ATTENTION

IN-PERSON AUDIENCES AT CITY COUNCIL MEETINGS HAVE BEEN SUSPENDED UNTIL FURTHER NOTICE

Due to Covid 19 this meeting will be conducted electronically by Zoom and Facebook. The public can join, listen and view the meeting as follows:

- **City's Facebook page (https://www.facebook.com/COB118Arizona/). A Facebook account is not necessary.**
- **Zoom by calling in at 1-346-248-7799 or by the following link https://us02web.zoom.us/j/81219875431 the meeting/webinar ID is 812 1987 5431.**
- **The public can submit comments that will be read at the dais by a staff member to publiccomment@bisbeeaz.gov. Citizens can also be recognized to speak during the meeting only if they sign up ahead of time at the email address above. Please indicate if you are signing up to speak under Call to the Public or a specific item number.**

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, AUGUST 18, 2020 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY _____ AT _____.

ROLL CALL

COUNCIL
Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore
Councilmember Joni Giacomino, Ward II
Councilmember Bill Higgins, Ward I
Mayor David M. Smith
Councilmember Leslie Johns, Ward I
Councilmember Joan Hansen, Ward II
Councilmember Anna Cline, Ward III

STAFF
Theresa Coleman, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Jesus Haro, Public Works Director
Albert Echave, Police Chief

CITY ATTORNEY
James Ledbetter

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

2. Approval of the Consent Agenda

   A. Approval of the resignation of Albert Hopper from the Appeals Board for the Property Maintenance Code.
   Ashlee Coronado, City Clerk

OLD BUSINESS

NEW BUSINESS

3. Discussion and Possible Approval to enter into a contract with KE&G Construction, Inc. to apply an asphalt overlay to Tombstone Canyon.
   Jesus Haro, Public Works Director

4. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-20-13; Dissolving the Community Sustainability Commission.
   David Smith, Mayor

5. Discussion and Possible Approval of Resolution R-20-22, Ambulance Subscriptions Rates and providing for repeal and severability.
   Keri Bagley, Finance Director

6. Discussion and Possible Approval of the Amendment to the Employment Agreement between the City of Bisbee and Theresa Coleman, City Manager.
   Joelle Landers, Personnel Director

7. Discussion and Possible Approval of Resolution R-20-23; Declaring and Adopting the results of the Primary Election held on August 4, 2020 and Ordering the Recordation of this Resolution.
   Ashlee Coronado, City Clerk

8. Discussion and Possible Approval of a Notice of Solicitation for Professional Consultant Services Shared Use Path-Feasibility Study per USDA Grant Approval.
   Theresa Coleman, City Manager

9. Possible Approval of a Motion to go into Executive Session for the Purpose of Discussion and Consultation with City Attorney and City Manager regarding Acquisition of Property.

   Per ARS § 38-431.03(a)(7), the City Council may vote to go into executive session for Discussion or consultation with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

   David M. Smith, Mayor

10. City Manager's Report:
    - Housing
    - September 8th Work Session- Easement, Right of Way, etc.
    - Other Current events (No Discussion)

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

ADJOURNMENT:

Individuals with hearing disabilities can contact the City Clerk's Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 915 S. Tovreaville Road, Bisbee.

Pursuant to A.R.S.§ 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

#1

Report Criteria:
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
GENERAL FUND							
10-2020802 DEFERRED COMPENSATION PAYABLE							
1623	NATIONWIDE RETIREMENT SO	20-0808	Deferred Comp for PPE 8-8-2020	08/08/2020	7,020.44	7,020.44	08/13/2020
10-2020818 UNION DUES PAYABLE							
3677	AZ COPS	PPE08082020	Police union dues for PPE 8-8-20	08/08/2020	225.00	225.00	08/13/2020
1147	BISBEE FIREFIGHTERS LOCAL	PPE 8-8-2020	Union dues for fire department PP	08/08/2020	382.50	382.50	08/13/2020
10-2021006 PREPAID LEGAL SVCS PAYABLE							
5909	LEGAL SHIELD	LEGAL-Aug20	LegalShield Premiums for August	08/05/2020	223.25	223.25	08/05/2020
10-2021008 HEALTH INSURANCE-COBRA							
2967	TOM KOBAL	6302020	Reimburse for overpayment -June	06/30/2020	58.22	58.22	08/13/2020
10-2024000 PAYROLL GARNISHMENTS PAYABLE							
3271	SUPPORT PAYMENT CLEARING	20-0808	Child Support Payments for PPE	08/08/2020	1,790.33	1,790.33	08/13/2020
10-34-40066 AMBULANCE FEES							
7108	FRANCISCO ROMERO	BF170764	OVERPAYMENT ON AMBULANC	07/30/2020	73.22	.00	
7109	JAVIER URIBEZ-MENDEZ	19-3772	OVERPAYMENT ON AMBULANC	08/10/2020	531.80	.00	
Total :					10,304.76	9,699.74	
FINANCE DEPARTMENT							
10-52-34000 CONTRACT SERVICES							
6954	ARIZONA WATER COMPANY	20-07031	WATER REPORTS-JULY 2020	07/31/2020	125.00	125.00	08/05/2020
10-52-42000 ADMIN SPECIAL SUPPLIES							
2412	COPPER QUEEN PUBLISHING	21667	SEWER & GARBAGE BILLS	08/03/2020	550.68	.00	
10-52-43500 POSTAGE & METER TAPES							
1829	POSTMASTER - BISBEE MAIN O	20-0803	MAIL S&G	08/03/2020	649.80	649.80	08/04/2020
Total FINANCE DEPARTMENT:					1,325.48	774.80	
CITY CLERK							
10-53-41500 OFFICE SUPPLIES							
6340	OFFICE DEPOT	111873830001	INK CARTRIDGE	07/29/2020	86.04	.00	
10-53-42040 ADVERTISING							
1153	BISBEE OBSERVER	2632	PUBLIC NOTICE/ORDINANCE O	08/17/2020	78.55	.00	
10-53-46531 ELECTION EXPENSE							
1153	BISBEE OBSERVER	2703-1	PN RES R-20-02 7/16, 23, 30, 20	07/30/2020	458.35	.00	
Total CITY CLERK:					622.94	.00	
COMMUNITY DEVELOPMENT							
10-54-22000 WATER - SHELTER							
1106	AZ WATER COMPANY	03117020951-0	Tovreaville/Pound - #0311702095	08/03/2020	95.64	95.64	08/03/2020
10-54-22550 SEWER & GARBAGE - SHELTER							
1225	BISBEE PUBLIC WORKS	22	TOVREAVILLE RD-ANIMAL SHE	08/01/2020	64.97	64.97	08/04/2020
Total COMMUNITY DEVELOPMENT:					160.61	160.61	
ADMINISTRATION & GENERAL GOV'T							
10-55-22000 WATER							
1106	AZ WATER COMPANY	03117020302-0	Juvenile Detent Home-City Hall 0	08/03/2020	119.80	119.80	08/03/2020
10-55-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	22	915 S TOVREAVILLE RD-CITY H	08/01/2020	409.74	409.74	08/04/2020
10-55-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472017090402	915 Tovreaville Rd.- City Hall	08/03/2020	49.33	49.33	08/03/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-55-24000 PHONES							
1791	CENTURY LINK QCC	1495941374	Long Distant / #72745186	07/23/2020	55.28	55.28	08/03/2020
10-55-34000 CONTRACT SERVICES							
5710	XEROX CORPORATION	11008819	BASE CHARGE & USAGE/CH	08/01/2020	441.00	.00	
10-55-41500 OFFICE SUPPLIES							
6340	OFFICE DEPOT	111866838001	PAPER	07/29/2020	187.34	.00	
6340	OFFICE DEPOT	111873830001	FOLDERS, WITEOUT	07/29/2020	34.58	.00	
10-55-46000 OPERATIONAL EXPENSES							
4390	DISTINGUISHED PRODUCTS	19032	US FLAG	10/01/2019	182.00	.00	
4390	DISTINGUISHED PRODUCTS	200109	FLAGS/AZ/US/AGG	05/21/2020	294.00	.00	
4390	DISTINGUISHED PRODUCTS	200112	FLAGS/AGG	07/29/2020	538.00	.00	
Total ADMINISTRATION & GENERAL GOV'T:					2,311.07	634.15	
PERSONNEL							
10-56-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	30784	SHELF SUPPORT	07/30/2020	2.66	.00	
Total PERSONNEL:					2.66	.00	
LEGAL SERVICES							
10-57-31100 PROFESSIONAL FEES - LEGAL							
1139	AZ MUNICIPAL RISK RTNTN PO	20-0807	SKY/INGRAM LAWSUIT-GL6989	08/07/2020	2,211.90	.00	
10-57-34000 CONTRACT SERVICES							
6964	THE LEDBETTER LAW FIRM, PL	104	LEGAL SERVICES	08/15/2020	10,000.00	10,000.00	08/04/2020
Total LEGAL SERVICES:					12,211.90	10,000.00	
INFORMATION SYSTEMS							
10-59-24001 T1 LINE FOR INTERNET ACCESS							
4059	SPARKLIGHT	20-0823/CH	Internet Svc- City Hall /915 S. Tov	08/03/2020	220.81	220.81	08/03/2020
10-59-31000 PROFESSIONAL FEES							
6343	EXECUTECH	EXEC-85556	IT SERVICE AGREEMENT	07/31/2020	4,090.19	.00	
10-59-34000 CONTRACT SERVICES							
6996	iWorQ	1974	INTERNET SOFTWARE MNGMN	08/03/2020	5,390.00	.00	
Total INFORMATION SYSTEMS:					9,701.00	220.81	
POLICE DEPARTMENT							
10-62-12300 UNIFORMS & CLOTHING							
6474	BOWIE, RYAN	20-0608	UNIFORM ALLOWANCE	06/08/2020	574.40	574.40	08/03/2020
6479	FX TACTICAL	I1-10014800-1	UNIFORMS/CARBAJAL	06/17/2020	132.58	132.58	08/04/2020
6436	GALLS, LLC	16074033	UNIFORMS/LONG	07/16/2020	62.06	.00	
10-62-13500 SUBSCRIPTIONS & MEMBERSHIPS							
6516	TRANSUNION RISK AND ALTER	70120	PERSON SEARCH DATA	08/01/2020	54.80	.00	
10-62-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	22	35 HWY 92-POLICE	08/01/2020	157.48	157.48	08/04/2020
10-62-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472015946302	1 W. HWY 92 - Police #472-01594	08/03/2020	51.78	51.78	08/03/2020
10-62-34000 CONTRACT SERVICES							
1532	CITY OF SIERRA VISTA	3306	DISPATCH SERVICES - 07/01-07	08/03/2020	706.16	.00	
10-62-42050 NON CAP ADMIN EQUIP/FURN							
3211	BISBEE POLICE DEPARTMENT	20-0715-1	WRIST REST	07/15/2020	14.02	14.02	08/05/2020
10-62-43500 POSTAGE							
3211	BISBEE POLICE DEPARTMENT	20-0715-1	POSTAGE	07/15/2020	10.96	10.96	08/05/2020
10-62-45300 CUSTODIAL SUPPLIES							
3211	BISBEE POLICE DEPARTMENT	20-0715-1	SANTIZING WIPES	07/15/2020	6.90	6.90	08/05/2020
7060	CINTAS	4057287018	JANITORIAL SUPPLIES	07/29/2020	81.79	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
7060	CINTAS	4057895837	JANITORIAL SUPPLIES	08/05/2020	147.33	.00	
10-62-46000 OPERATIONAL EXPENSES							
3211	BISBEE POLICE DEPARTMENT	20-0715-1	WATER	07/15/2020	13.61	13.61	08/05/2020
5084	WEX BANK	66563600	BILLING CHARGES	07/23/2020	10.50	10.50	08/10/2020
10-62-46623 CITY AUCTION EXPENSES							
3211	BISBEE POLICE DEPARTMENT	20-0715-1	TITLES	07/15/2020	8.00	8.00	08/05/2020
3211	BISBEE POLICE DEPARTMENT	20-0715-1	VIN #-SEIZED VEHICLES	07/15/2020	5.00	5.00	08/05/2020
10-62-46626 ANIMAL CONTROL EXPENSE							
3211	BISBEE POLICE DEPARTMENT	20-0715-1	SCREWS	07/15/2020	1.03	1.03	08/05/2020
3211	BISBEE POLICE DEPARTMENT	20-0715-1	STYROFOAM BOX	07/15/2020	5.46	5.46	08/05/2020
3211	BISBEE POLICE DEPARTMENT	20-0715-1	AMMO	07/15/2020	18.95	18.95	08/05/2020
10-62-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	30776	NUMBER KIT	07/29/2020	8.36	.00	
10-62-62003 GASOLINE							
5084	WEX BANK	66563600	FUEL/PD/LONG	07/23/2020	40.68	40.68	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/BOLSEN	07/23/2020	185.37	185.37	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/JVALENZUELA	07/23/2020	266.24	266.24	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/CCARBAJAL	07/23/2020	240.23	240.23	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/SGARDNER	07/23/2020	167.65	167.65	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/TDEFOOR	07/23/2020	239.20	239.20	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/BNASH	07/23/2020	461.37	461.37	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/AECHAVE	07/23/2020	47.00	47.00	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/BOLSEN	07/23/2020	44.11	44.11	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/SGARDNER	07/23/2020	90.50	90.50	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/JRITCHIE	07/23/2020	27.80	27.80	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/DBRENNAN	07/23/2020	466.36	466.36	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/TCOX	07/23/2020	198.70	198.70	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/TCOX	07/23/2020	164.50	164.50	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/JVALENZUELA	07/23/2020	65.92	65.92	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/LONG	07/23/2020	46.14	46.14	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/CMORENO	07/23/2020	117.62	117.62	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/DBRENNAN	07/23/2020	45.47	45.47	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/RBOWIE	07/23/2020	290.76	290.76	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/BOLSEN	07/23/2020	150.90	150.90	08/10/2020
5084	WEX BANK	66563600	FUEL/PD/JAMOS	07/23/2020	161.06	161.06	08/10/2020
	Total POLICE DEPARTMENT:				5,588.75	4,528.25	
FIRE DEPARTMENT							
10-64-12300 UNIFORMS & CLOTHING							
6436	GALLS, LLC	16093835	UNIFORMS/MARTINEZ	07/20/2020	208.93	.00	
5821	PRINT & STITCH	759	UNIFORM/AYON	07/31/2020	98.28	.00	
10-64-22000 WATER							
1106	AZ WATER COMPANY	03102028351-	Bisbee Fire Station 2 - #031-02-0	08/13/2020	40.12	40.12	08/13/2020
1106	AZ WATER COMPANY	03117013803-0	192 HWY 92/Fire #1 - #03117013	08/03/2020	60.98	60.98	08/03/2020
10-64-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	22	192 HWY 92-FIRE STATION #1	08/01/2020	118.76	118.76	08/04/2020
1225	BISBEE PUBLIC WORKS	22	645 TOMBSTONE CYN-STATION	08/01/2020	118.76	118.76	08/04/2020
10-64-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472017056702	192 Highway 92 - Fire #1-472-01	08/30/2020	74.63	74.63	08/03/2020
10-64-24001 INTERNET ACCESS FEES							
4059	SPARKLIGHT	20-0823/FS1	Internet Svc-Fire Station 1	08/13/2020	78.99	78.99	08/13/2020
10-64-42060 INVENTORIED TOOLS							
1659	ACE HARDWARE	30741	DRILL BIT	07/26/2020	13.96	.00	
10-64-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HARDWARE	177214	EARPLUGS	07/23/2020	17.06	.00	
5633	L. N. CURTIS & SONS	INV409339	HOE/PICK FIREFIGHTING TOOL	07/29/2020	114.54	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
10-64-45300 CUSTODIAL SUPPLIES							
1659	ACE HARDWARE	30697	GARBAGE BAGS	07/21/2020	21.92	.00	
7060	CINTAS	4057286955	JANITORIAL SUPPLIES	07/29/2020	64.24	.00	
1698	SAFEWAY INC.	2035891	CASCADE	07/31/2020	4.57	.00	
10-64-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	30729	BATTERIES	07/23/2020	14.89	.00	
1659	ACE HARDWARE	30741	BATTERIES, FASTENERS, KEY	07/26/2020	106.08	.00	
1659	ACE HARDWARE	30753	DISPOSABLE MASKS	07/27/2020	83.82	.00	
1659	ACE HARDWARE	30783	DE COVERS	07/30/2020	9.31	.00	
1659	ACE HARDWARE	30798	MOUSE TRAP, FASTENERS	07/31/2020	8.09	.00	
6536	BISBEE NAPA AUTO PARTS	228400	ROPE, RATCHET TIE DOWN/NO	07/07/2020	84.13	.00	
6536	BISBEE NAPA AUTO PARTS	231451	CREDIT	08/13/2020	84.13-	.00	
5633	L. N. CURTIS & SONS	INV407761	SHIPPING CHARGES	07/23/2020	186.28	.00	
5633	L. N. CURTIS & SONS	INV409060	WYE VALVE	07/28/2020	396.39	.00	
5084	WEX BANK	66563600	BILLING CHARGES	07/23/2020	10.50	10.50	08/10/2020
10-64-46641 MEDICAL SUPPLIES							
1321	BOUND TREE MEDICAL, LLC	83707737	MEDICAL SUPPLIES/BFD	07/23/2020	927.19	.00	
1321	BOUND TREE MEDICAL, LLC	83713253	MEDICAL SUPPLIES/BFD	07/28/2020	6.89	.00	
1698	SAFEWAY INC.	2035889	ASPRIN	06/03/2020	4.36	.00	
7038	TELEFLEX, LLC	9502845493	MEDICAL SUPPLIES	07/23/2020	615.30	.00	
10-64-47000 PERMITS & LICENSES							
5389	AZ DEPT OF HEALTH SERVICE	20-0812	NEW AMBULANCE INSPECTION	08/12/2020	250.00	250.00	08/13/2020
10-64-55200 NON CAP EQUIP PURCHASES							
5633	L. N. CURTIS & SONS	INV403819	CARTRIDGES APR ADAPTER F	07/08/2020	2,235.84	.00	
5633	L. N. CURTIS & SONS	INV403841	QUICK CONNECT-CYLINDERS	07/08/2020	863.37	.00	
10-64-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO PARTS	229459	2.5 DEF	07/21/2020	34.03	.00	
6536	BISBEE NAPA AUTO PARTS	229975	OIL FILTER	07/27/2020	11.48	.00	
6536	BISBEE NAPA AUTO PARTS	229998	AIR FILTER	07/27/2020	15.73	.00	
6536	BISBEE NAPA AUTO PARTS	230057	POWER BREAK BOOSTER, HY	07/28/2020	150.60	.00	
6536	BISBEE NAPA AUTO PARTS	230296	BK HOLDER	07/30/2020	30.02	.00	
6536	BISBEE NAPA AUTO PARTS	230354	CABLE	07/30/2020	32.87	.00	
6536	BISBEE NAPA AUTO PARTS	230427	BATTERY	07/31/2020	128.12	.00	
1532	CITY OF SIERRA VISTA	3289	FLEET MAINTENANCE	07/30/2020	252.05	.00	
1445	HODGES GLASS COMPANY INC	4345	AMBULANCE WINDSHIELD	07/24/2020	275.00	.00	
Total FIRE DEPARTMENT:					7,683.95	752.74	
CEMETERY							
10-70-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	22	DOUGLAS ST-CEMETARY	08/01/2020	64.97	64.97	08/04/2020
10-70-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HARDWARE	177478	STRING	08/05/2020	64.11	.00	
Total CEMETERY:					129.08	64.97	
BUILDING & MAINTENANCE							
10-74-34000 CONTRACT SERVICES							
4415	CULLIGAN OF TUCSON	112X44140903	DRINKING WATER/PO	06/30/2020	23.26	.00	
4415	CULLIGAN OF TUCSON	112X44366805	DRINKING WATER/PO	07/31/2020	33.26	.00	
6172	MMPC	61763	PEST CONTROL-CH	08/03/2020	110.00	.00	
10-74-45300 CUSTODIAL SUPPLIES							
7060	CINTAS	4057287072	JANITORIAL SUPPLIES	07/29/2020	37.19	.00	
7060	CINTAS	4057895846	JANITORIAL SUPPLIES	08/05/2020	37.19	.00	
10-74-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	30836	LED LIGHT	08/04/2020	37.25	.00	
1659	ACE HARDWARE	30837	BLANK COVER	08/04/2020	2.78	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Total BUILDING & MAINTENANCE:					280.93	.00	
PUBLIC WORKS ADMINISTRATION							
10-75-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	22	404 BISBEE RD-PUBLIC WORK	08/01/2020	95.20	95.20	08/04/2020
10-75-45300 CUSTODIAL SUPPLIES							
7060	CINTAS	4057287072	JANITORIAL SUPPLIES	07/29/2020	18.59	.00	
7060	CINTAS	4057895846	JANITORIAL SUPPLIES	08/05/2020	18.59	.00	
10-75-46000 OPERATIONAL EXPENSES							
7060	CINTAS	5021632076	HAND SANITIZER	07/22/2020	162.90	.00	
7060	CINTAS	5021632076	QUIK STICKS	07/22/2020	107.78	.00	
7060	CINTAS	5021632076	NITRILE GLOVES	07/22/2020	149.65	.00	
Total PUBLIC WORKS ADMINISTRATION:					552.71	95.20	
GARAGE							
10-77-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	22	TOVREAVILLE RD-GARAGE	08/01/2020	103.69	103.69	08/04/2020
10-77-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472100101800	4 Tovreaville Rd. 50% Garage	08/03/2020	42.18	42.18	08/03/2020
10-77-34000 CONTRACT SERVICES							
7060	CINTAS	4057286977	UNIFORMS-GAR	07/29/2020	31.48	.00	
7060	CINTAS	9097815410	WATERBREAK COOLER-AGREE	08/01/2020	48.87	.00	
10-77-42060 INVENTORIED TOOLS							
6536	BISBEE NAPA AUTO PARTS	230624	GAUGE, AIRCHUCK	08/04/2020	63.84	.00	
10-77-45300 CUSTODIAL SUPPLIES							
7060	CINTAS	4052371378	JANITORIAL SUPPLIES	06/03/2020	38.05	.00	
7060	CINTAS	4053484975	JANITORIAL SUPPLIES	06/17/2020	18.38	.00	
7060	CINTAS	4057286977	JANITORIAL SUPPLIES	07/29/2020	63.89	.00	
7060	CINTAS	5051507078	JANITORIAL SUPPLIES	05/27/2020	38.05	.00	
10-77-46000 OPERATIONAL EXPENSES							
1014	MOHAWK RESOURCES LTD	51403	HYDRAULIC FLOOR JACK-TAX	07/01/2020	150.46	.00	
10-77-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	30785	PVC PIPE, PIPE STRAP, NIPPLE	07/30/2020	68.38	.00	
10-77-55000 EQUIPMENT REPAIR & MAINT							
2934	BOYD EQUIPMENT CENTER, IN	42444	PRESSURE WASHER REPAIR	07/23/2020	2,301.51	.00	
Total GARAGE:					2,968.78	145.87	
BUILDING INSPECTOR							
10-79-62003 GASOLINE							
5084	WEX BANK	66563600	FUEL/BI/JWARD	07/23/2020	69.85	69.85	08/10/2020
Total BUILDING INSPECTOR:					69.85	69.85	
PARKS							
10-80-22000 WATER							
1106	AZ WATER COMPANY	03117017901-0	Tin Town Park/Parks - #03117017	08/03/2020	25.88	25.88	08/03/2020
1106	AZ WATER COMPANY	03117047651-0	Galena/Parks - #03117047651	08/03/2020	25.88	25.88	08/03/2020
1106	AZ WATER COMPANY	03117047651-0	Galena/Parks - #03117047651	08/13/2020	125.00	125.00	08/13/2020
10-80-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	22	5 COPPER PLAZA-PARK MAIN S	08/01/2020	75.77	75.77	08/04/2020
1225	BISBEE PUBLIC WORKS	22	TOMBSTONE CYN-GARFIELD P	08/01/2020	28.17	28.17	08/04/2020
1225	BISBEE PUBLIC WORKS	22	VISTA PARK	08/01/2020	64.97	64.97	08/04/2020
1225	BISBEE PUBLIC WORKS	22	1 QUALITY HILL-POOL	08/01/2020	75.77	75.77	08/04/2020
10-80-34000 CONTRACT SERVICES							
7060	CINTAS	4057286974	UNIFORMS-PARKS	07/29/2020	20.56	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
7060	CINTAS	4057895668	UNIFORMS-PARKS	08/05/2020	20.56	.00	
10-80-42060 INVENTORIED TOOLS							
1659	ACE HARDWARE	30868	DRILL BIT SET	08/06/2020	16.76	.00	
1862	B&D LUMBER & HARDWARE	177284	MANURE FORK	07/28/2020	40.96	.00	
10-80-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HARDWARE	177320	SPOOL INSERT	07/29/2020	15.96	.00	
1862	B&D LUMBER & HARDWARE	177556	BROOMS	08/10/2020	40.18	.00	
10-80-45300 CUSTODIAL SUPPLIES							
1862	B&D LUMBER & HARDWARE	177556	TOILET BOWL CLEANER	08/10/2020	2.72	.00	
7060	CINTAS	4057286974	JANITORIAL SUPPLIES	07/29/2020	35.22	.00	
7060	CINTAS	4057895668	JANITORIAL SUPPLIES	08/05/2020	35.22	.00	
10-80-46801 REC PROGRAMS/SPECIAL EVENTS							
1862	B&D LUMBER & HARDWARE	177339	HWH NER SDS, TURBINE BASE/	07/29/2020	119.52	.00	
10-80-50100 BLDG REPAIR & MAINT							
1862	B&D LUMBER & HARDWARE	177426	WAX BOWL GASKET, WAX EXT	08/04/2020	9.26	.00	
10-80-61000 REPAIRS & MAINT - VEHICLES							
1862	B&D LUMBER & HARDWARE	177319	A/C SLEEVE	07/29/2020	4.91	.00	
6536	BISBEE NAPA AUTO PARTS	230933	STRUT, OIL FILTER, MOTOR TU	08/07/2020	321.19	.00	
10-80-62003 GASOLINE							
5084	WEX BANK	66563600	FUEL/PARKS/RROBERTS	07/23/2020	197.66	197.66	08/10/2020
5084	WEX BANK	66563600	FUEL/PARKS/CDODD	07/23/2020	4.24	4.24	08/10/2020
5084	WEX BANK	66563600	FUEL/PARKS/CDODD	07/23/2020	96.10	96.10	08/10/2020
	Total PARKS:				1,402.46	719.44	
LIBRARY							
10-83-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	22	6 MAIN ST-LIBRARY	08/01/2020	118.76	118.76	08/04/2020
10-83-34000 CONTRACT SERVICES							
5954	IRONHAWK ELEVATOR, LLC	202061546	MONTHLY MAINT/JUNE 20	06/18/2020	113.30	.00	
1499	RICOH USA, INC	5060128292	COPIER MAINT AGRMNT/LIB	08/01/2020	34.35	.00	
10-83-41500 OFFICE SUPPLIES							
1842	DEMCO INCORPORATED	6821348	ANNEX EXPANSION SUPPLIES	07/28/2020	276.13	.00	
10-83-45300 CUSTODIAL SUPPLIES							
7060	CINTAS	9096903785	JANITORIAL SUPPLIES	07/24/2020	71.91	.00	
7060	CINTAS	9097191767	JANITORIAL SUPPLIES	07/28/2020	23.67	.00	
	Total LIBRARY:				638.12	118.76	
SENIOR CITIZENS CENTER							
10-85-22000 WATER							
1106	AZ WATER COMPANY	03117021951-0	Collins Rd - S Cntr - #0311702195	08/03/2020	94.68	94.68	08/03/2020
10-85-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	22	COLLINS RD-SENIOR CENTER	08/01/2020	75.77	75.77	08/04/2020
10-85-34000 CONTRACT SERVICES							
6172	MMPC	61789	PEST CONTROL-SC	08/03/2020	50.00	.00	
10-85-34085 COORDINATOR CONTRIBUTIONS							
3188	BISBEE SENIOR ASSOCIATION	99	MONTHLY CONTRIBUTION	08/01/2020	616.63	616.63	08/04/2020
10-85-50100 BLDG REPAIR & MAINT							
6735	CONKLIN ELECTRICAL, ETC, LL	20-0804	INSTALL TWO EXTERIOR FIXTU	08/04/2020	450.00	.00	
	Total SENIOR CITIZENS CENTER:				1,287.08	787.08	
	Total GENERAL FUND:				57,242.13	28,772.27	

TRANSIENT ROOM TAX
FUND EXPENDITURES

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
20-40-34000 CONTRACT SERVICES							
2577	BISBEE MINING & HISTORICAL	20-0731	SHARED EMPLOYEE-BRENDA	07/31/2020	861.20	861.20	08/05/2020
6971	DOG CAT MOUSE MEDIA	130	Discover Bisbee Marketing	08/04/2020	2,916.66	2,916.66	08/05/2020
20-40-42040 ADVERTISING							
1532	CITY OF SIERRA VISTA	3259	CC TOURISM CONTRIBUTION 7	07/02/2020	15,000.00	15,000.00	08/04/2020
6971	DOG CAT MOUSE MEDIA	135	MASKUP BISBEE POSTER	08/10/2020	123.93	.00	
6971	DOG CAT MOUSE MEDIA	136	FACEBOOK AD BOOST	08/10/2020	200.00	.00	
4436	THE ARIZONA REPUBLIC	3389164	AZ CENTRAL.COM AOT COOP J	07/20/2020	5,625.00	5,625.00	08/05/2020
Total FUND EXPENDITURES:					24,726.79	24,402.86	
Total TRANSIENT ROOM TAX:					24,726.79	24,402.86	
STREETS							
FUND EXPENDITURES							
21-40-12300 UNIFORMS & CLOTHING							
6958	SAAVEDRA, JOSE	20-0718	REIMBURSEMENT-WORK BOO	07/18/2020	167.70	.00	
21-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	1032111000-07	Az Street St Lights #1032111000	08/03/2020	4,573.25	4,573.25	08/03/2020
21-40-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472100101800	25% Streets	08/03/2020	21.09	21.09	08/03/2020
21-40-34000 CONTRACT SERVICES							
7060	CINTAS	4057288979	UNIFORMS-STREETS	07/29/2020	53.35	.00	
7060	CINTAS	4057895774	UNIFORMS-STREETS	08/05/2020	52.57	.00	
21-40-45100 DISPOSABLE EQUIP & TOOLS							
1659	ACE HARDWARE	30746	EC SPEED FEED HEAD	07/27/2020	55.87	.00	
1862	B&D LUMBER & HARDWARE	175267	HAND RAIL, HAND SANITIZER,	04/27/1950	131.76	.00	
1862	B&D LUMBER & HARDWARE	177316	AUTOCUT	07/29/2020	59.15	.00	
21-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	30848	MARKING PAINT	08/05/2020	11.26	.00	
1862	B&D LUMBER & HARDWARE	177322	POWERADE	07/29/2020	6.23	.00	
1862	B&D LUMBER & HARDWARE	177365	STIKE ANCHOR	07/30/2020	52.66	.00	
6536	BISBEE NAPA AUTO PARTS	229741	METAL	07/23/2020	12.17	.00	
21-40-46210 STREET REPAIR MAT - SALES TAX							
6391	CITY OF DOUGLAS	202007296324	ASPHALT	07/29/2020	255.00	.00	
21-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO PARTS	229976	TOOTH, FLEX PIN	07/27/2020	212.14	.00	
6536	BISBEE NAPA AUTO PARTS	230215	CAMSHAFT SENSOR	07/29/2020	35.97	.00	
6536	BISBEE NAPA AUTO PARTS	230279	REGULATOR, CAMSHAFT SENS	07/30/2020	156.91	.00	
6536	BISBEE NAPA AUTO PARTS	230771	SERPENTINE BELT	08/05/2020	37.67	.00	
6536	BISBEE NAPA AUTO PARTS	230785	BELT TENSIONER ASSEMBLY	08/05/2020	113.35	.00	
6536	BISBEE NAPA AUTO PARTS	230898	FUEL FILTER, AIR FILTER, TEM	08/06/2020	673.34	.00	
6536	BISBEE NAPA AUTO PARTS	231123	GAUGE	08/10/2020	32.32	.00	
6363	MERLE'S AUTOMOTIVE SUPPLY	16-347957	HP OIL PUMP 7.3L CORE	08/05/2020	693.59	.00	
21-40-62003 GASOLINE							
5084	WEX BANK	66563600	FUEL/STR/JSAAVEDRA	07/23/2020	64.30	64.30	08/10/2020
5084	WEX BANK	66563600	FUEL/STR/JWHITE	07/23/2020	55.00	55.00	08/10/2020
5084	WEX BANK	66563600	FUEL/STR/RHIDALGO	07/23/2020	89.13	89.13	08/10/2020
5084	WEX BANK	66563600	FUEL/STR/RHIDALGO	07/23/2020	66.00	66.00	08/10/2020
5084	WEX BANK	66563600	FUEL/STR/RHIDALGO	07/23/2020	34.90	34.90	08/10/2020
5084	WEX BANK	66563600	FUEL/STR/MGASTELUM	07/23/2020	150.00	150.00	08/10/2020
5084	WEX BANK	66563600	FUEL/STR/XRODRIGUEZ	07/23/2020	110.18	110.18	08/10/2020
Total FUND EXPENDITURES:					7,976.86	5,163.85	
Total STREETS:					7,976.86	5,163.85	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
HOUSING INITIATIVE							
45-40-46000 OPERATIONAL EXPENSES							
4180	AHCCCS	20-0730	Payment to AHCCCS for 616 Sant	07/30/2020	2,000.00	2,000.00	08/03/2020
1097	AZ PUBLIC SERVICE (2 of 3)	6493891773-0	121 Ft Huachuca Ln. #649389177	08/03/2020	8.97	8.97	08/03/2020
1225	BISBEE PUBLIC WORKS	22	416 N STREET SAGINAW	08/01/2020	22.73	22.73	08/04/2020
1225	BISBEE PUBLIC WORKS	22-1 ADJ	416 N STREET SAGINAW-UNDE	08/05/2020	38.94	38.94	08/05/2020
1751	SOUTHWEST GAS CORPORATI	472019710602	121 Huachuca Lane	08/03/2020	40.06	40.06	08/03/2020
Total :					2,110.70	2,110.70	
Total HOUSING INITIATIVE:					2,110.70	2,110.70	
MISC. DONATIONS							
FUND EXPENDITURES							
48-40-22515 LIBRARY- SPEC BEQUEST EXPENSE							
6971	DOG CAT MOUSE MEDIA	133	ART PROJECT	08/04/2020	250.00	.00	
Total FUND EXPENDITURES:					250.00	.00	
Total MISC. DONATIONS:					250.00	.00	
AIRPORT FUND							
FUND EXPENDITURES							
50-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	9662440000-0	Bisbee Junction Hill - Airport #96	08/03/2020	596.65	596.65	08/03/2020
50-40-22000 WATER							
1584	NACO WATER COMPANY LLC	090016500-08-	Airport Water	08/05/2020	37.14	37.14	08/10/2020
50-40-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	22	AIRPORT RD-AIRPORT	08/01/2020	25.13	25.13	08/04/2020
50-40-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472016093602	Bisbee JcT - Airport Rd #472-016	08/03/2020	36.42	36.42	08/03/2020
50-40-45300 CUSTODIAL SUPPLIES							
7060	CINTAS	4057895822	JANITORIAL SUPPLIES	08/05/2020	11.74	.00	
7060	CINTAS	9096472729	CREDIT	07/22/2020	11.74-	.00	
50-40-46000 OPERATIONAL EXPENSES							
1862	B&D LUMBER & HARDWARE	175411	1LB PP EXTERIOR 10X3	05/04/2020	13.65	.00	
1862	B&D LUMBER & HARDWARE	177340	BATTERY	07/29/2020	10.95	.00	
50-40-50100 BLDG REPAIR & MAINT							
1862	B&D LUMBER & HARDWARE	177491	BN STRT PASSAGE LEVER	08/05/2020	22.42	.00	
50-40-61000 VEHICLE PARTS & LABOR							
1854	W R RYAN - FIRESTONE	T18783	TIRE REPAIR	07/13/2020	101.44	.00	
Total FUND EXPENDITURES:					843.80	695.34	
Total AIRPORT FUND:					843.80	695.34	
SEWER FUND							
54-1019900 CLEARING ACCT--SEWER/TRASH A/R							
7111	DOYLE & ANNETTE MADSON	20-0812	REFUND FOR ACCOUNT 103.68	08/12/2020	30.80	.00	
7110	LAKEVIEW LOAN SERVICING, L	20-0624	REFUND FOR ACCOUNT 102.20	08/06/2020	312.48	.00	
6923	PAID IN FULL	3226-073120	AGENCY COMMISSION DUE	07/31/2020	1,856.83	.00	
Total :					2,200.11	.00	
FUND EXPENDITURES							

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
54-40-21000 ELECTRIC							
1097	AZ PUBLIC SERVICE (2 of 3)	1002920000-0	940 W. Purdy Ln San Jose WW -#	08/03/2020	7,535.86	7,535.86	08/03/2020
54-40-22000 WATER							
1106	AZ WATER COMPANY	03117016701-0	320 Teran #03117016701	08/03/2020	25.88	25.88	08/03/2020
54-40-34000 CONTRACT SERVICES							
7060	CINTAS	4057287000	UNIFORMS-WW	07/29/2020	32.64	.00	
7060	CINTAS	4057895660	UNIFORMS-WW	08/05/2020	32.64	.00	
6881	OPERATIONS MANAGEMENT IN	D3165600-02-0	JACOBS CONTRACT-SEP-20	08/05/2020	62,050.90	.00	
5710	XEROX CORPORATION	99506777	BASE CHARGE/WW	02/06/2020	10.77	.00	
5710	XEROX CORPORATION	99506778	BASE CHARGE/WW	02/06/2020	10.77	.00	
54-40-42060 INVENTORIED TOOLS							
1659	ACE HARDWARE	30774	FLX AIR HOSE, COUPLER, BUS	07/29/2020	44.77	.00	
6536	BISBEE NAPA AUTO PARTS	230282	AIRCHUCK	07/30/2020	10.89	.00	
6536	BISBEE NAPA AUTO PARTS	230702	CAB SCREWDRIVER	08/04/2020	8.43	.00	
54-40-43120 OTHER FEES							
7008	US BANK	5816298	ADMIN FEES- DEBT RESTRUCT	07/27/2020	750.00	750.00	08/05/2020
54-40-45100 DISPOSABLE EQUIP & TOOLS							
1862	B&D LUMBER & HARDWARE	177509	CLAMPS	08/06/2020	1.02	.00	
54-40-46000 OPERATIONAL EXPENSES							
1659	ACE HARDWARE	30728	ANTIBACTERIAL CLNR, SUPER	07/23/2020	10.23	.00	
1659	ACE HARDWARE	30782	PL 500 LANDSCAP	07/30/2020	16.75	.00	
1659	ACE HARDWARE	30800	GARDEN HOSE, FEBREEZE	07/31/2020	27.93	.00	
1659	ACE HARDWARE	30821	MARK PAINT	08/03/2020	10.23	.00	
1659	ACE HARDWARE	30830	COOLER	08/04/2020	27.39	.00	
1659	ACE HARDWARE	30839	SHOCK GRANULES, GORILLA T	08/04/2020	26.93	.00	
1862	B&D LUMBER & HARDWARE	177406	MARKING PAINT, SPRAY PAINT	08/03/2020	39.25	.00	
6536	BISBEE NAPA AUTO PARTS	230282	DEGREASER	07/30/2020	27.74	.00	
6536	BISBEE NAPA AUTO PARTS	230399	DIESEL EXST FLD, TUB O TOW	07/31/2020	22.02	.00	
6536	BISBEE NAPA AUTO PARTS	230702	TUB O TOWELS	08/04/2020	28.69	.00	
4191	GRAINGER	960031939	GLASS CLNR BAG IN BOX	07/24/2020	65.82	.00	
54-40-46543 MANHOLE, PIPE & FITTINGS							
1659	ACE HARDWARE	30773	PIPE, ELBOW, BUSHING, BALL	07/29/2020	49.21	.00	
1659	ACE HARDWARE	30832	BIBB HOSE	08/04/2020	13.03	.00	
1862	B&D LUMBER & HARDWARE	177412	PVC SLIP CAP	08/03/2020	.48	.00	
54-40-47000 PERMITS & LICENSES							
1073	AZ DEPT OF ENVIRONMENTAL	0000327570X	WQL WATER QUALITY	07/21/2020	2,806.00	.00	
54-40-50100 BLDG REPAIR & MAINT							
1659	ACE HARDWARE	30788	GFI	07/30/2020	27.93	.00	
54-40-62003 GASOLINE							
5084	WEX BANK	66563600	FUEL/COLLECTIONS/EALVAREZ	07/23/2020	130.69	130.69	08/10/2020
5084	WEX BANK	66563600	FUEL/COLLECTIONS/ADELARO	07/23/2020	72.00	72.00	08/10/2020
5084	WEX BANK	66563600	FUEL/COLLECTIONS/ABORQUE	07/23/2020	199.05	199.05	08/10/2020
5084	WEX BANK	66563600	FUEL/COLLECTIONS/ADELARO	07/23/2020	220.13	220.13	08/10/2020
54-40-62004 DIESEL							
5084	WEX BANK	66563600	FUEL/COLLECTIONS/ADELARO	07/23/2020	80.02	80.02	08/10/2020
Total FUND EXPENDITURES:					74,416.09	9,013.63	
Total SEWER FUND:					76,616.20	9,013.63	
SANITATION FUND							
FUND EXPENDITURES							
56-40-23000 GAS							
1751	SOUTHWEST GAS CORPORATI	472100101800	25% Sanatation	08/03/2020	21.09	21.09	08/03/2020
56-40-34000 CONTRACT SERVICES							
7060	CINTAS	4057286958	UNIFORMS-SANITATION	07/29/2020	34.44	.00	
7060	CINTAS	4057895690	UNIFORMS-SANITATION	08/05/2020	34.44	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
56-40-46000 OPERATIONAL EXPENSES							
1862	B&D LUMBER & HARDWARE	177329	BOLT, WASHER, NUT, THREADL	07/29/2020	15.89	.00	
1862	B&D LUMBER & HARDWARE	177471	DEET INSECT REPEL	08/05/2020	4.67	.00	
5084	WEX BANK	66563600	BILLING CHARGES	07/23/2020	10.50	10.50	08/10/2020
56-40-46561 COUNTY TIPPING FEE							
3181	COCHISE COUNTY TREASURE	26378	MUNICIPAL WASTE/HOUSEHOL	07/31/2020	21,541.80	.00	
56-40-46562 RECYCLING PROGRAM							
1659	ACE HARDWARE	30869	OIL HP ULTRA	08/06/2020	16.71	.00	
7060	CINTAS	4057287014	UNIFORMS-RECYCLING	07/29/2020	53.52	.00	
7060	CINTAS	4057895714	UNIFORMS-RECYCLING	08/05/2020	53.52	.00	
1893	LAL ENTERPRISES, INC	28667	PORTA POTS/RECYCLING-TRA	07/31/2020	73.50	.00	
56-40-61000 VEHICLE PARTS & LABOR							
6536	BISBEE NAPA AUTO PARTS	229354	FITTINGS, HYD HOSE, HYDRAU	07/20/2020	49.17	.00	
4917	INTERSTATE BILLING SERVICE	127632TU	SENSOR	07/30/2020	663.34	.00	
56-40-62002 TIRES							
1854	W R RYAN - FIRESTONE	T18733	TIRE REPAIR	07/07/2020	61.44	.00	
56-40-62003 GASOLINE							
5084	WEX BANK	66563600	FUEL/SANI/DMOODY	07/23/2020	173.01	173.01	08/10/2020
5084	WEX BANK	66563600	FUEL/SANI/SRIVERA	07/23/2020	326.20	326.20	08/10/2020
5084	WEX BANK	66563600	FUEL/SANI/MGASTELUM	07/23/2020	67.00	67.00	08/10/2020
5084	WEX BANK	66563600	FUEL/SANI/DMOODY	07/23/2020	130.00	130.00	08/10/2020
5084	WEX BANK	66563600	FUEL/SANI/MTAPIA	07/23/2020	94.89	94.89	08/10/2020
56-40-62004 DIESEL							
5084	WEX BANK	66563600	FUEL/SANI/DMOODY/DSL	07/23/2020	278.00	278.00	08/10/2020
5084	WEX BANK	66563600	FUEL/SANI/MTAPIA/DSL	07/23/2020	679.05	679.05	08/10/2020
	Total FUND EXPENDITURES:				24,382.18	1,779.74	
	Total SANITATION FUND:				24,382.18	1,779.74	
QUEEN MINE FUND							
FUND EXPENDITURES							
59-40-22550 SEWER AND GARBAGE SERV.							
1225	BISBEE PUBLIC WORKS	22	478 N DART RD-QUEEN MINE	08/01/2020	409.74	409.74	08/04/2020
59-40-34000 CONTRACT SERVICES							
5485	CENTRAL ALARM INC.	1141286	BURGLAR & FIRE ALARM MONI	08/01/2020	516.00	.00	
59-40-46591 MERCHANDISE							
7001	JB SALES	071920QM01	MAGNETS	07/15/2020	272.45	.00	
2558	SMITH-SOUTHWESTERN INC.	868996-000	POSTCARDS	07/29/2020	13.32	.00	
6529	THE HUCKLEBERRY PEOPLE	00309469	CANDY, TEA, LIP BALM	07/30/2020	528.99	.00	
59-40-55100 REPAIR & MAINT - OTHER							
1659	ACE HARDWARE	30770	ELBOWS, VALVE, COUPLE	07/29/2020	17.50	.00	
	Total FUND EXPENDITURES:				1,758.00	409.74	
	Total QUEEN MINE FUND:				1,758.00	409.74	
BISBEE BUS FUND							
FUND EXPENDITURES							
96-40-41607 CITY OPERATING EXPENSE							
5084	WEX BANK	66563600	FUEL/BUS/JGUERRERO	07/23/2020	251.33	251.33	08/10/2020
5084	WEX BANK	66563600	FUEL/BUS/ABASSETT	07/23/2020	77.29	77.29	08/10/2020
5084	WEX BANK	66563600	FUEL/BUS/JGUERRERO	07/23/2020	63.77	63.77	08/10/2020
	Total FUND EXPENDITURES:				392.39	392.39	
	Total BISBEE BUS FUND:				392.39	392.39	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
Grand Totals:					196,299.05	72,740.52	

Dated: August 18, 2020

Mayor: _____

City Council: _____

_____

_____

_____

_____

_____

City Recorder: _____

Report Criteria:
Invoices with totals above $0.00 included.
Paid and unpaid invoices included.

AGENDA ITEM NUMBER 2A

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 18, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: August 10, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Approval of the resignation of Albert Hopper from the Appeals Board for the Property Maintenance Code

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Resignation

PROPOSED MOTION: I move to approve resignation of Albert Hopper from the Appeals Board for the Property Maintenance Code

DISCUSSION:

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

Nina Williams

From: Ashlee Coronado
Sent: Thursday, July 30, 2020 7:18 AM
To: Nina Williams
Subject: Fwd: Email Resignation

See below.

Ashlee Coronado
City Clerk

From: Albert N. Hopper, Jr.[redacted]
Sent: Thursday, July 30, 2020 7:13:27 AM
To: Ashlee Coronado <ACoronado@bisbeeaz.gov>; Theresa Coleman <tcoleman@bisbeeaz.gov>; David Smith <dsmith@bisbeeaz.gov>;[redacted]
Subject: Email Resignation

July 30, 2020

Ms. Ashlee Coronado
City Clerk
City of Bisbee, Arizona

Dear Ms. Coronado,

This email is to inform you that I resign as of this date from the City of Bisbee Appeals Board for the Property Maintenance Code.

Best regards,

Albert Hopper

--
Albert N. Hopper, Jr.
[redacted]

AGENDA ITEM NUMBER 3

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 18, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: August 11, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Discussion and Possible Approval to enter into a contract with KE&G Construction, Inc. to apply an asphalt overlay to Tombstone Canyon

FROM: Jesus Haro, Public Works Director

RECOMMENDATION: Approve Contract

PROPOSED MOTION: I move to approve the contract with KE&G Construction, Inc, to apply an asphalt overlay to Tombstone Canyon

DISCUSSION:
The proposed project is to apply an asphalt overlay to Tombstone Canyon. It consists of applying a two inches of asphalt over the top of the existing roadway. There will be a need to remove portions of the existing roadway by using a milling process. Roadway markings will be replaced with thermoplastic. The limits of the asphalt overlay consist 1.75 miles of Naco Rd, Main St., and Tombstone Canyon up to ADOT right-of-way at both the north and south interchanges. KE&G Construction, Inc. has competitively bid roadway construction services that are available through a cooperative contract. The proposed cost of the project is $684,582.77 . 20 percent of the cost should be added to the project budget to account for contingency bringing the requested budget for the project to $684,582.77. This agenda item was previously presented to the Mayor and Council for discussion and approval. The incorrect bid proposal submitted by KE&G was included in that presentation. This presentation includes thermoplastic pavement markings. The original presentation called for water based paint pavement markings. The price difference between water based paint pavement marking and thermoplastic pavement markings is $35,823.00.

FISCAL IMPACT: Budget Request with 20% Contingency: $684,582.77 Contract price: $570,485.64

DEPARTMENT LINE ITEM ACCOUNT: 21-40-46210

BALANCE IN LINE ITEM IF APPROVED: $755,417.23

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

Bid Proposal

KE&G Construction, Inc.

100% Employee Owned

1601 Paseo San Luis
Sierra Vista, Arizona 85635
Contact: Lawrence Saunders
Phone: 520-335-8100
Email: lsaunders@kegtusv.com

Quote To: City of Bisbee

Bisbee, Arizona 85603

Phone:
Fax:

Job Name: Tombstone Canyon Overlay
Date of Plans:
Estimate No.:
Revision Date:

Our proposal follows:

ITEM	DESCRIPTION	QUANTITY	UNIT	UNIT PRICE	AMOUNT
10	OVERLAY TOMBSTONE CANYON	34,900.00	SY	12.06	420,894.00
20	TRAFFIC CONTROL	1.00	LS	16,737.54	16,737.54
30	MILLING 0-2" EACH SIDE AS NEEDED	1,230.00	SY	26.67	32,804.10
40	TACK WITH BOOT TRUCK	34,900.00	SY	0.73	25,477.00
50	ADJUST SEWER MANHOLES (PER EACH INSTALLED)	30.00	EA	625.00	18,750.00
70	Striping - Thermo	1.00	LS	55,823.00	55,823.00
GRAND TOTAL					**$570,485.64**

NOTES:

- Proposal is based upon the following Scope of Work:
- As discussed with the City of Bisbee.
- Installation of adjustments will be on a per each basis final quantity can be measured upon completion as agreed with the City of Bisbee.
- Prices are based upon execution of a mutually acceptable Contract
- Any increases in materials pricing included in this proposal, which is beyond our control, will be passed on to the owner.
- Price excludes: Engineering, Survey, Material (QA/QC) Testing, SWPPP, Site Stabilization, Over-Excavation, Off-Site Export, Cost of Construction Water, Landscape Establishment, Seeding, Herbicide, Permits, and Bond
- Proposal includes: Labor, Equipment, Materials, Supervision, and Taxes.
- Price shown DOES NOT include Performance and Payment Bond. Add 1% if bond is required.
- Due to existing grades and conditions, we will not be responsible for 100% drainage of surface water following resurfacing.
- Pricing is valid for 60 days

6-4-2020

CITY OF BISBEE PUBLIC WORKS DEPARTMENT

Professional Services Agreement
Roadway Construction Services

THIS AGREEMENT is made and entered into this _____ day of August, 2020 by and between CITY OF BISBEE, hereinafter referred to as the "City", and KE&G Construction, Inc, hereinafter referred to as the "Contractor".

I. SCOPE OF SERVICES

Subject to the terms and conditions set forth in this agreement, Contractor shall provide services as a General Contractor, all material, labor and transportation as more specifically described in Exhibit "A" Scope of Services.

II. COMPENSATION AND METHOD OF PAYMENT

In consideration for the performance of the services described in Attachment "A" the City shall pay the Contractor **$570,485.64**.

The City will pay the Contractor following the submission of itemized invoices(s) for the services and material rendered. No payment shall be issued prior to receipt of material or service and correct invoicing. Each invoice must bear written certification by an authorized City representative confirming the services and material for which payment is requested have been performed and received. The City agrees to pay all properly documented invoices, for accepted work and material within thirty (30) days of receipt.

All notices, invoices and payment shall be made in writing and may be given by personal delivery, mail or e-mail.

The designated recipients for such notices, invoices and payments are as follows:

Contractor: KE&G Construction, Inc
1601 Paseo San Luis
Sierra Vista, AZ 85635
520-458-9594

City: City of Bisbee
Jesus Haro
Public Works Director
915 S. Toreaville Rd.
PO Box 4601
Bisbee, AZ 85603
jharo@cityofbisbee.com
520-432-6002

III. Notice to Proceed

The Contractor shall not commence any billable work or provide any material or services under this Agreement until Contractor receives written notice from the Public Works Director to proceed

IV. TERMINATION

A. The City may cancel this Agreement without penalty or further obligation pursuant to A.R.S. § 38-511 if any person significantly involved in initiating, negotiating, securing, drafting or creating

the Agreement on behalf of the City is or becomes, at any time while the Agreement or any extension of the Agreement is in effect any employee of, or Contractor to any other party to this Agreement with respect to the subject matter of the Agreement. Such cancellation shall be effective when written notice from the City is received by the parties to this Agreement,unless the notice specifies a later time.

B. This Agreement may also be terminated at any time by mutual written consent.
C. The City reserves the right to cancel the whole or any part of this Agreement due to failure of the Contractor to carry out any term, promise or condition of the Agreement. The City will issue a written ten (10) day notice of default to the Contractor for acting or failing to act any of the following, in the opinion of the City:

1. Contractor provides personnel who do not meet the requirements of the Agreement;

2. Contractor fails to adequately perform the stipulations, conditions, or services/specifications required in the Agreement;

3. Contractor attempts to impose on the City personnel, materials, products, or workmanship that is not of an acceptable quality;

4. Contractor fails to furnish the required service and/or product within the time stipulated in the Agreement;

5. Contractor fails to make progress in the performance of the requirements of the Agreement and/or gives the City a positive indication that Contractor will not or cannot perform to the requirements of the Agreement.

V. ENFORCEMENT, LAWS AND ORDINANCES

This agreement shall be enforced under the laws of the State of Arizona. Contractor must comply with all applicable federal, state, and local laws, ordinances, and regulations. Contractor shall ensure payment of all taxes, licenses, permits, and other expenses of any nature associated with the provision of services herein. Contractor shall maintain in current status all Federal, State and Local licenses and permits required for the operation of the business conducted by the Contractor.

VI. MODIFICATIONS

This Agreement may only be modified by a written amendment signed by the City and the Contractor.

VII. WAIVER

The failure of either party of this Agreement to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Agreement shall not be construed as a waiver thereof, or of any future breach or subsequent wrongful conduct.

VIII. INDEMNIFICATION

To the fullest extent permitted by law, Contractor agrees to indemnify, and hold harmless the City of Bisbee, a body politic and corporate of the State of Arizona, its board members, officers, employees, agents and other officials from all claims, damages, losses, and expenses, including but not limited to attorney's fees, reasonable court costs, or other alternative dispute resolution costs arising out of, resulting from, or otherwise but for the performance or furnishing of work or services under this Agreement , provided that any such claim, damage, loss, or expense is attributable to bodily injury, sickness, disease, death, or personal injury, or property damage, including the loss of use or diminution in value resulting there from; but only to the extent caused in whole or in part by the actual or alleged negligent acts, errors, or omissions of Contractor, or anyone for whose acts Contractor may be liable. The City of Bisbee reserves the right, but not the obligation, to participate in defense without relieving Contractor of any obligation hereunder.

The amount and type of insurance required shall not in any way be construed as limiting the scope of the indemnification set forth above.

IX. INSURANCE

Contractor and subcontractors shall procure and maintain until all of their obligations have been discharged, including any warranty periods under this Contract are satisfied, insurance against claims for injury to persons or damage to property which may arise from or in connection with the performance of the work hereunder by the Contractor, his agents, representatives, employees or subcontractors.

The insurance requirements herein are minimum requirements for this Contract and in no way limit the indemnity covenants contained in this Contract. The City in no way warrants that the minimum limits contained herein are sufficient to protect the Contractor from liabilities that might arise out of the performance of the work under this contract by the Contractor, his agents, representatives, employees or subcontractors and Contractor is free to purchase additional insurance as may be determined necessary.

A. **MINIMUM SCOPE AND LIMITS OF INSURANCE:** Contractor shall provide coverage with limits of liability not less than those stated below. An excessliability policy or umbrella liability policy may be used to meet the minimum liability requirements provided that the coverage is written on a "following form" basis.

1. **Commercial General Liability – Occurrence Form**
   Policy shall include bodily injury, property damage and broad form contractual liability coverage.

   - General Aggregate $1,000,000

   - Each Occurrence $ 500,000

   a. The policy shall be endorsed to include the following additional insured language: "The City of Bisbee, its departments , agencies, boards, officers, officials, agents and employees shall be named as an additional insured with respect to liability arising out of the activities performed by, or on behalf of the Contractor".

2. **Automobile Liability**
   Bodily Injury and Property Damage for any owned, hired, and non-owned vehicles used in the performance of this Contract.

   Combined Single Limit (CSL) $500,000

B. **ADDITIONAL INSURANCE REQUIREMENTS:** The policies shall include, or be endorsed to include, the following provisions:

1. On insurance policies where the City of Bisbee is named as an additional insured, the City of Bisbee shall be an additional insured to the full limits of liability purchased by the Contractor even if those limits of liability are in excess of those required by this Contract. Contractor shall provide the City with certificates naming it as an additional insured.

2. The Contractor's insurance coverage shall be primary insurance and non-contributory with respect to all other available sources.

3. Coverage provided by the Contractor shall not be limited to the liability assumed under the indemnification provisions of this Contract.

C. **NOTICE OF CANCELLATION:** With the exception of (10) day notice of cancellation for non-payment of premium, any changes material to compliance with this contract in the

insurance policies above shall require (30) days written notice to the City of Bisbee. Such notice shall be sent directly to the Bisbee City Public Works Department, 118 Arizona Street, Bisbee, Arizona 85603.

D. **ACCEPTABILITY OF INSURANCE:** Insurance is to be placed with insurers duly licensed or authorized to do business in the state of Arizona and with an "AM.

Best" rating of not less than A- VII. The City in no way warrants that the above-required minimum insurer rating is sufficient to protect the Contractor from potential insurer insolvency.

E. **VERIFICATION OF COVERAGE:** Contractor shall furnish the City with certificates of insurance (ACORD form or equivalent approved by the City) as required by this Contract. The certificates for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

All certificates and any required endorsements are to be received and approved by the City before work commences. Each insurance policy required by this Contract must be in effect at or prior to commencement of work under this Contract and remain in effect for the duration of the project. Failure to maintain the insurance policies as required by this Contract or to provide evidence of renewal is a material breach of contract.

All certificates required by this Contract shall be sent directly to the BisbeeCity Public Works Department, Bisbee, Arizona 85603. **The City project/contract number and project description shall be noted on the certificate of insurance.** The City reserves the right to require complete, certified copies of all insurance policies required by this Contract at any time.

F. **SUBCONTRACTORS:** Contractors' certificate(s) shall include all subcontractors as additional insured's under its policies **or** Contractor shall furnish to the City separate certificates and endorsements for each subcontractor. All coverage's for subcontractors shall be subject to the minimum requirements identified above.

G. **APPROVAL:** Any modification or variation from the insurance requirements in this Agreement shall be made by the Contracting Agency in consultation with the Risk Management Department, whose decision shall be final. Such action will not require a formal Agreement amendment, but may be made by administrative action.

X. MISCELLANEOUS PROVISIONS

A. No assignment of this Agreement or sub-agreement shall be made by the Contractor with any other party for furnishing any of the services herein contracted for without the advance written approval of the Public Works Department. All sub-contractors shall comply with Federal and State laws and regulations which are applicable to the services covered by the sub-agreement and shall include all the terms and conditions set forth herein which shall apply with equal force to the sub-agreement, as if the sub-contractor were the Contractor referred to herein. The Contractor is responsible for Agreement performance whether or not sub-contractors are used.

B. The Contractor shall establish and maintain procedures and controls that are acceptable to the City for the purpose of assuring that no information contained in its records or obtained from the City or from others in carrying out its functions under the Agreement shall be used by or disclosed by it, its agents, officers, or employees, except as required to efficiently perform duties under the Agreement. Persons requesting such information must be referred to the City.

C. All services, information, computer program elements, reports, and other deliverables which may have a potential patent or copyright value and which are created under this Agreement shall be the property of the City and shall not be used by the Contractor or any other person except with the prior written permission of the City.

D. This Agreement is subject to the provisions of A.R.S.§38-511.

E. The Contractor shall comply with all applicable provisions of the Americans with Disabilities Act (Public Law 101-336, 42 U.S.C. 12101-12213) and applicable Federal regulations under the Act.

XI. LEGAL ARIZONA WORKERS ACT COMPLIANCE

Contractor hereby warrants that it will at all times during the term of this Agreement comply with all federal immigration laws applicable to Contractor's employment of its employees, and with the requirements of A.R.S. § 23-214(A) (together the "State and Federal Immigration Laws"). The Contractor shall further ensure that each sub-Contractor who performs any work for the Contractor under this Agreement likewise complies with the State and Federal Immigration Laws.

The City shall have the right at any time to inspect the books and records of the Contractor and any sub-Contractor in order to verify such party's compliance with the State and Federal Immigration Laws.

Any breach of the Contractor's or any sub-Contractor's warranty of compliance with the State and Federal Immigration Laws, or of any other provision of this section, shall be deemed to be a material breach of this Agreement subjection the Contractor to penalties up to and including suspension or termination of this Agreement. If the breach is by a sub-Contractor, and the sub- agreement is suspended or terminated as a result, the Contractor shall be required to take such steps as may be necessary to either self-perform the services that would have been provided under the sub-agreement or retain a replacement sub-contractor, (subject to City approval if MWBE preferences apply) as soon as possible so as not to delay project completion.

The Contractor shall advise each sub-contractor of the City's rights, and the sub-contractor's obligations, under this Section by including a provision in each sub-agreement substantially in the following form:

> "The sub-Contractor hereby warrants that it will at all times during the term of this Agreement comply with all federal laws applicable to the sub-contractor's employee and the requirements of A.R.S. § 23-214(A). The sub-contractor further agrees that the City may inspect the sub-contractor's books and records to insure that the sub-contractor is in compliance with these requirements. Any breach of this paragraph by the sub-contractor will be deemed to be a material breach of this Agreement subjecting the sub-contractor to penalties up to and including suspension or termination of this Agreement."

Any additional costs attributable directly or indirectly to remedial action under this Section shall be responsibility of the Contractor. In the event that remedial action under this Section results in delay to one or more tasks on the critical path of the Contractor's approved construction or critical milestones schedule, such period of delay shall be deemed excusable delay for which the Contractor shall be entitled to an extension of time, but not costs.

This Agreement represents the entire agreement between the CITY and the CONTRACTOR relating to this requirement and shall prevail over any and all previous verbal and written agreements.

CONTRACTOR: **APPROVED BY:**

_____ _____

Written Name: David Smith, Mayor Date

ATTEST:

_____

Ashlee Coronado, City Clerk Date

APPROVED AS TO FORM:

_____

James Ledbetter, City Attorney Date

Exhibit "A" Scope of Services and Fee

- Apply a two-inch asphalt overlay to approximately 1.75 miles of Tombstone Canyon, Main St. and Naco Rd.
- Provide traffic control as needed.
- Mill approximately 0-2 inches of existing roadway as needed.
- Apply tack to the existing roadway to bond new asphalt to the existing asphalt roadway.
- Adjust City of Bisbee owned manholes and fire suppression water system valves to grade after applying asphalt overlay.
- Re-apply pavement markings with thermoplastic.
- Contractor shall field verify all measurement.

AGENDA ITEM NUMBER 4

REQUEST FOR MAYOR & COUNCIL ACTION
Session of: August 18, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: August 11, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-20-13; Dissolving the Community Sustainability Commission

FROM: David Smith, Mayor

RECOMMENDATION: Approve Notice of Intent

PROPOSED MOTION: I move to approve the Notice of Intent to Adopt Ordinance O-20-13; Dissolving the Community Sustainability Commission

DISCUSSION:

The Community Sustainability Commission was established December 18, 2012 by Ordinance O-12-19. It was tasked to develop programs, policies, and actions that will enhance the sustainability of our area and our quality of life. The Community Sustainability Commission successfully investigated these issues and made recommendations to the Mayor and Council with their written Sustainability Plan that was adopted March 20, 2018, but since this adoption the Commission has had twelve meetings scheduled and was only able to have four of those meetings for various reasons.

FISCAL IMPACT:

DEPARTMENT LINE ITEM ACCOUNT:

BALANCE IN LINE ITEM IF APPROVED:

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

NOTICE OF INTENT
ORDINANCE O-20-13

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE COUNTY OF COCHISE, STATE OF ARIZONA DISSOLVING THE COMMUNITY SUSTAINABILITY COMMISSION

WHEREAS, Bisbee City Ordinance 0-12-19 created the Community Sustainability Commission to develop programs, policies, and actions that will enhance the sustainability of our area and our quality of life;

WHEREAS, the City of Bisbee subsequently appointed citizens and utilized all of their expertise that was available to this community;

WHEREAS, it is acceptable with the City of Bisbee that the Community Sustainability Commission has successfully investigated these issues and made recommendations to the Mayor and Council with their Sustainability Plan and was adopted March 20, 2018 and,

WHEREAS, the City no longer requires that the Community Sustainability Commission exist.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, THAT:

Section 1. Ordinance O-12-19 is repealed and the Community Sustainability Commission formed thereunder is dissolved.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this _____ day of _____, 2020.

APPROVED:

_____
David Smith, Mayor

ATTEST:

_____
Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

_____
James Ledbetter, City Attorney

City of Bisbee Sustainability Plan 2016-2017

Government and Economy
(Policies and Strategies)

Protecting and enhancing the natural environment, social well-being, and local economy in order to create and cultivate a self-sufficient, healthy and vibrant community.

Version 170914

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1. HEALTH

Mission

Institute health related policies and resolutions which protect, support and enhance the physical and mental wellbeing of Bisbee residents and visitors.

The physical and mental wellbeing of Bisbee residents is crucial to maintaining a healthy population with the ability to thrive independently. Resources for wellbeing include wellness, community, and crisis services, green space, recreation opportunities and events, and physical exercise options. Health and wellbeing of Bisbee residents is key to having a vibrant and resilient community. Living in a community where the residents help support one another's wellbeing makes Bisbee a nurturing, healthful place to live and visit.

Policies

- Ensure safe and reliable sources of drinking water. Ensure water is sustainably used so that future residents will have adequate supplies.
- Support increased water quality standards above minimum public utility levels.
- Minimize airborne toxic dust particles from mining activity, including support of Freeport McMoran's remediation efforts.
- Ensure that infrastructure is safe for pedestrians and vehicles.
- Identify and support physical and mental health and wellness practitioners in the community.
- Identify, support and disseminate information about existing and new crisis intervention, mental health, drug treatment, homeless, elderly and disabled services.
- Educate the community about and encourage the local growing of organic food to ensure a healthy, accessible food supply.
- Encourage physical exercise and minimize carbon footprint by building and promoting bike paths and walking trails.
- Create opportunities for younger residents and adults alike to spend time outdoors utilizing the local natural environment, municipal pool and parks.
- Promote siting of all new commercial development within walking and/or biking distance of existing residential districts.
- Promote siting of all new residential development within walking and/or biking distance from existing commercial areas.

- Install automatic sensors on water faucets and in public restrooms to save water and reduce the spread of infectious disease.
- Promote and support neighborhood parks, recreation centers and recreation areas as healthful areas to exercise and spend time.
- Create opportunities for all Bisbee residents and visitors to learn about their local natural and built environments.
- Provide safe and sanitary environments for work, transportation and recreation to all Bisbee residents and visitors.
- Encourage and provide opportunities for residents to communicate more effectively and compassionately with each other and with city officials/police and for all groups and individuals to learn the skills needs to do this, promoting a more peaceful and nurturing environment for all.

Strategies

- Advocate proper nutrition for residents through a health and wellness campaign focusing upon reduction of obesity levels, increasing physical fitness through use of local outdoor recreation facilities, and incorporation of more indoor recreation facilities.

2. FOOD SYSTEMS

Mission

Support existing local food sources while providing distinct incentives for establishing new food sources to remove Bisbee from the list of Arizona food deserts.

Building connections between local food producers and local businesses will develop a positive feedback loop in which food security may become a reality in the Bisbee community. Furthermore, such a connection allows local farmers the opportunity to sustain themselves financially without fear of losing their livelihood, while providing Bisbee residents with educational opportunities around local healthy food and nutrition. Supporting growth in food systems local to Bisbee will provide residents with a healthy, sustainable food source while bolstering the local economy. The addition of new agriculture to the Bisbee community will help keep Bisbee clean: plants provide natural carbon sequestration and water filtering. Utilizing region-conscious agricultural practice provides natural filtration for air, earth and water within the community.

Policies

- Support the locating of new food stores and businesses in the Historic Old Bisbee and Historic Warren areas within walking distance of neighborhoods to actively address Bisbee as a food desert.
- Support mixed-use zoning and development to provide all Bisbee neighborhoods with food sources in walking distance.
- Support existing, aspiring and future farmers of all scales in the Bisbee area.
- Build connections between local agriculture and local businesses, providing direct routes between Bisbee farmers and Bisbee food stores.
- Educate Bisbee residents about the importance of eating healthy and providing children with proper sustenance for growth and health.
- Support current and future state and federal policies which support local farming.
- Abide by FDA's food safety modernization act *(Reference:* http://sustainableagriculture.net/blog/new-food-safety-rules/*)*

Strategies

- Provide tax incentives for current, aspiring and future small-scale food store owners located or planning to locate in the Historic Old Bisbee and Historic Warren areas.
- Focus on small plot and integrated farming methods rather than largescale agriculture and greenhouse production to encourage local agriculture which can compete in the Bisbee market. *(Adopted from the 2015 ULI Arizona / City of Bisbee TAP)*
- Provide readily available resources for Bisbee residents to learn how to create and maintain gardens. *(Adopted from the 2015 ULI Arizona / City of Bisbee TAP)*
- Educate residents on the benefits of small-scale farming as a possibility for accessory income. *(Adopted from the 2015 ULI Arizona / City of Bisbee TAP)*
- Promote agro-tourism in Bisbee by advertising existing agricultural practices (such as the Bakerville community garden and Tin Town community garden) and showcasing the unique growing environment which Bisbee is home to. Consider the fact that Bisbee is home to a wide variety of plants impossible to grow in other desert regions due to its elevation and location. *(Adopted from the 2015 ULI Arizona / City of Bisbee TAP)*
- Support local meat processing unit locating in Bisbee area.
- Advocate and offer tax incentives for a centrally located food "clearing house" to serve local agriculture.
- Institute a minimum price guarantee for Bisbee farmers selling their produce and products to Bisbee food stores.

3. MUNICIPAL TRANSPORTATION

Mission

Encourage use of alternative transportation methods (bike, public transit, walking) for both utility and recreation purposes while supporting current transportation infrastructure through upkeep and advertising.

Incorporating more transportation options creates equal opportunities for residents to pursue economic and food security, as well as recreation and socialization opportunities. Providing alternative transportation options will enhance the Bisbee experience by making it a true walking town for residents and visitors alike, allowing bar patrons to drink without the fear of needing to drive and non-drivers the opportunity to travel without a personal vehicle. Offering alternatives to personal vehicles cuts back on pollution while reducing vehicle miles per car, in turn decreasing maintenance and operations cost of local infrastructure. Well-developed multi-modal transportation systems reduce the burden of maintenance and operation on systems solely reliant on personal vehicles.

Policies

- Establish Multi-modal transportation paths throughout the city of Bisbee.
- Promote bike and pedestrian trails in the mountains and natural environment surrounding the City of Bisbee.
- Promote Transportation options such as bicycle trails, commute trip reduction programs, incentives for carpooling and public transit.
- Explore and expand alternative transportation options which reduce reliance on single-occupancy personal vehicles.
- Ensure that Bisbee public transit infrastructure remains intact indefinitely.
- Support availability of public transit seven days per week including holidays.
- Support low-energy public transit opportunities

Strategies

- Utilize bike right-of-way signage and signals to provide safe biking paths throughout the Bisbee community
- Increase biker and pedestrian awareness in terms of personal safety, laws protecting their rights, and proper etiquette
- Encourage pedestrians to utilize crosswalks, discouraging jay-walking.

- Establish trail guide for natural environment surrounding City of Bisbee.
- Enhance the Bisbee trail system by incorporating trail signage, route identifiers and wayfinding signage.
- Ensure that all public transit stops are visible and well-advertised.
- Provide covered transit stops to protect waiting patrons from sun and rain.
- Promote the use of the Bisbee Bus by visitors and tourists
- Support electric car infrastructure.

4. ENERGY

Mission

The City of Bisbee will support current municipal measures to reduce city electricity use and establish electrical generating options for use throughout city to decrease reliance on high-polluting energy sources such as fossil fuels.

Reducing Bisbee's energy use by utilizing active and passive methods will provide learning opportunities for both the local and tourist populations. As a regional leader in sustainable practice, Bisbee has the opportunity to showcase the benefits of reducing municipal energy use by advertising reductions as part of a "Clean Energy" or "Low Energy use" campaign. Utilizing alternative energy, clean energy and energy-efficient practices will save the municipal government money and reduce the cost of infrastructure maintenance over time. Further, investing money in clean, energy-efficient technology and strategies for city use will divest monies Bisbee has invested passively in the fossil fuel industry. Reductions in municipal energy use reduce reliance on unclean energy sources. The lower municipal energy use is, the smaller Bisbee's footprint will be; by reducing municipal energy usage, Bisbee in turn will reduce its contribution to local and regional pollution levels.

Policies

- Encourage energy efficient and green energy usage in new building designs.
- Encourage retrofitting existing buildings with green energy, low-energy use and energy-efficient technology.
- Retrofit municipal buildings to be more energy efficient.
- Support education strategy for Bisbee residents regarding proper energy saving techniques, energy efficient technologies, and green energy technologies.

Strategies

- Invest municipal money in clean, energy-efficient technology and strategies for use in city infrastructure. These investments will naturally divest money which Bisbee has passively invested in the fossil fuel industry.
- Incorporate use of low-energy lighting in all municipal buildings on all municipal property.

- Replace city street lights with low-energy solar-powered LED street lights. *(See "Municipal Guide for Converting to LED Street Lighting")*
- Install automatic light sensors in all municipal buildings.
- Promote planting of shade trees on south and west sides of developments in order to naturally reduce energy used for cooling. *(Adopted from 2008 San Jose Charrette)*

5. WASTE MANAGEMENT

Mission

Support continued efforts to reduce municipal garbage output by maximizing recycling output. Develop economically viable municipal composting infrastructure with inputs by City of Bisbee farmers, agriculturalists, residents, restaurants and local business owners.

Bisbee is a sustainable and socially conscious community: the municipality must have the capacity to recycle all recyclable materials, compost all compostable materials, and ultimately reduce municipal waste by the highest possible degree. Furthermore, the city recycling facility and public efforts put towards increasing recycling efficiency/output must be advertised to the public as a positive example to be followed by city residents. Increasing the capacity and recycling capabilities of the Tovreaville transfer station will reduce the amount of recyclable waste being transferred to the Cochise County solid waste station, reducing the amount of money spent on municipal dumping. Increasing the capacity of recycling and composting within the city reduces Bisbee's waste footprint while helping to decrease the amount of solid waste produced by the city.

Policies

- Encourage Bisbee residents to compost food and yard waste.
- In an effort to kick-start municipal composting, provide free home pick-up for compostable goods to all residents within City of Bisbee limits.
-
- Provide leadership regarding ways to reduce physical and liquid waste in City of Bisbee households.
- Provide leadership regarding ways to reduce physical and liquid waste in City of Bisbee businesses and restaurants.
- Utilize existing funding and grant opportunities to increase recycling capabilities of Tovreaville transfer station: the facility must be enclosed and must incorporate the ability to process glass.

Strategies

- Finance free home compostable goods pick-up by selling composted materials to local farmers.

- Incentivize use of community garden plots by offering free compost to community garden users.
- Establish a local materials recycling center for used building and landscaping materials.
- Connect with local community gardeners and agriculturalists to provide pick-up for composted materials
- Print on both front and back sides of paper, to save on paper purchased and being wasted.
- Utilize recycled paper in all municipal printers and copiers to reduce paper waste.
- Use recycled/recyclable and/or compostable trash bags in all municipal trash bins.
- Use only environmentally friendly cleaning supplies throughout all municipal properties and for all municipal cleaning needs.
- Use only environmentally friendly, non-toxic paint and painting supplies on all municipal property.
- Hold hazardous waste disposal events to ensure safe disposal of hazardous materials.
- Permit use of composting toilets within city boundaries.
- Permit use of grey water in residencies within city boundaries.
- Assist local restaurants in the proper disposal of all liquid and solid waste (i.e. grease, grey water, glass, etc.)

6. WATER

Mission

Provide all Bisbee residents and visitors with access to pure drinking water. Strive to preserve increasingly-stressed water sources in and around Bisbee to provide viable water sources for residents and the environment into the foreseeable future.

Bisbee is located in a drought-prone climate where water must not be taken for granted. Water security is a basic human right. Reducing water use will help to secure water for this generation and for generations to come. Reducing municipal water use will in turn reduce the amount of water drawn from Arizona water supply: the less water Bisbee draws, the less money Bisbee must pay for water. Further, lower municipal water use will reduce the strain put on city water waste water plant. Supporting the continued use of recycled water produced by the wastewater treatment facility will assist in further reducing the strain put on Bisbee's water source. As the principal means of sustaining life, water is the single most important factor in retaining the singular beauty of Bisbee's landscape. As an influential southern Arizona city and as a leader in rural sustainable practice, Bisbee must lead the way in terms of region-based practical water usage and water-use reduction.

Policies

- Ensure safety and purity of municipal drinking water supply for all Bisbee residents.
- Consider all city water – effluent, ground, surface, atmospheric and potable – as valuable commodities in the municipality.
- Strive to protect natural waterways and riparian areas in and around Bisbee through wise and educated water use.
- Ensure the sound material condition and functionality of the city fire suppression and the Arizona Water Company cross connection at the Tombstone Canyon water tank.
- Encourage the use of effluent renewable water sources in place of groundwater-depleting sources.
- Educate Bisbee residents about proper low-water use strategies to be used in homes and on properties.
- Focus on small plot and integrated farming methods rather than largescale agriculture and greenhouse production in order to reduce strains put on the Bisbee water system. *(Adopted from the 2015 ULI Arizona / City of Bisbee TAP)*
- Educate Bisbee residents on the benefits of storm-water collection and use.
- Utilize remediated water throughout Bisbee.

Strategies

- Install solar powered pumps to supply water from the Wood Canyon Pump House to the Locklin Avenue fire suppression reservoir.
- Install or obtain water treatment systems and install in the Wood Canyon Pump House to treat raw city fire suppression water to create emergency backup potable water.
- Research opportunities to recover wastewater treatment methane for energy production *(Adapted from 2008 San Jose Charrette)*
- Utilize drought-tolerant, low water-use landscaping on all municipal property.
- Use grey water and harvested rain water to water local parks and municipal landscapes.
- Install automatic sensors on water faucets in public restrooms to save water and reduce the spread of infectious disease.
- Install low water-use toilets and urinals in all public and municipal restrooms.
- Fit municipal buildings with storm-water collection technology to be showcased in xeriscape landscaping.
- Install aerators on all public sink and shower faucets.
- Install solar water heaters and on-demand water heaters on all public water utilities.
- Provide instruction regarding ways to reduce physical and liquid waste in City of Bisbee households.

7. INFRASTRUCTURE

Mission

Encourage existing buildings and infrastructure to retrofit with green energy technology, while taking advantage of low-cost energy saving and fixing methods. Require that all new development and structures utilize recycled building materials and/or green energy techniques to keep maintenance costs of buildings and infrastructure low while protecting Bisbee's environment.

Building green infrastructure and retrofitting existing buildings with low energy-use options can become a passive learning opportunity for residents of Bisbee and visitors alike, enhancing the education of the city's younger generation and adding an asset to Bisbee's travel economy. Utilization of green building techniques will ensure that all new buildings and infrastructure have low utility and maintenance fees, keeping costs for building owners as low as possible. Existing buildings should be encouraged to retrofit with green energy sources and/or low energy-use infrastructure (lighting, heating/cooling, etc.) while taking advantage of energy audits and simple techniques to save energy (whitewashing exterior walls, adding shade screens to windows, replacing insulation, etc.). Low costs for maintenance and utilities keeps rent costs as low as possible, encouraging business owners to rent and own both new and historic Bisbee buildings. Utilizing recycled materials in the building process while subsequently fitting infrastructure with green/low energy-use options will mitigate strains which the building process puts on the environment. Green energy fitting and low usage reduces waste from used technology (light bulbs, A/C systems, etc.) going into the waste stream.

Policies

- Rehabilitate and update Bisbee's existing housing stock to be attractive while preserving historic character. *(Adopted from the 2015 ULI Arizona / City of Bisbee TAP)*
- Rehabilitate and update Bisbee's existing commercial stock to be attractive while preserving historic character.
- Retrofit and update Bisbee's infrastructure with green technology and low-energy-use systems.
- Retrofit municipal buildings with technology to reduce energy and water use.
- Manage and monitor open space through conservation easement. *(Adopted from 2008 San Jose Charrette)*
- Respect onsite topography by limiting environmental impact to within 15 ft. of building footprints. *(Adopted from 2008 San Jose Charrette)*

- Protect onsite vegetation, soil and natural topography during the construction process. *(Adopted from 2008 San Jose Charrette)*
- Encourage new developments to utilize alternative energy options such as solar or wind energy.
- Encourage new developments built on current or purchased municipal land to go through the LEED certification process and/or other green building certification processes through the use of tax incentives and/or reduced purchasing costs.
- Encourage all new developments to use low-impact development techniques and standards. *(Adopted from Sierra Vista 2030 General Plan)*
- Encourage a mix of land uses to help minimize driving distances to services and employment. *(Adopted from 2008 San Jose Charrette)*
- Encourage new high-density residential developments to include recreational facilities and amenities in the site plans. *(Adopted from 2008 San Jose Charrette)*

Strategies

- All new buildings must paint rooves white in order to reflect sunlight and promote low-energy cooling options. *(Adopted from 2008 San Jose Charrette)*
- All new buildings must incorporate sky-lights in the rooves of buildings to promote natural lighting. *(Adopted from 2008 San Jose Charrette)*
- All new buildings and infrastructure must incorporate 70% or more permeable surfaces in landscapes surrounding new structures.
- Take advantage of infrastructure energy audits to identify cost-effective ways in which existing buildings can make small changes and upgrades to physical attributes in order to reduce electricity needs.
- Encourage all existing buildings to paint rooftops white to reflect heat and conserve energy during hot summer months previously used for A/C.
- Paint all municipal buildings' rooftops white to reflect heat during hot summer months.
- Add insulated shading screens to all municipal building's windows in order to block the sun during hot summer months and to insulate rooms during cold winter months.
- Support incorporation of all necessary infrastructure in the Bisbee cemetery.
- Nominate existing buildings and infrastructure for LEED and other certifications.

8. POPULATION (HOUSING AND JOBS)

Mission

Ensure that affordable housing options are available to all Bisbee residents. Ensure that jobs at all levels of skilled labor are available to all Bisbee residents.

Utilize skills-based training to allow Bisbee residents the opportunity to learn trades and provide for themselves and their families. Provide shelter to all disabled Bisbee residents indefinitely, and provide temporary shelter to Bisbee residents who are between jobs. Assist recently-homeless and recently-released inmates in the home and job finding process. Ensure all Bisbee residents equal, walkable access to necessary amenities and/or public transportation.

Policies

- Ensure that all Bisbee residents have equal access to affordable housing, clean water, and food.
- Ensure that all Bisbee homeless residents have equal and proper access to shelter, clean water and food.
- Strongly encourage able-bodied Bisbee unemployed residents and/or welfare recipients to go through job-skills training.
- Encourage and incentivize the citing of new small-scale food stores within walking distance of residents in order to provide access to necessary amenities and jobs.

Strategies

- Assist Bisbee residents with finding work in the Bisbee community.
- Assist homeless and recently-released inmates living in Bisbee with finding work in Bisbee.
- Empower Bisbee activists to create trade-training programs for members of the Bisbee community.

9. EDUCATION

Mission

Provide top-notch education in schools, easily accessible education outlets for all city services, and provide information for healthful living to all Bisbee residents and visitors.

Education is the core of any community which strives to cultivate and build upon its natural assets to provide for its future generations. Educating Bisbee residents is the key to connecting both children and adults with positive opportunities for success. Drawing new families to the community is dependent upon schools, extracurricular activities and the social environment found in Bisbee. Parents must feel that their children have access to education from local schools as well as social opportunities from extracurricular activities. The city is currently deficient in terms of professional work, which makes living in the community difficult for up-and-coming professionals who must provide for their families. Ensuring the quality of schools for all grade levels will draw young professional teachers to the city while also drawing families to those schools. Capitalizing on historic and environmental educational opportunities which Bisbee can offer will draw research institutions to the city, in turn bringing professionals from various fields to Bisbee. Successful multigenerational communities are those which support education of all residents; bringing education to the front and center of Bisbee culture will help to build a strong community of multigenerational professionals which will allow the city to sustain and prosper indefinitely.

Policies

- Strive for the highest quality education in schools in the Bisbee Unified School District.
- Ensure sufficient funding to all schools in the BUSD.
- Provide funding for juvenile extracurricular activities, including but not limited to the arts and sports that are appropriate for all, including those who are differently abled.
- Create educational opportunities for adults, including those who are differently abled, living in the Bisbee community.
- Create additional educational opportunities for all children, including those who are differently abled.
- Provide opportunities for all generations of Bisbee residents to learn how to safely and sustainably interact with their surrounding environment.
- Provide opportunities for all generations of Bisbee residents to learn about their city's rich history and cultural heritage.

Strategies

- Utilize Bisbee's natural environment to draw educational institutions to the city for research.
- Utilize Bisbee's historic infrastructure to draw educational institutions to the city for research.
- Provide more educational opportunities to learn about the diverse culture in the Bisbee area

10. RESOURCES

The City of Bisbee has, and generates, various resources which rightly belong in a sustainability plan, but which do not fall readily into the previous nine sections. These may include the use of native rocks for paint pigments, plants which could be used in dyes for fabrics, and even the retention of treated waste water. Given that this is a living document, the section is intended as a place holder for future consideration by the Commission and for input by other contributing parties.

ORDINANCE O-12-19

AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, ESTABLISHING THE CITY OF BISBEE COMMUNITY SUSTAINABILITY COMMISSION

WHEREAS, Section 5.01 of the City Charter authorizes the Council to create such Commissions, by Ordinance, as in its judgment may be required and to grant them such power and duties as are consistent with the provisions of the Charter; and

WHEREAS, the City of Bisbee and this community are confronting many challenges that pose real threats to the long-term health and welfare of this community; and

WHEREAS, for this City to thrive and for this community to prosper, the City and its citizens must work together to develop programs, policies, and actions that will enhance the sustainability of our area and our quality of life; and

WHEREAS, the principal of "sustainability" in this context must include the social welfare of our citizens, the economic health and prosperity of our community, and the protection and stewardship of our environment; and

WHEREAS, in order to succeed with a project of this magnitude, the City must seek the advice and recommendations of its citizens and utilize all of the relevant expertise that is available in this community;

WHEREAS, it would be in the best interests of the City and its citizens to establish a Commission that will be tasked with the responsibility of fully investigating all of these issues and making recommendations to the Mayor and Council,

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, THAT:

Section 1. The Community Sustainability Commission of the City of Bisbee is hereby established.

Section 2. The duties and responsibilities of the Community Sustainability Commission of the City of Bisbee shall be as follows:

a. To review, investigate, and analyze, together with City staff members, public officials from local, state, and federal agencies, and members of the public who may have particular knowledge regarding some or all of these matters, the broad range of issues regarding public welfare, economic health and prosperity, and environmental stewardship that confront this community.

b. To develop proposals for and to recommend programs, policies, and actions that can be taken by the City of Bisbee, its citizens, its local businesses and institutions, to improve and maintain the long-term social, economic, and environmental vitality of this community.

c. To review and to provide recommendations for the best available source or sources of funding that may be required for the various programs, policies, and actions that may be recommended.

d. To review and to provide recommendations for the most efficient and cost effective use of the equipment, monies, and human resources which are currently available to the City, its citizens, and its local businesses, to address these issues, or which might be available with a re-allocation of these resources.

e. To provide such other and further recommendations to the Mayor and Council as may be reasonably necessary to accomplish the principal objective of improving the sustainability of this City.

Section 3. The Commission shall consist of not more than seven (7) members. Each Council Member, including the Mayor, may recommend one or more members for appointment to this Commission. All recommended Commission members are subject to formal appointment by the Mayor, with the consent of the full Council, as required by the Charter. Any vacancies in this Commission shall be filled in this same manner.

Section 4. The Commission shall meet as often as it sees fit and shall have the full authority to designate a chairperson and to organize itself in the manner determined best by the members of the Commission. The Commission shall be subject to the general provisions applicable to Boards, Commission and Committees pursuant to Article 2.8 of the City Code.

Section 5. The Commission shall provide regular reports to the Mayor and Council on its progress. Within twelve months of the date of its first regular meeting, the Commission shall provide the Mayor and Council with a full report on all of the issues which have been assigned to this Commission, its progress, and its recommendations, if any.

Section 6. The Commission shall continue to exist for as long as the Mayor and Council determine it to be beneficial.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee on this 18th day of December 2012.

APPROVED:

Adriana Z. Badal, Mayor

ATTEST:

Gloria P. Gonzalez, City Clerk

APPROVED AS TO FORM:

John A. MacKinnon, City Attorney

AGENDA ITEM NUMBER 5

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 18, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: August 11, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Discussion and Possible Approval of Resolution R-20-22, Ambulance Subscriptions Rates and providing for repeal and severability

FROM: Keri Bagley, Finance Director

RECOMMENDATION: Approve Resolution

PROPOSED MOTION: I move to approve Resolution R-20-22, Ambulance Subscriptions Rates and providing for repeal and severability

DISCUSSION:

The Mayor and Council previously approved moving forward with the Ambulance Subscription Program. This item brings forward the proposed rates for this program. Proposed rates are $45 per year for a Family of 2, and $75 per year for a family of 3 or more. Business Plans include $100 per year for up to 10 employees, $150 per year for 11 - 25 employees, and $200 per year for more than 25 employees. With a pending ambulance rate increase to $1,416.53 plus mileage per call this subscription plan will cover out of pocket costs for subscribers.

FISCAL IMPACT: Not Available

DEPARTMENT LINE ITEM ACCOUNT: 10-34-40070

BALANCE IN LINE ITEM IF APPROVED: Not Available

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

RESOLUTION O-20-22

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AMBULANCE SUBSCRIPTION RATES AND PROVIDING FOR REPEAL AND SEVERABILITY.

WHEREAS, the City has approved an Ambulance Subscription Program to assist residents cover out of pocket costs of emergency ambulance service; and

WHEREAS, the rate for ambulance service is pending an increase which will increase the out of pocket costs for the patient; and

WHEREAS, the City has a significant amount of outstanding ambulance debt from patients not able to pay their out of pocket costs; and

WHEREAS, the City has determined subscription rates that are affordable and will reduce the City's outstanding debt amount going forward; and

WHEREAS, the subscription program is optional and encouraged; and

WHEREAS, the Mayor and Council has selected a Rate Schedule as follows: Individual/Family of 2, $45 per year; Family of 3 or more, $75 per year; Business Plan up to 10 Employees, $100 per year; 11 – 25 Employees, $150 per year; more than 25 employees, $200 per year.

NOW, THEREFORE, BE IT RESOLVED THAT the Mayor and Council of the City of Bisbee hereby adopt this Resolution to set ambulance subscription rates.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee, this 18th day of August, 20202

APPROVED:

_____
David Smith, Mayor

ATTEST:

_____
Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

_____
James Ledbetter, City Attorney

EMS AMBULANCE SUBSCRIPTION PLANS

A rate increase to $1,416.53 per call plus $11.54 per mile is in the final stages of approval by the Arizona Department of Health Services. Medical insurance plans pay a portion of these charges and there is often an "un-allowed" amount that the patient is responsible for, sometimes up to several hundred dollars per call.

The City of Bisbee is offering EMS Ambulance Subscription Plans that will cover the patient's share of these costs as follows:

July 2020 – June 2021 Subscription Plan Rates	
Individual/Family of 2	$45
Family of 3 or More	$75
Business Plans	
Up to 10 Employees	$100
11 – 25 Employees	$150
More than 25 Employees	$200

Plan Details

- These are annual rates that cover all out of pocket costs for one year from the sign up date.
- Subscription Plan covers 911 emergency medical treatment and emergency transport to the nearest appropriate hospital.
- The Subscription Plan cannot be used to cover patient costs of inter-facility transfers or transfer to a residence.
- Subscription Plan only covers emergency transport calls answered by the City of Bisbee Fire Department.
- Subscription plan covers family members who are living at the residence and listed on the subscription card. If family members listed on your subscription card change, the City of Bisbee must be notified.
- Business plan coverage is limited to employees while at the workplace.
- The Subscription is not insurance and not intended to be a substitute for insurance

ADDITIONAL INFORMATION:

Insurance companies have a fee schedule they base payments on, or the "allowed amount". If the City is contracted with an insurance company it is required to accept any type of adjustment the insurance company asks the City to take; anything remaining may be billed to the patient. If the City is not contracted with an insurance company it is allowed to bill the entire remaining balance (after insurance payment), to the patient.

So for example:

The City is currently contracted with Medicare. Medicare makes a payment of $400 on a $1,000 charge. The Explanation of Benefits (EOB) says the City of Bisbee must take a $300 adjustment off the total charges. This leaves a remaining balance of $300 the City is allowed to bill to the patient.

The City is not currently contracted with Humana. If Humana makes a $400 payment and asks the City to take a $300 adjustment, the City is not required to do that and can collected the entire $600 from the patient.

Looking at the most recent data from our ambulance billing company, 27% of the patients on the outstanding payment report are listed as "self-pay"; either paying an amount remaining after insurance or uninsured paying the full amount on their own. More than half of those owe over $900 on their balance.

The City used Fry Fire for ambulance billing from 2006 – 2017. There is still $442,000 in uncollected account balances with this company (or approximately $40,000/year uncollected). There is another $44,746.58 uncollected with Ambiserve which the City used from 2017 – 2019 (or approximately $20,000/year uncollected). These amounts will likely not be recovered. This program should reduce these un-recoverable balances going forward. If we can expect that about $30,000/year will not be recovered, the City would only need to enroll 400 Families per year in the $75 Subscription Plan to recover these annual losses.

AGENDA ITEM NUMBER 6

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 18, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: August 11, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Discussion and Possible Approval of the Amendment to Employment Agreement between the City of Bisbee and Theresa Coleman, City Manager

FROM: Joelle Landers, Personnel Director

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Amendment to Employment Agreement between the City of Bisbee and Theresa Coleman, City Manager

DISCUSSION:

In lieu of additional compensation, Amendment to Employment Agreement to include paid time off for vacation, holiday s and sick leave at the 10 years or more rate for exempt employees of 9.5 hours per pay period.

FISCAL IMPACT: NA

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

AMENDMENT TO EMPLOYMENT AGREEMENT
BETWEEN THE CITY OF BISBEE AND THERESA COLEMAN

In lieu of additional compensation, the City of Bisbee and Theresa Coleman hereby agree to amend the Employment Agreement dated July 9, 2019.

5. Vacation and Compensated Time Off.

The Manager shall be entitled to ~~the same~~ to paid time off for vacation, holidays and sick leave ~~as is made available to other exempt employees of the City.~~ at the 10 years or more rate for exempt employees of 9.5 hours per pay period.

It is recognized that the Manager must devote a certain amount of time outside of normal office hours to business of the City and to that end the Manager will be allowed to take compensatory time off as she shall deem appropriate during said normal business hours.

IN WITNESS WHEREOF, is duly authorized representatives of the parties have executed this Amendment as indicated below:

MANAGER

_____ _____
Theresa Coleman Date

CITY OF BISBEE

_____ _____
David M. Smith, Mayor Date

ATTEST:

_____ _____
Ashlee Coronado, City Clerk Date

AGENDA ITEM NUMBER 7

REQUEST FOR MAYOR & COUNCIL ACTION
Session of: August 18, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: August 11, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Discussion and Possible Approval of Resolution R-20-23, Declaring and Adopting the results of the Primary Election held on August 4, 2020 and ordering the Recordation of this Resolution.

FROM: Ashlee Coronado, City Clerk

RECOMMENDATION: Approve Resolution

PROPOSED MOTION: I move to approve Resolution R-20-20, Declaring and Adopting the results of the Primary Election held on August 4, 2020 and ordering the Recordation of this Resolution.

DISCUSSION:

Pursuant to ARS.§ 16-642, the Mayor and Council are required to meet not less than six nor more than 20 days after the Primary Election and canvass the vote. Resolution R-20-23 includes the results of this election and declares the results.

FISCAL IMPACT: NA

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

RESOLUTION R-20-23

A RESOLUTION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, DECLARING AND ADOPTING THE RESULTS OF THE PRIMARY ELECTION HELD ON AUGUST 4, 2020 AND ORDERING THE RECORDATION OF THIS RESOLUTION.

WHEREAS, the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, did cause to be submitted to the qualified electors of the City, at an Election held in and for the City on the 4th day of August, 2020, the nomination of candidates for the office of Mayor and Council Members of Ward 1, Ward 2 and Ward 3, or the election to office of such candidates who receive a majority of all the votes cast for that office; and

WHEREAS, the election returns of this Election have been presented to and have been canvassed by the Mayor and Council of the City of Bisbee in the manner required by law.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, that the results of the Primary Election held on August 4, 2020, are hereby declared to be as follows:

SECTION 1. That the total number of ballots cast in the Primary Election held on August 4, 2020, as shown by the poll lists, was 2,148.

SECTION 2: That the votes cast for the candidates for Mayor at said election were as follows:

Mayor	**Number of Votes**
Ken Budge	993
David M. Smith	815
Write-In	12
Over Votes	0
Under Votes	45

SECTION 3: That the votes cast for Council Member in the three wards at said election were as follows:

Ward 1	**Number of Votes**
Frank Davis	557
Write-In	24
Over Votes	0
Under Votes	115
Ward 2	**Number of Votes**
Joan Hansen	501
Write-In	23
Over Votes	0
Under Votes	130
Ward 3	**Number of Votes**
Louis Pawlik	252
Donna Pulling	238

Write-In	2
Over Votes	0
Under Votes	22

SECTION 4: That it is hereby found, determined and declared of record, that the following candidates did receive a majority all votes cast for the respective offices of Council Members at such election, that no further election shall be held for such offices, and that there shall be issued Certificates of Election as follows:

COUNCIL MEMBERS

Ward 1: **Frank Davis**
Ward 2: **Joan Hansen**
Ward 3: **Louis Pawlik**

SECTION 5: That it is hereby found, determined and declared of record, that the following candidate did receive a majority of all votes cast at such election for the Office of Mayor, that no further election shall be held for such office, and that there shall be issued a Certificate of Election as follows:

MAYOR
Ken Budge

SECTION 7: That the results of the Primary Election held on August 4, 2020 as hereby presented in Resolution R-20-23 shall be recorded at the Cochise County Recorder's Office in Bisbee, Arizona.

PASSED, APPROVED AND ADOPTED by the Mayor and Council of the City of Bisbee, County of Cochise, State of Arizona, on this 18th day of August, 20.

APPROVED:

_____
David M. Smith, Mayor

ATTEST:

_____
Ashlee Coronado, City Clerk

APPROVED AS TO FORM:

_____
James Ledbetter, City Attorney

Cochise County
Elections & Special Districts

Public Programs...Personal Service
www.cochise.az.gov

LISA M. MARRA
Director

MARTHA L. RODRIQUEZ
Deputy Director

CERTIFICATION OF CANVASS OF THE CITY OF BISBEE MAYOR and COUNCIL: WARD 1, WARD 2, WARD 3

PRIMARY ELECTION AUGUST 4, 2020

I, the undersigned, being the Election Officer of Cochise County, do hereby certify the results below and attached are the true and correct Official Results for the August 4, 2020 Primary Election that has been filed in the records of the Cochise County Elections Department in Bisbee, Arizona. The results will become official when the City of Bisbee canvasses this election.

Lisa M. Marra, Director of Elections

8/14/20
Date

Total Registered Voters: 4169

Total Ballots Cast: 2148

MAYOR

Ken Budge	993
David Smith	815

COUNCIL MEMBER – WARD 1

Frank Davis	557

COUNCIL MEMBER – WARD 2

Joan C. Hansen	501

COUNCIL MEMBER – WARD 3

Louis Pawlik	252
Donna Pulling	238

1415 Melody Lane, Building E
Bisbee, Arizona 85603
520-432-8970
520-432-8995 fax
lmarra@cochise.az.gov

Summary Results Report
Primary Election
August 4, 2020

OFFICIAL RESULTS

City of Bisbee

Statistics

	TOTAL	Election Day	Early Voting	Provisional
Election Day Precincts Reporting	3 of 3	3	3	3
Precincts Complete	0 of 3	0	0	0
Precincts Partially Reported	3 of 3	3	3	3
Absentee/ Early Precincts Reporting	3 of 3	3	0	0
Registered Voters - Total	4,169			
Registered Voters - Republican	805			
Registered Voters - Democratic	2,121			
Registered Voters - Libertarian	29			
Registered Voters - Nonpartisan	1,214			
Ballots Cast - Total	2,148	173	1,954	21
Ballots Cast - Republican	514	98	407	9
Ballots Cast - Democratic	1,594	62	1,520	12
Ballots Cast - Libertarian	12	0	12	0
Ballots Cast - Nonpartisan	28	13	15	0
Ballots Cast - Blank	1	0	1	0
Voter Turnout - Total	51.52%			
Voter Turnout - Republican	63.85%			
Voter Turnout - Democratic	75.15%			
Voter Turnout - Libertarian	41.38%			
Voter Turnout - Nonpartisan	2.31%			

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Bisbee Mayor
Vote For 1

	TOTAL	VOTE %	Election Day	Early Voting	Provisional
Budge, Ken	993	54.56%	88	897	8
Smith, David	815	44.78%	51	756	8
Write-In Totals	12	0.66%	0	12	0
Not Assigned	12	0.66%	0	12	0
Total Votes Cast	**1,820**	**100.00%**	**139**	**1,665**	**16**
Overvotes	0		0	0	0
Undervotes	45		1	43	1

Bisbee Ward 1 Council Member
Vote For 1

	TOTAL	VOTE %	Election Day	Early Voting	Provisional
Davis, Frank	557	95.87%	26	529	2
Write-In Totals	24	4.13%	2	22	0
Not Assigned	24	4.13%	2	22	0
Total Votes Cast	**581**	**100.00%**	**28**	**551**	**2**
Overvotes	0		0	0	0
Undervotes	115		7	106	2

Bisbee Ward 2 Council Member
Vote For 1

	TOTAL	VOTE %	Election Day	Early Voting	Provisional
Hansen, Joan C.	501	95.61%	46	446	9
Write-In Totals	23	4.39%	6	17	0
Not Assigned	23	4.39%	6	17	0
Total Votes Cast	**524**	**100.00%**	**52**	**463**	**9**
Overvotes	1		0	1	0
Undervotes	130		5	125	0

Bisbee Ward 3 Council Member
Vote For 1

	TOTAL	VOTE %	Election Day	Early Voting	Provisional
Pawlik, Louis	252	51.22%	26	223	3
Pulling, Donna	238	48.37%	21	216	1
Write-In Totals	2	0.41%	1	1	0
Not Assigned	2	0.41%	1	1	0
Total Votes Cast	**492**	**100.00%**	**48**	**440**	**4**
Overvotes	0		0	0	0
Undervotes	22		0	22	0

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	STATISTICS			
	Registered Voters - Total	Ballots Cast - Total	Ballots Cast - Blank	Voter Turnout - Total
01 BE BENSON	1,634	683	0	41.8%
02 BE J-SIX	1,950	876	0	44.92%
03 BE SAN PEDRO	1,887	788	0	41.76%
04 BI BISBEE	1,346	756	1	56.17%
05 BI DON LUIS	1,443	669	0	46.36%
06 BI WARREN	1,380	723	0	52.39%
07 BOWIE	298	89	0	29.87%
08 COCHISE STRONGHOLD	1,662	772	3	46.45%
09 DO CALVARY	1,455	346	0	23.78%
10 DO CARLSON	1,826	570	0	31.22%
11 DO CASTRO PARK	1,888	336	0	17.8%
12 DO GADSDEN	1,400	259	0	18.5%
13 DO SUNNYSIDE	1,684	309	0	18.35%
14 GREATER SAN PEDRO	1,791	684	1	38.19%
15 HEREFORD	2,047	869	0	42.45%
16 HUACHUCA	1,120	301	0	26.87%
17 MCNEAL	917	353	0	38.5%
18 NACO	719	207	0	28.79%
19 PALOMINAS	1,381	541	0	39.17%
20 PIRTLEVILLE	1,451	354	0	24.4%
21 POMERENE	1,132	509	0	44.96%
22 PORTAL	320	152	0	47.5%
23 SAN SIMON	247	101	0	40.89%
24 ST DAVID	1,868	825	2	44.16%
25 SUNIZONA	487	205	0	42.09%
26 SV AVENIDA DEL SOL	2,334	858	1	36.76%
27 SV BUFFALO SOLDIER	2,870	1,143	0	39.83%
28 SV BUSBY	1,920	537	4	27.97%
29 SV CARMELITA	1,258	407	0	32.35%
30 SV CLOUD	1,165	294	1	25.24%
31 SV COLLEGE	1,954	618	0	31.63%
32 SV COUNTRY CLUB	2,241	1,241	0	55.38%
33 SV ESTATES	2,007	689	3	34.33%

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STATISTICS

	Registered Voters - Total	Ballots Cast - Total	Ballots Cast - Blank	Voter Turnout - Total
34 SV HOPI	1,766	537	1	30.41%
35 SV MOSON	2,045	731	0	35.75%
36 SV PUEBLO DEL SOL	1,467	515	0	35.11%
37 SV RAMSEY	1,515	698	0	46.07%
38 SV SNYDER	1,202	457	0	38.02%
39 SV SOLDIER CREEK	2,798	665	1	23.77%
40 SV TOWN & COUNTRY	2,003	846	0	42.24%
41 SV VILLAGE MEADOWS	2,516	1,028	0	40.86%
42 SV VISTA VILLAGE	1,873	556	0	29.68%
43 SV YAQUI	2,229	1,098	0	49.26%
44 TOMBSTONE	1,697	923	2	54.39%
45 WEBB	630	216	0	34.29%
46 WHETSTONE	2,329	867	2	37.23%
47 WI KANSAS SETTLEMENT	1,419	549	0	38.69%
48 WI STEWART	1,223	448	2	36.63%
49 WI WILLCOX	1,001	325	0	32.47%
Totals	**76,795**	**28,523**	**24**	

	Bisbee Mayor VOTE FOR 1						Bisbee Ward 1 Council Member VOTE FOR 1				
	Budge, Ken	Smith, David	Write-in Totals	Total Votes Cast	Overvotes	Undervotes	Davis, Frank	Write-in Totals	Total Votes Cast	Overvotes	Undervotes
04 BI BISBEE	361	310	7	678	0	18	557	24	581	0	115
05 BI DON LUIS	277	220	2	499	0	15					
06 BI WARREN	355	285	3	643	0	12					
Totals	**993**	**815**	**12**	**1,820**	**0**	**45**	**557**	**24**	**581**	**0**	**115**

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	Bisbee Ward 2 Council Member					Bisbee Ward 3 Council Member					
	VOTE FOR 1					VOTE FOR 1					
	Hansen, Joan C.	Write-in Totals	Total Votes Cast	Overvotes	Undervotes	Pawlik, Louis	Pulling, Donna	Write-in Totals	Total Votes Cast	Overvotes	Undervotes
05 BI DON LUIS						252	238	2	492	0	22
06 BI WARREN	501	23	524	1	130						
Totals	**501**	**23**	**524**	**1**	**130**	**252**	**238**	**2**	**492**	**0**	**22**

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AGENDA ITEM NUMBER 8

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 18, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: August 11, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: Discussion and Possible Approval of a Notice of Solicitation for Professional Consultant Services Shared Use Path-Feasibility Study per USDA Grant Approval.

FROM: Theresa Coleman, City Manager

RECOMMENDATION: Approve

PROPOSED MOTION: I move to approve the Notice of Solicitation for Professional Consultant Services Shared Use Path-Feasibility Study per USDA Grant Approval

DISCUSSION:

The anticipated cost of Professional Consultant Services for the Feasibility Study to be covered by USDA grant funds.

FISCAL IMPACT: NA

DEPARTMENT LINE ITEM ACCOUNT: NA

BALANCE IN LINE ITEM IF APPROVED: NA

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager

NOTICE OF SOLICITATION
CITY OF BISBEE
PROFESSIONAL CONSULTANT SERVICES:
SHARED USE PATH – FEASIBILITY STUDY

1. Introduction

The City of Bisbee is seeking sealed bids, proposals or statements of qualifications (hereinafter collectively referred to as "proposals") in the manner specified herein from qualified contractors capable of providing the following goods and services: **Statements of qualifications and planning services proposal from professional consultants to develop a feasibility study for the development of a Shared Use Path for the City of Bisbee.**

Request for Information/Statements of Qualification packets may be obtained by contacting Theresa Coleman, City Manager, City of Bisbee, 915 S Tovreaville Rd, Bisbee, AZ 85603 or by calling 520-432-6000 or via email at tcolmean@bisbeeaz.gov

2. SCHEDULE OF EVENTS

Submittal Due Date: October 1, 2020 at 4:00 P.M (Arizona, MST)

Submittal Location: **City Clerk, City of Bisbee**
915 S. Tovreaville Rd
Bisbee, AZ 85603

3. Nature of the Purchase

The specifications and descriptions of the work and materials required are described in the attached "Specifications, Scope of Work or Requirements" that accompanies this Notice.

4. Preparation of Proposal

4.1 It is the responsibility of the Contractor to examine the entire solicitation and to seek clarification of any requirement that may not be clear. This solicitation includes the City of Bisbee's "Standard Terms and Conditions" and any "Special Terms and Conditions" for this Contract, both of which will be incorporated into any Contract between the City and the Contractor.

4.2 The City will not reimburse any costs incurred in developing, presenting or providing this proposal. All materials and documents submitted in response become the property of the City and will not be returned.

4.3 A proposal that is submitted to the City becomes a public record. If the Contractor believes that any information included in a proposal should remain confidential, the Contractor must specifically identify that information and its reasons. In the event of any public request for this information, the City will provide the Contractor with notice of this request and a reasonable opportunity to obtain a court order, at the Contractor's sole expense, protecting this information from release prior to making it available.

4.4 The specifications stated in this solicitation are the minimum level required. All proposals submitted must be for products or services that meet or exceed the minimum level of all such specifications.

4.5 If brand names or specific products are identified in the specifications, the Contractor may propose substantially equivalent alternatives. For any such proposal, the Contractor must submit technical literature or detailed production information sufficient to allow the City to evaluate the nature of the proposed product.

4.6 Prices shall be submitted on a per unit basis, by line item, when applicable. The prices offered should not include applicable state and local taxes. The City will reimburse the Contractor for applicable transaction or sales taxes, provided that they are separately identified in any invoice. The Contractor will be responsible for the payment of all applicable taxes.

4.7 Any exceptions that are included with the proposal shall be submitted in a clearly identified separate statement by which the Contractor specifically identifies the precise terms to which any exception is made and describes any alternative offer, if applicable. Any exception that is not clearly identified will be without force and effect. An attached preprinted form of contract or the Contractor's standard terms will not be considered to be a specific statement of exception.

5. Submission of the Proposal

5.1 Sealed proposals must be in the actual possession of the City Clerk on or prior to the exact time and date indicated in the Schedule of Events. Late proposals will not be considered.

5.2 Sealed proposals must be submitted in a sealed envelope or container with the following information clearly indicated on the outside:

a. Name of the Solicitation, as indicated by the City.
b. Name and address of the Contractor

5.3 A proposal shall be submitted in writing, by a paper document that is printed, typed or in ink. Proposals submitted directly to the City by electronic means, by facsimile, electronic mail, or otherwise, shall not be accepted. Any substitute for any document forms provided with this Notice must be legible and must contain the same information requested by any such form.

5.4 A proposal may be withdrawn upon the submission of written, signed request submitted by the Contractor prior to the due date and time. A proposal may not be amended or withdrawn after the due date and time.

6. Award of the Contract

6.1 The City reserves the right to waive any immaterial defect or informality in a proposal; to reject any or all submittals or portions thereof; to reissue this Notice; and to award this Contract on a partial basis, if in the best interests of the City.

6.2 Unless otherwise stated, this Contract will be awarded to the lowest responsive, responsible bidder who has demonstrated the ability to perform as required. Factors that will be considered in making this award include technical capability of the Contractor, performance history, demonstrated availability of the necessary people and equipment, price and timeliness of the performance.

7. Certification

7.1 By signing and submitting this Offer, the Contractor certifies that this submission did not involve any collusion or other anti-competitive practice; that the Contractor will not discriminate against any employee, applicant, or customer in violation of applicable state and federal law; and that the Contractor has not given, offered to give and will not give any economic opportunity, future employment, gift, loan, gratuity, trip, favor or discount to any City employee or official in connection with this Proposal.

7.2 The Contractor further certifies that the individual signing this Proposal has the authority to make a binding legal commitment on behalf of the Contractor to perform and deliver everything that is required in connection with this Proposal. Unless otherwise stated in the Contract Documents, the Offer shall be effective for a period of thirty (30) days.

****

SPECIFICATIONS, SCOPE OF WORK OR REQUIREMENTS

1. GENERAL

1.1 The Consultant shall be responsible for the professional quality and technical accuracy of planning services provided to the City under the Contract that results from this solicitation. The specified services furnished during the life of the Contract shall be rendered by the Planner and/or his sub-consultants registered to conduct business in the State of Arizona.

1.2 The Consultant, or principal member of a firm, shall be professionally competent and familiar with USDA Rural Economic Development Grant programs and have sufficient staff available, and shall be capable of performing the services herein described.

1.3 The specified services rendered during the term of the Contract shall be delivered by personnel pre-approved by the City, and the City reserves pre-approval rights for any personnel/sub-consultant substitutions. The services provided shall be performed promptly and diligently.

1.4 The Consultant shall be required to meet strict deadlines. Repeated failure to meet these deadlines will be cause for termination by the City.

1.5 The Consultant understands and accepts that this is neither an exclusive scope of work, nor a commitment that services will be required by the City. The City reserves the right to contract with other consultants, and to request service assignments where the City solely determines that the situation justifies other such contract and service assignments.

2. GENERAL SERVICE SCOPE DESCRIPTION

2.1 The basic planning services anticipated under this Contract primarily involve the development of feasibility study for a Shared Use Trail as outlined in the USDA RBDG application submitted by the City of Bisbee, and funded by the USDA. **The Consultant will be expected to adhere to all federal compliance requirements as a contractor receiving federal funds including OMB 2 CFR 200 and all requirements outlined in the USDA contract for funding.**

Project Area and Map
This project includes a 1.25-mile segment of Highway 80, as indicated in the attached project map. Highway 80 is an urban principal arterial that connects Bisbee's historic downtown district to the Lowell District. This is an important corridor and a City gateway. The project area, including the Lavender Pit overlook and parking area, is entirely within an easement of land owned by Freeport McMoRan. Also, while the majority of the adjacent right-of-way is within City of Bisbee municipal limits, some portions extend outside of this boundary into Cochise County.

Required Elements of the Work and Deliverables

2.1.1. **Evaluate the demand for a Shared Use Trail and its potential impact upon existing and new commercial/retail development**

a. Evaluate the demographic and socioeconomic characteristics of Bisbee and the surrounding region, as well as related tourism trends
b. Compare the area's characteristics to markets (region and nationwide) successfully supporting similar facilities.
c. Identify competitive facilities in the region to determine market saturation.
d. Identify the factors that will differentiate Bisbee and this project ~~form~~ from comparable facilities in the regional/national market. Determine how Bisbee can offer a new/distinct amenity to the market.

Deliverable – Report #1 on Conditions, Characteristics & Demand

2.1.2. **Evaluate and make preliminary recommendations for the potential location and feasibility a Shared Use Trail within the project limits as indicated on the attached RFP map, including but not limited to the following:**

a. Immediately adjacent to the roadway, requiring the widening of sidewalk, where present, to a minimum width of 3' and the installation of sidewalk, a minimum width of 3', where there is currently no sidewalk present.
b. Within the right-of-way of the road, requiring the closure of one road lane, physically marked but not grade-separated.
c. Within the right-of-way of the road, requiring the closure of one road lane, grade separated.

Pedestrian roadway crossing, where necessary, must include location and type of crossing with each scenario.

Coordination with ADOT, SEAGO, Cochise County, Freeport McMoRan, and City of Bisbee will be necessary. Site visits to the project area will be necessary to accomplish the scope of services.

Deliverable – Report #2 on Location Evaluation

2.1.3. **Evaluate Safety, Traffic and Environmental Impacts** Evaluate the environmental issues and impacts associated with road lane closure and shared use trail construction, including but not limited to storm water drainage impacts

a. Evaluate the traffic operation and volume impacts of a lane closure based on traffic counts and crash data, to be compiled by the contractor.
b. Evaluate the traffic operation and volume impacts of a lane closure based on traffic counts and crash data, to be compiled by the contractor.
c. Identify the utilities within this corridor, including overhead lights, assess any rights within those corridors or franchise agreements, assess any potential options for reducing, re-routing or placing under-ground utilities to reduce the overhanging visual impact and height restrictions of overhead lines.
   Identify any the location of potential right-of-way acquisitions, temporary construction easement and/or drainage easement needed for acquisition to meet the design requirements of each scenario.

Deliverable – Report #3 on user safety, traffic and environmental impacts

2.1.4. **Determine Community Support for a Shared Use Trail**

Conduct a minimum of two public input events to determine interest in and support for the development of the project. The contractor is expected to perform adequate outreach efforts in order to solicit public feedback, verify plan assumptions as well as assess funding strategy support. Outreach materials are expected to focus on identifying community needs and desired improvements based on the three options evaluated and, where appropriate, provide Spanish translation options.

a. Determine interest and support among commercial and industrial businesses, tourism based industries, and other non-residential stakeholders.
b. Determine interest and support from local governments, local and regional economic development councils, and State commerce and economic development interests through project coordination meetings, as needed

Deliverable – Report #4 on Community Support

2.1.5. **Make recommendations regarding feasibility of a Shared Use Trail**
a. Summarize previous reports
b. Conduct SWOT analysis
c. Identify approach and implementation strategies, including phasing if necessary
d. Identify next steps in design-planning requirements and cost estimates
e. Determine feasibility of project with preliminary location recommendations

Deliverables – Report #5 Draft and Final Report

2.2 All deliverables will be made in both electronic and paper formats and include photos, drawings, historic documentation, and other elements as are applicable to the scope of work. The City will retain all rights to the deliverables including photos, illustrations, and other documents.

2.3 The City of Bisbee expects to use the Feasibility Study as a guide for determining if the project merits continued investment of time and resources. It will serve to inform current and future partners as to the economic and educational impact of such a project and provide guidance as to next steps. It is expected that the feasibility study will be a central and integral part of any funding endeavor. Specifically, it will be used to illustrate demand, economic impact, and support for a Shared Use Trail.

2.4 The end use of the feasibility study will result in the determination of future action the location, design, and construction of a Shared Use Trail.

3. GENERAL CONSULTANT SERVICES

The Consultant agrees to the following:

3.1 The Consultant shall attend all project and public meetings with the City and its project partners.

3.2 The Consultant shall prepare a work schedule timeline and a not-to-exceed fee proposal for the scope of work requested by the City. The proposal shall be reviewed by the City Manager and accepted by the City prior to proceeding with any work associated with this service project. The proposal shall provide for the completion of services by June 28, 2021.

3.3 The Consultant shall make all reports and illustrations in a version of software compatible with software currently in use by the City.

SPECIAL INSTRUCTIONS TO OFFERORS

1. OFFERORS CONTACTS.

1.1 All administrative questions regarding this Request for Information/Statements of Qualification and Planning Services Proposal must be directed to the Point of Contact indicated on the first page of this document.

1.2 Offerors may not contact the employees of the City of Bisbee concerning this Request for Qualifications and Planning Services Proposal while the evaluation process is in progress.

2. RESPONSE FORMAT.

Proposals shall be limited to 20, one-sided pages, 1.5 spaced lines, 11-point font, and a minimum of ½ inch margins on all sides. Pages shall be numbered and include name of proposer in either a header or footer.

3. REQUIRED INFORMATION.

In order for a statement of qualifications to be considered responsive, the following information must be provided:

3.1 Qualifications of the firm and/or individuals
3.2 Experience as it relates to this project with notation as to on-time and within budget completion
3.3 Project Schedule with Labor cost, Direct Cost, and Indirect Cost proposal
3.4 Key Personnel, their responsibilities to the project and current workload
3.5 Resumes
3.6 References

4. EVALUATION CRITERIA.

Evaluation criteria are listed in the relative order of importance. It is anticipated that three persons or firms will be included on the final list of applicants and that the City Manager conduct interviews with these applicants. The evaluation will be conducted in accordance with an established evaluation plan using the following criteria:

4.1 Capability to perform all or most aspects of the scope of work and recent experience in projects comparable to the proposed tasks.
4.2 Key personnel's professional qualifications and experience and availability for the proposed project; their reputation and professional integrity and competence; and their knowledge of local, state and federal regulations, policies, and procedures.
4.3 Current workload and demonstrated ability to meet schedules or deadlines.
4.4 Quality of projects previously undertaken and capability to complete projects without having major cost escalations or overruns.
4.5 Capability of a branch office that will do the work to perform independently of the home office, or conversely, its capability to obtain necessary support from the home office.
4.6 Demonstrated understanding of the project's potential and challenges.
4.7 Capability to perform scope of work while complying with USDA and OMB regulations.
4.8 Favorable client reference check.

5. SUBCONTRACTORS.

Offeror must list any subcontractor to be used in performance of services herein. For each subcontractor, detail on respective qualifications, as described in Special Instructions 3. Required Information, must be included.

SPECIAL TERMS AND CONDITIONS

1. DISADVANTAGED BUSINESS ENTERPRISE.

It is the policy of the City of Bisbee that disadvantaged business enterprises shall have the opportunity to participate to the maximum extent feasible in all required aspects of procurement and contracting in accordance with applicable statutes, regulations, and executive orders.

2. CONTRACT TERM.

The term of the resulting Contract shall be for the duration of the Project, unless terminated, canceled, or extended as otherwise provided herein.

3. PATENTS, COPYRIGHTS.

All services, information, computer program elements, reports, and other deliverables which may have a potential patent or copyright value, and which are created under the resulting Contract shall be the property of the City of Bisbee, and shall not be used by the Contractor or any other person except with the prior written permission of the Purchasing Manager.

4. KEY PERSONNEL.

4.1 It is essential that the Contractor provide adequate experienced personnel, capable of and devoted to the successful accomplishment of work to be performed under the resulting Contract. The Contractor must agree to assign specific individuals to the key positions

4.2 The Contractor agrees that, once assigned to work under the resulting Contract, key personnel shall not be removed or replaced without written notice to the City.

5. COOPERATIVE USE OF CONTRACT.

In addition to the City of Bisbee, and with approval of the contracted professional, this Contract may be extended for use by other municipalities, school districts, and governmental agencies of the state. Any such usage by other entities must be in accordance with the city code, charter, and/or procurement rules and regulations of the respective governmental entity.

Appendix A

USDA RBDG Application – selected sections

The following are excerpts of the USDA RBDG application that serve to support the offeror in understanding the scope of the project and qualifications needed in order to conduct a feasibility study.

Project Need

Bisbee is made up of several neighborhoods disconnected from each other by geologic features that are linked solely by state highways with speed limits between 45 to 65 mph. Presently there is no bicycle/ pedestrian/ handicapped transportation infrastructure in place for residents and tourists that provides access to all the places of interest in town and destinations such as jobs, schools, grocery stores.

The proposed project site is approximately 1.8-mile section of SR80 that connects Historic Old Bisbee (the location of the Arts and Cultural District), to the rest of Bisbee where no alternate pedestrian route is available This particular segment of SR80 connects a commercial area to several residential areas identified by the city and Cochise County as potential **economic opportunity zones**. An enormous crater-like mining pit, called the Lavender Pit, lies on one side of the highway and there is a mountain on the other. It is a harrowing experience for pedestrians, cyclists, and joggers to navigate this particular section of SR 80.

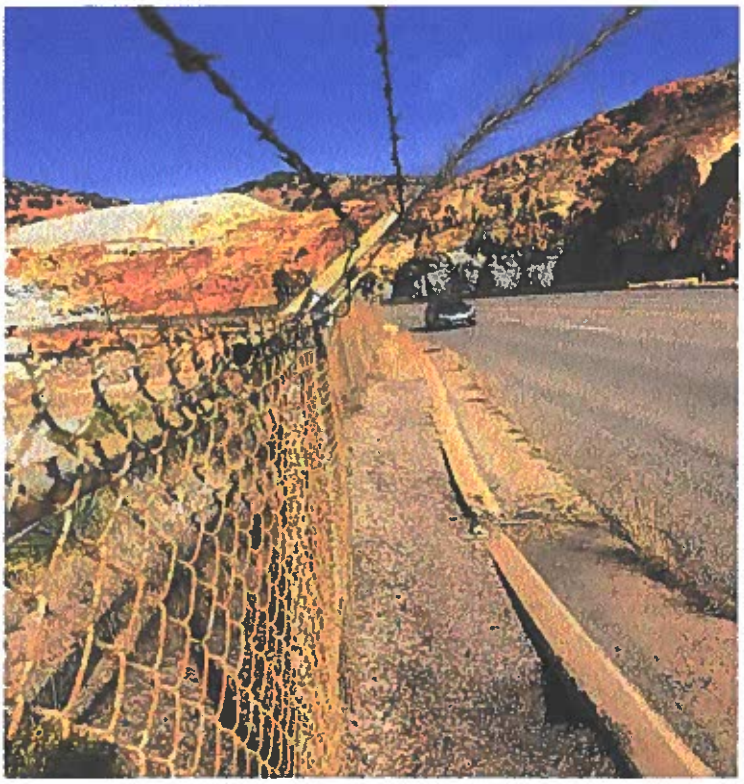
In many areas on this stretch there is a sidewalk that has several interruptions where it simply ends,

forcing pedestrians to walk in highly dangerous crossings and situations. Also, there is no designated bike path forcing cyclists to ride between traffic and a concrete barrier. Over the past 10 years, there have been numerous reports of serious cycling accidents. As one example, in 2014, a cyclist riding south on SR80 fractured her pelvis when she tried to avoid debris in the road and crashed due to the lack of shoulder room in her attempt to avoid the lane of traffic. Particularly for cyclists, this section is both scenic and terrifying.

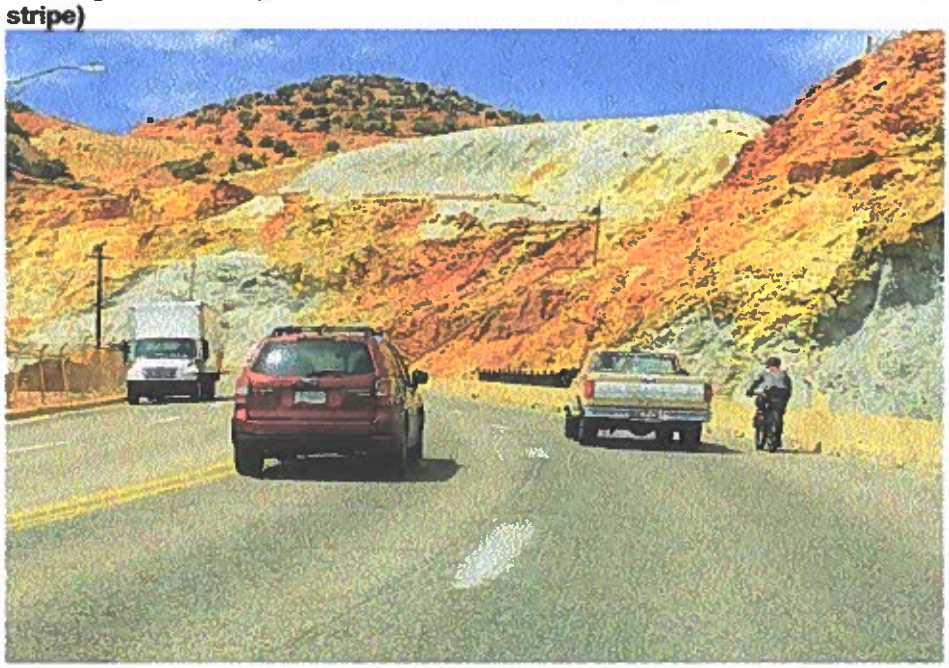
Adding to the peril, the sun in the late afternoon blinds drivers, making traveling west on SR80 especially hazardous.

For further clarity, the following figures show the geographic profile of the proposed shared pathway.

In this location (from North to South) the sidewalk starts out at a proper (ADA) width of at least 36" and narrows to under 24" over a length of 1,400' and a bend in the road before abruptly ending in a gravel shoulder with ankle-deep fissures and hazardous rusted barbed wire at eye level. When entering the sidewalk all seems safe and accessible to the end, which is not visible, by the time one makes it to the ADA non-compliant end 1400 feet away, there is no turn-around area and the way back is up-hill. There is no lighting for pedestrians and no place to cross to the other side of the highway.



Looking north-west (sidewalk ends on the left, fissures shown below, barbed wire above, no bike-lane or lane stripe)



This photo shows a cyclist wedged between a concrete wall on the mountainside of SR80 and large pick-up truck. There is no margin for error.

This shows a pedestrian navigating the four lanes of traffic to get to Historic Old Bisbee. Previous attempts to fix the safety issue have failed due to the complicated nature of mixed land ownership, historic nature of infrastructure, drainage, and geology. These issues will be identified and addressed in the feasibility study.

In addition to addressing the safety issues, this proposed path has significant economic, health and wellbeing influence. As the economic data detailed in Application Section "Demonstration of Need," showed, Bisbee lags behind regional and national economic recovery trends and is still in fiscal crisis more than a decade after the 2008 mega-recession. Stringent budget cuts affecting city services, significant job losses, a drop in population 6.6% between 2010 and 2018 have adversely affected the economic vitality of the community. Most concerning, these factors have led to a drop in tourism, the major economic driver of the community: 55% of consumption spending in Bisbee is attributed to tourism (Center for Economic Research Cochise College).

Businesses in neighborhoods other than Old Bisbee are almost entirely dependent on the depleted discretionary income of locals. They are not able to reap considerable economic benefits from tourism because there is no safe access to them for visitors wishing to experience a pleasant walk or bike ride from their lodgings in Old Bisbee.

Added to this, community health issues are climbing. The incidence of heart disease has increased and, consistent with national trends, is the number one cause of mortality in adults 45+ in Bisbee (AZDHS). Similarly, child and adult obesity continue to be on the rise. Research shows that many of these conditions are preventable through exercise.

The creation of shared-use transportation infrastructure is one of the most effective strategies for mitigating both the health and economic issues that Bisbee is facing. One relevant study conducted in 12 rural communities in Missouri that had relatively high poverty rates, were medically underserved, and had lower educational attainment, found that the creation of shared-use paths was associated with the greatest increase in exercise for those most at risk of inactivity (Brownson, R., Housemann, D. et.al., 2015).

Also, the pathways project will help favorably turn the economic tide, particularly through its substantial impact on tourism. It builds on the reputation of Bisbee as having a desirable climate and scenic vistas that take visitors to impressive views, historic sites and helps develop a vibrant brand image for Bisbee as a desirable outdoor recreation for all ages, individuals and families.

Three different case studies of rural towns that made the investment in multiuse paths have found that the towns reaped the benefits of increased tourism (Danzer 2006; Nicholls, S. and J Crompton, 20015; Davis, J. and Stanley, 2015) They reported that the pathways generate opportunities in construction and maintenance, rentals- such as bicycles, visits to scenic views and historic sites, increased patronage at restaurants and lodging facilities, increased demand for new restaurants and lodging facilities, and the creation of new business ventures in eco-tourism. Sierra Vista, 26 miles northwest of Bisbee, began construction of shared pathways in 2011 and has now created a network of 30 miles. They report an economic impact of $200,000 and growing annually as a result of athletic events alone that use the trails for their events and race courses (Sierra Vista Herald). Especially for rural towns, shared-use paths have become an essential part of overall economic development plans.

A final key consideration is that shared-use paths are shown to measurably improve **quality of life** in the community, a key strategy identified by RBD agency. Quality of life is quantified as the availability of healthcare, education, economic opportunities, environmental conditions, human pressure, and the accessibility of the areas, typically a challenge in rural areas. The results of several studies show that the availability of basic services, especially those used frequently, are essential elements for maintaining adequate levels of quality of life in rural areas. This project will address the issues by creating opportunities for social connection and safe places for recreation and commuting, improving economic wellbeing, and providing a safe access to basic services. They keep existing residents and attract new residents, an asset that contributes to community identity. They also take advantage of Bisbee's unique geology, geography, and ecology and help brand Bisbee not only as a desirable tourist location but also an attractive place to raise a family or retire. They provide more transportation choices, develop safe, reliable, and economical transportation choices that will decrease household transportation costs, improve air quality, reduce greenhouse gas emissions, and promote public health. The most significant impact is that it will improve economic status of 40% of residents who work in the hospitality industry by bolstering tourism, related services and other basic needs by workers, as well as expanded business access to markets. This project will increase community revitalization and at the same time, safeguard rural landscape and capitalize on the unique characteristics of the Bisbee community by investing in healthy, safe, and walkable/bikeable routes.

An essential element in this project that will serve as a foundation in Phase III, the design and planning phase, is community outreach: comprehensive and inclusive community engagement is key to the present and long range success and sustainability of this project. It creates an opportunity for community members to voice concerns, provide feedback, present ideas, and learn more about the project. It also motivates interest and allows residents to be invested as informal "partners" in the outcome and can possibly lead to local residents and businesses becoming formal partners. Community outreach efforts will consist of formal surveys, two town halls, focus groups, intercept surveys as well as acquiring a space at the weekly Farmer's Market in Bisbee to inform people of the project, answer questions and obtain feedback.

Project Benefits

The project benefit of the feasibility study is that it will provide the essential information needed to move the proposed shared-use path from concept to actual construction stage. The overall long-term benefits of the entire project from feasibility to final path construction include the following:

1. Strengthen economic development through increased tourism by providing safe access to tourists along a route that highlights the city's unique geologic, scenic and social features and builds the reputation of Bisbee as a desirable tourist destination especially for outdoor enthusiasts:
    a. Increase job opportunities
    b. Create more sustainable jobs with increased hours and wages
    c. Lead to an increase in property values
    d. Enrich quality of life for Bisbee residents
    e. Increase demand for businesses/services
2. Provide safe access for residents to friends, family, merchants, schools, jobs, and events.
    a. Improve safety and quality of life indicators
3. Encourage outdoor physical activity leading to health benefits including a **reduction** in obesity rates, heart disease, diabetes and other diseases that can be mitigated through physical activity.
    a. Improve health and decrease costs of healthcare. Note the **vast economic burden** to society created by those with preexisting health conditions being exposed to COVID-19.

<u>References:</u>

Brownson, R., R. Housemann, D. Brown, J. Jackson-Thompson, A. King, B. Malone, and J. Sallis. 2000. "Promoting Physical Activity in Rural Communities: Walking Trail Access, Use, and Effects." American Journal of Preventive Medicine 18(3): 235-242.

Center for Economic Research, Cochise College, Sierra Vista, AZ

Danzer. R. (2006) "Trails and tourism." Rails to Trails Magazine, Summer 2016.

Nicholls, S. and J Crompton (2005) "The impact of greenways and trails on property values:" Greenway Magazine.

Danzer 2006; Nicholls, S. and J Crompton, (2015); "Rural towns are reaping the benefits of developing bicycle tourism" Adventure Cyclist.

Davis, J. and Stanley, (2015) "Building a destination image: evidence from Austin, Texas." Journal of Leisure Recreation.

U.S. Census Bureau Quick facts: Bisbee City, Az.

Eligible Grant Purpose

This project fulfills project eligibility in both the Enterprise and Opportunity Grant Categories.

--Rural Business Development Grant Rule, 3/25/2015

4280.417(a)(1)(i) – Eligible Projects-Opportunity: Identify and analyze business opportunities that will use local rural materials or human resources. This includes opportunities in export markets, as well as **feasibility** and business plan studies.

4280.417(a)(2)(vii) - Eligible Projects-Enterprise: Provision of Technical Assistance for Small and Emerging Businesses, including but not limited to **feasibility** studies and business plans.

4280.417(b)(1) For business opportunity type grants, the project must have a reasonable prospect that it will result in Economic Development of a Rural Area.

4280.417(b)(2) For business enterprise type grants, the project must have a reasonable prospect that it will result in the development or financing of small and emerging businesses.

The feasibility study, for which support is requested, furthers the development of the initial step toward creating a matrix of shared-use paths, separated from roadways that will provide safe access to all major neighborhoods and commerce areas of Bisbee.

The shared-use paths will highlight the geologic, geographic, tourist interests and ecological uniqueness of each location. The funded feasibility study will be the cornerstone for bringing the project to fruition. The City of Bisbee will then assume the operations of maintaining the path, and will collaborate with the non- profit Bisbee Bikeways, ADOT, Cochise County and private investors to secure funding for this maintenance.

The partnership public-private nature of the program in this Feasibility Phase not only meets a number of expressed needs among organizing partners but also helps assure long-term interest in the project's success, and demonstrates concerted effort among a diversely motivated group to ignite both social and economic development in the region.

Rural Area to be Served

This developmental stage will focus on the community of Bisbee in which the proposed path will be created.

Coordination with Area Economic Development Activities

The project is collaboration with support and input from 7 entities, each with its own economic and program development strategies and priorities:

1. City of Bisbee – As an organizing partner in the proposed endeavor, the City of Bisbee has determined that this project is a priority in its economic development strategies. The iBisbee Committee was an official committee of the City of Bisbee. It was dissolved in 2019, but it contributed greatly to Economic Development for the City.
2. Urban Land Use Institute Arizona, iBisbee committee members and the City facilitated conversations between Urban Land Institute Arizona and City Officials to discuss the City's development challenges and the desired goals for assistance.

> The Panel paid particular attention to tourism and formulated strategies that would readily generate growth and increase the length of stay for visitors. One recommendation was for the city to develop "adventure" activities and ventures that would appeal to families with children.

Following up on this recommendation, an iBisbee committee member conducted a study to explore the potential for building bicycle tourism. The report detailed the tremendous economic benefits of developing and promoting a bicycle friendly community noting that several rural towns have had remarkable success. For Bisbee, the major impediment in pursuing this is lack of infrastructure.

The Panel also listed five key strategies that they believed would be the most effective actions for growing and revitalizing the city's economy. Strategy 3 is particularly relevant: "Connect the City with a regional path /trail system to link both visually and physically the Old Bisbee Downtown Area with the communities of Warren, Lowell, and San Jose. Increasing connectivity to these areas will strengthen the City's cohesiveness and walkability and will be an attraction to industries, businesses, residents, and visitors. A shared-use path system will also enhance the historic 1000 steps experience and will be a draw for tourism." This project was initiated to capitalize on the Panel's recommendation.

These efforts strongly support several of the objectives and policies of the "City of Bisbee

General Plan Update 2015" and the "Guiding Principles and Best Practices for the San Jose District" as noted in the excerpts below:

Policy 5-l i "Support land use, transportation, circulation, trails, and urban design Improvements ... that will link this activity center with other areas of the City" " ... safe pedestrian routes to Greenway and the Bisbee High School."

Policy 8-1 d" ... Encourage new residential developments to provide bike and pedestrian trail connectivity and linkages to neighborhoods, parks, schools, public facilities and community
"Promote transportation options such as bicycle trails, commute trip reduction programs, incentives for carpooling and public transit;"

3. Freeport McMoRan –

The mining industry's role in economic development continues to have a local impact. Freeport is now entering a maintenance phase, and gains felt in the economy are leveling. As a long term and conscientious community member, Freeport continues to support local efforts through its social responsibility programs. Its local operations management works with local government and business to identify ways in which it can contribute to building a vibrant and sustainable community. While active mining in Bisbee is no longer the primary focus of Freeport operations in Bisbee, its presence in the community will continue indefinitely throughout the reclamation phase and ongoing maintenance activities.

SR 80 in the area mentioned is within an easement of land owned by Freeport McMoRan. The Lavender Pit overlook is entirely within Freeport McMoRan land and is therefore controlled by them. Freeport has attended several meetings regarding a shared-use path in this area and is eager to collaborate in an effort that addresses the ongoing safety issues for cyclists and pedestrians.

4. Cochise County –

This project meets the *Marketing- Economic Development and Tourism* goal in Cochise County's Strategic Work Plan 2017-2020, and strongly supports several of the objectives and policies of the Cochise County Comprehensive Plan:

Article 102 – Comprehensive Plan Elements – Goals and Policies:

j. Transportation Element
Providing multi-modal opportunities for travel are also important to provide adequate travel options for those either physically or financially unable to rely upon a personal vehicle as their primary means of transportation.
f. New major development should, where applicable, develop and maintain a safe, integrated, efficient, multi- modal transportation system that meets the needs of the development.
j. The County should collaborate with other jurisdictions and organizations to develop a multi-use trails network throughout the County in order to promote tourism, protect the environment, maintain rural character, and enhance the quality of life.
Goal 3. improve non-motorized circulation networks and provide greater opportunity for alternative modes of travel.

Policies
a. The County encourages development projects to provide infrastructure for nonmotorized travel, and when appropriate for new developments along major roadways. The County encourages the installation of trails and bicycle lanes.
b. In coordination with ADOT, the Forest Service, and land managers and owners, the County promotes the connection of existing neighborhoods and communities (at both a local and regional scale) with trails, non-motorized, and multimodal facilities.
c. Multimodal and non-motorized travel facilities should be designed to complement and enhance local community character and provide opportunities for interaction among residents.
d. Where pedestrian and bicycle routes exist on adjacent properties, major developments, including subdivisions, will be encouraged to maintain connections and continue the cohesive development of the non-motorized circulation network. The County Engineer has offered in-kind services to this project.

5. Bisbee Bikeways –

Bisbee Bikeways is a project of the 501c3 Ecotopia whose mission is to enhance the public health and sustainability of Cochise County. Bisbee Bikeways serves as the Public Advocate, for this initiative. It has worked since December 2018 to create a network of shared-use paths in Bisbee and beyond into Cochise County. During this time Bisbee Bikeways assembled the City, the County, ADOT and Freeport McMoRan into a unified team to develop the shared-use path.

6. ADOT –

ADOT has tried to address the pedestrian/ cyclist problem in this corridor for years and is happy to provide in- kind labor for this feasibility study. This effort strongly supports ADOT's Bicycle and Pedestrian Plan Update, which states:

A stated policy of the ADOT State Transportation Board is to encourage bicycling and walking as viable transportation modes, and actively work toward improving the transportation network so that these modes are accommodated, by:

Promoting increased use of bicycling and walking, and accommodating bicycle and pedestrian needs in the planning, design, and construction of transportation facilities alongside state highways.

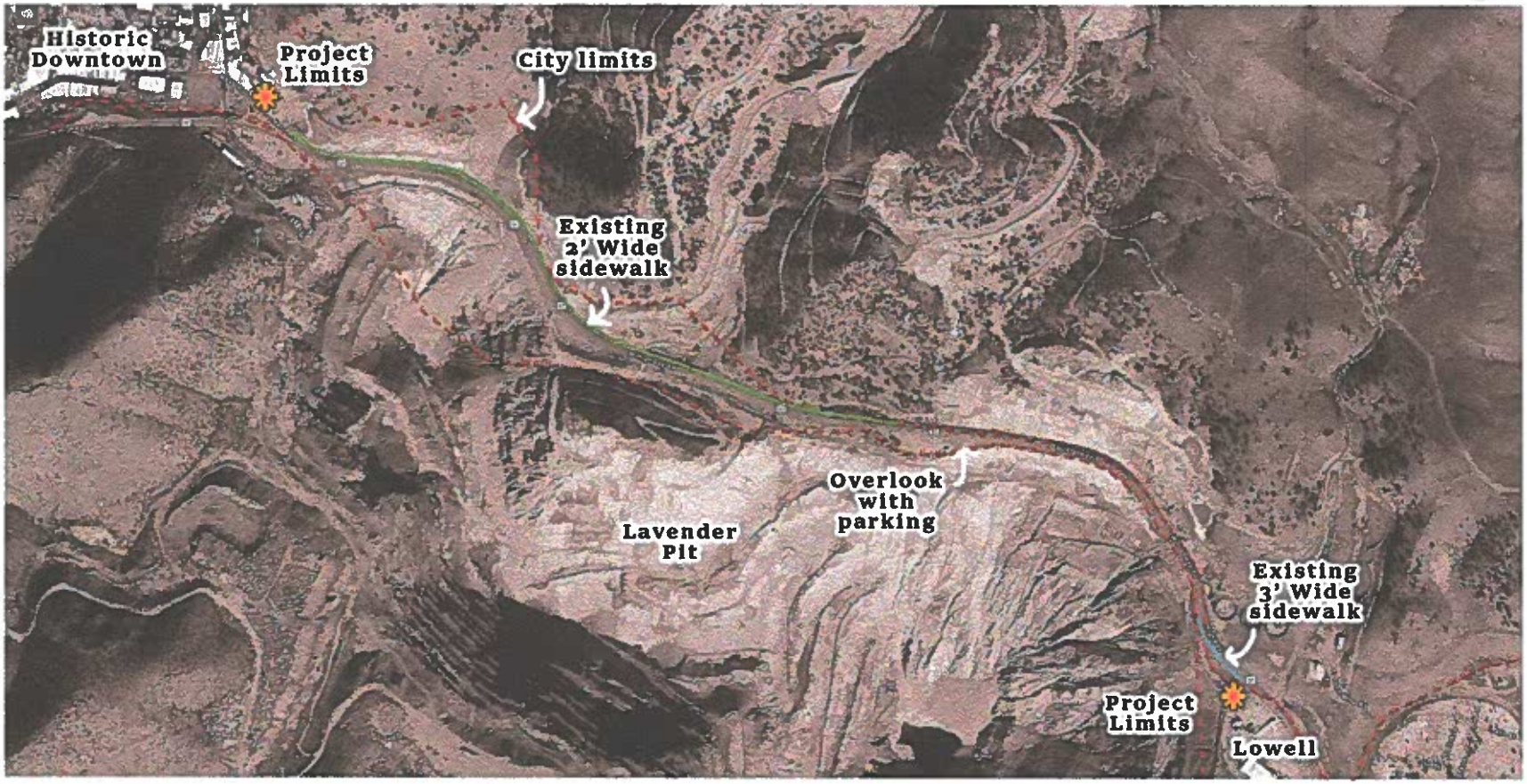
Developing design guidelines and measures that give the roadway designer flexibility in accommodating the needs of all users of the transportation facility.

Developing design guideline implementation policies that balance the needs of motorists, bicyclists, and pedestrians.
Pursuing the use of federal funds that are available for alternative modes.

7. Sun Corridor Trail –

This initiative will connect Las Vegas, Nevada to Douglas, Arizona through a network of shared-use paths. The Lavender Pit shared-use path will allow tourists going to and from Historic Old Bisbee to connect to this network.

CITY OF BISBEE SHARED USE PATH FEASIBILITY RFP MAP



AGENDA ITEM NUMBER 9

REQUEST FOR MAYOR & COUNCIL ACTION

Session of: August 18, 2020

☒Regular ☐Special

DATE ACTION SUBMITTED: August 11, 2020

REGULAR ☒ **CONSENT** ☐

TYPE OF ACTION:
RESOLUTION ☐ **ORDINANCE** ☐ **FORMAL ACTION** ☒ **OTHER** ☐

SUBJECT: **Possible Approval of a Motion to go into Executive Session for the Purpose of Discussion and Consultation with City Attorney and City Manager regarding Acquisition of Property.**
Per ARS § 38-431.03(a)(7), the City Council may vote to go into executive session for Discussion or consultation with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

FROM: **Theresa Coleman, City Manager**

RECOMMENDATION: **Motion to enter into Executive Session**

PROPOSED MOTION: **I move that we enter into Executive Session for the purpose of discussion and consultation with City Attorney and City Manager regarding the Acquisition of Property, per ARS § 38-431.03(a)(7)**

DISCUSSION:

A public body may go into Executive Session as per Arizona Revised Statute § 38- 431.03 A (7) the City Council may vote to go into executive session for discussion or consultation with designated representatives of the public body in order to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property.

FISCAL IMPACT: **NA**

DEPARTMENT LINE ITEM ACCOUNT: **NA**

BALANCE IN LINE ITEM IF APPROVED: **NA**

Prepared by: Ashlee Coronado
Ashlee Coronado
City Clerk

Reviewed by: Theresa Coleman
Theresa Coleman
City Manager