

**AGENDA
DESIGN REVIEW BOARD
February 7, 2024, AT 5:30PM
CITY OF BISBEE COUNCIL CHAMBERS
915 S. TOVREAVILLE ROAD, BISBEE, AZ 85603**

THE MEETING CALLED TO ORDER BY _____ AT _____ PM

ROLL CALL

Board Members	Present	Absent	Excused
Bob de Kruffyff			
Peter Gaffer			
Lori Gunnell, Chair			
John Guy			
Ben Lepley			
Doug Taylor, Vice Chair			
Theodore Schriever			
Frank Davis, Council Liaison	---	---	X
J. Emanuel Stuart, Staff Liaison			

CALL TO THE PUBLIC: Residents of the City of Bisbee may speak at this time regarding Design Review Board Topics that **ARE NOT ON THE AGENDA**. Speaking time limits will be observed during the Call to the Public, the speaking time limit is three (3) minutes per person.

OLD BUSINESS:

Agenda Item 1.

Application Number: 23-98

**Address: (Location 1) Approved Main Part of the directional Sign (11/1/23)
(Location 2) Signage Needing Approval
(Location 3) Signage Needing Approval**

Contributing/Non-Contributing: N/A

Residential/Commercial: Public Walkway

Property Owner/Representative: City of Bisbee – Mark Gray as the Representative for the Signage

Description of Work to be done: Directory Signage to Subway Street – Approval of Location 2 and 3 to be considered

November 1, 2023: The Board gave partial approval for the main part of the directional sign and for the applicant to come back with a new design for the individual placard portion of the sign.

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 2.

Application Number: 23-123

Address: 2 Main Street

Contributing/Non-Contributing: Contributing

Residential/Commercial: Bisbee Commercial Historic District

Property Owner/Representative: Border Cities Land Co. / Robert Page

Description of Work to be done: Remove existing swamp cooler. Install 5 mini-split AC Systems (2) two systems are submitted for approval

January 10, 2024: The Board tabled the application and requested the applicant come back with a design where the louvers below match the new louvers above and it was continuous.

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 3

Application Number: 23-125

Address: 37 A Moon Canyon (National Historic Register as 58 Moon Canyon)

Contributing/Non-Contributing: N/A

Residential/Commercial: Residential

Property Owner/Representative: Douglas & Georgia Kellough

Description of Work to be done: Demolition / Construction Shed

January 10, 2024: The Board tabled this application until the February 7, 2024; Applicant was unable to attend the meeting and asked that the item be tabled until the February Meeting.

APPLICATION: Applicant/Representative will present their application to the Board.

PUBLIC COMMENTS: Only on this item and there will be a time limit for speaking, three (3) minutes per person.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

NEW BUSINESS:

Agenda Item 4.

Application Number: 24-04

Address: 930 Sims Road

Contributing/Non-Contributing: (C) #829

Residential/Commercial: Residential

Property Owner/Representative: Lori Reynolds, Owner / Freedom Forever Arizona LLC Representative

Description of Work to be done: Solar Installation

300ft. Notification was sent out on January 22, 2024.

Public Comments received at the time of the agenda: (0) in Favor (0) in Opposition

PUBLIC HEARING:

APPLICATION: Applicant/Representative will present their application to the Board.

DECLARE THE PUBLIC HEARING OPEN AND RECEIVE PUBLIC COMMENTS: Opposed / In Favor, speaking time limit is three (3) minutes per person.

DECLARE THE PUBLIC HEARING CLOSED: No additional comments will be made once the public hearing is closed.

STAFF COMMENTS:

BOARD DISCUSSION: No public comments beyond this point.

BOARD WILL TAKE A MOTION AND VOTE

Agenda Item 5.

Discussion regarding Hydro panels (Melanie Greene, Science Lab).

Agenda Item 6.

Approval of the January 10, 2024 Design Review Board Meeting Minutes.

STAFF COMMENTS (NO DISCUSSION) –

FOLLOWING APPLICATIONS WERE ADMINISTRATIVELY APPROVED

- DRB Application 23-132– 619 C Adams Avenue – Roof
- DRB Application 24-01 – 24 Brewery Avenue – Signage
- DRB Application 24-02 – 168 Quality Hill – Roof
- DRB Application 24-03 – 512 Tombstone Canyon – Electric Upgrade
- DRB Application 24-05 – 301 Curve Street – Roof
- DRB Application 24-06 – 315 Oak Avenue – Cancelled Due to HVAC is under the house only needed Building Permit
- DRB Application 24-07 – 226 Opera Drive – Roof

FUTURE AGENDA ITEM SUGGETIONS (Board members may suggest topics for future meeting agendas, but Board **will not** discuss, deliberate, or take any action on these topics.)

ADJOURNMENT:

Pursuant to A.R.S. § 38-431.02(H), The public will have physical access to Council Chambers 15 minutes before the meeting is scheduled to begin.

Pursuant to A.R.S. § 38-431.03(A)(3), the Board may vote to enter executive session at any point during this meeting for discussion or consultation for legal advice with its attorney(s).

Anyone needing special accommodation to attend this meeting should contact the City Clerk office at (520) 520-432-6000 at least twenty-four hours before the meeting.

Public documents referred to herein may be viewed during regular business hours at the City Clerk's Office at 76 Erie Street, Bisbee.