

## ATTENTION

### IN-PERSON AUDIENCES AT CITY COUNCIL MEETINGS HAVE BEEN SUSPENDED UNTIL FURTHER NOTICE

Due to Covid 19 this meeting will be conducted electronically by Zoom and Facebook. The public can join, listen and view the meeting as follows:

- City's Facebook page (<https://www.facebook.com/COB118Arizona/>). A Facebook account is not necessary.
- Zoom by calling in at 1-346-248-7799 or by the following link <https://us02web.zoom.us/j/88579956866> the meeting/webinar ID is 885 7995 6866.
- The public can submit comments that will be read at the dais by a staff member to [publiccomment@bisbeeaz.gov](mailto:publiccomment@bisbeeaz.gov). Citizens can also be recognized to speak during the meeting only if they sign up ahead of time at the email address above. Please indicate if you are signing up to speak under Call to the Public or a specific item number.

## AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, JULY 21, 2020 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY \_\_\_\_\_ AT \_\_\_\_\_.

## ROLL CALL

### COUNCIL

Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore  
Councilmember Joni Giacomino, Ward II  
Councilmember Bill Higgins, Ward I  
Mayor David M. Smith  
Councilmember Leslie Johns, Ward I  
Councilmember Joan Hansen, Ward II  
Councilmember Anna Cline, Ward III

### STAFF

Theresa Coleman, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Joelle Landers, Personnel Director  
Jesus Haro, Public Works Director  
Albert Echave, Police Chief  
George Castillo, Fire Chief

### CITY ATTORNEY

James Ledbetter

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR’S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

“During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the City’s business or any matter over which the council has control (oral presentations shall not be repetitious and shall be confined to 3 minutes’ maximum duration.)” Ordinance O-91-29.

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

- 1. ACCOUNTS PAYABLE: Subject to availability of funds
- 2. Approval of the Consent Agenda
  - A. Approval of the Minutes of the Regular Session of Mayor and Council held on July 7, 2020 at 7:00 pm.
 

Ashlee Coronado, City Clerk

OLD BUSINESS

NEW BUSINESS

- 3. Discussion and Possible Approval of an Amended Court Consolidation Agreement between the City of Bisbee and Cochise County.
 

Theresa Coleman, City Manager
- 4. Discussion and Possible Approval to waive Fire Inspection Fees for Inspections scheduled between August 1<sup>st</sup> and October 31, 2020
 

Theresa Coleman, City Manager
- 5. Discussion and Possible Approval of the Notice of Intent to adopt Ordinance O-20-12, Authorizing the Acceptance of a Transfer of Real Property from William D. Lyon to the City of Bisbee located on Chihuahua Hill above Ok Street, Bisbee.
 

Theresa Coleman, City Manager
- 6. City Manager’s Report:
  - Historical Figures regarding City Magistrate
  - Ambulance Subscription Facts and Figures
  - Other Current events (No Discussion)

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

**ADJOURNMENT:**

**Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.**

**Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.**

**Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 915 S. Tovreaville Road, Bisbee.**

**Pursuant to A.R.S. § 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.**

#1

Report Criteria:

Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>GENERAL FUND</b>							
<b>10-2020400 FWT/FICA PAYABLE</b>							
3271	SUPPORT PAYMENT CLEARING	20-0711	Child Support Payments for PPE	07/11/2020	1,988.65	.00	
<b>10-2020802 DEFERRED COMPENSATION PAYABLE</b>							
1623	NATIONWIDE RETIREMENT SO	20-0627	Deferred Comp for PPE 6-27-202	06/27/2020	7,009.54	7,009.54	07/06/2020
1623	NATIONWIDE RETIREMENT SO	20-0711	Deferred Comp for PPE 7-11-202	07/11/2020	3,758.16	.00	
<b>10-2020818 UNION DUES PAYABLE</b>							
3677	AZ COPS	PPE06272020	Police union dues for PPE 6-27-2	06/27/2020	240.00	240.00	07/06/2020
3677	AZ COPS	PPE07112020	Police union dues for PPE 7-11-20	07/11/2020	240.00	.00	
1147	BISBEE FIREFIGHTERS LOCAL	PPE 6-27-2020	Union dues for fire department PP	06/27/2020	427.50	427.50	07/06/2020
1147	BISBEE FIREFIGHTERS LOCAL	PPE 7-11-2020	Union dues for fire department PP	07/11/2020	427.50	.00	
<b>10-2021006 PREPAID LEGAL SVCS PAYABLE</b>							
5909	LEGAL SHIELD	LEGAL-BFD-J	LEGAL-BFD-JULY 20	07/15/2020	77.70	.00	
5909	LEGAL SHIELD	LEGAL-Jul20	LegalShield Premiums for July	07/05/2020	223.25	223.25	07/14/2020
<b>10-2021500 ST COMPENSATION FUND PAYABLE</b>							
5327	AZ MUNICIPAL RISK RETENTIO	20-0707	Workers Compensation 1st Quart	07/07/2020	34,907.00	34,907.00	07/14/2020
<b>10-2024000 PAYROLL GARNISHMENTS PAYABLE</b>							
3271	SUPPORT PAYMENT CLEARING	20-0627	Child Support Payments for PPE	06/27/2020	1,988.65	1,988.65	07/06/2020
Total :					51,287.95	44,795.94	
<b>FINANCE DEPARTMENT</b>							
<b>10-52-34000 CONTRACT SERVICES</b>							
6366	ARIZONA DEPARTMENT OF RE	2021-104	ADMINSTRATION & COLLECTIO	07/01/2020	13,453.97	.00	
6954	ARIZONA WATER COMPANY	20-0630	WATER REPORTS-JUNE 2020	06/30/2020	125.00	.00	
<b>10-52-41500 OFFICE SUPPLIES</b>							
6340	OFFICE DEPOT	100999459001	FOLDERS, LABELS, PENS	08/25/2020	62.18	.00	
6340	OFFICE DEPOT	101038438001	INK CARTRIDGE	06/25/2020	85.96	.00	
6340	OFFICE DEPOT	103416817001	LABEL TAPE	07/01/2020	9.35	.00	
6340	OFFICE DEPOT	513049755001	RECEIPT PAPER	06/19/2020	35.47	.00	
6340	OFFICE DEPOT	513049815002	THERMAL RECEIPT PAPER	06/29/2020	18.34	.00	
<b>10-52-43500 POSTAGE &amp; METER TAPES</b>							
1829	POSTMASTER - BISBEE MAIN O	20-0701	MAIL S&G	07/01/2020	656.64	656.64	07/06/2020
Total FINANCE DEPARTMENT:					14,446.91	656.64	
<b>CITY CLERK</b>							
<b>10-53-41500 OFFICE SUPPLIES</b>							
6340	OFFICE DEPOT	100152754001	ARROWS	06/24/2020	5.00	.00	
<b>10-53-42040 ADVERTISING</b>							
1153	BISBEE OBSERVER	2673	PUBLIC NOTICE/ORDINANCE O	07/01/2020	55.41	.00	
1153	BISBEE OBSERVER	2673-1	PUBLIC NOTICE/ORDINANCE O	07/01/2020	58.89	.00	
Total CITY CLERK:					119.30	.00	
<b>COMMUNITY DEVELOPMENT</b>							
<b>10-54-22550 SEWER &amp; GARBAGE - SHELTER</b>							
1225	BISBEE PUBLIC WORKS	21-1	Tovreaville Rd. - Animal Shelter	07/01/2020	64.97	64.97	07/14/2020
<b>10-54-46000 OPERATIONAL EXPENSES</b>							
1016	CARAHSOFT TECHNOLOGY CO	22218202INV	ECIVIS ANNUAL SUBSCRIPTIO	07/01/2020	796.95	.00	
<b>10-54-46542 ANIMAL SHELTER EXPENSES</b>							
5349	GRASP HEATING & COOLING , I	1039	DIAGNOSTIC BLOWER	07/07/2020	391.00	.00	
6172	MMPC	59998	PEST CONTROL-AS	07/01/2020	50.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Total COMMUNITY DEVELOPMENT:</b>					<b>1,302.92</b>	<b>64.97</b>	
<b>ADMINISTRATION &amp; GENERAL GOV'T</b>							
<b>10-55-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	21-1	915 S Tovreaville Rd.-City Hall	07/01/2020	409.74	409.74	07/14/2020
<b>10-55-24000 PHONES</b>							
1791	CENTURY LINK QCC	1494168395	Long Distant / #72745188	06/23/2020	90.37	90.37	07/08/2020
<b>10-55-34000 CONTRACT SERVICES</b>							
5710	XEROX CORPORATION	10717899	BASE CHARGE & USAGE/CH	07/01/2020	518.86	.00	
<b>10-55-37000 PROPERTY, CASUALTY, LIABILITY</b>							
1139	AZ MUNICIPAL RISK RTNTN PO	40000824-060	Jul-Sep Insurance Premium/A&G	06/04/2020	28,394.00	28,394.00	07/03/2020
<b>10-55-41600 OFFICE SUPPLIES</b>							
6340	OFFICE DEPOT	100152754001	FOLDERS	06/24/2020	20.22	.00	
6340	OFFICE DEPOT	100156109001	FOLDERS	06/24/2020	21.79	.00	
6340	OFFICE DEPOT	100190951001	FOLDERS, MARKERS, TAPE, N	06/26/2020	56.93	.00	
6340	OFFICE DEPOT	103416817001	MARKERS, TAPE, SEALS MAILI	07/01/2020	42.21	.00	
<b>Total ADMINISTRATION &amp; GENERAL GOV'T:</b>					<b>29,552.12</b>	<b>28,894.11</b>	
<b>INFORMATION SYSTEMS</b>							
<b>10-59-13500 SUBSCRIPTIONS &amp; DUES</b>							
6343	EXECUTECH	148481	EXCHANGE CLOUD FILE, EXCH	06/30/2020	1,096.99	.00	
<b>10-59-24001 T1 LINE FOR INTERNET ACCESS</b>							
4059	SPARKLIGHT	20-0723/CH	Internet Svc- City Hall /915 S. Tov	07/08/2021	220.81	220.81	07/08/2020
<b>10-59-31000 PROFESSIONAL FEES</b>							
6343	EXECUTECH	EXEC-83143	IT SERVICE AGREEMENT	07/01/2020	4,090.19	.00	
<b>Total INFORMATION SYSTEMS:</b>					<b>5,407.99</b>	<b>220.81</b>	
<b>POLICE DEPARTMENT</b>							
<b>10-62-11700 WORKERS COMPENSATION</b>							
5327	AZ MUNICIPAL RISK RETENTIO	20-0707	Police - Volunteers	07/07/2020	801.00	801.00	07/14/2020
<b>10-62-12300 UNIFORMS &amp; CLOTHING</b>							
6982	CARBAJAL, CHARLES	20-0707	REIMBURSEMENT-UNIFORM	07/07/2020	303.42	.00	
6479	FX TACTICAL	I1-10015010	UNIFORMS/COX	08/26/2020	284.23	.00	
6436	GALLS, LLC	15900426	UNIFORMS/RICHARDSON	06/19/2020	334.29	.00	
6436	GALLS, LLC	15919764	UNIFORMS/RITCHIE	06/23/2020	60.42	.00	
5821	PRINT & STITCH	728	UNIFORM/NASH	06/25/2020	340.00	.00	
<b>10-62-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	21-1	35 Hwy 92 - Police	07/01/2020	157.48	157.48	07/14/2020
<b>10-62-34000 CONTRACT SERVICES</b>							
1532	CITY OF SIERRA VISTA	130488	DISPATCH SERVICES - 06/14-06	07/07/2020	807.04	.00	
6172	MMPC	60120	PEST CONTROL-BPD	07/06/2020	40.00	.00	
5858	RICOH USA INC	103802250	COPIER MAINT AGRMNT/BPD	06/17/2020	188.13	.00	
1499	RICOH USA, INC	5059756974	COPIER MAINT AGRMNT/BPD	06/07/2020	72.63	.00	
<b>10-62-41500 OFFICE SUPPLIES</b>							
3417	BISBEE OFFICE SUPPLY	130488	BINDERS	07/07/2020	21.59	.00	
<b>10-62-43500 POSTAGE</b>							
1253	FEDERAL EXPRESS CORPORA	7-048-28576	FED EXPRS CHRGS/BPD	06/25/2020	35.60	.00	
<b>10-62-45300 CUSTODIAL SUPPLIES</b>							
7060	CINTAS	4054238360	JANITORIAL SUPPLIES	06/24/2020	95.48	.00	
7060	CINTAS	4054651902	JANITORIAL SUPPLIES	06/30/2020	81.79	.00	
7060	CINTAS	4055405370	JANITORIAL SUPPLIES	07/08/2020	133.63	.00	
<b>10-62-50100 BLDG REPAIR &amp; MAINT</b>							
1659	ACE HARDWARE	30518	SILICONE, WIRE BRUSH, FAST	07/01/2020	28.84	.00	
1862	B&D LUMBER & HARDWARE	176876	KEYS	07/07/2020	2.18	.00	
1862	B&D LUMBER & HARDWARE	176889	FG H&H	07/07/2020	25.34	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
5039	COCHISE FLOOR COVERING	3052	FLOOR COVERING-CONF ROO	05/20/2020	2,625.00	.00	
5039	COCHISE FLOOR COVERING	3053	FLOOR COVERING-TRNG ROO	06/04/2020	1,248.00	.00	
<b>10-62-61000 VEHICLE PARTS &amp; LABOR</b>							
1659	ACE HARDWARE	172987	KEYS	07/03/2020	12.83	.00	
6536	BISBEE NAPA AUTO PARTS	221360	WIPER BLADES	04/11/2020	16.92	.00	
6536	BISBEE NAPA AUTO PARTS	221524	DIESEL FUEL INJ	04/15/2020	126.03	.00	
6536	BISBEE NAPA AUTO PARTS	222153	RAZOR, BRAKE CLEANER	04/23/2020	11.21	.00	
6536	BISBEE NAPA AUTO PARTS	222430	SHOCK, OIL FILTER, AIR FILTER	04/27/2020	220.24	.00	
6536	BISBEE NAPA AUTO PARTS	222625	ANTIFREEZE, WIPER BLADE, H	05/01/2020	76.28	.00	
6536	BISBEE NAPA AUTO PARTS	223059	AIR FILTER, OIL FILTER, BRAKE	05/05/2020	76.58	.00	
6536	BISBEE NAPA AUTO PARTS	223176	BATTERY	05/06/2020	166.73	.00	
6536	BISBEE NAPA AUTO PARTS	226905	SENSOR, MOUNT	06/18/2020	141.80	.00	
6536	BISBEE NAPA AUTO PARTS	227140	OIL FILTER, OIL	06/22/2020	25.30	.00	
6536	BISBEE NAPA AUTO PARTS	227816	BRAKE CLEANER, RESURFACE	06/30/2020	237.73	.00	
6536	BISBEE NAPA AUTO PARTS	227831	BEAD BLADES	06/30/2020	15.32	.00	
6536	BISBEE NAPA AUTO PARTS	227866	HOSE CLAMP	06/30/2020	4.84	.00	
1854	W R RYAN - FIRESTONE	T08259	TIRES	05/15/2020	534.87	.00	
1854	W R RYAN - FIRESTONE	T18143	TIRES	05/04/2020	168.40	.00	
1854	W R RYAN - FIRESTONE	T18174	TIRES	05/07/2020	526.87	.00	
1854	W R RYAN - FIRESTONE	T18313	FRONT END ALGNMNT	05/20/2020	109.95	.00	
1854	W R RYAN - FIRESTONE	T18475	TIRES	06/08/2020	267.43	.00	
1854	W R RYAN - FIRESTONE	T18668	TIRES	06/30/2020	267.43	.00	
<b>10-62-62003 GASOLINE</b>							
5084	WEX BANK	66055877	FUEL/BPD/ECHAVE	06/23/2020	41.00	41.00	07/08/2020
5084	WEX BANK	66055877	FUEL/BPD/OLSEN	06/23/2020	46.79	46.79	07/08/2020
5084	WEX BANK	66055877	FUEL/BPD/RITCHIE	06/23/2020	30.00	30.00	07/08/2020
5084	WEX BANK	66055877	FUEL/BPD/NASH	06/23/2020	68.63	68.63	07/08/2020
5084	WEX BANK	66055877	FUEL/BPD/AMOS	06/23/2020	36.00	36.00	07/08/2020
5084	WEX BANK	66055877	FUEL/BPD/OLSEN	06/23/2020	38.87	38.87	07/08/2020
<b>Total POLICE DEPARTMENT:</b>					<b>10,952.14</b>	<b>1,219.77</b>	
<b>FIRE DEPARTMENT</b>							
<b>10-64-12300 UNIFORMS &amp; CLOTHING</b>							
6436	GALLS, LLC	15911077	UNIFORMS/HICKMAN	06/22/2020	282.35	.00	
6436	GALLS, LLC	15920223	UNIFORMS/AYON	06/23/2020	168.67	.00	
6436	GALLS, LLC	15958464	UNIFORMS/KOUTSIUKOS	06/29/2020	167.37	.00	
6436	GALLS, LLC	15960435	UNIFORMS/HICKMAN	06/29/2020	128.09	.00	
6436	GALLS, LLC	15981208	UNIFORMS/MARTINEZ	07/02/2020	161.69	.00	
6436	GALLS, LLC	15981517	UNIFORMS/LEON	07/01/2020	355.89	.00	
1833	UNITED FIRE	730050	BOOTS	06/30/2020	170.25	.00	
<b>10-64-13400 EDUCATION &amp; TRAINING</b>							
5058	COCHISE COLLEGE-BOOK STO	989369	ANATOMY & PHYSIOLOGY FOR	05/29/2020	161.08	161.08	07/14/2020
<b>10-64-21000 ELECTRIC</b>							
1097	AZ PUBLIC SERVICE (2 of 3)	4361690000-0	645 Tombstone Cyn Sta 2 - #4361	07/14/2020	205.17	205.17	07/14/2020
<b>10-64-22000 WATER</b>							
1106	AZ WATER COMPANY	03102028351-	Bisbee Fire Station 1 - #031-02-0	07/14/2020	39.00	39.00	07/14/2020
<b>10-64-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	21-1	645 Tombstone Cyn - Fire Station	07/01/2020	118.76	118.76	07/14/2020
1225	BISBEE PUBLIC WORKS	21-1	192 Hwy 92 Fire Station	07/01/2020	118.76	118.76	07/14/2020
<b>10-64-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472000555002	645 Tombstone Cyn - Fire #2- #47	07/14/2020	59.01	59.01	07/14/2020
<b>10-64-24001 INTERNET ACCESS FEES</b>							
4059	SPARKLIGHT	20-0723/FS1	Internet Svc-Fire Station 1	07/08/2021	78.99	78.99	07/08/2020
<b>10-64-34000 CONTRACT SERVICES</b>							
6172	MMPC	59964	PEST CONTROL-STA#1	07/01/2020	30.00	.00	
6172	MMPC	59968	PEST CONTROL-STA#2	07/01/2020	30.00	.00	
5710	XEROX CORPORATION	10717896	BASE CHARGE & USAGE/BFD	07/01/2020	184.46	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-64-34010 AMBULANCE BILLING SERVICES</b>							
7071	AMB	0087661-IN	AMBULANCE BILLING-JUNE 20	06/30/2020	1,306.56	.00	
<b>10-64-41500 OFFICE SUPPLIES</b>							
1659	ACE HARDWARE	30477	MEMOBK TOPSPIRAL	06/28/2020	6.02	.00	
1659	ACE HARDWARE	30602	CORRECTION TAPE	07/12/2020	4.14	.00	
6340	OFFICE DEPOT	100152754001	MANILA FOLDERS	06/24/2020	17.98	.00	
6340	OFFICE DEPOT	101241646001	CREDIT	06/24/2020	17.98-	.00	
<b>10-64-42060 INVENTORIED TOOLS</b>							
1659	ACE HARDWARE	30520	AIR HOSE	07/01/2020	9.41	.00	
1659	ACE HARDWARE	30602	BANNING CREEK-OIL FILTER/P	07/12/2020	23.70	.00	
1659	ACE HARDWARE	30602	BANNING CREEK-CHANNEL LO	07/12/2020	27.09	.00	
<b>10-64-45100 DISPOSABLE EQUIP &amp; TOOLS</b>							
1659	ACE HARDWARE	30547	LEAF RAKE	07/05/2020	18.50	.00	
<b>10-64-45300 CUSTODIAL SUPPLIES</b>							
1659	ACE HARDWARE	30520	MURPHY OIL SOAP	07/01/2020	4.31	.00	
1659	ACE HARDWARE	30547	TRASH BAGS	07/05/2020	27.00	.00	
7060	CINTAS	4054651813	JANITORIAL SUPPLIES	06/30/2020	74.51	.00	
<b>10-64-46000 OPERATIONAL EXPENSES</b>							
1659	ACE HARDWARE	30520	TAPE	07/01/2020	17.92	.00	
1659	ACE HARDWARE	30520	CREDIT	07/01/2020	2.00-	.00	
1659	ACE HARDWARE	30547	GORILLA SUPERGLUE	07/05/2020	6.61	.00	
3805	BENJAMIN SUPPLY	64144	BANNING CREEK-ELBOW, NIPP	06/24/2020	534.92	.00	
6880	CREATIVE PRODUCT SOURCE	CP1085201	FIRE LINE BARRICADE TAPE, C	06/19/2020	84.49	.00	
5833	L. N. CURTIS & SONS	589688	WILDLAND-BLA FSA MOJAVE FI	06/30/2020	715.06	.00	
<b>10-64-46641 MEDICAL SUPPLIES</b>							
1129	BARNETT'S OXYGEN & TOWIN	2011	12 LOG OXYGEN TANKS	06/30/2020	1,644.00	.00	
1321	BOUND TREE MEDICAL, LLC	83687900	MEDICAL SUPPLIES/BFD	06/22/2020	284.09	.00	
1321	BOUND TREE MEDICAL, LLC	83674937	MEDICAL SUPPLIES/BFD	06/28/2020	634.69	.00	
1321	BOUND TREE MEDICAL, LLC	83682247	MEDICAL SUPPLIES/BFD	07/02/2020	985.74	.00	
1321	BOUND TREE MEDICAL, LLC	83687007	MEDICAL SUPPLIES/BFD	07/07/2020	67.03	.00	
1321	BOUND TREE MEDICAL, LLC	83687008	MEDICAL SUPPLIES/BFD	07/07/2020	4.17	.00	
<b>10-64-55200 NON CAP EQUIP PURCHASES</b>							
6712	GOLDEN WEST INDUSTRIAL SU	2103600	SFTY ROAD CONE 30" COLLAP	06/08/2020	373.06	.00	
<b>10-64-61000 VEHICLE PARTS &amp; LABOR</b>							
6536	BISBEE NAPA AUTO PARTS	227990	WIPER BLADES	07/01/2020	118.94	.00	
1532	CITY OF SIERRA VISTA	3227	TRANSMISSION WORK	06/29/2020	221.00	.00	
1532	CITY OF SIERRA VISTA	3228	MUX SCREEN	06/29/2020	96.90	.00	
1532	CITY OF SIERRA VISTA	3232	MUX SCREEN	06/29/2020	314.80	.00	
1854	W R RYAN - FIRESTONE	T18521	TIRES	06/11/2020	313.80	.00	
1854	W R RYAN - FIRESTONE	T18887	TIRES	07/01/2020	764.81	.00	
<b>10-64-62003 GASOLINE</b>							
6536	BISBEE NAPA AUTO PARTS	228179	PREMIX	07/03/2020	102.72	.00	
<b>10-64-81000 CAPITAL EXPENDITURES</b>							
7106	CODE 3 MOTORS	20-0709	AMBULANCE	07/09/2020	50,000.00	50,000.00	07/09/2020
<b>Total FIRE DEPARTMENT:</b>					<b>61,245.53</b>	<b>50,780.77</b>	
<b>CITY MAGISTRATE</b>							
<b>10-68-34000 CONTRACT SERVICES</b>							
4625	COCHISE COUNTY TREASURE	2019/20-Q4	CONSOLIDATED COURT 4TH Q	07/01/2020	6,190.17	.00	
<b>Total CITY MAGISTRATE:</b>					<b>6,190.17</b>	<b>.00</b>	
<b>CEMETERY</b>							
<b>10-70-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	21-1	Douglas Road - Cemetery	07/01/2020	64.97	64.97	07/14/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Total CEMETERY:</b>					<b>64.97</b>	<b>64.97</b>	
<b>BUILDING &amp; MAINTENANCE</b>							
<b>10-74-34000 CONTRACT SERVICES</b>							
6172	MMPC	60136	PEST CONTROL-CH	07/06/2020	110.00	.00	
<b>10-74-45300 CUSTODIAL SUPPLIES</b>							
7060	CINTAS	4054651874	JANITORIAL SUPPLIES	06/30/2020	46.32	.00	
7060	CINTAS	4055405394	JANITORIAL SUPPLIES	07/08/2020	46.32	.00	
<b>Total BUILDING &amp; MAINTENANCE:</b>					<b>202.64</b>	<b>.00</b>	
<b>PUBLIC WORKS ADMINISTRATION</b>							
<b>10-75-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	21-1	404 Bisbee Rd - Public Works	07/01/2020	95.20	95.20	07/14/2020
<b>10-75-34000 CONTRACT SERVICES</b>							
5710	XEROX CORPORATION	10717698	BASE CHARGE & USAGE/PW	07/01/2020	91.30	.00	
<b>10-75-45300 CUSTODIAL SUPPLIES</b>							
7060	CINTAS	4054651874	JANITORIAL SUPPLIES	06/30/2020	23.16	.00	
7060	CINTAS	4055405394	JANITORIAL SUPPLIES	07/08/2020	23.16	.00	
<b>Total PUBLIC WORKS ADMINISTRATION:</b>					<b>232.82</b>	<b>95.20</b>	
<b>GARAGE</b>							
<b>10-77-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	21-1	Tovreaville Rd. - Garage	07/01/2020	103.69	103.69	07/14/2020
<b>10-77-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4054238277	UNIFORMS-GAR	06/24/2020	31.81	.00	
7060	CINTAS	4054651820	UNIFORMS-GAR	06/30/2020	31.49	.00	
7060	CINTAS	4055405312	UNIFORMS-GAR	07/08/2020	31.49	.00	
7060	CINTAS	9094224201	WATERBREAK COOLER-AGREE	07/01/2020	48.87	.00	
6172	MMPC	60008	PEST CONTROL-GAR	07/01/2020	50.00	.00	
<b>10-77-42060 INVENTORIED TOOLS</b>							
6536	BISBEE NAPA AUTO PARTS	227867	RECHARGABLE FLASHLIGHT	06/30/2020	23.76	.00	
1014	MOHAWK RESOURCES LTD	3884	HYDRAULIC FLOOR JACK	06/30/2020	2,666.78	.00	
<b>10-77-45300 CUSTODIAL SUPPLIES</b>							
7060	CINTAS	4054238277	JANITORIAL SUPPLIES	06/24/2020	7.69	.00	
7060	CINTAS	4054651710	JANITORIAL SUPPLIES	06/30/2020	18.38	.00	
7060	CINTAS	4054651820	JANITORIAL SUPPLIES	06/30/2020	8.01	.00	
7060	CINTAS	4054651823	JANITORIAL SUPPLIES	06/30/2020	37.49	.00	
7060	CINTAS	4055405259	JANITORIAL SUPPLIES	07/08/2020	37.49	.00	
7060	CINTAS	4055405285	JANITORIAL SUPPLIES	07/08/2020	18.38	.00	
7060	CINTAS	4055405312	JANITORIAL SUPPLIES	07/08/2020	8.01	.00	
<b>10-77-46000 OPERATIONAL EXPENSES</b>							
6536	BISBEE NAPA AUTO PARTS	227867	RUBBER LUBR	06/30/2020	14.72	.00	
<b>10-77-55200 NON CAP EQUIP PURCHASES</b>							
1129	BARNETT'S OXYGEN & TOWIN	2012	4 OXYGEN TANKS, 4 ACETYLE	06/30/2020	876.80	.00	
<b>Total GARAGE:</b>					<b>4,034.86</b>	<b>103.69</b>	
<b>BUILDING INSPECTOR</b>							
<b>10-79-34000 CONTRACT SERVICES</b>							
5392	COCHISE COUNTY FLEET MAIN	BISBEE-20-12	FLEET CHARGES-JUNE 20/BI	07/08/2020	274.95	.00	
<b>Total BUILDING INSPECTOR:</b>					<b>274.95</b>	<b>.00</b>	
<b>PARKS</b>							

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-80-22000 WATER</b>							
1106	AZ WATER COMPANY	03102062101-	Garfield Park TC- Parks-#031-02-	07/14/2020	177.93	177.93	07/14/2020
1106	AZ WATER COMPANY	03112047073-0	Az St & Cole Ave Irrigation - 0311	07/14/2020	25.88	25.88	07/14/2020
<b>10-80-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	21-1	Tombstone Cyn - Garfield Park	07/01/2020	28.17	28.17	07/14/2020
1225	BISBEE PUBLIC WORKS	21-1	5 Copper Plaza - Park Main St	07/01/2020	75.77	75.77	07/14/2020
1225	BISBEE PUBLIC WORKS	21-1	1 Quality Hill - Pool	07/01/2020	75.77	75.77	07/14/2020
1225	BISBEE PUBLIC WORKS	21-1	Vista Park	07/01/2020	64.97	64.97	07/14/2020
<b>10-80-34000 CONTRACT SERVICES</b>							
7080	CINTAS	4054651834	UNIFORMS-PARKS	06/30/2020	20.57	.00	
<b>10-80-46000 OPERATIONAL EXPENSES</b>							
1862	B&D LUMBER & HARDWARE	176907	ANT BLOCK	07/08/2020	29.24	.00	
<b>10-80-46801 REC PROGRAMS/SPECIAL EVENTS</b>							
7096	ADVANCED MOBILE STORAGE	10762-1	STORAGE CONTAINER UNIT	08/24/2020	3,525.55	3,525.55	07/14/2020
<b>10-80-46802 LANDSCAPING MATERIALS</b>							
1659	ACE HARDWARE	30540	GRS SEED	07/03/2020	21.42	.00	
<b>10-80-61000 REPAIRS &amp; MAINT - VEHICLES</b>							
6536	BISBEE NAPA AUTO PARTS	227686	WIPER BLADE	06/29/2020	6.55	.00	
<b>Total PARKS:</b>					<b>4,051.82</b>	<b>3,974.04</b>	
<b>LIBRARY</b>							
<b>10-83-13500 SUBSCRIPTIONS &amp; MEMBERSHIPS</b>							
6343	EXECUTECH	148269	DEEP FREEZE COMPUTER PR	06/15/2020	1,283.78	.00	
<b>10-83-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	21-1	6 Main St. Library	07/01/2020	118.76	118.76	07/14/2020
<b>10-83-34000 CONTRACT SERVICES</b>							
5954	IRONHAWK ELEVATOR, LLC	202070947	MONTHLY MAINT/JULY 20	07/10/2020	113.30	.00	
<b>10-83-41500 OFFICE SUPPLIES</b>							
1842	DEMCO INCORPORATED	6811397	SUPPLIES/LIBRARY	06/24/2020	104.53	.00	
<b>10-83-50100 BLDG REPAIR &amp; MAINT</b>							
5349	GRASP HEATING & COOLING, I	845	SWAMP COOLER MAINTENANC	06/09/2020	214.00	.00	
6147	OLD BISBEE ENTERPRISES, LL	20-0702-01	Remove damaged ceiling above s	07/01/2020	1,100.00	1,100.00	07/06/2020
6147	OLD BISBEE ENTERPRISES, LL	20-0702-2	Remove plaster, hang drywall, tap	07/01/2020	1,100.00	1,100.00	07/06/2020
<b>Total LIBRARY:</b>					<b>4,034.37</b>	<b>2,318.76</b>	
<b>SENIOR CITIZENS CENTER</b>							
<b>10-85-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	21-1	Collins Rd - Senior Center	07/01/2020	75.77	75.77	07/14/2020
<b>Total SENIOR CITIZENS CENTER:</b>					<b>75.77</b>	<b>75.77</b>	
<b>Total GENERAL FUND:</b>					<b>193,477.23</b>	<b>133,265.44</b>	
<b>PUBLIC SAFETY - FIRE GRANTS</b>							
<b>GRANT EXP - PS - FIRE</b>							
<b>17-40-22506 FEMA EQUIPMENT GRANT</b>							
5633	L. N. CURTIS & SONS	INV199129	DUSK SMOKE MACHINE	06/22/2020	968.10	968.10	07/14/2020
5633	L. N. CURTIS & SONS	INV400051	RED L-3 LITE SPEED RIT BAG	06/24/2020	634.22	634.22	07/14/2020
<b>Total GRANT EXP - PS - FIRE:</b>					<b>1,602.32</b>	<b>1,602.32</b>	
<b>Total PUBLIC SAFETY - FIRE GRANTS:</b>					<b>1,602.32</b>	<b>1,602.32</b>	
<b>TRANSIENT ROOM TAX</b>							
<b>FUND EXPENDITURES</b>							

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>20-40-34000 CONTRACT SERVICES</b>							
2577	BISBEE MINING & HISTORICAL	20-0430	OVERPAYMENT ON SHARED E	04/30/2020	399.85-	.00	
2577	BISBEE MINING & HISTORICAL	20-0531	OVERPAYMENT ON SHARED E	05/31/2020	520.52-	.00	
2577	BISBEE MINING & HISTORICAL	20-0714	SHARED EMPLOYEE-BRENDA	07/14/2020	1,087.82	.00	07/14/2020
6971	DOG CAT MOUSE MEDIA	120	DISCOVER BISBEE MARKETIN	07/08/2020	2,918.66	.00	
Total FUND EXPENDITURES:					3,084.31	.00	
Total TRANSIENT ROOM TAX:					3,084.31	.00	
<b>STREETS</b>							
<b>FUND EXPENDITURES</b>							
<b>21-40-21000 ELECTRIC</b>							
1097	AZ PUBLIC SERVICE (2 of 3)	1032111000-07	Az Street St Lights #1032111000	07/08/2020	3,983.23	3,983.23	07/08/2020
<b>21-40-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4054238378	UNIFORMS-STREETS	06/24/2020	53.35	.00	
7060	CINTAS	4054651856	UNIFORMS-STREETS	06/30/2020	53.35	.00	
7060	CINTAS	4055405334	UNIFORMS-STREETS	07/08/2020	53.35	.00	
5392	COCHISE COUNTY FLEET MAIN	BISBEE-20-12	FLEET CHARGES-JUNE 20/STR	07/08/2020	243.00	.00	
<b>21-40-37000 PROPERTY, CASUALTY, LIABILITY</b>							
1139	AZ MUNICIPAL RISK RTNTN PO	40000824-060	Streets	06/04/2020	12,468.00	12,468.00	07/03/2020
<b>21-40-45100 DISPOSABLE EQUIP &amp; TOOLS</b>							
1862	B&D LUMBER & HARDWARE	176789	HAMMER BIT	06/30/2020	8.29	.00	
<b>21-40-46000 OPERATIONAL EXPENSES</b>							
1862	B&D LUMBER & HARDWARE	176733	CAULK	06/29/2020	1.94	.00	
1862	B&D LUMBER & HARDWARE	176734	FENDER WASH Z	06/29/2020	9.26	.00	
1862	B&D LUMBER & HARDWARE	176744	MIRROR HOLDER, SAWTOOTH	06/29/2020	11.90	.00	
1862	B&D LUMBER & HARDWARE	176761	PREMIX CONCRETE, CONCRET	06/30/2020	162.43	.00	
1862	B&D LUMBER & HARDWARE	176774	CREDIT	06/30/2020	102.85-	.00	
1862	B&D LUMBER & HARDWARE	176804	PREMIX CONCRETE	07/01/2020	26.83	.00	
1862	B&D LUMBER & HARDWARE	176805	10 FT PTCH & SEAL TAPE	07/01/2020	13.65	.00	
6536	BISBEE NAPA AUTO PARTS	227696	NON CHLOR BRAKLEEN	06/29/2020	4.58	.00	
<b>21-40-61000 VEHICLE PARTS &amp; LABOR</b>							
6536	BISBEE NAPA AUTO PARTS	227932	SS HOSE CLAMP	07/01/2020	3.70	.00	
1339	TITAN MACHINERY	14174021 GP	CLAMP HOSE	06/16/2020	50.00	.00	
<b>21-40-62002 TIRES</b>							
1854	W R RYAN - FIRESTONE	T18586	TIRES	06/17/2020	1,217.68	.00	
1854	W R RYAN - FIRESTONE	T18666	TIRES	06/30/2020	1,109.68	.00	
Total FUND EXPENDITURES:					19,369.37	16,449.23	
Total STREETS:					19,369.37	16,449.23	
<b>HOUSING INITIATIVE</b>							
<b>45-40-46000 OPERATIONAL EXPENSES</b>							
1225	BISBEE PUBLIC WORKS	21-1	416 N Street Saginaw	07/01/2020	22.73	22.73	07/14/2020
Total :					22.73	22.73	
Total HOUSING INITIATIVE:					22.73	22.73	
<b>MISC. DONATIONS</b>							
<b>FUND EXPENDITURES</b>							
<b>48-40-22616 LIBRARY- SPEC BEQUEST EXPENSE</b>							
6147	OLD BISBEE ENTERPRISES, LL	1059	FINAL PAYMENT-CEILING REPAI	07/14/2020	1,100.00	.00	
6147	OLD BISBEE ENTERPRISES, LL	1060	FINAL PAYMENT-CEILING REPAI	07/14/2020	1,100.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Total FUND EXPENDITURES:</b>					<b>2,200.00</b>	<b>.00</b>	
<b>Total MISC. DONATIONS:</b>					<b>2,200.00</b>	<b>.00</b>	
<b>AIRPORT FUND</b>							
<b>FUND EXPENDITURES</b>							
<b>50-40-22000 WATER</b>							
1584	NACO WATER COMPANY LLC	090016500-07-	Airport Water	07/09/2020	60.50	60.50	07/14/2020
<b>50-40-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	21-1	Airport RD - Airport	07/01/2020	25.13	25.13	07/14/2020
<b>50-40-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472016093802	Bisbee JcT - Airport Rd #472-016	07/08/2020	38.49	38.49	07/08/2020
<b>50-40-42060 INVENTORIED TOOLS</b>							
1862	B&D LUMBER & HARDWARE	176839	RATCHET	07/03/2020	31.20	.00	
<b>50-40-45300 CUSTODIAL SUPPLIES</b>							
7060	CINTAS	4055405365	JANITORIAL SUPPLIES	07/08/2020	11.74	.00	
<b>50-40-50100 BLDG REPAIR &amp; MAINT</b>							
6735	CONKLIN ELECTRICAL, ETC, LL	20-0528	INSTALL MOTION LIGHTS, DRY	05/28/2020	1,200.00	1,200.00	07/14/2020
<b>Total FUND EXPENDITURES:</b>					<b>1,367.06</b>	<b>1,324.12</b>	
<b>Total AIRPORT FUND:</b>					<b>1,367.06</b>	<b>1,324.12</b>	
<b>SEWER FUND</b>							
<b>FUND EXPENDITURES</b>							
<b>54-40-11800 STATE UNEMPLOYMENT</b>							
1807	AZ DES-UNEMPLOYMENT TAX	20-0708	AZ ACCT NO 2040840/2020/Q1	07/08/2020	727.20	.00	
<b>54-40-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4054238377	UNIFORMS-WW	06/24/2020	58.67	.00	
7060	CINTAS	4054651790	UNIFORMS-WW	06/30/2020	32.64	.00	
7060	CINTAS	4055405346	UNIFORMS-WW	07/08/2020	32.64	.00	
6881	OPERATIONS MANAGEMENT IN	D3165600-02-0	JACOBS CONTRACT-AUG-20	07/10/2020	62,050.90	.00	
<b>54-40-37000 PROPERTY, CASUALTY, LIABILITY</b>							
1139	AZ MUNICIPAL RISK RTNTN PO	40000824-060	Sewer	06/04/2020	18,700.00	18,700.00	07/03/2020
<b>54-40-46000 OPERATIONAL EXPENSES</b>							
1659	ACE HARDWARE	30512	SPRAYER	07/01/2020	4.82	.00	
6536	BISBEE NAPA AUTO PARTS	227800	TUB O TOWELS, DEGREASER	06/30/2020	21.03	.00	
6536	BISBEE NAPA AUTO PARTS	228243	TUB O TOWELS, DIESEL	07/06/2020	22.02	.00	
<b>54-40-46543 MANHOLE, PIPE &amp; FITTINGS</b>							
1659	ACE HARDWARE	30502	PL500 LANDSCAP 10OZ	06/30/2020	16.75	.00	
4922	FERGUSON ENTERPRISES #10	7841302-2	FOOT PEDAL, MICROF CLEANI	06/29/2020	74.44	.00	
<b>Total FUND EXPENDITURES:</b>					<b>81,741.11</b>	<b>18,700.00</b>	
<b>Total SEWER FUND:</b>					<b>81,741.11</b>	<b>18,700.00</b>	
<b>SANITATION FUND</b>							
<b>FUND EXPENDITURES</b>							
<b>56-40-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4054238414	UNIFORMS-SANITATION	06/24/2020	36.23	.00	
7060	CINTAS	4054651872	UNIFORMS-SANITATION	06/30/2020	36.23	.00	
7060	CINTAS	4055405317	UNIFORMS-SANITATION	07/08/2020	36.23	.00	
<b>56-40-37000 PROPERTY, CASUALTY, LIABILITY</b>							
1139	AZ MUNICIPAL RISK RTNTN PO	40000824-060	Sanitation	06/04/2020	7,618.00	7,618.00	07/03/2020
<b>56-40-46561 COUNTY TIPPING FEE</b>							
3181	COCHISE COUNTY TREASURE	26284	MUNICIPAL WASTE/HOUSEHOL	06/30/2020	21,344.36	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>56-40-48562 RECYCLING PROGRAM</b>							
5957	BARNETT'S PROPANE, LLC	20-0630	FINANCE CHARGE	06/30/2020	2.28	.00	
5957	BARNETT'S PROPANE, LLC	9171-31-1	UNDERPAYMENT ON PROPANE	05/12/2020	6.32	.00	
5957	BARNETT'S PROPANE, LLC	9171-45	PROPANE	05/28/2020	66.12	.00	
7060	CINTAS	4054238413	UNIFORMS-RECYCLING	06/24/2020	93.15	.00	
7060	CINTAS	4054651854	UNIFORMS-RECYCLING	06/30/2020	56.20	.00	
7060	CINTAS	4055405333	UNIFORMS-RECYCLING	07/08/2020	56.20	.00	
1893	LAL ENTERPRISES, INC	28560	PORTA POTS	06/30/2020	73.50	.00	
<b>56-40-61000 VEHICLE PARTS &amp; LABOR</b>							
6536	BISBEE NAPA AUTO PARTS	227960	COMPRESSOR W/FRIG OIL	07/01/2020	225.41	.00	
Total FUND EXPENDITURES:					29,650.21	7,618.00	
Total SANITATION FUND:					29,650.21	7,618.00	
<b>QUEEN MINE FUND</b>							
<b>FUND EXPENDITURES</b>							
<b>59-40-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	21-1	478 N. Dart Rd - Queen Mine	07/01/2020	409.74	409.74	07/14/2020
Total FUND EXPENDITURES:					409.74	409.74	
Total QUEEN MINE FUND:					409.74	409.74	
<b>DEBT SERVICE FUND--G.O. DEBT</b>							
<b>LEASE PURCHASE AGREEMENTS</b>							
<b>85-70-81000 PRINCIPAL PMTS, LEASE PURCHASE</b>							
5179	NATIONAL BANK OF ARIZONA	20-0801	LOAN PAYMENT-PRINCIPAL	08/01/2020	12,347.79	.00	
<b>85-70-81500 INTEREST PMTS, LEASE PURCHASE</b>							
5179	NATIONAL BANK OF ARIZONA	20-0801	LOAN PAYMENT-INTEREST	08/01/2020	3,104.71	.00	
Total LEASE PURCHASE AGREEMENTS:					15,452.50	.00	
Total DEBT SERVICE FUND--G.O. DEBT:					15,452.50	.00	
<b>BISBEE BUS FUND</b>							
<b>FUND EXPENDITURES</b>							
<b>96-40-37000 PROPERTY, CASUALTY, LIABILITY</b>							
1139	AZ MUNICIPAL RISK RTNTN PO	40000824-060	Bisbee Bus	06/04/2020	2,078.00	2,078.00	07/03/2020
<b>96-40-41607 CITY OPERATING EXPENSE</b>							
6391	CITY OF DOUGLAS	20200625628	BUS OPERATING SERVICES/MA	06/25/2020	20,258.88	.00	
5710	XEROX CORPORATION	10717898	BASE CHARGE & USAGE/BUS	07/01/2020	30.43	.00	
Total FUND EXPENDITURES:					22,367.31	2,078.00	
Total BISBEE BUS FUND:					22,367.31	2,078.00	
Grand Totals:					370,743.89	181,469.58	

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
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Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

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City Recorder: \_\_\_\_\_

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**Report Criteria:**

Invoices with totals above \$0.00 included.

Paid and unpaid invoices included.

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**REQUEST FOR MAYOR & COUNCIL ACTION**  
**Session of: July 21, 2020**

Regular    Special

**DATE ACTION SUBMITTED:** July 15, 2020

**REGULAR**                       **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**     **ORDINANCE**     **FORMAL ACTION**     **OTHER**

**SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON JULY 7, 2020 AT 7:00 PM**

**FROM:**            Ashlee Coronado, City Clerk

**RECOMMENDATION:**            Approve Minutes

**PROPOSED MOTION:**            I move to approve the Minutes of the Regular Session of Mayor and Council held on July 7, 2020 at 7:00 PM

**DISCUSSION:**

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**FISCAL IMPACT:**            N/A

**DEPARTMENT LINE ITEM ACCOUNT:**            N/A

**BALANCE IN LINE ITEM IF APPROVED:**            N/A

**Prepared by:** Ashlee Coronado  
Ashlee Coronado  
City Clerk

**Reviewed by:** Theresa Coleman  
Theresa Coleman  
City Manager

**This meeting was closed to the public due to Covid 19**

## **MINUTES**

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, JULY 7, 2020 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:03PM.

### **ROLL CALL**

#### **COUNCIL**

Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore  
Councilmember Joni Giacomino, Ward II  
Councilmember Bill Higgins, Ward I  
Mayor David M. Smith  
Councilmember Leslie Johns, Ward I  
Councilmember Joan Hansen, Ward II  
Councilmember Anna Cline, Ward III

#### **STAFF**

Theresa Coleman, City Manager  
Ashlee Coronado, City Clerk  
Jesus Haro, Public Works Director  
Albert Echave, Police Chief  
George Castillo, Fire Chief

#### **CITY ATTORNEY**

James Ledbetter

INVOCATION: Mayor Smith said that for a moment of silence we had a lot to contemplate with the rising numbers of Covid cases. On a sadder note we lost one of our retired firefighter, Kyle Mitz. He asked that everyone join him in a moment of silence.

### **PLEDGE OF ALLEGIANCE**

#### **MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:**

- Mayor Smith announced that unless something dramatic changes this would be our last in person meeting. Meetings would be held virtually beginning July 21<sup>st</sup>. He said that the public would be able to log on and view the meeting.
- Mayor Smith said that he received several phone calls regarding an incident that happened on Brewery Gulch and because of that he wanted Mr. Higgins to make a statement.
  - Councilmember Higgins spoke on the mural on Garden Avenue by Rose Johnson and the process he went through to have it placed there. He spoke about the rules for the historic district. He said he was passionate about maintaining the historic district. He went on to say that he became heated over violations of these rules. He apologized to all the residents of the City of Bisbee for this. He requested forgiveness and said it would not happen again.

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Cline moved to approve accounts payable in the amount of \$491,587.58.

SECOND: Mayor Smith

Councilmember Cline asked about the payments to mutual of Omaha and why it stated it didn't exist.

Ms. Coleman responded said that it was uploaded in the wrong format and manually corrected.

Councilmember Cline asked about contract services to Cochise County.

Ms. Coleman responded that this was regarding the Bisbee Master Mobility plan.

Councilmember Cline asked about the purchase of banners and what they were for.

Ms. Coleman responded that those were the mask banners that were hanging throughout Bisbee. She said that was a real reimbursable expense

Councilmember Cline asked about a shoe polish purchase in the Police Department. She also asked about a purchase to Lee's Auto Sales. She wanted to know why we were approving it on accounts payable before it had even come before Council.

Ms. Coleman responded she did not know what they were polishing. Ms. Coleman responded that the Lee's Auto Sales purchase was the emergency purchase later on in the agenda.

Councilmember Cline asked about the storage container unit that was purchased for special event.

Mr. Haro said that this was purchased to be able to store the items for special events and Festival of Lights. Multiple proposals were received.

Councilmember Higgins requested information on the ACMA renewal.

Ms. Coleman responded that it was the Arizona City Managers Association.

Councilmember Cline asked about the payment to AmBiServ. It was her understanding we were through with them.

Mayor Smith thought that there may be some overlap between the old and new company.

Ms. Coleman responded that she would look into it and have the Finance Director follow-up.

MOTION PASSED: AYES- 5 NAYS-02

Mayor Smith apologized for getting ahead and not going to call to the public. He requested to go back to that item.

**CALL TO THE PUBLIC-**

Susan Payne, said that her hat was off to the Mayor for taking a stand on face coverings. She said that many people would feel safe enough to shop in the community. She thanked him for his wisdom to protect all.

Yvette Ponte, said that she was concerned about Main Street, and every retail establishment in 85603. She said that there were 35 retail businesses as of July 6 that were closed. She said that physical health of the community was being addressed while the financial health of the community was not. She said that the primary industry was tourism. If we disregarded this, we would find ourselves on the brink of becoming a ghost town in the midst of a pandemic. She proposed that that an ad hoc committee be created under temporary ordinance to help Main Street victims of Covid 19. She requested that it be added to a future agenda if enough interest was expressed.

**2. Approval of the Consent Agenda**

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on June 16, 2020 at 7:00 pm.

Ashlee Coronado, City Clerk

- B. Approval of a Liquor License Application for Electric Brewing located at 1326 W. Highway 92 #8, Bisbee Arizona; Joseph Charles, Fredrickson, Applicant.

Ashlee Coronado, City Clerk

**MOTION:** Councilmember Cline moved to approve the consent agenda items 2A & B.

**SECOND:** Councilmember Pawlik

**ROLL CALL VOTE:**

**AYES:** Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

**NAYS:** 0

**MOTION PASSED:** AYES -7 NAYS -0

**OLD BUSINESS**

**NEW BUSINESS**

- 3. Discussion and Possible Approval of a Memorandum of Agreement with NOTAM Manager System between Aeronautical Services (AJM-336) of the Federal Aviation Administration (FAA) and the Bisbee Municipal Airport (P04).

Jesus Haro, Public Works Director

Mr. Haro said that this agreement would allow us to use the FAA’s NOTAM System. This would allow us to notify aircraft’s coming into our airport of things that they may need to know such as conditions on the runway, etc. He went on to say that they would receive training as to how to use the system.

Councilmember Pawlik asked if we already had the equipment necessary. He also requested information on cost to the city.

Mr. Haro said that we would be responsible for providing our own computers. This was more specific to us using our own computers. He said Internet access was not available at the airport currently. This was something that was being looked into. Mr. Haro said in regard to cost it would be the cost of supplying Internet.

Councilmember Giacomino asked what kind of Internet would be used.

Mr. Haro said currently they were utilizing a jet pack from the library, but was still researching other options.

MOTION: Councilmember Pawlik moved to approve the Memorandum of Agreement between the Aeronautical Services (AJM-336) of the Federal Aviation Administration (FAA) and the Bisbee Municipal Airport (P04).

SECOND: Councilmember Higgins

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7 NAYS -0

4. Discussion and Possible Approval to enter into an Agreement with Lytx for a Drivecam Program Trial Agreement.

Jesus Haro, Public Works Director

Mr. Haro explained this was a trial for cameras that had the ability to view the front facing picture along with the driver’s cab. This was more specifically for the trash vehicles. There was the option to use on other vehicles if necessary. This was a trial free of charge, if we decide we did not want to go into the paid service agreement we would simply remove the cameras and send them back. Part of the trial would be them coming here and installing the cameras and training staff.

Councilmember Pawlik asked what the benefit of this was to the city.

Mr. Haro responded that his interest was because of the number of phone calls they received during the week regarding trash not being picked up. These cameras have the ability to view live or rewind and watch back. This would give us a way to look back and see if there was a reason the trash was not picked up.

Councilmember Pawlik asked what the cost would be if we chose to keep this service.

Mr. Haro responded that it was around \$1000 per camera. This included all of the software, they would maintain the video footage on their servers. This would be an annual service agreement. He stated we would receive six cameras as part of the trial.

MOTION: Councilmember Pawlik moved to approve the agreement with Lytx for a Drivecam Program Trial Agreement.

SECOND: Mayor Smith

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Johns, Hansen and Mayor Smith.

NAYS: Councilmember Higgins and Cline

MOTION PASSED: AYES -5 NAYS -2

5. Discussion and Possible Approval to enter into a contract with KE&G Construction, Inc. to apply an asphalt overlay to Tombstone Canyon.

Jesus Haro, Public Works Director

Mr. Haro said that this was something he had been working on for quite some time. The Streets and Infrastructure Committee wanted something that would last sometime. He received three proposals on this project including one from KE&G. he explained that KE&G was a part of a cooperative contract. He explained that this would include Naco Rd., Main Street and Tombstone Canyon and this would be a 2 inch overlay with thermoplastic striping. He said that this amount was available in the budget. If approved this project would begin at the end of July or beginning of August.

Councilmember Cline asked who the other bidders were and why those bids were not included as part of the packet.

Mr. Haro responded they were Tucson asphalt and Sunland Asphalt. Mr. Haro said that he could provide them but KE&G was a part of a cooperative contract. Meaning that it had already gone out to bid.

Councilmember Cline said that she would like to see the other bids. She knew that KE&G had done a lot of work for us in the past, but they were known for having a lot of change orders.

Councilmember Pawlik asked if Mr. Haro remembered what the amount of the bid that was received on this last year.

Mr. Haro responded that the slurry seal came in at \$480,000. This was a full asphalt overlay.

Councilmember Giacomino asked what herbicides would be used.

Mr. Haro responded that he did not know, but would find out. It was being applied to stop the undergrowth.

MOTION: Councilmember Pawlik moved to approve the contract with KE&G Construction, Inc to apply an asphalt overlay to Tombstone Canyon.

SECOND: Councilmember Higgins

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7 NAYS -0

6. Discussion and Possible Acceptance of a Grant from USDA Rural Development to conduct a feasibility study for a 1.8 mile shared use path along State Route 80 and approval of grant match in the amount of \$23,205.75.

Theresa Coleman, City Manager

Ms. Coleman asked that when the motion was being considered additional information was located regarding the match portion. The city's grant match portion was \$2,344.00. She said that this was a grant application that was put together by some volunteer grant writers specific to a feasibility study for a path around the lavender pit. Our city commitment was \$2,344.00. A portion of that was cash and in-kind services. Cochise County Planning Department and Arizona Department of Transportation both have also pledged a portion of the match.

Councilmember Cline asked which department the funds would come from.

Ms. Coleman responded that it would come from Community Development.

MOTION: Councilmember Higgins moved to accept the grant from USDA Rural Development to conduct the feasibility study for a 1.8 mile shared use path along State Route 80 and approval of grant match portion of \$2,344.00.

SECOND: Councilmember Giacomino

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7 NAYS -0

7. Discussion and Possible Approval of a Contract with Code 3 Motors for the Purchase of an Ambulance.  
George Castillo, Fire Chief

Chief Castillo explained that this contract would allow them to purchase a 2012 Ford ambulance. This vehicle only had 44,000 miles on it and out of all the units that staff looked at this was the best deal.

Councilmember Giacomino asked why we were looking into leasing vehicles. This would allow us to build his fleet up like he needs.

Ms. Coleman responded that a lease was considered at the last Council meeting for a garbage truck at a 3% rate. We as a city do not earn 3% interest on our money. This would be an opportunity to borrow from our enterprise fund at 3% and pay it back to ourselves instead of an outside organization.

Councilmember Pawlik asked if anyone from the department had checked this vehicle out.

Chief Castillo explained that no not as of yet, but upon delivery the city mechanics would look over the vehicle before any money exchanges hands.

Councilmember Cline wanted to confirm that this would be delivered to us. She also asked how soon we would take possession of the vehicle.

Chief Castillo said that was correct it was free delivery. If approved they would make the call tomorrow to see how soon it could be delivered.

MOTION: Councilmember Cline moved to approve the contract with Code 3 Motors for the purchase of an ambulance in the amount of \$50,000.00 plus tax and title.

SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7 NAYS -0

8. Discussion and Possible Approval of an Emergency Purchase of 2 vehicles from Lee's Auto Sales in the amount of \$23,993 for the Police Department.

Theresa Coleman, City Manager

Ms. Coleman said that the Police Department was acquiring vehicles through Cochise County, they were no longer making vehicles available to us due to budget shortfalls and also the fact that manufacturing schedules were behind. She went on to explain that Council had approved a contract with E-Fleets for two new pickup trucks for the Police Chief and Deputy Chief, but due to a shutdown of manufacturing we do not know if those vehicles would be produced this year or next year. We were still in line for the vehicles but we do not know when they would be ready. Since then the Deputy Chief had given over his patrol car and the Chief was driving his own personal vehicle. We finally had to make the decision that we could not wait any longer and authorize the emergency purchase of these two vehicles for the Chief and the Deputy Chief.

Councilmember Giacomino asked why there was such a dire need right now were there not any usable vehicles in the meantime. She asked about the vehicles sitting in the lot and if they were drivable. If they were not drivable why did we still have them.

Ms. Coleman responded that the reason we still had them was because they were not ready in time for the auction.

Councilmember Giacomino asked how many drivable police vehicles we had.

Ms. Coleman responded there were 7 to 9 patrol cars and then cars for the Chief and the Deputy Chief.

Councilmember Giacomino asked why those cars could not be utilized while they were on duty; were they for the purpose of driving home and back to work every day. She didn't understand why we needed to buy these vehicles right now when our financial status was so unknown.

Ms. Coleman said that we were budgeted for the vehicles we had ordered. She explained that if we take possession of the new vehicles these vehicles could be reassigned to other departments.

Councilmember Cline asked if there were any seizure vehicles that were usable like Chiefs in the past had.

Ms. Coleman responded that the Chief's vehicle was the last vehicle available and then the Deputy Chief's vehicle was needed.

Councilmember Pawlik asked if there was a performance period in the E-fleets contract.

Ms. Coleman responded no, we were under no obligation to take possession of the vehicles.

Councilmember Cline said that she had an issue with Council even having to discuss it after it was approved. She preferred that it come to Council before the purchase was made.

Ms. Coleman said that we were in a situation where the Police Chief was driving his own personal vehicle.

Councilmember Cline said that we also have a situation where we have two police officers driving their patrol units to Sierra Vista and another one driving a unit to Douglas. They could be driving their own personal vehicles to and from their different towns and picking a unit up when they were in Bisbee.

MOTION: Councilmember Higgins moved to approve the emergency purchase of 2 vehicles from Lee's Auto Sales in the amount of \$23,993 for the Police Department.

SECOND: Mayor Smith

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Higgins, Johns, Hansen and Mayor Smith.

NAYS: Councilmember Giacomino and Cline

MOTION PASSED: AYES -5 NAYS -2

9. Discussion and Possible Approval of a Memorandum of Understanding between the City of Bisbee and Step Up Bisbee/Naco, Inc. establishing a Joint Partnership for restoration of property located at 121 Fort Huachuca Lane.

Theresa Coleman, City Manager

Ms. Coleman explained that when it came to workforce housing the Step Up Bisbee/Naco group was very interested in partnering with the city in order to get a program started. She said that they had obtained a \$50,000 grant which they utilized to help purchase the property at 121 Fort Huachuca Lane. She understood that they were seeking an additional grant from Western bank today.

Councilmember Cline asked for more information about workforce housing.

Ms. Coleman responded that the term workforce housing was a term that applied to homes where the buyers qualify for conventional financing from the bank. She explained that this was similar to the habitat model.

Councilmember Cline asked if this would be specifically for city employees.

Ms. Coleman responded that Step Up Bisbee/Naco was interested in developing housing for nurses, teachers, firefighters and police officers. Before the first house goes up for sale we would have an affordable housing program approved by the Council.

MOTION: Councilmember Higgins moved to approve the Memorandum of Understanding between the City of Bisbee and Step Up Bisbee/Naco, Inc establishing a Joint Partnership for restoration of property locates at 121 Fort Huachuca Lane.

SECOND: Mayor Smith

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7 NAYS -0

10. Discussion and Possible Approval of a Memorandum of Understanding between the City of Bisbee and Step Up Bisbee/Naco, Inc. establishing a Joint Partnership for restoration of homes within the City of Bisbee's Corporate Limits.

Theresa Coleman, City Manager

Ms. Coleman explained that this was a general memorandum as a opposed to the last one which was very property specific.

Councilmember Giacomino asked if there was a way to provide Council with the procedures necessary to qualify for this housing.

Ms. Coleman said that a draft housing program was provided to the City Attorney for review and before any of these houses are sold it would come back to Council for approval.

MOTION: Councilmember Higgins moved to approve the Memorandum of Understanding between the City of Bisbee and Step Up Bisbee/Naco, Inc. establishing a Joint Partnership for restoration of homes within the City of Bisbee’s corporate limits.

SECOND: Councilmember Johns

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7 NAYS -0

11. Discussion and Possible Approval of a Court Consolidation Agreement between the City of Bisbee and Cochise County.

Theresa Coleman, City Manager

Ms. Coleman said that this had been under development for a while. We had been operating under our previous agreement. This agreement does include the county’s commitment to pay the justice so that we will no longer be paying a separate justice fee. That was a total of \$12,000 a year. That was one of the reasons we were patiently waiting for them to develop this agreement.

Councilmember Giacomino asked if we would be getting any money out of it. Would we be receiving money from tickets? Right now the County kept money they received from tickets. She asked if this was the same deal.

Ms. Coleman said that was correct.

Councilmember Giacomino asked if we would be looking into bringing the magistrate back to the city in the future.

Ms. Coleman said she could bring that information to Council for their consideration.

MOTION: Councilmember Higgins moved to approve the Court Consolidation Agreement between the City of Bisbee and Cochise County.

SECOND: Councilmember Pawlik

ROLL CALL VOTE:

AYES: Councilmember Pawlik, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7 NAYS -0

12. Possible Approval of a motion to go into Executive Session for the purpose of Discussion and Consultation with City Attorney to provide legal guidance on Pending Matters.

*Per ARS § 38-431.03(a)(3)(4)(7) , the City Council may vote to go into executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body and for Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation and for Discussion or consultation with designated representatives of the public body*

*in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.*

Theresa Coleman, City Manager

MOTION: Councilmember Pawlik moved that the Mayor and Council go into Executive Session pursuant to ARS § 38-431.01(a)(3)(4)(7) for the Purpose of Discussion and Consultation with City Attorney to provide legal Guidance on pending matters.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

MOTION: Councilmember Higgins moved to come out of Executive Session.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

13. City Manager's Report:

- Fire Inspections- Ms. Coleman said that there was some concern with businesses being closed and whether or not they would be able to pay for their fire inspection. She would come back to Council at the next meeting with the proposal using the Arizona cares money to encourage businesses to get their fire inspection. This would waive the \$75 inspection fee.
- PPE Donations- Ms. Coleman said we received a donation of some masks and gloves from Premier Alliance. Those masks were made available to the public by the Fire Department.
- Partnership Agreements - Ms. Coleman said that we were rethinking partnership agreements. If there were questions about any of the partnership agreements, please feel free to reach out to her.
- Other Current events (No Discussion)- Ms. Coleman informed the Council that the library worked with people on the women's suffrage plaque. It would be mounted on the side of the library.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Cline commented on the loss of retired Firefighter Mitz. He served 20+ years with Bisbee Fire. She said to rest easy firefighter Mitz. Councilmember Cline also read words from retired Fire Chief Ernest who sent his condolences and memories of Firefighter Mitz.

ADJOURNMENT:

MOTION: Councilmember Higgins moved to adjourn the meeting.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 8:58 PM

\_\_\_\_\_  
David M. Smith, Mayor



**REQUEST FOR MAYOR & COUNCIL ACTION**

**Session of: July 21, 2020**

Regular    Special

<b>DATE ACTION SUBMITTED:</b> <u>July 15, 2020</u>			
<b>REGULAR</b> <input checked="" type="checkbox"/>	<b>CONSENT</b> <input type="checkbox"/>		
<b>TYPE OF ACTION:</b>			
<b>RESOLUTION</b> <input type="checkbox"/>	<b>ORDINANCE</b> <input type="checkbox"/>	<b>FORMAL ACTION</b> <input checked="" type="checkbox"/>	<b>OTHER</b> <input type="checkbox"/>
<b>SUBJECT: Discussion and Possible Approval of an Amended Court Consolidation Agreement between the City of Bisbee and Cochise County</b>			

**FROM:** Theresa Coleman, City Manager

**RECOMMENDATION:** Approve Agreement

**PROPOSED MOTION:** I move to approve the Amended Court Consolidation Agreement between the City of Bisbee and Cochise County

**DISCUSSION:**

This agreement was approved at the July 7<sup>th</sup> meeting. Since then Cochise County has informed us that there was an amended version of this Agreement. The change is the addition of the "Purpose" language under section I.

**FISCAL IMPACT:**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

Prepared by: Ashlee Coronado  
Ashlee Coronado  
City Clerk

Reviewed by: Theresa Coleman  
Theresa Coleman  
City Manager

**COURT CONSOLIDATION AGREEMENT  
BY AND BETWEEN  
THE CITY OF BISBEE, ARIZONA  
AND COCHISE COUNTY, ARIZONA**

**THIS IS AN AGREEMENT**, made and entered into by and between the County of Cochise, a body politic, [hereinafter "**COUNTY**"] and the City of Bisbee, a municipal corporation [hereinafter "**CITY**"] and is approved by the County Board of Supervisors, the City Mayor and Council, the Presiding Judge of the Superior Court in and for Cochise County, the Cochise County Attorney, and the Justice of the Peace for the Precinct of which the **CITY** is part, as authorized by the powers and authority granted by the laws of the State of Arizona.

**RECITALS**

**WHEREAS**, the **COUNTY** and the **CITY** are authorized to enter into this Intergovernmental Agreement pursuant to A.R.S. §11-951 et seq.

**WHEREAS**, the **CITY** enters this Agreement in lieu of establishing or maintaining a municipal court pursuant to A.R.S. §22-402(C).

**WHEREAS**, the **COUNTY** agrees to provide the services of a municipal court through the Bisbee Justice Court, Precinct One as set forth in this Agreement.

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

**I. PURPOSE**

Purpose of this Agreement is to define the duties of the Parties related to operation of the Consolidated Court.

**II. LOCATION AND DESIGNATION**

The municipal court is merged into and consolidated with the Bisbee Justice Court, Precinct One. The Justice Court shall be located at 207 N. Judd Drive, Bisbee, AZ or other

suitable location within the **CITY**. The Justice Court Identification Number shall be used for all purposes including any municipal court services performed under this Agreement.

The Bisbee Justice Court, Precinct One, shall provide the services of a municipal court including exercising jurisdiction of all cases arising under the ordinances of the **CITY** pursuant to A.R.S. §11-402(C). The Justice Court shall assume all responsibilities and authority provided by A.R.S. Title 22, Chapter 4 which the **CITY** otherwise would have but for this Agreement.

### **III. DUTIES OF THE COUNTY**

A. The **COUNTY** will operate the Justice Court and will also be responsible for the performance of the following related functions:

1. The prosecution and defense of all cases which arise during the existence of this Agreement which could have been filed in the **City** municipal court but for this Agreement.
2. Transportation and incarceration of defendants appearing before the Justice Court, except that the **CITY's** police department shall be responsible for initial transportation to a County jail facility upon arrest by the police department.
3. Service of process as required by law for parties appearing before the Justice Court as a result of citations or long form complaints.
4. Service of process as required by law for parties appearing before the Justice Court for all Orders of Protection, Injunctions Against Harassment and other civil matters.
5. Issuance of Search Warrants, Civil and Criminal Arrest Warrants as required or authorized by law or by Court rules for parties appearing before the Justice Court.

B. The **COUNTY** shall staff this Consolidated Court as it deems appropriate and shall have exclusive authority and control over the hiring, firing and supervision of all court staff. The County shall be responsible for the administration and management of all compensation, payroll and employee benefits of Justice Court judicial officers and court employees.

C. The Justice Court shall be responsible for the collection of fees, fines, surcharges, City Code administrative fees, and shall make disbursements as may be required by law or rules and regulations of the State of Arizona and the Arizona Supreme Court.

#### IV. DUTIES OF CITY

A. The **CITY** shall cause all cases which would otherwise be processed in the City municipal court to be referred to and filed with the Justice Court, which shall assume original jurisdiction over these matters.

B. The **CITY** understands and agrees that, in consideration of the **COUNTY'S** provision of municipal court services, the **CITY** shall be responsible for performance of the following related functions.

1. Initial transportation for incarceration of defendants appearing before the Justice Court as a result of citations or complaints issued by the City Police Department or an arrest made by the City Police Department.
2. Issuing, filing, and prosecuting all City Code violations. Prosecution of City Code violations will be done by the City Attorney's Office.

C. The **CITY** understands and agrees that, in consideration of the **COUNTY'S** provision of municipal court services, the **COUNTY** shall be entitled to any and all fines, fees or other similar revenues for civil or criminal misdemeanor cases arising within the boundaries of the Justice Court, after the effective date of this Agreement, which are within the jurisdiction of Justice Court Precinct, including those cases arising within the corporate limits of the **CITY**.

D. The **CITY** agrees to pay the **COUNTY** \$24,760 for municipal court services for FY2020-21. Said payment shall be payable quarterly, in advance, or payment may be made in one lump sum at the beginning of the fiscal year.

E. The County shall consult with the City on the process for selection of a new Justice of the Peace in the event the Board is required to appoint a new Justice of the Peace; provided, however, that the final selection shall be determined by the Board.

## V. INDEMNIFICATION AND INSURANCE

A. **COUNTY** agrees to hold harmless **CITY**, its officers, employees and agents from all losses, suits, damages or costs of any kind, including reasonable attorney's fees, defense costs and expenses arising from **COUNTY'S** performance pursuant to this agreement. It is understood and agreed that the **COUNTY** may elect to self-insure against any or all of the risks enumerated in this section. The **COUNTY** shall provide the **CITY** with current insurance certificates or the evidence of coverage as appropriate.

B. The **CITY** agrees to hold harmless the **COUNTY**, its officers, employees and agents from all losses, suits, damages or costs of any kind, including reasonable attorney's fees, defense costs and expense arising from the **CITY'S** performance pursuant to this agreement. It is understood and agreed that the **CITY** may elect to self-insure against any or all of the risks enumerated in this section. The **CITY** shall provide the **COUNTY** with current insurance certificates or evidence of coverage as appropriate.

## VI. TERM AND TERMINATION

A. The term of this Agreement shall begin on July 1, 2020 and shall continue through June 30, 2021.

B. Either party may terminate this Agreement upon written notice to the other party no less than 120 days prior to the end of a fiscal year.

C. This Agreement is subject to cancellation pursuant to A.R.S. § 38-511, the provisions of which are incorporated herewith by reference.

D. The parties do not anticipate any acquisition of joint property under this Agreement. In the event of termination of this Agreement, any property supplied by the **CITY** pursuant to this agreement shall be and remain the property of the **CITY**. Any property acquired through the use of Justice Court Enhancement Funds (JCEF) will be handled in accordance with JCEF policies and procedures. The parties agree to the transfer of ownership of digital recording equipment and any computers or other related hardware and software supplied to the Magistrate Court by the Arizona Supreme Court to the **COUNTY** for utilization by the Consolidated Court for utilization by Consolidated Court personnel under terms of this Agreement, and to the return of said property to the **CITY** upon termination of this Agreement, unless the parties agree otherwise at that time. Any property owned or purchased by the **COUNTY**, which is used to provide services pursuant to this Agreement, shall be and remains property of the **COUNTY**.

## **VII. WAIVER**

Waiver, or the failure of either party at any time to require performance by the other, of any provision herein, shall in no way affect the party's subsequent rights and obligations under that provision. Waiver by either party of any breach or any provision herein shall not be taken or held to be a waiver of any succeeding breach of such provision or waiver of such provision itself.

## **VIII. ENTIRE AGREEMENT**

This written Agreement constitutes the entire agreement between the parties with respect to the subject matter hereof, and shall supersede all previous proposals, negotiations, representations, commitments, writings, and agreements. It may not be released, discharged, changed or modified, except by an instrument in writing, signed by a duly authorized representative of each of the parties except as expressly provided otherwise in this Agreement.

## **IX. RIGHTS OF THE PARTIES ONLY**

The terms of this Agreement are intended only to define the respective rights and obligations of the parties. Nothing expressed herein shall break any rights or duties in favor of any potential third-party beneficiary or other person, agency or organization.

## **X. NON-DISCRIMINATION AND EQUAL EMPLOYMENT OPPORTUNITY**

A. To the extent required by law, the parties shall comply with Title VII of the Civil Rights Act of 1964, as amended, the Age Discrimination in Employment Act, and State Executive Order No. 75-5 which mandated that all persons, regardless of race, religion, handicap, color, age, sex, political affiliation or national origin shall have equal access to employment opportunities.

B. Both parties shall comply with (1) the Rehabilitation Act of 1973, as amended, which prohibits discrimination in the employment or advancement in employment of qualified persons because of physical or mental handicap; (2) all applicable federal regulations regarding equal employment opportunity and relevant orders issued by the U.S. Secretary of Labor; and (3) all applicable provisions of the Americans Disabilities Act (Public Law 101336, 42 U.S.C. §§ 12101-12213) and all applicable Federal Regulations under the Act including 28 CFR Parts 35 & 36.

**XI. APPROVAL OF THE PARTIES**

Before the Agreement shall become effective and binding upon the parties, it must be approved by the **COUNTY** Board of Supervisors and the **CITY** Council. In the event that either party fails or refuses to approve this Agreement, it shall be null and void and of no effect whatsoever. Any party may sign this Agreement electronically, with the same force and effect as if signed with pen and ink.

**IN WITNESS WHEREOF**, the **COUNTY** has caused this instrument to be executed by Chairman of its Governing Board and attested to by the Clerk of said Board; and the **CITY** has caused this Agreement to be executed by its Mayor and Council and attested to by the Clerk of said Council on the dates set forth below.

**APPROVED:**

**APPROVED:**

COUNTY OF COCHISE:

CITY OF BISBEE:

\_\_\_\_\_  
Thomas E. Borer, Chair      Date  
Board of Supervisors

\_\_\_\_\_  
David Smith, Mayor      Date  
City of Bisbee

**ATTEST:**

**ATTEST:**

\_\_\_\_\_  
Kim Lemons, Clerk      Date  
Board of Supervisors

\_\_\_\_\_  
Ashlee Coronado, City Clerk      Date  
City of Bisbee

**APPROVED:**

SUPERIOR COURT IN AND FOR  
THE COUNTY OF COCHISE

---

Hon. James Conlogue      Date  
Presiding Judge

COCHISE COUNTY ATTORNEY

---

Brian McIntyre      Date  
Cochise County Attorney

**APPROVED:**

JUSTICE COURT, PRECINCT #1  
CITY MAGISTRATE

---

Hon. Janus Poppe      Date  
JP/City Magistrate

**INTERGOVERNMENTAL AGREEMENT DETERMINATION**

**RE:** Court Consolidation Agreement between the City of Bisbee and Cochise County

This Agreement has been reviewed pursuant to A.R.S. § 11-952 by the undersigned City Attorney who has determined that it is in appropriate form and is within the powers and authority granted to the City of Bisbee, Cochise County, Arizona.

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020.

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James Ledbetter, City Attorney

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In accordance with A.R.S. § 11-952 this Agreement has been reviewed by the undersigned who has determined that this agreement is in appropriate form and within the powers and authority granted to the County of Cochise.

APPROVED this \_\_\_\_ day of \_\_\_\_\_, 2020.

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Britt W. Hanson, Of Counsel  
Cochise County Attorney



**REQUEST FOR MAYOR & COUNCIL ACTION**

**Session of: July 21, 2020**

Regular    Special

**DATE ACTION SUBMITTED:** July 14, 2020

**REGULAR**                       **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**       **ORDINANCE**       **FORMAL ACTION**       **OTHER**

**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL TO WAIVE FIRE INSPECTION FEES FOR INSPECTIONS SCHEDULED BETWEEN AUGUST 1<sup>ST</sup> AND OCTOBER 31, 2020.**

**FROM:**            **Theresa Coleman, City Manager**

**RECOMMENDATION:**            **Approve Waiver**

**PROPOSED MOTION:**            **I move to waive Fire Inspection Fees for Inspections scheduled between August 1<sup>st</sup> and October 31, 2020**

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**DISCUSSION:**

AZ Cares Funds are designated to cover specific wage categories that include the Fire Marshal. As assistance to Commercial Businesses and to incentivize participation, staff is proposing to wave fire inspection fees for inspections scheduled between August 1<sup>st</sup> and October 31, 2020.

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**FISCAL IMPACT:**        **\$0    Covered by AZ Cares Funding**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

**Prepared by:** *Ashlee Coronado*  
**Ashlee Coronado**  
**City Clerk**

**Reviewed by:** *Theresa Coleman*  
**Theresa Coleman**  
**City Manager**



**REQUEST FOR MAYOR & COUNCIL ACTION**

**Session of: July 21, 2020**

Regular    Special

**DATE ACTION SUBMITTED:** July 15, 2020

**REGULAR**                       **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**       **ORDINANCE**       **FORMAL ACTION**       **OTHER**

**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF THE NOTICE OF INTENT TO ADOPT ORDINANCE O-20-12, ACCEPTING THE TRANSFER OF REAL PROPERTY FROM WILLIAM D. LYON LOCATED ON CHIHUAHUA HILL ABOVE OK STREET, BISBEE.**

**FROM:**            **Theresa Coleman, City Manager**

**RECOMMENDATION:**            **Approve the Notice of Intent to Adopt Ordinance O-20-12**

**PROPOSED MOTION:**            **I move that we approve the Notice of Intent to Adopt Ordinance O-20-12, Accepting the transfer of real property from William D. Lyon located on Chihuahua Hill above Ok Street, Bisbee.**

**DISCUSSION:**

William D. Lyon’s wishes to transfer ownership of the property on Chihuahua Hill above Ok Street (parcel numbers 103-62-333A, 103-62-333B, 103-62-337, 103-62-339, 103-62-342 and 103-62-346) to the City of Bisbee. These are vacant properties.

The City of Bisbee could acquire the real property for the purpose of community development activity. The costs to the City of Bisbee upon acquisition could be approximately \$11,536.78 in the past due property tax.

**FISCAL IMPACT:**            **STBD**

**DEPARTMENT LINE ITEM ACCOUNT:**                      **Multiple Impacts**

**BALANCE IN LINE ITEM IF APPROVED:**                      **N/A**

**Prepared by:** Ashlee Coronado  
**Ashlee Coronado**  
**City Clerk**

**Reviewed by:** Theresa Coleman  
**Theresa Coleman**  
**City Manager**

**NOTICE OF INTENT  
ORDINANCE O-20-12**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE,  
COUNTY OF COCHISE, STATE OF ARIZONA, AUTHORIZING THE ACCEPTANCE  
OF A TRANSFER OF REAL PROPERTY FROM WILLIAM D. LYON TO THE CITY  
OF BISBEE**

**WHEREAS**, the City is authorized to acquire property, or interests in such property, as its best interests may require by ordinance, pursuant to Sections 1.03(b) and 7.05 (h) of the Bisbee City Charter; and

**WHEREAS**, William D. Lyon has offered to convey to the City of Bisbee 6 parcels of real property owned by, to be used for the purpose of community development activity; and

**WHEREAS**, this property, located on Chihuahua Hill above Ok Street, Bisbee, AZ, may prove to be useful for community development activity in the future; and

**WHEREAS**, it is in the best interests of the City of Bisbee and its citizens to accept this property as offered; and

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS FOLLOWS:**

That an execution of transfer by Quit Claim Deed for the property described therein is hereby approved and the City Clerk is authorized to record such deed with the Cochise County Recorder on behalf of the City of Bisbee.

**PASSED, APPROVED AND ADOPTED** by the Mayor and Council of the City of Bisbee on this \_\_\_\_\_ day of \_\_\_\_\_, 2020.

**APPROVED:**

\_\_\_\_\_  
David Smith, Mayor

**ATTEST:**

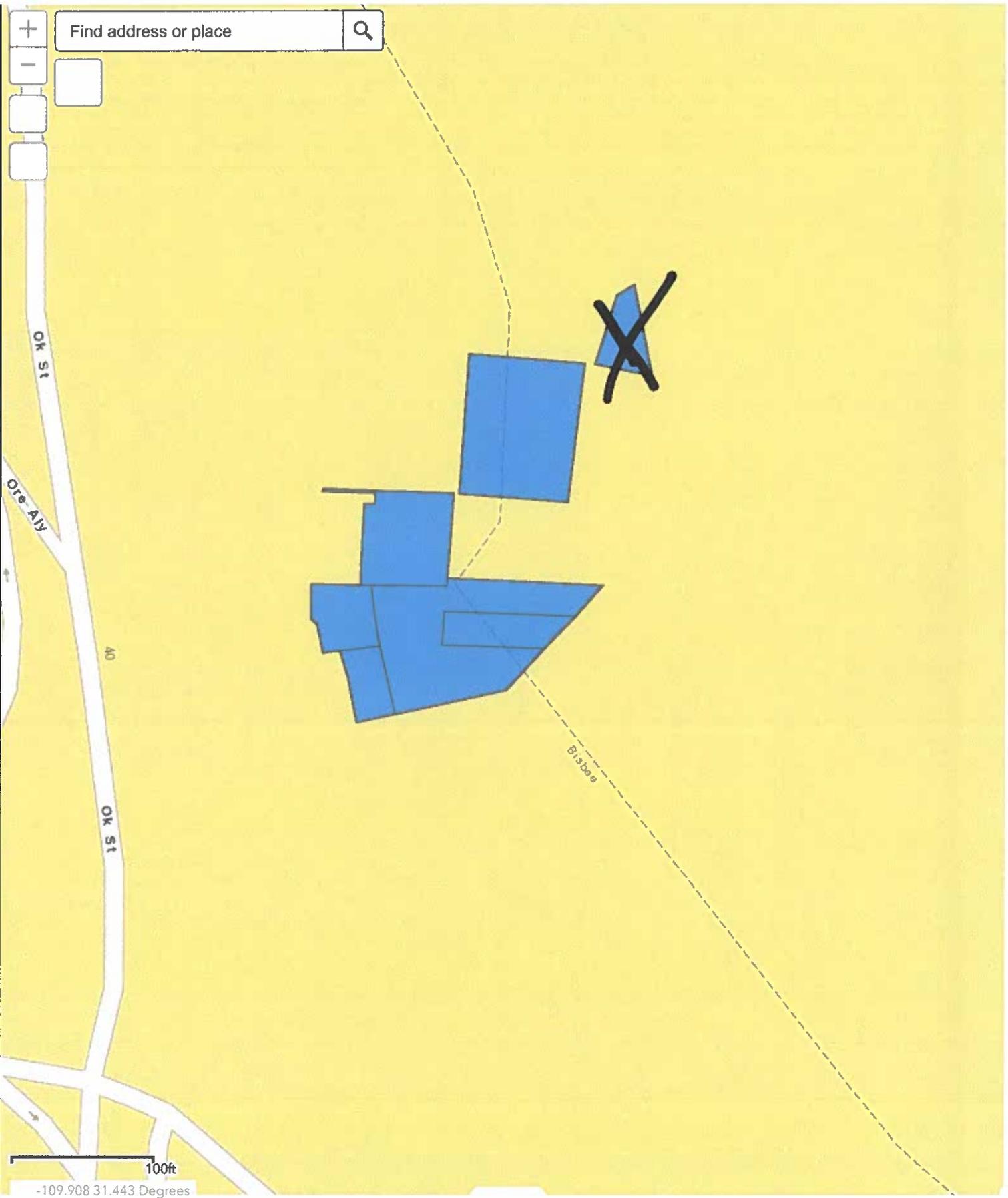
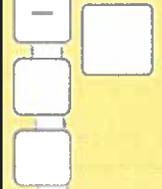
\_\_\_\_\_  
Ashlee Coronado, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
James Ledbetter, City Attorney

Tax Lien Parcels

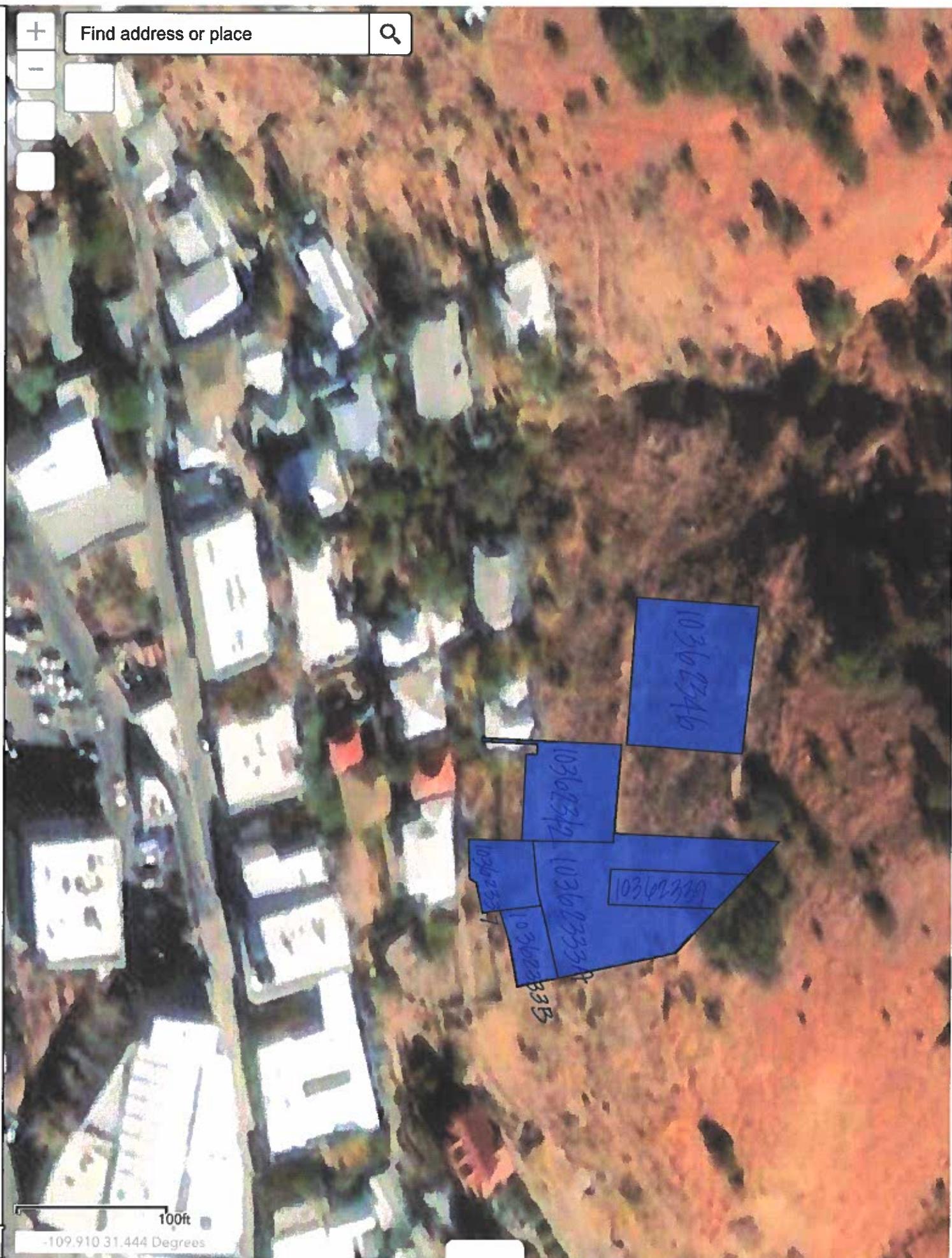
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