

MINUTES
Design Review Board Special Session
February 13, 2023, at 5:30 PM
City of Bisbee Council Chambers
915 S. Tovreaville Rd. Bisbee, AZ

The Meeting Called to Order by LORI GUNNELL at 5:30PM

Roll Call-Board Members

| Design Review Board | Present | Absent | Excused |
|---|----------------|---------------|----------------|
| Ed Briggs | X | | |
| Peter Gaffer | X | | |
| Stephan Green | --- | --- | X |
| Lori Gunnell, Chair | X | | |
| Ben Lepley | X | | |
| Doug Taylor | X | | |
| Theodore Schriever | X | | |
| Frank Davis, Council Liaison to the Board | X | | |
| Ashlee Coronado, City Clerk | X | | |
| Joe Ward, Bldg. Inspector/Code Enforce. | X | | |
| Ken Budge, Mayor | X | | |
| Stephen J. Pauken, City Manager | X | | |
| Joe Estes, City Attorney | X | | |

CALL TO THE PUBLIC:

- *Josie Oldfield, spoke about project as the contractor/representative.*
- *Shawnee Hicks, spoke in support of the demo/project.*

Agenda Item 1.

Discussion and Possible Resolution for Demolition work that was done outside of Design Review Board approval for the property located at 134 Tombstone Canyon.

- *Before the Design Review Board September 7, 2022, the Board moved to approve application 22-58; with the provision that there will be some visual delineation in the roof line- motion passed unanimously.*

Ms. Gunnell spoke before she opened this item up for Board discussion regarding the demolition permit that was in the packet that was issued on January 31st.

Mr. Ward stated he required the applicant to get a demolition permit because when people are demolishing in Old Bisbee and rebuilding, the Design Review Board asked that there be a demolition permit. He was being respectful of the Design Review Board's request. The intent was only for the roof.

Ms. Gunnell opened up for Board discussion.

The Board discussed, commented, and asked questions regarding the property located at 134 Tombstone Canyon and the Stop Work Order that was issued. Mr. Ward, Building Inspector/Code Enforcement, Mr. Luke Oldfield, Contractor, Mr. Massey, Owner, and Mr. Joe Estes, City Attorney responded and commented.

MOTION: Mr. Taylor moved that we approve the plans that the Board approved previously and that the drawings that back up the decisions made for those plans be approved by Mr. Ward Administratively on the Design Review Boards behalf.

SECOND: Ms. Gunnell

MOTION PASSED: 5/1 (Briggs)

Agenda Item 2.

Discussion on the consequences for applications that do not follow the Design Review Board approval.

- **The Design Review Board should make sure that all requirements of the application are fulfilled before rendering a decision. Zoning Code 3.5.2 Review Requirements and Procedures.**
- **Any exterior changes, requiring a building permit or not, must have approval of the Design Review Board prior to the commencement of work. When any project has been started without design Review Board approval, the Design Review Board shall request that the Building Official issue a Stop Work Order which shall be in effect until approval is granted by the Design Review Board. Zoning Code 2.6.2 Powers and Duties (E).**

MOTION: Ms. Gunnell moved to go into Executive Session to include City Manager, Mayor, Councilmember Davis and Mr. Ward.

SECOND: Ms. Lepley

MOTION PASSED: UNANIMOUSLY

MOTION: Mr. Taylor moved to come out of Executive Session.

SECOND: Ms. Gunnell

MOTION PASSED: UNANIMOUSLY

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).

Adjournment: 6:45PM