

AGENDA
Design Review Board
September 6, 2023, at 5:30 PM
City of Bisbee Council Chambers
915 S. Tovreaville Rd. Bisbee, AZ

The Meeting Called to Order by _____ at _____ PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Ed Briggs			
Peter Gaffer	----	----	X
Stephan Green			
Lori Gunnell, Chair			
Ben Lepley			
Doug Taylor, Vice-Chair	----	----	X
Theodore Schriever			
Frank Davis, Council Liaison to the Board			
Vacant , Staff Liaison to the Board			

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS

NEW BUSINESS

Agenda Item 1.

Application #:23-55
Address: 511 C Bailey Hill (Listed as Mayor Ave)
Contributing / Non-Contributing: (C) #270
Residential / Commercial: Residential
Property Owner / Representative: Nina King, Owner
Description of Work to be done: Porch replacement

300ft Notification was sent out July 28, 2023.
 Public Comments received – 0

PUBLIC HEARING:

APPLICATION: *Applicant / Representative will present their application to the Board.*
DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: *Opposed / in favor, speaking time limit is three (3) minutes per person.*
DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the Public Hearing is closed.*
STAFF COMMENTS
BOARD DISCUSSION: No public comments beyond this point.
BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 2.

Application #:23-57
Address: 119 Star Avenue
Contributing / Non-Contributing: (NC) #309
Residential / Commercial: Residential
Property Owner / Representative: Marcia Bruno, Owner / Our World Energy Representative
Description of Work to be done: Solar Installation

300ft Notification was sent out July 28, 2023.
Public Comments received – One (1) Favor

PUBLIC HEARING:

APPLICATION: *Applicant / Representative will present their application to the Board.*
DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: *Opposed / in favor, speaking time limit is three (3) minutes per person.*

DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the Public Hearing is closed.*

STAFF COMMENTS

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 3.

Application #: 23-58

Address: 109 Higgins Avenue

Contributing / Non-Contributing: (C) #583

Residential / Commercial: Residential

Property Owner / Representative: Victor Winquist, Owner / Southwest Electric Representative

Description of Work to be done: Solar Panel installation

300ft Notification was sent out July 28, 2023.
Public Comments received – 0

PUBLIC HEARING:

APPLICATION: *Applicant / Representative will present their application to the Board.*
DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: *Opposed / in favor, speaking time limit is three (3) minutes per person.*

DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the Public Hearing is closed.*

STAFF COMMENTS

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 4.

Application #:23-60

Address: 43 Shearer Avenue

Contributing / Non-Contributing: (C) Bi-131

Residential / Commercial: Residential

Property Owner / Representative: Craig Akroyd, Owner / Johnny Rabey Representative

Description of Work to be done: Replace Window

APPLICATION: *Applicant / Representative will present their application to the Board.*

PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 5.

Application #:23-64

Address: 61 Main Street

Contributing / Non-Contributing: (C) Bi-20

Residential / Commercial: Commercial

Property Owner / Representative: Steve Drew & Kara Peters, Owner / Austin Bacak Representative
Description of Work to be done: Installation of Mini-Split HVAC System (Stop Work Given)

APPLICATION: *Applicant / Representative will present their application to the Board.*
PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 6.

Approval of the August 8, 2023 Design Review Board Special Meeting Minutes.

Agenda Item 7. (Joe Ward, Building Inspector)

Review and Discussion regarding Rain Water Tanks

Agenda Item 8. (Board Member Briggs / Taylor)

Review and Discussion regarding Zoning Code Article 7 Sign Regulations.

Agenda Item 9. (Board Member Gaffer)

Review and Discussion regarding Solar Applications.

Staff Comments (NO DISCUSSION)

- DRB Application #23-59: 100 Star Avenue Administratively Approved – Re-Roof
- DRB Application #23-61: 110 Quarry Canyon Administratively Approved – Roof Repair
- DRB Application #23-62: 11 Sowels Avenue Administratively Approved – Sign & Light
- DRB Application #23-63: 27 Spring Canyon Administratively Approved – Re-Roof
- DRB Application #23-65: 307 Tombstone Canyon Administratively Approved – Windows
- DRB Application #23-66: 116 Clawson Avenue Administratively Approved – Re-Roof

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate, or take any action on these topics.)

Adjournment:

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).

Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting. Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.