

AGENDA SPECIAL SESSION

Design Review Board
March 8, 2023, at 5:30 PM
City of Bisbee Council Chambers
915 S. Tovreaville Rd. Bisbee, AZ

The Meeting Called to Order by _____ at _____ PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Ed Briggs			
Peter Gaffer			
Stephan Green	---	---	X
Lori Gunnell, Chair			
Ben Lepley			
Doug Taylor, Vice-Chair			
Theodore Schriever			
Frank Davis, Council Liaison to the Board			
Vacant, Staff Liaison to the Board			

Bisbee enjoys a rich multi-cultural heritage evident through its Historic buildings, neighborhoods, and structures. Less visible, Equally important are the archaeological resources of Bisbee's past. Protection and enhancement of Bisbee's heritage is critical to preserving the unique identity of our community.

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS (AMENDING PREVIOUSLY APPROVED DRB APPLICATIONS)

Agenda Item 1.

Application #: 22-45

Address: 517A Mayor Ave

Contributing: (C) #272

Residential / Commercial: Residential

Property Owner / Representative: John and Barbara Guy

Description of Work to be done: Amending Approved Application due to Product change.

Revising the windows from the Jeld Wen Aluminum to Milgard Vinyl. Requesting the change because they cannot get white frames on the aluminum Jeld Wen windows.

APPLICATION: Applicant / Representative will present their application to the Board.

PUBLIC COMMENT: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 2.

Application #: 22-65

Address: 102 Locklin Ave

Contributing / Non-Contributing:

Residential / Commercial: Residential

Property Owner / Representative: Joseph and Dana Dorner

Description of Work to be done: Amending Approved Application- Structure
Structure will be enclosed, and height of structure will be reduced by 6ft.

APPLICATION: *Applicant / Representative will present their application to the Board.*
PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*
STAFF COMMENTS
BOARD DISCUSSION: *No public comments beyond this point.*
BOARD WILL TAKE A MOTION AND VOTE

NEW BUSINESS

Agenda Item 3.

Application #:23-08
Address: 67 Main Street
Contributing / Non-Contributing: Commercial District Contributing
Residential / Commercial: Commercial
Property Owner / Representative:
Applicants Raymond & Danielle Juhl / Owner Al Anderson Two Partners Inc.
Description of Work to be done: Signs for Business.

APPLICATION: *Applicant / Representative will present their application to the Board.*
PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*
STAFF COMMENTS
BOARD DISCUSSION: *No public comments beyond this point.*
BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 4.

Application #:23-11
Address: 713 Warren Ave
Contributing / Non-Contributing: (C) #245
Residential / Commercial: Residential
Property Owner / Representative: Owner Dona Schell
Description of Work to be done: Retro Approval for Window replacement.

APPLICATION: *Applicant / Representative will present their application to the Board.*
PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*
STAFF COMMENTS
BOARD DISCUSSION: *No public comments beyond this point.*
BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 5.

Approval of the February 1, 2023 Design Review Board Meeting Minutes.

Agenda Item 6.

Approval of the February 13, 2023 Design Review Board Special Meeting Minutes.

Agenda Item 7.

Discussion of the Status and Possible Approval of the Annual Report to present before the Mayor and Council. (Ms. Gunnell and Mr. Gaffer)

Agenda Item 8.

Discussion regarding Bisbee Zoning Code 3.5.4 Maintenance

Staff Comments (NO DISCUSSION)

- DRB Application #23-05: 201 Tombstone Canyon Administratively Approved Roof as Submitted (Like for Like).
- DRB Application #23-07: 140C Opera Drive Administratively Approved Roof as Submitted (Like for Like).
- DRB Application #23-09: 210C Opera Drive Administratively Approved Roof as Submitted (Like for Like).
- DRB Application #23-10: 108 Quarry Canyon Administratively Approved Roof as Submitted (Like for Like).

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate, or take any action on these topics.)

Adjournment:

*Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.
Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.*

**AMENDING APPLICATION #22-45
DUE TO PRODUCT CHANGE
WINDOW**

**CITY OF BISBEE
HISTORIC DISTRICT BOARD**

76 Erie Street
Bisbee, AZ 85603
Telephone: 502-432-6000
Fax: 520-432-6069

DRB No. 22-45
Date Filed 7-13-22
Fee \$ Fee+Copies total \$ 163.25
Contributing/Non-Contributing (C) # 272
Commercial/ Residential Residential
Received by Qua Williams

Office Use Only

DRB APPLICATION FORM

Name of Applicant John and Barbara Guy	Name of Property Owner(s) Barbara Guy PLLC	Name of Representative if other than the Applicant
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Mailing Address 2687 E Arrowhead Trail Gilbert Az 85297	Mailing Address 2687 E Arrowhead Trail Gilbert Az 85297	Mailing Address
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Telephone Number 480 695 7885	Telephone Number 480 221 5513	Telephone Number
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Assessor's Parcel Number(s) (from County Tax Bill) 10359027A	Year Built: 1910
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Parcel Size 3136 <input checked="" type="checkbox"/> Square Feet <input type="checkbox"/> Acres	Street Address of Project 517A Mayer Ave Bisbee Az 85603
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TYPE OF DEVELOPMENT

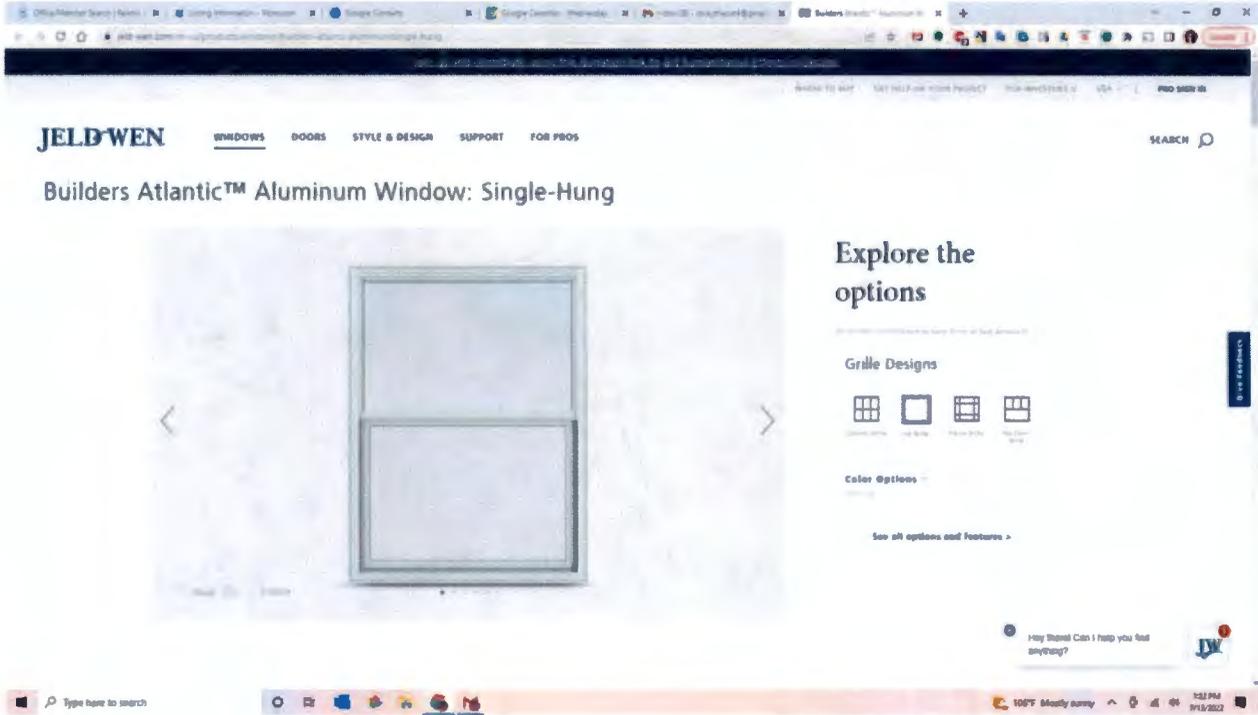
(Check appropriate boxes)

- Demolition. Please indicate the type and extent of demolition. (See next page)
- Construction and/or Moving of a structure.
- Addition to a structure.
- Exterior finishes (Including fenestration, doors, trim, etc.).
- Construction, installation, relocation, or alteration of outdoor advertising sign. Outdoor lighting.
- Stairways, Retaining Walls, and Fences.
- Solar Panels.
- Other (Explain). _____

If you need more room, please attach additional sheets

ORIGINAL WINDOW APPROVED

<https://www.jeld-wen.com/en-us/products/windows/builders-atlantic-aluminum/single-hung>



REVISED WINDOW



Lowe's Custom Order Quote

Quote # 767288211
 Quote Name: Milgard TUSCANY
 Date Printed: 2/2/2011

Customer: JOHN GUY

Email: john.guy055@gmail.com

Address: 2687 E ARROWHEAD TRAIL
 GILBERT, AZ 85297

Phone: (480) 695-7885

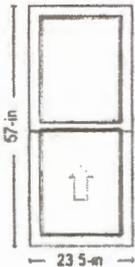
Store: (2663) LOWE'S OF SIERRA VISTA, AZ

Associate: OLIVIA WELLS (4177389)

Address: 3700 MARTIN LUTHER KING PARKWA
 SIERRA VISTA, AZ 85635

Phone: (520) 439-3640

Item Total: 11
PreSavings Total: \$6,104.51
Freight Total: \$0.00
Labor Total: \$0.00
Pre-Tax Total: \$6,104.51



Milgard
 Tuscany V400
 Single Hung Window
 RO: 24-in x 57 1/2-in
 White | White | Dual Glazed
 Room Location:

Line #	Item Summary	Production Time	Was Price	Now Price	Quantity	Total Savings	Pre-Tax Total
100-1		28 days	\$438.77	\$438.77	2		\$877.54

<p>CITY OF BISBEE HISTORIC DISTRICT BOARD</p> <p>76 Erie Street Bisbee, AZ 85603 Telephone: 502-432-6000 Fax: 520-432-6069</p>	<p>DRB No. <u>22-45</u></p> <p>Date Filed <u>7-13-22</u></p> <p>Fee \$ <u>Fee+Copies total \$ 163.25</u></p> <p>Contributing/Non-Contributing <u>(C) # 212</u></p> <p>Commercial/ Residential <u>Residential</u></p> <p>Received by <u>Qua Williams</u></p> <p align="right">Office Use Only</p>
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DRB APPLICATION FORM

Name of Applicant John and Barbara Guy	Name of Property Owner(s) Barbara Guy PLLC	Name of Representative if other than the Applicant
Mailing Address 2687 E Arrowhead Trail Gilbert Az 85297	Mailing Address 2687 E Arrowhead Trail Gilbert Az 85297	Mailing Address
Telephone Number 480 695 7885	Telephone Number 480 221 5513	Telephone Number
Assessor's Parcel Number(s) (from County Tax Bill) 10359027A		Year Built: 1910
Parcel Size 3136	<input checked="" type="checkbox"/> Square Feet <input type="checkbox"/> Acres	Street Address of Project 517A Mayer Ave Bisbee Az 85603

TYPE OF DEVELOPMENT

(Check appropriate boxes)

- Demolition. Please indicate the type and extent of demolition. (See next page)
- Construction and/or Moving of a structure.
- Addition to a structure.
- Exterior finishes (Including fenestration, doors, trim, etc.).
- Construction, installation, relocation, or alteration of outdoor advertising sign. Outdoor lighting.
- Stairways, Retaining Walls, and Fences.
- Solar Panels.
- Other (Explain). _____

If you need more room, please attach additional sheets

DRB APPLICATION SUBMITTAL CHECKLIST

DRB APPROVAL DOES NOT MEAN APPROVAL FOR A BUILDING PERMIT- A SEPARATE BUILDING PERMIT MUST BE OBTAINED WITHIN ONE (1) YEAR.

THE FOLLOWING APPLICATION MATERIALS MUST BE SUBMITTED:

To ensure completeness, please check off each box under the letter "A" (Applicant) as each item is completed. Please submit this checklist with your application. The city will check off each box under the letter "C" (City) as each item is verified as complete.

Please provide **9 copies** on 8 ½" x 11" paper (or if a larger size, folded to 8 ½" x 11") collated and stapled into individual packets.

- | | | | | |
|-------------------------------------|---|--------------------------|---|--|
| <input checked="" type="checkbox"/> | A | <input type="checkbox"/> | C | DRB APPLICATION FORM AND PROJECT DESCRIPTION QUESTIONNAIRE |
| <input checked="" type="checkbox"/> | A | <input type="checkbox"/> | C | LOCATION MAP (EXAMPLE GIVEN IN PACKET) |
| <input checked="" type="checkbox"/> | A | <input type="checkbox"/> | C | SITE SKETCH (EXAMPLE GIVEN IN PACKET WITH ITEMS TO BE INCLUDED) |
| <input checked="" type="checkbox"/> | A | <input type="checkbox"/> | C | ARCHITECTURAL BUILDING ELEVATIONS AND SIGN DETAILS. INCLUDE DIMENSIONS, MATERIALS AND EXTERIOR LIGHT FIXTURES. FOR NEW SIGN INCLUDE EXACTLY HOW THE SIGN IS TO BE MOUNTED AND/OR SUPPORTED. FOR PROJECT-SPECIFIC INFORMATIONAL REQUIREMENTS, PLEASE REFER TO THE PROJECT DESCRIPTION QUESTIONNAIRE |
| <input checked="" type="checkbox"/> | A | <input type="checkbox"/> | C | PHOTOGRAPHS: REQUIRED FOR ALL APPLICATIONS FOR ALTERATIONS TO AN EXISTING STRUCTURE. PHOTOGRAPHS MUST BE CLEAR AND LABELED WITH APPLICATION ADDRESS OR CONTECTUAL ADDRESS |
| <input checked="" type="checkbox"/> | A | <input type="checkbox"/> | C | EXTERIOR ELEVATIONS (INCLUDE ALL AFFECTED SIDES OF THE BUILDING AND WINDOW PLACEMENT. ALL MATERIAL <u>MUST BE LEGIBLE.</u> (REDUCED SETS SHOULD MAINTAIN A FONT SIZE OF 12) |
| <input checked="" type="checkbox"/> | A | <input type="checkbox"/> | C | DOOR AND WINDOW (MUST INCLUDE WINDOW TYPE (NUMBER OF LIGHTS, DIMENSIONS, MATERIALS, MANUFACTURES TYPE NAME AND TYPE NUMBER) (DESIGN GUIDELINES PAGE 8 COMMERCIAL WINDOWS/DOORS – PAGES 19 AND 20 RESIDENTIAL WINDOWS/ DOORS)) |
| <input checked="" type="checkbox"/> | A | <input type="checkbox"/> | C | FOR NEW CONSTRUCTION AND/OR ADDITIONS GREATER THAN 120 SQ. FT. IN SIZE, PROVIDE ONE (1) SET OF SCALE PLANS. |
| <input type="checkbox"/> | A | <input type="checkbox"/> | C | FILING FEES (CHECKS SHOULD BE PAYABLE TO THE CITY OF BISBEE) |

PROJECT DESCRIPTION QUESTIONNAIRE

The purpose of this questionnaire is to relay information to the Design Review Board. Please answer all questions. For those questions which do not pertain to your project, please indicate "Not Applicable" or "N/A". NOTE: **The more complete and clear, the more quickly your application can be processed.**

1. Describe your project in detail.

- For new signs, provide scaled drawings, provide wording, font style, dimensions, materials, and mounting detail. Indicate specific location on site plan. (Design Review Board Guidelines page 28)
- For new copy on existing signs, provide wording, graphics, font style, and photographs of existing sign(s).
- For exterior lighting, include description/detail of fixtures and indicate locations on the site plan.
- For new construction, additions, or architectural alterations, include plans, elevations, dimensions, height(s), materials, finishes, trim and window details.
- For stairways, retaining walls and fences, provide dimensions, location, and materials.
- For demolition, identify the items to be demolished, the percentage of the structure(s) to be demolished, and explain reason for demolition.

The structure at 517A Mayer has been disassembled by the previous owners to the point where nylon straps, hydraulic jacks and wooden blocks are the main structural support. The structure has fire damage from 2 separate events and severe insect damage due to a lack of foundation.

Our intent is to save this house. We feel we can do this while preserving the visual character and much of original exterior material on the staircase side (West) and street view side (South). We have chosen to increase square footage on the house by expanding in directions, and materials of construction that will have very little visual variations relative to the existing dwellings in the area. For instance, at some point in the life of this house there was what we believe to have been a dirt floor bathroom under a shed roof attached to the North side. We are proposing extending the roof trusses to provide a 5' extension on the house to the North all under one roof line keeping the roof height the same and changing the roof pitch only slightly. We have plans and have budgeted to use salvaged materials from the portions of the house we will be remodeling to provide originality to exterior finishes where practical. Where salvaged materials are not practical we have access to new materials with much the same finish detail as the house had when it was originally built. We are proposing to relocate the front door via a small mud room type vestibule. My wife and I have surveyed and found many examples of this modification in the area. We will be borrowing this concept with pride as an example of Bisbee ingenuity. We are also proposing to increase the length of the house by 3' across the front elevation. These proposed modifications, as well as, the 5' addition to the back of the house will be transforming this 525 sq.ft. structure into a 760 sq.ft, 2 bedroom 2 bathroom home that will have all the same character and virtually the same look as the home built on this location in 1910.

2. If the project includes new construction, please provide the following information:

- What is the total lot area presently covered by building(s), decks, and other structures? 525 sq. ft.
- What is the Primary Structure total floor area (livable sq. ft.) on the property? 525 sq. ft.
- What is the total floor area on the parcel that is devoted to residential use? 525 sq. ft.

If you need more room to answer any question, please attach additional sheets

DRB # 22-45

ADMINISTRATIVE APPROVAL

ADDENDUM

(Additional materials, omitted, or added after the application was reviewed)

NAME AND TITLE: _____

DATE: _____

SIGNATURE: _____

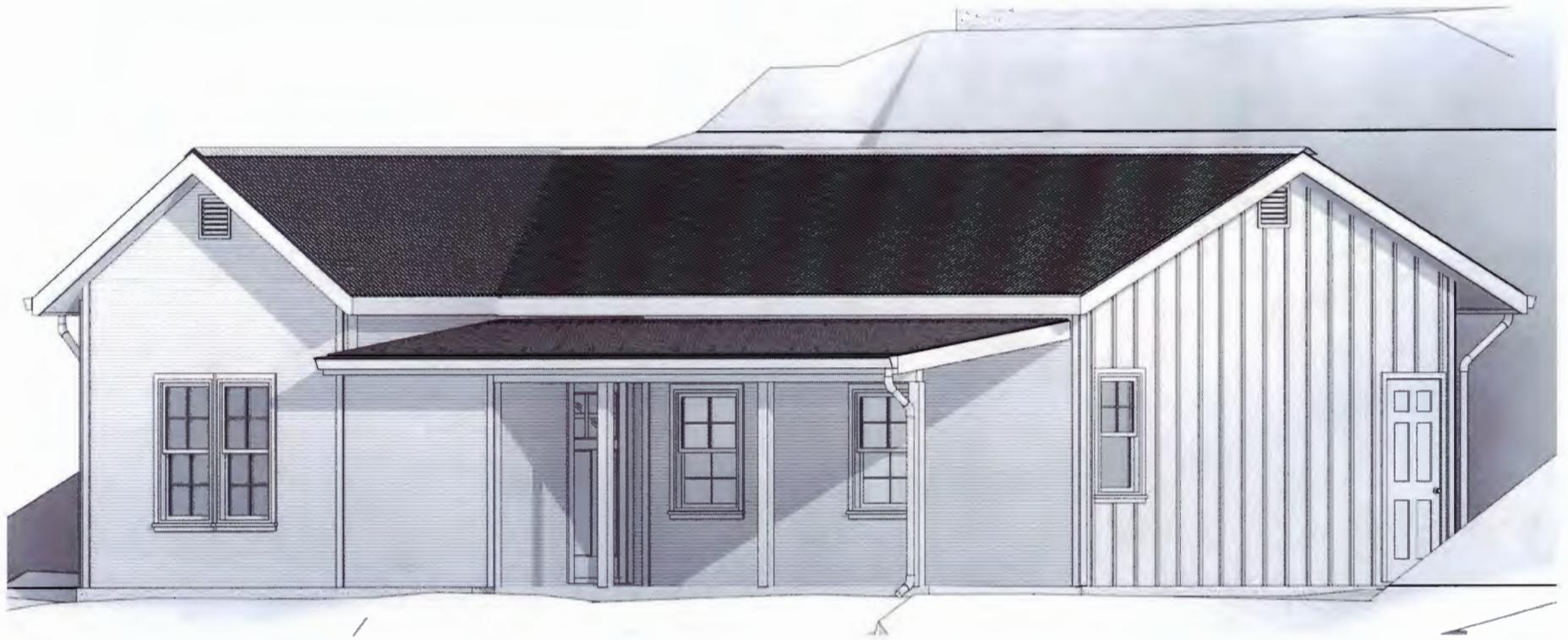
CONDITIONS/NOTES:

DRB # _____

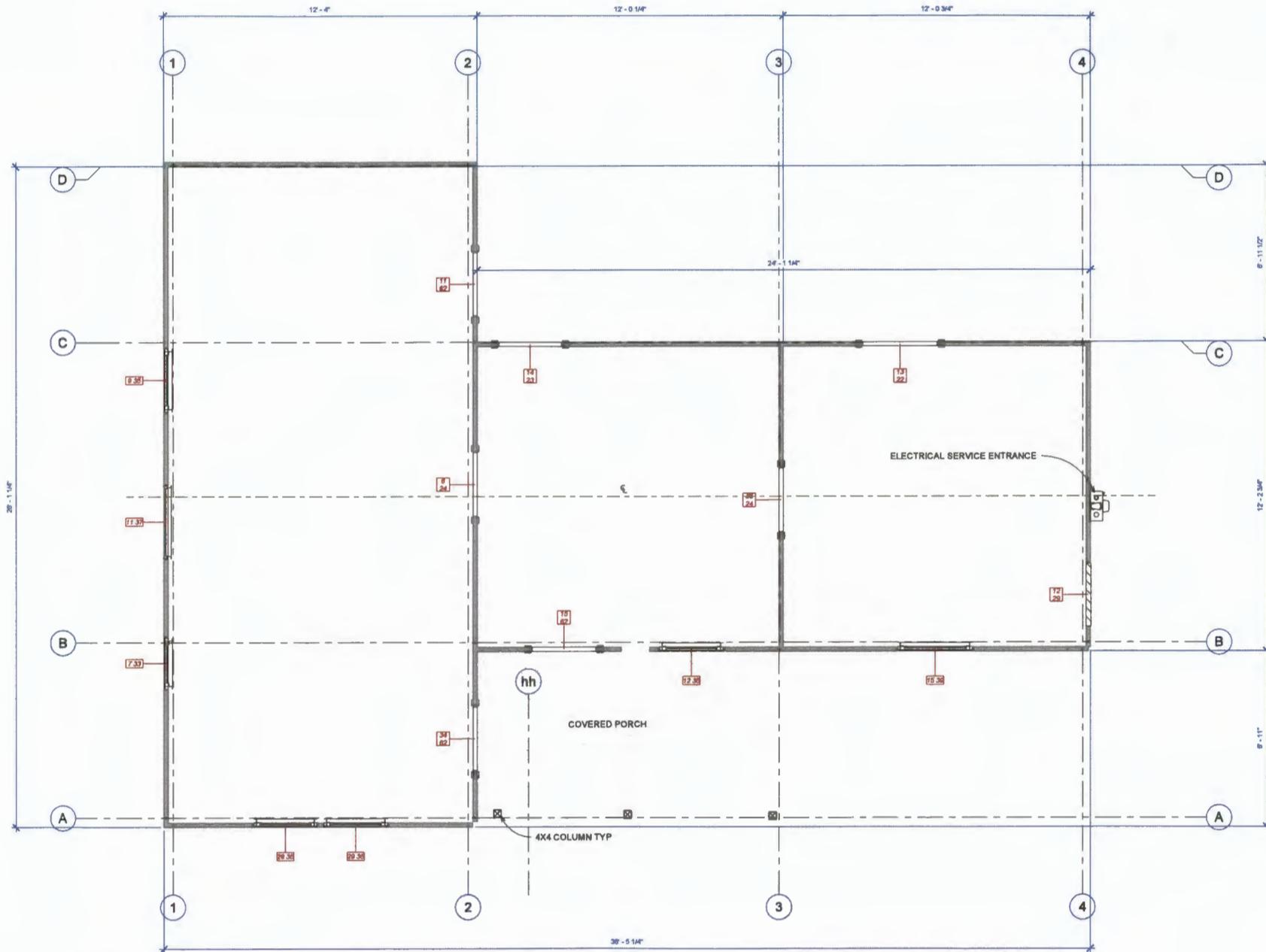
DESIGN REVIEW BOARD ACTION APPROVED DISAPPROVED

DATE: 8/3/2022

NOTES: Approved as submitted (3/1 Vote)



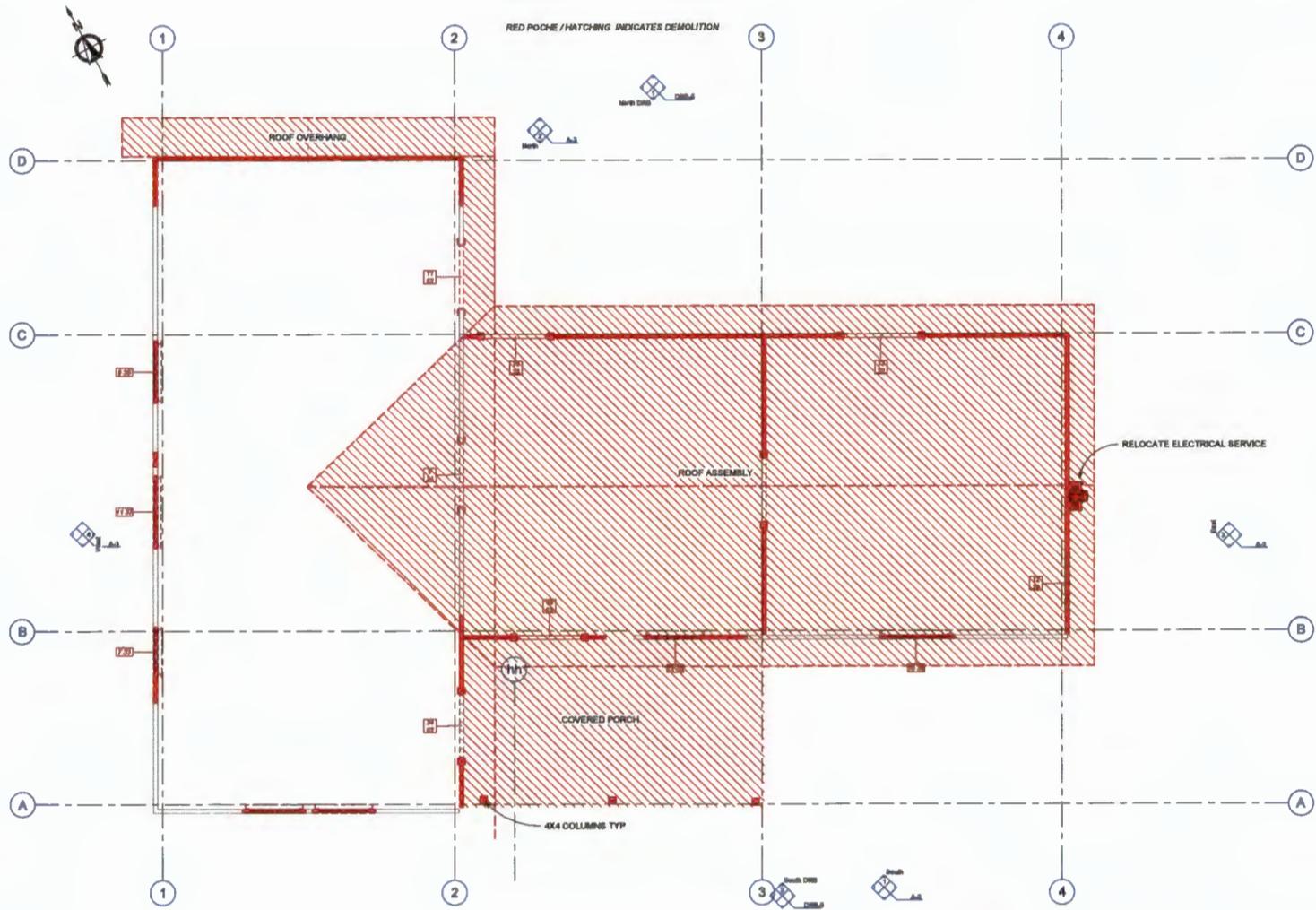
① Concept Perspective



EXISTING CONDITIONS: CONDEMNABLE STATE
 NO FOOTINGS/FOUNDATION, NO FLOORS, NO PLUMBING, EXISTING 200A ELECTRICAL SERVICE DISCONNECTED,
 PLANK WALL "FRAMING" SHOWING EXTENSIVE ROT, WTAER, FIRE, TERMITE DAMAGE, INOPERABLE WINDOWS,
 NO DOORS, UNDERSIZED CEILING/ROOF ASSEMBLIES, NON-COMPLIANT DRAINAGE GRADING.

① Level 1 Existing DRB
 1/2" = 1'-0"





RED POICHE / HATCHING INDICATES DEMOLITION

ROOF OVERHANG

ROOF ASSEMBLY

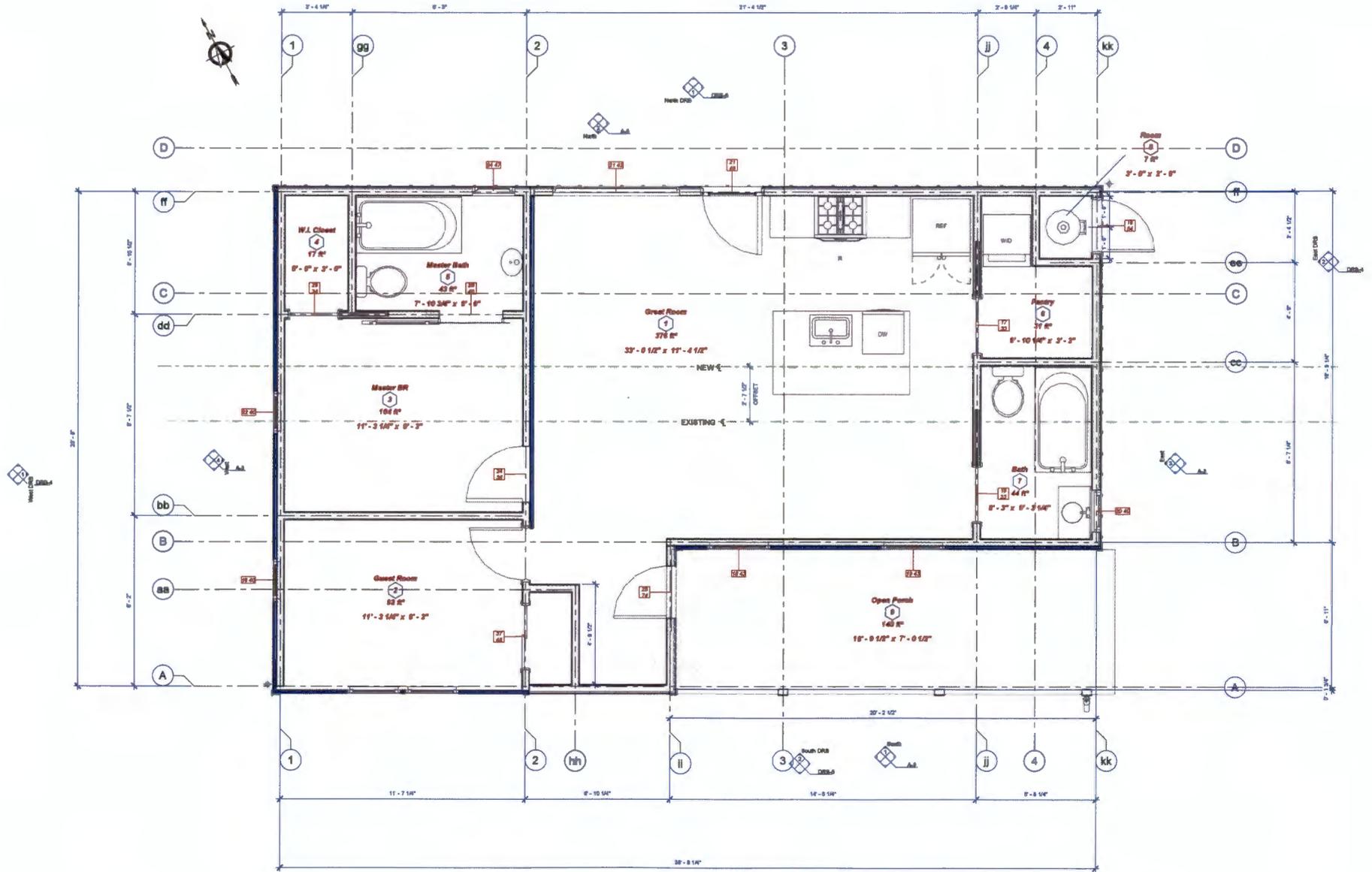
COVERED PORCH

RELOCATE ELECTRICAL SERVICE

4x4 COLUMNS TYP

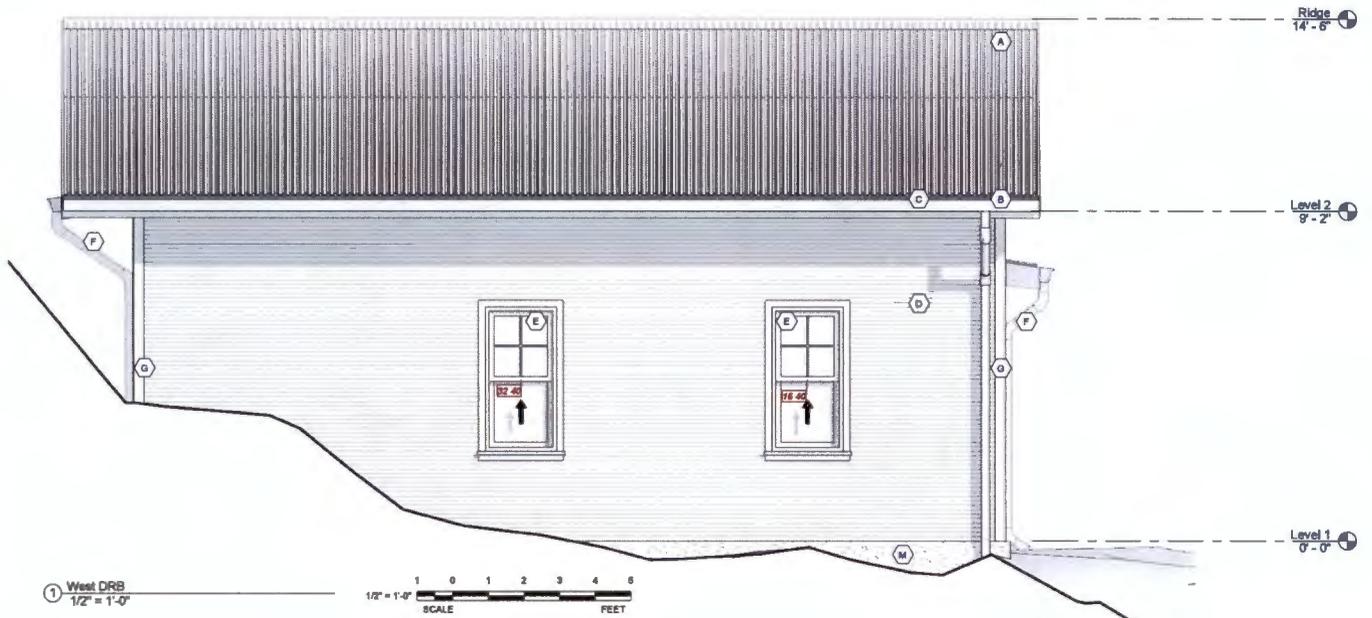
1 Level 1 Demo DRN
1/2" = 1'-0"

1 0 1 2 3 4 5
1/2" = 1'-0"
SCALE FEET

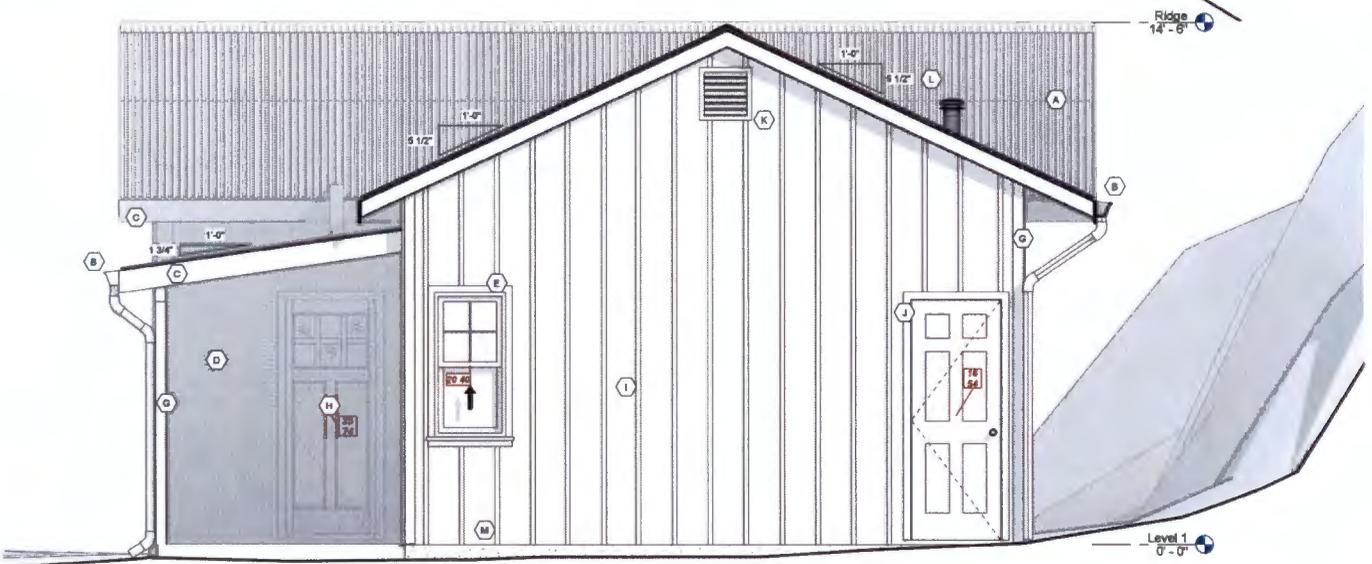


1 Level 1 Complete DWG
1/2" = 1'-0"





1 West DRB
1/2" = 1'-0"

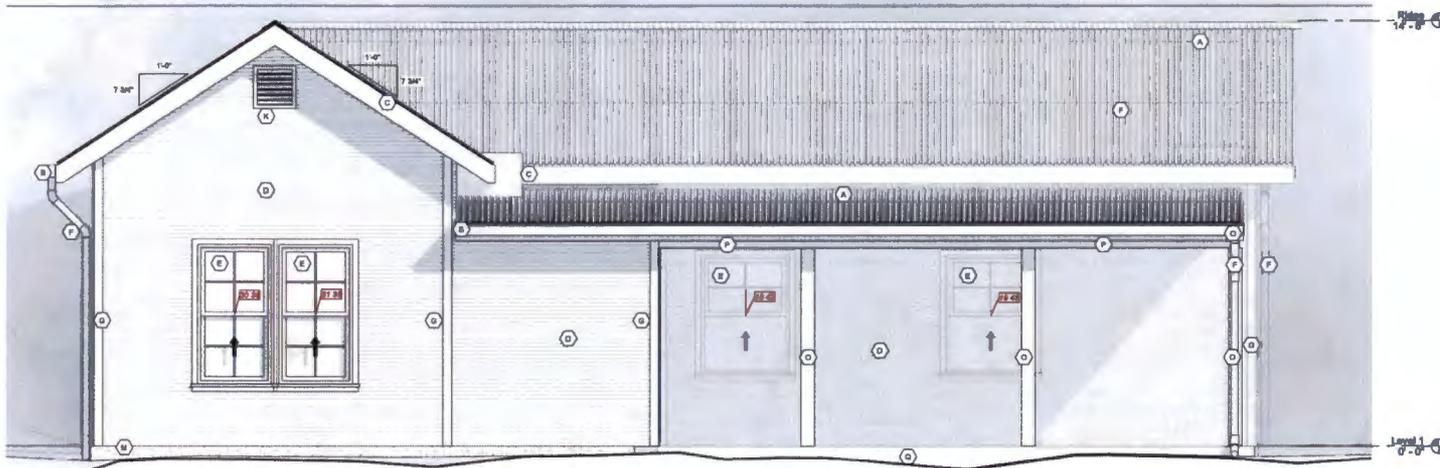


2 East DRB
1/2" = 1'-0"



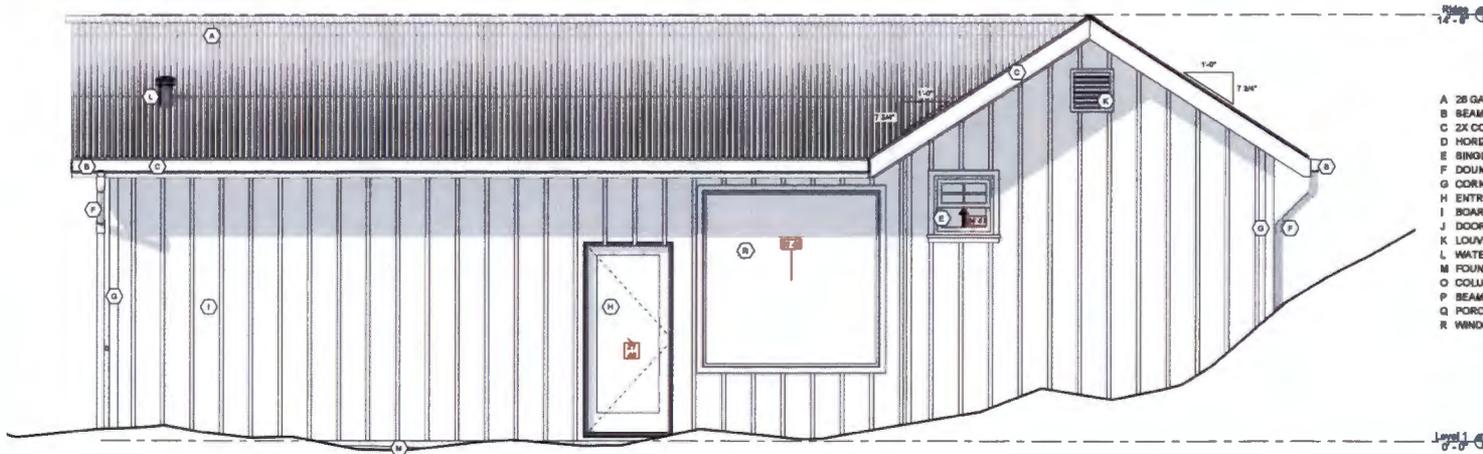
MATERIALS

- A 26 GA CORRUGATED STEEL ROOFING, CORTEN OR MILL FINISH, NEW
- B SEAMLESS GUTTER, STEEL, NEW
- C 2X COMB FASICA, NEW
- D HORIZONTAL LAP SIDING, SALVAGE
- E SINGLE HUNG WINDOW, CLAD WOOD, NEW
- F DOWNSPOUTS, STEEL, NEW
- G CORNER BOARD, PINE, 1X, NEW
- H ENTRY DOOR, STEEL, FULL LITE, NEW
- I BOARD & BATTEN, WOOD, SALVAGE
- J DOOR, PANEL STEEL, NEW
- K LOUVERED ATTIC VENT, STEEL, NEW
- L WATER HEATER EX-HAUST, STEEL, NEW
- M FOUNDATION STEM WALL, CONCRETE, NEW
- O COLUMN, 4X8, FIR, COMMON, NEW
- P BEAM, 4X8, FIR, COMMON, NEW
- Q PORCH FLOOR, WOOD PLANK, NEW
- R WINDOW, FIXED, CLAD WOOD, NEW



2 South Elev
1/2" = 1'-0"

1 0 1 2 3 4 5
1/2" = 1'-0"
SCALE FEET



1 North Elev
1/2" = 1'-0"

1 0 1 2 3 4 5
1/2" = 1'-0"
SCALE FEET

MATERIALS

- A 28 GA CORRUGATED STEEL ROOFING, CORTEN OR MILL FINISH, NEW
- B SEAMLESS GUTTER, STEEL, NEW
- C 2X COMB FABRICA, NEW
- D HORIZONTAL LAP SIDING, SALVAGE
- E SINGLE HUNG WINDOW, CLAD WOOD, NEW
- F DOWNSPOUTS, STEEL, NEW
- G CORNER BOARD, PINE, 1X, NEW
- H ENTRY DOOR, STEEL, FULL LITE, NEW
- I BOARD & BATTEN, WOOD, SALVAGE
- J DOOR, PANEL, STEEL, NEW
- K LOUVERED ATTIC VENT, STEEL, NEW
- L WATER HEATER EXHAUST, STEEL, NEW
- M FOUNDATION STEM WALL, CONCRETE, NEW
- O COLUMN, 4X8, FR, COMMON, NEW
- P BEAM, 4X8, FR, COMMON, NEW
- Q PORCH FLOOR, WOOD PLANK, NEW
- R WINDOW, FIXED, CLAD WOOD, NEW

qa-Door Quantities																						
Mark	Type Mark	Assembly Code	Assembly Description	OmniClass Number	OmniClass Title	Door Description	Type	Width	Height	Rough Width	Rough Height	Head Height	Head Type	Sill Height	Jamb	Operation	Construction Type	Glazing	Manufacturer	Model	Phase Created	Phase Demolished
21	48	B2030120	Exterior Glazed Doors - Steel	23.30.10.00	Doors	Door-Exterior-Glazed	3/0 - 8/8	3' - 0"	8' - 7 1/2"	3' - 0 3/4"	8' - 8 1/4"	8' - 9"	2x6 vertical double cdx core	0' - 1 1/2"	0' - 7 1/2"	LH inswing	steel	dual pane low-e safety	TBD	TBD	New	None
16	54	B2030220	Exterior Solid Doors - Steel	23.30.10.00	Doors	Door-Exterior-Single-6_Panel	2/6 - 8/8	2' - 6"	8' - 8"	2' - 6"	8' - 9"	8' - 9 1/2"	2x6 vertical double cdx core	0' - 1 1/2"	0' - 7 1/2"	LH outswing	steel	none			New	None
11	62	B2030	Exterior Doors	23.30.10.00	Doors	Opening	2' 7 1/2" x 6' 2 3/4"	2' - 7 1/2"	6' - 2 3/4"			6' - 2 3/4"	none	0' - 0"	0' - 2"	missing door	n/a	n/a	n/a	n/a	Existing	New
15	62	B2030	Exterior Doors	23.30.10.00	Doors	Opening	2' 7 1/2" x 6' 2 3/4"	2' - 7 1/2"	6' - 2 3/4"			6' - 2 3/4"	none	0' - 0"	0' - 2"	missing door	n/a	n/a	n/a	n/a	Existing	New
34	62	B2030	Exterior Doors	23.30.10.00	Doors	Opening	2' 7 1/2" x 6' 2 3/4"	2' - 7 1/2"	6' - 2 3/4"			6' - 2 3/4"	none	0' - 0"	0' - 2"	missing door	n/a	n/a	n/a	n/a	Existing	New
25	74	B2030100	Glazed Doors & Entrances	23.30.10.00	Doors	Door-Entry-Fibreglass	2/6 - 6/8	2' - 6"	8' - 8"	2' - 6"	8' - 10 1/2"	8' - 9 1/2"	2x6 vertical double cdx core	0' - 1 1/2"	0' - 7 1/2"	LH in	fiberglass	Dual pane low-e safety	TBD	TBD	New	None

qa-Window Data																			
Mark	Type Mark	Assembly Code	Assembly Description	OmniClass Number	OmniClass Title	Window Description	Type	Width	Height	Sill Height	Rough Width	Rough Height	Egress Area	Head Height	Head Type	Operation	Material	Phase Created	Phase Demolished
7	33	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	2/0 -4/9	2' - 0"	4' - 9"	2' - 0"	2' - 0 1/2"	4' - 9 1/2"	4.75	8' - 9"	none	D-X	wood	Existing	New
9	35	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	2/6 -4/9	2' - 6"	4' - 9"	1' - 6 1/2"	2' - 6 1/2"	4' - 9 1/2"	5.9375	8' - 3 1/2"	none	D-X	wood	Existing	New
12	35	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	2/6 -4/9	2' - 6"	4' - 9"	1' - 9 1/4"	2' - 6 1/2"	4' - 9 1/2"	5.9375	8' - 6 1/4"	none	D-X	wood	Existing	New
28	35	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	2/6 -4/9	2' - 6"	4' - 9"	2' - 1 1/2"	2' - 6 1/2"	4' - 9 1/2"	5.9375	8' - 10 1/2"	none	D-X	wood	Existing	New
29	35	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	2/6 -4/9	2' - 6"	4' - 9"	2' - 1 1/2"	2' - 6 1/2"	4' - 9 1/2"	5.9375	8' - 10 1/2"	none	D-X	wood	Existing	New
30	35	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	2/6 -4/9	2' - 6"	4' - 9"	2' - 1 1/2"	2' - 6 1/2"	4' - 9 1/2"	5.9375	8' - 10 1/2"	2x6 vertical double cdx core	D-X	wood	New	None
31	35	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	2/6 -4/9	2' - 6"	4' - 9"	2' - 1 1/2"	2' - 6 1/2"	4' - 9 1/2"	5.9375	8' - 10 1/2"	2x6 vertical double cdx core	D-X	wood	New	None
11	37	B2020100	Windows	23.30.20.17.11	Fixed Windows	Window-Fixed	2' 11" x 1' 9"	2' - 11"	1' - 9"	5' - 7 1/2"	2' - 11 1/2"	1' - 9 1/2"	2.552983	7' - 4 1/2"	none	X	wood	Existing	New
15	39	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	2' 11 1/4" x 5' 1 1/2"	2' - 11 1/4"	5' - 1 1/2"	1' - 6"	2' - 11 3/4"	5' - 2"	7.500651	8' - 7 1/2"	none	D-X	wood	Existing	New
18	40	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	2/0 -4/0	2' - 0"	4' - 0"	2' - 6"	2' - 0 1/2"	4' - 0 1/2"	4	8' - 6"	2x6 vertical double cdx core	D-X	clad wood	New	None
20	40	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	2/0 -4/0	2' - 0"	4' - 0"	3' - 0"	2' - 0 1/2"	4' - 0 1/2"	4	7' - 0"	2x6 vertical double cdx core	D-X	clad wood	New	None
32	40	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	2/0 -4/0	2' - 0"	4' - 0"	2' - 6"	2' - 0 1/2"	4' - 0 1/2"	4	8' - 6"	2x6 vertical double cdx core	D-X	clad wood	New	None
21	42	B2020100	Windows	23.30.20.17.11	Fixed Windows	Window-Fixed	6/0 - 6/0	6' - 0"	6' - 0"	2' - 6"	6' - 0 1/2"	6' - 0 1/2"	18	8' - 6"	2x6 vertical double cdx core	X	clad wood	New	None
18	43	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	3/0 -4/0	3' - 0"	4' - 0"	2' - 6"	3' - 0 1/2"	4' - 0 1/2"	6	8' - 6"	2x6 vertical double cdx core	D-X	clad wood	New	None
19	43	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	3/0 -4/0	3' - 0"	4' - 0"	2' - 6"	3' - 0 1/2"	4' - 0 1/2"	6	8' - 6"	2x6 vertical double cdx core	D-X	clad wood	New	None
24	47	B2020100	Windows	23.30.20.17.17.11	Single-Hung Windows	Window-Single-Hung	2/0 -2/0	2' - 0"	2' - 0"	7' - 0"	2' - 0 1/2"	2' - 0 1/2"	2	9' - 0"	2x6 vertical double cdx core	D-X	clad wood	New	None



Southeast
corner



North
(back)



**POSTED
NO TRESPASSING
KEEP OUT**

517A

Northwest corner



674
THERMA TRU
Benchmark Doors
FIBERGLASS



FIBERGLASS
F74

THERMA TRU
Benchmark Doors

THERMA TRU
Benchmark Doors

THERMA TRU
Benchmark Doors
FIBERGLASS



FIBERGLASS
F74

THERMA TRU
Benchmark Doors

THERMA TRU
Benchmark Doors

5
62

GATEHOUSE
"A STRONG IMPRESSION"
SECURITY DOORS
Puertas de seguridad



RB
STEEL
ACERO

\$9

STEEL
ACERO

GET IT
INSTALLED

UNIVERSAL
36"

LH

220677

Product Code

220677

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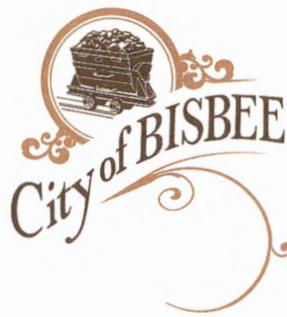
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<https://www.jeld-wen.com/en-us/products/windows/builders-atlantic-aluminum/single-hung>

The screenshot displays the JELD-WEN website's product page for the Builders Atlantic™ Aluminum Window: Single-Hung. The page layout includes a top navigation bar with the JELD-WEN logo and links for Windows, Doors, Style & Design, Support, and For Pros. A search bar is located in the top right corner. The main heading reads "Builders Atlantic™ Aluminum Window: Single-Hung". Below the heading is a large image of the window with left and right navigation arrows. To the right of the image is a section titled "Explore the options" which includes "Grille Designs" with four icons representing different grille styles (Contemporary, Top Rail, Modern Style, and Traditional) and "Color Options" with a color selection tool. A "See all options and features" link is positioned below the color options. At the bottom of the page, there is a chatbot icon with the text "Hey There! Can I help you find anything?" and a system tray showing the date and time as 1:51 PM on 9/15/2022.



MAILED
7-14-22

NOTICE OF PUBLIC HEARING

BISBEE HISTORIC DISTRICT'S DESIGN REVIEW BOARD WILL HOLD A PUBLIC HEARING ON WEDNESDAY, AUGUST 3, 2022, AT 5:30PM

**LOCATION: CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE RD., BISBEE, AZ 85603**

THE DESIGN REVIEW BOARD WILL BE HOLDING A PUBLIC MEETING. DURING THIS MEETING, THE DESIGN REVIEW BOARD WILL BE CONSIDERING THE APPLICATION FROM JOHN & BARBARA GUY, SEEKING APPROVAL FOR PARTIAL DEMOLITION, ADDITION TO A STRUCTURE AND EXTERIOR FINISHES.

PRESERVE THE VISUAL CHARACTER AND MUCH OF ORIGINAL EXTERIOR MATERIALS AND INCREASE SQUARE FOOTAGE. IT WILL HAVE VERY LITTLE VISUAL VARIATIONS. EXTENDING THE ROOF TRUSSES FOR A 5' EXTENSION ON THE HOUSE TO THE NORTH, INCREASING THE LENGTH OF THE HOUSE BY 3' ACROSS THE FRONT ELEVATION AND TRANSFORMING THE 525 SQ. FT. STRUCTURE INTO A 760 SQ. FT. HOME THAT WILL HAVE THE SAME LOOK AS THE HOME BUILT IN 1910; LOCATED AT 517 A MAYER AVENUE.

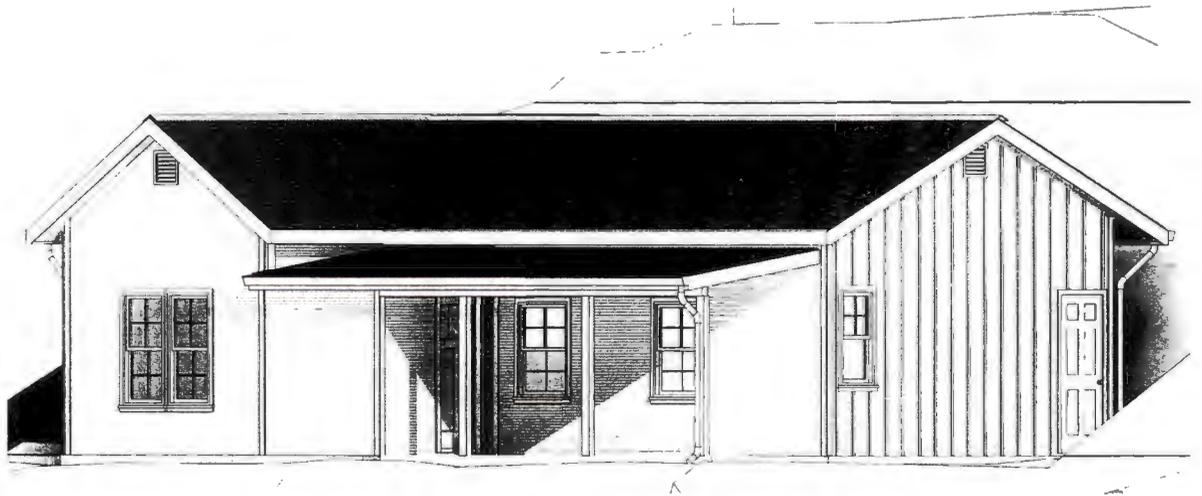
PUBLIC COMMENT REGARDING THIS PROPOSED APPROVAL IS REQUESTED.

COMMENT OR QUESTIONS MAY BE,

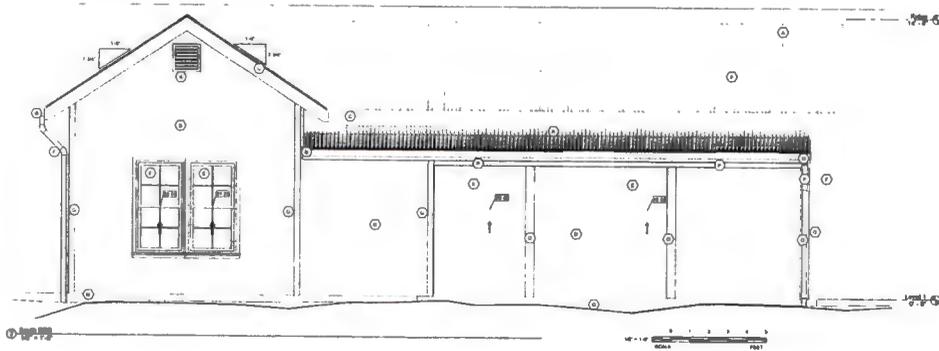
1. GIVEN IN PERSON AT THE PUBLIC MEETING
2. MAILED TO THE CITY OF BISBEE, 76 ERIE STREET, BISBEE, AZ 85603
3. E-MAILED TO NWilliams@BisbeeAZ.gov

For additional information please contact the City of Bisbee at 76 Erie Street, Bisbee, Arizona or by calling (520) 432-6000.

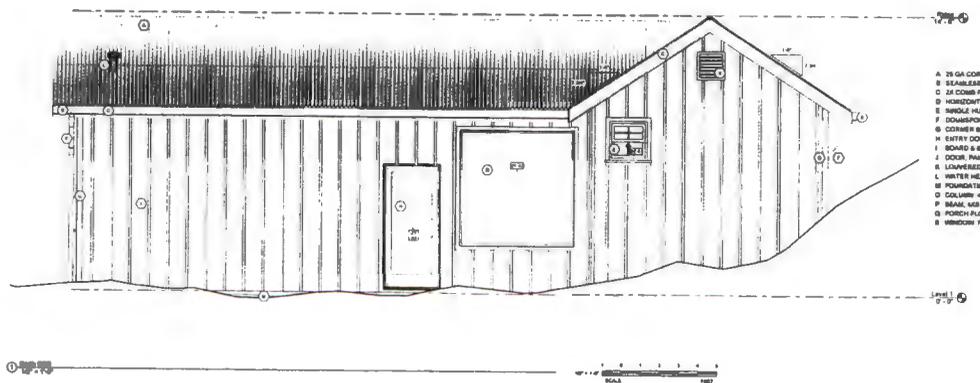
SHOULD ANYONE NEED ANY SPECIAL ACCOMMODATIONS FOR THIS MEETING, PLEASE ASHLEE CORONADO, CITY CLERK AT (520) 432-6000 AT LEAST 72 HOURS IN ADVANCE OF THE MEETING.



1 Concept Perspective



2 Floor Plan



3 Elevation

- MATERIALS**
- A 26 GA CORRUGATED STEEL ROOFING CORTEX OR WALL PANEL NEW
 - B SEAMLESS GUTTER STEEL NEW
 - C 2x COMB FIBERGLASS NEW
 - D HORIZONTAL LAP SIDING BALDWIN
 - E RINGLED HURO WINDOW CLAD WOOD NEW
 - F DOWNSPOUTS STEEL NEW
 - G CORNER BOARD PINE 1x NEW
 - H ENTRY DOOR STEEL FULL LITE NEW
 - I BOARD & BATTEN WOOD BALDWIN
 - J DOOR PANEL STEEL NEW
 - K LAMINATED ATIC REST STEEL NEW
 - L WATER HEATER EXHAUST STEEL NEW
 - M FOUNDATION 8 IN FULL CONCRETE NEW
 - N COLUMNS 4x4 PIR COMMERCE NEW
 - O SEAL AND FILL COMMERCE NEW
 - P PORCH FLOOR WOOD PLANK NEW
 - Q WINDOW FRAME CLAD WOOD NEW

AMENDING APPLICATION #22-65 - STRUCTURE

<p>CITY OF BISBEE HISTORIC DISTRICT BOARD</p> <p>76 Erie Street Bisbee, AZ 85603 Telephone: 502-432-6000 Fax: 520-432-6069</p>	<p>DRB No. _____</p> <p>Date Filed <u>2-16-22</u></p> <p>Fee \$ <u>Amending Previous</u></p> <p>Contributing/Non-Contributing _____</p> <p>Commercial/ Residential _____</p> <p>Received by <u>Dana Williams</u></p> <p style="text-align: right;">Office Use Only</p>
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DRB APPLICATION FORM

Name of Applicant <u>JOSEPH DORNER</u>	Name of Property Owner(s) <u>Joseph DORNER DANA DORNER</u>	Name of Representative if other than the Applicant
Mailing Address <u>PO Box 1697 BISBEE AZ 85603</u>	Mailing Address <u>PO BOX 1697 BISBEE AZ 85603</u>	Mailing Address
Telephone Number <u>520 249 8853</u>	Telephone Number <u>520 249 8853 520 249 7517</u>	Telephone Number
Assessor's Parcel Number(s) (from County Tax Bill) <u>10360295A</u>		Year Built: <u>1982</u>
Parcel Size <u>600</u> <input checked="" type="checkbox"/> Square Feet <input type="checkbox"/> Acres	Street Address of Project <u>102 Locklin Ave BISBEE AZ 85603</u>	

TYPE OF DEVELOPMENT

(Check appropriate boxes)

- Demolition. Please indicate the type and extent of demolition. (See next page)
- Construction and/or Moving of a structure.
- Addition to a structure.
- Exterior finishes (Including fenestration, doors, trim, etc.).
- Construction, installation, relocation, or alteration of outdoor advertising sign. Outdoor lighting.
- Stairways, Retaining Walls, and Fences.
- Solar Panels.
- Other (Explain). _____

If you need more room, please attach additional sheets

PROJECT DESCRIPTION QUESTIONNAIRE

The purpose of this questionnaire is to relay information to the Design Review Board. Please answer all questions. For those questions which do not pertain to your project, please indicate "Not Applicable" or "N/A". **NOTE: The more complete and clear, the more quickly your application can be processed.**

1. Describe your project in detail.

- **For new signs**, provide scaled drawings, provide wording, font style, dimensions, materials, and mounting detail. Indicate specific location on site plan. (**Design Review Board Guidelines page 28**)
- **For new copy on existing signs**, provide wording, graphics, font style, and photographs of existing sign(s).
- **For exterior lighting**, include description/detail of fixtures and indicate locations on the site plan.
- **For new construction**, additions, or architectural alterations, include plans, elevations, dimensions, height(s), materials, finishes, trim and window details.
- **For stairways, retaining walls and fences**, provide dimensions, location, and materials.
- **For demolition**, identify the items to be demolished, the percentage of the structure(s) to be demolished, and explain reason for demolition.

When the structure is moved to new location the height of the structure will be reduced by 6'.
The structure will be enclosed.

2. If the project includes new construction, please provide the following information:

- What is the total lot area presently covered by building(s), decks, and other structures? _____ sq. ft.
- What is the Primary Structure total floor area (livable sq. ft.) on the property? _____ sq. ft.
- What is the total floor area on the parcel that is devoted to residential use? _____ sq. ft.

If you need more room to answer any question, please attach additional sheets

CERTIFICATION AND SITE VISIT AUTHORIZATION

- 1. I hereby certify that I have read this completed application and that, to the best of my knowledge, the information in this application, and all attached appendices and exhibits, are complete and correct. I understand that the failure to provide any requested information or any misstatements submitted in support of the application shall be grounds for either refusing to accept this application.
- 2. Any changes to my application will result in its delay. Note: that **NO** changes will be made at the Design Review Board Meeting.
- 3. I hereby grant permission for the Design Review Board and the City Planner if necessary to enter upon and site view the premises for which this application is made in order to obtain information necessary for the preparation of required reports and render its decision.

Joseph Danner
Owner/Authorized Agent

2/16/23
Date

NOTE: IF SIGNED BY AGENT, OWNER MUST SIGN BELOW.

AUTHORIZATION OF AGENT

I hereby authorize _____ to act as my representative and to bind me in all matters concerning this application.

Joseph Danner
Owner

2/16/2023
Date

CONTACT INFORMATION

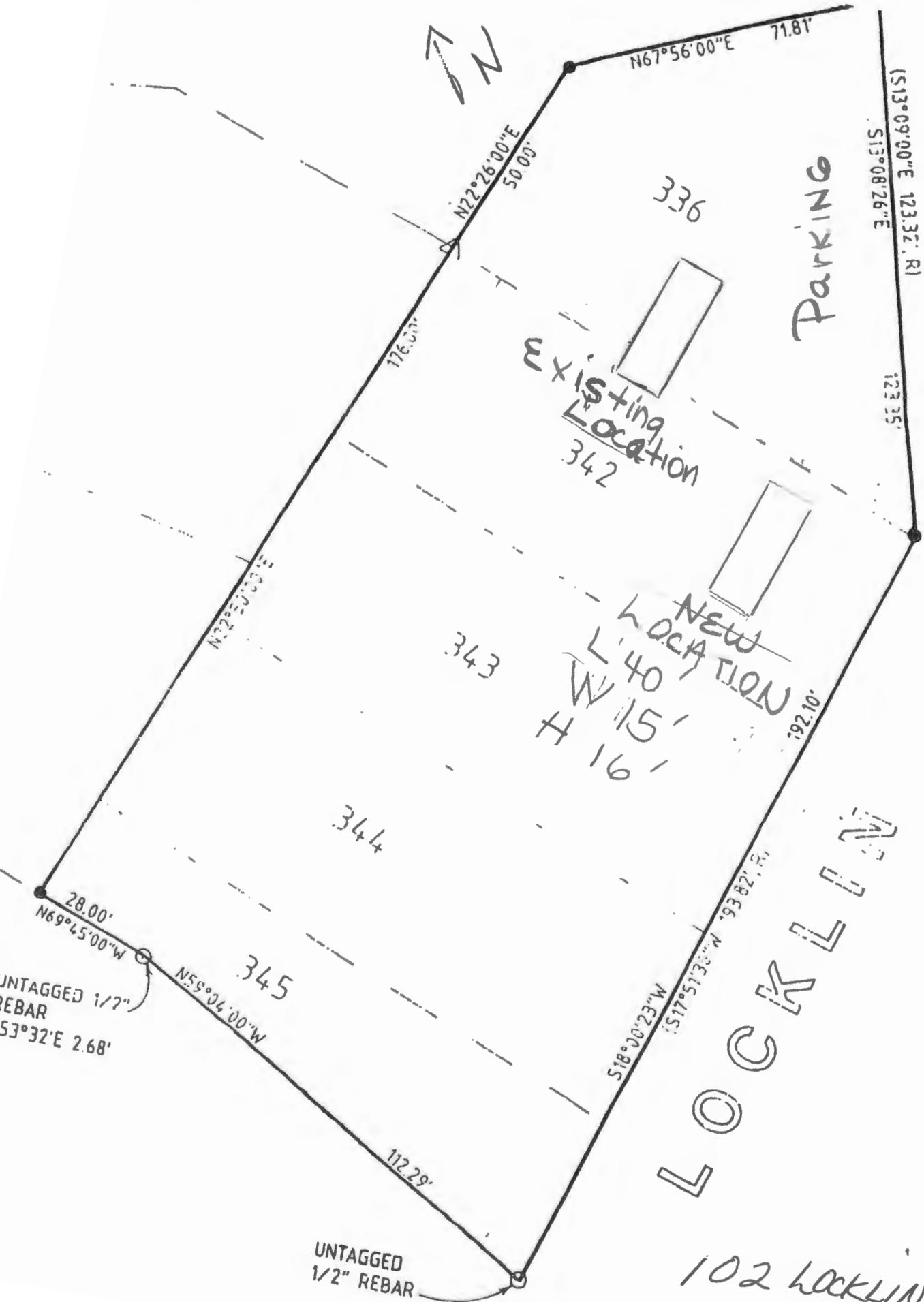
To facilitate proper handling of this application, please indicate the names and mailing addresses of individuals to whom you wish correspondence and/or staff reports mailed if different from those identified on Page One of the application form.

Name	Name	Name
Email Address danner_3@msn.com	Email Address	Email Address



H-16' W-15' L-40'

KLIN



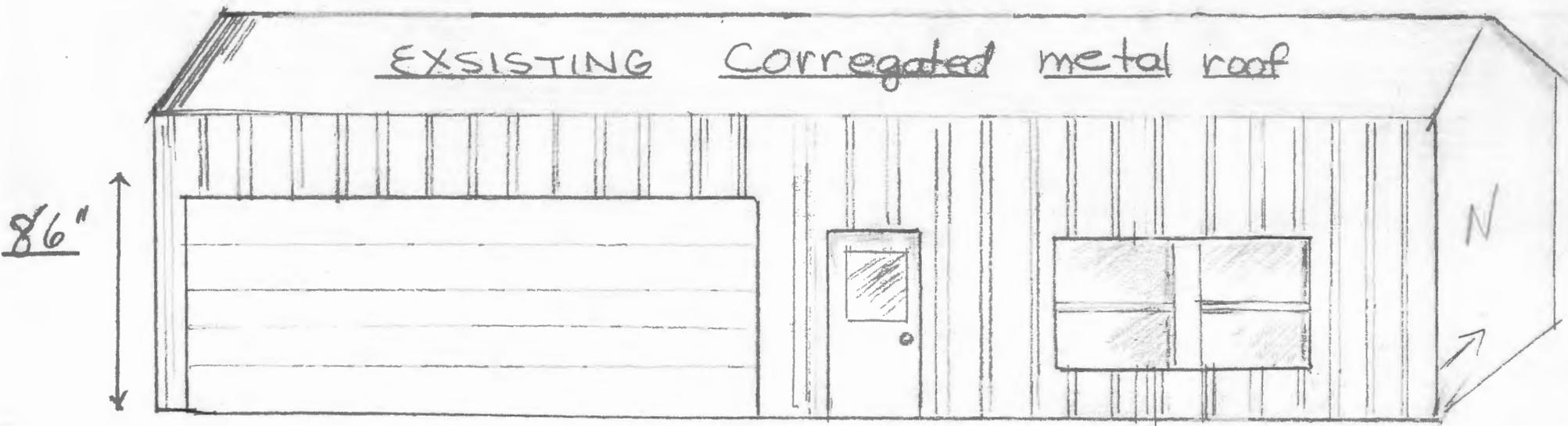
AVE

LOCKLIN

102 LOCKLIN

UNTAGGED 1/2" REBAR
S3°32'E 2.68'

UNTAGGED 1/2" REBAR



86"

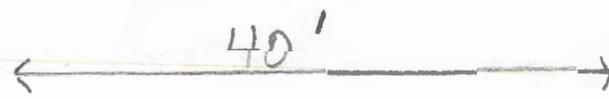
EXISTING Corrugated metal roof

N

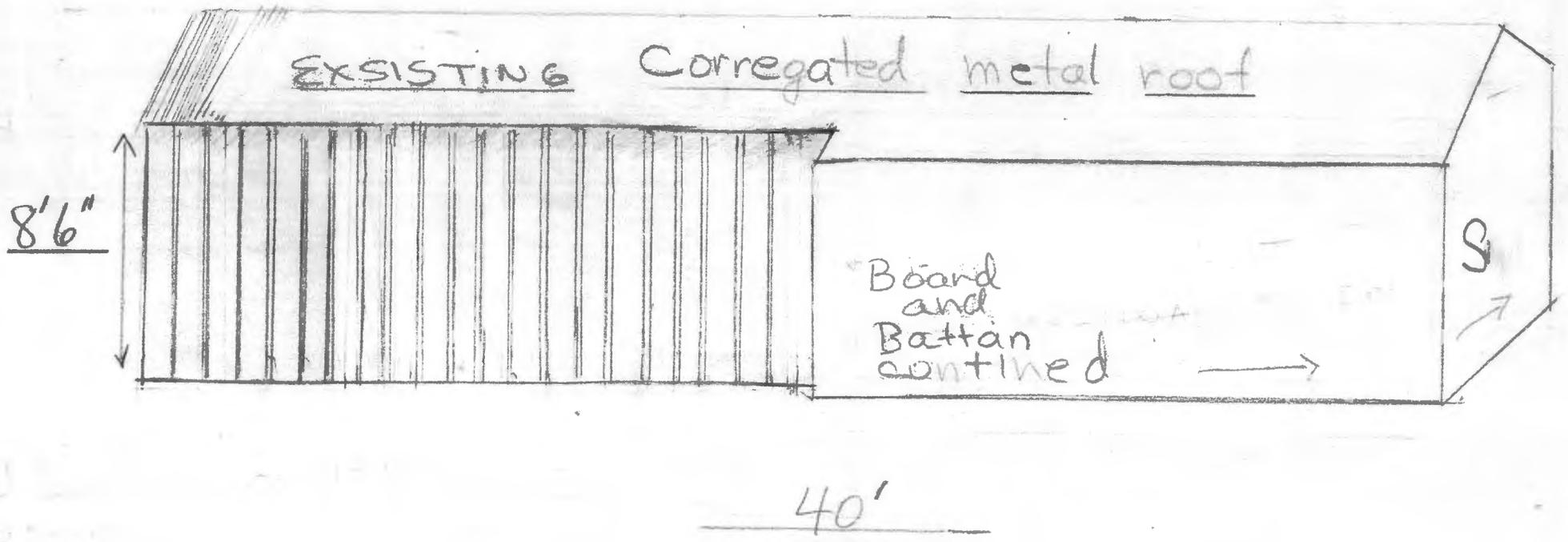
Single light
WOOD DOOR

DOUBLE HUNG
2 Light type
WINDOWS

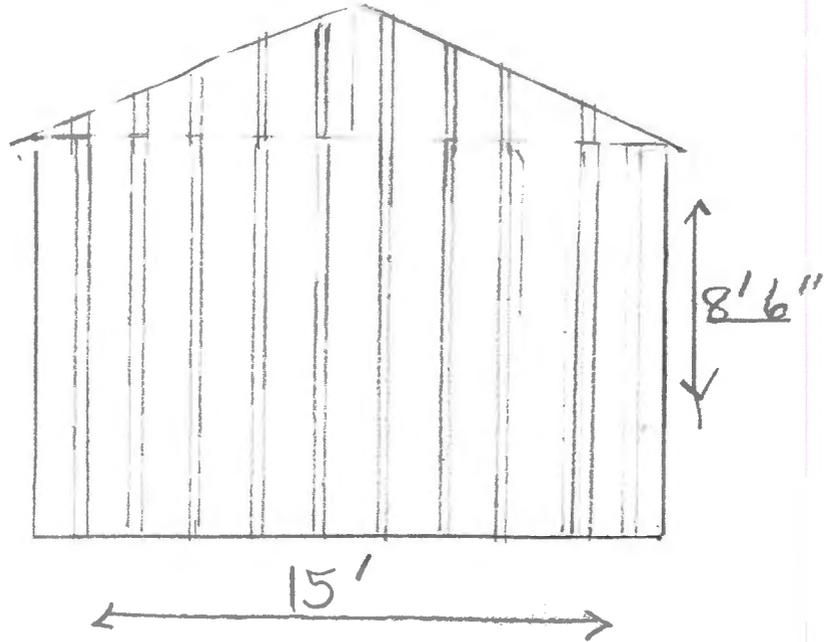
EAST FRONT =



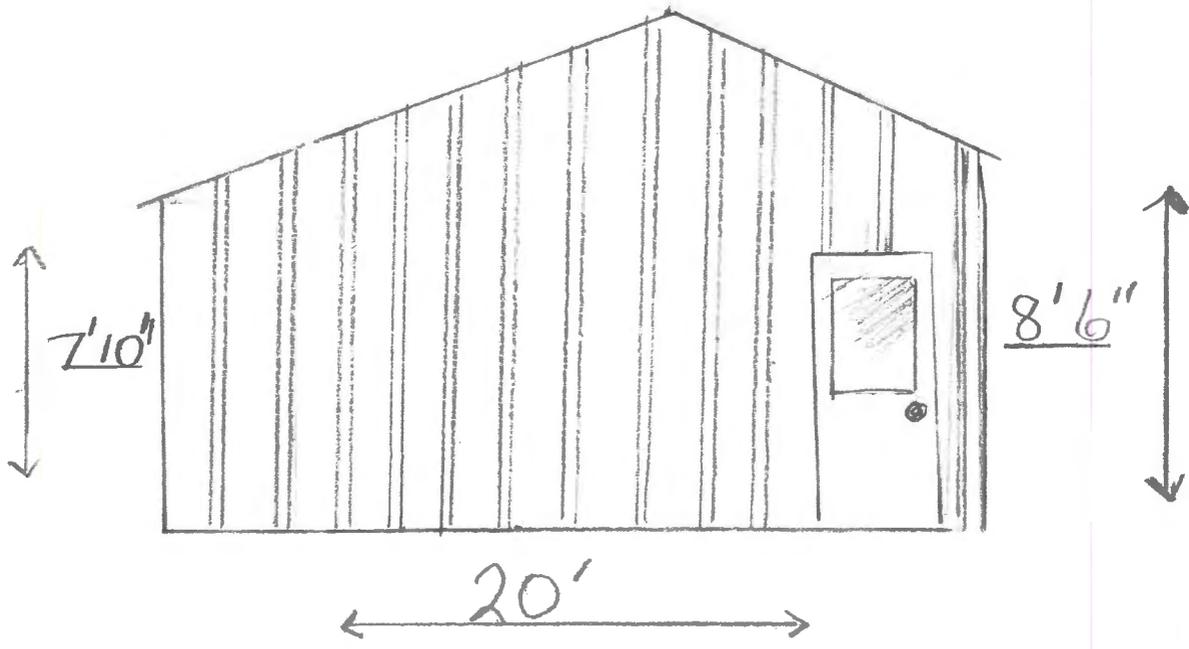
40'



WEST BACK ←

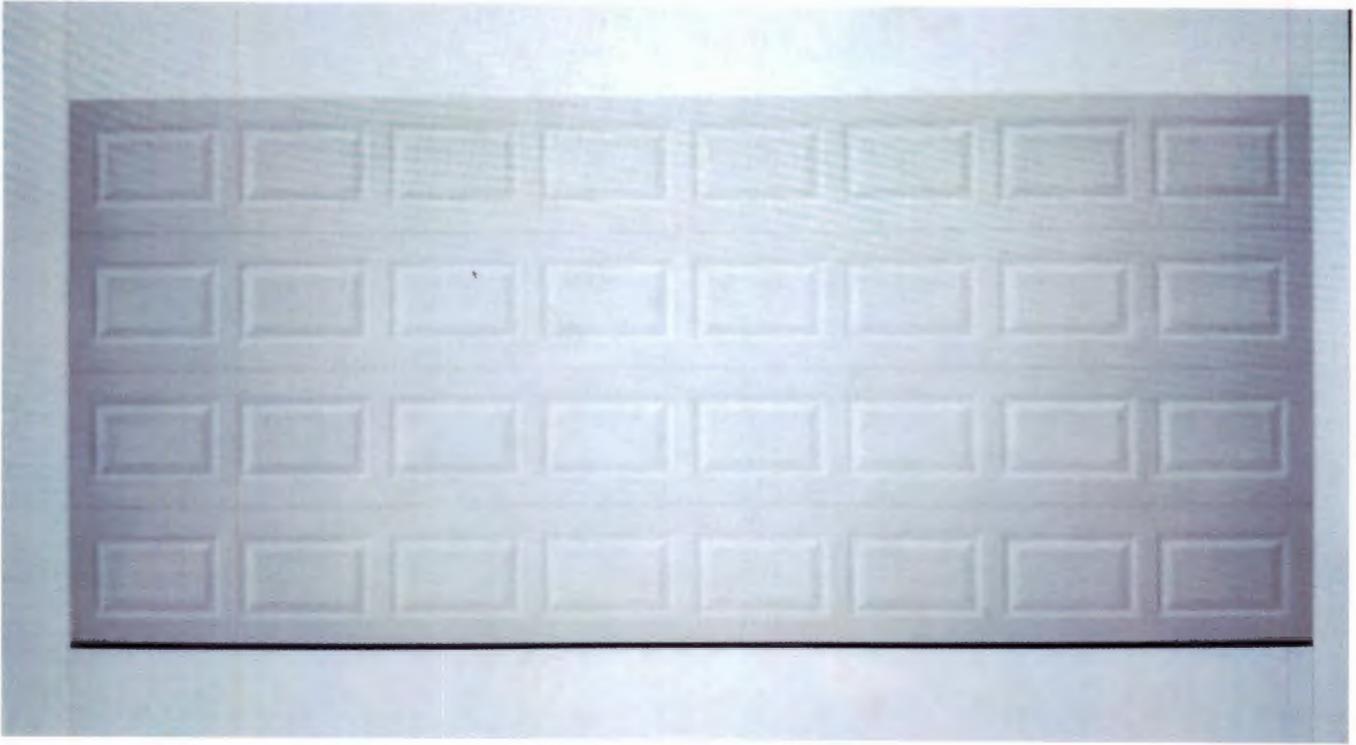


NORTH



SOUTH

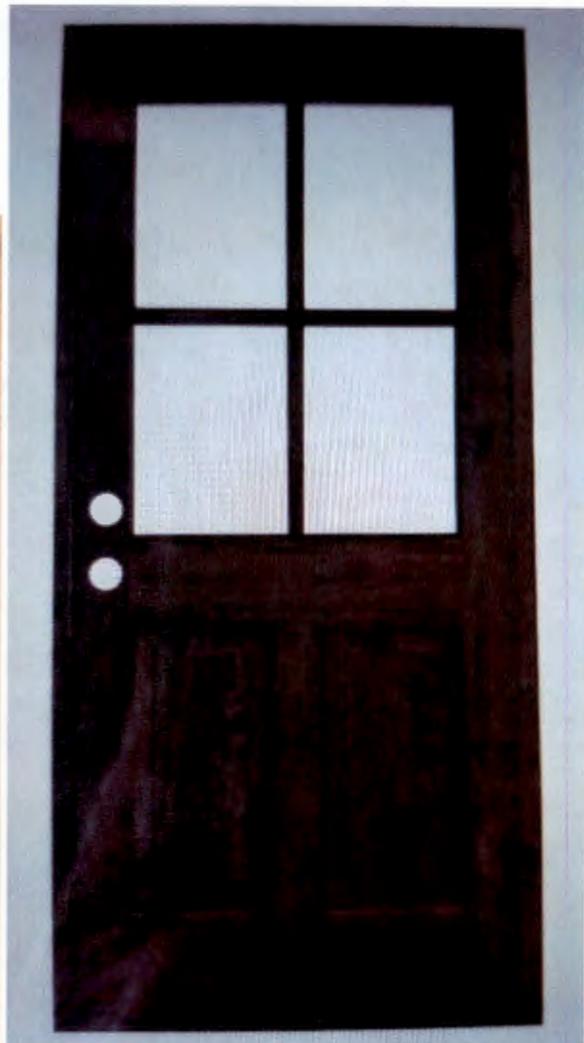
Board and Batton SIDING
12" on center



Garage Door ^



Garage Windows ^



Garage Side Door^

<p>CITY OF BISBEE HISTORIC DISTRICT BOARD</p> <p>76 Erie Street Bisbee, AZ 85603 Telephone: 502-432-6000 Fax: 520-432-6069</p>	<p>DRB No. <u>22-65</u></p> <p>Date Filed <u>9-7-22</u></p> <p>Fee \$ <u>75.00</u></p> <p>Contributing/Non-Contributing <u>(C)#219A</u></p> <p>Commercial/ Residential <u>Residential</u></p> <p>Received by <u>Yuma Williams</u></p> <p style="text-align: right;"><u>Office Use Only</u></p>
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DRB APPLICATION FORM

Name of Applicant <u>JOSEPH DORNER</u>	Name of Property Owner(s) <u>Joseph DORNER DANA DORNER</u>	Name of Representative if other than the Applicant
Mailing Address <u>PO Box 1697 BISBEE AZ 85603</u>	Mailing Address <u>PO Box 1697 BISBEE AZ 85603</u>	Mailing Address
Telephone Number <u>520 249 8853</u>	Telephone Number <u>520 249 8853 520 249 7517</u>	Telephone Number
Assessor's Parcel Number(s) (from County Tax Bill) <u>10360295A</u>		Year Built: <u>1982</u>
Parcel Size <u>600</u> <input checked="" type="checkbox"/> Square Feet <input type="checkbox"/> Acres	Street Address of Project <u>102 Locklin Ave BISBEE AZ 85603</u>	

TYPE OF DEVELOPMENT
(Check appropriate boxes)

- Demolition. Please indicate the type and extent of demolition. (See next page)
- Construction and/or Moving of a structure.
- Addition to a structure.
- Exterior finishes (Including fenestration, doors, trim, etc.).
- Construction, installation, relocation, or alteration of outdoor advertising sign. Outdoor lighting.
- Stairways, Retaining Walls, and Fences.
- Solar Panels.
- Other (Explain). _____

If you need more room, please attach additional sheets

DRB APPLICATION SUBMITTAL CHECKLIST

DRB APPROVAL DOES **NOT** MEAN APPROVAL FOR A BUILDING PERMIT- A SEPARATE BUILDING PERMIT MUST BE OBTAINED WITHIN ONE (1) YEAR.

THE FOLLOWING APPLICATION MATERIALS MUST BE SUBMITTED:

To ensure completeness, please check off each box under the letter "A" (Applicant) as each item is completed. Please submit this checklist with your application. The city will check off each box under the letter "C" (City) as each item is verified as complete.

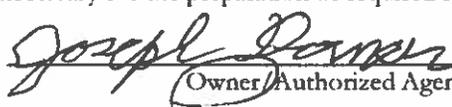
Please provide **9 copies** on 8 ½" x 11" paper (or if a larger size, folded to 8 ½" x 11") collated and stapled into individual packets.

- | | | |
|---------------------------------------|---------------------------------------|--|
| <input checked="" type="checkbox"/> A | <input checked="" type="checkbox"/> C | DRB APPLICATION FORM AND PROJECT DESCRIPTION QUESTIONNAIRE |
| <input checked="" type="checkbox"/> A | <input checked="" type="checkbox"/> C | LOCATION MAP (EXAMPLE GIVEN IN PACKET) |
| <input checked="" type="checkbox"/> A | <input checked="" type="checkbox"/> C | SITE SKETCH (EXAMPLE GIVEN IN PACKET WITH ITEMS TO BE INCLUDED) |
| <input type="checkbox"/> A | <input type="checkbox"/> C | ARCHITECTURAL BUILDING ELEVATIONS AND SIGN DETAILS. INCLUDE DIMENSIONS, MATERIALS AND EXTERIOR LIGHT FIXTURES. FOR NEW SIGN INCLUDE EXACTLY HOW THE SIGN IS TO BE MOUNTED AND/OR SUPPORTED. FOR PROJECT-SPECIFIC INFORMATIONAL REQUIREMENTS, PLEASE REFER TO THE PROJECT DESCRIPTION QUESTIONNAIRE |
| <input type="checkbox"/> A | <input type="checkbox"/> C | PHOTOGRAPHS: REQUIRED FOR <u>ALL</u> APPLICATIONS FOR ALTERATIONS TO AN EXISTING STRUCTURE. PHOTOGRAPHS MUST BE CLEAR AND LABELED WITH APPLICATION ADDRESS OR CONTEXTUAL ADDRESS |
| <input checked="" type="checkbox"/> A | <input checked="" type="checkbox"/> C | EXTERIOR ELEVATIONS (INCLUDE ALL AFFECTED SIDES OF THE BUILDING AND WINDOW PLACEMENT. ALL MATERIAL MUST BE LEGIBLE . (REDUCED SETS SHOULD MAINTAIN A FONT SIZE OF 12) |
| <input type="checkbox"/> A | <input type="checkbox"/> C | DOOR AND WINDOW (MUST INCLUDE WINDOW TYPE (NUMBER OF LIGHTS, DIMENSIONS, MATERIALS, MANUFACTURERS TYPE NAME AND TYPE NUMBER) (DESIGN GUIDELINES PAGE 8 COMMERCIAL WINDOWS/DOORS – PAGES 19 AND 20 RESIDENTIAL WINDOWS/ DOORS)) |
| <input type="checkbox"/> A | <input type="checkbox"/> C | FOR NEW CONSTRUCTION AND/OR ADDITIONS GREATER THAN 120 SQ. FT. IN SIZE, PROVIDE ONE (1) SET OF SCALE PLANS. |
| <input type="checkbox"/> A | <input checked="" type="checkbox"/> C | FILING FEES (CHECKS SHOULD BE PAYABLE TO THE CITY OF BISBEE) |

SUBMIT ONLY ONE COPY

CERTIFICATION AND SITE VISIT AUTHORIZATION

1. I hereby certify that I have read this completed application and that, to the best of my knowledge, the information in this application, and all attached appendices and exhibits, are complete and correct. I understand that the failure to provide any requested information or any misstatements submitted in support of the application shall be grounds for either refusing to accept this application.
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3. I hereby grant permission for the Design Review Board and the City Planner if necessary to enter upon and site view the premises for which this application is made in order to obtain information necessary for the preparation of required reports and render its decision.



Owner/Authorized Agent



Date

NOTE: IF SIGNED BY AGENT, OWNER MUST SIGN BELOW.

AUTHORIZATION OF AGENT

I hereby authorize _____ to act as my representative and to bind me in all matters concerning this application.

Owner

Date

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Email Address	Email Address	Email Address

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- For demolition, identify the items to be demolished, the percentage of the structure(s) to be demolished, and explain reason for demolition.

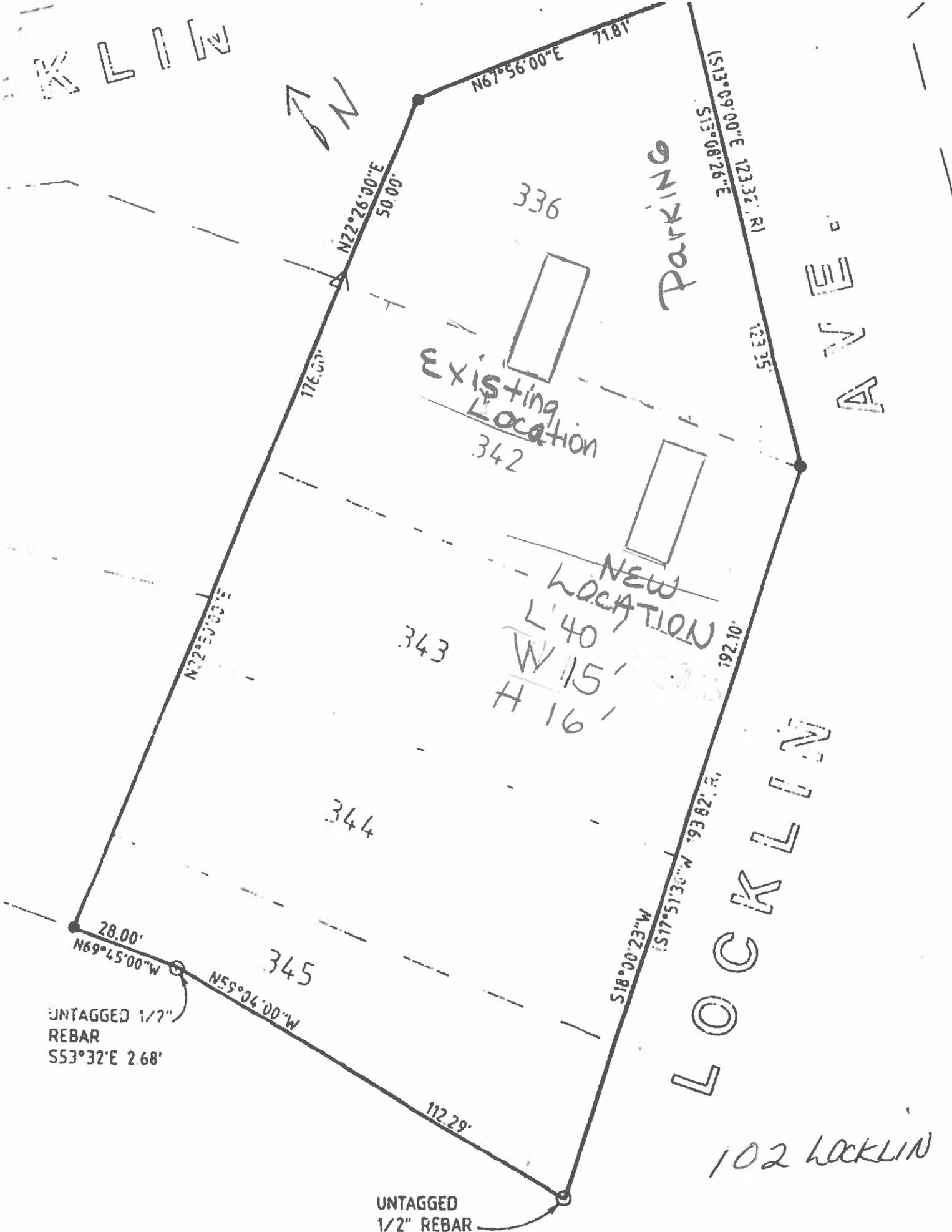
MOVE RAMADA STRUCTURE 80' to N.W.

2. If the project includes new construction, please provide the following information:

- What is the total lot area presently covered by building(s), decks, and other structures? _____ sq. ft.
- What is the Primary Structure total floor area (livable sq. ft.) on the property? _____ sq. ft.
- What is the total floor area on the parcel that is devoted to residential use? _____ sq. ft.

If you need more room to answer any question, please attach additional sheets

K L W



N67°56'00"E 71.81'

N22°26'00"E 50.00'

(S13°09'00"E 123.32' R1)
S13°08'26"E

336

Parking

EXISTING LOCATION
342

NEW LOCATION
L'40
W'15
H'16

343

344

345

LOCKLIN

102 LOCKLIN

UNTAGGED 1/2" REBAR
S53°32'E 2.68'

UNTAGGED 1/2" REBAR

28.00'
N69°45'00"W

N22°50'00"E

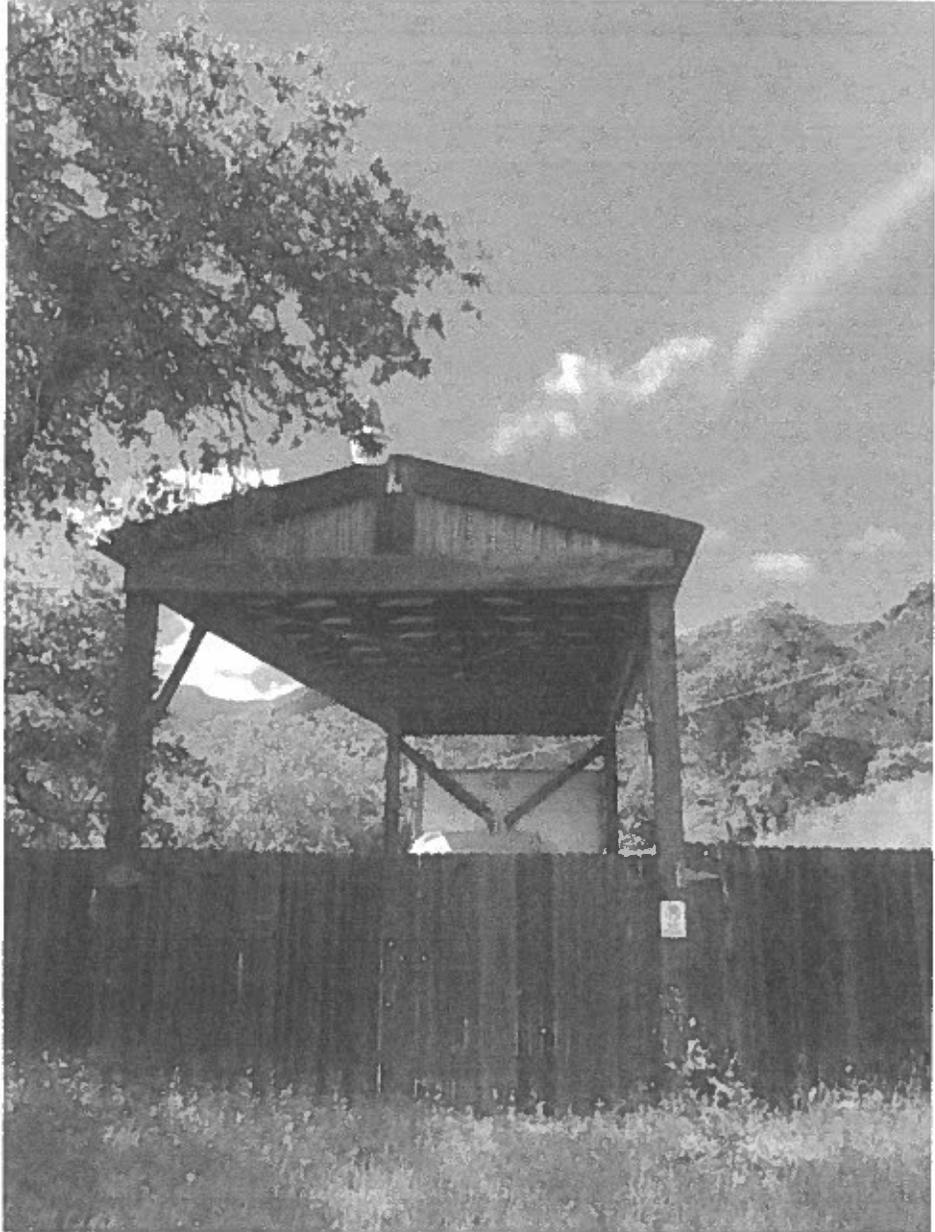
176.00'

112.29'

(S17°51'30"W 93.82' R1)
M.E2'00.81S

192.10'

123.35'



H-16' W-15' L-40'

DRB # _____

ADMINISTRATIVE APPROVAL

ADDENDEUM

(Additional materials, omitted, or added after the application was reviewed)

NAME AND TITLE: _____

DATE: _____

SIGNATURE: _____

CONDITIONS/NOTES:

DRB # _____

DESIGN REIEW BOARD ACTION

APPROVED

DISAPPROVED

DATE: _____

NOTES:

**CITY OF BISBEE
HISTORIC DISTRICT BOARD**

76 Erie Street
Bisbee, AZ 85603
Telephone: 502-432-6000
Fax: 520-432-6069

DRB No. 23-08
Date Filed 2/8/23
Fee \$ \$75.00
Contributing/Non-Contributing Contributing
Commercial/ Residential Commercial
Received by [Signature]

Office Use Only

DRB APPLICATION FORM

Name of Applicant <u>Raymond + Danielle Jhl</u>	Name of Property Owner(s) <u>Al Anderson Two Partners inc</u>	Name of Representative if other than the Applicant
Mailing Address <u>4785 Paseo Aruza Sierra Vista, AZ 85635</u>	Mailing Address <u>P.O. Box 561 Bisbee, AZ. 85603</u>	Mailing Address
Telephone Number <u>520-528-2850</u>	Telephone Number <u>520-227-6504</u>	Telephone Number

Assessor's Parcel Number(s) (from County Tax Bill) 1036200413 Year Built: 1910

Parcel Size .25 Square Feet Acres
Street Address of Project 67 Main St Bisbee, AZ. 85603

TYPE OF DEVELOPMENT
(Check appropriate boxes)

- Demolition. Please indicate the type and extent of demolition. (See next page)
- Construction and/or Moving of a structure.
- Addition to a structure.
- Exterior finishes (Including fenestration, doors, trim, etc.).
- Construction, installation, relocation, or alteration of outdoor advertising
- sign. Outdoor lighting.
- Stairways, Retaining Walls, and Fences.
- Solar Panels.
- Other (Explain). _____

If you need more room, please attach additional sheets

DRB APPLICATION SUBMITTAL CHECKLIST

DRB APPROVAL DOES **NOT** MEAN APPROVAL FOR A BUILDING PERMIT- A SEPARATE BUILDING PERMIT MUST BE OBTAINED WITHIN ONE (1) YEAR.

THE FOLLOWING APPLICATION MATERIALS MUST BE SUBMITTED:

To ensure completeness, please check off each box under the letter "A" (Applicant) as each item is completed. Please submit this checklist with your application. The city will check off each box under the letter "C" (City) as each item is verified as complete.

Please provide **2 copies** on 8 ½" x 11" paper (or if a larger size, folded to 8 ½" x 11") collated and stapled into individual packets.

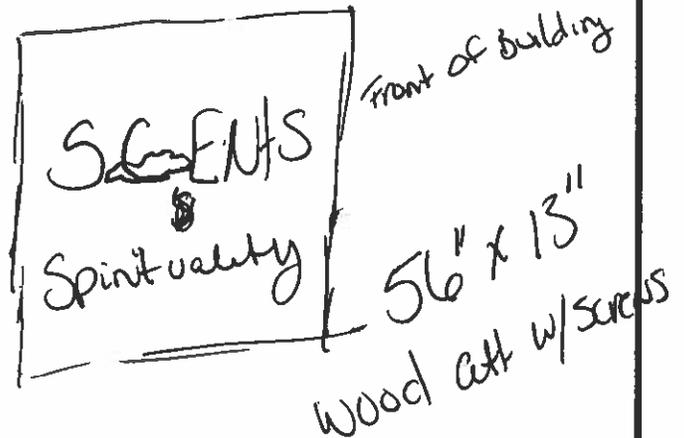
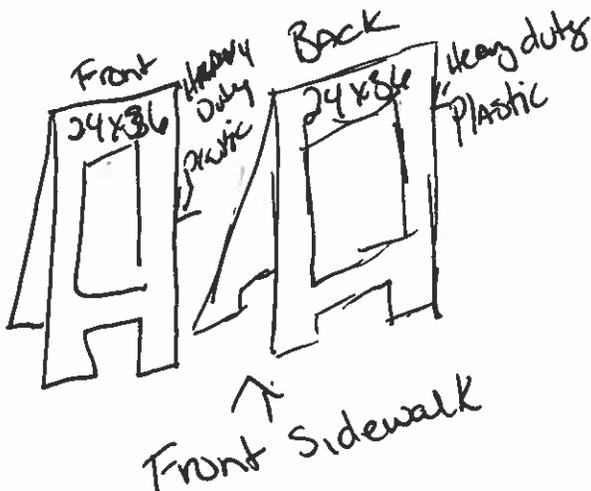
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|-------------------------------------|---|--------------------------|---|--|
| <input checked="" type="checkbox"/> | A | <input type="checkbox"/> | C | DRB APPLICATION FORM AND PROJECT DESCRIPTION QUESTIONNAIRE |
| <input type="checkbox"/> | A | <input type="checkbox"/> | C | LOCATION MAP (EXAMPLE GIVEN IN PACKET) |
| <input type="checkbox"/> | A | <input type="checkbox"/> | C | SITE SKETCH (EXAMPLE GIVEN IN PACKET WITH ITEMS TO BE INCLUDED) |
| <input type="checkbox"/> | A | <input type="checkbox"/> | C | ARCHITECTURAL BUILDING ELEVATIONS AND SIGN DETAILS. INCLUDE DIMENSIONS, MATERIALS AND EXTERIOR LIGHT FIXTURES. FOR NEW SIGN INCLUDE EXACTLY HOW THE SIGN IS TO BE MOUNTED AND/OR SUPPORTED. FOR PROJECT-SPECIFIC INFORMATIONAL REQUIREMENTS, PLEASE REFER TO THE PROJECT DESCRIPTION QUESTIONNAIRE |
| <input checked="" type="checkbox"/> | A | <input type="checkbox"/> | C | PHOTOGRAPHS: REQUIRED FOR <u>ALL</u> APPLICATIONS FOR ALTERATIONS TO AN EXISTING STRUCTURE. PHOTOGRAPHS MUST BE CLEAR AND LABELED WITH APPLICATION ADDRESS OR CONTECTUAL ADDRESS |
| <input type="checkbox"/> | A | <input type="checkbox"/> | C | EXTERIOR ELEVATIONS (INCLUDE ALL AFFECTED SIDES OF THE BUILDING AND WINDOW PLACEMENT. ALL MATERIAL <u>MUST BE LEGIBLE</u> . (REDUCED SETS SHOULD MAINTAIN A FONT SIZE OF 12) |
| <input type="checkbox"/> | A | <input type="checkbox"/> | C | DOOR AND WINDOW (MUST INCLUDE WINDOW TYPE (NUMBER OF LIGHTS, DIMENSIONS, MATERIALS, MANUFACTURES TYPE NAME AND TYPE NUMBER) (DESIGN GUIDELINES PAGE 8 COMMERCIAL WINDOWS/DOORS – PAGES 19 AND 20 RESIDENTIAL WINDOWS/ DOORS)) |
| <input type="checkbox"/> | A | <input type="checkbox"/> | C | FOR NEW CONSTRUCTION AND/OR ADDITIONS GREATER THAN 120 SQ. FT. IN SIZE, PROVIDE ONE (1) SET OF SCALE PLANS. |
| <input checked="" type="checkbox"/> | A | <input type="checkbox"/> | C | FILING FEES (CHECKS SHOULD BE PAYABLE TO THE CITY OF BISBEE) |

PROJECT DESCRIPTION QUESTIONNAIRE

The purpose of this questionnaire is to relay information to the Design Review Board. Please answer all questions. For those questions which do not pertain to your project, please indicate "Not Applicable" or "N/A". NOTE: **The more complete and clear, the more quickly your application can be processed.**

1. Describe your project in detail.

- For new signs, provide scaled drawings, provide wording, font style, dimensions, materials, and mounting detail. Indicate specific location on site plan. (Design Review Board Guidelines page 28)
- For new copy on existing signs, provide wording, graphics, font style, and photographs of existing sign(s).
- For exterior lighting, include description/detail of fixtures and indicate locations on the site plan.
- For new construction, additions, or architectural alterations, include plans, elevations, dimensions, height(s), materials, finishes, trim and window details.
- For stairways, retaining walls and fences, provide dimensions, location, and materials.
- For demolition, identify the items to be demolished, the percentage of the structure(s) to be demolished, and explain reason for demolition.



Background cream

Font - Cintel Decorative Navy blue - Roxborough CE black

2. If the project includes new construction, please provide the following information:

N/A

- What is the total lot area presently covered by building(s), decks, and other structures? _____ sq. ft.
- What is the Primary Structure total floor area (livable sq. ft.) on the property? _____ sq. ft.
- What is the total floor area on the parcel that is devoted to residential use? _____ sq. ft.

If you need more room to answer any question, please attach additional sheets

CERTIFICATION AND SITE VISIT AUTHORIZATION

1. I hereby certify that I have read this completed application and that, to the best of my knowledge, the information in this application, and all attached appendices and exhibits, are complete and correct. I understand that the failure to provide any requested information or any misstatements submitted in support of the application shall be grounds for either refusing to accept this application.
2. Any changes to my application will result in its delay. Note: that **NO** changes will be made at the Design Review Board Meeting.
3. I hereby grant permission for the Design Review Board and the City Planner if necessary to enter upon and site view the premises for which this application is made in order to obtain information necessary for the preparation of required reports and render its decision.



Owner/Authorized Agent

2-8-23

Date

NOTE: IF SIGNED BY AGENT, OWNER MUST SIGN BELOW.

AUTHORIZATION OF AGENT

I hereby authorize _____ to act as my representative and to bind me in all matters concerning this application.

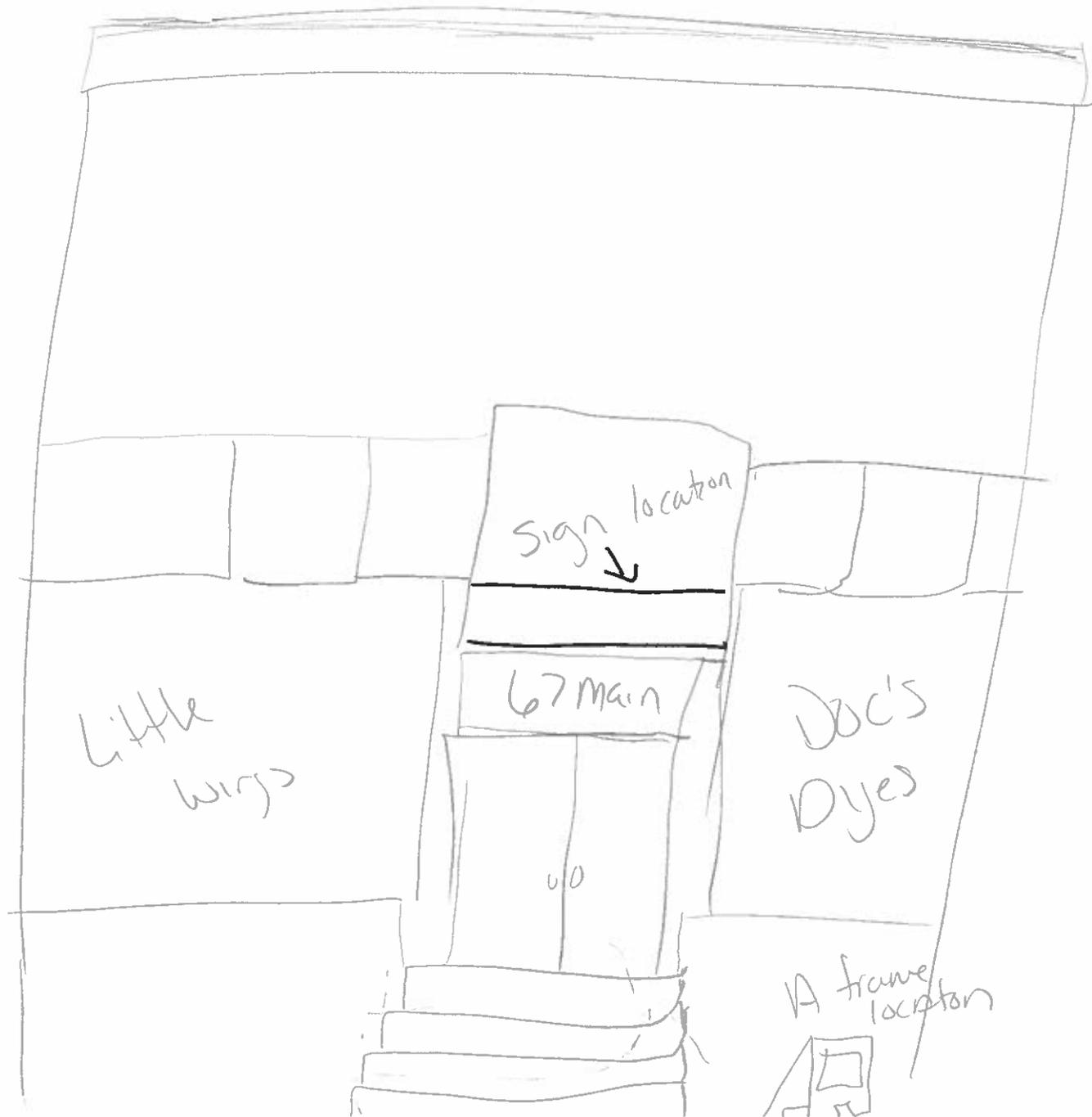
Owner

Date

CONTACT INFORMATION

To facilitate proper handling of this application, please indicate the names and mailing addresses of individuals to whom you wish correspondence and/or staff reports mailed if different from those identified on Page One of the application form.

Name	Name	Name
Raymond + Danielle Juhl		
Email Address	Email Address	Email Address
Scents and Spirituality11@gmail.com		



Sign location
↓

Little wings

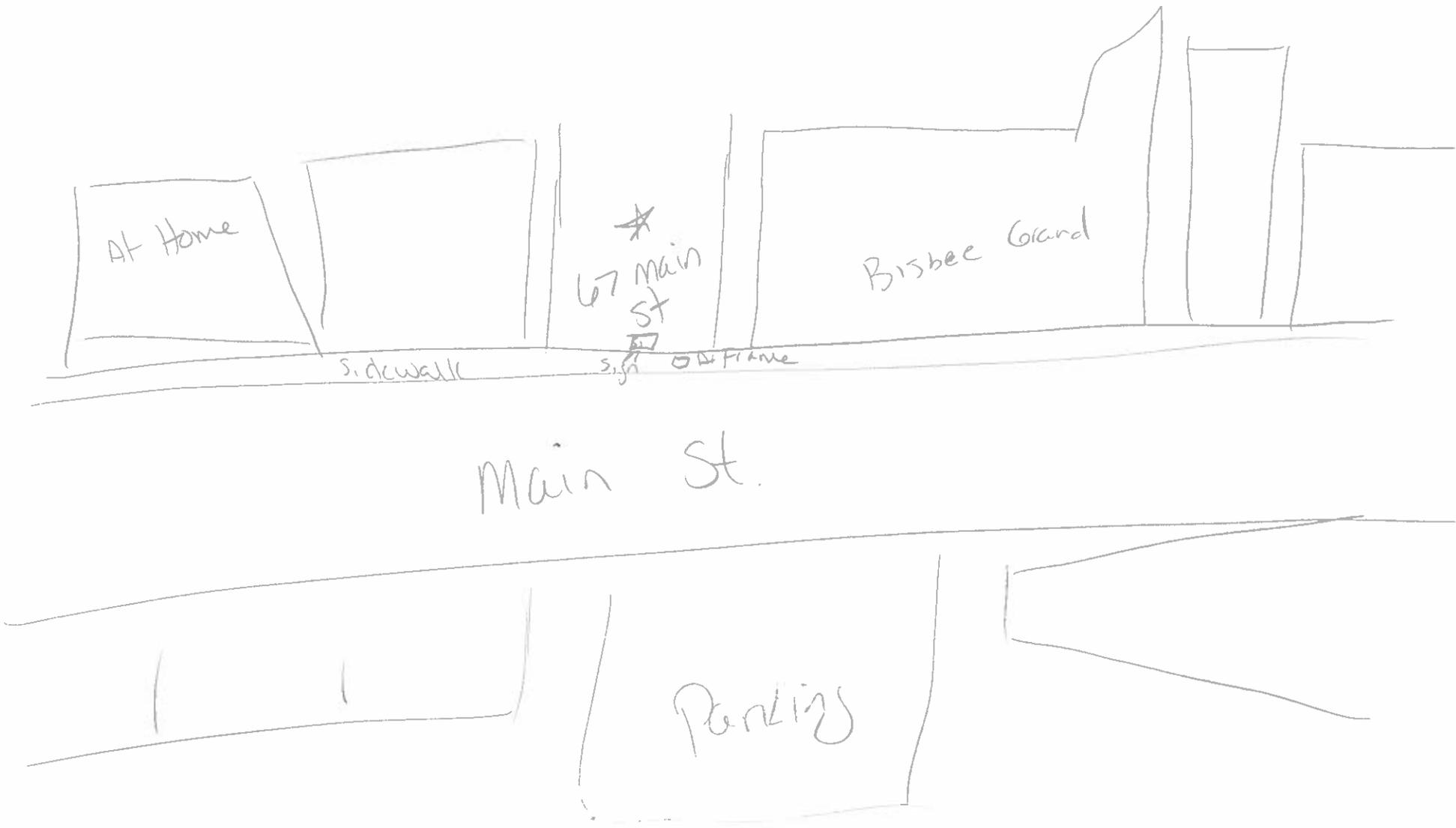
67 main

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Doc's Dyes

A frame location





At Home

sidewalk

★
67 main
st

sign □ frame

Bisbee Grand

Main St.

Parking



Littlewing

67 MAIN

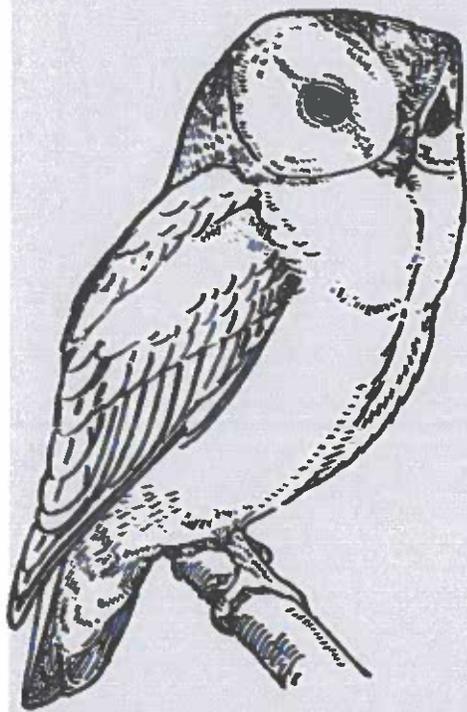
Google



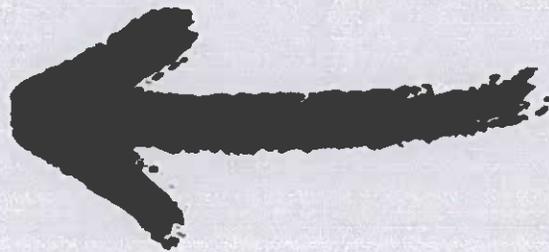
S **CENTS &**
SPIRITUALTY

56" x 13"
Wood Attached w/ Screws

SCENTS &
SPIRITUALTY

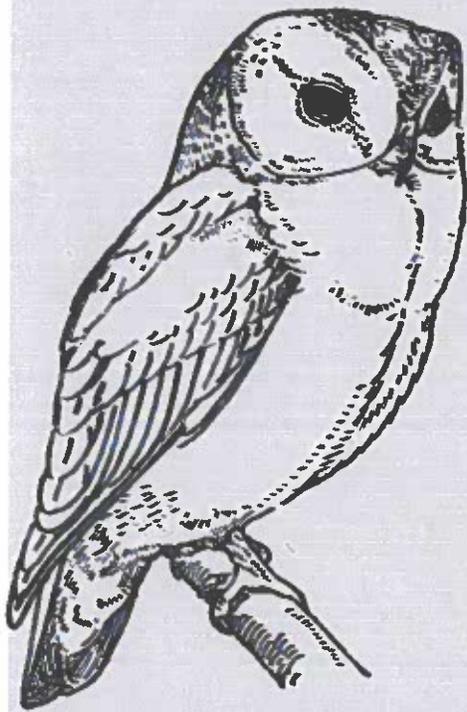


Crystals,
Incense,
Psychic &
Mediumship
Readings

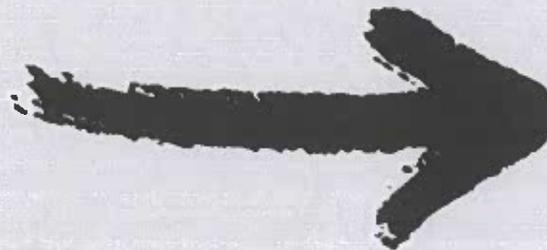




SCENTS &
SPIRITUALTY



Crystals,
Incense,
Psychic &
Mediumship
Readings



DRB # _____

ADMINISTRATIVE APPROVAL

ADDENDUM

(Additional materials, omitted, or added after the application was reviewed)

NAME AND TITLE: _____

DATE: _____

SIGNATURE: _____

CONDITIONS/NOTES:

DRB # _____

DESIGN REVIEW BOARD ACTION

APPROVED

DISAPPROVED

DATE: _____

NOTES:

**CITY OF BISBEE
HISTORIC DISTRICT BOARD**

76 Erie Street
Bisbee, AZ 85603
Telephone: 502-432-6000
Fax: 520-432-6069

DRB No. 23-11
Date Filed 2/21/23
Fee \$ 875.00
Contributing/Non-Contributing (C) #245
Commercial/ Residential Residential
Received by [Signature]

Office Use Only

DRB APPLICATION FORM

Name of Applicant <u>Dona Schell</u>	Name of Property Owner(s) <u>Same</u>	Name of Representative if other than the Applicant
Mailing Address <u>PO Box 1055</u>	Mailing Address	Mailing Address
Telephone Number <u>520 432-4852</u>	Telephone Number	Telephone Number

Assessor's Parcel Number(s) (from County Tax Bill) 103-60-086 Year Built:

Parcel Size <input type="checkbox"/> Square Feet <input type="checkbox"/> Acres	Street Address of Project <u>713 Warren</u>
---	--

TYPE OF DEVELOPMENT
(Check appropriate boxes)

- Demolition. Please indicate the type and extent of demolition. (See next page)
- Construction and/or Moving of a structure.
- Addition to a structure.
- Exterior finishes (Including fenestration, doors, trim, etc.).
- Construction, installation, relocation, or alteration of outdoor advertising sign. Outdoor lighting.
- Stairways, Retaining Walls, and Fences.
- Solar Panels.
- Other (Explain). Retro-application window replacement

If you need more room, please attach additional sheets

To: The Design Review Board
From: Dona Schell

Re: The Request for a building Permit for the replacement of a very ruined window at
713 Warren Avenue, Bisbee, AZ

I had no idea that “replacing” a window was considered by the DRB to be the same thing as “building” a window. However, after learning that I intended to replace the window, Joe Ward informed me that I would need a building permit.

The window had been ordered from Home Depot on August 25, 2022, but due to the shipping containers blocked in the canal, I had no clear idea when it would arrive.

After speaking to Joe in October, I immediately applied for a permit on line. When I received no reply, I called and asked him for advice. He said to go to City Hall and fill out an application on paper. Hoping to attend the DRB’s November meeting, I did this immediately. Again, I received no reply.

The window was delivered on November 18th in a truck so large that it had to be brought from Tombstone Canyon to Warren Avenue in a smaller truck. Naturally it was well packaged and protected, but to be sure the glass was not broken or the frame damaged, the workmen inspected it. Since I have no out buildings or a garage, there was no place to put it, so the builders installed it immediately, working until after dark. I still had received no response from my applications.

On February 21, 2023, I received an email from Joe Ward telling me that in auditing the books it was discovered that the work on the window was done without a building permit. Once again, I was asked to go to City Hall and apply for retro permission. Ms Bramel was extremely helpful. I was asked to pay \$75.00 for general fees, which I did. The next day, February 22, 2023, I was telephoned by Ms Bramel and asked to pay an additional \$170, which I did. I was asked at that time to attend the March 1st DRB meeting.

PROJECT DESCRIPTION QUESTIONNAIRE

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1. Describe your project in detail.

- **For new signs**, provide scaled drawings, provide wording, font style, dimensions, materials, and mounting detail. Indicate specific location on site plan. (**Design Review Board Guidelines page 28**)
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- **For stairways, retaining walls and fences**, provide dimensions, location, and materials.
- **For demolition**, identify the items to be demolished, the percentage of the structure(s) to be demolished, and explain reason for demolition.

Large window in the Livingroom East side.
Replaced w/ identical window.

* 3 ft x 6 ft window approx.

2. If the project includes new construction, please provide the following information:

- What is the total lot area presently covered by building(s), decks, and other structures? _____ sq. ft.
- What is the Primary Structure total floor area (livable sq. ft.) on the property? _____ sq. ft.
- What is the total floor area on the parcel that is devoted to residential use? _____ sq. ft.

If you need more room to answer any question, please attach additional sheets

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Owner/Authorized Agent

2/21/23
Date

NOTE: IF SIGNED BY AGENT, OWNER MUST SIGN BELOW.

AUTHORIZATION OF AGENT

I hereby authorize _____ to act as my representative and to bind me in all matters concerning this application.

Owner

Date

CONTACT INFORMATION

To facilitate proper handling of this application, please indicate the names and mailing addresses of individuals to whom you wish correspondence and/or staff reports mailed if different from those identified on Page One of the application form.

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Email Address	Email Address	Email Address

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Please provide **9 copies** on 8 ½" x 11" paper (or if a larger size, folded to 8 ½" x 11") collated and stapled into individual packets.

- | | | | | |
|-------------------------------------|---|-------------------------------------|---|--|
| <input checked="" type="checkbox"/> | A | <input checked="" type="checkbox"/> | C | DRB APPLICATION FORM AND PROJECT DESCRIPTION QUESTIONNAIRE |
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| <input type="checkbox"/> | A | <input type="checkbox"/> | C | SITE SKETCH (EXAMPLE GIVEN IN PACKET WITH ITEMS TO BE INCLUDED) |
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| <input type="checkbox"/> | A | <input type="checkbox"/> | C | FOR NEW CONSTRUCTION AND/OR ADDITIONS GREATER THAN 120 SQ. FT. IN SIZE, PROVIDE ONE (1) SET OF SCALE PLANS. |
| <input checked="" type="checkbox"/> | A | <input checked="" type="checkbox"/> | C | FILING FEES (CHECKS SHOULD BE PAYABLE TO THE CITY OF BISBEE) |

← 713 Warren Ave

Bisbee, Arizona

Google Street View

Sep 2016 See more dates

Window Replaced



Google

New Window



DRB # _____

ADMINISTRATIVE APPROVAL

ADDENDEUM

(Additional materials, omitted, or added after the application was reviewed)

NAME AND TITLE: _____

DATE: _____

SIGNATURE: _____

CONDITIONS/NOTES:

DRB # _____

DESIGN REIEW BOARD ACTION

APPROVED

DISAPPROVED

DATE: _____

NOTES:

MINUTES
Design Review Board
February 1, 2023, at 5:30 PM
City of Bisbee Council Chambers
915 S. Tovreaville Rd. Bisbee, AZ

The Meeting Called to Order by *LORI GUNNELL* at 5:30PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Ed Briggs	X		
Peter Gaffer	X		
Stephan Green	---	---	X
Lori Gunnell, Chair	X		
Ben Lepley	---	---	X
Doug Taylor	X		
Theodore Schriever	X		
Frank Davis, Council Liaison to the Board	X		
Nina Williams, Deputy City Clerk	X		
Joe Ward, Bldg. Inspector/Code Enforce.	X		

CALL TO THE PUBLIC: NONE

NEW BUSINESS

Agenda Item 1.

Election of a Vice-Chair for the Design Review Board.

Ms. Gunnell nominated Doug Taylor

Mr. Gaffer seconded the nomination **MOTION PASSED: UNANIMOUSLY**

Agenda Item 2.

Application #:22-81

Address: 142 Tombstone Canyon

Contributing / Non-Contributing: (C) Bi-9

Residential / Commercial: Residential

Property Owner / Representative: Jim & Destini Jewell

Description of Work to be done: Replace wooden picket fence that borders front property & city sidewalk with a 4' concrete wall finished to look like a traditional adobe wall.

Mr. Jewel spoke regarding his application to the Board and answered questions.

MOTION: *Mr. Gaffer moved to approve application 22-81 as submitted.*

SECOND: *Mr. Schriever* **MOTION PASSED: UNANIMOUSLY**

Agenda Item 3.

Application #:23-02

Address: 838 Sims Road

Contributing / Non-Contributing: (NC) #179

Residential / Commercial: Residential

Property Owner / Representative:

Owner Paul & Clara Grundy / Representative Sean Brown

Description of Work to be done: Pouring a 2'H x40'L concrete wall using rebar verticals and horizontals, epoxying into 2 existing walls. The 18"x18" footer will be poured with the 8" thick wall at the same time. ½" plywood will be used as the forms.

Mr. Ward presented this application to the Board and answered questions.

MOTION: Mr. Gaffer moved to approve application 23-02 as submitted.

SECOND: Ms. Gunnell **MOTION PASSED: UNANIMOUSLY**

Agenda Item 4.

Application #:23-03

Address: 54 Brewery Avenue

Contributing / Non-Contributing: Commercial District Contributing

Residential / Commercial: Commercial

Property Owner / Representative: Owner Laura Claire Harlin / Justin Luria

Description of Work to be done:

- Constructing a stairway fire escape off the back of the building to provide a second access from the building as wanted per the Fire Marshal.
- Constructing a metal fence to protect the building from vandalism and graffiti (permission has been obtained from the owners of the lot next to theirs to construct a fence going through their property. The City Manager and Building Inspector are aware).

Ms. Harlin and Mr. Luria presented their application to the Board and answered questions.

MOTION: Mr. Taylor moved to approve application 23-03 with the provision that solid wrought iron be the material used.

SECOND: Ms. Gunnell **MOTION PASSED: UNANIMOUSLY**

Agenda Item 5.

Application #:23-04

Address: 204 Brewery Avenue

Contributing / Non-Contributing: (C) #18

Residential / Commercial: Residential

Property Owner / Representative: Owner Steve Suskin

Description of Work to be done: Roof replacement.

Ms. Williams presented this application to the Board and answered questions.

MOTION: Mr. Schriever moved to approve application 23-04 as submitted.

SECOND: Mr. Gaffer **MOTION PASSED: UNANIMOUSLY**

Agenda Item 6.

Approval of the January 11, 2023 Design Review Board Meeting Minutes.

MOTION: Mr. Gaffer moved to approve the January 11, 2023 Design Review Board Meeting Minutes.

SECOND: Mr. Schriever **MOTION PASSED: UNANIMOUSLY**

Agenda Item 7.

Discussion of the Status and Possible Approval of the Annual Report to present before the Mayor and Council. (Ms. Gunnell and Mr. Gaffer) – *This Item may not be ready by the meeting.*

This item will be brought back at the next meeting.

Staff Comments (NO DISCUSSION)

- DRB Application #23-01: 724 Tombstone Canyon Administratively Approved Roof as Submitted (Like for Like).
- *Mr. Ward spoke regarding Zoning Code 3.5.4 Maintenance in regard to approval going forward.*
- *Ms. Williams updated the Board regarding the Development Standards and Code amendments / additions that will be going before Mayor and Council for approval on Tuesday, February 7, 2023.*

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate, or take any action on these topics.)

- *Possible Approval of the Annual Report to present before the Mayor and Council*
- *Discussion regarding Zoning Code 3.5.4 Maintenance*

Adjournment: 5:57PM

MINUTES
Design Review Board Special Session
February 13, 2023, at 5:30 PM
City of Bisbee Council Chambers
915 S. Tovreaville Rd. Bisbee, AZ

The Meeting Called to Order by LORI GUNNELL at 5:30PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Ed Briggs	X		
Peter Gaffer	X		
Stephan Green	---	---	X
Lori Gunnell, Chair	X		
Ben Lepley	X		
Doug Taylor	X		
Theodore Schriever	X		
Frank Davis, Council Liaison to the Board	X		
Ashlee Coronado, City Clerk	X		
Joe Ward, Bldg. Inspector/Code Enforce.	X		
Ken Budge, Mayor	X		
Stephen J. Pauken, City Manager	X		
Joe Estes, City Attorney	X		

CALL TO THE PUBLIC:

- *Josie Oldfield, spoke about project as the contractor/representative.*
- *Shawnee Hicks, spoke in support of the demo/project.*

Agenda Item 1.

Discussion and Possible Resolution for Demolition work that was done outside of Design Review Board approval for the property located at 134 Tombstone Canyon.

- *Before the Design Review Board September 7, 2022, the Board moved to approve application 22-58; with the provision that there will be some visual delineation in the roof line- motion passed unanimously.*

Ms. Gunnell spoke before she opened this item up for Board discussion regarding the demolition permit that was in the packet that was issued on January 31st.

Mr. Ward stated he required the applicant to get a demolition permit because when people are demolishing in Old Bisbee and rebuilding, the Design Review Board asked that there be a demolition permit. He was being respectful of the Design Review Board's request. The intent was only for the roof.

Ms. Gunnell opened up for Board discussion.

The Board discussed, commented, and asked questions regarding the property located at 134 Tombstone Canyon and the Stop Work Order that was issued. Mr. Ward, Building Inspector/Code Enforcement, Mr. Luke Oldfield, Contractor, Mr. Massey, Owner, and Mr. Joe Estes, City Attorney responded and commented.

MOTION: Mr. Taylor moved that we approve the plans that the Board approved previously and that the drawings that back up the decisions made for those plans be approved by Mr. Ward Administratively on the Design Review Boards behalf.

SECOND: Ms. Gunnell

MOTION PASSED: 5/1 (Briggs)

Agenda Item 2.

Discussion on the consequences for applications that do not follow the Design Review Board approval.

- ***The Design Review Board should make sure that all requirements of the application are fulfilled before rendering a decision. Zoning Code 3.5.2 Review Requirements and Procedures.***
- ***Any exterior changes, requiring a building permit or not, must have approval of the Design Review Board prior to the commencement of work. When any project has been started without design Review Board approval, the Design Review Board shall request that the Building Official issue a Stop Work Order which shall be in effect until approval is granted by the Design Review Board. Zoning Code 2.6.2 Powers and Duties (E).***

MOTION: Ms. Gunnell moved to go into Executive Session to include City Manager, Mayor, Councilmember Davis and Mr. Ward.

SECOND: Ms. Lepley

MOTION PASSED: UNANIMOUSLY

MOTION: Mr. Taylor moved to come out of Executive Session.

SECOND: Ms. Gunnell

MOTION PASSED: UNANIMOUSLY

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).

Adjournment: 6:45PM

City of Bisbee

Design Review Board

Annual Report to Mayor and Council

2022

Submitted March xx, 2023

2022 ANNUAL REPORT TO MAYOR AND COUNCIL DESIGN REVIEW BOARD

INTRODUCTION

This report has been prepared by members of the City of Bisbee Design Review Board (DRB) as a requirement of City Ordinance 2.6.2 G. The City created a DRB to comply with certified Local Government regulations for Historic District.

STAFFING OF BOARD

The DRB consists of seven members who serve without compensation and are required to be residents of the City of Bisbee, with a majority being residents or property owners of the Historic Preservation District. The members of the DRB are appointed by and serve at the pleasure of the Mayor and Council.

During 2022 the DRB comprised the following membership:

Savannah Anderson (through July)
 Peter Gaffer
 Stephan Green
 Lori Gunnell (Elected Chair at April meeting)
 Ben Reply
 Scot Perfect (Vice Chair)
 Linda Santellanes (Chair until Resignation at February meeting)
 Ed Briggs (joined March)
 Theodore Schriever (joined August)

SCHEDULE OF MEETINGS

Design Review Board Regular Meetings are held on the first Wednesday of each month starting at 5:30 p.m. The City issues a notice to the public in advance of all meetings. From time to time Special Meetings are held for which the City issues a notice to the public. All meetings, including those conducted on the Zoom platform, are open to the public and are recorded. The City issues a detailed agenda including copies of all application packets typically a week in advance of the meetings. The City also compiles Minutes of all meetings which are available on the City's website. Meetings held during 2022 were as follows.

DATE	TYPE	VENUE	CHAIR
January 5	Regular	Council Chambers/ZOOM	Linda Santellanes
February 2	Regular	ZOOM	Scot Perfect
March 2	Regular	ZOOM	Scot Perfect
March 16	Special	ZOOM	Scot Perfect
April 6	Regular	ZOOM	Lori Gunnell
July 6	Regular	Council Chambers	Scot Perfect
August 3	Regular	Council Chambers	Lori Gunnell
September 7	Regular	Council Chambers	Lori Gunnell

**2022 ANNUAL REPORT TO MAYOR AND COUNCIL
DESIGN REVIEW BOARD**

October 5	Regular	Council Chambers	Lori Gunnell
November 2	Regular	Council Chambers	Lori Gunnell
December 7	Regular	Council Chambers	Lori Gunnell

SUMMARY OF APPLICATIONS REVIEWED BY BOARD

During 2022 the DRB reviewed and considered a total of fifty-five (55) applications. Of these, fifty (50) were approved, one (1) was denied and four (4) were tabled for a future meeting. The high approval rate was due, in part, to the productive and cooperative discussions between the Board and applicants during the meetings. As a consequence, eighteen (18) of the motions to approve contained provisions or conditions to be implemented by the applicants. These qualifying measures are recorded in the minutes of the DRB meetings and are monitored by the Building Inspector.

Applications included twenty-nine contributing properties of which seven (7) were commercial. Of particular note were: three applications for roof-mounted photo-voltaic arrays; one completely new two-story residence (on the site of a building destroyed by fire five years ago); and the complete demolition of a long-abandoned residence.

A summary table of all applications reviewed by the Board during 2022 is included as Appendix A. Please note that the "Summary of Work" is purely a condensed summary for the purposes of this report and does not detail all elements of the applications; the complete description of proposed work is included in the application packets which are maintained as public records by the City of Bisbee.

NEW APPLICATION PACKET

At the April meeting, the DRB voted to approve a new Application Packet which had been developed over a period of months by Staff and members of the Board. The new Application Packets have been evident since the July meeting and have improved the quality of many of the applications. The efficacy of the new Packets is to be discussed at a future DBR meeting. In addition, since November, Staff has been providing Board members the opportunity to review and comment on the clarity and completeness of applications prior to their being included in the official agenda packets. The Board has welcomed this procedure.

NEW GUIDELINES

At the October meeting, the DRB approved the final version of the Updated Design Review Board Guidelines. This update had been in development for several years with considerable input from Board members over a number of iterations and discussion sessions. The new Guidelines are intended to supersede the existing Guidelines which were adopted on March 19, 1991. The new Guidelines address various deficiencies including materials and facilities (such as photo-voltaic arrays) which were not a factor thirty years ago. The new Guidelines are currently being reviewed by the City's Planning and Zoning Committee after which there will be a legal review followed by consideration by City Council.

**2022 ANNUAL REPORT TO MAYOR AND COUNCIL
DESIGN REVIEW BOARD**

FUTURE OUTLOOK

Possible revisions to application packet?

Implementation of Updated Design Review Board Guidelines

Greater scrutiny of application packets prior to inclusion in meeting agendas

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APPENDIX A - Table of Applications

Application Number	Address	Historic District Status	Summary of Work	DRB Determination
January 5				
21-93	102 Taylor Street	Not Applicable	Addition	Approved
21-98	148 Key Avenue	Contributing	Major alternation and restoration	Denied
21-100	400 O'Hara Avenue	Contributing	Restoration	Approved
February 2				
22-05	117 Taylor Street	Contributing	Renovation	Approved
March 2				
22-09	722 W Highway 80	Non-Contributing	Addition	Tabled
22-10	114 B Quality Hill Road	Non-Contributing	Garage door	Approved
22-12	109 OK Street	Contributing	Fence	Approved
March 16				
22-08	14 B Art Avenue	Non-Contributing	New windows and door	Approved
22-10	114 B Quality Hill Road	Contributing	Remodel and structural repairs	Approved
22-11	605 D Adams	Non-Contributing	New garden shed	Approved
April 6				
22-09	722 W Highway 80	Non-Contributing	Addition	Approved
22-15	18 Art Avenue	Contributing	Roof-mounted photo-voltaic array	Approved
22-18	47 Zacatecas Canyon	Contributing	Addition	Approved
22-19	148 Key Avenue	Contributing	Major alternation and restoration	Tabled
May	No meeting held owing to lack of applications			
June	No meeting held owing to lack of applications			
July 6				
22-28	132 A Opera Drive	Non-Contributing	Remodel	Tabled
22-38	118 Quarry Canyon	Contributing	Minor addition	Approved
22-39	27 Subway Street	Contributing Commercial	Conversion of window to door	Approved
22-40	69 Main Street	Contributing Commercial	Sign	Approved
22-41	513 Brophy Avenue	Contributing	Extension	Approved
August 3				
22-10A	114 B Quality Hill Road	Non-Contributing	Side door to garage	Approved
22-42	117 Locklin Avenue	Non-Contributing	New storage shed	Approved
22-43	178 Quality Hill	Non-Contributing	Roof to existing deck	Approved
22-44	253 B Brewery Avenue	Contributing	Patio roof and railings	Approved
22-45	517 A Meyer Avenue	Contributing	Major restoration	Approved
22-46	36 Wood Canyon	Contributing	Window replacement	Approved
22-47	1642 West Boulevard	Contributing	Addition	Approved
22-49	63 Brewery Avenue	Contributing Commercial	New windows and stair	Approved
September 7				
22-53	428 D Brophy Avenue	Non-Contributing	Changes to doors and window	Approved
22-54	202 Tombstone Canyon	Contributing Commercial	Roof repairs, changes to exterior elements	Approved
22-55	35 Wood Canyon	Contributing	Garage doors	Approved
22-58	134 Tombstone Canyon	Contributing	Changes to roof and addition	Approved
22-56	221 B Youngblood Hill	Non-Contributing	New windows and door	Tabled
22-60	127 Star Avenue	New Construction	New two-story residence	Approved
22-61	43 Temby Avenue	Non-Contributing	Window replacement	Approved

22-62	202 Brewery Avenue	Contributing	Addition	Approved
22-63	628 Tombstone Canyon	Non-Contributing	Reconstruction of porches	Approved
22-64	132 A Opera Drive	Non-Contributing	Remodel	Approved
October 5				
22-66	221 B Youngblood Hill	Non-Contributing	Remodel	Approved
21-71	802 C Tombstone Canyon	New Construction	Exterior finish	Approved
22-67	12 A Maxfield Avenue	Contributing	Completion of porches	Approved
22-69	67 A Brewery Avenue	Contributing Commercial	Recreation of roofline	Approved
November 2				
22-65	102 Locklin	Separate from adjacent contributing structure	Relocation of ramada	Approved
22-71	921 Tombstone Canyon	Non-Contributing	New storage shed	Approved
22-72	7 B OK Street	Status not established	Demolition of structure	Approved
22-74	1614 West Boulevard	Contributing	Fence	Approved
22-75	635 Tombstone Canyon	Non-Contributing	Addition	Approved
22-76	Main Street Parking Lot	Not Applicable	Sign	Approved
22-77	24 Moon Canyon	Contributing	Conversion of garage into studio	Approved
22-79	410 C Mason Hill	Contributing	Window replacement	Approved
22-80	117 Locklin Avenue	Non-Contributing	New Garage	Approved
December 7				
22-82	78 Main Street	Contributing Commercial	Window sign	Approved
22-83	108 Tombstone Canyon	Contributing Commercial	Roof-mounted photo-voltaic array	Approved
22-84	21 Temby Avenue	Contributing	Roof-mounted photo-voltaic array	Approved
22-87	148 Key Avenue	Contributing	Roof alteration	Approved
22-90	100 Quality Hill	Not Applicable	Signage	Approved

conformance to those presented with the building permit application. A building permit must be applied for within 1 year of approval by the Design Review Board, or otherwise, the applicant must resubmit to the Design Review Board. An application form signed by the chair of the Design Review Board showing the action taken will be kept in the Planning and Zoning Department files. A copy will be retained in the Building Inspection Files and a copy will be given to the applicant.

- D. The Design Review Board shall impose such conditions as it may deem necessary in order to fully carry out the provisions and intent of the historic district regulations.
- E. The Building Inspector shall insure that all matters approved by the Design Review Board are undertaken and completed according to the approval of the Design Review Board. The Building Inspector is authorized and required to stop any work attempted to be done without or contrary to the approval of the Design Review Board and shall cite any violator into magistrate court.
- F. General applications must be received at City Hall no less than ten (10) calendar days prior to the next regularly scheduled meeting of the Design Review Board in order to be presented at the next meeting. If the applicant fails to appear in person or through a designated representative at the scheduled meeting, the Board may table the application to its next meeting or may consider the application if adequate information has been included.
- G. Certain applications for work that may have a greater potential to impact the character of the historic district shall require additional notification, to be completed by City staff, prior to presentation to the Design Review Board. These shall include the following proposed activities:
 - 1. the construction of a new building or structure within the District, other than the construction of a sign, fence or wall;
 - 2. the demolition of any building or structure, other than minor storage facilities or accessory buildings;
 - 3. the increase of the height of any existing building; or
 - 4. any substantial modification to any building or structure that has been designated as having special significance or as a contributing structure within the District.

Written notification of the application, including a description of the proposed action and a drawing depicting the proposed exterior elevations, must be mailed by first class mail to all property owners located within 300 feet of the subject property not less than fifteen (15) days prior to the Design Review Board hearing. The subject property must be posted with this same information for this same time period.

- H. Applications may be reviewed by the Zoning Administrator and the Building Inspector for recommendation to the Design Review Board. The Zoning Administrator or the Building Inspector may make a recommendation to the Design Review Board and shall advise the applicant of any such proposed recommendation prior to the meeting, if possible.

3.5.3 Criteria

In considering any application for Design Review approval, the Design Review Board shall be guided by the Design Guidelines for the Bisbee Historic District and the Secretary of the Interior's Standards for the Treatment of Historic Properties and Standards for Rehabilitation.

3.5.4 Maintenance

Property owners of the historic district shall have the right and are encouraged to maintain their property. The Building Inspector may approve a building permit without Design Review Board approval for any work that consists of nothing more than repair work where there will be no exterior change that will alter the character of the structure or where only similar replacement materials will be used. Repairs and improvements such as re-roofing, the replacement of windows, doors and stairs in the same locations, and the replacement of gutters, fencing, utility connections, and other similar non-structural elements may also be directly authorized by the Building Inspector. An Administrative Approval from the Community Development Director must be obtained prior to the issuance of a building permit for any such work.

3.5.5 Demolition and Movement of Historic Buildings

The Design Review Board must approve all demolition permits and relocation permits for any significant part of any building in the Historic Preservation (HP) Overlay District. No permit shall be issued by the Building Inspector until DRB approval. However, if a structure is judged by the Building Inspector to be a hazard to public safety, the Building Inspector may order the immediate demolition of the building in accord with his charge to protect the public health and safety. The Inspector will notify the DRB members of his decision. In making its' decision, the Design Review Board should determine whether and to what extent demolition or movement affects the structure in question or any contributing structure within the district as