

**PARKS & RECREATION COMMITTEE**  
**ACTION AGENDA**

**AGENDA OF THE REGULAR MEETING OF THE PARKS AND RECREATION COMMITTEE OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, TO BE HELD ON TUESDAY, MAY 9, 2023, AT 5:30 P.M. AT COUNCIL CHAMBERS, 915 S. TOVREAVILLE RD.**

MEETING CALLED TO ORDER BY **Deborah Young** AT 5:28 P.M. **The Chair was not feeling well so Deborah Young lead the meeting.**

**ROLL CALL**

<b>COMMITTEE MEMBERS</b>	<b><u>PRESENT</u></b>	<b><u>ABSENT</u></b>	<b><u>EXCUSED</u></b>
Kay Lynn Cummins/Chair	<u>X</u>		
Sara Curtis	<u>X</u>		
Jane P. Gaffer	<u>X</u>		
Deborah Young	<u>X</u>		
Bill Bailey	<u>X</u>		
Mel Sowid, Council Liaison	<u>X</u>		
Matthew Gurney, City Liaison	<u>X</u>		
Logan Dodd, City Liaison	<u>X</u>		

THE FOLLOWING IS TO BE DISCUSSED, CONSIDERED, AND/OR DECIDED UPON DURING THIS MEETING:

**APPROVAL OF ACTION AGENDA:**

Approval of the Minutes of the Regular Session of the Parks & Recreation Committee Meeting held on February 14, 2023.

MOTION: **Kay Lynn**

SECOND: **Sara**

APPROVED: **Deborah Young**

**OLD BUSINESS**

1. Discussion and possible recommendation on the date when park signs will be installed. -DJ Young –**discussed where signs are going to be and will try to have signs installed by 4<sup>th</sup> of July.**
2. Discussion and update on Vista Park Kiosk-DJ Young. **Bill gave an update on the status, and they are discussing about the dialogue about the city the beautiful. It was discussed about the brick surrounding the kiosk and that it would have donors name in the block. The committee would like to have this done by July 4th**
3. Discussion on adding metal containers for ashes for grills. **PW (Public Works) will purchase metal trash cans for every grill in our parks.**
4. Discussion and possible approval of Vice Chair. **Sara motioned and Kay Lynn second. To have Deborah as the vice chair. All members approved.**
5. Discussion on Seller in parks. **There was a discussion about adding a sign that says, “No Vendors” and then others can call the police. PW will discuss this issue with the City Attorney. PW to order two signs.**

## NEW BUSINESS

1. Discussion on artwork recently placed at Vista Park. -Bill Bailey –PW gave some background on the situation. The committee discussed moving it to the outer part of the middle circle. PW will work with Ben Dale, Bisbee Saturday Market, and the City Manager to look to move the bench.
2. Discussion and possible recommendation on opening pool and action plan- (Provide copy of engineering report on pool). -DJ Young -PW Discussed the history of the pool, and how we ended up here.
3. Discussion and possible recommendation on customer service, lifeguard hiring and action plan-DJ Young
4. Discussion and update on wildlife garden in Vista Park-DJ Young – Jane gave an update of their work with the plants. 300 plants have been planted and a hog fence has been installed. Az water installed a new water line and provided the PEX pipe.
5. Discussion and possible recommendation on procedure for donations to city parks and how these will be handled in the future. – DJ Young - PW discussed the process of where donations go and how they are used.
6. Discussion on open meeting laws. -Kay Lynn Cummins PW provided an Open Meeting Law 101 packet for reference and mentioned that the Clerk's office is working on training for this with the City Attorney.
7. Discussion on Vista Park Master Plan. -Matt Gurney The committee looked over the 1994 masterplan and started conversations about the Vista Park and ARPA funds.
8. Discussion on Saginaw's Park utilization ARPA funds. -Matt Gurney PW discussed thoughts of what to update at Saginaw Park and future ideas for the ARPA funds.
9. Discussion and update on Garfield Park restroom. - Matt Gurney PW provided a map and picture of the new bathroom building that will be installed later this year.
10. Discussion on future committee meetings. – Matt Gurney Committee decided to keep June and July meetings in case they needed to meet but if they are not needed the committee will not meet.

MEMBER COMMENTS: Bill- when is the stucco at City Park going to be started?

STAFF COMMENTS: PW-Stucco will be done this year

FUTURE ITEMS FOR DISCUSSION: Stucco for City Park, Vista Master Plan, Ruben T Playground, Saginaw Park, kiosk update, ben dale sculpture, pol update.

ADJOURNMENT: MEETING ADJOURNED BY Deborah Young AT 7:35 P.M.

MOTION: Kay Lynn

SECOND: Jane Gaffer

APPROVED: Deborah Young