

AGENDA
Design Review Board
December 6, 2023, at 5:30 PM
City of Bisbee Council Chambers
915 S. Tovreaville Rd. Bisbee, AZ

The Meeting Called to Order by _____ at _____ PM

Roll Call-Board Members

Design Review Board	Present	Absent	Excused
VACANT			
Peter Gaffer			
Stephan Green			
Lori Gunnell, Chair			
Ben Lepley			
Doug Taylor, Vice-Chair			
Theodore Schriever			
Frank Davis, Council Liaison to the Board			
Vacant , Staff Liaison to the Board			

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS

Agenda Item 1.

Application #:23-98

Address: Public Walkway between 1 and 3 Main Street

Contributing / Non-Contributing: N/A

Residential / Commercial: Public Walkway

Property Owner / Representative: City of Bisbee – Mark Gray Applicant for placement of a sign on city property.

Description of Work to be done: Placement of a sign on city property.

THIS ITEM WILL NEED TO BE TABLED UNTIL THE JANUARY 2024 MEETING.

NEW BUSINESS

Agenda Item 2.

Application #:23-99

Address: 151 A Ok Street

Contributing / Non-Contributing: (C) #1079

Residential / Commercial: Residential

Property Owner / Representative: Jennifer & Wilton Deets, Owner

Description of Work to be done:

- Demolition of portion of failing exterior wall
- Rebuild exterior wall in place to same geometry as existing
- Finish new wall with smooth fibre cement panels and wood batten detail to match other walls
- Replace 8 each failed windows with identical geometry and operation. Vinyl specified to match (Please note that 9 of 17 windows were either previously replaced with vinyl models or are not original)

THIS ITEM WILL NEED TO BE TABLED UNTIL THE JANUARY 2024 MEETING.

NEW BUSINESS

Agenda Item 3.

Application #:23-110

Address: 909 Tombstone Canyon

Contributing / Non-Contributing: (X) #190

Residential / Commercial: Residential

Property Owner / Representative: Susan Wille

Description of Work to be done: Replace termite infested wood siding with stucco.

APPLICATION: *Applicant / Representative will present their application to the Board.*

PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 4.

Application #:23-113

Address: 745 C Tombstone Canyon

Contributing / Non-Contributing: (NC) #230

Residential / Commercial: Residential

Property Owner / Representative: Chuck Mills, Owner / David Neufeld, Representative

Description of Work to be done: Remodel

- Remodel involves reconfiguring the roof lines to allow additional rooms above the SW-facing roof and to simplify rooflines on the remaining areas of the house.
- A roof will extend to create a portico up to the front door.
- Current windows and doors will be placed in new locations shown on the plan.
- A new roof will be installed over the entire house using Western States Metal copper patina heavy gauge corrugating roofing.

300ft Notification was sent out November 15, 2023.

No Public Comments received at the time of this agenda.

PUBLIC HEARING:

APPLICATION: *Applicant / Representative will present their application to the Board.*

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: *Opposed / in favor, speaking time limit is three (3) minutes per person.*

DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the Public Hearing is closed.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 5.

Application #:23-115

Address: 12 A Maxfield Avenue

Contributing / Non-Contributing: (C) Bi-119

Residential / Commercial: Residential

Property Owner / Representative: Jennifer Casale

Description of Work to be done: Retro-active approval for installed Mr. Cool Dry Mini-Split Units

APPLICATION: *Applicant / Representative will present their application to the Board.*

PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 6.

Application #:23-116

Address: 203 A Youngblood Hill

Contributing / Non-Contributing: (C) #1080

Residential / Commercial: Residential

Property Owner / Representative: Michael Halchak, Owner / Arizona Comfort Systems, Representative

Description of Work to be done: Retro-active approval for installed HVAC system

APPLICATION: *Applicant / Representative will present their application to the Board.*

PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 7.

Application #:23-117

Address: 225 A Youngblood Hill

Contributing / Non-Contributing: (NC) #640

Residential / Commercial: Residential

Property Owner / Representative: Todd Conklin, Owner / Tyler Bradberry, Representative

Description of Work to be done: Complete Remodel

- Remove Rood, fix framing install new metal copper roof
- Fix foundation throughout
- Remove siding to expose framing – preserving interior walls
- Fix bad/ rotten framing
- Install new single hung windows throughout
- Apply new cement plaster for siding
- Turn the front entry door into double door

APPLICATION: *Applicant / Representative will present their application to the Board.*

PUBLIC COMMENT: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 8.

Approval of the November 1, 2023 Design Review Board Meeting Minutes.

Agenda Item 9.

Discussion regarding the 2023 Annual Design Review Board Report.

Staff Comments (NO DISCUSSION)- FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED:

- DRB Application #23-108: 119 Star Avenue – Mini Split
- DRB Application #23-109: 517 C Mayor Avenue – Replace Staircase
- DRB Application #23-111: 734 D Tombstone Canyon – Mini Split
- DRB Application #23-112: 729 A Tombstone Canyon – Stairs/Retaining Wall
- DRB Application #23-113: 79 Ok Street – Demo- Siding
- DRB Application #23-114: 31 Subway Street – Mini Split

FUTURE AGENDA ITEM SUGGESTIONS (Board members may suggest topics for future meeting agendas, but Board will not discuss, deliberate, or take any action on these topics.)

Adjournment:

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 15 minutes before the meeting is scheduled to begin.

Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.