

AGENDA
Design Review Board
November 1, 2023, at 5:30 PM
City of Bisbee Council Chambers
915 S. Tovreaville Rd. Bisbee, AZ

The Meeting Called to Order by _____ at _____ PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
Ed Briggs			
Peter Gaffer			
Stephan Green			
Lori Gunnell, Chair			
Ben Lepley			
Doug Taylor, Vice-Chair			
Theodore Schriever			
Frank Davis, Council Liaison to the Board			
Vacant , Staff Liaison to the Board			

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS

Agenda Item 1.

Application #:23-11

Address: 713 Warren Avenue

Contributing / Non-Contributing: (C) #245

Residential / Commercial: Residential

Property Owner / Representative: Dona Schell, Owner

Description of Work to be done: Retroactive Approval for Window Replacement

- *At the April 5th Meeting the applicant was given six (6) months to determine strategy and budget – requested Mr. Ward visit home verify windows.*
- *At the March 8th Special Meeting it was requested that the applicant put in a historically accurate window.*

APPLICATION: *Applicant / Representative will present their application to the Board.*

PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

NEW BUSINESS

Agenda Item 2.

Application #:23-94

Address: 204 Brewery Avenue

Contributing / Non-Contributing: (C) #18

Residential / Commercial: Residential

Property Owner / Representative: Steve Suskin, Owner

Description of Work to be done: Fence

- 45 ft. of 36 in metal fence panels on front of property

- 20ft. of 72 in metal fence panels on side of property between houses.

APPLICATION: *Applicant / Representative will present their application to the Board.*
PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*
STAFF COMMENTS
BOARD DISCUSSION: *No public comments beyond this point.*
BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 3.

Application #:23-97
Address: 413 Garden Avenue
Contributing / Non-Contributing: (C) #983
Residential / Commercial: Residential
Property Owner / Representative: Katherine Foss, Owner
Description of Work to be done: Demolition: current wood railing is rotting, replace railing with metal railing, reuse of current decking and check support beams and replace if needed.

APPLICATION: *Applicant / Representative will present their application to the Board.*
PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*
STAFF COMMENTS
BOARD DISCUSSION: *No public comments beyond this point.*
BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 4.

Application #:23-98
Address: Public Walkway between 1 and 3 Main Street
Contributing / Non-Contributing: N/A
Residential / Commercial: Public Walkway
Property Owner / Representative: City of Bisbee – Mark Gray Applicant for placement of a sign on city property.
Description of Work to be done: Placement of a sign on city property.

APPLICATION: *Applicant / Representative will present their application to the Board.*
PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*
STAFF COMMENTS
BOARD DISCUSSION: *No public comments beyond this point.*
BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 5.

Application #:23-99
Address: 151 A Ok Street
Contributing / Non-Contributing: (C) #1079
Residential / Commercial: Residential
Property Owner / Representative: Jennifer & Wilton Deets, Owner
Description of Work to be done:

- Demolition of portion of failing exterior wall
- Rebuild exterior wall in place to same geometry as existing
- Finish new wall with smooth fibre cement panels and wood batten detail to match other walls

- Replace 8 each failed windows with identical geometry and operation. Vinyl specified to match (Please note that 9 of 17 windows were either previously replaced with vinyl models or are not original)

APPLICATION: Applicant / Representative will present their application to the Board.
PUBLIC COMMENT: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 6.

Application #:23-100

Address: 134 Tombstone Canyon

Contributing / Non-Contributing: (C) Bi-12

Residential / Commercial: Residential

Property Owner / Representative: Joseph Massey, Owner

Description of Work to be done: Gate and Fence parallel to sidewalk of Tombstone Canyon

APPLICATION: Applicant / Representative will present their application to the Board.
PUBLIC COMMENT: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 7.

Application #:23-101

Address: 148 Key Avenue

Contributing / Non-Contributing: (C) #690

Residential / Commercial: Residential

Property Owner / Representative: Milena Sefferovich, Owner

Description of Work to be done:

- New construction of attached redwood deck with pergola roof, approx. 31'x10', approx. 8' high
- Remove two existing single hung windows to accommodate new French doors, 72"x80" wood
- New masonry fireplace, brick, common

APPLICATION: Applicant / Representative will present their application to the Board.
PUBLIC COMMENT: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 8.

Application #:23-103

Address: 132 A Opera Drive

Contributing / Non-Contributing: (NC) #1056

Residential / Commercial: Residential

Property Owner / Representative: Scott Schmelder & Chris Dangerfield, Owner

Description of Work to be done:

- Remodel of 762 SF SFR

- Demo 2 each attached closet structures as shown
- Demo and/r reconfigure roof planes
- Replace/ Install consistent roofing material
- Install new pine fascia
- Install seamless gutters
- Install new bi-fold door
- Install 1 each new single hung window as shown
- Replace all other vinyl windows in kind
- Match infill board & batten siding to existing
- Window and door alterations as described

APPLICATION: *Applicant / Representative will present their application to the Board.*
PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 9.

Application #:23-104

Address: 802 A Tombstone Canyon

Contributing / Non-Contributing: (C) #169

Residential / Commercial: Residential

Property Owner / Representative: Barbra Jones, Owner / Solar Installation through Saguaro Solar Electric

Description of Work to be done: Solar Installation

300ft Notification was sent out October 17, 2023.

Public Comments received – Two (2) Favor

PUBLIC HEARING:

APPLICATION: *Applicant / Representative will present their application to the Board.*

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: *Opposed / in favor, speaking time limit is three (3) minutes per person.*

DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the Public Hearing is closed.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 10.

Application #:23-106

Address: 1615 West Blvd (Tombstone Canyon)

Contributing / Non-Contributing: (C) #728

Residential / Commercial: Residential

Property Owner / Representative: Dennis & Donnette Walto, Owner / Charles Dotson, Jim's Electric Services, LLC Representative

Description of Work to be done: Upgrade to 200-amp service entry (Location)

APPLICATION: *Applicant / Representative will present their application to the Board.*

PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 11.

Approval of the October 4, 2023 Design Review Board Meeting Minutes.

Staff Comments (NO DISCUSSION)- FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED:

- DRB Application #23-91: 52 Main Street – Signage
- DRB Application #23-92: 54 Main Street – Signage
- DRB Application #23-93: 65 Brewery Avenue – Exterior Wood Trim & Mini Split
- DRB Application #23-95: 19 Sowles – HVAC Replacement & Add Mini Splits
- DRB Application #23-96: 27 Subway – Signage
- DRB Application #23-102: 400 O’Hara Avenue – Upgrade Amp Service
- DRB Application #23-105: 24 Wood Canyon – Carport/Shed Roof
- DRB Application #23-107: 39 B Ok Street – Mini Split

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate, or take any action on these topics.)

Adjournment:

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).

Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting. Public documents referred to herein may be viewed during regular business hours at the City Clerk’s Office at 76 Erie Street, Bisbee.