

**AGENDA
DESIGN REVIEW BOARD
JANUARY 10, 2024, AT 5:30PM
CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY _____ AT _____ PM

ROLL CALL

Board Members	Present	Absent	Excused
Bob de Kruyff			
Peter Gaffer			
Lori Gunnell, Chair			
Ben Lepley			
Doug Taylor, Vice Chair			
Theodore Schriever			
VACANT			
Frank Davis, Council Liaison			
J. Emanuel Stuart, Staff Liaison			

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board Topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS:

Agenda Item 1.

Application Number: 23-98

Address: Public Walkway between 1 and 3 Main Street

Contributing/Non-Contributing: N/A

Residential/Commercial: Public Walkway

Property Owner/Representative: City of Bisbee – Mark Gray applicant for placement of a sign on city property.

Description of Work to be done: Placement of a sign on City property

THIS ITEM WILL NEED TO BE TABLED UNTIL THE FEBRUARY 7, 2024 MEETING.

Agenda Item 2.

Application Number: 23-99

Address: 151 A Ok Street

Contributing/Non-Contributing: (C) #1079

Residential/Commercial: Residential

Property Owner/Representative: Jennifer & Wilton Deets, Owner

Description of Work to be done: Replace 8 failed windows with identical geometry and operation. Vinyl specified to match (Please note: that 9 of 17 windows were either previously replaced with vinyl models or are not original)

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

NEW BUSINESS:

Agenda Item 3.

Application Number: 23-123

Address: 2 Main Street

Contributing/Non-Contributing: N/A

Residential/Commercial: Commercial District

Property Owner/Representative: Border Cities Land Co. / Robert Page

Description of Work to be done: Remove existing swamp cooler. Install 5 mini-split AC Systems (2) two systems are submitted for approval

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 4.

Application Number: 23-125

Address: 37 A Moon Canyon (National Historic Register as 58 Moon Canyon)

Contributing/Non-Contributing: N/A

Residential/Commercial: Residential

Property Owner/Representative: Douglas & Georgia Kellough

Description of Work to be done: Demolition / Construction Shed

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 5.

Application Number: 23-126

Address: Unaddressed Parcel APN 103-61-196

Contributing/Non-Contributing: N/A

Residential/Commercial: N/A

Property Owner/Representative: Stephen Ward

Description of Work to be done: New Construction of a "Miners Shack"

PUBLIC HEARING:

APPLICATION: *Applicant/Representative will present their application to the Board.*

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: *Opposed / In Favor, speaking time limit is three (3) minutes per person.*

DECLARE THE PUBLIC HEARING CLOSED: *No additional comments will be made once the public hearing is closed.*

STAFF COMMENTS:

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 6.

Application Number: 23-128

Address: 606 A Tombstone Canyon

Contributing/Non-Contributing: (NC) #896

Residential/Commercial: Residential

Property Owner/Representative: Nicole & Justin Piper

Description of Work to be done: Build a staircase and deck to access the attic/upper story

APPLICATION: *Applicant/Representative will present their application to the Board.*

PUBLIC COMMENTS: *Only on this item and there will be a time limit for speaking, three (3) minutes per person.*

STAFF COMMENTS:

BOARD DISCUSSION: *No public comments beyond this point.*

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 7.

Application Number: 23-129

Address: 59 Broadway Avenue

Contributing/Non-Contributing: (NC) Unknown

Residential/Commercial: Residential

Property Owner/Representative: Seth Appell

Description of Work to be done: Shed Repair to include

- Reframe back down hill wall and reapply existing historical vertical corrugated tin siding
- Put a wooden door in the same location as the original 32"x80" opening in middle of the back wall
- Add two fixed, divided light, single pane, natural wood windows on either side of the door

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 8.

Approval of the December 6, 2023 Design Review Board Meeting Minutes.

STAFF COMMENTS (NO DISCUSSION) –

FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED

- DRB Application 23-118 – 106 Star Avenue – Windows
- DRB Application 23-119 – 822 Sims Road – Mini Split
- DRB Application 23-120 – 160 Quality Hill – HVAC System
- DRB Application 23-121 – 37 Main Street – Installing 3 Ductless Systems
- DRB Application 23-122 – 318 Tombstone Canyon – Electrical Upgrade
- DRB Application 23-124 – 614 Tombstone Canyon – HVAC
- DRB Application 23-127 – 5 Moon Canyon – Heat Pump Replacement
- DRB Application 23-130 – 416 D Perley Street – Mini Splits X2
- DRB Application 23-131 – 43 A Temby – Windows

FUTURE AGENDA ITEM SUGGETIONS (Board members may suggest topics for future meeting agendas, but Board **will not** discuss, deliberate, or take any action on these topics.)

ADJOURNMENT:

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 15 minutes before the meeting is scheduled to begin.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).

Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.