

**MINUTES**  
**Design Review Board**  
**May 3, 2023, at 5:30 PM**  
**City of Bisbee Council Chambers**  
**915 S. Tovreaville Rd. Bisbee, AZ**

The Meeting Called to Order by **LORI GUNNELL** at 5:30PM

**Roll Call-Board Members**

<b>Design Review Board</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Ed Briggs	<b>X</b>		
Peter Gaffer	<b>X</b>		
Stephan Green	<b>X</b>		
Lori Gunnell, Chair	<b>X</b>		
Ben Lepley	<b>X</b>		
Doug Taylor, Vice-Chair	<b>X</b>		
Theodore Schriever	<b>X</b>		
Frank Davis, Council Liaison to the Board	<b>X</b>		
Nina Williams, Deputy City Clerk	<b>X</b>		
Joe Ward, Bldg. Inspector/Code Enforce.	<b>X</b>		

**CALL TO THE PUBLIC:**  
Bruce Syrett, Bisbee Dark Skies spoke regarding Dark Sky compliance in the Historic District.

**OLD BUSINESS**

**Agenda Item 1.**

**Application #:**22-41

**Address:** 513 Brophy Ave

**Contributing / Non-Contributing:** (C) #369

**Residential / Commercial:** Residential

**Property Owner / Representative:** Dr. James Shorten

**Description of Work to be done:** Amending Approved 4x4 windows – to 4x3 window.

**APPLICATION:** *Mr. Shorten spoke regarding his application to the Board and answered questions.*

**PUBLIC COMMENT**

**STAFF COMMENTS**

**BOARD DISCUSSION**

**BOARD WILL TAKE A MOTION AND VOTE**

**MOTION:** *Mr. Gaffer moved to approve application #22-41 as presented.*

**SECOND:** *Ms. Gunnell*

**MOTION PASSED:** **UNANIMOUSLY**

**NEW BUSINESS**

**Agenda Item 2.**

**Application #:**23-22

**Address:** 715 Tombstone Canyon

**Contributing / Non-Contributing:** (C) #412

**Residential / Commercial:** Residential

**Property Owner / Representative:** Jon Sky

**Description of Work to be done:** Replacement of existing shed.

**APPLICATION:** *Mr. Sky attended by telephone and spoke regarding his application to the Board and answered questions.*

**PUBLIC COMMENTS**

**STAFF COMMENTS**

**BOARD DISCUSSION  
BOARD WILL TAKE A MOTION AND VOTE**

**MOTION:** *Mr. Lepley moved to approve application #23-22 as presented with the provision that recycled divided light windows be used.*

**SECOND:** *Mr. Green*

**MOTION PASSED: UNANIMOUSLY**

**Agenda Item 3.**

**Application #:** 23-24

**Address:** 39 Howell Avenue

**Contributing / Non-Contributing:** (C) Bi-133

**Residential / Commercial:** Commercial

**Property Owner / Representative:** Carrick Sears

**Description of Work to be done:** Elevated Patio addition.

300ft Notification was sent out April 19, 2023.

We have not received any public comment at the time of this agenda.

**PUBLIC HEARING:**

**APPLICATION:** *Mr. Sears spoke regarding his application to the Board and answered questions.*

**DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS:** *Ms. Gunnell opened the public hearing.*

- Letter from Ms. Hanson in opposition of this application was read.

**DECLARE THE PUBLIC HEARING CLOSED:** *Ms. Gunnell closed the public hearing.*

**STAFF COMMENTS**

**BOARD DISCUSSION**

**BOARD WILL TAKE A MOTION AND VOTE**

**MOTION:** *Mr. Schriever moved to approve to move forward to vote on Option (1) Stainless Cable or Option (2) Balusters with header and footers.*

**SECOND:** *Mr. Gaffer*

**Option (1) Stainless Cable MOTION FAILED:** 0/7

**Option (2) Balusters with Header and Footers MOTION PASSES:** 6/1 (Briggs)

**Agenda Item 4.**

**Application #:**23-26

**Address:** 67 Main

**Contributing / Non-Contributing:** Contributing

**Residential / Commercial:** Commercial

**Property Owner / Representative:** Paul Dougherty / Al Anderson & Anne Carl

**Description of Work to be done:** New signage for business.

**APPLICATION:** *Ms. Dougherty spoke regarding her application to the Board.*

**PUBLIC COMMENT**

**STAFF COMMENTS**

**BOARD DISCUSSION**

**BOARD WILL TAKE A MOTION AND VOTE**

**MOTION:** *Mr. Lepley moved to approve application #23-26 as presented.*

**SECOND:** *Ms. Gunnell*

**MOTION PASSED: UNANIMOUSLY**

**Agenda Item 5.**

Approval of the April 5, 2023 Design Review Board Special Meeting Minutes.

**MOTION:** *Mr. Shriever moved to approve the Minutes of the April 5, 2023 Design Review Board Meeting.*

**SECOND:** *Ms. Gunnell*

**MOTION PASSED: UNANIMOUSLY**

**Agenda Item 6.**

Review, Discussion and Possible Approval of the updated Design Review Board Application Packet.

*This item will be brought back before the Board at their June meeting.*

**Staff Comments (NO DISCUSSION)**

- DRB Application #23-23: 225 Opera Drive Administratively Approved – Reroof.
- DRB Application #23-25: 8 Moon Canyon Administratively Approved – Reroof.

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate, or take any action on these topics.)

- *Discuss Signs/ Temporary Signs in the Historic District.*
- *Check with City Attorney regarding Grant Funding through the City for DRB applicants.*

**Adjournment: 6:31PM**