

MINUTES
MONDAY, APRIL 24, 2023

MINUTES OF THE WORK SESSIONS OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE COUNTY OF COCHISE, STATE OF ARIZONA, HELD FROM MONDAY, APRIL 24, 2023, THROUGH THURSDAY, APRIL 27, 2023, STARTING AT 5:30PM AT THE COUNCIL CHAMBERS LOCATED AT 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 5:32PM.

ROLL CALL

COUNCIL

Councilmember Juanetta Hill, Ward III	Excused
Councilmember Joni Giacomino, Ward II	
Councilmember Frank Davis, Ward I	
Mayor Ken Budge	
Councilmember Leslie Johns, Ward I	Excused
Councilmember Mel Sowid, Ward II	6:30PM
Councilmember Anna Cline, Ward III, Mayor Pro Tempore	5:35PM

STAFF

Stephen J. Pauken, City Manager
Ashlee Coronado, City Clerk
Keri Bagley, Finance Director
Joelle Landers, Personnel Director
Matthew Gurney, Public Works Director
Tim Cox, Police Chief
Jim Richardson, Fire Chief

CITY ATTORNEY

THE FOLLOWING ITEM WAS DISCUSSED AND/OR CONSIDERED AT THESE MEETINGS:

1. Presentation and Discussion of the Proposed Tentative Budget for Fiscal Year 2023-2024 and Possible Direction to staff for changes to be made prior to formal approval.
Stephen J. Pauken, City Manager
Keri Bagley, Finance Director

Mr. Pauken and Ms. Bagley presented and discussed with Council the General Fund Expenditures and Revenues to include the following:

- General Fund Revenue
- General Fund Revenue Trends
- General Fund Balance
- General Fund Revenue Over Expenses
- General Fund Expenditures by Service Type – Public Safety expense accounts for 65% of the General Fund's cost; 25% of this can be attributed to the Public Safety Retirement System expense.
- Pension Expense
- General Fund:
 - Taxes
 - Licenses & Permits
 - Intergovernmental

- Charges for Services
- Fines & Forfeitures
- Miscellaneous
- Contributions & Transfers
- Mayor & Council
- City Manager

Mr. Pauken stated that throughout the budget Mayor and Council will see an increase in personnel costs by \$1.50 per hour raise for regular employees and the Fire Department and a \$2.00 per hour raise for the Police Department; Fire and Police will be discussed more once we get to those departments. The total cost across the board would be a \$700,000.00 investment into our employees.

- Finance
- City Clerk
- Community Development
 - Full / Part – Time Planners have been budgeted for
- Administration & General Government
- Personnel
- Legal Services
- Water Systems - Fire Suppression System
- Information Systems

Mr. Pauken explained in detail the current salaries for the police and fire departments and what the salaries would be after the increase in pay takes effect on July 1st.

- Police Department
- Fire Department
- City Magistrate
- Cemetery
- Building Maintenance
- Public Works Administration
- Public Works Garage
- Building Inspector
- Parks
- Swimming Pool
- Senior Center
- Contingency

Mayor and Council discussed and had questions throughout the proposed draft budget presented. Mr. Pauken, Ms. Bagley, and Department Heads welcomed the Council's comments, discussion, suggestions and answered them throughout the presentation.

MOTION: Mayor Budge moved to go into recess until Tuesday, April 25, 2023, at 5:30pm.

SECOND: Councilmember Cline

MOTION PASSED: UNANIMOUSLY

ADJOURNMENT: 7:51 PM

Ken Budge, Mayor