

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, APRIL 4, 2023, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:00PM.

ROLL CALL

COUNCIL

Councilmember Juanetta Hill, Ward III
Councilmember Joni Giacomino, Ward II
Councilmember Frank Davis, Ward I
Mayor Ken Budge
Councilmember Leslie Johns, Ward I
Councilmember Mel Sowid, Ward II
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

Stephen J. Pauken, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Matthew Gurney, Public Works Director

CITY ATTORNEY

Joseph Estes

INVOCATION: Mayor Budge asked for a moment of silence to reflect and gave his condolences to everyone effected by the Nashville shooting.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Budge recognized that City Manager Stephen Pauken had been with us for two (2) years and stated in that time we have been moving forward.
- Mayor Budge gave follow-up on several bills before the State Legislature.

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

MOTION: Councilmember Cline moved to approve accounts payable in the amount of \$629,223.42.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on March 21, 2023.

Ashlee Coronado, City Clerk

- B. Approval of the Appointment of Roschelle McGowan to the Committee on Disability Issues.
Ashlee Coronado, City Clerk
- C. Approval of the Appointment of Julie Turek to the Committee on Disability Issues.
Ashlee Coronado, City Clerk
- D. Approval of the Appointment of Nicholas Mueller to the Committee on Disability Issues.
Ashlee Coronado, City Clerk
- E. Approval of the Appointment of Renee Harper to the Committee on Disability Issues.
Ashlee Coronado, City Clerk
- F. Approval of the Appointment of Chandra AhmedKhan to the Committee on Disability Issues.
Ashlee Coronado, City Clerk
- G. Approval of a Special Event Liquor License Application submitted by the Copper Queen Community Hospital Foundation for an Event to be held at 10 Bisbee Road, Bisbee, AZ on Saturday, April 22, 2023 from 10:00am to 5:00pm; David Smith, Applicant.
Ashlee Coronado, City Clerk
- H. Approval of a Park, Facility, Right-of-Way use Permit for Everhart Insurance for the use of Subway Street (from Edge of Canyon Rose Property line on Subway up to the empty parking lot) for an Event to be held Friday, May 5, 2023 from 5:00pm to 8:00pm.
Ashlee Coronado, City Clerk

MOTION: Mayor Budge moved to approve the Consent Agenda item A-H.

SECOND: Councilmember Cline MOTION PASSED: UNANIMOUSLY

OLD BUSINESS

- 3. Discussion and Possible Approval of Ordinance O-23-06; Amending City of Bisbee Code Chapter 6 Animals, Article 6.1 Animals in General, Adopting a new subsection 6.1.18 Unlawful Public Sale of Animals, for the purpose of Regulating the Sale of Animals.
Ken Budge, Mayor

MOTION: Councilmember Johns moved to approve Ordinance O-23-06; Amending the City of Bisbee City Code Chapter 6 Animals, Article 6.1 Animals in General, Adopting a new subsection 6.1.18 Unlawful Public Sale of Animals.

SECOND: Councilmember Cline

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline, and Mayor Budge

NAYS: 0

MOTION PASSED: AYES-7 NAYS-0

NEW BUSINESS

- 4. Discussion and Possible Approval to Establish \$2.521 as the price per square foot for the Sale and Transfer of Certain Surplus City Property, being a portion of City Owned Property located on Queen Street; and Discussion and Possible Approval of Ordinance O-23-07; Authorizing the Sale and Transfer of Certain Surplus City Property, being a Portion of City Owned Property located on Queen Street; It is an unestablished APN.

Stephen J. Pauken, City Manager

Mr. Pauken said this particular property was requested by Mr. Begnoche back in the pandemic era, which was placed on hold pending changes to our City Code ordinance. This property was located off Spring Canyon. It was a paper street that had a name “Queen Street”. Staff was recommending that Council approve establishing the price per square foot and the Sale and Transfer of this property to the Begnoche’ s.

MOTION: Councilmember Davis moved to establish \$2.521 as the price per square foot for the Sale and Transfer of Certain Surplus City Property, being a portion of City Owned Property Located on Queen Street.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

MOTION: Councilmember Davis moved to approve Ordinance O-23-07; Authorizing the Sale and Transfer of Certain Surplus City Property, being a Portion of City Owned Property located on Queen Street; It is an unestablished APN.

SECOND: Mayor Budge

ROLL CALL VOTE

AYES: Councilmember Hill, Giacomino, Davis, Johns, Sowid, Cline, and Mayor Budge

NAYS: 0

MOTION PASSED: AYES-7 NAYS-0

Mr. Pauken thanked Mr. & Mrs. Begnoche for their patience during this process.

- 5. Discussion and Possible Approval of updates to the Supervisor Job Descriptions for the Public Works Department.

Joelle Landers, Personnel Director

Ms. Landers explained the updates to the Supervisor Job Descriptions for the Public Works Department.

Council asked questions about the updated job descriptions, and staff responded to each question.

MOTION: Councilmember Johns moved to approve the updates to the Supervisor Job Descriptions for the Public Works Department.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

- 6. Discussion and Possible Approval to enter into a contract with mark Costa Design for Marketing, Branding and Website Services for the Camp Naco Project.

Joelle Landers, Personnel Director

Ms. Landers stated the City had gone out to bid for the Marketing, Brand and Website services for the Camp Naco Project/Naco Heritage Alliance. We received four (4) sealed bids on March 22, 2023. The funds for this were allocated in the Mellon Foundation Grant. The review team has unanimously selected and recommends the contract be awarded to Mark Costa Design who had the lowest stated price and was technically acceptable.

MOTION: Councilmember Hill moved to approve to award the contract with Mark Costa Design for Marketing, Brand and Website Services for the Camp Naco Project.

SECOND: Councilmember Davis

MOTION PASSED: UNANIMOUSLY

- 7. Discussion and Possible Approval to renew our service agreement for generator maintenance with Gen-Tech Power Generation Specialists.

Matthew Gurney, Public Works Director

Mr. Gurney stated this was a contract renewal with Gen-Tech Power Generation Specialists for maintenance service on our generators. Staff was asking for approval to renew the services agreement

MOTION: Mayor Budge moved to renew our Service Agreement with Gen-Tech Power Generation Specialists.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

8. City Manager's Report:

- Mr. Pauken gave an update on paying off the balance of the unfunded liability in PSPRS.
- Mr. Pauken said the audit had been completed and there were no findings. He thanked Keri Bagley the Finance Director.
- Mr. Pauken reminded everyone that fire season had arrived and asked that everyone be vigilant.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

MOTION: Councilmember Davis moved to adjourn the meeting.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 7:37PM

Ken Budge, Mayor