

MINUTES

MINUTES OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, MARCH 1, 2022, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT, 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:02PM.

ROLL CALL

COUNCIL

Councilmember VACANT, Ward III
Councilmember Joni Giacomino, Ward II
Councilmember Frank Davis, Ward I
Mayor Ken Budge
Councilmember Leslie Johns, Ward I
Councilmember Mel Sowid, Ward II
Councilmember Anna Cline, Ward III, Mayor Pro Tempore

STAFF

Stephen J. Pauken, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Matthew Gurney, Public Works Director
Logan Dodd, Operations Manager
Doug Taylor, City Planner
Albert Echave, Police Chief

CITY ATTORNEY

Joseph Estes

INVOCATION: Mayor Budge asked for a moment of silence for the devastation happening in Ukraine.

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds

MOTION: Councilmember Cline moved to approve accounts payable in the amount of \$230,311.53.

SECOND: Councilmember Mayor Budge

Council asked questions about accounts payable, and staff responded to each question.

ROLL CALL VOTE

AYES: Councilmember Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 6 NAYS-0

2. Approval of the Consent Agenda

- A. Approval of the Minutes of the Regular Session of Mayor and Council held on February 15, 2022.
Ashlee Coronado, City Clerk
- B. Approval of the Minutes of the Special Session of Mayor and Council held on February 10, 2022.
Ashlee Coronado, City Clerk
- C. Approval of the Resignation of Juanetta Hill from the Bisbee Arts Commission.
Ashlee Coronado, City Clerk
- D. Approval of a Special Event Liquor License Application submitted by Backcountry Discovery Routes for an event to be held at the Jonquil Motel on Wednesday, April 6, 2022 from 2:00pm to 11:00pm, and Thursday, April 7, 2022 through Saturday, April 9, 2022 from 11:00am to 11:00pm; Inna S. Thorn, Applicant.
Ashlee Coronado, City Clerk
- E. Approval of a Special Event Liquor License Application submitted by Tread Lightly Inc. for an event to be held at the Jonquil Motel on Friday, April 22, 2022 and Saturday, April 23, 2022 from 11:00am to 11:00pm; Matthew Caldwell, Applicant.
Ashlee Coronado, City Clerk
- F. Approval of a Special Event Liquor License Application submitted by Central School Project Inc. for an event to be held at the Jonquil Motel on Friday, June 3, 2022 from 11:00am to 11:00pm and Saturday, June 4, 2022 through Sunday, June 5, 2022 from 11:00am to 11:00pm; Laurie McKenna, Applicant.
Ashlee Coronado, City Clerk
- G. Approval of an Application for Extension of Premises/Patio Permit submitted by Electric Brewing for and event to be held at 1326 W. Highway 92 #7, on Sunday April 17, 2022; Joseph Charles Frederickson, Applicant.
Ashlee Coronado, City Clerk
- H. Approval of an Application for Extension of Premises/Patio Permit submitted by Electric Brewing for and event to be held at 1326 W. Highway 92 #7, on Sunday April 24, 2022; Joseph Charles Frederickson, Applicant.
Ashlee Coronado, City Clerk

MOTION: Mayor Budge moved to approve Consent Agenda Items A through H.

SECOND: Councilmember Cline

ROLL CALL VOTE

AYES: Councilmember Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 6 NAYS-0

OLD BUSINESS

- 3. Discussion and Possible Approval of Ordinance O-22-02; Amending the Zoning Code Article 6, by Establishing a New Section 6.17 Entitled “Accessory Dwelling Units (ADU).

Doug Taylor, City Planner

Mr. Taylor explained this was the second reading of this Ordinance. This would provide support for multi-generational households, encourage flexible housing options for seniors, provide supplemental income for homeowners and increase the supply of affordable housing.

MOTION: Councilmember Davis moved to approve Ordinance O-22-02; Amending the Zoning Code Article 6, by Establishing a New Section 6.17 Entitled “Accessory Dwelling Units.

SECOND: Councilmember Cline

ROLL CALL VOTE

AYES: Councilmember Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 6 NAYS-0

NEW BUSINESS

- 4. Presentation by the Greater Cochise County Digital Jobs Accelerator Partnership.

Stephen Pauken, City Manager

Mignonne Hollis gave a presentation on the Greater Cochise County Digital Jobs Accelerator Partnership and what they do. The presentation is attached as Exhibit “A”. She encouraged Mayor and Council to support this partnership along with approving the MOU.

Mayor and Council asked questions related to the grant that was being applied for by this partnership.

MOTION: Mayor Budge moved to approve the Memorandum of Understanding with the Greater Cochise County Digital Jobs Accelerator Partnership.

SECOND: Councilmember Cline

ROLL CALL VOTE

AYES: Councilmember Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 6 NAYS-0

- 5. Presentation by Meggen Connolley on the EDA Grant submitted by Bisbee Bikeways.

Stephen Pauken, City Manager

Meggen Connolley gave a presentation on the EDA Grant submitted by Bisbee Bikeways. The presentation is attached as Exhibit “B”.

Mayor and Council discussed, and asked questions related to the grant and project. They thanked Ms. Connolley for her work on this project.

6. Discussion and Possible Approval of a Contract for Services and Peregrine Services for Services with Peregrine Services for bill printing.

Keri Bagley, Finance Director

Ms. Bagley explained before them was a contract for bill printing services. Currently the Finance Department prints and mails 2300 bills per month. This contract would be a cost savings of around \$700 per year.

MOTION: Councilmember Davis moved to approve the contract for bill printing with Peregrine Services.
SECOND: Councilmember Johns

ROLL CALL VOTE

AYES: Councilmember Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 6 NAYS-0

7. Discussion and Possible Approval of updated to the Job Descriptions for the Public Works Department.
Joelle Landers, Personnel Director

Ms. Landers explained before them tonight was updated Job Descriptions for the Public Works Department. This was addressing the increase in minimum wage. In efforts to stay competitive with local businesses and other municipalities we are proposing a \$15.00 starting hourly rates for all full-time employees. The Public Works department currently has 7 full time employees with an hourly wage below \$15.00. She explained the fiscal impact of these changes.

Councilmember Giacomino asked if everyone's wage would be addressed for compression issues or was it just these 7 employees.

Mr. Pauken stated that this only addresses the issue of minimum wage for full-time benefit employees. We will continue to look at wages across the board once we get to budget discussions.

MOTION: Councilmember Davis moved to approve the updates to the Job Descriptions for the Public Works Department.

SECOND: Councilmember Sowid

ROLL CALL VOTE

AYES: Councilmember Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 6 NAYS-0

8. Discussion and Possible Approval to purchase fog seal from Western Emulsions, Inc in the amount of \$5,889.80.

Matthew Gurney, Public Works Director

Mr. Gurney explained this request was to purchase 3,000 gallons of Fog Seal from Western Emulsions. This would allow the Public Works Department to continue to maintain the streets.

MOTION: Mayor Budge moved to approve the purchase of fog seal from Western Emulsions, Ince in the amount of \$5,889.80.

SECOND: Councilmember Sowid

ROLL CALL VOTE

AYES: Councilmember Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 6 NAYS-0

- 9. Discussion and possible approval to donate City excess Garbage Trucks and dumpsters to the City of Municipio de Naco, Sonora, Mexico.

Matthew Gurney, Public Works Director

Mr. Gurney explained the Mayor of Naco, Sonora, Mexico had approached the City about acquiring the excess garbage trucks and dumpsters. The Public Works Department received permission from Council in 2021 to sell the excess trucks on Govdeals auction site, as they were deemed of no more use to the City. This would be a donation to Naco, Sonroa. There were 3 garbage trucks and 600 dumpsters.

The Mayor of Naco addressed the Council and thanked them for their consideration of the donation. This would benefit Naco and help with their sanitation issue.

MOTION: Councilmember Davis moved to approve to donate 3 garbage trucks and 600 dumpsters to the City of Municipio de Naco, Sonroa, Mexico.

SECOND: Mayor Budge

ROLL CALL VOTE

AYES: Councilmember Davis, Johns, Cline and Mayor Budge.

NAYS: Councilmember Giacomino and Sowid

MOTION PASSED: AYES- 4 NAYS-2

- 10. Discussion and Possible Approval of the Purchase Agreement for the Hillcrest Property.

Joe Estes, City Attorney

Mr. Pauken explained not only was this selling property, but this was solving a problem. This would help those in the low to moderate income brackets. He introduced Melissa Hartman from SEAGO and thanked her for her work on this project. He also introduced Joe Tarver, Attorney for the La Frontera Group Who was here with us tonight. The sales price for this property was \$600,000.

Mayor and Council asked questions related to the contract and how the property would be used in the future. They also discussed the process and timeline.

MOTION: Councilmember Giacomino moved to approve the Agreement for Purchase and Sale of Real Property located at Hillcrest Drive and direct City staff to take all necessary acts associated therewith.

SECOND: Councilmember Sowid

ROLL CALL VOTE

AYES: Councilmember Giacomino, Davis, Johns, Sowid, Cline and Mayor Budge.

NAYS: 0

MOTION PASSED: AYES- 6 NAYS-0

- 11. City Manager's Report:

- Other Current events (No Discussion)- Mr. Pauken informed the Council that the tipping fees would not be changed for the upcoming year.

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate or take any action on these topics.):

- Councilmember Johns spoke on the upcoming Bisbee Festival of the Arts put on by the Bisbee Arts Commission.

ADJOURNMENT:

MOTION: Councilmember Davis moved to adjourn the meeting.

SECOND: Councilmember Johns

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 9:10 PM

Ken Budge, Mayor