

**ATTENTION**

**IN-PERSON AUDIENCES AT CITY COUNCIL MEETINGS HAVE BEEN SUSPENDED UNTIL FURTHER NOTICE**

The meetings will continue to be live streamed on the city's Facebook page (<https://www.facebook.com/COB118Arizona/>). You do not have to have a Facebook account to view the meeting.

The public can submit comments that will be read at the dais by a staff member to [publiccomment@bisbeeaz.gov](mailto:publiccomment@bisbeeaz.gov).

AGENDA

AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, MARCH 17, 2020 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY \_\_\_\_\_ AT \_\_\_\_\_.

ROLL CALL

**COUNCIL**

Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore  
Councilmember Joni Giacomino, Ward II  
Councilmember Bill Higgins, Ward I  
Mayor David M. Smith  
Councilmember Leslie Johns, Ward I  
Councilmember Joan Hansen, Ward II  
Councilmember Anna Cline, Ward III

**STAFF**

Theresa Coleman, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Joelle Landers, Personnel Director  
Jesus Haro, Public Works Director  
Albert Echave, Police Chief  
George Castillo, Fire Chief

**CITY ATTORNEY**

William Macdonald

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

**CALL TO THE PUBLIC**

“During the proper time on the agenda, taxpayers or residents of the city, or their authorized representatives, may address the council on any matter concerning the City’s business or any matter over which the council has control (oral presentations shall not be repetitious and shall be confined to 3 minutes’ maximum duration.)” Ordinance O-91-29.

THE FOLLOWING ITEMS WILL BE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

**GENERAL BUSINESS:**

1. ACCOUNTS PAYABLE: Subject to availability of funds
2. Approval of the Consent Agenda
  - A. Approval of the Minutes of the Regular Session of Mayor and Council held on February 18, 2020 at 7:00 pm.  
Ashlee Coronado, City Clerk
  - B. Approval of the Appointment of Jade Luinstra to the Youth Council.  
Ashlee Coronado, City Clerk
  - C. Approval of the Appointment of Rubi Luinstra to the Youth Council.  
Ashlee Coronado, City Clerk
  - D. Approval of the Appointment of Angelica Johnson to the Library Advisory Board.  
Ashlee Coronado, City Clerk
  - E. Approval of a Park Facility and Right of Way Use Permit for the use of Grassy Park and Five adjacent parking spaces on Main Street for the Friends of the Bisbee Animal Shelter Animal Resource Fair to be held on Saturday, April 25, 2020 from 8:30 am to 6:30 pm, this includes set up and breakdown.  
Ashlee Coronado, City Clerk
  - F. Approval of a Special Liquor License Application submitted by Central School Project for and event to be held at Central School located at 43 Howell Avenue, Bisbee, Arizona on Friday, May 1, 2020 from 4:30 pm to 10:30 pm, Laurie McKenna; Applicant.  
Ashlee Coronado, City Clerk
  - G. Approval of a Liquor License Application for POCO located at 15 Main Street, Bisbee, AZ, Kelly Galligan, Applicant.  
Ashlee Coronado, City Clerk

**OLD BUSINESS**

3. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-20-01; Amending the City Code Section 10.1.8, Nuisance.  
Theresa Coleman, City Manager

**NEW BUSINESS**

4. Discussion and Possible Approval for the Bisbee Arts Commission to sponsor Kate Scott’s Book on the Impact of the Border Wall on the River and Wildlife in the amount of \$1,000.00 to publish 200 copies from the Bisbee Arts Commission Fund.  
Bill Higgins, Council Liaison
5. Discussion and Possible Approval for the Bisbee Arts Commission to sponsor the Central School Projects Make Youth Arts Festival 2020 in the amount of \$350 from the Bisbee Arts Commission Fund.  
Bill Higgins, Council Liaison
6. Discussion and Possible Approval of a Memorandum of Understanding related to Medical Transport Service.  
George Castillo, Fire Chief
7. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-20-04, Amending the City Code to Repeal and Remove Fees within the City Code and Approval of a City Fee Schedule.  
Theresa Coleman, City Manager
8. Discussion and Possible Approval of a Notice of Intent to Adopt Ordinance O-20-05, Amending Article 11.3.4 of the Bisbee City Code entitled Library Fines and Collection Policies and providing for repeal and severability.  
Theresa Coleman, City Manager
9. Discussion and Possible Direction to staff regarding the preparation of one or more propositions for the 2020 General Election to amend the Transaction Privilege Tax Rate.  
Theresa Coleman, City Manager
10. City Manager's Report:
  - E-Fleets Update
  - Renewal of the Inmate Labor Contract
  - Other Current events (No Discussion)

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

**ADJOURNMENT:**

Individuals with hearing disabilities can contact the City Clerk’s Office (520) 432-6012 to request an Assisted Listening Device, at least 24 hours before the meeting.

Anyone needing special accommodation to attend this meeting should contact Ashlee Coronado at (520) 432-6012 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk’s Office at 915 S. Tovreaville Road, Bisbee.

Pursuant to A.R.S.§ 38-431.03(A)(3), the Council may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s), who may appear telephonically.

#1

Report Criteria:  
Invoices with totals above \$0.00 included.  
Paid and unpaid invoices included.

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>GENERAL FUND</b>							
<b>10-2021006 PREPAID LEGAL SVCS PAYABLE</b>							
5909	LEGAL SHIELD	20-0309	LEGAL-MAR 20	03/09/2020	160.45	160.45	03/09/2020
<b>10-32-10400 BUILDING/SIGN PERMITS</b>							
7059	GEOINNOVATION, LLC	2020-0065	REFUND PLAN REVIEW	02/27/2020	433.55	.00	
7059	GEOINNOVATION, LLC	2020-0065	REFUND BUILDING PERMIT	02/27/2020	667.00	.00	
1789	RAUL VILLASENOR	2020-0093	REFUND ON PERMIT	03/05/2020	53.00	.00	
<b>10-32-10600 OCCUPATIONAL/LIQUOR LICENSES</b>							
6158	JUDY PERRY	20-0304	VENDING MACHINE ARTWORK	03/04/2020	100.00	.00	
Total :					1,414.00	160.45	
<b>CITY MANAGER</b>							
<b>10-51-41500 OFFICE SUPPLIES</b>							
6340	OFFICE DEPOT	447762835001	PENCIL TWST	02/26/2020	4.87	.00	
Total CITY MANAGER:					4.87	.00	
<b>FINANCE DEPARTMENT</b>							
<b>10-52-34000 CONTRACT SERVICES</b>							
6954	ARIZONA WATER COMPANY	20-0302	WATER REPORTS-FEBRUARY 2	03/02/2020	125.00	125.00	03/02/2020
<b>10-52-41500 OFFICE SUPPLIES</b>							
6340	OFFICE DEPOT	448102862001	PRINTER INK	02/26/2020	122.45	.00	
<b>10-52-43500 POSTAGE &amp; METER TAPES</b>							
1829	POSTMASTER - BISBEE MAIN O	20-0302	CREDIT	03/02/2020	109.69	109.69	03/02/2020
1829	POSTMASTER - BISBEE MAIN O	20-0302	MAIL S&G	03/02/2020	690.69	690.69	03/02/2020
Total FINANCE DEPARTMENT:					828.45	706.00	
<b>CITY CLERK</b>							
<b>10-53-46531 ELECTION EXPENSE</b>							
1153	BISBEE OBSERVER	2398	DISPLAY AD/2020 ELECTION	02/20/2020	62.10	.00	
Total CITY CLERK:					62.10	.00	
<b>COMMUNITY DEVELOPMENT</b>							
<b>10-54-22000 WATER - SHELTER</b>							
1106	AZ WATER COMPANY	03117020951-0	Tovreaville Pound/Police - #03117	03/02/2020	94.19	94.19	03/02/2020
<b>10-54-22550 SEWER &amp; GARBAGE - SHELTER</b>							
1225	BISBEE PUBLIC WORKS	17	TOVREAVILLE RD-ANIMAL SHE	03/01/2020	57.20	57.20	03/02/2020
<b>10-54-34000 CONTRACT SERVICES</b>							
6199	COCHISE COUNTY COMMUNIT	20-0211	DRB MEETING-JANUARY2020	02/11/2020	112.50	.00	
<b>10-54-42040 ADVERTISING</b>							
1153	BISBEE OBSERVER	2395	PUBLIC NOTICE/P & Z NOTICE	02/11/2020	52.65	.00	
<b>10-54-46542 ANIMAL SHELTER EXPENSES</b>							
3163	AZ STATE PRISON CMLPX-DOU	D08184020200	DOC LABOR CREW/IAS	02/27/2020	32.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08184020200	MILEAGE/ANIMAL SHELTER	02/27/2020	19.15	.00	
Total COMMUNITY DEVELOPMENT:					387.69	151.39	
<b>ADMINISTRATION &amp; GENERAL GOV'T</b>							
<b>10-56-22560 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	17	915 S TOVREAVILLE RD-CITY H	03/01/2020	401.97	401.97	03/02/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-55-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472017090402	915 Tovreaville Rd - City Hall	03/09/2020	212.36	212.36	03/09/2020
<b>10-55-24000 PHONES</b>							
1791	CENTURY LINK QCC	1486865761	Long Distant / #72745186	03/09/2020	135.92	135.92	03/09/2020
<b>10-55-34000 CONTRACT SERVICES</b>							
5710	XEROX CORPORATION	99672273	BASE CHARGE & USAGE/CH	03/01/2020	469.51	.00	
<b>10-55-41500 OFFICE SUPPLIES</b>							
2412	COPPER QUEEN PUBLISHING	21518	ENVELOPES	02/18/2020	220.11	.00	
6340	OFFICE DEPOT	447762898001	BATTERIES	02/26/2020	60.58	.00	
Total ADMINISTRATION & GENERAL GOVT:					1,500.43	750.25	
<b>INFORMATION SYSTEMS</b>							
<b>10-59-24001 T1 LINE FOR INTERNET ACCESS</b>							
4059	SPARKLIGHT	20-0323/CH	Internet Svc- City Hall /915 S. Tov	03/09/2020	220.81	220.81	03/09/2020
Total INFORMATION SYSTEMS:					220.81	220.81	
<b>POLICE DEPARTMENT</b>							
<b>10-62-12300 UNIFORMS &amp; CLOTHING</b>							
8436	GALLS, LLC	15081930	UNIFORMS/RITCHIE	02/21/2020	241.34	.00	
5821	PRINT & STITCH	678	UNIFORM SHIRTS	03/02/2020	324.00	.00	
<b>10-62-13500 SUBSCRIPTIONS &amp; MEMBERSHIPS</b>							
6548	S.A.L.E.M.	20-0228	MEMBERSHIP DUES	02/28/2020	200.00	.00	
6516	TRANSUNION RISK AND ALTER	30120	PRE-EMP DATA RESEARCH	03/01/2020	54.80	.00	
<b>10-62-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	17	35 HWY 92-POLICE	03/01/2020	153.56	153.56	03/02/2020
<b>10-62-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472015946302	192 W. HWY 92 - Police #472-015	03/09/2020	166.19	166.19	03/09/2020
<b>10-62-34000 CONTRACT SERVICES</b>							
6172	MMPC	53458	PEST CONTROL-BPD	03/02/2020	40.00	.00	
5658	RICOH USA INC	103321078	COPIER RENT & MAINT/BPD	02/15/2020	189.80	.00	
<b>10-62-34100 DOC WORKERS</b>							
3163	AZ STATE PRISON Cmplx-DOU	D08102020020	MILEAGE/BPD	02/25/2020	15.94	.00	
3163	AZ STATE PRISON Cmplx-DOU	D08172020022	DOC LABOR CREW/BPD	02/27/2020	32.00	.00	
3163	AZ STATE PRISON Cmplx-DOU	D08172020022	MILEAGE/BPD	02/27/2020	17.37	.00	
<b>10-62-42050 NON CAP ADMIN EQUIP/FURN</b>							
6654	AXON ENTERPRISES, INC	SI-1644171	TASERS, BATTERIES, CARTRID	02/27/2020	11,176.76	.00	
3129	CDW GOVERNMENT, INC.	WVB1658	COMPUTERS	02/12/2020	2,632.21	.00	
<b>10-62-46623 CITY AUCTION EXPENSES</b>							
4644	WILLIAM BAGBY	20-0304	REIMBERSMENT TITL FEES/B	03/04/2020	104.00	.00	
<b>10-62-46624 MOVING, TOWING, STORAGE EXP</b>							
1129	BARNETT'S OXYGEN & TOWIN	16428	TOWING SVC/BPD	02/01/2020	95.00	.00	
1129	BARNETT'S OXYGEN & TOWIN	16429	TOWING SVC/BPD	02/03/2020	95.00	.00	
1129	BARNETT'S OXYGEN & TOWIN	16434	TOWING SVC/BPD	02/07/2020	95.00	.00	
1129	BARNETT'S OXYGEN & TOWIN	16440	TOWING SVC/BPD	02/18/2020	142.50	.00	
<b>10-62-61000 VEHICLE PARTS &amp; LABOR</b>							
6536	BISBEE AUTO PARTS	214197	DOCHLDR	01/07/2020	13.77	.00	
6536	BISBEE AUTO PARTS	217593	BRAKE PADS, BRK CLEANER	02/20/2020	87.07	.00	
6536	BISBEE AUTO PARTS	217599	BATTERY ACCESSORIES	02/20/2020	9.46	.00	
6536	BISBEE AUTO PARTS	217633	BRAKE PADS, OIL, OIL FILTER	02/21/2020	157.61	.00	
6536	BISBEE AUTO PARTS	217782	GLOW PLUG	02/24/2020	74.26	.00	
6536	BISBEE AUTO PARTS	217790	GLOW PLUG	02/24/2020	5.87	.00	
6536	BISBEE AUTO PARTS	217811	OIL FILTER, REFLEX SHOCK, OI	02/24/2020	264.30	.00	
6536	BISBEE AUTO PARTS	217871	BLISTER PACK	02/25/2020	13.61	.00	
6536	BISBEE AUTO PARTS	217999	TRANSMISSION FILTER KIT	02/26/2020	9.09	.00	
6536	BISBEE AUTO PARTS	218171	FLUID RESERVIOR, ALTERNAT	02/28/2020	485.81	.00	
5392	COCHISE COUNTY FLEET MAIN	BISBEEP20-	FLEET CHARGES-JAN 20	02/25/2020	4,043.25	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Total POLICE DEPARTMENT:</b>					<b>20,939.57</b>	<b>319.75</b>	
<b>FIRE DEPARTMENT</b>							
<b>10-64-12300 UNIFORMS &amp; CLOTHING</b>							
6479	FX TACTICAL	11-10012784	UNIFORMS/KOUTSIUKOS	11/12/2019	171.18	.00	
6436	GALLS, LLC	14307758	UNIFORMS/FONSECA	11/20/2019	26.70	.00	
6911	LEON, ANTHONY	20-0225	REIMBURSEMENT-FULL BODY	02/25/2020	217.17	.00	
6911	LEON, ANTHONY	20-0225	REIMBURSEMENT-CROLL CHE	02/25/2020	212.23	.00	
5821	PRINT & STITCH	679	UNIFORM/HAUSER	03/02/2020	218.24	.00	
<b>10-64-13100 BUSINESS TRAVEL</b>							
1209	CASTILLO, GEORGE	20-0302	REIMBURSEMENT/ MEALS	03/02/2020	81.00	.00	
1209	CASTILLO, GEORGE	20-0302	REIMBURSEMENT/ BAGGAGE	03/02/2020	60.00	.00	
4326	RICHARDSON, JAMES	20-0302	REIMBURSEMENT-MEALS	03/02/2020	131.16	.00	
4326	RICHARDSON, JAMES	20-0302	REIMBURSEMENT-SHUTTLE	03/02/2020	20.00	.00	
<b>10-64-22000 WATER</b>							
1106	AZ WATER COMPANY	03117013803-0	192 HWY 92/Fire - #03117013803	03/02/2020	50.65	50.65	03/02/2020
<b>10-64-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	17	192 HWY 92-FIRE STATION #1	03/01/2020	110.99	110.99	03/02/2020
1225	BISBEE PUBLIC WORKS	17	645 TOMBSTONE CYN-STATION	03/01/2020	110.99	110.99	03/02/2020
<b>10-64-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472017056702	192 Highway 92 - Fire #1-472-01	03/09/2020	579.55	579.55	03/09/2020
<b>10-64-24001 INTERNET ACCESS FEES</b>							
4059	SPARKLIGHT	20-0323/FS1-1	Internet Svc-Fire Station 1	03/09/2020	68.49	68.49	03/09/2020
<b>10-64-34000 CONTRACT SERVICES</b>							
6172	MMPC	53695	PEST CONTROL-STA#1	03/06/2020	30.00	.00	
6172	MMPC	53725	PEST CONTROL-STA#2	03/06/2020	30.00	.00	
5710	XEROX CORPORATION	99672270	BASE CHARGE & USAGE/BFD	03/01/2020	195.27	.00	
<b>10-64-46000 OPERATIONAL EXPENSES</b>							
5716	PHYSIO-CONTROL	16063788	CREDIT	04/25/2016	31.91	.00	
<b>10-64-46641 MEDICAL SUPPLIES</b>							
1129	BARNETT'S OXYGEN & TOWIN	2003	OXYGEN & TANK RENTAL	02/29/2020	195.20	.00	
1321	BOUND TREE MEDICAL, LLC	70288345	CREDIT	12/17/2019	1,207.04-	.00	
1321	BOUND TREE MEDICAL, LLC	63512636	MEDICAL SUPPLIES/BFD	02/19/2020	1,111.49	.00	
1321	BOUND TREE MEDICAL, LLC	63523513	MEDICAL SUPPLIES/BFD	02/28/2020	413.44	.00	
1698	SAFEWAY INC.	2035888	ASPRIN	02/21/2020	2.19	.00	
7038	TELEFLEX, LLC	9502308776	MEDICAL SUPPLIES	03/02/2020	615.30	.00	
<b>10-64-55000 EQUIPMENT REPAIR &amp; MAINT</b>							
1659	ACE HARDWARE	29261	SCRW PH TAP	03/01/2020	8.37	.00	
1862	B&D LUMBER & HARDWARE	174144	GRINDING POINTS, CHAIN GRI	02/28/2020	67.76	.00	
<b>10-64-61000 VEHICLE PARTS &amp; LABOR</b>							
7000	BARNETT'S TOWING, LLC	429639	TOWING SERVICE	12/07/2019	343.75	.00	
6536	BISBEE AUTO PARTS	216213	CONTROL ARM W/BALL JOINT	02/03/2020	99.30	.00	
6536	BISBEE AUTO PARTS	217675	INSTRUMENT PANEL	02/21/2020	610.32	.00	
6536	BISBEE AUTO PARTS	217740	MOTOR OIL	02/22/2020	13.79	.00	
6536	BISBEE AUTO PARTS	217772	CREDIT	02/24/2020	383.60-	.00	
6536	BISBEE AUTO PARTS	218335	BLSTR PK MINIATURES	03/02/2020	22.57	.00	
6363	MERLE'S AUTOMOTIVE SUPPLY	16-300467	AIR MANIFOLD	08/22/2019	199.19	199.19	03/04/2020
1854	W R RYAN - FIRESTONE	T17550	TIRE REPAIR	02/27/2020	45.00	.00	
<b>Total FIRE DEPARTMENT:</b>					<b>4,522.56</b>	<b>1,119.86</b>	
<b>CITY MAGISTRATE</b>							
<b>10-68-34000 CONTRACT SERVICES</b>							
4607	JANUS POPPE	29	MAGISTRATE CONTRACT SERV	03/01/2020	500.00	500.00	03/02/2020
4607	JANUS POPPE	30	MAGISTRATE CONTRACT SERV	03/15/2020	500.00	500.00	03/09/2020

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>Total CITY MAGISTRATE:</b>					<b>1,000.00</b>	<b>1,000.00</b>	
<b>CEMETERY</b>							
<b>10-70-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	17	DOUGLAS ST-CEMETARY	03/01/2020	57.20	57.20	03/02/2020
<b>Total CEMETERY:</b>					<b>57.20</b>	<b>57.20</b>	
<b>BUILDING &amp; MAINTENANCE</b>							
<b>10-74-34000 CONTRACT SERVICES</b>							
6172	MMPC	53455	PEST CONTROL-CH	03/02/2020	110.00	.00	
<b>10-74-46000 OPERATIONAL EXPENSES</b>							
5392	COCHISE COUNTY FLEET MAIN	03-0220	2002 GMC C-1500	03/02/2020	320.14	320.14	03/02/2020
<b>10-74-60100 BLDG REPAIR &amp; MAINT</b>							
1862	B&D LUMBER & HARDWARE	173282	COMPASS SAW, EXHAUST FAN	01/21/2020	44.80	.00	
6735	CONKLIN ELECTRICAL, ETC, LL	20-0227	INSTALL 60 AMP DISCONNECT,	02/27/2020	450.00	.00	
<b>Total BUILDING &amp; MAINTENANCE:</b>					<b>924.94</b>	<b>320.14</b>	
<b>PUBLIC WORKS ADMINISTRATION</b>							
<b>10-75-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	17	404 BISBEE RD-PUBLIC WORK	03/01/2020	87.43	87.43	03/02/2020
<b>10-75-34000 CONTRACT SERVICES</b>							
5710	XEROX CORPORATION	96672272	BASE CHARGE & USAGE/PW	03/01/2020	102.81	.00	
<b>10-75-41500 OFFICE SUPPLIES</b>							
6340	OFFICE DEPOT	448887779001	COPY PAPER, CORD UNTANG,	02/27/2020	93.57	.00	
<b>10-75-42050 NON CAP ADMIN EQUIP/FURN</b>							
6340	OFFICE DEPOT	448900166001	WALL HANGING FILES	02/27/2020	137.52	.00	
6340	OFFICE DEPOT	448900167001	PENCIL SHARPENER	02/27/2020	17.08	.00	
<b>10-75-46000 OPERATIONAL EXPENSES</b>							
5392	COCHISE COUNTY FLEET MAIN	03-0220	2002 GMC C-1500	03/02/2020	320.16	320.16	03/02/2020
<b>Total PUBLIC WORKS ADMINISTRATION:</b>					<b>758.57</b>	<b>407.59</b>	
<b>GARAGE</b>							
<b>10-77-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	17	TOVREAVILLE RD-GARAGE	03/01/2020	99.77	99.77	03/02/2020
<b>10-77-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472100101800	4 Tovreaville Rd. 50% Garage	03/09/2020	262.76	262.76	03/09/2020
<b>10-77-34000 CONTRACT SERVICES</b>							
1129	BARNETT'S OXYGEN & TOWIN	2004	OXYGEN & TANK RENTAL	02/29/2020	37.70	.00	
7060	CINTAS	4043181919	UNIFORMS-GAR	02/19/2020	43.20	.00	
7060	CINTAS	4043775819	UNIFORMS-GAR	02/26/2020	42.86	.00	
7060	CINTAS	4044428951	UNIFORMS-GAR	03/04/2020	30.27	.00	
4415	CULLIGAN OF TUCSON	112X42962209	DRINKING WATER/GARAGE	02/29/2020	195.66	.00	
6172	MMPC	53721	PEST CONTROL-GAR	03/08/2020	50.00	.00	
<b>10-77-46000 OPERATIONAL EXPENSES</b>							
6538	BISBEE AUTO PARTS	218573	DIS. GLOVES, KEYS, BATTERIE	03/05/2020	90.88	.00	
5392	COCHISE COUNTY FLEET MAIN	03-0220	2002 GMC C-1500	03/02/2020	320.14	320.14	03/02/2020
<b>Total GARAGE:</b>					<b>1,173.24</b>	<b>682.67</b>	
<b>BUILDING INSPECTOR</b>							
<b>10-79-45100 DISPOSABLE EQUIP &amp; TOOLS</b>							
1862	B&D LUMBER & HARDWARE	174109	BATTERIES	02/27/2020	28.81	.00	
<b>10-79-46000 OPERATIONAL EXPENSES</b>							
2412	COPPER QUEEN PUBLISHING	21538	BUSINESS CARDS/WARD	03/05/2020	19.91	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>10-79-61000 VEHICLE PARTS &amp; LABOR</b>							
6536	BISBEE AUTO PARTS	216092	MERCON V ATF, FIL KIT, O WIN	01/31/2020	61.88	.00	
Total BUILDING INSPECTOR:					108.60	.00	
<b>PARKS</b>							
<b>10-80-22000 WATER</b>							
1106	AZ WATER COMPANY	03112040851-0	Lower Vista Park - Parks 031120	03/02/2020	1.78	1.78	03/02/2020
1106	AZ WATER COMPANY	03117017901-0	Tin Town Park/Parks - #03117017	03/02/2020	25.88	25.88	03/02/2020
1106	AZ WATER COMPANY	03117047651-0	Galena/Parks - #03117047651	03/02/2020	25.88	25.88	03/02/2020
<b>10-80-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	17	VISTA PARK	03/01/2020	57.20	57.20	03/02/2020
1225	BISBEE PUBLIC WORKS	17	5 COPPER PLAZA-PARK MAIN S	03/01/2020	68.00	68.00	03/02/2020
1225	BISBEE PUBLIC WORKS	17	1 QUALITY HILL-POOL	03/01/2020	68.00	68.00	03/02/2020
1225	BISBEE PUBLIC WORKS	17	TOMBSTONE CYN-GARFIELD P	03/01/2020	20.40	20.40	03/02/2020
<b>10-80-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4043181919	UNIFORMS-PARKS	02/19/2020	31.04	.00	
7060	CINTAS	4043775819	UNIFORMS-PARKS	02/26/2020	30.69	.00	
7060	CINTAS	4044428951	UNIFORMS-PARKS	03/04/2020	22.31	.00	
1893	LAL ENTERPRISES, INC	28154	PORTA POTS/GARFIELD PARK	02/29/2020	126.00	.00	
<b>10-80-34100 DOC WORKERS</b>							
3163	AZ STATE PRISON Cmplx-Dou	D08172020022	DOC LABOR CREW/PKS	02/27/2020	120.00	.00	
3163	AZ STATE PRISON Cmplx-Dou	D08172020022	MILEAGE/PARKS/CHECKER	02/27/2020	19.15	.00	
3163	AZ STATE PRISON Cmplx-Dou	D08230920200	DOC LABOR CREW/PKS	02/27/2020	144.00	.00	
3163	AZ STATE PRISON Cmplx-Dou	D08230920200	MILEAGE/PARKS/SUPERVISED	03/05/2020	235.85	.00	
3163	AZ STATE PRISON Cmplx-Dou	D08231820191	MILEAGE/PARKS/SUPERVISED	02/26/2020	188.24	.00	
3163	AZ STATE PRISON Cmplx-Dou	D08235820200	MILEAGE/PARKS/SUPERVISED	02/26/2020	165.10	.00	
<b>10-80-46100 DISPOSABLE EQUIP &amp; TOOLS</b>							
1659	ACE HARDWARE	29292	PRUNER BYPASS, CHAIN	03/04/2020	70.77	.00	
<b>10-80-46000 OPERATIONAL EXPENSES</b>							
1659	ACE HARDWARE	29230	EPSOM SALT, PADLOCK	02/27/2020	12.09	.00	
1659	ACE HARDWARE	29319	BAG FLAP, DSP GLOVES	03/06/2020	55.85	.00	
1862	B&D LUMBER & HARDWARE	173294	PAINT	01/21/2020	317.00	.00	
1862	B&D LUMBER & HARDWARE	174108	DUST MASK	02/27/2020	102.37	.00	
1862	B&D LUMBER & HARDWARE	174209	ADJ POP UP HEAD, POLY RISE	03/04/2020	28.09	.00	
5392	COCHISE COUNTY FLEET MAIN	03-0220	2002 GMC C-1500	03/02/2020	320.14	320.14	03/02/2020
4191	GRAINGER	9457333756	SHELVING CABINET	02/27/2020	280.02	.00	
<b>10-80-46801 REC PROGRAMS/SPECIAL EVENTS</b>							
1337	EADS CONSTRUCTION	7342-1	SAND	07/03/2019	31.83	.00	
<b>10-80-46802 LANDSCAPING MATERIALS</b>							
1659	ACE HARDWARE	29231	BATTERY TIMER	02/27/2020	204.92	.00	
1862	B&D LUMBER & HARDWARE	174107	ENGINE OIL, SPRINKLER	02/27/2020	89.06	.00	
1862	B&D LUMBER & HARDWARE	174204	PLASTIC NIPPLE, PVC CUTTER,	03/04/2020	45.99	.00	
<b>10-80-61000 REPAIRS &amp; MAINT - VEHICLES</b>							
1862	B&D LUMBER & HARDWARE	174288	SPARK PLUG, FILTER	03/06/2020	32.49	.00	
6536	BISBEE AUTO PARTS	218392	SHOCK RELEX REAR, OIL FILTE	03/03/2020	132.42	.00	
Total PARKS:					3,072.56	587.28	
<b>LIBRARY</b>							
<b>10-83-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	17	6 MAIN ST-LIBRARY	03/01/2020	110.99	110.99	03/02/2020
<b>10-83-34000 CONTRACT SERVICES</b>							
5954	IRONHAWK ELEVATOR, LLC	202030344	MONTHLY MAINT/MAR 20	03/05/2020	113.30	.00	
1499	RICOH USA, INC	5058974780	COPIER MAINT AGRMNT/LIB	03/01/2020	60.03	.00	
<b>10-83-41500 OFFICE SUPPLIES</b>							
6572	BROADART CO.	551702	LIBRARY CARDS	02/20/2020	146.96	.00	
1842	DEMCO INCORPORATED	6771435CR	CREDIT	02/13/2020	44.95-	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
1842	DEMCO INCORPORATED	6777235	SUPPLIES/LIBRARY	02/24/2020	88.89	.00	
Total LIBRARY:					475.22	110.99	
<b>SENIOR CITIZENS CENTER</b>							
<b>10-85-22000 WATER</b>							
1106	AZ WATER COMPANY	03117021951-0	Collins Rd - S Cntr - #0311702195	03/02/2020	80.79	80.79	03/02/2020
<b>10-85-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	17	COLLINS RD-SENIOR CENTER	03/01/2020	68.00	68.00	03/02/2020
<b>10-85-34085 COORDINATOR CONTRIBUTIONS</b>							
3188	BISBEE SENIOR ASSOCIATION	94	MONTHLY CONTRIBUTION	03/01/2020	616.63	616.63	03/02/2020
<b>10-85-34100 DOC WORKERS</b>							
3183	AZ STATE PRISON CMLPX-DOU	D08172020022	DOC LABOR CREW/SC	02/27/2020	32.00	.00	
3183	AZ STATE PRISON CMLPX-DOU	D08172020022	MILEAGE/SENIOR CENTER/F-M	02/27/2020	19.15	.00	
Total SENIOR CITIZENS CENTER:					816.57	765.42	
Total GENERAL FUND:					38,247.18	7,359.80	
<b>TRANSIENT ROOM TAX</b>							
<b>FUND EXPENDITURES</b>							
<b>20-40-13100 BUSINESS TRAVEL</b>							
6977	PETRUNO, MICHELLE	20-0221	REIMBURSEMENT-MILEAGE S.	02/21/2020	48.89	.00	
6977	PETRUNO, MICHELLE	20-0221	REIMBURSEMENT-MEAL FOR T	02/21/2020	31.75	.00	
<b>20-40-34000 CONTRACT SERVICES</b>							
2577	BISBEE MINING & HISTORICAL	20-0301	SHARED EMPLOYEE	03/01/2020	1,077.57	1,077.57	03/02/2020
6971	DOG CAT MOUSE MEDIA	71	DISCOVER BISBEE MARKETIN	02/11/2020	2,916.66	2,916.66	03/02/2020
6971	DOG CAT MOUSE MEDIA	92	DISCOVER BISBEE MARKETIN	03/10/2020	2,916.66	.00	
<b>20-40-42020 PRINTING &amp; REPRODUCTION</b>							
6971	DOG CAT MOUSE MEDIA	93	DISCOVER BISBEE RACK CAR	03/11/2020	167.58	.00	
Total FUND EXPENDITURES:					7,159.11	3,994.23	
Total TRANSIENT ROOM TAX:					7,159.11	3,994.23	
<b>STREETS</b>							
<b>21-36-11060 STREET PAVEMENT CUT FEES</b>							
1769	RAUL VILLASENOR	20-0303	REFUND ON PERMIT	03/03/2020	150.00	.00	
Total :					150.00	.00	
<b>FUND EXPENDITURES</b>							
<b>21-40-21000 ELECTRIC</b>							
1097	AZ PUBLIC SERVICE (2 of 3)	1032111000-03	Az Street St Lights #1032111000	03/09/2020	4,602.48	4,602.48	03/09/2020
1097	AZ PUBLIC SERVICE (2 of 3)	4877951000-0	Hwy 92 DD #4877951000	03/02/2020	12.33	12.33	03/02/2020
1097	AZ PUBLIC SERVICE (2 of 3)	5254161000-0	951 Naco Hwy #5254161000	03/02/2020	84.82	84.82	03/02/2020
<b>21-40-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472100101800	25% Streets	03/09/2020	131.38	131.38	03/09/2020
<b>21-40-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4043181919	UNIFORMS-STREETS	02/19/2020	40.50	.00	
7060	CINTAS	4043775819	UNIFORMS-STREETS	02/26/2020	34.65	.00	
7060	CINTAS	4044428951	UNIFORMS-STREETS	03/04/2020	49.98	.00	
<b>21-40-34100 DOC WORKERS</b>							
3183	AZ STATE PRISON CMLPX-DOU	D08350520200	DOC LABOR CREW/STR	02/27/2020	108.00	.00	
3183	AZ STATE PRISON CMLPX-DOU	D08350520200	MILEAGE/STREETS/SUPERVIS	02/27/2020	195.80	.00	
3183	AZ STATE PRISON CMLPX-DOU	D08523202001	MILEAGE/STREETS/SUPERVIS	03/08/2020	167.32	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>21-40-42050 NON CAP ADMIN EQUIP/FURN</b>							
4191	GRAINGER	9457333758	SHELVING CABINET	02/27/2020	280.02	.00	
<b>21-40-45100 DISPOSABLE EQUIP &amp; TOOLS</b>							
1659	ACE HARDWARE	29289	HANGAR STORAGE, HOOK TO	03/04/2020	27.89	.00	
1659	ACE HARDWARE	29293	TOOL TABLE ITEM	03/04/2020	52.08	.00	
1862	B&D LUMBER & HARDWARE	173759	RATCHET	02/10/2020	29.25	.00	
1862	B&D LUMBER & HARDWARE	174057	RAKES	02/25/2020	33.14	.00	
1862	B&D LUMBER & HARDWARE	174171	CUTOFF WHEEL	03/02/2020	97.32	.00	
<b>21-40-46000 OPERATIONAL EXPENSES</b>							
1659	ACE HARDWARE	29294	TURBINE, BASE	03/04/2020	74.51	.00	
1659	ACE HARDWARE	29300	FASTENERS	03/04/2020	59.60	.00	
1862	B&D LUMBER & HARDWARE	174101	HAMMER BIT, GALV NIPPLE, AN	02/27/2020	75.89	.00	
1862	B&D LUMBER & HARDWARE	174105	BIT SET, ENGINE OIL	02/27/2020	62.49	.00	
1862	B&D LUMBER & HARDWARE	174170	PREMIX CONCRETE	03/02/2020	60.99	.00	
1862	B&D LUMBER & HARDWARE	174173	PLASTIC PAIL	03/02/2020	4.59	.00	
1862	B&D LUMBER & HARDWARE	174187	NYLON LINE, ENGINE OIL	03/03/2020	76.40	.00	
1862	B&D LUMBER & HARDWARE	174226	GALV VALLEY	03/04/2020	31.20	.00	
1862	B&D LUMBER & HARDWARE	174227	TORCH BLADE	03/04/2020	24.38	.00	
1862	B&D LUMBER & HARDWARE	174242	PLASTIC LID, STRAINER, OVER	03/05/2020	28.88	.00	
5392	COCHISE COUNTY FLEET MAIN	03-0220	2002 GMC C-1500	03/02/2020	320.14	320.14	03/02/2020
6853	THE WLB GROUP, INC	118032A001-1	CHANNEL REPAIR, STRUCTUR	02/18/2020	2,783.00	.00	
<b>21-40-46210 STREET REPAIR MAT - SALES TAX</b>							
6391	CITY OF DOUGLAS	20200227612	ASPHALT	02/27/2020	640.00	.00	
1337	EADS CONSTRUCTION	7459	CONCRETE	10/24/2019	456.78	.00	
<b>21-40-46211 STREET REPAIR MATERIAL</b>							
1337	EADS CONSTRUCTION	7453	CONCRETE SAND	10/16/2019	47.75	.00	
<b>21-40-55200 NON CAP EQUIP PURCHASES</b>							
4191	GRAINGER	9457180702	BULK RACK FRSTNDING	02/28/2020	1,298.32	.00	
<b>21-40-61000 VEHICLE PARTS &amp; LABOR</b>							
6536	BISBEE AUTO PARTS	215768	BFLUID DOT	01/28/2020	8.21	.00	
6536	BISBEE AUTO PARTS	218354	NOZZLE GEL	03/02/2020	10.36	.00	
6363	MERLE'S AUTOMOTIVE SUPPLY	18-307219	ALTERNATOR CORE	10/09/2019	66.55	66.55	03/04/2020
6363	MERLE'S AUTOMOTIVE SUPPLY	18-308084	FUSE BLOCK, MAXI FUSE HOL	10/16/2019	24.71	24.71	03/04/2020
6363	MERLE'S AUTOMOTIVE SUPPLY	18-313312	HYDSUCT 2 HOSE	11/21/2019	47.91	47.91	03/04/2020
Total FUND EXPENDITURES:					12,147.62	5,290.32	
Total STREETS:					12,297.62	5,290.32	
<b>BISBEE ARTS COMMISSION</b>							
<b>FUND EXPENDITURES</b>							
<b>42-40-46000 OPERATIONAL EXP (DONATIONS)</b>							
6930	ANGELA ROCKEFELLER	20-0304	VENDING MACHINE ARTWORK	03/04/2020	50.00	.00	
6932	BECKY REYES	20-0304	VENDING MACHINE SALES	03/04/2020	40.00	.00	
7022	DALE MILLER	20-0304	VENDING MACHINE ART SALE	03/04/2020	10.00	.00	
6934	DEIRDRE D. RUFF	20-0304	VENDING MACHINE ARTWORK	03/04/2020	80.00	.00	
7026	GRETCHEN HILL	20-0304	VENDING MACHINE ART SALE	03/04/2020	40.00	.00	
6927	KATE BISHOP	20-0304	VENDING MACHINE ARTWORK	03/04/2020	80.00	.00	
5116	KATE DREW-WILKINSON DESIG	20-0304	VENDING MACHINE ARTWORK	03/04/2020	100.00	.00	
6931	KENNETH PETERSON	20-0304	VENDING MACHINE ARTWORK	03/04/2020	10.00	.00	
6933	KEVIN MILLER	20-0304	VENDING MACHINE ARTWORK	03/04/2020	110.00	.00	
4621	KIM TERPENING	20-0304	VENDING MACHINE ARTWORK	03/04/2020	50.00	.00	
6786	LISA WINES	20-0304	VENDING MACHINE ARTWORK	03/04/2020	10.00	.00	
6928	MICHAEL PAGE	20-0304	VENDING MACHINE ARTWORK	03/04/2020	50.00	.00	
6937	NORA RENNEKER	20-0304	VENDING MACHINE ARTWORK	03/04/2020	90.00	.00	
6935	RUSSELL GILLEPSIE	20-0304	VENDING MACHINE ARTWORK	03/04/2020	130.00	.00	
6936	SAM POE GALLERY	20-0304	VENDING MACHINE ARTWORK	03/04/2020	60.00	.00	
7025	SUZANNE MCKEE	20-0304	VENDING MACHINE ARTWORK	03/04/2020	60.00	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
6929	TAMARA PAGE	20.0304	VENDING MACHINE ARTWORK	03/04/2020	20.00	.00	
8899	TONYA BORGESON	20-0304	VENDING MACHINE ARTWORK	03/04/2020	100.00	.00	
Total FUND EXPENDITURES:					1,090.00	.00	
Total BISBEE ARTS COMMISSION :					1,090.00	.00	
<b>MISC. DONATIONS</b>							
<b>FUND EXPENDITURES</b>							
<b>48-40-22518 FIRE DEPARTMENT DONATIONS</b>							
7058	MUNICIPAL EMERGENCY SERV	IN1428742	HELMETS	02/19/2020	870.50	.00	
Total FUND EXPENDITURES:					870.50	.00	
Total MISC. DONATIONS:					870.50	.00	
<b>AIRPORT FUND</b>							
<b>FUND EXPENDITURES</b>							
<b>50-40-21000 ELECTRIC</b>							
1097	AZ PUBLIC SERVICE (2 of 3)	9862440000-0	Bisbee Junction Hill - Airport #98	03/02/2020	218.15	218.15	03/02/2020
<b>50-40-22000 WATER</b>							
1584	NACO WATER COMPANY LLC	090018500-03-	Airport Water	03/09/2020	107.29	107.29	03/09/2020
<b>50-40-22550 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	17	AIRPORT RD-AIRPORT	03/01/2020	22.43	22.43	03/02/2020
<b>50-40-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472016093602	Bisbee JcT - Airport Rd #472-018	03/09/2020	131.18	131.18	03/09/2020
Total FUND EXPENDITURES:					479.05	479.05	
Total AIRPORT FUND:					479.05	479.05	
<b>POLICE SPECIAL REVENUE&amp; GRANTS</b>							
<b>FUND EXPENDITURES</b>							
<b>53-40-30006 100 CLUB GRANT</b>							
6654	AXON ENTERPRISES, INC	SI-1644171	TASERS, BATTERIES , CARTRID	02/27/2020	20,000.00	.00	
Total FUND EXPENDITURES:					20,000.00	.00	
Total POLICE SPECIAL REVENUE& GRANTS:					20,000.00	.00	
<b>SEWER FUND</b>							
<b>54-1019900 CLEARING ACCT--SEWER/TRASH A/R</b>							
6923	PAID IN FULL	20-0229	AGENCY COMMISSION DUE	02/29/2020	266.17	.00	
Total :					266.17	.00	
<b>FUND EXPENDITURES</b>							
<b>54-40-21000 ELECTRIC</b>							
1097	AZ PUBLIC SERVICE (2 of 3)	1002920000-0	940 W. Purdy Ln San Jose WW #	03/02/2020	7,068.37	7,068.37	03/02/2020
<b>54-40-22000 WATER</b>							
1108	AZ WATER COMPANY	03117016701-0	320 Teran #03117016701	03/02/2020	25.88	25.88	03/02/2020
<b>54-40-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4043181919	UNIFORMS-WW	02/19/2020	33.18	.00	
7060	CINTAS	4043775819	UNIFORMS-WW	02/26/2020	32.83	.00	
7060	CINTAS	4044428951	UNIFORMS-WW	03/04/2020	22.64	.00	
<b>54-40-42050 NON CAP ADMIN EQUIP/FURN</b>							
1859	ACE HARDWARE	29315	DRILL IMPACT, BLADE, BITS, AN	03/05/2020	392.32	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>54-40-45100 DISPOSABLE EQUIP &amp; TOOLS</b>							
1659	ACE HARDWARE	29313	LEVEL, TORCH, RECIP BD	03/05/2020	24.19	.00	
1882	B&D LUMBER & HARDWARE	174250	SAWZALL BLADE	03/05/2020	25.35	.00	
6536	BISBEE AUTO PARTS	218830	PRY BAR, LG COM WREN, GLO	03/09/2020	113.95	.00	
4191	GRAINGER	9462851735	CORDLESS RECIP SAW KIT	03/03/2020	397.57	.00	
<b>54-40-46000 OPERATIONAL EXPENSES</b>							
1659	ACE HARDWARE	29239	GLOVES, CAUTION TAPE	02/27/2020	39.09	.00	
1659	ACE HARDWARE	29263	DEGREASER, PEPPER SPRAY	03/02/2020	44.67	.00	
1659	ACE HARDWARE	29311	PAINTERS TAPE, STRIPING TAP	03/05/2020	34.22	.00	
1659	ACE HARDWARE	29314	TOOL BAG, GLOVES	03/05/2020	40.04	.00	
1659	ACE HARDWARE	29331	TOOL TOTE, PIPE ABS DWV FO	03/09/2020	27.93	.00	
1882	B&D LUMBER & HARDWARE	174221	PT MULTI PURPOSE CEMENT	03/04/2020	8.68	.00	
1882	B&D LUMBER & HARDWARE	174257	GLOVES, GLASSES, SHOVEL, S	03/05/2020	48.16	.00	
6536	BISBEE AUTO PARTS	218639	SUPER CLEAN DEGREASER	03/05/2020	40.64	.00	
5392	COCHISE COUNTY FLEET MAIN	03-0220	2002 GMC C-1500	03/02/2020	320.14	320.14	03/02/2020
<b>54-40-46643 MANHOLE, PIPE &amp; FITTINGS</b>							
1882	B&D LUMBER & HARDWARE	174175	ABS CAP, FLEX COUPLING, ABS	03/02/2020	19.38	.00	
1882	B&D LUMBER & HARDWARE	174329	ABS ADAPTER, COUPLING, RE	03/09/2020	55.60	.00	
4922	FERGUSON ENTERPRISES #10	7900467	ALUM LCK WELL CAP	02/26/2020	423.77	.00	
4922	FERGUSON ENTERPRISES #10	7951660	PVC PIPE FOAM, PVC DWV WY	03/03/2020	264.79	.00	
6000	FERGUSON WATERWORKS #30	384316	SEWER VALVE	02/25/2020	2,757.31	.00	
6000	FERGUSON WATERWORKS #30	384789	C4 CI PVC X 4 CI PVC COUP	02/26/2020	249.14	.00	
6000	FERGUSON WATERWORKS #30	CM032374	CREDIT	02/27/2020	249.27-	.00	
<b>54-40-47000 PERMITS &amp; LICENSES</b>							
2674	AZ BLUE STAKE, INC.	2020-SA0015	SEMI-ANNUAL ASSESSMENT/P	01/01/2020	365.95	.00	
<b>54-40-61000 VEHICLE PARTS &amp; LABOR</b>							
6363	MERLE'S AUTOMOTIVE SUPPLY	16-212348	CREDIT	01/03/2018	81.04-	81.04-	03/04/2020
Total FUND EXPENDITURES:					12,545.48	7,333.35	
Total SEWER FUND:					12,811.65	7,333.35	
<b>SANITATION FUND</b>							
<b>FUND EXPENDITURES</b>							
<b>56-40-23000 GAS</b>							
1751	SOUTHWEST GAS CORPORATI	472100101800	25% Sanatation	03/09/2020	131.38	131.38	03/09/2020
<b>56-40-34000 CONTRACT SERVICES</b>							
7060	CINTAS	4043181919	UNIFORMS-SANITATION	02/19/2020	97.54	.00	
7060	CINTAS	4043775819	UNIFORMS-SANITATION	02/26/2020	82.90	.00	
7060	CINTAS	4044428951	UNIFORMS-SANITATION	03/04/2020	87.00	.00	
<b>56-40-34100 DOC WORKERS</b>							
3163	AZ STATE PRISON CMLPX-DOU	D08172020022	DOC LABOR CREW/SAN	02/27/2020	60.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08172020022	MILEAGE/SANITATION	02/27/2020	19.15	.00	
<b>56-40-46000 OPERATIONAL EXPENSES</b>							
1882	B&D LUMBER & HARDWARE	174197	KNIT RLR COVER, BRUSH	03/03/2020	15.26	.00	
1882	B&D LUMBER & HARDWARE	174261	PIN PADLOCK, KEY	03/05/2020	141.93	.00	
5392	COCHISE COUNTY FLEET MAIN	03-0220	2002 GMC C-1500	03/02/2020	320.14	320.14	03/02/2020
<b>56-40-48561 COUNTY TIPPING FEE</b>							
3181	COCHISE COUNTY TREASURE	25936	MUNICIPAL WASTE/HOUSEHOL	02/29/2020	18,178.08	.00	
<b>56-40-46562 RECYCLING PROGRAM</b>							
3183	AZ STATE PRISON CMLPX-DOU	D08172020022	DOC LABOR CREW/REC	02/27/2020	40.00	.00	
3183	AZ STATE PRISON CMLPX-DOU	D08172020022	MILEAGE/RECYCLE-D-M	02/27/2020	19.15	.00	
6536	BISBEE AUTO PARTS	218052	DEE ZEE	02/27/2020	526.95	.00	
6536	BISBEE AUTO PARTS	218142	BATTERY, OIL FILTER, AIR FILTE	02/28/2020	131.25	.00	
6536	BISBEE AUTO PARTS	218530	TNDM/EQULZR	03/04/2020	48.20	.00	
6536	BISBEE AUTO PARTS	218531	CRANKCASE FILTER	03/04/2020	167.01	.00	
6536	BISBEE AUTO PARTS	218549	SPRING BLT & LK NT-BL PK	03/04/2020	9.85	.00	
1893	LAL ENTERPRISES, INC	28155	PORTA POTS/RECYCLING-TRA	02/29/2020	73.50	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
3712	MARINEZ, ALEX M	20-0228	REIMBURSE-BOOTS	02/28/2020	150.00	.00	
6363	MERLE'S AUTOMOTIVE SUPPLY	16-286805	USS CAP SCREW, HEX NUT	05/20/2019	4.84	4.84	03/04/2020
<b>58-40-61000 VEHICLE PARTS &amp; LABOR</b>							
6536	BISBEE AUTO PARTS	218722	HEATER CORE, CRANK HANDL	03/06/2020	42.65	.00	
4917	INTERSTATE BILLING SERVICE	12992TU	FUEL INJECTOR	12/23/2019	158.54	158.54	03/04/2020
4917	INTERSTATE BILLING SERVICE	3018581109	R4/SEAT ASSY	03/05/2020	505.46	.00	
6363	MERLE'S AUTOMOTIVE SUPPLY	16-316778	TURBO CORE	12/19/2019	1,805.80	1,805.80	03/04/2020
6363	MERLE'S AUTOMOTIVE SUPPLY	16-317794	CREDIT	12/30/2019	351.16-	351.16-	03/04/2020
6363	MERLE'S AUTOMOTIVE SUPPLY	16-317800	MTR DBL END STD	12/30/2019	13.55	13.55	03/04/2020
4056	SOUTHWESTERN EQUIPMENT	38244	GRABBER SPRING	02/28/2020	165.30	.00	
<b>58-40-62002 TIRES</b>							
1854	W R RYAN - FIRESTONE	T17453	TIRES	02/18/2020	2,122.58	.00	
1854	W R RYAN - FIRESTONE	T17455	TIRE REPAIR	02/18/2020	53.77	.00	
Total FUND EXPENDITURES:					24,820.62	2,083.09	
Total SANITATION FUND:					24,820.62	2,083.09	
<b>QUEEN MINE FUND</b>							
<b>FUND EXPENDITURES</b>							
<b>59-40-13100 BUSINESS TRAVEL</b>							
4699	GRAEME, DOUGLAS	20-0130	REIMBURSEMENT-MEALS 3-ST	01/30/2020	39.12	.00	
<b>59-40-22560 SEWER AND GARBAGE SERV.</b>							
1225	BISBEE PUBLIC WORKS	17	478 N DART RD-QUEEN MINE	03/01/2020	401.97	401.97	03/02/2020
<b>59-40-34000 CONTRACT SERVICES</b>							
5485	CENTRAL ALARM INC.	1115890	ADD'L MONITORING EQUIP	03/01/2020	65.16	.00	
<b>59-40-34100 DOC WORKERS</b>							
3163	AZ STATE PRISON CMLPX-DOU	D08172020022	DOC LABOR CREW/QM	02/27/2020	60.00	.00	
3163	AZ STATE PRISON CMLPX-DOU	D08172020022	MILEAGE/QM	02/27/2020	47.63	.00	
<b>59-40-41600 OFFICE SUPPLIES</b>							
6398	WIST OFFICE PRODUCTS	1984749	TAPE, RECEIPT TAPE	02/26/2020	122.76	.00	
<b>59-40-42040 ADVERTISING</b>							
6896	PATRICK CARSON	20-0215	ADVERTISING	02/15/2020	299.00	.00	
<b>59-40-45200 SAFETY EQUIP &amp; SUPPLIES</b>							
1659	ACE HARDWARE	28432	DISTILLED WATER, SAFETY GL	11/17/2019	53.49	.00	
8977	PETRUNO, MICHELLE	20-0217	REIMBURSEMENT-SAFETY CLI	02/17/2020	18.76	.00	
<b>59-40-46030 CONCESSION SUPPLIES</b>							
6529	THE HUCKLEBERRY PEOPLE	307128	CANDY	02/25/2020	1,358.66	.00	
<b>59-40-46591 MERCHANDISE</b>							
5703	GREGORIAN, INC.	43387	COPPER POSTCARDS	02/27/2020	238.87	.00	
8201	IMAGINE CLAYWORKS	2918	MAGNETS, ORNAMENTS	03/06/2020	268.00	.00	
<b>59-40-55100 REPAIR &amp; MAINT - OTHER</b>							
1659	ACE HARDWARE	28405	GREAT STUFF	11/12/2019	9.29	.00	
1659	ACE HARDWARE	28671	FASTENERS, ELECTRICAL SUP	12/17/2019	23.93	.00	
1659	ACE HARDWARE	29284	SHELF CLIPS, SANDPAPER, LIT	03/04/2020	18.88	.00	
6536	BISBEE AUTO PARTS	210633	TOGGLE 50A CHROME	11/12/2019	5.25	.00	
6536	BISBEE AUTO PARTS	214773	BATTERY	01/14/2020	34.63	.00	
6536	BISBEE AUTO PARTS	218578	STRAP & GEAR 80W-90QT	03/05/2020	19.97	.00	
Total FUND EXPENDITURES:					3,083.37	401.97	
Total QUEEN MINE FUND:					3,083.37	401.97	
<b>BISBEE BUS FUND</b>							
<b>FUND EXPENDITURES</b>							
<b>96-40-41606 CONTRACTOR OPERATING EXPENSES</b>							
6391	CITY OF DOUGLAS	20200220612	BUS OPERATING SERVICES/JA	02/20/2020	20,406.75	.00	

Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Net Invoice Amount	Amount Paid	Date Paid
<b>98-40-41807 CITY OPERATING EXPENSE</b>							
6536	BISBEE AUTO PARTS	215454	SENSORS	01/21/2020	358.46	.00	
6536	BISBEE AUTO PARTS	218897	SHOCK	02/10/2020	121.24	.00	
6536	BISBEE AUTO PARTS	218742	OIL FILTER	02/10/2020	13.91	.00	
6536	BISBEE AUTO PARTS	218781	AIR FILTER	02/10/2020	17.23	.00	
3500	BISBEE ELECTRIC	304372	REPLACE LIGHT FIXTURE FOR	02/22/2020	825.00	.00	
6383	MERLE'S AUTOMOTIVE SUPPLY	18-263991	CREDIT	01/21/1818	244.18-	244.18-	03/04/2020
5710	XEROX CORPORATION	98672272	BASE CHARGE & USAGE/BUS	03/01/2020	34.27	.00	
<b>Total FUND EXPENDITURES:</b>					<b>21,532.68</b>	<b>244.18-</b>	
<b>Total BISBEE BUS FUND:</b>					<b>21,532.68</b>	<b>244.18-</b>	
<b>Grand Totals:</b>					<b>142,391.78</b>	<b>26,697.63</b>	

Dated: \_\_\_\_\_

Mayor: \_\_\_\_\_

City Council: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

City Recorder: \_\_\_\_\_

**Report Criteria:**

Invoices with totals above \$0.00 included

Paid and unpaid invoices included.



**REQUEST FOR MAYOR & COUNCIL ACTION**  
**Session of: March 17, 2020**

Regular     Special

<b>DATE ACTION SUBMITTED:</b> <u>March 4, 2020</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
<b>TYPE OF ACTION:</b>	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
<b>SUBJECT: APPROVAL OF THE MINUTES OF THE REGULAR SESSION OF MAYOR AND COUNCIL HELD ON FEBRUARY 18, 2020 AT 7:00 PM</b>	

**FROM:**        Ashlee Coronado, City Clerk

**RECOMMENDATION:**        Approve Minutes

**PROPOSED MOTION:**        I move to approve the Minutes of the Regular Session of Mayor and Council held on February 18, 2020 at 7:00 PM

**DISCUSSION:**

**FISCAL IMPACT:**        N/A

**DEPARTMENT LINE ITEM ACCOUNT:**        N/A

**BALANCE IN LINE ITEM IF APPROVED:**        N/A

Prepared by: Ashlee Coronado  
Ashlee Coronado  
City Clerk

Reviewed by: David M. Smith  
David M. Smith  
Mayor

## MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, FEBRUARY 18, 2020 AT 7:00 PM AT THE CITY HALL BUILDING, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:00PM.

### ROLL CALL

#### COUNCIL

Councilmember Louis Pawlik, Ward III, Mayor Pro Tempore	Excused
Councilmember Joni Giacomino, Ward II	Excused
Councilmember Bill Higgins, Ward I	
Mayor David M. Smith	
Councilmember Leslie Johns, Ward I	
Councilmember Joan Hansen, Ward II	
Councilmember Anna Cline, Ward III	Excused

#### STAFF

Theresa Coleman, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Jesus Haro, Public Works Director  
Albert Echave, Police Chief  
George Castillo, Fire Chief

#### CITY ATTORNEY

James Ledbetter

INVOCATION: Mayor Smith asked for a moment of silence to please think of and remember the family of Officer David Kellywood who was killed in the line of duty yesterday.

### PLEDGE OF ALLEGIANCE

### MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Smith listed his activities over the last couple of weeks:
  - On February 11<sup>th</sup> he had his bi-monthly meeting with the City Manager
  - On February 12<sup>th</sup> he met with the new Council general of Mexico-based in the Douglas office.
  - On February 14<sup>th</sup> he met with a private recycling company that wanted to come to our area. They will be servicing Sierra Vista and that area.
  - On February 17<sup>th</sup> he did an interview with KOLD TV regarding the City Hall building demolition
  - On February 18<sup>th</sup> he sat on the Fire Department Oral Boards for the position of Fire Marshal. He also attended Cochise Addiction Recovery Partnership Meeting.
- He informed the Council and Public that he had been appointed to the International Boundary Water Commission Steering Committee. This would be a way to try to assist on the Naco sewage problem.

CALL TO THE PUBLIC

- Alexis Claire, Bisbee resident said that Tasers were not needed or wanted here. Tasers were responsible for killing and injuring a lot of people. The \$18,000 being requested to supplement this purchase was shocking. She said that this money could be better spent elsewhere. She also commented on Firewise and the environment. She said that she witnessed more than 50 healthy trees being cut. This happened under the director of Firewise. She said that cutting the trees had caused a serious soil erosion problem.
- Fred Miller, Bisbee resident spoke on the upcoming bed tax item. He supported the bump in bed tax. Tourism was the economic driver that paid the bills. He suggested to raise it by 2%. He explained that this would have no out-of-pocket effect on the residence of Bisbee and would be entirely funded by overnight visitors to the city.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Hansen moved to approve accounts payable in the amount of \$171,425.04.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

A. Approval of the Minutes of the Regular Session of Mayor and Council held on January 21, 2020 at 7:00 pm.

Ashlee Coronado, City Clerk

B. Approval of the Appointment of John Balas to the Planning and Zoning Commission.

Ashlee Coronado, City Clerk

C. Approval of the Appointment of Michael Schmitzer to the Planning and Zoning Commission.

Ashlee Coronado, City Clerk

D. Approval of the Resignation of Richard Soto from the Airport Advisory Commission.

Ashlee Coronado, City Clerk

E. Approval of the Resignation of Darin Giltner from the Youth Council as the Adult Advisor.

Ashlee Coronado, City Clerk

F. Approval of a Liquor License Application for Baba Bar Bisbee locates at 74 Main Street, Bisbee, AZ, Yonatan Adin Evans, Applicant.

Ashlee Coronado, City Clerk

MOTION: Councilmember Higgins moved to approve Consent Agenda Items A-F.

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Higgins, Johns, Hansen, and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -4; NAYS -0

**OLD BUSINESS**

- 3. Discussion and Possible Approval of Ordinance O-20-01; Amending the City Code Section 10.1.8, Nuisance.

Theresa Coleman, City Manager

Mayor Smith said that there were members of the public signed up to speak about this item.

Ken Budge, Bisbee resident said that after the first passing of this ordinance he received phone calls from neighbors with concerns. The main concern was the Entertainment district and the fact that it was lacking restrictions. He felt that addressing the Entertainment District later was backwards. He requested the removal of number six. He requested that the additions state what the city wanted to allow and not what they wanted to disallow.

Jeff Harris, Bisbee resident said that this Ordinance was poorly written. He said that it was unenforceable as currently written. He said that the municipality only has the authority to enforce ordinances that are either authorized by statute or by charter. The city was authorized to regulate public nuisances not private nuisances. He said that we were trying to enforce an unreasonable standard.

Ms. Coleman explained that we wanted to address the Entertainment District. She said that it would be reasonable to remove number six at this point and then go back and define the activities that were allowed.

Mr. Ledbetter said that Council could remove number six but when the ordinance was adopted it would be applicable to the Entertainment District. That would cause the city to deal with the time periods between 10 PM and 6 AM.

Mayor Smith said that his preference would be to table this item and address the issues that were brought before us.

MOTION: Mayor Smith moved to table this item.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

**NEW BUSINESS**

- 4. Presentation by Bisbee Vogue, Inc. for support in the use of city land for Bisbee Outdoor Recreation Center to build a Fitness Park at Higgins Hill and possible approval for a license to construct the Fitness Park on city property.

Theresa Coleman, City Manager

Jamie Trevillyan, Bisbee Vogue gave a presentation on the Bisbee Outdoor Recreation Center proposal. The presentation is attached as Exhibit "A".

Mayor Smith said that he wanted it to be clear what Bisbee Vogue was proposing. He said that it was permission to allow Bisbee Vogue to collect funds and gift the Bisbee outdoor recreation Center to the City of Bisbee. He said that the city would remain the owner of the land and all the equipment, by doing so we would not go through the procurement process.

Ms. Trevillyan said that was correct.

Mayor Smith asked who would maintain this.

Ms. Trevillyan said that the good news was this was the same surface as the basketball and racquetball court so maintenance would be minimal. Maintenance would most likely fall on the city unless otherwise negotiated.

Mayor Smith asked how long the surface was guaranteed for.

Bisbee Vogue responded that it was guaranteed for 25 years.

Councilmember Johns asked if neighbors and the community that would be effected by this project had been contacted. She asked if there were numbers or data associated with that.

Ms. Trevillyan responded that they had talked to people and they were supportive. But she did not have data, but they would start tracking it from this point.

Councilmember Hansen said that she assumed the City of Bisbee would have liability for this park. She went on to ask what the backing was made of.

Ms. Trevillyan responded that it was a hard backing that would be set back about 6 feet from the basketball court.

Cynthia Conroy, Bisbee resident read letters of support. She explained that this could serve many people in the community. She said that a recreation center would draw people to Bisbee.

Lee Causer, Bisbee resident spoke in support of the Recreation Center. He said that he was a cancer survivor and was undergoing physical therapy in Sierra Vista. This was exactly what he was traveling out of town for. He would love if he could do this in Bisbee especially outside.

Councilmember Hansen asked if this would impact the traffic pattern and parking in that area.

Ms. Trevillyan responded that they envision most people walking to the park. Traffic should not be impacted.

Ms. Conroy said that they had also spoke to David Russel about doing shuttles to that area.

Councilmember Johns asked what the highest piece of equipment was.

Ms. Trevillyan responded that it was around the 6-foot mark.

Councilmember Johns said she was concerned for young children being able to climb on the equipment with the ground being concrete.

Ms. Trevillyan said that there had been no reported incidents of injury.

Councilmember Higgins asked how many stations were there and how many people could use it at the same time.

Ms. Trevilyan responded that it was 28 people at one time.

MOTION: Mayor Smith moved to accept the proposal with the caveat contingent that we receive a petition past to all neighbors within 500 feet.

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Higgins, Hansen, and Mayor Smith.

NAYS: Councilmember Johns

MOTION PASSED: AYES -3; NAYS -1

5. Discussion and Possible Approval of the Notice of Intent to Adopt Ordinance O-20-02, Accepting the transfer of real property from the Dycus Family Trust located at 416 N. Street Bisbee.

Theresa Coleman, City Manager

Ms. Coleman said that during discussions about the affordable housing initiative Council approved a Resolution that included identifying properties other than the 8 acres near Safeway for potential projects. After meeting with Step Up Bisbee/Naco and Habitat for Humanity this property was identified as a possibility for a future duplex. This would be acquired specifically for the purpose of community development.

MOTION: Councilmember Johns moved to approve the notice of intent to adopt Ordinance O-20-02; accepting the transfer of real property from the Dycus Family located at 416 N Street, Bisbee

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Higgins, Johns, Hansen, and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -4; NAYS -0

6. Discussion and Possible Approval to publish a request for proposal to provide a self-serve aviation fueling terminal.

Jesus Haro, Public Works Director

Mr. Haro said that they were notified by QTpod the manufacturer of the current terminal that the M 3000 would no longer be supported. It was also not compatible with our current bank. It was in our favor to do this research to find out how much this would cost.

MOTION: Councilmember Hansen moved to approve the publishing of a request for proposal to provide a self-serve aviation fueling terminal

SECOND: Councilmember Johns

ROLL CALL VOTE:

AYES: Councilmember Higgins, Johns, Hansen, and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -4; NAYS -0

7. Discussion and Possible Approval of the purchase of 18 Tasers to include batteries, cartridges, maintenance & support for Bisbee Police Department from AXON Enterprises, Inc. in the amount of \$38,236.75.

Albert Echave, Chief of Police

Mayor Smith said that there was a person signed up to speak about this item.

Donna Pulling, Bisbee resident said that she had sent an email out to all Councilmembers and thought it could be addressed by the Chief this evening. Ms. Pulling went on to ask questions about the current Tasers that the Department had. She also read a statement from Alice Hammer's.

Chief Echave said that a few months ago Ms. Peavey and Bouchever applied for a grant from the 100 Club for the purchase of Tasers. They were awarded \$20,000. The Tasers that the Department currently had were second and third hand. He explained that each officer was trained to carry Tasers. He said that the use of Tasers was included in the officer manual.

MOTION: Councilmember Higgins moved to approve the purchase of 18 Tasers to include batteries, cartridges maintenance and support for the Bisbee Police Department from AXON Enterprises, Inc, in the amount of \$38,236.75.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

8. Discussion and Possible Direction to Staff regarding a possible Increase to the Transient Lodging (Bed) Tax.

Theresa Coleman, City Manager

Mayor Smith said that this had come up before and he firmly was in the opinion that we should consider an increase up to 5%. The extra half percent was not that big of a deal. Mayor Smith suggested raising it by 2.5% to make it a total of 5%.

Councilmember Johns, Hansen, Higgins all agreed.

Mayor Smith said that this tax would only go towards tourism. Mayor Smith gave direction to staff to prepare the necessary documents and a 5% level, this would be voted on in November.

9. Possible Approval of a Motion to enter into Executive Session for the purpose of Discussion and Consultation with City Attorney to provide legal guidance on pending matters.

***Per ARS § 38-431.03(a)(3)(4), the City Council may vote to go into executive session for discussion or consultation for legal advice with the attorney or attorneys of the public body and for Discussion or consultation with the attorneys of the public body in order to consider its position and instruct its attorneys regarding the public body's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation or in settlement discussions conducted in order to avoid or resolve litigation.***

This item was pulled from the agenda. This discussion will take place in public at the next meeting.

10. City Manager's Report:

- Ms. Coleman said that she had been working with the Bisbee Mining Museum on a proposal to locate the Visitors Center at the information office. She requested that Council let her know if they had any concerns about this.
- Ms. Coleman informed Council that the census timeline would be included in the next packet

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Hanson said that they finally had the first meeting of the Youth Council. The kids were eager to get started and it was a very young Council. She was looking forward to the next meeting on March 6<sup>th</sup>. She hoped to have additional youth present to see what was going on. She also informed the public that there were two vacant spots on the Youth Council along with the advisor position.

- Mayor Smith requested to hold his comments for another time.

MOTION: Councilmember Higgins moved to adjourn the meeting.

SECOND: Councilmember John

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 8:23 PM

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David M. Smith, Mayor

# Why Are We Here?

Bisbee Vogue, Inc., is requesting approval from the City of Bisbee for the development of an exciting, innovative, one-of-a-kind project for the **Bisbee Outdoor Recreation Center (BORC)** at Higgins Park.

\*We have approval from Parks & Recreation for the basic concept, NOW we need yours!

# Our Vision

## For Health & Wellness

Bisbee residents will:

- developed lifelong habits of physical activity
- **benefit** from reduced stress, cardiovascular disease, type II diabetes
- **increasing** social satisfaction, mental health and overall well-being

*“We don’t stop playing because we grow old,  
we grow old because we stop playing.”*

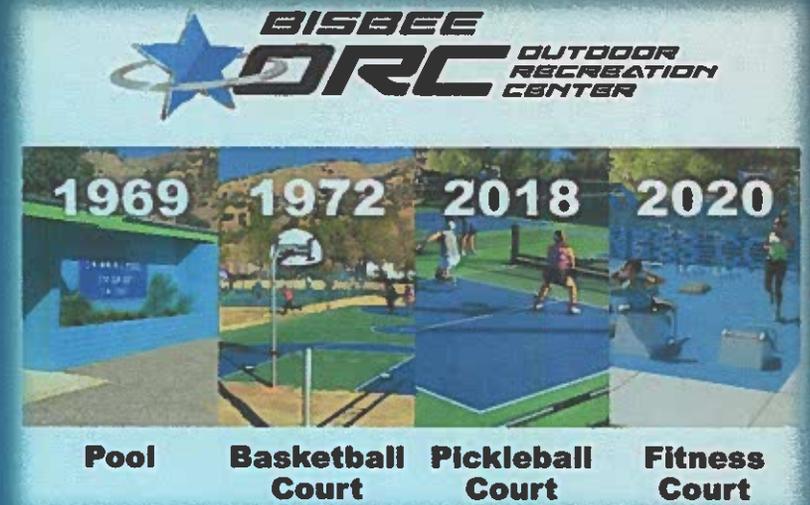
*— George Bernard Shaw*

# Celebrating 50 Years of Health



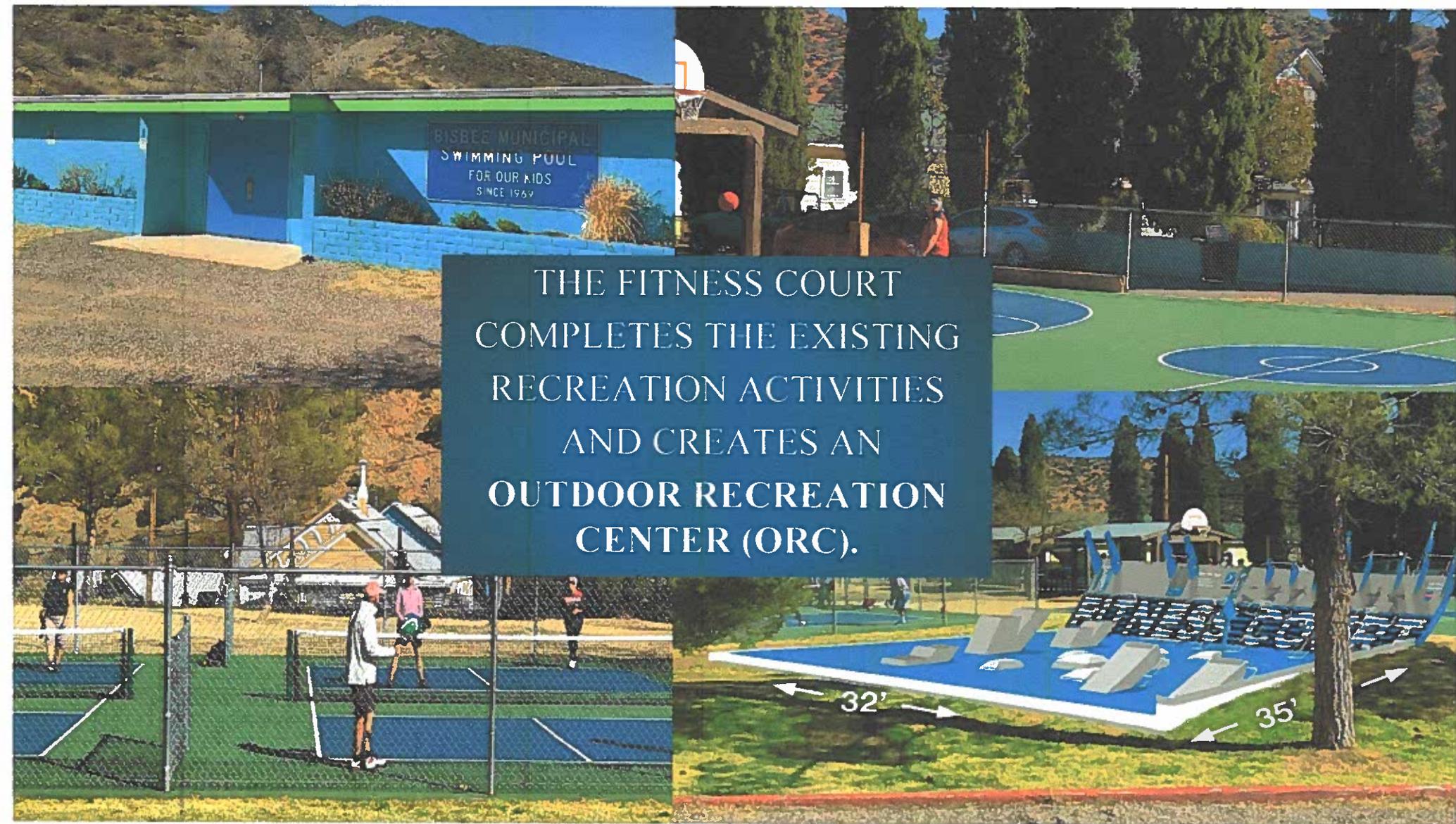
# What is the BORC?

- **Installation** : adjacent to the pickleball & basketball courts
- **Size** : 32' x 35'
- **Easy Accessibility** : for residents & visitors
- **Bonus** : builds on existing infrastructure!





<https://nationalfitnesscampaign.com/watch>



THE FITNESS COURT  
COMPLETES THE EXISTING  
RECREATION ACTIVITIES  
AND CREATES AN  
OUTDOOR RECREATION  
CENTER (ORC).

# *Proposed* Bisbee Outdoor Recreation Center

**7 MINUTES A DAY IS ALL IT TAKES TO  
CHANGE HEALTH OUTCOMES IN  
AMERICA**

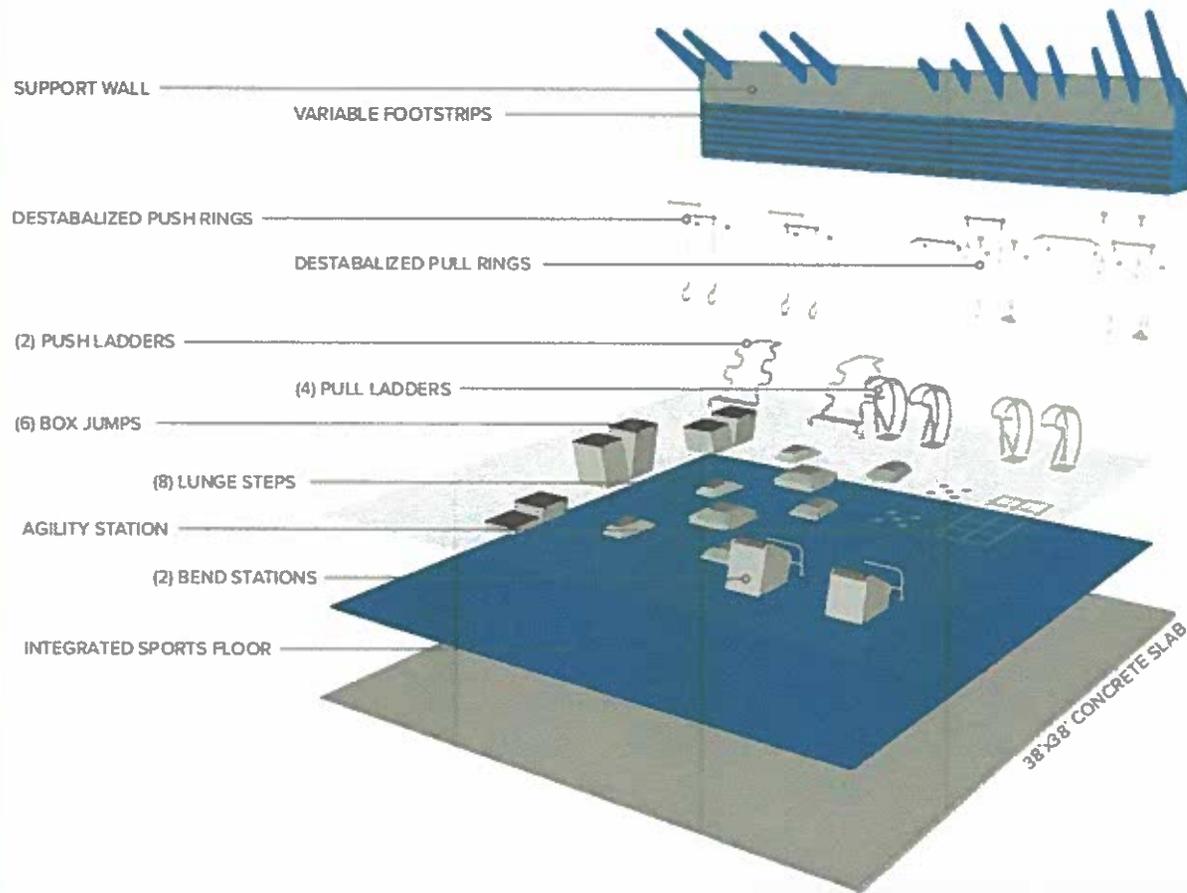


# FITNESS COURT<sup>®</sup>

COMPONENT FEATURES



## Design Features



# Components

- Base / Flooring
- Rubberized tile surface  
*(provided by NFC)*
- Equipment is  
Dual-layer  
Powder-coated  
Carbon steel
- Anti-graffiti laminate  
decals
- 30+ pieces of  
bodyweight equip.
- Official Phone App

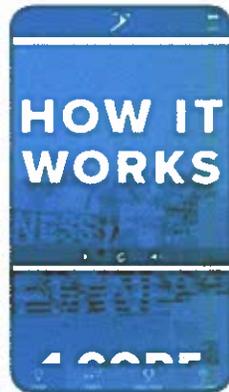
# Mobile Phone App



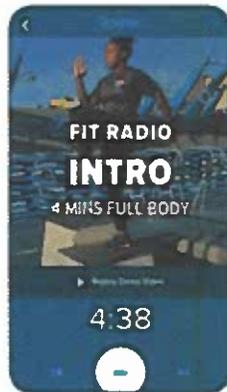
Free Personalize Workouts

Attracts diverse audience (esp. youth)

“Day of the Week” workouts



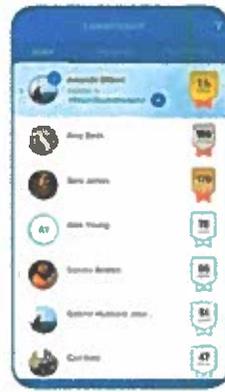
**Learn the Moves**  
Discover the Fitness Court's 7 movements - core, squat, push, lunge, pull, agility, bend - to challenge and strengthen your body. Beginner, intermediate and advanced training videos demonstrate how users of any age or ability can use free, simple bodyweight circuit training system.



**Get Training**  
Take your workouts to the next level with guided step by step coaching from expert trainers. Celebrity trainers like fitness influencer Rob Riches will show you how to get the most of the Fitness Court. You won't believe what you're capable of.



**Take the Challenge**  
Grab a friend, complete a circuit and see how you score in our timed challenge feature. Get ready to sweat, and do as many reps as you can in 7 minutes.



**Work your way to the Top**  
Share your challenge and see how you rank on local and national leader-boards. Look out for chances to win swag and cash prizes as you improve your scores.

How-to Videos

Audio – Guided Circuits

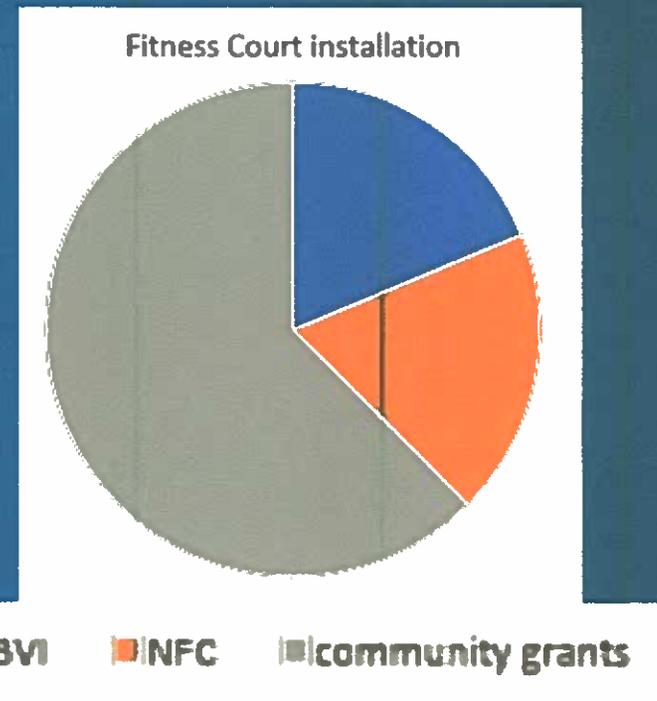


# Okay, let's talk Turkey

Granted By:	For Development of:	Amount
NFC*	Installation (partial)	\$30,000
BVI	As Needed	\$30,000
Other Grants & Donations*	As Needed	\$100,000
Project Total**		\$160,000

\*Deadlines

\*\*This project will be built at no cost to the City.



# What Are the Benefits?

- **Contributions** to Outdoor Recreation
- **Severs** both adults & youth
- **Free** to the public & available
- **Improves** the health of residents
- **Attracts** visitors
- **Economic advantages** – Encourages new residence to move to Bisbee

# Why should YOU care?

- It doesn't cost you anything!
- This puts Bisbee in the company of Casa Grande, Las Cruces, Tucson, Maricopa & Phoenix for recreation destination
- BVI, KE&G will work together in coordination with the Public Works Dept to negotiate and plan installation

# But Wait there's More

- It adds aesthetic AND functional value
- Builds on the existing legacy of the City of Bisbee as a dynamic community.
- Takes advantage of Bisbee's incredible weather
- Gives Bisbee some press/advertising during launch of new BORC and new exciting events

\*Preferred completion date Dec 2020\*



# What We Need From YOU?



---

RECREATION = RE/CREATION

The whole is greater than the sum of its parts.

Thank You!  
for your time and all you do  
to create a better Bisbee



Special "thanks" to Stephanie Peavey, Dr. Deborah Young, Lee Causer, Jamie Trevillyan and Cynthia Conroy



**REQUEST FOR MAYOR & COUNCIL ACTION**  
**Session of: March 17, 2020**

Regular     Special

DATE ACTION SUBMITTED: <u>March 10, 2020</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE APPOINTMENT OF JADE LUINSTRA TO THE YOUTH COUNCIL	

**FROM:**        Ashlee Coronado, City Clerk

**RECOMMENDATION:**        Approve

**PROPOSED MOTION:**        I move to approve the appointment of Jade Luinstra to the Youth Council.

**DISCUSSION:**

**FISCAL IMPACT:**        NA

**DEPARTMENT LINE ITEM ACCOUNT:**        NA

**BALANCE IN LINE ITEM IF APPROVED:**        NA

Prepared by: Ashlee Coronado  
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith  
David M. Smith, Mayor



# YOUTH COUNCIL MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application: 3-16-20

<u>Luinstra</u>	<u>Jade</u>	<u>L.</u>
Last Name	First Name	Middle Initial

<u>[Redacted]</u>	<u>Bisbee</u>	<u>AZ</u>	<u>85603</u>
Mailing Address Number	Street City	State	Zip Code

Residential Street Address: [Redacted] Bisbee AZ 85603

Telephone Number(s): [Redacted]

Email Address: [Redacted]

Grade: [Redacted] Age: [Redacted]

Parent/ Guardian Contact Information: [Redacted]

\* I have been a resident of Bisbee for 1 years 7 mths

**Please provide a brief summary of your Volunteer Efforts:**

I have volunteered in many events both at school and in the community. Last summer, I helped kids at World Gymnastic's day, and at a triathlon. At the beginning of the school year, I helped organize and put on a freshman orientation for upcoming students. This year I helped set up, sell concessions, and tear down for a gymnastics meet.

**Please list your school activities you are involved in:**

<u>BHS Varsity Soccer</u>	<u>National Honors Society</u>
<u>BHS Varsity Cross Country</u>	<u>BHS Junior Class - Prom Committee</u>
<u>BHS JV Basketball</u>	<u>BHS Student Council</u>
<u>BHS Varsity Track</u>	<u>BHS Book Club</u>

Why are you interested in serving on the Youth Council:

I am interested in serving on the Youth Council because I would like to make more places for the youth of Bisbee to go. I would also like to be more involved in the city's community rather than just my school community.

What Youth Projects are important to you:

I think that it is very important for there to be activities for the youth other than parks or places to eat. I have found that if it is rainy outside there is nothing to do other than go out to eat. I would like to change this so there are more opportunities especially for high school students.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you?  Yes  No If yes, please Explain: \_\_\_\_\_

**WAIVER REQUEST (If Applicable):**

I am requesting that the following rule(s) be waived in order to serve on the Commission:

\_\_\_\_\_ Residency Requirement (Bisbee Resident for less than 1 year)  
\_\_\_\_\_ Age Waiver

I am requesting this/these waivers for the following reasons for consideration:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Jade Xuintea Date: 03/06/2020

When complete, please return to:  
City Clerk Office 1415 Melody Lane Bldg. G, Bisbee, AZ 85603

E-mail:  
[acoronado@bisbeeaz.gov](mailto:acoronado@bisbeeaz.gov)  
[nwilliams@bisbeeaz.gov](mailto:nwilliams@bisbeeaz.gov)



**REQUEST FOR MAYOR & COUNCIL ACTION**  
Session of: March 17, 2020

Regular    Special

DATE ACTION SUBMITTED: <u>March 10, 2020</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
TYPE OF ACTION:	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/>
FORMAL ACTION <input checked="" type="checkbox"/>	OTHER <input type="checkbox"/>
SUBJECT: APPROVAL OF THE APPOINTMENT OF RUBI LUINTRA TO THE YOUTH COUNCIL	

**FROM:** Ashlee Coronado, City Clerk

**RECOMMENDATION:** Approve

**PROPOSED MOTION:** I move to approve the appointment of Rubi Luinstra to the Youth Council.

**DISCUSSION:**

**FISCAL IMPACT:** NA

**DEPARTMENT LINE ITEM ACCOUNT:** NA

**BALANCE IN LINE ITEM IF APPROVED:** NA

Prepared by: Ashlee Coronado  
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith  
David M. Smith, Mayor



# YOUTH COUNCIL MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

Date of Application: 3-6-20

<u>Luinstra</u>	<u>Rubi</u>	<u>M.</u>
Last Name	First Name	Middle Initial
<u>[Redacted]</u>	<u>Bisbee</u>	<u>Az</u>
Mailing Address Number	Street	City State Zip Code

Residential Street Address: [Redacted] Bisbee Az 85603

Telephone Number(s): [Redacted]

Email Address: [Redacted]

Grade: [Redacted] Age: [Redacted]

Parent/ Guardian Contact Information: [Redacted]

\* I have been a resident of Bisbee for 1 years 7 mths

**Please provide a brief summary of your Volunteer Efforts:**

I volunteer for events both in school and in the community. When I was in eighth grade, I was a student representative. I would help plan events and work the events. I continued this at the highschool for the freshman class. I am a competitive gymnast, so I volunteer at all the events, such as the in house meet and our World Gymnastics Day event. I enjoy volunteering.

**Please list your school activities you are involved in:**

S.T.E.M. Program participant

Freshman Class Comittee

Track and Field

Why are you interested in serving on the Youth Council:

I am interested in serving on the Youth Council because I would like to become more involved in the ~~the~~ community. I would like to have a say in what happens for the Bisbee youth.

What Youth Projects are important to you:

I think that having a place to go, relax, and hangout is important for the youth of Bisbee.

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you?  Yes  No If yes, please Explain:

**WAIVER REQUEST (If Applicable):**

I am requesting that the following rule(s) be waived in order to serve on the Commission:

Residency Requirement (Bisbee Resident for less than 1 year)  
 Age Waiver

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: Rubi Swinerton Date: 3-6-2020

When complete, please return to:  
City Clerk Office 1415 Melody Lane Bldg. G, Bisbee, AZ 85603

E-mail:  
[acoronado@bisbeeaz.gov](mailto:acoronado@bisbeeaz.gov)  
[nwilliams@bisbeeaz.gov](mailto:nwilliams@bisbeeaz.gov)



**REQUEST FOR MAYOR & COUNCIL ACTION**  
**Session of: March 17, 2020**

Regular    Special

<b>DATE ACTION SUBMITTED:</b> <u>March 3, 2020</u>	
REGULAR <input type="checkbox"/>	CONSENT <input checked="" type="checkbox"/>
<b>TYPE OF ACTION:</b>	
RESOLUTION <input type="checkbox"/>	ORDINANCE <input type="checkbox"/> FORMAL ACTION <input checked="" type="checkbox"/> OTHER <input type="checkbox"/>
<b>SUBJECT: APPROVAL OF THE APPOINTMENT OF ANGELICA JOHNSON TO THE LIBRARY ADVISORY BOARD</b>	

**FROM:**        Ashlee Coronado, City Clerk

**RECOMMENDATION:**        Approve

**PROPOSED MOTION:**        I move to approve the appointment of Angelica Johnson to the Library Advisory Board.

---

**DISCUSSION:**

Ms. Johnson has submitted her application for appointment to the Library Advisory Board.

If approved, Ms. Johnson will serve on the Board from March 18, 2020 to January 15, 2023.

---

**FISCAL IMPACT:**        N/A

**DEPARTMENT LINE ITEM ACCOUNT:**        N/A

**BALANCE IN LINE ITEM IF APPROVED:**        N/A

Prepared by: Ashlee Coronado  
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith  
David M. Smith, Mayor



BOARD / COMMISSION MEMBERSHIP APPLICATION

PLEASE PRINT CLEARLY IN INK OR TYPE

RECEIVED

MAR 03 2020

City Clerk's Office
City of Bisbee

Date of Application: 3.3.20

\* Board interested to serve:

- Checkboxes for various boards: Airport Advisory Committee, Board of Appeals, Committee on Disability Issues, Employee Council, Judicial Selection Committee, Parks and Recreation Committee, Public Safety Retirement Board, Youth Council, Bisbee Arts Commission, Charter Review Committee, Community Sustainability Commission, Evergreen Cemetery Committee, Library Advisory Board, Planning and Zoning Commission, Streets and Infrastructure Committee, Board of Adjustment, Civil Service Commission, Design Review Board, iBisbee Committee, Municipal Property Corporation, Police and Fire Advisory Committee, Transit Advisory Committee.

\* Complete One (1) Application for each Board / Commission you wish to serve.

Handwritten names Johnson and Angelita. Fields for Last Name, First Name, Middle Initial, Mailing Address, Number, Street, City, State, Zip Code, Residential Street Address, Telephone Number(s), and Email Address.

\* I have been a resident of Bisbee for 43 years \* Are you currently on any Boards? No
\* (Less than one-year residency or serve on more than one City of Bisbee Board or Commission, please complete Waiver Portion of this Form)

Please provide a brief summary of Education and Employment Experience (Employer, Job Titles, Dates Employed):
Working at One World Travel for 33 yrs.
Travel agent, Manager now Owner

Please provide a brief summary of Civic/Volunteer Experience:
Have been on Library Advisory Board for many yrs before Ms White. Was on Parks + Rec board. Am involved as a Friend of Bisbee Pool cleaning Hwy for last 29 yrs as part of group.
Volunteer for work at chocolate factory.

**Other Background Information Relevant to Serving in this Position:**

I am qualified and interested in serving on this Board because:

I am at the library at least 1-2 x week to look for new books. Big reader

Have you ever been convicted of a felony or misdemeanor by any court or do you have any pending criminal charges against you?  Yes  No If yes, please Explain: \_\_\_\_\_

**WAIVER REQUEST (If Applicable):**

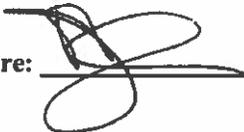
I am requesting that the following rule(s) be waived in order to serve on the Commission:

\_\_\_\_\_ Residency Requirement (Bisbee Resident for less than 1 year)  
\_\_\_\_\_ Length of Service (I have served \_\_\_\_\_ terms)  
\_\_\_\_\_ Number of Commission Memberships currently served. I also serve on the:  
\_\_\_\_\_  
\_\_\_\_\_

I am requesting this/these waivers for the following reasons for consideration:

I hereby certify and affirm that all the information contained in this application is true, complete and correct. I understand that false or misleading statements or the omission of important information made on this application or any time during the process may disqualify me from volunteer work with the City of Bisbee. I understand that the Mayor and Members of the Council must approve any waiver request.

Signature: \_\_\_\_\_



Date: \_\_\_\_\_

3/3/2020

When complete, please return to:

City Clerk Office 915 S. Tovreaville Road, Bisbee, AZ 85603 #4601  
P.O. Box 4601, Bisbee, AZ 85603

E-mail: [acoronado@bisbeeaz.gov](mailto:acoronado@bisbeeaz.gov)  
[nwilliams@bisbeeaz.gov](mailto:nwilliams@bisbeeaz.gov)



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: **March 17, 2020**

Regular     Special

**DATE ACTION SUBMITTED:** March 3, 2020

**REGULAR**                       **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**     **ORDINANCE**     **FORMAL ACTION**     **OTHER**

**SUBJECT: APPROVAL OF A PARK, FACILITY, AND RIGHT-OF-WAY USE PERMIT FOR THE USE OF GRASSY PARK AND FIVE (5) ADJACENT PARKING SPACES ON MAIN STREET FOR THE FRIENDS OF THE BISBEE ANIMAL SHELTER ANIMAL RESOURCE FAIR TO BE HELD ON SATURDAY, APRIL 25, 2020 FROM 8:30AM TO 6:30PM, THIS INCLUDES SET-UP AND BREAKDOWN**

**FROM:**            **Nina Williams, Deputy City Clerk**

**RECOMMENDATION:**            **Approval of the Permit**

**PROPOSED MOTION:**            **I move that we approve the Park, Facility, and Right-of-way use permit for the use of Grassy Park and five (5) adjacent parking spaces on Main Street for the Friends of the Bisbee Animal Shelter Animal Resource Fair to be held on Saturday, April 25, 2020 from 8:30am to 6:30pm, this includes set-up and breakdown.**

**DISCUSSION:**

**Ms. Kathy Sowden has submitted a Park, Facility, and Right-of-way use permit for the use of Grassy Park and five (5) adjacent parking spaces on Main Street for the Friends of the Bisbee Animal Shelter Animal Resource Fair to be held on Saturday, April 25, 2020 from 8:30am to 6:30pm, this includes set-up and breakdown.**

**Staff has reviewed the permit and recommends approval.**

**The \$50.00 refundable deposit.**

**FISCAL IMPACT:**            **\$95.00**

**DEPARTMENT LINE ITEM ACCOUNT:**            **10-34-10880**

**BALANCE IN LINE ITEM IF APPROVED:**            **N/A**

**Prepared by:** *Nina Williams*  
**Nina Williams,**  
**Deputy City Clerk**

**Reviewed by:** *Ashlee Coronado*  
**Ashlee Coronado, City Clerk**

RECEIVED

FEB 20 2020

City Clerk's Office  
City of Bisbee

Permit No. 12-20

CITY OF BISBEE

PARK, FACILITY AND RIGHT -OF -WAY USE PERMIT

(This permit must be approved by City Council and/or by Parks staff prior to the event)

Permit must be submitted to and approved by the City Council prior to the event. City Council meetings are the first and third Tuesday of each month. **Please note:** your permit application must be submitted to the Public Works / Parks & Recreation Department at least four weeks prior to the next scheduled City Council meeting (before your scheduled event) in order for it to be on the City Council's meeting agenda. If the applicant is proposing to sell liquor at the proposed event, the applicant should allow an additional 10 days for processing of the required State "Special Liquor License." Also: As per section 11.2.9 paragraph G - "All permittees shall be responsible for returning the park, recreational facility or public right-of-way to the same condition in which it existed upon issuance of the permit. If this responsibility is not met, the permittee will be charged at a rate set forth by the City staff and approved by the Mayor and Council". Refer to Section 11.2.9 - "Park and Facility Use" of the City Code for requirements regarding use of City parks and facilities (a copy of the City Code is available at [www.BisbeeAZ.gov](http://www.BisbeeAZ.gov), City Hall, or the Copper Queen Library)

If you have any questions regarding this permit application, please contact Lorena Valdez, Public Works at 432-6002 or [lvaldez@BisbeeAZ.gov](mailto:lvaldez@BisbeeAZ.gov)

APPLICANT INFORMATION

1. Applicant Name: KATHY SOWDEN Date: 2/7/2020

2. Organization Name: FRIENDS OF BISBEE ANIMAL SHELTER

3. Mailing Address: POB 1620 BISBEE AZ 85603

Phone #: 227-9657 Contact name and phone # during event KATHY SOWDEN

4. Name and complete description of activity planned (attached separate letter to include breakdown of event and activities and details if more than one activity or if more space is needed).

ANIMAL RESOURCE FAIR WITH INFO BOOTHS, CRAFT VENDORS ETC. HELD IN CONJUNCTION W/ BARKS + BREWS EVENT. REGISTRANTS WILL PICK UP PACKETS HERE

5. Approximate Number of Participants and/or Spectators: 300

6. Requested Location of Event: GRASSY PARK + ADJACENT PARKING SPACES ON MAIN ST.

7. Date(s) of Event: 4/25/2020

8. Hours of Event: 10am - 5pm

9. Hours of Reservation (with set-up and breakdown) 8<sup>30</sup>AM - 6<sup>30</sup>PM

10. Request Consumption of Alcohol: Yes  No

11. Request Sales of Alcohol: Yes  No

**SERVICES REQUESTED FROM THE CITY OF BISBEE**

(Provide letter with all services that are needed with details of times and locations. City may require services depending on nature of event) See attached service rate sheet.

\$ 10  General Electricity access \$10 (CITY, LOWER VISTA, & GRASSY PARKS ONLY),  
Band Shell Access \$50 (CITY PARK):

GENERATORS ARE PERMITTED...ALL JUMPING CASTLES MUST HAVE INSURANCE AND GENERATORS

\$ 0  Beer Permit (non-commercial permits only) \$10

\$ 0  Police (escorts, security, road closures, redirecting of traffic): for \_

\$ 20  Park Public Works staff (example: posting "no parking signs, access to facility/band shell/restrooms, etc.) NOTE: ROAD CLOSED SIGNS/BARRIERS MUST BE SUPPLIED BY APPLICANTS:

750/ FIVE NO PARKING SIGNS

\$ 0  Other - any additional requests made by applicant or any other conditions set by the City Council, City Code, ordinance or resolution.

**CONDITIONS APPLICANT MUST MEET THAT ARE REQUIRED BY THE CITY OF BISBEE:**

\$25 non-commercial or \$50 commercial permit fee paid before permit is processed.

\$50.00 refundable deposit paid before permit is processed (if a check is issued, must be "Written separately from other charges) This deposit will be refunded at the completion of the event, provided that the facility has been left in the same, or better, condition as it was at the start of the event. The City will deduct from this deposit any expenses that may be incurred for cleaning or repairing the facility following the event prior to refunding any remaining balance.

Fees for above service requests in the amount of \$ 375 before permit is processed or event can take place.

Business License/Special Event License Fee of \$32.50 paid before permit is processed- where there is a promoter sub-letting booth space to vendors, the promoter will pay a fee of \$32.50 and \$4.00 per vendor per day. The promoter is required to supply a list of vendors which describes the items or service the vendor will be selling and pay all applicable fees prior to the event. Sales tax on all items sold at the City rate will be collected by the City for all sales made by the promoter and all vendors via their State tax forms.

Vendor Fee of \$4.00 per vendor, per day (must be submitted prior to the event).

Certificate of insurance required showing City of Bisbee as additional insured - \$1,000,000 minimum for high risk functions.

County Health Department Food Permit must be attached if serving food or having food vendors. Health Department can be contacted at 520- 432-9472 for more information (This is not a food handler's certificate)

Special Event Liquor License Application submitted to the City Clerks office- required in order to serve or sell liquor from the State of Arizona (Department of Liquor Licenses & Control, Phoenix Office). The sale of or consumption of alcoholic beverages must be approved by the City Council.

Copy of flyers or promotional material associated with this event.

NOTES: 1-THERE IS NO WATER USAGE AT ANY PARK AT ANY TIME.

2-IF YOU ARE HAVING A PARTY WITHOUT A PERMIT WITH MORE THAN 50 PEOPLE, CITY STAFF WILL COLLECT THE PERMIT FEE AT THE TIME OF YOUR PARTY AND PROVIDE YOU WITH A RECEIPT.

**APPLICANT CERTIFICATION**

**ANY PERSON VIOLATING ANY PROVISION OF THIS ARTICLE SHALL BE GUILTY OF A MISDEMEANOR AND, UPON CONVICTION THEREOF, SHALL BE PUNISHABLE BY A FINE OF NOT LESS THEN FIFTY DOLLARS NO MORE THAN FIVE HUNDRED DOLLARS.**

I, Kathy Sowden certify that I am authorized to sign this agreement and agree to abide by the conditions set forth herein and in the City Code.

Kathy Sowden  
Signature of Applicant/Authorized Party

2/7/2020  
Date

## HOLD HARMLESS AGREEMENT

Please print or type:

In consideration of any services rendered and the use of the City of Bisbee facilities or Right-of-Way during the (print event) BAKES + BREWS event the period from (date & time) 4/25/20 10AM to 5PM, the permittee KATHY SOWDEN agrees to the following:

1. That the permittee shall defend, indemnify and save harmless the City of Bisbee, its officers, employees, agents and representatives from and against all losses, claims, demands, payments, suits, actions, recoveries and judgments of every nature and description arising by reason of any act or commission of the permittee, his agent(s), employees or participants during the event or in consequence of any negligence or carelessness regarding the same.

If Permittee is required to provide insurance:

2. The Permittee's insurance shall be primary.
3. The City of Bisbee shall be named as an additional insured on the permittee's liability insurance coverage for the referenced event, and the Hold Harmless Agreement be endorsed onto said insurance policy.
4. Said liability insurance shall be in an amount no less than \$1,000,000.00 per occurrence.
5. Said insurance shall not be canceled or expired during the term of the event unless a minimum of ten (10) days written notice is given to the Finance Director of the City of Bisbee.

Kathy Souden  
Signature of Permittee or Authorized Representative

Kathy Souden  
Print Name

3-11-19  
Date

<b>COUNCIL ACTION:</b>	
Recommended to:	Approve: _____ Deny: _____
With conditions as noted:	
_____	
_____	
Mayor's Signature:	Date:

CITY OF BISBEE PUBLIC WORKS DEPARTMENT  
915 S. Tovreaville Road  
BISBEE, AZ 85603  
(520) 432-6002

**APPLICATION FOR SPECIAL EVENT LICENSE**

(Please print firmly or type)

(1) Applicant's Name: Kathy Souden

(2) Mailing Address, City, State & Zip: POB 1620  
BISBEE AZ 85603

(3) Business Name: FRIENDS OF BISBEE ANIMAL SHELTER

(4) Business Address: POB 1620

(5) City: BISBEE State: AZ Zip: 85603

(6) Business Phone No.: 432-2900 Resident Phone No.: 227-9657

(7) Name of Special Event: BARKS + BREWS Date: 4/25/19

Specify date(s) License needed: 4/25/19

(8) Will you be serving food:            YES   X   NO

If yes, do you have a Health Dept. Food Certificate:            YES   X   NO  
(A copy of the Cochise County Health Dept. Certificate **MUST**  
accompany this application otherwise it will not be accepted)

Fees: Permit fee: \$32.50  
Vendor fee of: \$4.00 per day. (When promoter subletting to other vendors)

Total submitted: \$ 32<sup>50</sup>

I, KATHY SOUDEN being first duly sworn upon oath hereby declare, under penalty of perjury, that I am the licensee making the foregoing application and that said application has been read and that the contents thereof and all statements contained therein are true, correct, and complete.

Kathy Souden  
Signature of Applicant

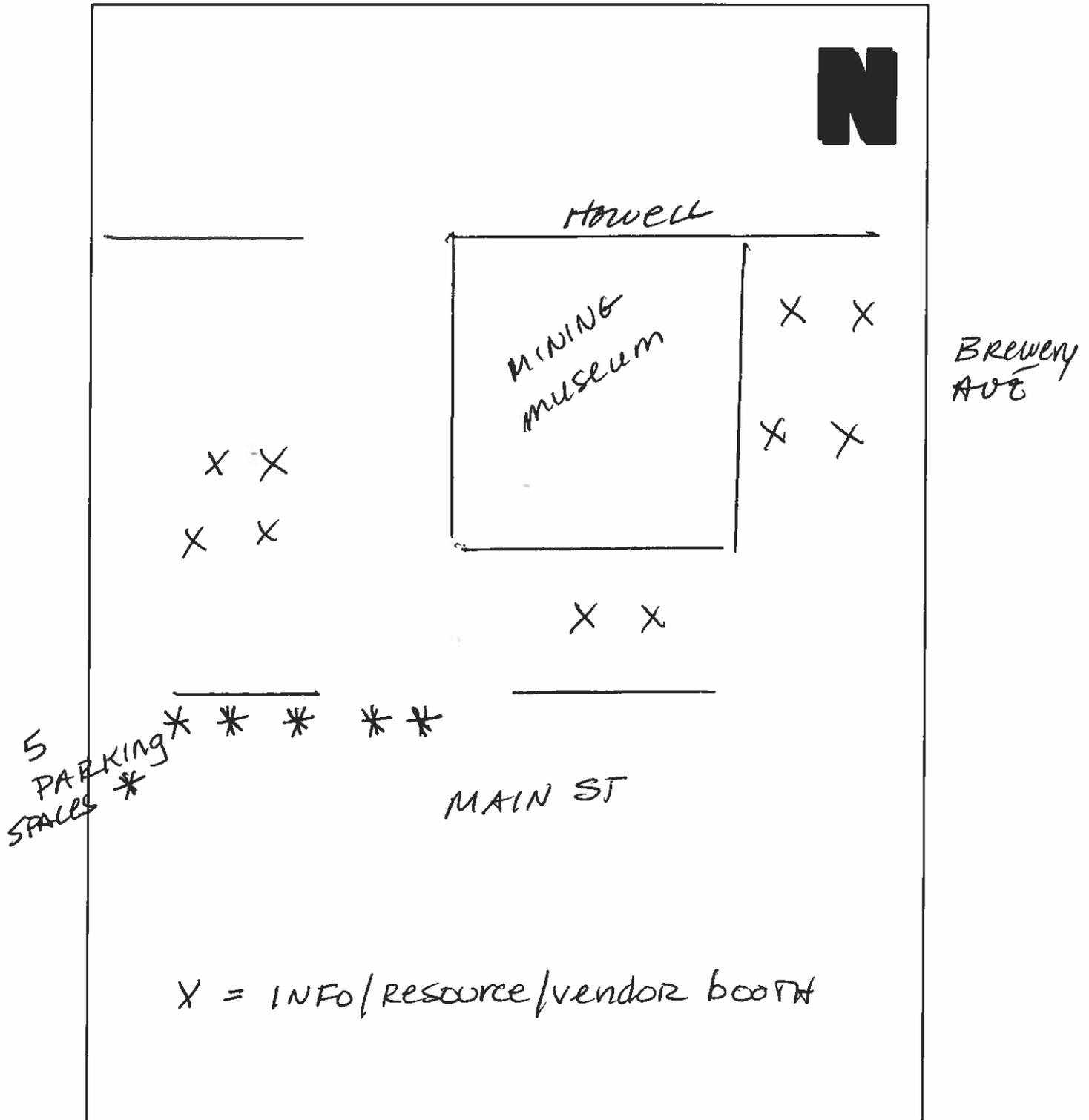
2-7-2020  
Date

Make checks payable to: City of Bisbee  
915 S. Tovreaville Road  
Bisbee, Arizona 85603

**SPECIAL EVENT LICENSED PREMISES DIAGRAM**  
(This diagram must be completed with this application)

Special Event Diagram: (Show dimensions, serving areas, and label type of enclosure and security positions)

NOTE: Show nearest cross streets, highway, or road if location doesn't have an address.





# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
2/12/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Koty-Leavitt Insurance/NFP 6992 E. Broadway Blvd Tucson AZ 85710-2803		<b>CONTACT NAME:</b> Tana Davidson* <b>PHONE (A/C No. Ext):</b> (520) 571-1900 <b>FAX (A/C No.):</b> (520) 571-9667 <b>E-MAIL ADDRESS:</b> tana-davidson@leavitt.com	
<b>INSURED</b> Friends of Bisbee Animal Shelter, Inc. P.O. Box 1620 Bisbee AZ 85603		<b>INSURER(S) AFFORDING COVERAGE</b> INSURER A: Central Insurance Companies NAIC # 020230 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

**COVERAGES**                      **CERTIFICATE NUMBER:** 20/21 GL AL UL                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC <input type="checkbox"/> OTHER		X	CLP 8660398-10	1/6/2020	1/6/2021	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COM/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input checked="" type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS			BAP 8660397-10	1/6/2020	1/6/2021	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Medical payments \$ 5,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 0			CXS 8660399-10	1/6/2020	1/6/2021	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)  
Re: Barks and Brews event on 4/25/2020 at Grassy Park, 5 Copperqueen Plaza, Bisbee, AZ 85603

General liability: additional insured per form 8-1889 0714 attached

**CERTIFICATE HOLDER**                      **CANCELLATION**

City of Bisbee 118 Arizona St Bisbee, AZ 85603	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.  AUTHORIZED REPRESENTATIVE  M Stockton/MESTOC
--	--

ANIMAL RESOURCE FAIR  
GRASSY PARK  
APRIL 25, 2020

Permit Fee	\$ 25.00
Electricity	\$ 10.00
Special Event License	\$ 32.50
No Parking signs (5 x \$1.50)	\$ 7.50
Parks Staff (1 hour)	<u>\$ 20.00</u>
TOTAL	\$ 95.00
Deposit	\$ 50.00



**REQUEST FOR MAYOR & COUNCIL ACTION**  
**Session of: March 17, 2020**

Regular     Special

**DATE ACTION SUBMITTED:** March 10, 2020

REGULAR                       CONSENT

**TYPE OF ACTION:**  
RESOLUTION     ORDINANCE     FORMAL ACTION     OTHER

**SUBJECT:** APPROVAL OF A SPECIAL EVENT LIQUOR LICENSE APPLICATION SUBMITTED BY CENTRAL SCHOOL PROJECT FOR AN EVENT TO BE HELD AT CENTRAL SCHOOL LOCATED AT 43 HOWELL AVENUE, BISBEE, ARIZONA ON FRIDAY, MAY 1, 2020 FROM 4:30PM TO 10:30PM, LAURIE MCKENNA, APPLICANT

**FROM:** Ashlee Coronado, City Clerk

**RECOMMENDATION:** Approve the Special Event Liquor License Application

**PROPOSED MOTION:** I move to approve the Special Event Liquor License Application Submitted by Central School Project for an Event to be held at Central School Project Located at 43 Howell Avenue, Bisbee Arizona on Friday, May 1, 2020 from 4:30pm to 10:30pm.

**DISCUSSION:**

Ms. Laurie McKenna has requested approval of a Special Event Liquor License Application to hold an event at Central School Project, 43 Howell Avenue, Bisbee, Arizona. The Event will be held on Friday, May 1, 2020 from 4:30pm to 10:30pm.

Ms. McKenna has indicated that ID's will be checked as guests enter building and wristbands given to those over 21. Bartenders will check for wristbands. Out side bar will have barriers to limit entry with security personnel checking for wristbands.

**FISCAL IMPACT:** N/A

**DEPARTMENT LINE ITEM ACCOUNT:** NA

**BALANCE IN LINE ITEM IF APPROVED:** NA

Prepared by: Ashlee Coronado  
Ashlee Coronado  
City Clerk

Reviewed by: David M. Smith  
David M. Smith  
Mayor



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

FOR DLLC USE ONLY

Received Date:
Job #:
CSR:
License #:

**APPLICATION FOR SPECIAL EVENT LICENSE**  
 Fees: \$25.00 per day for 1-10 days (consecutive) Cash Checks or Money Orders Only  
 A service fee of \$25.00 will be charged for all dishonored checks (A.R.S § 44-6852)

**IMPORTANT INFORMATION:** This document must be fully completed or it will be returned.  
 The Department of Liquor Licenses and Control must receive this application ten (10) business days prior to the event.

**SECTION 1** Applicant must be a member of a qualifying nonprofit organization, political party, or Government entity and authorized by an Officer, Director, or Chairperson of the Organization.

- Applicant: Mckenna Laurie Marie 7/7/63  
Last First Middle Date of Birth
- Applicant's mailing address: 6905 N. FRONTIER RD MUNEAL, AZ 85617  
Street City State Zip
- Applicant's home/cell phone: 520 732 0064 Applicant's business phone: 520 432 4866
- Applicant's email address: bisbeecsp@gmail.com

**SECTION 2** Name of Organization, Candidate or Political Party/Gov.: CENTRAL SCHOOL PROJECT, INC.

**SECTION 3** Non-Profit/IRS Tax Exempt Number: 86-0536659

**SECTION 4** Event Location: CENTRAL SCHOOL PROJECT

Event Address: 43 HOWELL AVE. BISBEE, ARIZONA 85603

**SECTION 5** Dates and Hours of Event. Days must be consecutive but may not exceed 10 consecutive days.  
 See A.R.S. § 4-244(15) and (17) for legal hours of service.

**PLEASE FILL OUT A SEPARATE APPLICATION FOR EACH "NON-CONSECUTIVE" DAY**

	Date	Day of Week	Event Start Time AM/PM	License End Time AM/PM
DAY 1:	<u>5/1/2020</u>	<u>FRIDAY</u>	<u>4:30 PM</u>	<u>10:30 PM</u>
DAY 2:	_____	_____	_____	_____
DAY 3:	_____	_____	_____	_____
DAY 4:	_____	_____	_____	_____
DAY 5:	_____	_____	_____	_____
DAY 6:	_____	_____	_____	_____
DAY 7:	_____	_____	_____	_____
DAY 8:	_____	_____	_____	_____
DAY 9:	_____	_____	_____	_____
DAY 10:	_____	_____	_____	_____

**SECTION 6** What type of security and control measures will you take to prevent violations of liquor laws at this event?  
(List type and number of police/security personnel and type of fencing or control barriers, if applicable.)

Number of Police 4 Number of Security Personnel  Fencing  Barriers

Explanation: IDS will be checked as guests enter building  
and wristbands given to those over 21. Bartenders  
will check for wristbands. Outside bar will have  
barriers to limit entry w/ security personnel checking for  
wristbands.

**SECTION 7** Will this event be held on a currently licensed premise and within the already approved premises?  Yes  No  
(If yes, Local Governing Body Signature not required)

\_\_\_\_\_  
Name of Business License Number Phone (Include Area Code)

**SECTION 8** How is this special event going to conduct all dispensing, serving, and selling of spirituous liquors? Please read R-19-318 for explanation and check one of the following boxes.

- Place license in non-use
- Dispense and serve all spirituous liquors under retailer's license
- Dispense and serve all spirituous liquors under special event
- Split premise between special event and retail location

(IF USING RETAIL LICENSE, PLEASE SUBMIT A LETTER OF AGREEMENT FROM THE AGENT/OWNER OF THE LICENSED PREMISES TO SUSPEND OR RUN CONCURRENT WITH THE PERMANENT LICENSE DURING THE EVENT. IF THE SPECIAL EVENT IS ONLY USING A PORTION OF THE PREMISES, AGENT/OWNER WILL NEED TO SUSPEND THAT PORTION OF THE PREMISES.)

**SECTION 9** What is the purpose of this event?

- On-site consumption  Off-site (auction/wine/distilled spirits pull)  Both

**SECTION 10**

1. Has the applicant been convicted of a felony, or had a liquor license revoked within the last five (5) years?

- Yes  No (If yes, attach explanation.)

2. How many special event days have been issued to this organization during the calendar year? 0  
(The number cannot exceed 10 days per year.)

3. Is the Organization using the services of a Licensed Contractor?

- Yes  No If yes, please provide the following: Name of Licensed Contractor: \_\_\_\_\_

4. Is the organization using the services of a series 6, 7, 11, or 12 licensee to manage the sale or service of alcohol?

- Yes  No If yes, please provide the following: Name of Licensee \_\_\_\_\_ License #: \_\_\_\_\_

5. List all people and organizations who will receive the proceeds. Account for 100% of the proceeds. The organization applying must receive 25% of the gross revenues of the special event liquor sales. Attach an additional page if necessary.

Name CENTRAL SCHOOL PROJECT, INC. Percentage: 100%

Address 43 HOWELL AVE, BISBEE, AZ 85603

Name \_\_\_\_\_ Percentage: \_\_\_\_\_

Address \_\_\_\_\_  
Street City State Zip

Please read A.R.S. § 4-203.02 Special event license: rules and R19-1-205 Requirements for a Special Event License.

Note: ALL ALCOHOLIC BEVERAGE SALES MUST BE FOR CONSUMPTION AT THE EVENT SITE ONLY.

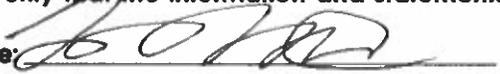
**NO ALCOHOLIC BEVERAGES SHALL LEAVE A SPECIAL EVENT UNLESS THEY ARE IN AUCTION WINE OR DISTILLED SPIRITS FULL SEALED CONTAINERS OR THE SPECIAL EVENT LICENSE IS STACKED WITH WINE /CRAFT DISTILLERY FESTIVAL LICENSE.**

**SECTION 11** License premises diagram. The licensed premises for your special event is the area in which you are authorized to sell, dispense or serve alcoholic beverages under the provisions of your license. Please attach a diagram of your special event licensed premises. Please show dimensions, serving areas, fencing, barricades, or other control measures and security position.

**ATTACH DIAGRAM**

If the special event will be held at a location without a permanent liquor license or if the event will be on any portion of a location that is not covered by the existing liquor license, this application must be approved by the local government before submission to the Department of Liquor Licenses and Control. Please contact the local governing board for additional application requirements and submission deadlines. Additional licensing fees may also be required before approval may be granted. For more information, please contact your local jurisdiction.

I, (Print Full Name) Laurie M McKenna, hereby swear under penalty of perjury and in compliance with A.R.S. § 4-210(A)(2) and (3) that I have read and understand the foregoing and verify that the information and statements that I have made herein are true and correct to the best of my knowledge.

Applicant Signature: 

**LOCAL GOVERNING BOARD**

Date Received: 3-10-2020

I, \_\_\_\_\_ (Government Official) \_\_\_\_\_ (Title) recommend  APPROVAL  DISAPPROVAL

On behalf of \_\_\_\_\_ (City, Town, County) \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_ Phone \_\_\_\_\_

**DLIC USE ONLY**

APPROVAL  DISAPPROVAL BY: \_\_\_\_\_ DATE: \_\_\_\_/\_\_\_\_/\_\_\_\_

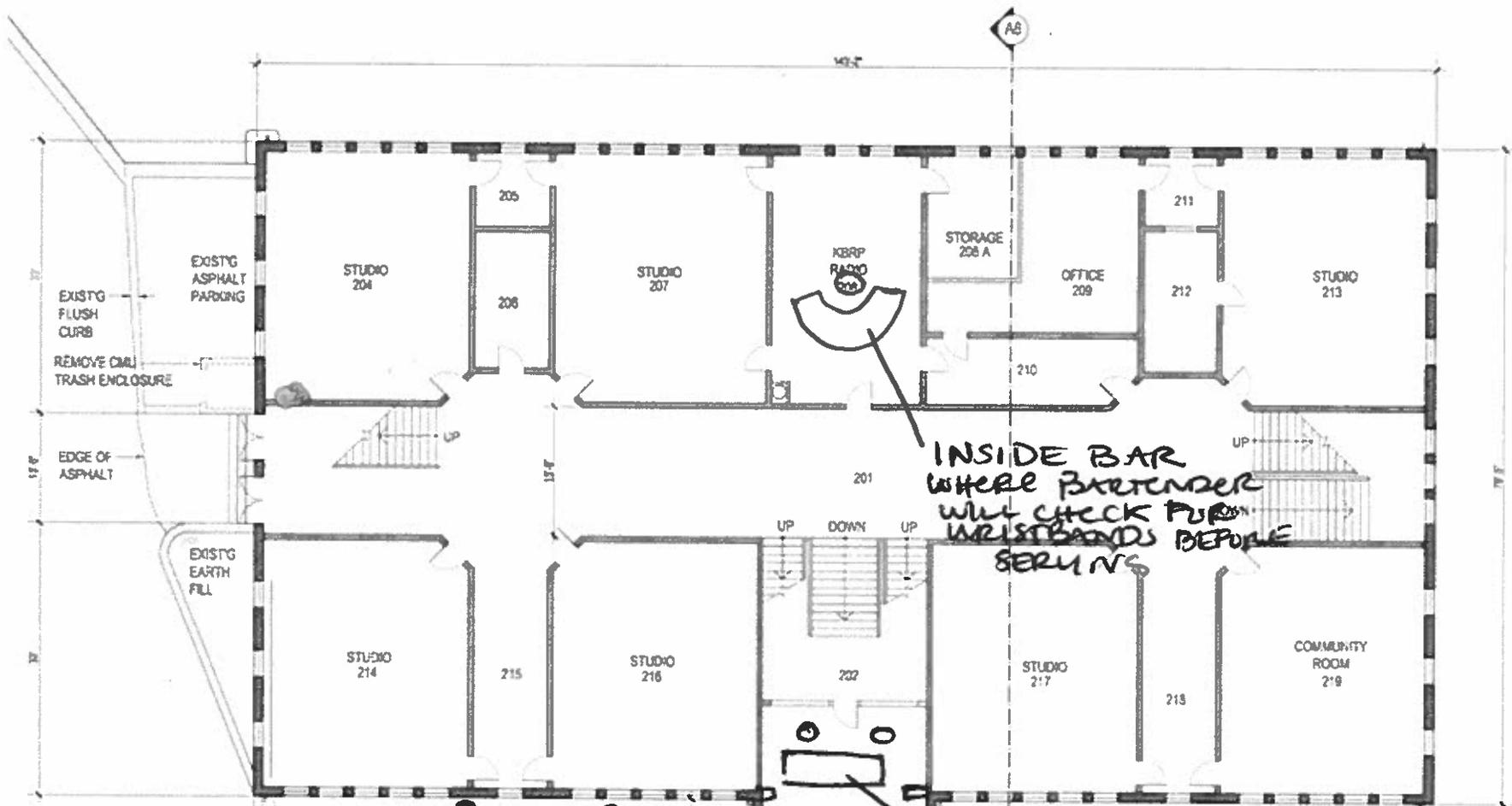
**A.R.S. § 41-1030. Invalidity of rules not made according to this chapter; prohibited agency action; prohibited acts by state employees; enforcement; notice**

B. An agency shall not base a licensing decision in whole or in part on a licensing requirement or condition that is not specifically authorized by statute, rule or state tribal gaming compact. A general grant of authority in statute does not constitute a basis for imposing a licensing requirement or condition unless a rule is made pursuant to that general grant of authority that specifically authorizes the requirement or condition.

D. THIS SECTION MAY BE ENFORCED IN A PRIVATE CIVIL ACTION AND RELIEF MAY BE AWARDED AGAINST THE STATE. THE COURT MAY AWARD REASONABLE ATTORNEY FEES, DAMAGES AND ALL FEES ASSOCIATED WITH THE LICENSE APPLICATION TO A PARTY THAT PREVAILS IN AN ACTION AGAINST THE STATE FOR A VIOLATION OF THIS SECTION.

E. A STATE EMPLOYEE MAY NOT INTENTIONALLY OR KNOWINGLY VIOLATE THIS SECTION. A VIOLATION OF THIS SECTION IS CAUSE FOR DISCIPLINARY ACTION OR DISMISSAL PURSUANT TO THE AGENCY'S ADOPTED PERSONNEL POLICY.

F. THIS SECTION DOES NOT ABROGATE THE IMMUNITY PROVIDED BY SECTION 12-820.01 OR 12-820.



INSIDE BAR  
 WHERE BARTENDER  
 WILL CHECK FOR  
 WRISTBANDS BEFORE  
 SERVING

BARRIERS →  
 TO LIMIT  
 ENTRY,  
 BUT BARTENDER  
 WILL CHECK  
 FOR  
 WRISTBANDS

OUTDOOR  
 BAR ON  
 CENTRAL  
 SCHOOL  
 PROPERTY

ALSO  
 BARRIER  
 w/  
 SECURITY

TICKET TABLE WHERE IDS  
 WILL BE CHECKED +  
 WRISTBANDS GIVEN OUT FOR  
 THOSE OVER 21

ALL ACTIVITIES ARE  
 ON CENTRAL SCHOOL  
 PROPERTY



**REQUEST FOR MAYOR & COUNCIL ACTION**  
**Session of: March 17, 2020**

Regular     Special

**DATE ACTION SUBMITTED:** March 10, 2020

REGULAR                   CONSENT

**TYPE OF ACTION:**  
RESOLUTION     ORDINANCE     FORMAL ACTION     OTHER

**SUBJECT: APPROVAL OF A LIQUOR LICENSE APPLICATION FOR POCO LOCATED AT 15 MAIN STREET, BISBEE ARIZONA; KELLY GALLIGAN, APPLICANT**

**FROM:**            Ashlee Coronado, City Clerk

**RECOMMENDATION:**            Approve the Liquor License Application

**PROPOSED MOTION:**            I move to approve the Liquor License Application for POCO located at 15 Main Street, Bisbee Arizona.

**DISCUSSION:**

Ms. Kelly Galligan has submitted a Liquor License Application for POCO which is located at 15 Main Street, Bisbee Arizona. The license series type is 010 Beer and Wine Store. The application was posted in accordance with state and local laws.

There has been no written communication from the members of the public that either support or oppose this application

**FISCAL IMPACT:**            N/A

**DEPARTMENT LINE ITEM ACCOUNT:**            N/A

**BALANCE IN LINE ITEM IF APPROVED:**            N/A

Prepared by: Ashlee Coronado  
Ashlee Coronado, City Clerk

Reviewed by: David M. Smith  
David M. Smith, Mayor



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

**Local Governing Body Recommendation**  
**A.R.S. § 4-201(C)**

1. City or Town of: \_\_\_\_\_ Liquor License Application #: \_\_\_\_\_  
(Circle one) (Arizona application #)

2. County of: \_\_\_\_\_ City/Town/County #: \_\_\_\_\_

3. If licensed establishment will operate within an "entertainment district" as described in A.R.S. §4-207(D)(2),

\_\_\_\_\_ (Name of entertainment district) \_\_\_\_\_ (Date of resolution to create the entertainment district)

A boundary map of entertainment district must be attached.

4. The \_\_\_\_\_ at a \_\_\_\_\_ meeting held on the \_\_\_\_\_ of \_\_\_\_\_  
(Governing body) (Regular or special) (Day) (Month) (Year) considered the application of \_\_\_\_\_  
(Name of applicant)

for a license to sell spirituous liquor at the premises described in application \_\_\_\_\_  
(Arizona liquor license application #)

for the license series #: type \_\_\_\_\_ as provided by A.R.S §4-201.  
(i.e.: series #10: beer & wine store)

**ORDER OF APPROVAL/DISAPPROVAL**

IT IS THEREFORE ORDERED that the license APPLICATION OF \_\_\_\_\_  
(Name of applicant)

to sell spirituous liquor of the class and in the manner designated in the application, is hereby recommended

for \_\_\_\_\_  
(Approval, disapproval, or no recommendation)

**TRANSMISSION OF ORDER TO STATE**

IT IS FURTHER ORDERED that a certified copy of this order be immediately transmitted to the State Department of Liquor, License Division, 800 W Washington, 5th Floor, Phoenix, Arizona.

Dated at \_\_\_\_\_ on \_\_\_\_\_  
(Location) (Day) (Month) (Year)

\_\_\_\_\_  
(Printed name of city, town or county clerk)

\_\_\_\_\_  
(Signature of city, town or county clerk)



Arizona Department of Liquor Licenses and Control  
 800 W Washington 5th Floor  
 Phoenix, AZ 85007-2934  
 www.azliquor.gov  
 (602) 542-5141

**AFFIDAVIT OF POSTING**

Date of Posting: 2-20-20 Date of Posting Removal: 3-11-20

Applicant's Name: POCO Galligan Kelly  
Last First Middle

Business Address: 15 MAIN ST Bisbee AZ  
Street City Zip

License #: 96376

I hereby certify that pursuant to A.R.S. 4-201, I posted notice in a conspicuous place on the premises proposed to be licensed by the above applicant and said notice was posted for at least twenty (20) days.

J. Ritchie OFC 520-432-2261  
Print Name of City/County Official Title Phone Number

[Signature] 2-20-20  
Signature Date Signed

Return this affidavit with your recommendations (i.e., Minutes of Meeting, Verbatim, etc.) or any other related documents. If you have any questions please call (602) 542-5141 and ask for the Licensing Division.

**State of Arizona**  
**Department of Liquor Licenses and Control**

Created 02/04/2020 @ 10:12:13 AM

Local Governing Body Report

**LICENSE**

Number:		Type:	010 BEER AND WINE STORE
Name:	POCO		
State:	Pending		
Issue Date:		Expiration Date:	
Original Issue Date:			
Location:	15 MAIN STREET BISBEE, AZ 85603 USA		
Mailing Address:	PO BOX 1209 BISBEE, AZ 85603 USA		
Phone:	(917)749-5331		
Alt. Phone:			
Email:	KELLY.GALLIGAN@GMAIL.COM		

**AGENT**

Name:	KELLY ELIZABETH GALLIGAN
Gender:	Female
Correspondence Address:	PO BOX 1209 BISBEE, AZ 85603 USA
Phone:	(917)749-5331
Alt. Phone:	
Email:	KELLY.GALLIGAN@GMAIL.COM

**OWNER**

Name:	TIN CAN ALLEY PARTNERS LLC		
Contact Name:	KELLY GALLIGAN		
Type:	LIMITED LIABILITY COMPANY		
AZ CC File Number:	L15729609	State of Incorporation:	AZ
Incorporation Date:	01/25/2010		
Correspondence Address:	PO BOX 1209 BISBEE, AZ 85603 USA		
Phone:	(917)749-5331		
Alt. Phone:			
Email:	KELLY.GALLIGAN@GMAIL.COM		

Officers / Stockholders

Name:	Title:	% Interest:
VINCENT FRANK LACAVA	Member,Stockholder	50.00
KELLY ELIZABETH GALLIGAN	ManagingMember,Stockholde r	50.00

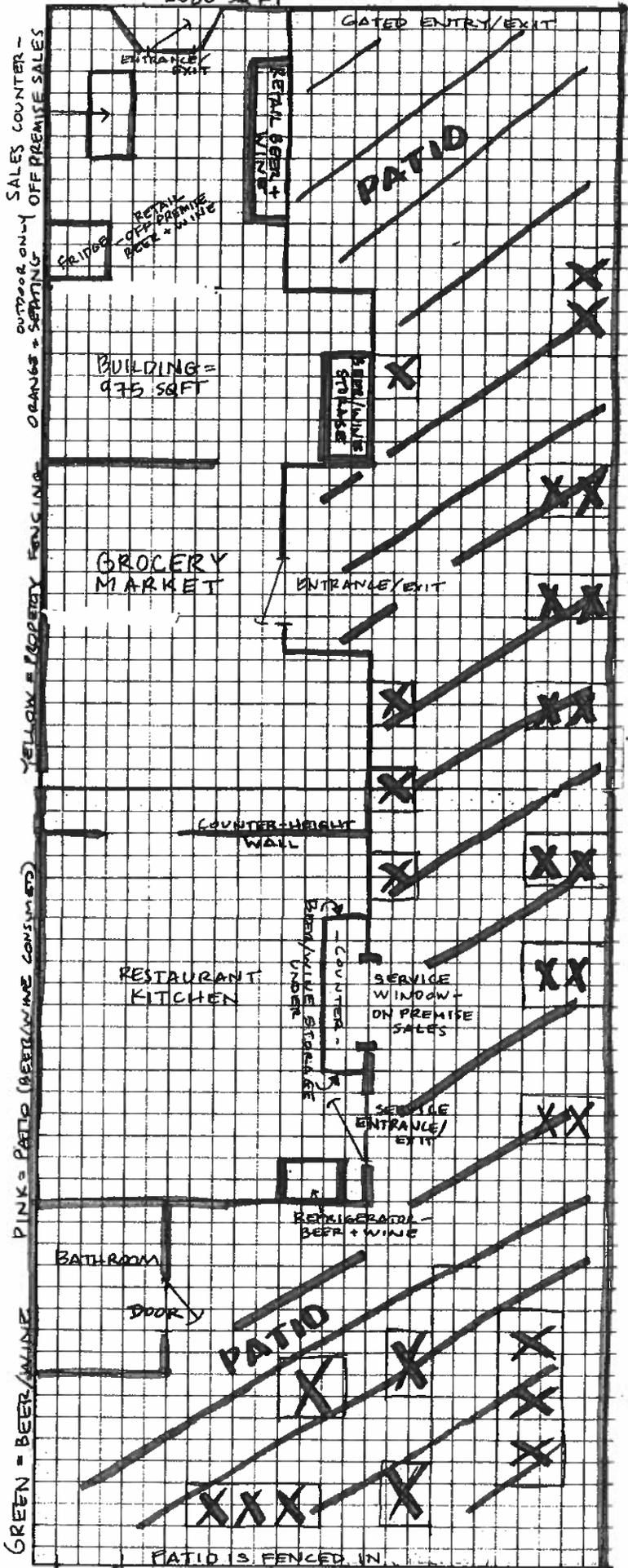
**TIN CAN ALLEY PARTNERS LLC -  
ManagingMember,Stockholder**

Name: KELLY ELIZABETH GALLIGAN  
Gender: Female  
Correspondence Address: PO BOX 1209  
BISBEE, AZ 85603  
USA  
Phone: (917)749-5331  
Alt. Phone:  
Email: KELLY.GALLIGAN@GMAIL.COM

**TIN CAN ALLEY PARTNERS LLC -  
Member,Stockholder**

Name: VINCENT FRANK LACAVA  
Gender: Male  
Correspondence Address: PO BOX 1209  
BISBEE, AZ 85603  
USA  
Phone: (917)699-8385  
Alt. Phone:  
Email: HEY@THISISPOP.COM

□ = 1' FOOT / 26' x 30' - MAIN STREET - 2080 SQ FT



SALES COUNTER - OUTDOOR ONLY OFF PREMISE SALES

ORANGE = SEATING

YELLOW = PROPERTY FENCING

PINK = PATIO (BEER/WINE CONSUMED)

GREEN = BEER/WINE

20 FEB 4 119. LIC. RM1019

## APPLICATION INFORMATION

Application Number: 96376  
Application Type: New Application  
Created Date: 02/04/2020

*aizoe Pama*

## QUESTIONS & ANSWERS

### 010 Beer and Wine Store

- 1) Are you applying for an Interim Permit (INP)?  
No
- 2) Have you submitted a questionnaire? Each person listed must submit a questionnaire and mail in a fingerprint card along with a \$22. processing fee per card.  
Yes
- 3) Please provide name, address, and Distance of nearest school.  
LOWELL JR HIGH SCHOOL - 1,378 FEET  
100 OLD DOUGLAS ROAD, BISBEE
- 4) Please provide name, address, and distance of nearest church.  
ST JOHN'S EPISCOPAL - 500+FEET  
19 SOWLES AVENUE, BISBEE
- 5) Are you a tenant? (A person who holds the lease of a property; a lessee)  
No
- 6) Is there a penalty if lease is not fulfilled?  
No
- 7) Are you a sub-tenant? (A person who holds a lease which was given to another person (tenant) for all or part of a property)  
No
- 8) Are you the owner?  
Yes
- 9) Are you a purchaser?  
No
- 10) Are you a management company?  
No
- 11) Is the Business located within the incorporated limits of the city or town of which it is located?  
Yes
- 12) What is the total money borrowed for the business not including the lease?  
Please list lenders/people owed money for the business.  
\$0
- 13) Have you provided a diagram of your premises?  
Yes
- 14) Is there a drive through window on the premises?  
No
- 15) If there is a patio please indicate contiguous or non-contiguous within 30 feet.  
CONTIGUOUS
- 16) Is your licensed premises now closed due to construction, renovation or redesign or rebuild?  
No

# NOTICE

## APPLICATION TO SELL ALCOHOLIC BEVERAGES

DATE POSTED: 2-20-20 "

A HEARING ON A LIQUOR LICENSE APPLICATION SHALL BE HELD BEFORE THE

MAYOR AND COUNCIL

PLACE 915 S TOWNVILLE RD. DATE/TIME MARCH 17, 2020 / 1900

HEARING DATES SUBJECT TO CHANGE, TO VERIFY CALL: 1-520-432-6000

THE LOCAL GOVERNING BODY WILL RECOMMEND TO THE STATE LIQUOR BOARD WHETHER THE BOARD SHOULD GRANT OR DENY THE LICENSE. THE STATE LIQUOR BOARD MAY HOLD A HEARING TO CONSIDER THE RECOMMENDATION OF THE LOCAL GOVERNING BODY. ANY PERSON RESIDING OR OWNING OR LEASING PROPERTY WITHIN A ONE-MILE RADIUS MAY CONTACT THE STATE LIQUOR BOARD IN WRITING TO REGISTER AS A PROTESTER. TO REQUEST INFORMATION REGARDING PROCEDURES BEFORE THE BOARD AND NOTICE OF ANY BOARD HEARINGS REGARDING THIS APPLICATION, CONTACT THE **STATE LIQUOR BOARD:** 800 W. WASHINGTON, 5TH FLOOR, PHOENIX, AZ. 85007 (602) 542-9789

INDIVIDUALS REQUIRING ADA ACCOMMODATIONS CALL -

LOCAL GOVERNING BODY:

Mayor and Council  
City of Gilbert

STATE LIQUOR DEPT: (602) 542-9789

POST ONE COPY OF THE APPLICATION FORM BELOW THIS NOTICE.



**REQUEST FOR MAYOR & COUNCIL ACTION**

**Session of: March 17, 2020**

Regular     Special

<b>DATE ACTION SUBMITTED:</b> <u>March 10, 2020</u>	
<b>REGULAR</b> <input checked="" type="checkbox"/>	<b>CONSENT</b> <input type="checkbox"/>
<b>TYPE OF ACTION:</b>	
<b>RESOLUTION</b> <input type="checkbox"/>	<b>ORDINANCE</b> <input type="checkbox"/>
<b>FORMAL ACTION</b> <input checked="" type="checkbox"/>	<b>OTHER</b> <input type="checkbox"/>
<b>SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A NOTICE OF INTENT TO ADOPT ORDINANCE O-20-01; AMENDING THE CITY CODE SECTION 10.1.8, NUISANCE</b>	

**FROM:**        Theresa Coleman, City Manager

**RECOMMENDATION:**        Approve Notice of Intent

**PROPOSED MOTION:**        I move to Approve the Notice of Intent to Adopt Ordinance O-20-01; Amending the City Code Section 10.1.8

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**DISCUSSION:**

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**FISCAL IMPACT:**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

Prepared by: Ashlee Coronado  
Ashlee Coronado  
City Clerk

Reviewed by: Theresa Coleman  
Theresa Coleman  
City Manager

**ORDINANCE O-20-01**

**AN ORDINANCE OF THE CITY OF BISBEE, AMENDING THE CITY CODE,  
SECTION 10.1.8, NUISANCE**

**WHEREAS**, the general public has a right to be free from unreasonable noise, which interferes with the peaceful enjoyment of this community;

**WHEREAS**, the City must define which penalties will be assessed upon a violation of this Section 10.1.8; and

**WHEREAS**, it is in the best interests of the City of Bisbee and its citizens to adopt this amendment to the City Code set forth on Exhibit A hereto.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, THAT:**

**Section 1.** The amendments to Chapter 6 of the City Code, as set forth in the attached Exhibit A, incorporated herein by reference, are hereby adopted.

**Section 2.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions.

**PASSED, APPROVED AND ADOPTED** by the Mayor and Council of the City of Bisbee on this \_\_\_\_ day of \_\_\_\_\_, 2020.

**APPROVED:**

\_\_\_\_\_  
David Smith, Mayor

**ATTEST:**

\_\_\_\_\_  
Ashlee Coronado, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
James Ledbetter, City Attorney

## EXHIBIT A

### 10.1.8 Nuisance

- A. Anything, which is injurious to the health of the community; which is offensive to a reasonable person; which is an impediment to the use of property, so as to interfere with the enjoyment or quality of life; or, which unlawfully obstructs the free passage or use of any public park, square, alley, sidewalk, street or highway, is a public nuisance.
- B. It is unlawful for any person to maintain or commit a public nuisance, or to willfully omit to perform any legal duty, relating to the removal of a public nuisance.
- C. Noise can be a nuisance. No person or entity shall create noise that is intermittent or continuous for a period of at least fifteen (15) minutes and which exceeds the property line, disturbing the peace and order of the neighborhood or a person of ordinary sensibilities. All persons and entities, unless an exemption is provided in this Code, are prohibited from producing noise that is intermittent or continuous between the hours of 10:00 p.m. and 6:00 a.m., which exceeds the property line, and disturbs the peace and order of the neighborhood or a person of ordinary sensibilities.
- D. General exemptions to the noise provisions of this article 10.1.8(C), are:
  - 1. Emergency work necessary to restore property to a safe condition following a fire, accident or natural disaster; to restore public utilities; or to protect persons or property from an imminent danger;
  - 2. Sound made to alert persons to the existence of an emergency, danger or attempted crime;
  - 3. Activities or operations of governmental units or agencies;
  - 4. Parades, concerts, festivals, fairs or similar activities that have been approved by the City under a special events permit;
  - 5. Athletic, musical or cultural activities or events (including practices and rehearsals) conducted by or under the auspices of public or private schools, and public or private colleges or universities;
  - 6. Activity, including commercial activity, which is permitted under the zoning code, subject to provisions of this article 10.1.8(F); and,
  - 7. Construction, repair, remodeling, demolition, drilling, landscape maintenance, landscaping, lawn or yard work, wood cutting, including crafts and hobbies, or excavation work conducted between 6:00 a.m. through 8:00 p.m. Mondays through Fridays. Also, a person may engage in or allow such activities at that person's residence between 6:00 a.m. and 8:00 p.m. on Saturdays or Sundays.

- E. Any person or entity may apply for a temporary exemption to 10.1.8(C), and a temporary exemption is allowed under the following criteria:
1. The City Manager or designee may grant a temporary exemption from the requirements established by this article if such temporary exemption would be in the public interest and there is no feasible and prudent alternative to the activity.
  2. A temporary exemption must be in writing and signed by the City Manager or designee and must set forth the name of the party granted the exemption, the location of the property for which it is authorized, and the date(s) and time(s) for which it is effective.
  3. A temporary exemption may be granted only for the period of time that is reasonably necessary to conduct the activity, which in no case may exceed thirty (30) days, unless otherwise specified.
  4. The following factors shall be considered by the City Manager or designee in determining whether to grant a temporary exemption:
    - a. The balancing of the hardship to the applicant, the community and other persons in not granting the variance against the adverse impact on the health, safety and welfare of persons adversely affected and any other adverse effects of the granting of the variance;
    - b. The nearness of any residence or residences, or any other use;
    - c. The level of the sound to be generated by the event or activity;
    - d. Whether the type of sound to be produced by the event or activity is usual or unusual for the location or area for which the variance is requested;
    - e. The density of population of the area in which the event or activity is to take place;
    - f. The time of day or night which the activity or event will take place; and/or
    - g. The nature of the sound to be produced, including but not limited to whether the sound will be steady, intermittent, impulsive or repetitive.
- F. No commercial establishment holding a liquor license, or a public place of amusement, as designated pursuant to Zoning Code Sections 5.2.3 and 5.2.4, shall operate or permit operation of any equipment or device that amplifies sound so as to generate sound louder than average conversational level at a distance of 100 feet or more from the property line of the property from which the noise is being generated.

1. Any business subject to this section operating outdoor sound amplification equipment and devices shall install and direct such equipment or devices inward, toward the business and away from public and private property.
2. A business subject to this section shall cooperate with reasonable requests by enforcement personnel for the purpose of investigating sound levels produced by equipment or devices that amplify sound.

G. Any person or entity who violates any of the provisions of this Section 10.1.8 shall be guilty of a civil infraction and fined according to the following schedule or any successor schedules, adopted by the Council:

1. The first violation includes a fine of \$250.00 for each individual or entity responsible.
2. The second violation includes a fine of \$500.00 for each individual or entity responsible.
3. The third and all subsequent violations include a fine of \$2,500.00 for each individual or entity responsible.
4. The fees and penalties in this Section 10.1.8(G) are to be superseded by a subsequent act of the City Council to adopt a new fee and penalty schedule. Until and in the event these fees and penalties are superseded, this Section 10.1.8(G) controls.



**REQUEST FOR MAYOR & COUNCIL ACTION**

**Session of: March 17, 2020**

Regular    Special

**DATE ACTION SUBMITTED:** March 9, 2020

**REGULAR**                       **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**               **ORDINANCE**               **FORMAL ACTION**               **OTHER**

**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL FOR THE BISBEE ARTS COMMISSION TO SPONSOR KATE SCOTT'S BOOK ON THE IMPACT OF THE BORDER WALL ON THE RIVER AND WILDLIFE IN THE AMOUNT OF \$1,000.00 TO PUBLISH 200 COPIES**

**FROM:**            **Nina Williams, Deputy City Clerk**

**RECOMMENDATION:**            **Recommend Approval**

**PROPOSED MOTION:**            **I move to approve the Sponsorship by the Bisbee Arts Commission to Sponsor Kate Scott's Book on the Impact of the Border Wall on the River and Wildlife in the amount of \$1,000.00 to publish 200 copies.**

**DISCUSSION:**

At the Regular Meeting of the Bisbee Arts Commission that was held on Monday, March 2, 2020 they voted unanimously to sponsor Kate Scott's Book on the Impact of the Border Wall on the River and Wildlife in the amount of \$1,000.00 to publish 200 copies.

**FISCAL IMPACT:**            **\$1,000.00**

**DEPARTMENT LINE ITEM ACCOUNT:**            **42-40-10530**

**BALANCE IN LINE ITEM IF APPROVED:**            **\$1,510.00**

**Prepared by:** *Nina Williams*  
**Nina Williams,**  
**Deputy City Clerk**

**Reviewed by:** *Ashlee Coronado*  
**Ashlee Coronado,**  
**City Clerk**

Mission Statement  
"To Transform Lives and Enrich our Community Through the Arts"



915 S. Tovreaville Road  
Bisbee, AZ 85603

Monday, March 2, 2020 at 5:30 pm

**Action Agenda**

*THE ORDER OR DELETION OF ANY ITEM ON THIS AGENDA IS SUBJECT TO MODIFICATION AT THE MEETING.*

**Call to Order: 5:30PM**

**Roll Call:**

Juanette Hill

Karen Schumacher, Chairperson

Sharon Stetter, Vice-Chair

Sandra CH Smith

Bill Higgins, Ward 1, City Council Liaison

Nina Williams, Staff Liaison

*COMMISSIONERS IN THE BLUE ARE MOTIONS THAT YOU CAN USE WHEN APPROVING OR DENYING THE ITEMS ON THIS AGENDA.*

**Call To Public- None**

**Item 1.**

**APPROVAL OF THE MINUTES OF THE JANUARY 6, 2020 SPECIAL MEETING**

**MOTION:** Commissioner Stetter moved to approve the Minutes of the January 6, 2020 Meeting.

**SECOND:** Commissioner Hill

**MOTION PASSED:** Unanimously

**Item 2.**

**DISCUSSION AND POSSIBLE ACTION REGARDING SPONSORSHIP IN THE AMOUNT OF \$1,000 FOR KATE SCOTT'S BOOK ON THE IMPACT OF THE BORDER WALL ON THE RIVER AND WILDLIFE (PUBLISHING)**

**MOTION:** Commissioner Stetter moved to approve sponsorship of Kate Scott's Book on the Impact of the Border Wall on the River and Wildlife in the amount of \$1,000.00.

**SECOND:** Commissioner Schumacher

**MOTION PASSED:** Unanimously

**Item 3.**

**DISCUSSION REGARDING THE FINAL REPORT TURNED IN BY RITA VERRI FOR "A DANCE HISTORY OF BISBEE".**

The Commission discussed the final report turned in by Rita Verri for "A Dance History of Bisbee". They will ask Ms. Verri to turn in another report to show what the grant funding was used for that was given by the Bisbee Arts Commission.

Mission Statement  
"To Transform Lives and Enrich our Community Through the Arts"

**Item 4.**

**DISCUSSION REGARDING THE FINAL REPORT TURNED IN BY LAURIE MCKENNA FOR THE TRAVEL EXPENSES FOR VISITING ARTIST ALAN BULL IN CONJUNCTION WITH THE BISBEE PLEIN ARTS FESTIVAL**

The Commission discussed the Final Report turned in by Laurie McKenna for the travel expenses for visiting artist Alan Bull in conjunction with the Bisbee Plein Arts Festival.

**Item 5.**

**DISCUSSION AND POSSIBLE ACTION REGARDING SPONSORSHIP IN THE AMOUNT OF \$350.00 FOR CENTRAL SCHOOL PROJECT'S MAKE YOUTH ARTS FESTIVAL 2020**

**MOTION:** Commissioner Smith moved to approve sponsorship for Central School Projects Make Youth Arts Festival in the amount of \$350.00.

**SECOND:** Commissioner Hill

**MOTION PASSED:** Unanimously

**Item 6.**

**DISCUSSION AND POSSIBLE ACTION REGARDING THE BISBEE ARTS COMMISSION DOING A SIP & PAINT EVENT.**

**MOTION:** Commissioner Schumacher moved to approve the Bisbee Arts Commission having a Sip & Paint Event.

**SECOND:** Commissioner Smith

**MOTION PASSED:** Unanimously

**Item 7.**

**FUTURE AGENDA ITEMS (NO DISCUSSION)**

- Rita Verri Final Report
- Continuous item on the agenda regarding updates on the CIG Arts Machine
- Fundraising
- Arts Adventures (Commissioner Smith)
- Place, date, time, cost of the event to include but not limited to Sip & Paint Event

**ADJOURNMENT: 6:08PM**

Hello Karen,

Printing for 200 copies of a similar version of the first edition of the San Pedro Anthology is \$700.

The time it takes to create, edit, and all the administrative emails, etc....huge. This is for the River, we want to protect her.

We would greatly appreciate \$1000 for this endeavor. If you need additional information to understand the undertaking to create this, please let me know:)

Thank you!

In Solidarity,

~Kate



**REQUEST FOR MAYOR & COUNCIL ACTION**

**Session of: March 17, 2020**

Regular     Special

**DATE ACTION SUBMITTED:** March 9, 2020

**REGULAR**                       **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**       **ORDINANCE**       **FORMAL ACTION**       **OTHER**

**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL FOR THE BISBEE ARTS COMMISSION TO SPONSOR THE CENTRAL SCHOOL PROJECT'S MAKE YOUTH ARTS FESTIVAL 2020 IN THE AMOUNT OF \$350.00**

**FROM:**            **Nina Williams, Deputy City Clerk**

**RECOMMENDATION:**            **Recommend Approval**

**PROPOSED MOTION:**            **I move to approve the Sponsorship by the Bisbee Arts Commission to Sponsor the Central School Project's Make Youth Arts Festival 2020 in the amount of \$350.00.**

**DISCUSSION:**

At the Regular Meeting of the Bisbee Arts Commission that was held on Monday, March 2, 2020 they voted unanimously to sponsor the Central School Project's Make Youth Arts Festival 2020 in the amount of \$350.00.

**FISCAL IMPACT:**            **\$350.00**

**DEPARTMENT LINE ITEM ACCOUNT:**            **42-40-10530**

**BALANCE IN LINE ITEM IF APPROVED:**            **\$1,160.00**

**Prepared by:** Nina Williams  
Nina Williams,  
Deputy City Clerk

**Reviewed by:** Ashlee Coronado  
Ashlee Coronado,  
City Clerk

Mission Statement  
"To Transform Lives and Enrich our Community Through the Arts"



915 S. Tovreaville Road  
Bisbee, AZ 85603

Monday, March 2, 2020 at 5:30 pm

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**Call to Order: 5:30PM**

**Roll Call:**

Juanette Hill

Karen Schumacher, Chairperson

Sharon Stetter, Vice-Chair

Sandra CH Smith

Bill Higgins, Ward 1, City Council Liaison

Nina Williams, Staff Liaison

*COMMISSIONERS IN THE BLUE ARE MOTIONS THAT YOU CAN USE WHEN APPROVING OR DENYING THE ITEMS ON THIS AGENDA.*

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**SECOND:** Commissioner Hill

**MOTION PASSED:** Unanimously

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**MOTION:** Commissioner Stetter moved to approve sponsorship of Kate Scott's Book on the Impact of the Border Wall on the River and Wildlife in the amount of \$1,000.00.

**SECOND:** Commissioner Schumacher

**MOTION PASSED:** Unanimously

**Item 3.**

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**MOTION:** Commissioner Smith moved to approve sponsorship for Central School Projects Make Youth Arts Festival in the amount of \$350.00.

**SECOND:** Commissioner Hill

**MOTION PASSED:** Unanimously

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**MOTION:** Commissioner Schumacher moved to approve the Bisbee Arts Commission having a Sip & Paint Event.

**SECOND:** Commissioner Smith

**MOTION PASSED:** Unanimously

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- Arts Adventures (Commissioner Smith)
- Place, date, time, cost of the event to include but not limited to Sip & Paint Event

**ADJOURNMENT: 6:08PM**

Grant Proposal  
Bisbee Arts Commission  
Amount Requested: 450.00

## Central School Project / MAKE Youth Arts Festival 2020

Feb 7, 2020



Contact: Laurie McKenna, Executive Director  
Organization: Central School Project  
Mailing address: P.O. Box H, Bisbee, AZ 85603  
Email: [bisbeecsp@gmail.com](mailto:bisbeecsp@gmail.com)  
Phone: (520) 432-4866  
Cell: (520) 732-0064

## **Organizational Synopsis**

Founded in 1985, Central School Project (CSP) is a 501c3 nonprofit arts organization with the three-fold mission of preserving and adapting the historic Central School building as a cultural center, fostering appreciation of the arts in the Bisbee community, and providing affordable work space to working artists. CSP has been making great progress with growing its community partnering, adding more programs, exhibitions, workshops and rentals to our calendar.

## **Program Background**

The MAKE Youth Arts Festival fest is held each year in the month of March at CSP to celebrate National Youth Arts Month. Our 12<sup>th</sup> Annual MAKE fest is slated to be held Saturday, March 20, 2021. It is an all-day arts festival for children from age 3 to 18 which provides interactive, multicultural, and multidisciplinary arts experiences at no cost to area families. MAKE celebrates art created by young people, and exposes Bisbee and surrounding area youth to the diversity of the arts through quality activities devised and delivered by talented artists and crafts people of our region.

The MAKE fest now partners with the Cochise County Court, the Copper Queen Library, CMS, BUSD and PSA Art awakenings, Solstead Group, R.A.I.N. and Bisbee Science Lab. We reach out to Naco School and Bisbee Boys and Girls Club annually with the hope they will join us as well. We now have teenagers who grew up with MAKE volunteering as leaders and helpers. We want children and their parents to see Central School Project as a resource and an open fun place.

## **Art Making Examples of 2020**

Mask-making, Bubble science and bubble contest, tiny adobe house making, bracelet-making, STEM projects, portrait drawing with kids age 10-18, poetry tree of life project, an activity led by the library, t-shirt printing and much more.

## **2021 GOALS and Objectives**

**Measurable Objective:** Create a day long free art making and art appreciation festival for children and their families. Serve 150 regional youth and their families.

1. Exhibit artwork made by Bisbee and outlying vicinity's youth. ( CMS, Double Adobe School, BUSD, Christian Charter School)
2. Ensure that children and parents leave the event with a positive impression of Central School and the Old Bisbee arts community.
3. A keen sense of the value of art-making in a variety of forms.
4. Have activities that develop critical thinking, communication, innovation appreciation, self-expression, patience, and cooperation skills that can directly relate to success in school, work and positive family dynamics.
5. Recruit artists to direct and help with activities who have never done so before. Pay a stipend of 50.00 to artists leaders.

6. Have BUSD musical group (s) perform and make donation to their fund through the School District. Invite Dance groups.
7. Run a t-shirt design contest with middle and high school students for the MAKE tshirt. 2019 and 2020 we gave winners prizes: gift certificates for local restaurant.

### **Determining Success**

Each year we track the number of participants with an intake form and provide them with an exit survey which helps us determine the success of the event. Our survey was revised in 2017.

Data collection expansion:

Our MAKE Youth Arts Festival requires parents to register at the door and we collect number of children, ages, zip code and street address optional. We also require the families to fill out a short survey. We have volunteers now with clipboards at the various art making stations helping with surveys. Our questions are:

1. How did you find out about MAKE?
2. Is this your first time to the MAKE fest?
  - 2a. if not, how many years have they been coming?
3. Did they learn something new?
4. What activity was your favorite?

### **Targeted audience**

We want to continue to serve our community of children from Bisbee, Douglas, Hereford, and Sierra Vista, and visitors from Phoenix, Mesa, Gilbert, and Tucson. We will be targeting Fort Huachuca families again. We often have out-of-state family visitors. Our outreach to Fort Huachuca has made a marked increase in families from the base participating.

### **The Youth this Program Serves**

We want all the kids of our community to attend- many of whom are living in economically challenged circumstances.

Bisbee is a rural border community located in southeastern Arizona, 10 miles from the Mexican border. Bisbee Unified School District (BUSD) serves 935 students. Of these, 62% identify as Hispanic; 33% White; 2% African American; 1% American Indian; 1% Asian; 1% Other. (Source: Public School Review)

BUSD serves a low- income population. Median Household Income Level is \$36,229. This is far lower than the average for the state of Arizona, which is \$50,448. (Source: U.S. Census American Community Survey data for 2006-10). Poverty Levels in BUSD are high. 16.99% of BUSD families are below the federal poverty line. This is well above both the Arizona average of 10.94% and the U.S. average of 10.08%.

66% of BUSD's Greenway Elementary School students qualify for Free or Reduced Priced Lunch.

### **On Arts in early Childhood:**

“In the early years, children explore the world around them, experiment with new concepts, and learn new words and the meaning of words, through singing, dancing, drawing, and dramatic play. The arts can instill creativity, a love of learning, and motivation to go to school. It is critical that children in early childhood programs—whether Head Start, child care, or pre-kindergarten—receive the opportunity to learn through art.-

*Linda Smith, Deputy Assistant Secretary and Inter-Departmental Liaison for Early Childhood Development*

### **Academic Outcomes**

Underserved Students: Studies find that students from low socio-economic backgrounds, English language learners, and students with special needs realize particularly strong benefits through

arts education. In particular, research finds that the communications skills of elementary English language learners (ELL) benefit to the greatest degree from arts-integrated instruction. (Brouillette & Jennings, 2010; Brouillette, 2010; Carger, 2004; Montgomerie & Ferguson, 1999; Spina, 2006).

**Overall Academic Achievement:** Research suggests a positive relationship between arts learning and overall academic achievement, including gains in intelligence (IQ), grades, and performance on standard-ized tests. For example, studies find that elementary students in schools with art, music, and physical education taught by specialists do better on state standardized tests than their peers (Wilkins et al., 2003), as do students receiving arts-integrated instruction (Heath & Wolf, 2005; Ingram & Meath, 2007).

### **Project Administration**

CSP Executive Director Laurie McKenna and the MAKE Committee will be responsible for the administration of MAKE.

The MAKE committee is been comprised of dedicated CSP members each year. We have a new member on board that has 21 years of art education K- 12. In 2020 CSP members and dozens of community members are volunteering a significant amount of time and skill for pre-production or production roles of the MAKE fest. CSP is dedicated to continuing this educational event.

Expenses	Explanation	Budgeted	Actual Amount
Advertising	Observer & Herald	\$	200.00
Artist fees	12 artists at \$50 each	\$	600.00
Performance fees	postcards, call for artists,	\$	250.00
Printing	posters	\$	300.00
screen printing supplies and tshirts		\$	175.00
Food Concession	drinks and chips, condiments	\$	175.00
Supplies	Installation and art supplies	\$	950.00
<b>TOTAL</b>		<b>\$</b>	<b>2,650.00</b>

Projected Funding			
Bisbee Foundation	applying	\$	750.00
ACA	received	\$	350.00
Bisbee Woman's Club	applying	\$	700.00
Bisbee Arts Commission	applying	\$	350.00
SAZ Comm Foundation BAC	no arts grant cycle this year	\$	-
CSP			\$500.00
<b>TOTAL</b>		<b>\$</b>	<b>2,650.00</b>



**REQUEST FOR MAYOR & COUNCIL ACTION**

**Session of: March 17, 2020**

Regular    Special

<b>DATE ACTION SUBMITTED:</b> <u>March 11, 2020</u>	
<b>REGULAR</b> <input checked="" type="checkbox"/>	<b>CONSENT</b> <input type="checkbox"/>
<b>TYPE OF ACTION:</b>	
<b>RESOLUTION</b> <input type="checkbox"/>	<b>ORDINANCE</b> <input type="checkbox"/>
<b>FORMAL ACTION</b> <input checked="" type="checkbox"/>	<b>OTHER</b> <input type="checkbox"/>
<b>SUBJECT:</b> <b>Discussion and Possible Approval of a Memorandum of Understanding related to Medical Transport Services</b>	

**FROM:**        **George Castillo, Fire Chief**

**RECOMMENDATION:**        **Approve MOU**

**PROPOSED MOTION:**        **I move to approve the Memorandum of Understanding related to Medical Transport Services**

**DISCUSSION:**

This MOU sets the guidelines for the method of transporting patients to other facilities

**FISCAL IMPACT:**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

**Prepared by:** Ashlee Coronado  
Ashlee Coronado  
City Clerk

**Reviewed by:** Theresa Coleman  
Theresa Coleman  
City Manager

Memorandum of Understanding  
Related to Medical Transport Services

Recitals

Whereas the Copper Queen Community Hospital Emergency Department in Bisbee, Arizona ("CQCH") requires a method of transporting patients to other facilities, and the City of Bisbee ("City") - providing ambulance services through the Bisbee Fire Department ("BFD") - and Arizona Ambulance Transport (AAT), desire to provide these services, CQCH, the City/BFD and AAT have the following understanding:

1. Initial Request for Interfacility Transport

All requests by the CQCH for an interfacility transport shall be initiated by calling AAT's communications center at (520) 364-3000. The request shall include a report by the attending physician and/or nurse. The report shall include the following:

- A notification of the Level of Transport (as designated below) of the patient to be transported and any patient-specific transport needs.
- The name of the receiving hospital.
- Confirmation of receiving hospital acceptance (i.e., patient room or bed placement).
- Name of the accepting physician.

The Dispatcher shall immediately forward the request to either BFD or AAT per protocol detailed in Section 4. The Dispatcher shall not report any patient identifying information over the radio.

AAT will provide monthly computer aided dispatch (CAD) reports to the CQCH and BFD.

The CQCH, BFD and AAT will review the dispatch process 90 days after implementation. Any issues will be brought up and the parties will develop solutions. If the parties cannot agree to solutions, this section of the agreement may be renegotiated.

2. Levels of Transport/Response Times

One of the following Levels of Transport shall be designated in the report, triggering the applicable response times set forth below:

Level I- The CQCH shall designate a patient emergency "Level I" when it involves a patient who, in the opinion of the patient's attending physician or other qualified CQCH staff, has an immediate life, or limb, threatening illness or condition. These patients will be transported by an ALS Ground Ambulance, CCT Ground Ambulance or CCT Air Ambulance.

Response time shall be immediate.

Level II - The CQCH shall designate a patient emergency "Level II" when it involves a patient who, in the opinion of the patient's attending, has a serious, but not immediately life, or limb, threatening, illness or condition. These patients will generally be transported by a Paramedic.

Response time shall be no more than 30 minutes.

Level III - The CQCH shall designate a patient emergency "Level III" involving a patient who, in the opinion of the patient's attending physician, has neither a life, or limb, threatening nor serious illness nor condition. These patients will generally be transported by either an EMT or Paramedic.

Response time will be as soon as reasonably possible for a unit to be deployed, but in no event shall the response time be longer than 60 minutes, unless otherwise agreed to by the CQCH at the time of the transport.

The parties acknowledge that the designation of the level of patient emergency in all cases shall be made solely by the patient's attending physician or other qualified CQCH staff.

### 3. Response to Initial Request

- Within 5 minutes of the CQCH's request for a transport made to the AAT Dispatcher, AAT will confirm such request with the attending physician or nurse and provide an estimated time of arrival at the CQCH by calling 520 432-6536. If, as set forth in Section 5, AAT calls BFD to provide the transport, AAT will request BFD call the attending physician or nurse to confirm receipt of the request for transport and an estimated time of arrival. Confirmation by the provider to the CQCH shall also be made within 5 minutes of the CQCH's initial request to AAT.
- The CQCH will assess if Basic Life Support (BLS), Advanced Life Support (ALS) or Critical Care Transport (CCT) is necessary for the transport and whether ground transport is appropriate.
- As necessary, the transporting entity will initiate telemetry with the receiving hospital and establish medical control.
- The transporting entity shall arrive at the CQCH no later than the response times indicated in Section 2.

### 4. Rotation

Request for transports by the Copper Queen Hospital will be subject to a specific destination. In this MOU any Transfer request that remain within Cochise County will be assigned to Bisbee Fire Department ("BFD"). Any transfer request outside of Cochise County will be assigned to Arizona Ambulance Transport ("AAT").

BFD and AAT agree to collate, share and evaluate transport data on a quarterly basis in order to verify that this rotation is occurring.

For the entirety of each contract year, CQCH shall keep and provide to any party upon request accurate records for each interfacility transport that shows:

- i. Date and time of call
- ii. Level of call
- iii. Time responding entity arrived at CQCH
- iv. Time responding entity departed CQCH

Calls will be rotated on location specific basis to BFD, in Cochise County and to AAT outside of Cochise County.

#### 5. Inability to Respond within the Defined Response Times

- Independent of the rotation, If BFD is unable to respond with an appropriate resource within the response times indicated in Section 2, it shall immediately contact AAT at (520) 364-3000 and provide information as described in Section 1.
- If AAT is unable to respond with an appropriate resource within the response times indicated in Section 2, it shall immediately contact BFD and request that BFD perform the transport.
- For ground ambulance transport requiring attendance by an RN or SCT Paramedic, AAT shall be immediately contacted by BFD.
- In the event BFD and AAT are unable to respond, AAT will attempt to dispatch a mutual aid ground ambulance provider. At no time can a mutual aid provider be utilized prior to AAT and BFD declining the transport.

#### 6. Lack of Confirmation

In the event:

- (a) AAT does not promptly answer a call from the CQCH; or
- (b) the CQCH does not receive a confirmation call from either the BFD or AAT within 5 minutes of its initial request to the AAT Dispatcher:
- (c) In the event neither AAT nor BFD are unable to respond in a timely manner, AAT dispatch will endeavor to obtain a mutual aid ambulance from (1) other Cochise County fire departments and districts or (2) private sector ambulance from Benson or Tucson.

#### 7. Qualifications/Competencies

Any/all ambulance transportation service agencies operating under this MOU will ensure that it has qualified staff for all levels of ambulance transport. Personnel must have the qualifications and competency in performing the procedures and administering medications necessary to meet the specific needs of the patient during the interfacility transport. Minimally, all advanced life support providers must maintain current certification, in cardiopulmonary resuscitation (CPR), Advanced Cardiac Life Support (ACLS) and Pediatric Advanced Life Support (PALS). In

addition, all expanded scope advanced life support providers must complete and maintain training in administration of ADHS allowable interfacility medications and competency in the use of transport infusion pumps.

The CQCH shall maintain current licensure with the Arizona Department of Health Services. The CQCH shall also ensure that the medical and nursing staff within the Emergency Department is licensed to practice in Arizona.

#### 8. Equipment

It is the responsibility of any/all ambulance agencies operating under this MOU to ensure that it provides the necessary equipment for the level of care being provided for the patient.

#### 9. Efficient Turnover in ED

The CQCH will work cooperatively with the BFD and AAT to efficiently manage patient transports and minimize ambulance wait times at the CQCH.

#### 10. Professional Conduct

All parties understand the value of professional conduct and the managers and directors of each organization will implement and maintain policies and cultures that minimize critical/negative comments and behaviors, especially in the public sphere.

This Agreement is entered into this \_\_\_\_\_ day of March, 2020.

\_\_\_\_\_  
David M. Smith, Mayor  
City of Bisbee

\_\_\_\_\_  
Richard Seamon, CEO  
Copper Queen Community  
Hospital

\_\_\_\_\_  
Paul Pederson, CEO  
Arizona Ambulance

Attest:

Approved as to Form:

\_\_\_\_\_  
Ashlee Coronado, City Clerk

\_\_\_\_\_  
James Ledbetter, City Attorney



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: **March 17, 2020**

Regular    Special

<b>DATE ACTION SUBMITTED:</b> <u>March 10, 2020</u>	
<b>REGULAR</b> <input checked="" type="checkbox"/>	<b>CONSENT</b> <input type="checkbox"/>
<b>TYPE OF ACTION:</b>	
<b>RESOLUTION</b> <input type="checkbox"/>	<b>ORDINANCE</b> <input type="checkbox"/>
<b>FORMAL ACTION</b> <input checked="" type="checkbox"/>	<b>OTHER</b> <input type="checkbox"/>
<b>SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A NOTICE OF INTENT TO ADOPT ORDINANCE O-20-04, AMENDING THE CITY CODE TO REPEAL AND REMOVE FEES WITHIN THE CITY CODE AND APPROVAL OF A CITY FEE SCHEDULE</b>	

**FROM:**        **Theresa Coleman, City Manager**

**RECOMMENDATION:**        **Approve Notice of Intent**

**PROPOSED MOTION:**        **I move to approve the Notice of Intent to adopt Ordinance O-20-04, Amending the City Code to repeal and remove fees within the City Code and Approval of a City Fee Schedule**

**DISCUSSION:**

The City of Bisbee is proposing changes to various fees along with creating a Fee Schedule. Many of these fees have not been increased in many years. An increase in fees is needed to keep up with the increasing costs associated with providing these services. The Fee Schedule would allow the City to have all fees in one central location making it much easier to find fees.

**FISCAL IMPACT:**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

**Prepared by:** Ashlee Coronado  
**Ashlee Coronado**  
**City Clerk**

**Reviewed by:** Theresa Coleman  
**Theresa Coleman**  
**City Manager**

**NOTICE OF INTENT  
ORDINANCE O-20-04**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE,  
COUNTY OF COCHISE, STATE OF ARIZONA, AMENDING THE CITY CODE TO  
REPEAL AND REMOVE FEES WITHIN THE CITY CODE AND APPROVAL OF A  
CITY FEE SCHEDULE**

**WHEREAS**, the City desires to adopt a Fee Schedule for the purpose of setting forth the comprehensive fees assessed and collected by the City for a range of applications, permits, licenses, services and activities; and

**WHEREAS**, the current fees are spread throughout the City Code and can be difficult to locate; and

**WHEREAS**, the Fee Schedule attached as Exhibit A sets forth the cost of all services provided to the citizens and businesses of the City of Bisbee, Arizona; and

**WHEREAS**, the City Council of the City of Bisbee considers it reasonable to amend said Fee Schedule periodically by Resolution to reflect the costs of providing services; and

**WHEREAS**, in order to provide a uniform updated Fee Schedule, the City after reviewing the current fees has found that many of the fees had not changed in many years, that some fees were obsolete and need to be changed or removed and that fee increases to certain items are necessary and in order to provided certain services; and

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS FOLLOWS:**

**Section 1.** That the Fee Schedule dated March 11, 2020 attached hereto is hereby adopted as presented. Any previous fee amount which this Fee Schedule addresses is hereby expressly repealed. In the case of a fee listed within the City Code, but not included in this Fee Schedule the previous listed fee amount shall apply until amended.

**Section 2.** That the fees provided in the Fee Schedule shall become effective on May 7, 2020.

**Section 3.** If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held to be invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions.

**PASSED, APPROVED AND ADOPTED** by the Mayor and Council of the City of Bisbee on this \_\_\_\_\_ day of April, 2020.

**APPROVED:**

\_\_\_\_\_  
David Smith, Mayor

**ATTEST:**

\_\_\_\_\_  
Ashlee Coronado, City Clerk

**APPROVED AS TO FORM:**

\_\_\_\_\_  
James Ledbetter, City Attorney

<b>FEE SCHEDULE</b>	
<b>BUILDING INSPECTOR</b>	<b>FEES</b>
<b>Building Permits(see sheet 2 for Valuation determinations):</b>	
\$1 - \$2,000 Valuation	\$78.00
\$2,001 - \$40,000 Valuation	\$78 for first \$2,000, plus \$12.50 for each additional \$1,000 or fraction thereof.
\$40,0001 - \$100,000 Valuation	\$550 for first \$40,000, plus \$10 for each additional \$1,000 or fraction thereof.
\$100,001 - \$500,000 Valuation	\$1,161 for first \$100,000, plus \$8 for each additional \$1,000 or fraction thereof.
\$500,0001 - \$1,000,000 Valuation	\$4,325 for first \$500,000, plus \$6 for each additional \$1,000 or fraction thereof.
\$1,000,0001 - \$5,000,000 Valuation	\$7,150 for first \$1,000,000, plus \$3.5 for each additional \$1,000 or fraction thereof.
\$5,000,0001 and over	\$20,710 for first \$5,000,000, plus \$1.50 for each additional \$1,000,000 or fraction thereof.
New Residential Structure Valuation	\$92.00
New Structures Accessory to Residential Valuation	\$40.00
Required Plan Review Fee	65% of Building Permit Fee
Electrical Service upgrade or replacement	\$75 for residential \$80 for commercial
Electrical or gas water heaters	\$55 for residential \$60 for Commerical
Hot Work Permit	\$75.00
Utility Clearance Inspection (Green Tag)	\$55.00
Manufactured Home Installation Permit	\$350.00
<b>Sign Permits:</b>	
0 - 50 Square Feet	\$40.00
51-75 Square Feet	\$53.00
76 - 100 Square Feet	\$66.00
101 - 150 Square Feet	\$86.00
151 - 200 Square Feet	\$106.00
Over 200 Square Feet	\$145.00
<b>Other Applications/Permits (includes mailing &amp; publication cost):</b>	
Site Plan Review Application	\$550 plus professional fees
Special Use Permit	\$350.00
Abandonment/Purchase Application	\$350.00
Rezoning Application	\$400.00
Board of Adjustment Variance or Appeal	\$125.00
Appeal to Appeals Board for the Property Maintenance Code	\$125.00
Annexation	\$650.00
Design Review Board Application	\$75.00
Design Review Board Application w/300 foot notice	\$125.00
Proposed Amendment to the Zoning Code	\$300.00
Zoning Code Violation Fines	up to \$2,500
Failure to obtain a permit	2x's original permit
Failure to complete application	2x's original application
Re Inspection Fee	\$75.00
Special Request Inspection Fee	\$150.00
<b>CITY CLERK</b>	<b>FEES</b>
Copy Standard Sheet (8.5 X 11)	\$0.25/side
Copy Legal Sheet (8.5 X 14)	\$0.40/side

Copy Other (e.g. 11 X 17)	\$0.45/side
Copies for Commercial Purposes	\$50 standard charge plus \$0.75 per page for reproduction, plus and any additional commercial value
	\$25 per hour
<del>Video Tape</del>	
CD Copy	\$10.00
DVD Copy	\$15.00
Photograph/color copy on copy machine	\$1.00
Records Requests requiring outside equipment	Direct cost of copies
Liquor License Application Processing and Posting Fee	\$250 - This fee would be in addition to any fees payable to the State of AZ Dept of Liquor License and Control
Special Event Liquor License Applications	\$50 - This fee would be in addition to any fees payable to the State of AZ Dept of Liquor License and Control
<b>Finance</b>	<b>FEES</b>
<b>New Business License/Business License Renewal:</b>	
1 Employee	\$47.47
2 Employees	\$79.12
3 Employees	\$126.59
4 Employees	\$158.24
5 - 8 Employees	\$189.88
9 - 12 Employees	\$316.47
13 - 20 Employees	\$379.77
21 - 30 Employees	\$475.93
31 - 40 Employees	\$636.60
41 + Employees	\$727.89
Operating without a Franchise Fee	\$2,921.28
Individual Auctioneers	\$316.47
Carnivals/Circus (per-day)	\$39.56
Newspaper-Daily	\$158.24
Newspaper-Weekly	\$94.94
Fortune Tellers/Palmist	\$63.29
Licensed Inpatient Hospitals	TBD
Special Event Promoter (per-day)	\$39.56
Special Event Vendor (per-day)	\$6.00
<b>Vaction Rentals</b>	
Vacation Rental Business License	\$79.12
First Offense	Not more than \$500
Second Offense	Not more than \$1000
Third Offense	60 Day Suspension + \$1500 or 50% of gross monthly revenue whichever is greater
Fourth Offense	Banned from Operating and \$1500 or 50% of gross monthly revenue whichever is greater
<b>Liquor Fee</b>	
Distillers	\$63.29
Brewers	\$63.29
Winery	\$63.29
On-Sale Retailer All	\$189.88
On-Sale Retailer Wine/Beer	\$126.59
On-Sale Retailer Beer	\$63.29
Club License-On Sale All	\$189.88

Hotel/Motel-On Site	\$316.47
Restaurant License-On Site	\$316.47
<b>Returned Check Fee:</b>	
Returned Check Fee	\$25.00
<b>Associated Late Fees:</b>	
Lien Filing Fee	Current County Rate (currently \$15) plus \$15 processing fee
Lien Release Fee	Current County Rate (currently \$15) plus \$15 processing fee
<b>Fire</b>	<b>FEES</b>
<b>Service Reimbursement Out of City Limits Services:</b>	
<b>Motor Vehicles</b>	
Level 1 Motor Vehicle Incident	\$495.00
Level 2 Motor Vehicle Incident	\$605.00
Extrication	\$1,305.00
Creating a Landing Zone	\$400.00
Additional Time on Scene Type one Fire Engine	\$500/Hour
Additional Time on Scene Type Six Fire Engine	\$400/Hour
Additional Time on Scene Water Tender	\$300/Hour
Additional Time on Scene Support Equipment (front end loader, etc.)	\$300/Hour
Hazmat Level 1	\$2,500.00
Hazmat Level 2	\$5,900.00
Fire Investigation Team	\$275/Hour
<b>Fires</b>	
Assignment	\$500/hour per engine \$400 per hour per truck
<b>Water Incidents</b>	
Level 1 Basic Response	\$400 plus \$50 per hour per rescue personnel
Level 2 Intermediate Response	\$800 plus \$50 per hour per rescue personnel
Level 3 Advanced Response	\$2000 plus \$50 per hour per rescue personnel, plus \$100 per hour per HAZMAT team member
Level 4 Itemized Response	Varies
<b>Back Country or Special Rescue</b>	
Itemized Response	Varies
Minimum billed	\$400 for first response vehicle plus \$50 per rescue personnel. Additional rates at \$400 per hour per response vehicle and \$50 per hour per rescue personnel
<b>Chief Response</b>	\$250 per hour
<b>Late Fees</b>	10% of invoice, 1.5% per month, plus cost of collections
<b>Ambulance Rates</b>	
ALS Base Rate	As Authorized by State
BLS Base Rate	As Authorized by State
Mileage Charge	As Authorized by State
Standby/Waiting Charge	\$335.35/hr after 1st 15 min
Disposable Medical Supplies	Pursuant to A.R.S. 36-2239
Subscription Rate	As negotiated
<b>Fire Inspections:</b>	
New Business Permit Fee	

Initial Inspection Cost	\$75.00
Follow-up with compliance	\$0.00
Follow-up non-compliant	\$75.00
Second follow-up non-compliant	\$150.00
Third follow-up non-compliant	\$300.00
Fourth follow-up non-compliant	\$600.00
Fifth follow-up non-compliant	Suspension of License
<b>Building Plan Review</b>	
New Construction (2 Hr Minimum)	\$50/Hour
Expedited Review (Additional) (2 HR Minimum)	\$100/Hour
<b>Annual Inspections</b>	
Initial Inspection Cost <500 square feet	\$75.00
Initial Inspection Cost between 500-1000 square feet	\$100.00
Initial Inspection Cost between 1000-up	\$150.00
First follow-up non-compliant	\$150.00
Second follow-up non-compliant	\$300.00
Third & Fourth follow-up non-compliant	\$600.00
Fifth follow-up non-compliant	Suspension of License
Burn Permit	\$75.00 Daily \$125.00 Multi-day
Burn Violation	\$400.00
<b>General Penalty</b>	<b>FEES</b>
<b>Adjudicated Civil Fine</b>	
First Violation	\$250.00
Second Violation	\$500.00
Third Violation	\$1,000.00
<b>Library</b>	
<b>Library Fines</b>	
Overdue fine on adult material	\$0.10/day (maximum of \$5)
Overdue fine - Interlibrary Loan Materials	\$1/day
Food for Fines on overdue material (Month of December)	1 Can = \$1.00
Damaged/Lost Hardback Books	Actual Replacement Cost plus \$14.50 processing fee
Damaged/Lost Paperback Books	Actual Replacement Cost plus \$14.50 processing fee
Damaged/Lost Children's Hardback Books	Actual Replacement Cost plus \$14.50 processing fee
Damaged/Lost Audio Books	Actual Replacement Cost plus \$14.50 processing fee
Damaged/Lost Videos	Actual Replacement Cost plus \$14.50 processing fee
Non-Resident Library Use Card	\$25.00
Damaged/Lost Library Cards	\$3.00
<b>Services</b>	
<b>Faxing</b>	
Local	\$1.00 first page, \$0.75 each additional page
Long Distance	\$1.75 first page, \$1.00 each additional page
<b>Laminating</b>	
Letter (8.5 X 11)	\$1.50/page
11 X 17	\$3.00/page
Business Card	\$0.75
<b>Scanning</b>	
Scan to USB Drive	\$0.25/scan

<b>Office Supplies</b>	
Business Envelope	\$0.25 each
Manilla Envelope	\$0.75 each
File Folder	\$0.75 each
<b>Other</b>	
Map of Bisbee	\$3.00
<b>Printing</b>	
Black & White	\$0.25/side
Color	\$1.00/side
<b>Copying</b>	
Black & White	\$0.25/side
Color	\$1.00/side
<b>Police</b>	<b>FEES</b>
<b>Vehicle Impound Fees</b>	
Admin Fees	(maximum allowed per ARS23-3514)
Daily Storage Fees	(maximum allowed per ARS28-3511)
Total Vehicle Impoundment	Actual cost accrued including towing
<b>Police Officer/ Personnel/ Police Unit</b>	\$40.00 per day per vehicle + Employee OT rate and ERE's
<b>Dog Tags/Impound Fees:</b>	
Neutered/Spayed Dog	\$7.00
Neutered/Spayed Dog owned by Senior Citizen	\$5.00
Un-neutered/Un-Spayed Dog	\$17.00
Un-neutered/Un-Spayed Dog owned by Senior Citizen	\$12.00
Service Animal	\$0.00
Lifetime Tag	\$25.00
Impound Fee	Set by the Shelter
<b>Dog License Fines:</b>	
First Offense	\$25.00
Second Offense	\$35.00
Third & Subsequent Offenses	\$50.00
<b>Fines and Penalties for Animals:</b>	
Animal at Large	\$50.00
Maintaining Swine	\$100.00
Dog at Large	not spayed/ neutered \$60 first offense \$90 Second offense \$100 each subsequent offense in year
Dog at Large	Is spayed/ neutered \$30 first offense \$60 Second offense \$90 each subsequent offense in year
Biting Dog	\$100.00
Vicious Dog	\$150.00
Aggressive Dog	\$125.00
Improper Confinement	\$50 per dog for first offense \$75 per dog subsequent offense
<b>Nuisance:</b>	
First Offense	\$250
Second Offense	\$500
Third Offense	\$2,500
<b>Distracted Driving:</b>	
First Offense	\$150
Second Offense	\$200

Third Offense	\$300
Motor Vehicle Collision involving distracted driving	\$350
<b>Offenses</b>	
Sound Amplification System in Vehicles	Maximum of \$500
Graffiti First Offense	\$250
Graffiti Second Offense	\$500
Graffiti Third Offense	\$1,000
<b>Public Works</b>	<b>FEES</b>
<b>Park and Facility Use</b>	
Permit Fee/Non-Commercial	\$35.00
Permit Fee/Commercial	\$65.00
Refundable Deposit	\$50.00
Beer Permit	\$25 (non-commercial only)
Water Access - Parks	\$25.00
Electricity Access - Parks	Actual Cost
Electricity Access - Band Shell (City Park)	Actual Cost
Pool Building Rental	\$65.00
Personnel Facility Prep/Cleaning-Pool Building	3 Personnel Hours including ERE's
<del>City Park Office Rental</del>	
Parks/Public Works Personnel	\$25/hr, per person
Dumpster - 1 Day	\$150 each
Dumpster pick up after hours	\$125 each
Dumpster Pick Up - Holidays & Weekends	\$125 each
Trash Cart Rental	\$26.00 each
<del>Barricades - Deposit</del>	
<del>Barricades - Rental, if available</del>	
Bleachers	\$180 per trailer load
"No Parking" Signs	\$1.50 per sign
Vendor Fees	\$6.00
Operations Plans	\$100 minimum (personnel hours including ERE's)
<b>Cemetery:</b>	
<b>Cemetery Plot Fees</b>	
Single grave	\$500.00
Cremains site	\$150.00
Singe grave for cremains, up to 8	\$1,200.00
Future use certificate, resident	Additional 20%
Non-resident, current use	Additional 20%
Non-resident, future use	Additional 20% more than the resident future price
Maintenance Fund Fee	\$200.00
<b>Cemetery Open/Close Fees</b>	
Open/Close Fee by Machine	\$300.00
Open/Close Fee by Hand Digging	\$600.00
For burial of a child up to age 5	50% of full fee
For burial of cremains	50% of full fee
<b>Other Fees (Added to Regular Fees)</b>	
Deep Digging (for two)	1.5x's the full fee
Weekend & Holiday Work	At overtime wage plus ERE'S
Early Burial (less than two day notice)	At overtime wage plus ERE'S
<b>Pool:</b>	
<b>Pool Admissions</b>	
Children (5 - 17 yrs old)	\$1.25
Adults (18 - 64 yrs old)	\$4.00

Seniors (65 and older)	\$3.00
<b>Programs</b>	
Night Swim, per session	\$5.00
Lap Swim, per session	\$4.00
Swim lessons, per session	as contracted
Swim team, per season	as negotiated
<b>Rental</b>	
Facility, per hour, 2 hour minimum	\$30 per hour
Employee, per hour, 2 guard minimum	\$30 per hour
Open swim group access, per hour	
<b>Airport:</b>	
<b>Access Fees</b>	
Single Engine	\$10/ month
Twin Engine	\$12/month
Turbine/Jet Aircraft	\$15/month
<b>Airport Hangar Rentals</b>	
Small	\$150/ month
Large	\$300/month
City Shade	\$47.50/ month
<b>Tie Down Fees</b>	
Single engine aircraft	\$15/month
Twin engine aircraft	\$20/month
Turbine/Jet Aircraft	\$50/month
Single Rotor Helicopter < 12,500 lbs	\$15/month
Single Rotor Helicopter > 12,500 lbs	\$20/month
Twin Rotor Helicopter	\$50/month
<b>Transient Parking Fees</b>	
Single engine aircraft	\$10/month
Twin engine aircraft	\$10/month
Turbine/Jet Aircraft	\$15/month
Single Rotor Helicopter < 12,500 lbs	\$10/month
Single Rotor Helicopter > 12,500 lbs	\$10/month
Twin Rotor Helicopter	\$15/month
<b>Pavement Cut and Mill and Overlay Fees:</b>	
5 square yards or less	\$330 per square yard of cut
Greater than 5 to 100 square yards	\$1,650 plus \$18 per square yard of cut over 5 square yards
Greater than 100 square yards	\$3,360 plus \$14 per square yard of cut over 100 square yards
<b>Special Trash Pickup:</b>	
Up to two yards or 750 lbs	\$65 + Disposal Fee Posted at Transfer Station
Over 750 lbs - Pickup truck	\$10/hour truck, \$25/hour labor (per person), + disposal fee at Transfer Station
Over 750 lbs - Small Dump Truck	\$15/hour truck, \$25/hour labor (per person), + disposal fee at Transfer Station
Over 750 lbs - Large Dump Truck	\$25/hour truck, \$25/hour labor (per person), + disposal fee at Transfer Station
Over 750 lbs - Loader	\$35/hour truck, \$25/hour labor (per person), + disposal fee at Transfer Station
<b>Regular Trash Pickup:</b>	
Residential	21.40 + 6.77 recycle
Commercial A - Small business	34.64 + 6.77 recycle
Commercial B - Small intermediate business	58.20 + 6.77 recycle

Commercial C - Intermediate Business	164.85 + 6.77 recycle
Commercial D - Large Business	323.67 + 6.77 recycle
Households less than 50% Federal Poverty Guidline	30% of Residential Fee
Households less that 100% Federal Poverty Guidline	60% of Residential Fee
Vacancy Residential and Commercial	\$14.00
Minimum Commercial	21.78 + 3.35 recycle
Additional Cart	\$50.00
Additional 96 gallon Cart Pickup	\$26.00
Other rates apply depending on number of recepticles & times of pickup per week based on formula in code- Larger than 4YRDS	as per agreement
<b>Senior Center</b>	
<b>Hall Rental</b>	
First hour	N/A
Additional hours	N/A
Deposit	N/A
<b>Kitchen Rental</b>	
First hour	N/A
Additional hours	N/A
Deposit	N/A
<b>Kitchen and Hall Rental</b>	
First hour	N/A
Additional hours	N/A
Deposit	N/A
<b>Labor</b>	
	N/A
<b>Sewer Fees</b>	
New Account Set-up Fee	\$25.00
New Account Refundable Deposit	2 months
Sewer Hookup Fees	\$2,000.00
Sewer Disconnect Fees	\$500 + cost of parts & equipment
Sewer Inspection Fee	\$100.00
Sewer activation/deactivation of shut-off valve	\$25.00
Residential Unit Monthly Service	\$47.60
Households less than 50% Federal Poverty Guidline	30% of Residential Fee
Households less that 100% Federal Poverty Guidline	60% of Residential Fee
Small Retail, Professional and Office Business	\$53.79
Small Restaurants, cafes, snack bars, etc. (less than 4 employees)	\$92.07
All bars, restaurants (more than 4 employees)	\$153.59
Hotels, motels, bed & breakfast, and all other transient lodging	\$28.58/room
Large retail (4 or more employees)	\$238.12
Larger facilities	Formula found in Code
Permitted Discharge	\$25.00 per 1000 gallons
Sewer & Garbage Late Fee	\$3.00
Sewer & Garbage Interest	10% per annum
<b>Queen Mine</b>	<b>FEES</b>
<b>Mine Tour Admissions</b>	
<b>Individuals</b>	
Adults (16 years of age and over)	\$14 (including tax)
Youth (4 years to 15 years of age)	\$6.50 (including tax)
<b>Group Tours (10 or more with reservations)</b>	
Adults (16 years of age and over)	\$12 (including tax)
Youth (4 years to 15 years of age)	\$5.50 (including tax)
School Group Tours (20 or more youth from schools)	\$5.50 (including tax)
Bisbee School District Schools	Free
Resident/Employee Rates	

City Residents accompanied by 3 or more paying guests	Free
City Employee Rates	Free + 6 Free Passes Per Year
City Residents by themselves	\$6.50 (including tax)



**REQUEST FOR MAYOR & COUNCIL ACTION**

**Session of: March 17, 2020**

Regular    Special

**DATE ACTION SUBMITTED:** March 10, 2020

**REGULAR**                       **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**             **ORDINANCE**             **FORMAL ACTION**             **OTHER**

**SUBJECT: DISCUSSION AND POSSIBLE APPROVAL OF A NOTICE OF INTENT TO ADOPT ORDINANCE O-20-05, AMENDING ARTICLE 11.3.4 OF THE BISBEE CITY CODE ENTITLED LIBRARY FINES AND COLLECTION POLICIES AND PROVIDING FOR REPEAL AND SEVERABILITY**

**FROM:**            **Theresa Coleman, City Manager**

**RECOMMENDATION:**            **Approve Notice of Intent**

**PROPOSED MOTION:**            **I move to approve the Notice of Intent to adopt Ordinance O-20-05, Amending Article 11.3.4 of the Bisbee City Code entitled library fines and collection policies and providing for repeal and severability**

**DISCUSSION:**

During the process of creating the Fee Schedule language in Article 11.3.4 needed to be addressed to clean up any confusion. All fees and fines that were within this Article can now be found in the Fee Schedule.

**FISCAL IMPACT:**

**DEPARTMENT LINE ITEM ACCOUNT:**

**BALANCE IN LINE ITEM IF APPROVED:**

**Prepared by:** Ashlee Coronado  
**Ashlee Coronado**  
**City Clerk**

**Reviewed by:** Theresa Coleman  
**Theresa Coleman**  
**City Manager**

**NOTICE OF INTENT  
ORDINANCE O-20-05**

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE,  
COUNTY OF COCHISE, STATE OF ARIZONA, AMENDING ARTICLE 11.3.4 OF THE  
BISBEE CITY CODE ENTITLED LIBRARY FINES AND COLLECTION POLICIES  
AND PROVIDING FOR REPEAL AND SEVERABILITY**

WHEREAS, the City Code of Bisbee, Article 11.3.4, currently provides for payment of fines;  
and

WHEREAS, the City of Bisbee has decided to place all fees, fines application fees etc. into a fee  
scheduled for ease of use; and

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE  
CITY OF BISBEE, COUNTY OF COCHISE, STATE OF ARIZONA, AS FOLLOWS:**

**Section 1.** Article 11.3.4 Fines and Collection Policies is amended to read as follows:

[Deleted] = Deleted Language

[ \_\_\_ ] = New Language

**11.3.4 Fines and Collection Policies  
(O-04-13; O-94-29)**

A. Fines for overdue materials, fees for replacement of damaged or lost materials, fees for  
services and cost for supplies shall be set forth in a Fee Schedule to be adopted by the City  
Council.

~~A. Fines policies for overdue materials shall be as follows:~~

- ~~1. A fine of \$0.10 per day accrues beginning on the first overdue date for all items, except  
Interlibrary Loan materials. The charge for overdue Interlibrary Loan materials is \$1.00  
per day. All fines are assessed per overdue item.~~
- ~~2. A maximum fine of \$5.00 per item applies to all items except damaged materials,  
materials with missing pages, or lost materials.~~
- ~~3. Materials returned within three days of the due date are exempt from fine levies.  
Materials returned after this three day period will be assessed for the entire overdue  
period.~~
- ~~4. Any items, including out-of-print items that are damaged beyond repair, missing pages  
or lost shall be replaced with equivalent copies or paid for in full by the borrower in  
accordance with the following fee schedule:~~

<del>Hardback books</del>	<del>\$30.00</del>
<del>Paperback books</del>	<del>\$10.00</del>
<del>Children's hardback books</del>	<del>\$20.00</del>
<del>Audio books</del>	<del>\$75.00</del>
<del>Videos</del>	<del>\$35.00</del>

~~A processing fee of \$3.50 per item shall also be paid by the borrower or patron.~~

- ~~5. Printouts shall be charged at \$.10 per page. Lost or damaged library cards shall be  
replaced for a fee of \$3.00.~~
- ~~6. Upon the approval of the Mayor and Council, the Bisbee Public Library may collect  
food cans in lieu of U.S. currency as required in Article 11.3.4(A)(1). Mayor and~~

~~Council shall set forth the beginning and end dated for the collection of cans in lieu of U.S. currency. One food can is equivalent to \$1.00. The donation of food cans equivalent to the amount owed after rounding up or down to the nearest dollar will be sufficient to pay off a fine owed on a late item.~~

~~For example, if a patron owes \$3.20 on a late item, the patron may pay off the fine by donating three cans of food to the library, which after rounding is equivalent to \$3.00. If a patron owes \$3.50 on a late item, the patron may pay off the fine by donating four cans of food to the library, which after rounding is equivalent to \$4.00.~~

~~7. Article 11.3.4(A)(6), permitting the collection of cans in lieu of U.S. currency, shall not apply to fines incurred on damaged materials, materials with missing pages, or lost materials. For damaged materials, materials with missing pages or lost materials, Article 11.3.4(A)(4) shall apply.~~

~~8. Article 11.3.4(A)(6), permitting the collection of cans in lieu of U.S. currency, shall not apply to patrons that have received more than two notices regarding an overdue item. Patrons who have received more than two notices regarding a overdue item will be required to pay the fine at the U.S. currency rates in subsections A(1) and/or A(4) above.~~

~~B. Collection policies for overdue materials shall include the following:~~

~~1. Four notices will be sent to patrons with overdue materials.~~

~~2. If, after two months and four notices, a patron does not return overdue materials, the overdue materials shall be declared lost and the patron shall pay the full replacement cost of the overdue materials in accordance with the fee schedule specified in Article 11.3.4 (A) (4).~~

~~3. The library shall exhaust, within reason, all possible avenues to recover severely overdue materials.~~

**Section 2.** All Ordinances, parts of Ordinances, Resolutions or parts of Resolutions in conflict with the provisions of this Ordinance, or any part hereof, are hereby repealed.

**Section 3.** If any section, subsection or portion of this Ordinance is for any reason held to be invalid or unenforceable by the decision of any court or competent jurisdiction, such decision shall not affect the validity or enforceability of the remaining portions hereof.

**PASSED, APPROVED AND ADOPTED** by the Mayor and Council of the City of Bisbee, Arizona this \_\_\_\_\_ day of April, 2020.

**APPROVED:**

\_\_\_\_\_  
David M. Smith, Mayor

**ATTEST:**

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Ashlee Coronado, City Clerk

\_\_\_\_\_  
James Ledbetter, City Attorney



**REQUEST FOR MAYOR & COUNCIL ACTION**

Session of: March 17, 2020

Regular  Special

**DATE ACTION SUBMITTED:** March 11, 2020

**REGULAR**  **CONSENT**

**TYPE OF ACTION:**

**RESOLUTION**  **ORDINANCE**  **FORMAL ACTION**  **OTHER**

**SUBJECT: DISCUSSION AND POSSIBLE DIRECTION TO STAFF REGARDING THE PREPARATION OF ONE OR MORE PROPOSITIONS FOR THE 2020 GENERAL ELECTION TO AMEND THE TRANSACTION PRIVILEGE TAX RATE.**

**FROM:** Theresa Coleman, City Manager

**RECOMMENDATION:** Mayor and Council may direct staff to prepare one or more proposition for consideration in the 2020 General Election to authorize an amendment to the Transaction Privilege Tax Rate.

**PROPOSED MOTION:**

**DISCUSSION:**

The Mayor and Council may wish to direct staff to prepare, for formal adoption at a subsequent meeting, one or more Propositions for consideration by the voters in the 2020 General Election regarding the Transaction Privilege Tax Rate. This may include an increase in the general transaction privilege tax rate to provide funding for designated purposes, such as for repairs or improvements to public streets and other infrastructure, for public safety purposes, or for other designated purposes. Final adoption and approval of any such proposal would occur at a subsequent meeting.

**FISCAL IMPACT:** NA

**DEPARTMENT LINE ITEM ACCOUNT:** NA

**BALANCE IN LINE ITEM IF APPROVED:** NA

**Prepared by:** Ashlee Coronado  
Ashlee Coronado  
City Clerk

**Reviewed by:** Theresa Coleman  
Theresa Coleman  
City Manager