

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, MARCH 17, 2026, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I
Councilmember Pete Skinner, Ward II
Councilmember Trish Damon, Ward III
Mayor Ken Budge
Councilmember Anna Cline, Ward III, Mayor Pro Tempore
Councilmember Mel Sowid, Ward II
Councilmember Lori Reynolds, Ward I

STAFF

Ashlee Coronado, Interim City Manager / City Clerk
Keri Bagley, Finance Director
VACANT, Personnel Director
Matthew Gurney, Public Works Director
Logan Dodd, Operations Manager
Tim Cox, Police Chief
Jay Ritchie, Deputy Police Chief
Jim Richardson, Fire Chief

CITY ATTORNEY

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.
2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, March 3, 2026.

Ashlee Coronado, City Clerk

- B. Acceptance of the Resignation of Timothy Foster from the Charter Review Committee and the Planning and Zoning Commission.
Ashlee Coronado, City Clerk
- C. Approval of the Appointment of Sara Curtis to the Library Advisory Board.
Ashlee Coronado, City Clerk
- D. Approval of the Appointment of Bert Whitehead IV to the Parks and Recreation Committee with a Waiver for Residency Requirement.
Ashlee Coronado, City Clerk
- E. Approval of the Appointment of Bert Whitehead IV to the Charter Review Committee with a Waiver for Residency Requirement.
Ashlee Coronado, City Clerk
- F. Approval of the Park, Facility and Right of Way Use Permit for a Film Shoot on Main St, Ok St, Commerce St, Erie St, 1st Street and Bisbee Road on Monday, March 23, 2026, from 6:30am to 7:00pm, with the condition that the City must be contacted if any sidewalk or street encroachment occurs.
Ashlee Coronado, City Clerk

OLD BUSINESS

NEW BUSINESS

- 3. Discussion and Possible Approval of Change Order #4 with Durazo Construction at Camp Naco.
Mike Normand, Construction Project Manager
- 4. Discussion and Possible Approval of Ordinance O-26-06; Authorizing the Sale and Transfer of Certain Surplus City Property, being an unaddressed parcel located adjacent to 300 Williams Avenue APN 103-60-247.
J. Emanuel Stuart, City Planner
- 5. Discussion and Possible Approval of Resolution R-26-08; a Resolution of the Mayor and City Council, City of Bisbee, County of Cochise, State of Arizona, Adopting a Notice of Intent to Establish a 6-year Rate Plan of annual increases for Wastewater Rates and setting the date for a Public Hearing on the proposed increase on May 19, 2026 at 7:00pm.
Keri Bagley, Finance Director
- 6. Discussion and Possible Approval of Resolution R-26-07 amending Public Works Section; Airport, of the City Fee Schedule by establishing fee for Airport Ground Lease.
Matthew Gurney, Public Works Director
- 7. Discussion and Possible Approval of a bid award to Bisbee Plumbing to upgrade three park restroom plumbing systems.
Matthew Gurney, Public Works Director

8. Discussion and Possible Approval of two municipal lease purchase agreement with GM Financial for two Chevrolet 2500 Silverado Trucks for the Wastewater Department and one Chevrolet 1500 Silverado Truck for Sanitation Department, each with a five year lease term.

Matthew Gurney, Public Works Director

9. Discussion and Possible Approval to award the bid to purchase seventeen dark sky compliant roadway Lumineers to C&W Energy Solutions.

Matthew Gurney, Public Works Director

10. Discussion and Possible Approval of an Intergovernmental Agreement between Cochise County and the City of Bisbee for Disbursement of Opioid Settlement Funds.

Ashlee Coronado, Interim City Manager

11. Discussion and Possible Approval to remove attorney client privilege on a memo sent to Council regarding the petition received related to Immigration and Customs Enforcement.

Ken Budge, Mayor

12. City Manager's Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

ADJOURNMENT:

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 20 minutes before the meeting is scheduled to begin.

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 118 Arizona St, Bisbee.

Pursuant to A.R.S. § 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

#1

CITY OF BISBEE
FINANCE DEPARTMENTPayment Approval Report - by GL Account
Report dates: 2/27/2026-3/12/2026Page: 1
Mar 12, 2026 09:36AM

Report Criteria:

Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
GENERAL FUND							
10-2020802 DEFERRED COMPENSATION PAYABLE							
1623	NATIONWIDE RETIRE	26-0228	EE & ER FIRE PPE 02-28-2026	03/04/2026	3,484.74	3,484.74	03/05/2026
1623	NATIONWIDE RETIRE	26-0228	EE & ER COB PPE 02-28-2026	03/04/2026	4,550.95	4,550.95	03/05/2026
1623	NATIONWIDE RETIRE	26-0228	Ruiz, Gabriel PPE 02-28-2026	03/04/2026	480.94	480.94	03/05/2026
10-2020818 UNION DUES PAYABLE							
3677	AZ COPS	PPE 02-28-202	Police union dues for PPE 02/28/2026	03/03/2026	175.00	175.00	03/05/2026
1147	BISBEE FIREFIGHTE	PPE 02-28-202	Fire Union Dues for PPE 02/28/2026	03/03/2026	472.50	472.50	03/05/2026
10-2021006 PREPAID LEGAL SVCS PAYABLE							
5909	LEGAL SHIELD	LEGAL CITY-M	LegalShield Premiums City March 2026	03/05/2026	391.80	391.80	03/09/2026
10-2024000 PAYROLL GARNISHMENTS PAYABLE							
3271	SUPPORT PAYMENT	26-0228	Child Support Payments for PPE 02/28/2026	03/03/2026	687.50	687.50	03/05/2026
10-32-10400 BUILDING/SIGN PERMITS							
6735	CONKLIN ELECTRICA	26-0113	BP 2025-0474 REIMBURSEMENT-PAID TWICE	01/13/2026	129.00	.00	
Total :					10,372.43	10,243.43	
FINANCE DEPARTMENT							
10-52-34000 CONTRACT SERVICES							
6954	ARIZONA WATER CO	26-0304	Water Reports - February 2026	03/04/2026	125.00	125.00	03/09/2026
Total FINANCE DEPARTMENT:					125.00	125.00	
CITY CLERK							
10-53-42040 ADVERTISING							
1153	BISBEE OBSERVER	11473	ORDINANCE O-26-04 2/19/2026 & 2/26/2026	02/24/2026	161.89	.00	
1153	BISBEE OBSERVER	11500	ARE YOU READY TO LEAD-CANDIDATE PACKETS 2/12/20	02/26/2026	310.50	.00	
Total CITY CLERK:					472.39	.00	
COMMUNITY DEVELOPMENT							
10-54-22000 WATER - SHELTER							
1106	ARIZONA WATER CO	03117020951-0	Tovreaville/Pound - #03117020951	02/23/2026	80.35	80.35	03/02/2026
10-54-22550 SEWER & GARBAGE - SHELTER							
1225	BISBEE PUBLIC WOR	90	TOVREAVILLE RD-ANIMAL SHELTER	03/01/2026	64.97	64.97	03/09/2026
10-54-42040 ADVERTISING							
1153	BISBEE OBSERVER	11475	GENERAL PLAN UPDATE NOTICE	02/24/2026	13.34	.00	
10-54-46542 ANIMAL SHELTER EXPENSES							
1659	ACE HARDWARE	44980	EXT CORD	02/19/2026	31.66	.00	
3163	AZ STATE PRISON C	D08150420260	ANIMAL SHELTER - LABOR	03/03/2026	18.00	.00	
3163	AZ STATE PRISON C	D08150420260	ANIMAL SHELTER - MILEAGE	03/03/2026	63.66	.00	
3163	AZ STATE PRISON C	D08152020260	ANIMAL SHELTER - LABOR	02/18/2026	24.00	.00	
Total COMMUNITY DEVELOPMENT:					295.98	145.32	
ADMINISTRATION & GENERAL GOV'T							
10-55-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0565682960-0	118 Arizona St. - #0566117970	02/23/2026	1,038.59	1,038.59	03/02/2026
10-55-22000 WATER							
1106	ARIZONA WATER CO	03117020303-0	Juvenile Detent Home- Chambers #03117020303	02/23/2026	280.52	280.52	03/02/2026
10-55-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	90	118 ARIZONA ST-CITY HALL	03/01/2026	424.24	424.24	03/09/2026
1225	BISBEE PUBLIC WOR	90	TOVREAVILLE RD-CHAMBERS	03/01/2026	46.32	46.32	03/09/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-55-24000 PHONES							
1791	CENTURY LINK QCC	772842946	Long Distant / #72745186 February 2026	02/24/2026	9.74	9.74	03/02/2026
10-55-34000 CONTRACT SERVICES							
2176	KONICA MINOLTA BU	507025230	FEBRUARY COPY CHARGES	02/28/2026	287.64	.00	
10-55-37000 PROPERTY, CASUALTY, LIABILITY							
1139	AZ MUNICIPAL RISK	40000824-030	FY26 4TH QTR LIABILITY INS.-ADMIN & GEN	03/04/2026	43,808.50	.00	
Total ADMINISTRATION & GENERAL GOV'T:					45,895.55	1,799.41	
PERSONNEL							
10-56-12500 RECRUITMENT/EMPLOYEE TESTING							
1275	COPPER QUEEN CO	80022746	CLIN DRUG SCREEN NON DOT 10 PANEL, RAPID	02/06/2026	127.00	.00	
Total PERSONNEL:					127.00	.00	
WATER SYSTEMS							
10-56-46000 OPERATIONAL EXPENSES							
4191	GRAINGER	9818266968	SEAL PUMP SHAFT	02/23/2026	172.49	.00	
4191	GRAINGER	9818661655	DUCT O-RING 12"	02/23/2026	6.15	.00	
Total WATER SYSTEMS:					178.64	.00	
INFORMATION SYSTEMS							
10-59-24001 INTERNET ACCESS							
4059	SPARKLIGHT	26-0223/NCH	Internet Svc-City Hall/118 Arizona St.-8160130030022291	02/23/2026	466.00	466.00	03/02/2026
Total INFORMATION SYSTEMS:					466.00	466.00	
POLICE DEPARTMENT							
10-62-13400 EDUCATION & TRAINING							
1021	LEGAL & LIABILITY RI	258456	RGSTRN-FEES/INV VW & INTRGTN TECH RTODD	03/06/2026	350.00	.00	
1021	LEGAL & LIABILITY RI	258487	RGSTRN-FEES/HOMICIDE & DEATH INV MLONG	03/09/2026	550.00	.00	
10-62-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	90	35 HWY 92-POLICE	03/01/2026	160.75	160.75	03/09/2026
10-62-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910001417369	1 W. HWY 92 - Police #910001417369	02/27/2026	283.95	283.95	03/09/2026
10-62-34000 CONTRACT SERVICES							
6172	MMPC	182306	POLICE-PEST CONTROL MAR'26	03/03/2026	50.00	.00	
1499	RICOH USA, INC	5072860001	BASE CHRGS 2 MACHINES	03/01/2026	68.72	.00	
10-62-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08184620260	PD-LABOR	03/03/2026	9.00	.00	
3163	AZ STATE PRISON C	D08184620260	PD-MILEAGE	03/03/2026	20.10	.00	
10-62-46000 OPERATIONAL EXPENSES							
2175	VCA APACHE ANIMAL	5646641387	K9 OFFICER WELLNESS CHECKUP	03/03/2026	137.54	.00	
10-62-46624 MOVING, TOWING, STORAGE EXP							
7000	BARNETT'S TOWING,	503869	TOWING SERVICES/3804	03/03/2026	105.00	.00	
1636	COCHISE AUTO SER	705	TOWING SERVICES/B26-0923	02/13/2026	250.00	.00	
7171	FREEDOM TOWING &	10624	TOWING SERVICES/B26-1242	03/04/2026	259.50	.00	
10-62-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	45026	BATTERIES	03/04/2026	6.51	.00	
1862	B&D LUMBER & HAR	221964	WEEDEATER LINE	03/03/2026	18.73	.00	
10-62-55000 EQUIPMENT REPAIR & MAINT							
5870	A.L.E.R.T.	26-1023	REPAIR - CALIBRATE RADARS	03/03/2026	2,401.84	.00	
10-62-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	391228	AUTO PARTS-3625	02/26/2026	4.19	.00	
6536	BISBEE NAPA AUTO P	391644	AUTO PARTS-4067	03/03/2026	4.19	.00	
6536	BISBEE NAPA AUTO P	391678	AUTO PARTS-3664	03/04/2026	18.42	.00	
6536	BISBEE NAPA AUTO P	392034	AUTO PARTS-3664	03/09/2026	181.03	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-62-62002 TIRES							
1854	W R RYAN - FIRESTO	T36084	1 TIRE 3804	02/25/2026	284.14	.00	
1854	W R RYAN - FIRESTO	T36101	4 TIRES 3625	02/26/2026	535.20	.00	
Total POLICE DEPARTMENT:					5,698.81	444.70	
FIRE DEPARTMENT							
10-64-22000 WATER							
1106	ARIZONA WATER CO	03117013803-0	192 HWY 92/Fire #1 - #03117013803	02/23/2026	55.61	55.61	03/02/2026
10-64-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	90	645 TOMBSTONE CYN-STATION #2	03/01/2026	122.03	122.03	03/09/2026
1225	BISBEE PUBLIC WOR	90	192 HWY 92-FIRE STATION #1	03/01/2026	122.03	122.03	03/09/2026
10-64-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910001898098	192 Highway 92 - Fire #910001898098	02/27/2026	177.59	177.59	03/09/2026
10-64-34000 CONTRACT SERVICES							
2542	FIRE PROGRAMS	263930	ANNUAL SUPPORT & UPDATE SERVICE-AGREEMENT SM	03/02/2026	1,226.00	.00	
6172	MMPC	182201	STATION 82-PEST CONTROL	03/02/2026	50.00	.00	
6172	MMPC	182235	STATION 81-PEST CONTROL	03/03/2026	50.00	.00	
5710	XEROX CORPORATI	025232892	FEBRUARY BILL	03/02/2026	111.75	.00	
10-64-34010 AMBULANCE BILLING SERVICES							
7071	AMB	0121776-IN	FEBRUARY COMMISSION	02/28/2026	1,811.03	.00	
10-64-45300 CUSTODIAL SUPPLIES							
6038	BRADY INDUSTRIES,	11182162	CLEANING SUPPLIES	01/22/2026	92.20	.00	
6038	BRADY INDUSTRIES,	11339397	CLEANING SUPPLIES	02/25/2026	88.23	.00	
6038	BRADY INDUSTRIES,	11349399	CLEANING SUPPLIES	02/26/2026	64.23	.00	
10-64-46000 OPERATIONAL EXPENSES							
2041	JAGUAR FITNESS ELI	955	GYM MEMBERSHIP FOR FIRE DEPT PERSONNEL	03/01/2026	400.00	.00	
10-64-46641 MEDICAL SUPPLIES							
1321	BOUND TREE MEDIC	86102399	MEDICAL SUPPLIES	02/17/2026	746.47	.00	
1321	BOUND TREE MEDIC	86112536	MEDICAL SUPPLIES	02/25/2026	172.29	.00	
1321	BOUND TREE MEDIC	86117531	MEDICAL SUPPLIES	03/02/2026	1,027.57	.00	
1321	BOUND TREE MEDIC	86117532	MEDICAL SUPPLIES	03/02/2026	15.07	.00	
6447	MED-TECH RESOUR	157800	EZ IO NEEDLE SETS	02/24/2026	1,368.80	.00	
10-64-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	391229	TRANSMISSION FILTER	02/26/2026	48.70	.00	
6536	BISBEE NAPA AUTO P	391373	OIL FILTER	02/27/2026	9.25	.00	
6536	BISBEE NAPA AUTO P	391584	OIL, FUEL, TRANSMISSION FILTER	03/03/2026	100.48	.00	
6536	BISBEE NAPA AUTO P	391626	AIR LINE FITTING	03/03/2026	10.76	.00	
6536	BISBEE NAPA AUTO P	391840	OIL, AIR AND TRANSMISSION FILTERS	03/05/2026	43.22	.00	
1854	W R RYAN - FIRESTO	T35974	NEW TIRES FOR R81 x4	02/10/2026	780.41	.00	
1854	W R RYAN - FIRESTO	T36098	NEW TIRES FOR MEDIC UNIT x2	02/26/2026	439.29	.00	
Total FIRE DEPARTMENT:					9,133.01	477.26	
CEMETERY							
10-70-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	90	DOUGLAS ST-CEMETARY	03/01/2026	64.97	64.97	03/09/2026
Total CEMETERY:					64.97	64.97	
BUILDING & MAINTENANCE							
10-74-34000 CONTRACT SERVICES							
7060	CINTAS	4260755235	UNIFORMS	02/25/2026	5.96	.00	
7060	CINTAS	4260755235	UNIFORMS	02/25/2026	6.40	.00	
7060	CINTAS	4261497299	UNIFORMS	03/04/2026	6.40	.00	
7060	CINTAS	4261497299	UNIFORMS	03/04/2026	5.96	.00	
4415	CULLIGAN OF TUCS	112X62016803	POST OFFICE-BOTTLE WATER EQUIPMENT RENTAL SER	02/28/2026	8.48	.00	
6172	MMPC	181770	AIRPORT-PEST CONTROL	02/24/2026	50.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
6172	MMPC	182221	CITY HALL - PEST CONTROL	03/03/2026	110.00	.00	
6172	MMPC	182240	GARAGE-PEST CONTROL	03/03/2026	50.00	.00	
6172	MMPC	182264	ANIMAL SHELTER - PEST CONTROL	03/03/2026	50.00	.00	
2221	SOLUTIONS I3, LLC	26-GEN-1	PK OF 25 ENTRIES-1YR SUBSCRIPTION TO AVA AWARE	01/28/2026	3,984.25	.00	
10-74-34100 DOC WORKERS							
2213	ARIZONA DEPARTME	D0851252601	CITY HALL-MILEAGE VENDOR REFUND VC0000021702	02/18/2026	239.86	.00	
3163	AZ STATE PRISON C	D08184420260	CITY HALL-LABOR	03/03/2026	33.00	.00	
3163	AZ STATE PRISON C	D08184720260	BM-LABOR	03/03/2026	42.00	.00	
3163	AZ STATE PRISON C	D08185820260	CITY HALL-LABOR	02/18/2026	42.00	.00	
3163	AZ STATE PRISON C	D08186120260	BM-LABOR	02/18/2026	30.00	.00	
10-74-42060 INVENTORIED TOOLS							
1862	B&D LUMBER & HAR	221814	STAPLE GUN	02/24/2026	23.22	.00	
10-74-45200 SAFETY EQUIP & SUPPLIES							
4191	GRAINGER	9822833175	DRY WIPES, ROLL (6)	02/26/2026	88.05	.00	
10-74-45300 CUSTODIAL SUPPLIES							
4191	GRAINGER	9826373277	CITY HALL-PAPER TOWELS	03/02/2026	120.38	.00	
4191	GRAINGER	9829105452	TOILET PAPER ROLL	03/04/2026	10.58	.00	
10-74-46000 OPERATIONAL EXPENSES							
1862	B&D LUMBER & HAR	221814	STAPLE	02/24/2026	13.34	.00	
10-74-50100 BLDG REPAIR & MAINT							
2179	ARIZONA ELEVATOR	2024032083	CQL-MAINTENANCE FOR APRIL 2024	04/01/2024	120.20	.00	
2179	ARIZONA ELEVATOR	69455	CQL-MAINTENANCE FOR JULY 2024	07/01/2024	120.20	.00	
2179	ARIZONA ELEVATOR	70520	CQL-MAINTENANCE FOR AUG 2024	08/01/2024	120.20	.00	
2179	ARIZONA ELEVATOR	71291	CQL-MAINTENANCE FOR SEPT 2024	09/01/2024	120.20	.00	
2179	ARIZONA ELEVATOR	72451	CQL-MAINTENANCE FOR OCT 2024	10/01/2024	120.20	.00	
2179	ARIZONA ELEVATOR	73952	CQL-MAINTENANCE FOR NOV 2024	11/01/2024	120.20	.00	
2179	ARIZONA ELEVATOR	74948	CQL-MAINTENANCE FOR DEC 2024	12/01/2024	120.20	.00	
2179	ARIZONA ELEVATOR	75679	CQL-MAINTENANCE FOR JAN 2025	01/01/2025	124.41	.00	
2179	ARIZONA ELEVATOR	76879	CQL-MAINTENANCE FOR FEB 2025	02/01/2025	124.41	.00	
2179	ARIZONA ELEVATOR	77564	CQL-MAINTENANCE FOR MARCH 2025	03/01/2025	124.41	.00	
2179	ARIZONA ELEVATOR	78537	CQL-MAINTENANCE FOR APRIL 2025	04/01/2025	124.41	.00	
2179	ARIZONA ELEVATOR	79673	CQL-MAINTENANCE FOR MAY 2025	05/01/2025	124.41	.00	
2179	ARIZONA ELEVATOR	80527	CQL-MAINTENANCE FOR JUNE 2025	06/01/2025	124.41	.00	
2179	ARIZONA ELEVATOR	INV-02137-J9Q	CQL-MAINTENANCE FOR JULY 2025	07/01/2025	124.41	.00	
2179	ARIZONA ELEVATOR	INV-03836-X3	CQL-MAINTENANCE FOR AUG 2025	08/01/2025	124.41	.00	
2179	ARIZONA ELEVATOR	INV-24846-K7V	CQL-MAINTENANCE FOR MAR 2026	03/01/2026	124.41	.00	
1862	B&D LUMBER & HAR	221811	MUSEUM-BRITE ALUM SCREEN	02/24/2026	87.75	.00	
1862	B&D LUMBER & HAR	221831	MUSEUM-SPRY PRIMER, PINE SCRNM MLD	02/24/2026	14.51	.00	
1862	B&D LUMBER & HAR	221845	MUSEUM-BRITE ALUM SCREEN	02/25/2026	101.38	.00	
1862	B&D LUMBER & HAR	221893	MUSEUM-TACKER STAPLES	02/26/2026	15.11	.00	
1862	B&D LUMBER & HAR	221955	HR OFFICE-SPRAY TEXTURE	03/02/2026	26.02	.00	
1862	B&D LUMBER & HAR	221996	CITY HALL-DEADBOLT	03/04/2026	39.01	.00	
1862	B&D LUMBER & HAR	222001	CITY HALL-DEADBOLT	03/04/2026	41.93	.00	
6831	THE SHERWIN-WILLI	4516-9	CITY HALL-SWIRLING SMOKE 5 GAL	03/03/2026	142.90	.00	
10-74-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	391824	SHOCK-REFLEX, FRONT	03/05/2026	136.98	.00	
Total BUILDING & MAINTENANCE:					7,486.56	.00	
PUBLIC WORKS ADMINISTRATION							
10-75-22000 WATER							
1106	ARIZONA WATER CO	03112030003-0	404 Bisbee Rd - PW 03112030003	02/17/2026	47.90	47.90	03/02/2026
10-75-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	90	404 BISBEE RD-PUBLIC WORKS	03/01/2026	98.47	98.47	03/09/2026
10-75-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	44981	PWA-SINGLE CUT CUT (2)	02/19/2026	7.43	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
Total PUBLIC WORKS ADMINISTRATION:					153.80	146.37	
GARAGE							
10-77-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	90	TOVREAVILLE RD-GARAGE	03/01/2026	103.69	103.69	03/09/2026
10-77-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910002351879	4 Tovreaville Rd. 50% Garage	02/27/2026	217.57	217.57	03/09/2026
10-77-34000 CONTRACT SERVICES							
7060	CINTAS	4260755190	UNIFORMS	02/25/2026	12.88	.00	
7060	CINTAS	4260755228	UNIFORMS	02/25/2026	34.46	.00	
7060	CINTAS	4261497340	UNIFORMS	03/04/2026	34.46	.00	
7060	CINTAS	4261497393	CLEANING	03/04/2026	12.88	.00	
10-77-45300 CUSTODIAL SUPPLIES							
1659	ACE HARDWARE	45015	MOPHEADS	03/02/2026	16.00	.00	
4191	GRAINGER	9829105452	TOILET PAPER ROLL	03/04/2026	10.58	.00	
10-77-46000 OPERATIONAL EXPENSES							
6536	BISBEE NAPA AUTO P	390976	AEROSOL PAINT, RAD RED	02/24/2026	30.67	.00	
6536	BISBEE NAPA AUTO P	391073	BLK 16BR RTV SIL, GASKET	02/25/2026	27.38	.00	
10-77-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	391679	EXTENDED LIFE COOLING, BRAKE PARTS	03/04/2026	125.54	.00	
6536	BISBEE NAPA AUTO P	391823	FUEL LINE HOSE, HOSE CLAMP	03/05/2026	7.51	.00	
10-77-62007 OTHER FLUIDS & LUBRICANTS							
3551	SENERGY PETROLE	415418375	KENDALL GT-1 MAX MO 5W20, P66 VERSATRANS LV ATF,	02/19/2026	2,903.12	.00	
Total GARAGE:					3,536.74	321.26	
PARKS							
10-80-22000 WATER							
1106	ARIZONA WATER CO	03112037563-0	Mule Mtn Gdn - Parks 03112037563	02/17/2026	48.91	48.91	03/02/2026
1106	ARIZONA WATER CO	03112038121-0	Vista Park - Parks 03112038121	02/17/2026	134.24	134.24	03/02/2026
1106	ARIZONA WATER CO	03112039072-0	W Vista-Hoatson Irrgtn & Wtr Truck-Parks 03112039072	02/17/2026	329.77	329.77	03/02/2026
1106	ARIZONA WATER CO	03112040621-0	Lower E Vista & Tener Bthrm 03112040621	02/17/2026	96.52	96.52	03/02/2026
1106	ARIZONA WATER CO	03112040651-0	Lower Vista Park - Parks 03112040651	02/17/2026	103.25	103.25	03/02/2026
1106	ARIZONA WATER CO	03112085601-0	Paul Park Warren - Parks 03112085601	02/17/2026	93.35	93.35	03/02/2026
1106	ARIZONA WATER CO	03117017901-0	Tin Town Park/Parks - #03117017901	02/23/2026	37.20	37.20	03/02/2026
1106	ARIZONA WATER CO	03117047651-0	Galena/Parks - #03117047651	02/23/2026	37.20	37.20	03/02/2026
10-80-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	90	1 QUALITY HILL-POOL	03/01/2026	78.67	78.67	03/09/2026
1225	BISBEE PUBLIC WOR	90	VISTA PARK	03/01/2026	64.97	64.97	03/09/2026
1225	BISBEE PUBLIC WOR	90	5 COPPER PLAZA-PARK MAIN ST	03/01/2026	78.67	78.67	03/09/2026
1225	BISBEE PUBLIC WOR	90	TOMBSTONE CYN-GARFIELD PARK	03/01/2026	28.17	28.17	03/09/2026
10-80-34000 CONTRACT SERVICES							
7060	CINTAS	4260755230	UNIFORMS	02/25/2026	21.84	.00	
7060	CINTAS	4260755235	UNIFORMS	02/25/2026	6.40	.00	
7060	CINTAS	4261497299	UNIFORMS	03/04/2026	6.40	.00	
7060	CINTAS	4261497374	UNIFORMS	03/04/2026	21.84	.00	
10-80-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08184520260	PARKS-LABOR	03/03/2026	90.00	.00	
3163	AZ STATE PRISON C	D08184520260	PARKS-MILEAGE	03/03/2026	335.00	.00	
3163	AZ STATE PRISON C	D08185920260	PARKS-LABOR	02/18/2026	141.00	.00	
10-80-45300 CUSTODIAL SUPPLIES							
4191	GRAINGER	9827693137	TOILET PAPER ROLL	03/03/2026	148.10	.00	
4191	GRAINGER	9829105452	TOILET PAPER ROLL	03/04/2026	10.58	.00	
10-80-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	44992	BLK DIAMOND LINE	02/25/2026	46.57	.00	
1659	ACE HARDWARE	45019	VISTA BENCH-FASTENERS	03/03/2026	3.63	.00	
1862	B&D LUMBER & HAR	221757	ENGINE OIL	02/19/2026	23.61	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
10-80-46802 LANDSCAPING MATERIALS							
1659	ACE HARDWARE	44966	THREAD SEAL TAPE, CAP PVC	02/17/2026	2.20	.00	
1659	ACE HARDWARE	44968	GREENHOUSE-POLY, SEEDING MIX, DUCT TAPE	02/17/2026	27.54	.00	
1659	ACE HARDWARE	44972	HIGGINGS TREE-COUPLER, DRIPPER FLAG	02/18/2026	11.87	.00	
1659	ACE HARDWARE	44998	MOIST SUPR POT MIX	02/25/2026	14.88	.00	
1659	ACE HARDWARE	44999	DIPR TEE, COMPRESSION, DRP IRRG POLY	02/25/2026	35.17	.00	
1659	ACE HARDWARE	45020	GOAR PARK-HERB	03/03/2026	9.66	.00	
1862	B&D LUMBER & HAR	221896	TEE 1/4 10PAK	02/26/2026	3.74	.00	
1862	B&D LUMBER & HAR	221990	TREE TRIMMING-61 mmc3 50e	03/04/2026	24.65	.00	
10-80-50110 BLDG REPAIR & MAINT-VANDALISM							
1659	ACE HARDWARE	45022	CMPLT TOILT ELGT	03/04/2026	176.99	.00	
Total PARKS:					2,292.59	1,130.92	
SWIMMING POOL							
10-81-46000 OPERATIONAL EXPENSES							
4059	SPARKLIGHT	26-0323/POOL	Internet Svc-City Pool - 8160130030028041	03/04/2026	106.68	106.68	03/09/2026
Total SWIMMING POOL:					106.68	106.68	
LIBRARY							
10-83-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	90	6 MAIN ST-LIBRARY	03/01/2026	122.03	122.03	03/09/2026
10-83-34000 CONTRACT SERVICES							
1499	RICOH USA, INC	5072847204	RICOH COPIER LEASE	03/01/2026	48.67	.00	
1499	RICOH USA, INC	5072897957	RICOH COPIER LEASE	03/02/2026	13.08	.00	
10-83-41500 OFFICE SUPPLIES							
4926	AMAZON CAPITAL SE	1WDY-Y7KP-3	LIBRARY SUPPLIES	03/01/2026	90.70	.00	
6340	ODP BUSINESS SOL	460776881001	COPY PAPER FOR PRINT SERVICES	02/25/2026	267.45	.00	
10-83-45300 CUSTODIAL SUPPLIES							
4926	AMAZON CAPITAL SE	1WYW-Y9K9-Q	JANITORIAL SUPPLIES	03/01/2026	226.55	.00	
6038	BRADY INDUSTRIES,	11322561	LIBRARY CUSTODIAL SUPPLIES	02/20/2026	490.87	.00	
6038	BRADY INDUSTRIES,	11350221	JANITORIAL SUPPLIES	02/26/2026	39.34	.00	
10-83-46831 BOOKS							
4926	AMAZON CAPITAL SE	1DYM-49LX-V	BOOKS	03/01/2026	365.23	.00	
4926	AMAZON CAPITAL SE	1LX3-TT4Q-Q6	BOOKS	03/01/2026	38.38	.00	
Total LIBRARY:					1,702.30	122.03	
SENIOR CITIZENS CENTER							
10-85-22000 WATER							
1106	ARIZONA WATER CO	03117021951-0	Collins Rd - S Cntr - #03117021951	02/23/2026	98.94	98.94	03/02/2026
10-85-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	90	COLLINS RD-SENIOR CENTER	03/01/2026	78.67	78.67	03/09/2026
10-85-34085 COORDINATOR CONTRIBUTIONS							
3188	BISBEE SENIOR ASS	166	Monthly Invoice - March 2026	03/02/2026	833.33	833.33	03/02/2026
Total SENIOR CITIZENS CENTER:					1,010.94	1,010.94	
Total GENERAL FUND:					89,119.39	16,604.29	
GENERAL GOVERNMENT GRANTS							
GRANT EXP - GENERAL GOVT							
11-40-22528 CDBG-BISBEE SENIOR CENTER							
1830	ZACATECAS ENGINE	2026-41	CDBG GRANT-BISBEE SENIOR CENTER	03/02/2026	4,074.45	.00	
Total GRANT EXP - GENERAL GOVT:					4,074.45	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
Total GENERAL GOVERNMENT GRANTS:					4,074.45	.00	
CAMP NACO							
19-40-13100 BUSINESS TRAVEL-MELLON GRANT							
1922	NORMAND, MICHAEL	26-0310	BUSINESS-RELATED MILEAGE - FEBRUARY 2026	03/10/2026	147.18	.00	
19-40-24000 PHONES-MELLON GRANT							
4192	CENTURY LINK	334160374-02-	CAMP NACO 520-432-9031 334160374	02/13/2026	35.65	35.65	03/02/2026
19-40-92000 CONSTRUCTION COSTS-MELLON							
6889	VERHELST RECOVE	17903	MISC SITE CLEAN-UP AND PREP FOR TOUR	03/02/2026	225.00	225.00	03/12/2026
Total :					407.83	260.65	
Total CAMP NACO:					407.83	260.65	
VISITOR CENTER							
FUND EXPENDITURES							
20-40-42020 PRINTING & REPRODUCTION							
1792	WELCOME NEWCOM	9690	MARCH-AIRPORT AND NEWCOMERS SVCS	03/01/2026	50.00	.00	
20-40-42040 ADVERTISING							
1877	ARIZONA DRIVE GUI	3-3-6163	HALF PAGE ADVERTISEMENT MARCH-MAY 2026	02/22/2026	600.00	.00	
Total FUND EXPENDITURES:					650.00	.00	
Total VISITOR CENTER:					650.00	.00	
STREETS							
FUND EXPENDITURES							
21-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	0565682960A-	46 Main St Xmas Lights - #0564203958	02/23/2026	88.68	88.68	03/02/2026
1097	AZ PUBLIC SERVICE	1032111000-02	Az Street St Lights #1032111000	02/26/2026	5,992.93	5,992.93	03/09/2026
1097	AZ PUBLIC SERVICE	4877951000-0	Hwy 92 DD #4877951000	02/19/2026	15.17	15.17	03/02/2026
1097	AZ PUBLIC SERVICE	5254161000-0	951 Naco Hwy #5254161000	02/19/2026	116.00	116.00	03/02/2026
21-40-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910002351879	25% Streets	02/27/2026	108.78	108.78	03/09/2026
21-40-34000 CONTRACT SERVICES							
7060	CINTAS	4260755278	UNIFORMS	02/25/2025	48.13	.00	
7060	CINTAS	4261497404	UNIFORMS	03/04/2026	48.13	.00	
21-40-34100 DOC WORKERS							
3163	AZ STATE PRISON C	D08506120260	ST-LABOR	02/18/2026	141.00	.00	
3163	AZ STATE PRISON C	D08510520260	ST-LABOR	03/03/2026	72.00	.00	
3163	AZ STATE PRISON C	D08510520260	ST-MILEAGE	03/03/2026	288.10	.00	
21-40-37000 PROPERTY, CASUALTY, LIABILITY							
1139	AZ MUNICIPAL RISK	40000824-030	FY26 4TH QTR LIABILITY INS.-STREETS	03/04/2026	17,523.40	.00	
21-40-42060 INVENTORIED TOOLS							
1862	B&D LUMBER & HAR	221850	RAFTER SQUARE	02/25/2026	31.19	.00	
21-40-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HAR	221736	SPADE BIT, BLK FINE PT MARKER	02/18/2026	11.68	.00	
1862	B&D LUMBER & HAR	221841	STAND N SPRY	02/25/2026	31.23	.00	
1862	B&D LUMBER & HAR	221849	SAWZALL BLADE, TOCH BLADE, CUTOFF WHL	02/25/2026	71.14	.00	
21-40-45300 CUSTODIAL SUPPLIES							
4191	GRAINGER	9829105452	TOILET PAPER ROLL	03/04/2026	10.57	.00	
21-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	44986	CASTER SWVL, SWIVEL CASTER	02/23/2026	63.30	.00	
1659	ACE HARDWARE	44991	BLK DIAMOND LINE	02/25/2026	46.57	.00	
1862	B&D LUMBER & HAR	221737	FENDER WASH, BOLT, NUTS, 2x10x16 DOUG FIR 2/BTR	02/18/2026	494.68	.00	
1862	B&D LUMBER & HAR	221738	4x4x12 TREATED	02/18/2026	158.96	.00	
1862	B&D LUMBER & HAR	221749	CREDIT	02/19/2026	37.06-	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
1862	B&D LUMBER & HAR	221757	ENGINE OIL	02/19/2026	23.61	.00	
1862	B&D LUMBER & HAR	221840	BLKKNOB BRIDGE-WOOD SEALER	02/25/2026	68.70	.00	
1862	B&D LUMBER & HAR	221851	BLKKNOB BRIDGE-TREATED LUMBER	02/25/2026	338.36	.00	
1862	B&D LUMBER & HAR	221854	CREDIT 221851, 1x12x10 PREM GN DOUG FIR	02/25/2026	30.48	.00	
1862	B&D LUMBER & HAR	221858	BLKKNOB BRIDGE-STRAP	02/25/2026	12.46	.00	
1862	B&D LUMBER & HAR	221871	BLKKNOB BRIDGE-2x12x16 OREM GN, 4x4x4 TREATED	02/25/2026	275.26	.00	
1862	B&D LUMBER & HAR	221873	BRIDGE 3-2x12x16 PREM GN, 1LB EXT 10x3 1/2	02/25/2026	121.65	.00	
1862	B&D LUMBER & HAR	221887	BRIDGE 3-2x12x10 PREM GN DOUG FIR 1/BTR	02/26/2026	25.47	.00	
1862	B&D LUMBER & HAR	222053	DOC-SAND/FIBRGLS RESPIRATOR	03/06/2026	8.38	.00	
5957	BARNETT'S PROPAN	26-0228	FINANCE CHARGE	02/28/2026	.94	.00	
5957	BARNETT'S PROPAN	2644-21	PROPANE	01/28/2026	63.21	.00	
1308	CATERPILLAR FINAN	38131194	CONTRACT #001-70014482 STS TRACK LOADER-TAXES	02/08/2026	1,491.79	1,491.79	03/02/2026
1959	GOOD CREATIONS, L	1-BISBEEBUIL	FY2026 BUILD RAISE GRANT DEVELOPMENT AND SUBM	02/26/2026	4,800.00	.00	
1959	GOOD CREATIONS, L	1-BISBEEBUIL	BENEFIT COST ANALYSIS SPREADSHEET & NARRATIVE	02/26/2026	2,860.00	.00	
1830	ZACATECAS ENGINE	2026-42	BREWERY AVENUE RETAINING WALL	03/02/2026	1,706.15	.00	
21-40-55000 EQUIPMENT REPAIR & MAINT							
1511	SONSRAY MACHINE	PSO212536-2	BACKHOE	02/24/2026	335.91	.00	
21-40-62002 TIRES							
1854	W R RYAN - FIRESTO	T35910	TIRE REPAIR	02/02/2026	76.87	.00	
1854	W R RYAN - FIRESTO	T35993	DUMP TRUCK	02/12/2026	529.52	.00	
1854	W R RYAN - FIRESTO	T36006	LOADER	02/13/2026	989.06	.00	
Total FUND EXPENDITURES:					39,082.40	7,813.35	
Total STREETS:					39,082.40	7,813.35	
HOUSING INITIATIVE							
45-40-10000 COST OF HOUSING SOLD							
1132	STEP-UP BISBEE/NA	26-0225	105, 107 & 109 Taylor Ave.	02/25/2026	130,000.00	130,000.00	03/02/2026
45-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	2847162730-0	113 E Street Saginaw #2847162730	02/23/2026	79.74	79.74	03/02/2026
45-40-22000 WATER							
1106	ARIZONA WATER CO	03109076609-	113 E St/Saginaw #03109076609	02/24/2026	16.11	16.11	03/02/2026
Total :					130,095.85	130,095.85	
Total HOUSING INITIATIVE:					130,095.85	130,095.85	
AIRPORT FUND							
FUND EXPENDITURES							
50-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	9662440000-0	Bisbee Junction Hill - Airport #9662440000	02/23/2026	121.83	121.83	03/02/2026
50-40-22000 WATER							
1366	HOPE WATER ARIZO	211214936-02-	Airport Water-February 2026	02/19/2026	65.88	65.88	03/02/2026
50-40-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	90	AIRPORT RD-AIRPORT	03/01/2026	16.00	16.00	03/09/2026
50-40-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910001898040	Bisbee JcT - Airport Rd #910001898040	03/03/2026	88.86	88.86	03/09/2026
Total FUND EXPENDITURES:					292.57	292.57	
Total AIRPORT FUND:					292.57	292.57	
SEWER FUND							
FUND EXPENDITURES							
54-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE	1002920000-0	940 W. Purdy Ln San Jose WW #1002920000	02/24/2026	8,266.07	8,266.07	03/02/2026

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
54-40-22000 WATER							
1106	ARIZONA WATER CO	03117016701-0	320 Teran #03117016701	02/23/2026	37.58	37.58	03/02/2026
54-40-34000 CONTRACT SERVICES							
7060	CINTAS	4260755270	UNIFORMS	02/25/2026	55.40	.00	
54-40-34010 CONTRACT SERVICES-COLLECTIONS							
7060	CINTAS	4261497369	UNIFORMS	03/04/2026	55.40	.00	
54-40-37000 PROPERTY, CASUALTY, LIABILITY							
1139	AZ MUNICIPAL RISK	40000824-030	FY26 4TH QTR LIABILITY INS.-WASTEWATER	03/04/2026	24,094.67	.00	
54-40-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	44967	PLUG RECESSED ABS	02/17/2026	3.72	.00	
54-40-45300 CUSTODIAL SUPPLIES							
4191	GRAINGER	9829105452	TOILET PAPER ROLL	03/04/2026	10.57	.00	
54-40-46000 OPERATIONAL EXPENSES							
6891	ARIZONA CERTIFIED	15995	ANNUAL BCKFLW TESTING-POO, MULE MTN GARDEN VI	02/27/2026	525.00	.00	
1308	CATERPILLAR FINAN	38068528	CONTRACT #001-70011707 WW TRAILER-TAXES	01/21/2026	142.05	142.05	03/02/2026
1308	CATERPILLAR FINAN	38115898	CONTRACT #001-70021214 WW EXCAVATOR-TAXES	02/23/2026	499.54	499.54	03/02/2026
54-40-46543 MANHOLE, PIPE & FITTINGS							
1659	ACE HARDWARE	45010	MOTOMIX, CEMENT PVC, PRIMER PVC PURPLE	03/02/2026	65.67	.00	
1659	ACE HARDWARE	45032	NEEDLE VALVE, HOSE BARB	03/05/2026	13.77	.00	
1862	B&D LUMBER & HAR	221792	4"TOE-SAVER FLOOR PLUG, PREMIX CONCRETE	02/23/2026	40.73	.00	
1862	B&D LUMBER & HAR	222012	ROCK PICK, PLEXIBLE PIPE CAP, PIPE TAPE, MINERAL OI	03/05/2026	101.85	.00	
54-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	390932	WATERPUMP	02/23/2026	28.46	.00	
6536	BISBEE NAPA AUTO P	390974	OIL FILTER, FIT KIT, ENGINE AIR FILTER	02/24/2026	48.61	.00	
6536	BISBEE NAPA AUTO P	391002	SHOCK, JOINY BO, CV BOOTS	02/24/2026	265.10	.00	
6536	BISBEE NAPA AUTO P	391711	LAMP, GROMMET	03/04/2026	14.69	.00	
54-40-62002 TIRES							
1854	W R RYAN - FIRESTO	T36073	TIRES	02/24/2026	535.27	.00	
54-40-81000 PRINCIPAL PMTS, LEASE PURCHAS							
1308	CATERPILLAR FINAN	38068528	CONTRACT #001-70011707 WW TRAILER-PRINCIPAL	01/21/2026	2,408.81	2,408.81	03/02/2026
1308	CATERPILLAR FINAN	38115898	CONTRACT #001-70021214 WW EXCAVATOR-PRINCIPAL	02/23/2026	8,629.74	8,629.74	03/02/2026
54-40-81500 INTEREST PMTS, LEASE PURCHASE							
1308	CATERPILLAR FINAN	38068528	CONTRACT #001-70011707 WW TRAILER-INTEREST	01/21/2026	127.82	127.82	03/02/2026
1308	CATERPILLAR FINAN	38115898	CONTRACT #001-70021214 WW EXCAVATOR-INTEREST	02/23/2026	290.53	290.53	03/02/2026
Total FUND EXPENDITURES:					46,261.05	20,402.14	
Total SEWER FUND:					46,261.05	20,402.14	
SANITATION FUND							
FUND EXPENDITURES							
56-40-12300 UNIFORMS & CLOTHING							
1926	TAPIA, MIGUEL JR.	26-0225	WORK BOOTS REIMBURSEMENT	02/25/2026	150.00	.00	
56-40-23000 GAS - UTILITY							
1751	SOUTHWEST GAS C	910002351879	25% Sanitation	02/27/2026	108.78	108.78	03/09/2026
56-40-34000 CONTRACT SERVICES							
7060	CINTAS	4260755251	UNIFORMS	02/25/2026	62.06	.00	
7060	CINTAS	4261497375	UNIFORMS	03/04/2026	62.06	.00	
56-40-37000 PROPERTY, CASUALTY, LIABILITY							
1139	AZ MUNICIPAL RISK	40000824-030	FY26 4TH QTR LIABILITY INS.-SANITATION	03/04/2026	10,075.96	.00	
56-40-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	44974	PIPE BLK TUBE, CUTOFF WHEL, FASTENERS	02/19/2026	69.89	.00	
56-40-45200 SAFETY EQUIP & SUPPLIES							
1659	ACE HARDWARE	44990	HALF FACE RESP P100 M	02/24/2026	37.25	.00	
56-40-45300 CUSTODIAL SUPPLIES							
4191	GRAINGER	9829105452	TOILET PAPER ROLL	03/04/2026	10.58	.00	
56-40-46562 RECYCLING PROGRAM							
1659	ACE HARDWARE	45023	TYE DOWN RTCH	03/04/2026	24.21	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
5957	BARNETT'S PROPAN	012663	PROPANE	03/04/2026	112.37	.00	
7060	CINTAS	4260755313	UNIFORMS	02/25/2026	324.05	.00	
7060	CINTAS	4261497311	UNIFORMS	03/04/2026	51.80	.00	
4191	GRAINGER	9829105452	TOILET PAPER ROLL	03/04/2026	10.58	.00	
56-40-55200 NON CAP EQUIP PURCHASES							
1848	WASTEQUIP MANUF	20INV0008850	96 GAL UNIVERSAL-BLK, 96 GAL TAN	02/28/2026	7,973.93	.00	
56-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO P	391318	RADIATOR	02/27/2026	328.79	.00	
2195	ED MORSE FORD	501004902	CREDIT INV 501004754	02/05/2026	83.35-	.00	
1613	VANGUARD TRUCK C	X0110297991	SINGLE PANE MIRROR (2) XA011029799:01	03/04/2026	550.30	.00	
56-40-62002 TIRES							
1854	W R RYAN - FIRESTO	T35978	TIRES	02/11/2026	372.81	.00	
1854	W R RYAN - FIRESTO	T36105	HEIL GARAGE-TIRE REPAIR	02/26/2026	91.44	.00	
Total FUND EXPENDITURES:					20,333.51	108.78	
Total SANITATION FUND:					20,333.51	108.78	
QUEEN MINE FUND							
FUND EXPENDITURES							
59-40-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WOR	90	478 N DART RD-QUEEN MINE	03/01/2026	424.24	424.24	03/09/2026
59-40-45300 CUSTODIAL SUPPLIES							
6399	WIST OFFICE PRODU	2595794	OPTIMA 2-PLY, 30 RLLS, OPTIMA 445-MID-PREM 90ROLLS	02/19/2026	93.11	.00	
59-40-46591 MERCHANDISE							
1161	JUSTIN PIPER	26-0302	BISBEE COPPER-ASSORTED PIECES	03/02/2026	760.00	760.00	03/03/2026
2220	SIERRA VISTA GEMS	838854	DISPLAY STAND W/1 PCKTS TURQUOISE, 60 PCKTS OF T	03/03/2026	390.00	.00	
Total FUND EXPENDITURES:					1,667.35	1,184.24	
Total QUEEN MINE FUND:					1,667.35	1,184.24	
MISC. GRANTS							
FUND EXPENDITURES							
78-40-23008 LIBRARY LSTA GRANT,FED THRU AZ							
4926	AMAZON CAPITAL SE	1VKW-RX74-1	LIBRARY DONATIONS	03/01/2026	194.96	.00	
4926	AMAZON CAPITAL SE	1WYW-Y9K9-P	LSTA HORSPOOT PROGRAM GRANT	03/01/2026	464.65	.00	
Total FUND EXPENDITURES:					659.61	.00	
Total MISC. GRANTS:					659.61	.00	
DEBT SERVICE FUND--G.O. DEBT							
LEASE PURCHASE AGREEMENTS							
85-70-81000 PRINCIPAL PMTS, LEASE PURCHAS							
1308	CATERPILLAR FINAN	38131194	CONTRACT #001-70014482 STS TRACK LOADER-PRINCIP	02/08/2026	12,907.26	12,907.26	03/02/2026
85-70-81500 INTEREST PMTS, LEASE PURCHASE							
1308	CATERPILLAR FINAN	38131194	CONTRACT #001-70014482 STS TRACK LOADER-INTERE	02/08/2026	441.24	441.24	03/02/2026
Total LEASE PURCHASE AGREEMENTS:					13,348.50	13,348.50	
Total DEBT SERVICE FUND--G.O. DEBT:					13,348.50	13,348.50	
BISBEE BUS FUND							
FUND EXPENDITURES							
96-40-37000 PROPERTY, CASUALTY, LIABILITY							
1139	AZ MUNICIPAL RISK	40000824-030	FY26 4TH QTR LIABILITY INS.-BUS	03/04/2026	2,409.47	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Am	Amount Paid	Date Paid
96-40-41505 ADMIN SUPPLIES							
1153	BISBEE OBSERVER	11424	BISBEE BUS-PUBLIC HEARING	01/29/2026	221.39	221.39	03/03/2026
96-40-41606 OPERATIONS CONTRACTOR							
6391	CITY OF DOUGLAS	0002157	TRANSIT BILLING CONTRACT-MARCH 2026	03/04/2026	21,404.67	.00	
96-40-41607 PREVENTIVE MAINTENANCE							
6536	BISBEE NAPA AUTO P	391491	OIL FILTER-BUS 1403	03/02/2026	4.19	.00	
6536	BISBEE NAPA AUTO P	391561	OIL FILTER-BUS 278	03/03/2026	4.19	.00	
Total FUND EXPENDITURES:					24,043.91	221.39	
Total BISBEE BUS FUND:					24,043.91	221.39	
Grand Totals:					370,036.42	190,331.76	

Dated: _____

Mayor: _____

City Council: _____

City Recorder: _____

Report Criteria:
Invoices with totals above \$0.00 included.
Paid and unpaid invoices included.



AGENDA ITEM NUMBER 2a

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 17, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: March 4, 2026

REGULAR ☐ CONSENT ☒

TYPE OF ACTION:
RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON MARCH 3, 2026, AT 7:00 PM

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve Minutes

PROPOSED MOTION: I move to approve the Minutes of the Regular Session of Mayor and Council held on March 3, 2026, at 7:00 PM

DISCUSSION:

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by: Ashlee Coronado
Ashlee Coronado,
City Clerk

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, MARCH 3, 2026, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 118 ARIZONA STREET, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:00PM.

ROLL CALL

COUNCIL

Councilmember Karen Schumacher, Ward I

Councilmember Pete Skinner, Ward II

Councilmember Trish Damon, Ward III

Mayor Ken Budge

Councilmember Anna Cline, Ward III, Mayor Pro Tempore

7:04PM

Councilmember Mel Sowid, Ward II

Councilmember Lori Reynolds, Ward I

STAFF

Ashlee Coronado, Interim City Manager / City Clerk

Keri Bagley, Finance Director

Matthew Gurney, Public Works Director

Logan Dodd, Operations Manager

Tim Cox, Police Chief

Jay Ritchie, Deputy Police Chief

Melissa Hartman, City Planner

CITY ATTORNEY

Joseph Estes

INVOCATION: Mayor Budge called for a moment of silence for personal reflection.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Budge stated that, with the appointments made tonight, the Charter Review Committee was now full.
- Mayor Budge reminded the public that the Ward 3 meeting would be held on Friday, March 6, 2026, 5:30pm at the Copper Queen Library Annex and encouraged residents to attend.

CALL TO THE PUBLIC

- David Neufeld, Bisbee resident, spoke regarding the Fair Building.
- Cynthia Conroy, Bisbee Vogue Inc, spoke regarding the Curiosities for a Cause event that will be held on March 13th and 14th at St. Patrick Parish.
- John Viverto thanked Council for getting city hall back after the 2017 fire and stated that he enjoyed watching the building being constructed and looks forward to taking a tour.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

MOTION: Councilmember Cline moved to approve accounts payable in the amount of \$384,031.03.

SECOND: Mayor Budge

Councilmembers Reynolds inquired about an item on the accounts payable report, and staff responded.

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on Tuesday, February 17, 2026.

Ashlee Coronado, City Clerk

- B. Approval of the Minutes of the Work Session of Mayor and Council held on Tuesday, February 17, 2026.

Ashlee Coronado, City Clerk

- C. Approval of the Minutes of the Special Session of Mayor and Council held on Tuesday, February 24, 2026.

Ashlee Coronado, City Clerk

- D. Approval of the Appointment of Timothy Foster to the Charter Review Committee.

Ashlee Coronado, City Clerk

- E. Approval of the Appointment of Lvana Proffitt to the Charter Review Committee.

Ashlee Coronado, City Clerk

- F. Approval of the Appointment of Kelly Overacker to the Charter Review Committee.

Ashlee Coronado, City Clerk

- G. Approval of the Appointment of Cooper Raphael to the Design Review Board with a Waiver for Number of Commission Memberships Served.

Ashlee Coronado, City Clerk

- H. Approval of a Park Facility and Right of Way Use Permit for the use of public roads and stairs in Old Bisbee and finish at City Park for the North American Orienteering Championships to be held on Friday, January 1, 2027, from 10:00am to 2:00pm, Cristina Luis, Applicant.

Ashlee Coronado, City Clerk

Councilmember Schumacher requested item H be pulled for further discussion.

MOTION: Councilmember Cline moved to approve consent agenda items A through G.

SECOND: Councilmember Sowid

MOTION PASSED: UNANIMOUSLY

- I. Approval of a Park Facility and Right of Way Use Permit for the use of public roads and stairs in Old Bisbee and finish at City Park for the North American Orienteering Championships to be held on Friday, January 1, 2027, from 10:00am to 2:00pm, Cristina Luis, Applicant

- Nicole France, Bisbee resident, supported bringing the orienteering event to Bisbee but raised concerns about the January 1st date, potential overlap with the Arts Commission's New Year's Eve event, and lack of communication with local groups.

Councilmember Schumacher discussed possible conflicts with cleanup, business impacts, and coordination.

Ms. Cristina Luis, applicant said participants support local businesses, races wouldn't begin until 11 a.m., and there would be no street closures—just controlled crossings. She noted limited date flexibility this year but does not plan to use the holiday timeframe again.

Council expressed overall support for the event.

MOTION: Councilmember Cline moved to approve consent agenda items H.

SECOND: Councilmember Skinner MOTION PASSED: UNANIMOUSLY

OLD BUSINESS

NEW BUSINESS

3. Discussion and Possible Direction on the Petition received from Jenny Druckman on Immigration and Customs Enforcement that has been violating civil rights in American cities.

Ken Budge, Mayor

Mayor Budge asked speakers to avoid repetition and simply note agreement if their points had already been made. He also reminded speakers to state whether they were city residents, as required for petitioners under the City Charter.

Ms. Jenny Druckman, who resides just outside city limits, presented a petition modeled on a proposed Tucson ordinance restricting the use of city property for ICE operations and limiting civil immigration enforcement in public spaces. She requested the inclusion of provisions requiring visible identification for agents and prohibiting face masks. Ms. Druckman described reports of aggressive ICE actions in other cities, raised concerns about constitutional violations, and urged the Council to consider local protections, particularly for schools.

- Father Raymond Rittely, a city resident and Catholic priest, spoke in support of the petition, drawing on his 40 years of ministry experience with undocumented parishioners. He emphasized the humanity of affected individuals, shared past concerns about racial profiling, and referenced Church statements condemning abuses against vulnerable migrants. He expressed broader concerns about erosion of individual rights and urged protections for the community.
- Cado Dailey, a Ward I resident, thanked the Council and expressed concern about the lack of clear guidance on how the city should respond to potential ICE activity. She requested that staff review policies adopted by other cities and develop recommendations for Bisbee, including provisions on face masks, identification, and use of city property.
- Swaneagle Fitzgerald, resident who lives nearby, spoke in support of the petition, and expressed concern about reported conditions in immigration detention facilities, particularly for mothers and children. She also raised concerns about federal enforcement practices and broader humanitarian issues, urging the Council to consider local protections.

- Richard Dowie, a Quality Hill resident, urged the Council to consider potential liability and community impacts if federal immigration operations were conducted in Bisbee. He cautioned about negative effects on tourism and daily activity and encouraged the city to adopt an ordinance setting clear expectations for federal agents.
- Jay Cole, a resident of Old Bisbee, spoke in opposition to unchecked federal police power, urging requirements for state and local approval before any federal deployment, judicial warrants for ICE actions, and due process protections for all individuals. She quoted James Madison on the dangers of standing armies and thanked the Council for upholding constitutional principles. She also cited Amanda Gorman, emphasizing that real power lies in supporting one another.

Mayor Budge acknowledged the emotional concerns raised by speakers but noted his responsibility to consider what was best for all residents. He stated that the city attorney had prepared a memo on potential liabilities, which had been shared with Council and could be made public. He explained the differences between ordinances, resolutions, and referendums, emphasizing enforcement limitations and jurisdictional constraints. Mayor Budge also noted that cities adopting similar measures had faced federal funding cuts, including funding Bisbee currently expects. He expressed reluctance to pass unenforceable ordinances and clarified that only city property falls under city authority. He added that other cities had adopted resolutions rather than ordinances.

Councilmembers then provided their individual responses:

Councilmember Reynolds acknowledged the seriousness of the situation but noted that federal and state laws, funding risks, and potential litigation limited the city's options. She encouraged citizens to protest and vote for change.

Councilmember Sowid thanked speakers and reflected on his experience as a naturalized citizen. He emphasized the need to act within legal limits while considering the wellbeing of all residents.

Councilmember Cline agreed the Council's authority was limited and supported exploring a narrowly crafted resolution or similar approach. She noted that local law enforcement sometimes required federal backup due to staffing limitations.

Councilmember Damon expressed deep concern about civil rights issues but stressed the financial and legal risks of court challenges for a small city. She supported pursuing a referendum or a narrowed resolution rather than an ordinance.

Councilmember Skinner stated he was personally opposed to ICE actions but had to consider the city's limited resources and reliance on federal funding. He noted that larger cities had greater legal and financial capacity to fight such issues.

Councilmember Schumacher thanked speakers and focused on what the city could do. She noted legal complexities but suggested exploring a narrowly tailored ordinance or resolution focused on city property. She also requested that the attorney's memo be made public for transparency.

Mr. Estes, City Attorney clarified that while Council could waive attorney-client privilege, making a motion on something not on the agenda would create issues. He suggested placing the matter on the next meeting's agenda for formal discussion and action to waive privilege limited specifically to the memo.

MOTION: Mayor Budge then moved to file the petition with the City Clerk as an official record.
SECOND: Councilmember Sowid

MOTION PASSED: UNANIMOUSLY

4. Public Auction of Designated Surplus Property an unaddressed parcel located adjacent to 300 Williams Avenue APN 103-60-247.

J. Emanuel Stuart, City Planner

Mr. Stuart explained that this was a public auction initiated by Joseph Scott and Deborah McCall for city-owned property located adjacent to 300 Williams Avenue, parcel number 103-60-247, which was owned by Scott and McCall as the neighboring property. On February 3, 2026, Mayor and Council had designated this property as surplus and set the minimum bid at \$8,500.

Mayor Budge announced this was the time and place set for the public auction of designated surplus property located adjacent to 300 Williams Avenue, with a minimum starting bid of \$8,500.

Ms. Deborah McCall bid \$8,500 for the parcel.

With no other bids, Mayor Budge closed the bidding and moved to accept the bid meeting minimum requirements.

MOTION: Mayor Budge moved to accept the favorable bid of \$8,500.00 meeting minimum bid requirements.
SECOND: Councilmember Schumacher

MOTION PASSED: UNANIMOUSLY

5. Discussion and Possible Approval of an Intergovernmental Agreement with Cochise County for Election Supplies and Services.

Ashlee Coronado, City Clerk

Ms. Coronado explained that this agreement was similar to ones they'd done in the past with the County to provide election services. The County would handle all ballot printing, ballot tabulations, and reports throughout the elections. The primary would be held on July 21st and the general on November 3rd this year. There was no increase in charges from the last two years - \$.75 cents per registered voter, with the last voter count being 4,098.

Mayor Budge mentioned that Sierra Vista had eliminated their primary and conducted just one vote in the general election, avoiding runoffs and saving time. He suggested this could be brought before the Charter Review Committee since it would require a charter change, and asked Councilmembers to let him know their feelings on this potential change.

MOTION: Councilmember Schumacher moved to approve the Intergovernmental Agreement with Cochise County for Election Services.
SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

6. Discussion and Possible Approval to pay the Bisbee Hospital Foundation \$5,000.00 for our portion of the update to the Senior Housing Feasibility Study.

Melissa Hartman, City Planner

Ms. Hartman explained that the committee formed after the "Burnishing Bisbee" report identified the need for expanded senior services. The group included Freeport, the hospital, and the city, with the hospital managing the contract and all parties contributing. They worked with Points Consulting to add an addendum on senior services within Copper Queen Hospital's service area. The total contract cost was approximately \$22,000, with the city's share being \$5,000.

Mayor Budge mentioned that a semi-study had been done with a Bisbee committee years ago that didn't go anywhere because it was very narrow in scope, going only from Bisbee to the New Mexico border. This new study would be much broader in scope to match what the hospital actually served.

Councilmember Sowid asked if this was budgeted.

Ms. Hartman confirmed that with the Finance Director, they had ARPA monies that needed to be spent within a certain time period, and there was enough ARPA money left for this contribution.

MOTION: Councilmember Skinner moved to approve paying the Bisbee Hospital Foundation \$5,000.00 for the city portion of the updated senior housing feasibility study.

SECOND: Councilmember Damon

MOTION PASSED: UNANIMOUSLY

7. Discussion and Possible Approval of Ordinance O-26-05; an ordinance of the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, Authorizing the Sale and Transfer of certain property located at 611 Oliver Circle, City of Bisbee, County of Cochise, State of Arizona Under the city's Workforce Housing Initiative; Authorizing the taking of all other actions necessary for the consummation of the transaction contemplated by this ordinance and declaring an emergency.

Ashlee Coronado, Interim City Manager

Ms. Hartman explained that this was the official ordinance to complete a sale they had previously voted on. The person's funding was all in place, with an appraisal and closing scheduled for Friday. This was house number 13 in the program. She added that they had sold two houses in the last month and had one more coming up on Taylor Street that she'd shown at least three times - a two-story house they were trying to get into the three-bedroom, two-bath range that families needed. This particular sale went very smoothly and quickly to a service industry person.

Councilmember Sowid asked about the selling price and whether \$200,000 covered all costs associated with the house, wanting to ensure they stayed within budget.

Ms. Hartman clarified that the actual building cost was about \$210,000, but they preferred not selling anything over \$200,000. Step Up was able to take \$10,000 off the sale price and use it as equity for the borrower. Everything was covered and the city never incurred any costs - it was all done through the nonprofit.

Councilmember Cline shared the same cost concerns, noting this was a cute but little house. Her concern was the high cost for their workforce, especially those in the service industry and school district. While she understood this particular house went to a service industry person, she wanted to keep costs reasonable for their workforce.

Ms. Hartman agreed completely and noted they were assisting Step Up in looking for down payment assistance from every angle to bring costs down. All future houses were new builds rather than renovations, and if they did some in Ward 3, they'd aim for all to come in under \$180,000, between \$170-180,000. She acknowledged that affordability was an issue along with cost of materials, but when speaking to other similar-sized municipalities, they were flabbergasted at how low Bisbee's prices were.

Mr. Estes, City Attorney, provided comparison context, noting the average median sales price in Cochise County was \$270-277,000 compared to over \$420,000 in the valley. While still a big number, it was very affordable compared to the median Cochise County price. The program tried to bring houses in at \$200,000, which was 80 percent of the house value, meaning buyers moved in with instant 20 percent equity. Buyers had to maintain the property and keep it for a period of time - they couldn't just buy it and immediately sell for profit.

Ms. Hartman noted they had 13 sales completed with more in the pipeline, including three on Taylor Street with one two-story almost completed and two others planned.

MOTION: Councilmember Schumacher moved to approve Ordinance O-26-05; an ordinance of the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona , Authorizing the Sale and Transfer of certain property located at 611 Oliver Circle, City of Bisbee, County of Cochise, State of Arizona Under the city's Workforce Housing Initiative; Authorizing the taking of all other actions necessary for the consummation of the transaction contemplated by this ordinance and declaring an emergency.

SECOND: Councilmember Sowid

ROLL CALL VOTE:

AYES: Councilmember Schumacher, Skinner, Damon, Reynolds, Sowid, Cline and Mayor Budge

NAYS: 0

MOTION PASSED: AYES-7 NAYS-0

8. City Manager's Report:

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

Mayor Budge stated that, as there was nothing else before this Council this meeting was adjourned.

ADJOURNMENT: 8:38PM

Ken Budge, Mayor



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 17, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: March 6, 2026

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:

RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Acceptance of the Resignation of Timothy Foster from the Charter Review Committee and the Planning and Zoning Commission.

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to accept the resignation of Timothy Foster from the Charter Review Committee and the Planning and Zoning Commission.

DISCUSSION:

On March 6, 2026, Mr. Foster contacted the Clerk's office to resign from the Charter Review Committee and the Planning and Zoning Commission.

FISCAL IMPACT:

DEPARTMENT LINE-ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Nina Williams
Nina Williams,
Deputy City Clerk

Reviewed by: Ashlee Coronado
Ashlee Coronado,
City Clerk



AGENDA ITEM NUMBER 2C

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 17, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: March 4, 2026

REGULAR ☐ CONSENT ☒

TYPE OF ACTION:
RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of the Appointment of Sara Curtis to the Library Advisory Board.

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the appointment of Sara Curtis to the Library Advisory Board.

DISCUSSION:

Ms. Sara Curtis has submitted her application to serve on the Library Advisory Board.

If approved, Ms. Curtis will serve on the Board from March 18, 2026, to January 15, 2029.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:

Nina Williams
Nina Williams
Deputy City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado
City Clerk



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application: 2/20/26

RECEIVED

FEB 26 2026

* **Board interested to serve:**

City Clerk's Office
City of Bisbee

☐ Airport Advisory Commission	☐ Charter Review Committee	☐ Civil Service Commission
☐ Building Advisory Board of Appeals	☐ Design Review Board	☐ Evergreen Cemetery Committee
☒ Library Advisory Board	☐ Parks and Recreation Committee	☐ Planning and Zoning Commission
☐ Police and Fire Advisory Committee	☐ Public Safety Personnel Retirement Board	☐ Transit Advisory Committee
☐ Bisbee Arts Commission	☐ Board of Adjustment	

* **Complete One (1) Application for each Board / Commission you wish to serve.**

Curtis Sara J
Last Name First Name Middle Initial
[Redacted] Bisbee AZ 85603
Mailing Address Number Street City State Zip Code

Residential Street Address: [Redacted]

Telephone Number(s): [Redacted]

Email Address: [Redacted]

* I have been a resident of Bisbee for 15 years * Are you currently on any Boards? no

**(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)*

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed):

Masters Library science
I worked at the Cincinnati Public Library
for 25 years.
Librarian

Please provide a brief summary of Civic/Volunteer Experience:

I was on the Friends of the Copper Queen
Library for 12 years. Vice President.
Manager of the Friends Bookstore.

Other Background Information Relevant to Serving in this Position:

Librarian 25 years
Friends of Copper Queen Library 12 years
Manager of Friends Bookstore.

I am qualified and interested in serving on this Board because:

I love libraries and books

Have you ever been convicted of a felony or misdemeanor by any court, or do you have any pending criminal charges against you? ☐ Yes ☒ No If yes, please Explain:

WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

☐ Residency Requirement (Bisbee Resident for less than 1 year)
☐ Length of Service (I have served _____ terms)
☐ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: *Sara Curtis*

Date: *2/20/26*

When complete, please return to:
City Clerk Office 118 Arizona Street, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



AGENDA ITEM NUMBER 2d

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 17, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: March 4, 2026

REGULAR ☐ CONSENT ☒

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of the Appointment of Bert Whitehead IV to the Parks and Recreation Committee with a Waiver for Residency Requirement.

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the appointment of Bert Whitehead IV to the Parks and Recreation Committee with a Waiver for Residency Requirement.

DISCUSSION:

Mr. Bert Whitehead IV has submitted his application to serve on the Parks and Recreation Committee.

If approved, Mr. Whitehead will serve on the Committee from March 18, 2026, to January 15, 2029.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:

Nina Williams
Nina Williams
Deputy City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado
City Clerk



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

Date of Application: 3/3/2026

MAR 03 2026

City Clerk's Office
City of Bisbee

*** Board interested to serve:**

- | | | |
|--|---|---|
| ☐ Airport Advisory Committee | ☐ Bisbee Arts Commission | ☐ Board of Adjustment |
| ☐ Board of Appeals | ☐ Charter Review Committee | ☐ Civil Service Commission |
| ☐ Committee on Disability Issues | ☐ Community Sustainability Commission | ☐ Design Review Board |
| ☐ Employee Council | ☐ Evergreen Cemetery Committee | ☐ iBisbee Committee |
| ☐ Judicial Selection Committee | ☐ Library Advisory Board | ☐ Municipal Property Corporation |
| ☒ Parks and Recreation Committee | ☐ Planning and Zoning Commission | ☐ Police and Fire Advisory Committee |
| ☐ Public Safety Retirement Board | ☐ Streets and Infrastructure Committee | ☐ Transit Advisory Committee |
| ☐ Youth Council | | |

*** Complete One (1) Application for each Board / Commission you wish to serve.**

Whitehead BERG
Last Name First Name Middle Initial
[Redacted] Bisbee, AZ 85603
Mailing Address Number Street City State Zip Code

Residential Street Address: Same

Telephone Number(s): [Redacted]

Email Address: [Redacted]

* I have been a resident of Bisbee for almost years * Are you currently on any Boards? No

(Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed): Currently Deputy County Attorney - Civil Division,
Cochise County. MAR 31 - Present
Attorney since 2011 in ME, IL, AZ

Please provide a brief summary of Civic/Volunteer Experience:

- Church in Warren
- Career Day Volunteer - Bisbee High
- Cochise Fair Volunteer
- Cochise Co Justice Care Collective Volunteer
- Adopt a Roadway

Other Background Information Relevant to Serving in this Position:

Use & enjoy Bisbee Parks + Recs

I am qualified and interested in serving on this Board because:

Attorney Background
Civil Attorney & Contracts Experience
Regular user of parks, courts, etc.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you? ☐ Yes ☒ No **If yes, please Explain:**

WAIVER REQUEST (if Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

☒ Residency Requirement (Bisbee Resident for less than 1 year)
☐ Length of Service (I have served _____ terms)
☐ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

✓ Almost at one year

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature:

[Handwritten Signature]

Date:

3/3/26

When complete, please return to:

City Clerk Office 915 S. Tovreaville Road, Bisbee, AZ 85603 #4601
P.O. Box 4601, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION
Session of: March 17, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: March 10, 2026

REGULAR ☐ **CONSENT** ☒

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Approval of the Appointment of Bert Whitehead IV to the Charter Review Committee

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Appointment of Bert Whitehead IV to the
Charter Review Committee.

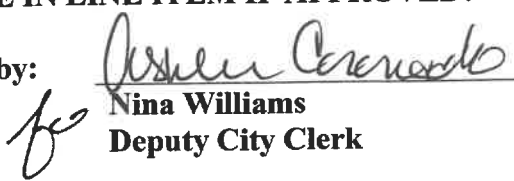
DISCUSSION:

Mr. Whitehead has submitted his application to serve on the Charter Review Committee for
WARD II.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by: 
Nina Williams
Deputy City Clerk

Reviewed by: 
Ashlee Coronado
City Clerk



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application: 3/10/2026



*** Board interested to serve:**

☐ Airport Advisory Commission	☒ Charter Review Committee	☐ Civil Service Commission
☐ Building Advisory Board of Appeals	☐ Design Review Board	☐ Evergreen Cemetery Committee
☐ Library Advisory Board	☐ Parks and Recreation Committee	☐ Planning and Zoning Commission
☐ Police and Fire Advisory Committee	☐ Public Safety Personnel Retirement Board	☐ Transit Advisory Committee
☐ Bisbee Arts Commission	☐ Board of Adjustment	

*** Complete One (1) Application for each Board / Commission you wish to serve.**

Last Name Whitehead First Name Bert Middle Initial _____
Mailing Address [REDACTED] Number [REDACTED] Street [REDACTED] City Bisbee State AZ Zip Code 85603

Residential Street Address: SAME

Telephone Number(s): [REDACTED]

Email Address: [REDACTED]

* I have been a resident of Bisbee for 1 years * Are you currently on any Boards? NO
* (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates

Employed): 18 years I.T. Experience / Software
15 years - Lawyer - licensed in AZ & MT
1 year - Cochise County Civil Deputy Attorney
to present

Please provide a brief summary of Civic/Volunteer Experience:

Volunteer for -
Cochise Adopt a Roadway Program
Bisbee High Career Day
Cochise College Career Day
Cochise County Fair
Cochise Co Health Fair

Other Background Information Relevant to Serving in this Position:

Invited by Pete Skinner
Very interested in assisting with city charter

I am qualified and interested in serving on this Board because:

Legal Experience / Background
Civil Attorney experience in Cochise Co.
Family history / involvement in Bisbee

Have you ever been convicted of a felony or misdemeanor by any court, or do you have any pending criminal charges against you? ☐ Yes ☒ No **If yes, please Explain:**

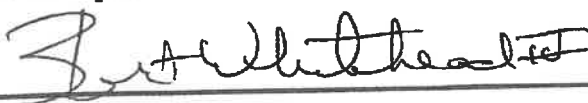
WAIVER REQUEST (If Applicable):

I am requesting that the following rule(s) be waived in order to serve on the Commission:

- ☐ Residency Requirement (Bisbee Resident for less than 1 year)
- ☐ Length of Service (I have served _____ terms)
- ☐ Number of Commission Memberships currently served. I also serve on the:

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature:  **Date:** 3/10/2026

When complete, please return to:
City Clerk Office 118 Arizona Street, Bisbee, AZ 85603

E-mail: acoronado@bisbeeaz.gov
nwilliams@bisbeeaz.gov



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 17, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: March 10, 2026

REGULAR ☒ CONSENT ☐

TYPE OF ACTION:
RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Approval of the Park, Facility and Right of Way Use Permit for a Film Shoot on Main St, OK St, Commerce St, Erie St, 1st St, and Bisbee Rd on Monday, March 23, 2026, from 6:30am to 7:00pm, with the condition that the City must be contacted if any sidewalk or street encroachment occurs.

FROM: Nina Williams, Deputy City Clerk

RECOMMENDATION: Approval

PROPOSED MOTION: I move to approve the Park, Facility, and Right-of-Way Use Permit for a film shoot on Main St, OK St, Commerce St, Erie St, 1st St, and Bisbee Rd on Monday, March 23, 2026, from 6:30 a.m. to 7:00 p.m., with the condition that the City shall be contacted if any sidewalk or street encroachment occurs.

DISCUSSION:

Southern Arizona Film Society has submitted a Park, Facility, and Right-of-Way use Permit for a Film Shoot between 8:00am to 9:00am on Main Street, from 9:15am to 10:00am on OK Street, 10:00am to 11:00am on Commerce Street, from 12:00pm to 2:00pm on Erie Street, and 4:00pm to 5:00pm on 1st Street and Bisbee Rd on Monday, March 23, 2026

Staff has reviewed the Permit and recommends approval.

FISCAL IMPACT:

DEPARTMENT LINE-ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:


for Nina Williams,
Deputy City Clerk

Reviewed by:


Ashlee Coronado,
City Clerk



Public Works / Park & Recreations Department
118 Arizona Street - Bisbee, AZ 85603-(520) 432-6002
LValdez@BisbeeAZ.gov

PERMIT NO: 07-26

**City of Bisbee Park, Facility and Right-of-Way Use Permit
Special Event License Application**

This application must be returned to the Public Works Department no less than 45 days before the scheduled event. Application will NOT be considered without required paperwork.

APPLICANT INFORMATION:

Date: March 23rd 2026

Name and Title (If Applicable): Palomarez

Organization Name (If Applicable): Southern Arizona Film Society

Applicant or Organization Mailing Address: 1100 south 6th street

Phone: Contact Name and Phone # during event: Oscar coronado 520 440 1739

Email Address: oscar@soazfilm.org

☐ Insurance: Events held on City Property are required to include a certificate of insurance of one million dollars (\$1,000,000) minimum for high risk functions and appropriate endorsements naming the City of Bisbee as additional insured. Applicant's policy is primary.

EVENT INFORMATION:

Event Name: Palomarez Documentary

Expected Attendance: 7

Event Date(s): March 23rd 2026

Start Time: 6:30 am

End Time: 19:00pm

Event Location and Address: Bisbee, AZ 85603 (See description for address)

Will you be serving food? Yes ☐ / No ☒ If yes, a copy of the Cochise County Health Department Certificate **MUST** accompany this application otherwise this permit will not be accepted

Description of Event and Activities (If more space is needed attach a separate sheet):

08:00 - 09:00 Main St, Bisbee, AZ 85603 / 09:15 - 10:00 Ok St, Bisbee, AZ 85603 10:00 - 11:00 Commerce St, Bisbee, AZ 85603 / 12:00 - 1400 Erie St, Bisbee, AZ 85603 / 16:00 - 17:00 Bisbee Rd & 1st St. Bisbee, AZ 85603

SERVICES REQUESTED FROM THE CITY OF BISBEE:

☐ General Electricity Access (City, Lower Vista & Grassy Parks Only) \$25.00

☐ Band Shell (City Park) \$75.00

☐ Generators are PERMITTED... All Jumping Castles must have insurance and generators

☐ Beer Permit (Non-Commercial permits only) \$25.00

☐ Police: Escorts, Security, Road Closures, Redirecting of Traffic: \$40.00 per day per vehicle+ Employee OT Rate and ERE's

☐	Parks/ Public Works Personnel \$30.00/ hr. per person	
☐	Water Access- Parks \$25.00	
☐	No Parking Signs, access to facility/ band shell/ restrooms etc. \$5.00 per sign Note: Road Closed Signs/ Barriers must be supplied by Applicant.	
☐	Operations Plans \$100 minimim (personnel hours including ERE's)	
CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE :		
☒	\$25.00 non-commercial or ☐ \$120.00 commercial permit fee paid before permit is processed.	
☒	\$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.	
☐	Business License/ Special Event License fee of \$41.14 must be paid before permit is processed- where there is a promotor sub-letting booth space to vendors, the promotor will pay a fee of \$41.14 and \$6.24 per vendor per day (must be submitted prior to the event). The promotor is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promotor and all vendors via their State tax forms.	
☐	County Health Department Food Permit must be attached If serving food or having food vendors. Health Department can be contacted at 520-432-9400 for more information (This is not a food handler's certificate).	
☐	Special Event Liquor License Application submitted to the City Clerk's office – required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The Sale of or consumption of alcohol beverages must be approved by the City Council.	
☐	Copy of flyers or promotional material associated with this event.	
NOTES:		
1.) THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.		
2.) NO PARTY OF MORE THAN 50 PEOPLE, MAY NOT TAKE PLACE WITHOUT THE APPROPRIATE PERMITS.		
TOTAL FEES:	TOTAL ADDED FEES:	TOTAL SUBMITTED:
SPECIAL EVENT PERMIT AGREEMENT AND ACKNOWLEDGEMNENT		
Applicant shall indemnify, defend, save and hold harmless the City of Bisbee and its officers, officials, agents and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorney's fees, and costs of claim processing, investigation and litigation) for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused in whole or in part, by the negligent or willful acts or omissions of Applicant or any of its owners, officers, directors, agents, employees, subcontractors or invitees. This indemnity includes any claim or amount arising out of or recovered under the Workers' Compensation Law or arising out of the failure of Applicant to conform to any federal, state or local law, statute, ordinance, rule, regulation or court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by Applicant from and against any and all claims. It is agreed that Applicant will be responsible for primary loss investigation, defense and judgement costs where this indemnification is applicable. In consideration of permission to hold the event, Applicant agrees to waive all rights of subrogation against the City, its officers, officials, agents and employees for losses arising out of or resulting from the event. The City reserves the right to refuse installation of amusements or facilities that violate safety regulations. If Applicant is acting on behalf of an organization, Applicant certifies that he/she is an authorized officer of the Applicant or the agent of the organization, is		

acting on the organization's behalf, and is duly authorized to execute this Agreement and Acknowledgement on the organization's behalf. Applicant further certifies that he/she has read and understands all the terms of this Agreement and Acknowledgement, agrees that the Applicant shall be bound by its terms and conditions, and is of lawful age and legally competent to sign this Agreement and Acknowledgement. The City's issuance of a special event permit shall constitute a written agreement or contract between the City and Applicant for purposes of insurance requirements. Applicant agrees to the payment of all non-refundable and refundable fees specified in this document unless otherwise authorized by the Public Works Department. Applicant further acknowledges that depending upon the nature and location of the Applicant's special event, additional permits may be required. The City reserves the right to withhold clean/damage deposits depending on the condition of the facility when the permit expires.

PERMIT HOLDER INITIALS ORC DATE: March 23rd 2026

FOR CITY USE ONLY

Police Department Approval Yes No Initials _____ Date _____
Remarks _____

Public Works Approval Yes No Initials _____ Date _____
Remarks _____

Fire Department Approval Yes No Initials _____ Date _____
Remarks _____

COUNCIL ACTION: Approve ☐ Deny ☐ Mayor's Signature _____ Date _____

With conditions as noted:



Description

We will be filming on the sidewalks without interrupting activities. The total crew will consist of six people: one camera operator with one assistant, one director, one producer, one sound recordist, and one location manager.

The narrative will unfold as the narrator speaks while we capture details of the city—walls, sky, shadows, textures, timelapse, among others.

The camera we will be using is a Sony FS7 with cinema lenses. For sound, we will use a Zoom recorder with two boom microphones to capture ambient audio.

NOTE:

SHOW DIMENSIONS, SERVING AREAS, AND LABEL TYPE OF ENCLOSURE AND SECURITY POSITIONS.

SHOW NEAREST CROSS STREETS, HIGHWAY, OR ROAD IF LOCATION DOESN'T HAVE AN ADDRESS.

PARK, FACILITY AND SPECIAL EVENT FEES

SPECIAL EVENT PROMOTER (PER-DAY)	\$41.14
SPECIAL EVENT VENDOR (PER-DAY)	\$6.24
POLICE OFFICER / PERSONNEL / POLICE UNIT	\$40.00 per day, per vehicle +employee OT rate and ERE's
PERMIT FEE NON-COMMERCIAL	\$25.00
PERMIT FEE COMMERCIAL	\$120.00
REFUNDABLE DEPOSIT	\$50.00
BEER PERMIT NON-COMMERCIAL ONLY	\$25.00
WATER ACCESS-PARKS	\$25.00
ELECTRICITY ACCESS- PARKS	\$25.00
ELECTRICITY ACCESS BANDSHELL (CITY PARK)	\$75.00
PARKS-PUBLIC WORKS PERSONNEL	\$30.00/HR. PER PERSON
DUMPSTER 1 DAY	\$150.00 EACH
DUMPSTER PICK UP AFTER HOURS	\$125.00 EACH
DUMPSTER PICK UP HOLIDAY & WEEKENDS	\$125.00 EACH
TRASH CART RENTAL	\$25.00 EACH
"NO PARKING" SIGNS	\$5.00 PER SIGN
OPERATIONS PLAN	\$100 MINIMUM (PERSONNEL HOURS INCLUDING ERE'S)
POOL RENTAL	\$30.00/PER HR, 2 HR MINIMUM
POOL BUILDING RENTAL	\$100.00
LIFEGUARD	\$30.00/ PER HR EMPLOYEE, 2 GUARD MINIMUM



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
03/11/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Film Emporium, Inc. dba New York Film Emporium Insurance Services 1890 Palmer Ave #403 Larchmont, NY 10538 Phone No. (914) 833-2433 Fax No.		CONTACT NAME: Lui Pedroso PHONE (A/C, No, Ext): (914) 833-2433 FAX (A/C, No): E-MAIL ADDRESS: lui@filmemporium.com	
INSURED Southern Arizona Film Society 1100 south 6th ave Tucson, AZ 85701 Phone No. (520) 440-1739 Fax No.		INSURER(S) AFFORDING COVERAGE INSURER A: ZAI - Zurich American Insurance Company NAIC # 16535 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 1237444

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
ZAI	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PROJECT ☐ LOC OTHER:	X	X	FLM8544842-00	03/18/2026	03/31/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED ☐ RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES

The City of Bisbee, its employees, volunteers, officers, agents, and elected officials shall be named as additional insured.

Coverage Location: United States & Canada
Production Palomarez

All coverages expire at 12:01 a.m. Standard Time.

CERTIFICATE HOLDER

City of Bisbee 118 Arizona Street - Bisbee, AZ Bisbee, AZ 85603 United States Of America Phone No. Fax No.	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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ACORD 25 (2016/03)

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This certificate of insurance does not affirmatively or negatively amend, extend, or alter the coverage afforded by the insurance policy.

Scheduled Stunts and Railroad Scenes

DATE (MM/DD/YY)

03/11/2026

INSURED

Southern Arizona Film Society

The following is attached to and made part of certificate number 1237444.

Stunts, Animals and Driving Scenes (0)

#	Type	Production Title	Items	Scenes	From	To
---	------	------------------	-------	--------	------	----

No scenes have been declared.

Railroad Scenes (0)

#	Type	Production Title	Scenes	From	To
---	------	------------------	--------	------	----

No scenes have been declared.

Disclaimer

Excess Liability does not apply to any scheduled Railroad Contractual stunts.

SCHEDULE OF FORMS

03/11/2026

Insured: Southern Arizona Film Society

This Schedule of Forms is attached to and made part of certificate number 1237444, as of 03/11/2026 at 10:40 AM PT, and lists the forms included in the policy(s) and subsequent endorsement (s) at the time this certificate was issued.

Form #	Ed.	Name
Entertainment Production Package		
Notices		
U-GU-319-F	0109	Important Notice - In Witness Clause
U-GU-874-BCW	0223	Notice of Disclosure for Agent and Broker Compensation
UGU873ACW	0611	Disclosure Statement
U-GL-1197-A CW	0104	Asbestos Exclusion Endorsement
U-GU-1191-ACW	0315	Sanctions Exclusion Endorsement
Common		
UGU727ACW	0806	Commercial Insurance Policy
UGU1292ACW	0422	Notice Of Important Provisions
UGUD310A	0193	Common Policy Declarations
UGU619ACW	1002	Schedule of Forms and Endorsements
UGU621ACW	1002	Schedule Of Named Insured(s)
UGU618ACW	1002	Schedule Of Locations
IL0017	1198	Common Policy Conditions
UAB1100ACW	0117	Schedule Of Productions
UAB1105ACW	0117	Non-Insured Production Entity Exclusion
UAB1101ACW	0117	Definition Of Employee
UAB100ACW	0117	Minimum Earned Premium Endorsement
IL0003	0908	Calculation of Premium
U-GU-630-ECW	0120	Disclosure of Important Information Relating to Terrorism Risk Insurance Act
General Liability		
UABLD100BCW	0119	Commercial General Liability Coverage Part Declarations
UGU619ACW	1002	Schedule of Forms and Endorsements
CG0001	0413	Commercial General Liability Coverage Form
CG2011	1219	Additional Insured - Managers of Lessors of Premises
CG2012	1219	Additional Insured - State or Governmental Agency or Subdivision or Political Subdivision - Permits or Authorizations
CG2026	1219	Additional Insured - Designated Person or Organization
CG2028	1219	Additional Insured - Lessor of leased equipment
CG2404	1219	Waiver of Transfer of Rights of Recovery Against Others to Us
U-GL-1327-BCW	0413	Other Insurance Amendment - Primary And Non- Contributory
UABL128ACW	0117	Additional Insured - Owners Or Lessees Scheduled Person Or Organization Primary and Noncontributory Coverage
UABL121ACW	0117	Limited Stationary Aircraft Coverage
CG2109	0615	Exclusion - Unmanned Aircraft
CG2106	1223	Exclusion - Access or Disclosure of Confidential or Personal Information and Data-Related Liability - With Limited Bodily Injury Exception
CG4035	1223	Exclusion - Cyber Incident
CG0069	1223	Exclusion - Violation of Law Addressing Data Privacy
U-GL-1171-B-CW	0719	Fungi Bacteria Exclusion
U-GL-1178-A-CW	0703	Asbestos Exclusion
CG2147	1207	Employment Related Practices Exclusion
U-GL-1517-BCW	0413	Collection or Distribution of Material or Information in Violation of Law Exclusion
UABL131ACW	0117	Non-Performing Animal Exclusion
UABL102ACW	0117	Property Damage To Rented Premises Exclusion
UABL129ACW	0117	Assault And Battery Exclusion
UGL1250ACW	0905	Abusive Act Liability Exclusion
UABL122ACW	0117	Newly Acquired Or Formed Entity Exclusion
UABL107ACW	0117	Exclusion - Insureds Conducting Media, Entertainment, Or Internet Type Operations
UABL130ACW	0117	Informational Content Exclusion
UABL135ACW	0117	Media Content Exclusion
UABL137ACW	0117	Cross Suits Exclusion
UABL138ACW	0117	Personal And Advertising Injury - Exclusion Of False Arrest, Detention, Imprisonment, Libel, Slander, Right Of Privacy, Advertising Idea, And Copyright, Trademark Or Trade Secret
UABL106ACW	0117	Unscheduled Production, Presentation Or Event Exclusion
UABL103ACW	0117	Stunt, Pyrotechnic And Animal Exposure Exclusion
CG2132	0509	Communicable Disease Exclusion
IL0258	0421	Arizona Changes - Cancellation and Nonrenewal
IL0021	0908	Nuclear Energy Liability Exclusion Endorsement (Broad Form)
UABL105ACW	0117	Commercial General Liability Changes
U-GU-767-BCW	0115	Cap on Losses From Certified Acts of Terrorism

SCHEDULE OF FORMS

DATE (MM/DD/YY)

03/11/2026

Disclaimers

This Certificate of Liability Insurance includes the Type of Insurance, Limits, and Schedule of Forms in effect as of 03/11/2026 at 10:40 AM PT. It does not affirmatively or negatively amend, extend, or alter the coverage afforded by the insurance policy nor confer any rights upon the certificate holder. You may be required to request an updated certificate in the event of subsequent policy modifications.

The information included in this certificate that has been provided by Abacus Insurance Brokers, LLC is for your information only, and does not create a contract or agency relationship between the certificate holder or any insured and Abacus Insurance Brokers, LLC. By accepting this certificate the certificate holder acknowledges that Abacus Insurance Brokers, LLC is not the agent of the certificate holder or any insured, but is solely the agent of the listed carrier(s). Abacus Insurance Brokers, LLC makes no representation whether the coverages listed herein are appropriate for the certificate holder or any insured. Please review the listed coverages carefully and direct any questions to your broker. For a complete listing of coverages, terms, conditions and exclusions, please view the referenced Policy(s).

Certificate Verification

Date (MM/DD/YYYY)

03/11/2026

Insured: Southern Arizona Film Society

Abacus provides an efficient website lookup tool for certificate holders to verify the authenticity of certificates of insurance.

1. Navigate to the website and input the verification code OR Scan the QR code.
2. The actual certificate issued through the Abacus Platform will download.
3. Compare the details of the downloaded certificate to the certificate presented by the client.

Website	Verification Code
www.abacus.net/verify-certificate	0G0XQ5ITTG



About Certificates Issued through the Abacus.net Platform

- Abacus requires that all certificates be issued through the Abacus Platform. Certificates issued outside of the Abacus Platform are invalid.
- Certificates may be issued through the Abacus Platform by either the named insured (if registered through the Abacus Platform) or their Abacus registered insurance broker.
- Certificates with any stray marks, cross outs or alterations of any sort are invalid.
- Each certificate is numbered and correlates to the document issued through the Abacus Platform.

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – STATE OR GOVERNMENTAL
AGENCY OR SUBDIVISION OR POLITICAL
SUBDIVISION – PERMITS OR AUTHORIZATIONS**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

State Or Governmental Agency Or Subdivision Or Political Subdivision:

City of Bisbee

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured any state or governmental agency or subdivision or political subdivision shown in the Schedule, subject to the following provisions:

1. This insurance applies only with respect to operations performed by you or on your behalf for which the state or governmental agency or subdivision or political subdivision has issued a permit or authorization.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

2. This insurance does not apply to:

- a. "Bodily injury", "property damage" or "personal and advertising injury" arising out of operations performed for the federal government, state or municipality; or
- b. "Bodily injury" or "property damage" included within the "products-completed operations hazard".

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **March 17, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** March 10, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Discussion and possible approval of a Change Order #4 with Durazo Construction**FROM:** Mike Normand, Construction Project Manager**RECOMMENDATION:** Approve**PROPOSED MOTION:** I move to approve Change Order #4 with Durazo Construction in the amount of \$58,741.00**DISCUSSION**

In February 2026, Council authorized a modification to the architectural and engineering design contract with Poster Mirto McDonald to incorporate ADA-compliant restroom facilities within Building A8 at Camp Naco. Building A8, a former barracks structure, is currently being rehabilitated for artistic, cultural, and educational uses as part of the broader Camp Naco rehabilitation project. Durazo Construction has now submitted a change order in the amount of \$58,741.00 to construct the restroom facilities. Completing this work during the current phase of construction allows the improvements to be integrated efficiently with ongoing rehabilitation efforts while supporting accessible public use of the building. Constructing the facilities at this time avoids the need for future retrofits and aligns with Council's previously approved direction to incorporate accessible restrooms within Building A8. Approval of this change order will allow the contractor to proceed with construction.

FISCAL IMPACT: The amount of \$58,741.00 will be reimbursed from National Park Service and Mellon Foundation grant funds awarded for the rehabilitation of Camp Naco.**DEPARTMENT LINE-ITEM ACCOUNT:** 19-40-92000 and 19-50-92000**BALANCE IN LINE ITEM IF APPROVED:**
19-40-92000 – \$1,381,879.97
19-45-92000 – \$710,510.97**Prepared by:**M.E. NormandMike Normand
Construction Project Manager**Reviewed by:**Ashlee CoronadoAshlee Coronado
Interim City Manager

ATTN: MIKE NORMAND

City of Bisbee
915 S Tovreaville Rd
Bisbee, AZ 85603

**RE: CAMP NACO HISTORIC BUILDING RESTORATION
COR#004 ADD RESTROOM AT BUILDING A8**

Dear Mr. Normand,

A cost impact to modify our scope of work per our discussion regarding the additional restrooms at the south end of A8 is as follows. Please see attached change order for a full description of work.

ITEM	DESCRIPTION	AMOUNT
1	General Conditions and Supervision.	\$8,125.00
2	Framing, doors, and concrete.	\$20,355.00
3	Plumbing includes two closets, two lavatory sinks, water supply, and sewer modifications.	\$18,328.00
Subtotal		\$46,808.00
Overhead (10%)		\$4,681.00
Profit (5%)		\$2,575.00
Sales Tax		\$3,244.00
Performance and Payment Bond		\$1,433.00
TOTAL CHANGE ORDER REQUEST #004		\$58,741.00

EXCLUSIONS:

- Permits & Permit Fees
- Engineering
- Unforeseen Concealed Conditions
- Any Work not Mentioned in Proposal
- Off-Hours
- Material Cost Escalation

The scope of work outlined above will require that 15 *days be added* to the schedule. Please contact me if you have any questions or concerns.

Thank you,



ISAAC ALEGRIA

Project Manager

Durazo Construction Corporation

Authorized Signature: _____

Date of Acceptance: _____

Architect's Signature: _____





CHANGE ORDER

#ROC074848 | #ROC059555 | NM#ROC399495

CHG. ORDER # 6

P.O. BOX 42243

Date: 2/2/2026

TUCSON, AZ 85733-2243

(520) 740-0607 Phone | (520) 740-0609 Fax

info.odenconstruction@gmail.com | odenconstruction@hotmail.com

Durazo Construction
934 S. 6th Ave.
Tucson, Arizona 85701

JOBSITE:
Camp Naco Restoration

Building A-8

Description	Change order total
Additional Restrooms	
Framing	
Materials	\$1,175.00
Labor	\$3,520.00
Doors	
Materials	\$5,400.00
Labor	\$600.00
*Hardware Not Included	
Concrete	
Materials	\$2,385.00
Pump	\$2,500.00
Labor	\$2,120.00
Profit and Overhead	\$2,655.00
Total	\$20,355.00

Contract Duration : This change order will extend the substantial completion date by 15 days, not including additional delays for materials with long lead times.

The above prices and specifications of this change order are satisfactory and are hereby accepted.

Signature

on _____

Date

All work to be performed under the same terms and conditions as specified in original contract unless otherwise stipulated.

Bisbee Plumbing
22 W Highway 92, Bisbee, Arizona 85603 United
States
(520) 367-3260
ROC 229768

Estimate 27533964
Project 27098391
Estimate Date 2/3/2026
Customer PO

Billing Address
Durazo Construction Inc
934 South 6th Avenue
Tucson, AZ 85701 USA

Job Address
Camp Naco
2118 West Newell Street
Naco, AZ 85620 USA

Estimate Details

Installation of an additional bathroom at A8

Task #	Description	Quantity	Your Price	Your Total
INSTALL	Install drain, vent, and water lines for the following fixtures in an additional bathroom at building A8: Two toilets and two lavatory sinks. Continue the cold water line running across A8, increasing from 3/4" to 1" diameter to supply the new bathroom fixtures. Configure the water lines to supply all the new fixtures and HB1. Extend the hot water and hot water return lines from P12 to the new bathroom to supply the new lavatory sinks. Run a new 4" sewer line from the new bathroom fixtures, running directly over and out to the west of the building, and run a new sewer main to the existing clean-out riser to the west of A8 (using the same riser as where the nearest P12 fixture drain was run), at an approximate linear length of 50'.	1.00	\$18,327.95	\$18,327.95
NOTE	This estimate includes all anticipated labor, materials, and finish fixtures for the rough-in, top-out, and finish phases. Finish fixtures will be of equivalent specification as the rest of the project (P1A for toilets, P2A for lavatory sinks).	1.00	\$0.00	\$0.00
				Sub-Total \$18,327.95
				Tax \$0.00
				Total \$18,327.95

The summary above is furnished by Bisbee Plumbing LLC as a good faith proposal of work to be performed at the location described above and is based on our evaluation and does not include material price increases or additional labor and materials which may be required should unforeseen problems arise after the work has started. In the event of any additional labor or materials being necessary, any changes in price shall be discussed and agreed upon prior to continuation of work. I understand that the final cost of the work may differ from the proposal, perhaps materially. I agree and authorize the work as summarized on these proposed terms, and I agree to pay the full amount for all work performed.

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 17, 2026☒ Regular ☐ Special**DATE ACTION SUBMITTED:** March 4, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☒ **FORMAL ACTION** ☐ **OTHER** ☐**SUBJECT:** Discussion and Possible Approval of Ordinance O-26-06; Authorizing the Sale and Transfer of Certain Surplus City Property, being an unaddressed parcel located adjacent to 300 Williams Avenue APN 103-60-247.**FROM:** Emanuel Stuart, City Planner**RECOMMENDATION:** Approve Ordinance O-26-06**PROPOSED MOTION:** I move that we approve Ordinance O-26-06; Authorizing the Sale and Transfer of Certain Surplus City Property, being an unaddressed parcel located adjacent to 300 Williams Avenue APN 103-60-247.**DISCUSSION:**

At the February 3, 2026, Council meeting, the Council designated it as surplus property and set the minimum acceptable bid amount at \$8,500.00.

A Public Auction was held at the March 3, 2026, Council meeting with Mr. Joseph Scott and Ms. Deborah McCall being the successful bidder.

FISCAL IMPACT: \$8,500.00**DEPARTMENT LINE-ITEM ACCOUNT:** 99-30-50999**BALANCE IN LINE ITEM IF APPROVED:** TBD

Prepared by:

J. Emanuel Stuart
for J. Emanuel Stuart,
City Planner

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
Interim City Manager

ORDINANCE O-26-06

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AUTHORIZING THE SALE AND TRANSFER OF CERTAIN SURPLUS CITY PROPERTY, BEING AN UNADDRESSED PARCEL LOCATED ADJACENT TO 300 WILLIAMS AVENUE APN 103-60-247.

WHEREAS, pursuant to section 1.03 of the Charter of the City of Bisbee, the City has the authority to sell such City property as its interests may require; and

WHEREAS, Joseph Scott and Deborah McCall, owner of 300 Williams Avenue, APN 103-60-247; unaddressed parcel Bisbee, Arizona applied to purchase a parcel owned by the City consisting of approximately 4,255 square feet located adjacent to 300 Williams Avenue, APN 103-60-247. (the "Parcel"), more particularly described on Exhibit "A" attached hereto; and

WHEREAS, requirements of Article 2.6.9 of the City Code have been complied with; and

WHEREAS, pursuant to the City Charter, the sale of transfer of City property must be done by ordinance, and this action is in the best interests of the citizens of the City of Bisbee,

NOW, THEREFORE, BE IT ORDAINED by the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, as follows:

Section 1. The City hereby authorizes and approves the sale and transfer by way of Quit Claim Deed of a portion of that certain City owned property, legally described in the attached Exhibit A, to Joseph Scott and Deborah McCall for the sum of ten thousand four hundred dollars (\$8,500.00) to be paid prior to the closing of this transaction.

Section 2. The City Manager, City Clerk, City Attorney and Mayor are further authorized to execute a Quit Claim Deed on behalf of the City for the transfer of this property and all necessary additional documents that may be needed to fulfil the intent of this Ordinance.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this ____ day of March, 2026.

APPROVED:

Ken Budge, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joseph Estes, City Attorney

**Exhibit A
Legal Description**

RIGHT OF WAY TO ACQUIRE

THE SURFACE, TOGETHER WITH A DEPTH OF 40.00 FEET BENEATH THE SURFACE OF A PORTION OF THE RIGHT OF WAY OF WILLIAMS AVENUE WITHIN PRITCHARD-WILLIAMS ADDITION RECORDED IN BOOK 00 OF MAPS, PAGE 75, COCHISE COUNTY RECORDS, LOCATED IN SECTION 8, TOWNSHIP 23 SOUTH, RANGE 24 EAST, GILA AND SALT RIVER BASE AND MERIDAN, COCHISE COUNTY, ARIZONA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

BEGINNING AT A NAIL AND TAG STAMPED "RLS 11281" MARKING THE SOUTH CORNER OF BLOCK 4 OF SAID PRITCHARD-WILLIAMS ADDITION, SAID POINT ALSO BEING THE SOUTH CORNER OF LOT 10 OF SAID BLOCK 4, FROM WHICH POINT A 1/2" REBAR WITH CAP STAMPED "RLS 22275" MARKING THE WEST CORNER OF SAID LOT 10 BEARS NORTH 49°36'52" WEST A DISTANCE OF 99.62 FEET;

THENCE NORTH 33°15'32" EAST A DISTANCE OF 132.08 FEET TO A 1/2" REBAR WITH ILLEGIBLE PLASTIC CAP MARKING THE EAST CORNER OF LOT 13 OF SAID BLOCK 4;

THENCE NORTH 32°49'07" EAST A DISTANCE OF 7.08 FEET TO A NAIL AND TAG STAMPED "RLS 11281" LOCATED ON THE SOUTHEAST LINE OF LOT 14 OF SAID BLOCK 4;

THENCE SOUTH 63°50'26" EAST A DISTANCE OF 30.16 FEET TO A 1/2" REBAR WITH CAP STAMPED "RLS 22275" LOCATED ON THE NORTHWEST LINE OF LOT 6, BLOCK 5, OF SAID PRITCHARD-WILLIAMS ADDITION;

THENCE SOUTH 33°20'08" WEST A DISTANCE OF 74.50 FEET TO A 1/2" REBAR WITH CAP STAMPED "RLS 22275" MARKING THE NORTH CORNER OF LOT 9 OF SAID BLOCK 5;

THENCE SOUTH 33°19'21" WEST A DISTANCE OF 72.12 FEET TO A 1/2" REBAR WITH CAP STAMPED "RLS 11281" MARKING THE WEST CORNER OF SAID BLOCK 5, SAID POINT ALSO BEING THE WEST CORNER OF LOT 10 OF SAID BLOCK 5;

THENCE NORTH 49°33'59" WEST A DISTANCE OF 29.93 FEET TO THE **POINT OF BEGINNING**.

SAID PARCEL CONTAINS 4,255 SQUARE FEET, MORE OR LESS.

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: March 17th 2026☒ Regular ☐ SpecialDATE ACTION SUBMITTED: March 12th 2026REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☒ ORDINANCE ☐ FORMAL ACTION ☐ OTHER ☐

SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF RESOLUTION R-26-08: A RESOLUTION OF THE MAYOR AND CITY COUNCIL, CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, ADOPTING A NOTICE OF INTENT TO ESTABLISH A 6-YEAR RATE PLAN OF ANNUAL INCREASES FOR WASTEWATER RATES AND SETTING THE DATE FOR A PUBLIC HEARING ON THE PROPOSED INCREASE ON MAY 19, 2026 AT 7:00 PM.

FROM: Keri Bagley, Finance Director

RECOMMENDATION: Approve Resolution R-26-07

PROPOSED MOTION: I move to approve Resolution R-26-08 adopting a notice of intention to establish a 6-year rate plan of annual increases for the wastewater rates and setting the date for a public hearing on the proposed increase on May 19, 2026 at 7:00 PM.

DISCUSSION: A.R.S. 9-511.01 provides that any municipality engaging in a wastewater business must adopt a notice of intention by motion at a regular council meeting to increase wastewater rates, fees, and service charges and set a date for a public hearing on the proposed increase, not less than 60 days after the notice of intention. This resolution adopts a notice of intention and sets the date for the public hearing on May 19, 2026 at 7:00 PM..

FISCAL IMPACT: N/A

DEPARTMENT LINE ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:

Keri Bagley
Keri Bagley,
Finance Director

Reviewed by:

Ashlee Coronado
Ashlee Coronado,
Interim City Manager

**NOTICE OF INTENT
RESOLUTION R-26-08**

**A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE,
COUNTY OF COCHISE, STATE OF ARIZONA, ADOPTING A SIX-YEAR FEE
SCHEDULE FOR WASTEWATER, AMENDING AND INCREASING THE
WASTEWATER FEES IN THE CITY FEE SCHEDULE AND SETTING A PUBLIC
HEARING ON THE PROPOSED INCREASE**

WHEREAS, the City adopted a Fee Schedule on April 14, 2020 for the purpose of setting forth the comprehensive fees assessed and collected by the City for a range of applications, permits, licenses, services and activities; and

WHEREAS, the City of Bisbee conducted a Rate Study and Financial Plan for the wastewater and sanitation funds which was completed in 2025 in order to develop a long-term rate plan that enables the City to recover sufficient funds to meet operating expenses, capital outlays, and debt service for the wastewater and sanitation funds. Included in the Study was a schedule of reasonable increases in rates for these services, as necessary to generate sufficient income to pay for those expenses; and

WHEREAS, the last increase to the wastewater rates was approved by Mayor and Council on July 1, 2025; and

WHEREAS, the City has the authority and the responsibility to impose fees that are sufficient to recover the costs of developing, operating, administering, and managing the wastewater collection and treatment; and

WHEREAS, it is appropriate that all the beneficiaries of this service are charged and pay a fair share of these costs; and

WHEREAS, these proposed increases in the wastewater rates have been properly noticed and a public hearing on this proposal will be held in the manner required by law; and

WHEREAS, these amendments to the wastewater fees are in the best interest of the City and its citizens,

WHEREAS, this resolution is a notice of intent to adopt the rate schedule of fee increases for the next six years as developed by Willdan Financial Services pending a public hearing and resolution on May 19th, 2026. The fee increases will take effect July 1, 2026

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Bisbee, Arizona to adopt the wastewater rate plan and amend the City Fee Schedule as follows:

CITY OF BISBEE							
WASTEWATER 6-YEAR FLAT RATE INCREASE PLAN							
	Current	Jul-26	Jul-27	Jul-28	Jul-29	Jul-30	Jul-31
Residential - \$4.75 inc./yr	50.50	55.25	60.00	64.75	69.50	74.25	79.00
50% Poverty	30.30	33.15	36.00	38.85	41.70	44.55	47.40
100% Poverty	15.15	16.58	18.00	19.43	20.85	22.28	23.70
Commercial:							
Type 1 - \$5.35 inc./yr	57.06	62.41	67.76	73.11	78.46	83.81	89.16
Type 2 - \$9.16 inc./yr	97.67	106.83	115.99	125.15	134.31	143.47	152.63
Type 3 - \$15.58 inc./yr	162.95	178.23	193.51	208.79	224.07	239.35	254.63
Type 4 - \$2.84 inc./yr	30.32	33.16	36.00	38.84	41.68	44.52	47.36
Type 5 - \$23.68 inc./yr	252.62	276.30	299.98	323.66	347.34	371.02	394.70
Larger Facilities	Varies	Varies	Varies	Varies	Varies	Varies	Varies

Sewer Fees	Current	Proposed
New Account Set-up Fee	\$25.00	unchanged
New Account Refundable Deposit	2 months	unchanged
Sewer Hookup Fees	\$2,000.00	unchanged
Sewer Disconnect Fees	\$500 + cost of parts & equipment	unchanged
Sewer Inspection Fee	\$100.00	unchanged
Sewer activation/deactivation of shut-off valve	\$25.00	unchanged
Residential Unit Monthly Service	\$50.50	\$55.25
Households less than 50% Federal Poverty Guidelines	30% of Residential Fee	\$16.58
Households less than 100% Federal Poverty Guidelines	60% of Residential Fee	\$33.15
Small Retail, Professional and Office Business	\$57.06	\$62.41
Small Restaurants, cafes, snack bars, etc.(less than 4 employees)	\$97.67	\$106.83
All bars, restaurants (more than 4 employees)	\$162.95	\$178.23
Hotels, motels, bed & breakfasts, and all other transient lodging	\$30.32/room	\$33.16/room
Large retail (4 or more employees)	\$252.62	\$276.30
Larger facilities	Formula found in Code	Varies
Permitted Discharge	\$25.00 per 1,000 gallons	unchanged
Sewer & Garbage Late Fee	\$3.00	unchanged
Sewer & Garbage Interest	10% per annum	unchanged

PASSED, ADOPTED, AND APPROVED by the City of Bisbee this _____ day of March, 2026.

APPROVED:

Ken Budge, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joseph D. Estes, City Attorney
Pierce Coleman, PLLC.



AGENDA ITEM NUMBER 6

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: February 17, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: _____, 2026

REGULAR ☒ CONSENT ☐

TYPE OF ACTION:
RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Discussion and Possible Approval of Resolution No. R-26-07 Amending Public Works Section; Airport. Section of the City Fee Schedule by establishing fee for Airport Ground Lease.

FROM: Matthew Gurney, Public Works Director

RECOMMENDATION: Approval

PROPOSED MOTION: I move to approve Resolution R-26-07 an Airport Ground Leasing Fee of \$0.25 per square foot per year for tenants at Bisbee Municipal Airport to ensure fair market value, support airport maintenance, and comply with FAA requirements.

DISCUSSION:

The City of Bisbee is proposing the implementation of a standardized Airport Ground Leasing Fee for tenants at Bisbee Municipal Airport. The purpose of this fee is to ensure that the airport receives fair market value for leased property, supports ongoing airport maintenance and improvements, and remains compliant with FAA requirements for airport self-sufficiency.

The recommended rate is \$0.25 per square foot per year for all applicable ground leases. This standard rate will help promote consistency among tenants and provide a reliable revenue source for airport operations.

In accordance with statutory requirements, these proposed fees were posted to the City's website for the required 60-day public notice period, beginning December 10, 2025.

FISCAL IMPACT: N/A

DEPARTMENT LINE-ITEM ACCOUNT: N/A

BALANCE IN LINE ITEM IF APPROVED: N/A

Prepared by:

Matthew Gurney,
Public Works Director

Reviewed by:

Ashlee Coronado,
Interim City Manager

RESOLUTION R-26-07

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, ESTABLISHING INCREASES TO THE MUNICIPAL AIRPORT GROUND LEASE FEES; PROVIDING FOR REPEAL OF CONFLICTING RESOLUTIONS; AND PROVIDING FOR SEVERABILITY.

WHEREAS, the City of Bisbee owns and operates the City's Municipal Airport; and,

WHEREAS, the City Council establishes just and reasonable fees for ground leases at the Municipal Airport; and,

WHEREAS, the City Council periodically increases such fees to ensure that fair market value is charged, and that such fees support the airports maintenance, improvements and complies with FAA requirements for airport self-sufficiency; and,

WHEREAS, the City Council finds that the adjusted fees provided for herein are just and reasonable and that it is in the best interest of the City to adopt such fees and rates to maintain the financial integrity of the City's Municipal Airport.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Bisbee, Arizona, as follows:

SECTION 1. The recitals above are incorporated as if fully set forth herein.

SECTION 2. The City of Bisbee Municipal Airport ground lease fees are amended and increased to \$0.25 per square foot per year.

SECTION 3. All resolutions or parts of resolutions in conflict with the provisions of this Resolution are hereby repealed.

SECTION 4. If any section, subsection, sentence, clause, phrase, or portion of this Resolution is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.

SECTION 5. The Mayor, the City Manager, the City Clerk, and the City Attorney are hereby authorized and directed to execute all documents and take all steps necessary to carry out the purpose and intent of this Resolution.

PASSED, ADOPTED, AND APPROVED by the City of Bisbee this ____ day of _____, 2026.

APPROVED:

Ken Budge, Mayor

ATTEST:

Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

Joseph D. Estes, City Attorney
Pierce Coleman, PLLC

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **March 17, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** 3/11/2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Discussion and possible approval of a bid award to Bisbee Plumbing to upgrade three park restroom plumbing systems.**FROM:** Matthew Gurney, Public Works Director**RECOMMENDATION:** Approve**PROPOSED MOTION:** I move to approve the bid award to Bisbee Plumbing to upgrade three park restroom plumbing systems.

DISCUSSION

The City of Bisbee issued a Request for Proposals (RFP) to upgrade the plumbing systems in three park restrooms. The purpose of this project is to reduce vandalism-related expenses, lower ongoing maintenance costs, and minimize the frequency of restroom closures.

Two responsive proposals were received. **Bisbee Plumbing** submitted the lowest bid and is recommended for award of the restroom plumbing system upgrades.

Proposal Responses:

- **A Good Plumber:** \$75,100.00
- **Bisbee Plumbing:** \$70,551.00

FISCAL IMPACT: \$70,551.00**DEPARTMENT LINE-ITEM ACCOUNT:** 79-40-5000**BALANCE IN LINE ITEM IF APPROVED:** \$6,409.28**Prepared by:**
Matthew Gurney
Public Works Director**Reviewed by:**
Ashlee Coronado
Interim City Manager



BID OPENING FORM

BID TITLE: UPGRADE THREE (3) PARK RESTROOMS PLUMBING SYSTEMS

BIDS OPENED AT Time: 3:15PM
Date: February 19, 2026
Place: Bisbee City Hall

BID OPENING ATTENDEES:

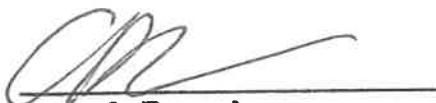
Amanda Bramel, Administrative Assistant

Nina Williams, Deputy City Clerk

NUMBER OF BIDS RECEIVED: 2

BIDDER INFORMATION:

- | | |
|------------------------|-------------|
| 1. A Good Plumber | \$75,100.00 |
| 2. Bisbee Plumbing LLC | \$70,551.25 |


Amanda Bramel
Administrative Assistant


Nina Williams
Deputy City Clerk

**REQUEST FOR MAYOR & COUNCIL ACTION**Session of: **March 17, 2026**☒ Regular ☐ Special**DATE ACTION SUBMITTED:** March 10, 2026**REGULAR** ☒ **CONSENT** ☐**TYPE OF ACTION:****RESOLUTION** ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐**SUBJECT:** Discussion and Possible Approval of Two Municipal Lease Purchase Agreements with GM Financial for (1) Two Chevrolet 2500 Silverado Trucks for the Wastewater Department and (2) One Chevrolet 1500 Silverado Truck for the Sanitation Department, each with a Five-Year Lease Term.**FROM:** Matthew Gurney, Public Works Director**RECOMMENDATION:** Approval**PROPOSED MOTION:** I move to approve two five-year Municipal Lease Purchase Agreements with GM Financial for two Wastewater Department Chevrolet 2500 Silverado's at \$30,219.86 annually and one Sanitation Department Chevrolet 1500 Silverado at \$9,657.93 annually.**DISCUSSION:**

The City seeks approval to enter into two Municipal Lease Purchase Agreements with GM Financial to support essential operational needs within the Wastewater and Sanitation Departments. The first agreement provides for two (2) Chevrolet 2500 Silverado trucks equipped with utility beds for the Wastewater Department, with an annual payment of \$30,219.86 over a five-year lease term.

The second agreement will provide the Sanitation Department with one (1) Chevrolet 1500 Silverado truck needed to maintain reliable field operations. This lease includes an annual payment of \$9,657.93 over a five-year lease term.

Approval of these agreements will ensure both departments maintain dependable vehicles needed to perform critical daily functions while benefiting from predictable annual costs spread across a structured five-year financing period.

FISCAL IMPACT: \$30,219.86 - Wastewater
\$9,657.93 - Sanitation**DEPARTMENT LINE-ITEM ACCOUNT:**

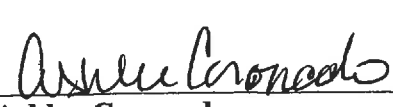
54-40-91000 - Wastewater

56-40-91000 - Sanitation

BALANCE IN LINE ITEM IF APPROVED:

\$157,625.16 - Wastewater

\$249,053.68 - Sanitation

Prepared by:**Reviewed by:**
Matthew Gurney,
Public Works Director
Ashlee Coronado,
Interim City Manager



Proposal for Municipal Lease Purchase

To: City of Bisbee
118 Arizona St
Bisbee, AZ 85603

From: **GM Financial Commercial Vehicle
Lending 220 E. Las Colinas Blvd.,
Suite 800 Irving, TX 75039**

Date: 03/10/2026

GM Financial is pleased to respond to your application for tax-exempt lease purchase financing. Our proposed terms and conditions are as follows:

Lessor: AmeriCredit Financial Services, Inc.

Lessee: City of Bisbee

Assignee: De Lage Landen Public Finance LLC

PRICING AND TERM

Amount Financed: \$ 42396.00 Fees: N/A Proposed Funding Date: TBD Interest Rate: 6.967 %

Valid until: 04/10/2026 Asset Description: (1) Chevrolet Silverado 1500

Lease Term: 5 Years Payment: \$ 9657.93

Payment remittance (choose one): Annual/Advance ☒ Semi-Annual/Advance ☐ Quarterly/Advance ☐ Monthly/Advance ☐
Semi-Annual/Arrears ☐ Quarterly/Arrears ☐ Monthly/Arrears ☐

ADDITIONAL TERMS AND

Security: First priority security interest in the leased vehicle(s).

Closing Costs: Lessee shall be responsible for all costs and expenses incurred in connection with the proposed transaction, including, but not limited to, those incurred with respect to all (i) issuing costs, (ii) bond and/or legal counsel, and (iii) escrow accounts.

Documentation and Insurance: As required, and in form and content approved, by Lessee in its sole discretion.

This proposal is subject to final credit approval and execution of final documentation. Please feel free to contact me at [214-210-2160] or [ronnie.ramirez@gmfinancial.com] with any questions or for further clarification.

Thank you for the opportunity to present this proposal.

Sincerely,

Ronnie Ramirez



Proposal for Municipal Lease Purchase

To: CITY OF BISBEE
118 ARIZONA ST
BISBEE AZ 85603

From: GM Financial
Commercial Vehicle Lending
220 E. Las Colinas Blvd., Suite 800
Irving, TX 75039

Date: 02/26/2026

GM Financial is pleased to respond to your application for tax-exempt lease purchase financing. Our proposed terms and conditions are as follows:

Lessor: AmeriCredit Financial Services, Inc.

Lessee: CITY OF BISBEE

Assignee: De Lage Landen Public Finance LLC

PRICING AND TERMS

Amount Financed: \$ 133,557.96 Fees: N/A Proposed Funding Date: _____ Interest Rate: 6.580 %

Valid until: 03/26/2025

Asset Description: (2) 2500 SILVERADO W/ UTILITY BED 66,778.98 PER UNIT

Lease Term 5 Years

Payment: \$ 30,219.86

Payment remittance (choose one):

Annual/Advance ☒

Semiannual/Advance ☐

Quarterly/Advance ☐

Monthly/Advance ☐

Quarterly/Arrears ☐

Monthly/Arrears ☐

ADDITIONAL TERMS AND CONDITIONS

Security: First priority security interest in the leased vehicle(s).

Closing Costs: Lessee shall be responsible for all costs and expenses incurred in connection with the proposed transaction, including, but not limited to, those incurred with respect to all (i) issuing costs, (ii) bond and/or legal counsel, and (iii) escrow accounts.

Documentation and Insurance: As required, and in form and content approved, by Lessee in its sole discretion.

This proposal is subject to final credit approval and execution of final documentation.

Please feel free to contact me at [TERRY.DOTSON@GMFINANCIAL.COM] or [(214) 210-4738] with any questions or for further clarification.

Thank you for the opportunity to present this proposal.

Sincerely,

Terry Dotson

Senior Inside Sales Account Manager



REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 17, 2026

☒Regular ☐Special

DATE ACTION SUBMITTED: 3/11/2026

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Discussion and possible to award the bid to purchase seventeen dark sky compliant Roadway Lumineers to C&W Energy Solutions.

FROM: Matthew Gurney, Public Works Director

RECOMMENDATION: Approve

PROPOSED MOTION: I move to award the solicitation to purchase seventeen (17) dark sky compliant Roadway Lumineers to C&W Energy Solutions.

DISCUSSION

The City of Bisbee issued a solicitation for the purchase of seventeen (17) dark-sky-compliant Roadway Lumineers. The luminaires will be used along the bike path to be built along Highway 80.

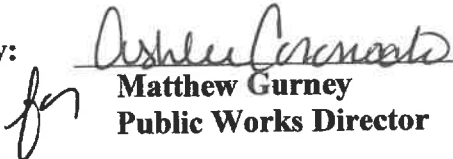
We received only one bid for the solicitation:

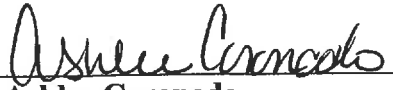
C&W Energy Solutions
Bid Amount: \$13,792.43

FISCAL IMPACT: \$13,792.43

DEPARTMENT LINE-ITEM ACCOUNT:

BALANCE IN LINE ITEM, IF APPROVED:

Prepared by: 
Matthew Gurney
Public Works Director

Reviewed by: 
Ashlee Coronado
Interim City Manager



BID OPENING FORM

BID TITLE: **Dark Sky Compliant Roadway Luminaires**

BIDS OPENED AT **Time: 4:00PM**
 Date: March 5, 2026
 Place: Bisbee City Hall

BID OPENING ATTENDEES:

Ashlee Coronado, City Clerk

NUMBER OF BIDS RECEIVED: 1

BIDDER INFORMATION:

1. C&W Energy Solutions	\$13,792.43
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A handwritten signature in cursive script that reads "Ashlee Coronado".

Ashlee Coronado
City Clerk



AGENDA ITEM NUMBER 10

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 17, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: March 9, 2026

REGULAR ☒ CONSENT ☐

TYPE OF ACTION:

RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Discussion and Possible Approval of an Intergovernmental Agreement between Cochise County and the City of Bisbee for Disbursement of Opioid Settlement Funds

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Agreement

PROPOSED MOTION: I move to approve the Intergovernmental Agreement between Cochise County and the City of Bisbee for Disbursement of Opioid Settlement Funds

DISCUSSION:

This agreement establishes how Cochise County and the City of Bisbee will collaborate to administer, allocate, and track Bisbee's portion of opioid settlement funds. Under this agreement, the City and County agree to pool their default allocations of LG Share funds for coordinated distribution toward approved opioid remediation purposes.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by:

Ashlee Coronado
Nina Williams
Deputy City Clerk

Reviewed by:

Ashlee Coronado
Ashlee Coronado
City Clerk

**INTERGOVERNMENTAL AGREEMENT
BETWEEN COCHISE COUNTY
AND THE CITY OF BISBEE
FOR DISBURSEMENT OF OPIOID SETTLEMENT FUNDS**

This Intergovernmental Agreement ("IGA") is made and entered into by and between Cochise County, a body politic and corporate of the State of Arizona ("County"), on behalf of the Cochise County Health and Social Services Department, and the City of Bisbee ("City").

RECITALS

WHEREAS, the parties are Participating Local Governments in a single-county Region under the One Arizona Distribution of Opioid Settlement Funds Agreement ("One Arizona Distribution Agreement"), attached as Appendix 1; and

WHEREAS, pursuant to the One Arizona Distribution Agreement, the Cochise County Health and Social Services Department is the lead agency responsible for distributing the Local Government (LG) Share funds within the Region consisting of County and its constituent Participating Cities and Towns ("Cochise County Region"); and

WHEREAS, the City of Bisbee desires to enter into an agreement with the County with respect to the use of Settlement funds pursuant to the One Arizona Distribution Agreement; and

WHEREAS, the parties may enter into agreements with one another for joint and cooperative action pursuant to A.R.S. § 11-952; et seq.

NOW, THEREFORE, the parties agree as follows:

AGREEMENT

- 1.0 Purpose.** The purpose of this IGA is to establish a process for the use of Local Government (LG) Share funds allocated to the parties pursuant to the One Arizona Distribution Agreement, this IGA shall be subject to and hereby incorporates the terms of the One Arizona Distribution Agreement and its exhibits by reference. In the event of conflict between the terms of the One Arizona Distribution Agreement and this IGA, the terms of the One Arizona Distribution Agreement shall govern.

2.0 **Definitions.** All capitalized terms not otherwise defined in this IGA have the meanings assigned to them in the One Arizona Distribution Agreement.

3.0 **Term/Effective Date.**

3.1 The term of this IGA commences on March 18, 2026 and will terminate on five (5) years from the date thereof March 18, 2031, ("Initial Term"). "Term," when used in this IGA, means the Initial Term plus any exercised extension options under Section 3.3. If the commencement date of the Initial Term is before the signature date of the last party to execute this IGA, the parties will, for all purposes, deem the IGA to have been in effect as of the commencement date.

3.2 Either party may elect to not extend the Term by providing the other party a notice of non-renewal at least thirty (30) days prior to the expiration of the then current Term. cancel its participation in this IGA after thirty days' written notice to the other party.

3.3 This IGA may be renewed for three additional five-year periods unless terminated pursuant to Section 3.2 above.

4.0 **Use of Funds.**

4.1 The City of Bisbee, as one of the Participating Cities and Towns, and the County agree to pool their default allocations of the LG Share funds under the One Arizona Distribution Agreement (the "Pooled Funds") as provided in Exhibit C thereto.

4.2 The Cochise County Health and Social Services Department will consult with the Participating Cities and Towns regarding distribution of the Pooled Funds in accordance with Section 4.3 below. Following approval by the Cochise County Board of Supervisors (the "Board"), the Cochise County Health and Social Services Department and =will authorize the use of the Pooled Funds for Approved Purposes, or for grants to organizations for Approved Purposes, as defined by the One Arizona Distribution Agreement.

4.3 Each Participating City and Town, including the City, may elect to appoint a committee representative for the purpose of advising the Health and Social Service Department as to its desired allocation and

administration of the Pooled Funds (said committee, the “Advisory Committee” or “Committee,” and each Participating City and Town electing to appoint a representative, an “Opt-In Jurisdiction”). Each Opt-In Jurisdiction with a population of less than 10,000 may nominate one member to the Advisory Committee. Any Opt-In Jurisdiction with a population of 10,000 or more may nominate one-two members to the Committee. The County will appoint the County Administrator to Chair the Committee. Cochise County may nominate two members to the Advisory Committee. At such times as the Health and Social Services Department Director may from time to time reasonably establish, the Advisory Committee will meet to advise the Health and Social Services Department said Director and the County Administrator on the allocation and administration of settlement funds desired by its Opt-In Jurisdiction members. The Health and Social Services Department Director shall provide a summary of the Committee’s recommendations to the Board, and the Board (in its reasonable discretion) may elect to adopt some or all of the recommendations of the Advisory Committee. For the avoidance of doubt, nothing in this Section 4.3 shall impose any legal obligation on the Board, its agents, representatives or employees to approve any Pooled Funds allocation or administration plan proposed by the Committee. The parties agree and understand that any meetings of the Advisory Committee may be subject to the Arizona Open Meeting Law, A.R.S. § 38-431, et seq.

- 5.0 Records.** County will maintain, for a period of at least five years, records of its expenditures from the Pooled Funds and documents underlying those expenditures, so that it can be verified that funds are being or have been utilized in a manner consistent with the Approved Purposes definition. This requirement supersedes any shorter period of time specified in any applicable document retention or destruction policy. The parties agree and understand that records may be subject to disclosure under Arizona’s Public Records Law, A.R.S. § 39-121, et seq.
- 6.0 Reports.** County acknowledges that pursuant to section F.5 of the One Arizona Distribution Agreement, County is responsible for providing Cochise County Region’s annual report to the State annually by July 31. County shall provide an annual summary of expenditures and allocations to all participating jurisdictions and post the report on the County website. Each City that receives pooled or grant funds shall maintain and provide

documentation verifying expenditures for Approved Purposes upon County request. Failure to do so may result in suspension of future disbursements.

7.0 Recapture. The County reserves the right to recover any funds in the event an approved project or program does not commence within six (6) months of the projected start date, or if any Pooled Funds are not expended in accordance with the terms of the approved request, or if material misrepresentations are identified in the supporting documentation or if funds are expended in violation of the Approved Purposes defined in the One Arizona Distribution Agreement. Recovery may be executed through a proportional reduction of future disbursements or through direct repayment by the requesting jurisdiction, as deemed appropriate by the County Budget Director.

8.0 Legal Jurisdiction. Nothing in this IGA shall be construed as either limiting or extending the legal jurisdiction of the parties. This IGA and all obligations upon the parties arising therefrom shall be subject to any limitations of budget law or other applicable local law or regulations.

9.0 Assignment of Rights. No party shall assign its rights under this IGA to any other party without written permission from the other parties.

10.0 Construction of IGA.

10.1 Construction and interpretation. All provisions of this IGA shall be construed to be consistent with the intention of the parties as expressed in the Recitals and Section 1.0 hereof.

10.2 Captions and headings. The headings used in this IGA are for convenience only and are not intended to affect the meaning of any provision of this IGA.

11.0 Conflict of Interest. This IGA is subject to the provisions of A.R.S. § 38-511, the pertinent provisions of which are incorporated herein by reference.

12.0 Severability. In the event that any provision of this IGA or the application thereof is declared invalid or void by statute or judicial decision, such action shall have no effect on other provisions and their application, which can be given effect without the invalid or void provision or application, and to this extent the provisions of the IGA are severable. If any provision of this IGA is

declared invalid or void, the parties agree to meet promptly upon request of a party in an attempt to reach an agreement on a substitute provision.

- 13.0 No Joint Venture.** It is not intended by this IGA and nothing contained in this IGA shall be construed to create any partnership, joint venture, or employment relationship between the parties or create any employer-employee relationship between the parties and each other's employees. No party shall be liable for any debts, accounts, obligations or other liabilities whatsoever of another party, including (without limitation) the obligation of another party to withhold Social Security and income taxes for itself or any of its employees.
- 14.0 No Third-Party Beneficiaries.** Nothing in the provisions of this IGA is intended to create duties or obligations to or rights in third parties not parties to this IGA or to affect the legal liability of either party to the IGA by imposing any standard of care different from the standard of care imposed by law.
- 15.0 Compliance with Laws.** The parties shall comply with all applicable federal, state, and local laws, rules, regulations, standards, and executive orders, without limitation to those designated within this IGA.
- 15.1 Anti-Discrimination.** The provision of A.R.S. § 41-1463 and Executive Order Number 2009-09 issued by the Governor of the State of Arizona, is incorporated by this reference as a part of this IGA.
- 15.2 Americans with Disabilities Act.** This IGA is subject to all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and all applicable federal regulations under the Act, including 28 CFR Parts 35 and 36.
- 16.0 Non-Waiver.** The failure of any party to insist upon the complete performance of any of the terms and provisions of this IGA to be performed on the part of another party, or to take any action permitted as a result thereof, shall not constitute a waiver or relinquishment of the right to insist upon full and complete performance of the same, or any other covenant or condition, either in the past or in the future.
- 17.0 Force Majeure.** A party shall not be in default under this IGA if it does not fulfill any of its obligations under this IGA because it is prevented or delayed

in doing so by reason of Force Majeure. The term "Force Majeure" shall mean, for the purpose of this IGA, any cause beyond the control of the party affected, including but not limited to, failure of facilities, breakage or accident to machinery or transmission facilities, weather conditions, flood, earthquake, lightning, fire, epidemic, war, riot, civil disturbance, sabotage, strike, lockout, labor dispute, boycott, material or energy shortage, casualty loss, acts of God, or action or non-action by governmental bodies in approving or failing to act upon applications for approvals or permits which are not due to the negligence or willful action of the parties, order of any government officer or court (excluding orders promulgated by the parties themselves), and declared local, state, or national emergency, which, by exercise of due diligence and foresight, such party could not reasonably have been expected to avoid. Any party rendered unable to fulfill any obligations by reason of uncontrollable forces shall exercise due diligence to remove such inability with all reasonable dispatch.

- 18.0 Notification.** All notices or demands upon another party to this IGA shall be in writing, unless other forms are designated elsewhere, and shall be delivered in person or sent by mail addressed as follows:

County:

Barbara Lang, Director
Cochise County Health and Social Services Department
1415 Melody Lane, Bldg. A
Bisbee, AZ 85603

City:

City of Bisbee
Attn: Ashlee Coronado, Interim City Manager
118 Arizona Street
Bisbee, AZ 85603

- 19.0 Remedies.** Any party may pursue any remedies provided by law for the breach of this IGA. No right or remedy is intended to be exclusive of any other right or remedy and each shall be cumulative and in addition to any other right or remedy existing at law or in equity or by virtue of this IGA.

- 20.0 Indemnification.** Each party (as "indemnitor") agrees to indemnify, defend and hold harmless, the other parties (as "indemnitees") from and against any and all claims, losses, liability, costs or expenses (including reasonable

attorney's fees) (hereinafter collectively referred to as "claims") arising out of the bodily injury of any person (including death) or property damage, but only to the extent that such claims, which result in vicarious/derivative liability to the indemnitee, and are caused by the act, omission, negligence, misconduct, or other fault of the indemnitor, its officers, officials, agents, employees or volunteers.

21.0 Counterparts. This IGA may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

22.0 Legal Arizona Workers Act.

22.1 The parties hereby warrant that they will at all times during the term of this IGA comply with all federal immigration laws applicable to their employment of their employees, and with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws").

22.2 Any breach of a party's warranty of compliance with the State and Federal Immigration Laws shall be deemed to be a material breach of this IGA subjecting the breaching party to penalties up to and including suspension or termination of this IGA.

23.0 Entire Agreement. This instrument and the One Arizona Distribution Agreement constitutes the entire agreement between the parties pertaining to the subject matter hereof, and all prior or contemporaneous agreements and understandings, oral or written, are hereby superseded and merged herein. Any appendices to this IGA are incorporated herein by this reference.

IN WITNESS WHEREOF, the parties hereto each sign this IGA between the City of Bisbee and Cochise County, on behalf of the Cochise County Health and Social Services Department. Each signor warrants that they have been duly authorized to commit the jurisdiction to participate in the IGA by formal approval of the jurisdiction's governing body.

COCHISE COUNTY BOARD OF SUPERVISORS

Frank Antenori, Chairman

ATTEST:

APPROVED AS TO FORM:

Lara Loewenheim
Clerk of the Board

Daniel Restrepo
Civil Deputy County Attorney

CITY OF BISBEE

Ken Budge, Mayor

ATTEST:

APPROVED AS TO FORM:

Ashlee Coronado
City Clerk

Joseph D. Estes, City Attorney
Pierce Coleman, PLLC

Exhibit C

Government Name	County Name	State Name	Government Type	Census ID	Intra-county Allocation (%) Based on Past Spending
APACHE COUNTY					
APACHE COUNTY	Apache County	ARIZONA	County	3100100100000	56.63%
EAGAR TOWN	Apache County	ARIZONA	City	3200100100000	20.66%
SPRINGERVILLE TOWN	Apache County	ARIZONA	City	3200100300000	10.73%
ST JOHNS CITY	Apache County	ARIZONA	City	3200100200000	11.98%
COCHISE COUNTY					
COCHISE COUNTY	Cochise County	ARIZONA	County	3100200200000	63.47%
BENSON CITY	Cochise County	ARIZONA	City	3200200100000	3.52%
BISBEE CITY	Cochise County	ARIZONA	City	3200200200000	3.47%
DOUGLAS CITY	Cochise County	ARIZONA	City	3200200300000	8.44%
HUACHUCA CITY TOWN	Cochise County	ARIZONA	City	3200250100000	0.91%
SIERRA VISTA CITY	Cochise County	ARIZONA	City	3200200400000	16.63%
TOMBSTONE CITY	Cochise County	ARIZONA	City	3200200500000	1.16%
WILLCOX CITY	Cochise County	ARIZONA	City	3200200600000	2.39%
COCONINO COUNTY					
COCONINO COUNTY	Coconino County	ARIZONA	County	3100300300000	71.16%
FLAGSTAFF CITY	Coconino County	ARIZONA	City	3200300100000	18.45%
FREDONIA TOWN	Coconino County	ARIZONA	City	3200300300000	0.31%
PAGE CITY	Coconino County	ARIZONA	City	3200390100000	3.41%
SEDONA CITY	Coconino County	ARIZONA	City	3201340200000	4.09%
TUSAYAN TOWN	Coconino County	ARIZONA	City	3200310100000	0.67%
WILLIAMS CITY	Coconino County	ARIZONA	City	3200300200000	1.92%
GILA COUNTY					
GILA COUNTY	Gila County	ARIZONA	County	3100400400000	68.13%
GLOBE CITY	Gila County	ARIZONA	City	3200400100000	10.23%



AGENDA ITEM NUMBER 11

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: March 17, 2026

☒ Regular ☐ Special

DATE ACTION SUBMITTED: March 11, 2026

REGULAR ☒ CONSENT ☐

TYPE OF ACTION:
RESOLUTION ☐ ORDINANCE ☐ FORMAL ACTION ☒ OTHER ☐

SUBJECT: Discussion and Possible Approval to remove attorney client privilege on a memo sent to Council regarding the petition received related to Immigration and Customs Enforcement

FROM: Ken Budge, Mayor

RECOMMENDATION: Approve

PROPOSED MOTION: I move to remove attorney client privilege on a memo sent to Council regarding the petition received related to Immigration and Customs Enforcement

DISCUSSION:

Mayor and Council requested an item be placed on the next agenda to consider removing the attorney client privilege on a meme related to Immigration and Customs Enforcement.

FISCAL IMPACT:

DEPARTMENT LINE-ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
Interim City Manager

Reviewed by: Ashlee Coronado
Ashlee Coronado
Interim City Manager