



**PSPRS LOCAL BOARD SPECIAL SESSION
ACTION AGENDA**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City of Bisbee Police and Fire Public Safety Personnel Retirement System Boards and to the general public that the Boards will hold the following regular session meeting which will be open to the public on:

SPECIAL SESSION - WEDNESDAY, MAY 17, 2023 AT 4:30 P.M.

1. ROLL CALL – 4:35 PM

Police Board Members:

- E** - Anna Cline Chairperson
- P** - J. Hugo Valenzuela Jr. Member
- E** - Bradley Nash Member
- P** - Nina Williams Member, Citizen
- P** - Keri Bagley Member, Citizen
- P** - Joelle Landers Staff Liaison

Fire Board Members:

- E** - Anna Cline Chairperson
- VACANT Member
- P** - Jim Richardson Member
- P** - Nina Williams Member, Citizen
- P** - Keri Bagley Member, Citizen
- P** - Joelle Landers Staff Liaison

2. POLICE AGENDA

- A. Review and Possible Approval of PSPRS Return to Work Acknowledgement (Form P16) for Jay Ritchie after his retirement from CORP.

Action Requested: Approval or disapproval of PSPRS Return to Work Acknowledgement form for Jay Ritchie after retirement from CORP.

NINA WILLIAMS: MOTION TO APPROVE.

SECOND: J. HUGO VALENZUELA JR.

UNANIMOUS

- B. Discussion and Vote on transfers in or out of, and membership into or out of the Public Safety Retirement System for the following employees:

Action Requested: For discussion, comment, and approval or disapproval of transfers in or out of, and membership into or out of the Public Safety Retirement System. Transfer Out of the Bisbee Police Department: Read name and date aloud. Same process for Transfer In.

- Transfer Out
 - Echave, Albert Bisbee Police Department 07/14/2022
 - Olsen, Brandon Bisbee Police Department 06/10/2022
- Transfer In
 - Noriega, Mark Bisbee Police Department 01/09/2023

NINA WILLIAMS: MOTION TO APPROVE TRANSFERES IN AND OUT OF PSPRS MEMBERSHIP.

SECOND: KERI BAGLEY

UNANIMOUS

3. FIRE AGENDA

- A. Review and possible approval of Special Session meeting minutes – April 13, 2023.

Action Requested: For discussion and vote to approval of special session meeting minutes from the April 13, 2023 Fire Local Board meeting.

NINA WILLIAMS: MOTION TO APPROVE.

SECOND: KERI BAGLEY

UNANIMOUS

- B. Discussion and Vote on transfers in or out of, and membership into or out of the Public Safety Retirement System for the following employees:

Action Requested: For discussion, comment, and approval or disapproval of transfers in or out of, and membership into or out of the Public Safety Retirement System. Transfer Out of the Bisbee Fire Department: Read name and date aloud. Same process for Transfer In.

City of Bisbee Police & Fire PSPRS Local Boards

76 Erie Street, Bisbee, AZ 85603

- Transfer Out
 - Hickman, Clarence Bisbee Fire Department 04/15/2023
 - Parry, David Bisbee Fire Department 01/29/2023
 - Cline, Robert Bisbee Fire Department 11/01/2022
 - Koutsuikos, Tassia Bisbee Fire Department 10/14/2022
 - Follrich, Brandon Bisbee Fire Department 10/12/2022
 - Martinez, Emilio Bisbee Fire Department 08/27/2022
 - Ayon, Cody Bisbee Fire Department 08/01/2022
 - Lohman, Nathan Bisbee Fire Department 07/13/2022
 - Lee, Ernest Bisbee Fire Department 05/13/2022
- Transfer In
 - Blankenship, Chase Bisbee Fire Department 06/01/2022
 - Hilderbrand, Brandon Bisbee Fire Department 05/29/2022

NINA WILLIAMS: MOTION TO APPROVE TRANSFERES IN AND OUT OF PSPRS MEMBERSHIP.

SECOND: J. HUGO VALENZUELA JR.

UNANIMOUS

4. PSPRS LOCAL BOARD POLICE AND FIRE AGENDA

A. Review and possible recommendation for approval of Representation and Engagement Agreement with independent legal counsel for the PSPRS Police and Fire Local Board. Agreements were received from Ryan, Rapp, Pacheco & Kelley, PLC and Goering, Roberts, Rubin, Brogna, Enis and Treadwell-Rubin, P.C. which are attached for review. Both firms were recommended and used by local municipalities City of Sierra Vista and City of Douglas.

Action Requested: Recommendation for approval of Representation and Engagement Agreement with independent legal counsel with _____ for the PSPRS Police and Fire Local Board.

JAMES RICHARDSON: MOTION TO APPROVE REPRESENTATION AND ENGAGEMENT AGREEMENT WITH INDEPENDENT LEGAL COUNCIL GOERING, ROBERTS, RUBIN, BROGNA, ENIS AND TREADWELL-RUBIN, P.C. FOR THE PSPRS POLICE AND FIRE LOCAL BOARD.

SECOND: J. HUGO VALENZUELA JR.

UNANIMOUS

5. Resources and information from PSPRS.com

<https://www.psprs.com/employers--local-boards/hb2381>

38-847. Local boards

N. The fees of the medical board and of the local board's independent legal counsel and all other expenses of the local board necessary for the administration of the system shall be paid by the employer and not the board of trustees or system at such rates and in such amounts as the local board shall approve. Each local board shall hire an independent legal counsel who is not an employee of or contracted with the employer or any employee organization and owes its duty of loyalty only to the local board in connection with its representation of the local board. The independent legal counsel may not represent a member of the plan before any local board or any judicial appeal of a local board decision. The local board's independent legal counsel shall review the Model Uniform Rules for Local Board Procedure that are issued by the board of trustees.

6. Board suggestions for upcoming Agenda Items. NONE.

Action Requested: Possible direction to staff related to placing items on a future agenda.

7. Staff Report (not open for discussion) NONE.

ADJOURNMENT: 4:46 PM

NINA WILLIAMS: MOTION TO ADJOURN.

SECOND: KERI BAGLEY

UNANIMOUS