

New City Hall for the City of Bisbee 118 Arizona Street, Bisbee, Arizona

PROJECT INFORMATION

1. Pre-bid Conference:

Date: Wednesday, July 26, 2023 at 10:00 AM; Bisbee Council Chambers, 915 S. Tovreaville Road, Bisbee, Arizona.

2. Project Personnel:

Bisbee Manager: Stephen J. Pauken, 520-432-6000, spauken@bisbeeaz.gov
Bisbee City Clerk: Ashlee Coronado, 520-432-6012, acoronado@bisbeeaz.gov
Bisbee Inspector: Joe Ward, 520-432-6015, jward@bisbeeaz.gov
Bisbee Public Works Director: Matt Gurney, 520-432-6002, mgurney@bisbeeaz.gov
Bisbee Operations Manager: Logan Dodd, 520-432-6002, ldodd@bisbeeaz.gov
Project Manager: Richard C. Cayer, PE, 520-678-4000, zacatecasengineering@gmail.com

3. Project Scope and Review:

Two story wood frame and stucco building of approximately 11,256 square feet.

4. Special Project Concerns:

A. Utilities: Electrical, Telephone, and Cable are in east alley, Water and Sewer are on site, new fire line to be installed from Arizona Street, there is no Gas in the project.

B. Site Limitations: Very small site with access from Tener Avenue and east alley. Area is residential and must not be impacted by offsite activities. Work hours shall be from 6:00 a.m. through 8:00 p.m. Monday through Friday. Exceptions to established working hours must be approved by the Project Manager.

C. Parking: Limited parking on streets. Spaces must be left open for adjacent businesses. Additional parking is available on vacant lot at the southeast corner of Tener Avenue and Powell Street – a block away.

D. Storage: The parking lane on Arizona Street in front of the site will be blocked off. Other off-site secure storage will be identified. Limited secure storage can be made available in vacant City building.

E. Temporary Office: A temporary office at the site will be required for keeping permitted plans, shop drawings, and other project information.

F. Sanitary Facilities: Compliant portable toilets must be provided.

G. Traffic Control: As required, with assistance by the Bisbee Police Department if needed.

H. Protection of adjacent areas and facilities: There is a close residence to the south that shall be screened from construction activities.

I. Dust Control: Per City of Bisbee and OSHA regulations.

J. SWPPP: Not Required

5. Construction and Contract Documents:

Available online at <https://www.bisbeeaz.gov/bids.aspx?bidID=23>

6. Bid Process:

A. Submittal of Bids: To Ashlee Coronado, Bisbee City Clerk no later than 1:30 PM on August 17, 2023 (Bisbee time), 76 Erie Street, Bisbee, AZ 85603. Bids may be mailed, express delivered, or hand delivered before deadline. Electronic bids will not be accepted. Public bid opening will be held at that date and location at 2:00 PM.

B. All bid documents must be submitted in a sealed envelope with "BID FOR CONSTRUCTION OF A NEW CITY HALL FOR THE CITY OF BISBEE."

C. Bid Modifications/Substitutions must be submitted in writing by email to the Project Manager no later than Monday, August 7, 2023 at 4:00 PM.

D. Further Questions must be submitted in writing by email to the Project Manager no later than Thursday, August 10 at 4:00 PM.

E. Addenda will be issued by email as necessary. The final addendum, if required, will be issued by email on Friday, August 11, 2023 by 4:00 PM.

F. Bidder Eligibility: Eligibility Requirements of General Conditions Paragraph 1.1.2, Items required by General Conditions Paragraph 1.3.11

7. Site Visit Schedule:

In addition to the pre-bid conference and site visit on Wednesday, July 26, 2023, beginning at 10:00 AM, access to the site may be arranged by contacting the City of Bisbee Public Works Department at 520-432-6002.

8. Contractor's Questions:

Questions that do not modify the Bid Documents will be answered at the pre-bid conference.