

MINUTES
Design Review Board
April 5, 2023, at 5:30 PM
City of Bisbee Council Chambers
915 S. Tovreaville Rd. Bisbee, AZ

The Meeting Called to Order by *DOUG TAYLOR* at 5:30PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Ed Briggs	X		
Peter Gaffer – Via Telephone	X		
Stephan Green	---	---	X
Lori Gunnell, Chair	---	---	X
Ben Lepley	X		
Doug Taylor, Vice-Chair	X		
Theodore Schriever	X		
Frank Davis, Council Liaison to the Board	X		
Nina Williams, Deputy City Clerk			
Joe Ward, Bldg. Inspector/Code Enforce.			
CALL TO THE PUBLIC: NONE			

OLD BUSINESS

Agenda Item 1.

Application #:22-65

Address: 102 Locklin Ave

Contributing / Non-Contributing: (C) #219A

Residential / Commercial: Residential

Property Owner / Representative: Joseph and Dana Dorner

Description of Work to be done: Amending Approved Application- Structure

Structure will be enclosed, and height of structure will be reduced by 6ft.

APPLICATION: *Mr. Dorner spoke regarding his application.*

PUBLIC COMMENT

STAFF COMMENTS

BOARD DISCUSSED

BOARD WILL TAKE A MOTION AND VOTE

MOTION: *Mr. Schriever moved to approve application #22-65 as shown -amended motion to include that it would be a steel doors.*

SECOND: *Mr. Gaffer*

MOTION PASSED: UNANIMOUSLY

Agenda Item 2.

Application #:23-06

Address: 800A Tombstone Canyon

Contributing / Non-Contributing: (NC) #168

Residential / Commercial: Residential

Property Owner / Representative:

Owner Mary Ann Hanson-Germond / Representative The Solar Store

Description of Work to be done: Install Solar

300ft Notification was sent out March 20, 2023.

We have not received any public comment at the time of this agenda.

PUBLIC HEARING:

APPLICATION: *Kevin Krause, Solar Store spoke regarding this application for Solar to the Board.*

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS

- *Ms. Williams read into the record a letter received from Mr. & Mrs. Braxton in support of this application for solar.*

DECLARE THE PUBLIC HEARING CLOSED

STAFF COMMENTS

BOARD DISCUSSED

BOARD WILL TAKE A MOTION AND VOTE

MOTION: *Mr. Briggs moved to approve application # 23-06.*

SECOND: *Mr. Taylor* **MOTION PASSED: UNANIMOUSLY**

Agenda Item 3.

Application #: 23-11

Address: 713 Warren Avenue

Contributing / Non-Contributing: (C) #245

Residential / Commercial: Residential

Property Owner / Representative: Dona Schell

Description of Work to be done: Retro Approval for Window replacement

APPLICATION: *Ms. Schell attended by telephone and spoke regarding her application to the Board and answered questions.*

PUBLIC COMMENT

STAFF COMMENTS

BOARD DISCUSSED

BOARD WILL TAKE A MOTION AND VOTE

MOTION: *Mr. Taylor moved to allow the applicant to have six (6) months to determine what strategy and budget to come up with that the applicant can live with and ask Mr. Ward to go out and visit her home to see what the applicant has.*

SECOND: *Mr. S Schriever*

MOTION PASSED: UNANIMOUSLY

NEW BUSINESS

Agenda Item 4.

Application #:23-15

Address: 4 Shearer Avenue (Historic Registry listed as 27 Subway Alley)

Contributing / Non-Contributing: (C) Bi-42

Residential / Commercial: Commercial

Property Owner / Representative: Applicant Kim Vu Ravina Arizona LLC / Owner Mark Gray

Description of Work to be done: Signage

Mr. Taylor recused himself from this application.

APPLICATION: *Ms. Vu spoke regarding her application to the Board.*

PUBLIC COMMENT

STAFF COMMENTS

BOARD DISCUSSED

BOARD WILL TAKE A MOTION AND VOTE

MOTION: *Mr. Briggs moved to approve application # 23-15.*

SECOND: *Mr. Schriever* **MOTION PASSED: UNANIMOUSLY**

Agenda Item 5.

Application #:23-16

Address: 12 Main Street

Contributing / Non-Contributing: (S) Bi-33

Residential / Commercial: Commercial

Property Owner / Representative: Applicant Ben Lepley, Architect / Owner Wicks Communications

Description of Work to be done: Patio and Stairs

Mr. Lepley recused himself from this application, he is the representative for the project.

APPLICATION: *Mr. Lepley spoke regarding this application to the Board.*

PUBLIC COMMENT

STAFF COMMENTS: *Mr. Ward stated that it was appropriate.*

BOARD DISCUSSED

BOARD WILL TAKE A MOTION AND VOTE

MOTION: *Mr. Gaffer moved to approve application #23-16 as presented.*

SECOND: *Mr. Taylor* **MOTION PASSED: UNANIMOUSLY**

Agenda Item 6.

Application #:23-18

Address: 37 Ok Street

Contributing / Non-Contributing: (C) Bi-214

Residential / Commercial: Commercial

Property Owner / Representative: Tami Gold

Description of Work to be done: Addition to Structure

APPLICATION: *Mr. Jon Sky spoke regarding this application to the Board.*

PUBLIC COMMENT

STAFF COMMENTS

BOARD DISCUSSED

BOARD WILL TAKE A MOTION AND VOTE

MOTION: *Mr. Taylor moved to approve application #23-18 with material use of Rusted Corrugated Metal and Board-n-Batten.*

SECOND: *Mr. Gaffer* **MOTION PASSED: UNANIMOUSLY**

Agenda Item 7.

Application #:23-19

Address: 77 Ok Street

Contributing / Non-Contributing: (C) Bi-189

Residential / Commercial: Residential

Property Owner / Representative: Jill Harding & Michael Brown

Description of Work to be done: Addition to Structure

APPLICATION: *Ms. Harding spoke regarding her application to the Board and answered questions.*

PUBLIC COMMENT

STAFF COMMENTS

BOARD DISCUSSED

BOARD WILL TAKE A MOTION AND VOTE

MOTION: *Mr. Briggs moved to approve application #23-19.*

SECOND: *Mr. Gaffer* **MOTION PASSED: UNANIMOUSLY**

Agenda Item 8.

Application #:23-20

Address: 816 C Tombstone Canyon

Contributing / Non-Contributing: Undetermined -Assumes Contributing

Residential / Commercial: Residential

Property Owner / Representative: James D. Tauch

Description of Work to be done: Windows

APPLICATION: *Mr. Tauch spoke regarding his application to the Board and answered questions.*

PUBLIC COMMENT

STAFF COMMENTS

BOARD DISCUSSED

BOARD WILL TAKE A MOTION AND VOTE

MOTION: *Mr. Taylor moved to approve application #23-20 as presented and asked the Mr. Ward to verify what was put in once the windows were installed.*

SECOND: *Mr. Gaffer*

MOTION PASSED: UNANIMOUSLY

Agenda Item 9.

Approval of the March 8, 2023 Design Review Board Special Meeting Minutes.

MOTION: *Mr. Taylor moved to approve the Minutes of the March 8, 2023 Design Review Board Special Meeting.*

SECOND: *Mr. Schriever*

MOTION PASSED: UNANIMOUSLY

Agenda Item 10.

Review, Discussion and Possible Approval of the Design Review Board 2022 Annual Report to be presented before Mayor and Council at their April 18, 2023 Regular Meeting.

MOTION: *Mr. Taylor moved to approve as presented the Design Review Board 2022 Annual Report.*

SECOND: *Mr. Schriever*

MOTION PASSED: UNANIMOUSLY

Agenda Item 11.

Review, Discussion and Possible Approval of the updated Design Review Board Application Packet.

This item will be brought back to the Board at their May 2, 2023 Meeting.

Staff Comments (NO DISCUSSION)

- DRB Application #23-13: 108 Quarry Canyon Administratively Approved – Reenforcing Porch.
- DRB Application #23-14: 44 Wood Canyon Administratively Approved – Roof / Parapet.
- DRB Application #23-17: 103-60-339A (Auxiliary to 747 B Locklin) Administratively Approved Removal of Structure-Hazard – Emailed Photo to Board on 3/2/2023.
- DRB Application #23-21: 600B Warren Hill Administratively Approved Roof as Submitted (Like for Like).

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate, or take any action on these topics.)

Adjournment: 6:34PM