

**MINUTES**  
**SPECIAL SESSION**  
**Design Review Board**  
**August 8, 2023, at 5:30 PM**  
**City of Bisbee Council Chambers**  
**915 S. Tovreaville Rd. Bisbee, AZ**

The Meeting Called to Order by *PETER GAFFER* at 5:45PM

**Roll Call-Board Members**

<b>Design Review Board</b>	<b>Present</b>	<b>Absent</b>	<b>Excused</b>
Ed Briggs	<b>X</b>		
Peter Gaffer	<b>X</b>		
Stephan Green	----	----	<b>X</b>
Lori Gunnell, Chair	----	----	<b>X</b>
Ben Lepley	<b>X</b>		
Doug Taylor, Vice-Chair	----	----	<b>X</b>
Theodore Schriever	<b>X</b>		
Frank Davis, Council Liaison to the Board	----	----	<b>X</b>
Nina Williams, Deputy City Clerk	<b>X</b>		
Joe Ward, Bldg. Inspector / Code Enforcement	<b>X</b>		
Xavier Rodriguez, Deputy Bldg. Inspector	<b>X</b>		

**CALL TO THE PUBLIC:** Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

**NEW BUSINESS**

**Agenda Item 1.**

**Application #:**23-53

**Address:** 120 A Quality Hill Road

**Contributing / Non-Contributing:** (C) #667

**Residential / Commercial:** Residential

**Property Owner / Representative:** Robert Page

**Description of Work to be done:** Exterior Finish – Siding

**APPLICATION:** *Mr. and Mrs. Page spoke regarding their application to the Board and answered questions.*

**PUBLIC COMMENT**

**STAFF COMMENTS**

**BOARD DISCUSSION:** *Board Discussed*

**MOTION:** *Mr. Schriever moved to approve DRB Application 23-42 as presented.*

**SECOND:** *Mr. Gaffer*

**MOTION PASSED:** 3/1 (*Lepley*)

**Agenda Item 2.**

**Application #:** 23-54

**Address:** 713 B Warren Avenue

**Contributing / Non-Contributing:** (C) #245

**Residential / Commercial:** Residential

**Property Owner / Representative:** Dona Schell

**Description of Work to be done:** Replacing 5 Windows – 2 now and the rest at a later time.

**APPLICATION:** *Mr. Ward, Bldg. Inspector / Code Enforcement presented this application to the Board.*

**PUBLIC COMMENT**

**STAFF COMMENTS**

**BOARD DISCUSSION:** *Board Discussed*

**MOTION:** *Mr. Briggs moved to approve DRB Application 23-54.*

**SECOND:** *Mr. Lepley*                    **MOTION PASSED:** *Unanimously*

**Agenda Item 3.**

Approval of the July 12, 2023 Design Review Board Regular Meeting Minutes.

**MOTION:** *Mr. Schriever moved to approve to approve the July 12, 2023 Design Review Board Regular Meeting Minutes.*

**SECOND:** *Mr. Gaffer*

**MOTION PASSED:** *Unanimously*

**Staff Comments (NO DISCUSSION)**

- DRB Application #23-51: 8 Laundry Hill / 8 Art Avenue Administratively Approved – Roof.
- DRB Application #23-52: 138 B Opera Drive Administratively Approved – Exterior Finishes 2 Windows.
- DRB Application #23-56: 22 Sowels Avenue Administratively Approved – Steel Pergola

**FUTURE AGENDA ITEM SUGGESTIONS** (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate, or take any action on these topics.)

- *Discussion regarding siding.*
- *Discussion regarding solar applications – develop handout for applicants*
- *Discussion Regarding Amending Zoning Code Article 7 Sign Regulations*
- *Discussion Regarding Rain Water Tanks*

**Adjournment:** *6:09PM*