

MINUTES
Design Review Board
February 1, 2023, at 5:30 PM
City of Bisbee Council Chambers
915 S. Tovreaville Rd. Bisbee, AZ

The Meeting Called to Order by *LORI GUNNELL* at 5:30PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Ed Briggs	X		
Peter Gaffer	X		
Stephan Green	---	---	X
Lori Gunnell, Chair	X		
Ben Lepley	---	---	X
Doug Taylor	X		
Theodore Schriever	X		
Frank Davis, Council Liaison to the Board	X		
Nina Williams, Deputy City Clerk	X		
Joe Ward, Bldg. Inspector/Code Enforce.	X		

CALL TO THE PUBLIC: NONE

NEW BUSINESS

Agenda Item 1.

Election of a Vice-Chair for the Design Review Board.

Ms. Gunnell nominated Doug Taylor

Mr. Gaffer seconded the nomination **MOTION PASSED: UNANIMOUSLY**

Agenda Item 2.

Application #:22-81

Address: 142 Tombstone Canyon

Contributing / Non-Contributing: (C) Bi-9

Residential / Commercial: Residential

Property Owner / Representative: Jim & Destini Jewell

Description of Work to be done: Replace wooden picket fence that borders front property & city sidewalk with a 4' concrete wall finished to look like a traditional adobe wall.

Mr. Jewel spoke regarding his application to the Board and answered questions.

MOTION: *Mr. Gaffer moved to approve application 22-81 as submitted.*

SECOND: *Mr. Schriever* **MOTION PASSED: UNANIMOUSLY**

Agenda Item 3.

Application #:23-02

Address: 838 Sims Road

Contributing / Non-Contributing: (NC) #179

Residential / Commercial: Residential

Property Owner / Representative:

Owner Paul & Clara Grundy / Representative Sean Brown

Description of Work to be done: Pouring a 2'H x40'L concrete wall using rebar verticals and horizontals, epoxying into 2 existing walls. The 18"x18" footer will be poured with the 8" thick wall at the same time. ½" plywood will be used as the forms.

Mr. Ward presented this application to the Board and answered questions.

MOTION: Mr. Gaffer moved to approve application 23-02 as submitted.

SECOND: Ms. Gunnell **MOTION PASSED: UNANIMOUSLY**

Agenda Item 4.

Application #:23-03

Address: 54 Brewery Avenue

Contributing / Non-Contributing: Commercial District Contributing

Residential / Commercial: Commercial

Property Owner / Representative: Owner Laura Claire Harlin / Justin Luria

Description of Work to be done:

- Constructing a stairway fire escape off the back of the building to provide a second access from the building as wanted per the Fire Marshal.
- Constructing a metal fence to protect the building from vandalism and graffiti (permission has been obtained from the owners of the lot next to theirs to construct a fence going through their property. The City Manager and Building Inspector are aware).

Ms. Harlin and Mr. Luria presented their application to the Board and answered questions.

MOTION: Mr. Taylor moved to approve application 23-03 with the provision that solid wrought iron be the material used.

SECOND: Ms. Gunnell **MOTION PASSED: UNANIMOUSLY**

Agenda Item 5.

Application #:23-04

Address: 204 Brewery Avenue

Contributing / Non-Contributing: (C) #18

Residential / Commercial: Residential

Property Owner / Representative: Owner Steve Suskin

Description of Work to be done: Roof replacement.

Ms. Williams presented this application to the Board and answered questions.

MOTION: Mr. Schriever moved to approve application 23-04 as submitted.

SECOND: Mr. Gaffer **MOTION PASSED: UNANIMOUSLY**

Agenda Item 6.

Approval of the January 11, 2023 Design Review Board Meeting Minutes.

MOTION: Mr. Gaffer moved to approve the January 11, 2023 Design Review Board Meeting Minutes.

SECOND: Mr. Schriever **MOTION PASSED: UNANIMOUSLY**

Agenda Item 7.

Discussion of the Status and Possible Approval of the Annual Report to present before the Mayor and Council. (Ms. Gunnell and Mr. Gaffer) – *This Item may not be ready by the meeting.*

This item will be brought back at the next meeting.

Staff Comments (NO DISCUSSION)

- DRB Application #23-01: 724 Tombstone Canyon Administratively Approved Roof as Submitted (Like for Like).
- *Mr. Ward spoke regarding Zoning Code 3.5.4 Maintenance in regard to approval going forward.*
- *Ms. Williams updated the Board regarding the Development Standards and Code amendments / additions that will be going before Mayor and Council for approval on Tuesday, February 7, 2023.*

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate, or take any action on these topics.)

- *Possible Approval of the Annual Report to present before the Mayor and Council*
- *Discussion regarding Zoning Code 3.5.4 Maintenance*

Adjournment: 5:57PM