX, METAL TOOL BOX	02/14/2020	106.53	.00	
10-80-61000 REPAIRS & MAINT - VEHICLES							
1393	SIERRA VISTA GLASS INC	103277	WINDSHIELD REPLACED	01/31/2020	315.82	.00	
Total PARKS:					3,124.73	957.85	
SWIMMING POOL							
10-81-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	2409211000-02	Quality Hill - Pool #2409211000	02/18/2020	143.28	143.28	02/18/2020
10-81-24000 PHONES							
4192	CENTURY LINK	428B-02-20	SWIMMING POOL 520-432-6042	02/25/2020	40.10	40.10	02/25/2020
Total SWIMMING POOL:					183.38	183.38	
LIBRARY							
10-83-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001060311345-	STD - Library	02/13/2020	35.32	35.32	02/19/2020
10-83-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	3331410000-0	6 MAIN St Library - Library -#3331	02/18/2020	522.71	522.71	02/18/2020
10-83-24000 PHONES							
4192	CENTURY LINK	414B-02-20	LIBRARY 520-432-4232 414B	02/25/2020	205.06	205.06	02/25/2020
10-83-24001 INTERNET ACCESS							
4059	SPARKLIGHT	20-0223/LIB	Internet Svc-Library	02/25/2020	146.43	146.43	02/25/2020
10-83-34000 CONTRACT SERVICES							
1499	RICOH USA, INC	33121422	COPIER MAINT AGRMNT/LIB	02/14/2020	99.89	.00	
5710	XEROX CORPORATION	99506782	BASE CHARGE & USAGE/LIB	02/06/2020	60.20	.00	
10-83-41500 OFFICE SUPPLIES							
1842	DEMCO INCORPORATED	6771435	SUPPLIES/LIBRARY	02/13/2020	177.46	.00	
10-83-42050 NON CAP ADMIN EQUIP/FURN							
4926	AMAZON	449996688955	COMPUTER EQUIPMENT	01/15/2020	29.00	.00	
4926	AMAZON	456563665447	COMPUTER EQUIPMENT	01/23/2020	95.40	.00	
4926	AMAZON	456588756338	COMPUTER EQUIPMENT	01/22/2020	35.32	.00	
10-83-46831 BOOKS							
4926	AMAZON	539699734695	BOOKS	01/10/2020	14.99	.00	
4926	AMAZON	638576945675	BOOKS	01/20/2020	34.96	.00	
4926	AMAZON	874795779587	BOOKS	01/16/2020	11.51	.00	
4926	AMAZON	948896497643	BOOKS	01/19/2020	43.88	.00	
4926	AMAZON	953644633443	BOOKS	02/07/2020	82.98	.00	
1125	BAKER & TAYLOR, INC.	5016022681	BOOKS/LIBRARY	02/12/2020	14.54	.00	
10-83-46832 AUDIO VISUAL MATERIAL							
4926	AMAZON	448489647866	DVDS	01/24/2020	34.11	.00	
10-83-46833 CHILDRENS MATERIALS							
4926	AMAZON	697474487795	CHILDRENS MATERIALS	02/03/2020	57.39	.00	
10-83-46834 PERIODICALS							
4926	AMAZON	544559573567	MAGAZINE SUBSCRIPTION	01/31/2020	29.95	.00	
4926	AMAZON	587456964495	MAGAZINE SUBSCRIPTION	01/31/2020	20.00	.00	
6943	CORPORATE PAYMENT SYSTE	20-0207	MAGAZINE RENEWAL	02/07/2020	5.99	5.99	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	MAGAZINE RENEWAL	02/07/2020	16.00	16.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	MAGAZINE RENEWAL	02/07/2020	23.88	23.88	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	MAGAZINE RENEWAL	02/07/2020	17.98	17.98	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	MAGAZINE RENEWAL	02/07/2020	15.00	15.00	02/27/2020
Total LIBRARY:					1,829.95	988.37	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
SENIOR CITIZENS CENTER							
10-85-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	8339841000-0	300 Collins Rd. #8339841000	02/25/2020	345.61	345.61	02/25/2020
10-85-24000 PHONES							
4192	CENTURY LINK	416B-02-20	SENIOR CENTER 520-432-2167	02/25/2020	62.60	62.60	02/25/2020
10-85-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	20-0223/SC	Internet Svc- Senior Center	02/25/2020	59.50	59.50	02/25/2020
10-85-34100 DOC WORKERS							
3163	AZ STATE PRISON CMPLX-DOU	D08102020020	DOC LABOR CREW/SC	02/11/2020	28.00	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08102020020	MILEAGE/SENIOR CENTER/C-M	02/25/2020	25.26	.00	
Total SENIOR CITIZENS CENTER:					520.97	467.71	
Total GENERAL FUND:					118,369.19	82,858.18	
TRANSIENT ROOM TAX							
FUND EXPENDITURES							
20-40-13500 SUBSCRIPTIONS & MEMBERSHIPS							
4610	AZ OFFICE OF TOURISM	20-0224	APPLICATION FEE	02/24/2020	125.00	125.00	02/25/2020
20-40-24000 PHONES							
4192	CENTURY LINK	251B-02-20	V. C. ANNEX 520-432-3539 251	02/25/2020	34.00	34.00	02/25/2020
4192	CENTURY LINK	500B-02-20	VISITOR CENTER 520-432-3554	02/25/2020	113.19	113.19	02/25/2020
6050	VERIZON	9848343670	VC	02/25/2020	55.44	55.44	02/25/2020
20-40-42040 ADVERTISING							
6943	CORPORATE PAYMENT SYSTE	20-0207	WIX SOCIAL APP	02/07/2020	4.95	4.95	02/27/2020
Total FUND EXPENDITURES:					332.58	332.58	
Total TRANSIENT ROOM TAX:					332.58	332.58	
STREETS							
FUND EXPENDITURES							
21-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001060311345-	STD - Street	02/13/2020	69.08	69.08	02/19/2020
21-40-12300 UNIFORMS & CLOTHING							
6629	RODRIGUEZ, XAVIER	20-0115	REIMBURSEMENT-BOOTS	01/15/2020	276.05	.00	
21-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	4470670000-0	60 Brewer Gulch Sp 3 - #4470670	02/18/2020	42.85	42.85	02/18/2020
1097	AZ PUBLIC SERVICE (2 of 3)	5847770000-0	60 Brewer Gulch Sp 2 - #5847770	02/18/2020	85.74	85.74	02/18/2020
1097	AZ PUBLIC SERVICE (2 of 3)	6690180000-0	$433.53x25% Streets	02/25/2020	108.43	108.43	02/25/2020
1097	AZ PUBLIC SERVICE (2 of 3)	7700160000-0	60 Brewer Gulch Sp 4 - #7700160	02/18/2020	38.98	38.98	02/18/2020
1097	AZ PUBLIC SERVICE (2 of 3)	8186260000-0	170 Hwy 92 - #690982286	02/25/2020	108.26	108.26	02/25/2020
1097	AZ PUBLIC SERVICE (2 of 3)	8583641000-0	60 Brewer Gulch Sp 1 - #8583641	02/18/2020	289.96	289.96	02/18/2020
1879	AZ PUBLIC SERVICE (3 of 3)	AR0480006961	UTILITY POLES/STREETS	01/15/2020	1,759.13	.00	
1879	AZ PUBLIC SERVICE (3 of 3)	AR0480007029	UTILITY POLES/STREETS	02/12/2020	1,759.13	.00	
21-40-24000 PHONES							
6050	VERIZON	9848343670	Streets	02/25/2020	234.90	234.90	02/25/2020
21-40-24001 INTERNET							
6050	VERIZON	9848343670	Streets Air Card	02/25/2020	40.01	40.01	02/25/2020
21-40-34000 CONTRACT SERVICES							
5392	COCHISE COUNTY FLEET MAIN	BISBEE 20-07	FLEET CHARGES-JAN 20/STR	02/25/2020	470.70	.00	
6448	UNIFIRST CORPORATION	3101012891	UNIFORMS/STR	02/19/2020	54.45	.00	
21-40-34100 DOC WORKERS							
3163	AZ STATE PRISON CMPLX-DOU	D08348420200	DOC LABOR CREW/STR	02/11/2020	120.00	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08348420200	MILEAGE/STREETS/SUPERVIS	02/25/2020	180.23	.00	
21-40-42050 NON CAP ADMIN EQUIP/FURN							
4191	GRAINGER	9441700797	TRUCK BOX	02/12/2020	929.37	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
21-40-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	29153	WRENCH COMBO	02/18/2020	46.56	.00	
1659	ACE HARDWARE	29160	WRENCH COMBO, MECH TOOL	02/19/2020	241.03	.00	
1659	ACE HARDWARE	29171	IMPACT DRILL BIT	02/20/2020	41.64	.00	
1862	B&D LUMBER & HARDWARE	173926	TORX POWER BIT, POWER BIT	02/19/2020	317.88	.00	
1862	B&D LUMBER & HARDWARE	173927	TAPE RULE, CORD LOCK	02/19/2020	124.93	.00	
1862	B&D LUMBER & HARDWARE	173930	HAMMERDRILL IMPACT KIT	02/19/2020	394.55	.00	
1862	B&D LUMBER & HARDWARE	174018	CUTOFF WHEEL, DISC FLAP, M	02/24/2020	116.27	.00	
1862	B&D LUMBER & HARDWARE	174076	KNEE PADS, HAMMER BIT	02/25/2020	31.69	.00	
1828	HOME DEPOT CREDIT SERVIC	2623344	ATOMIC IMPACT KIT	01/16/2020	106.97	106.97	02/18/2020
21-40-45200 SAFETY EQUIP & SUPPLIES							
1862	B&D LUMBER & HARDWARE	173847	SERVUS ECON BOOTS	02/14/2020	58.49	.00	
6850	BIG STATE INDUSTRIAL SUPPL	1376555	GLOVES	02/04/2020	96.79	.00	
21-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	29090	KEY	02/11/2020	17.08	.00	
1659	ACE HARDWARE	29149	PUMP ARMOR, WIRE BRUSH, G	02/18/2020	20.93	.00	
1862	B&D LUMBER & HARDWARE	173779	AWG CONNECTOR, SCREWDRI	02/11/2020	16.82	.00	
1862	B&D LUMBER & HARDWARE	173843	HILLMAN	02/13/2020	2.92	.00	
1862	B&D LUMBER & HARDWARE	173912	PAINT THINNER	02/18/2020	5.84	.00	
1862	B&D LUMBER & HARDWARE	173931	LINEMAN PLIERS, CRIMP PLIER	02/19/2020	58.57	.00	
1862	B&D LUMBER & HARDWARE	173934	LITHIUM GREASE, CAB	02/19/2020	20.88	.00	
1862	B&D LUMBER & HARDWARE	173948	PREMIX CONCRETE	02/20/2020	8.13	.00	
1862	B&D LUMBER & HARDWARE	173954	PREMIX CONCRETE	02/20/2020	8.13	.00	
1862	B&D LUMBER & HARDWARE	173977	ALUM FOIL TAPE	02/20/2020	10.13	.00	
1862	B&D LUMBER & HARDWARE	174019	SHOP TOWEL, BRAKE CLEANE	02/24/2020	31.19	.00	
1862	B&D LUMBER & HARDWARE	174038	ELECTRODE, STIKE ANCHOR	02/24/2020	79.96	.00	
1862	B&D LUMBER & HARDWARE	174052	PREMIX CONCRETE	02/25/2020	4.07	.00	
1862	B&D LUMBER & HARDWARE	174065	MORTAR MIX	02/25/2020	5.83	.00	
1862	B&D LUMBER & HARDWARE	174084	WEED BURNER	02/26/2020	71.20	.00	
7048	BATTERIES PLUS BULBS	P24163595	BATTERY FOR SOLAR LIGHT	02/12/2020	2,177.42	.00	
4191	GRAINGER	9449856690	SHELF BIN	02/20/2020	96.20	.00	
21-40-46210 STREET REPAIR MAT - SALES TAX							
4185	GRANITE CONSTRUCTION CO	1747699	COLD MIX	02/07/2020	1,637.43	.00	
21-40-55000 EQUIPMENT REPAIR & MAINT							
6943	CORPORATE PAYMENT SYSTE	20-0207	SOLAR CHARGE CONTROLLER	02/07/2020	339.82	339.82	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	SOLAR CHARGE CONTROLLER	02/07/2020	360.02	360.02	02/27/2020
21-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE AUTO PARTS	216835	WIPER BLADES, BATTERY	02/11/2020	115.35	.00	
6536	BISBEE AUTO PARTS	216857	WIPER BLADES	02/11/2020	8.50	.00	
6536	BISBEE AUTO PARTS	217106	AIR FILTER, OIL FILTER, BRAKE	02/14/2020	34.05	.00	
6536	BISBEE AUTO PARTS	217968	SAFETY PIN CLIP, LOCKING PIN	02/26/2020	10.39	.00	
Total FUND EXPENDITURES:					13,284.93	1,825.02	
Total STREETS:					13,284.93	1,825.02	
MISC. DONATIONS							
FUND EXPENDITURES							
48-40-22521 SECRET SANTA DONATIONS-LIBRARY							
4926	AMAZON	435784747646	SECRET SANTA DONATION	01/24/2020	31.50	.00	
4926	AMAZON	436685598773	SECRET SANTA DONATION	01/10/2020	15.99	.00	
4926	AMAZON	439966987346	SECRET SANTA DONATION	02/02/2020	14.99	.00	
4926	AMAZON	449875577534	SECRET SANTA DONATION	01/29/2020	4.99	.00	
4926	AMAZON	469934388447	SECRET SANTA DONATION	01/22/2020	14.75	.00	
4926	AMAZON	483674575966	SECRET SANTA DONATION	01/16/2020	7.60	.00	
4926	AMAZON	644797539844	SECRET SANTA DONATION	01/23/2020	43.41	.00	
4926	AMAZON	656863437348	SECRET SANTA DONATION	01/14/2020	14.79	.00	
4926	AMAZON	843556964685	SECRET SANTA DONATION	01/29/2020	37.35	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
	Total FUND EXPENDITURES:				185.37	.00	
	Total MISC. DONATIONS:				185.37	.00	
AIRPORT FUND							
50-1020100 GASOLINE INVENTORY							
5550	ASCENT AVIATION GROUP, INC.	664959	AVIATION FUEL	02/12/2020	15,507.23	.00	
	Total :				15,507.23	.00	
FUND EXPENDITURES							
50-40-24000 PHONES							
4192	CENTURY LINK	426B-02-20	AIRPORT 520-432-6030 426B	02/25/2020	34.00	34.00	02/25/2020
4192	CENTURY LINK	703B-02-20	AIRPORT 520-432-6980 703B	02/25/2020	35.54	35.54	02/25/2020
	Total FUND EXPENDITURES:				69.54	69.54	
	Total AIRPORT FUND:				15,576.77	69.54	
SEWER FUND							
54-1019900 CLEARING ACCT--SEWER/TRASH A/R							
7056	EILEEN JOHNSTON	20-0212	REFUND FOR 103.602030.01	02/12/2020	32.88	.00	
7055	HELEN SAUL	20-0212	REFUND FOR 102.311339.01	02/12/2020	16.37	.00	
7054	JEAN VILLMER	20-0212	REFUND FOR 103.560048.01	02/12/2020	28.51	.00	
1056	SILVA, WILLIAM	20-0218	REFUND OVERPAYMENT	02/18/2020	898.80	898.80	02/18/2020
	Total :				976.56	898.80	
FUND EXPENDITURES							
54-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001060311345-	STD - Sewer	02/13/2020	8.23	8.23	02/19/2020
54-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	0516740000-0	42 Warren Cut Off Rd. Swr Bldg B	02/18/2020	579.12	579.12	02/18/2020
1097	AZ PUBLIC SERVICE (2 of 3)	2478030000-0	302 Teran St. #2478030000	02/25/2020	38.49	38.49	02/25/2020
1097	AZ PUBLIC SERVICE (2 of 3)	2954210000-0	42 Warren Cut Off Rd. Swr Bldg A	02/18/2020	49.19	49.19	02/18/2020
54-40-22000 WATER							
1106	AZ WATER COMPANY	03109050451-	6 W. HWY 80	02/18/2020	15.65	15.65	02/18/2020
1106	AZ WATER COMPANY	03109081151-0	Highway 80-Sewer Pond - Acct #	02/18/2020	6.57	6.57	02/18/2020
54-40-24000 PHONES							
4192	CENTURY LINK	424B-02-20	48 S. AZ ST-WW 520-432-6035 4	02/25/2020	34.58	34.58	02/25/2020
6050	VERIZON	9848343670	Sewer	02/25/2020	110.16	110.16	02/25/2020
6050	VERIZON	9848343670	Sewer On Call	02/25/2020	18.61	18.61	02/25/2020
54-40-24001 INTERNET ACCESS FEE							
6050	VERIZON	9848343670	Sewer Air Card	02/25/2020	40.01	40.01	02/25/2020
54-40-34000 CONTRACT SERVICES							
6881	OPERATIONS MANAGEMENT IN	D3165600-01-	JACOBS CONTRACT-MAR-20 C	02/26/2020	22,174.40	.00	
6881	OPERATIONS MANAGEMENT IN	D3165600-02-0	JACOBS CONTRACT-MAR-19	02/03/2020	62,050.90	.00	
6448	UNIFIRST CORPORATION	3100990624	UNIFORMS/WW	10/16/2019	42.65	.00	
6448	UNIFIRST CORPORATION	3100991905	UNIFORMS/WW	10/23/2019	48.99	.00	
6448	UNIFIRST CORPORATION	3100993160	UNIFORMS/WW	10/30/2019	48.99	.00	
6448	UNIFIRST CORPORATION	3100994386	UNIFORMS/WW	11/06/2019	42.65	.00	
6448	UNIFIRST CORPORATION	3100995636	UNIFORMS/WW	11/13/2019	42.65	.00	
6448	UNIFIRST CORPORATION	3100996888	UNIFORMS/WW	11/20/2019	35.76	.00	
6448	UNIFIRST CORPORATION	3101012892	UNIFORMS/WW	02/19/2020	31.70	.00	
5710	XEROX CORPORATION	20-0220	UNUSED CREDIT FROM PREVI	02/20/2020	79.63-	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5710	XEROX CORPORATION	99506777	CREDIT	02/06/2020	10.77-	.00	
5710	XEROX CORPORATION	99506778	CREDIT	02/06/2020	10.77-	.00	
5710	XEROX CORPORATION	99506781	BASE CHARGE/WW	02/06/2020	164.15	.00	
54-40-42050	**NON CAP ADMIN EQUIP/FURN**						
1659	ACE HARDWARE	29169	DRILL IMPACT KIT	02/20/2020	256.44	.00	
1659	ACE HARDWARE	29204	ANGLE GRINDER, GLOVES	02/25/2020	120.14	.00	
54-40-45100	**DISPOSABLE EQUIP & TOOLS**						
1862	B&D LUMBER & HARDWARE	173963	NUTDRIVER SET, SCREWDRIV	02/20/2020	73.76	.00	
6000	FERGUSON WATERWORKS #30	383268	SHARPSHOOTER SHVL Z	02/06/2020	238.51	.00	
54-40-46000	**OPERATIONAL EXPENSES**						
1659	ACE HARDWARE	29096	STRETCH CORD SET, COUPLE	02/12/2020	49.33	.00	
1659	ACE HARDWARE	29150	CORD EXT	02/18/2020	37.25	.00	
1659	ACE HARDWARE	29159	CARP PENCIL, TRASH CAN, GL	02/19/2020	31.73	.00	
1659	ACE HARDWARE	29220	SCREW MTLHEX UNSLT, SOCK	02/25/2020	17.94	.00	
1862	B&D LUMBER & HARDWARE	173802	VALVE BOX	02/12/2020	4.13	.00	
1862	B&D LUMBER & HARDWARE	174042	VALVE BOX	02/24/2020	20.97	.00	
1862	B&D LUMBER & HARDWARE	174044	CREDIT	02/24/2020	.08-	.00	
1862	B&D LUMBER & HARDWARE	174050	PLASTIC PAIL, FLEX PIPE CAP	02/25/2020	13.14	.00	
6943	CORPORATE PAYMENT SYSTE	20-0207	RECORDED RELEASES	02/07/2020	17.00	17.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	RECORDED LIENS, RELEASE	02/07/2020	169.13	169.13	02/27/2020
4191	GRAINGER	9450239034	BATTERY	02/20/2020	196.19	.00	
54-40-46543	**MANHOLE, PIPE & FITTINGS**						
1862	B&D LUMBER & HARDWARE	173777	VALVE BOX, FLEX COUPLING	02/11/2020	30.94	.00	
1862	B&D LUMBER & HARDWARE	173778	PVC PIPE	02/11/2020	12.59	.00	
1862	B&D LUMBER & HARDWARE	173793	FLEX COUPLING, VALVE BOX W	02/12/2020	31.59	.00	
1862	B&D LUMBER & HARDWARE	173938	FLEX COUPLING	02/19/2020	10.70	.00	
6000	FERGUSON WATERWORKS #30	384304	CI VLV BX W/ SWR LID	02/20/2020	924.40	.00	
6000	FERGUSON WATERWORKS #30	384310	ECON PLAS IVC VLV BX & CVR	02/19/2020	32.83	.00	
	Total FUND EXPENDITURES:				87,770.91	1,086.74	
	Total SEWER FUND:				88,747.47	1,985.54	
SANITATION FUND							
FUND EXPENDITURES							
56-40-11501	**STANDARD DISABILITY INSURANCE**						
5455	MUTUAL OF OMAHA	001060311345-	STD - Sanitation	02/13/2020	206.26	206.26	02/19/2020
56-40-12300	**UNIFORMS & CLOTHING**						
6870	MOODY, DONALD	20-0206	REIMBURSEMENT-BOOTS	02/06/2020	150.00	.00	
56-40-21000	**ELECTRIC**						
1097	AZ PUBLIC SERVICE (2 of 3)	6690180000-0	$433.53x25% Sanitation	02/25/2020	108.43	108.43	02/25/2020
56-40-24000	**PHONES**						
6050	VERIZON	9848343670	Sanitation	02/25/2020	368.71	368.71	02/25/2020
56-40-24001	**INTERNET**						
6050	VERIZON	9848343670	Recycle Air Card	02/25/2020	40.01	40.01	02/25/2020
6050	VERIZON	9848343670	Sanitation Air Card	02/25/2020	40.01	40.01	02/25/2020
56-40-34000	**CONTRACT SERVICES**						
6448	UNIFIRST CORPORATION	3101012900	UNIFORMS/SAN	02/19/2020	80.41	.00	
56-40-34100	**DOC WORKERS**						
3163	AZ STATE PRISON CMPLX-DOU	D08102020020	DOC LABOR CREW/SAN	02/11/2020	56.00	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08102020020	MILEAGE/SANITATION/A-M	02/25/2020	17.58	.00	
56-40-45200	**SAFETY EQUIP & SUPPLIES**						
6850	BIG STATE INDUSTRIAL SUPPL	1378555	GLOVES	02/04/2020	193.60	.00	
56-40-46000	**OPERATIONAL EXPENSES**						
5618	HOLTZ INDUSTRIES, INC.	556123	AUTO LOCK FRONT FLAT	02/06/2020	592.80	.00	
56-40-46562	**RECYCLING PROGRAM**						
3163	AZ STATE PRISON CMPLX-DOU	D08102020020	DOC LABOR CREW/REC	02/11/2020	48.00	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08102020020	MILEAGE/RECYCLE-E-M	02/25/2020	17.58	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
56-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE AUTO PARTS	216870	WIPER BLADE	02/11/2020	4.19	.00	
6536	BISBEE AUTO PARTS	217925	BUSHING BLSTR, SHCKL/LINK	02/25/2020	454.79	.00	
6943	CORPORATE PAYMENT SYSTE	20-0207	KART-LOK CABLE KIT, CHAIN, C	02/07/2020	180.20	180.20	02/27/2020
Total FUND EXPENDITURES:					2,558.57	943.62	
Total SANITATION FUND:					2,558.57	943.62	
QUEEN MINE FUND							
FUND EXPENDITURES							
59-40-11501 STANDARD DISABILITY INSURANCE							
5455	MUTUAL OF OMAHA	001060311345-	STD - Queen Mine	02/13/2020	84.66	84.66	02/19/2020
59-40-13100 BUSINESS TRAVEL							
6943	CORPORATE PAYMENT SYSTE	20-0207	FUEL	02/07/2020	40.08	40.08	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	FUEL	02/07/2020	38.24	38.24	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	FUEL	02/07/2020	50.32	50.32	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	FUEL	02/07/2020	43.36	43.36	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	RENTAL VAN	02/07/2020	81.19	81.19	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	FUEL	02/07/2020	8.21	8.21	02/27/2020
59-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	8295240000-0	HWY 80 Tour - QM - #829524000	02/18/2020	853.69	853.69	02/18/2020
59-40-22000 WATER							
1106	AZ WATER COMPANY	03109024701-	Queen Mine - #03109024701	02/18/2019	5.13	5.13	02/18/2020
59-40-24000 PHONES							
4192	CENTURY LINK	406B-02-20	QUEEN MINE 520-432-2071 406	02/25/2020	144.76	144.76	02/25/2020
6050	VERIZON	9848343670	Queen Mine	02/25/2020	55.44	55.44	02/25/2020
59-40-24001 INTERNET ACCESS FEE							
4059	SPARKLIGHT	20-0223/QM	Internet Svc-Queen Mine	02/25/2020	68.49	68.49	02/25/2020
59-40-34100 DOC WORKERS							
3163	AZ STATE PRISON CMPLX-DOU	D08102020020	MILEAGE/QM	02/25/2020	56.30	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08127201910	MILEAGE/QM	11/14/2019	49.02	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08132020012	MILEAGE/QM	02/05/2020	48.67	.00	
3163	AZ STATE PRISON CMPLX-DOU	D08820200109	MILEAGE/QM	02/05/2020	36.73	.00	
59-40-42040 ADVERTISING							
1153	BISBEE OBSERVER	2376	DISPLAY AD/EMPLOYMENT	01/30/2020	186.30	.00	
6943	CORPORATE PAYMENT SYSTE	20-0207	QM JOB POSTING	02/07/2020	2.99	2.99	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	ADVERTISING	02/07/2020	150.00	150.00	02/27/2020
59-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	29207	GASKET, TOWELS, RAGS	02/25/2020	26.51	.00	
6536	BISBEE AUTO PARTS	217494	KEY STOCK	02/19/2020	6.57	.00	
59-40-46591 MERCHANDISE							
6943	CORPORATE PAYMENT SYSTE	20-0207	SANDSTONE	02/07/2020	836.16	836.16	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	SEPTANIAN, CELELITE	02/07/2020	94.00	94.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	AZUR	02/07/2020	175.00	175.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	JEWELRY	02/07/2020	344.00	344.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	SEPTANIAN	02/07/2020	178.00	178.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	COPPER BAR, AZ COPPER BAR	02/07/2020	130.00	130.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	JEWELRY	02/07/2020	391.00	391.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	JEWELRY	02/07/2020	1,505.00	1,505.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	JEWELRY	02/07/2020	279.00	279.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	JEWELRY	02/07/2020	925.00	925.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	ONYX, HEARTS, SPHERES, VAS	02/07/2020	1,448.20	1,448.20	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	LAPIS	02/07/2020	50.00	50.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	AZUR	02/07/2020	1,178.00	1,178.00	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	JEWELRY	02/07/2020	148.50	148.50	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	SANDSTONE	02/07/2020	1,682.50	1,682.50	02/27/2020
6943	CORPORATE PAYMENT SYSTE	20-0207	AZUR, NALA	02/07/2020	635.88	635.88	02/27/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
7057	MICHAEL ANDREWS	20-0205	REFUND-BRACELET	02/05/2020	154.51	.00	
5107	MOSTLY POSTCARDS, INC.	47887	MAGNETS	02/04/2020	273.32	.00	
59-40-55000 EQUIPMENT REPAIR & MAINT							
6536	BISBEE AUTO PARTS	217454	BATTERY, OIL, WINDSHIELD WA	02/19/2020	189.70	.00	
59-40-55100 REPAIR & MAINT - OTHER							
1659	ACE HARDWARE	29166	FASTENERS	02/19/2020	2.21	.00	
1659	ACE HARDWARE	29219	FASTENERS	02/02/2020	2.21	.00	
6536	BISBEE AUTO PARTS	217855	BATTERY CABLE	02/25/2020	4.66	.00	
6536	BISBEE AUTO PARTS	217886	GASKET	02/25/2020	5.64	.00	
6943	CORPORATE PAYMENT SYSTE	20-0207	METAL	02/07/2020	70.21	70.21	02/27/2020
	Total FUND EXPENDITURES:				12,739.36	11,697.01	
	Total QUEEN MINE FUND:				12,739.36	11,697.01	
MISC. GRANTS							
FUND EXPENDITURES							
78-40-23012 FREEPORT SANJOSE LIBRARY ANNEX							
4926	AMAZON	434784335478	LIBRARY ANNEX-FREEPORT	01/30/2020	17.98	.00	
4926	AMAZON	444898833394	LIBRARY ANNEX-FREEPORT	01/30/2020	27.99	.00	
4926	AMAZON	454936646776	LIBRARY ANNEX-FREEPORT	02/06/2020	170.83	.00	
4926	AMAZON	455576463737	LIBRARY ANNEX-FREEPORT	01/30/2020	24.42	.00	
4926	AMAZON	584373393656	LIBRARY ANNEX-FREEPORT	01/30/2020	36.92	.00	
4926	AMAZON	594338684733	LIBRARY ANNEX-FREEPORT	01/30/2020	57.50	.00	
4926	AMAZON	683357335863	LIBRARY ANNEX-FREEPORT	02/07/2020	7.71	.00	
4926	AMAZON	689947394359	LIBRARY ANNEX-FREEPORT	02/06/2020	129.99	.00	
4926	AMAZON	754947343484	LIBRARY ANNEX-FREEPORT	02/07/2020	44.73	.00	
4926	AMAZON	758453799784	LIBRARY ANNEX-FREEPORT	02/07/2020	894.16	.00	
4926	AMAZON	935658576974	LIBRARY ANNEX-FREEPORT	02/06/2020	227.00	.00	
	Total FUND EXPENDITURES:				1,639.23	.00	
	Total MISC. GRANTS:				1,639.23	.00	
BISBEE BUS FUND							
FUND EXPENDITURES							
96-40-41607 CITY OPERATING EXPENSE							
6943	CORPORATE PAYMENT SYSTE	20-0207	SPRING CARRIER, TUBE SPAC	02/07/2020	112.58	112.58	02/27/2020
6050	VERIZON	9848352593	Bisbee Bus	02/13/2020	53.13	53.13	02/25/2020
	Total FUND EXPENDITURES:				165.71	165.71	
	Total BISBEE BUS FUND:				165.71	165.71	
	Grand Totals:				253,599.18	99,877.20	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid

Dated: _____

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

AGENDA ITEM NUMBER 2A

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON FEBRUARY 4, 2020 AT 7:00 PM

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on February 4, 2020 at 7:00 PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Ashlee Coronado
City Clerk

Reviewed by:
David M. Smith
Mayor

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, FEBRUARY 4, 2020 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:00PM.

ROLL CALL

COUNCIL
Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore
Councilmember Joni Giacomino, Ward II
Councilmember Bill Higgins, Ward I
Mayor David M. Smith
Councilmember Leslie Johns, Ward I
Councilmember Joan Hansen, Ward II
Councilmember Anna Cline, Ward III

STAFF
Theresa Coleman, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Jesus Haro, Public Works Director
Albert Echave, Police Chief
George Castillo, Fire Chief

CITY ATTORNEY
James Ledbetter

INVOCATION: Mayor Smith asked for a moment of silence to reflect on positive things in our lives and how lucky we really are to be where we are.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Smith listed his activities over the last couple of weeks:
  - January 24th was able to meet with the Mayors of Naco Sonora/ Cananea Mexico with our Fire Department to present them with our used hot air packs, forty-five (45) went to Cananea and thirteen (13) went to Naco Sonora.
  - January 27th had his monthly meeting with the County Supervisor and County Administrator to discuss our common issues.
  - January 28th he had his bi-weekly meeting with the City Manager. He also investigated along with the Police / Fire Department the fire at the overlook on Hwy 80.
  - January 29th he had a meeting with the CEO of the Copper Queen Hospital to discuss our common interests.
  - January 30th he attended the Warren Neighborhood Watch meeting.
  - February 3rd he had an interview regarding the Cochise Addiction Recovery Partnership and in the evening was the Charter Review Committee Meeting.

CALL TO THE PUBLIC: None

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds
MOTION: Councilmember Cline moved to approve accounts payable in the amount of $548,744.45.
SECOND: Councilmember Johns MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

A. Approval of the Minutes of the Work Session of Mayor and Council held on January 14, 2019 at 5:30 pm.
Ashlee Coronado, City Clerk

B. Approval of the Resignation of Susan Mathews from the Library Advisory Board.
Ashlee Coronado, City Clerk

C. Approval of the Appointment of Kelly Galligan to the Animal Ordinance Ad Hoc Committee.
Ashlee Coronado, City Clerk

D. Approval of the Appointment of Janet Gray to the Animal Ordinance Ad Hoc Committee.
Ashlee Coronado, City Clerk

E. Approval of the Appointment of Holly Kemp to the Animal Ordinance Ad Hoc Committee.
Ashlee Coronado, City Clerk

F. Approval of the Appointment of Leslie Kurtak to the Animal Ordinance Ad Hoc Committee.
Ashlee Coronado, City Clerk

G. Approval of the Appointment of Kathy Sowden to the Animal Ordinance Ad Hoc Committee.
Ashlee Coronado, City Clerk

H. Approval of the Appointment of Samantha Poppe to the Youth Council.
Ashlee Coronado, City Clerk

I. Approval of the Park, Facility and Right of Way Use Permit for the Use of Goar Park with parking spaces for the Bisbee Pride's Day Stage: Music & Entertainers on Saturday, June 20, 2020 from 6:00am to 8:00pm, this includes set up and breakdown.
Ashlee Coronado, City Clerk

J. Approval of the Park, Facility and Right of Way Use Permit for the Use of Grassy Park with Parking Spaces all around park and street from Friday, June 19, 2020 to Sunday, June 21, 2020 from 6:00am to 10:00pm, this includes set up and breakdown.
Ashlee Coronado, City Clerk

K. Approval of a Park, Facility and Right of Way Use Permit for the Use of Subway Street for the Bisbee Pride Village with all parking on Subway Street from Friday, June 19, 2020 and Saturday, June 20, 202 from 10:00am to 1:00am and Sunday, June 21, 2020 from 6:00am to 4:00pm, this includes set up and breakdown.
Ashlee Coronado, City Clerk

L. Approval of a Park, Facility and Right of Way Use Permit for the Use of City Park with Parking Spaces in front for the Bisbee Pride Main Stage Performers, Vendors, After Dance and Sunday Bingo, this also includes the use of Taylor Avenue for the Ice Man Race, on Friday, June 19, 2020 and Saturday, June 20, 2020 from 8:00am to 1:00am and Sunday, June 21, 2020 from 6:00am to 4:00pm. Taylor Avenue will only be closed from 7:30 to 10:30 on Saturday, June 21st.
Ashlee Coronado, City Clerk

M. Approval of a Park, Facility and Right of Way Use Permit for the Use of 100 Tombstone Canyon to Goar Park for the Bisbee Pride Parade on Saturday, June 20, 2020 from 9:30 to 11:00am.
Ashlee Coronado, City Clerk

N. Approval of a Special Event Liquor License Application submitted by Easterseals Blake Foundation for an event to be held at City Park on Saturday, September 19, 2020 from 11:00 am to 10:00 pm, Dina Scalone, Applicant.
Ashlee Coronado, City Clerk

O. Approval of a Liquor License Application for the Bisbee Social Club located at 67 Main Street, Bisbee, Arizona; Kevin Arnold Kramber, Applicant.
Ashlee Coronado, City Clerk

P. Approval of a Liquor License Application for the Family Dollar Store #24979 located at 1101 S Naco Highway, Bisbee, Arizona; Ralphael Sean Piche, Applicant.
Ashlee Coronado, City Clerk

Mayor Smith asked Council if they wished for any of these to be pulled for questions.

Councilmember Hansen asked that 2O be pulled.
Donna Pulling, Bisbee resident signed up to speak regarding item 2P.

MOTION: Councilmember Cline moved to approve Consent Agenda Items 2A-2N.
SECOND: Councilmember Hansen

ROLL CALL VOTE:
AYES: Councilmember Pawlik, Giacomino, Higgins, Hansen, Johns, Cline and Mayor Smith.
NAYS: 0
MOTION PASSED: AYES -7; NAYS -0

O. Approval of a Liquor License Application for the Bisbee Social Club located at 67 Main Street, Bisbee, Arizona; Kevin Arnold Kramber, Applicant.

Councilmember Hansen asked about the proposed seating exceeding the allowable occupancy of forty-nine (49). She asked if there was a wavier for that.

Ms. Williams, Deputy City Clerk said that if Council looked at the plans inside of the liquor license application it actually does exceed the forty-nine (49). The Building Inspector wanted the Council to know that it could only hold the forty-nine (49).

Mayor Smith said that Council's approval was that it would not exceed the forty-nine (49).

MOTION: Councilmember Cline moved to approve Consent Agenda Item 2O.
SECOND: Councilmember Hansen

ROLL CALL VOTE:
AYES: Councilmember Pawlik, Giacomino, Higgins, Hansen, Johns, Cline and Mayor Smith.
NAYS: 0
MOTION PASSED: AYES -7; NAYS -0

P. Approval of a Liquor License Application for the Family Dollar Store #24979 located at 1101 S Naco Highway, Bisbee, Arizona; Ralphael Sean Piche, Applicant.

- Donna Pulling, Bisbee resident expressed her opposition to this application.

Councilmember Giacomino asked which type of alcohol were they selling.

Ms. Williams, Deputy City Clerk said that it was a series 10 Beer and Wine Store.

MOTION: Councilmember Johns moved to approve Consent Agenda Item 2P.
SECOND: Councilmember Cline

ROLL CALL VOTE:
AYES: Councilmember Pawlik, Higgins, Hansen, Johns, Cline and Mayor Smith.
NAYS: Councilmember Giacomino
MOTION PASSED: AYES -6; NAYS -1

OLD BUSINESS

NEW BUSINESS

3. Discussion and Possible Approval of a Contract for Services with Ambulance Medical Billing (AMB) for Ambulance Billing Services.
Keri Bagley, Finance Director

Ms. Bagley stated that this was a contract for ambulance billing services. The contract with AmBiServ expired on December 31st. A request for proposal was posted in December and eight (8) companies responded. Staff recommended the selection of Ambulance Medical Billing (AMB) based on the best combination of pricing and service.

MOTION: Councilmember Cline moved to approve a contract for ambulance billing services with AMB.
SECOND: Councilmember Johns

ROLL CALL VOTE:
AYES: Councilmember Pawlik, Giacomino, Higgins, Hansen, Johns, Cline and Mayor Smith.
NAYS: 0
MOTION PASSED: AYES -7; NAYS -0

4. Public Hearing and Discussion and Possible Approval to abandon the portion of an easement adjacent to parcel #103-99-053B "Also known as 223 Youngblood Hill".
Theresa Coleman, City Manger

Ms. Coleman said that Mr. Conklin had first come to the city to purchase land, but this was not land owned by the city it was an easement. She said it was before Council to consider abandoning a portion of the easement as described in the survey that Mr. Conklin provided.

Mayor Smith clarified that the city was not providing land and asked if all we were doing was abandoning our easement. Mr. Ledbetter said that was correct.

Councilmember Pawlik asked who owned the property, he said that he understood easement they were granted over property. So, who owns it now. He also asked if this went before the Planning and Zoning Commission.

Ms. Coleman stated "No" it didn't go before the Planning and Zoning because it was not a sale of a property.

Councilmember Pawlik asked if we abandoned the easement does the ownership of the property transfer to Mr. Conklin.

Mr. Ledbetter asked Councilmember Pawlik if he was comfortable with him giving legal advice in this forum rather than in executive session.

Councilmember Pawlik stated that he was comfortable with it.

Mr. Ledbetter said that many years ago easements were granted to the city over parcels of land and those easements still exist on paper and what happened was the boundary of the principal area would expand. So, Councilmember Pawlik would be correct on an easement abandonment.

Mr. Ledbetter said that regarding Councilmember Pawlik's question about it going to the Planning and Zoning Commission he stated that it would go to them if it were for sale. The original intent of Mr. Conklin was to purchase it, but after further review this particular strip of lands original intent was as an easement.

Councilmember Pawlik asked if anyone in the community would be harmed by this transaction.

Ms. Coleman said that what she understood from the survey it doesn't impede access to the stairway on either side of it and that part of the easement serves as a drain further up the hill.

Councilmember Hansen stated that she had received several emails regarding this and one of those that concerned her was that the people in that area were concerned about the parking, using the area so that everyone had parking.

Mayor Smith said that he would like to open this up for public comment.

Councilmember Johns asked if the city was doing anything currently to maintain this property.

Ms. Coleman said that she was not aware of the city maintaining it.

Councilmember Giacomino asked if this was being used for any specific easement at this time.

Ms. Coleman said that because of the way it comes down the hill it appears that there was a drainage way that comes through that easement and it was acknowledged on the survey that was provided.

Mayor Smith opened the Public Hearing.

- Mayor Smith asked if there were any members of the public that would like to speak in support of this item.

  - Mr. Jon Sky spoke in favor of this item.
  - Mr. Conklin spoke regarding his request. He answered questions that the Council had.

- Mayor Smith asked if there were any members of the public that would like to speak in opposition of this item.

- Monika Patience spoke in opposition of this item.
- Shirlee Greason spoke in opposition of this item.

- Mayor Smith asked the City Clerk's Office if there had been any written communications filed with the City Clerk's Office. Ms. Williams
  - Ms. Williams indicated that the City Clerk's Office received a total of five (5): two (2) were not in favor of the request, one (1) requested it be tabled, one (1) requesting that the city receive something in return and one (1) requested that it be for sale not abandonment.

Councilmember Higgins asked if the city attorney could explain once again the difference between an easement, which we have no right to sell and a piece of property that the city owns. It needs to be known that we were not selling a piece of property we are abandoning an easement.

Mr. Ledbetter said that the City of Bisbee was granted lots of easements so that property owners could have ingress and egress to their homes. Someone who owns or controls an easement had the right to trespass over the land, the city has held that right for citizens. If it was not in any use for city purposes the city could choose to abandon it. He stated the city manager was correct the process for abandoning an easement was not a sale process that goes to the Planning and Zoning rather a decision for approval from the city Council.

Councilmember Giacomino asked about this going to the Planning and Zoning Commission that it seemed to be some of the issue with those who spoke in opposition of this item. She wondered was the opportunity to send it to the Planning and Zoning Commission to get their opinion was that allowable.

Mr. Ledbetter said that it was his opinion that this does not need to go under our current code through Planning and Zoning. However, if Council chose to send it to Planning and Zoning that was the Council's call. Council could absolutely do that.

Councilmember Cline said that Mr. Conklin was doing a wonderful job, but she was conflicted because there was so much opposition out there and thought she would feel better if it went before the Planning and Zoning just to give the Council their opinion, that way all the neighbors were heard.

Councilmember Pawlik stated he was on the Planning and Zoning Commission for two (2) years and it was standard operating procedure for the transfer of city property to go through Planning and Zoning. If it was below a certain amount of money the city didn't have to go out to auction they could just assign a property value and transfer that property. He was still unclear why Mr. Conklin purchasing this property was not an option. He would prefer to see this go before Planning and Zoning so they could make a recommendation based on staff input.

MOTION: Councilmember Johns moved to send this item to the Planning and Zoning Commission.
SECOND: Councilmember Pawlik MOTION PASSED: AYES -6; NAYS -1 (Smith)

5. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-20-01; Amending the City Code Section 10.1.8, Nuisance.

Theresa Coleman, City Manager

Ms. Coleman said that the concerns regarding the language had been addressed, she pointed out there was an exception in this ordinance related to the Entertainment District. We currently did not have any guidelines for the Entertainment District this would be something that she would bring to the Council as a follow-up for Council's consideration of this ordinance.

- Jeff Shriver, Bisbee resident spoke regarding speakers outside that played day and night. He objected to that and wanted this to be considered in regards to the Entertainment District.

- Anthony Schlagel, Bisbee resident had the same complaint that Mr. Shriver expressed. He thought there should be an amendment within to address the commercial district.
- Jon Sky, Bisbee resident questioned who decided what was offensive, and who isn't a reasonable person. Mayor Smith answered that it would be up to a judge to decide. Mr. Sky continued to question the nuisance ordinance.

Councilmember Giacomino stated that there needed to be some clarification if speakers were out, that sounds like an event it should fall under a special event.

Ms. Coleman said that it was important for us to go back and define what the guidelines are.

Councilmember Johns asked how law enforcement would handle the situations where one neighbor hates another and multiple calls are made. How would law enforcement handle this?

Chief Echave said that they would do their due diligence and if a citation was warranted a citation would be issued, it would go before the judge to make that determination.

Mayor Smith asked Chief Echave if his officers try to mitigate the situation before a citation was issued.

Chief Echave stated that they do try to mitigate, but the way business operated in the District it became a challenge.

Councilmember Giacomino asked why such a drastic jump in cost from the second to third offense.

Ms. Coleman said that it was to create a deterrent.

Councilmember Higgins thought that 6:00am was the wrong time to start in the morning maybe 7:00am.

Mr. Haro, Public Works Director said that Public Works starts their trash and recycling services at 6:00am. He thought that they may be exempt from this however, they would like to participate.

Councilmember Pawlik stated that he had an issue with the fines when this was brought forward before the first and second were lowered and the third kept the same the reason was for a deterrent. He accepted that reason and thought the compromise was a good one. He thanked the staff for taking that into consideration.

MOTION: Councilmember Pawlik moved to approve the Notice of Intent to Adopt Ordinance O-20-01; Amending the City Code Section 10.1.8.
SECOND: Councilmember Johns

ROLL CALL VOTE:
AYES: Councilmember Pawlik, Hansen, Johns, Cline and Mayor Smith.
NAYS: Councilmember Giacomino and Higgins
MOTION PASSED: AYES -5; NAYS -2

6. Discussion and Possible Approval of Resolution R-20-01; Supporting the Bisbee Bus Transit Program and the Application for funds to Operate the Bisbee Transit/Bus System.
Jesus Haro, Public Works Director

Mr. Haro said the 5311 grant was funded through the federal transit administration and administered through ADOT, this was a bi-annual application that we have used throughout the years. We use this funding to support our bus system.

MOTION: Councilmember Cline moved to approve Resolution R-20-01 in support of the Bisbee Bus Transit Program and its continued administration and operation through various grant applications to the Arizona Department of Transportation, accepting grant funding and providing match if awarded, and authorizing the Mayor to sign all applications and grant contracts.
SECOND: Councilmember Johns

ROLL CALL VOTE:
AYES: Councilmember Pawlik, Giacomino, Higgins, Hansen, Johns, Cline and Mayor Smith.
NAYS: 0
MOTION PASSED: AYES -7; NAYS -0

7. Discussion and Possible Approval to publish a Request for Proposal to demolish and dispose of the remaining structure at 118 Arizona Street.
Jesus Haro, Public Works Director

Mayor Smith said that the Council had gone through this last time and it was a tie vote. He wanted to make sure that if anyone had a question of what this means. This was a request for an RFP to obtain pricing to demolish the building. This what indicating that we would demolish.

Councilmember Giacomino wanted to know what we had done with investigating using it as a façade.

Mr. Haro said that it was not necessarily that we can't do it, but it was extremely expensive. There was report that recommended that we do not use the structure because the interior was not supported with rebar.

Councilmember Pawlik said that he had no problem with saving the building what he did have a problem with was saddling the tax payers of Bisbee with that expense.

Councilmember Cline said that we needed to be out there actively looking grants, historic grants or whatever we could find. She also said that residents here made it very, very clear to at least use the façade. She thought that it was well worth looking into rather than demolishing it.

Mayor Smith stated that this was a request to obtain a price to demolish so that we know what we have in the budget to spend.

Mr. Haro said that the price we currently had was a rough estimate. We were trying to do research so that we could make the right decision. This doesn't mean that we are going to demolish it, it would go before Council again to decided what was to be done.

Councilmember Higgins reiterated that all we were doing was seeing how much it would cost.

Councilmember Hansen asked if the façade was in any danger of falling.

Mr. Haro said that there was a chance that it could fall because it was not properly secured.

Councilmember Giacomino asked if we had an engineer's report that said that.

Mr. Haro said that we did not have an engineer's report that says the exact wind shear. As an engineer he felt like he could say that it could fall.

MOTION: Councilmember Higgins moved to approve the publishing of a request for proposal to demolish and dispose of the remaining structure at 118 Arizona Street.
SECOND: Councilmember Hansen

ROLL CALL VOTE:
AYES: Councilmember Pawlik, Hansen, Johns, Higgins and Mayor Smith.
NAYS: Councilmember Giacomino and Cline
MOTION PASSED: AYES -5; NAYS -2

8. Discussion and Possible Approval to purchase Material and Installation for Ultraviolet System upgrades to the San Jose Waste Water Treatment Plant.
Jesus Haro, Public Works Director

- Donna Pulling, Bisbee resident opposed this purchase and asked if it was necessary.

Mr. Haro said that this was a repair and upgrade to our uv system. The system was repaired in the past, but not the correct way. We were down to a few uv lights working. If we lost them, we could be in some trouble we had no way to sanitize the water without having to bring in chlorine which could be very expensive. If it goes down and we have to do an emergency repair that would be more expensive. He stated that this was a sole source provider.

Councilmember Pawlik asked Mr. Jacobsen if this system was repaired what was his estimate on the longevity.

Mr. Ron Jacobsen, WWTP Manager (JACOBS) said that these systems are always exposed to the elements. These systems run 24 hours a day. He explained exactly what happens if our system fails and how the system runs in general to the Council.

Councilmember Giacomino asked how long this would last.

Mr. Jacobsen explained the warranty to the Council and said that it would last 5 years.

MOTION: Councilmember Pawlik moved to approve the purchase of material and installation for ultraviolet system upgrades to the San Jose Waste Water Treatment Plant.
SECOND: Councilmember Hansen

ROLL CALL VOTE:
AYES: Councilmember Pawlik, Hansen, Johns, Higgins and Mayor Smith.
NAYS: Councilmember Giacomino and Cline
MOTION PASSED: AYES -5; NAYS -2

9. Discussion and Possible Approval of a Maintenance & Management Agreement between Spillman Technologies and the Bisbee Police Department to incorporate a new Mandatory Uniform Crime Reporting System (NIBRS).
Albert Echave, Chief of Police

Chief Echave said this was a SPILLMAN product and it was mandatory reporting. This fee was budgeted for. in the budget. Staff recommended that this goes forward.

Mayor Smith reiterated that this was mandatory, the federal government mandated that this be done.

MOTION: Councilmember Hansen moved to approve the Maintenance & Management Agreement between Spillman Technologies and the Bisbee Police Department to incorporate a new mandatory uniform crime reporting system (NIBURS).
SECOND: Councilmember Pawlik

ROLL CALL VOTE:
AYES: Councilmember Pawlik, Giacomino, Higgins, Hansen, Johns, Cline and Mayor Smith.
NAYS: 0
MOTION PASSED: AYES -7; NAYS -0

10. Discussion and Possible Recommendations regarding the Evaluation of the Job Performance of Theresa Coleman, City Manager.

David M. Smith, Mayor

Mr. Ledbetter said that Ms. Coleman has chosen to do her evaluation in public. Ms. Coleman was provided a written notice and has chosen to have it in public. Based upon the responses the City Manager did quite well over all once all responses were aggregated her score comes in at 3.86 which pushes right against exceeds expectations in all categories. Ms. Coleman's highest scores came from customer focus and customer service in the community. Mr. Ledbetter read aloud the comments that Council submitted regarding Ms. Coleman. These evaluations would be placed in her personnel file. Based upon Council's evaluation Ms. Coleman was eligible for her contractual incentive of the additional $2,400.00.

Councilmember Giacomino stated that she had received emails from personnel and they were highly favorable. The working environment has changed dramatically for the positive.

Councilmember Hansen also received emails from personnel stating that Ms. Coleman was the best City Manager they have had in the past six years.

Ms. Coleman thanked the Council and stated that she owed a lot of her success to the staff. She has loved working with staff and Council.

11. City Manager's Report:
    - Mr. Haro, Public Works Director gave an update on Street Lights.
    - Other Current events (No Discussion)

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Mayor Smith asked that this come back at the next meeting; comments on Communication and Transparency.
- Councilmember Giacomino and Cline commented on the passing of Norman Wymbs.

MOTION: Councilmember Higgins moved to adjourn the meeting.
SECOND: Councilmember Hansen
MOTION PASSED: UNANIMOUSLY
ADJOURNMENT: 8:53 PM

_____
David M. Smith, Mayor

AGENDA ITEM NUMBER 2B

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 20, 2020

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: APPROVAL OF THE RESIGNATION OF TED RUFF FROM THE COMMUNITY SUSTAINABILITY COMMISSION

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the resignation of Ted Ruff from the Community Sustainability Commission.

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by:
David M. Smith, Mayor

From: ted ruff
To: Nina Williams
Subject: Resign from Sustainability Commission
Date: Thursday, February 20, 2020 2:43:27 PM

Good afternoon,

I would like to resign from the Sustainability Commission. My travel schedule make it difficult for me to attend.

Thanks,

Ted

AGENDA ITEM NUMBER 2C

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 20, 2020

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: APPROVAL OF THE APPOINTMENT OF JENNY DRUCKMAN TO THE BISBEE ARTS COMMISSION

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the appointment of Jenny Druckman to the Bisbee Arts Commission.

DISCUSSION:

Ms. Druckman has submitted her application for appointment to the Bisbee Arts Commission.

If approved, Ms. Druckman will serve on the Board from March 4, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by:
David M. Smith, Mayor

BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED
FEB 19 2020
City Clerk's Office
City of Bisbee

Date of Application: January 27, 2020

*** Board interested to serve:**

- ☐ Airport Advisory Committee
- ☐ Board of Appeals
- ☐ Committee on Disability Issues
- ☐ Employee Council
- ☐ Judicial Selection Committee
- ☐ Parks and Recreation Committee
- ☐ Public Safety Retirement Board
- ☐ Youth Council
- ☑ Bisbee Arts Commission
- ☐ Charter Review Committee
- ☐ Community Sustainability Commission
- ☐ Evergreen Cemetery Committee
- ☐ Library Advisory Board
- ☐ Planning and Zoning Commission
- ☐ Streets and Infrastructure Committee
- ☐ Board of Adjustment
- ☐ Civil Service Commission
- ☐ Design Review Board
- ☐ iBisbee Committee
- ☐ Municipal Property Corporation
- ☐ Police and Fire Advisory Committee
- ☐ Transit Advisory Committee

**** Complete One (1) Application for each Board / Commission you wish to serve.***

Druckman | Jenny | Middle Initial

[redacted] | Bisbee | AZ | 85603

Mailing Address: Number Street City State Zip Code

Residential Street Address: [redacted]

Telephone Number(s): [redacted]

Email Address: [redacted]

* I have been a resident of Bisbee for 35 years * Are you currently on any Boards? no

** (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed): I am a retired Licensed Clinical Social Worker

Please provide a brief summary of Civic/Volunteer Experience:

previously on planning and zoning commission

Rev 7/31/2019

Other Background Information Relevant to Serving in this Position:
I have been a local advocate of many causes, such as engineering the plastic bag ban some years ba

I am qualified and interested in serving on this Board because:
I am a musician and I appreciate the arts in Bisbee. I have always been a lover and a patron of local a

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? ☐ **Yes** ■ **No** **If yes, please Explain:** _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

_____ Residency Requirement (Bisbee Resident for less than 1 year)
_____ Length of Service (I have served _____terms)
_____ Number of Commission Memberships currently served. I also serve on the:
_____
_____

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Jenny Druckman Jenny Druckman **Date:** January 27, 2020

When complete, please return to:
City Clerk Office 915 S. Tovreaville Road, Bisbee, AZ 85603 #4601
P.O. Box 4601, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov

Rev 7/31/2019

AGENDA ITEM NUMBER 2D

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 24, 2020

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: APPROVAL OF THE APPOINTMENT OF MARY GOJKOVICH TO THE CIVIL SERVICE COMMISSION

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the appointment of Mary Gojkovich to the Civil Service Commission.

DISCUSSION:

Ms. Gojkovich has submitted her application for appointment to the Civil Service Commission.

If approved, Ms. Gojkovich will serve on the Commission from March 4, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado, City Clerk

Reviewed by: David M. Smith, Mayor

OK

BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED
FEB 24 2020
City Clerk's Office
City of Bisbee

Date of Application: 2-24-2020

*** Board interested to serve:**

- ☐ Airport Advisory Committee
- ☐ Board of Appeals
- ☐ Committee on Disability Issues
- ☐ Employee Council
- ☐ Judicial Selection Committee
- ☐ Parks and Recreation Committee
- ☐ Public Safety Retirement Board
- ☐ Youth Council
- ☐ Bisbee Arts Commission
- ☐ Charter Review Committee
- ☐ Community Sustainability Commission
- ☐ Evergreen Cemetery Committee
- ☐ Library Advisory Board
- ☐ Planning and Zoning Commission
- ☐ Streets and Infrastructure Committee
- ☐ Board of Adjustment
- ☒ Civil Service Commission
- ☐ Design Review Board
- ☐ iBisbee Committee
- ☐ Municipal Property Corporation
- ☐ Police and Fire Advisory Committee
- ☐ Transit Advisory Committee

**** Complete One (1) Application for each Board / Commission you wish to serve.***

Gojkovich — Mary K. — K.
Last Name — First Name — Middle Initial

[redacted] — [redacted] — [redacted] — [redacted] — [redacted]
Mailing Address Number — Street — City — State — Zip Code

Residential Street Address: [redacted]

Telephone Number(s): [redacted] or [redacted]

Email Address: [redacted]

* I have been a resident of Bisbee for Native # years * Are you currently on any Boards? NO

** (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed): Retired from the State of Ariz. Bisbee P.D. 1972-1988 Arizona State University Police Dept. 1988-2005 - Retired as the Assistant Chief of Police - Maricopa County Attorney's Office 2007-2010? Chief Investigator -

Please provide a brief summary of Civic/Volunteer Experience: St. Vincent a Paul Food Pantry, Safety environment officer, St. Patrick Church, initiate and organize neighborhood watch for Warren in Co-operation w/ Bisbee P.D.

Other Background Information Relevant to Serving in this Position:

In my position as Assistant Police Chief, I dealt w/ both sworn & non-sworn personnel, and adjudicated within the guidelines of ASU Police, University policy & procedures. As Chief investigator MACO - dealt w/ personnel issues - within the policy & procedures of the county -

I am qualified and interested in serving on this Board because:

my experience in dealing w/ personnel issues with ASU Police and Maricopa County Attorney's office, and following the policies and procedures of both.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? ☐ **Yes** ☒ **No** **If yes, please Explain:** _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

__X__ Residency Requirement (Bisbee Resident for less than 1 year)
_____ Length of Service (I have served _____ terms)
_____ Number of Commission Memberships currently served. I also serve on the:
_____
_____

I am requesting this/these waivers for the following reasons for consideration:

I live in Bisbee about 75% of my time, IN that time, I organized and co-ordinated w/ Bisbee P.D. neighborhood watch in Warren. I am very active in the community and engage citizens and organizations to provide up to date information for NHW.

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: MaryKay Supkanec **Date:** 2/24/2020

When complete, please return to:
City Clerk Office 915 S. Tovreaville Road, Bisbee, AZ 85603 #4601
P.O. Box 4601, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov

AGENDA ITEM NUMBER 2E

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 19, 2020

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: APPROVAL OF THE APPOINTMENT OF NANCY SHAUL TO THE LIBRARY ADVISORY BOARD

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the appointment of Nancy Shaul to the Library Advisory Board.

DISCUSSION:

Ms. Shaul has submitted her application for appointment to the Library Advisory Board.

If approved, Ms. Shaul will serve on the Board from March 4, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by:
David M. Smith, Mayor

BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED
FEB 12 2020
City Clerk's Office
City of Bisbee

Date of Application: 2-11-20

*** Board interested to serve:**

- ☐ Airport Advisory Committee
- ☐ Board of Appeals
- ☐ Committee on Disability Issues
- ☐ Employee Council
- ☐ Judicial Selection Committee
- ☐ Parks and Recreation Committee
- ☐ Public Safety Retirement Board
- ☐ Youth Council
- ☐ Bisbee Arts Commission
- ☐ Charter Review Committee
- ☐ Community Sustainability Commission
- ☐ Evergreen Cemetery Committee
- ☒ Library Advisory Board
- ☐ Planning and Zoning Commission
- ☐ Streets and Infrastructure Committee
- ☐ Board of Adjustment
- ☐ Civil Service Commission
- ☐ Design Review Board
- ☐ iBisbee Committee
- ☐ Municipal Property Corporation
- ☐ Police and Fire Advisory Committee
- ☐ Transit Advisory Committee

**** Complete One (1) Application for each Board / Commission you wish to serve.***

Shaul Nancy
Last Name First Name Middle Initial

[redacted]
Mailing Address Number Street City State Zip Code

Residential Street Address: [redacted]

Telephone Number(s): [redacted]

Email Address: [redacted]

* I have been a resident of Bisbee for 3 years * Are you currently on any Boards? no

**** (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)***

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed): retired
BA; MA mental health therapist

Please provide a brief summary of Civic/Volunteer Experience:

Secy on the Water Board - Yarnell, AZ
Volunteer - animal shelter thrift store - Bisbee
Volunteer - library bookstore - Bisbee

Other Background Information Relevant to Serving in this Position:

Life long reader and supporter of libraries

I am qualified and interested in serving on this Board because:

I have been in two of the FreeWrite groups.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? ☐ **Yes** ☑ **No** **If yes, please Explain:** _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

_____ Residency Requirement (Bisbee Resident for less than 1 year)
_____ Length of Service (I have served _____terms)
_____ Number of Commission Memberships currently served. I also serve on the:

_____

_____

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Nancy Shaul **Date:** 2-11-20

When complete, please return to:
City Clerk Office 118 Arizona Street Bisbee, Arizona 85603 Fax 520.432.6069 E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov

AGENDA ITEM NUMBER 2F

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 20, 2020

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: APPROVAL OF THE APPOINTMENT OF CAROLYN HARRIS TO THE COMMUNITY SUSTAINABILITY COMMISSION

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the appointment of Carolyn Harris to the Community Sustainability Commission.

DISCUSSION:

Ms. Harris has submitted her application for appointment to the Community Sustainability Commission.

If approved, Ms. Harris will serve on the Commission from March 4, 2020 to January 15, 2023.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado, City Clerk

Reviewed by: David M. Smith, Mayor

BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED
DEC 23 2019
City Clerk's Office
City of Bisbee

Date of Application: Dec. 22

*** Board interested to serve:**

- [ ] Airport Advisory Committee
- [ ] Board of Appeals
- [ ] Committee on Disability Issues
- [ ] Employee Council
- [ ] Judicial Selection Committee
- [ ] Parks and Recreation Committee
- [ ] Public Safety Retirement Board
- [ ] Youth Council
- [ ] Bisbee Arts Commission
- [ ] Charter Review Committee
- [x] Community Sustainability Commission
- [ ] Evergreen Cemetery Committee
- [ ] Library Advisory Board
- [ ] Planning and Zoning Commission
- [ ] Streets and Infrastructure Committee
- [ ] Board of Adjustment
- [ ] Civil Service Commission
- [ ] Design Review Board
- [ ] iBisbee Committee
- [ ] Municipal Property Corporation
- [ ] Police and Fire Advisory Committee
- [ ] Transit Advisory Committee

**** Complete One (1) Application for each Board / Commission you wish to serve.***

Harris	Carolyn	S
Last Name	First Name	Middle Initial

[redacted]

Mailing Address Number Street City State Zip Code

Residential Street Address: same as above

Telephone Number(s): [redacted]

Email Address: [redacted]

* I have been a resident of Bisbee for 23 years * Are you currently on any Boards? no

**** (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)***

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed): Education: BA History 1986 Occidental College
Education: MA Science Teaching; School of Engineering, Forestry, & Natural Resources NAU 2014
Employment: BUSD#2, DUSD#27, & Palominas USD
High School and/or Jr. High Science Teacher Oct. 1997-May 2020

Please provide a brief summary of Civic/Volunteer Experience:

Started a Girl Scout Troop as a young teacher in Calif
Precinct Committee person (past) District 29 Democrats (Maricopa County) and Mule Mtn Democrats
Volunteer coach of Bisbee Robotics team (Pumatrons) 2018

Other Background Information Relevant to Serving in this Position:

strong science background

life long recycler

ardent cyclist

I am qualified and interested in serving on this Board because:

about to retire (May 2020)

plan living next 30 years in Bisbee

profound love of our Earth and keeping it habitable for future generations.....

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? □ Yes ■ No If yes, please Explain: _____

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

_____ Residency Requirement (Bisbee Resident for less than 1 year)
_____ Length of Service (I have served _____terms)
_____ Number of Commission Memberships currently served. I also serve on the:

_____

_____

I am requesting this/these waivers for the following reasons for consideration:

_____

_____

_____

_____

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Carolyn Harris _____ **Date:** 12/22/19 _____

When complete, please return to:
City Clerk Office 915 S. Tovreaville Road, Bisbee, AZ 85603 #4601
P.O. Box 4601, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov

Rev 7/31/2019

AGENDA ITEM NUMBER 2G

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Discussion and Possible Approval to remove Jon Sky from the Design Review Board

FROM: David M. Smith, Mayor

RECOMMENDATION: Approve Removal

PROPOSED MOTION: I move to approve the removal of Jon Sky from the Design Review Board

DISCUSSION:

Mr. Sky has pled no contest to "Attempted Aggravated Assault ", a class four (4) Felony. The judge has accepted his plea, found him guilty and he awaits sentencing. As a convicted felon Mr. Sky will no longer be able to serve on a city commission or board.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by:
David M. Smith
Mayor

AGENDA ITEM NUMBER 2H

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☐ Regular ☒ Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE BISBEE VOGUE, INC. FOR THE USE OF VARIOUS CITY STREETS, PARKING SPACES AND STAIRCASES FOR THE BISBEE 1000 STAIR CLIMB ON SATURDAY, OCTOBER 17, 2020 FROM 5:00AM TO 8:00PM, THIS INCLUDES SET UP AND BREAKDOWN

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approval of the Permit

PROPOSED MOTION: I move that we approve the park, facility, and right-of-way use permit for the use of Various Streets, Parking Spaces and Staircases for the Bisbee 1000 Stair Climb on Saturday, October 17, 2020, from 5:00AM to 8:00PM.

DISCUSSION:
Ms. Cynthia Conroy has submitted a Park, Facility, and Right-of-Way Use Permit's to hold the Bisbee 1000 Stair Climb. It will take place on Saturday, October 17, 2020.

The insurance doesn't expire until before the event. The city will receive the new insurance policy before the event.

Ms. Conroy has agreed to pay the fees associated with this permit. The total cost for this permit is $3,247.75.

Staff has reviewed the permit and recommends approval.

FISCAL IMPACT: $3,247.75

DEPARTMENT LINE ITEM ACCOUNT: 10-34-10880

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

RECEIVED
JAN 23 2020
City Clerk's Office
City of Bisbee

BISBEE 1000
20/20

Permit No. 06-20

CITY OF BISBEE
PARK, FACILITY AND RIGHT -OF -WAY USE PERMIT
(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note**: your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also**: As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com , City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

1. Applicant Name: Date: CYNTHIA CONROY Date: 11/20/2019

2. Organization Name: BISBEE VOGUE INC.

3. Mailing Address: P.O. Box 1099, BISBEE, AZ 85603

520-266-0401
Phone #: _____ Contact name and phone # during event SAME

4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).
BISBEE 1000 THE GREAT STAIR CLIMB 10/17/2020

5. Approximate Number of Participants and/or Spectators: 1600

6. Requested Location of Event: OLD BISBEE

7. Date(s) of Event: OCTOBER 17, 2020

8. Hours of Event: 7:00AM - 2:00PM

9. Hours of Reservation (with set-up and breakdown) 5:00AM - 8:00PM

10. Request Consumption of Alcohol: _____ Yes X No

11. Request Sales of Alcohol: _____ Yes X No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

$ NA ☐General Electricity access $10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY), Band Shell Access $50 (CITY PARK):
☐ GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE INSURANCE AND GENERATORS

$_____ ☐Beer Permit (non-commercial permits only) $10

$_____ ☐Police (escorts, security, road closures, redirecting of traffic): for _

$_____ ☐Park Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): _____

_____

$ V ☐Other - any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

_____

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

☒ $25 non-commercial or $50 commercial permit fee paid before permit is processed.

YES ☒ $50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.

NA ☐Fees for above service requests in the amount of $_____ before permit is processed or event can take place.

NA ☐Business License/Special Event License Fee of $32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of $32.50 and $4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.

NA ☐Vendor Fee of $4.00 per vendor, per day (must be submitted prior to the event).

NA ☐Certificate of insurance required showing City of Bisbee as additional insured - $1,000,000 minimum for high risk functions.

NA ☐County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)

NA ☐Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.

NA ☐Copy of flyers or promotional material associated with this event.

NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.
2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50 PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNICHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, CYNTHIA CONROY certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

C A Conroy
Signature of Applicant/Authorized Party

11/21/19
Date

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) BISBEE 1000 event the period from (date & time) 10/17/2020 7:00AM to 10/17/2020 2:00PM, the permittee CYNTHIA CONROY agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.

3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.

4. Said liability insurance shall be in an amount no less than $1,000,000.00 per occurrence.

5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

_____
Signature of Permittee or Authorized Representative

CYNTHIA CONROY _____ 11/21/19
Print Name Date

COUNCIL ACTION:
Recommended to: Approve: _____ Deny: _____
With conditions as noted: _____
Mayor's Signature: Date:

CITY OF BISBEE PUBLIC WORKS DEPARTMENT
118 ARIZONA STREET
BISBEE, AZ 85603
(520) 432·6002

APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)

(1) Applicant's Name: CYNTHIA CONROY

(2) Mailing Address, City, State & Zip: P.O. BOX 1099
BISBEE, AZ 85603

(3) Business Name: BISBEE VOGUE INC.

(4) Business Address: 201 TOMBSTONE CANYON, P.O. BOX 1099

(5) City: BISBEE **State:** AZ **Zip:** 85603

(6) Business Phone No.: 520-266-0401 **Resident Phone No.:** SAME
BISBEE 1000

(7) Name of Special Event: THE GREAT STAIRCLIMB **Date:** 10/17/2020

Specify date(s) License needed: 10/17/2020

(8) Will you be serving food: _____ **YES** X **NO**

If yes, do you have a Health Dept. Food Certificate: _____ **YES** _____ **NO**
(A copy of the Cochise County Health Dept. Certificate **MUST** accompany this application otherwise it will not be accepted)

Fees: **Permit fee: $32.50**
Vendor fee of: $4.00 per day. (When promoter subletting to other vendors)

Total submitted: $ 32.50

I, CYNTHIA CONROY being first duly sworn upon oath hereby declare, under penalty of perjury. that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein
are true, correct, and complete.

Signature of Applicant

Date 8/21/19

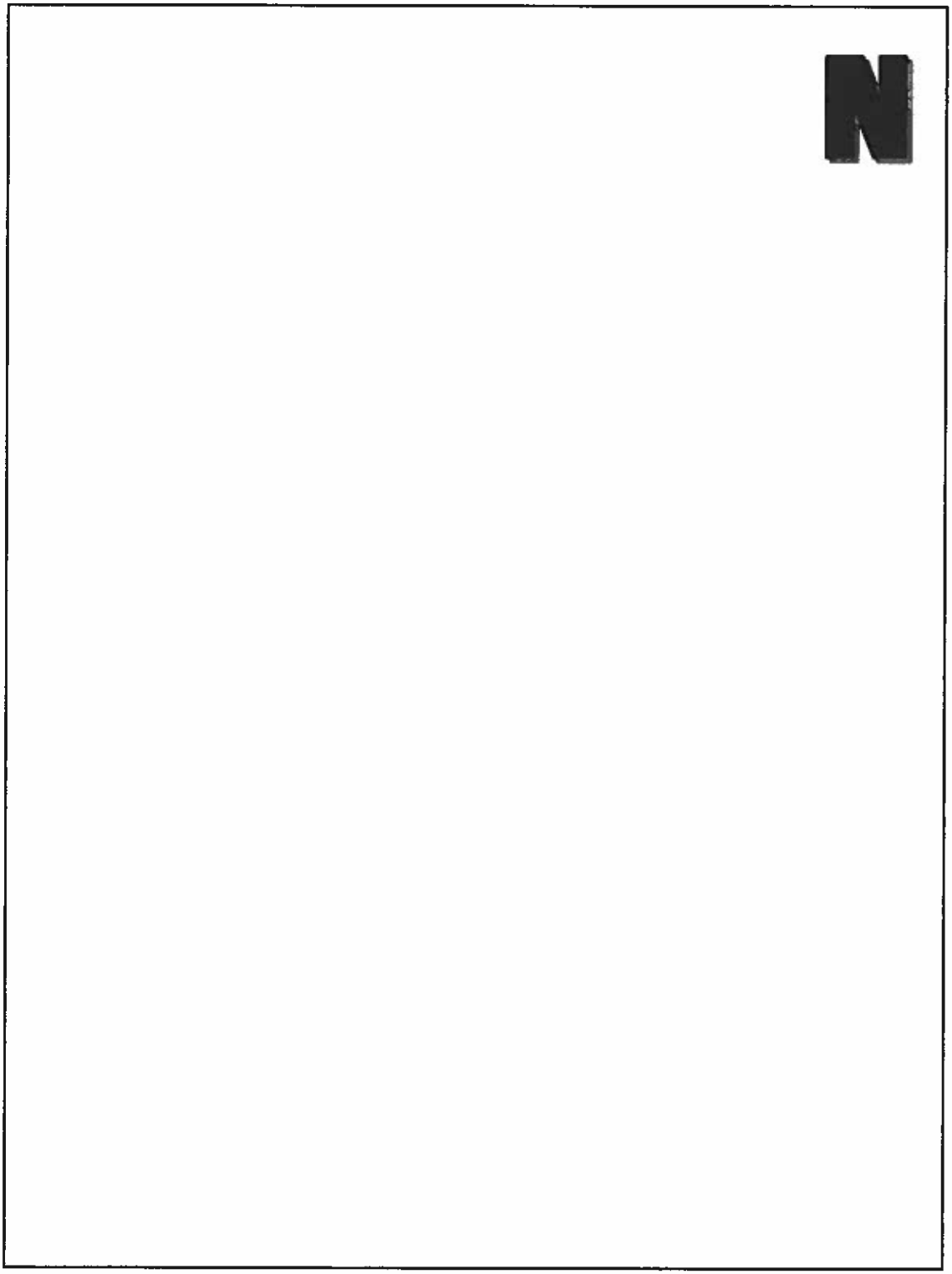
Make checks payable to: City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603

Operations Plan and Road Closure for 2020
Bisbee 1000 (October 17, 2020)

Date	Time	Activity
Oct. 1-10	8am-5pm	Bisbee Vogue Inc. (BVI) Begins clearing stairs
Oct. 5	8am	BVI Picks up 40 "No Parking" signs from city
Oct 7-9	8am-5pm	BVI cuts growth and coordinates with COB to sweep stairs BVI marks course, signage at St. Pat's Church begins
Oct. 8-19	6am-7pm	Parking spots in front of 201 Tombstone Canyon posted
Oct. 12-15	8am	BVI puts up "No parking" cones and signs distributed around course, "No Parking" signs will say: No Parking, October 17, 1am-12:05pm They will be placed at staircase #1 (3 parking spots), #3 (4 parking spots) & #8 (3 parking spots). See attached map
Oct. 15	7am	COB delivers 3 trash dumpsters to north side of Contessa's restaurant BVI continues set-up of Beer Festival
Oct. 16	7am	BVI Pedrails and porta potties delivered, County parking lot set-up for finishline
October 17	**Time**	**Road Closures**
	5am-2pm	Quality Hill at Tombstone Canyon for race registration, race start, race finish, Award Ceremony and Beer Festival
	6am-10:45am	Curve St. monitored by police for two-way traffic
	8am-10am	Clawson Road and High Road closed to Tombstone Canyon for the Bisbee 1000
	8:45am-10am	Subway from intersection at Shearer to Main St. Intersection, Main St. from Brewery to Art Ave is police monitored

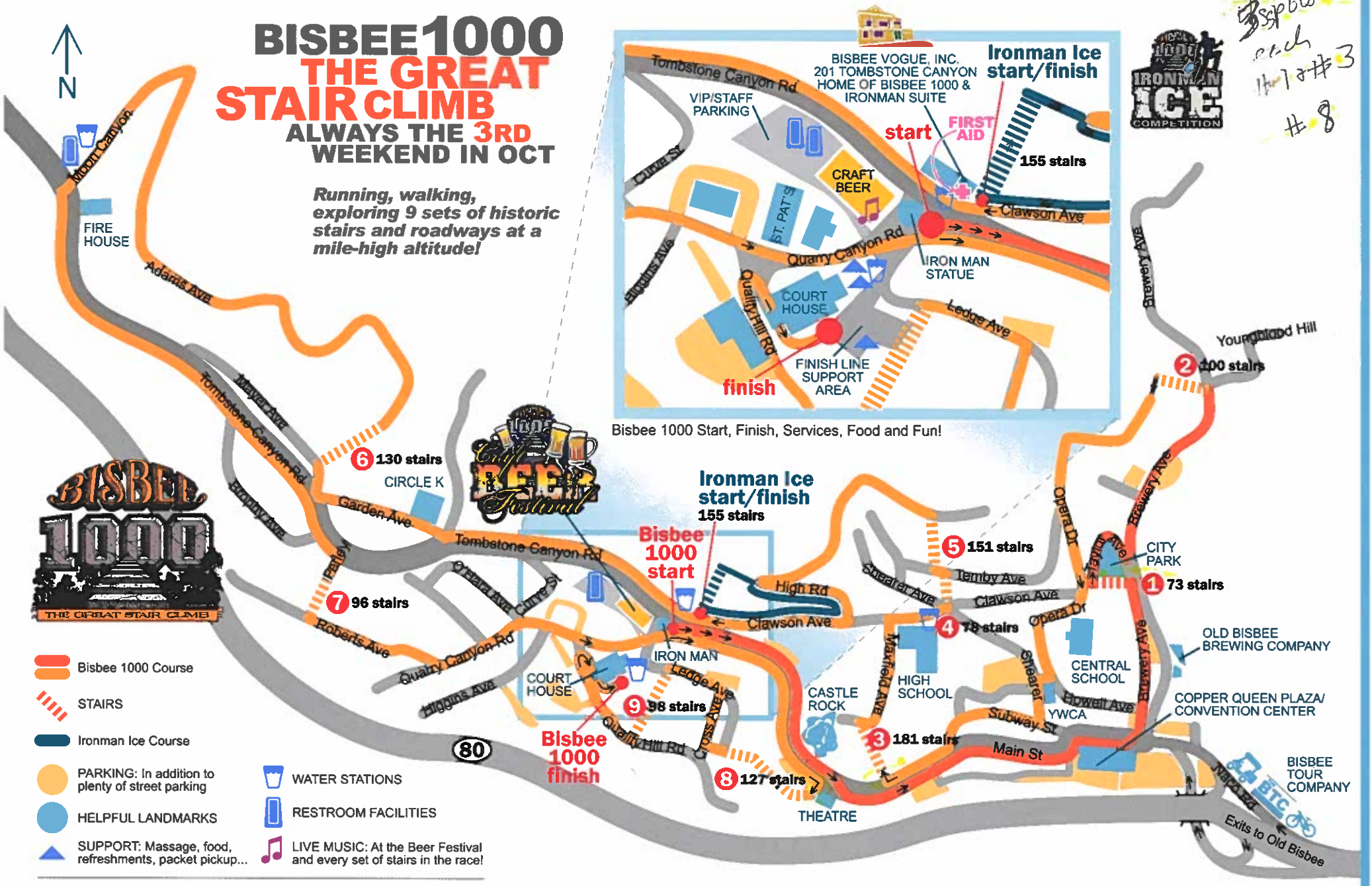
SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



BISBEE 1000
THE GREAT STAIR CLIMB
ALWAYS THE 3RD WEEKEND IN OCT

Running, walking, exploring 9 sets of historic stairs and roadways at a mile-high altitude!



STREET PARKING Most residential streets to the north of the race route (north side of Tombstone Canyon Rd) are recommended, as is Brewery Ave north of Taylor Ave. Overflow parking on Hwy 80 is not recommended. Early birds will find parking behind Courthouse on Higgins and Ledge. See parking map at Bisbee1000.org.

Bisbee Vogue, Inc., P.O. Box 1099, Bisbee, AZ 85603

Go to **Bisbee1000.org**
Call 520-266-0401 email bisbee1000info@gmail.com

BISBEE VOGUE, INC.
SMALL TOWN. GREAT PROSPECTS.

Bisbee 1000 Stair Climb Event
October 2020
Main Event Permit

PERMIT FEES:

Bisbee 1000 Event	$25.00
Special Event License	$32.50
-	
40- "No Parking" Signs@ $1.50ea	$60.00
2 - Dumpster Pickup @50.00ea	$100.00
4- Dumpsters (2 garbage 1 recycle) @$30.00ea	$120.00
TOTAL:	**$337.50**

PERSONNEL COSTS:

Police Department:	
1-Officer Incident Action Planning @ $63.65 for 10hrs. (Day of Event, IAP, 3 Planning Meetings)	$636.50
5- Officers @ 50.07 for 5hrs.	$1,251.75
6- Police Units @ $30.00 per day	$180.00
Fire Department:	
1- EMT @ $36.00 for 3 planning meetings	$108.00
2- EMT's @ $36.00 per hr. for 6 hrs.	$432.00
2- Paramedic@ $43.00 per hr. for 6 hrs.	$552.00
TOTAL:	**$3,160.25**

CREDITS:

Reduction in Permit Fee Per Guidelines	(250.00)
TOTAL CREDITS:	**(250.00)**
TOTAL :	**$3,247.75**

AGENDA ITEM NUMBER 21

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☐ Regular ☒ Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE BISBEE VOGUE, INC. FOR THE USE OF CITY PARK FOR THE BISBEE 1000 STAIR CLIMB ON SATURDAY, OCTOBER 17, 2020 FROM 7:00AM TO 2:00PM

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approval of the Permit

PROPOSED MOTION: I move that we approve the park, facility, and right-of-way use permit for the use of City Park for the Bisbee 1000 Stair Climb on Saturday, October 17, 2020, from7:00AM to 2:00PM.

DISCUSSION:

Ms. Cynthia Conroy has submitted a Park, Facility, and Right-of-Way use Permit for the City Park for the Bisbee 1000 Stair Climb. It will take place on Saturday, October 17, 2020 from 7:00am to 2:00pm.

Staff has reviewed the permit and recommends approval.

FISCAL IMPACT: $25.00

DEPARTMENT LINE ITEM ACCOUNT: 10-34-10880

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

RECEIVED

JAN 23 2020

City Clerk's Office
City of Bisbee

City Park

Permit No. 04-20

CITY OF BISBEE
PARK, FACILITY AND RIGHT -OF -WAY USE PERMIT
(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note**: your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also**: As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com , City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

1. Applicant Name: Date: CYNTHIA CONROY Date: 10/20/2019

2. Organization Name: BISBEE VOGUE INC.

3. Mailing Address: P.O. Box 1099, BISBEE, AZ 85603

Phone #: 520-266-0401 Contact name and phone # during event SAME

4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).
THE 1ST SET OF STAIRS OF THE BISBEE 1000 IS AT City Park. HISTORICALLY WE HAVE MUSIC PLAYED AT CITY PARK WE PLAN TO DO THE SAME IN 2020. THE REASON WE NEED THE ENTIRE PARK IS BECAUSE IT IS ON THE COURSE AND FOR SAFETY WE DO NOT WANT TRAFFIC IN & OUT OF City Park

5. Approximate Number of Participants and/or Spectators: 1600

6. Requested Location of Event: City Park

7. Date(s) of Event: October 17, 2020

8. Hours of Event: 7:00AM - 2:00pm

9. Hours of Reservation (with set-up and breakdown) 7:00AM - 2:00pm

10. Request Consumption of Alcohol: _____ Yes X No

11. Request Sales of Alcohol: _____ Yes X No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

$ N/A ☐General Electricity access $10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY), Band Shell Access $50 (CITY PARK):

☐ GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE INSURANCE AND GENERATORS

$_____ ☐Beer Permit (non-commercial permits only) $10

$_____ ☐Police (escorts, security, road closures, redirecting of traffic): for _

$_____ ☐Park Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): _____

_____

_____

$ ✓ Other - any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

_____

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

☒ $25 non-commercial or $50 commercial permit fee paid before permit is processed.

N/A $50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.

N/A Fees for above service requests in the amount of $_____ before permit is processed or event can take place.

N/A Business License/Special Event License Fee of $32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of $32.50 and $4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.

N/A Vendor Fee of $4.00 per vendor, per day (must be submitted prior to the event).

N/A Certificate of insurance required showing City of Bisbee as additional insured - $1,000,000 minimum for high risk functions.

N/A County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)

N/A Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.

N/A Copy of flyers or promotional material associated with this event.

NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.
2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50 PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNICHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

I, CYNTHIA CONROY certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

CAConroy
Signature of Applicant/Authorized Party

11/21/19
Date

HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) BISBEE 1000 event the period from (date & time) 10/17/20 7:00AM to 10/17/20 2:00PM, the permittee CYNTHIA CONROY agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.

3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.

4. Said liability insurance shall be in an amount no less than $1,000,000.00 per occurrence.

5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

CA Conroy
Signature of Permittee or Authorized Representative

CYNTHIA CONROY
Print Name

11/21/19
Date

COUNCIL ACTION:
Recommended to: Approve: _____ Deny: _____
With conditions as noted:
Mayor's Signature: Date:

CITY PARK
20/20

CITY OF BISBEE PUBLIC WORKS DEPARTMENT
118 ARIZONA STREET
BISBEE, AZ 85603
(520) 432-6002

APPLICATION FOR SPECIAL EVENT LICENSE

(Please print firmly or type)

(1) Applicant's Name: CYNTHIA CONROY

(2) Mailing Address, City, State & Zip: P.O. Box 1099
BISBEE, AZ 85603

(3) Business Name: BISBEE VOGUE INC.

(4) Business Address: P.O. Box 1099, 201 TOMBSTONE CANYON

(5) City: BISBEE **State:** AZ **Zip:** 85603

(6) Business Phone No.: 520-266-0401 BISBEE 1000 **Resident Phone No.:** SAME

(7) Name of Special Event: THE GREAT STAIR CLIMB **Date:** 10/17/2020

Specify date(s) License needed: 10/17/2020

(8) Will you be serving food: _____ **YES** X **NO**

If yes, do you have a Health Dept. Food Certificate: _____ **YES** _____ **NO**
(A copy of the Cochise County Health Dept. Certificate **MUST** accompany this application otherwise it will not be accepted)

Fees: **Permit fee: $32.50**
Vendor fee of: $4.00 per day. (When promoter subletting to other vendors)

Total submitted: $ 32.50

I, CYNTHIA CONROY being first duly sworn upon oath hereby declare, under penalty of perjury. that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein
are true, correct, and complete.

CA Conroy
Signature of Applicant

11/21/19
Date

Make checks payable to: City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603

BISBEE 1000 STAIR CLIMB
EVENT
CITY PARK
OCTOBER 17, 2020

Permit Fee	$ 25.00
TOTAL	$ 25.00
Deposit	$ 50.00

AGENDA ITEM NUMBER 2J

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☐ Regular ☒ Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE BISBEE VOGUE, INC. FOR THE USE OF GRASSY PARK FOR VENDOR AND MUSIC IN CELEBRATION OF THE 30TH ANNUAL BISBEE 1000 ON SATURDAY, OCTOBER 17, 2020 FROM 5:00AM TO 6:00PM

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approval of the Permit

PROPOSED MOTION: I move that we approve the park, facility, and right-of-way use permit for the use of Grassy Park for Vendor and Music in Celebration of the 30th Annual Bisbee 1000 on Saturday, October 17, 2020, from 5:00AM to 6:00PM.

DISCUSSION:

Ms. Cynthia Conroy has submitted a Park, Facility, and Right-of-Way use Permit for the Grassy Park for the Vendor and Music in Celebration of the 30th Annual Bisbee 1000. It will take place on Saturday, October 17, 2020 from 5:00am to 6:00pm.

Staff has reviewed the permit and recommends approval.

FISCAL IMPACT: $25.00

DEPARTMENT LINE ITEM ACCOUNT: 10-34-10880

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: _____
Theresa Coleman
City Manager

GRASSY Park
20/20

RECEIVED
JAN 23 2020
City Clerk's Office
City of Bisbee

Permit No. 05-20

CITY OF BISBEE
PARK, FACILITY AND RIGHT -OF -WAY USE PERMIT
(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note**: your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." **Also**: As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at www.cityofbisbee.com , City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or lvaldez@cityofbisbee.com

APPLICANT INFORMATION

1. Applicant Name: Date: CYNTHIA CONROY Date: 11/21/2019

2. Organization Name: BISBEE VOGUE INC

3. Mailing Address: P.O. Box 1099, BISBEE, AZ 85603

Phone #: 520-266-0401 Contact name and phone # during event SAME

4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).
VENDORS AND MUSIC IN CELEBRATION OF 30th ANNUAL BISBEE 1000.

5. Approximate Number of Participants and/or Spectators: 1600

6. Requested Location of Event: GRASSY PARK

7. Date(s) of Event: OCTOBER 17, 2020

8. Hours of Event: 7:00AM - 2:00pM

9. Hours of Reservation (with set-up and breakdown) 5:00AM - 6:00pM

10. Request Consumption of Alcohol: _____ Yes X No

11. Request Sales of Alcohol: _____ Yes X No

SERVICES REQUESTED FROM THE CITY OF BISBEE

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

$ NA ☐General Electricity access $10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY), Band Shell Access $50 (CITY PARK):
☐ GENERATORS ARE PERMITTED....ALL JUMPING CASTLES MUST HAVE INSURANCE AND GENERATORS

$ _____ ☐Beer Permit (non-commercial permits only) $10

$ _____ ☐Police (escorts, security, road closures, redirecting of traffic): for _

$ _____ ☐Park Public Works staff (example: posting closures of streets/parking, access to facility/band shell/restrooms, etc): _____

_____

_____

$ V ☐Other - any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

_____

CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:

☒ $25 non-commercial or $50 commercial permit fee paid before permit is processed.

☒ $50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.

NA ☐Fees for above service requests in the amount of $_____ before permit is processed or event can take place.

NA ☐Business License/Special Event License Fee of $32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of $32.50 and $4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.

NA ☐Vendor Fee of $4.00 per vendor, per day (must be submitted prior to the event).

NA ☐Certificate of insurance required showing City of Bisbee as additional insured - $1,000,000 minimum for high risk functions.

NA ☐County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)

NA ☐Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.

NA ☐Copy of flyers or promotional material associated with this event.

NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.
2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50 PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

APPLICANT CERTIFICATION

ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNICHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.

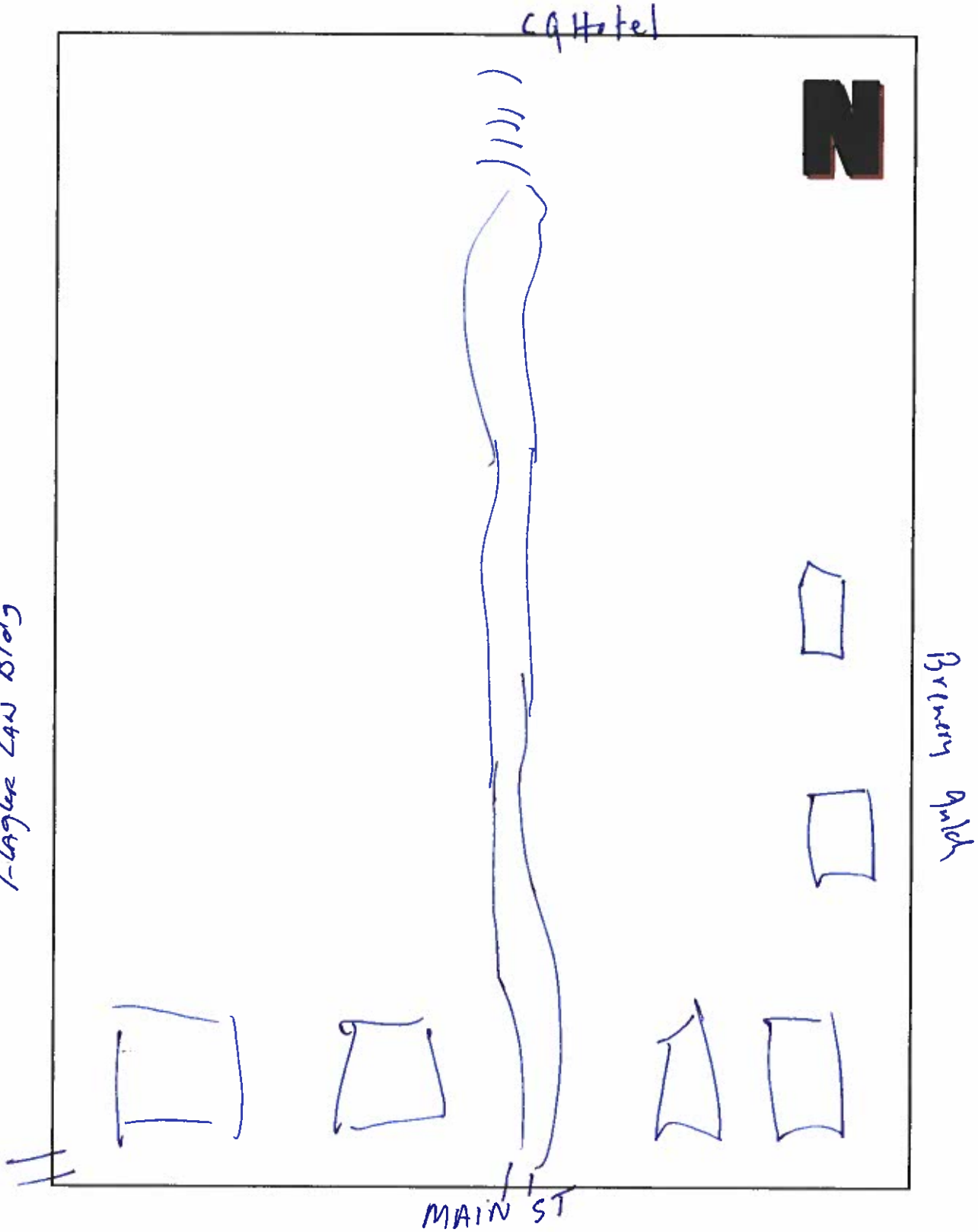
I, CYNTHIA CONROY certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

Signature of Applicant/Authorized Party

11/25/19
Date

SPECIAL EVENT LICENSED PREMISES DIAGRAM
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)
NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.



BISBEE 1000 STAIR CLIMB
EVENT
GRASSY PARK
OCTOBER 17, 2020

Permit Fee	$ 25.00
TOTAL	$ 25.00
Deposit	$ 50.00

AGENDA ITEM NUMBER 2K

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 26, 2020

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: APPROVAL OF A SPECIAL EVENT LIQUOR LICENSE APPLICATION SUBMITTED BY THE BISBEE COALITION FOR THE HOMELESS FOR THE LOS LOBOS EVENT TO BE HELD AT THE HISTORIC WARREN BALLPARK LOCATED AT 99 ARIZONA STREET, BISBEE, AZ ON FRIDAY, MAY 8, 2020 FROM 4:00PM TO 10:00PM, TONY BEDOLLA; APPLICANT

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Special Event Liquor License Application

PROPOSED MOTION: I move to Approve the Special Event Liquor License Application submitted by the Bisbee Coalition for the Homeless for the Los Lobos Event to be held at the Historic Warren Ballpark located at 99 Arizona Street, Bisbee, AZ on Friday, May 8, 2020 from 4:00 pm to 10:00 pm.

DISCUSSION:
Mr. Bedolla has requested approval of a Special Event Liquor License Application for the Los Lobos Event to be held at the Historic Warren Ballpark located at 99 Arizona Street, Bisbee, AZ on Friday, May 8, 2020 from 4:00 pm to 10:00 pm.

Mr. Bedolla has indicated they will employ a system where yellow wristbands will be used to identify anyone who is of legal age to consume alcohol. A separate station will be used to ID those who are of the Legal age and the wristband will be placed on them. Liquor will not be sold directly to consumer, but a ticket system will be in place.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by:
David M. Smith, Mayor

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

FOR DLLC USE ONLY
Received Date:
Job #:
CSR:
License #:

APPLICATION FOR SPECIAL EVENT LICENSE

Fees: $25.00 per day for 1-10 days (consecutive) *Cash Checks or Money Orders Only*
A service fee of $25.00 will be charged for all dishonored checks (A.R.S § 44-6852)

IMPORTANT INFORMATION: This document must be fully completed or it will be returned.
The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event.

SECTION 1 Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

1. Applicant: BEDOLLA (Last) TONY (First) B. (Middle) 2/20/61 (Date of Birth)
2. Applicant's mailing address: P.O. Box 5393 (Street) BISBEE (City) AZ (State) 85603 (Zip)
3. Applicant's home/cell phone: (520) 249-4049 Applicant's business phone: (520) 432-7839
4. Applicant's email address: bhshelter@cableone.net

SECTION 2 Name of Organization, Candidate or Political Party/Gov.: BISBEE COALITION FOR THE HOMELESS

SECTION 3 Non-Profit/IRS Tax Exempt Number: 86-0782752

SECTION 4 Event Location: HISTORIC WARREN BALLPARK

Event Address: 99/73 ARIZONA STREET, BISBEE AZ 85603

SECTION 5 Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.
See A.R.S. § 4-244(15) and (17) for legal hours of service.

PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	5/8/20	FRIDAY	4:00PM	10:00 PM
DAY 2:				
DAY 3:				
DAY 4:				
DAY 5:				
DAY 6:				
DAY 7:				
DAY 8:				
DAY 9:				
DAY10:				

SECTION 6 What type of security and control measures will you take to prevent violations of liquor laws at this event?
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

2 Number of Police 25 Number of Security Personnel ☒Fencing ☒Barriers

Explanation: We will employ a System where yellow wristbands will be used to identify anyone who is of legal age to consume alcohol. A seperate Station will be used to ID those who are of the legal age and the wristband will be placed on them. Liquor will not be sold directly to consumer, but a ticket system will be in place.

SECTION 7 Will this event be held on a currently licensed premise and within the already approved premises? ☐Yes ☒No
(If yes, Local Governing Body Signature not required)

Name of Business	License Number	Phone (Include Area Code)

SECTION 8 How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

☐Place license in non-use
☐Dispense and serve all spirituous liquors under retailer's license
☒Dispense and serve all spirituous liquors under special event
☐Split premise between special event and retail location

(IF USING RETAIL LICENSE, PLEASE SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISES TO SUSPEND OR RUN CONCURRENT WITH THE PERMANENT LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF THE PREMISES, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISES.)

SECTION 9 What is the purpose of this event?

☒On-site consumption ☐Off-site (auction/wine/distilled spirits pull) ☐Both

SECTION 10

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?
☐Yes ☒No **(If yes, attach explanation.)**

2. How many special event days have been issued to this organization during the calendar year? None
(The number cannot exceed 10 days per year.)

3. Is the Organization using the services of a Licensed Contractor?

☐Yes ☒No If yes, please provide the following: Name of Licensed Contractor: _____

4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?

☐Yes ☒No If yes, please provide the following: Name of Licensee_____ License #: _____

5. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name Bisbee Coalition for the Homeless Percentage: 100 %

Address _____

Name _____ Percentage: _____

Address _____
Street City State Zip

Please read A.R.S. § 4-203.02 Special event license; rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS PULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.

SECTION 11 License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

ATTACH DIAGRAM

If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control. *Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.*

I, (Print Full Name) TONY Bedolla **, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.**

Applicant Signature: _____

LOCAL GOVERNING BOARD

Date Received: _____

I, _____ _____ recommend ☐APPROVAL ☐ DISAPPROVAL
(Government Official) (Title)

On behalf of _____, _____, _____, _____
(City, Town, County) Signature Date Phone

DLLC USE ONLY

☐APPROVAL ☐DISAPPROVAL BY: _____ DATE: ____/____/____

A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice

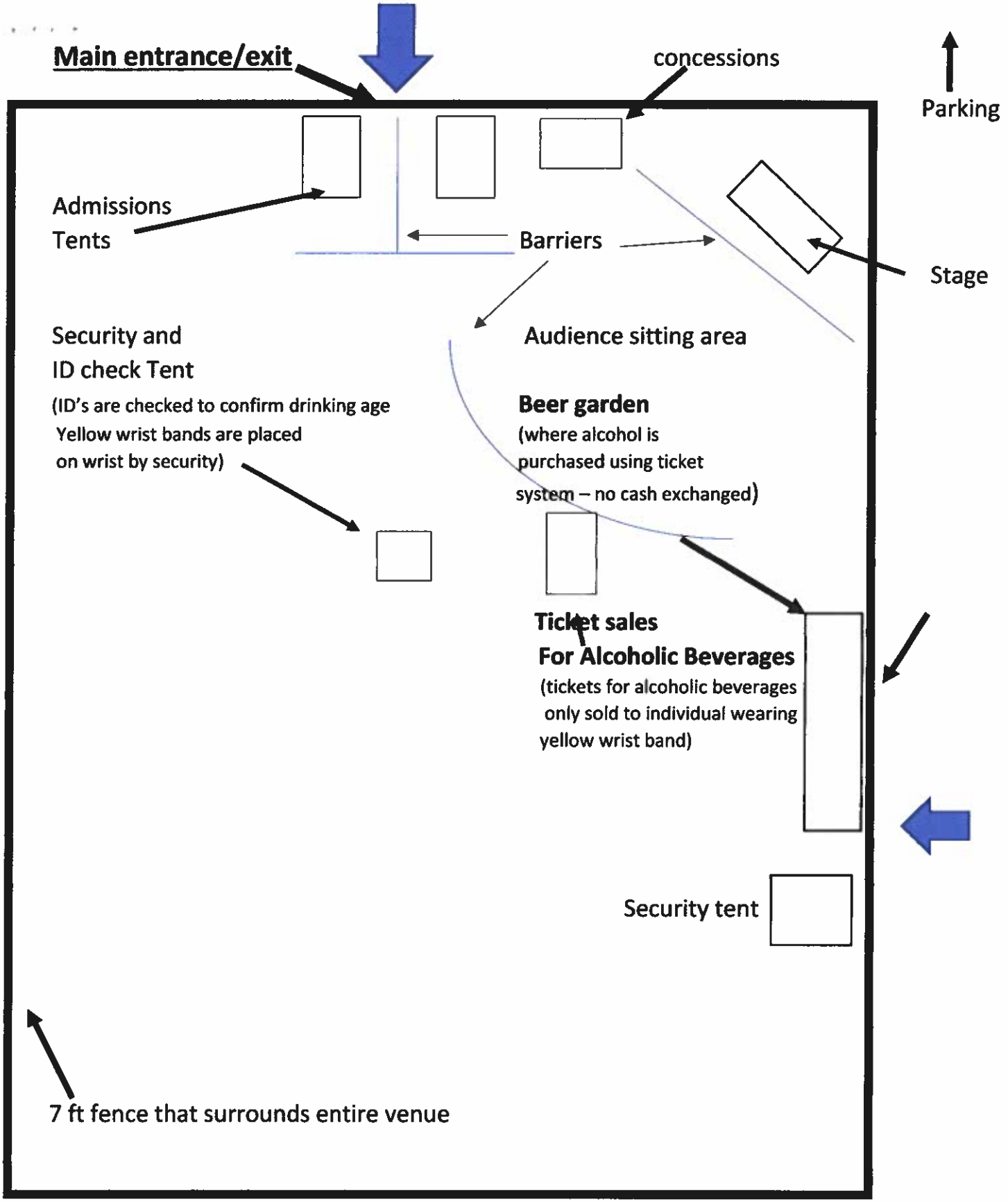
B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.

Individuals requiring ADA accommodations call (602)542-2999


Main entrance/exit
concessions
Parking
Admissions
Tents
Barriers
Stage
Security and
ID check Tent
(ID's are checked to confirm drinking age
Yellow wrist bands are placed
on wrist by security)
Audience sitting area
Beer garden
(where alcohol is
purchased using ticket
system – no cash exchanged)
Ticket sales
For Alcoholic Beverages
(tickets for alcoholic beverages
only sold to individual wearing
yellow wrist band)
Security tent
7 ft fence that surrounds entire venue

AGENDA ITEM NUMBER 2L

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: APPROVAL OF A LIQUOR LICENSE APPLICATION FOR MILE HIGH MUNCHEESE LOCATED AT 76 MAIN STREET, BISBEE ARIZONA; BARBARA TRANSUE BREWER, APPLICANT

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve the Liquor License Application

PROPOSED MOTION: I move to approve the Liquor License Application for the Mile High Muncheese located at 76 Main Street, Bisbee Arizona.

DISCUSSION:

Ms. Barbara Transue Brewer has submitted a Liquor License Application for Mile High Muncheese which is located at 76 Main Street, Bisbee Arizona. The license series type is 010 Beer and Wine Store. The application was posted in accordance with state and local laws.

There has been no written communication from the members of the public that either support or oppose this application

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by:
David M. Smith, Mayor

Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

Local Governing Body Recommendation
A.R.S. § 4-201(C)

1. City or Town of: _____ (Circle one) Liquor License Application #: _____ (Arizona application #)

2. County of: _____ City/Town/County #: _____

3. If licensed establishment will operate within an "entertainment district" as described in A.R.S. §4-207(D)(2),

_____ (Name of entertainment district) _____ (Date of resolution to create the entertainment district)

A boundary map of entertainment district must be attached.

4. The _____ (Governing body) at a _____ (Regular or special) meeting held on the _____ (Day) of _____ (Month), _____ (Year) considered the application of _____ (Name of applicant)

for a license to sell spirituous liquor at the premises described in application _____ (Arizona liquor license application #),

for the license series #: type _____ (i.e.: series #10: beer & wine store) as provided by A.R.S §4-201.

ORDER OF APPROVAL/DISAPPROVAL

IT IS THEREFORE ORDERED that the license APPLICATION OF _____ (Name of applicant)

to sell spirituous liquor of the class and in the manner designated in the application, is hereby recommended

for _____ (Approval, disapproval, or no recommendation).

TRANSMISSION OF ORDER TO STATE

IT IS FURTHER ORDERED that a certified copy of this order be immediately transmitted to the State Department of Liquor, License Division, 800 W Washington, 5th Floor, Phoenix, Arizona.

Dated at _____ (Location) on _____ (Day), _____ (Month), _____ (Year).

_____ (Printed name of city, town or county clerk) _____ (Signature of city, town or county clerk)

Individuals requiring ADA accommodations please call (602)542-9027

State of Arizona
Department of Liquor Licenses and Control

Created 01/09/2020 @ 02:12:02 PM

Local Governing Body Report

LICENSE

Number:		Type:	010 BEER AND WINE STORE
Name:	MILE HIGH MUNCHEESE		
State:	Pending		
Issue Date:		Expiration Date:	
Original Issue Date:			
Location:	76 MAIN STREET BISBEE, AZ 85603 USA		
Mailing Address:	2625 N CALLE DE ROMY, TUCSON, AZ 85712		
Phone:	(520)247-8466		
Alt. Phone:			
Email:	BJTBTB@GMAIL.COM		

AGENT

Name:	BARBARA TRANSUE BREWER
Gender:	Female
Correspondence Address:	2625 N CALLE DE ROMY, TUCSON, AZ 85712
Phone:	(520)247-8466
Alt. Phone:	
Email:	BJTBTB@GMAIL.COM

OWNER

Name:	MILE HIGH MUNCHEESE LLC		
Contact Name:	BARBARA T BREWER		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	23013314	State of Incorporation:	AZ
Incorporation Date:	08/18/2019		
Correspondence Address:	2625 N CALLE DE ROMY, TUCSON, AZ 85712		
Phone:	(520)247-8466		
Alt. Phone:			
Email:	BJTBTB@GMAIL.COM		

Officers / Stockholders

Name:	Title:	% Interest:
BARBARA TRANSUE BREWER	MEMBER	100.00

MILE HIGH MUNCHEESE LLC - MEMBER

Name:	BARBARA TRANSUE BREWER
Gender:	Female
Correspondence Address:	2625 N CALLE DE ROMY, TUCSON, AZ 85712
Phone:	(520)247-8466
Alt. Phone:	
Email:	BJTBTB@GMAIL.COM

APPLICATION INFORMATION

Application Number:	85272
Application Type:	New Application
Created Date:	~~11/26/2019~~ 1/9/2020 SELENA GONZALES

QUESTIONS & ANSWERS

010 Beer and Wine Store

1) If you intend to operate the business while your application is pending you will need an interim permit pursuant to A.R.S.§4-203.01. Would you like to apply for an Interim Permit?
If yes, after completing this application, please go back to your Licensing screen, under New License Application choose "Interim Permit" from the drop-down window.
   No
2) Have you submitted a questionnaire? Each person listed must submit a questionnaire and mail in a fingerprint card along with a $22. processing fee per card.
   Yes
3) Please provide name, address, and Distance of nearest school.
   Lowell Junior High School, 100 Old Douglas Rd., Bisbee, AZ 85603
   2.7 miles
4) Please provide name, address, and distance of nearest church.
   St. Patrick Catholic Church, 100 Quality Hill, Bisbee, AZ 85603
   .3 miles
5) Are you a tenant? (A person who holds the lease of a property; a lessee)
   Yes
   A Document of type LEASE is required.
6) Is there a penalty if lease is not fulfilled?
   Yes
   What is the penalty?
   Loss of last month rent and possible security deposit
7) Are you a sub-tenant? (A person who holds a lease which was given to another person (tenant) for all or part of a property)
   No
8) Are you the owner?
   No
9) Are you a purchaser?
   No
10) Are you a management company?
   No
11) Is the Business located within the incorporated limits of the city or town of which it is located?
   Yes

12) What is the total money borrowed for the business not including the lease?
Please list lenders/people owed money for the business.
0

13) Have you provided a diagram of your premises?
Yes

14) Is there a drive through window on the premises?
No

15) If there is a patio please indicate contiguous or non-contiguous within 30 feet.
No patio

16) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?
Yes
If yes, what is your estimated completion date?
1/15/2020

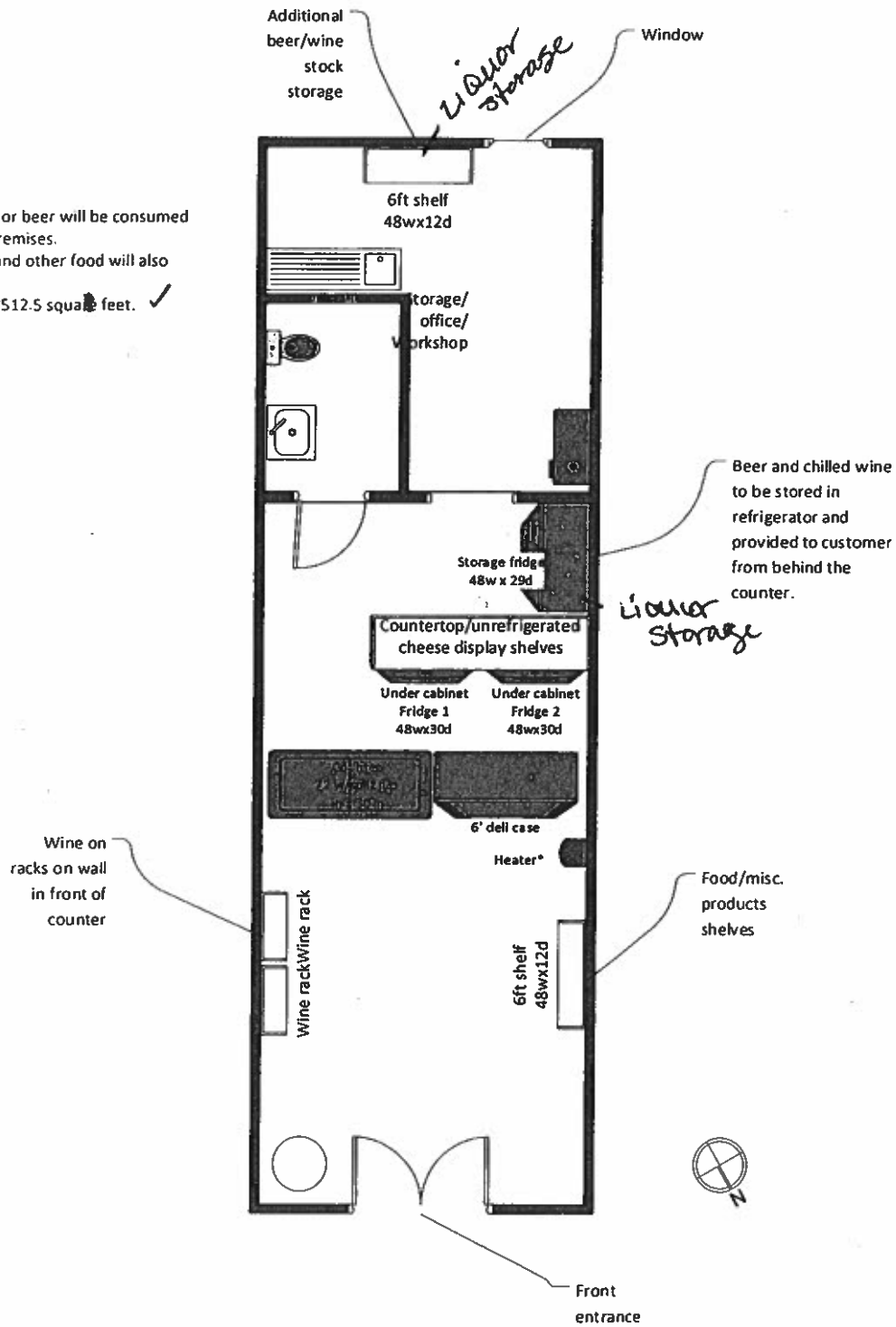
DOCUMENTS

DOCUMENT TYPE	FILE NAME	UPLOADED DATE
ALIEN STATUS	DriversLicense.pdf	12/02/2019
DIAGRAM/FLOOR PLAN	Diagram_Floor_Plan.pdf	12/02/2019
LEASE	Lease.pdf	12/02/2019
QUESTIONNAIRE	Questionnaire.pdf	12/02/2019

'20 JAN 9 Liqr. Lic. PM 2:18

Wine High MunCheese
Floor Plan with Beer and Wine Locations

- No wine or beer will be consumed on the premises.
- Cheese and other food will also be sold.
- Shop is ~512.5 square feet. ✓



Arizona Department of Liquor Licenses and Control
800 W Washington 5th Floor
Phoenix, AZ 85007-2934
www.azliquor.gov
(602) 542-5141

AFFIDAVIT OF POSTING

Date of Posting: 1-24-20 Date of Posting Removal: _____

Mile High Muncheese

Applicant's Name: Brewer (Last) Barbara (First) _____ (Middle)

Business Address: 76 MAIN ST. (Street) BISBEE (City) AZ (Zip)

License #: _____

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

J. Ritchie (Print Name of City/County Official) OFFICER (Title) 520-432-2261 (Phone Number)

(Signature) 1-24-20 (Date Signed)

Return this affidavit with your recommendations (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents. If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

Individuals requiring ADA accommodations please call (602)542-9027

NOTICE

APPLICATION TO SELL ALCOHOLIC BEVERAGES

DATE POSTED: 1-24-20

A HEARING ON A LIQUOR LICENSE APPLICATION SHALL BE HELD BEFORE THE

MAYOR AND COUNCIL (Bisbee)

PLACE 915 S. Tourneville RD Bisbee **DATE/TIME** MARCH 3, 2020, 7:00 PM

HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL: 520-432-6000

THE LOCAL GOVERNING BODY WILL RECOMMEND TO THE STATE LIQUOR BOARD WHETHER THE BOARD SHOULD GRANT OR DENY THE LICENSE. THE STATE LIQUOR BOARD MAY HOLD A HEARING TO CONSIDER THE RECOMMENDATION OF THE LOCAL GOVERNING BODY. ANY PERSON RESIDING OR OWNING OR LEASING PROPERTY WITHIN A ONE-MILE RADIUS MAY CONTACT THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTESTER. TO REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND NOTICE OF ANY BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE

STATE LIQUOR BOARD: 800 W. WASHINGTON, 5TH FLOOR, PHOENIX, AZ. 85007 (602) 542-9789

INDIVIDUALS REQUIRING ADA ACCOMMODATIONS CALL - LOCAL GOVERNING BODY: MAYOR AND Council STATE LIQUOR DEPT: (602) 542-9789

POST ONE COPY OF THE APPLICATION FORM BELOW THIS NOTICE.

AGENDA ITEM NUMBER 3

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 24, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: **DISCUSSION AND POSSIBLE APPROVAL OF ORDINANCE O-20-02, ACCEPTING THE TRANSFER OF REAL PROPERTY FROM THE DYCUS FAMILY TRUST LOCATED AT 416 N STREET, BISBEE.**

FROM: **Theresa Coleman, City Manager**

RECOMMENDATION: **Approve Ordinance O-20-02**

PROPOSED MOTION: **I move that we approve Ordinance O-20-02, Accepting the transfer of real property from the Dycus Family located at 416 N Street, Bisbee.**

DISCUSSION: SECOND READING

Robert Dycus for the Dycus Family Trust wishes to transfer ownership of the property at 416 N Street (parcel number 103-68-093) to the City of Bisbee.

The City of Bisbee could acquire the real property for the purpose of community development activity. The costs to the City of Bisbee upon acquisition will be approximately $1,583.87 in the past due property tax, the forgiveness of a lien in the amount of $22,608.85 and the cost of demolition of the existing structure.

FISCAL IMPACT: **$29,192.72**

DEPARTMENT LINE ITEM ACCOUNT: **Multiple Impacts**

BALANCE IN LINE ITEM IF APPROVED: **N/A**

Prepared by: Ashlee Coronado
Ashlee Coronado,
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman,
City Manager

ORDINANCE O-20-02

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AUTHORIZING THE ACCEPTANCE OF A TRANSFER OF REAL PROPERTY FROM THE DYCUS FAMILY TRUST TO THE CITY OF BISBEE

WHEREAS, the City is authorized to acquire property, or interests in such property, as its best interests may require by ordinance, pursuant to Sections 1.03(b) and 7.05 (h) of the Bisbee City Charter; and

WHEREAS, the Dycus Family Trust have offered to convey to the City of Bisbee a parcel of real property owned by the trust, to be used for the purpose of community development activity; and

WHEREAS, this property, located at 416 N Street Bisbee, AZ, may prove to be useful for community development activity in the future; and

WHEREAS, it is in the best interests of the City of Bisbee and its citizens to accept this property as offered; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS FOLLOWS:

That an execution of transfer by Special Warranty Deed for the property described therein is hereby approved and the City Clerk is authorized to record such deed with the Cochise County Recorder on behalf of the City of Bisbee.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this ___ day of _____, 2020.

APPROVED:

_____
David Smith, Mayor

ATTEST:

_____
Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

_____
James Ledbetter, City Attorney

AGENDA ITEM NUMBER 4

REQUEST FOR MAYOR & COUNCIL ACTION
Session of: March 3, 2020

☐ Regular ☒ Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☒ **ORDINANCE** ☐ **FORMAL ACTION** ☐ **OTHER** ☐

SUBJECT: **Public Hearing and Discussion Regarding the use of Community Development Block Grants from the Arizona Department of Housing Colonias Set-Aside account.**

FROM: **David M. Smith, Mayor**

RECOMMENDATION: **Public Hearing and Discussion**

PROPOSED MOTION:

DISCUSSION:
The City of Bisbee anticipates applying for up to $500,000 in FY2019 federal CDBG funds from the Arizona Department of Housing Colonias Set-Aside account. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need.

Examples of possible uses include the following:

1) Public infrastructure (e.g., water, wastewater, street improvements);
2) Community facilities (e.g., parks, health clinics, libraries, senior or youth centers);
3) Housing (e.g., owner-occupied or multi-family rehab, utility connections on private property, new housing constructed by a non-profit);
4) Public services (e.g., paying the salary of an additional staff person to expand a Head Start program, purchasing a van to transport persons with disabilities, equipment and rent to start a new job training program); and
5) Economic development (e.g., a loan to a business for job creation, micro-enterprise development, acquisition of land for an existing business expansion).

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado,
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman,
City Manager

P2 – DISPLAY AD – FIRST PUBLIC HEARING

City of Bisbee
Public Hearing Regarding Use of CDBG Funds

The City of Bisbee anticipates applying for up to $500,000 in FY2019 federal CDBG funds from the Arizona Department of Housing Colonias Set-Aside account. CDBG funds must be used to benefit low-income persons and areas, alleviate slum and blight or address urgent need. A public hearing will be held to gather citizen input on the use of the CDBG funds on the following date and time:

Tuesday, March 3rd at 7:00 p.m.
City of Bisbee Council Chambers
915 S. Tovreaville Road
Bisbee, AZ 85603

Examples of possible uses include the following:

1) Public infrastructure (e.g., water, wastewater, street improvements);
2) Community facilities (e.g., parks, health clinics, libraries, senior or youth centers);
3) Housing (e.g., owner-occupied or multi-family rehab, utility connections on private property, new housing constructed by a non-profit);
4) Public services (e.g., paying the salary of an additional staff person to expand a Head Start program, purchasing a van to transport persons with disabilities, equipment and rent to start a new job training program); and
5) Economic development (e.g., a loan to a business for job creation, micro-enterprise development, acquisition of land for an existing business expansion).

For more information about the hearing, grievances, or the CDBG program; or to receive assistance in formulating prospective project ideas for presentation at the hearing contact the following:

Name, Title: Ashlee Coronado, City Clerk
Organization: City of Bisbee
Address: 915 S. Tovreaville Road
City, State, Zip: Bisbee, AZ 85603
Telephone: 520-432-6000

Persons with disabilities who require special accommodations may contact Ashlee Coronado at the above location at least 48 hours before the hearing.

AGENDA ITEM NUMBER 5

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☒ **FORMAL ACTION** ☐ **OTHER** ☐

SUBJECT: **Discussion and Possible Approval of Abandonment of the Easements Dividing Mr. Collins properties near Adams Ave, to exclude the Adams Ave Easement, City Trail Easement and Ridge Trail Easement.**

FROM: **Joe Ward, Staff Liaison to the Planning and Zoning Commission**

RECOMMENDATION: **Approve the proposed abandonment of an easement**

PROPOSED MOTION: **I move that we authorize the abandonment of certain easements between Mr. Collin's properties as proposed, the Adams Avenue easement, "City Trail" easement and "Ridge Trail" easement excluded.**

DISCUSSION: Mr. Collins is requesting abandonment of the easements that currently divide his undeveloped properties primarily north of Adams Avenue, a survey of the property is attached.
The Planning and Zoning Commission had discussion of this easement abandonment as an agenda item On February 20th and no members were opposed.
This authorization would exclude the Adams Avenue easement, "City Trail" easement and "Ridge Trail" easement.

FISCAL IMPACT: **0.00**

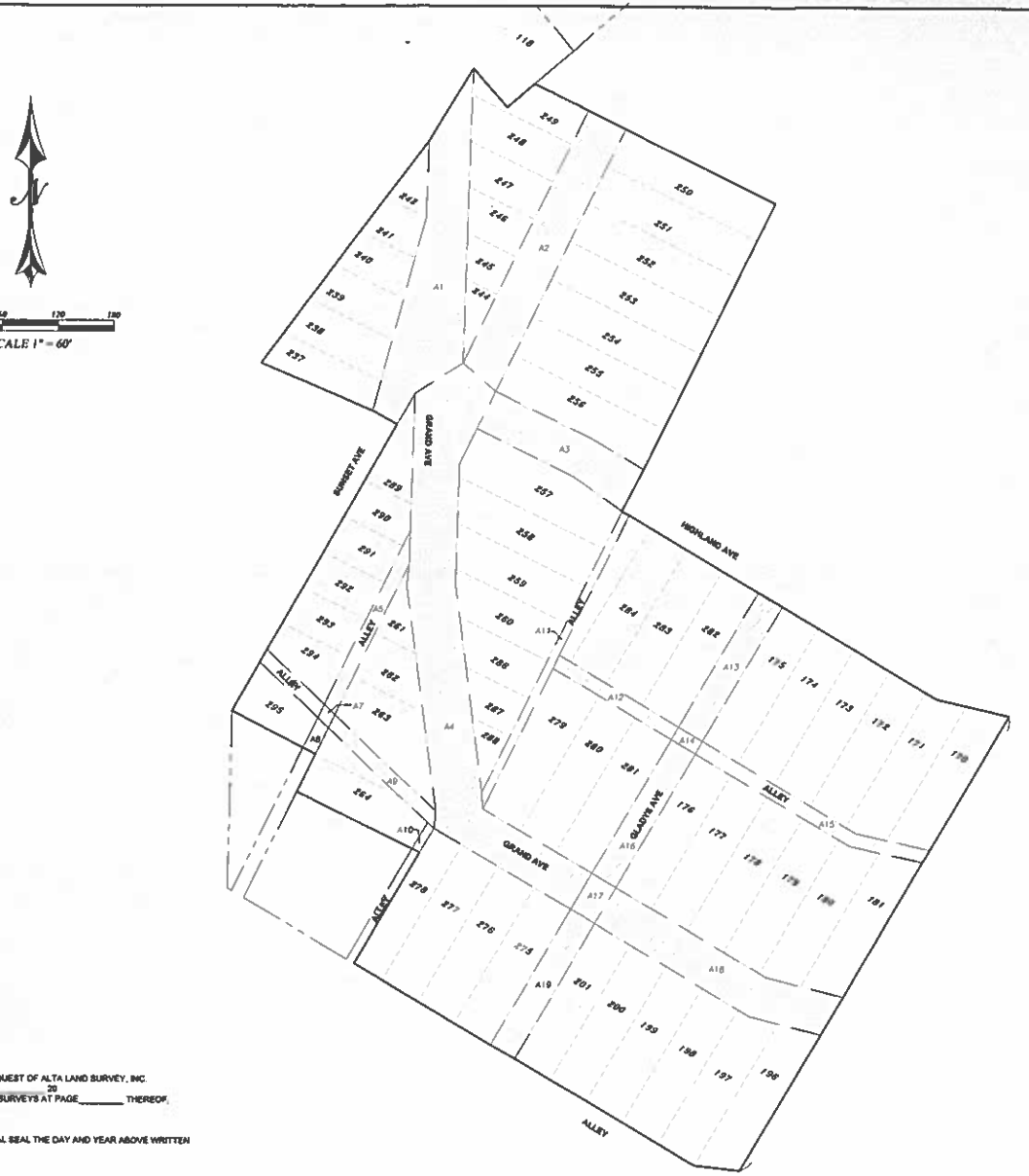
DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED: **$**

Prepared by: Joe Ward
Joe Ward, Staff Liaison to P&Z Commission

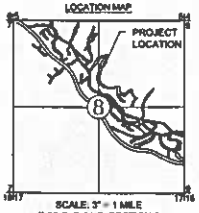
Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

RECORD OF SURVEY



SCALE 1" = 60'

LOCATION MAP



Area	Sq. Feet	Acres
A1	81,089.7	1.86
A2	81,858.4	1.88
A3	35,955.1	0.83
A4	125,841.8	2.89
A5	1,096.7	0.03
A6	1,271.9	0.03
A7	1,152.8	0.03
A8	1,152.9	0.03
A9	1,152.9	0.03
A10	1,152.9	0.03
A11	1,152.9	0.03
A12	1,152.9	0.03
A13	1,152.9	0.03
A14	1,152.9	0.03
A15	1,152.9	0.03
A16	1,152.9	0.03
A17	1,152.9	0.03
A18	1,152.9	0.03
A19	1,152.9	0.03
TOTAL	1,152.9	0.03

RECORDING DATA:

STATE OF ARIZONA } SS
COUNTY OF COCHISE }

FILED FOR RECORD AT THE REQUEST OF ALTA LAND SURVEY, INC.
ON THIS _____ DAY OF _____ 20
IN BOOK _____ OF MAPS OF SURVEYS AT PAGE _____ THEREOF,
FEE NO. _____

WITNESS MY HAND AND OFFICIAL SEAL THE DAY AND YEAR ABOVE WRITTEN

COCHISE COUNTY RECORDER/DEPUTY COUNTY RECORDER

CERTIFICATION:

I HEREBY CERTIFY THIS PLAT REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECTION AND THAT THE PROPERTY CORNERS AND SURVEY MONUMENTS EXIST AS SHOWN HEREON

_____
STEPHEN ALLEN SAMPLE R.L.S. # 22275

ALTA ARIZONA
SURVEY – ENGINEERING – GEOTECH
2025 W. RUTHRAUFF ROAD, SUITE 125

FEE #_____ BOOK____ SURVEY, PAGE____

RECORD OF SURVEY OF A PORTION OF BLOCK 26, ADAMS ADDITION, AS SHOWN ON THE BISBEE TOWNSITE BEING A PORTION OF THE NORTH 1/2 OF SECTION 08, T-23-S, R-24-E OF THE G.&S.R.M., COCHISE COUNTY, ARIZONA

15
27
C
Adams Avenue
621 F

AGENDA ITEM NUMBER 20

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☒ **FORMAL ACTION** ☐ **OTHER** ☐

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL TO ABANDON THE PORTION OF AN EASEMENT ADJACENT TO PARCEL #103-99-053B "ALSO KNOWN AS 223 YOUNGBLOOD HILL" AS DESCRIBED IN THE ATTACHED SURVEY.

FROM: Theresa Coleman, City Manager

RECOMMENDATION: Approve abandon the portion of an easement adjacent to parcel #103-99-053B

PROPOSED MOTION: I move that we approve abandoning a portion of an easement adjacent to #103-99-053B" Also known as 223 Youngblood Hill: as described in the attached survey.

DISCUSSION:
Mr. Todd Conklin has requested that the City Council abandon the portion of an easement adjacent to parcel #103-99-053B "Also known as 223 Youngblood Hill" as described in the attached survey.

300 Ft. Notification letters were sent out on January 14, 2020 asking for public input.

The public hearing was held on February 4th. Councilmember Johns moved to send this item to the Planning and Zoning Commission and Councilmember Pawlik seconded it. Motion passed 6-1. On February 20th the Planning Commission considered the proposal submitted by Mr. Conklin. No members were opposed.

FISCAL IMPACT: NA

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: for Nina Williams, Deputy City Clerk

Reviewed by: Theresa Coleman, City Manager

MAILED
1-14-2020

NOTICE OF PUBLIC HEARING

THE MAYOR AND COUCIL WILL HOLD A PUBLIC HEARING ON TUESDAY, FEBRUARY 4, 2020 AT 7:00PM

LOCATION: CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE RD., BISBEE, AZ 85603

THE MAYOR AND COUNCIL WILL BE HOLDING A PUBLIC MEETING.
DURING THIS MEETING THE MAYOR AND COUNCIL WILL BE CONSIDERING:

THE REQUEST FROM TODD CONKLIN REQUESTING THAT THE CITY COUNCIL ABANDON THE PORTION OF AN EASTMENT ADJACENT TO PARCEL #103-99-053B "ALSO KNOW AS 223 YOUNGBLOOD HILL" AS DESCRIBED IN THE ATTACHED SURVEY.

PUBLIC COMMENT REGARDING THIS PROPOSED APPROVAL IS REQUESTED.

COMMENT OR QUESTIONS MAY BE,

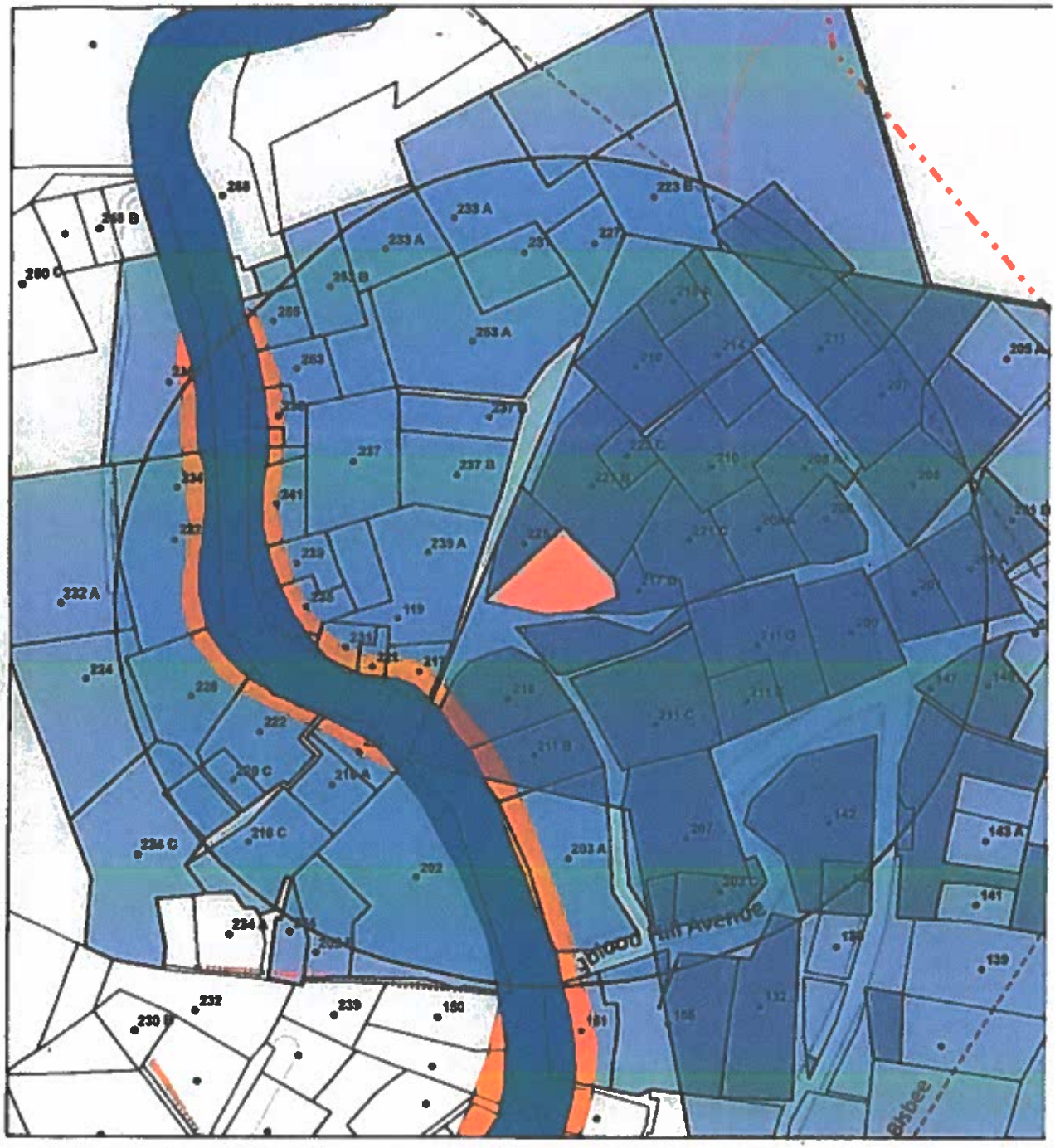
1. GIVEN IN PERSON AT THE PUBLIC MEETING
2. MAILED TO THE CITY OF BISBEE, P.O. BOX 4601 BISBEE, AZ 85603
3. E-MAILED TO NWilliams@BisbeeAZ.gov

For additional information please contact Theresa Coleman, City Manager at 915 S. Tovreaville Road, Bisbee, Arizona or by calling (520) 432-6000.

SHOULD ANYONE NEED ANY SPECIAL ACCOMMODATIONS FOR THIS MEETING, PLEASE CONTACT THE CITY CLERK'S OFFICE AT (520) 432-6000 AT LEAST 72 HOURS IN ADVANCE OF THE MEETING.

City of Bisbee

300 ft. Notifications



1/14/2020, 11:50:15 AM

1:1,128

0 0.01 0.02 0.04

0 0.02 0.04 0.

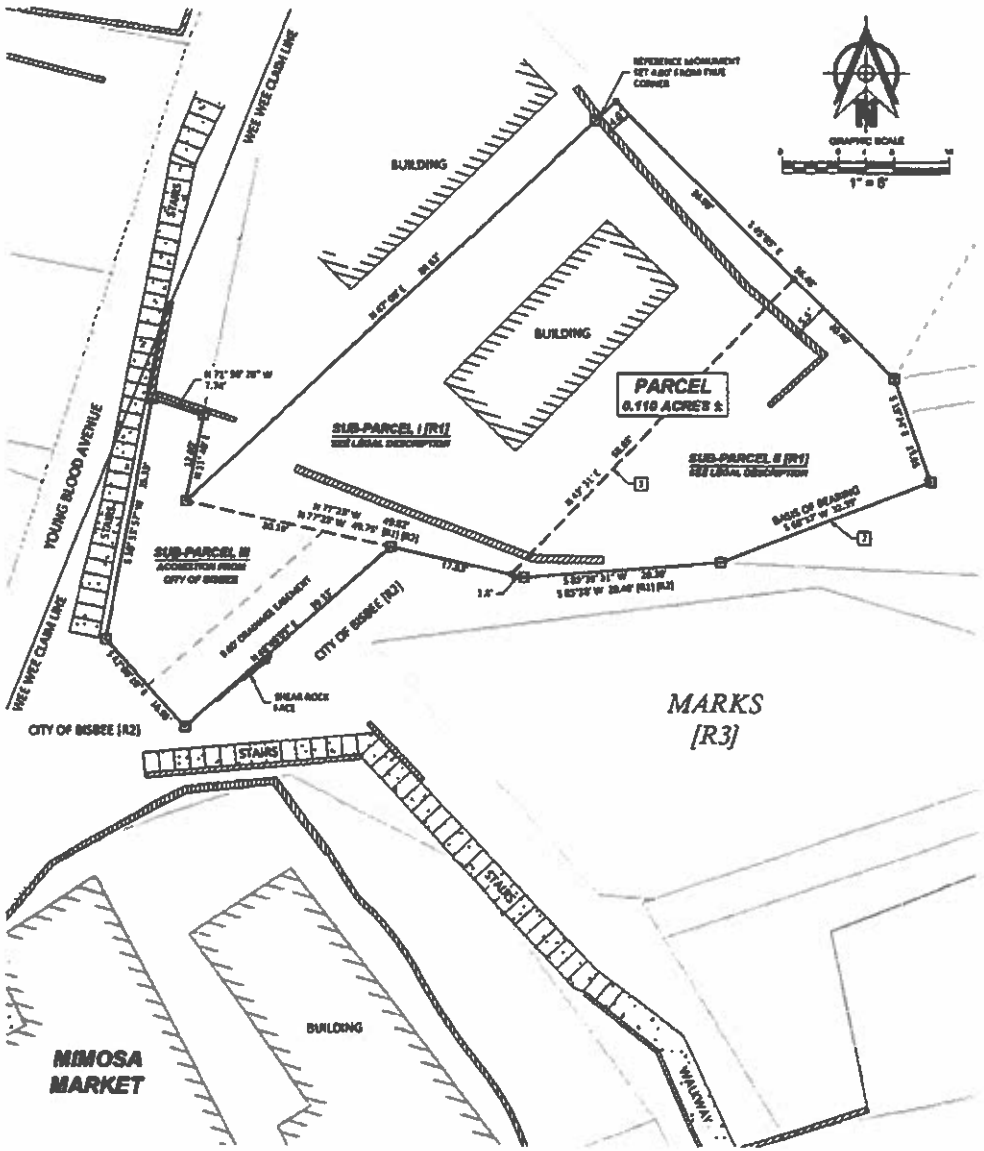
- Address
- Parcels
- Incorporated Limits

NFHL - Flood Hazard Zones

- 1% Annual Chance Flood Hazard
- 0.2% Annual Chance Flood Hazard

© OpenStreetMap (and) contributors, CC-BY-SA

City of



LEGEND

- ⊡ SET 1/2" REBAR WITH BRASS TAG RLS 64567
- ⊙ CALCULATED CORNER
- (M) MEASUREMENT PER RECORDED DOCUMENT (SEE SUPPORTING DOCUMENTS)
- PROPERTY LINE (THIS SURVEY)
- DEED LINE
- EASEMENT LINE
- BISBEE TOWNSITE LOTS
- CLAIM LINE (WEE WEE PATENTED LOAD MINING CLAIM)
- WALL

SUPPORTING DOCUMENTS

(R1) DEED (SUBJECT PARCEL)
FEE NO. 2010-027191, COCHISE COUNTY RECORDS
GRANTEE: TODD ACCOMLEW

(R2) BISBEE TOWNSITE (2019)
BOOK 14 OF MAPS AND PLATS, PAGE 61C AND 61D, COCHISE COUNTY RECORDS
SURVEYOR: UNKNOWN

(R3) WEE WEE PATENTED LOAD MINING CLAIM (SURVEY NO. 1713)
BOOK 57, DEEDS OF REAL ESTATE, PAGE 338, COCHISE COUNTY RECORDS
SURVEYOR: UNKNOWN

LEGAL DESCRIPTION (R1)

THE FOLLOWING DESCRIBED REAL PROPERTY, INCLUDING THE IMPROVEMENTS LOCATED THEREON, SITUATED IN THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AND MORE PARTICULARLY DESCRIBED AS FOLLOWS:

PARCEL 1:

PART OF LOT 13, BLOCK N, ON WEE WEE SURFACE TO A DEPTH OF 40 FEET ON A PART OF WEE WEE SURVEY #3715 PATENTED MINE IN WARREN MINING DISTRICT BY METES AND BOUNDS,

BEGINNING AT A POINT N 46° 50' E, 183.1 FEET FROM CORNER #4 OF WEE WEE;
THENCE S 85°38' W 38.4 FEET;
THENCE N 77° 23' W 1.8 FEET;
THENCE N 43°30'E, 56.9';
THENCE S 45°55' E, 36.4 FEET;
THENCE S 29° 24' E, 15.65 FEET;
THENCE S 88° 37' W, 32.39 FEET, TO THE POINT OF BEGINNING.

ASSESSOR PARCEL NUMBER 103-09-053-5

PARCEL 2:

PART OF LOT 13, BLOCK N, ON WEE WEE SURFACE TO A DEPTH OF 40 FEET ON A PART OF WEE WEE SURVEY #3715 PATENTED MINE IN WARREN MINING DISTRICT BY METES AND BOUNDS,

BEGINNING AT A POINT N 46° E 29° E, 183.1 FEET AND THENCE S 85° 38' W, 38.4 FEET FROM THE CORNER #4 OF WEE WEE,
THENCE N 77° 23' W, 47.65 FEET;
THENCE N 43° E, 84.45 FEET;
THENCE S 45°55' E, 36.4 FEET;
THENCE S 43° 31' W, 56.9 A, TO THE POINT OF BEGINNING.

ASSESSOR PARCEL NUMBER 103-09-053A-4

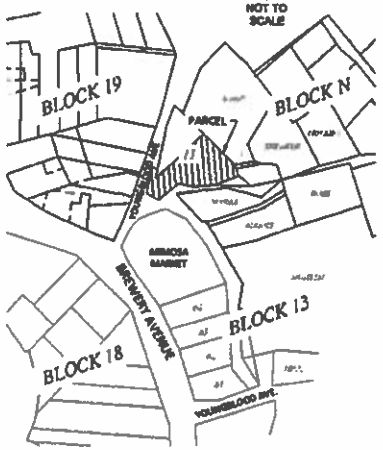
SURVEYOR'S BOUNDARY RESOLUTION NOTES

1. SIGNIFICANT EFFORT WAS MADE TO TIE/RELATE THE UPDATED MAPS OF THE BISBEE TOWNSITE (R2) TO THE WEE WEE PATENTED LOAD MINING CLAIM (R3) AND THEN RELATE THIS TO THE LEGAL DESCRIPTION OF RECORD (R1). DUE TO CONFLICTING INFORMATION, I ELECTED TO CORRELATE THE LEGAL DESCRIPTION (R1) TO THE TOWNSITE MAP (R2) AND CONSIDER LONG ESTABLISHED LINES OF OCCUPATION FOR ANY FINAL VERDICT.
2. THE LEGAL DESCRIPTIONS FOR PARCEL 1 AND PARCEL 2 (R1) HAVE AN OVERLAP OF 1.80 FEET ALONG THE LINE NOTED 1. THIS LINE WAS USED TO CORRELATE THE TWO LEGAL DESCRIPTIONS.
3. THE LINE NOTED 2 WAS USED TO CORRELATE THE LEGAL DESCRIPTION (R1) TO THE UPDATED BISBEE TOWNSITE MAP (R2).

I, GLEN M. SUMMERS, HEREBY CERTIFY THAT I AM A REGISTERED LAND SURVEYOR IN THE STATE OF ARIZONA; THAT THIS MAP CORRECTLY REPRESENTS A SURVEY MADE BY ME OR UNDER MY DIRECT SUPERVISION AND THAT IT ACCURATELY DEPICTS THAT SURVEY; THAT THE MONUMENTS SHOWN HEREON ACTUALLY EXIST AND THAT THEIR POSITIONS ARE SUFFICIENT FOR THE SURVEY TO BE RETRACED.

PARCEL LOCATION
CITY OF BISBEE TOWNSITE

NOT TO SCALE



BASIS OF BEARING

THE BASIS OF BEARING FOR THIS SURVEY IS REFERENCED TO (R1) AND (R2) AND IS S 88° 37' W ALONG THE SOUTHEASTERLY LINE OF THE SUBJECT PARCEL.

RECORDATION

STATE OF ARIZONA)
) SS
COUNTY OF COCHISE)

THIS PLAT WAS FILED FOR RECORD AT THE QUEST OF BISBEE LAND SURVEYING ON THIS ____DAY OF _____ 20___,

RECORDED IN _____ THEREOF,

FEE # _____

WITNESS MY HAND AND OFFICIAL SEAL THE DAY AND YEAR ABOVE WRITTEN.

_____
COCHISE COUNTY RECORDER

BISBEE
LAND SURVEYING
[illegible]

RECORD OF SURVEY

THE DOBSON LOT, BLOCK N OF THE BISBEE TOWNSITE AND A PORTION OF THE WEE WEE P.L.M.C, BISBEE, ARIZONA (SEC. 29 - T 23 S - R 24 E)

DRAWN BY:	GMS	DATE:	12/20/2019
FIELD BY:	GMS	JOB NO.	2019-055
REVISION NO.:	N/A	SHEET NO.	1 OF 1

Exhibit A
Legal Description

A PORTION of the Wee Wee Patented Load Mining Claim, Federal Survey Number 1715, within the Warren Mining Claim District, on file at Book 17, Deeds of Real Estate, Records of Cochise County, Cochise County, Arizona, being more particularly described as follows:

BEGINNING at the most Westerly corner of Lot 13, Block N of the Bisbee Townsite, also being the most Westerly corner of that certain parcel as described in Document Number 2019-02191, Cochise County Records, Cochise County, Arizona;

Thence N 11° 40' E, a distance of 12.60 feet;
Thence N 71° 50' 28" W, a distance of 7.74 feet;
Thence S 10° 55' 57" W, a distance of 35.33 feet;
Thence S 42° 09' 10" E, a distance of 16.95 feet;
Thence N 48° 48' 03" E, a distance of 39.33 feet;
Thence N 77° 23' W, along the Southerly line of said Parcel Number 2019-02191, also being the Southerly line of said Lot 13, a distance of 30.19 feet to the **POINT OF BEGINNING**.

SUBJECT TO a drainage easement 4.00 feet on either side of the following described line:

COMMENCING at the most Westerly corner of said Lot 13, Block N of the Bisbee Townsite, also being the most Westerly corner of that certain parcel as described in said Document Number 2019-02191; thence S 47° 00' W, a distance of 25.24 feet to the **POINT OF BEGINNING**;

Thence S 48° 48' 03" W, a distance of 36.48 feet to the **POINT OF TERMINUS**;

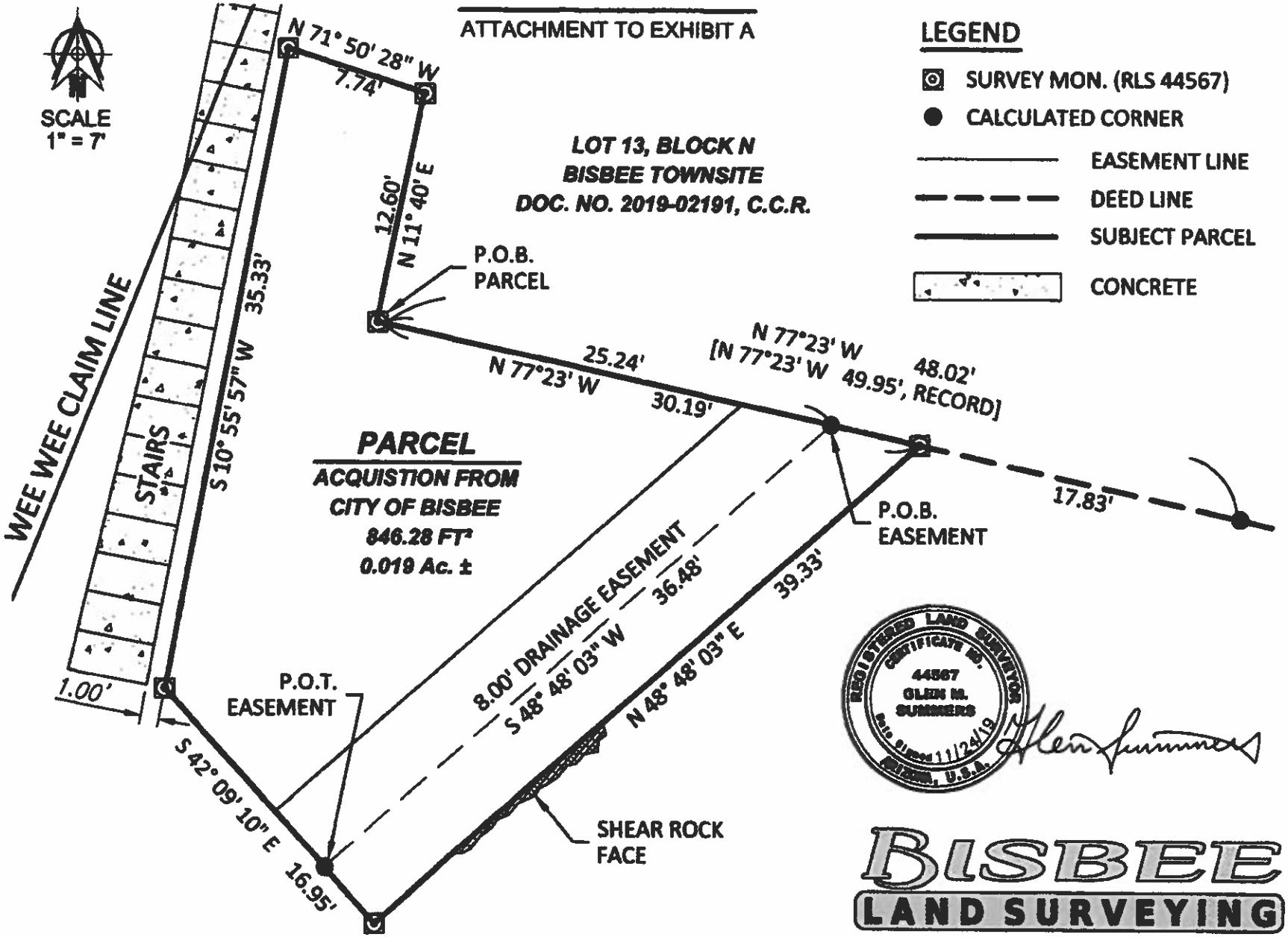
THE SIDE LINES of said strip to be shortened or lengthened so as to terminate at the limits of the above described parcel.

The above described parcel contains 846.28 square feet or 0.019 acres more or less.

Exhibit B is attached and made a part hereof.

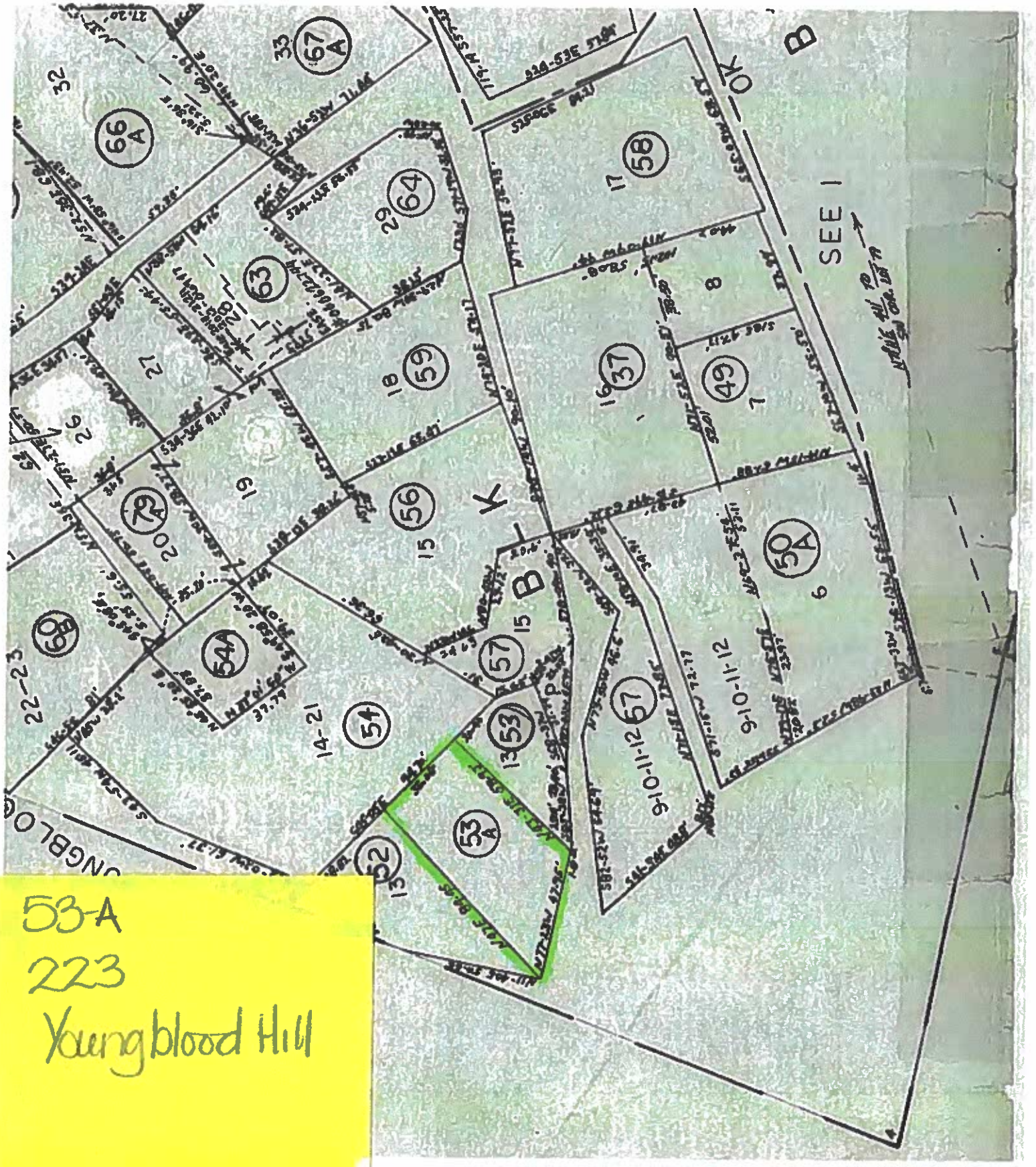
EXHIBIT B

ATTACHMENT TO EXHIBIT A



REGISTERED LAND SURVEYOR
CERTIFICATE NO.
44567
GLEN M. SUMMERS
11/24/19
ARIZONA, U.S.A.

BISBEE
LAND SURVEYING


SEE 1
OK
B
K
B
9-10-11-12
9-10-11-12
22-23
14-21
53-A
223
Youngblood Hill

AGENDA ITEM NUMBER 7

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☒ **FORMAL ACTION** ☐ **OTHER** ☐

SUBJECT: **Discussion and Possible Approval of a Public Auction for the Transfer of Certain City Property Located adjacent to and west of 104D & 144 Locklin Ave, and the Establishment of a Minimum Bid Price**

FROM: **Joe Ward, Staff Liaison to the Planning and Zoning Commission**

RECOMMENDATION: **Approve the public auction for the transfer of the designated surplus property and set a minimum bid price**

PROPOSED MOTION: **I move that we authorize a public auction for the transfer of the designated surplus City property located adjacent to and west of 104D & 144 Locklin Ave, also set a minimum bid price of $16,770. for this property.**

DISCUSSION: Ken and Sandra Heusman are requesting the Transfer of City Property located between their properties and the existing access road to 140 & 142 Locklin Ave. This property consists of approximately 6708 square feet of property, .154 of an acre. See the attached Survey map. I do not believe that this property is currently needed for the city or public use, or will become needed for the City's or public use in the future. Pursuant to Section 2.6.9 of the City Code, the Mayor and Council are required to authorize this process to proceed and to establish a minimum bid price for this property, to be applied in the public auction that will be set, if this application is approved. The sum of two dollars and 50 cents per square foot, or $16,770.00, may be a reasonable price for this property.
The Planning and Zoning Commission held a public hearing On February 20th and unanimously approved recommending this proposed sale to our Mayor and City Council.

FISCAL IMPACT: **+ $16,770.00**

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED: **$**

Prepared by: Joe Ward
Joe Ward, Staff Liaison to P&Z Commission

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

APPLICATION FOR THE TRANSFER OF CITY PROPERTY or RIGHTS OF WAY

City of BISBEE
COMMUNITY DEVELOPMENT
PLANNING & ZONING

RECEIVED
OCT 31 2019
Finance Office
City of Bisbee

1. **Applicant's name:** Ken + Sandy Heussman
2. **Mailing address:** PO Box 1685, Bisbee, AZ 85603
3. **Phone#** _____ **Cell Phone** 520-353-5124
4. **Email Address** slajudice@yahoo.com
5. **Property address:** 104 D Locklin Ave, Bisbee
6. **Parcel number:** _____

7. **Please describe the reason for this request and the relationship of the subject property to any property currently owned by the applicant:**

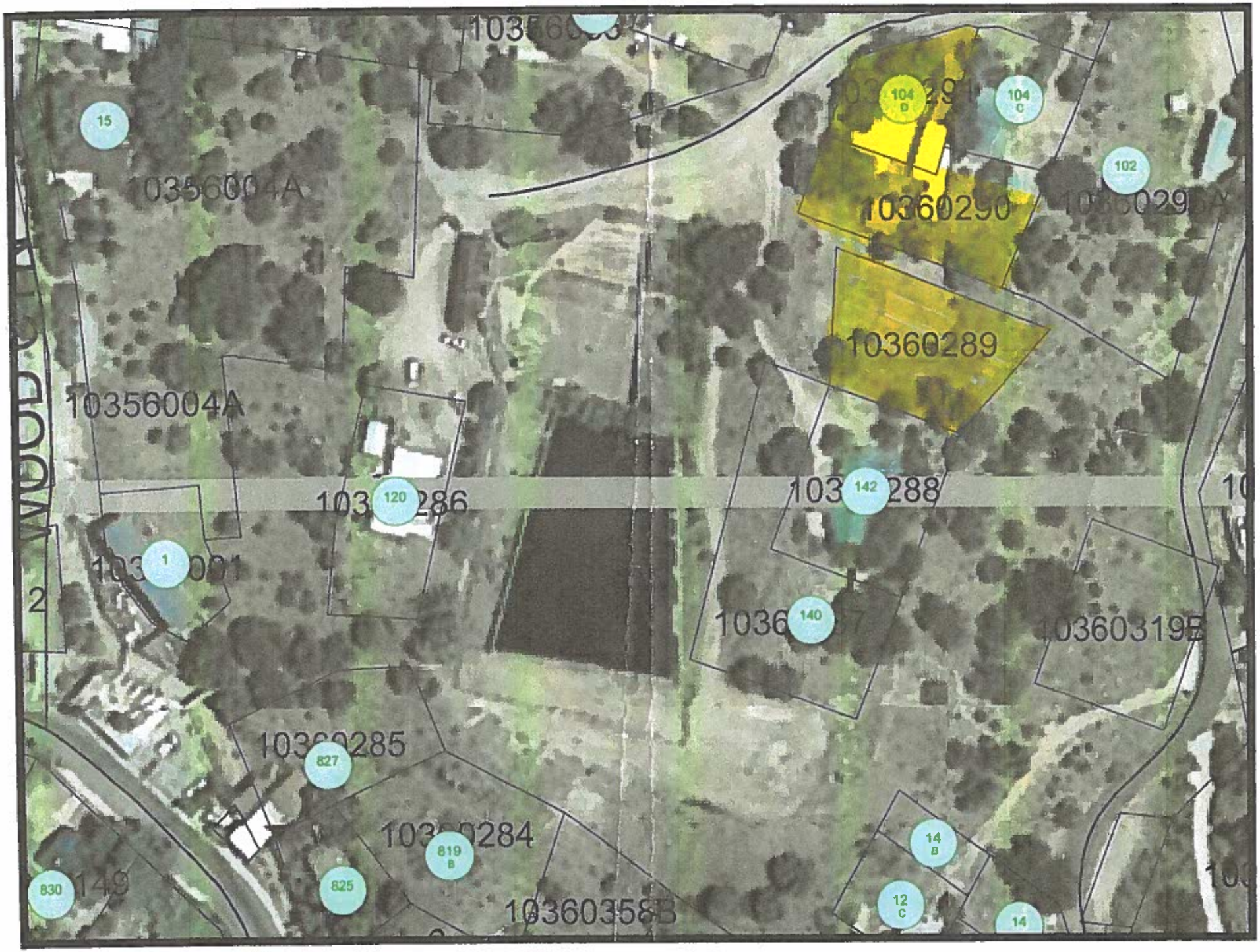
(See Attached - Exhibit B) Parcels 1 (lots 221, 222, 234, 337 + 338) are owned by Applicants.

Parcels 2+3 (City of Bisbee) will join Applicants' lots Together and allow access to Lots 337 + 338 by existing dirt driveway.

Applicant's signature: Kenneth S Heussman **Date** 10/31/19
Sandra Heussman

Administrative fee: $300.00 plus costs.

Contact the Planning and Zoning Department at 432-6269 with any questions.


15
10356004A
104 D
104 C
102
10360290
10360289
10356004A
120
142
1
140
10360319E
10360285
827
819 B
825
830
14 B
12 C
14

RECEIVED
OCT 31 2019
Finance Office
City of Bisbee

LEGAL DESCRIPTION
Exhibit A

Parcel 1

A PORTION of Northeast quarter of Section 5, Township 23 South, Range 24 East, Gila and Salt River Meridian, Cochise County, Arizona, more particularly described as follows:

COMMENCING at the Southwest corner of Lot 234, Block 30, of the Bisbee Townsite, according to Book 00 of Maps and Plats, Page 541, Records of Cochise County, Arizona;

Thence N 20°14'42" E, a distance of 119.28 FEET;
Thence S 74°14'00" W, a distance of 8.39 FEET;
Thence S 52°38'20" W, a distance of 37.28 FEET;
Thence S 02°20'48" W, a distance of 87.08 FEET to the POINT OF BEGINNING;

Parcel 2

A PORTION of Northeast quarter of Section 5, Township 23 South, Range 24 East, Gila and Salt River Meridian, Cochise County, Arizona, more particularly described as follows:

COMMENCING at the Southwest corner of Lot 234, Block 30, of the Bisbee Townsite, according to Book 00 of Maps and Plats, Page 541, Records of Cochise County, Arizona;

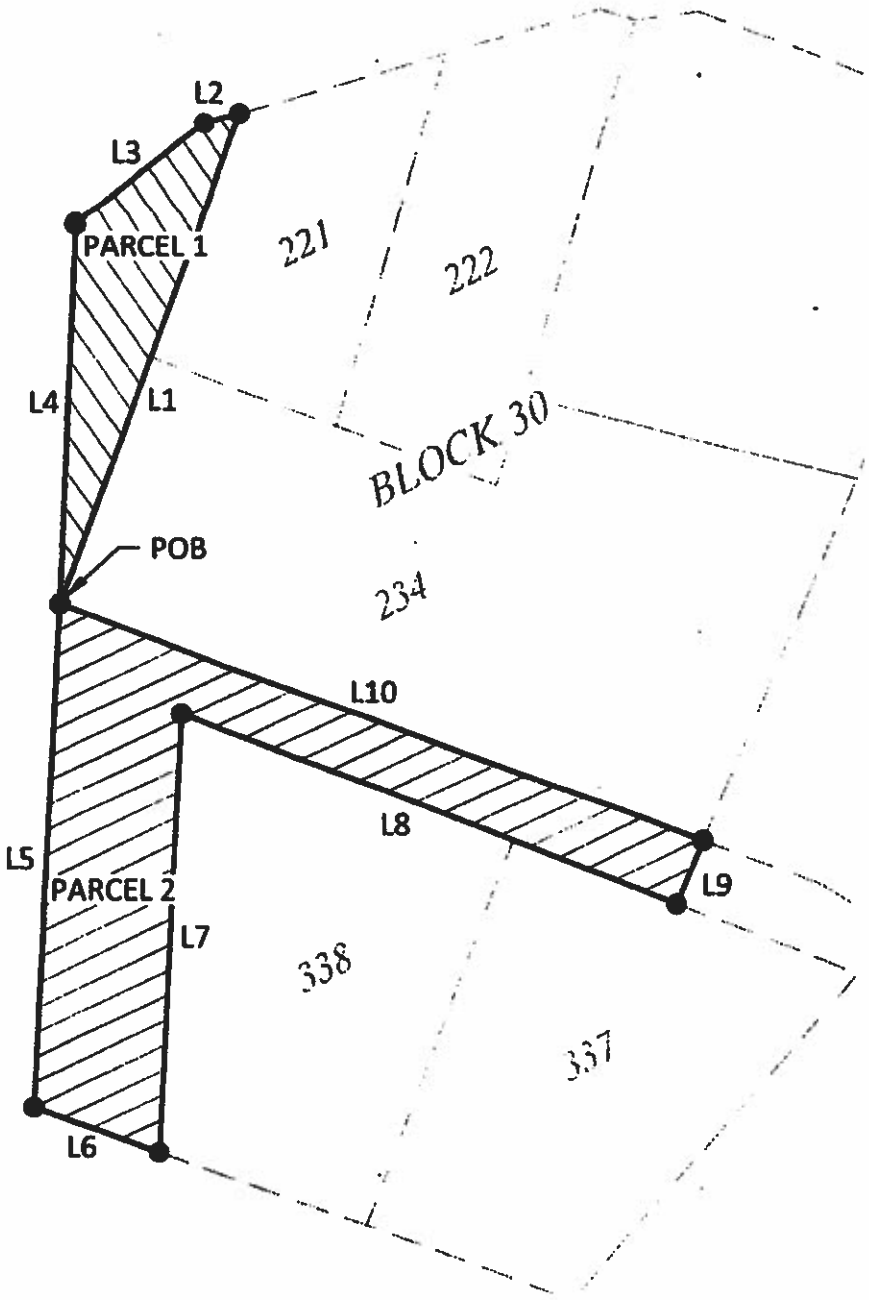
Thence S 03°05'00" W, a distance of 113.57 feet;
Thence S 69°45'00" E, a distance of 30.33 feet;
Thence N 03°05'00" E, a distance of 99.25 feet;
Thence S 68°58'31" E, a distance of 120.77 feet;
Thence N 22°50'00" E, a distance of 15.33 feet;
Thence N 69°45'00" W, a distance of 156.00 feet to the POINT OF BEGINNING;

THE TOTAL AREA of the parcels described is 0.154 acres, more or less.

Exhibit B is attached and made a part hereof.

REGISTERED LAND SURVEYOR
CERTIFICATE NO.
44567
GLEN M.
SUMMERS
Date Signed 10/30/19
ARIZONA, U.S.A.
Expires 6/30/20

BISBEE
LAND SURVEYING



SCALE
1" = 40'

LINE TABLE

LINE	BEARING	DIST.
L1	N 20°14'42" E	119.28
L2	S 74°14'00" W	8.39
L3	S 52°38'20" W	37.28
L4	S 02°20'48" W	87.08
L5	S 03°05'00" W	113.57
L6	S 69°45'00" E	30.33
L7	N 03°05'00" E	99.25
L8	S 68°58'31" E	120.77
L9	N 22°50'00" E	15.33
L10	N 69°45'00" W	156.00

REGISTERED LAND SURVEYOR
CERTIFICATE NO.
44567
GLEN M.
SUMMERS
Date Signed 10/05/19
ARIZONA, U.S.A.
Expires 6/30/20

EXHIBIT B

BISBEE
LAND SURVEYING

AGENDA ITEM NUMBER 8

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☒ **FORMAL ACTION** ☐ **OTHER** ☐

SUBJECT: **Discussion and Possible Approval of Ordinance O-20-03, Authorizing the Sale and Transfer of certain city property located adjacent to 348 Williams Ave, and the establishment of a minimum price**

FROM: **Joe Ward, Staff Liaison to the Planning and Zoning Commission**

RECOMMENDATION: **Approve the transfer of the designated surplus property and set a minimum bid price**

PROPOSED MOTION: **I move that we Approve Ordinance O-20-03, authorizing the sale and Transfer of certain city property located adjacent to 348 Williams Ave, and the establishment of a minimum price .**

DISCUSSION: James Terry trustee for the EJT Trust is requesting the Transfer of City Property located primarily south of his parcel at 348 Willaims Ave. This property consists of approximately 2400 square feet of property. See the attached map. The greater portion of Mr Terry's house and the front yard encroaches onto the City property that is proposed for transfer. This City Property has been closely associated with 348 Williams Ave and the ownership of the property proposed for transfer only became known after Mr Terry had a survey done of his property. I do not believe that this property is currently needed for the city or public use, or will become needed for the City's or public use in the future. Pursuant to Section 2.6.9 of the City Code, the Mayor and Council are required to authorize this process to proceed and to establish a price for this property if this application is approved. The sum of two dollars per square foot, or $4,800.00, may be a reasonable price for this property.
The Planning and Zoning Commission held a public hearing On February 20th and unanimously approved recommending this proposed sale to our Mayor and City Council.

FISCAL IMPACT: **+ $4,800.00**

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED: **$**

Prepared by: _____
Joe Ward, Staff Liaison to P&Z Commission

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

ORDINANCE 0-20-03

AUTHORIZING THE SALE AND TRANSFER OF CERTAIN SURPLUS CITY PROPERTY, BEING APPROXIMATELY 2400 SQUARE FEET ADJACENT TO 348 WILLIAMS AVENUE, BISBEE, AZ.

WHEREAS, pursuant to section 1.03 of the Charter of the City of Bisbee, the City has the authority to sell such City property as its interests may require; and

WHEREAS, James Terry Trustee for the EJT Trust, owner of 348 Williams Avenue, Bisbee, Arizona, applied to purchase a parcel owned by the City consisting of approximately 2400 square feet adjacent to 348 Williams Avenue (the "Parcel"); and

WHEREAS, pursuant to Article 2.6.9 of the City Code, the Planning and Zoning Commission considered Mr. Terry's application and recommends approval of the transfer of the Parcel, and further recommends that the Parcel be sold to Mr. Terry without public auction or bidding; and

WHEREAS, the Council, upon the recommendation of the City Building Inspector, has determined that a fair price for the Parcel is $2.00/sf, for a total of $4,800.00; and

WHEREAS, the public notice requirements of Article 2.6.9 of the City Code have been complied with; and

WHEREAS, pursuant to Section 7.05(h) of the City Charter, the sale or transfer of City property must be done by ordinance, and this action is in the best interests of the citizens of the City of Bisbee,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, as follows:

The sale of that certain property more particularly described in the attached Exhibit A to James Terry Trustee for the RJT Trust for the sum

of Four Thousand Eight Hundred dollars ($4,800.00) to be paid in cash prior to the closing of this transaction, is hereby authorized and approved. The Mayor is further authorized to execute a Quit Claim Deed on behalf of the City for the transfer of this property and all additional documents that may be necessary for the completion of this transaction.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this 3rd day of March, 2020.

_____
David M. Smith, Mayor

ATTEST:

_____
Ashlee Coronado,
City Clerk

APPROVED AS TO FORM:

_____
James Ledbetter,
City Attorney

EXHIBIT A
LEGAL DESCRIPTION

Exhibit A

A Portion of the Belle Isle #1, Mineral Survey No 3477 in the Southwest quarter of Section 5, Township 23 South, Range 24 East, Gila and Salt River Meridian, Cochise County, Arizona, described as follows:
Commencing at corner No 7 of the Bisbee Town site thence South 66°30'00" East 764.46 feet upon the North line of Town site to the **POINT OF BEGINNING;**
THENCE Continue South 66°30'00" East 12.72 upon the North line of Town site to a point;
THENCE South 05°43'49" West 20.13 feet to a point;
THENCE North 21°02'00" West 26.89 feet to the **POINT OF BEGINNING;**
Above described tract of land contains 121.9 square feet or 0.0 acres.

A field survey was not performed in the preparation of this legal description. Data for the legal description was taken from existing recorded documents.

APPLICATION FOR THE TRANSFER OF CITY PROPERTY or RIGHTS OF WAY

City of BISBEE

COMMUNITY DEVELOPMENT
PLANNING & ZONING

1. Applicant's name: James Terry trustee EJT Trust
2. Mailing address: PO Box 522
3. Phone# 3109226655 Cell Phone Same
4. Email Address jboyterry9@gmail.com
5. Property address:
6. Parcel number: 103-60-265A, 103-60-260

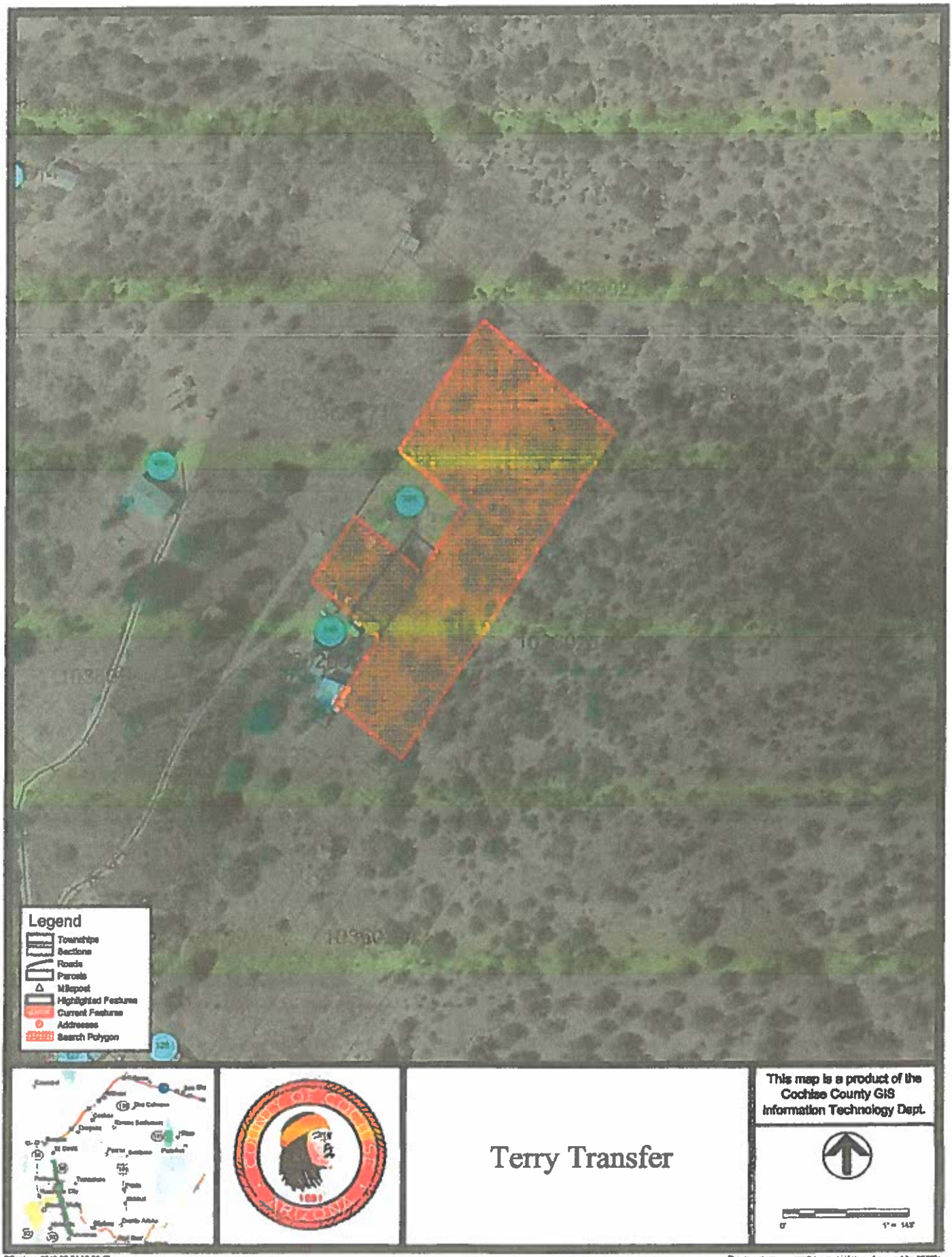
7. Please describe the reason for this request and the relationship of the subject property to any property currently owned by the applicant:

I am currenty in 100% escrow for house that sits on 103-60-260 the lot I wish to buy. Problem is the house consists of 800 sq ft 500 sq ft sit on Lot 103-60-265A And 30 sq ft are in a road that will never be built. I wish to trade land for sewer installation up Williams Ave or purchase land from city so house built in 1915 sits on its own lot not 3/4 on city property. I think a mistake was made when Addison Prichard Development occured how could a house built in 1915 NOT be on it own Lot? How come they Then planned a road so close to house?

Applicant's signature: James Terry Date July 16, 2019

Administrative fee: $300.00 plus costs.

Contact the Planning and Zoning Department at 432-6269 with any questions.



Terry Transfer

This map is a product of the Cochise County GIS Information Technology Dept.

This document is a graphical representation of our working database.
Please report potential map corrections for review to Cochise County GIS.

City of Bisbee
915 S Tombstone Rd #4601
Bisbee AZ 85603-4601 (520) 432-6000

Receipt No: 2.066200 Jul 18, 2019

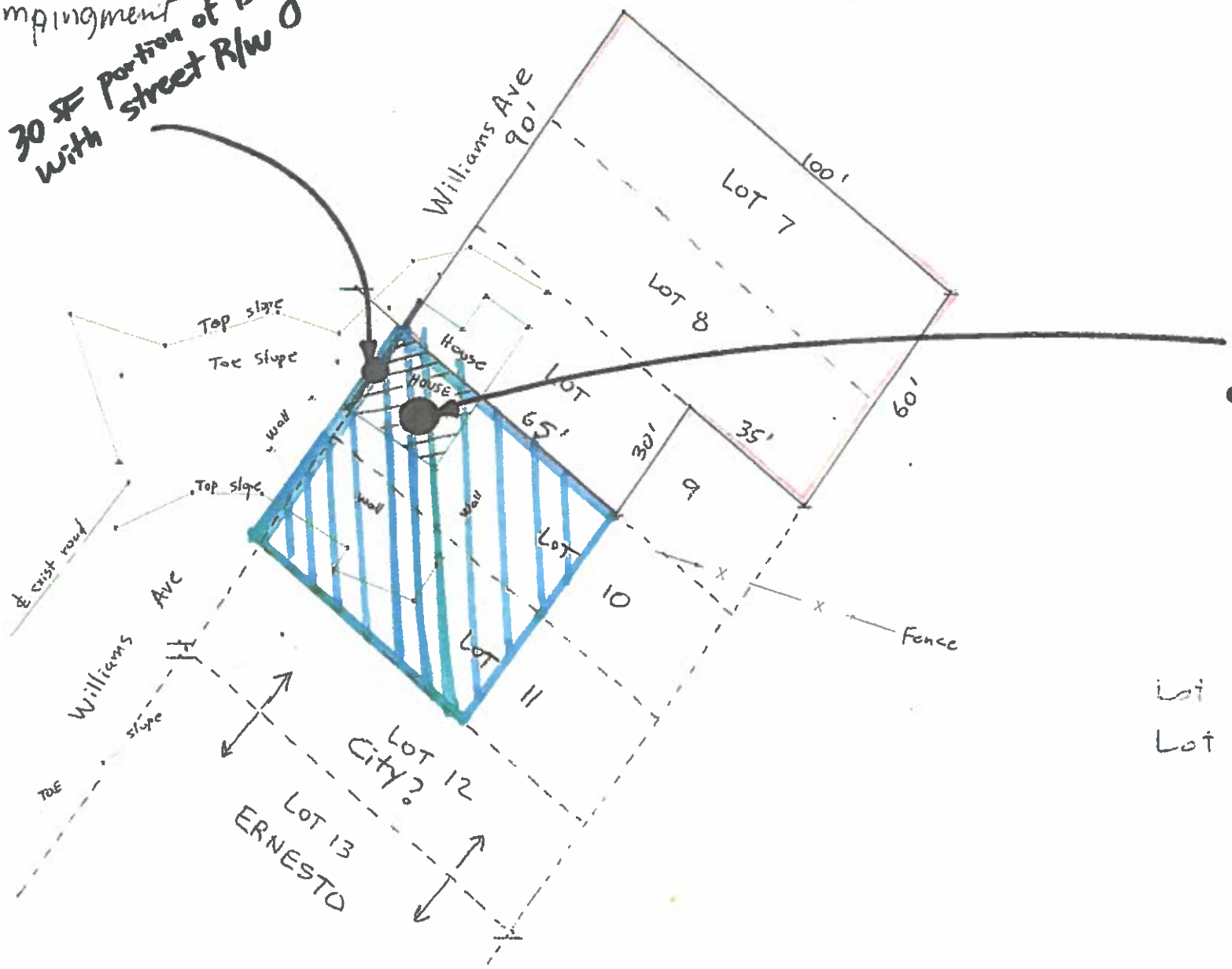
JAMES TERRY/348 WILLIAMS

Previous Balance:	.00
GENERAL FUND MISCELLANEOUS SALE OF CITY PROPRTY 99-30-50999 MISC. INCOME	300.00
Total:	300.00
CHECK/MONEY ORDER	
Check No: 1084	300.00
Total Applied:	300.00
Change Tendered:	.00

07/18/2019 8:22 AM

* Get VARIANCE ? For Road mpingment

30 SF Portion of Bldg with street R/w



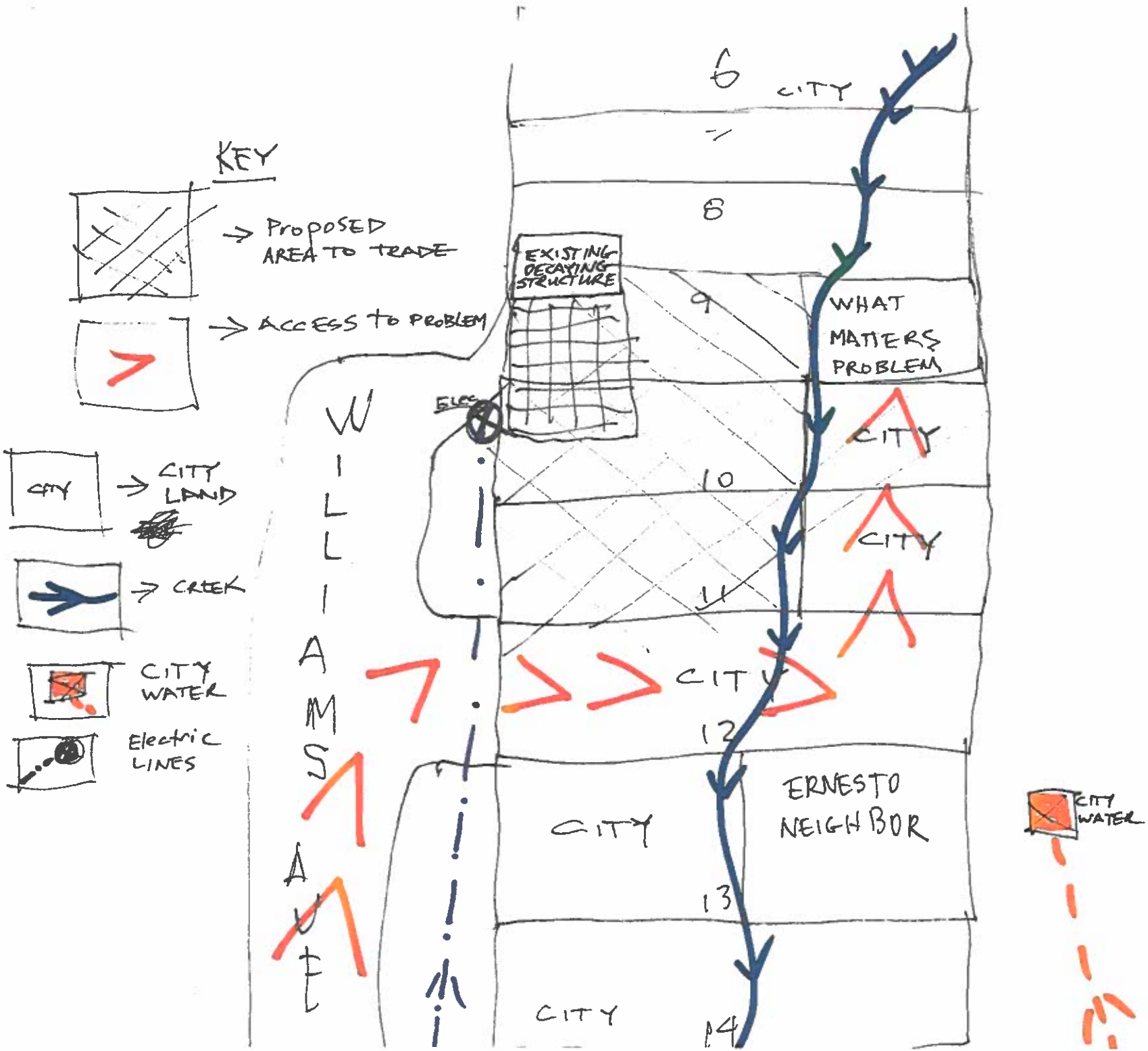
504 SF portion of Bldg within Lot 10

12 May 19

Lot 10 30 × 65 = 1950 ft²

Lot 11 30 × 65 = 1950 ft²

3900 ft²


KEY
→ PROPOSED AREA TO TRADE
→ ACCESS TO PROBLEM
CITY → CITY LAND
→ CREEK
CITY WATER
Electric LINES
6
CITY
7
8
EXISTING DECAYING STRUCTURE
9
WHAT MATTERS PROBLEM
ELEC
CITY
10
CITY
11
WILLIAMS
CITY
12
ERNESTO NEIGHBOR
CITY
13
CITY
14
CITY WATER

AGENDA ITEM NUMBER 9

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 24, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF AN EASEMENT FOR INGRESS AND EGRESS ON ADAMS AVENUE REQUESTED BY DAVID HANSEN

FROM: Jesus Haro, Public Works Director

RECOMMENDATION: Recommend Approval.

PROPOSED MOTION: I move to approve an easement for ingress and egress on Adams Avenue requested by David Hansen.

DISCUSSION:

Mr. Hansen has requested an easement for ingress and egress. Approval of this easement will benefit Mr. Hansen along with the general public. Maps are included for reference.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

When Recorded, Please Return To:
City Clerk, City of Bisbee
118 Arizona Street
Bisbee, Arizona 85603

EASEMENT

For consideration of $1.00, and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the City of Bisbee ("Grantor"), as owners of certain real property located in Cochise County, Arizona, a legal description of which is included as Exhibits A through B hereto, does hereby grant and convey to David Hansen ("Grantee"), an individual, his successors and assigns, a perpetual .023 acre Easement over, upon, through and across Grantor's property for ingress and egress.

Grantee shall not hinder the public's benefit and use of the Easement. Grantor reserves the right to use/occupy its property for any and all such other lawful purposes as will not encumber any of Grantee's rights as set forth herein.

Use of any portion of the Easement by members of the general public is at their own risk. Neither Grantor nor Grantee by entering into this agreement assume duty to or for the benefit of the general public for defects in the location, design, installation, maintenance, or repair of the Easement; for unsafe conditions within the Easement area; or for the failure to inspect for or warn against possibly unsafe conditions; or to close the Easement to public access when unsafe conditions may be present.

Any construction or installation of improvements in the Easement area, and any repair or maintenance of the Easement, shall be at the sole cost and expense of the Grantee.

The covenants and agreements set forth herein shall extend and insure in favor and to the benefit of, and shall be binding on the heirs, administrators, executors, assigns and lessees of both Grantor and Grantee.

Effective this _____day of _____, 2020.

GRANTOR:

_____
Hon. David M. Smith, Mayor

ATTEST:

_____
Ashlee Coronado, City Clerk

STATE OF ARIZONA)
) ss.
County of Cochise)

On this _____ day of _____, 2020, the undersigned _____, did personally appear before me and executed the forgoing instrument for the purposed herein contained. In witness thereof, I hereby set my hand and official seal.

_____ _____
My commission expires Notary Public

Notary Seal:

ACCEPTANCE BY GRANTEE:

_____
David Hansen

Exhibit A
Legal Description

An Easement for ingress, egress, and road maintenance, being a portion of the Northeast Quarter of Section 8, Township 23 South, Range 24 East, Cochise County Arizona, Gila and Salt River Meridian, being more particularly described as follows:

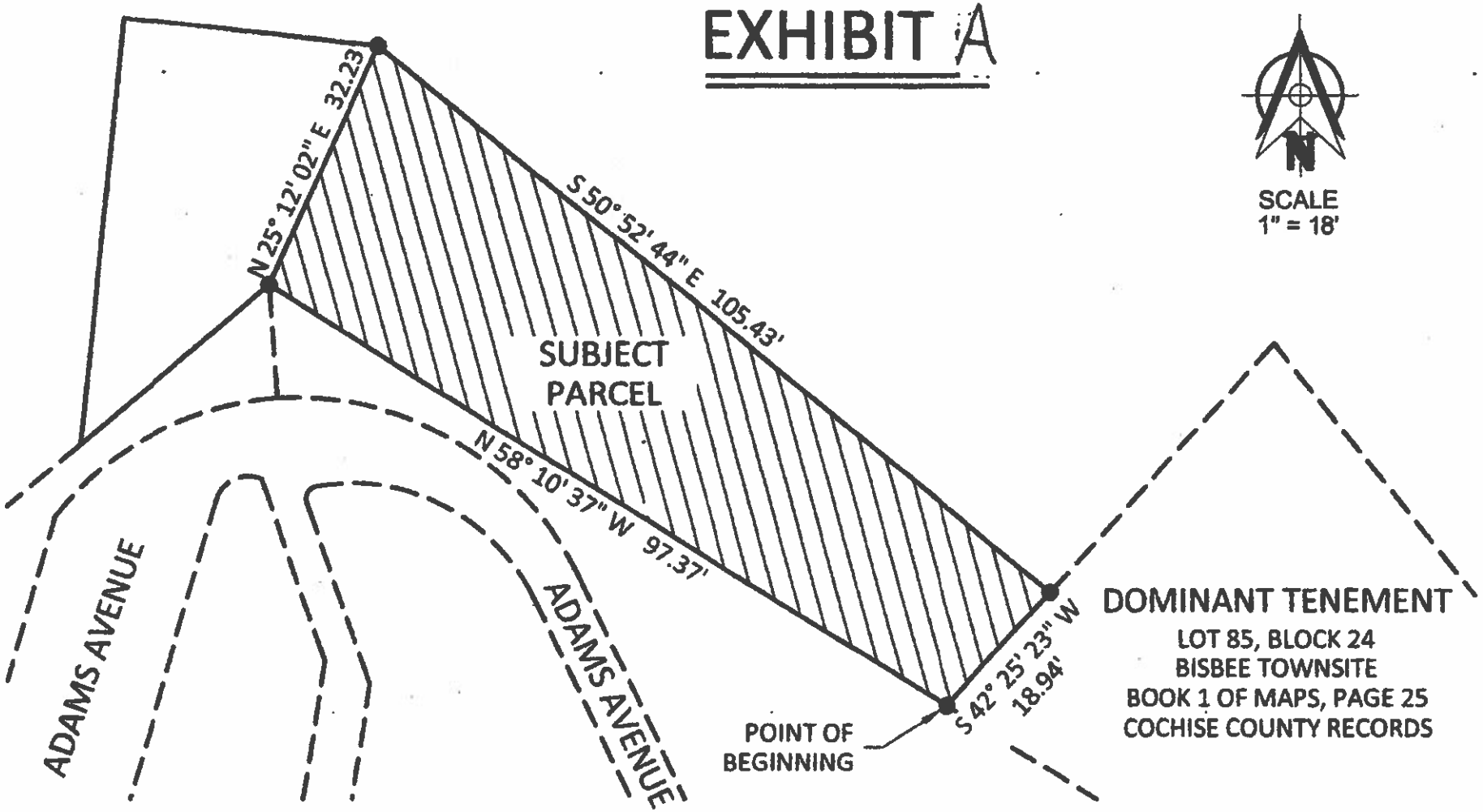
Beginning at the most Westerly corner of Lot 85, Block 24 of the Bisbee Townsite, said Lot 85 also being a portion of that certain parcel of land as described in Document Number 2019-08152, Cochise County Records, Cochise County Arizona;

Thence N 58° 10' 37" W, along the Northeasterly, a distance of 97.37;
Thence N 25° 12' 02" E, a distance of 32.23 feet;
Thence S 50° 52' 44" E, a distance of 105.43 feet;
Thence S 42° 25' 23" W, along the Northwesterly line of said Lot 85, a distance of 18.94 feet to the **Point of Beginning;**

Said Parcel contains 0.059 acres more or less.

Exhibit B is attached and made a part hereof.

EXHIBIT A



REGISTERED LAND SURVEYOR
CERTIFICATE NO.
44567
GLEN M.
SUMMERS
Date Signed 06/17/19
ARIZONA, U.S.A.
Expires 6/30/20

Glen Summers

BISBEE
LAND SURVEYING

Exhibit B
Legal Description

An Easement for ingress, egress, and road maintenance, being a portion of the Northeast Quarter of Section 8, Township 23 South, Range 24 East, Cochise County Arizona, Gila and Salt River Meridian, being more particularly described as follows:

Commencing at the most Westerly corner of Lot 85, Block 24 of the Bisbee Townsite as filed in Book 02 of Maps and Plats, Page 73, Cochise County Records, said Lot 85 also being a portion of that certain parcel of land as described in Document Number 2019-08152, Cochise County Records, Cochise County Arizona; thence N 58° 10' 37" W, a distance of 97.37 to the POINT OF BEGINNING;

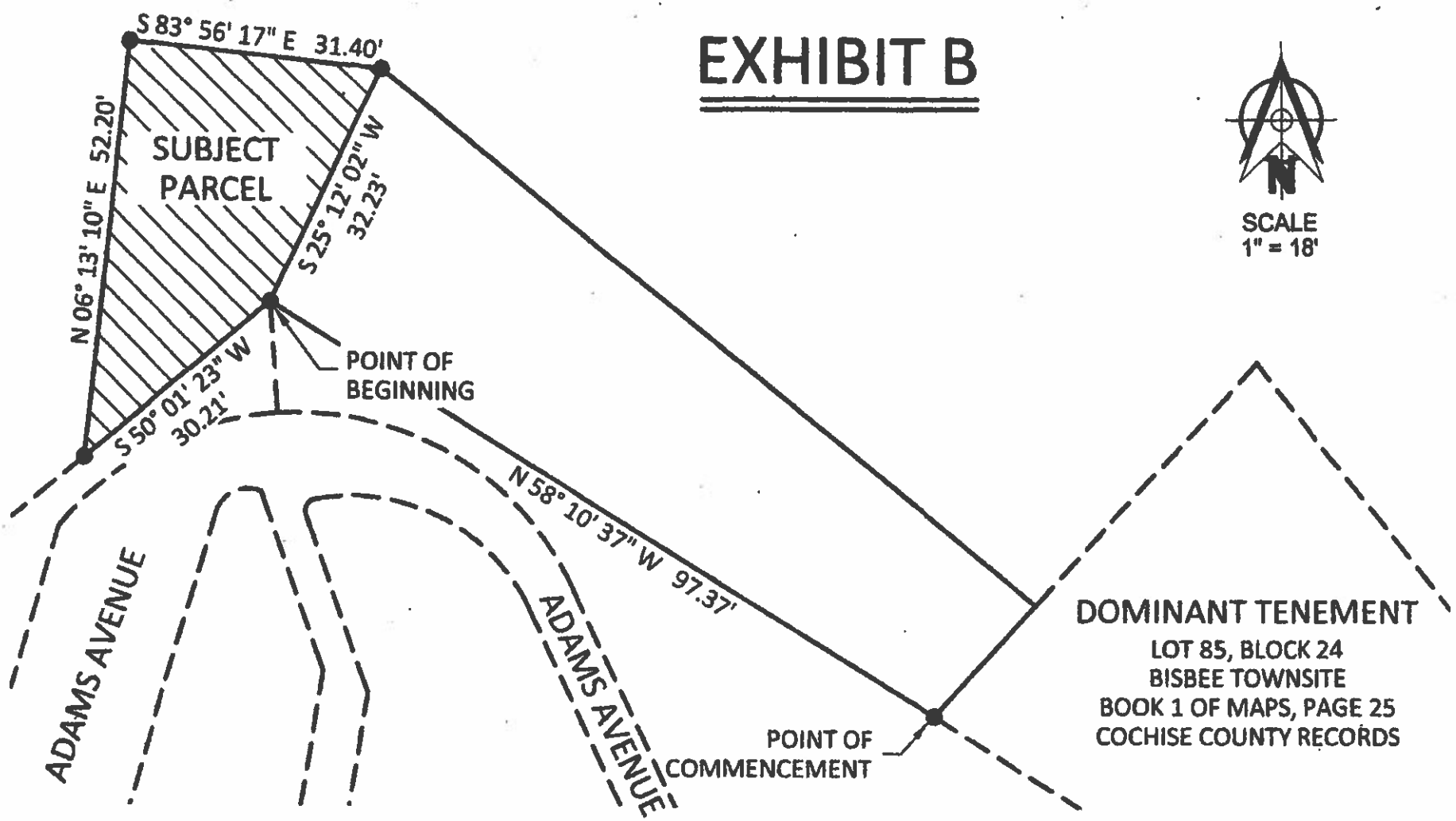
Thence S 50° 01' 23" W, a distance of 30.21 feet;
Thence N 06° 13' 10" E, a distance of 52.20 feet;
Thence S 83° 56' 17" E, a distance of 31.40 feet;
Thence S 25° 12' 02" W, a distance of 32.23 feet;to the **Point of Beginning**;

Said Easement contains 0.023 acres more or less.

Exhibit B is attached and made a part hereof.

REGISTERED LAND SURVEYOR
CERTIFICATE NO.
44567
GLEN M.
SUMMERS
Date Signed 06/17/19
ARIZONA, U.S.A.
Expires 6/30/20

EXHIBIT B



REGISTERED LAND SURVEYOR
CERTIFICATE NO.
44687
GLEN M.
SUMMERS
Date Signed 06/17/19
ARIZONA, U.S.A.
Expires 6/30/20

Glen Summers

BISBEE
LAND SURVEYING

AGENDA ITEM NUMBER 10

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☐ Regular ☒ Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☒ **ORDINANCE** ☐ **FORMAL ACTION** ☐ **OTHER** ☐

SUBJECT: **Discussion and Possible Approval of Resolution R-20-02, Submitting to the Electors at the General Election of November 3, 2020, a Proposition to Authorize an Increase in the City Transient Lodging (Bed) Tax Rate**

FROM: **Theresa Coleman, City Manager**

RECOMMENDATION: **At the discretion of Mayor and Council**

PROPOSED MOTION: **I move to approve Resolution R-20-02, submitting to the Electors at the General Election of November 3, 2020, the designated proposition to authorize an increase in the City's Transient Lodging (Bed) Tax Rate.**

DISCUSSION:

This Resolution will authorize the submission of a proposition for consideration by the voters in the General Election of November 3, 2020, authorizing Mayor and Council to increase the rate of the City's Transient Lodging ("bed tax") Rate. Pursuant to the City Charter, approval by the electors at a General Election is required before any amendments to this tax rate can be made.

FISCAL IMPACT: **(est. additional expenses $2500.00)**

DEPARTMENT LINE ITEM ACCOUNT: **10-53-46531**

BALANCE IN LINE ITEM IF APPROVED: **Unknown (other pending election expenses)**

Prepared by: Ashlee Coronado
Ashlee Coronado,
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman,
City Manager

RESOLUTION R-20-02

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, SUBMITTING TO THE ELECTORS AT THE GENERAL ELECTION TO BE HELD ON NOVEMBER 3, 2020, A PROPOSITION TO AUTHORIZE AN INCREASE IN THE CITY TRANSIENT LODGING (BED) TAX RATE

WHEREAS, the relative reduction in the share of State revenues which the City of Bisbee has experienced in recent years, and the increase in certain costs, such as those for the state-mandated and operated Public Safety Personnel Retirement System, have given rise to a situation in which the City of Bisbee can no longer continue to provide the same level of services with its existing, available revenues; and

WHEREAS, the City of Bisbee has a unique past and exciting future, but many people outside of our immediate area not fully aware of the opportunities that are available in this area; and

WHEREAS, many other jurisdictions have successfully marketed their communities for additional growth in tourism and other types of development with funds that are directly obtained from existing tourism; and

WHEREAS, the Mayor and Council, after due deliberation, have determined that an increase in the amount of the City's transient lodging (bed) tax rate is the most feasible, currently available source of additional revenue for the promotion and increase of tourism; and

WHEREAS, the City Charter, Article VI., Section 6.02(g), restricts the authority of the Council to increase or decrease the transaction privilege tax "only upon the approval by a majority of the qualified electors voting in the regularly scheduled general election,"

NOW THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Bisbee that the qualified voters of the City of Bisbee be requested to approve an increase in the City's transient lodging (bed) tax and that the following proposition, subject to any necessary ballot modifications, be placed on the ballot of the next general election, to be held on November 3, 2020:

Shall the Mayor and Council, to provide funding to promote the City of Bisbee as an overnight visitor destination, be authorized to permanently increase the Transient Lodging (Bed) Tax by an additional Two and One Half Percent (2.5%), increasing this tax rate from Two and One Half Percent (2.5%) to Five Percent (5%), beginning March 1, 2021?

BE IT FURTHER RESOLVED by the Mayor and Council of the City of Bisbee that the City Clerk and staff are hereby authorized and directed to take such further actions as may be necessary to properly notice this election, to provide for all publicity and information that may be required by law, to prepare and submit an appropriate form of ballot, and to take such other and further actions as may be necessary to hold this election in the lawful and appropriate manner at the time scheduled.

PASSED, ADOPTED AND APPROVED by the City of Bisbee this _____ day of _____, 2020.

APPROVED:

_____
David M. Smith, Mayor

ATTEST:

_____
Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

_____
James Ledbetter, City Attorney

AGENDA ITEM NUMBER 11

REQUEST FOR MAYOR & COUNCIL ACTION
Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 24, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: DISCUSSION AND POSSIBLE DIRECTION TO STAFF ON AN ALTERNATE LOCATION FOR THE CITY HALL BUILDING

FROM: David M. Smith, City Manager

RECOMMENDATION: At Mayor and Council's discretion

PROPOSED MOTION:

DISCUSSION:

This item will allow Mayor and Council to discuss and give direction to staff regarding a new building for City Hall.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado, City Clerk

Reviewed by:
David M. Smith, Mayor

AGENDA ITEM NUMBER 12

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☐ Regular ☒ Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☒ **ORDINANCE** ☐ **FORMAL ACTION** ☐ **OTHER** ☐

SUBJECT: Update on the 2020 Census

FROM: Theresa Coleman, City Manager

RECOMMENDATION: At the discretion of Mayor and Council

PROPOSED MOTION:

DISCUSSION:

The City of Bisbee has planned Census 2020 outreach events kicking off April 1st with a Census Party at the Library. We will be raffling off prizes for those that complete their census forms.

We will also be present at the May 8th Ice Cream Socal at the Library Annex.

How People are Invited to Self-Respond:

Invitation by mail (not P.O. Box) Arriving March 12 – 20	Nationally, about 95% of all households
Delivered Door to Door March 16- April 10	About 5%, in rural areas where mail is not delivered to an address (P.O. Box areas, rural routes, etc.). This is called Update Leave operation.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado,
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman,
City Manager

2020 Census FAQ

What is the census?

The census is a count of every person who lives in the United States and its territories. It happens every 10 years. In early 2020, you will be asked to count everyone who lives in your home as of April 1. Responding to the 2020 Census is a chance to shape your future.

What's in it for me?

Your responses inform where over $675 billion is distributed each year to communities nationwide for clinics, schools, roads, and more.

Census data gives community leaders vital information to make decisions about building community centers, opening businesses, and planning for the future.

Responding also fulfills your civic duty because it's mandated by the U.S. Constitution. The United States has counted its population every 10 years since 1790.

Your responses are used to redraw legislative districts and determine the number of seats your state has in the U.S. House of Representatives.

Is my information safe?

Your responses to the 2020 Census are safe, secure, and protected by federal law. Your answers can only be used to produce statistics. They cannot be used against you by any government agency or court in any way—not by the FBI, not by the CIA, not by the DHS, and not by ICE.

When can I respond to the census?

In early 2020, every household in America will receive a notice to complete the census online, by phone, or by mail. In May, the U.S. Census Bureau will begin following up in person with households that have yet to respond.

What will I be asked?

You will be asked a few simple questions, like age, sex, and the number of people who live in your home, including children.

What won't be asked?

The census will never ask for Social Security numbers, bank or credit card numbers, money or donations, or anything related to political parties.

For more information, visit:

2020CENSUS.GOV

Shape your future
START HERE >

United States Census 2020

D-FA-GP-EN-034

AGENDA ITEM NUMBER 13

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 25, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF AMENDMENT #1 TO THE AGREEMENT BETWEEN THE CITY OF BISBEE AND THE BISBEE COUNCIL ON ARTS & HUMANITIES, INC., AN ARIZONA CORPORATION REGARDING A MUSEUM AND VISITOR CENTER POSITION

FROM: Theresa Coleman, City Manager

RECOMMENDATION: Approve Amendment #1

PROPOSED MOTION: I move to approve Amendment #1 to the Agreement between the City of Bisbee and the Bisbee Council on Arts & Humanities, Inc., an Arizona Corporation regarding a museum and visitor center position

DISCUSSION:

The agreement is for two (2) years beginning April 1, 2020 and will expire on June 30, 2022.

FISCAL IMPACT: Approximately $15,700.00

DEPARTMENT LINE ITEM ACCOUNT: 20-40-34000

BALANCE IN LINE ITEM IF APPROVED: TBD

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

AMENDMENT #1
to
AGREEMENT BETWEENTHE CITY OF BISBEE AND THE BISBEE COUNCIL ON ARTS & HUMANITIES, INC., AN ARIZONA CORPORATION, REGARDING A MUSEUM AND VISITOR CENTER POSITION

The City of Bisbee ("City") and The Bisbee Council on Arts & Humanities, Inc., (BCAH) an Arizona Corporation, hereby enter a two (2) year agreement to begin April 1, 2020.

1. BCAH shall provide and supervise one employee in a position to work in both the Museum and the Visitor Center working thirty-five (35) hours per week at $14.00 per hour. The City acknowledges that Brenda Morales currently serves in the capacity. In the event of a new hire, the interview and hiring committee shall consist of the City Manager and the Museum Director. BCAH will be responsible for paying all wages and obligations of the thirty-five (35) hour position. The BCAH is responsible for additional benefits as set forth in BCAH Employee Handbook.

2. The City will reimburse BCAH for twenty hours (20) per week of the wages and a proportional share of the BCAH's Social Security, Medicare and workers' compensation obligations in exchange for the employee working in the Visitor Center from 10 a.m. to 12 p.m. and 1 p.m. to 4 p.m. Monday through Thursday; excluding holidays. Should the employee serving in the position work less than twenty (20) hours in the Visitor Center in any given week, the City will be responsible for reimbursing wages and proportional share of the obligations outlined above for the hours actually worked in the Visitor Center. The City will reimburse the BCAH promptly upon receipt of a monthly invoice submitted to the City Finance Director.

3. The City shall provide one employee in a position to work in the Visitor Center working nineteen and half (19.5) hours per week. BCAH acknowledges that Ramon Valdez currently serves in that capacity. In the event of a new hire, the interview and hiring committee shall include, but not limited to, the Personnel Director and the City Manager. The City will be responsible for paying all wages and obligations of the nineteen and a half (19.5) hour position.

IN WITNESS WHEREOF, the Parties have authorized the designated officials indicated below to execute this agreement indicating their respective approval.

CITY OF BISBEE:

DAVID SMITH Date
Mayor

BISBEE COUNCIL OF ARTS & HUMANITIES, INC.:

CARRIE GUSTAVSON Date
President

ATTEST:

_____
ASHLEE CORONADO
Clerk, City of Bisbee

APPROVED AS TO FORM:

_____
JAMES LEDBETTER
City Attorney, City of Bisbee

Brenda Morales
Part-time contract with the City of Bisbee and Bisbee Mining and Historical Museum

Visitor Information Office
Monday-Friday

Duties/Role:

- Greet Visitors and provide them with information on Bisbee and surrounding areas
- Answer the phone, check emails and return messages. Forward messages regarding advertising, media, and film inquiries to Dog Cat Mouse Media
- Mail visitor and relocation packets as requested
- Gather visitor walk-in counts and send to aridgway@tourism.az.gov on a monthly basis
- Update contact list for the Discover Bisbee newsletter with new subscribers
- Work with Ramon Valdez to keep brochures/pamphlets updated and stocked
- Maintain a calendar of events list to be shared with Dog Cat Mouse Media
  Upload events to online calendars including the City of Bisbee Community Calendar
- Gather and update Lodging, Restaurant, Gallery and Shop information and send to DCMM for online database
- Maintain master email database of current, licensed businesses

Ramon Valdez
Part-time position with the City of Bisbee

Visitor Center at the Queen Mine Tour
Friday

Visitor Information Office
Saturday, Sunday and holidays

Duties/Role:

- Collect mail from the post office box
- Prepare payment requests/invoices to finance department
- Greet visitors and provide them with information on Bisbee and surrounding areas
- Answer the phone, check emails and return messages
- Manage brochure/pamphlet inventory-work with Brenda on keeping the VIO stocked
- Gather visitor walk-in counts on a monthly basis
- Assist Brenda as needed with the calendar of events, lodging, and email databases
- Maintain weekly lodging availability

ARIZONA
OFFICE OF TOURISM

February 24, 2020

Theresa Coleman
915 S. Tovreaville Rd
Bisbee, AZ 85603

Dear Theresa,

Congratulations! We are excited to inform you that the Arizona Office of Tourism (AOT) has designated the Visitor Center on Copper Queen Plaza as an official **Arizona Visitor Information Center** (AVIC)—*pending receipt of your application fee.*

After payment, AOT will announce in our industry-related communications (Tourism Tuesday eNewsletter and @AOTNews Twitter feed) that the Visitor Center is now a part of our network of statewide visitor centers. AOT will then add your center's name and location to the following AOT consumer-marketing resources:

- VisitArizona.com (2.8 million visits annually)
- Visit Arizona App (installed on nearly 13,000 mobile devices)
- Arizona Official State Travel Guide (distribution exceeding 400,000)
    - *Please note, due to publication schedules newly designated AVICs will be listed beginning with the FY2020 edition.*

Additionally, you will be supplied with an **AVIC Welcome Kit** that includes branded shirts and hats for your visitor center staff along with wall maps and window decals to ensure your ability to continue to provide great visitor information.

Our expectation is that you will adhere to the guidelines and submit your monthly visitor counts on a timely basis. Please note, per the established guidelines, AOT will conduct annual inspections of your visitor center both announced and unannounced. We will work with you directly on the results of those inspections.

Please submit your $125 application fee to the following address: Arizona Office of Tourism, 100 N. 7th Avenue, Suite 400, Phoenix, AZ 85007. Please make checks payable to the Arizona Office of Tourism.

If at any time you have questions or concerns, please contact Alix Skelpsa Ridgway, Director of Government and Community Affairs at 602-364-3697 or via email at aridgway@tourism.az.gov.

Sincerely,

Debbie Johnson
Director
Arizona Office of Tourism

ARIZONA
OFFICE OF TOURISM

APPLICATION FOR OFFICIAL ARIZONA VISITOR INFORMATION CENTER (AVIC) DESIGNATION

Name of City, Town or Community and full address where the AVIC will be located?

CITY OF BISBEE - AVIC TO BE LOCATED AT: 5 COPPER QUEEN PLAZA
BISBEE, AZ 85603

Name of organization responsible for staffing and managing the AVIC? Please identify whether the organization is a for-profit business or a non-profit agency.

CITY OF BISBEE, CITY MANAGER
915 S. TOVREAVILLE RD, BISBEE, AZ 85603

Describe how this center will benefit the local and state tourism industry.

5 COPPER QUEEN PLAZA IS SITUATED AT THE ENTRANCE TO ~~BOTH~~ BREWERY GULCH ENTERTAINMENT DISTRICT, ~~AND~~ THE COMMERCIAL HISTORIC DISTRICT, ARTS & CULTURAL DISTRICT.

Indicate the days of the week and hours of operation the center will open to the public.

Monday:	Tuesday:	Wednesday:	Thursday:	Friday:	Saturday:	Sunday:
10-12 1-4	10-12 1-4	10-12 1-4	10-12 1-4	10-12 1-4	10-12 1-4	10-12 1-4

* EXCEPT FOR HOLIDAYS.

How many public parking spaces are available?

16

How many are wheelchair accessible?

2

Number of, or are there, public restrooms available?

2

✓ **Is the facility in compliance with ADA (Americans with Disabilities Act)? Please attach verification of ADA compliance with your application. (The city or county should be able to supply you with a letter or certificate noting your compliance with ADA)**

YES; PROVIDING REASONABLE ACCOMODATION. (SEE PG. 2)

✓ **Please describe (or provide a picture of) the interior display of space and tourist information within the center.**

ATTACHED. DISPLAY SPACE AVAILABLE AS SHOWN PLUS ADDITIONAL RACK SPACE ON THE RIGHT HAND SIDE OF THE ROOM. PLEASE PROVIDE A VARIANCE TO ALLOW FOR LESS THAN 1200 SQUARE FEET; IT WILL BE CLOSER TO 300 SQ FT.

Please provide a list of merchandise to be sold at the center, the benefit that merchandise has to the traveler and confirm competitive pricing of the merchandise with other local vendors, if applicable.

NONE.

ARIZONA
OFFICE OF TOURISM

APPLICATION FOR OFFICIAL ARIZONA VISITOR INFORMATION CENTER (AVIC) DESIGNATION

Please provide a list of any and all commercial establishments attached to the proposed property and level of service it will provide the traveler.

THE SPACE IS ATTACHED TO THE BISBEE MINING AND HISTORICAL MUSEUM; A PRIVATE, NON-PROFIT MUSEUM

Please provide a brief operational plan. Describe proposed staffing, which shall include a manager with decision-making authority. Include number of full-time and part-time staff, and indicate paid or volunteer staff. Each center is required to be staffed during the stated operating hours.

THE VISITOR CENTER ON COPPER QUEEN PLAZA IS CURRENTLY STAFFED FROM 10-12 AND 1-4 MONDAY THRU FRIDAY EXCEPT HOLIDAYS. AN ADDITIONAL STAFF PERSON WILL BE RE-ASSIGNED TO COVER SATURDAY AND SUNDAY ALONG WITH MONDAY HOLIDAYS. THE CITY MANAGER IS THE DECISION MAKER. A BELL AND "RING FOR SERVICE" SIGN WILL BE INSTALLED ON THE OUTSIDE TO PROVIDE ASSISTANCE TO VISITORS. THE CENTER WILL STOCK COCHISE COUNTY & ARIZONA STATE VISITOR INFORMATION.

Name, title, address, phone number and email of the person preparing this questionnaire.

THERESA COLEMAN CITY MANAGER, CITY OF BISBEE, 915 S. TOWREAVILLE RD BISBEE AZ 85603
520-432-6000 tcoleman@bisbeeaz.gov

If different, provide name, title, address, phone number and email of individual who will be overseeing and managing the operations of the AVIC.

↑ SEE ABOVE

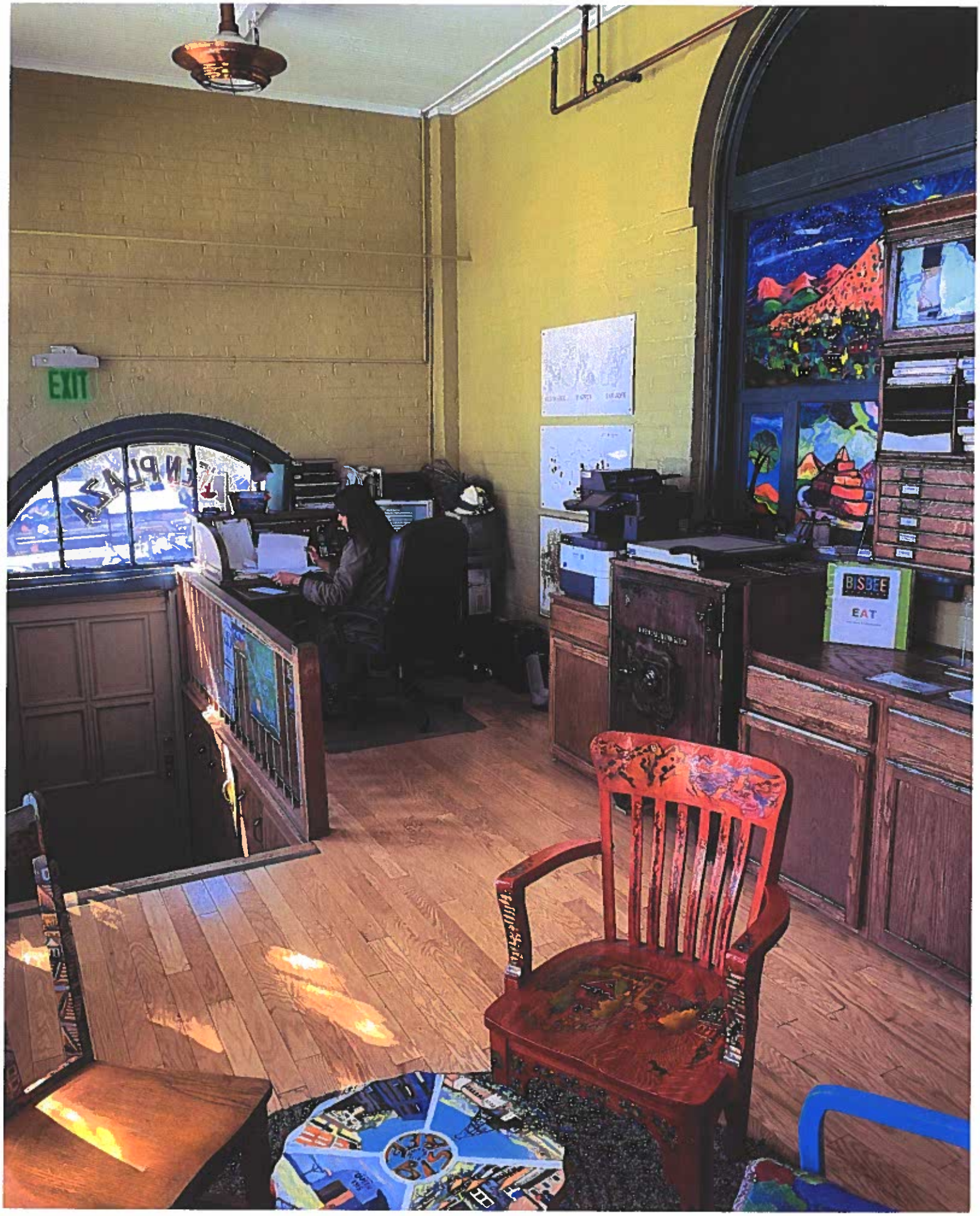
If different, provide name, title, address, phone number and email of individual who is responsible for ensuring compliance with the Arizona Office of Tourism's visitor center eligibility requirements.

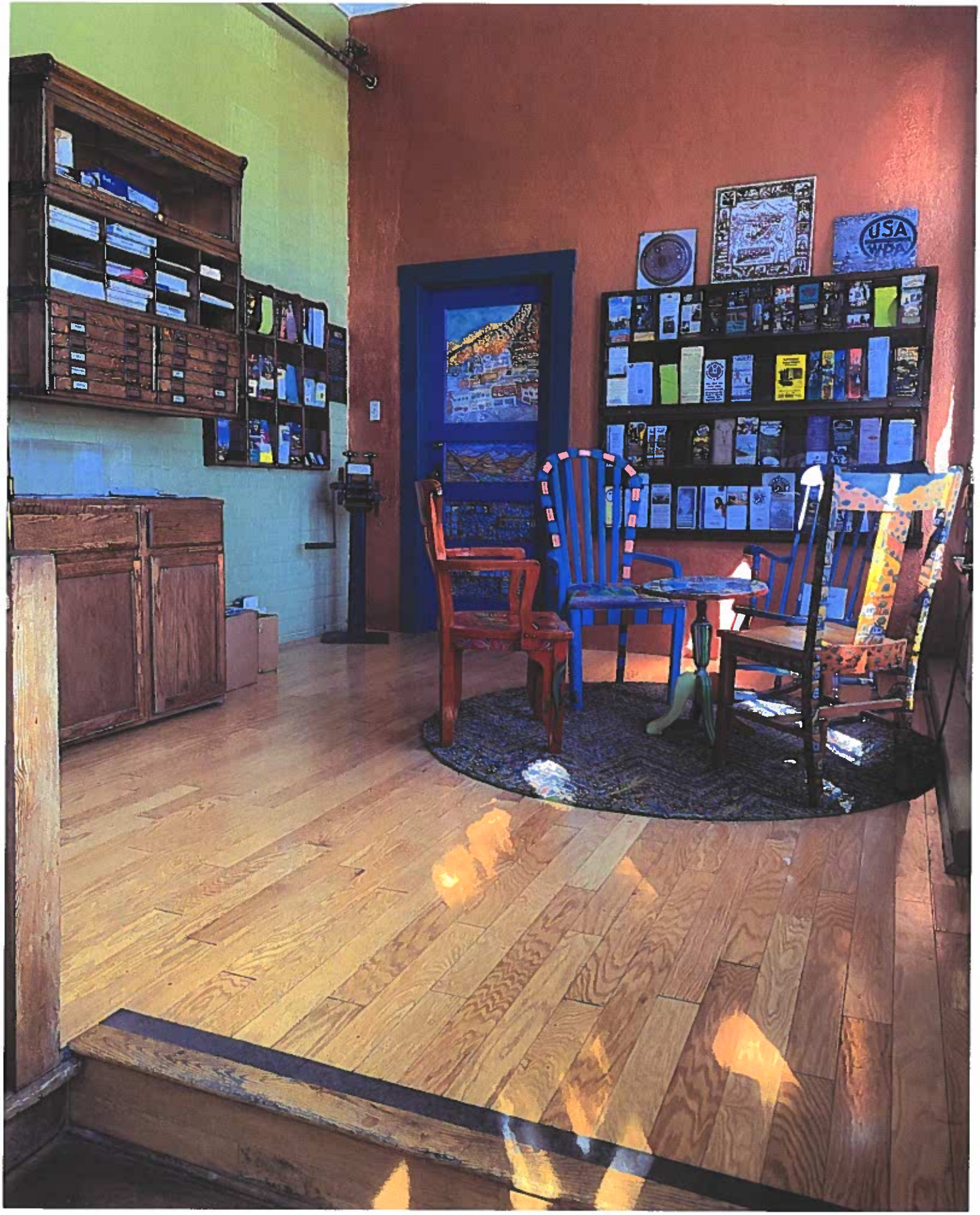
↑ SEE ABOVE

ATTACH THREE (3) LETTERS OF SUPPORT FOR YOUR VISITOR CENTER APPLICATION. ONE (1) LETTER MUST BE FROM THE AREA'S DESIGNATED MARKETING ORGANIZATION (DMO). IF THE AREA DOES NOT HAVE AN ESTABLISHED DMO, OR IF THE APPLICANT IS THE DMO, THEN A LETTER FROM THE AREA'S MAYOR, CITY/TOWN MANAGER OR OFFICIAL COMMUNITY LEADERSHIP MUST BE SUBMITTED WITH YOUR APPLICATION.

RETURN COMPLETED APPLICATION TO THE ARIZONA OFFICE OF TOURISM VIA ALIX SKELPSA RIDGWAY, ARIDGWAY@TOURISM.AZ.GOV.

PLEASE ALLOW FOR 10-14 DAYS FOR PROCESSING AND RESPONSE.


EXIT
BISBEE
EAT


USA

Cochise County Tourism & Economic Council
c/o 1415 Melody Lane, Building G
Bisbee, 85603

February 20, 2020

To: Arizona Office of Tourism

The Cochise County Tourism & Economic Council (CCTEC) is writing in support of the City of Bisbee's request for a variance to allow its officially designated visitor center to be less than the required 1,200 square feet.

As the Designated Marketing Organization for Cochise County, the CCTEC recognizes the importance of locating rural visitor centers at sites that provide maximum benefit for both visitors and the host destination. Bisbee is a small, historic mining town with limited space in its commercial district for a large visitor center.

With the vast majority of tourists visiting the historic downtown and entertainment district, the proposed new site at 5 Copper Queen Plaza is ideally located to provide easy and convenient access to information about the city of Bisbee and other tourist destinations in Cochise County.

The CCTEC is a partnership comprising Cochise County and the cities of Sierra Vista, Douglas, Bisbee, Willcox, and Benson. We firmly believe working together as a group strengthens our ability to promote our rural region to the thousands of visitors who come here annually, as well as allowing us to overcome the challenges of marketing in a competitive, tourism environment.

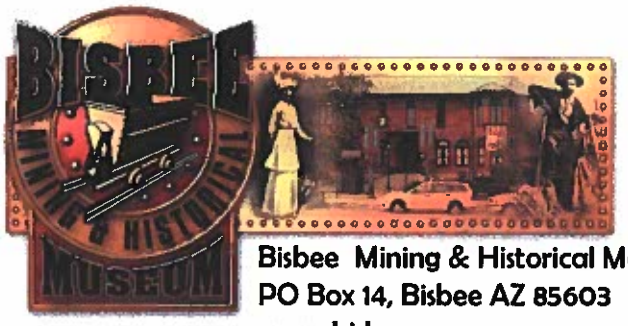
We respectfully request, therefore, that the City of Bisbee be allowed its requested variance to its visitor center size while maintaining its status as an official Arizona Visitor Information Center.

Sincerely,

Amanda Baillie

ABC Baillie

Cochise County Communications & Marketing Manager/PIO
Cochise County Tourism & Economic Council



Bisbee Mining & Historical Museum, A Smithsonian Affiliate
PO Box 14, Bisbee AZ 85603
www.bisbeemuseum.org

Arizona Office of Tourism
100 North 7th Avenue, 4th Floor
Phoenix, Arizona 85007

February 19, 2020

TO WHOM IT MAY CONCERN:

As Director of the Bisbee Mining & Historical Museum, I am writing in support of relocating the Official Arizona Visitor Information Center to 5 Copper Queen Plaza. The proposed new Visitor Center location is the front office of the 1917 Paymaster's Office of the General Headquarters' of the Copper Queen Consolidated Mining Company, a National Landmark site listed on the National Register of Historic Places. The historic Paymaster's Office is attached to what is now the Bisbee Mining & Historical Museum, a 501 [c][3] under the governing authority of the Bisbee Council on the Arts & Humanities. This letter also states our commitment to donate this space for this specific purpose.

The Museum is located at the entrance to Bisbee's newly designated Arts & Culture District as well as the recently designated Entertainment District, thus its location is prime for Bisbee tourism, visible, and easily accessible. It is also located in Copper Queen Plaza Park, in which we have invested over $350,000 in its revitalization, bringing it back to its 1930's beauty.

In 2016, many of the Main Street merchants asked if I would consider offering the front office for an "annex" to the certified visitor center located across Hwy 80 from the Historic District. We created a proposal to use this space for a secondary, visitors information site and to share an employee between the City of Bisbee and the Museum to provide administrative support. Both my Board of Directors and City Council agreed with the proposal. Together we raised funds to update and renovate the office. Again working together, we prioritized interweaving our rich cultural-heritage and arts traditions as the face we present to our visitors. This paradigm has been successfully operating for the last four years.

We acknowledge that this space is well under the suggested 1,200 square-feet; however, we will be able to accommodate official AOT marketing materials and AOT publications.

The site is ADA accessible under reasonable accommodation for Title II existing facilities.

Copper Queen Plaza Park has 16 public parking spaces fronting both the east & south sides of the Park, including 2 ADA parking spaces. Public restrooms are located next to the building in Copper Queen Plaza Park and are ADA compliant.

Again, please allow this letter to serve as both our support for and commitment to the relocation of the Official Arizona Visitor Information Center to 5 Copper Queen Plaza.

Sincerely,

Carrie Gustavson, Director

AGENDA ITEM NUMBER 14

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 26, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: DISCUSSION AND POSSIBLE DIRECTION ON THE PROPOSED FEE SCHEDULE (City Fee, Fines, Permits, etc.)

FROM: Theresa Coleman, City Manager

RECOMMENDATION: At Mayor and Council's Discretion

PROPOSED MOTION: At Mayor and Council's Discretion

DISCUSSION:

The City of Bisbee is proposing changes to various fees along with creating a Fee Schedule. Many of these fees have not been increased in many years. An increase in fees is needed to keep up with the increasing costs associated with providing these services. The Fee Schedule would allow the City to have all fees in one central location making it much easier to find fees.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

FEE SCHEDULE			
BUILDING INSPECTOR	**CITY CODE**	**CURRENT FEES**	**PROPOSED FEES**
Building Permits(see sheet 2 for Valuation determinations):	**Chapter 7 Article 7.1.3 (O-07-14: O03-03; O-09-05; O-10-03; O-14-06)**		
$1 - $2,000 Valuation		$24	$78.00
$2,001 - $40,000 Valuation		$69 for first $2,000, plus $11 for each additional $1,000 or fraction thereof.	$78 for first $2,000, plus $12.50 for each additional $1,000 or fraction thereof.
$40,0001 - $100,000 Valuation		$487 for first $40,000, plus $9 for each additional $1,000 or fraction thereof.	$550 for first $40,000, plus $10 for each additional $1,000 or fraction thereof.
$100,001 - $500,000 Valuation		$1,027 for first $100,000, plus $7 for each additional $1,000 or fraction thereof.	$1,161 for first $100,000, plus $8 for each additional $1,000 or fraction thereof.
$500,0001 - $1,000,000 Valuation		$3,827 for first $500,000, plus $5 for each additional $1,000 or fraction thereof.	$4,325 for first $500,000, plus $6 for each additional $1,000 or fraction thereof.
$1,000,0001 - $5,000,000 Valuation		$6,327 for first $1,000,000, plus $3 for each additional $1,000 or fraction thereof.	$7,150 for first $1,000,000, plus $3.5 for each additional $1,000 or fraction thereof.
$5,000,0001 and over		$18,327 for first $5,000,000, plus $1 for each additional $1,000,000 or fraction thereof.	$20,710 for first $5,000,000, plus $1.50 for each additional $1,000,000 or fraction thereof.
New Residential Structure Valuation		$73	$92.00
New Structures Accessory to Residential Valuation		$37	$40.00
Required Plan Review Fee		65% of Building Permit Fee	65% of Building Permit Fee
Electrical Service upgrade or replacement		$55 for residential $60 commerical	$75 for residential $80 for commercial
Electrical or gas water heaters		$25 for residential $30 for commerical	$55 for residential $60 for Commerical
Hot Work Permit		NA	$75.00
Utility Clearance Inspection (Green Tag)		$25	$55.00
Manufactured Home Installation Permit		$200	$350.00
Sign Permits:	**Chapter 15 Article 15.2 (O-06-05; O-09-05)**		
0 - 50 Square Feet		$35	$40.00
51-75 Square Feet		$46	$53.00
76 - 100 Square Feet		$58	$66.00
101 - 150 Square Feet		$75	$86.00
151 - 200 Square Feet		$92	$106.00
Over 200 Square Feet		$125.50	$145.00
Other Applications/Permits (includes mailing & publication cost):	**Chapter 15 Article 15.2 (O-06-05; O-09-05)**		
Site Plan Review Application		$500 plus professional fees	$550 plus professional fees
Special Use Permit		$300	$350.00
Abandonment/Purchase Application		$300	$350.00
Rezoning Application		$350	$400.00
Board of Adjustment Variance or Appeal		$75	$125.00
Appeal to Appeals Board for the Property Maintenance Code		NA	$125.00
Annexation		$600	$650.00
Design Review Board Application		$25	$75.00

Design Review Board Application w/300 foot notice		$100 (total fee)	$125.00
Proposed Amendment to the Zoning Code		$300	$300.00
Zoning Code Violation Fines	Zoning Code Article 1.4.1 and 1.4.2 C	Not to exceed 750	up to $2,500
Failure to obtain a permit		UNK	2x's original permit
Failure to complete application		UNK	2x's original application
Re Inspection Fee		$47	$75.00
Special Request Inspection Fee		$47	$150.00
CITY CLERK	**CITY CODE**		**FEES**
	Chapter 3 Article 3.2 C & I (O-09-02)		
Copy Standard Sheet (8.5 X 11)		$0.25/side	$0.25/side
Copy Legal Sheet (8.5 X 14)		$0.30/side	$0.40/side
Copy Other (e.g. 11 X 17)		$0.35/side	$0.45/side
Copies for Commercial Purposes		$50 standard charge plus $0.50 per page for reproduction, plus any add tional commercial value	$50 standard charge plus $0.75 per page for reproduction, plus and any additional commercial value
Clerical Fee (Including Transcribing)		N/A	$25 per hour
~~Video Tape~~		~~$10~~	
CD Copy		$5	$10.00
DVD Copy		$10	$15.00
Photograph/color copy on copy machine		$1	$1.00
Records Requests requiring outside equipment		Direct cost of copies	Direct cost of copies
Liquor License Application Processing and Posting Fee		N/A	$250 - This fee would be in addition to any fees payable to the State of AZ Dept of Liquor License and Control
Special Event Liquor License Applications		N/A	$50 - This fee would be in addition to any fees payable to the State of AZ Dept of Liquor License and Control
Finance	**CITY CODE**		**FEES**
New Business License/Business License Renewal:	**Chapter 8 Article 8.2.15 (R-87-375, O-09-07, O-13-03, O-13-15)**		
1 Employee		$39	$47.47
2 Employees		$65	$79.12
3 Employees		$104	$126.59
4 Employees		$130	$158.24
5 - 8 Employees		$156	$189.88
9 - 12 Employees		$260	$316.47
13 - 20 Employees		$312	$379.77
21 - 30 Employees		$391	$475.93
31 - 40 Employees		$523	$636.60
41 + Employees		$598	$727.89
Operating without a Franchise Fee		$2,400	$2,921.28
Individual Auctioneers		$260	$316.47
Carnivals/Circus (per-day)		$32.50	$39.56
Newspaper-Daily		$130	$158.24
Newspaper-Weekly		$78	$94.94
Fortune Tellers/Palmist		$52	$63.29

Licensed Inpatient Hospitals		$450,000	TBD
Special Event Promoter (per-day)		$32.50	$39.56
Special Event Vendor (per-day)		$4.00	$6.00
Vaction Rentals	**Article 8.9 (O-19-08)**		
Vacation Rental Business License		N/A	$79.12
First Offense		NA	Not more than $500
Second Offense		NA	Not more than $1000
Third Offense		NA	60 Day Suspension + $1500 or 50% of gross monthly revenue whicever is greater
Fourth Offense		NA	Banned from Operating and $1500 or 50% of gross monthly revenue whichever is greater
Liquor Fee	**Article 8.2.15 C.2**		
Distillers		$52	$63.29
Brewers		$52	$63.29
Winery		$52	$63.29
On-Sale Retailer All		$156	$189.88
On-Sale Retailer Wine/Beer		$104	$126.59
On-Sale Retailer Beer		$52	$63.29
Club License-On Sale All		$156	$189.88
Hotel/Motel-On Site		$260	$316.47
Restaurant License-On Site		$260	$316.47
Returned Check Fee:	**Chapter 8 Article 8.7.2 (O-93-09)**		
Returned Check Fee		$15	$25.00
Associated Late Fees:	**Chapter 3 Article 3.8.1 D (O-06-16)**		
Lien Filing Fee		N/A	Current County Rate (currently $15) plus $15 processing fee
Lien Release Fee		N/A	Current County Rate (currently $15) plus $15 processing fee
Fire	**CITY CODE**		**FEES**
Service Reimbursement Out of City Limits Services:	**Chapter 4 Article 4.2.7 (O-17-11)**	**N/A**	
Motor Vehicles			
Level 1 Motor Vehicle Incident			$495.00
Level 2 Motor Vehicle Incident			$605.00
Extrication			$1,305.00
Creating a Landing Zone			$400.00
Additonal Time on Scene Type one Fire Engine			$500/Hour
Additional Time on Scene Type Six Fire Engine			$400/Hour
Additional Time on Scene Water Tender			$300/Hour
Additional Time on Scene Support Equipment (front end loader, etc.)			$300/Hour
Hazmat Level 1			$2,500.00
Hazmat Level 2			$5,900.00
Fire Investigation Team			$275/Hour
Fires			
Assignment			$500/hour per engine $400 per hour per truck
Water Incidents			

Level 1 Basic Response			$400 plus $50 per hour per rescue personnel
Level 2 Intermediate Response			$800 plus $50 per hour per rescue personnel
Level 3 Advanced Response			$2000 plus $50 per hour per rescue personnel, plus $100 per hour per HAZMAT team member
Level 4 Itemized Response			Varies
Back Country or Special Rescue			
Itemized Response			Varies
Minimum billed			$400 for first response vehicle plus $50 pe rescue personnel. Additional rates at $400 per hour per response vehicle and $50 per hour per rescue personnel
Chief Response			$250 per hour
Late Fees			10% of invoice, 1.5% per month, plus cost of collections
Ambulance Rates	**Chapter 4 Article 4.5.1 (O-13-12; O-06-10; O-00-01; O092-01)**		
ALS Base Rate		$947.87	As Authorized by State
BLS Base Rate		$947.87	As Authorized by State
Mileage Charge		$16.73/mile	As Authorized by State
Standby/Waiting Charge		$236.96/hr after 1st 15 min	$335.35/hr after 1st 15 min
Disposable Medical Supplies		Pursuant to A.R.S. 36-2239	Pursuant to A.R.S. 36-2239
Subscription Rate		N/A	As negotiated
Fire Inspections:	**International Fire Code**		
New Business Permit Fee			
Initial Inspection Cost		N/A	$75.00
Follow-up with compliance		N/A	$0.00
Follow-up non-compliant		N/A	$75.00
Second follow-up non-compliant		N/A	$150.00
Third follow-up non-compliant		N/A	$300.00
Fourth follow-up non-compliant		N/A	$600.00
Fifth follow-up non-compliant		N/A	Suspension of License
Building Plan Review	**International Fire Code**		
New Construction (2 Hr Minimum)		N/A	$50/Hour
Expedited Review (Additional) (2 HR Minimum)		N/A	$100/Hour
Annual Inspections	**International Fire Code**		
Initial Inspection Cost <500 square feet		N/A	$75.00
Initial Inspection Cost between 500-1000 square feet		N/A	$100.00
Initial Inspection Cost between 1000-up		N/A	$150.00
First follow-up non-compliant		N/A	$150.00
Second follow-up non-compliant		N/A	$300.00
Third & Fourth follow-up non-compliant		N/A	$600.00
Fifth follow-up non-compliant		N/A	Suspension of License
Burn Permit		N/A	$75.00 Daily $125.00 Multi-day
Burn Violation		N/A	$400.00
General Penalty	**CITY CODE**		**FEES**

Adjudicated Civil Fine	**Chapter 1 Article 1.8 (O-05-19)**		
First Violation		$50-$100	$250.00
Second Violation		$100-$250	$500.00
Third Violation		$500-$750	$1,000.00
Library	**CITY CODE**		**FEES**
Library Fines	**Chapter 11 Article 11.3.4 (O-04-13; O-94-29)**		
Overdue fine on adult material		$0.10/day (maximum of $5)	$0.10/day (maximum of $5)
Overdue fine - Interlibrary Loan Materials		$1/day	$1/day
Food for Fines on overdue material (Month of December)			1 Can = $1.00
Damaged/Lost Hardback Books		$30 plus $3.50 processing fee	Actual Replacement Cost plus $14.50 processing fee
Damaged/Lost Paperback Books		$10 plus $3.50 processing fee	Actual Replacement Cost plus $14.50 processing fee
Damaged/Lost Children's Hardback Books		$20 plus $3.50 processing fee	Actual Replacement Cost plus $14.50 processing fee
Damaged/Lost Audio Books		$75 plus $3.50 processing fee	Actual Replacement Cost plus $14.50 processing fee
Damaged/Lost Videos		$35 plus $3.50 processing fee	Actual Replacement Cost plus $14.50 processing fee
Non-Resident Library Use Card		$25	$25.00
Damaged/Lost Library Cards		$3	$3.00
Services	**Chapter 11 Article 11.3.4 A**		
Faxing			
Local		N/A	$1.00 first page, $0.75 each additional page
Long Distance		N/A	$1.75 first page, $1.00 each additional page
Laminating			
Letter (8.5 X 11)		N/A	$1.50/page
11 X 17		N/A	$3.00/page
Business Card		N/A	$0.75
Scanning			
Scan to USB Drive		N/A	$0.25/scan
Office Supplies			
Business Envelope		N/A	$0.25 each
Manilla Envelope		N/A	$0.75 each
File Folder		N/A	$0.75 each
Other			
Map of Bisbee		N/A	$3.00
Printing			
Black & White		N/A	$0.25/side
Color		N/A	$1.00/side
Copying			
Black & White		N/A	$0.25/side
Color		N/A	$1.00/side
Police	**CITY CODE**		**FEES**
Vehicle Impound Fees	**Chapter 4 Article 4.1.8 (O-08-06; O-00-19)**		
Admin Fees		$100	(maximum allowed per ARS23-3514)

Daily Storage Fees		$15.00/Day	(maximum allowed per ARS28-3511)
Total Vehicle Impoundment		1000 Maximum	Actual cost accured including towing
Police Officer/ Personnel/ Police Unit	**Chapter 11 Article 11.2.9 M**	$30.00 per day per vehicle + $25 per hour per person	$40.00 per day per vehicle + Employee OT rate and ERE's
Dog Tags/Impound Fees:	**Chapter 6 Article 6.2 (O-02-07)**		
Neutered/Spayed Dog		$5	~~$7.00~~
Neutered/Spayed Dog owned by Senior Citizen		$3	~~$5.00~~
Un-neutered/Un-Spayed Dog		$15	~~$17.00~~
Un-neutered/Un-Spayed Dog owned by Senior Citizen		$10	~~$12.00~~
Service Animal		$0	$0.00
Lifetime Tag			$25.00
Impound Fee	Article 6.2.6	$10 fee plus $3/day	Set by the Shelter
Dog License Fines:	**Chapter 6 Article 6.2.3 (O-02-07)**		
First Offense		$25	$25.00
Second Offense		$35	$35.00
Third & Subsequent Offenses		$50	$50.00
Fines and Penalties for Animals:	**Chapter 6 Article 6.3**		
Animal at Large		$50	$50.00
Maintaining Swine		$100	$100.00
Dog at Large		not spayed/ nutered $60 first offense $90 Second offense $100 each subsequent offense in year	not spayed/ nutered $60 first offense $90 Second offense $100 each subsequent offense in year
Dog at Large		Is spayed/ nutered $30 first offense $60 Second offense $90 each subsequent offense in year	Is spayed/ nutered $30 first offense $60 Second offense $90 each subsequent offense in year
Biting Dog		$100	$100.00
Vicious Dog		$150	$150.00
Aggressive Dog		$125	$125.00
Improper Confinement		$50 per dog for first offense $75 per dog subsequent offense	$50 per dog for first offense $75 per dog subsequent offense
Nuisance:			
First Offense		N/A	$250
Second Offense		N/A	$500
Third Offense		N/A	$2,500
Distracted Driving:	Article 9.8 (O-18-13)		
First Offense		$150	$150
Second Offense		$200	$200
Third Offense		$300	$300
Motor Vehicle Collision involving distracted driving		$350	$350
Offenses	Article 10.1		
Sound Amplification System in Vehicles	Article 10.1.7 (O-94-04)	Maximum of $500	Maximum of $500
Graffiti First Offense	Artilce 10.1.20	$250	$250
Graffiti Second Offense	Article 10.1.20	$500	$500
Graffiti Third Offense	Article 10.1.20	$1,000	$1,000

Public Works	CITY CODE		FEES
Park and Facility Use	**Chapter 11 Article 11.2.9 (O-06-06; O-93-15; O-10-09; O-10-11; O-12-16)**		
Permit Fee/Non-Commercial		$25	$35.00
Permit Fee/Commercial		$50	$65.00
Refundable Deposit		$50	$50.00
Beer Permit		10 (non-commercial only)	$25 (non-commercial only)
Water Access - Parks		$10	$25.00
Electricity Access - Parks		$10 per park, per day	Actual Cost
Electricity Access - Band Shell (City Park)		$50 per day	Actual Cost
Pool Building Rental		$37.50	$65.00
Personnel Facility Prep/Cleaning-Pool Building		3 Personnel Hours	3 Personnel Hours including ERE's
~~City Park Office Rental~~		~~$25 per day~~	
Parks/Public Works Personnel		$20/hr, per person	$25/hr, per person
Dumpster - 1 Day		$15 per dumpster per day	$150 each
Dumpster pick up after hours		$125 each	$125 each
Dumpster Pick Up - Holidays & Weekends		$30 each	$125 each
Trash Cart Rental		$40 for first 6, $10 each additional	$26.00 each
~~Barricades - Deposit~~		~~$25 per permit~~	
~~Barricades - Rental, if available~~		~~$2~~	
Bleachers		$180 per trailer load	$180 per trailer load
"No Parking" Signs		$1.50 per sign	$1.50 per sign
Vendor Fees		$4	$6.00
Operations Plans		$100 minimum(over 4 hours @ staff hourly rate)	$100 minimum (personnel hours including ERE's)
Cemetery:	**Chapter 9 Article 9.6 (O-91-08; O-98-30; O-01-07; O-09-09)**		
Cemetery Plot Fees			
Single grave		$500	$500.00
Cremains site		$150	$150.00
Singe grave for cremains, up to 8		N/A	$1,200.00
Future use certificate, resident		Additional 20%	Additional 20%
Non-resident, current use		Additional 20%	Additional 20%
Non-resident, future use		Additional 20% more than the resident future price	Additional 20% more than the resident future price
Maintenance Fund Fee		$100	$200.00
Cemetery Open/Close Fees			
Open/Close Fee by Machine		$300	$300.00
Open/Close Fee by Hand Digging		$600	$600.00
For burial of a child up to age 5			50% of full fee
For burial of cremains			50% of full fee
Other Fees (Added to Regular Fees)			
Deep Digging (for two)		$100 Extra	1.5x's the full fee
Weekend & Holiday Work		$100 Extra	At overtime wage plus ERE'S
Early Burial (less than two day notice)		$100 Extra	At overtime wage plus ERE'S
Pool:	**Chapter 11 Article 11.4 (O-89-07; O-13-06)**		
Pool Admissions			
Children (5 - 17 yrs old)		$1.25	$1.25

Adults (18 - 64 yrs old)		$4	$4.00
Seniors (65 and older)		$3	$3.00
Programs			
Night Swim, per session		$5	$5.00
Lap Swim, per session		$4	$4.00
Swim lessons, per session		$35	as contracted
Swim team, per season		$50	as negotiated
Rental			
Facility, per hour, 2 hour minimum		$30 per hour	$30 per hour
Employee, per hour, 2 guard minumum		$15 per hour	$30 per hour
~~Open swim group access, per hour~~		~~$25~~	
Airport:	**Chapter 14 Article 14.1.10 (O-07-09)**		
Access Fees			
Single Engine		$8/month	$10/ month
Twin Engine		$12/month	$12/month
Turbine/Jet Aircraft		$15/month	$15/month
Airport Hangar Rentals			
Small		$120/month	$150/ month
Large		$300/month	$300/month
City Shade		$45/month	$47.50/ month
Tie Down Fees			
Single engine aircraft		$15/month	$15/month
Twin engine aircraft		$20/month	$20/month
Turbine/Jet Aircraft		$50/month	$50/month
Single Rotor Helicopter < 12,500 lbs		$15/month	$15/month
Single Rotor Helicopter > 12,500 lbs		$20/month	$20/month
Twin Rotor Helicopter		$50/month	$50/month
Transient Parking Fees			
Single engine aircraft		$6/month	$10/month
Twin engine aircraft		$8/month	$10/month
Turbine/Jet Aircraft		$10/month	$15/month
Single Rotor Helicopter < 12,500 lbs		$6/month	$10/month
Single Rotor Helicopter > 12,500 lbs		$8/month	$10/month
Twin Rotor Helicopter		$10/month	$15/month
Pavement Cut and Mill and Overlay Fees:	**Chapter 7 Article 7.12.9 C**		
5 square yards or less		Various	$330 per square yard of cut
Greater than 5 to 100 square yards		Various	$1,650 plus $18 per square yard of cut over 5 square yards
Greater than 100 square yards		Various	$3,360 plus $14 per square yard of cut over 100 square yards
Special Trash Pickup:	**Chapter 9 Article 9.1.4 (O-90-18; O-91-32; O-94-12; O-099-07; O-06-14; O-07-08; O-08-15; O-10-10; O-11-10)**		
Up to two yards or 750 lbs		$30 + Disposal Fee Posted at Transfer Station	$65 + Disposal Fee Posted at Transfer Station
Over 750 lbs - Pickup truck		$10/hour truck, $15/hour labor (per person), + disposal fee at Transfer Station	$10/hour truck, $25/hour labor (per person), + disposal fee at Transfer Station
Over 750 lbs - Small Dump Truck		$15/hour truck, $15/hour labor (per person), + disposal fee at Transfer Station	$15/hour truck, $25/hour labor (per person), + disposal fee at Transfer Station

Over 750 lbs - Large Dump Truck		$25/hour truck, $15/hour labor (per person), + disposal fee at Transfer Station	$25/hour truck, $25/hour labor (per person), + disposal fee at Transfer Station
Over 750 lbs - Loader			$35/hour truck, $25/hour labor (per person), + disposal fee at Transfer Station
Regular Trash Pickup:	**Chapter 9 Article 9.1.4 (O-90-18; O-91-32; O-94-12; O-099-07; O-06-14; O-07-08; O-08-15; O-10-10; O-11-10)**		
Residential		20.40 + .59	21.40 + 6.77 recycle
Commercial A - Small business		33.64 + .97	34.64 + 6.77 recycle
Commercial B - Small intermediate business		57.20 + 1.67	58.20 + 6.77 recycle
Commercial C - Intermediate Business		163.85 + 4.77	164.85 + 6.77 recycle
Commercial D - Large Business		323.67 + 9.43	323.67 + 6.77 recycle
Households less than 50% Federal Poverty Guidline			30% of Residential Fee
Households less that 100% Federal Poverty Guidline			60% of Residential Fee
Vacancy Residential and Commercial			$14.00
Minimum Commercial			21.78 + 3.35 recycle
Additional Cart			$50.00
Additional 96 gallon Cart Pickup			$26.00
~~Other rates apply depending on number of recepticles & times of pickup per week based on formula in code~~ Larger than 4YRDS			as per agreement
Senior Center	**Chapter 11 Article 11.5 (O-91-37)**		
Hall Rental			
First hour		$25/hour	N/A
Additional hours		$15/hour	N/A
Deposit		$50	N/A
Kitchen Rental			
First hour		$25/hour	N/A
Additional hours		$15/hour	N/A
Deposit		$150	N/A
Kitchen and Hall Rental			
First hour		$50/hour	N/A
Additional hours		$30/hour	N/A
Deposit		$200	N/A
Labor		$7.50/Hour	N/A
Sewer Fees	**Chapter 13 Article 13.2.2 (O-98-20; O-97-28; O-97-24; O-91-33; O-91-15; O-91-04; O-90-36; O-90-35; O-89-17; O-88-19; O-00-18; O-01-09; O-02-15; O-03-17; O-04-14; O-06-21; O-07-12; O-08-14; O-09-18; O-11-08**		
New Account Set-up Fee		$25	$25.00
New Account Refundable Deposit		2 months	2 months
Sewer Hookup Fees		$2,000	$2,000.00
Sewer Disconnect Fees		$500 + cost of parts & equipment	$500 + cost of parts & equipment
Sewer Inspection Fee		$100	$100.00
Sewer activation/deactivation of shut-off valve		$25.00	$25.00
Residential Unit Monthly Service		$47.60	$47.60
Households less than 50% Federal Poverty Guidline		30% of Residential Fee	30% of Residential Fee
Households less that 100% Federal Poverty Guidline		60% of Residential Fee	60% of Residential Fee
Small Retail, Professional and Office Business		$53.79	$53.79

Small Restaurants, cafes, snack bars, etc. (less than 4 employees)		$92.07	$92.07
All bars, restaurants (more than 4 employees)		$153.59	$153.59
Hotels, motels, bed & breakfast, and all other transient lodging		$28.58/room	$28.58/room
Large retail (4 or more employees)		$238.12	$238.12
Larger facilities		Formula found in Code	Formula found in Code
Permitted Discharge		$15.00 per 100 gallons	$25.00 per 1000 gallons
Sewer & Garbage Late Fee		$3	$3.00
Sewer & Garbage Interest		10% per annum	10% per annum
Queen Mine	**CITY CODE**		**FEES**
Mine Tour Admissions	**Chapter 16 Article 16.2 (O-05-23; O-02-18; O-97-21; O-92-30; O-92-05; O-91-09; O-09-21)**		
Individuals			
Adults (16 years of age and over)		$12	$14 (including tax)
Youth (4 years to 15 years of age)		$5	$6.50 (including tax)
Group Tours (10 or more with reservations)			
Adults (16 years of age and over)		$10	$12 (including tax)
Youth (4 years to 15 years of age)		$5	$5.50 (including tax)
School Group Tours (20 or more youth from schools)		$4	$5.50 (including tax)
Bisbee School District Schools			Free
Resident/Employee Rates			
City Residents accompanied by 3 or more paying guests		Free	Free
City Employee Rates		50% of regular rates	Free + 6 Free Passes Per Year
City Residents by themselves			$6.50 (including tax)

AGENDA ITEM NUMBER 15

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 27, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Report from City Attorney regarding costs of legal services for the City of Bisbee.

FROM: James Ledbetter, City Attorney

RECOMMENDATION: Approve Consent Agreement

PROPOSED MOTION:

DISCUSSION:

The City Attorney will report to Council, regarding observations of the nature and costs of legal services for the City of Bisbee. Counsel will discuss the type of legal services needed by the City, management of the legal services budget, key expenses and cost overruns, and the options for the City in securing legal services.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

AGENDA ITEM NUMBER 16

REQUEST FOR MAYOR & COUNCIL ACTION
Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: 2/24/2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: **Discussion and Possible Approval to waive or reduce the Pavement Restoration Fee for construction in public roadway to provide natural gas services to 213 15th Terrace Dr.**

FROM: **Jesus Haro, Public Works Director**

RECOMMENDATION: **Staff recommends applying the full Pavement Restoration Fee for the construction within the public roadway at 213 15th Terrace Dr.**

PROPOSED MOTION: **I move to apply the full Pavement Restoration Fee per City of Bisbee Code 7.12.9 to permit number 09-20 for construction at 213 15th Terrace Dr.**

DISCUSSION: Northern Pipeline Construction Company (NPL) has applied for a permit to perform construction within the roadway near 213 15th Terrace Dr. to replace gas services. The construction will require a street cut of 5.11 square yards. 15th Terrace Dr. has had a major rehabilitation within 3 years. City of Bisbee Code 7.12.9 would apply a pavement restoration fee of $1.686.30 in addition to the $50.00 permit fee and $100.00 inspection fee. The total cost of the Department of Public Works Public Commercial Right-of-Way/Excavation use Permit is $1,836.30. NPL has requested a reduction or waiver of the permit fee.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: _____ **Reviewed by:** _____

(Pd) ⇐ 150.00 Permit
1,686.30 Street cut.
Total # 1,836.30

City of BISBEE

PERMIT NUMBER: 09-20
DATE RECEIVED: 2/4/20
APPROVAL DATE: 2/12/20

DEPARTMENT OF PUBLIC WORKS
PUBLIC RIGHT-OF-WAY/EXCAVATION USE PERMIT
COMMERCIAL

1. Permitee

Company Name: NPL

Address: 423 S SCHRADER RD SV AZ 85635
Contact Person: JOE FUENTES Phone No: (520) 403 4323
Contact Person: MARIO BARCELO Phone No: (520) 262-2378

2. Contractor (If work or closure is by other than permitee)

Company Name: N/A

Address: _____
Contact Person: _____ Phone No: _____
Contact Person: _____ Phone No: _____

3. Description of Work (Attach additional sheets/Maps/Process Plan if necessary)

Location: 213 15th TERRACE DR

Nature: REPLACE GAS SERVICE
Dimensions: REPLACE 71' 1/2 PE
Work to Begin on: APPROX 2-14-20 Work to be Completed By: NLT 2-18-20
Work to begin on: _____ Work to be completed by: NPL
Estimated Daily Start Time: 0700 Estimated Daily End Time: 1700

Purpose: M8000 RPL

Special Requirements: N/A

4. Plans and Specifications: (2 sets of each)

Construction plans: Yes _____ No _____

Engineering designs: Yes _____ No _____

Maps: Yes _____ No _____

Sketches: Yes _____ No _____

Diagrams: Yes _____ No _____

Other: _____ Yes _____ No _____

5. Standard Fees Submitted with Application

Permit fee ($50.00): Yes X No _____

Inspection fee ($100.00) Yes X No _____

6. Pavement Restoration Fee

Permits issued within 3 years after completion of major rehabilitation: $ #1686.30 5.11 X #330.00 =

Permits issued more than 3 to 5 years after completion of a major rehabilitation: $_____

Permits issued more than 5 to 7 years after completion of a major rehabilitation: $_____

Permits issued more than 7 years after completion of a major rehabilitation: $_____

7. Additional Terms and conditions (Where required by the City)

_____Insurance Certificate attached: Yes_____ No _____

_____Performance Bond attached: Yes_____ No _____

_____Other Financial Security attached Yes _____ No _____

8. Permitee Certification and Signature

By submitting this Application, Permitee certifies that it has obtained all other licenses, permits or approvals required by the City of Bisbee or any other governmental agency or private party to perform the work under this Permit, and further certifies that it shall be responsible for and shall indemnify, defend and hold harmless the City, its elected officials, officers and employees from all claims, demands, expenses or liabilities including, but not limited to, personal injury and property damage, arising out of or related to the work performed by the applicant, its agents and employees, under this Permit.

Joe [signature] NPL COORDINATOR 2-12-20

Name Title Date

9. Public Works Department Approval

Yes: X No: _____

Date: 2/12/20 Signature of City Official: _____

PUBLIC WORKS DIRECTOR

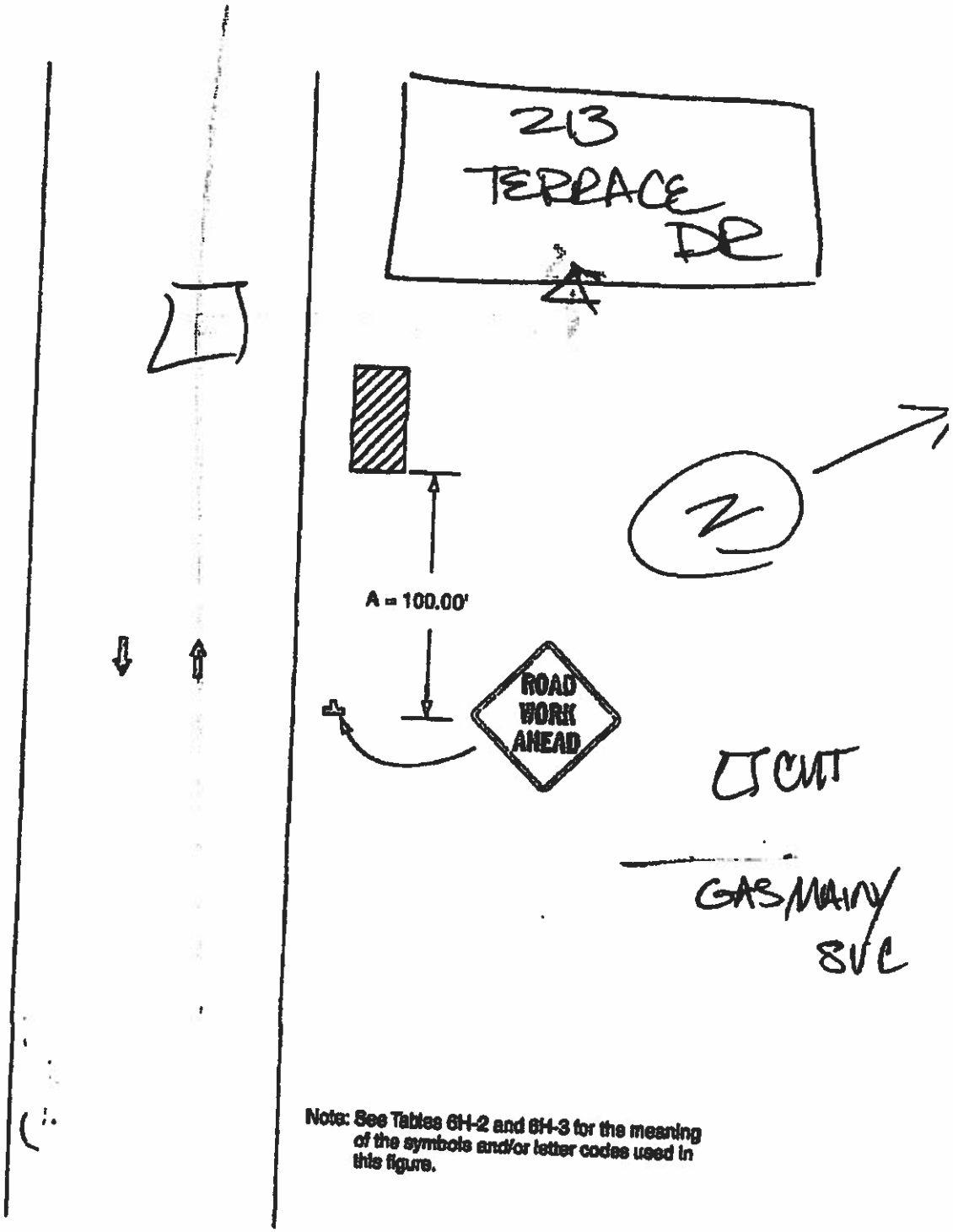
PERMIT NO. _____

Date Work Completed: _____

Signature: _____

Please sign and return to City of Bisbee, Public Works when job is completed.

Work Beyond the Shoulder - Urban Road (Low Speed)



Note: See Tables 6H-2 and 6H-3 for the meaning of the symbols and/or letter codes used in this figure.

AGENDA ITEM NUMBER 17

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: 2/24/2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: **Discussion and Possible Approval to waive or reduce the Pavement Restoration Fee for construction in public roadway to provide natural gas services to 25 Cochise Trail.**

FROM: **Jesus Haro, Public Works Director**

RECOMMENDATION: **Staff recommends applying the full Pavement Restoration Fee for the construction within the public roadway at 25 Cochise Trail.**

PROPOSED MOTION: **I move to apply the full Pavement Restoration Fee per City of Bisbee Code 7.12.9 to permit number 09-20 for construction at 25 Cochise Trail.**

DISCUSSION: Northern Pipeline Construction Company (NPL) has applied for a permit to perform construction within the roadway near 25 Cochise Trail to replace gas services. The construction will require a street cut of 6.0 square yards. Cochise Trail. has had a major rehabilitation within five to seven years. City of Bisbee Code 7.12.9 would apply a pavement restoration fee of $1,380.00 in addition to the $50.00 permit fee and $100.00 inspection fee. The total cost of the Department of Public Works Public Commercial Right-of-Way/Excavation use Permit is $1,530.00. NPL has requested a reduction or waiver of the permit fee.

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: _____ **Reviewed by:** _____

(Pd) — $150.00 permit
1,380.00 Street cut
Total $1,530.00

City of BISBEE

PERMIT NUMBER: 10-20
DATE RECEIVED: 2/11/20
APPROVAL DATE: 2/12/20

DEPARTMENT OF PUBLIC WORKS
PUBLIC RIGHT-OF-WAY/EXCAVATION USE PERMIT
COMMERCIAL

1. Permitee

Company Name: NPL

Address: 423 S. SCHRADER RD SU AZ 85635
Contact Person: JOE FUENTES Phone No: (520) 403-4323
Contact Person: MARIO BARCELO Phone No: (520) 262-2378

2. Contractor (If work or closure is by other than permitee)

Company Name: N/A

Address: _____
Contact Person: _____ Phone No: _____
Contact Person: _____ Phone No: _____

3. Description of Work (Attach additional sheets/Maps/Process Plan if necessary)

Location: 25 COCHISE TRAIL

Nature: REPLACE GAS SERVICE
Dimensions: REPLACE 25' OF 1/2" PE
Work to Begin on: APPROX 2-17-20 Work to be Completed By: APPROX 2-24-20
Work to begin on: _____ Work to be completed by: NPL
Estimated Daily Start Time: 0700 Estimated Daily End Time: 1700

Purpose: M8000 RPL

Special Requirements: N/A

4. Plans and Specifications: (2 sets of each)

Construction plans: Yes _____ No _____

Engineering designs: Yes _____ No _____

Maps: Yes _____ No _____

Sketches: Yes _____ No _____

Diagrams: Yes _____ No _____

Other: _____ Yes _____ No _____

5. Standard Fees Submitted with Application

Permit fee ($50.00): Yes X No _____

Inspection fee ($100.00) Yes X No _____

6. Pavement Restoration Fee

Permits issued within 3 years after completion of major rehabilitation: $_____

Permits issued more than 3 to 5 years after completion of a major rehabilitation: $_____

Permits issued more than 5 to 7 years after completion of a major rehabilitation: $ 1,380 6 sq yds x $230/sq yd

Permits issued more than 7 years after completion of a major rehabilitation: $_____

7. Additional Terms and conditions (Where required by the City)

_____Insurance Certificate attached: Yes_____ No _____

_____Performance Bond attached: Yes_____ No _____

_____Other Financial Security attached Yes _____ No _____

8. Permitee Certification and Signature

By submitting this Application, Permitee certifies that it has obtained all other licenses, permits or approvals required by the City of Bisbee or any other governmental agency or private party to perform the work under this Permit, and further certifies that it shall be responsible for and shall indemnify, defend and hold harmless the City, its elected officials, officers and employees from all claims, demands, expenses or liabilities including, but not limited to, personal injury and property damage, arising out of or related to the work performed by the applicant, its agents and employees, under this Permit.

[signature] NPL COORDINATOR 2.12.20

Name Title Date

9. Public Works Department Approval

Yes: X No: _____

Date: 2/24/26 Signature of City Official: _____

PUBLIC WORKS DIRECTOR

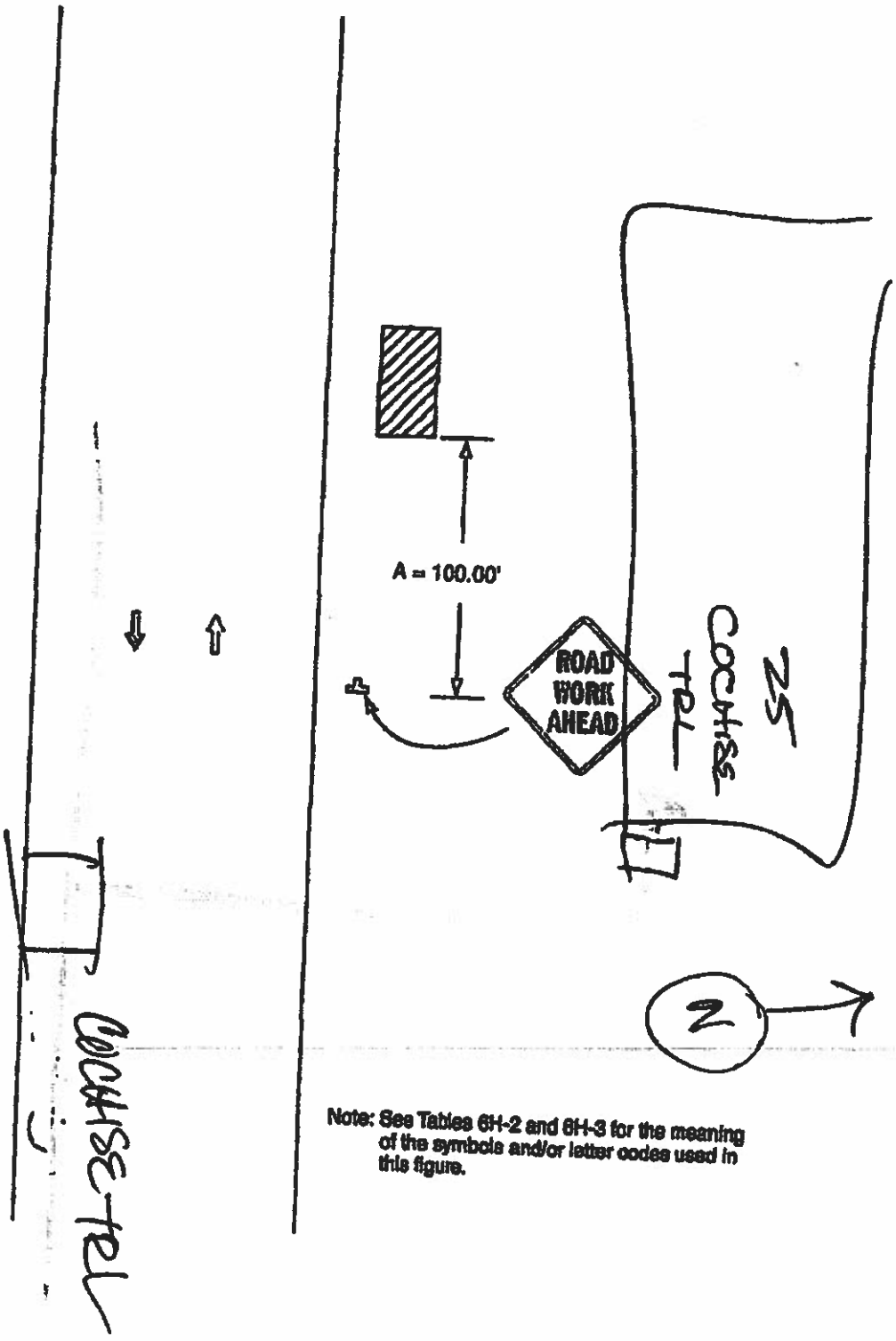
PERMIT NO. _____

Date Work Completed: _____

Signature: _____

Please sign and return to City of Bisbee, Public Works when job is completed.

Work Beyond the Shoulder - Urban Road (Low Speed)



Note: See Tables 6H-2 and 6H-3 for the meaning of the symbols and/or letter codes used in this figure.

AGENDA ITEM NUMBER 18

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 3, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: February 24, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: **DISCUSSION AND POSSIBLE APPROVAL AUTHORIZING CITY STAFF TO AUCTION CITY SURPLUS SIGNS ON AN ONLINE GOVERNMENT AUCTION WEBSITE.**

FROM: Theresa Coleman, City Manager

RECOMMENDATION: Recommend Approval.

PROPOSED MOTION: I move to authorize City Staff to auction City Surplus Signs on an online Government Auction Website.

DISCUSSION:

The City of Bisbee periodically sells surplus items at action. We are requesting approval to auction the non-retro reflective directional signs and street signs that are no longer used. These items will be listed on online auction sites and will be available to the public.

FISCAL IMPACT: Revenue is to be determined

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager