



**PSPRS LOCAL BOARD SPECIAL SESSION  
MEETING NOTICE**

Pursuant to A.R.S. §38-431.02, notice is hereby given to the members of the City of Bisbee Police and Fire Public Safety Personnel Retirement System Boards and to the general public that the Boards will hold the following regular session meeting which will be open to the public on: **THURSDAY, FEBRUARY 1, 2024, AT 4:30 P.M.**

**ACTION AGENDA**

**1. ROLL CALL**

**Police Board Members:**

Anna Cline	Chairperson
J. Hugo Valenzuela Jr.	Member
Bradley Nash	Member
Nina Williams	Member, Citizen
Keri Bagley	Member, Citizen
Joelle Landers	Staff Liaison

**Fire Board Members:**

Anna Cline	Chairperson
Andy DeCastro	Member
Kevin Pacheco	Member
Nina Williams	Member, Citizen
Keri Bagley	Member, Citizen
Joelle Landers	Staff Liaison

**2. POLICE AGENDA – POLICE AGENDA CANCELLED DUE TO LACK OF QUORUM.**

A. Review and possible approval of Special Session meeting minutes – May 17, 2023.  
*Action Requested: For discussion and vote to approval of special session meeting minutes from the May 17, 2023, PSPRS Police Local Board meeting.*

~~B. Review and Possible Approval of PSPRS Return to Work Acknowledgement (Form P16) for Jay Ritchie after his retirement from CORP.  
*Action Requested: Approval or disapproval of PSPRS Return to Work Acknowledgement form for Jay Ritchie after retirement from CORP.*~~

C. Discussion and Vote on transfers in or out of, and membership into or out of the Public Safety Retirement System for the following employees:  
*Action Requested: For discussion, comment, and approval or disapproval of transfers in or out of, and membership into or out of the Public Safety Retirement System. Transfer Out of the Bisbee Police Department: Read name and date aloud. Same process for Transfer In.*

- Transfer Out
  - Ballesteros, Cristian                      Bisbee Police Department                      01/08/2024
- Transfer In
  - Fischbeck, Eilidh                              Bisbee Police Department                      12/11/2023
  - ~~○ Yniguez, Carlos                              Bisbee Police Department                      01/09/2024~~

**3. FIRE AGENDA**

A. Review and possible approval of Special Session meeting minutes – September 6, 2023.  
*Action Requested: For discussion and vote to approval of special session meeting minutes from the September 6, 2023, PSPRS Fire Local Board meeting.*

**NINA WILLIAMS: MOTIONED TO APPROVE SPECIAL SESSION MEETING MINUTES FROM SEPTEMBER 6, 2023.  
SECOND: KERI BAGLEY  
UNANIMOUS**

- B. Discussion and vote on the normal retirement application of Fire Captain, Brandon Davey.  
*Action Requested: For discussion and approval or disapproval of the normal retirement application of Fire Captain Brandon Davey.*

**KEVIN PACHECO: MOTIONED TO APPROVE NORMAL RETIREMENT APPLICATION OF FIRE CAPTAIN BRANDON DAVEY.  
SECOND: NINA WILLIAMS  
UNANIMOUS**

- C. Discussion and Vote on transfers in or out of, and membership into or out of the Public Safety Retirement System for the following employees:  
*Action Requested: For discussion, comment, and approval or disapproval of transfers in or out of, and membership into or out of the Public Safety Retirement System. Transfer Out of the Bisbee Fire Department: Read name and date aloud. Same process for Transfer In.*

- Transfer Out
  - Davey, Brandon                      Bisbee Fire Department                      01/16/2024
  - LeBel, Kataryna                      Bisbee Fire Department                      01/16/2024

**NINA WILLIAMS: MOTIONED TO APPROVE TRANSFER OUT OF MEMBERSHIP FOR LISTED MEMBERS.  
SECOND: KERI BAGLEY  
UNANIMOUS**

- Transfer In
  - Chavez, Robert                      Bisbee Fire Department                      05/01/2023
  - Gastelum, Raul                      Bisbee Fire Department                      08/06/2023
  - Koch, Timothy                      Bisbee Fire Department                      08/06/2023
  - Parsons, Andrew                      Bisbee Fire Department                      08/06/2023
  - Tovar, Hugo                      Bisbee Fire Department                      08/06/2023
  - Urquijo, Uriel                      Bisbee Fire Department                      08/06/2023

**NINA WILLIAMS: MOTIONED TO APPROVE TRANSFER OUT OF MEMBERSHIP FOR LISTED MEMBERS.  
SECOND: KERI BAGLEY  
UNANIMOUS**

4. Board suggestions for upcoming Agenda Items. **N/A**  
*Action Requested: Possible direction to staff related to placing items on a future agenda.*
5. Staff Report (not open for discussion)

ADJOURNMENT:

**NINA WILLIAMS: MOTIONED TO ADJOURN AT 4:37 PM  
SECOND: KEVIN PACHECO  
UNANIMOUS**