

## ACTION AGENDA

ACTION AGENDA OF THE REGULAR SESSION OF THE MAYOR AND COUNCIL OF THE CITY OF BISBEE, COUNTY OF COCHISE, AND STATE OF ARIZONA, HELD ON TUESDAY, SEPTEMBER 5, 2023, AT 7:00 PM AT COUNCIL CHAMBERS LOCATED AT 915 S. TOVREAVILLE ROAD, BISBEE, ARIZONA.

THE MEETING WAS CALLED TO ORDER BY MAYOR BUDGE AT 7:04PM.

### ROLL CALL

#### COUNCIL

Councilmember Juanetta Hill, Ward III	Excused
Councilmember Joni Giacomino, Ward II	Excused
Councilmember Frank Davis, Ward I	
Mayor Ken Budge	
Councilmember Leslie Johns, Ward I	
Councilmember Mel Sowid, Ward II	
Councilmember Anna Cline, Ward III, Mayor Pro Tempore	

#### STAFF

Stephen J. Pauken, City Manager  
Ashlee Coronado, City Clerk  
Keri Bagley, Finance Director  
Joelle Landers, Personnel Director  
Matthew Gurney, Public Works Director  
Tim Cox, Police Chief  
Jim Richardson, Fire Chief

#### CITY ATTORNEY

Joseph Estes

INVOCATION: A Moment of Silence

PLEDGE OF ALLEGIANCE

MAYOR'S PROCLAMATIONS AND ANNOUNCEMENTS:

CALL TO THE PUBLIC

THE FOLLOWING ITEMS WERE DISCUSSED, CONSIDERED AND/OR DECIDED UPON AT THIS MEETING:

GENERAL BUSINESS:

1. ACCOUNTS PAYABLE: Subject to availability of funds.

**ACTION APPROVED**

2. Approval of the Consent Agenda

A. Approval of the minutes of the Regular Session of Mayor and Council held on Tuesday, August 15, 2023.

Ashlee Coronado, City Clerk

- B. Approval of the minutes of the Work Session of Mayor and Council held on Tuesday, August 15, 2023.

Ashlee Coronado, City Clerk

- C. Approval of the Appointment of Patricia Damon to the Parks and Recreation Committee.

Ashlee Coronado, City Clerk

- D. Approval of the Appointment of Annie Larkin to the Evergreen Cemetery Committee.

Ashlee Coronado, City Clerk

**ACTION ITEMS: 2A-2D APPROVED**

**OLD BUSINESS**

- 3. Discussion and Possible Approval of Ordinance O-23-13; Amending the Code of the City of Bisbee, Article 9.4 – Removal of Litter, Section 9.4.1 – Definition, by Repealing and Replacing Subsection (D) the definition for “Dilapidated Building” and adding a New Subsection (E) the definition for “Vacant and Unsecured Structure”.

Joe Ward, Building Inspector / Code Enforcement

**ACTION APPROVED**

**NEW BUSINESS**

- 4. Discussion and Possible Approval of a Technology Software-As-A Service (SaaS) Agreement with Gridics, LLC.

Ashlee Coronado, City Clerk

**ACTION APPROVED**

- 5. Discussion and Possible Approval of the Acceptance of the AZ Coronavirus Emergency Supplemental Funding Program Grant awarded to Bisbee Police Department in the amount of \$12,000 for the funding of 12 desktop computers.

Tim Cox, Chief of Police

**ACTION APPROVED**

- 6. Discussion and Possible Approval of the Acceptance of the Arizona Department of Emergency & Military Affairs conditional grant in the amount of \$1,374,949.00 and authorizing the City Manager to execute all necessary grant agreement documents upon approval as to form by the City Attorney.

Tim Cox, Chief of Police

**ACTION APPROVED**

- 7. Discussion and Possible Approval of the purchase of 6 vehicles using grant funding from the Arizona Department of Emergency & Military Affairs conditional grant subject to the receipt of the grant funding in the amount of \$627,000.00.

Tim Cox, Chief of Police

**ACTION APPROVED**

- 8. Discussion and Possible Approval to award a Documentation Consulting Services contract for Camp Naco.

Mike Normand, Camp Naco Construction Project Manager

**THIS ITEM WAS TABLED**

- 9. Discussion and Possible Approval to award an Archaeological Consulting Services contract for Camp Naco.

Mike Normand, Camp Naco Construction Project Manager

**ACTION APPROVED**

- 10. Discussion and Possible Approval to have RH Borden complete and Acoustic Assessment of Sewer Line Pipes utilizing SL-RAT.

Matthew Gurney, Public Works Director

**ACTION APPROVED**

- 11. Discussion and Possible Approval to have KE&G pave Adams Avenue as well and mill and pave Garden Avenue.

Matthew Gurney, Public Works Director

**ACTION APPROVED**

- 12. Discussion and Possible Approval to have Westland Resources update the Preliminary Engineering Report for the Old Bisbee Sewer Lateral Rehabilitation Project.

Matthew Gurney, Public Works Director

**ACTION APPROVED**

- 13. Discussion and Possible Approval to purchase nine speed cushions for speed mitigation on West Boulevard Rd.

Matthew Gurney, Public Works Director

**ACTION APPROVED**

- 14. Discussion and Possible Approval to pursue legal action against the Coin Vendor for the Police Department Challenge Coins.

Joe Estes, City Attorney

**ACTION APPROVED**

- 15. Discussion and Possible Approval of The Bisbee Area Mobility Master Plan.

Ken Budge, Mayor

**ACTION APPROVED**

- 16. Discussion and Possible Approval of the Contract Agreement between the City of Bisbee and Step-up Bisbee/Naco for the Owner- Occupied Housing Rehabilitation CDBG

Melissa Hartman, City Planner

**ACTION APPROVED**

- 17. City Manager's Report:

- Scheduling Recruitment for a City Manager

COUNCIL COMMENTS OR FUTURE AGENDA ITEM SUGGESTIONS: (Council members may suggest topics for future meeting agendas, but Council will not here discuss, deliberate, or take any action on these topics.):

ADJOURNMENT: **9:25PM**

**ACTION APPROVED**