

AGENDA
Design Review Board
January 11, 2023, at 5:30 PM
City of Bisbee Council Chambers
915 S. Tovreaville Rd. Bisbee, AZ

The Meeting Called to Order by _____ at _____ PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Ed Briggs			
Peter Gaffer			
Stephan Green			
Lori Gunnell, Chair			
Ben Lepley			
Scot Perfect, Vice Chair			
Theodore Schriever			
Frank Davis, Council Liaison to the Board			
Vacant , Staff Liaison to the Board			

Bisbee enjoys a rich multi-cultural heritage evident through its
 Historic buildings, neighborhoods, and structures. Less visible,
 Equally important are the archaeological resources of Bisbee’s past. Protection and
 enhancement of Bisbee’s heritage is critical to preserving the unique identity of our
 community.

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA.** Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS

Agenda Item 1.

Please follow the Outline below for the Public Hearing regarding this Agenda Item

Application #: 22-83

Address: 108 Tombstone Canyon

Contributing / Non-Contributing: (C) Bi-18 Commercial

Property Owner / Representative Patricia Lecy

Description of Work to be done: Solar Installation (300ft. Notification was sent out on November 4, 2022) One (1) Public Comment in support.

PUBLIC HEARING:

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:

Opposed / in favor, speaking time limit is three (3) minutes per person.

DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the Public Hearing is closed.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 2.

Please follow the Outline below for the Public Hearing regarding this Agenda Item

Application #: 22-84

Address: 21 Temby Avenue

Contributing / Non-Contributing: (C) #132 Residential

Property Owner / Representative: Owner Mary Fairbanks

Description of Work to be done: Solar Installation (was given a Stop Work order 9/13/2022) 300ft. Notification was sent out on November 13, 2022- Received one (1) public comment in opposition and four (4) in support.

PUBLIC HEARING:

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:

Opposed / in favor, speaking time limit is three (3) minutes per person.

DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the Public Hearing is closed.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 3.

Please follow the Outline below for the Public Hearing regarding this Agenda Item

Application #: 22-87

Address: 148 Key Avenue

Contributing / Non-Contributing: (C) #690 Residential

Property Owner / Representative: Owner Milena Sefferovich / John Sefferovich

Description of Work to be done: Demolition the existing roof. Rebuild at +36" to provide for habitable space on 2nd floor, there will be no change to existing materials / 300ft. Notification was sent out on November 14, 2022 and no public comments were received.

PUBLIC HEARING:

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:

Opposed / in favor, speaking time limit is three (3) minutes per person.

DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the Public Hearing is closed.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

NEW BUSINESS

Agenda Item 4.

Please follow the Outline below for the Public Hearing regarding this Agenda Item

Application #:22-73

Address: 161 Quality Hill Rd. (Historic Registry as Cross)

Contributing / Non-Contributing: (NC) #673

Property Owner / Representative: Owner Julie A. Goldstrom

Description of Work to be done: Seeking Retro-Active approved for the demolition of the carport and the New construction of the Carport to be in the exact site, with same simple design and matching building materials.

Stop Work order was issued to the property owner and all workers.

300Ft. Notification was sent out on December 5, 2022

Public Comment: One (1) in support

One (1) in opposition

PUBLIC HEARING:

CALL FOR THE APPLICATION: *Applicant / Representative will present their application to the Board*

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: *Opposed / in favor, speaking time limit is three (3) minutes per person.*

DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the Public Hearing is closed.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 5.

Application #:22-93

Address: 543E Adams Avenue (Historic Registry as Tombstone Canyon)

Contributing / Non-Contributing: (C) #321

Property Owner / Representative: Owner Terry and Marilyn Baird

Description of Work to be done: Construct 36' high picket fence at top of retaining wall from east wall of house eastward to end of retaining wall.

CALL FOR THE APPLICATION: *Applicant / Representative will present their application to the Board*

PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 6.

Application #:22-95

Address: 39 Howell Avenue

Contributing / Non-Contributing: (C) Bi-134

Property Owner / Representative: Owner Pinnacle Real Estate Four LLC – Carrick Sears

Description of Work to be done: Outdoor lighting.

CALL FOR THE APPLICATION: *Applicant / Representative will present their application to the Board*

PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 7.

Please follow the Outline below for the Public Hearing regarding this Agenda Item

Application #:22-96

Address: Main Street Parking Lot

Contributing / Non-Contributing: N/A

Property Owner / Representative: Dale Turner

Description of Work to be done: Place a prefabricated “Miners Shack” in the parking lot.

300Ft. Notification was sent out on December 23, 2022
No public comments were received at the time of this agenda.

PUBLIC HEARING:

CALL FOR THE APPLICATION: *Applicant / Representative will present their application to the Board*

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: *Opposed / in favor, speaking time limit is three (3) minutes per person.*

DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the Public Hearing is closed.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 8.

Approval of the December 7, 2022, Design Review Board Meeting Minutes.

Agenda Item 9.

Discussion regarding the submittal requirements for the Design Review Board Application packet currently verses before.

Staff Comments (NO DISCUSSION)

- DRB Application #22-81 142 Tombstone Canyon will be heard at the February 1, 2023 meeting per the applicant.
- DRB Application #22-91 136 Tombstone Canyon Administratively Approved Roof as submitted (Like for Like).
- DRB Application #22-92 5 ½ Moon Canyon Administratively Approved Roof as submitted (Like for Like).
- DRB Application #22-94 838 Sims Road Administratively Approved Roof as submitted.

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate, or take any action on these topics.)

Adjournment:

*Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.
Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.*