

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, JANUARY 15, 2019 AT 7:00 PM IN THE COCHISE COUNTY BOARD OF SUPERVISORS HEARING ROOM, 1415 MELODY LANE, BUILDING G, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR SMITH AT 7:00PM.

ROLL CALL

COUNCIL

Councilmember Gabe Lindstrom, Ward III
Councilmember Joni Giacomino, Ward II
Councilmember Bill Higgins, Ward I
Mayor David M. Smith
Councilmember Leslie Johns, Ward I
Councilmember Joan Hansen, Ward II
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

Robert Smith, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Daniel Duchon, Personnel Director
Dwayne Wallace, Operations Manager
Albert Echave, Police Chief
George Castillo, Fire Chief

CITY ATTORNEY

Christine Roberts

INVOCATION: Mayor Smith asked for a moment of silence to remember the families of the five (5) police officers killed in the line of duty in the last week as well as our first responders in Bisbee.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

- Mayor Smith said that most likely this would be the next to the last meeting in this particular facility. We would be meeting the first meeting of February here and then after that we will be in the Senior Center.
- Chief Echave introduced the new Animal Control Officer Dolores Luberto.

CALL TO THE PUBLIC

- Jon Sky, Bisbee resident spoke about Ken Budge not being reappointed to the Design Review Board. Mr. Budge has a great work ethic and was a mentor to new members he was the most qualified person on the board.

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Cline moved to approve the accounts payable in the amount of \$265,319.09.

SECOND: Councilmember Hansen

Mayor Smith asked if there was any discussion.

Councilmember Cline asked about 10-54-34000 Community Development: P&Z Commission Meeting \$2,500.00 was that for one meeting. Ms. Bagley said that this was the monthly fee from the County for the two (2) meetings a month that the County runs for us.

Councilmember Cline asked about 10-74-6100 Fire Expense Building & Maintenance- Use of Space \$12,600.00 she thought we were paying \$4,500.00 a month. Ms. Bagley said that from what she understood that the person with the County that was doing the billing left so there was a three (3) month gap and we reminded them that we hadn't received a bill they had someone send us a bill for those three (3) months. Mayor Smith indicated that it was \$4,200.00 a month.

Councilmember Cline asked about the propane gas for the Senior Center 10-85-23000 Gas total \$2,441.01 was this for one month total. Ms. Bagley said that it probably was the normal amount when they fill it up in the winter time.

Councilmember Cline asked about 21-40-46000 Operational Expenses Streets: Tree Removal & Cleanup \$2,200.00 was this for one tree or multiple and where. Mr. Wallace said that was for one tree removal there are some trees that are too big for us to do in house. He believed this was in Warren, but he wasn't specifically sure.

Councilmember Cline said that on a lot of these things are being redacted or not putting names in, but she has a question on is uniforms why on some does it list the names and some don't. Ms. Bagley said that the Fire / Police Department get a set amount for the year for their uniforms. Finance kept a spread sheet to track so they don't over spend that allowance. Ms. Bagley said that for streets and garage it wasn't so much a uniform allowance it was the cleaning and maintenance of their uniforms.

Councilmember Lindstrom asked about Merle's Automotive Supply was that something we could have purchased at Bisbee Auto Parts. Ms. Bagley said that she wasn't sure she would have to find out from someone who runs the bus. Mr. Wallace said that we buy the majority of our parts from Bisbee Auto Parts; Merle's has specific things for the bus that we can't get locally.

Councilmember Lindstrom said there was so much stuff from Office Depot and had anybody been down to the local office supply to talk about it at all. Mayor Smith said that he had and it had been indicated that the price could not be matched and the quantities can't be kept in stock.

Councilmember Lindstrom asked if we had a system, it seems like we purchase this stuff on a whim. Do we have a supply cabinet. Ms. Coronado said that every department has their own office supply budget they normally order their own office supplies.

Councilmember Giacomino asked about Garage 10-77-23000 GAS Southwest Gas totaling \$521.06 what are they for it was the same address. Ms. Bagley said that the bills for the garage are split between sanitation, streets and the garage that was why it was split. The bills go to that address and then it was split between those three

(3) departments. Councilmember Giacomino said so we are paying almost \$600.00 for this. Ms. Bagley said that in the winter the bill does go up and it was a lot less in the summer.

Councilmember Giacomino asked about Parks 10-80-22000 Water: W Vista & Hoatson \$208.37 and Lower E Vista & Tener \$112.49. Mr. Wallace said that at W Vista & Hoatson it was the one use to fill the water truck and the one at Lower E Vista was for the Farmers Market. He was working on this.

MOTION PASSED: UNANIMOUSLY

2. Approval of the Consent Agenda

- A. Approval of the Reappointment of Richard A. Soto to the Airport Advisory Commission.
Ashlee Coronado, City Clerk
- B. Approval of the Reappointment of Karen Schumacher to the Bisbee Arts Commission.
Ashlee Coronado, City Clerk
- C. Approval of the Reappointment of Sharon Stetter to the Bisbee Arts Commission.
Ashlee Coronado, City Clerk
- D. Approval of the Reappointment of Dennis Nelson to the Board of Adjustment with a Waiver for Residency Requirement.
Ashlee Coronado, City Clerk
- E. Approval of the Reappointment of Helise Dubnick to the Community Sustainability Commission.
Ashlee Coronado, City Clerk
- F. Approval of the Reappointment of Michael McPartlin to the Design Review Board.
Ashlee Coronado, City Clerk
- G. Approval of the Reappointment of Carrie Gustavson to the iBisbee Committee.
Ashlee Coronado, City Clerk
- H. Approval of the Reappointment of Robert Page to the iBisbee Committee.
Ashlee Coronado, City Clerk
- I. Approval of the Reappointment of Cinda Combs to the Library Advisory Board.
Ashlee Coronado, City Clerk
- J. Approval of the Reappointment of Jennifer Johnson to the Library Advisory Board with a Waiver for Length of Service.
Ashlee Coronado, City Clerk
- K. Approval of the Reappointment of Susan Mathews to the Library Advisory Board.
Ashlee Coronado, City Clerk
- L. Approval of the Reappointment of Kay Lynn Cummins to the Parks and Recreation Committee with a Waiver for Length of Service.
Ashlee Coronado, City Clerk

- M. Approval of the Reappointment of William Bagby to the Public Safety Retirement Personnel Board with a Waiver for Length of Service.
Ashlee Coronado, City Clerk
- N. Approval of the Resignation of Eric Fahrner from the Airport Advisory Commission.
Ashlee Coronado, City Clerk
- O. Approval of the Resignation of Raymond Frazee from the Airport Advisory Commission.
Ashlee Coronado, City Clerk
- P. Approval of the Resignation of John Crow from the Appeals Board PMC and the Design Review Board.
Ashlee Coronado, City Clerk
- Q. Approval of the Resignation of Allen Hoeser from the Appeals Board PMC.
Ashlee Coronado, City Clerk
- R. Approval of the Resignation of Poe Dismuke from the Bisbee Arts Commission.
Ashlee Coronado, City Clerk
- S. Approval of the Resignation of Kenneth Wallace from the Civil Service Commission.
Ashlee Coronado, City Clerk
- T. Approval of the Resignation of Todd Conklin from the Evergreen Cemetery Committee.
Ashlee Coronado, City Clerk
- U. Approval of the Resignation of Stanley Stern from the Municipal Property Corporation.
Ashlee Coronado, City Clerk
- V. Approval of the Resignation of Judith Anderson from the Planning and Zoning Commission.
Ashlee Coronado, City Clerk
- W. Approval of the Appointment of Frank Davis to the Design Review Board.
Ashlee Coronado, City Clerk
- X. Approval of the Appointment of Nanette Slusser to the Design Review Board.
Ashlee Coronado, City Clerk
- Y. Approval of the Appointment of Donna Wirtel to the Library Advisory Board with a Waiver for Residency Requirement.
Ashlee Coronado, City Clerk
- Z. Approval of the Appointment of Lawrence Stone to the Streets and Infrastructure Committee.
Ashlee Coronado, City Clerk
- AA. Approval of the Special Event Liquor License Application submitted by the Friends of Warren Ballpark for an Event to be held at Warren Ballpark located at 300 Ruppe Avenue, Bisbee Arizona on Saturday, April 6, 2019 and Sunday, April 7, 2019 from 9:00AM to 8:00PM both days; Judith Anderson, Applicant.
Ashlee Coronado, City Clerk

BB. Approval of the Park, Facility and Right of Way Use Permit for the Use of Subway Street for the Buzzard Bash party to be held on Saturday, March 9, 2019 from 3:00PM to 7:00PM.
Ashlee Coronado, City Clerk

CC. Approval of the Park, Facility and Right of Way Use Permit for the Use of Cities Streets beginning at the Iron Man down to the Post Office on main Street for the Return of the Turkey Vultures Parade to be held on Saturday, March 9, 2019 from 4:00PM to 4:30PM.
Ashlee Coronado, City Clerk

Mayor Smith asked if Council wished to pull one of these for discussion.

Councilmember Johns pulled item X- Approval of the Appointment of Nanette Slusser to the Design Review Board.

Councilmember Giacomino pulled item W- Approval of the Appointment of Frank Davis to the Design Review Board.

Councilmember Lindstrom pulled items L and M- Approval of the Reappointment of Kay Lynn Cummins to the Parks and Recreation Committee with a Waiver for Length of Service and Approval of the Reappointment of William Bagby to the Public Safety Retirement Personnel Board with a Waiver for Length of Service.

MOTION: Councilmember Cline moved to approve Consent Agenda Items A-K, N-V, and Y-CC.

SECOND: Councilmember Lindstrom

ROLL CALL VOTE:

AYES: Councilmember Lindstrom, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

L. Approval of the Reappointment of Kay Lynn Cummins to the Parks and Recreation Committee with a Waiver for Length of Service.
Ashlee Coronado, City Clerk

M. Approval of the Reappointment of William Bagby to the Public Safety Retirement Personnel Board with a Waiver for Length of Service.
Ashlee Coronado, City Clerk

Councilmember Lindstrom asked what the purpose of a waiver was. Mayor Smith explained they were extension after the three (3) year term.

Councilmember Lindstrom suggested waiting to fill these until after we advertise for a couple of weeks.

Councilmember Cline asked regarding the Public Safety Retirement Board doesn't have to be someone who was in Public Safety. Mayor Smith stated, No there are several civilian members, several police, several fire and the Mayor makes of the board.

MOTION: Councilmember Lindstrom moved rather than extend a length of service agreement advertise for two (2) weeks prior to see if there were any interested parties. Advertise through the website, facebook and newspaper.

SECOND: Councilmember Johns

Councilmember Hansen felt that this was a slap in the face to the people that are on the board they are willing to be on the board.

Councilmember Higgins said that if we wanted to change our policy he was okay with that, but these people already volunteer and put their name in.

ROLL CALL VOTE:

AYES: Councilmember Lindstrom, Giacomino, Johns, and Cline

NAYS: Councilmember Higgins, Hansen and Mayor Smith

MOTION PASSED: AYES -4; NAYS -3

- W. Approval of the Appointment of Frank Davis to the Design Review Board.
Ashlee Coronado, City Clerk

Councilmember Giacomino would like to have this tabled until we can have more information as to the justification of the individual over the person who put in their application. Why was person given preference over someone who was voted chairman a month before?

MOTION: Councilmember Giacomino moved to table this to first meeting in February.

SECOND: Councilmember Cline

ROLL CALL VOTE:

AYES: Councilmember Lindstrom, Giacomino, Johns, and Cline

NAYS: Councilmember Higgins, Hansen and Mayor Smith

MOTION PASSED: AYES -4; NAYS -3

- X. Approval of the Appointment of Nanette Slusser to the Design Review Board.
Ashlee Coronado, City Clerk

Councilmember Johns said when she looked at her application her resume has her working for Pima County since 2002, but it has her living in Bisbee for the past twelve (12) years. She wondered how do you work fulltime in Tucson and live fulltime in Bisbee. She checked with the recorder office and she was registered in Pima County not Cochise County to vote. She has an issue with this application.

MOTION: Councilmember Johns moved to not approve this application.

SECOND: Councilmember Giacomino

ROLL CALL VOTE:

AYES: Councilmember Lindstrom, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

OLD BUSINESS

NEW BUSINESS

- 3. Discussion and Possible Approval of Resolution R-19-02; to Participate in the Census 2020 Complete Count Committee and to Encourage every person to be counted.
Robert Smith, City Manager

Mr. Smith stated that the census was coming up. This was us establishing a committee via the County.

Councilmember Lindstrom asked what the process was for counting. Mr. Smith said that the census count will be done online there will be no paper mailings.

Mayor Smith asked if there would still be people going door to door identifying people that don't have online capabilities. Mr. Smith said he didn't believe so. Mayor Smith said it was up to all to make sure that our neighbors that don't have that capability gets registered that was where our money comes from.

Councilmember Hansen asked if this was a nationwide procedure. Mr. Smith said that his understanding that it was nationwide.

MOTION: Councilmember Cline moved to approve Resolution R-19-02; to participate in the Census 2020 Complete Count Committee and to encourage every person to be counted.

SECOND: Councilmember Hansen

ROLL CALL VOTE:

AYES: Councilmember Lindstrom, Giacomino, Higgins, Johns, Hansen, Cline and Mayor Smith.

NAYS: 0

MOTION PASSED: AYES -7; NAYS -0

- 4. Discussion and Possible Approval of the proposal from Conklin Electrical to install IT Infrastructure in the Tovreaville Building in the amount of \$8,800.00.
Robert Smith, City Manager

Mr. Smith said that we have a very short period of time between now and when we are to exit this building the framework for the computing network and communication system needs to be installed in Tovreaville the existing wiring that was left behind was not something that we can use. The IT people have been through the building we have come up with a plan and a budget and currently we need a contractor to run conduit through the building and pull networking wires so we can have drops in the appropriate offices.

Mr. Wallace said that we have tried to do as much of this as we could on our own. Conklin Electric was already on site and we felt it best for him to give us a price he has turned out to be a great addition he has been able to do a lot of work in a lot of different buildings for us.

Councilmember Cline was very pleased that we actually have a local contractor and one of our own kids.

MOTION: Councilmember Cline moved to approve the proposal from Conklin Electrical to Install IT Infrastructure in the Tovreaville building in the amount of \$8,800.00

SECOND: Councilmember Higgins

MOTION PASSED: UNANIMOUSLY

- 5. Discussion and Possible Approval to Paint the Tovreaville Building in the amount not to exceed \$2,500.00.
Robert Smith, City Manager

Mr. Wallace said we have a small part of the building that needs to get painted and internally we set a limit of how much to spend with one of the local contractors on this. This will not exceed \$2,500.00 and if it does he will finish the painting himself.

Mayor Smith said that so far the people asked are local. Mr. Wallace said that they are all local.

Councilmember Lindstrom said that this was the detention center and we had a total set aside what was that total. Mr. Smith said he believed it was about \$27,000.00 to put towards rehabilitating the building.

Councilmember Lindstrom asked if all of this was within the \$27,000.00. Mr. Smith said that it was.

MOTION: Councilmember Cline moved to approve to paint the Tovreaville building in the amount not to exceed \$2,500.00.

SECOND: Mayor Smith

MOTION PASSED: UNANIMOUSLY

- 6. Discussion and Possible Approval of the proposal from Old Bisbee Enterprises for renovation at the Tovreaville Building in the amount of \$8,300.00.

Robert Smith, City Manager

Mr. Wallace said that the two (2) buildings that we will be moving into the modular building needs an additional wall installed and the actual juvenile detention center needs some demo done.

MOTION: Councilmember Cline moved to approve the proposal from Old Bisbee Enterprises for renovation at the Tovreaville building in the amount of \$8,300.00.

SECOND: Councilmember Hansen

MOTION PASSED: UNANIMOUSLY

7. City Manager's Report:

- Other current events (No Discussion)
- Mr. Smith gave department updates.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Giacomino commented on the Public Concerns regarding the Wastewater Treatment Plant Agreement with Jacobs and also concerns regarding the dismissal of Item 5 from the January 8, 2019 Special Session.
Discussion and Possible Direction regarding a Petition filed by Donna Pulling regarding residents of Bisbee Objecting to the outsourcing of the Operation and Maintenance of the Wastewater Treatment Plant.

MOTION: Councilmember Higgins moved to adjourn the meeting.

SECOND: Mayor Smith

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 8:06PM

David M. Smith, Mayor